

A G E N D A

REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON MONDAY, SEPTEMBER 12, 2022, AT 6:30 P.M. 7760 QUINCY STREET, WILLOWBROOK, IL, DUPAGE COUNTY, ILLINOIS

DUE TO THE COVID 19 PANDEMIC, THE VILLAGE WILL BE UTILIZING A ZOOM WEBINAR. MEMBERS OF THE PUBLIC CAN ATTEND THE MEETING VIA ZOOM WEBINAR BY VIDEO OR AUDIO. IF A MEMBER IS USING ZOOM, PLEASE EITHER USE YOUR PHONE OR COMPUTER, NOT BOTH.

THE PUBLIC CAN UTILIZE THE FOLLOWING CALL-IN NUMBER:

Dial-in Phone Number: 312-626-6799

Meeting ID: 858 9433 4957

Written Public Comments Can Be Submitted By 6:15 P.M. on SEPTEMBER 12, 2022, to aarteaga@willowbrook.il.us

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. OATH OF OFFICE -
VILLAGE ADMINISTRATOR SEAN P. HALLORAN
5. VISITORS' BUSINESS - Public Comment is Limited to Three Minutes Per Person
6. OMNIBUS VOTE AGENDA:
 - a. Waive Reading of Minutes (Approve)
 - b. [Minutes - Board of Trustees Meeting August 22, 2022](#) (APPROVE)
 - c. [Minutes - Committee of the Whole Meeting August 22, 2022](#) (APPROVE)
 - d. [Minutes - Joint Meeting of the Board of Trustees and Plan Commission July 12, 2022 - Zoning Code Update](#) (APPROVE)

e. [Warrants \\$959,322.90](#)

NEW BUSINESS

7. NONE

PRIOR BUSINESS

8. TRUSTEE REPORTS

9. ATTORNEY'S REPORT

10. CLERK'S REPORT

11. ADMINSTRATOR'S REPORT

12. MAYOR'S REPORT

13. EXECUTIVE SESSION

14. ADJOURNMENT

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON MONDAY, AUGUST 22, 2022, AT 6:30 P.M. AT THE WILLOWBROOK POLICE DEPARTMENT TRAINING ROOM, 7760 QUINCY STREET, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS .

DUE TO THE COVID 19 PANDEMIC, THE VILLAGE WILL BE UTILIZING A ZOOM CONFERENCE CALL FOR THIS MEETING.

1. CALL TO ORDER

The meeting was called to order at 6:30 P.M. by Mayor Frank Trilla.

2. ROLL CALL

Those physically present at roll call were, Mayor Frank Trilla, Village Clerk Deborah Hahn, Village Trustees Mark Astrella, Sue Berglund, Umberto Davi, Michael Mistele, Gayle Neal, Attorney Michael Durkin, Village Administrator Brian Pabst, Assistant Village Administrator Sean Halloran, Assistant to the Administrator Alex Arteaga, Chief Financial Officer Rock, Director of Community Development Michael Krol, Director of Parks and Recreation Dustin Kleefisch, Chief Robert Schaller, Deputy Chief Lauren Kaspar, Deputy Chief Benjamin Kadolph, Deputy Clerk Christine Mardegan, Director of Municipal Services Foreman AJ Passero, and Public Services Coordinator Virginia Stoltz.

Present via conference call Trustee Greg Ruffolo.

ABSENT: None.

A QUORUM WAS DECLARED

MOTION - Motion to Allow Trustee Ruffolo to Attend the Meeting Remotely.

Trustee Neal asked the Board to allow Trustee Ruffolo to attend the meeting remotely.

MOTION: Made by Trustee Neal and seconded by Trustee Astrella to allow Trustee Ruffolo to attend the meeting remotely.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal, and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Attorney Durkin lead everyone in saying the Pledge of Allegiance.

4. VISITORS' BUSINESS

Cheryl Fierke of Willow Springs expressed her concerns about a ticket she received May 27, 2022 from the Willowbrook police department. She was issued a ticket for a seat belt violation as well as not having a valid vehicle insurance card. She was told by both the staff at Willowbrook police department and the DuPage County Clerk of the Court's office that the fine for the insurance card would be waived if she could present it in court. At her court appearance she was shocked with the amount of the fines levied, being higher than expected. She felt a \$385.00 fee for a seat belt violation was excessive, when she had been told it would be a \$158.00 fine.

Trustee Davi acknowledged the frustration of Ms. Fierke and clarified that the police departments do not set the rules nor court fines; they are charged with maintaining public safety and order. What may be shocking to you about the high cost is the mandatory court costs. The Clerk of the Court at DuPage County should have told you about that. Since you presented your insurance card, that fine would go away, but my guess is that you had to pay the mandatory court costs which cannot be waived. We appreciate you coming here tonight, and we understand your frustration.

OMNIBUS VOTE AGENDA

Mayor Trilla read over each item in the Omnibus Vote Agenda for the record.

5. OMNIBUS VOTE AGENDA:
- a. Waive Reading of Minutes (APPROVE)
 - b. Minutes - Board of Trustees Meeting - August 8, 2022 (APPROVE)
 - c. Minutes - Committee of the Whole August 8, 2022 (APPROVE)
 - d. Warrants - \$572,342.25

Mayor Trilla asked the Board if there were any items to be removed from Omnibus Vote Agenda.

MOTION: Made by Trustee Mistele and seconded by Trustee Davi to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal and Ruffolo. NAYS: None. ABSENT:NONE.

MOTION DECLARED CARRIED

NEW BUSINESS

6. RESOLUTION NO. 22-R-50 - A RESOLUTION OF THE VILLAGE OF WILLOWBROOK DETERMINING THE LOWEST RESPONSIBLE BIDDER AND AWARDING A CONTRACT TO LYONS ELECTRIC COMPANY, INC. FOR THE BORSE MEMORIAL COMMUNITY PARK LIGHTING IMPROVEMENTS PROJECT (ADOPT)

Foreman Passero indicated that during the 2022-2023 budget discussions with the Board, staff recommended lighting upgrades throughout Borse Park. Over the past ten years, Borse Memorial Park has needed lighting upgrades, improvements, and additions. The current ball field lighting was installed in the mid-1990s and utilizes metal halide bulbs.

The proposed scope of work will include new wiring to the existing poles, replacing the outdated fixtures with LED, adding additional poles and fixtures to the installed-on field three, an additional pole added on the southeast corner of the park, and additional lighting added to an existing pole overlooking the play equipment.

Bid openings were held on August 16, 2022. Three bids were submitted, and the lowest responsible bidder is Lyons Electric Company, Inc. at a cost of \$586,000.00 Staff budgeted \$645,000 for this project. Engineering costs are not to exceed \$40,000. This project is projected to come in under budget by \$19,000

MOTION: Made by Trustee Davi and seconded by Trustee Neal to adopt Resolution 22-R-50 as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal, and Ruffolo. NAYS: None. ABSENT:NONE.

MOTION DECLARED CARRIED

7. RESOLUTION NO. 22-R-51 - A RESOLUTION OF THE VILLAGE OF WILLOWBROOK DETERMINING THE LOWEST RESPONSIBLE BIDDER AND AWARDING A CONTRACT TO MULTISYSTEM MANAGEMENT COMPANY TO PERFORM CUSTODIAL SERVICES AT THE VILLAGE HALL AND THE VILLAGE POLICE DEPARTMENT FACILITIES (ADOPT)

Assistant to the Village Administrator Arteaga stated, since 2015, the Village had utilized City Wide Facility Solutions for custodial services within Village Hall and the Police Department. Following

several unaddressed service complaints, staff determined that the Village would seek a new custodial services contractor.

In May 2022, staff released a Request for Proposal (RFP) for Custodial Services on May 23, 2022. Following the bid opening on June 17, 2022, staff received seven responses. As outlined in the RFP, bidders were required to submit their total costs for a contract period of three years, below are the bids that were received:

Syma Group	Multisystem Management	Chi-Town Cleaning	Eco-Clean Maintenance	Bravo Services	Best Quality Cleaning	Jan-Pro
\$82,080.00	\$88,020.00	\$90,720.00	\$107,712.00	\$143,140.20	\$143,616.00	\$239,364.00

Multisystem Management quoted custodial services at a cost of \$29,340 annually or \$88,020 for a three-year period. The total budgeted amount for our FY 22-23 V.A.O. - Administration maintenance account is \$45,000, thus the annual cost provided by Multisystem Management falls within the approved budget. Based on the results from the reference check process for the lowest responsible and responsive bidder, staff recommends not to move forward with the lowest bidder.

Trustee Mistele asked if this is a three-year contract. Mr. Arteaga responded, yes.

Trustee Mistele questioned if the CRC (Community Resource Center) was included in this contract. Mr. Arteaga answered that the RFP was related to the Police Department and Village Hall. Assistant Administrator Halloran said we will open it back up when the CRC is finalized.

MOTION: Made by Trustee Ruffolo and seconded by Trustee Davi to adopt resolution 22-R-51 as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal, and Ruffolo. NAYS: None. ABSENT: NONE.

MOTION DECLARED CARRIED

8. ORDINANCE NO. 22-O-33 - AN ORDINANCE AMENDING TITLE 11, ENTITLED "TAXES," OF THE VILLAGE CODE OF ORDINANCES OF THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS BY ADDING THERETO CHAPTER 10 ENTITLED "MUNICIPAL CANNABIS RETAILERS' OCCUPATION TAX" (PASS)

Assistant Administrator Halloran shared that on December 16, 2019, the Village Board approved a 3% Municipal Cannabis Retailers' Occupation Tax for a future dispensary. As part of that ordinance, the Village Board instructed the Finance Department to file the tax with the Illinois Department of Revenue (IDOR) within 30 days of passage.

As we were going through the passage, we noticed that the proper paperwork was not filed. The Village can collect this unrestricted tax, which is expected to generate \$350,000 to \$401,473 per the staff report from the December 16, 2019 Board meeting.

On January 24, 2022, the Village Board approved an ordinance granting a special use permit for an Adult-Use Cannabis dispensing organization at the Willowbrook Plaza Shopping Center. We are asking the board to consider what they already approved so we can start to file to receive revenue on January 1, 2023.

MOTION: Made by Trustee Neal and seconded by Trustee Davi to pass Ordinance 22-O-33 as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal, and Ruffolo. NAYS: None. ABSENT: NONE.

MOTION DECLARED CARRIED

9. ORDINANCE NO. 22-O-34 - AN ORDINANCE OF THE VILLAGE OF WILLOWBROOK ANNEXING PROPERTY TO THE VILLAGE OF WILLOWBROOK - APPROXIMATELY 0.96 ACRES IN SIZE, LOCATED AT 6420 THURLOW, WILLOWBROOK, ILLINOIS (PASS)

Director Krol shared that in June 2022, the applicant, Apex Construction Group, Inc., submitted a petition for annexation on behalf of the property owner, Gjaneto Harusha, to annex the property at 6420 Thurlow Street to the Village of Willowbrook to connect to Village water services and build a new single-family home.

The property is located south of 63rd Street, west of Madison Street, and is approximately 0.96 acres in size and currently is a vacant lot. The subject property is bordered by incorporated Willowbrook residential properties to the east, west, and south. The property just north of the subject property is unincorporated.

Mayor Trilla asked if anyone contacted the owners of the contiguous real estate to see if anyone else was interested in the property.

Director Krol replied, no, we did not. The property east is also owned by the same property owner. In 2006, there was a pre-annexation agreement before Ridgemoor was annexed into the Village. In 2014, those homes in Ridgemoor Village were annexed into the Village. For whatever reason this specific property was never annexed. I am working with the owner to get another plat.

Assistant Administrator Halloran added that the Village already provides snow plowing services on this street.

MOTION: Made by Trustee Neal and seconded by Trustee Astrella to pass Ordinance 22-O-34 as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal, and Ruffolo. NAYS: None. ABSENT: NONE.

MOTION DECLARED CARRIED

PRIOR BUSINESS

10. TRUSTEE REPORTS

Trustee Neal asked Chief Schaller and Deputy Kaspar to speak for her report.

Chief Schaller added that, regarding the resident from Willow Springs who spoke earlier this evening, that insurance violation tickets can be between \$500.00 and \$1000.00. For her fine, the cost of a seat belt violation, plus the court costs, could very well run approximately \$348.00.

Deputy Kaspar reported that the Cop on a Rooftop fundraiser for Illinois Special Olympics was a great success. At the event our staff members, along with staff members of the Burr Ridge Police Department, were able to raise \$3057.97 for Special Olympics of Illinois. Thank you to all that assisted, helped, and sent in donations. At one point, there were seven officers on the roof top.

Trustee Ruffolo had no report.

Trustee Mistele had no report.

Trustee Berglund had no report.

Trustee Davi had no report.

Trustee Astrella had no report.

11. ATTORNEY'S REPORT

Attorney Durkin had no report but reminded the Board that there is an executive session this evening.

12. CLERK'S REPORT

Clerk Hahn had no report.

13. ADMINISTRATOR'S REPORT

Administrator Pabst had no report.

14. MAYOR'S REPORT

Mayor Trilla had no report.

15. EXECUTIVE SESSSION

The Appointment, Employment, Compensation, Discipline,
Performance or Dismissal of Specific Employees Authorized
by 5 ILCS 120/2(c)(1)

MOTION: Made by Trustee Mistele and seconded by Trustee Berglund to adjourn the Regular Meeting and recess to closed session at the hour of 6:57 p.m.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

Regular meeting adjourned and the Board moved into Closed Session.

PRESENTED, READ, and APPROVED.

_____, 2022.

Frank A. Trilla, Mayor

Minutes transcribed by Deputy Clerk Christine Mardegan.

MINUTES OF THE SPECIAL MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, AUGUST 22, 2022, AT 5:30 P.M. AT THE WILLOWBROOK POLICE DEPARTMENT TRAINING ROOM, 7760 QUINCY STREET, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

DUE TO THE COVID 19 PANDEMIC, THE VILLAGE WILL BE UTILIZING A ZOOM CONFERENCE CALL FOR THIS MEETING.

1. CALL TO ORDER

The meeting was called to order at 5:30 p.m. by Mayor Frank Trilla.

2. ROLL CALL

Those physically present at roll call were Mayor Frank A. Trilla, Village Clerk Deborah Hahn, Trustees Mark Astrella, Sue Berglund, Umberto Davi, Michael Mistele, and Gayle Neal, Village Administrator Brian Pabst, Assistant Village Administrator Sean Halloran, Assistant to the Village Administrator Alex Arteaga, Director of Community Development Michael Krol, Chief Financial Officer Michael Rock, Director of Parks and Recreation Dustin Kleefisch, Deputy Clerk Christine Mardegan, Chief Robert Schaller, Deputy Chief Lauren Kaspar, Deputy Chief Benjamin Kadolph, Municipal Services Foreman AJ Passero and Public Services Coordinator Virginia Stoltz.

Present via conference call, due to the COVID-19 pandemic, was Trustee Gregory Ruffolo.

Absent: none

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Deputy Kadolph to lead everyone in saying the pledge of allegiance.

4. VISITOR'S BUSINESS

None present and no written comments were received.

5. PRESENTATION - BUDGET REDUCTIONS

Assistant Administrator Halloran provided the information on budget cuts being considered based on the U.S. economic recession which began July 20, 2022 and the impact of inflation beginning in May 2022.

As part of the approach, the administration has discussed ways to get ahead of the negative impact of these factors rather than waiting until the next fiscal year's budget discussion.

Currently six of the Village's top ten revenue generators are in decline: sales tax, business district sales tax, places of eating tax, building permits, fines and red-light cameras. Staff still believe we are in a strong financial condition, but rather than get behind, staff would like to present some recommendations on budget cuts to the Board in the amount of approximately \$345,000.

Assistant Administrator Halloran reviewed the operating revenues year-to-date and provided the year-over-year percentage increase/reduction, indicating the biggest declines in building permits and fines:

	July 2021 YTD Actual	July 2022 YTD Actual	% Change
Sales Taxes	\$1,153,957	\$1,142,208	-1%
Home Rule Sales Taxes	\$595,142	\$657,845	11%
Business District Sales Tax	\$147,276	\$142,179	-3%
Hotel Tax	\$63,548	\$78,185	23%
Utility Tax	\$118,323	\$140,130	18%
Local Gas Tax	\$38,250	\$38,757	1%
Motor Fuel Tax	\$84,703	\$87,162	3%
Places of Eating Tax	\$167,630	\$157,414	-6%
Income Tax	\$386,012	\$612,012	59%
Building Permits	\$86,880	\$38,516	-56%
Fines	\$76,990	\$26,524	-66%
Red Light Camera	\$229,475	\$219,225	-4%

Assistant Administrator Halloran then outlined areas for recommended budget cuts:

Department	Description	22-23 Budget	Proposed Budget	Savings
VAO	Training	\$10,075	\$5,075	\$5,000
VAO	Wellness	\$15,000	\$5,000	\$10,000
Community Development	Building, Plan Review & Inspection Services	\$175,000	\$115,000	\$60,000
Community Development	Municipal Planning Service	\$125,000	\$0	\$125,000
Community Development	Special Projects	\$100,000	\$60,000	\$40,000
Parks and Recreation	Active Adults - Theater	\$20,400	\$0	\$20,400
Parks and Recreation	One Day Tour Basic	\$28,320	\$13,320	\$15,000
Parks and Recreation	One Day Tour Extended	\$17,400	\$13,050	\$4,350
Parks and Recreation	Landscape Maintenance Services	\$144,000	\$129,000	\$15,000
Public Works	Other Professional Service - Banners	\$50,000	\$0	\$50,000
TOTAL		\$685,195	\$340,445	\$344,750

These are the proposed cuts for the time being. If more cuts are needed, staff will come back to the Board with their suggestions for discussion. Again, the Village is in good condition, but it doesn't mean it couldn't be better.

Mayor Trilla acknowledged that it is better to hear about these cuts in the early stages, rather than once it is too late. He appreciates the forward-thinking administration in bringing this to the Board's attention.

The Board also thanked staff and administration for the head's up thinking and for putting the numbers together. They also cautioned that the situation would need to be closely monitored going forward.

6. DISCUSSION - PROPOSED 2022-2023 HEALTH INSURANCE RATES

Assistant Administrator Halloran indicated that the health insurance changes and rates have been an ongoing discussion with the Board since early 2021. He reminded the Board that effective July 1, 2022, the Village health insurance was changed from the Intergovernmental Personnel Benefit Coop (IPBC) program to the Government Insurance Network (GIN).

Per the Board's directive to offer employees options in coverage, the new program includes both HMO and PPO plans. In reviewing costs, staff determined the cost-effective measure would be to continue to offer the HMO program only through the end of 2022, as changing to a PPO midyear, if desired, would require the employee and dependents to re-meet the deductibles for the balance of the year. The new program, with options for one HMO and two PPO plans, will be rolled out to all employees January 1, 2023.

He outlined the current cost sharing of the insurance costs between the Village and employees, clarifying that the effective cost to the Village is actually higher since the employee share, regardless of whether they are insuring spouse and children as well, is covered one hundred percent:

	Employee	Employer	Effective Cost
Single	0%	100%	100%
Employee + Spouse	20%	80%	90%
Employee + Children	20%	80%	90%
Family	20%	80%	86%

The recommendation going forward is to offer, effective January 1, 2023, an 88/12 split for all employee groups selecting the HMO option and an 85/15 split for employee groups selecting the PPO options. These cost sharing options are in keeping with what is being offered to employees of the surrounding communities:

HMO

	Employee	Employer
Single	12%	88%
Employee + Spouse	12%	88%
Employee + Children	12%	88%
Family	12%	88%

PPO

	Employee	Employer
Single	15%	85%
Employee + Spouse	15%	85%
Employee + Children	15%	85%
Family	15%	85%

Assistant Administrator Halloran broke down the costs per paycheck for the different options in the new plan effective January 1, 2023 compared to the current HMO program as outlined in the tables below. The goal was to offer all employees greater options, not penalize any one group of employees, and remain competitive within the workplace compared to other municipalities.

	CURRENT HMO			2023 HMO			Difference
	Employee	Employer	Cost per paycheck	Employee	Employer	Cost per paycheck	
Single	0%	100%	\$0	12%	88%	\$44.22	\$44.22
Employee + Spouse	20%	80%	\$66	12%	88%	\$90.90	\$27.45
Employee + Children	20%	80%	\$54	12%	88%	\$78.54	\$21.14
Family	20%	80%	\$140	12%	88%	\$124.62	-\$15.39

	CURRENT HMO			2023 PPO – 750			Difference
	Employee	Employer	Cost per paycheck	Employee	Employer	Cost per paycheck	
Single	0%	100%	\$0	15%	85%	\$54.00	\$54.00
Employee + Spouse	20%	80%	\$66	15%	85%	\$110.25	\$46.80
Employee + Children	20%	80%	\$54	15%	85%	\$95.25	\$37.85
Family	20%	80%	\$140	15%	85%	\$151.50	\$11.49

	2023 PPO – 300			Difference
	Employee	Employer	Cost per paycheck	
Single	15%	85%	\$61.50	\$61.50
Employee + Spouse	15%	85%	\$127.50	\$64.05
Employee + Children	15%	85%	\$109.50	\$52.10
Family	15%	85%	\$174.75	\$34.74

Trustee Berglund wanted to ensure that the employees were aware of all these factors. Assistant Administrator Halloran assured her that they were and that recently the first on-site presentation was made available by the insurer to the employees. GIN has been proactive in informing the staff of the changes. They met with the police union in April on zoom and in person.

Several Trustees shared their personal observations on the benefits of PPO versus HMO plans. The general consensus of the Board was that the program appears beneficial, costs reasonable and the main goal of offering employees options was met.

7. DISCUSSION - WATER RATE STUDY

Based on the Board direction to create a more hybrid approach to the water rates after the presentation of the study by Christopher Burke at the end of June, staff has come up with an alternate plan after considerable study and research.

Assistant Administrator Halloran reviewed the current water rate model:

RESIDENTIAL CUSTOMERS

	Billing Rate		Billing Frequency
	<u>Fixed Monthly Fee</u>	<u>Volume Charge per 1,000 gallons</u>	
Residential – <i>Single Family Home</i>	\$15.00	\$10.00	Monthly
Residential – <i>Multi-Family</i>	\$15.00	\$10.00	Monthly

COMMERCIAL CUSTOMERS

	Billing Rate		Billing Frequency
	<u>MINIMUM BILLS (UNDER 32,000 GALLONS)</u>	<u>Volume Charge per 1,000 gallons over 32,000 gallons</u>	
Commercial – $\frac{5}{8}$ and $\frac{3}{4}$	\$144.87	\$11.00	Monthly
Commercial – 1	\$174.58	\$11.25	Monthly
Commercial – $1\frac{1}{2}$	\$269.71	\$11.50	Monthly
Commercial – 2	\$332.16	\$11.75	Monthly
Commercial – 3	\$408.98	\$12.00	Monthly
Commercial – 4	\$644.34	\$12.25	Monthly

One of staff's recommendations is to simplify the billing process by billing all water customers monthly effective January 1, 2023. Based on the current system, billing occurs monthly, quarterly or at infrequent intervals. Another recommendation is to move toward actual usages rather than those based on pipe flow size, i.e., potential usage versus actual usage.

One of the purposes of the water rate increase is to pay for ongoing maintenance and save to offset some of the costs of future capital improvement projects. Both current needs and future needs are taken into consideration in planning. It is however impractical to build up the Water Fund solely to fund future projects; other financing methods for future needs can be considered.

The Board also asked for the status of the IEPA (Illinois Environmental Protection Agency) loan.

- \$959,403.80 was disbursed in 2016 at a rate of 1.86%
- The term of the loan is 20 years, until 2036, and is paid on a semi-annual basis
- As of August 2022, a balance of \$887,088.89 remains

In answer to a question, Assistant Administrator Halloran indicated the interest rate of the IEPA loan was for the life of the loan. Trustee Mistele added that the loan covered the repainting of the water towers.

Assistant Administrator Halloran covered the proposed water billing rates:

RESIDENTIAL:

EXISTING			
	Billing Rate		Billing Frequency
Residential – <i>Single Family Home</i>	1) \$9.67/1,000 up to 36,000 Gal 2) \$11.14/1,000 over 36,000 Gal 3) Min. Bill is \$78.56 up to 9,000 Gal quarterly		Quarterly
Residential – <i>Multi-Family</i>	1) \$9.67/1,000 up to 36,000 Gal 2) \$11.14/1,000 over 36,000 Gal		Mixed
PROPOSED			
	Billing Rate		Billing Frequency
	<u>Fixed Monthly Fee</u>	<u>Volume Charge per 1,000 gallons</u>	
Residential – <i>Single Family Home</i>	\$15.00	\$10.00	Monthly
Residential – <i>Multi-Family</i>	\$15.00	\$10.00	Monthly

COMMERCIAL :

EXISTING			
	Billing Rate		Billing Frequency
	<u>MINIMUM BILLS (UNDER 12,000 GALLONS)</u>	<u>Volume Charge per 1000 gallons over 12,000 Gallons</u>	
Commercial – ⅝ and ¾	\$124.87	1) \$9.67 under 2) \$11.14 over	Monthly
Commercial – 1	\$154.58	1) \$9.67 under 2) \$11.14 over	Monthly
Commercial – 1½	\$249.71	1) \$9.67 under 2) \$11.14 over	Monthly
Commercial – 2	\$312.16	1) \$9.67 under 2) \$11.14 over	Monthly
Commercial – 3	\$388.98	1) \$9.67 under 2) \$11.14 over	Monthly
Commercial – 4	\$624.34	1) \$9.67 under 2) \$11.14 over	Monthly
PROPOSED			
	Billing Rate		Billing Frequency
	<u>MINIMUM BILLS (UNDER 32,000 GALLONS)</u>	<u>Volume Charge per 1,000 gallons over 32,000 gallons</u>	
Commercial – ⅝ and ¾	\$144.87	\$11.00	Monthly
Commercial – 1	\$174.58	\$11.25	Monthly
Commercial – 1½	\$269.71	\$11.50	Monthly
Commercial – 2	\$332.16	\$11.75	Monthly
Commercial – 3	\$408.98	\$12.00	Monthly
Commercial – 4	\$644.34	\$12.25	Monthly

The benefit of the proposed methods is that the customer who use the most water will pay the most, and those who use less will pay less. Those who currently pay the monthly minimum, low volume users, will most likely pay less as the rate will be based on actual usage.

Trustee Mistele asked how the proposed rates compare to the rates offered in the study by Christopher Burke. Assistant Administrator Halloran indicated that in the study, Christopher Burke simply took the existing model and offered various alternatives based on increasing those existing rates. The model proposed here revamps the current model to streamline and simplify it. The goal of both models is to attain target revenue; the Christopher Burke model reaches it in year 2, this model in year 4 or 5.

Trustee Neal expressed her appreciation at the effort that went in to revamping the water rates and eliminate the use of the minimum rates. She was pleased with the effort to simplify and clarify the water rates.

Assistant Administrator Halloran indicated that staff feels the updated model is targeted, nuanced and appropriate; that those who use the most water will pay the most. This is based on water usage seen for 2020/2021 and is valid if water usage stays the same for 2022/2023. Even with the raise in rates, Willowbrook still has the lowest rates of our closest neighboring communities.

A request was made for materials from the Water Rate Study presentation including larger sizes of the maps in the PowerPoint.

To provide information to the public, staff will be disseminating the information through all of the Village's social media platforms and possibly a newsletter in the fall. The goal will be to provide additional information on the website including FAQs and a breakdown of the costs and where the money goes.

8. ADJOURNMENT

MOTION: Made by Trustee Berglund and seconded by Trustee Neal to adjourn the Regular Meeting at the hour of 6:10 p.m.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRESENTED, READ, and APPROVED.

_____, 2022.

Frank A. Trilla, Mayor

Minutes transcribed by Deputy Clerk Christine Mardegan.

MINUTES OF THE JOINT MEETING OF THE MAYOR AND BOARD OF TRUSTEES AND PLAN COMMISSION OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON MONDAY, JULY 12, 2022, AT 6:30 P.M. AT THE WILLOWBROOK POLICE DEPARTMENT TRAINING ROOM, 7760 QUINCY STREET, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

DUE TO THE COVID 19 PANDEMIC, THE VILLAGE WILL BE UTILIZING A ZOOM CONFERENCE CALL FOR THIS MEETING.

1. CALL TO ORDER

The meeting was called to order at 6:30 p.m. by Mayor Frank Trilla.

2. ROLL CALL

Those physically present at roll call were Mayor Frank Trilla, Village Clerk Deborah Hahn, Village Trustees Sue Berglund, Umberto Davi, Michael Mistele, Gayle Neal, and Greg Ruffolo, Village Administrator Brian Pabst, Assistant Village Administrator Sean Halloran, and Director of Community Development Michael Krol.

Members of the Plan Commission physically present: Chairman Daniel Kopp, Vice-Chairman John Wagner and Commissioners Zoltan Baksay, Cathy Kaczmarek, Leonard Kaucky, Ron Kanaverskis and Mike Walec.

Also present were Reuben Shell, Planner and Jackie Wells, Project Manager, from Houseal Lavigne.

Present via conference call, due to the COVID-19 pandemic - None.

Absent: Trustee Mark Astrella

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Chairman Kopp to lead everyone in saying the pledge of allegiance.

4. VISITOR'S BUSINESS

None present and no written comments were received.

5. DISCUSSION - Zoning Code Update

Assistant Administrator Halloran introduced the topic and provided a recap of the progress to date as of this the third joint meeting. This meeting is to review the actual language to be used in the new zoning code. This is a review of four chapters of eleven total. The expectation is to return 3-4 more times to review language. Staff is again asking the Board and Commissioners for feedback and direction from the Trustees and

Commissioners. He then turned the floor over to Ms. Wells from Houseal Lavigne.

Ms. Wells indicated that tonight they would be presenting the revisions to the first four chapters, an overview of the main changes being proposed, and go into more detail on the topics of discussion in previous meetings.

Chapter 1: General Provisions

- No major changes proposed
- Language to be simplified and made clearer and easier to understand

Chapter 2: Establishment of Districts

Three main sections

- Establishing districts in line with zoning remap, to minimize non-conformity and encourage redevelopment
- Purpose and intent of districts - focus on form and external impact rather than use
- Unclassified and annexed territory, vacations and boundaries

Trustee Neal pointed out for the benefit of the other Trustees that this update has a slightly different format than current ordinances. In other ordinances, Chapter 2 is generally reserved for definitions. In the zoning update, these will be placed at the end of the ordinance as a reference section. Ms. Wells added that this change is totally at the discretion of the Board; it would be an easy change to return them to the Chapter 2 position.

Ms. Wells then offered an overview of the revised districts:

- R1 - single-family, detached homes, low density
- R2 -single-family, detached residences, moderate density, north of 67th Street, west of Clarendon Hills Road
- R3 - single-family, detached homes, high density
- R4 - single-family, attached duplex/townhomes, moderate density
- R5 - multi-family and senior housing, medium to large, moderate to high density
- B - community shopping: Kingery, Plainfield Road, 63rd Street and other major thoroughfares. No religious uses in this district, proposed for a designated I (Institutional) district. This allows Village to retain the business district for those revenue producing entities.
- LOR - limited office and resource district, professional offices and scientific research facilities, wholly indoors with minimal noise or limited nuisance impact.

- M1 - light manufacturing, manufacturing, distribution and storage, minimal noise and nuisance impact on the surrounding areas.
- I - new district, institutional for government use, municipal, non-commercial places of assembly, and other institutional uses, includes all parks in residential areas

Clarification was requested and provided throughout the description of the districts, including a thorough discussion of the new Institutional District.

Chapter 3: District Specific Standards

The recommended ordinance includes sections for:

- Bulk and Dimensional Standards
- Calculating Dimensional Standards
- Exceptions to Bulk and Dimensional Standards
- Permitted, Special and Temporary Uses

Standards were developed based on previous variance study as well as feedback and input from previous meetings. A discussion was had regarding existing structures that do not conform; whether they would be grandfathered into current zoning. Ms. Wells indicated that any structures currently in those districts that do not meet the new standards would be considered legally non-conforming. Additional discussion was had regarding renovation, rebuilding in the event of natural disaster or new construction and how each is affected by the new code. Overall, any new construction, whether a tear down or natural disaster, the new building must meet current zoning standards.

Director Krol added that there is another portion of the code that applies to some Willowbrook neighborhoods, where an average setback is maintained based on the existing setbacks in the neighborhood. On a new construction, the permitted setback would be based on an average of the setback on all of the on the same block and that would be the "permitted" setback. Ms. Wells added that because this variance is part of the code, this would not be considered legally non-conforming, but rather would be conforming, and not a variance.

In the section Calculating Dimensional Standards, questions were raised on the calculation of building height. The proposed method was discussed as were other methods and the pros and cons of. All agreed that the base measurement point needed to be standardized with a fixed, unchangeable point. Two options were discussed: 1) from the curb or sidewalk with specific language to account for sloping lots, or 2) measuring from the midpoint of the home.

One commissioner explained the method used by Hinsdale to determine maximum building height; an average grade is taken using the four corners of the lot *before* excavation begins. There was general agreement that this option was worth looking into. Ms. Wells indicated she would check the information with the Village of Hinsdale.

The section Exceptions to Bulk and Dimensional Standards includes allowable yard encroachments and includes a table to make things more user friendly. The only edits made to this table were for clarification and consistency of terminology.

Permitted, Special and Temporary Uses was created to consolidate all of the special uses previously listed in various sections of the code. Ms. Wells reviewed the table and the codes used within it. Uses are divided by type of use, then by use within a specific zoning district and finally by type of use: P - permitted, S - special, T - temporary and "blank" - prohibited. If a use is not listed, the Director of Community Development will determine if it is similar to another use, then treated in the same manner. If not, then use will be regarded as prohibited.

A discussion was had regarding permitted uses versus special uses. The feeling was there should be more permitted uses than special uses. A note was made that special uses allows for more control. Ms. Wells indicated that the table reflected the current code and feedback received to date. The data could certainly be reviewed and adjusted.

Additional general discussion was had regarding various specific uses including group homes, Air B&B versus bed and breakfast versus short term rental, accessory dwellings, financial institutions, hotel versus motel, the differences between child-, home- and adult-care, food trucks, vehicle parking/storage, and firearms retailers.

Ms. Wells continued the presentation with Chapter 4, Use Specific Standards, which aligns with the previous chapter uses and provides more specific details on each. The consultants have concerns and questions regarding usage on specific items.

Artisan manufacturing: Designed to regulate small scale industrial use. Limited to 5,000 square feet of area. Larger scale would be light manufacturing and subject to different regulations as it would have a greater impact on surrounding properties.

The section on Accessory Uses does not appear to align with the Village's intentions so will be reviewed and revised and brought back before the Trustees and Commissioners.

For drive-through facilities, there is concern for the impact on residential areas. The standards include physical separation, structural elements, screening walls and stacking requirements.

Ms. Wells reviewed the next section covering Home Occupations. The section includes a list of prohibited home occupations. This is a change from the current code which lists "allowed" occupations. There was some discussion on the restrictions in the code which would additionally restrict a large number of home occupations. The consensus was to eliminate or re-word some of this section.

In the section on Food Trucks, the regulations cover several uses, permanent, accessory use and special use, including set back regulations, parking regulations, and permitting. The Mayor expressed his overall sentiments toward food trucks and indicated he preferred to support and protect existing Village business who pay taxes and support the community. His feeling is that the community should support the local businesses instead of food trucks. The Trustees and Commissioners agreed with his sentiments.

6. ADJOURNMENT

MOTION: Made by Trustee Neal and seconded by Trustee Berglund to adjourn the Joint Meeting at the hour of 9:20 p.m.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Mistele, Neal and Ruffolo.
NAYS: None. ABSENT: Astrella.

MOTION DECLARED CARRIED

PRESENTED, READ, and APPROVED.

_____, 2022.

Frank A. Trilla, Mayor

Minutes transcribed by Deputy Clerk Christine Mardegan.

W A R R A N T S

September 12, 2022

GENERAL CORPORATE FUND	-----	\$305,349.77
WATER FUND	-----	\$92,472.88
CAPITAL PROJECT FUND	-----	561,500.25
TOTAL WARRANTS	-----	\$959,322.90

Michael Rock, Director of Finance

APPROVED:
Frank A. Trilla, Mayor

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND							
08/29/2022	APCH	99080*#	PARVIN-CLAUSS SIGN CO	VILLAGE HALL SIGNAGE	485-642	10	3,494.00
09/12/2022	APCH	99081	A FREEDOM FLAG CO	MAINTENANCE - BUILDING	466-228	10	516.95
09/12/2022	APCH	99082#	ACCESS ONE, INC.	INTERNET/WEBSITE HOSTING	460-225	10	1,474.70
				INTERNET/WEBSITE HOSTING	460-225	10	103.85
				INTERNET/WEBSITE HOSTING	640-225	30	2,587.67
				INTERNET/WEBSITE HOSTING	715-225	35	104.03
				INTERNET/WEBSITE HOSTING	715-225	35	103.85
				INTERNET/WEBSITE HOSTING	715-225	35	103.85
				INTERNET/WEBSITE HOSTING	715-225	35	103.85
				CHECK APCHK 99082 TOTAL FOR FUND 01:			4,581.80
09/12/2022	APCH	99084	ADOBE SYSTEMS INC	FEES/DUES/SUBSCRIPTIONS	455-307	10	171.49
09/12/2022	APCH	99085	ALAN F. FRIEDMAN, PHD	EXAMS - PSYCHOLOGICAL	440-544	07	826.95
09/12/2022	APCH	99087	ALINA SARPE	PARK PERMIT FEES	310-814	00	100.00
09/12/2022	APCH	99088	ALMA MONTES	PARK PERMIT FEES	310-814	00	200.00
09/12/2022	APCH	99089	ALPINE BANQUETS	ACTIVE ADULT PROGRAM	590-517	20	500.00
09/12/2022	APCH	99090	APPLIED COMMUNICATIONS GROUP	OPERATING EQUIPMENT	630-401	30	365.00
09/12/2022	APCH	99091	APPRIZE PROMOTIONAL PRODUCTS	PRINTING & PUBLISHING	710-302	35	970.24
09/12/2022	APCH	99092*#	ARAMARK UNIFORMS SERVICES	UNIFORMS	710-345	35	206.68
09/12/2022	APCH	99093	AT & T MOBILITY II LLC	PHONE - TELEPHONES	630-201	30	1,182.95
09/12/2022	APCH	99095	BESTWAY CHARTER TRANSPORTATION,	ACTIVE ADULT PROGRAM	590-517	20	1,372.25
09/12/2022	APCH	99096	BESTWAY CHARTER TRANSPORTATION,	ACTIVE ADULT PROGRAM	590-517	20	1,091.75
09/12/2022	APCH	99097	BILL KAY CHEVROLET	MAINTENANCE - VEHICLES	630-409	30	200.00
				MAINTENANCE - VEHICLES	630-409	30	200.00
				MAINTENANCE - VEHICLES	630-409	30	200.00
				MAINTENANCE - VEHICLES	630-409	30	200.00
				CHECK APCHK 99097 TOTAL FOR FUND 01:			800.00
09/12/2022	APCH	99099	BRIGHTER ELECTRIC	MAINTENANCE - BUILDING	630-228	30	315.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND							
09/12/2022	APCH	99100	CARRIE NAVINS	ACTIVE ADULT PROGRAM	590-517	20	18.09
09/12/2022	APCH	99101*#	CARROLL CONSTRUCTION SUPPLY	OPERATING SUPPLIES & EQUIPMENT	710-401	35	165.39
09/12/2022	APCH	99103	CHOICE SCREEENING	PERSONNEL RECRUITMENT	455-131	10	42.00
09/12/2022	APCH	99104	CINTAS CORPORATION NO 2	MAINTENANCE - PW BUILDING	725-418	35	42.33
09/12/2022	APCH	99105#	CITY WIDE OF ILLINOIS	MAINTENANCE - BUILDING	466-228	10	103.49
				MAINTENANCE - BUILDING	630-228	30	160.16
				MAINTENANCE - BUILDING	630-228	30	174.70
				CHECK APCHK 99105 TOTAL FOR FUND 01:			438.35
09/12/2022	APCH	99106	CLEANSWEEP	STREET SWEEPING SERVICES	740-290	35	1,268.74
09/12/2022	APCH	99107	COLLEGE OF DUPAGE	TUITION REIMBURSEMENT	630-305	30	590.00
09/12/2022	APCH	99108#	COMCAST CABLE	FEES/DUES/SUBSCRIPTIONS	630-307	30	230.54
				INTERNET/WEBSITE HOSTING	715-225	35	111.85
				CHECK APCHK 99108 TOTAL FOR FUND 01:			342.39
09/12/2022	APCH	99109	COMED	ENERGY - STREET LIGHTS	745-207	35	600.57
				MAINTENANCE - TRAFFIC SIGNALS	745-224	35	63.80
				CHECK APCHK 99109 TOTAL FOR FUND 01:			664.37
09/12/2022	APCH	99110	DUPAGE COUNTY PUBLIC WORKS	SANITARY (835 MIDWAY)	466-251	10	25.01
09/12/2022	APCH	99111	DUPAGE COUNTY TREASURER	EDP LICENSES	640-263	30	750.00
09/12/2022	APCH	99113*#	EJ USA INC	SPECIAL PROJECTS	720-230	35	297.69
09/12/2022	APCH	99115	EVT TECH	MAINTENANCE - VEHICLES	630-409	30	59.85
09/12/2022	APCH	99117*#	FALCO'S LANDSCAPING INC	STREET IMPROVEMENTS	765-685	35	9,750.00
				STREET IMPROVEMENTS	765-685	35	4,875.00
				CHECK APCHK 99117 TOTAL FOR FUND 01:			14,625.00
09/12/2022	APCH	99118	FOX TOWN PLUMBING INC	MAINTENANCE - BUILDING	630-228	30	369.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND							
09/12/2022	APCH	99120	GREAT LAKES CONCRETE, LLC	STORM WATER IMPROVEMENTS MAINTENANCE	750-381	35	188.26
09/12/2022	APCH	99121*#	H AND R CONSTRUCTION INC.	STORM WATER IMPROVEMENTS MAINTENANCE	750-381	35	5,707.00
09/12/2022	APCH	99122	HEARTLAND BUSINESS SYSTEMS, LLC	PHONE - TELEPHONES	630-201	30	138.75
09/12/2022	APCH	99123	HINSDALE NURSERIES, INC.	STREET IMPROVEMENTS	765-685	35	392.50
09/12/2022	APCH	99124	HOUSEAL LAVIGNE ASSOCIATES LLC	CONSULTING	455-306	10	3,676.19
09/12/2022	APCH	99126	ILLINOIS NOTARY "DISCOUNT" BONDI	FEES/DUES/SUBSCRIPTIONS	455-307	10	48.00
09/12/2022	APCH	99127	ILLINOIS PHLEBOTOMY SERVICES, LL	FEES/DUES/SUBSCRIPTIONS	630-307	30	850.00
09/12/2022	APCH	99129	INDUSTRIAL ELECTRICAL SUPPLY	MAINTENANCE - BUILDING	466-228	10	131.97
09/12/2022	APCH	99130	IRMA	INSURANCE - IRMA	480-272	10	10,553.91
09/12/2022	APCH	99131	ISOLVED BENEFIT SERVICES	FEES/DUES/SUBSCRIPTIONS	455-307	10	121.90
09/12/2022	APCH	99132	KING CAR WASH	FUEL/MILEAGE/WASH	630-303	30	300.00
09/12/2022	APCH	99133	KLEIN, THORPE & JENKINS, LTD.	FEES - SPECIAL ATTORNEY	470-241	10	459.00
09/12/2022	APCH	99134#	KONICA MINOLTA BUSINESS SOLUTION	PRINTING, PUBLISHING & TRANSCRIPTION	455-302	10	150.00
				PRINTING & PUBLISHING	630-302	30	150.00
				PRINTING & PUBLISHING	630-302	30	150.00
				PRINTING & PUBLISHING	810-302	40	150.00
				CHECK APCHK 99134 TOTAL FOR FUND 01:			600.00
09/12/2022	APCH	99135	LAURIE SCHMITZ	UNIFORMS	630-345	30	72.58
09/12/2022	APCH	99136	LAUTERBACH & AMEN LLP	FINANCIAL SERVICES	620-252	25	20,100.00
09/12/2022	APCH	99137	LEGAL & LIABILITY RISK MANGT. IN	SCHOOLS/CONFERENCES/TRAVEL	630-304	30	650.00
09/12/2022	APCH	99140	MIDWEST LEADERSHIP INSTITUTE	SCHOOLS/CONFERENCES/TRAVEL	455-304	10	950.00
09/12/2022	APCH	99141	NJ RYAN TREE & LANDSCAPE LLC	TREE MAINTENANCE	750-338	35	5,800.00
				TREE MAINTENANCE	750-338	35	6,400.00
				TREE MAINTENANCE	750-338	35	5,200.00
				CHECK APCHK 99141 TOTAL FOR FUND 01:			17,400.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND							
09/12/2022	APCH	99142	NORTH EAST MULTI REGIONAL TRNG.	SCHOOLS/CONFERENCES/TRAVEL	630-304	30	300.00
				SCHOOLS/CONFERENCES/TRAVEL	630-304	30	200.00
				CHECK APCHK 99142 TOTAL FOR FUND 01:			500.00
09/12/2022	APCH	99143*#	NOVOTNY ENGINEERING	ENGINEERING SERVICES	820-262	40	312.50
				ENGINEERING SERVICES	820-262	40	625.00
				CHECK APCHK 99143 TOTAL FOR FUND 01:			937.50
09/12/2022	APCH	99144	OLD TOWN SERBIAN GOURMET RESTAUR	ACTIVE ADULT PROGRAM	590-517	20	520.00
09/12/2022	APCH	99145#	ORBIS SOLUTIONS	CONSULTING SERVICES - IT	460-306	10	350.00
				CONSULTING SERVICES - IT	460-306	10	2,460.00
				CONSULTING SERVICES - IT	460-306	10	11,125.00
				EDP EQUIPMENT/SOFTWARE	640-212	30	110.00
				CHECK APCHK 99145 TOTAL FOR FUND 01:			14,045.00
09/12/2022	APCH	99146	ORIENTAL TRADING	COMMODITIES	670-331	30	46.53
09/12/2022	APCH	99147	P.F. PETTIBONE & CO.	OPERATING EQUIPMENT	630-401	30	18.00
09/12/2022	APCH	99149	PIOTR OPACIAN	UNIFORMS	630-345	30	338.70
09/12/2022	APCH	99150	QUADIENT LEASING USA, INC.	POSTAGE & METER RENT	630-311	30	547.17
				POSTAGE & METER RENT	630-311	30	166.46
				CHECK APCHK 99150 TOTAL FOR FUND 01:			713.63
09/12/2022	APCH	99151	RAGS ELECTRIC, INC	MAINTENANCE	725-410	35	3,309.40
09/12/2022	APCH	99152	RAY O'HERRON CO., INC.	OPERATING EQUIPMENT	630-401	30	82.95
09/12/2022	APCH	99154	ROBERT HALF	CONSULTING FEES - CLERICAL	471-253	10	519.01
				CONSULTING FEES - CLERICAL	471-253	10	816.68
				CONSULTING FEES - CLERICAL	471-253	10	854.84
				CHECK APCHK 99154 TOTAL FOR FUND 01:			2,190.53
09/12/2022	APCH	99155	ROSE ALCANTARA	PARK PERMIT FEES	310-814	00	200.00
09/12/2022	APCH	99156	SEMMER LANDSCAPE	ROUTE 83 BEAUTIFICATION	755-281	35	20,108.43
09/12/2022	APCH	99157	SIGNS NOW	OFFICE SUPPLIES	455-301	10	38.50

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND							
09/12/2022	APCH	99158	SOCIETY FOR HUMAN RESOURCE MGMT	FEES/DUES/SUBSCRIPTIONS	630-307	30	229.00
09/12/2022	APCH	99159	STONE WHEEL, INC.	MAINTENANCE - VEHICLES	630-409	30	72.00
09/12/2022	APCH	99160*#	TAMELING GRADING	BALLFIELD MAINTENANCE	570-280	20	1,580.00
09/12/2022	APCH	99161*#	TAMELING INDUSTRIES	STORM WATER IMPROVEMENTS MAINTENANCE	750-381	35	140.40
				STORM WATER IMPROVEMENTS MAINTENANCE	750-381	35	2,440.89
				CHECK APCHK 99161 TOTAL FOR FUND 01:			2,581.29
09/12/2022	APCH	99162	THOMAS J BRESCIA	FEES - FIELD COURT ATTORNEY	630-241	30	1,981.25
09/12/2022	APCH	99163*#	ULINE	MAINTENANCE - EQUIPMENT	570-411	20	1,265.50
09/12/2022	APCH	99165	UNITED STATE POSTAL SERVICE	PREPAID POSTAGE	190-102	00	5,000.00
09/12/2022	APCH	99166	USABLUEBOOK	OPERATING SUPPLIES & EQUIPMENT	710-401	35	209.97
				OPERATING SUPPLIES & EQUIPMENT	710-401	35	480.96
				CHECK APCHK 99166 TOTAL FOR FUND 01:			690.93
09/12/2022	APCH	99167	VERRA MOBILITY	RED LIGHT - CAMERA FEES	630-247	30	22,475.00
				RED LIGHT - CAMERA FEES	630-247	30	22,475.00
				RED LIGHT - CAMERA FEES	630-247	30	22,475.00
				RED LIGHT - CAMERA FEES	630-247	30	22,475.00
				RED LIGHT - CAMERA FEES	630-247	30	22,475.00
				RED LIGHT - CAMERA FEES	630-247	30	22,475.00
				RED LIGHT - MISC FEE	630-249	30	1,942.50
				RED LIGHT - MISC FEE	630-249	30	1,665.00
				RED LIGHT - MISC FEE	630-249	30	1,305.00
				RED LIGHT - MISC FEE	630-249	30	2,505.00
				RED LIGHT - MISC FEE	630-249	30	3,300.00
				RED LIGHT - MISC FEE	630-249	30	2,970.00
				CHECK APCHK 99167 TOTAL FOR FUND 01:			148,537.50
09/12/2022	APCH	99168	WAREHOUSE DIRECT	OFFICE SUPPLIES	455-301	10	19.07
				OFFICE SUPPLIES	455-301	10	24.19
				SCHOOLS/CONFERENCES/TRAVEL	455-304	10	456.54

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND				CHECK APCHK 99168 TOTAL FOR FUND 01:			499.80
09/12/2022	APCH	99170	WEX HEALTH, INC	FEES/DUES/SUBSCRIPTIONS	455-307	10	50.00
09/12/2022	APCH	99171	WILD GOOSE CHASE INC	LANDSCAPE MAINTENANCE SERVICES	565-342	20	960.00
09/12/2022	APCH	99173	WLBK BURR RIDGE CHAMBER OF COM	SCHOOLS/CONFERENCES/TRAVEL	455-304	10	120.00
				Total for fund 01 GENERAL FUND			305,349.77

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 02 WATER FUND							
09/12/2022	APCH	99083	ACI PAYMENTS, INC	FEES DUES SUBSCRIPTIONS	401-307	50	91.78
09/12/2022	APCH	99086	ALARM DETECTION SYSTEMS INC	EDP LICENSES	417-263	50	361.62
				EDP LICENSES	417-263	50	215.25
				EDP LICENSES	417-263	50	250.02
				CHECK APCHK 99086 TOTAL FOR FUND 02:			826.89
09/12/2022	APCH	99092*#	ARAMARK UNIFORMS SERVICES	UNIFORMS	401-315	50	44.99
09/12/2022	APCH	99094	BACKFLOW SOLUTIONS, INC.	FEES DUES SUBSCRIPTIONS	401-307	50	495.00
09/12/2022	APCH	99098	BLACK GOLD SEPTIC	WELLHOUSE REPAIRS & MAIN - WB EXEC PL	425-474	50	425.00
09/12/2022	APCH	99101*#	CARROLL CONSTRUCTION SUPPLY	MATERIAL & SUPPLIES - DISTRIBUTION	430-476	50	230.59
09/12/2022	APCH	99113*#	EJ USA INC	SPECIAL PROJECTS	401-310	50	297.69
09/12/2022	APCH	99114	ETP LABS INC	SAMPLING ANALYSIS	420-362	50	150.00
09/12/2022	APCH	99117*#	FALCO'S LANDSCAPING INC	WATER DISTRIBUTION REPAIRS/MAINTENANC	430-277	50	2,100.00
				SPOILS HAULING SERVICES	430-280	50	4,500.00
				SPOILS HAULING SERVICES	430-280	50	4,500.00
				SPOILS HAULING SERVICES	430-280	50	4,500.00
				CHECK APCHK 99117 TOTAL FOR FUND 02:			15,600.00
09/12/2022	APCH	99121*#	H AND R CONSTRUCTION INC.	WATER DISTRIBUTION REPAIRS/MAINTENANC	430-277	50	1,200.00
				WATER DISTRIBUTION REPAIRS/MAINTENANC	430-277	50	4,787.60
				WATER DISTRIBUTION REPAIRS/MAINTENANC	430-277	50	4,805.50
				WATER DISTRIBUTION REPAIRS/MAINTENANC	430-277	50	5,200.00
				WATER DISTRIBUTION REPAIRS/MAINTENANC	430-277	50	1,325.00
				SPOILS HAULING SERVICES	430-280	50	3,000.00
				CHECK APCHK 99121 TOTAL FOR FUND 02:			20,318.10
09/12/2022	APCH	99125	HUNTER ASPHALT PAVING INC	WATER DISTRIBUTION REPAIRS/MAINTENANC	430-277	50	5,000.00
				WATER DISTRIBUTION REPAIRS/MAINTENANC	430-277	50	8,954.40
				CHECK APCHK 99125 TOTAL FOR FUND 02:			13,954.40

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 02 WATER FUND							
09/12/2022	APCH	99128	INDUSTRIAL ELECTRICAL SUPPLY	MATERIALS & SUPPLIES- STANDPIPE/PUMPH	425-475	50	21.04
09/12/2022	APCH	99138	METROPOLITAN INDUSTRIES INC	EDP LICENSES	417-263	50	138.00
09/12/2022	APCH	99139	MID AMERICAN WATER	MATERIAL & SUPPLIES - DISTRIBUTION	430-476	50	4,100.00
09/12/2022	APCH	99160*#	TAMELING GRADING	WATER DISTRIBUTION REPAIRS/MAINTENANC	430-277	50	3,698.00
				SPOILS HAULING SERVICES	430-280	50	2,250.00
				STREET IMPROVEMENTS SERVICES	430-281	50	2,420.00
				CHECK APCHK 99160 TOTAL FOR FUND 02:			8,368.00
09/12/2022	APCH	99161*#	TAMELING INDUSTRIES	MATERIAL & SUPPLIES - DISTRIBUTION	430-476	50	522.05
				MATERIAL & SUPPLIES - DISTRIBUTION	430-476	50	52.79
				MATERIAL & SUPPLIES - DISTRIBUTION	430-476	50	3,739.97
				MATERIAL & SUPPLIES - DISTRIBUTION	430-476	50	101.57
				CHECK APCHK 99161 TOTAL FOR FUND 02:			4,416.38
09/12/2022	APCH	99163*#	ULINE	OPERATING EQUIPMENT	430-401	50	1,391.28
09/12/2022	APCH	99164	UNDERGROUND PIPE & VALVE, CO.	MATERIAL & SUPPLIES - DISTRIBUTION	430-476	50	16,975.00
09/12/2022	APCH	99169	WEST SIDE TRACTOR SALES	VEHICLE MAINTENANCE	401-350	50	3,957.50
09/12/2022	APCH	99172	WILLOWBROOK FORD INC.	VEHICLE MAINTENANCE	401-350	50	6.50
				VEHICLE MAINTENANCE	401-350	50	64.67
				VEHICLE MAINTENANCE	401-350	50	600.07
				CHECK APCHK 99172 TOTAL FOR FUND 02:			671.24
Total for fund 02 WATER FUND							92,472.88

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 10 CAPITAL PROJECT FUND							
08/29/2022	APCH	99080*#	PARVIN-CLAUSS SIGN CO	COMMUNITY CENTER CONSTRUCTION	600-326	55	4,583.00
				COMMUNITY CENTER CONSTRUCTION	600-326	55	14,379.00
				CHECK APCHK 99080 TOTAL FOR FUND 10:			18,962.00
09/12/2022	APCH	99101*#	CARROLL CONSTRUCTION SUPPLY	RIDGEMOOR PARK PROJECT	600-328	55	513.97
09/12/2022	APCH	99102	CDW GOVERNMENT, INC.	RADIO REPLACEMENT	600-319	55	18,524.92
				RADIO REPLACEMENT	600-319	55	1,101.60
				TECHNOLOGY	600-325	55	2,588.76
				TECHNOLOGY	600-325	55	3,117.32
				TECHNOLOGY	600-325	55	97.32
				CHECK APCHK 99102 TOTAL FOR FUND 10:			25,429.92
09/12/2022	APCH	99112	E.P. DOYLE & SON, LLC	COMMUNITY CENTER CONSTRUCTION	600-326	55	406,160.53
09/12/2022	APCH	99116	EXCLUSIVE WINDOWS, INC.	NEW WINDOWS AT PD	600-334	55	56,000.00
09/12/2022	APCH	99119	GREAT LAKE DISTRIBUTING, INC	PUBLIC WORKS EQUIPMENT	600-322	55	11,806.50
				PUBLIC WORKS EQUIPMENT	600-322	55	229.58
				CHECK APCHK 99119 TOTAL FOR FUND 10:			12,036.08
09/12/2022	APCH	99143*#	NOVOTNY ENGINEERING	ROAD PROGRAM DESIGN	600-310	55	1,567.50
				RIDGEMOOR PARK PROJECT	600-328	55	1,356.25
				75TH ST MAIN REPLACEMENT	600-339	55	1,050.00
				CHECK APCHK 99143 TOTAL FOR FUND 10:			3,973.75
09/12/2022	APCH	99148	PARVIN-CLAUSS SIGN CO	COMMUNITY RESOURCE CENTER SIGNAGE	600-332	55	2,245.00
				COMMUNITY RESOURCE CENTER SIGNAGE	600-332	55	1,679.00
				CHECK APCHK 99148 TOTAL FOR FUND 10:			3,924.00
09/12/2022	APCH	99153	RBH CONSTRUCTION, LLC	CONSTRUCTION	600-333	55	34,500.00
				Total for fund 10 CAPITAL PROJECT FUND			561,500.25
TOTAL - ALL FUNDS							959,322.90

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT