

MINUTES OF THE REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION HELD ON TUESDAY, MAY 4, 2010, AT THE VILLAGE OF WILLOWBROOK, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER

Acting Chairman Doug Stetina called the meeting to order at the hour of 7:35 p.m.

2. ROLL CALL

Those present at roll call were Commissioners Laurie Landsman, Carol Lazarski, Ronald Kanaverskis, Ramona Weigus and Acting Chairman Stetina. ABSENT: Chairman Richard Cobb. Also present was Superintendent of Parks and Recreation Walter Righton.

A QUORUM WAS DECLARED

\*\*\*Chairman Cobb entered the meeting at approximately 7:47 p.m.\*\*\*

3. APPROVAL OF MINUTES – April 6, 2010

MOTION: Made by Commissioner Landsman, seconded by Commissioner Kanaverskis, to approve the minutes of April 6, 2010.

UANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

4. CORRESPONDENCE

None.

5. VISITOR'S BUSINESS (comments limited to three minutes per person on only items that are on the agenda)

None.

6. REPORTS

A. Park News in Brief

Superintendent Righton provided the following highlights:

- The likely Gateway Special Recreation Association membership dues increase of about 8% and the list of the reasons why the increase is coming forward. Mr. Righton noted the biggest reason is that RGA has under billed Gateway for what they were entitled to under the contract. In addition, the Gateway SRA Board is looking at the formula for user fees, which are very favorable to participants from member communities. Mr. Righton indicated the impact of an 8% increase in membership dues will place us about \$800 over budget.
- The Summer Fun Guide was mailed on April 29, a week earlier to coincide with the Burr Ridge Park District mailing.
- Cub Scout Pack 156 is planning a cleanup at Willow Pond later this month.

- The Willowbrook Garden Club is doing a landscape update at the Lane Court entrance at Ridgemoor Park.

**B. 50th Anniversary Family Fun Day - June 26**

Superintendent Righton reported that the 50<sup>th</sup> Anniversary Committee met the previous week. Planning continues for the Family Fun Day on June 26. The Committee has been working very hard in getting donations. Whole Foods Market committed to the t-shirts for the participants in the fun run/walk and refreshments for the runners.

Commissioner Stetina informed the Commission that Papa John's is donating fifteen pizzas for the Family Fun Day.

The Village will be sending out postcards publicizing the Family Fun Day event as well as having eight A-frame signs.

Chairman Cobb and Commissioner Landsman offered to volunteer some time for the event.

**C. Indoor Soccer Survey Results**

Superintendent Righton reported there was a very positive response in the Soccer Survey. Over 94% of respondents indicated they were very satisfied or satisfied with the program. One of the comments was that this program was a great price, being \$45 for sixteen nights. The program ended up with 58 children. The cost will return to 2008 pricing in order to cover all costs.

**7. OLD BUSINESS**

**A. Celebration/Memorial Tree Program**

Superintendent Righton informed the Commission that he was able to get information from the Village of Hinsdale with regard to memorial tree tags. The tags are \$25 each with a minimum order of six tags for a commitment of \$150. Mr. Righton noted that the memorial bricks we purchased were \$50 with no minimum order. The Commission decided to keep the memorial tree w/brick until a time when requests are made in larger numbers; then they could look into something else.

**8. NEW BUSINESS**

**A. Recreation Supervisor Transition**

Superintendent Righton reviewed the memorandum to the Commission pertaining to the Recreation Supervisor transition. George Scukanec indicated he plans to travel more and wishes to reduce his hours. The logical alternative seems to be to find someone to assume Mr. Scukanec's duties that are more office-related. Mr. Righton advised he met with the Interim Village Administrator and Tim Halik and have received their support on the concept of a gradual transition of Mr. Scukanec's office duties to another person. With the concurrence of the Parks Commission, Mr. Righton will present this to the Finance and Administration Committee at its May 10 meeting.

The Parks Commission concurred with Superintendent Righton's concept in transitioning staffing from a Recreation Supervisor to a Recreation Program Specialist with a new person assuming this part-time role.

B. Children's Holiday Party Planning

Superintendent Righton informed the Parks Commission that Hinsdale South has approved the use of the cafeteria and auditorium for Sunday, December 12 for the Holiday Party. He also talked with Class Act to confirm the Santa for the party. The Parks Commission was asked to look at the Class Act website to review the potential entertainment acts.

Commissioner Stetina suggested moving this item to the Parks Commission next meeting in June.

9. ADJOURNMENT

MOTION: Made by Commissioner Kanaverskis, seconded by Commissioner Weigus, to adjourn the meeting at the hour of 8:15 p.m.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED,

\_\_\_\_\_, 2010

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Chairman

Minutes transcribed by Mary Partyka.