

A G E N D A

REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON MONDAY, MARCH 13, 2023 FOLLOWING THE COMMITTEE OF THE WHOLE MEETING OR AT 6:30 P.M., AT THE COMMUNITY RESOURCE CENTER (CRC), 825 MIDWAY DRIVE, WILLOWBROOK, IL, DUPAGE COUNTY, ILLINOIS

THE VILLAGE WILL BE OFFERING A ZOOM WEBINAR FOR THE MEETING TO ALLOW MEMBERS OF THE PUBLIC TO ATTEND BY VIDEO OR AUDIO IF DESIRED. IF A MEMBER IS USING ZOOM, PLEASE EITHER USE YOUR PHONE OR COMPUTER, NOT BOTH.

THE PUBLIC CAN UTILIZE THE FOLLOWING CALL-IN NUMBER:

Dial-in Phone Number: 312-626-6799

Meeting ID: 833 5638 6899

Written Public Comments Can Be Submitted By 6:15 P.M. on March 13, 2023, to aarteaga@willowbrook.il.us

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. VISITORS' BUSINESS - Public Comment is Limited to Three Minutes Per Person
5. RECOGNITION - Officer Piotr Opacian Received the Village of Willowbrook's 2022 Officer of the Year Award
6. OMNIBUS VOTE AGENDA:
 - a. Waive Reading of Minutes (Approve)
 - b. Minutes - Board of Trustees Regular Meeting February 27, 2023 (APPROVE)
 - c. Minutes - Board of Trustees Special Meeting - Budget Workshop #2 - February 15, 2023 (APPROVE)
 - d. Warrants \$469,614.66
 - e. POSTPONEMENT TO THE 3/27/23 VILLAGE BOARD OF TRUSTEES AGENDA -A RESOLUTION OF THE VILLAGE OF WILLOWBROOK APPROVING AND AUTHORIZING THE SUBMISSION OF A REQUEST TO BECOME A MEMBER OF THE SOUTHEAST ASSOCIATION FOR SPECIAL PARKS AND RECREATION ("SEASPAR")

NEW BUSINESS

NONE

PRIOR BUSINESS

7. TRUSTEE REPORTS
8. ATTORNEY'S REPORT
9. CLERK'S REPORT
10. ADMINISTRATOR'S REPORT
11. MAYOR'S REPORT
12. EXECUTIVE SESSION

The Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employees Authorized by 5 ILCS 120/2(c)(1)

13. ADJOURNMENT

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON MONDAY, FEBRUARY 27, 2023, AT 6:30 P.M. AT THE COMMUNITY RESOURCE CENTER (CRC), 825 MIDWAY DRIVE, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

THE VILLAGE WILL BE OFFERING A ZOOM WEBINAR FOR THE MEETING TO ALLOW MEMBERS OF THE PUBLIC TO ATTEND BY VIDEO OR AUDIO IF DESIRED. IF A MEMBER IS USING ZOOM, PLEASE EITHER USE YOUR PHONE OR COMPUTER, NOT BOTH.

1. CALL TO ORDER

The meeting was called to order at 6:30 P.M. Mayor Trilla.

2. ROLL CALL

Those physically present at roll call were, Village Clerk Deborah Hahn, Mayor Frank Trilla, Trustees Mark Astrella, Sue Berglund, Umberto Davi, Michael Mistele, Gayle Neal, Greg Ruffolo, Village Attorney Michael Durkin, Village Administrator Sean Halloran, Assistant to the Village Administrator Alex Arteaga, Director of Community Development Michael Krol, Director of Parks and Recreation Dustin Kleefisch, Chief Robert Schaller, Deputy Clerk Christine Mardegan and Public Works Foreman AJ Passero.

ABSENT: Deputy Chief Lauren Kaspar and Deputy Chief Benjamin Kadolph.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Trustee Michael Mistele to lead everyone in saying the Pledge of Allegiance.

4. VISITORS' BUSINESS

Resident Donalynne Nipperus voiced her opinion regarding the plans for Midway Park. She indicated that she finds many of the changes going on in the Village to be fantastic, however, although she does not object to pickleball in general, she does object to having the court within five feet of her home.

Mayor Trilla thanked Ms. Nipperus for her comments and let her know that there will be an open house on March 15, 2023 that will provide additional details on the improvements to Midway Park. Ms. Nipperus advised that, though she will be out of town, her intention is to attend via Zoom. She is glad the remote option is available.

Mr. Robert "Bobby" Verdiem spoke next, thanking the Mayor and the Board for the opportunity to address them. He expressed concern with the changes that will take place in transferring special recreation services from Gateway to SEASPAR. He explained that Willowbrook is his home and he has a great love for this community. He wondered who had made the decision

for the change and who they had spoken with regarding the change of services.

Mayor Trilla explained that the Village has reached out to all the families concerned, but unfortunately, they had not been able to connect with his mother. Mr. Verdiem assured the Mayor that his mother will be attending the meeting this evening.

Director Kleefisch added that he did speak to all the resident families, excluding his mother with whom he'd been unable to connect. We are going to invite everyone to the Committee of the Whole Meeting on March 13th to go over the topic in detail, including the decision-making process and a timeline of the process.

Mr. Verdiem also asked when the decision is going to be made? Director Kleefisch stated that will happen on March 13th.

Ms. Verdiem [Mr. Verdiem's mother] asked, not knowing if you have made the decision, although you have indicated that you feel participating in SEASPAR will be a better option, whether you have interviewed the affected residents for their opinions.

Director Kleefisch responded that he has spoken to all the residents within the Village that participate in the Gateway program. We have a consensus as to which direction they would like to go in. One of the things we discussed prior to your arrival is that we are going to invite everyone to the Committee of the Whole meeting on March 13th to go over all the information.

Ms. Verdiem asked what prompted the decision to transition to SEASPAR. Director Kleefisch indicated that there are some actions that are happening on the Gateway board of directors that will impact service which led us to look for an alternative program.

Ms. Verdiem asked if it were true that the SEASPAR program has a cost about \$30,000 a year more than the Gateway program. Director Kleefisch stated it is.

Ms. Verdiem also asked about the option raised to participate in both programs simultaneously. Mayor Trilla indicated that all of the options are still being reviewed.

Mayor Trilla asked Director Kleefisch to step out of the room and discuss this in detail with Ms. Verdiem.

OMNIBUS VOTE AGENDA

Mayor Trilla read over each item in the Omnibus Vote Agenda for the record.

5. OMNIBUS VOTE AGENDA:

- a. Waive Reading of Minutes (Approve)
- b. Minutes - Board of Trustees Regular Meeting February 13, 2023 (APPROVE)
- c. Minutes - Board of Trustees Special Meeting - Committee of the Whole February 13, 2023 (APPROVE)
- d. Warrants \$320,201.45
- e. POSTPONEMENT TO THE 3/13/23 VILLAGE BOARD OF TRUSTEES AGENDA - A RESOLUTION OF THE VILLAGE OF WILLOWBROOK APPROVING AND AUTHORIZING THE SUBMISSION OF A REQUEST TO BECOME A MEMBER OF THE SOUTHEAST ASSOCIATION FOR SPECIAL PARKS AND RECREATION ("SEASPAR")

Mayor Trilla asked the Board if there were any items to be removed from Omnibus Vote Agenda.

MOTION: Made by Trustee Mistele and seconded by Trustee Davi to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

NEW BUSINESS

6. RESOLUTION NO. 23-R-10- A RESOLUTION OF THE VILLAGE OF WILLOWBROOK ACCEPTING THE PROPOSAL, APPROVING AND AUTHORIZING THE EXECUTION OF A CONTRACT WITH KLOEPFER CONSTRUCTION, INC. TO PERFORM EMERGENCY UNDERGROUND UTILITY SERVICES FOR THE VILLAGE OF WILLOWBROOK (ADOPT)

Mr. Arteaga presented the information on this resolution. There will be several different RFP [Requests for Proposal] with different vendors on the agenda this evening. This one is for emergency contractual services such as sewer main repairs and water main breaks. This is the first time the contract has been bid out through the Villages purchasing policy. That is the case of all four of the contracts we are discussing this evening.

On December 13, Village staff released RFP #008 for Emergency Contractual Assistance Services. Bids for this RFP were due by January 12. The RFP was sent to eight vendors in total, with Kloepfer Construction being the only vendor to submit a bid. This is the first time in Village history

that an Emergency Contractual Services contract was sought while utilizing the Village of Willowbrook's Purchasing Policy.

MOTION: Made by Trustee Ruffolo and seconded by Trustee Mistele to adopt Resolution 23-R-10 as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele and Neal and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

7. RESOLUTION NO. 23-R-11 - A RESOLUTION APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE AND THE VILLAGE CLERK TO EXECUTE AN AGREEMENT WITH FALCO'S LANDSCAPING, INC. TO PROVIDE SPOILS HAULING SERVICES TO THE VILLAGE OF WILLOWBROOK (ADOPT)

Mr. Arteaga shared, for several years, the Village has contracted for spoils hauling services. In prior years, the Village requested services on an informal basis, which required contacting several vendors and collecting quotes for specific services.

On December 13, Village staff released RFP #009 for Spoils Hauling Services. Bids for this RFP were due by January 13. The RFP for Spoils hauling was sent to 5 vendors in total as well as posting on IndustryNet, a common industry platform. Falco's Landscaping was the only vendor to submit a bid. This is the first time in Village history that a spoils hauling contract was sought while utilizing the Village of Willowbrook's Purchasing Policy.

The scope of work for this contract includes spoils hauling services for projects that require some form of excavating. Falco's Landscaping provided reputable references. Following conversations with Falco's staff, Village staff are confident that the selected vendor will provide quality services to the Village.

MOTION: Made by Trustee Berglund and seconded by Trustee Davi to adopt Resolution 23-R-11 as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele and Neal and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

8. RESOLUTION NO. 23-R-12 - A RESOLUTION APPROVING THE PROPOSAL, AWARDING A CONTRACT AND AUTHORIZING THE MAYOR TO EXECUTE, ON BEHALF OF THE VILLAGE, AN AGREEMENT WITH RAG'S ELECTRIC, INC. TO PROVIDE STREETLIGHT MAINTENANCE SERVICES TO THE VILLAGE OF WILLOWBROOK (ADOPT)

Mr. Arteaga presented the Village contract for streetlight maintenance services. In prior years, the Village requested services on an informal basis, which required contacting several vendors and collecting quotes for specific services.

On December 19, Village staff released RFP #011 for streetlight maintenance services. The streetlight maintenance RFP was sent to 9 vendors in total. Bids for this RFP were due by January 17. Staff received four bids from H&H Electric, Meade Inc, Rag's Electric, and Lyons Electric. Rag's Electric was the lowest responsible bidder. This is the first time in Village history that a streetlight maintenance contract was sought while utilizing the Village of Willowbrook's Purchasing Policy.

The scope of work for this contract includes streetlight maintenance and associated upgrades to Village streetlights (LED retrofitting, etc.). Considering their lower quoted prices across the board, Village staff decided to proceed with Rags Electric for the contract award. Rags Electric provided reputable references. Following conversations with Rags' staff, Village staff are confident that the selected vendor will provide quality services to the Village.

MOTION: Made by Trustee Davi and seconded by Trustee Mistele to adopt Resolution 23-R-12 as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele and Neal and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

9. RESOLUTION NO. 23-R-13 - A RESOLUTION APPROVING AND AWARDING A CONTRACT AND AUTHORIZING THE MAYOR TO EXECUTE AND THE VILLAGE CLERK TO ATTEST TO AN AGREEMENT WITH N.J. RYAN TREE & LANDSCAPE, LLC TO PROVIDE TREE TRIMMING, TREE REMOVAL, AND STUMP REMOVAL SERVICES TO THE VILLAGE OF WILLOWBROOK (ADOPT)

Mr. Arteaga shared with the Board that the Village has contracted for tree trimming, removal, & stump removal services. In prior years, the Village requested services on an informal basis, which required contacting several vendors and collecting quotes for specific services.

On December 13, Village staff released RFP #010 for tree trimming, removal, & stump removal services, sending it to 11 vendors in total. Bids for this RFP were due by January 11. Staff received two bids from NJ Ryan and Yellowstone Landscaping. This is the first time in Village history that a tree trimming, removal, & stump removal services contract was sought while utilizing the Village of Willowbrook's Purchasing Policy.

The scope of work for this contract includes tree trimming, tree removal, & stump removal services. Considering their lower quoted prices, after a best and final offer, Village staff decided to proceed with NJ Ryan for the contract award. NJ Ryan has been providing various forestry services to the Village since 2015. Staff have been pleased with the services they have provided to Willowbrook over the years. Village staff are confident that NJ Ryan will continue to provide quality services to the Village.

MOTION: Made by Trustee Ruffolo and seconded by Trustee Mistele to adopt Resolution 23-R-13 as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele and Neal and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

10. ORDINANCE NO. 23-O-06- AN ORDINANCE AMENDING SECTION 3-12-5 ENTITLED "CLASSIFICATIONS," AND SECTION 3-12-19 ENTITLED "HOURS" OF CHAPTER 12 ENTITLED "LIQUOR," OF TITLE 3 ENTITLED "BUSINESS REGULATIONS" OF THE VILLAGE CODE OF ORDINANCES OF THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS. (PASS)

Mr. Arteaga stated that the Village Code of Ordinances provides for the number of liquor licenses that are currently issued to qualified business establishments within the community. It is the policy of the Liquor Control Commissioner and the Village Board not to maintain any unassigned liquor licenses. The Village's Liquor Control Commissioner is the authority that may grant local licenses to persons or entities for premises within the Village. The Village Board has the authority to amend the Village Code to reflect an increase or decrease in the number of liquor license types and liquor licenses that exist within each class of license.

Village staff were contacted by the new owner of the Quick Mart convenience store, located at 7518 Clarendon Hills Rd, requesting permission to sell packaged beer and wine. This new class "R" license is similar to the existing class "M" license; packaged liquor sales with the same zoning and safety requirements.

MOTION: Made by Trustee Davi and seconded by Trustee Mistele to pass Ordinance No. 22-O-06 as presented.

ROLL CALL VOTE: AYES: Trustees, Astrella, Berglund, Davi, Mistele, Neal, and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRIOR BUSINESS

11. TRUSTEE REPORTS

Trustee Neal thanked everyone that is in the room, or in supervisory positions, to let their staff know how much we appreciate for all their work that went into making this facility ready for the opening and use. I realize there were a lot of man hours required, and I would like to thank each one of you and your staff for their outstanding efforts. It is greatly appreciated.

Trustee Ruffolo thanked the Mayor and announced something new. Our Economic Development Commission had our first meeting a few weeks ago. We have the Mayor and Sean [Village Administrator Halloran] on that committee as well with many other business folks throughout our community. Our goal is attracting new business, taking advantage of available opportunities, to grow our business economy. This is very exciting.

Trustee Mistele had no report.

Trustee Berglund agrees with Trustee Neal and thanks the staff for their outstanding work on the new building and Board room.

Trustee Davi agreed that an outstanding job has been done on the CRC and mused that it had been a long time coming. The Mayor agreed and said it was about 8 years.

Trustee Astrella had no report.

12. ATTORNEY'S REPORT

Attorney Durkin had no report but commented that the place [the new Board room] looks beautiful.

13. CLERK'S REPORT

Clerk Hahn had no report.

14. ADMINISTRATOR'S REPORT

Administrator Halloran stated that he also wanted to thank staff and public works for helping put this [the new CRC building] together.

He also noted that everything that was passed tonight with the, except for the liquor ordinance, was discussed in budget workshop #2. Staff has talked about building a procurement division which Alex [Assistant to the Administrator Arteaga] and AJ (Public Works Foreman Passero) have done on their own.

Larger municipalities have purchasing managers, but these two have taken on the extra responsibility. Other municipalities are looking to us for our contracts and our purchasing material. One example is the streetlight maintenance project, with a highest bid of \$66,000 per year, but the one accepted was \$1,500 per year which helps us get to our goal of lowering our operating expenses, particularly in Public Works. Every dollar matters.

15. MAYOR'S REPORT

Mayor Trilla reported that he is so excited to be here in the new CRC. This building was purchased seven years ago, facing many obstacles, with stops and starts throughout. We had to use the funding for this building to defend our Village against Sterigenics and then rebuild the funding. This has been a long-awaited day. I am very proud of everyone.

16. EXECUTIVE SESSION

Mayor Trilla stated there is no need for Closed Session during tonight's meeting.

17. ADJOURNMENT

MOTION: Made by Trustee Mistele and seconded by Trustee Davi to adjourn the Regular Meeting at the hour of 6:58 p.m.

ROLL CALL VOTE: AYES: Trustees, Astrella, Berglund, Davi, Mistele, Neal and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRESENTED, READ, and APPROVED.

_____, 2023.

Frank A. Trilla, Mayor

Minutes transcribed by Deputy Clerk Christine Mardegan.

MINUTES OF THE SPECIAL MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK FOR BUDGET WORKSHOP #2 WAS HELD ON THURSDAY, FEBRUARY 15, 2023, AT 5:30 P.M. AT THE WILLOWBROOK POLICE DEPARTMENT TRAINING ROOM, 7760 QUINCY STREET, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

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Note: Minutes compiled from meeting agenda, Clerk's notes, and PowerPoint presentation, due to lack of audio recording.

1. CALL TO ORDER

The meeting was called to order at 5:32 p.m. by Mayor Frank A. Trilla.

2. ROLL CALL

Those physically present at roll call were Mayor Frank Trilla, Village Trustees Mark Astrella, Sue Berglund, Umberto Davi, Michael Mistele, and Gayle Neal, Village Administrator Sean Halloran, Assistant to the Village Administrator Alex Arteaga, Chief Financial Officer Michael Rock, Director of Community Development Michael Krol, Director of Parks and Recreation Dustin Kleefisch, Deputy Chief Lauren Kaspar, Deputy Chief Benjamin Kadolph, Deputy Clerk Christine Mardegan, and Public Works Foreman AJ Passero.

Present via conference call were Village Trustee Gregory Ruffolo and Chief Robert Schaller.

Absent: Village Clerk Debbie Hahn

A QUORUM WAS DECLARED

a. MOTION - Motion to Allow Trustee Ruffolo to Attend the Meeting Remotely. (PASS)

Trustee Neal asked the Board to allow Trustee Ruffolo to attend the meeting remotely.

MOTION: Made by Trustee Neal and seconded by Trustee Davi to allow Trustee Ruffolo to attend the meeting remotely.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Director Krol to lead the pledge of allegiance.

4. VISITORS' BUSINESS

None presented and no written comments were received.

5. DISCUSSION - BUDGET WORKSHOP #2

a. 2022-2023 Budget Update

Administrator Halloran began the discussion with an overview of the General Fund revenue estimates for 2022-2023.

REVENUES			
	2022-2023 Approved Budget	2022-2023 Estimate - BW #2	Difference
TAXES	\$11,727,787	\$12,682,588	\$954,801
INTERGOVERNMENTAL	\$1,308,749	\$520,900	-\$787,849
LICENSES AND PERMITS	\$585,500	\$409,912	-\$175,588
FINES	\$955,377	\$1,071,310	\$115,933
CHARGES FOR SERVICES	\$422,887	\$398,737	-\$24,150
MISCELLANEOUS	\$230,310	\$254,409	\$24,099
INTEREST INCOME	\$8,000	\$219,930	\$211,930
TOTAL GENERAL FUND REVENUES	\$15,238,610	\$15,557,786	(\$759,292)

He pointed out the main points in the chart above:

- Stronger Sales Tax growth than expected, particularly strong growth in the Places for Eating tax.
- Stronger Hotel Tax, expected increase of 40% over budget
- Building permits are expected to come in 40% under budget
- Intergovernmental is down due to the unlikelihood of the full amount of the DCEO [Department of Commerce and Economic Opportunity] grant being disbursed in FY 22-23

With overall revenues of \$15,557,786 and expenditures of \$14,467,845, this would provide a surplus of \$1,089,942 for fiscal year 22/23. Administrator Halloran also noted the next 8 weeks would determine the extent of the surplus based on any changes to the economic outlook.

Administrator Halloran also reviewed the upcoming CIP [Capital Improvement Program]. The major changes from the last meeting involved the following issues:

Timeline Changes

- Updated the Executive Drive project completion time from 3 years to one year.

Cost Changes

- Increased the Executive Drive project budget to \$2.5 million in 2023-24 Budget with funding from the G.O. [General Obligation] bond.
- Added \$100,000 for Police gun purchases in the 2023-24 budget

	2023-2024 Budget	2024-2025 Budget	2025-2026 Budget	2026-2027 Budget	2027-2028 Budget
Sources					
Grants	\$1,086,000	\$0	\$0	\$0	\$0
Motor Fuel Tax	\$0	\$250,000	\$400,000	\$250,000	\$250,000
Rebuild Illinois Bond	\$0	\$0	\$0	\$0	\$0
Transfer from Water Fund	\$0	\$0	\$94,000	\$475,000	\$1,125,000
Transfer from General Fund	\$2,869,100	\$2,058,000	\$2,218,000	\$700,000	\$700,000
General Obligation Bond	\$2,550,000	\$1,060,000	\$850,000	\$850,000	\$850,000
Tax Increment Financing	\$0	\$0	\$0	\$0	\$0
Total Sources/Revenue	\$6,505,100	\$3,368,000	\$3,562,000	\$2,275,000	\$2,925,000
Uses					
Design	\$50,000	\$0	\$0	\$0	\$0
Road and Sidewalk Infrastructure	\$2,575,000	\$750,000	\$1,250,000	\$1,100,000	\$1,100,000
Village Equipment	\$581,300	\$242,000	\$0	\$475,000	\$210,000
Village Facilities	\$3,298,800	\$2,376,000	\$2,218,000	\$700,000	\$490,000
Water Infrastructure	\$0	\$0	\$94,000	\$0	\$1,125,000
Total Uses/Expenditures	\$6,505,100	\$3,368,000	\$3,562,000	\$2,275,000	\$2,925,000

Deputy Chief Kaspar provided additional details on the upgrading of the department's gun purchases. Although \$100,000 is being allocated, many different options for the upgrade are being explored to keep the costs as low as possible. Administrator Halloran asked how old the current supply is. The Deputy Chief indicated it is at least 8 years old, to which Chief Schaller added that some are over 12 years old, particularly the 45s and the 9-millimeters. Deputy Kaspar also added the purchases would be for duty service firearms for 27 officers. Chief Schaller indicated the cost may be closer to \$80-90,000.

Foreman Passero gave details on the Road and Sidewalk Infrastructure and Village Facilities projects in the CIP.

- Both road projects, the Rogers Farm and 67th Street resurfacing, came in under budget.
- The Garfield Road sidewalk restoration was \$15,000.
- Borse Park lighting project was \$20,000 under budget.
- With the completion of the CRC, the total cost was \$1.9 million - \$288,050 under the budgeted \$2.25 million.
- The final cost on the Ridgemoor Park renovation was \$26,000 under budget.
- Additional cost savings in various projects (police department concrete repairs, Village Hall & Police department window staining,

etc.) have been realized by using in-house labor and working during regular business hours to reduce overtime hours incurred.

Administrator Halloran continued the discussion and introduced the 2023-2024 General Fund Budget topic beginning with a comparison of property tax assessment from other DuPage County communities. Willowbrook is the lowest in the list of 24 communities.

The Administrator provided a breakdown of the percent of each dollar of a Willowbrook resident's property tax is allocated to various services:

Gower West District 62	37%
Hinsdale South HS	34%
Tri-State Fire Protection District	14%
Village of Willowbrook (for the Special Recreation Association)	.32%

A chart comparing various common household expenses purchased by residents to the cost of their government services, e.g., police protection, public works, parks and recreation services.

<u>Provider</u>	<u>Monthly Cost</u>
Netflix	\$9.99
Hulu	\$7.99
HBO Max	\$15.99
Chicago Tribune	\$19.96
Village of Willowbrook	\$0.00

b. 2023-2024 GENERAL FUND BUDGET

EXPENDITURES			
	2022-2023 Estimate	2023-2024 Proposed Budget	Difference between 22-23 Estimate and 23-24 Proposed Budget
Village Administrator's Office (VAO) *	\$2,366,924	\$2,565,808	\$198,884
Community Development	\$492,644	\$587,320	\$94,676
Parks	\$684,872	\$811,659	\$126,787
Police	\$5,775,172	\$6,305,184	\$530,012
Public Works	\$1,630,564	\$1,255,520	(\$375,044)
TOTAL OPERATING COSTS	\$10,950,176	\$11,525,491	\$575,315
<i>Capital Improvement Program</i>	\$3,503,806	\$2,869,100	(\$634,706)
TOTAL GENERAL FUND EXPENDITURES	\$14,453,982	\$14,394,591	(\$59,391)

In presenting the General Fund overview, Administrator Halloran indicated the largest expenditure and increase to the budget is due to the actuarial changes in the calculation of the police pension fund.

Staff is also predicting an overall reduction in the General Revenue fund due to various factors:

- A 2% reduction in Home Rule Sales Tax and a 1% of Sales Tax reduction.
- An estimated \$212,428 decrease in Income Tax revenue.
- An estimated decrease of \$220,558 in Red Light Fines

The overall result is a surplus in the General Fund for next year of \$460,4547 based on revenues of \$14,796,199 and expenditures totaling \$14,335,652.

Police Pension information was provided:

Police Pension Fund's Actuarial Valuation performed as of 4/30/22:

- Current Funded ratio is 68.24%
- Two possible funding amounts calculated for FY 22/23:
 1. Statutory minimum (projected unit credit method) assumes 90% funding by 2040: \$863,600 contribution amount (35.11% of payroll)
 2. Recommended contribution (entry age normal method) assumes 100% funding by 2040: \$1,458,998 (59.32% of payroll)
 - o 20.7% increase = \$250,487
 - o Historical rates of payroll:
- 22 beneficiaries as of 4/30/2022 (annual benefit cost \$1.7 million FY 21/22 and \$1.81 million in FY 22/23)

Additional Pension Funding:

IMRF's Actuarial Valuation performed as of 12/31/2021:

- Current Funded ratio is 102.85%
- Contribution rate decreased by 3.89% (24.65 % to 20.76%)
- FY 22/23 annual contribution approx. \$260,000 or about \$85,000 decrease

Village Administrator Halloran reviewed the status of the Village's outstanding debt:

Series 2015 GO ARS Bonds (final payment 12/30/2034)

- Current balance: \$3,367,000 (original amount \$4,930,000)
- Pledged to be repaid with income tax revenues (police station portion) and water user fees (water tank portion)
- If pledged revenues are insufficient, a general obligation property tax would be levied
- Village Board will abate the property tax each year as long as alternate revenues remain sufficient

- FY 2022/23 payment (year 8 of 20): \$342,750
 - General Fund contribution: \$322,709
 - Water Fund contribution: \$20,041

IEPA Loan (final payment 7/31/2036)

- Current balance: \$689,207 (original amount \$887,089)
- Pledged to be repaid with water user fees (water standpipe painting)
- FY 2022/23 payment (year 6 of 20): \$54,448
 - Principal: \$41,823
 - Interest: \$12,625

Business District Sales Tax Incentive - Harlem-Irving

- Developer Note issued 5/1/2019 for \$2,000,000 (max)
- Pledged to be repaid with Business District sales taxes on specific retailers
- Limited to 20-year term (5/1/2039)
- First payment made FY 2019/20 - \$50,383
- FY 2020/21 payment of \$62,725
- FY 2021/22 payment estimated at \$67,864 (8% incr.)
- FY 2022/23 est. \$72,500

Business District Sales Tax Incentive - PFM

- Pledged to be repaid with Business District sales taxes on specific retailers
- Maximum would be \$5,000,000
- Limited to 20-year term or expiration of business district (7/11/2039)
- First payment was made on 1/09/23 of \$357,722.07.

Series 2007 Special Service Area (SSA) Bonds (final payment 1/1/2029)

- Current balance: \$1,735,000 (original amount \$3,540,000)
- No-commitment debt of the Village, secured by property tax revenues levied on the benefitted properties
- FY 22/23 payment of \$323,425 budgeted in the Special Service Area Fund

Each department provided their budgetary overviews:

Village Administrator's Office - Administration

2022-2023 Proposed Budget	2022-2023 Estimate	Difference
\$1,669,704	\$2,087,977	\$418,273

- **2022-2023 Budget Highlights**
 - Increased costs due to 2022 Bond and two Village Administrator salaries
- **2022-2023 Accomplishments/Highlights**
 - Completed the Pavement Assessment Grant from CMAP.
 - Completion of the Gateway signage.
 - Oversaw the update to the Zoning Code for the first time in 62 years.
 - Oversaw the completion of the Community Resource Center.
 - Oversaw the update to the Employee Handbook for the first time in 11 years.
 - Created and implemented the first Communication Policy.
 - Assisted in the negotiation of the Police Union contract.
 - Increased and enhanced communication efforts by providing a bi-annual newsletter, monthly water briefs, and a cohesive social media strategy.
 - Implemented the first procurement and contract structure within the Village.
 - Implemented a new customer service request system with SeeClickFix.
 - Implemented the Monthly Information Report.
 - Oversaw and implemented the transfer of thousands of files to Laserfiche from the previous vendor.
 - Oversaw the scanning of 70 boxes of documents into Laserfiche and all existing documents from 1960 transferred from Paper Vision to Laserfiche.
 - Implemented PPO health insurance to give employees health insurance options for the first time in the Village's history.

2022-2023 Estimate	2023-2024 Proposed Budget	Difference
\$2,087,977	\$2,275,471	\$187,494

- **2023-2024 Budget Highlights**
 - Increased costs in debt payments, which are related to the 2022 Bond.
 - Decreased costs in personnel and contracts.
- **2023-2024 Goals**
 - Assist in implementing performance metrics for Public Works and Community Development.
 - Assist in the development of programs within the CRC.
 - Assist in the management of all CIP projects for 2023.
 - Oversee the Comprehensive Plan process.
 - Oversee the grant application process for OSLAD and DCEO.

- Develop staff training programs.
- Identify new opportunities to enhance resident interaction and communication with the community.
- Perform an analysis of the Administrative Law Judge project.
- Oversee the analysis of building permit software.
- Oversee the analysis of water billing software.

Village Administrator's Office - Finance

2022-2023 Proposed Budget	2022-2023 Estimate	Difference
\$191,970	\$177,720	-\$14,250

- 2022-2023 Accomplishments/Highlights

- Successfully managed the transition to an outsourced Finance model.
- Received two GFOA awards.
- Applied for the triple GFOA award.
- Streamlined and decentralized the invoice processing.
- Created accountability within the Village on department head responsibility.
- Improved the payroll process for end users.
- Staff from Lauterbach and Amen has recommended that we use our reserve fund from IRMA to withhold annual premium amount

2022-2023 Estimate	2023-2024 Proposed Budget	Difference
\$177,720	\$199,286	\$21,566

- 2022-2023 Budget Highlights

- Assisted with the TIF implementation.
- Oversee the development of the five-year Capital Improvement Program.
- Assisted with all pricing and review analysis, including the Employee Handbook and Police Union contract.

Community Development

2022-2023 Proposed Budget	2022-2023 Estimate	Difference
\$849,204	\$492,644	-\$356,560

- 2022-2023 Budget Highlights

- Reduced operating expenditures by \$356,560.
- Implemented a streamlined process for reviewing permits.
- Transitioned away from an outsourced planner model.

- 2022-2023 Accomplishments/Highlights
- Comprehensive zoning code update complete.
 - All Planning services done in house by staff.
 - Hired a new Deputy Director of Community Development, specializing in residential plan review and SDR reviews.
 - Hiring a new Permit Technician, specializing in customer service, and issuing permits over the counter.
 - GIS mapping software is live.
 - Implemented an on-demand outsourced building permit model

2022-2023 Estimate	2023-2024 Proposed Budget	Difference
\$492,644	\$587,320	\$94,476

2023-2024 Budget Highlights

- 2023-2024 proposed budget reduced by \$261,713 from the 2022-2023 approved budget.
- Personnel expenditures will increase, while contractual will decrease by 62%
- Comprehensive Plan is a one-time cost.

2023-2024 Accomplishments/Highlights

- Evaluating the use and possible implementation of online permitting.
- Comprehensive Plan Update.
- Implementation of Service Level Improvements (over counter permits, minor building remodels all in house)
- Increase staff training (ICC, BS&A, ACIP, events).

Parks & Recreation

2022-2023 Proposed Budget	2022-2023 Estimate	Difference
\$649,050	\$699,872	\$50,822

2022-2023 Budget Highlights

- In the first year, Active Adults is projected to produce \$200,000 in revenue.
- 22-23 Expenditures are projected to be under budget.
- Created standardized budget practice for program fees

2022-2023 Accomplishments/Highlights

- Integrated and implemented new registration software into department operations (ActiveNet).
- Increased registrations to 1,195 for Fall/Winter session.
- Developed new special events such as Pumpkin Flotilla, Mug Run, Elf Tryout, and Santa Sleigh

- Oversaw the execution and development of the Parks and Recreation survey
- Parks & Recreation Master Plan Update
- Implementation of the Active Adults Program.
- Oversaw the construction project of Ridgemoor Park.
- Evaluation of Parks and Recreation programs.
- Completed a fee analysis on all Parks services.

2022-2023 Estimate	2023-2024 Proposed Budget	Difference
\$699,872	\$799,037	\$99,165

2023-2024 Budget Highlights

- Increase of \$52,250 for Active Adults Programming.
- Several more programs will be offered through partnership opportunities at all parks.
- Reduction in landscape maintenance services.

2023-2024 Goals

- Execute park site plan for Midway Park Improvement Project.
- Increase programming opportunities and Special events (100+ unique events)
- Implement strategic partnerships for program diversification
- Create business plan model and analysis for pickleball court revenue
- Increase public outreach via HOA meetings and CRC meetings.
- Strengthen and develop intergovernmental relationships with Gower 62 and Indian Prairie Public Library for programming opportunities.
- Pricing policy analysis for programs and special events.
- Develop performance metrics for department and staff.

Police

2022-2023 Proposed Budget	2022-2023 Estimate	Difference
\$6,001,023	\$5,775,172	-\$225,851

2022-2023 Budget Highlights

- DEA Task Force Officer.
- Decrease operational costs by adding more in-house training - i.e., phlebotomist.
- Re-organizing the organizational structure of police administration.

2022-2023 Accomplishments

- Implementation of New Ballistic Shields

- Implementation of New Ballistic Helmets.
- Implementation of New Police Rifle w/ Optics.
- Increased community policing meetings with Homeowners Associations.
- ComEd Grant Award -ALPR and Speed Signs.

2022-2023 Proposed Budget	2023-2024 Estimate	Difference
\$5,775,172	\$6,341,094	\$565,922

2023-2024 Budget Highlights

- Expected reduction in overtime expenses.
- Increase in personnel costs as the department gets to full-staff.
- Increase in actuarial amount, which accounts for 52% of the overall increase in operating expenditures.

2023-2024 Police Department Goals

- Continue working on Illinois Law Enforcement Accreditation Program (ILEAP) for completion in FY 23/24
- Increase narcotics enforcement through partnerships with DuPage Metropolitan Enforcement Group (DuMEG) and Willowbrook Police Department patrol and tactical units.
- Utilize current traffic accident data to identify areas for increased selective traffic enforcement
- Implementation of "Town Hall" meetings

Public Works

2022-2023 Proposed Budget	2022-2023 Estimate	Difference
\$1,492,444	\$1,629,427	\$136,983

2022-2023 Budget Highlights

- Executive Dr stormwater management project
- Adams St street light improvements
- Gower West sidewalk extension
- Willow Manor drainage survey
- Executive Dr water main replacement
- Road rejuvenation program

2022-2023 Accomplishments/Highlights

- Resurfacing of Rogers Farm subdivision
- Reconstruction and resurfacing of 67th St
- Installation of multiple LED speed limit signs
- Village facilities window replacement

2022-2023 Proposed Budget	2023-2024 Estimate	Difference
\$1,629,427	\$1,160,716	-\$468,711

2023-2024 Budget Highlights

- Operating expenditures are projected to be \$816,322 lower than 21-22 fiscal year.
- Staff has moved concrete flatwork and salt to the Motor Fuel Tax fund.
- Staff will also be implementing a programmatic approach to tree maintenance and concrete flatwork.

2023-2024 Public Works Goals

Increase training, continued education and certification classes throughout the department.

- Implement the four-year sidewalk replacement and tree replacement program.
- Develop a strategic plan, valve cleaning and commercial buffalo box locating and digital mapping.
- Modernize departmental and utility inspections.

As Administrator Halloran concluded the meeting he called for questions or comments from the Board members.

Mayor Trilla offered his congratulations to the staff and thanked them for their hard work. Trustee Berglund agreed that the staff's efforts were greatly appreciated. Trustee Mistele also thanked the staff and added that he loved the Monthly Report. Trustee Ruffolo also felt it had been a great meeting.

6. ADJOURNMENT

MOTION: Made by Trustee Mistele and seconded by Trustee Berglund to adjourn the Regular Meeting at the hour of 6:46 p.m.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRESENTED, READ, and APPROVED.

_____, 2023.

Frank A. Trilla, Mayor

Minutes transcribed by Deputy Clerk Christine Mardegan.

W A R R A N T S

March 13, 2023

GENERAL CORPORATE FUND	-----	\$ 266,482.86
WATER FUND	-----	\$ 185,953.16
CAPITAL PROJECT FUND	-----	\$ 2,234.32
RT 83/PLAINFIELD RD BUSINESS DIST TAX	-----	\$ 5,960.32
17 SERIES 2022 BOND	-----	\$ 8,984.00
TOTAL WARRANTS	-----	\$ 469,614.66

Lora Flori, Director of Finance

APPROVED:

Frank A. Trilla, Mayor

Check	Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND								
03/13/2023		APCH	304 (E)*#	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	455-301	10	132.64
					COPY SERVICE	630-315	30	39.99
					OPERATING EQUIPMENT	630-401	30	441.21
					CHECK APCHK 304(E) TOTAL FOR FUND 01:			613.84
03/13/2023		APCH	99863	3CMA	SCHOOLS/CONFERENCES/TRAVEL	455-304	10	99.00
03/13/2023		APCH	99864#	ACCESS ONE, INC.	INTERNET/WEBSITE HOSTING	460-225	10	1,897.12
					INTERNET/WEBSITE HOSTING	460-225	10	121.80
					INTERNET/WEBSITE HOSTING	640-225	30	3,053.96
					INTERNET/WEBSITE HOSTING	715-225	35	122.11
					INTERNET/WEBSITE HOSTING	715-225	35	121.80
					INTERNET/WEBSITE HOSTING	715-225	35	121.80
					INTERNET/WEBSITE HOSTING	715-225	35	121.80
					CHECK APCHK 99864 TOTAL FOR FUND 01:			5,560.39
03/13/2023		APCH	99865	ADMINISTRATIVE CONSULTING SPECIA	CONTINGENCIES	490-799	10	2,083.00
03/13/2023		APCH	99867	AM CONSTRUCTION SUPPLY, INC.	EMERGENCY EQUIPMENT	755-300	35	599.98
03/13/2023		APCH	99868	AMERICAN LEGAL PUBLISHING	FEES/DUES/SUBSCRIPTIONS	455-307	10	5,690.11
03/13/2023		APCH	99869	AMERICAN LITHO	PRINTING & PUBLISHING	550-302	20	3,374.00
03/13/2023		APCH	99871	ARTISTIC ENGRAVING	OPERATING EQUIPMENT	630-401	30	126.00
03/13/2023		APCH	99873	AT & T MOBILITY II LLC	PHONE - TELEPHONES	630-201	30	1,635.16
03/13/2023		APCH	99875	BUCKEYE POWER SALES CO INC	MAINTENANCE - BUILDING	466-228	10	460.00
03/13/2023		APCH	99876	CASE LOTS, INC	BUILDING MAINTENANCE SUPPLIES	466-351	10	848.33
					BUILDING MAINTENANCE SUPPLIES	466-351	10	926.05
					BUILDING MAINTENANCE SUPPLIES	466-351	10	119.90
					BUILDING MAINTENANCE SUPPLIES	466-351	10	279.80
					CHECK APCHK 99876 TOTAL FOR FUND 01:			2,174.08
03/13/2023		APCH	99877	CHOICE SCREENING	PERSONNEL RECRUITMENT	455-131	10	42.00
03/13/2023		APCH	99879	COMCAST CABLE	FEES/DUES/SUBSCRIPTIONS	630-307	30	17.78

Check	Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND								
03/13/2023	APCH	99880*#	COMED		ENERGY/COMED (835 MIDWAY)	466-240	10	700.73
					RED LIGHT - COM ED	630-248	30	13.89
					RED LIGHT - COM ED	630-248	30	5.96
					ENERGY - STREET LIGHTS	745-207	35	1,018.16
					MAINTENANCE - TRAFFIC SIGNALS	745-224	35	1,464.31
					MAINTENANCE - TRAFFIC SIGNALS	745-224	35	156.82
					CHECK APCHK 99880 TOTAL FOR FUND 01:			3,359.87
03/13/2023	APCH	99882	CRITICAL REACH INC		FEES/DUES/SUBSCRIPTIONS	630-307	30	360.00
03/13/2023	APCH	99883	DUPAGE CNTY CHIEFS OF POL.ASSN.		FEES/DUES/SUBSCRIPTIONS	630-307	30	125.00
03/13/2023	APCH	99884	DUPAGE COUNTY TREASURER		RADIO DISPATCHING	675-235	30	21,933.81
03/13/2023	APCH	99885	ELEMENT CONSULTING NETWORK		CONTINGENCIES	490-799	10	1,000.00
03/13/2023	APCH	99888	EVT TECH		MAINTENANCE - VEHICLES	630-409	30	2,176.45
					MAINTENANCE - VEHICLES	630-409	30	2,176.45
					CHECK APCHK 99888 TOTAL FOR FUND 01:			4,352.90
03/13/2023	APCH	99891	FSS TECHNOLOGIES LLC		MAINTENANCE - BUILDING	466-228	10	240.00
03/13/2023	APCH	99892*#	GOVERNMENT INSURANCE NETWORK		EMP DED PAY- INSURANCE	210-204	00	10,857.50
					LIFE INSURANCE - ELECTED OFFICIALS	410-141	05	69.03
					LIFE INSURANCE - COMMISSIONERS	435-148	07	25.36
					HEALTH/DENTAL/LIFE INSURANCE	455-141	10	4,843.59
					LIFE INSURANCE - PLAN COMMISSION	510-340	15	83.85
					HEALTH/DENTAL/LIFE INSURANCE	550-141	20	777.44
					HEALTH/DENTAL/LIFE INSURANCE	630-141	30	36,244.65
					HEALTH/DENTAL/LIFE INSURANCE	710-141	35	3,521.56
					HEALTH/DENTAL/LIFE INSURANCE	810-141	40	2,894.96
					CHECK APCHK 99892 TOTAL FOR FUND 01:			59,317.94
03/13/2023	APCH	99893	GOWER SCHOOL DISTRICT 62		COMMUNITY EVENTS	585-522	20	25.00
03/13/2023	APCH	99894*#	H AND R CONSTRUCTION INC.		STORM WATER IMPROVEMENTS MAINTENANCE	750-381	35	2,617.00

Check	Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND								
					STORM WATER IMPROVEMENTS MAINTENANCE	750-381	35	2,640.00
					CHECK APCHK 99894 TOTAL FOR FUND 01:			5,257.00
03/13/2023	APCH	99895*#	HOME DEPOT CREDIT SERVICES		MAINTENANCE - BUILDING	466-228	10	11.76
					MAINTENANCE - BUILDING	466-228	10	96.43
					BUILDING MAINTENANCE SUPPLIES	466-351	10	41.55
					BUILDING MAINTENANCE SUPPLIES	466-351	10	52.96
					CHECK APCHK 99895 TOTAL FOR FUND 01:			202.70
03/13/2023	APCH	99896	HOME DEPOT CREDIT SERVICES		MAINTENANCE - BUILDING	466-228	10	111.56
					BUILDING MAINTENANCE SUPPLIES	466-351	10	92.87
					BUILDING MAINTENANCE SUPPLIES	466-351	10	135.93
					BUILDING MAINTENANCE SUPPLIES	466-351	10	24.88
					CHECK APCHK 99896 TOTAL FOR FUND 01:			365.24
03/13/2023	APCH	99897	HOUSEAL LAVIGNE ASSOCIATES LLC		CONSULTING	455-306	10	2,302.81
03/13/2023	APCH	99898*#	ILLINOIS DEPT. OF TRANSPORTATION		MAINTENANCE - TRAFFIC SIGNALS	745-224	35	385.92
					MAINTENANCE - TRAFFIC SIGNALS	745-224	35	385.92
					CHECK APCHK 99898 TOTAL FOR FUND 01:			771.84
03/13/2023	APCH	99899	IRMA		SELF INSURANCE - DEDUCTIBLE	480-273	10	3,265.19
03/13/2023	APCH	99900	KARA CO. INC.		OPERATING SUPPLIES & EQUIPMENT	710-401	35	12.48
03/13/2023	APCH	99901#	KEVRON PRINTING & DESIGN INC		OFFICE/GENERAL PROGRAM SUPPLIES	550-301	20	107.00
					PRINTING & PUBLISHING	630-302	30	169.72
					CHECK APCHK 99901 TOTAL FOR FUND 01:			276.72
03/13/2023	APCH	99902	KING CAR WASH		FUEL/MILEAGE/WASH	630-303	30	300.00
03/13/2023	APCH	99903#	KONICA MINOLTA BUSINESS SOLUTION		COPY SERVICE	455-315	10	150.00
					COPY SERVICE	630-315	30	299.48
					COPY SERVICE	630-315	30	666.55
					COPY SERVICE	630-315	30	309.44

Check	Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND								
					COPY SERVICE	630-315	30	688.72
					COPY SERVICE	630-315	30	577.07
					COPY SERVICE	630-315	30	150.00
					COPY SERVICE	630-315	30	150.00
					COPY SERVICE	810-315	40	150.00
					CHECK APCHK 99903 TOTAL FOR FUND 01:			3,141.26
03/13/2023	APCH	99904	LA FASTENERS INC		OPERATING SUPPLIES & EQUIPMENT	710-401	35	159.36
03/13/2023	APCH	99905	LAURIE SCHMITZ		UNIFORMS	630-345	30	145.42
03/13/2023	APCH	99906	LINDE GAS & EQUIPMENT INC		OPERATING SUPPLIES & EQUIPMENT	710-401	35	72.28
03/13/2023	APCH	99907	MAGLUX CONSTR & RESTORATION LLC		BUILDING IMPROVEMENTS	485-602	10	4,290.00
03/13/2023	APCH	99908	MARIANNE SCHIMEL		ACTIVE ADULT PROGRAM	590-517	20	300.00
03/13/2023	APCH	99911#	MULTISYSTEM MANAGEMENT COMPANY		MAINTENANCE - BUILDING	466-228	10	1,222.50
					MAINTENANCE - BUILDING	630-228	30	1,222.50
					CHECK APCHK 99911 TOTAL FOR FUND 01:			2,445.00
03/13/2023	APCH	99912#	NICOR GAS		NICOR GAS (835 MIDWAY)	466-236	10	447.11
					NICOR GAS (825 MIDWAY)	570-235	20	395.30
					NICOR GAS (7760 QUINCY)	630-235	30	945.08
					NICOR GAS	725-415	35	977.57
					CHECK APCHK 99912 TOTAL FOR FUND 01:			2,765.06
03/13/2023	APCH	99913	OCCUPATIONAL HEALTH CENTERS		PERSONNEL RECRUITMENT	455-131	10	220.00
03/13/2023	APCH	99914	ORBIS SOLUTIONS		CONSULTING SERVICES - IT	460-306	10	250.00
					CONSULTING SERVICES - IT	460-306	10	6,869.67
					CHECK APCHK 99914 TOTAL FOR FUND 01:			7,119.67
03/13/2023	APCH	99915	PROFORMA		PRINTING & PUBLISHING	550-302	20	1,495.44
03/13/2023	APCH	99916	QUADIENT LEASING USA, INC.		POSTAGE & METER RENT	455-311	10	408.24
03/13/2023	APCH	99917*#	RAGS ELECTRIC, INC		MAINTENANCE	725-410	35	443.00

Check	Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND								
					MAINTENANCE	725-410	35	2,716.08
					CHECK APCHK 99917 TOTAL FOR FUND 01:			3,159.08
03/13/2023	APCH	99918	READY REFRESH		WELLNESS	480-276	10	213.98
03/13/2023	APCH	99921	RIEKE OFFICE INTERIORS		FURNITURE & OFFICE EQUIPMENT	485-611	10	1,780.00
03/13/2023	APCH	99922	RYAN, LLC		CONTINGENCIES	490-799	10	700.00
03/13/2023	APCH	99923	SAFE BUILT, LLC		BUILDING, PLAN REVIEW & INSP. SERVICE	820-260	40	15,161.64
					BUILDING, PLAN REVIEW & INSP. SERVICE	820-260	40	3,336.25
					BUILDING, PLAN REVIEW & INSP. SERVICE	820-260	40	10.00
					BUILDING, PLAN REVIEW & INSP. SERVICE	820-260	40	5,952.00
					BUILDING, PLAN REVIEW & INSP. SERVICE	820-260	40	998.75
					BUILDING, PLAN REVIEW & INSP. SERVICE	820-260	40	2,826.15
					BUILDING, PLAN REVIEW & INSP. SERVICE	820-260	40	813.28
					CHECK APCHK 99923 TOTAL FOR FUND 01:			29,098.07
03/13/2023	APCH	99925*#	STONE WHEEL, INC.		MAINTENANCE - VEHICLES	630-409	30	588.90
					MAINTENANCE - VEHICLES	630-409	30	59.04
					CHECK APCHK 99925 TOTAL FOR FUND 01:			647.94
03/13/2023	APCH	99926	SUBURBAN DOOR CHECK & LOCK SERVI		MAINTENANCE - BUILDING	466-228	10	18.50
					MAINTENANCE - BUILDING	466-228	10	28.50
					CHECK APCHK 99926 TOTAL FOR FUND 01:			47.00
03/13/2023	APCH	99929	THOMPSON ELEV. INSPECT. SERVICE		ELEVATOR INSPECTION	830-117	40	1,118.00
					ELEVATOR INSPECTION	830-117	40	1,075.00
					CHECK APCHK 99929 TOTAL FOR FUND 01:			2,193.00
03/13/2023	APCH	99930	THOMSON REUTERS - WEST		FEES/DUES/SUBSCRIPTIONS	630-307	30	209.91
03/13/2023	APCH	99931	TRAFFIC CONTROL & PROTECTIONS		EQUIPMENT RENTAL	750-290	35	1,300.00
					ROAD SIGNS	755-333	35	101.00
					CHECK APCHK 99931 TOTAL FOR FUND 01:			1,401.00

Check	Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND								
03/13/2023		APCH	99932	TRANSUNION RISK AND ALTERNATIVE	FEES/DUES/SUBSCRIPTIONS	630-307	30	150.00
03/13/2023		APCH	99933*#	ULINE	BUILDING MAINTENANCE SUPPLIES	466-351	10	26.25
					BUILDING MAINTENANCE SUPPLIES	466-351	10	2,548.49
					CHECK APCHK 99933 TOTAL FOR FUND 01:			2,574.74
03/13/2023		APCH	99935	VERRA MOBILITY	RED LIGHT - CAMERA FEES	630-247	30	22,475.00
					RED LIGHT - CAMERA FEES	630-247	30	22,475.00
					RED LIGHT - CAMERA FEES	630-247	30	22,475.00
					RED LIGHT - MISC FEE	630-249	30	2,884.80
					RED LIGHT - MISC FEE	630-249	30	2,422.50
					RED LIGHT - MISC FEE	630-249	30	2,647.50
					CHECK APCHK 99935 TOTAL FOR FUND 01:			75,379.80
03/13/2023		APCH	99937	WAREHOUSE DIRECT	OFFICE SUPPLIES	455-301	10	22.77
03/13/2023		APCH	99939	WEX HEALTH, INC	FEES/DUES/SUBSCRIPTIONS	455-307	10	50.00
03/13/2023		APCH	99940#	WLBK BURR RIDGE CHAMBER OF COM	SCHOOLS/CONFERENCES/TRAVEL	410-304	05	35.00
					SCHOOLS/CONFERENCES/TRAVEL	410-304	05	35.00
					SCHOOLS/CONFERENCES/TRAVEL	410-304	05	35.00
					SCHOOLS/CONFERENCES/TRAVEL	410-304	05	35.00
					SCHOOLS/CONFERENCES/TRAVEL	410-304	05	35.00
					SCHOOLS/CONFERENCES/TRAVEL	455-304	10	35.00
					SCHOOLS/CONFERENCES/TRAVEL	455-304	10	35.00
					SCHOOLS/CONFERENCES/TRAVEL	630-304	30	35.00
					SCHOOLS/CONFERENCES/TRAVEL	630-304	30	35.00
					SCHOOLS/CONFERENCES/TRAVEL	630-304	30	35.00
					CHECK APCHK 99940 TOTAL FOR FUND 01:			350.00
					Total for fund 01 GENERAL FUND			266,482.86

Check	Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 02 WATER FUND								
03/13/2023		APCH	305(E)	DUPAGE WATER COMMISSION	PURCHASE OF WATER	420-575	50	103,087.18
03/13/2023		APCH	99866	ALARM DETECTION SYSTEMS INC	EDP LICENSES	417-263	50	215.25
					EDP LICENSES	417-263	50	250.02
					EDP LICENSES	417-263	50	361.62
					CHECK APCHK 99866 TOTAL FOR FUND 02:			826.89
03/13/2023		APCH	99870	ARAMARK UNIFORMS SERVICES	UNIFORMS	401-315	50	44.98
03/13/2023		APCH	99872	ASSOCIATED TECHNICAL SERV. LTD.	LEAK SURVEYS	430-276	50	731.50
					LEAK SURVEYS	430-276	50	1,480.00
					CHECK APCHK 99872 TOTAL FOR FUND 02:			2,211.50
03/13/2023		APCH	99874	BLACK GOLD SEPTIC	WELLHOUSE REPAIRS & MAIN - WB EXEC PL	425-474	50	425.00
03/13/2023		APCH	99880*#	COMED	ENERGY - ELECTRIC PUMP	420-206	50	1,543.00
					ENERGY - ELECTRIC PUMP	420-206	50	51.29
					ENERGY - ELECTRIC PUMP	420-206	50	481.85
					CHECK APCHK 99880 TOTAL FOR FUND 02:			2,076.14
03/13/2023		APCH	99881	CORRPRO COMPANIES, INC	PUMP INSPECTION REPAIR MAINTAIN STA	420-491	50	2,580.00
03/13/2023		APCH	99887	ETP LABS INC	SAMPLING ANALYSIS	420-362	50	150.00
					SAMPLING ANALYSIS	420-362	50	215.00
					CHECK APCHK 99887 TOTAL FOR FUND 02:			365.00
03/13/2023		APCH	99889	FALCO'S LANDSCAPING INC	SPOILS HAULING SERVICES	430-280	50	4,500.00
					SPOILS HAULING SERVICES	430-280	50	3,000.00
					SPOILS HAULING SERVICES	430-280	50	4,000.00
					CHECK APCHK 99889 TOTAL FOR FUND 02:			11,500.00
03/13/2023		APCH	99890	FLEETPRIDE TRUCK & TRAILER PARTS	VEHICLE MAINTENANCE	401-350	50	122.99
03/13/2023		APCH	99892*#	GOVERNMENT INSURANCE NETWORK	HEALTH/DENTAL/LIFE INSURANCE	401-141	50	4,245.42
					HEALTH/DENTAL/LIFE INSURANCE	401-141	50	928.82

Check	Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 02 WATER FUND								
					CHECK APCHK 99892 TOTAL FOR FUND 02:			5,174.24
03/13/2023	APCH	99894*#	H AND R CONSTRUCTION INC.		WATER DISTRIBUTION REPAIRS/MAINTENANC	430-277	50	2,100.00
					WATER DISTRIBUTION REPAIRS/MAINTENANC	430-277	50	4,900.00
					WATER DISTRIBUTION REPAIRS/MAINTENANC	430-277	50	1,900.00
					WATER DISTRIBUTION REPAIRS/MAINTENANC	430-277	50	2,500.00
					CHECK APCHK 99894 TOTAL FOR FUND 02:			11,400.00
03/13/2023	APCH	99895*#	HOME DEPOT CREDIT SERVICES		VEHICLE MAINTENANCE	401-350	50	126.93
					VEHICLE MAINTENANCE	401-350	50	126.86
					VEHICLE MAINTENANCE	401-350	50	39.98
					OPERATING EQUIPMENT	430-401	50	537.37
					OPERATING EQUIPMENT	430-401	50	1,119.91
					OPERATING EQUIPMENT	430-401	50	18.27
					CHECK APCHK 99895 TOTAL FOR FUND 02:			1,969.32
03/13/2023	APCH	99909	METROPOLITAN INDUSTRIES INC		EDP LICENSES	417-263	50	138.00
03/13/2023	APCH	99910	MIDWEST METER INC		EDP EQUIPMENT/SOFTWARE	417-212	50	21,000.00
					MATERIAL & SUPPLIES - DISTRIBUTION	430-476	50	14,700.00
					CHECK APCHK 99910 TOTAL FOR FUND 02:			35,700.00
03/13/2023	APCH	99917*#	RAGS ELECTRIC, INC		WATER DISTRIBUTION REPAIRS/MAINTENANC	430-277	50	225.00
03/13/2023	APCH	99919	REGIONAL TRUCK EQUIPMENT CO		VEHICLE MAINTENANCE	401-350	50	34.36
03/13/2023	APCH	99920	REMKUS, W.		CUSTOMER OVERPAYMENT	280-135	00	386.56
03/13/2023	APCH	99924	SALTIEL, FRANK		CUSTOMER OVERPAYMENT	280-135	00	530.11
03/13/2023	APCH	99925*#	STONE WHEEL, INC.		VEHICLE MAINTENANCE	401-350	50	284.95
					VEHICLE MAINTENANCE	401-350	50	47.88
					CHECK APCHK 99925 TOTAL FOR FUND 02:			332.83
03/13/2023	APCH	99927	TAMELING GRADING		WATER DISTRIBUTION REPAIRS/MAINTENANC	430-277	50	1,461.00

Check	Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 02 WATER FUND								
03/13/2023		APCH	99928	TAMELING INDUSTRIES	STREET IMPROVEMENTS SERVICES	430-281	50	70.20
03/13/2023		APCH	99934	VARIVERGE LLC	PRINTING & PUBLISHING	401-302	50	1,198.02
					POSTAGE & METER RENT	401-311	50	835.55
					CHECK APCHK 99934 TOTAL FOR FUND 02:			2,033.57
03/13/2023		APCH	99936	VESCO OIL CORPORATION	VEHICLE MAINTENANCE	401-350	50	142.45
03/13/2023		APCH	99938	WEST SIDE TRACTOR SALES	VEHICLE MAINTENANCE	401-350	50	3,115.84
					Total for fund 02 WATER FUND			185,953.16

Check	Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 10 CAPITAL PROJECT FUND								
03/13/2023		APCH	304 (E)*#	AMAZON CAPITAL SERVICES	COMMUNITY CENTER CONSTRUCTION	600-326	55	91.96
03/13/2023		APCH	99895*#	HOME DEPOT CREDIT SERVICES	COMMUNITY CENTER CONSTRUCTION	600-326	55	824.98
					COMMUNITY CENTER CONSTRUCTION	600-326	55	239.00
					COMMUNITY CENTER CONSTRUCTION	600-326	55	329.00
					COMMUNITY CENTER CONSTRUCTION	600-326	55	648.00
					CHECK APCHK 99895 TOTAL FOR FUND 10:			2,040.98
03/13/2023		APCH	99933*#	ULINE	COMMUNITY CENTER CONSTRUCTION	600-326	55	101.38
					Total for fund 10 CAPITAL PROJECT FUND			2,234.32

Check	Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 15 RT 83/PLAINFIELD RD BUSINESS DISTRCT TAX								
03/13/2023		APCH	99886	ELROD FRIEDMAN LLP	LEGAL FEES	401-242	15	1,206.00
					LEGAL FEES	401-242	15	1,365.00
					CHECK APCHK 99886 TOTAL FOR FUND 15:			2,571.00
03/13/2023		APCH	99892*#	GOVERNMENT INSURANCE NETWORK	HEALTH/DENTAL/LIFE INSURANCE	455-141	15	301.90
03/13/2023		APCH	99898*#	ILLINOIS DEPT. OF TRANSPORTATION	MAINT TRAFFIC SIGNALS	745-224	15	1,543.71
					MAINT TRAFFIC SIGNALS	745-224	15	1,543.71
					CHECK APCHK 99898 TOTAL FOR FUND 15:			3,087.42
					Total for fund 15 RT 83/PLAINFIELD RD BUSINESS			5,960.32

Check	Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 17 SERIES 2022 BOND								
03/13/2023		APCH	99878	CHRISTOPHER B. BURKE	EXECUTIVE DRIVE PROJECT	540-427	85	3,499.00
					EXECUTIVE DRIVE PROJECT	540-427	85	5,485.00
					CHECK APCHK 99878 TOTAL FOR FUND 17:			8,984.00
					Total for fund 17 SERIES 2022 BOND			8,984.00
				TOTAL - ALL FUNDS				469,614.66

'*' - INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

'#' - INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT