

A G E N D A

COMMITTEE OF THE WHOLE MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON MONDAY, FEBRUARY 26, 2024, AT 5:30 P.M. AT THE COMMUNITY RESOURCE CENTER (CRC), 825 MIDWAY DRIVE, WILLOWBROOK, IL, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. VISITORS' BUSINESS - Public Comment is Limited to Three Minutes Per Person
5. OMNIBUS VOTE AGENDA
 - a. WAIVE READING OF THE MINUTES (APPROVE)
 - b. MINUTES - BOARD OF TRUSTEES COMMITTEE OF THE WHOLE MEETING, JANUARY 22, 2024 (APPROVE)
6. ITEMS FOR DISCUSSION:
 - a. ORGANIZED RETAIL CRIME SURVEILLANCE CAMERAS LICENSE AGREEMENTS
 - b. 2024 INFIELD MAINTENANCE CONTRACT WITH SPORTSFIELDS, INC WITH A PROPOSED COST OF \$13,300 TO BE A SHARED COST WITH BURR-RIDGE WILLOWBROOK (BRW) SOFTBALL
 - c. AFFILIATE AGREEMENT BETWEEN THE VILLAGE AND BURR RIDGE-WILLOWBROOK (BRW) SOFTBALL
 - d. INTERGOVERNMENTAL AGREEMENT (IGA) BETWEEN THE BURR RIDGE PARK DISTRICT AND VILLAGE OF WILLOWBROOK
 - e. UPDATE - WATER VALVE MAPPING PROJECT - TWiG TECHNOLOGY
 - f. PARTNERSHIP WITH PLEASANTDALE PARK DISTRICT TO OFFER VILLAGE OF WILLOWBROOK ACTIVE ADULT TRIPS
7. ADJOURNMENT

MINUTES OF THE COMMITTEE OF THE WHOLE OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, JANUARY 22, 2024 AT 5:30 P.M. AT THE COMMUNITY RESOURCE CENTER, 825 MIDWAY DRIVE, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at 5:30 p.m. by Mayor Frank Trilla.

2. ROLL CALL

Those physically present at roll call were Mayor Frank Trilla, Village Clerk Deborah Hahn, Trustees Mark Astrella, Sue Berglund, Umberto Davi, Michael Mistele, Gayle Neal, Gregory Ruffolo, Village Attorney Michael Durkin, Village Administrator Sean Halloran, Assistant to the Village Administrator Alex Arteaga, Director of Community Development Michael Krol, Director of Parks and Recreation Dustin Kleefisch, Chief Financial Officer Lora Flori, Chief Lauren Kaspar, Deputy Chief Benjamin Kadolph, Deputy Chief Gerard Wodka, Deputy Clerk Christine Mardegan, and Director of Public Works Rick Valent.

ABSENT: None.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Mr. Arteaga to lead everyone in saying the pledge of allegiance.

4. VISITORS' BUSINESS

None present.

5. OMNIBUS VOTE AGENDA

- a. WAIVE READING OF THE MINUTES (APPROVE)
- b. MINUTES - BOARD OF TRUSTEES COMMITTEE OF THE WHOLE MEETING - DECEMBER 18, 2023 (APPROVE)

Mayor Trilla asked the Board if there were any items to be removed from the Omnibus Vote Agenda.

MOTION: Made by Trustee Davi and seconded by Trustee Berglund to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

6. ITEMS FOR DISCUSSION:

- a. Waste Sticker Fee Discussion

Mr. Arteaga reviewed the sale of Groot Refuse/Yard Water stickers by the Village. He noted the stickers are purchased from Groot at the rate of \$3.24 each as per the contracted increase on August 1, 2023. The Village has been selling the stickers at the rate of \$3.00 each since August 1, 2020, the first year of the contract. As the contracted rate has increased annually, the Village has been covering the difference in cost.

Staff is requesting an increase in the Village's selling price to match the current Groot contracted rate. The Village's most recent purchase of 1000 stickers was at a cost of \$3,240. If the Village was to continue charging only \$3.00 per sticker, the Village would be covering \$240 in additional sticker costs.

Administrator Halloran noted, that although the additional cost to the Village is minor, he indicated that he would prefer the decision to increase the cost of the stickers be a Board decision.

Although the Board felt that the amount the Village was covering was negligible, the Mayor noted that it is poor business practice to do anything at a loss. The Board also felt that if the price were to be changed, it should go to \$3.25 to make the price calculations and change distribution simpler. The Board's consensus was to increase the cost of the stickers sold to residents to \$3.25 each.

b. Turn Restriction Ordinance Update

Deputy Chief Wodka opened the discussion regarding the amendment of the turn restrictions in the Village Code of Ordinances. It was recently discovered that the turn restriction signs prohibiting turns during opening hours and dismissal times posted near Holmes Primary School were unenforceable due to their absence from the Village Code.

The Police Department is asking for the Board's approval to amend the Village code to add the location of the current signs, and add one additional sign for greater visibility, to the Village Code. With most of the materials on hand at Public Works, the cost for the additional sign would be \$250.

The Board is in favor of amending the ordinance to add the turning restrictions to the Code of Ordinances.

c. GIS Crime Mapping

Chief Kaspar explained that the Police Department publishes an annual report outlining various department statistics, projects, and changes that occurred throughout the year. The report is published online and submitted as part of the department's accreditation process. Historically, the report has been presented near the end of the Village's fiscal year, generally in May. The report, however, covers a calendar year and moving forward the department would like to present the report earlier, closer to the beginning of the following calendar year.

The report covers an overview of the Village's crime statistics and outlines some of the changes in reporting that are requested. One of the changes going forward will be to provide the Board with monthly reports, more in depth quarterly updates, in addition to the year-end summary.

Included in this report are the statistics for 2023:

- Total dispatched calls for calendar years 2014 through 2023

- Traffic enforcement summary for calendar years 2014 through 2023
- Traffic accident summary for calendar years 2014 through 2023
- Index crime summary for calendar years 2014 through 2023
- A heat map overview for all calls requiring written reports during calendar year 2023.

Deputy Chief Kadolph provided updates on the investigations section. With the addition of a second deputy chief, changes were made to the investigations process. With the additional resources, training, equipment, partnerships, etc., the total assigned investigations have increased by 30% from 2022 to 2023. Of those cases, there has been a 77% increase from 2022 to 2023 of arrest warrants issued based on those investigations.

Additional results of the investigations change:

- Detective assigned to the MERIT (Metropolitan Emergency Response and Investigations Team) Major Case Unit in 2023. An additional assignment is anticipated to be added in 2024.
- Multiple targeted vice investigations in 2023 partnering with DuMEG (DuPage County Metropolitan Enforcement Group) to address drug and ongoing vice crimes in Willowbrook.
- Partnership with local agencies in designated 'DuPage Saturation Missions' have collaboratively worked to solve crimes in the region and Willowbrook while fostering an ongoing partnership among local tactical officers and detectives.
- Increased intelligence sharing in 2023 both internally and with partner agencies.

A question was raised regarding the effect of the recent SAFETY Act passed in the state. Chief Kaspar noted that the changes brought about, and the elimination of cash bail, had not negatively affected Willowbrook.

7. ADJOURNMENT

MOTION: Made by Trustee Ruffolo and seconded by Trustee Mistele to adjourn the Committee of the Whole meeting at the hour of 5:57 p.m.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal, and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRESENTED, READ, and APPROVED.

, 2023.

Frank A. Trilla, Mayor

Minutes transcribed by Administrative Assistant Jody Wegrzynski.



Village of **WILLOWBROOK**

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COMMITTEE OF THE WHOLE

AGENDA ITEM NO: 6.a.**DATE: February 26, 2024****SUBJECT:****ORGANIZED RETAIL CRIME SURVEILLANCE CAMERAS LICENSE AGREEMENTS**

STAFF REPORT

TO: Mayor Trilla and Board of Trustees
FROM: Benjamin Kadolph, Deputy Chief of Police
THROUGH: Sean Halloran, Village Administrator

PURPOSE AND ACTION REQUESTED

Village staff is requesting approvals for a license agreement between the Village of Willowbrook and Willowbrook Square Management Co. Inc. and a first amendment to the existing approved license agreement between the Village of Willowbrook and Hinsdale Lake Commons (Regency Centers, L.P.).

BACKGROUND/SUMMARY

In March of 2023, the Village of Willowbrook was approved for a grant awarded by the State of Illinois Attorney General's Office to help with its Organized Retail Crime (ORC) program. As part of the grant award, the Village received funds to purchase Mobile Pro Camera Systems. Staff worked on partnering with local retail areas to identify locations to deploy these cameras. As deployment began and the parties agreed to terms with the property owners identified, two of the property owners withdrew their initial interest in partnering in this program. This resulted in the availability of three cameras with an opportunity to reallocate cameras to new locations.

Staff worked with Willowbrook Square in identifying locations on their property for the deployment of two (2) cameras that were previously allocated elsewhere. Staff also worked with Hinsdale Lake Commons to identify an additional location on their property and to add a third camera to better enhance their coverage. This requires amending the original agreement with Hinsdale Lake Commons from two (2) to three (3) cameras.

Staff are seeking approval of the licensing agreement between the Village of Willowbrook and Willowbrook Square, and the approval of the first amendment to the non-exclusive license agreement with Hinsdale Lake Commons.



Example of Mobile Pro Camera Systems in use

FINANCIAL IMPACT

No financial impact.

RECOMMENDED ACTION:

Staff is recommending approval of the resolutions to approve a new license agreement with Willowbrook Square Management Co., Inc. and a first amendment to the agreement with Regency Centers, L.P.



Village of **WILLOWBROOK**

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**Parks &
Recreation**

COMMITTEE OF THE WHOLE

AGENDA ITEM NO: 6.b.

DATE: February 26, 2024

SUBJECT:

2024 INFIELD MAINTENANCE CONTRACT WITH SPORTSFIELDS, INC WITH A PROPOSED COST OF \$13,300 TO BE A SHARED COST WITH BURR-RIDGE WILLOWBROOK (BRW) SOFTBALL

STAFF REPORT

TO: Mayor Trilla and Board of Trustees
FROM: Dustin Kleefisch, Director of Parks & Recreation
THROUGH: Sean Halloran, Village Administrator

PURPOSE AND ACTION REQUESTED

The purpose of this item is to discuss the proposal of a shared cost contract with Burr Ridge-Willowbrook (BRW) Softball for 2024 infield maintenance contract with Sportsfields, Inc.

BACKGROUND/SUMMARY

Since April 2022, with the hiring of the Director of Parks and Recreation, the Village has been in discussions with BRW Softball regarding operations, facilities, and maintenance of the Village's ballfields. One of the major concerns of the BRW representatives is the condition of the playing fields. After several conversations about the root cause of the issue, BRW would like to have a more regular maintenance program that goes above and beyond just grooming the fields. BRW has expressed concerns about the pitching areas, batting boxes, and the overall lip maintenance of all three fields. This is also exacerbated after tournaments or heavy-use weekends. After numerous site visits, staff can attest that the conditions of the fields have not been ideal and leave room for improvement. To improve the situation, Director Kleefisch searched for potential solutions.

In the course of his professional career, Director Kleefisch has engaged the services of Sportsfields, Inc. on several occasions for projects at Valparaiso University, the University of Chicago, and the Westchester Park District. Sportsfields, Inc. is the premier athletic field contractor in the Chicagoland area, working on professional, collegiate, high school, and recreational fields all over the region.

One of the services that Sportsfields, Inc. provides is routine regular maintenance on softball and baseball infields. Their services will include seven (7) visits during the softball season, going from April to October, and will consist of weed removal, edging of the lip, filling in any wear areas with DuraBrick/mound clay, checking/cleaning base anchors, and grooming. The cost for this service would be \$13,300 for the season. After discussions with BRW, they are willing to contribute an additional \$6,500 toward the payment of the service. Along with the amount paid for use of the fields, this would bring BRW's yearly contribution to \$12,500. The Village would be responsible for the balance of the Sportsfields contract, \$6,800 which can be covered in the ballfield maintenance general ledger line item.

The contract with Sportsfields, Inc. would be a one-year initial agreement and, if both parties are agreeable, a long-term contract with Sportsfields, Inc. can be discussed. Overall, the proposal seems to be a great solution to



resolve some of the concerns and issues that BRW has had over the past several years. In addition, from a cost perspective, it is within the budgeted amount for field maintenance that the department has had for the past three years.

FINANCIAL IMPACT

The financial impact of the proposed services of Sportsfields, Inc., after the contractual split with BRW Softball, would be \$6,800 per year.

RECOMMENDED ACTION:

Staff is looking for direction from the Board about entering into the agreement for the proposed services.



Village of **WILLOWBROOK**

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**Parks &
Recreation**

COMMITTEE OF THE WHOLE

AGENDA ITEM NO: 6.c.

DATE: February 26, 2024

SUBJECT:

AFFILIATE AGREEMENT BETWEEN THE VILLAGE AND BURR RIDGE-WILLOWBROOK (BRW) SOFTBALL

STAFF REPORT

TO: Mayor Trilla and Board of Trustees
FROM: Dustin Kleefisch, Director of Parks and Recreation
THROUGH: Sean Halloran, Village Administrator

PURPOSE AND ACTION REQUESTED

The purpose of this item is to discuss a proposed affiliate agreement between Burr Ridge-Willowbrook (BRW) Softball and the Village of Willowbrook.

BACKGROUND/SUMMARY

The relationship between Burr Ridge-Willowbrook (BRW) Softball has been a long-standing and successful one. BRW provides a wonderful experience for young softball players to begin playing softball with their recreational leagues, while also providing an opportunity to advance in the sport with their travel teams. BRW Softball provides programs for 8U (7–8-year-old) through to 18U (13–18-year-old) players. Additionally, they host two major tournaments a year at Borse Memorial Park, which attracts hundreds of visitors to the Village on those weekends. The program provides softball experiences for over 350 girls during their spring and fall seasons, along with a regional 24-team fall league. In addition, they schedule about 2000 hours (about 2 and a half months) worth of softball activity at Borse Memorial Community Park from April through October.

Over the past two years, staff have met with the directors of BRW and sought to review the Village's relationship and agreement with BRW Softball. However, no agreement, affiliate or otherwise, existed going back to at least 2014. An affiliate agreement acknowledges the relationship between the parties, provides priority scheduling and field use, documentation of insurance certification, and acknowledges legal documents and procedures.

Over the years, BRW Softball has made an annual \$6,000 contribution to the Village for field use. An affiliate agreement will recognize and memorialize the financial contribution from the organization to the Village. It is in both organizations' best interest to have a signed affiliate agreement to provide clarification and protection to both parties regarding the agreement's scope and status.

In conversations with BRW Softball leadership there is excitement by the direction and improvements at Borse Memorial Community Park. With the expectation of significant disruptions during the construction of the park over the next couple of summers, BRW Softball would like to enter into a three-year affiliate agreement. During this three-year agreement they agree to make a yearly contribution of six thousand dollars (\$6,000) for field use along with an additional six thousand five-hundred-dollar (\$6,500.00) contribution toward the Sportsfields Inc, infield maintenance contract for a total of \$12,500.00 in yearly contributions.



With this agreement, BRW Softball will receive priority access, second behind Village programs and events, to the softball fields at Borse Memorial Community Park. This agreement will enable both organizations to continue to work together in the continuation of the successful three-decade-long relationship. At the end of the three-year initial agreement, terms and specifications can be renegotiated as needed or desired.

FINANCIAL IMPACT

The financial impact of the proposed affiliate agreement is a yearly \$12,500 payment from BRW Softball for the use and maintenance of the ball fields at Borse Memorial Community Park. Over the life of the three-year agreement, the total contribution would be \$37,500.00.

RECOMMENDED ACTION:

Staff is seeking feedback and direction on entering into an affiliate agreement with Burr Ridge-Willowbrook Softball.



Village of **WILLOWBROOK**

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**Parks &
Recreation**

COMMITTEE OF THE WHOLE

AGENDA ITEM NO: 6.d.

DATE: February 26, 2024

SUBJECT:

INTERGOVERNMENTAL AGREEMENT (IGA) BETWEEN THE BURR RIDGE PARK DISTRICT
AND VILLAGE OF WILLOWBROOK

STAFF REPORT

TO: Mayor Trilla and Board of Trustees
FROM: Dustin Kleefisch, Director of Parks and Recreation
THROUGH: Sean Halloran, Village Administrator

PURPOSE AND ACTION REQUESTED

The purpose of this item is to update a current Intergovernmental Agreement between the Village of Willowbrook and the Burr Ridge Park District (BRPD).

BACKGROUND/SUMMARY

The Village of Willowbrook and Burr Ridge Park District entered into an Intergovernmental Agreement on June 13th, 2022 that outlined the relationship between BRPD and the Village in regard to programming. Included in the agreement was some very specific language in regard to a former employee and the Active Adult program. After the departure of said former employee, an update to the agreement was needed. Jim Pacanowski, Executive Director of Burr Ridge Park District, and Director Kleefisch engaged in conversations about amending the agreement to better reflect the current spirit of the agreement. As a result, some changes were proposed that each party felt were equitable and in the best interest of each party.

The changes that were made to the IGA were to remove specific employees and positions in order to avoid a situation where a specific person or position may not be involved in the future. Instead, all language refers only to the two parties involved, the Burr Ridge Park District and the Village of Willowbrook. In addition, language in the agreement was corrected to accurately depict the process and agreement between both parties. Each party acknowledges that they will avoid direct competition or conflict with the other or outside parties detrimental to the others' interests in addition to working collaboratively to discuss and design future seasonal program offerings for the residents of each community. Each party will be provided with four (4) pages of content in the others seasonal programming guide, and each party will have the right to request non-publication of any programming, such as ads from outside groups.

The IGA draft has been shared with Burr Ridge Park District and has been agreed upon by their Executive Director. Both organizations are committed to working together in the best collective interest of the residents to maximize recreational opportunities and reduce conflict and duplication of services.

FINANCIAL IMPACT

There is no financial impact of the agreement.

RECOMMENDED ACTION:

Staff are looking for feedback and direction on the updated Intergovernmental Agreement with the Burr Ridge Park District.

**INTERGOVERNMENTAL AGREEMENT BETWEEN THE VILLAGE OF WILLOWBROOK
AND THE BURR RIDGE PARK DISTRICT TO PROVIDE COOPERATIVE RECREATIONAL
SERVICES**

This Agreement is made and entered into this _____ day of _____ between the Village of Willowbrook, Illinois, a municipal corporation, (the "Village") and the Burr Ridge Park District (the "BRPD)(collectively the "parties").

WHEREAS, the Parties hereto are units of local government and the Constitution of the State of Illinois, 1970; Article VII, Section 10, authorizes units of local government to contract or otherwise associate among themselves in any matter not prohibited by law or ordinance; and

WHEREAS, Illinois Compiled Statutes, Chapter 5, Act 220, Section 1, et seq., entitled the "Intergovernmental Cooperation Act," provides that any power or powers, privileges or authority exercised or which may be exercised by a unit of local government may be exercised jointly with another unit of local government; and

WHEREAS, both the Village and BRPD provide recreational programming and recreational services to their respective residents; and

WHEREAS, the Village and BRPD have determined that it is beneficial and in the best interest of the Parties to combine several aspects of park and recreational programming and participation under the terms and conditions as hereinafter set forth; and

WHEREAS, both the Village and BRPD find that combining aspects of their respective park and recreational programming will further serve the residents of the Village and BRPD by enhancing recreational opportunities.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions contained herein and other good and valuable consideration, the sufficiency of which is acknowledged by the Parties, it is agreed by and between the Village of Willowbrook and the Burr Ridge Park District as follows:

1. The foregoing preambles are incorporated herein and constitute a part of this Agreement.
2. All residents within the corporate boundaries of the Village shall continue to be granted BRPD residency status for the purpose of fees charged for recreation program services by the BRPD.
3. All residents within the corporate boundaries of the BRPD shall be granted residency status for the purpose of fees charged for recreation program services by the Village.
4. The BRPD and Village agree to discuss seasonal programming opportunities in a collaborative manner to avoid direct competition or conflict, while remaining flexible to the changing wants and needs of the communities' recreational desires. Both entities will work in the best interest of each other and avoid outside competition or conflict that would harm the other entities' interest. Both entities will be provided four (4) pages in each entities seasonal programming guides. In addition, both entities will have the right to request non-publication of any programming – such as ads for outside groups.
5. The Village shall be solely responsible for all elements of Active Adult program development, structure implementation and evaluation, and evaluation for senior and club programs.

6. BRPD staff and Village staff/officials shall meet on an as needed basis for the purpose of coordinating dates, schedules, and other initiatives, or opportunities regarding recreational programs and services.
7. BRPD and the Village agree to indemnify, defend, protect, and hold the other, their representatives, officials, officers, agents, employees, and contractors free, harmless and indemnified from and against any and all claims, demands, losses, damages, liabilities, fines, charges (collectively the "Losses) directly or approximately caused by the negligent or willful and wanton actions of others.
8. During the term of this Agreement BRPD and the Village shall each obtain and maintain at all times General Liability/Bodily injury/Property Damage Insurance in an amount no less than One Million (\$1,000,000.00) Dollars combined single limit coverage. Such insurance policies shall name the other Party as an additional insured with respect to any and all liability arising out of or in connection with the programs and uses of property contemplated by this Agreement. Each Party shall serve the other with a copy of the Certificate of Insurance, naming the other Party as an additional insured, and such insurance shall not be cancelled or materially altered to reduce the policy limits unless the other Party has received at least thirty (30) days' advanced written notice of such cancellation or change.
9. TERMINATION: This agreement begins on _____ and will extend into perpetuity. Either Party may terminate this Agreement for any reason by providing the other with 120-day notice which shall correspond with the end of the programming cycle in advanced written notice of termination. Notice of termination shall be served if to the Village, at the corporate offices of the Village or, if the BRPD, at the corporate offices of BRPD.



Village of **WILLOWBROOK**

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Public Works

COMMITTEE OF THE WHOLE

AGENDA ITEM NO: 6.e.

DATE: February 26, 2024

SUBJECT:

UPDATE - WATER VALVE MAPPING PROJECT – TWiG TECHNOLOGY

STAFF REPORT

TO: Mayor Trilla and Board of Trustees
FROM: Rick Valent, Director of Public Works
THROUGH: Sean Halloran, Village Administrator

PURPOSE AND ACTION REQUESTED

Staff is providing an update on the water valve mapping component of the GIS Mapping Project with TWiG Technologies.

BACKGROUND/SUMMARY

On October 9, 2023, the Village entered into an agreement with TWiG Technologies for GIS field mapping services of the water distribution system. The process would address out-of-date and inaccurate atlas information collected over the years and produce a final product that will be utilized in building a true and accurate GIS water system data layer.

The project began on November 15, 2023, with 154 valves surveyed as of January 30, 2024. Of the 154 valves surveyed, approximately 40% of those are vault structures labeled as obstructed. Obstructed simply refers to the surveyor being unable to verify pipe size, material, and other recordable criteria due to excessive groundwater and/or debris restricting their view of the pipe and valve.

The solution is to remove these materials from the structures with specialized vacuum equipment and allow the visual survey to be completed. Without this information the mapping data produced would be incomplete and would require follow-up at a later date, which is not recommended.

To maintain the project schedule, the proposed cost for the 60+ structures to be cleared is within the signing authority of the Village Administrator. As the survey team continues with the project, staff can only anticipate additional obstructed vault structures to be documented which is why a Request for Proposal will be drafted and an agreement for these services brought to the Board for approval in the near future.

FINANCIAL IMPACT

The current proposed cost for this initial round of obstructed valves is not to exceed \$19,800.

RECOMMENDED ACTION:

No action needed at this time.



Village of **WILLOWBROOK**

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**Parks &
Recreation**

COMMITTEE OF THE WHOLE

AGENDA ITEM NO: 6.f.

DATE: February 26, 2024

SUBJECT:

PARTNERSHIP WITH PLEASANTDALE PARK DISTRICT TO OFFER VILLAGE OF
WILLOWBROOK ACTIVE ADULT TRIPS

STAFF REPORT

TO: Mayor Trilla and Board of Trustees
FROM: Dustin Kleefisch, Director of Parks & Recreation
THROUGH: Sean Halloran, Village Administrator

PURPOSE AND ACTION REQUESTED

The purpose of this item is to update the Board of Trustees on a proposed partnership with Pleasantdale Park District to offer Village of Willowbrook Active Adult trips.

BACKGROUND/SUMMARY

The Pleasantdale Park District offers senior programming and has a dedicated employee to provide those services and programs. However, they do not offer trips. After speaking with Matt Russian, Executive Director, he recommended that offering trips will be a great supplement to their program offered to residents. Director Kleefisch and Superintendent Mrozik met with Sarah Carr, who runs their senior program. After several conversations, to better understand how the two programs could work cooperatively together, a plan was developed.

This partnership will be a shared partnership where each entity will help advertise programs that the other does not provide. Willowbrook will offer the Pleasantdale Four Winds Casino trips, since Willowbrook is not offering casino trips, and Pleasantdale will offer the other Willowbrook off-site trips.

This agreement will be implemented with the next edition of the “Scoop” which will cover the months of May, June, July, and August 2024.

With this partnership, the marketing reach of the “Scoop” will be furthered, and it will expand the program’s footprint within the Village’s geographic region. In addition, it will benefit both organizations and the residents of both communities. Staff will continue to look for opportunities to expand and collaborate with other organizations to better serve the senior population.

FINANCIAL IMPACT

There is no financial impact.

RECOMMENDED ACTION:

Staff is looking for input on developing a partnership with Pleasantdale Park District.