

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON MONDAY, JANUARY 22, 2024, AT 6:30 P.M. AT THE COMMUNITY RESOURCE CENTER, 825 MIDWAY DRIVE, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at 6:30 P.M. by Mayor Trilla.

2. ROLL CALL

Those physically present at roll call were, Mayor Frank Trilla, Village Clerk Deborah Hahn, Village Trustees Mark Astrella, Sue Berglund, Umberto Davi, Michael Mistele, Gayle Neal and Greg Ruffolo, Attorney Michael Durkin, Village Administrator Sean Halloran, Assistant to the Village Administrator Alex Arteaga, Chief Financial Officer Lora Flori, Director of Community Development Michael Krol, Director of Parks and Recreation Dustin Kleefisch, Chief Lauren Kaspar, Deputy Chief Ben Kadolph, Deputy Chief Gerard Wodka, Director of Public Works Rick Valent and Deputy Clerk Christine Mardegan.

ABSENT: None.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Chief Kaspar to lead everyone in saying the Pledge of Allegiance.

4. VISITORS' BUSINESS.

None present and no written comments were received.

5. OFFICIAL APPOINTMENT TO RANK OF SERGEANT

a. Inez Benson

Clerk Hahn had the honor of swearing in the new Police Sergeant. Mayor Trilla congratulated Sergeant Benson and thanked her family and friends for attending the meeting to witness the swearing in ceremony. Sergeant Benson thanked her family and friends for attending.

6. OMNIBUS VOTE AGENDA:

Mayor Trilla read over each item in the Omnibus Vote Agenda for the record.

- a. Waive Reading of Minutes (Approve)
- b. Minutes - Board of Trustees Regular Meeting January 8, 2024 (APPROVE)

- c. Minutes - Board of Trustees Special Meeting Budget Workshop #1 January 11, 2024 (APPROVE)
- d. Warrants \$ 1,175,183.30
- e. ORDINANCE NO. 24-O-02 - AN ORDINANCE AMENDING TITLE 8, ENTITLED "TRAFFIC REGULATIONS", CHAPTER 4, ENTITLED "RULES FOR DRIVING", SECTION 8-4-11, ENTITLED "RESTRICTED TURNS", OF THE VILLAGE CODE OF ORDINANCES OF THE VILLAGE OF WILLOWBROOK (PASS)
- f. RESOLUTION NO. 24-R-05 - A RESOLUTION CREATING AND APPROVING THE VILLAGE OF WILLOWBROOK NON-UNION EMPLOYEE PAY PLAN STRUCTURE (ADOPT)
- g. MOTION - A MOTION FOR A BUDGET AMENDMENT TO THE WATER FUND (PASS)

Mayor Trills asked the Board if there were any items to be removed from the Omnibus Vote Agenda.

MOTION: Made by Trustee Davi and seconded by Trustee Mistele to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

NEW BUSINESS

- 7. RESOLUTION NO. 24-R-06 - A RESOLUTION APPROVING A LEGAL SERVICES AGREEMENT FOR ADMINISTRATIVE HEARING OFFICERS FOR THE VILLAGE OF WILLOWBROOK (ADOPT)

Mr. Arteaga indicated that this resolution is to engage an administrative hearing officer for the Village of Willowbrook to conduct administrative adjudication hearings. Staff released an RFP on November 18th, 2023, with bids being due December 11, 2023. A single bid was received from Odelson, Murphey, Frazier, & McGrath, Ltd. (OMFM). OMFM provides similar services for neighboring municipalities, including Burr Ridge, Countryside, Evergreen Park, Alsip, Worth, Summit, Crestwood, Richton Park, Elmwood Park, Chicago Ridge, Lemont, and Bridgeview.

For administrative adjudication hearings, staff's expectation is to conduct one meeting per month, on the 3rd Thursday of each month. Based on 12 hearings per year of typically 2.5 hours each, the Village will incur \$5,550 in administrative hearing officer services for calendar

year 2024, \$5,700 for calendar year 2025, and \$5,850 for calendar year 2026.

MOTION: Made by Trustee Mistele and seconded by Trustee Ruffolo to adopt Resolution 24-R-06 as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele and Neal and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRIOR BUSINESS

8. TRUSTEE REPORTS

Trustee Neal has no report.

Trustee Ruffolo had no report.

Trustee Mistele had no report.

Trustee Berglund had no report.

Trustee Davi had no report.

Trustee Astrella had no report.

9. ATTORNEY'S REPORT

Attorney Durkin had no report.

10. CLERK'S REPORT

Clerk Hahn had no report.

11. ADMINISTRATOR'S REPORT

Administrator Halloran had no report.

MAYOR'S REPORT

Mayor Trilla thanked all that attended the Martin Luther King Unity Breakfast. He indicated it was a moving event and plans on attending every year.

12. EXECUTIVE SESSION

5 ILCS 120/2(c) (5)- The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether particular parcel should be acquired.

MOTION: Made by Trustee Davi and seconded by Trustee Mistele to adjourn the Regular Meeting and recess to closed session at the hour of 6:42 p.m.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

13. ADJOURNMENT

Regular Meeting adjourned and the Board moved into Executive Session.

PRESENTED, READ, and APPROVED.

_____, 2024.

Frank A. Trilla, Mayor

Minutes transcribed by Deputy Clerk Christine Mardegan.