

A G E N D A

REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON MONDAY, JUNE 12, 2023 FOLLOWING THE COMMITTEE OF THE WHOLE MEETING, OR AT 6:30 P.M., AT THE COMMUNITY RESOURCE CENTER (CRC), 825 MIDWAY DRIVE, WILLOWBROOK, IL, DUPAGE COUNTY, ILLINOIS

Due to the expiration of the Governor's Disaster Declaration, public participation/comment is permitted solely by attending the meeting at 825 Midway Drive.

Written Public Comments Can Be Submitted By 6:15 P.M. on June 12, 2023, to aarteaga@willowbrook.il.us

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. OATH OF OFFICE
 - a. POLICE OFFICER RICHARD FOYTIK
5. VISITORS' BUSINESS - Public Comment is Limited to Three Minutes Per Person
6. OMNIBUS VOTE AGENDA:
 - a. Waive Reading of Minutes (Approve)
 - b. [Minutes - Board of Trustees Regular Meeting May 22, 2023](#) (APPROVE)
 - c. [Warrants \\$504,018.42](#)

NEW BUSINESS

7. [RESOLUTION NO. _____ - A RESOLUTION APPOINTING DEPUTY POLICE CHIEF BENJAMIN KADOLPH AS COORDINATOR OF THE VILLAGE EMERGENCY MANAGEMENT AGENCY AND AUTHORIZING THE MAYOR AND VILLAGE CLERK TO EXECUTE THE DUPAGE COUNTY OFFICE OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT NOTICE OF APPOINTMENT FORM DESIGNATING HIM AS SUCH](#) (ADOPT)
8. [RESOLUTION NO. _____ - A RESOLUTION APPROVING AND AUTHORIZING THE VILLAGE MAYOR TO EXECUTE A FIVE \(5\) YEAR AGREEMENT WITH AXON ENTERPRISE, INC. FOR THE PURCHASE OF SEVEN \(7\) "AXON TASER 7 UNITS](#)

WITH ACCESSORIES, LICENSES AND WARRANTIES" TO BE USED IN
CONJUNCTION WITH BODY WORN CAMERAS AND IN-CAR CAMERAS FOR
THE POLICE DEPARTMENT AT A TOTAL COST NOT TO EXCEED
\$25,562.90 FOR FIVE (5) YEARS (ADOPT)

9. ORDINANCE NO. _____ - AN ORDINANCE AMENDING SECTION
5-1-13 ENTITLED "SPECIAL EVENTS PROCEDURE; CHARGES", OF CHAPTER
1, ENTITLED "POLICE DEPARTMENT", OF TITLE 5 ENTITLED
"POLICE REGULATIONS", OF THE VILLAGE CODE OF ORDINANCES OF THE
VILLAGE OF WILLOWBROOK, ILLINOIS (PASS)
10. RESOLUTION NO. _____ - A RESOLUTION ACCEPTING A PROPOSAL
FROM NATIONAL FITNESS CAMPAIGN LP FOR THE PURCHASE OF ONE (1) 2023
FITNESS COURT FOR MIDWAY PARK AT A TOTAL COST NOT TO EXCEED
\$155,000.00 AND AUTHORIZING THE VILLAGE TO ACCEPT A GRANT AWARD
FROM BLUE CROSS BLUE SHIELD OF ILLINOIS AND THE NATIONAL FITNESS
CAMPAIGN GRANT COMMITTEE OF \$50,000.00 TO BE APPLIED TO THE
PURCHASE PRICE OF THE 2023 FITNESS COURT (ADOPT)

PRIOR BUSINESS

11. TRUSTEE REPORTS
12. ATTORNEY'S REPORT
13. CLERK'S REPORT
14. ADMINISTRATOR'S REPORT
15. MAYOR'S REPORT
16. EXECUTIVE SESSION

The Appointment, Employment, Compensation, Discipline,
Performance or Dismissal of Specific Employees Authorized by 5
ILCS 120/2(c)(1)

5 ILCS 120/2(11) - Probable or threatened litigation.

17. ADJOURNMENT

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON MONDAY, MAY 22, 2023, AT 6:30 P.M. AT THE COMMUNITY RESOURCE CENTER, 825 MIDWAY DRIVE, WILLOWBROOK, IL DUPAGE COUNTY, ILLINOIS.

THE VILLAGE WILL BE OFFERING A ZOOM WEBINAR FOR THE MEETING TO ALLOW MEMBERS OF THE PUBLIC TO ATTEND BY VIDEO OR AUDIO IF DESIRED. IF A MEMBER IS USING A ZOOM, PLEASE EITHER USE YOUR PHONE OR COMPUTER, NOT BOTH.

1. CALL TO ORDER

The meeting was called to order at 6:30 p.m. by Mayor Trilla.

1. ROLL CALL

Those physically present at roll call were, Village Clerk Deborah Hahn, Mayor Frank Trilla, Village Trustees Mark Astrella, Sue Berglund, Umberto Davi, Michael Mistele, Gayle Neal, Greg Ruffolo, Attorney Michael Durkin, Village Administrator Sean Halloran, Assistant to the Village Administrator Alex Arteaga, Director of Community Development Michael Krol, Director of Parks and Recreation Dustin Kleefisch, Deputy Chief Lauren Kaspar, Deputy Chief Benjamin Kadolph, Deputy Clerk Christine Mardegan and Public Works Foreman AJ Passero.

ABSENT: None.

A QUORUM WAS DECLARED

2. PLEDGE OF ALLEGIANCE

Mayor Trilla asked DuPage County State's Attorney Robert Berlin to lead everyone in saying the Pledge of Allegiance.

3. OATHS OF OFFICE

a. Chief of Police Lauren Kaspar

Clerk Hahn had the honor of swearing in the new Chief of Police. Mayor Trilla proudly announced that Chief Lauren Kaspar will be the first woman in this position in the history of Willowbrook. Chief Kaspar was congratulated by the Board and the Village staff.

Chief Kaspar introduced her immediate family and thanked her extended family for coming from all over the U.S. to attend her swearing-in ceremony. She also thanked her team, State's Attorney Berlin, aunts, and uncles for this tremendous amount of support.

She noted that she truly hopes when it comes time to hang up this uniform, that she will see the same support that she sees this evening. Her goal in this position is to make this the best version of Willowbrook that it's ever been.

4. VISITORS' BUSINESS

Mr. Arteaga indicated that there were no participants on the call, but several public comments were received by email.

He reviewed the comments received by email:

-Kazee family - Five members of the family including minor children, Gabrielle, Beckett, Aline, Sebastian, and Harrison, provided positive comments in favor of the park renovations, and expressed excitement for the upcoming improvements.

-Kristin Banach, 7640 Cherry Tree Lane - Ms. Banach noted she was unable to attend the meeting in person, but wanted to let Director Kleefisch and the Board know that she is excited about the new park, particularly the hockey rink, pickleball courts and wiffle ball field. She noted this is a safe alternative for her children who often play roller hockey in the Gower [School] parking lot.

-Renee Chlebek, Willowbrook - Ms. Chlebek is in full support of the park improvements. She noted it will be of value to the neighborhood and expressed her excitement.

-Kimberly Temen for the Temen family - She stated that she is excited by the future plans and is in favor of the new park.

-Eric Johnson - Mr. Johnson looks forward to the new improvements to both Midway and Borse Parks. He feels there should be updated amenities for children in sports and to maintain a balance that does not pave over every bit of green space. He also had additional specific questions and comments:

When are speed tables near Borse and Midway going to be installed?

Traffic, especially between 6:00 and 7:30 pm, exceeds the posted speed limit.

Please comment on the effectiveness of speed tables versus speed humps.

Clean up the dead trees and debris left adjacent to Borse Park's proposed Nature Trail prior to other improvements. D Ryan [Tree & Landscape, LLC, a Willowbrook contractor] was expected to report on cleanup.

Please address noise reduction proposals from improvements, e.g., pickleball, construction, subcontractors etc. Will there be a limit to daytime hours? There have been Village subcontractors that have operated in Borse Park after 8:00 p.m. Regarding pickleball, according to the record, the Village engineer stated the volume of

the activity exceeds the decibel level acceptable in residential settings.

Regarding trespassing, what is the Village doing to prevent patrons of the improved Midway and Borse Parks from trespassing onto private property/adjacent residential areas? Fences?

Will leashed pets be allowed? If so, change or remove signs to reflect leashed, curbed pets.

Regarding security and safety issues, please comment on what the Village plans on doing to prevent after hours loitering, or crime in park. There have been current reports by residents.

In a push for transparency, please provide the Village contact information for issues related to construction issues. The Village nonER [sic] number is not always an effective means of getting help.

-Shivani Kamdar, 545 Chaucer Road - This resident expressed excitement about the new improvements at Midway and Borse Parks and feels that that this will make our wonderful community even better.

-Lorraine Patel, 6502 Clarendon Hills Road - Ms. Patel spoke in favor of all the improvements, including designated parking, walking paths and multi-use sport courts, noting this is an amazing addition to the Village. She also suggested, if possible, to please include a water fountain, trash receptacle and benches in some shaded areas. She is happy that Willowbrook is creating more public green space to support a healthy and better-connected community.

-Clio Lawrence - This young resident provided a video which Mr. Arteaga played. In her short video [6 seconds], Miss Lawrence expressed her excitement about the park improvements.

The following are residents who spoke in person at the meeting:

-Elizabeth Oblazny, 215 Midway Drive [adjacent to Midway Park] - Ms. Oblazny provided background on her residency. Based on community surveys, she noted that 92% of respondents wanted green space and parks that allow dogs, walking trails and benches. What is being implemented, wiffle ball field, pickleball courts, and other sports facilities, is not what was indicated as desired by the survey. She feels that Midway Park is a neighborhood park as opposed to Borse Park, a community park of 17 acres. As a community park, she expects the field lights, larger parking areas, and later operating hours. She is dismayed by Midway Park being labelled and utilized as a community park now as well. At only 2.13 acres, it seems small for the number of parking spaces and facilities planned for the area. Most community parks in the surrounding areas are more in line with the size of Borse Park and even larger. She would like an explanation of

how and why it was determined that Midway Park was to be utilized as a community park rather than remaining a neighborhood park with green space.

-Donalynne Nipperus, 205 Midway Drive - Ms. Nipperus read her notes and will provide an email with the information. She wondered which staff members had made the decisions regarding the park improvements. She felt the meeting with Mayor Trilla, Director Kleefisch and Administrator Halloran went well, indicating that all want what is best for Willowbrook. After speaking with many of her neighbors who will be affected the most, there is a consensus not to change anything at Midway Park. The money allocated for Midway should be shared and used with all the parks for new equipment.

Ms. Nipperus also wondered why it was decided to start construction immediately without considering how it will affect the local residents, disrupting this summer's activities. Midway [Drive] is already a highly trafficked area and the construction trucks and other vehicles will add more traffic. This will cause undue stress to residents, especially the elderly neighbors that walk along Midway. Urban green space is a precious commodity that many of the neighboring communities do not have.

-Butch Baudhuin, 106 75th Place - Mr. Baudhuin noted that Midway Park has always been a green space and felt disappointed in the park options proposed at the Open House. He also expressed some reservations about the proposed parking lot at 75th & Eleanor. He understands the need for parking since when there is a softball game the streets, particularly Midway Drive, are jammed. His concerns are because of the location of the parking lot as it could become parking for the high school [Hinsdale South]. This needs to be considered and once you take away green space you do not get it back. Another concern is that there continue to be adequate walking paths in the parks.

Mayor Trilla commented that there are walking paths planned in both parks. For the parking lot, we are considering a gated entranceway during the daytime and no right turn out of the lot, into the neighborhood, forcing traffic back to 75th Street.

-Caryn Verduin and Bobby Verduin - These residents came to thank the Mayor, Director Kleefisch and Village Administrator Halloran for meeting with them and listening to their concerns about SEASPAR [South East Association for Special Parks And Recreation] and Gateway [Special Recreation Association]. She also thanked the Board for their creative solutions. She offered an invitation to everyone to the first game of the season. Bobby [Mr. Verduin] also thanked everyone for listening and helping all the children with disabilities. He offered his thanks for the Board's hard work on behalf of himself and the other Gateway participants.

-Sue Kamuda - Ms. Kamuda expressed her full support of the park projects. She believes it is a good plan and great for the neighborhood. This will also be a good use of green space. She also expressed interest in learning the difference between a neighborhood park and a community park.

-Kyle Evenson, 7702 Eleanor - Mr. Evenson stated that he is impressed by all the positive changes in Willowbrook. He feels we [the Village] are moving forward and likes the idea of the park projects. He is confident that all the issues will be resolved. He is appreciative of the regard for safety built into the plans, like the speed tables and crosswalks. He would also like to see more trees planted.

-Megan Lawrence, 7601 Virginia - Ms. Lawrence noted that it was her daughter Clio in the video, and that she would have liked to attend but had a softball game scheduled. She explained that in selecting her Willowbrook residence, although they did not have children at the time, proximity to the park was a factor in their decision.

One of her concerns, as a mother of a daughter with a disability, is that her daughter is unable to safely use the parks as there is a lack of ADA (Americans with Disabilities Act) compliant facilities. The parks are not wheelchair accessible, and the renovations will make the parks accessible for all users. She would like to see all the playgrounds in Willowbrook updated in line with the ADA guidelines. Ms. Lawrence added that her family is totally in favor of renovations and appreciates all the work the Village has put into the project.

Ms. Lawrence added she is very excited about Chief Kaspar's appointment and would love for her to come and speak to the local Girl Scout troop.

-Laura Benning, 7624 Virginia - Ms. Benning thanked the Mayor and the Board for the opportunity to speak. Her family, with three growing boys, moved into the neighborhood specifically for its proximity to Borse Park. They are excited about the potential that Borse and Midway both have with the improvements and the work being done by Dustin [Director Kleefisch] and his team. She feels the updated parks will be an asset to our community and is happy about the variety of improvements being planned. The new parks can be utilized by all children and adults of all ages. She also noted that she would also like to see the parks changed to allow dogs.

-Zoltan Baksay, 7806 Eleanor Place - Mr. Baksay indicated he is appreciative of the hard work being done by the Village Board and staff. The Village has done an outstanding job in incorporating the results of the Village survey and in planning for the park improvement designs and upgrades at Borse and Midway Parks.

The beautification and development of Midway is a top priority for our

local neighborhood. Mr. Baksay submitted a petition from his neighbors at the open house last week in favor of the park renovation. These parks and the facilities are good for all ages, and they will be beautiful. He is looking forward to additional information as the project moves forward on how the planned safety issues will be implemented.

6. OMNIBUS VOTE AGENDA:

Mayor Trilla read over each item in the Omnibus Vote Agenda for the record.

- a. Waive Reading of Minutes (Approve)
- b. Minutes - Board of Trustees Committee of the Whole Meeting May 8, 2023 (APPROVE)
- c. Minutes - Board of Trustees Regular Meeting May 8, 2023 (APPROVE)
- d. Warrants \$483,862.57

Mayor Trilla asked the Board if there were any items to be removed from the Omnibus Vote Agenda.

MOTION: Made by Trustee Davi and seconded by Trustee Ruffolo to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

NEW BUSINESS

7. DISCUSSION - MIDWAY PARK IMPROVEMENT PROJECT AND PHASE I OF THE BORSE PARK IMPROVEMENT PROJECT

Director Kleefisch thanked the Mayor and the Board. He provided a timeline and details of the evolution of these projects.

In January 2023, staff presented all findings and suggestions to the Board of Trustees and received directions to begin communicating with the neighboring residents. As part of that Board presentation, staff proposed completing the Midway Park Improvement Project in 2023 and creating a three-year development phase for the Borse Memorial Community Park.

On March 15, 2023, the Village hosted an initial open house to gather general feedback from the residents within the area. Changes were made to the plans based on that feedback and the suggestions made.

At the May 11, 2023 open house, staff presented two options based on resident feedback from the first open house and incorporating results from previous surveys as well. Three concepts were presented, Concepts A and B submitted by staff as well as Concept C submitted by the residents of 205 Midway Drive. Although expected the residents from 215 Midway Drive did not provide conceptual plans.

Director Kleefisch presented the concepts. The first was the original plan for Midway and Borse parks. Concept A, which was voted as the most popular concept at the May 11th meeting, has significant changes from the original. The southern end of the park will be a natural grass and native flower area. This is in keeping with a directive from the Illinois Department of Natural Resources to preserve, promote and protect the habitat of the migratory path of the monarch butterfly which exists in this area. This planting area will allow for a significant benefit in this program. There will also be a walking path around the area. The ball field will remain grass with a fence and arbor vitae [evergreen trees grown as a hedge to provide sound, wind, and privacy protection] as well as a score board. Other features of the park were redesigned to provide activities to appeal to a diverse group with different interests and ages.

Concept B had a different feel, reflecting the survey interest of community gatherings, including a pavilion structure. However, this concept was not selected by those voting at the open house.

Based on resident feedback and staff recommendations, staff would like to proceed with Concept A for Midway Park and Phase I of Borse Memorial Community Park.

Director Kleefisch indicated that this process of updating the parks will continue into the coming fiscal years and will include more public meetings as we move to make improvements to the other Village parks.

Trustee Davi commented that as one of the residents speaking this evening noted, some of the parks in our Village are not as accessible as they should be. He asked for the Director's comments.

Director Kleefisch explained that there are some issues with ADA compliance as far as surfacing is concerned. For example, the playground surface at Creekside Park is sand based which is not accessible to anyone in a wheelchair. This park is not ADA complaint. The IRMA (Intergovernmental Risk Management Agency) inspection was conducted last week, and compliance is an area that is scheduled for change and improvement in order to meet the ADA guidelines.

The Trustees agreed to move forward with the Borse and Midway Park improvements as outlined by Director Kleefisch.

8. RESOLUTION NO. 23-R-22 - A RESOLUTION OF THE VILLAGE OF WILLOWBROOK APPROVING AND AUTHORIZING THE EXECUTION OF THE SOUTHEAST ASSOCIATION FOR SPECIAL PARKS AND RECREATION ("SEASPAR") ANNUAL LEVY RATE ASSESSMENT (ADOPT)

Director Kleefisch noted that the SEASPAR agreement to join was signed and passed at the last board meeting. This resolution is to outline the fee structure and how to compensate SEASPAR and Gateway [Special Recreation Association]. As the parties in the agreement operate under different fiscal years, this document outlines when, to whom, and in what amounts the various payments will be made.

MOTION: Made by Trustee Mistele and seconded by Trustee Davi to adopt Resolution No. 22-R-22 as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal, and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

9. RESOLUTION NO. 23-R-23 - A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF AN INTERGOVERNMENTAL GRANT AGREEMENT BETWEEN THE VILLAGE OF WILLOWBROOK AND THE OFFICE OF THE ATTORNEY GENERAL OF THE STATE OF ILLINOIS FOR THE ORGANIZED RETAIL CRIME GRANT PROGRAM (ADOPT)

Deputy Chief Kadolph provided information on the grant offered by the Attorney General (AG) of the State of Illinois for participation in their Organized Retail Crime Program (ORC). The AG office has recognized that organized retail crime has a major impact upon retail merchants in the state and throughout the Village. Addressing this ongoing and growing problem requires working together with various agencies in different jurisdictions and even regions of the state. The AG's office formed a task force of both law enforcement and prosecutors to address this problem. As part of their collaboration, the AG's office has begun offering a grant to local police agencies to assist in this effort.

The Organized Retail Crime Grant Program has been established to provide funds to police departments to pay for technology cameras, forcible stop equipment to identify and apprehend organized retail criminals and funds are also being made available for personnel costs to investigate organized retail crime.

The Willowbrook Police Department applied for the AG's ORC grant in late March of 2023 which was awarded in April 2023. The scope of the grant is as follows:

- Mobile Pro Sentry Cameras for \$150,000
- Starchase Handheld GPS Launcher for \$7,000
- Overtime costs of up to \$25,000

This grant is a reimbursement grant with no matching fund requirement, and no out-of-pocket costs to the Village. The obligation for use of the funds must be completed by June 30, 2023. The award of this grant will provide valuable equipment, resources, and reimbursed personnel costs to address the growing problem of organized retail crime in Willowbrook.

Since the deadline is June 30, 2023, and the Village was recently notified of the award, staff are asking for approval to enter into an intergovernmental agreement with the AG's office. At the next Committee of the Whole meeting in June, staff will provide a presentation of the implementation of the cameras and seek Board approval to spend these funds on the equipment.

Deputy Chief Kadolph provided a description of the GPS launcher based on a question by Trustee Mistele. Trustee Mistele also wanted to know who would be responsible for the monitoring of the additional cameras. Deputy Chief Kadolph indicated that the department would have the ability to monitor the cameras. Although they would not be under continual monitoring, the program does have the ability to issue alerts based on parameters set by the department. He also noted that although the cameras are designed for mobile use, Willowbrook's would be mounted on poles in the various shopping centers in the Village.

MOTION: Made by Trustee Ruffolo and seconded by Trustee Berglund to adopt Resolution No. 22-R-23 as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal, and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

10. RESOLUTION NO. 23-R-24- A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF A ONE-YEAR INDEPENDENT CONTRACTOR AGREEMENT FOR CODE ENFORCEMENT INSPECTION SERVICES (ADOPT)

Director Krol stated that since 2000, the Village has partnered with Karyn Byrne as a consultant for code enforcement services. The contract has been extended on an as needed basis. In February 2023, Mrs. Byrne notified staff that she will be ending her services this spring and decided not to renew her contract. Since April, Community Development staff has begun performing code enforcement duties while looking for a new code enforcement officer. Staff within the Village Administrator's office also contacted neighboring municipalities to seek interest in shared services, but there is no interest at this time.

In May 2023, staff were notified that a former colleague of Ms. Byrne and current code enforcement officer for the Village of Hinsdale, Lourdes

Garcia, was interested in the position for the Village of Willowbrook. Ms. Garcia has worked as a code enforcement consultant with Ms. Byrne for more than five (5) years in surrounding municipalities, including managing several of her clients.

Ms. Garcia currently holds an International Code Council (ICC) certification in property maintenance and brings over 20 years of code enforcement experience to the Village of Willowbrook. Ms. Byrne has made a positive recommendation to the Community Development staff about bringing Lourdes Garcia on board as a code enforcement consultant. Ms. Garcia has one employee, Mark Randall, who will also assist with code enforcement duties within the Village. Ms. Garcia and Mr. Randall will take over all code enforcement duties and will respond to inquiries provided by staff beginning Tuesday, May 23, 2023. The rate charged by the new contractors is the same as the previous contract. The contract will be evaluated and renewed on an annual basis.

MOTION: Made by Trustee Mistele and seconded by Trustee Davi to adopt Resolution No. 22-R-24 as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal, and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRIOR BUSINESS

11. TRUSTEE REPORTS

Trustee Neal had no report.

Trustee Ruffolo had no report.

Trustee Mistele had no report.

Trustee Berglund had no report.

Trustee Davi had no report.

Trustee Astrella had no report.

12. ATTORNEY'S REPORT

Attorney Durkin had no report.

13. CLERK'S REPORT

Clerk Hahn had no report.

14. ADMINISTRATOR'S REPORT

Administrator Halloran congratulated Chief Kaspar and he was happy to see the great support provided by her family, friends, and staff.

He also wanted to acknowledge the hard work put in by Deputy Chief Kadolph and Chief Kaspar in obtaining the AG's grant. They have been working night and day to get this done.

15. MAYOR'S REPORT

Mayor Trilla no report.

16. EXECUTIVE SESSION

There was no need for an Executive Session this evening.

17. ADJOURNMENT

MOTION: Made by Trustee Mistele and seconded by Trustee Davi to adjourn the Regular Meeting at the hour of 7:37 p.m.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRESENTED, READ, and APPROVED.

_____, 2023.

Frank A. Trilla, Mayor

Minutes transcribed by Deputy Clerk Christine Mardegan.

W A R R A N T S

June 12, 2023

GENERAL CORPORATE FUND	-----	\$	250,504.24
WATER FUND	-----	\$	247,689.86
CAPITAL PROJECT FUND	-----	\$	550.00
RT 83/PLAINFIELD RD BUSINESS DIST TAX	-----	\$	5,274.32
TOTAL WARRANTS	-----	\$	504,018.42

Lora Flori, Director of Finance

APPROVED:
Frank A. Trilla, Mayor

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND							
06/12/2023	APCH	100235	ADMINISTRATIVE CONSULTING SPECIA	FEES/DUES/SUBSCRIPTIONS	455-307	10	2,083.33
06/12/2023	APCH	100236	ALAN F. FRIEDMAN, PHD	PERSONNEL RECRUITMENT	630-131	30	828.75
06/12/2023	APCH	100238	AMERICAN TRAFFIC SOLUTIONS	RED LIGHT - CAMERA FEES	630-247	30	21,506.60
				RED LIGHT - MISC FEE	630-249	30	1,510.20
				CHECK APCHK 100238 TOTAL FOR FUND 01:			23,016.80
06/12/2023	APCH	100239	ANDZIAN GROSU	PARK PERMIT FEES	310-814	00	200.00
06/12/2023	APCH	100240	ANNA GRANCARICH	ACTIVE ADULT PROGRAM	590-517	20	1,200.00
06/12/2023	APCH	100241#	AT & T MOBILITY II LLC	PHONE - TELEPHONES	455-201	10	267.89
				PHONE - TELEPHONES	630-201	30	1,640.01
				TELEPHONES	710-201	35	295.63
				CHECK APCHK 100241 TOTAL FOR FUND 01:			2,203.53
06/12/2023	APCH	100242	BARBARA ZASOWSKI	ACTIVE ADULT PROGRAM	590-517	20	155.00
06/12/2023	APCH	100243	BENJAMIN KADOLPH	SCHOOLS/CONFERENCES/TRAVEL	630-304	30	45.42
06/12/2023	APCH	100244	BEST OFFICIALS	COMMUNITY EVENTS	585-522	20	1,125.00
06/12/2023	APCH	100246	BLAKE HUNTLEY	COMMODITIES	670-331	30	78.86
06/12/2023	APCH	100247	BRYAN'S GARAGE DOOR SOLUTIONS	MAINTENANCE	725-410	35	3,938.00
06/12/2023	APCH	100248	BUTTREY RENTAL SERVICE, INC.	EQUIPMENT RENTAL	750-290	35	955.00
06/12/2023	APCH	100250	CARROLL CONSTRUCTION SUPPLY	MAINTENANCE	725-410	35	296.60
				MAINTENANCE	725-410	35	183.00
				MAINTENANCE	725-410	35	2,154.65
				CHECK APCHK 100250 TOTAL FOR FUND 01:			2,634.25
06/12/2023	APCH	100251	CASE LOTS, INC	BUILDING MAINTENANCE SUPPLIES	466-351	10	1,597.40
06/12/2023	APCH	100252	CHOICE SCREEENING	PERSONNEL RECRUITMENT	455-131	10	27.00
06/12/2023	APCH	100253	CLARKE ENVIRONMENTAL	MOSQUITO ABATEMENT	760-259	35	6,612.50
06/12/2023	APCH	100254#	COMCAST CABLE	INTERNET/WEBSITE HOSTING	640-225	30	235.71
				INTERNET/WEBSITE HOSTING	715-225	35	116.85
				CHECK APCHK 100254 TOTAL FOR FUND 01:			352.56
06/12/2023	APCH	100255#	COMED	ENERGY/COMED (835 MIDWAY)	466-240	10	132.85

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND				ENERGY - STREET LIGHTS	745-207	35	1,263.53
				CHECK APCHK 100255 TOTAL FOR FUND 01:			1,396.38
06/12/2023	APCH	100256	COOK COUNTY REGIONAL CRIME TASK	SCHOOLS/CONFERENCES/TRAVEL	630-304	30	200.00
06/12/2023	APCH	100257	DR. CINDY FRIEDL	ACTIVE ADULT PROGRAM	590-517	20	155.00
06/12/2023	APCH	100258#	DUPAGE COUNTY PUBLIC WORKS	SANITARY (835 MIDWAY)	466-251	10	25.72
				SANITARY (825 MIDWAY)	570-250	20	5.00
				SANITARY (825 MIDWAY)	570-250	20	5.00
				SANITARY (7760 QUINCY)	630-250	30	61.98
				SANITARY USER CHARGE	725-417	35	4.90
				CHECK APCHK 100258 TOTAL FOR FUND 01:			102.60
06/12/2023	APCH	100259#	DUPAGE MAYORS AND MGRS. CONF.	FEES/DUES/SUBSCRIPTIONS	410-307	05	405.00
				PUBLIC RELATIONS	420-365	05	75.00
				PUBLIC RELATIONS	475-365	10	225.00
				CHECK APCHK 100259 TOTAL FOR FUND 01:			705.00
06/12/2023	APCH	100262	EVERBRIDGE INC	EDP LICENSES	640-263	30	4,820.00
06/12/2023	APCH	100264	FIRESTONE TIRE & SERVICE	MAINTENANCE - VEHICLES	630-409	30	1,343.52
06/12/2023	APCH	100266	FOX TOWN PLUMBING INC	MAINTENANCE - BUILDING	466-228	10	152.50
06/12/2023	APCH	100267	FULTON SIREN SERVICES	OPERATING EQUIPMENT	630-401	30	395.20
06/12/2023	APCH	100268	GBJ SALES, LLC	MAINTENANCE - BUILDING	466-228	10	573.85
06/12/2023	APCH	100269*#	GOVERNMENT INSURANCE NETWORK	EMP DED PAY- INSURANCE	210-204	00	14,619.88
				LIFE INSURANCE - ELECTED OFFICIALS	410-141	05	76.30
				LIFE INSURANCE - COMMISSIONERS	435-148	07	28.00
				HEALTH/DENTAL/LIFE INSURANCE	455-141	10	4,629.04
				LIFE INSURANCE - PLAN COMMISSION	510-340	15	93.10
				HEALTH/DENTAL/LIFE INSURANCE	550-141	20	21.00
				HEALTH/DENTAL/LIFE INSURANCE	630-141	30	40,466.06
				HEALTH/DENTAL/LIFE INSURANCE	710-141	35	3,851.88
				HEALTH/DENTAL/LIFE INSURANCE	810-141	40	5,880.54
				CHECK APCHK 100269 TOTAL FOR FUND 01:			69,665.80
06/12/2023	APCH	100271	H AND R CONSTRUCTION INC.	MAINTENANCE	725-410	35	800.00
06/12/2023	APCH	100272	HELEN VOELZ	ACTIVE ADULT PROGRAM	590-517	20	100.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND							
06/12/2023	APCH	100273	HINSDALE NURSERIES, INC.	ROUTE 83 BEAUTIFICATION	755-281	35	1,175.70
				ROUTE 83 BEAUTIFICATION	755-281	35	538.80
				CHECK APCHK 100273 TOTAL FOR FUND 01:			1,714.50
06/12/2023	APCH	100274	HUNTER ASPHALT PAVING INC	MAINTENANCE	725-410	35	1,940.00
06/12/2023	APCH	100275	IL ASSN. CHIEFS OF POLICE	FEES/DUES/SUBSCRIPTIONS	630-307	30	265.00
06/12/2023	APCH	100277	IRMA	SELF INSURANCE - DEDUCTIBLE	480-273	10	3,219.07
06/12/2023	APCH	100278	JSN CONTRACTORS SUPPLY	OPERATING EQUIPMENT	755-401	35	604.20
06/12/2023	APCH	100280	KATHLEEN POLO	ACTIVE ADULT PROGRAM	590-517	20	1,200.00
06/12/2023	APCH	100281	KEVRON PRINTING & DESIGN INC	PRINTING & PUBLISHING	810-302	40	58.31
06/12/2023	APCH	100282	KIMLEY-HORN AND ASSOCIATE, INC.	CONTINGENCIES	490-799	10	4,655.55
06/12/2023	APCH	100283*#	KLOEPFER CONSTRUCTION, INC.	STORM WATER IMPROVEMENTS MAINTENANCE	750-381	35	3,540.00
				STORM WATER IMPROVEMENTS MAINTENANCE	750-381	35	2,200.00
				CHECK APCHK 100283 TOTAL FOR FUND 01:			5,740.00
06/12/2023	APCH	100284#	KONICA MINOLTA BUSINESS SOLUTION	COPY SERVICE	455-315	10	150.00
				COPY SERVICE	630-315	30	150.00
				COPY SERVICE	630-315	30	150.00
				COPY SERVICE	810-315	40	150.00
				CHECK APCHK 100284 TOTAL FOR FUND 01:			600.00
06/12/2023	APCH	100285	LAW OFFICES STORINO RAMELLO&DURK	FEES - VILLAGE ATTORNEY	470-239	10	17,812.08
				FEES - VILLAGE ATTORNEY	470-239	10	2.60
				FEES - VILLAGE ATTORNEY	470-239	10	4.10
				FEES - VILLAGE ATTORNEY	470-239	10	4,504.51
				FEES - VILLAGE ATTORNEY	470-239	10	904.00
				FEES - LABOR COUNSEL	470-242	10	896.51
				CHECK APCHK 100285 TOTAL FOR FUND 01:			24,123.80
06/12/2023	APCH	100286	LIBERTYVILLE CHEVROLET	MAINTENANCE - BUILDING	630-228	30	1,010.14
				MAINTENANCE - BUILDING	630-228	30	532.28
				MAINTENANCE - BUILDING	630-228	30	1,762.88
				MAINTENANCE - BUILDING	630-228	30	200.76
				CHECK APCHK 100286 TOTAL FOR FUND 01:			3,506.06

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND							
06/12/2023	APCH	100287	MARILYN EGGERT	ACTIVE ADULT PROGRAM	590-517	20	1,200.00
				ACTIVE ADULT PROGRAM	590-517	20	105.00
				ACTIVE ADULT PROGRAM	590-517	20	135.00
				CHECK APCHK 100287 TOTAL FOR FUND 01:			1,440.00
06/12/2023	APCH	100288	MARILYN TODD	ACTIVE ADULT PROGRAM	590-517	20	1,000.00
06/12/2023	APCH	100289	MARILYNN SELLS	ACTIVE ADULT PROGRAM	590-517	20	270.00
06/12/2023	APCH	100290	MATTHEW VANDERJACK	SCHOOLS/CONFERENCES/TRAVEL	630-304	30	103.53
06/12/2023	APCH	100291	MIDWEST FRAUD INVESTIGATORS NETW	SCHOOLS/CONFERENCES/TRAVEL	630-304	30	190.00
06/12/2023	APCH	100294#	MULTISYSTEM MANAGEMENT COMPANY	MAINTENANCE - BUILDING	466-228	10	1,222.50
				MAINTENANCE - EQUIPMENT	570-411	20	640.00
				MAINTENANCE - BUILDING	630-228	30	1,222.50
				CHECK APCHK 100294 TOTAL FOR FUND 01:			3,085.00
06/12/2023	APCH	100295	NATIONAL TESTING NETWORK	FEES/DUES/SUBSCRIPTIONS	630-307	30	750.00
06/12/2023	APCH	100296	NJ RYAN TREE & LANDSCAPE LLC	TREE MAINTENANCE	750-338	35	8,600.00
				TREE MAINTENANCE	750-338	35	7,500.00
				CHECK APCHK 100296 TOTAL FOR FUND 01:			16,100.00
06/12/2023	APCH	100297	NOVOTNY ENGINEERING	ENGINEERING SERVICES	820-262	40	67.50
				ENGINEERING SERVICES	820-262	40	67.50
				CHECK APCHK 100297 TOTAL FOR FUND 01:			135.00
06/12/2023	APCH	100298	OCCUPATIONAL HEALTH CENTERS	PERSONNEL RECRUITMENT	630-131	30	368.00
06/12/2023	APCH	100299	OLESEA SOBETCHI	PARK PERMIT FEES	310-814	00	100.00
06/12/2023	APCH	100300	ORBIS SOLUTIONS	CONSULTING SERVICES - IT	460-306	10	6,729.67
06/12/2023	APCH	100301	ORKIN EXTERMINATING	FEES/DUES/SUBSCRIPTIONS	630-307	30	110.99
06/12/2023	APCH	100302	PATRICIA POLITO	ACTIVE ADULT PROGRAM	590-517	20	125.00
06/12/2023	APCH	100303	PHYLLIS HOPF	ACTIVE ADULT PROGRAM	590-517	20	1,200.00
06/12/2023	APCH	100304	QUADIENT LEASING USA, INC.	POSTAGE & METER RENT	630-311	30	547.17
06/12/2023	APCH	100305	QUIK IMPRESSIONS GROUP	PRINTING, PUBLISHING & TRANSCRIPTION	455-302	10	2,366.59
				POSTAGE & METER RENT	455-311	10	788.87
				CHECK APCHK 100305 TOTAL FOR FUND 01:			3,155.46

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND							
06/12/2023	APCH	100306	RAY O'HERRON CO., INC.	OPERATING EQUIPMENT	630-401	30	44.85
				OPERATING EQUIPMENT	630-401	30	17.99
				OPERATING EQUIPMENT	630-401	30	23.30
				CHECK APCHK 100306 TOTAL FOR FUND 01:			86.14
06/12/2023	APCH	100307	RUTH LAKE COUNTRY CLUB	ACTIVE ADULT PROGRAM	590-517	20	828.18
06/12/2023	APCH	100308	RUTLEDGE PRINTING CO.	PRINTING & PUBLISHING	630-302	30	466.01
06/12/2023	APCH	100310	SANDY ERIKSON	ACTIVE ADULT PROGRAM	590-517	20	155.00
06/12/2023	APCH	100311#	SEMMER LANDSCAPE	LANDSCAPE MAINTENANCE SERVICES	565-342	20	10,151.88
				ROUTE 83 BEAUTIFICATION	755-281	35	10,151.87
				CHECK APCHK 100311 TOTAL FOR FUND 01:			20,303.75
06/12/2023	APCH	100312	STALKER RADAR APPLIED CONCETPS I	MAINTENANCE - BUILDING	630-228	30	163.00
06/12/2023	APCH	100314	SUSAN LANGENFELD	ACTIVE ADULT PROGRAM	590-517	20	125.00
06/12/2023	APCH	100315	SUSTAINOVATION	SCHOOLS/CONFERENCES/TRAVEL	455-304	10	1,850.00
06/12/2023	APCH	100316*#	TAMELING GRADING	MAINTENANCE - EQUIPMENT	570-411	20	2,770.00
				MAINTENANCE	725-410	35	5,713.93
				CHECK APCHK 100316 TOTAL FOR FUND 01:			8,483.93
06/12/2023	APCH	100317*#	TAMELING INDUSTRIES	MAINTENANCE - BUILDING	466-228	10	576.00
				MAINTENANCE - BUILDING	466-228	10	144.00
				MAINTENANCE - BUILDING	466-228	10	257.40
				LANDSCAPE MAINTENANCE SERVICES	565-342	20	113.40
				MAINTENANCE	725-410	35	128.12
				STORM WATER IMPROVEMENTS MAINTENANCE	750-381	35	226.80
				STORM WATER IMPROVEMENTS MAINTENANCE	750-381	35	113.40
				STORM WATER IMPROVEMENTS MAINTENANCE	750-381	35	37.80
				CHECK APCHK 100317 TOTAL FOR FUND 01:			1,596.92
06/12/2023	APCH	100318	TERRY BRAZIER	ACTIVE ADULT PROGRAM	590-517	20	125.00
				ACTIVE ADULT PROGRAM	590-517	20	130.00
				CHECK APCHK 100318 TOTAL FOR FUND 01:			255.00
06/12/2023	APCH	100319	THE BLUE LINE	PRINTING & PUBLISHING	435-302	07	546.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND							
06/12/2023	APCH	100320	TRAFFIC CONTROL & PROTECTIONS	ROAD SIGNS	755-333	35	328.30
				ROAD SIGNS	755-333	35	220.80
				ROAD SIGNS	755-333	35	328.90
				ROAD SIGNS	755-333	35	443.50
				ROAD SIGNS	755-333	35	466.45
				ROAD SIGNS	755-333	35	171.20
				CHECK APCHK 100320 TOTAL FOR FUND 01:			1,959.15
06/12/2023	APCH	100321	TRANSUNION RISK AND ALTERNATIVE	FEES/DUES/SUBSCRIPTIONS	630-307	30	75.00
06/12/2023	APCH	100322	TRUDY UNDERWOOD	ACTIVE ADULT PROGRAM	590-517	20	135.00
06/12/2023	APCH	100323*#	ULINE	OPERATING SUPPLIES & EQUIPMENT	710-401	35	1,328.90
06/12/2023	APCH	100326	WESTERN FIRST AID & SAFETY	MAINTENANCE	725-410	35	45.96
06/12/2023	APCH	100327	WEX HEALTH, INC	FEES/DUES/SUBSCRIPTIONS	455-307	10	50.00
06/12/2023	APCH	100328#	WLBK BURR RIDGE CHAMBER OF COM	SCHOOLS/CONFERENCES/TRAVEL	410-304	05	175.00
				SCHOOLS/CONFERENCES/TRAVEL	410-304	05	35.00
				SCHOOLS/CONFERENCES/TRAVEL	455-304	10	105.00
				SCHOOLS/CONFERENCES/TRAVEL	630-304	30	70.00
				SCHOOLS/CONFERENCES/TRAVEL	810-304	40	35.00
				CHECK APCHK 100328 TOTAL FOR FUND 01:			420.00
06/12/2023	APCH	316(E) #	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	455-301	10	195.88
				OFFICE SUPPLIES	630-301	30	820.92
				OFFICE SUPPLIES	630-301	30	104.97
				OFFICE SUPPLIES	810-301	40	9.97
				CHECK APCHK 316(E) TOTAL FOR FUND 01:			1,131.74
				Total for fund 01 GENERAL FUND			250,504.24

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 02 WATER FUND							
06/12/2023	APCH	100234	ACLARA TECHNOLOGIES LLC	FEES DUES SUBSCRIPTIONS	401-307	50	7,556.00
				FEES DUES SUBSCRIPTIONS	401-307	50	7,556.00
				CHECK APCHK 100234 TOTAL FOR FUND 02:			15,112.00
06/12/2023	APCH	100237	ALARM DETECTION SYSTEMS INC	WELLHOUSE REPAIRS & MAIN - WB EXEC PL	425-474	50	250.02
				WELLHOUSE REPAIRS & MAIN - WB EXEC PL	425-474	50	215.25
				WELLHOUSE REPAIRS & MAIN - WB EXEC PL	425-474	50	361.62
				CHECK APCHK 100237 TOTAL FOR FUND 02:			826.89
06/12/2023	APCH	100245	BLACK GOLD SEPTIC	WELLHOUSE REPAIRS & MAIN - WB EXEC PL	425-474	50	425.00
06/12/2023	APCH	100249	CAR REFLECTIONS	VEHICLE MAINTENANCE	401-350	50	300.00
06/12/2023	APCH	100261	ETP LABS INC	SAMPLING ANALYSIS	420-362	50	150.00
06/12/2023	APCH	100263	FALCO'S LANDSCAPING INC	SPOILS HAULING SERVICES	430-280	50	2,975.00
				SPOILS HAULING SERVICES	430-280	50	4,000.00
				SPOILS HAULING SERVICES	430-280	50	3,000.00
				SPOILS HAULING SERVICES	430-280	50	2,500.00
				SPOILS HAULING SERVICES	430-280	50	2,000.00
				SPOILS HAULING SERVICES	430-280	50	1,500.00
				SPOILS HAULING SERVICES	430-280	50	1,500.00
				CHECK APCHK 100263 TOTAL FOR FUND 02:			17,475.00
06/12/2023	APCH	100265	FLEETPRIDE TRUCK & TRAILER PARTS	VEHICLE MAINTENANCE	401-350	50	161.59
06/12/2023	APCH	100269*#	GOVERNMENT INSURANCE NETWORK	HEALTH/DENTAL/LIFE INSURANCE	401-141	50	867.95
				HEALTH/DENTAL/LIFE INSURANCE	401-141	50	4,707.86
				CHECK APCHK 100269 TOTAL FOR FUND 02:			5,575.81
06/12/2023	APCH	100276	IL ENVIRONMENTAL PROTECTION AGEN	INTEREST - IEPA LOAN	449-105	50	6,216.04
				PRINCIPAL - IEPA LOAN	449-106	50	21,008.06
				CHECK APCHK 100276 TOTAL FOR FUND 02:			27,224.10
06/12/2023	APCH	100279	JUDE R. VICKERY	PUMP INSPECTION REPAIR MAINTAIN STA	420-491	50	1,000.00
06/12/2023	APCH	100283*#	KLOEPFER CONSTRUCTION, INC.	WATER DISTRIBUTION REPAIRS/MAINTENANC	430-277	50	6,319.00
				WATER DISTRIBUTION REPAIRS/MAINTENANC	430-277	50	3,403.00
				CHECK APCHK 100283 TOTAL FOR FUND 02:			9,722.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 02 WATER FUND							
06/12/2023	APCH	100292	MONROE TRUCK EQUIPMENT INC	VEHICLE MAINTENANCE	401-350	50	1,260.42
06/12/2023	APCH	100293	MR. MICHAEL RAMSEY	FEES DUES SUBSCRIPTIONS	401-307	50	425.00
06/12/2023	APCH	100313	STONE WHEEL, INC.	VEHICLE MAINTENANCE	401-350	50	26.01
06/12/2023	APCH	100316*#	TAMELING GRADING	WATER DISTRIBUTION REPAIRS/MAINTENANC	430-277	50	840.00
06/12/2023	APCH	100317*#	TAMELING INDUSTRIES	MATERIAL & SUPPLIES - DISTRIBUTION	430-476	50	1,041.72
				MATERIAL & SUPPLIES - DISTRIBUTION	430-476	50	410.33
				CHECK APCHK 100317 TOTAL FOR FUND 02:			1,452.05
06/12/2023	APCH	100323*#	ULINE	OPERATING EQUIPMENT	430-401	50	534.39
06/12/2023	APCH	100324	UNDERGROUND PIPE SOLUTIONS	MATERIAL & SUPPLIES - DISTRIBUTION	430-476	50	2,400.00
				MATERIAL & SUPPLIES - DISTRIBUTION	430-476	50	2,400.00
				MATERIAL & SUPPLIES - DISTRIBUTION	430-476	50	2,400.00
				CHECK APCHK 100324 TOTAL FOR FUND 02:			7,200.00
06/12/2023	APCH	100325	VARIVERGE LLC	PRINTING & PUBLISHING	401-302	50	987.86
				POSTAGE & METER RENT	401-311	50	843.44
				CHECK APCHK 100325 TOTAL FOR FUND 02:			1,831.30
06/12/2023	APCH	317 (E)	DUPAGE WATER COMMISSION	PURCHASE OF WATER	420-575	50	156,148.30
				Total for fund 02 WATER FUND			247,689.86


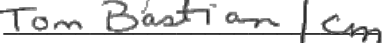
Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 10 CAPITAL PROJECT FUND							
06/12/2023	APCH	100270	GREAT LAKE DISTRIBUTING, INC	PUBLIC WORKS EQUIPMENT	600-322	55	550.00
				Total for fund 10 CAPITAL PROJECT FUND			550.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 15 RT 83/PLAINFIELD RD BUSINESS DISTRCT TAX							
06/12/2023	APCH	100260	ELROD FRIEDMAN LLP	LEGAL FEES	401-242	15	4,084.00
				LEGAL FEES	401-242	15	201.00
				CHECK APCHK 100260 TOTAL FOR FUND 15:			4,285.00
06/12/2023	APCH	100269*#	GOVERNMENT INSURANCE NETWORK	HEALTH/DENTAL/LIFE INSURANCE	455-141	15	289.32
06/12/2023	APCH	100309	RYAN, LLC	LEGAL FEES	401-242	15	350.00
				LEGAL FEES	401-242	15	350.00
				CHECK APCHK 100309 TOTAL FOR FUND 15:			700.00
				Total for fund 15 RT 83/PLAINFIELD RD BUSINESS			5,274.32
TOTAL - ALL FUNDS							504,018.42

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND
'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

VILLAGE OF WILLOWBROOK**BOARD MEETING****AGENDA ITEM - HISTORY/COMMENTARY****ITEM TITLE:**

A RESOLUTION APPOINTING DEPUTY POLICE CHIEF BENJAMIN KADOLPH AS COORDINATOR OF THE VILLAGE EMERGENCY MANAGEMENT AGENCY AND AUTHORIZING THE MAYOR AND VILLAGE CLERK TO EXECUTE THE DUPAGE COUNTY OFFICE OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT NOTICE OF APPOINTMENT FORM DESIGNATING HIM AS SUCH

AGENDA NO: 7.**AGENDA DATE:** 06/12/2023**STAFF REVIEW:** Lauren Kaspar, Chief of Police**SIGNATURE:** **LEGAL REVIEW:** Thomas Bastian, Village Attorney**SIGNATURE:** **RECOMMENDED BY:** Sean Halloran, Village Administrator**SIGNATURE:** **REVIEWED & APPROVED BY COMMITTEE:** YES ☐ NO ☐ N/A ☒**ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER HISTORY)**

The Village is required by the DuPage County Office of Homeland Security and Emergency Management (OHSEM) to designate a Local Emergency Management Coordinator and complete the Notice of Appointment form. This request coincides with the provisions of Title 2 Chapter 1 of the Village Code wherein the Mayor appoints a Coordinator of the Village Emergency Management Agency (EMA) which is then confirmed by the Board of Trustees.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.):

The EMA Coordinator position has historically been filled by the Deputy Police Chief since this department has the most interaction with the DuPage County OHSEM. Therefore, the Mayor recommends that Deputy Chief Benjamin Kadolph be appointed to serve as the Coordinator of the Village Emergency Management Agency. Once confirmed by the Board, the DuPage County OHSEM Notice of Appointment form will be executed and submitted.

ACTION PROPOSED: Adopt the Resolution

RESOLUTION NO. 23-R-_____

A RESOLUTION APPOINTING DEPUTY POLICE CHIEF BENJAMIN KADOLPH AS COORDINATOR OF THE VILLAGE EMERGENCY MANAGEMENT AGENCY AND AUTHORIZING THE MAYOR AND VILLAGE CLERK TO EXECUTE THE DUPAGE COUNTY OFFICE OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT NOTICE OF APPOINTMENT FORM DESIGNATING HIM AS SUCH

WHEREAS, the Village of Willowbrook is required by the DuPage County Office of Homeland Security and Emergency Management (OHSEM) to designate a Local Emergency Management Coordinator and complete the OHSEM Notice of Appointment form; and

WHEREAS, pursuant to Section 2(A) of Chapter 1 of Title 2 of the Village Municipal Code of Willowbrook, Illinois, the Mayor, with the advice and consent of the Board of Trustees, shall appoint a Coordinator of the Village Emergency Management Agency; and

WHEREAS, the Village has determined that it is in the best interest of the Village to appoint Deputy Police Chief Benjamin Kadolph as Coordinator of the Village Emergency Management Agency in accordance with the provisions of Section 2-1-2(a) of the Village Municipal Code.

NOW THEREFORE BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, that Deputy Police Chief Benjamin Kadolph is hereby appointed as Coordinator of the Village Emergency Management Agency in accordance with the provisions of Section 2-1-2(a) of the Village Municipal Code.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

BE IT FURTHER RESOLVED that the Village Mayor and Village Clerk are hereby directed and authorized to execute the DuPage County Office of Homeland Security and Emergency Management (OHSEM) Notice of Appointment form, attached hereto and incorporated herein by reference, designating Deputy Police Chief Benjamin Kadolph as the Village Emergency Management Coordinator.

ADOPTED and APPROVED this 12th day of June, 2023, by a ROLL CALL VOTE as follows:

AYES: _____

NAYS: _____

ABSTENTIONS: _____

ABSENT: _____

APPROVED:

Frank A. Trilla, Mayor

ATTEST:

Deborah A. Hahn, Village Clerk

EXHIBIT “A”



Willowbrook Police Department

7760 Quincy Street
Willowbrook, IL 60527-5594

Phone: (630) 325-2808 Fax: (630) 323-7915
www.willowbrookil.org



Chief of Police
Lauren Kaspar

NOTICE OF APPOINTMENT

In accordance with the provisions of the Section 10 (i) of the Illinois Emergency Management Act of 1992, 29 ILCS 3305/10(i) Deputy Chief Benjamin Kadolph, has been appointed the Emergency Management Coordinator of the Village of Willowbrook (Emergency Services and Disaster Agency) (Emergency Management Agency), effective June 12th, 2023.

(He) (She) has taken the emergency management loyalty oath, below, as required by the Illinois Emergency Management Act and is hereby authorized to sign for matching fund property and to incur financial obligations on behalf of this political subdivision.

OATH OF OFFICE

I, Benjamin Kadolph, Coordinator of the (Emergency Services and Disaster Agency – ESDA) (Emergency Management Agency – EMA) of the political subdivision listed below, do hereby swear (or affirm) that I will support and defend and bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of Illinois, and the territory, institutions, and facilities thereof, both public and private, against all enemies, foreign or domestic; that I take this obligation freely, without any mental reservation for purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter. And I do further swear (or affirm) that I do not advocate, nor am I, nor have I been a member of, any political party or organization that advocates the overthrow of the Government of the United States or of this State by force or violence; and that during such time as I am affiliated with the Village of Willowbrook (ESDA) (EMA), I will not advocate nor become a member of a political party or organization that advocates the overthrow of the Government of the United States or of this State by force or violence.

Signature of local Coordinator: _____

Political Subdivision: Village of Willowbrook, DuPage County, Illinois

Signature of Mayor or Village President: _____

Attest by City or Village Clerk: _____

State of _____

County of _____

Signed before me on this _____ day of _____, 20____

(Seal)

Signed: _____

VILLAGE OF WILLOWBROOK

BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY


ITEM TITLE:

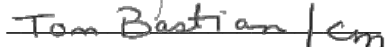
A RESOLUTION APPROVING AND AUTHORIZING THE VILLAGE MAYOR TO EXECUTE A FIVE (5) YEAR AGREEMENT WITH AXON ENTERPRISE, INC. FOR THE PURCHASE OF SEVEN (7) "AXON TASER 7 UNITS WITH ACCESSORIES, LICENSES AND WARRANTIES" TO BE USED IN CONJUNCTION WITH BODY WORN CAMERAS AND IN-CAR CAMERAS FOR THE POLICE DEPARTMENT AT A TOTAL COST NOT TO EXCEED \$25,562.90 FOR FIVE (5) YEARS

AGENDA NO: 8.

AGENDA DATE: 06/12/2023

STAFF REVIEW: Lauren Kaspar, Chief of Police

SIGNATURE: 
LEGAL REVIEW: Thomas Bastian, Village Attorney

SIGNATURE: 
RECOMMENDED BY: Sean Halloran, Village Administrator

SIGNATURE: 
REVIEWED & APPROVED BY COMMITTEE: YES ☐ NO ☐ N/A ☒
ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER HISTORY)

In 2014 the Village Board approved the replacement of the original X26 model Taser with the new X26P model Taser. The Current X26P Taser is a single shot Taser and doesn't have the ability to activate body cameras when drawn from the Taser holster. The current X26P Tasers are nine years old. Axon recommends replacing Tasers every five years.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.):

The Axon Taser 7 model is a double shot device that has options for close quarters and long-range deployments. When deploying either the close quarters cartridge (4-11 feet) or long-range cartridge (12-22 feet), body camera and in-car video cameras are automatically activated when the Taser 7 is drawn from the holster.

The Taser 7 has advanced technology that includes higher hit rates at close range and improved dart technology. The Taser 7 darts fly straighter and faster with nearly twice the kinetic energy for better connection to the target., and the body of the dart breaks away to allow for attainment at tough angles. Axon Taser 7 is the gold standard for less lethal options regarding current Tasers on the market for law enforcement worldwide.

Staff recommends replacing the current outdated X26P Axon Tasers with the Axon Taser 7. The total cost of acquiring seven Axon Taser 7 units, all accessories, and licenses is \$25,562.90 over a 60-month program length. The funds for the first year's obligation of this purchase agreement, \$10,805.74, are available in the Police Department 2023-24 budget under line item 01-30-675-263 Capital Maintenance – Axon Taser.

2023/2024 FY – POLICE CAPITAL MAINTENANCE

Account ID	Item	1-Year Contract Cost	2023-2024 Budget	Savings
01-30-675-263	Axon Taser	\$10,805.74	\$15,000	\$4,194.26

ACTION PROPOSED: Adopt the Resolution

RESOLUTION NO. 23-R-_____

A RESOLUTION APPROVING AND AUTHORIZING THE VILLAGE MAYOR TO EXECUTE A FIVE (5) YEAR AGREEMENT WITH AXON ENTERPRISE, INC. FOR THE PURCHASE OF SEVEN (7) “AXON TASER 7 UNITS WITH ACCESSORIES, LICENSES AND WARRANTIES” TO BE USED IN CONJUNCTION WITH BODY WORN CAMERAS AND IN-CAR CAMERAS FOR THE POLICE DEPARTMENT AT A TOTAL COST NOT TO EXCEED \$25,562.90 FOR FIVE (5) YEARS

WHEREAS, the corporate authorities of the Village of Willowbrook have determined that the five (5) year purchase agreement submitted by Axon Enterprises, Inc. for the acquisition of seven (7) “Axon Taser 7 Units with Accessories, Licenses and Warranties” will improve the efficiency of Village Police Department operations.

NOW THEREFORE BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, that the proposal from Axon Enterprise, Inc. for the five (5) year purchase agreement for seven (7) “Axon Taser 7 Units with Accessories, Licenses and Warranties” at a total cost not to exceed Twenty-Five Thousand Five Hundred Sixty-Two and 90/100ths Dollars (\$25,562.90) for the five (5) year period, and attached hereto as Exhibit “A”, is accepted and approved.

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BE IT FURTHER RESOLVED that the Village Mayor is hereby directed and authorized to execute said proposal and purchase agreement on behalf of the Village.

ADOPTED and APPROVED this 12th day of June, 2023, by a ROLL CALL VOTE as follows:

AYES: _____

NAYS: _____

ABSTENTIONS: _____

ABSENT: _____

APPROVED:

Frank A. Trilla, Mayor

ATTEST:

Deborah A. Hahn, Village Clerk

EXHIBIT “A”



Axon Enterprise, Inc.
17800 N 85th St.
Scottsdale, Arizona 85255
United States
VAT: 86-0741227
Domestic: (800) 978-2737
International: +1.800.978.2737

Q-433374-45068.890MM

Issued: 05/22/2023

Quote Expiration: 06/30/2023

Estimated Contract Start Date: 08/01/2023

Account Number: 162886

Payment Terms: N30

Delivery Method:

SHIP TO	BILL TO
Business:Delivery:Invoice-7760 S Quincy St 7760 S Quincy St Willowbrook, IL 60527-5532 USA	Willowbrook Police Dept. - IL 7760 S Quincy St Willowbrook, IL 60527-5532 USA Email:

SALES REPRESENTATIVE	PRIMARY CONTACT
Matthew Moore Phone: (480) 905-2068 Email: mmoore@axon.com Fax: (480) 905-2068	Joseph Lavalle Phone: (630) 325-2808 Email: jlavalle@willowbrook.il.us Fax:

Quote Summary

Program Length	60 Months
TOTAL COST	\$25,562.90
ESTIMATED TOTAL W/ TAX	\$25,562.90

Discount Summary

Average Savings Per Year	\$803.04
TOTAL SAVINGS	\$4,015.20

Payment Summary

Date	Subtotal	Tax	Total
Jul 2023	\$10,805.74	\$0.00	\$10,805.74
Jul 2024	\$3,689.29	\$0.00	\$3,689.29
Jul 2025	\$3,689.29	\$0.00	\$3,689.29
Jul 2026	\$3,689.29	\$0.00	\$3,689.29
Jul 2027	\$3,689.29	\$0.00	\$3,689.29
Total	\$25,562.90	\$0.00	\$25,562.90

Quote Unbundled Price:	\$29,578.10
Quote List Price:	\$26,436.50
Quote Subtotal:	\$25,562.90

Pricing

All deliverables are detailed in Delivery Schedules section lower in proposal

Item	Description	Qty	Term	Unbundled	List Price	Net Price	Subtotal	Tax	Total
Program									
T7Basic	2021 Taser 7 Basic Bundle	7	60	\$53.48	\$46.00	\$43.92	\$18,446.40	\$0.00	\$18,446.40
A la Carte Hardware									
20062	TASER 7 HOLSTER - BLACKHAWK, RIGHT HAND	8			\$91.25	\$91.25	\$730.00	\$0.00	\$730.00
22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	68			\$40.25	\$40.25	\$2,737.00	\$0.00	\$2,737.00
22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	68			\$40.25	\$40.25	\$2,737.00	\$0.00	\$2,737.00
20067	TASER 7 HOLSTER - BLACKHAWK, LEFT HAND	10			\$91.25	\$91.25	\$912.50	\$0.00	\$912.50
Total							\$25,562.90	\$0.00	\$25,562.90

Delivery Schedule

Hardware

Bundle	Item	Description	QTY	Estimated Delivery Date
2021 Taser 7 Basic Bundle	20008	TASER 7 HANDLE, YLW, HIGH VISIBILITY (GREEN LASER), CLASS 3R	7	07/01/2023
2021 Taser 7 Basic Bundle	20018	TASER 7 BATTERY PACK, TACTICAL	8	07/01/2023
2021 Taser 7 Basic Bundle	20062	TASER 7 HOLSTER - BLACKHAWK, RIGHT HAND	7	07/01/2023
2021 Taser 7 Basic Bundle	70033	WALL MOUNT BRACKET, ASSY, EVIDENCE.COM DOCK	1	07/01/2023
2021 Taser 7 Basic Bundle	71019	NORTH AMER POWER CORD FOR AB3 8-BAY, AB2 1-BAY / 6-BAY DOCK	1	07/01/2023
2021 Taser 7 Basic Bundle	74200	TASER 7 6-BAY DOCK AND CORE	1	07/01/2023
2021 Taser 7 Basic Bundle	80087	TASER 7 TARGET, CONDUCTIVE, PROFESSIONAL (RUGGEDIZED)	1	07/01/2023
2021 Taser 7 Basic Bundle	80090	TARGET FRAME, PROFESSIONAL, 27.5 IN. X 75 IN., TASER 7	1	07/01/2023
A la Carte	20062	TASER 7 HOLSTER - BLACKHAWK, RIGHT HAND	8	07/01/2023
A la Carte	20067	TASER 7 HOLSTER - BLACKHAWK, LEFT HAND	10	07/01/2023
A la Carte	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	68	07/01/2023
A la Carte	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	68	07/01/2023

Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
2021 Taser 7 Basic Bundle	20248	TASER 7 EVIDENCE.COM LICENSE	7	08/01/2023	07/31/2028
2021 Taser 7 Basic Bundle	20248	TASER 7 EVIDENCE.COM LICENSE	1	08/01/2023	07/31/2028

Warranties

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
2021 Taser 7 Basic Bundle	80374	EXT WARRANTY, TASER 7 BATTERY PACK	8	07/01/2024	07/31/2028
2021 Taser 7 Basic Bundle	80395	EXT WARRANTY, TASER 7 HANDLE	7	07/01/2024	07/31/2028
2021 Taser 7 Basic Bundle	80396	EXT WARRANTY, TASER 7 SIX BAY DOCK	1	07/01/2024	07/31/2028

Payment Details

Jul 2023						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Upfront	20062	TASER 7 HOLSTER - BLACKHAWK, RIGHT HAND	8	\$730.00	\$0.00	\$730.00
Upfront	20067	TASER 7 HOLSTER - BLACKHAWK, LEFT HAND	10	\$912.50	\$0.00	\$912.50
Upfront	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	68	\$2,737.00	\$0.00	\$2,737.00
Upfront	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	68	\$2,737.00	\$0.00	\$2,737.00
Year 1	T7Basic	2021 Taser 7 Basic Bundle	7	\$3,689.24	\$0.00	\$3,689.24
Total				\$10,805.74	\$0.00	\$10,805.74

Jul 2024						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 2	T7Basic	2021 Taser 7 Basic Bundle	7	\$3,689.29	\$0.00	\$3,689.29
Total				\$3,689.29	\$0.00	\$3,689.29

Jul 2025						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 3	T7Basic	2021 Taser 7 Basic Bundle	7	\$3,689.29	\$0.00	\$3,689.29
Total				\$3,689.29	\$0.00	\$3,689.29

Jul 2026						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 4	T7Basic	2021 Taser 7 Basic Bundle	7	\$3,689.29	\$0.00	\$3,689.29
Total				\$3,689.29	\$0.00	\$3,689.29

Jul 2027						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 5	T7Basic	2021 Taser 7 Basic Bundle	7	\$3,689.29	\$0.00	\$3,689.29
Total				\$3,689.29	\$0.00	\$3,689.29

Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.

Standard Terms and Conditions

Axon Enterprise Inc. Sales Terms and Conditions

Axon Master Services and Purchasing Agreement:

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at www.axon.com/legal/sales-terms-and-conditions), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. In the event you and Axon have entered into a prior agreement to govern all future purchases, that agreement shall govern to the extent it includes the products and services being purchased and does not conflict with the Axon Customer Experience Improvement Program Appendix as described below.

ACEIP:

The Axon Customer Experience Improvement Program Appendix, which includes the sharing of de-identified segments of Agency Content with Axon to develop new products and improve your product experience (posted at www.axon.com/legal/sales-terms-and-conditions), is incorporated herein by reference. By signing below, you agree to the terms of the Axon Customer Experience Improvement Program.

Acceptance of Terms:

Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Signature

Date Signed

5/22/2023



VILLAGE OF WILLOWBROOK

BOARD MEETING


AGENDA ITEM - HISTORY/COMMENTARY

ITEM TITLE:

AN ORDINANCE AMENDING SECTION 5-1-13 ENTITLED “SPECIAL EVENTS PROCEDURE; CHARGES”, OF CHAPTER 1, ENTITLED “POLICE DEPARTMENT”, OF TITLE 5 ENTITLED “POLICE REGULATIONS”, OF THE VILLAGE CODE OF ORDINANCES OF THE VILLAGE OF WILLOWBROOK, ILLINOIS


AGENDA NO. 9
AGENDA DATE: 06/12/23

STAFF REVIEW: Lauren Kasper, Chief of Police

SIGNATURE: 

Michael Krol, Director of Community Development

SIGNATURE: 
LEGAL REVIEW: Tom Bastian, Village Attorney

SIGNATURE: 
RECOMMENDED BY: Sean Halloran, Village Administrator

SIGNATURE: 
ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER HISTORY)

The Police Department and Village staff have proposed the language below for an update to the requirements for special event permits.

Every private special event application is reviewed by Village staff, the Police Department, and Tri-State Fire Protection District. The 2022 Unified Development Ordinance added Special Event Permit Regulations for zoning however staff recommends including language that all Special Event permit applications moving forward provide additional details on off-site parking, provide private security details and agreements, and provide procedures and charges for requiring extra duty police officers for the larger scale events.

At the June 12, 2023 Committee of the Whole meeting, the board discussed the proposed code language.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.)

Proposed changes add the following to 5-1-13 Special Event Procedure, Charges:

The Village Administrator or his/her designee shall be contacted in case of an emergency or be the first point of contact with any issues related to special events.

- A. The Village may require extra duty officer(s) at any major permitted special event during all hours that the event is open to the public.
 1. The Village Administrator or his/her designee will review each application for special event permits and determine whether extra duty officers may be required and determine the total number of extra duty officers required based on the scale of the event, street closures, and any other event criteria where Village resources or property are reasonably expected to be affected.
 2. Should the Village require extra duty officer(s) at any major permitted event, the special event applicant (“applicant”) will be informed that the applicant will be charged, payable to the Village, with the cost per extra duty officer required for each hour served on the special duty as is established by the Chief of Police, with the concurrence of the Village Administrator.
 3. A minimum two (2) hour shift per extra duty officer will be required.
 4. The Cost to the applicant, payable to the Village, per extra duty officer will be the applicable overtime rate of pay, as reflective of the current Police Department Collective Bargaining Agreement. If the special duty work occurs on a holiday, as designed by the Police

Department Collective Bargaining Agreement, then the cost shall be increased by one hour of additional pay for each hour of work performed.

- B. In addition to the provisions of Section 5-1-13(A)(1) of the Village Code, any person, firm, corporation or civic group or organization may request special police services by letter to the Village Administrator or his/her designee. It shall be the duty of the Village Administrator or his/her designee to review the request. Charges to the requestor will be determined pursuant to 5-1-13(A)(2) - 5-1-13(A)(4).
- C. All special events for which extra duty officers are requested shall be within the Village limits.
- D. All permitted special events utilizing off-site parking shall require a detailed off-site parking plan, with a clear identification of parking designations for all event attendees, and copies of any third-party off-site parking agreements.
 - 1. Parking attendants are required for any permitted special event reasonably expected to have over 1,000 attendees.
- E. All permitted special events utilizing private security must provide a copy of a security agreement containing the following information:
 - 1. The number of security personnel staffed for the entirety of the special event;
 - 2. The number of armed security personnel staffed and how they will be distinguished from non-armed security personnel (i.e., clothing, badges, etc.);
 - 3. Identification of the individual acting as the special event security point of contact, including all pertinent contact information; and
 - 4. Type of identification items to be worn by all security personnel (i.e., clothing, badges, etc.).
- F. Any permitted special event must be in compliance with all occupancy standards as determined by the Tri-State Fire protection District.
- G. Indoor fireworks, pyrotechnics and sparklers are prohibited with any permitted special event, including but not limited to their use as part of "bottled service" or concerts.
- H. The Village reserves the right to add inspections as it deems fit of any permitted special event.

ACTION PROPOSED: Pass the attached Ordinance

Current Willowbrook Village Code - Title 5 Police Regulations, Chapter 1 Police Department, Section 13 Special Events Procedures; Charges

5-1-13: SPECIAL EVENTS PROCEDURE; CHARGES:

Any person, firm, corporation or civic group or organization may request special police services by letter to the Chief of Police. It shall be the duty of the Chief of Police to review the request.

(A) Charge: Subject to the concurrence of the Village Administrator, should the Chief determine that the requested services will disrupt the normal operation of the department or will result in additional expense to the Village, the applicant will be informed that a charge will be made by the Village for special services, including a five percent (5%) administration fee.

(B) Officers Assigned: If the applicant agrees to payment of the charge, the Chief shall assign one or more officers to said special duty not to exceed twenty (20) hours per week, per officer.

(C) Rate: The charge to the applicant, payable to the Village, shall be at the rate per hour per officer for each hour served on the special duty as is established by the Chief, with the concurrence of the Village Administrator.

If the special duty requested occurs on a Village approved holiday, then the cost shall be increased by one hour of additional pay for each hour of work performed.

(D) Service Area: All special events for which service is requested shall be within the Village limits.

(E) Denial Of Service: Notwithstanding any of the foregoing provisions, should the Chief of Police determine that the request for special police services is not appropriate or that the Police Department will not be able to provide an appropriate level of service where such request to be granted, he may deny such requests.

(F) Bills: All bills for special events shall be rendered immediately after the scheduled event or on a monthly basis, if the events are continuing. All bills issued pursuant to this section shall be paid no later than thirty (30) days after the date of billing. If payment of the full amount of the bill is not made within said period, then a penalty of ten percent (10%) of the amount of the bill, including any penalty thereon is to be paid. If payment is not made within forty five (45) days after the date of billing, then an additional penalty of fifteen dollars (\$15.00) shall be added thereto.

(G) Nonpayment: Special event scheduling may be canceled for any person, firm, corporation, civic group, or organization, if a bill, including any penalties thereon, remains unpaid for an extended period of time. (Ord. 99-O-07, 4-12-1999)

ORDINANCE NO. 23-O _____

**AN ORDINANCE AMENDING SECTION 5-1-13 ENTITLED “SPECIAL EVENTS
PROCEDURE; CHARGES”, OF CHAPTER 1, ENTITLED “POLICE DEPARTMENT”,
OF TITLE 5 ENTITLED “POLICE REGULATIONS”, OF THE VILLAGE CODE OF
ORDINANCES OF THE VILLAGE OF WILLOWBROOK, ILLINOIS**

BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, that Section 5-1-13 Entitled “Special Events Procedure; Charges”, of Chapter 1 entitled “Police Department”, of Title 5 Entitled “Police Regulations”, of the Village Code of Ordinances of the Village of Willowbrook, DuPage County, Illinois, as amended, is hereby further amended, in its entirety, to read as follows:

SECTION 1.

“5-1-13: Special Events Procedure; Charges:

The Village Administrator or his/her designee shall be contacted in case of an emergency or be the first point of contact with any issues related to special events. The Village may require five (5) days’ notice to review applications for special event permits reasonably expected to have five hundred (500) or more attendees.

- (A) The Village may require extra duty officer(s) at any major permitted special event during all hours that the event is open to the public.
1. The Village Administrator or his/her designee will review each application for special event permits and determine whether extra duty officers may be required and determine the total number of extra duty officers required based on the scale of the event, street closures, and any other event criteria where Village resources or property are reasonably expected to be affected.
 2. Should the Village require extra duty officer(s) at any major permitted event, the special event applicant (“applicant”) will be informed that the applicant will be charged, payable to the Village, with the cost per extra duty officer required for each hour served on the special duty as is established by the Chief of Police, with the concurrence of the Village Administrator.

3. A minimum two (2) hour shift per extra duty officer will be required.
 4. The Cost to the applicant, payable to the Village, per extra duty officer will be the applicable overtime rate of pay, as reflective of the current Police Department Collective Bargaining Agreement. If the special duty work occurs on a holiday, as designed by the Police Department Collective Bargaining Agreement, then the cost shall be increased by one hour of additional pay for each hour of work performed.
- (B) In addition to the provisions of Section 5-1-13(A)(1) of the Village Code, any person, firm, corporation or civic group or organization may request special police services by letter to the Village Administrator or his/her designee. It shall be the duty of the Village Administrator or his/her designee to review the request. Charges to the requestor will be determined pursuant to 5-1-13(A)(2) - 5-1-13(A)(4).
- (C) All special events for which extra duty officers are requested shall be within the Village limits.
- (D) All permitted special events utilizing off-site parking shall require a detailed off-site parking plan, with a clear identification of parking designations for all event attendees, and copies of any third-party off-site parking agreements.
1. Parking attendants are required for any permitted special event reasonably expected to have over 1,000 attendees.
- (E) All permitted special events utilizing private security must provide a copy of a security agreement containing the following information:
1. The number of security personnel staffed for the entirety of the special event;
 2. The number of armed security personnel staffed and how they will be distinguished from non-armed security personnel (i.e., clothing, badges, etc.);
 3. Identification of the individual acting as the special event security point of contact, including all pertinent contact information; and

4. Type of identification items to be worn by all security personnel (i.e., clothing, badges, etc.).
- (F) Any permitted special event must be in compliance with all occupancy standards as determined by the Tri-State Fire protection District.
- (G) Indoor fireworks, pyrotechnics and sparklers are prohibited with any permitted special event, including but not limited to their use as part of “bottled service” or concerts.
- (H) The Village reserves the right to add inspections as it deems fit of any permitted special event.
- (I) Denial of Service: Notwithstanding any of the foregoing provisions, should the Village Administrator or his/her designee determine that the request for extra duty officers is not appropriate or that the Police Department will not be able to provide an appropriate level of service were such request to be granted, he/she may deny such requests.
- (J) Billing: All bills for extra duty officers and special event services shall be rendered immediately after the special permitted event, or on a monthly basis, if said special permitted events are on a continuing basis. All bills issued pursuant to this section shall be paid by applicant no later than thirty (30) days after the date of billing. If payment of the bill is not made in full, within said period, then a penalty of ten percent (10%) of the amount of the bill, including any penalty thereon is to be paid. If payment is not made within forty-five (45) days after the date of billing, then an additional penalty of fifteen dollars (\$15.00) shall be added thereto.
- (K) Nonpayment: Special event scheduling may be cancelled for any person, firm, corporation, civic group or organization if a bill, including any penalties thereon, remains unpaid for an extended period of time.”

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SECTION 2. Any ordinance or portion of any ordinance in conflict with the provisions of this Ordinance is expressly repealed solely to the extent of said conflict.

SECTION 3. This Ordinance shall be in full force and effect upon and after its passage, approval and publication in accordance with law.

PASSED and APPROVED this 12th day of June, 2023 by a ROLL CALL VOTE as follows:

AYES: _____

NAYS: _____

ABSTENTIONS: _____

ABSENT: _____

APPROVED:

Frank A. Trilla, Mayor

ATTEST:

Deborah A. Hahn, Village Clerk

VILLAGE OF WILLOWBROOK

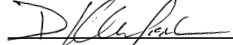
BOARD MEETING

AGENDA ITEM – HISTORY/COMMENTARY


ITEM TITLE:

A RESOLUTION ACCEPTING A PROPOSAL FROM NATIONAL FITNESS CAMPAIGN LP FOR THE PURCHASE OF ONE (1) 2023 FITNESS COURT FOR MIDWAY PARK AT A TOTAL COST NOT TO EXCEED \$155,000.00 AND AUTHORIZING THE VILLAGE TO ACCEPT A GRANT AWARD FROM BLUE CROSS BLUE SHIELD OF ILLINOIS AND THE NATIONAL FITNESS CAMPAIGN GRANT COMMITTEE OF \$50,000.00 TO BE APPLIED TO THE PURCHASE PRICE OF THE 2023 FITNESS COURT

AGENDA NO. 10.
AGENDA DATE: 6-12-2023

STAFF REVIEW: Dustin Kleefisch, Director of Parks & Recreation SIGNATURE: 

LEGAL REVIEW: Tom Bastian, Village Attorney SIGNATURE: 

RECOMMENDED BY: Sean Halloran, Village Administrator SIGNATURE: 

REVIEWED & APPROVED BY A COMMITTEE: YES ☐ NO ☐ N/A ☒

ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.)

PREVIOUS DISCUSSION: Throughout the Midway Park development planning process, outdoor fitness equipment for community use was a featured component that was presented and desired for the proposed project. After the Board meeting on May 22nd where the Midway Park development project was unanimously passed, staff started working on preparing quotes and bids for the project. Staff were able to secure a grant through the National Fitness Campaign that is sponsored by Blue Cross Blue Shield of Illinois that will provide the Village of Willowbrook with a \$50,000 grant to assist in the purchase of this equipment. The quote for the fitness equipment, which includes shipping, is \$155,000. With the National Fitness Campaign Sponsor Grant from Blue Cross Blue Shield of Illinois the direct cost to the Village for the equipment is \$105,000. This quoted amount falls within the proposed budget for the project. This system is proprietary in nature and due to the inclusion of the awarded grant money staff is requesting Board approval to move forward with securing this portion of the park development project at Midway Park.

DISCUSSION UPDATE: This resolution, if adopted, would approve the National Fitness Campaign LP quote and enable staff to begin the procurement process and secure the equipment for the Midway Park development project. This opportunity will provide an amenity currently not offered in the community or surrounding communities and will have a tremendous impact on free healthy lifestyle activities. The NFC is a national campaign that promotes health and fitness nationwide through their proprietary “fitness court” system. The fitness court has seven stations that utilize a person’s own body weight to target major muscle groups so that when done in a circuit workout fashion an individual can have a full body workout with low impact. In addition, with the equipment stations being designed for an individual’s body weight the actual components have greater life span than fitness equipment that utilize cable or weight.

Since the Board gave a unanimous decision on the Midway Park Improvement Project at the May 22, 2023 meeting, staff has not released any bids. The expectation is to release bids by the end of June and to have the Board award the contracts in July/August. Once a timeline is placed together, a letter will go out to the neighborhood to inform them of the construction schedule with Village contacts.

RECOMMENDATIONS: Staff’s recommendation is for the approval of the quote and acceptance of the grant money funding for the purchase of the fitness court equipment

ACTION PROPOSED:

Adopt the Resolution



Congratulations!

Village of Willowbrook, IL has been selected as a 2023 BCBS Illinois Campaign Grant Recipient!

Dear Dustin,

On behalf of Blue Cross Blue Shield of Illinois and the National Fitness Campaign Grant Committee, we are pleased to share that the Village of Willowbrook has been selected as a grant eligible partner in the 2023 BCBS Illinois Campaign! This notification letter confirms eligibility for one (1) 2023 NFC/BCBS Illinois Grant Award for \$50,000. The next step is to schedule your official Grant Eligibility Award Call within the next 10 days, where the qualifications submitted in your Grant Application will be confirmed by the NFC team, and your Grant Program Requirements (GPR) will be aligned for eligibility and participation in this year's campaign. A copy of your GPR Document is attached to this formal award letter for your review, and is based on dates submitted in your Grant Application.

The BCBS Illinois Grant Award for \$50,000 will be confirmed pending 1) the submission of a Resolution of Adoption, endorsed by your local governing body or appropriate council, and a countersigned copy of the attached formal GPR document within 60 days of the Award Call, 2) authorization to proceed, documented by formal funding confirmation (commonly a purchase order) and 3) confirmation of a scheduled shipping date for the Fitness Court and appropriate storage plans. Once set, GPR milestones must be met in order to maintain funding eligibility in the campaign.

To support this partnership and align your GPR milestones with your community's local adoption and funding processes, we have assigned a Partnership Manager – Rudy Pottorff – as your dedicated partner and champion in support of this partnership. Over the coming months, Rudy will work with your team to support the path outlined in the GPR Document, assisting in the confirmation of required remaining funding, installation, and launch of your program.

The 2023 BCBS Illinois Campaign is part of a national movement to make world-class fitness free and accessible in public spaces across the country, which is more important today than ever before – thank you for your commitment to supporting this goal.

Here is a sneak peak at what's ahead:

- Fitness Court® Launch – Cut the ribbon on your beautiful new outdoor gym & announce free fitness to the community!
- Classes & Challenges – Get residents moving & keep them engaged with ongoing group classes, individual training, and competitive events.
- Press & Promotions – Shine a spotlight on your community and local partners for joining this exciting and innovative wellness movement!

Once again, we are thrilled to invite you to join us as a partner in the 2023 BCBS Illinois Campaign, and we look forward to making world-class fitness free in the Village of Willowbrook!

Best in Fitness,

Mitch Menaged, Founder
National Fitness Campaign



Village of Willowbrook, IL - National Fitness Campaign 2023 Funding Cycle Grant Program Requirements (G.P.R.)

MILESTONE 1: ADOPTION

- **Summary:** Commit to project adoption and confirm matching funding
 - **Requirement A:** Countersigned Grant Program Requirements Document
 - **Deadline:** 04/12/2023 - **Completed**
 - **Requirement B:** Resolution of Adoption or Letter of Support
 - **Deadline:** 05/25/2023 - **Completed**
- *Purchase Order Will Satisfy Adoption Requirement if Submitted Within 60 Days of Grant Award

MILESTONE 2: AUTHORIZATION TO PROCEED - FUNDING CONFIRMED

- **Summary:** Execute budgeting and fundraising plan (as needed) and confirm total required funding
- **Requirement:** Funding confirmation document submitted to NFC for remaining program funding (typically P.O)*
- *Refer to Official Quote and Funding Requirements Summary for details
- **Deadline:** 06/15/2023

MILESTONE 3 : SHIPMENT FOR STORAGE

- **Summary:** Identify Fitness Court® storage location and schedule Fitness Court® delivery
- **Requirement:** Accept Fitness Court® delivery and store at a secure location, prepare to be invoiced for program funds
- **Deadline:** 06/16/2023 - 07/07/2023

MILESTONE 4: INSTALL CONCRETE SLAB & ART APPROVAL

- **Summary:** Review slab drawings & schedule concrete installer, confirm Fitness Court orientation, Approve art print preview
- **Requirement:** Install concrete slab (cure time of 28 days before Fitness Court® installation)
- **Deadline:** June-July 2023 - pending weather

MILESTONE 5: FITNESS COURT® ASSEMBLY

- **Summary:** Select Fitness Court® Assembly Team - NFC Factory Team EIS recommended, (EIS scope includes art install)
- **Requirement:** Confirm EIS or local contractor timeline with NFC, provide completed installation photos for NFC inspection
- **Deadline:** July-August 2023 - pending weather

MILESTONE 6: PRESS LAUNCH CEREMONY

- **Summary:** hold Fitness Court® press launch event & ribbon cutting
- **Requirement:** Promote press release, hold launch event within campaign year (weather permitting)
- **Deadline:** August-September 2023 - pending weather

Trent Matthias, Director
National Fitness Campaign

Dustin Kleefisch, Director of Parks & Recreation
Village of Willowbrook, IL

It is noted by the National Fitness Campaign and the municipality, school or organization listed above that this document in no way constitutes a binding agreement, or requirement to proceed with the NFC Program at any time. Formal commitment occurs upon receipt of complete local match funding by the program awardee, with submission of Funding Confirmation Documentation to National Fitness Campaign.



National Fitness Campaign LP | PO Box 2367, San Francisco CA 94126 | info@nfchq.com

August 22, 2022

To Whom it May Concern,

National Fitness Campaign LP is a consulting firm that partners with public and private organizations to impact quality of life through changing the built environment and community wellness practices. The NFC initiative provides design and planning services, a trademarked outdoor infrastructure product, the Fitness Court®, an integrated digital ecosystem, the Fitness Court® mobile app and engagement wall, and integrated public art wall to approved cities, schools, and organizations that apply to receive an NFC partnership and bring the program to their selected site location.

This program is highly specialized, and NFC is the only organization in the world that delivers these elements either individually, or as part of an integrated program. For the reasons listed below, the trademark ownership of the system and infrastructure, and the integrated nature of the initiative including services, products, tools and grant funding, it is approved as a sole source across the United States.

A competitive analysis has been conducted by hundreds of cities and institutions across the country, who have concluded that the products and services have no equal. This group includes cities like Sacramento California and Las Vegas Nevada, and institutions such as Stanford University and The University of Colorado at Boulder, where the Fitness Court® and associated tools and services were successfully sole sourced, evidenced by public documentation and approvals which have been documented widely. Further, the Fitness Court® is trademarked and owned by National Fitness Campaign.

While the integrated nature of the products and services is grounds for sole source by most national standards, there are three primary differentiators that validate the sole source justification of the Fitness Court® and national campaign resources, which are described below. In addition to the below descriptions of these three primary items, an appendix is provided as an attachment to this document that provides graphic aids and further detailed information regarding the differentiation of this program and its associated products and services.

1. *Patented Fitness Court® System*

- A. Fitness Court® is trademarked and owned by National Fitness Campaign LP.
 - a. As such, this product cannot be procured from any other organization. Any organization seeking to fund and install a Fitness Court® must do so through National Fitness Campaign LP.
 - i. *See Appendix for Trademark Document from the United States Patent and Trademark Office*
- B. The Fitness Court® and each element is manufactured only by National Fitness Campaign LP. It is impossible to not only procure the elements as a system, but individually. Every aspect of the Fitness Court®, including the functional design of all equipment, structural engineering, elements are the property of National Fitness Campaign LP. The individual elements are each named and registered with a unique design and serial number. Because the design of the elements is owned by National Fitness Campaign LP and not licensed to any other organization or distributor, it is not possible to procure them anywhere else.
- C. The Fitness Court® is available only in a single configuration, shown in the



appendix materials. The system includes over 118 unique elements. There is absolutely no variation in the layout of the elements. Elements can not be added or removed. Spacing cannot be altered. Like many integrated products, Individual elements can not be procured separately.

- D. The Fitness Court® has a patented training envelope that accommodates more users per square foot than any other system in the world. The Fitness Court® is a comprehensive outdoor circuit training system, laid out in 32'x32' of space, for a total of 1024 sq ft of training area. NFC's patented design is able to support 28 simultaneous users on 30 integrated bodyweight training components, derived from the previously stated 118 elements. This configuration is impossible to re-create in only 1024 square feet without NFC's patented equipment and components due to specific requirements set forth by other manufacturers.
- E. Public Art Mural and Digital Engagement Wall
 - a. Each Fitness Court® is designed as a one-of-a-kind work of art that includes a 32'x5.5' public art mural. The mural is an integral component of the Fitness Court design, and makes each Fitness Court® a one-of-a-kind public art installation.
 - b. Further, the mural can be periodically re-designed and introduced, to create a rotating art mural.
 - i. NFC provides integrated consulting and design services to assist in this process.
 - c. Digital Engagement Wall
 - i. On the opposite side of the mural wall, the Fitness Court includes a custom digital engagement wall.
 - 1. This wall provides digital QR codes and embedded, proprietary information regarding the use of the Fitness Court® and Fitness Court App.
 - 2. This information is unavailable from any other organization because it is the IP of National Fitness Campaign LP.
 - 3. Tracking Fitness Court® usage wouldn't be possible without the built in GPS tracking features available on the Fitness Court® digital engagement wall.
 - d. NFC is unaware of any other outdoor fitness element that provides an integrated art mural of any kind.
 - e. Further, NFC has an in-house art studio that designs, produces, and creates the art and custom graphics that are integrated into each Fitness Court.
 - i. This scope of services for design and production of commercial grade, anti-graffiti laminate vinyl specific to the Fitness Court® is not provided by any other organization as an integrated service.

2. Fitness Court® App and Digital Tracking System

- a. Each Fitness Court® is supported by a mobile app called the Fitness Court® App. All IP, including the app itself are owned by National Fitness Campaign LP. The training resources, world-class workout programs, challenges and data analytics features are only available for Fitness Court® users and site partners.
- b. No other outdoor fitness equipment provides a mobile app with the following four categories of functionality:



- c. Mobile App Primary Features
 - 1. Mark Lauren Training Series
 - a. Mark Lauren is a US Special Operations Trainer and Bestselling Author. He has developed 18 proprietary workout programs specifically for the Fitness Court® system. They are only available on the Fitness Court® App. Mark Lauren has no other programs for outdoor fitness equipment available.
 - 2. Fitness Court® App Live Challenge Feature
 - a. This is a proprietary feature that allows a user to score a 7 station circuit on the Fitness Court® using their mobile device. This feature is not available for any other outdoor fitness product of any kind.
 - 3. Annual Data Analytics Reporting
 - a. Each site partner who builds a Fitness Court® receives an annual data report tracking usage on their Fitness Court®.
 - b. To NFC's knowledge, no other manufacturer of any type of outdoor exercise component provides regular, annual report of key usage metrics using digital, GPS based systems.
 - i. The Report is provided by NFC, and includes annual demographic data, user age ranges, Fitness Court app downloads and other important information.
 - ii. This information is generated by NFC's proprietary GPS based data analytics services for each Fitness Court® in America.
 - c. See appendix for sample annual user data report.
 - d. See appendix for additional information regarding the Fitness Court® App.

3. National Grant Funding

- a. National Fitness Campaign LP builds and maintains a National Grant Fund, supported each year by sponsors and partners of the campaign. This funding takes tremendous effort to build, and it is provided by National Fitness Campaign and partners and sponsors to support the mission of making wellness infrastructure free and accessible across America in partnership with leading cities, schools and organizations.
- b. For 2023, National Campaign sponsors include:
 - i. The Keith Haring Fitness Court® Signature Series Collection
 - ii. Engineered Installation Solutions
 - iii. Regupol America
 - iv. USA Shade and Fabric Structures
 - v. Badger Sport
- c. To procure a Fitness Court®, an organization must complete a formal application and be approved for funding and participation. Each partner organization that succeeds in submitting a successful application is eligible to receive a Grant Award which is deducted from the funds required for the NFC program from sponsors of the National Fitness Campaign.



- d. This funding is administered in the preferred method of receipt for each partner organization. Methods include a credit on final invoices for remaining funding, and direct grant disbursements provided by National Fitness Campaign.
- e. This funding is available for a limited number of partners in each state on an annual basis, and is awarded based on merit of application from a qualified site partner, including the requirement for the Fitness Court to build in a publicly accessible location.
- f. For more information, see: <https://nationalfitnesscampaign.com/grants>

No other vendor, distributor or organization makes these materials available for procurement by any city, school, or organization. They must be acquired from National Fitness Campaign LP. If you have further questions regarding this sole source letter or require additional information, please contact us per the information provided on this letterhead.

Sincerely,

Mitch Menaged, *Founder and Director*
National Fitness Campaign LP



National Grant Funding

National Fitness Campaign is a quality of life consulting firm builds and maintains a National Grant Fund, supported each year by sponsors and partners of the campaign. This funding takes tremendous effort to build, and it is provided by National Fitness Campaign and its sponsors to support the mission of making wellness infrastructure free and accessible across America in partnership with leading cities, schools and organizations. Distributions from this Grant Fund are provided directly to cities, schools, and organizations who qualify for, and are approved to become, campaign partners.

For the 2023 Campaign, National Campaign sponsors include:

1. The Keith Haring Fitness Court® Signature Series Collection in partnership with Artestar and the Keith Haring Foundation
2. Engineered Installation Solutions
3. Regupol America
4. USA Shade and Fabric Structures
5. Badger Sport

Additional state and regional sponsors are now joining the campaign, as well as state recreation agencies and other partners. Sponsor funding and grant distribution varies per state and location, based on participating partners and the presence of campaign sponsors and partners within that region. Funding distributions can vary annually based on these factors, and the overall size of NFC's National Grant Fund.

Participating as a partner in the National Fitness Campaign

To become a partner in the NFC program and bring a Fitness Court® and associated services to a location, an organization must engage in a qualification and feasibility process, and be approved to complete a formal application and be approved for funding and participation.

NFC's feasibility and qualification process is led by consultants that assist eligible cities and schools in determining if they are qualified for participation. Limited funding exists on an annual basis for partners to participate based on NFC grant maximums established for America and each of the fifty states.

Each partner organization that succeeds in submitting a successful application and is approved by the NFC Grant Committee is eligible to receive a Grant Award which is deducted from the funds required for the NFC program from sponsors of the National Fitness Campaign.

This funding is administered in the preferred method of receipt for each partner organization. Methods include a credit on final invoices for remaining funding, and direct grant disbursements provided by National Fitness Campaign.

For more information, see: <https://nationalfitnesscampaign.com/grants>

United States of America

United States Patent and Trademark Office

THE FITNESS COURT

Reg. No. 4,307,958

Registered Mar. 26, 2013

Int. Cl.: 41

SERVICE MARK

PRINCIPAL REGISTER

MITCH MENAGED (UNITED STATES INDIVIDUAL)
1740 KEARNY STREET
SAN FRANCISCO, CA 94133

FOR: PROVIDING OUTDOOR FACILITIES FOR RECREATION ACTIVITIES AND BODY BUILDING, IN CLASS 41 (U.S. CLS. 100, 101 AND 107).

FIRST USE: 0-0-1979; IN COMMERCE 0-0-1979.

THE MARK CONSISTS OF STANDARD CHARACTERS WITHOUT CLAIM TO ANY PARTICULAR FONT, STYLE, SIZE, OR COLOR.

SEC. 2(F).

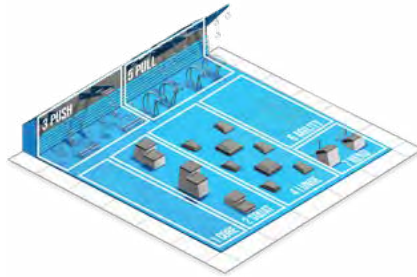
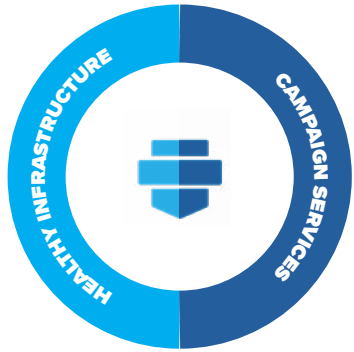
SER. NO. 85-600,534, FILED 4-17-2012.

KIMBERLY FRYE, EXAMINING ATTORNEY



Lisa M. Smith
Acting Director of the United States Patent and Trademark Office

NFC : COMPREHENSIVE PROGRAM CAMPAIGN SUMMARY



FITNESS COURT

21st Century Healthy Infrastructure

National Fitness Campaign's Fitness Court is the centerpiece to its holistic health and wellness initiative. The Fitness Court is an outdoor bodyweight circuit training center with functional fitness DNA. The best-in-class system provides a full-body workout to adults of all ability levels. With 7 functional fitness zones, the Fitness Court can be used in thousands of ways. The Fitness Court is the world's best outdoor gym!



7 Minutes 7 Movements



Strategic Planning Studies

Strategic Planning & Feasibility Study, Site Design Consulting



Campaign Funding Support

Sponsor Strategy, Best Practices, National Installation Team Support



Fitness Court App

Free digital App Delivering Programming, Workouts & Content



Ambassador Training

NFC Fitness Court Ambassador Training ACE Certified (*America Council of Exercise*)



Launch & Public Relations

Featured Stories Highlighted through Press and Local Media



Annual Fitness Season

Spring/Summer/Fall national & local training, classes & challenges series



WORLD-CLASS TRAINING

SPRING

World-class training videos will available on the Fitness Court App.



WORLD-CLASS TRAINING

SUMMER

World-class training videos will available on the Fitness Court App.



CHALLENGE SERIES

FALL

The Fitness Season culminates with local, regional and national challenges for residents.

Made & Manufactured in the USA

Designed by NFC in California.



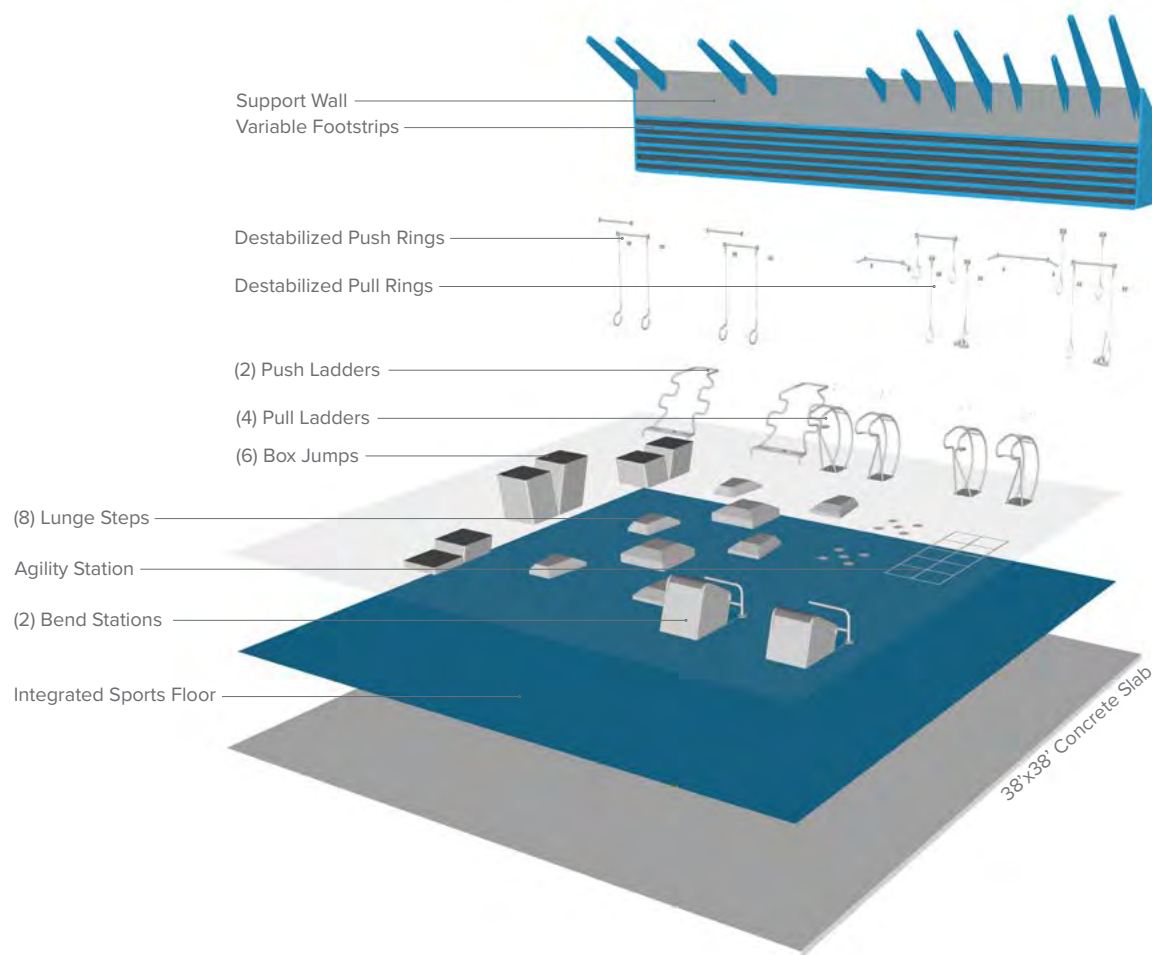
High Quality
 Dual-layer powder-coating
 carbon steel



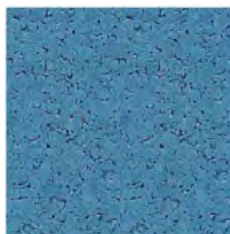
Durable Materials
 Tamper-resistant,
 galvanized & stainless
 steel bolts and fittings.



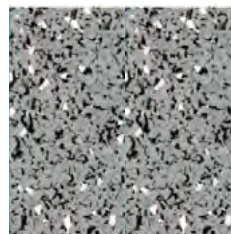
Best In Class
 Anti-graffiti laminate vinyl
 decals



Each Fitness Court® includes an integrated sports floor made from durable 2'x2' tiles which adhere directly to the concrete slab. Available in our standard NFC Blue or Gray to match any custom design.



Top (Blue Option)



Top (Grey Option)



Bottom



Reducer with Tile



Reducer

NFC 2022 CAMPAIGN SPECIFICATIONS

PROGRAM SUMMARY



2023 PROGRAM SUMMARY: All items and services below are delivered to approved partners as part of the 2023 Campaign.

HEALTHY INFRASTRUCTURE



FITNESS COURT®

Fitness Court® Description:

32'x35' outdoor bodyweight circuit training system with the following components:

- Seven station circuit training system providing full-body workout modules
- Fitness Court body-weight training wall - 32'W x 2'D x 6' H with custom graphics
- Thirty pieces of body-weight fitness elements for simultaneous use by 28 users at one time. Fitness Elements anchored and grouped within seven stations.
- Bolts, attachments and anchors required for installation

Fitness Court Surface - Tile Surface Specifications

- Outdoor Sports Floor Size: 1,024 SF (32'x32')
- Color: NFC Blue
- Thickness: 1" Tiles
- ADA Border Included

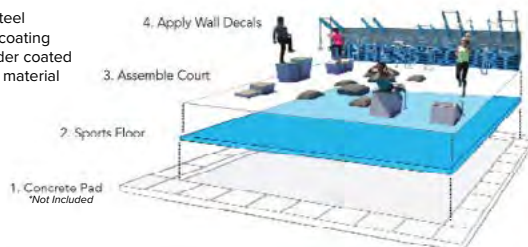
Fitness Court Specifications:

- All structural components are made from high-grade carbon steel
- Structural components receive high-grade dual layer powder coating
- All cladding (skins) made from high-grade aluminum and powder coated
- Graphics and signage printed with anti-graffiti over-lamination material
- Manufactured in the United States
- Resilient to heavy, repeated daily use
- Over 30 individual pieces of equipment
- Powder-Coated Structural Components
- Galvanized fittings and bolts - *included*
- Stainless steel cables
- Full installation guide provided
- Warranty through NFC

Warranty + Maintenance

- Made for all climates
- Almost no moving parts (only cables)
- Equipment is anchor bolted into concrete
- Replacement parts available through NFC
- No requirement for disassembly in winter
- Maintenance guide, including touch-up paint & necessary tooling included

See Official Warranty for Full Coverage Detail



HEALTHY INFRASTRUCTURE DESIGN SERVICES

Strategic Planning & Feasibility Study

- City-wide impact analysis and master plan integration plan
- Site Design and Visibility Analysis

Custom Fitness Court Design Services & Construction & Installation Support

- Customized Fitness Court powder-coating and decal design - no two Fitness Courts are the same!
- Stamped and certified design plans, concrete slab drawings, and contractor management are provided by the NFC Activation Team.
- With all ready-to-build plans included, most installations require less than 90 days to complete from ground-breaking to launch.
- NFC National Installation Partner Access - EIS (contracted separately)

GRANT FUNDING, CONSENSUS BUILDING, SPONSOR SUPPORT

NFC Grant Funding Qualification

- Access to qualify for NFC's Grant Funding through NFC's national partners to support seeding the program.

Consensus Building Consulting

- NFC has industry experts in project management, and from conception through execution, they will collaborate on an average of 2 intensive monthly planning calls to drive success.

Sponsor Strategy Consulting Support

- Up to 10 custom renderings provided by NFC Design Team to support outreach to local sponsors and partners. Up to 5 custom slide presentations provided for in-person meetings and internal stakeholder consensus-building.

CAMPAIGN SERVICES



FITNESS COURT® APP

The Fitness Court App

Free mobile app for iOS / Android teaches proper use, routines and challenges to all users

- **Classes:** schedule, run and track attendance using the Fitness Court App back-end scheduling tool, providing live class management through the OnSched platform. Training and basic setup provided by NFC within 30 days of launch event.
- **Learn:** video guides deliver workouts, and teach the basics for beginners on the Fitness Court. New content released quarterly, and updated by NFC National Training Team.
- **Train:** individual audio guides. New content released quarterly, updated by NFC National Training Team.
- **Challenge:** competitive tracking allows users to participate in timed, scored challenges, with an option to submit their scores to a national Leaderboard. Acts as a regional and national event qualification tool.

CERTIFIED AMBASSADOR TRAINING

Programming and Training Tools

Fitness Court Ambassadors build and sustain a healthy culture around the Fitness Court ecosystem

- **Learn:** education modules provided by the NFC Training Team are eligible for a range of industry certifications, are offered both in-person and remote, and provide a range of class templates, coaching tips and more to qualified Ambassadors. Partnership includes program vouchers for up to 12 individual Ambassadors per Fitness Court, individually eligible for up to 3 continuing education credits (CECs), approved through the American Council on Exercise (ACE).
- **Train:** classes, clinics and challenges become the building blocks of a Fitness Season, led by Ambassadors, that engage all ages and fitness levels. These guided workout options expand the user community and increase long-term usage and adoption.
- **Share:** continuous online and print storytelling, engagement and social connection further build out a healthy culture on each Fitness Court. Up to five local Ambassadors are eligible to attend an in-person regional training event of their choice in 2023. **Regional training schedule provided May 2023*

MEDIA, PRESS, & PROMOTIONS

Promotions and Marketing Package

Media support and community engagement materials excite users and strengthen program adoption

- **Custom Grant Announcement Kit:** promote the development of the program in your community with NFC support through traditional and social media channels - including a custom Press Release, site rendering, and outreach planning tools.
- **Launch Event Promotions Toolkit:** announce the launch of the Fitness Court on traditional media channels with a separate customized press release, outreach support and uniquely branded assets for social media.
- **NFC Website Feature Story:** NFC-hosted custom storytelling showcases the partnership and program development in your community.
- **Fitness Court Gear:** minimum \$750 credit towards the official NFC gear store - gear and giveaways (provided in part by national Campaign sponsor, Badger Sport®) nurture Ambassador relationships, honor stakeholders and excite event attendees, to amplify launch activities.
- **Opening Day Launch Support:** NFC provides event management templates, guidance for launch event planning, and custom promotional materials (flyers, media assets).

FITNESS SEASON 2023

Annual Activation Series: 2023 Fitness Season

Bring the Latest Events & Programs to Your Fitness Court® this Year!

- Spring 2023 : 18 new workout routines & video tutorials introduced to the Fitness Court App, featuring pro trainer, Mark Lauren.
- Summer 2023: Classes and Clinics support ongoing programming for group exercise and app-based class
- Fall 2023: Challenge series builds competition & strengthens community. Marks the success of year's activation program for all users.
- Healthy Infrastructure Awards: annual recognition program highlighting exceptional partners and leaders nationwide, winners receive custom awards, decals and press support to announce



Fitness Court

NATIONAL FITNESS CAMPAIGN

SAN FRANCISCO, USA
NATIONALFITNESSCAMPAIGN.COM
INFO@NFCHQ.COM
(415) 702-4919



FITNESS COURT™

SCHEMATIC DESIGN SET



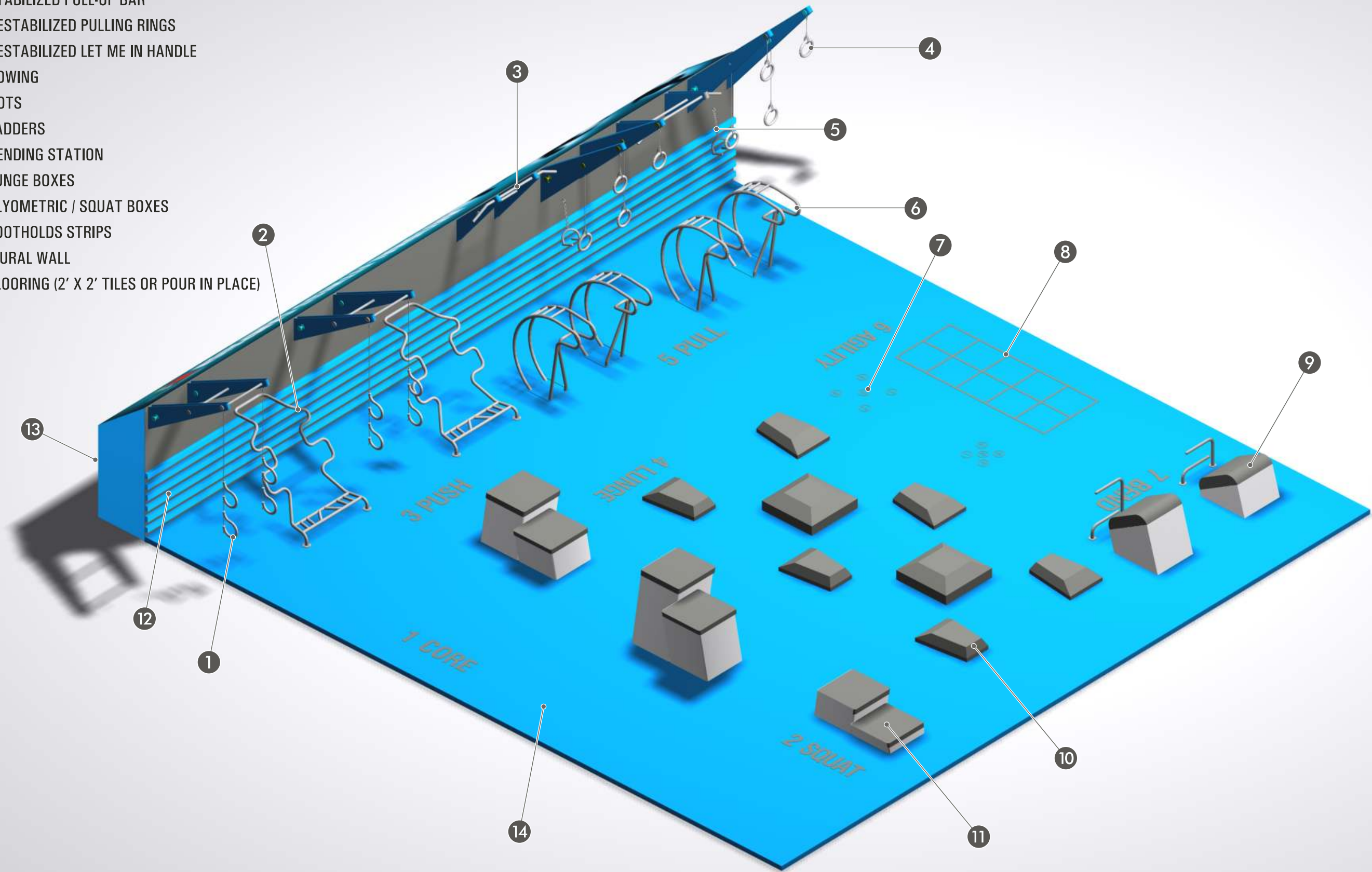
NOT FOR CONSTRUCTION



NATIONAL FITNESS CAMPAIGN

DATE
DESIGN NUMBER 565382
ARCHIVE NUMBER
SHEET FC 01

- 1 DESTABILIZED PUSHING RINGS
- 2 STABILIZED FREEFORM PUSHING BARS
- 3 STABILIZED PULL-UP BAR
- 4 DESTABILIZED PULLING RINGS
- 5 DESTABILIZED LET ME IN HANDLE
- 6 ROWING
- 7 DOTS
- 8 LADDERS
- 9 BENDING STATION
- 10 LUNGE BOXES
- 11 PLYOMETRIC / SQUAT BOXES
- 12 FOOTHOLDS STRIPS
- 13 MURAL WALL
- 14 FLOORING (2' X 2' TILES OR POUR IN PLACE)



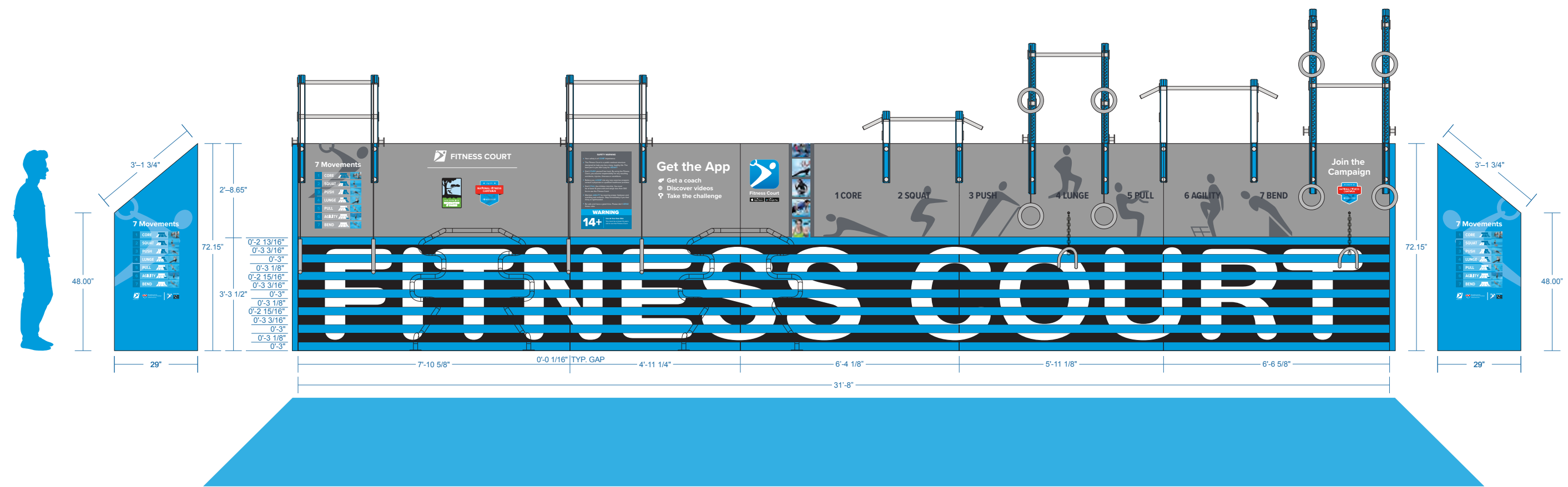
Body Weight Fitness

NOT FOR CONSTRUCTION



NATIONAL FITNESS CAMPAIGN

DATE	06.30.17
DESIGN NUMBER	565382
ARCHIVE NUMBER	
SHEET	FC 02



NOTE: Sponsor Recognition shown for reference only. For Custom Decals, additional fee applies.



NATIONAL FITNESS CAMPAIGN

DATE	06.30.17
DESIGN NUMBER	565382
ARCHIVE NUMBER	
SHEET	FC 03

EQUIPMENT AND FLOOR MARKING LAYOUT

WALL WITH ATTACHED
WALL BRACKETS AND
PULL CHAINS

PUSH STATION
QTY 2

PLYO BOX 1

PLYO BOX 2

PLYO BOX 3
(TALLEST)

PLYO BOX 4

PLYO BOX 5

PLYO BOX 6
(SHORTEST)

PULL STATION RIGHT
QTY 2

PULL STATION LEFT
QTY 2

STATION NAME TEXT
QTY 7 STATION NAMES
(FLOOR MARKING)

LADDER PATTERN
(FLOOR MARKING)

DOTS PATTERN QTY 2
(FLOOR MARKING)

LUNGE STATION 1
QTY 2

LUNGE STATION 2
QTY 8

BEND STATION SHORT

BEND STATION TALL

THIS DOCUMENT IS PROPERTY OF NFC (THE NATIONAL FITNESS CAMPAIGN). THIS DOCUMENT CONTAINS
CONFIDENTIAL AND PROPRIETARY INFORMATION AND MAY ONLY BE USED BY PERMISSION FROM NFC AND
FOR THE PURPOSES AUTHORIZED BY NFC. DISCLOSURE, DUPLICATION, MODIFICATION, OR OTHER USE OF
THIS DOCUMENT IS NOT PERMITTED WITHOUT THE PRIOR WRITTEN PERMISSION OF NFC.

NOT FOR CONSTRUCTION



NATIONAL FITNESS CAMPAIGN

DATE
06.30.17

DESIGN NUMBER
565382

ARCHIVE NUMBER

SHEET
FC 04

RESOLUTION NO. 23-R-_____

A RESOLUTION ACCEPTING A PROPOSAL FROM NATIONAL FITNESS CAMPAIGN LP FOR THE PURCHASE OF ONE (1) 2023 FITNESS COURT FOR MIDWAY PARK AT A TOTAL COST NOT TO EXCEED \$155,000.00 AND AUTHORIZING THE VILLAGE TO ACCEPT A GRANT AWARD FROM BLUE CROSS BLUE SHIELD OF ILLINOIS AND THE NATIONAL FITNESS CAMPAIGN GRANT COMMITTEE OF \$50,000.00 TO BE APPLIED TO THE PURCHASE PRICE OF THE 2023 FITNESS COURT

WHEREAS, the corporate authorities of the Village of Willowbrook have determined that it is in the best interest of the Village to make improvements to Midway Park with the purchase of one (1) 2023 Fitness Court and National Campaign Resources from National Fitness Campaign LP; and

WHEREAS, the Village has been selected as a grant eligible partner by Blue Cross Blue Shield of Illinois and the National Fitness Campaign Grant Committee and eligible for a Grant Award of \$50,000.00 (“2023 NFC/BCBS Illinois Grant Award”) to be applied to the purchase price of one (1) 2023 Fitness Court and National Campaign Resources from National Fitness Campaign LP; and

WHEREAS, the corporate authorities of the Village of Willowbrook have determined that it is in the best interest of the Village to accept the 2023 NFC/BCBS Illinois Grant Award of \$50,000.00 and purchase one (1) 2023 Fitness Court and National Campaign Resources from National Fitness Campaign LP upon the terms, conditions and costs as set forth in the Purchase Order attached hereto as Exhibit “A” and made a part hereof.

NOW THEREFORE BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois as follows:

SECTION 1. That certain proposal from National Fitness Campaign LP for the purchase and shipping of one (1) 2023 Fitness Court and National Campaign Resources, at a total cost not

to exceed \$155,000.00, upon the terms and conditions set forth in that certain proposal attached hereto as Exhibit “A” and made a part hereof, is hereby accepted and approved.

SECTION 2. That the Village Mayor is hereby authorized and directed to execute said proposal and purchase order on behalf of the Village.

SECTION 3. That the 2023 NFC/BCBS Illinois Grant Award of \$50,000, to be applied to the purchase price of one (1) 2023 Fitness Court and National Campaign Resources from National Fitness Campaign LP is hereby accepted and approved.

SECTION 4. That the Village Mayor is hereby authorized and directed to execute any documents necessary to effectuate the Village’s receipt of the 2023 NFC/BCBS Illinois Grant Award of \$50,000.00 on behalf of the Village.

SECTION 5. This Resolution shall be in full force and effect upon its passage and approval in accordance with law.

ADOPTED and APPROVED this 12th day of June, 2023, by a ROLL CALL VOTE as follows:

AYES: _____

NAYS: _____

ABSTENTIONS: _____

ABSENT: _____

APPROVED:

Frank A. Trilla, Mayor

ATTEST:

Deborah A. Hahn, Village Clerk

EXHIBIT “A”



QUOTE

National Fitness Campaign LP

For all questions regarding this quote, contact: info@nfchq.com

Created Date 5/22/2023
Expiration Date 6/15/2023
Quote Number 00000626
Bill To Name Village of Willowbrook, IL
Bill To 835 Midway Drive
Willowbrook, IL 60527
US

Description	Quantity	Total Price
2023 - Fitness Court® and National Campaign Resources (Shipping Included)	1.00	\$155,000.00
Standard Collection	1.00	\$0.00
NFC State Sponsor Grant	1.00	(\$50,000.00)

Tax % 0.0000%
Grand Total \$105,000.00

Terms

1. PAYMENT TERMS

Purchaser will pay Seller 100% of the Purchase Price upon receipt of delivery. Purchaser is responsible for payment of shipping costs, including packing, insurance, and freight. These payment terms will apply unless both parties have agreed to other approved payment terms

2. TAX EXEMPTION

This quoted total is based upon Purchaser's tax-exempt status, for which verifying documentation must be provided to the Seller. If the Purchaser is not tax-exempt, sales tax will be applied before Purchase Price is considered final or binding.

3. STANDARD WARRANTY AND TERMS

NFC standard warranty and terms apply. See nationalfitnesscampaign.com/warranty for details.

4. PURCHASER OBLIGATIONS / TERMS AND CONDITIONS

Purchaser acknowledges upon receipt of the Fitness Court that they are responsible for the following items concerning the purchase of the Fitness Court which includes Design, Activation, and Campaign Resources:

- Purchaser is responsible for providing storage of the Fitness Court with insured protection, including liability, theft, or damage.
- A safe and environmentally controlled storage environment is required to store the tile adhesive. Store tile adhesive at temperatures between 50°F (10°C) and 100°F (38°C).
- NFC is not responsible for damage after receipt of goods by the Purchaser.
- Purchaser is responsible for (under a separate agreement) providing installation of the concrete slab footing, applicable ADA Access, Pour In Place or Tile Flooring installation, and Fitness Court installation per the NFC Installation Manual, adhesive manufacturers recommendations, and local safety, permitting, building, and planning code requirements.
- Assembly Completion Certificate submission to NFC is required within 15 days of Fitness Court Installation.
- A safe and environmentally controlled storage environment is required to store digital print graphics.
- NFC shall not be responsible for work performed by others.
- Purchaser to provide all on-site maintenance, safety, and security.
- Purchaser shall not allow any use of Fitness Court until all Graphics are installed.
- Purchaser understands that the use of exercise equipment incurs risks that are voluntarily entered into. Terms of Use of the Fitness Court by the public located at the purchaser's site shall be governed by the Purchaser in addition to the NFC minimum guidelines.
- Purchaser must maintain graphics and posted safety rules and regulations.
- Purchaser shall be responsible for site selection and all inherent risks associated with the choice of site selection, including risk to the general public.
- Purchaser acknowledges that all sponsors providing funding for the Fitness Court shall not be held liable for any risk associated with the installation of or use of the Fitness Court.
- Purchaser acknowledges that all product defects shall be covered by the contract manufacturer of the Fitness Court and all defects related to the installation of the Fitness Court shall be covered by the installer hired by the purchaser.
- Purchaser accepts risks and requirements as outlined in the approved Grant Funding Application as applicable.
- If the Purchaser is not the legal Land Owner, then they are required to ensure that the Land Owner is aware of and willing to abide by all Obligations / Terms and Conditions. Otherwise, they shall be responsible for these obligations, including Terms of Use. The same obligations and liabilities shall exist if the Fitness Court, which includes Design, Activation, and Campaign Resources, is sold, acquired, assumed, transferred, or gifted to another party. The new party must be aware of and willing to abide by all Obligations / Terms and Conditions herein or they will retain responsibility.

5. PURCHASER ACKNOWLEDGMENTS

Purchaser acknowledges and accepts upon receipt of Fitness Court all terms and conditions as described above, including Payment Terms, Terms of Tax Exempt Status, NFC Standard Warranty & Terms, Warranty Disclaimers, and Purchaser Obligations.