

MINUTES OF THE REGULAR MEETING OF THE BOARD OF POLICE COMMISSIONERS OF THE VILLAGE OF WILLOWBROOK HELD ON FRIDAY, JANUARY 20, 2023, AT 8:00 A.M. AT THE WILLOWBROOK POLICE DEPARTMENT, 7760 QUINCY STREET, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER

The meeting was called to order by Chief Schaller at the hour of 8:00 a.m.

2. ROLL CALL

Those present at roll call were Chairman Joseph Heery and Secretary Thomas Sailer. Also present were Chief of Police Robert Schaller, Deputy Chief Lauren Kaspar, Deputy Chief Benjamin Kadolph and Executive Secretary Christine Mardegan.

ABSENT: Commissioner Nicholas Azzo.

A QUORUM WAS DECLARED

3. VISITORS' BUSINESS

None presented.

4. OMNIBUS VOTE AGENDA

a. REVIEW AND APPROVE MINUTES - SPECIAL BOPC MEETING - DECEMBER 6, 2022

MOTION: Made by Secretary Sailer, seconded by Chairman Heery, to approve the December 6, 2022, minutes as presented.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

b. REVIEW AND APPROVE MINUTES - SPECIAL CLOSED SESSION BOPC MEETING - December 6, 2022

MOTION: Made by Chairman Heery, seconded by, Secretary Sailer to approve the December 6, 2022, minutes as presented.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

5. COMMUNICATIONS

PREVIOUS RESOLUTION AUTHORIZING THE BOARD OF POLICE COMMISSIONERS (BOPC) TO EFFECT THE ORIGINAL APPOINTMENT OF ONE PATROL OFFICER - UPDATE

Chief Schaller updated the commission at the last BOPC Meeting the Commission gave approval to hire the next candite off the BOPC register list. We contacted the new officer and he advised that he accepted position at North Aurora Police Department. The officer is no longer interested in the position. There are no candidates on our BOPC list.

6. UNFINISHED BUSINESS

None presented.

7. NEW BUSINESS

Chief Schaller asked to make a motion to amend the agenda to add item 7.b. regarding a promotional Exam Request.

Motion: Made by Secretary Sailer, seconded by Chairman Heery to amend the agenda to add 7.b. Promotion Exam.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

Chief Schaller began with new agenda item 7.b. Promotion Exam Request

b. Promotion Exam Request

Chief Schaller asked the Commissioners to view the email from Officer Volek regarding the promotional exam. The next exam is scheduled for April 14, 2023. As he will be unavailable on that date, Officer Volek requested the opportunity to take the Sergeants' exam prior to or after that date.

The testing service can adjust the test for multiple dates. The test would be taken offsite with the testing services. Chief Schaller's preference would be for the test to be conducted prior to the April 14 scheduled test. The testing service has a process in place for alternate dates but allowing it would need to be approved by the Commission.

Motion: Made by Secretary Sailer, seconded by Chairman Heery to approve the request for Officer Volek to take the exam prior to the testing date.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

a. Discussion - National Testing Network

Chief Schaller provided information to the Commission on the National Testing Network. This is a company that would administer our entry-level police exams. Many other communities in the area are also using the National Testing Network, including Burr Ridge and Oak Brook.

If the commission wishes to move forward with this, we will reach out to the attorney. Based on the BOPC rules and regulations there does not appear to be any language that precludes Willowbrook's participation. An addendum may be necessary regarding orientation. As the testing takes place at the company's testing centers, there would be no officer orientation.

As the testing is continually ongoing, the list of candidates is continually populated and thereby increasing the candidate pool. Chief Schaller showed the Commission a PowerPoint presentation provided by National Testing Network.

The tests are individualized to the community and proctored by the company. This allows for remote and flexible testing schedules. Additionally, there is no cost to the Village; all the testing cost is absorbed by the candidates.

Currently nationwide, there are 562 law enforcement positions. In Illinois, there are 46 departments testing through the National Testing Network. A candidate list can be opened for a specific time limit or continually open to provide a continual list of candidates.

Chief Schaller asked for a motion to move forward and have the attorney to go over the BOPC rules and regulations to see if there would be any changes required in a contract with National Testing Network. At the March BOPC meeting, we will revisit this and present the results of the research.

Motion: Made by Secretary Sailer, seconded by Chairman Heery to have the Village Attorney check the BOPC rules and regulations in order to move forward with National Testing Network.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

8. CLOSED SESSION

There was no need for a closed session.

9. ADJOURNMENT

MOTION: Made by Chairman Heery, seconded by Secretary Sailer, to adjourn the meeting at the hour of 8:18 a.m.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

PRESENTED, READ, and APPROVED,

\_\_\_\_\_, 2023

---

Chairman

Minutes transcribed by Executive Secretary Christine Mardegan.