

MINUTES OF THE REGULAR MEETING OF THE BOARD OF POLICE COMMISSIONERS OF THE VILLAGE OF WILLOWBROOK HELD ON FRIDAY, SEPTEMBER 16, 2022, AT 8:00 A.M. AT THE WILLOWBROOK POLICE DEPARTMENT, 7760 QUINCY STREET, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER

The meeting was called to order by Chief Schaller at the hour of 8:02 a.m.

2. ROLL CALL

Those present at roll call were Chairman Joseph Heery and Secretary Thomas Sailer and Commissioner Nicholas Azzo. Also present were Chief of Police Robert Schaller, Deputy Chief Lauren Kaspar, Deputy Chief Benjamin Kadolph and Executive Secretary Christine Mardegan.

ABSENT: None.

A QUORUM WAS DECLARED

3. VISITORS' BUSINESS

None presented.

4. OMNIBUS VOTE AGENDA

a. REVIEW AND APPROVE MINUTES - REGULAR BOPC MEETING - JUNE 17, 2022

MOTION: Made by Secretary Sailer, seconded by Commissioner Heery, to approve the June 17, 2022, minutes as presented.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

5. b. REVIEW AND APPROVE MINUTES - REGULAR BOPC MEETING - Closed Session Meeting - JUNE 17, 2022

MOTION: Made by Secretary Sailer, seconded by Commissioner Heery, to approve the June 17, 2022, closed minutes as presented.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

6. COMMUNICATIONS

Chief Schaller informed the Board that Village Administrator Brian Pabst retired, and Sean Halloran will be the new Village Administrator. Brian Pabst will be working on Community Development in the TIF district.

There are new gateway signs located throughout the Village. The signs have been well received by the residents and the community overall.

7. UNFINISHED BUSINESS

There is no unfinished business to discuss currently.

8. NEW BUSINESS

a. Discussion - Patrol Officer Eligibility Testing 2022

Chief Schaller informed the Commission that on Saturday, September 10<sup>th</sup> there was a written test administered by IO Solutions, the company which also administers our online application.

There were twelve (12) applicants of which five (5) came to take the written test, and four (4) passed the exam. There will be four people eligible for the oral interviews.

At the last meeting the commissioners asked if there could be an updated set of questions for the oral interviews. Chief Schaller indicated that this update would cost approximately \$4000.00. Since there are only four eligible candidates to interview, the cost benefit cannot be justified. In order to update or change the questions, they must be validated to ensure compliance with all regulations and laws and lower the risk of liability.

MOTION: Made by Chairman Heery, seconded by Secretary Sailer to approve that the questions from IO Solutions remain the same.

ROLL CALL VOTE: AYES: Chairman Heery, Secretary Sailer, and Commissioner Azzo. NAYS: None. ABSENT: None.

Discussion was had on possible dates for the oral interviews. The consensus was to schedule the oral interviews for any Saturday in October except the 1<sup>st</sup>, with a start time of 8:00 a.m. until approximately 11:00 a.m. The Chief will contact IO Solutions to confirm a date.

Further discussion was had on the lateral hires. There have been some issues which have come up during background checks eliminating some candidates. There are also issues related to competitive pay rates. The Union is trying to change this in the tentative contract agreement.

b. Discussion - Rules and Regulations

Chief Schaller indicated that one of the rules set by the Board of Police Commissioners for the promotional examinations from patrol officer to sergeant, is that all candidates for promotions shall have obtained, at the time the notice of promotional testing is posted, a bachelor's degree from an accredited college or a university.

Since the Commission has changed the applications for patrol officers for the initial registry list and lateral hires to those who have either a bachelor's degree, associate degree, or those who served in the armed forces and were discharged honorably. Those that are in the armed forces that may not have a bachelor's degree are hurt by this language

Staff is asking for the commission to change this language so that all candidates that have reached and exceeded probation are eligible for promotional testing. Deputy Kaspar and the attorneys will work on updating this language. Deputy Kaspar added that we have two officers with over twenty years' experience that have been hurt by this rule because they do not have bachelor's degree. They have a lot to offer the department.

Chief Schaller asked for a motion from the Commission to have the Village Attorney draft language amending this section 1 of the Promotional Examinations and we can come back to the Board with it for approval. Once approved we can move forward with it.

MOTION: Made by Chairman Heery and seconded by Secretary Sailer to have the Village Attorney draft language to amend Chapter IV-Promotional Examinations, Section 1-General allowing officers

without a bachelor's degree to be eligible to take the sergeant testing. This will come back to the Board for approval.

ROLL CALL VOTE: AYES: Chairman Heery, Secretary Sailer and Commissioner Nicholas Azzo. NAYS: None. ABSENT: None.

9. CLOSED SESSION

RECESS INTO CLOSED SESSION

MOTION: Made by Secretary Sailer and seconded by Chairman Heery to recess into Closed Session at the hour of 8:16 a.m.

ROLL CALL VOTE: AYES: Chairman Heery, Secretary Sailer and Commissioner Azzo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

The Commission reconvened the Regular Meeting at the hour of 8:26 a.m.

10. ADJOURNMENT

MOTION: Made by Chairman Heery, seconded by Secretary Sailer, to adjourn the meeting at the hour of 8:26 a.m.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

PRESENTED, READ, and APPROVED,

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Chairman

Minutes transcribed by Executive Secretary Christine Mardegan.