

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON MONDAY, APRIL 24, 2023, AT 6:30 P.M. AT THE COMMUNITY RESOURCE CENTER (CRC), 825 MIDWAY DRIVE, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

THE VILLAGE WILL BE OFFERING A ZOOM WEBINAR FOR THE MEETING TO ALLOW MEMBERS OF THE PUBLIC TO ATTEND BY VIDEO OR AUDIO IF DESIRED. IF A MEMBER IS USING ZOOM, PLEASE EITHER USE YOUR PHONE OR COMPUTER, NOT BOTH.

1. CALL TO ORDER

The meeting was called to order at 6:30 P.M. Mayor Trilla.

2. ROLL CALL

Those physically present at roll call were, Village Clerk Deborah Hahn, Mayor Frank Trilla, Trustees Mark Astrella, Sue Berglund, Umberto Davi, Michael Mistele, Gayle Neal, Greg Ruffolo, Village Attorney Michael Durkin, Village Administrator Sean Halloran, Assistant to the Village Administrator Alex Arteaga, Director of Community Development Michael Krol, Director of Parks and Recreation Dustin Kleefisch, Chief Robert Schaller, Deputy Chief Lauren Kaspar and Public Works Foreman AJ Passero.

ABSENT: Deputy Clerk Christine Mardegan, Chief Financial Officer Lora Flori, and Deputy Chief Benjamin Kadolph.

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Mr. Arteaga to lead everyone in saying the Pledge of Allegiance.

4. VISITORS' BUSINESS

None presented and no written comments were received.

OMNIBUS VOTE AGENDA

Mayor Trilla read over each item in the Omnibus Vote Agenda for the record.

5. OMNIBUS VOTE AGENDA:

- a. Waive Reading of Minutes (Approve)
- b. Minutes - Board of Trustees Regular Meeting April 10, 2023 (APPROVE)
- c. Warrants \$206,867.07
- d. ORDINANCE NO. 23-O-12 - AN ORDINANCE BEING THE ANNUAL APPROPRIATION ORDINANCE MAKING APPROPRIATIONS FOR CORPORATE PURPOSES FOR THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING MAY 1, 2023 AND ENDING APRIL 30, 2024. (PASS)

- e. RESOLUTION NO. 23-R-17- A RESOLUTION APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE, ON BEHALF OF THE VILLAGE OF WILLOWBROOK, AN EMPLOYMENT AGREEMENT WITH LAUREN KASPAR FOR THE EMPLOYMENT POSITION OF CHIEF OF POLICE OF THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS (ADOPT)

Mayor Trilla asked the Board if there were any items to be removed from the Omnibus Vote Agenda.

MOTION: Made by Trustee Mistele and seconded by Trustee Davi to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

NEW BUSINESS

6. MOTION - BOARD ADVICE AND CONSENT TO MAYOR'S APPOINTMENTS TO FILL VACANCIES IN THE PLAN COMMISSION, BOARD OF POLICE COMMISSIONERS, AND POLICE PENSION FUND BOARD (PASS)

Administrator Halloran explained that every few years, as terms expire, the Mayor makes appointments to the Village Commissions and Boards with the advice and consent of the Board of Trustees. All the appointments are reappointments. Mayor Trilla read the following:

- a. Plan Commission- Four-year term, 7 members

| Candidate: | Appointment Status: | New Term Expires: |
|--------------------|---------------------|-------------------|
| Ronald Kanaverskis | Reappointment | 4/30/2027 |
| Maciej Walec | Reappointment | 4/30/2027 |

MOTION: Made by Trustee Mistele and seconded by Trustee Astrella to fill vacancies in the Plan Commission as recommended.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele and Neal and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

- b. Board of Police Commissioners - Three-year term, 3 members

| Candidate: | Appointment Status: | New Term Expires: |
|---------------|---------------------|-------------------|
| Thomas Sailer | Reappointment | 4/30/2026 |

MOTION: Made by Trustee Mistele and seconded by Trustee Astrella to fill vacancies in the Board of Police as recommended.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Mistele and Neal and Ruffolo. PRESENT: Trustee Davi. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

c. Police Pension Fund Board - 2-year term, 2 members

| Candidate: | Appointment Status: | New Term Expires: |
|-------------------------|---------------------|-------------------|
| Umberto Davi (Chairman) | Reappointment | 04/30/2025 |

MOTION: Made by Trustee Mistele and seconded by Trustee Astrella to fill vacancies in the Police Pension Fund Board as recommended.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Mistele, Neal and Ruffolo. PRESENT: Trustee Davi. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

7. RESOLUTION NO. 23-R-18 - A RESOLUTION OF THE VILLAGE OF WILLOWBROOK AMENDING THE 2023 CALENDAR YEAR SCHEDULE OF REGULAR MEETINGS OF THE BOARD OF POLICE COMMISSIONERS OF THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS (ADOPT)

Chief Schaller shared, at a previous BOPC Meeting, the Commission requested a change in the meeting start time. The commissioner asked that the meetings begin at 9:00 a.m. instead of 8:00 a.m.

MOTION: Made by Trustee Mistele and seconded by Trustee Berglund to adopt Resolution 23-R-18 as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele and Neal and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

8. RESOLUTION NO. 23-R-19 - A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE VILLAGE OF WILLOWBROOK AND THE COUNTY OF DUPAGE, ILLINOIS FOR THE BORSE MEMORIAL COMMUNITY PARK PARKING LOT IMPROVEMENTS (ADOPT)

Director Kleefisch presented: This grant is from the DuPage County Storm Management Program for the replacement of the current paved parking lot at Borse Memorial Park that will be renovated into a permeable paver parking lot. Per the conditions of the grant, we must enter into an intergovernmental agreement with the County so we can get reimbursed for the funds after the project is completed. The grant provides up to

25% reimbursement of expenses not to exceed \$99,000 whichever occurs first. The work needs to be completed by November 30, 2024.

MOTION: Made by Trustee Davi and seconded by Trustee Astrella to adopt Resolution 23-R-19 as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele and Neal and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

8. RESOLUTION NO. 23-R-20 - A RESOLUTION OF THE VILLAGE OF WILLOWBROOK DETERMINING THE LOWEST RESPONSIBLE BIDDER AND AWARDDING A CONTRACT TO KRAMER TREE SPECIALISTS, INC. FOR SPRING AND FALL 2023 BRUSH COLLECTION SERVICES (ADOPT)

Mr. Arteaga shared with the Board that the Village has contracted for brush collection services. The contract will be for 2023/2024/2025 which includes collection in Spring and Fall of each year.

On March 24, Village staff released RFP #014 for brush collection services. Bids for this RFP were due by April 13. Staff received two bids from NJ Ryan and Kramer Tree Specialists. Brush collection will begin the week of May 8.

MOTION: Made by Trustee Mistele and seconded by Trustee Davi to adopt Resolution 23-R-20 as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele and Neal and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRIOR BUSINESS

9. TRUSTEE REPORTS

Trustee Neal had no report.

Trustee Ruffolo had no report.

Trustee Mistele had no report.

Trustee Berglund had no report.

Trustee Davi had no report.

Trustee Astrella had no report.

11. ATTORNEY'S REPORT

Attorney Durkin had no report.

12. CLERK'S REPORT

Clerk Hahn had no report.

13. ADMINISTRATOR'S REPORT

Regarding the Panda Express update, Administrator Halloran wanted to thank Trustee Neal for her efforts in getting additional information through her contacts to provide additional details for the update.

Reminded the Trustees of the second annual White Sox night on July 6 when the Sox host the Toronto Blue Jays. The event has been publicized on the Village sign and website, with links for ticket purchase through the website.

The last item was regarding the water rate restructuring. In January 2023, we were advised by DuPage County of a possible rate increase of 4%. We were notified last week that the water rate increase will be 8.5%, effective May 1, 2023. We will continue to evaluate our revenue stream through the fall. We saw a slight dip in revenues this winter with the change to the implementation of pay for usage as opposed to minimum billing. The \$5.00 fee helped to stabilize the income a bit. We expect the revenue to increase into the spring and summer as residents who spend the winter out of the area return to their residences.

14. MAYOR'S REPORT

Mayor Trilla provided a briefing of his activities and meetings in Springfield last Tuesday and Wednesday. He met with Governor Pritzker and thanked him for his role in shutting down Sterigenics, and admitted the thanks were overdue.

The Mayor also met with the Speaker of the House, Christopher Welch, in regard to securing additional LGDF (Local Government Distributive Fund) funds. Speaker Welch is working closely with the DuPage Mayors and Managers. We're trying to get back to the 10% level, which it was for approximately 50 years, after it was reduced to 5% by former Governor Rauner. It is now back up to 6%.

He also attended a standing-room only meeting hosted by State Representative [Anthony] DeLuca which provided a positive atmosphere with much progress.

After a meeting with the State Treasurer [Michael] Frerichs, we were advised they are available for special events, such as hosting a state "unclaimed properties" event.

The last meeting was with the new Secretary of State [Alexi] Giannoulias whose office also offered to host local events such as driver's license and vehicle registration renewal.

15. EXECUTIVE SESSION

Mayor Trilla stated there is no need for Closed Session during tonight's meeting.

16. ADJOURNMENT

MOTION: Made by Trustee Mistele and seconded by Trustee Astrella to adjourn the Regular Meeting at the hour of 6:49 p.m.

ROLL CALL VOTE: AYES: Trustees, Astrella, Berglund, Davi, Mistele, Neal and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRESENTED, READ, and APPROVED.

_____, 2023.

Frank A. Trilla, Mayor

Minutes transcribed by Deputy Clerk Christine Mardegan.