

MINUTES OF THE REGULAR MEETING OF THE BOARD OF POLICE COMMISSIONERS OF THE VILLAGE OF WILLOWBROOK HELD ON FRIDAY, NOVEMBER 18, 2022, AT 8:00 A.M. AT THE WILLOWBROOK POLICE DEPARTMENT, 7760 QUINCY STREET, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER

The meeting was called to order by Chief Schaller at the hour of 8:05 a.m.

2. ROLL CALL

Those present at roll call were Chairman Joseph Heery, Secretary Thomas Sailer and Commissioner Nicholas Azzo. Also present were Chief of Police Robert Schaller and Executive Secretary Christine Mardegan.

ABSENT: Deputy Chief Lauren Kaspar and Deputy Chief Benjamin Kadolph.

A QUORUM WAS DECLARED

3. VISITORS' BUSINESS

None presented.

4. OMNIBUS VOTE AGENDA

REVIEW AND APPROVE MINUTES - REGULAR BOPC MEETING -  
OCTOBER 21, 2022

MOTION: Made by Secretary Sailer, seconded by Commissioner Azzo, to approve the October 21, 2022, minutes as presented.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

5. REVIEW AND APPROVE MINUTES - SPECIAL BOPC MEETING -  
October 28, 2022

MOTION: Made by Commissioner Heery, seconded by, Secretary Sailer to approve the October 28, 2022, minutes as presented.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

6. COMMUNICATIONS

Chief Schaller advised that the collective bargaining agreement has been ratified. The lateral transfer pay structure has been amended. If an officer comes to Willowbrook with five (5) years of experience, they will start at \$92,000 a year. The lateral transfer pay starts at step two through five depending on experience. If an officer has two years of experience, they will start out at \$76,900, step two. Will continue increasing until they reach step five.

Officers Strockis and Manley transferred from Chicago and are doing well. Officer Manley was in Willowbrook as a cadet in high school. Officer Strockis as also an excellent candidate and very familiar with the area. His brother is the Chief of Police in Oak Brook.

## 7. UNFINISHED BUSINESS

### a. Discussion - 2022 Police Applicant Testing Update

Chief Schaller updated the Commission that testing has been completed. Out of the three (3) candidates who went through the oral interviews, one requested to be removed from consideration. Another candidate did not pass the polygraph test. We have one candidate that is eligible for the position.

Chief Schaller asked the Commissioners if they thought that the one candidate that failed should be contacted to let them know that they are no longer being considered. The consensus was to send the candidate a letter of regret.

The remaining candidate will be sent an offer and, if accepted, he will be sent for psychological testing. Once that is successfully completed, a full offer of employment will be made.

Discussion was had on current staffing (currently down three officers) and to develop a new plan going forward on how to attract new officers and streamline the testing process.

Chief Schaller broached the idea of using a continual, online testing process, similar to the method used by the Oakbrook Police Department. This would maintain an active list of potential candidates. He feels this is something Willowbrook should consider. He will research the process more in depth and bring this topic formally to the Board in January.

There may be a Special Meeting in December to approve the hiring of the new officer. If the BOPC is unable to meet in December, the matter can also be brought before the Board of Trustees for approval.

8. NEW BUSINESS

a. Discussion - Promotional Testing

The Sergeant's list is expiring in January 2023. It is not necessary to take any immediate action; the process can begin in January. Chief Schaller recommends using DMACT Services (DMACT Services, Inc.) again for this process as they were substantially cheaper than IO Solutions. The quote for the sergeant's test from IO Solutions was around \$10,000, while DMACT was around \$3,500. We have had very good reviews of DMACT. We will readdress this in January.

9. CLOSED SESSION

There was no need for a closed session.

10. ADJOURNMENT

MOTION: Made by Commissioner Azzo, seconded by Secretary Sailer, to adjourn the meeting at the hour of 8:18 a.m.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

PRESENTED, READ, and APPROVED,

\_\_\_\_\_, 2022

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Chairman

Minutes transcribed by Executive Secretary Christine Mardegan.