

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON MONDAY, AUGUST 28, 2023, AT 6:30 P.M. AT THE COMMUNITY RESOURCE CENTER, 825 MIDWAY DRIVE, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at 6:30 P.M. Mayor Trilla.

2. ROLL CALL

Those physically present at roll call were, Mayor Frank Trilla, Village Trustees Mark Astrella, Sue Berglund, Umberto Davi, Michael Mistele, and Gayle Neal, Attorney Michael Durkin, Village Administrator Sean Halloran, Assistant to the Village Administrator Alex Arteaga, Chief Financial Officer Lora Flori, Director of Community Development Michael Krol, Director of Parks and Recreation Dustin Kleefisch, Chief Lauren Kaspar, Deputy Chief Benjamin Kadolph and Public Works Foreman AJ Passero.

ABSENT: Village Clerk Deborah Hahn, Trustee Greg Ruffolo and Deputy Clerk Christine Mardegan.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Police Commissioner Nicholas Azzo to lead everyone in saying the Pledge of Allegiance.

4. VISITORS' BUSINESS

Mr. Arteaga read the public comment received from residents Eric and Cathy Johnson on Monday, August 28 at 11:24 a.m. for the record.

"Thank you for presenting our questions at tonight's Village Board meeting..."

Regarding PARKING...it was down to a single lane to drive down Midway Drive this Weekend...why are cars allowed to park on both sides of Village streets like they did? Permanent NO parking signs and citation enforcement can stop dangerous practice that blocks driving through...while some will gladly use new lots...many will remain on side streets as like they have been doing...BRW should have their members park responsibly...

Still vehicles in Borse parking lot after dark

Still large group with loud music and party vehicles parking outside Borse pavilions...let us know if Village has issued permits...? It should be FOIA available...online

As large loud parties sans permits should be fined...it is not fair to permitted groups, Village taxpayers and Residents to wait late on a nice evening to walk to park

Still picking up park trash along 75th Street/Eleanor and putting in bins

Still walking our local, vaccinated, leashed DOG residents through park...where is ordinance to OK us

(We pay alot in TAXES to have to have to do work that you direct...)

Still Park restrooms UNLOCKED after park closed

It was GREAT to have Mr. Arteaga put out a social media/Next Door PSA during the heat wave of last week...our neighbors in Darien, Woodridge, Burr Ridge and especially HINSDALE...help THEIR COMMUNITIES with weather, traffic, crime and other invaluable info...why can't Willowbrook?

WE see cracked, weed overgrown, dead trees in park space...you need to MAINTAIN things after you have construction rip things out...permeable pavers will send oil, gas and toxins into water of Residents living around them...don't spend it all on pickleball mitigation...

We wonder...what is Village of Willowbrook's motto... "

There were no visitors present at tonight's meeting.

5. OMNIBUS VOTE AGENDA:

Mayor Trilla read over each item in the Omnibus Vote Agenda for the record.

- a. Waive Reading of Minutes (Approve)
- b. Minutes - Board of Trustees Regular Meeting August 14, 2023 (APPROVE)
- c. Warrants \$257,250.21
- d. MOTION - TRANSFER OF ARPA FUNDS (PASS)
- e. MOTION - A MOTION TO GRANT A ONE-DAY CLASS C SPECIAL EVENT LIQUOR LICENSE TO THE VILLAGE OF WILLOWBROOK FOR THE MUG RUN EVENT TO BE HELD AT BORSE MEMORIAL COMMUNITY PARK ON SATURDAY, SEPTEMBER 23, 2023. (PASS)

Mayor Trilla asked the Board if there were any items to be removed from the Omnibus Vote Agenda.

MOTION: Made by Trustee Mistele and seconded by Trustee Davi to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele and Neal NAYS: None. ABSENT: Ruffolo.

MOTION DECLARED CARRIED

NEW BUSINESS

- 6. MOTION - A MOTION RATIFYING APPOINTMENT OF NICHOLAS AZZO TO THE VILLAGE OF WILLOWBROOK BOARD OF POLICE COMMISSIONERS (PASS)

MOTION: Made by Trustee Davi and seconded by Trustee Mistele for Board Advice and Consent to Ratify Mayor's Reappointment Of Nicholas Azzo to Fill The Vacancy In The Board Of Police Commissioners Until April 30, 2025.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele and Neal. NAYS: None. ABSENT: Ruffolo.

MOTION DECLARED CARRIED

7. RESOLUTION NO. 23-R-46 - A RESOLUTION OF THE VILLAGE OF WILLOWBROOK APPROVING AMENDMENT NUMBER 1 TO THAT CONSULTING AGREEMENT BETWEEN THE VILLAGE OF WILLOWBROOK AND KIMLEY-HORN & ASSOCIATES, INC. (ADOPT)

Director Kleefisch thanked the Mayor, then discussed the development of the Midway Park Project. The original park concept plan was developed by Kimley-Horn & Associates at a cost of \$19,900.00 to include (1) Site furniture and materials selection, (2) Detailed site plan layout, (3) Preliminary landscape plan, (4) Estimate of probable construction costs, (5) Landscape architecture construction documents, and (6) Public meetings.

After public meetings, Kimley-Horn developed new plans based on resident feedback resulting in changes to the original contract and additional costs. With the cumulative cost of the contracts exceeding the signing authority of Administrator Halloran, staff would like to request approval of payment of \$16,000.00 for Amendment 1 from Kimley-Horn.

To avoid any further miscommunication with the contractor and to consolidate costs, the staff has a Request for Qualifications (RFQ) available for Phase II and III of the Borse Park Improvement projects.

Trustee Mistele asked if the information that was provided makes it seem like we may have the same situation for the Borse Park improvement. Is that correct? Administrator Halloran indicated that for Phase II and III of the Borse Park project, with the Request for Qualifications (RFQ) and additional safeguards, this situation should not occur.

MOTION: Made by Trustee Mistele and seconded by Trustee Berglund to adopt Resolution No. 23-R-46 as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele and Neal. NAYS: None. ABSENT: Ruffolo.

MOTION DECLARED CARRIED

8. RESOLUTION NO. 23-R-47- A RESOLUTION APPROVING AND AUTHORIZING A MASTER SOFTWARE LICENSE AGREEMENT BY AND BETWEEN DACRA TECH, LLC AND THE VILLAGE OF WILLOWBROOK (ADOPT)

Mr. Arteaga told the Board the contract is for administrative adjudication software provided by DACRA Tech, LLC. Administrative

adjudication was discussed at the July 24th Committee of the whole meeting.

A Municipal Enforcement Adjudication Software RFP was released by Village staff on July 3rd with bids due on July 26th. Since no bids were received by the time of the bid opening, staff opted to proceed with DACRA Tech's quote provided on May 9th. The total annual cost to the Village will be \$18,000.

MOTION: Made by Trustee Neal and seconded by Trustee Davi to adopt Resolution No. 23-R-47 as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele and Neal. NAYS: None. ABSENT: Ruffolo.

MOTION DECLARED CARRIED

9. RESOLUTION NO. 23-R-48- A RESOLUTION APPROVING AND AUTHORIZING THE VILLAGE MAYOR TO EXECUTE AN AGREEMENT WITH PARVIN-CLAUSS SIGN COMPANY, INC. TO CONSTRUCT AND INSTALL POLICE TRAINING SIGNAGE (ADOPT)

Chief Kaspar stated that in fiscal year 2023-2024, the Board approved funding for several Capital Improvement Projects, including signage for the Police Department training room.

With the opening of the CRC, the training room is being used for more training, not only in-house, but in partnership with other local law enforcement jurisdictions.

Adding signage to the room will project a professional appearance. The original amount budgeted for this project was \$12,000. After modifications to the design and removal of unnecessary upgrades, staff were able to lower the proposed cost to \$3,784.00, resulting in a savings of \$8,216, significantly under budget.

Trustee Mistele wondered if during the training now being held in the room, the attendees experience the same acoustical and sound issues faced at Board meetings held in the room. Chief Kaspar indicated that, with the differences in the nature of the meetings or training being conducted, those issues do not come into play.

MOTION: Made by Trustee Mistele and seconded by Trustee Berglund to adopt Resolution No. 23-R-48 as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele and Neal. NAYS: None. ABSENT: Ruffolo.

MOTION DECLARED CARRIED

10. RESOLUTION NO. 23-R-49 - A RESOLUTION OF THE VILLAGE OF WILLOWBROOK DETERMINING THE LOWEST RESPONSIBLE PROPOSAL AND APPROVING AND ACCEPTING THE PURCHASE OF CERTAIN FIREARMS AND

RELATED EQUIPMENT FROM KIESLER POLICE SUPPLY, AT A COST NOT TO
EXCEED \$15,443.08, INCLUDING TRADE-IN (ADOPT)

Chief Kaspar indicated that the last time the entire stock of department issued firearms was in 2006, although there have been some upgrades and trade-ins in the interim. The current stock includes a mixture of 9mm and .45 caliber weapons.

With the increasing popularity of 9mm firearms amongst department members, staff began researching the possibility of replacing the current .45 caliber firearms. The 9mm firearms are preferred because, with easier handling and less recoil, they give the officer more control in a stressful situation.

In the spring of 2023, staff began researching several makes, models, and calibers of firearms for purchase. In July of 2023, Kiesler Police Supply brought several firearms out for staff to test and fire. After a thorough demonstration of several firearms, all patrol officers were surveyed, and the majority agreed that the Glock Gen5 45 9mm pistol was the top choice for proficiency.

Staff then requested quotes from the only two dealers in Illinois that are authorized to sell Glock law enforcement firearms packages. The quotes included 32 firearms, holsters, optics, 5 training firearms, and the trade-in of the department's current firearms and any larger caliber ammunition that would no longer be needed. The original amount budgeted for fiscal year 23/24 for this project was \$100,000.00. After the decision to purchase Glock firearms, with a higher-than-expected trade-in value, and the removal of unnecessary upgrades, staff was able to lower the proposal cost to \$15,443.08, resulting in a savings of \$84,556.92, significantly under budget. The final cost also includes additional training that will benefit the department in the future.

Mayor Trilla asked if inviting all the officers out to try out the guns/weapons had ever been done. Chief Kaspar responded that no, it hadn't, not to this degree. The department was able to use one of the range days and a number of officers came out on their days off to try out the weapons.

Mayor Trilla thanked the Chief for her leadership in this by getting the department involved and saving residents a great deal of money.

MOTION: Made by Trustee Mistele and seconded by Trustee Davi to adopt Resolution No. 23-R-49 as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele and Neal. NAYS: None. ABSENT: Ruffolo.

MOTION DECLARED CARRIED

PRIOR BUSINESS

11. TRUSTEE REPORTS

Trustee Neal thanked the Parks Department for their last Neighborhood Nights event on the 18th. There were approximately 49 people in attendance. The evening was well received, and the weather was beautiful.

Trustee Ruffolo was not present.

Trustee Mistele had no report.

Trustee Berglund had no report.

Trustee Davi had no report.

Trustee Astrella had no report.

12. ATTORNEY'S REPORT

Attorney Durkin had no report.

13. CLERK'S REPORT

Clerk Hahn was not present.

14. ADMINISTRATOR'S REPORT

Administrator Halloran had no report.

15. MAYOR'S REPORT

Mayor Trilla had no report.

16. EXECUTIVE SESSION

There is no need for an executive session this evening.

17. ADJOURNMENT

MOTION: Made by Trustee Mistele and seconded by Trustee Astrella to adjourn the Regular Meeting at the hour of 6:54 p.m.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele and Neal. NAYS: None. ABSENT: Ruffolo.

MOTION DECLARED CARRIED

PRESENTED, READ, and APPROVED.

_____, 2023.

Frank A. Trilla, Mayor

Minutes transcribed by Deputy Clerk Christine Mardegan.