

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON MONDAY, FEBRUARY 13, 2023, AT 6:30 P.M. AT THE WILLOWBROOK POLICE DEPARTMENT TRAINING ROOM, 7760 QUINCY STREET, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

THE VILLAGE WILL BE OFFERING A ZOOM WEBINAR FOR THE MEETING TO ALLOW MEMBERS OF THE PUBLIC TO ATTEND BY VIDEO OR AUDIO IF DESIRED. IF A MEMBER IS USING ZOOM, PLEASE EITHER USE YOUR PHONE OR COMPUTER, NOT BOTH.

Note: Minutes created from meeting agenda, Clerk's notes, and PowerPoint presentation, due to distortion of audio recording.

1. CALL TO ORDER

The meeting was called to order at 6:30 P.M. Mayor Trilla.

2. ROLL CALL

Those physically present at roll call were, Village Clerk Deborah Hahn, Mayor Frank Trilla, Trustees Mark Astrella, Sue Berglund, Umberto Davi, Michael Mistele, Gayle Neal, Village Attorney Thomas Bastian, Village Administrator Sean Halloran, Assistant to the Village Administrator Alex Arteaga, Chief Financial Officer Michael Rock, Director of Community Development Michael Krol, Director of Parks and Recreation Dustin Kleefisch, Chief Robert Schaller, Deputy Chief Lauren Kaspar, Deputy Chief Benjamin Kadolph, Deputy Clerk Christine Mardegan and Public Works Foreman AJ Passero.

PRESENT BY ZOOM: Trustee Gregory Ruffolo

- a. MOTION - Motion to Allow Trustee Ruffolo to Attend the Meeting Remotely. (PASS)

MOTION: Made by Trustee Neal and seconded by Trustee Davi to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked a resident present at the meeting, Robert "Bobby" Verdiem, to lead everyone in saying the Pledge of Allegiance.

4. VISITORS' BUSINESS

Present at the meeting, were residents concerned with the proposed changes from membership within the Gateway Special Recreation Association (Gateway) program to membership within the SEASPAR (Southeast Association for Special Parks and Recreation) program.

Among those who spoke were Peggy Reyer and daughter Susie, Robert "Bobby" and Caryn Verdiem, and Ryan Thomas. The speakers were all current, long-term participants of the Gateway program or family members.

Among the points raised and concerns expressed were:

- Stress of change to current participants
- Individuals' reliance on and need for the programs
- Strength of bonds already created with other Gateway participants and staff
- Prohibitive costs of the new programs
- Travel difficulties and increased cost to access the new programs

Mayor Trilla thanked the residents for coming forward and offering their opinions and suggested that perhaps the motion on tonight's agenda be tabled for the time being.

Director Kleefisch provided a summary of the Gateway program and indicated its structure was not good for long term planning. The program has staffing issues. He offered to speak one-on-one with affected Willowbrook families to provide information and clarification on the new program. He emphasized the change was being made to increase staffing and programs available to residents.

Mayor Trilla assured the group that the Village wants to provide the best possible services to its residents and staff will regroup to come up with answers and alternatives.

OMNIBUS VOTE AGENDA

Mayor Trilla read over each item in the Omnibus Vote Agenda for the record.

5. OMNIBUS VOTE AGENDA:

- a. Waive Reading of Minutes (Approve)
- b. Minutes - Board of Trustees Regular Meeting January 23, 2023
(APPROVE)
- c. Minutes - Board of Trustees Special Meeting - Committee of the Whole January 23, 2023 (APPROVE)
- d. Warrants \$429,645.85
- e. MOTION - A MOTION TO APPROVE APPLICATION FOR A LICENSE TO HOLD A RAFFLE - WEST SUBURBAN SYMPHONY SOCIETY (PASS)

- f. RESOLUTION NO.23-R-06- A RESOLUTION OF THE VILLAGE OF WILLOWBROOK APPROVING AND ADOPTING THE VILLAGE OF WILLOWBROOK COMMUNICATION POLICY (ADOPT)
- e. RESOLUTION NO. 23-R-07- A RESOLUTION OF THE VILLAGE OF WILLOWBROOK APPROVING AND ADOPTING A VILLAGE OF WILLOWBROOK EMPLOYEE HANDBOOK (ADOPT)

Mayor Trilla asked the Board if there were any items to be removed from Omnibus Vote Agenda.

MOTION: Made by Trustee Davi and seconded by Trustee Berglund to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

NEW BUSINESS

- 6. RESOLUTION NO.22-R-08- A RESOLUTION OF THE VILLAGE OF WILLOWBROOK APPROVING AND AUTHORIZING THE EXECUTION OF AN AMENDED CONTRACT WITH MULTISYSTEM MANAGEMENT COMPANY TO PERFORM CUSTODIAL SERVICES AT THE VILLAGE OF WILLOWBROOK COMMUNITY RESOURCE CENTER (ADOPT)

Mr. Arteaga presented the information on this resolution.

With the opening of the CRC (Community Resource Center) in the coming weeks, staff determined that it would be logical for the Village's current custodial services vendor to provide cleaning services to the CRC facility as well.

The CRC will not host daily public events, so, it was determined that the CRC required custodial services only twice a week compared to the weekday daily services provided to the Village Hall and Police Department.

The amended contract increases the total contract cost from \$88,020 to \$111,060 and from \$29,340 to \$37,020 annually. As part of this amended contract, monthly custodial costs will increase from \$2,445 to \$3,085. The custodial services start date for CRC cleaning is to be determined and will be based on when the facility starts to host public events.

MOTION: Made by Trustee Mistele and seconded by Trustee Ruffolo to adopt Resolution 23-R-08 as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele and Neal and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

7. RESOLUTION NO. 23-R-09- A RESOLUTION OF THE VILLAGE OF WILLOWBROOK APPROVING AND AUTHORIZING THE SUBMISSION OF A REQUEST TO BECOME A MEMBER OF THE SOUTHEAST ASSOCIATION FOR SPECIAL PARKS AND RECREATION ("SEASPAR") (ADOPT)

Trustee Mistele suggested that the submission of a request to join SEASPAR be tabled or postponed in view of the questions raised by residents at this evening's meeting.

MOTION: Made by Trustee Mistele and seconded by Trustee Davi to table the adoption of Resolution 23-R-09 as presented.

ROLL CALL VOTE: AYES: None. NAYS: Trustees Astrella, Berglund, Davi, Mistele and Neal and Ruffolo. ABSENT: None.

MOTION DECLARED CARRIED

PRIOR BUSINESS

10. TRUSTEE REPORTS

Trustee Neal thanked Dustin.

Trustee Ruffolo had no report.

Trustee Mistele had no report.

Trustee Berglund had no report.

Trustee Davi had no report.

Trustee Astrella had no report.

11. ATTORNEY'S REPORT

Attorney Bastien had no report.

12. CLERK'S REPORT

Clerk Hahn had no report.

13. ADMINISTRATOR'S REPORT

Administrator Halloran had no report.

14. MAYOR'S REPORT

Mayor Trilla had no report.

15. EXECUTIVE SESSION

Page 5
Village Board Minutes
February 13, 2023

5 ILCS 120/2(11) - Probable or threatened litigation.

MOTION: Made by Trustee Mistele and seconded by Trustee Berglund to adjourn the Regular Meeting and recess to closed session at the hour of 7:07 p.m.

ROLL CALL VOTE: AYES: Trustees, Astrella, Berglund, Davi, Mistele, Neal and Ruffolo. NAYS: None. ABSENT: NONE.

MOTION DECLARED CARRIED

Meeting adjourned and recessed into Closed Session.

16. ADJOURNMENT

PRESENTED, READ, and APPROVED.

_____, 2023.

Frank A. Trilla, Mayor

Minutes transcribed by Deputy Clerk Christine Mardegan.