

A G E N D A

REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON MONDAY, June 27, 2022, FOLLOWING THE COMMITTEE OF THE WHOLE MEETING, OR AT 6:30 P.M. 7760 QUINCY STREET, WILLOWBROOK, IL, DUPAGE COUNTY, ILLINOIS

DUE TO THE COVID 19 PANDEMIC, THE VILLAGE WILL BE UTILIZING A ZOOM WEBINAR. MEMBERS OF THE PUBLIC CAN ATTEND THE MEETING VIA ZOOM WEBINAR BY VIDEO OR AUDIO. IF A MEMBER IS USING ZOOM, PLEASE EITHER USE YOUR PHONE OR COMPUTER, NOT BOTH.

THE PUBLIC CAN UTILIZE THE FOLLOWING CALL-IN NUMBER:

Dial-in Phone Number: 312-626-6799

Meeting ID: 884 7005 6121

Written Public Comments Can Be Submitted By 6:15 P.M. on June 27, 2022, to shalloran@willowbrook.il.us

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. VISITORS' BUSINESS - Public Comment is Limited to Three Minutes Per Person
5. OFFICIAL APPOINTMENTS TO RANK OF SERGEANT
 - a. OFFICIAL APPOINTMENT TO RANK OF SERGEANT - Christine Robles
6. OMNIBUS VOTE AGENDA:
 - a. Waive Reading of Minutes (Approve)
 - b. Minutes - Regular Board Meeting - June 13, 2022 (Approve)
 - c. Warrants \$330,232.09

NEW BUSINESS

7. MOTION - A MOTION TO APPROVE RESERVE PAYMENT FOR THE (GIN) GOVERNMENT INSURANCE NETWORK (APPROVE)

8. ORDINANCE NO. _____ - AN ORDINANCE APPROVING AND AUTHORIZING THE EXECUTION OF A TRAFFIC ENFORCEMENT AGREEMENT BY AND BETWEEN THE VILLAGE OF WILLOWBROOK AND BRETON LAKES HOMEOWNERS' ASSOCIATION, INC. (PASS)

PRIOR BUSINESS

9. TRUSTEE REPORTS
10. ATTORNEY'S REPORT
11. CLERK'S REPORT
12. ADMINSTRATOR'S REPORT
13. MAYOR'S REPORT
14. EXECUTIVE SESSION
The Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employees Authorized by 5 ILCS 120/2(c)(1)
15. ADJOURNMENT

MINUTES OF THE MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON MONDAY, JUNE 13, 2022, AT 6:30 P.M. AT THE WILLOWBROOK POLICE DEPARTMENT TRAINING ROOM, 7760 QUINCY STREET, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

DUE TO THE COVID 19 PANDEMIC, THE VILLAGE WILL BE UTILIZING A ZOOM CONFERENCE CALL FOR THIS MEETING.

1. CALL TO ORDER

The meeting was called to order at 6:30 p.m. by Mayor Frank A. Trilla.

2. ROLL CALL

Those physically present at roll call were, Mayor Frank A. Trilla, Village Clerk Deborah Hahn, Trustees Mark Astrella, Sue Berglund, Umberto Davi, Michael Mistele, Gayle Neal and Gregory Ruffolo, Village Administrator Brian Pabst, Assistant Village Administrator Sean Halloran, Assistant to the Village Administrator Alex Arteaga, Chief Financial Officer Michael Rock, Director of Community Development Michael Krol, Director of Parks and Recreation Dustin Kleefisch, Chief Robert Schaller, Deputy Chief Lauren Kaspar, Deputy Chief Benjamin Kadolph, Deputy Clerk Christine Mardegan, and Municipal Services Foreman AJ Passero.

Absent: None.

*** Village Attorney Michael Durkin arrived at 6:35 p.m.

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Deputy Chief Benjamin Kadolph to lead everyone in saying the Pledge of Allegiance.

4. VISITORS' BUSINESS

None presented and no written comments were received.

Mayor Trilla asked Clerk Hahn to swear in Deputy Chief Benjamin Kadolph. Mayor Trilla welcomed Deputy Chief Kadolph to the department.

5. OMNIBUS VOTE AGENDA

Mayor Trilla read over each item in the Omnibus Vote Agenda for the record.

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Regular Board of Trustees Meeting - May 23, 2022 (APPROVE)
- c. Minutes - Special Committee of the Whole Meeting - May 23, 2022 (APPROVE)
- d. Warrants - \$582,896.04
- e. RESOLUTION NO. 22-R-27 - A RESOLUTION OF THE VILLAGE OF WILLOWBROOK WAIVING COMPETITIVE BIDDING, APPROVING AND ACCEPTING A PROPOSAL FROM CDW GOVERNMENT FOR THE PURCHASE OF ONE (1) GETAC A140 G2 TABLET COMPUTER, SIX (6) GETAC F110 G6 TABLET COMPUTERS, AND MISCELLANEOUS ACCESSORIES/WARRANTY, AT A COST NOT TO EXCEED TWENTY-SIX THOUSAND SIX HUNDRED NINETY-ONE AND 16/100 DOLLARS (\$26,691.16) (ADOPT)
- f. ORDINANCE NO.22-O-24 - AN ORDINANCE AMENDING SECTION 5 1-1 ENTITLED "CREATION AND COMPOSITION OF DEPARTMENT", OF CHAPTER 1, ENTITLED "POLICE DEPARTMENT", OF TITLE 5 ENTITLED "POLICE REGULATIONS," OF THE VILLAGE CODE OF ORDINANCES OF THE VILLAGE OF WILLOWBROOK, ILLINOIS (PASS)

Mayor Trilla asked the Board if there were any items to be removed from the Omnibus Vote Agenda.

MOTION: Made by Trustee Mistele and seconded by Trustee Berglund to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund Davi, Mistele, Neal, and Ruffolo. NAYS: None. ABSENT: NONE.

MOTION DECLARED CARRIED

NEW BUSINESS

- 6. RESOLUTION NO. 22-R-28 - A RESOLUTION OF THE VILLAGE OF WILLOWBROOK FOR INITIAL AND FINAL ACCEPTANCE OF PUBLIC IMPROVEMENTS ASSOCIATED WITH WILLOWS CENTER WATERMAIN INSTALLATION IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS (ADOPT)

Community Director Krol shared that Village staff is requesting that the Village Board adopt the proposed resolution approving the

bill of sale for the Willows Center watermain improvements. The Bill of Sale is a transfer of ownership and maintenance so Public Works would manage any water main breaks, maintenance, or repairs.

Trustee Mistele commented that this center has been around for a couple of years and why did it take the Village this long to get to this point?

Community Director Krol stated that that is a great question, but I have not been here that long to know the answer.

Administrator Pabst indicated that there is usually an eighteen-month delay past the occupancy permit for the utilities. The utility easement is not generally adopted until eighteen months past the issuance of the occupancy permit.

MOTION: Made by Trustee Mistele and seconded by Trustee Astrella to adopt Resolution 22-R-28 as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal, and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

7. ORDINANCE NO. 22-O-25 - AN ORDINANCE AMENDING SECTION 3-12-5 ENTITLED "CLASSIFICATIONS," OF CHAPTER 12 ENTITLED "LIQUOR," OF TITLE 3 ENTITLED "BUSINESS" OF THE VILLAGE CODE OF ORDINANCES OF THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS (PASS) Ordinance

Assistant to the Village Administrator Arteaga reported there was a liquor license application from Taste of India Grill. We currently have eleven (11) Class B Liquor Licenses and now we will have twelve (12).

MOTION: Made by Trustee Ruffolo and seconded by Trustee Astrella to pass Ordinance 22-O-25 as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal, and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

8. RESOLUTION NO. 22-R-29 - A RESOLUTION TO APPROVE AND AUTHORIZE THE EXECUTION OF AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE VILLAGE OF WILLOWBROOK AND THE BURR RIDGE PARK DISTRICT TO

PROVIDE RECREATIONAL PROGRAMS AND RECREATIONAL SERVICES TO THE
VILLAGE OF WILLOWBROOK (ADOPT)

Assistant Administrator Halloran shared that staff is bringing forward an agreement with Burr Ridge Park District (BRPD) which is updated from last November. Staff from the Village and BRPD are recommending the following changes to the existing agreement:

- Raise the cost share of the programs from 10% to 15%.
- Change the notification of termination from 30 days to 20 days.
- Change the expiration date from 5/1/22 to auto-renew.

Village staff does not see any of these changes as an issue to the existing operations for the Parks and Recreation Department.

MOTION: Made by Trustee Mistle and seconded by Trustee Ruffolo to adopt Resolution 22-R-29 as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Misteale, Neal, and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

9. RESOLUTION NO. 22-R-30 - A RESOLUTION APPROVING AN AGREEMENT
WITH ACTIVE NETWORK, LLC TO PROVIDE PAYMENT PROCESSING AND
SECURITY COMPLIANCE TO THE VILLAGE OF WILLOWBROOK (ADOPT)

Director Kleefisch presented that Active Net is a wonderful registration software program that we will be utilizing. This program will make the department more efficient; it will allow us to collect all our registration payments for special events and programs. This software will help move forward and build and grow the department. Director Kleefisch shared a PowerPoint presentation which highlighted the following benefits of an internal registration software:

- User friendly and easy customer registration and payment processing.
- Staff will have access to program reports, financials, rosters, and other data from program/event performance.
- Staff will be able to schedule parks and facilities, manage program content and information, and increase consistency of internal functions and procedures.
- Includes marketing capabilities and allows for communication with program participants.

- The software can automate existing staff hours. This will help staff by reallocating existing resources from manual scheduling to assisting and organizing special events.

Director Kleefisch explained the registration process in detail indicating it was very user-friendly and intuitive. The program also allows the user to add any special needs or restrictions into their registration, for example, diabetes or mobility issues. Another helpful feature is the waiver capture, important from a liability standpoint, done during the registration process. There is a report function which provides a tremendous number of resources for staff, including accurate information about program revenue, expenses, and enrollments. Additionally, there is a scheduling feature that will help provide more accurate information on the uses of Parks' facilities.

If approved by the Board of Trustees, the Village would be responsible for a one-time installation fee of \$13,171.00 with an annual fee of \$3,750.00 for use of the software. The total cost is \$18,325.00. From an industry standard perspective, ActiveNet is one of the largest recreation software providers in the industry, a reputable firm. There is an additional benefit in that ActiveNet owns its own credit card processor, so their credit card fees stay stable throughout the term of the contract, currently 2.05%, the lowest in the industry. The software will also interface with our current BS&A accounting software.

Trustee Neal asked if the Village would absorb the credit card processing fee in the price of the package that the person is buying. Director Kleefisch yes, that is correct.

Trustee Neal also asked if the participant's stored credit card data would be encrypted. Director Kleefisch indicated it would be.

Mayor Trilla commented that, in line with current trends, we might want to consider passing along the credit card fees to the participants.

Trustee Mistele noted that the under the Products and Services General Terms, Section 6-12 Governing Law and Venue, the agreement states any litigation will be done in the State of Texas. His recommendation is to have that changed to the State of Illinois.

Administrator Pabst stated we will look into that.

MOTION: Made by Trustee Mistele and seconded by Trustee Ruffolo to adopt Resolution 22-R-30 as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal, and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

10. RESOLUTION NO. 22-R-31 - A RESOLUTION AUTHORIZING AND DIRECTING THE BOARD OF POLICE COMMISSIONERS (BOPC) OF THE VILLAGE OF WILLOWBROOK TO EFFECT THE ORIGINAL APPOINTMENT OF ONE (1) CANDIDATE TO FILL A VACANCY IN THE RANK OF SERGEANT WITHIN THE VILLAGE POLICE DEPARTMENT (ADOPT)

Chief Schaller related that one of our sergeants retired without much notice due to a new opportunity they received. We need to promote one sergeant off the eligibility list. Currently, with this retirement, the department is now down three officers. There will be additional hirings in the near future off the lateral transfer list and the Board of Police Commissioners (BOPC) eligibility list.

The resignation was Sergeant Eisenbeis, who took a position outside the police department with another law enforcement agency in the state. His academy started abruptly, and he had to give very short notice, that was not his fault.

MOTION: Made by Trustee Mistele and seconded by Trustee Berglund to adopt Resolution 22-R-31 as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal, and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

11. ORDINANCE NO. 22-O-26 - AN ORDINANCE BEING THE ANNUAL APPROPRIATION ORDINANCE MAKING APPROPRIATIONS FOR CORPORATE PURPOSES FOR THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS FOR THE FISCAL YEAR BEGINNING MAY 1, 2022, AND ENDING APRIL 30, 2023 (PASS)

Chief Financial Officer Rock shared that the appropriation is an annual ordinance that needs to be passed in the first quarter of the current fiscal year. It was built off the budget that was passed in April.

Trustee Mistele stated in the past we would simply double what we had approved as a budget. This appears to be at about 50% more.

Chief Financial Officer Rock agreed and indicated that he had sought advice from his firm, Lauterbach & Amen, on industry best practices. From their experience, double was not something they

had seen, and it was decided that fifty percent was an appropriate and conservative number.

Assistant Village Administrator Halloran added that Administrator Pabst and I have discussed this, and, in our experience, we have never seen anyone go 100 percent of what the approved budget was. (At 50%) this allows us to be more accountable and go back to the Board if needed. This is another step towards transparency.

MOTION: Made by Trustee Mistele and seconded by Trustee Ruffolo to pass Ordinance 22-O-26 as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal, and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRIOR BUSINESS

12. TRUSTEE REPORTS

Trustee Neal had no report.

Trustee Ruffolo shared that over the weekend he received a call from one of our tenants who was concerned that there were four (4) semi-trucks parked by the old Kerry Piper. Trustee Ruffolo investigated the accuracy and asked Administrator Pabst and the Mayor to look into the situation. He is happy to report that the Village will be fining vehicles that are inappropriately parked and collaborating with the Police Department to get this resolved.

Trustee Mistele had no report, but it is good to see you (the Mayor) tonight.

Trustee Berglund had no report.

Trustee Davi shared that former (Illinois) Attorney General Jim Ryan passed away. He was the epitome of a gentleman and a perfect Politian and an incredible family man.

In 1995, when I was sworn in as the President of the Illinois State Bar Association, I selected him as my Person of the Year. Jim Ryan was someone we should have more of. He should be the political example that all others should follow. May we have a moment in silent for Jim Ryan?

Mayor Trilla asked that we have a moment of silence for Jim Ryan.

A MOMENT OF SILENCE WAS RECOGNIZED

Trustee Astrella had no report.

13. ATTORNEY'S REPORT

Attorney Durkin had no report, but I will reach out to Active Network about section 6.12.

14. CLERK'S REPORT

Clerk Hahn had no report.

15. ADMINISTRATOR'S REPORT

Administrator Pabst had no report.

16. MAYOR'S REPORT

Mayor Trilla had no report.

17. EXECUTIVE SESSION

Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees authorized by 5 ILCS 120/2 (c) (2).

MOTION: Made by Trustee Ruffolo and seconded by Trustee Mistele to adjourn the Regular Meeting and recess to closed session at the hour of 6:59 p.m.

ROLL CALL VOTE: AYES: Trustees, Astrella, Berglund, Davi, Mistele, Neal and Ruffolo. NAYS: None. ABSENT: NONE.

MOTION DECLARED CARRIED

Regular meeting adjourned and the Board moved into Closed Session.

PRESENTED, READ, and APPROVED.

_____, 2022.

Frank A. Trilla, Mayor

Minutes transcribed by Deputy Clerk Christine Mardegan.

WARRANTS

June 27, 2022

GENERAL CORPORATE FUND	-----	\$198,545.06
WATER FUND	-----	\$31,923.30
SSA ONE BOND & INTEREST FUND	-----	\$59,212.50
WATER CAPITAL IMPROVEMENTS FUND	-----	\$32,668.22
CAPITAL PROJECT FUND	-----	7,883.01
TOTAL WARRANTS	-----	\$330,232.09

Michael Rock, Director of Finance

APPROVED:
Frank A. Trilla, Mayor

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CHECK DISBURSEMENT REPORT FOR VILLAGE OF WILLOWBROOK
CHECK DATE FROM 06/15/2022 - 06/29/2022

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND							
06/22/2022	APCHK	98731	EXCLUSIVE WINDOWS, INC.	CHECKING - 0283	110-105	00	29,800.00
06/24/2022	APCHK	257 (E) #	AMAZON CAPITAL SERVICES	SCHOOLS/CONFERENCES/TRAVEL	455-304	10	29.90
				SCHOOLS/CONFERENCES/TRAVEL	455-304	10	292.99
				SCHOOLS/CONFERENCES/TRAVEL	455-304	10	23.88
				SCHOOLS/CONFERENCES/TRAVEL	455-304	10	30.99
				SCHOOLS/CONFERENCES/TRAVEL	455-304	10	42.69
				SCHOOLS/CONFERENCES/TRAVEL	455-304	10	32.99
				SCHOOLS/CONFERENCES/TRAVEL	455-304	10	29.98
				SCHOOLS/CONFERENCES/TRAVEL	455-304	10	19.99
				SCHOOLS/CONFERENCES/TRAVEL	455-304	10	36.67
				SCHOOLS/CONFERENCES/TRAVEL	455-304	10	18.99
				SCHOOLS/CONFERENCES/TRAVEL	455-304	10	47.65
				SCHOOLS/CONFERENCES/TRAVEL	455-304	10	3.39
				SCHOOLS/CONFERENCES/TRAVEL	455-304	10	35.99
				SPECIAL RECREATION ASSOC PROGRAM DUES	590-518	20	13.60
				FIRING RANGE	630-245	30	17.49
				FIRING RANGE	630-245	30	77.97
				OFFICE SUPPLIES	630-301	30	26.67
				OFFICE SUPPLIES	630-301	30	24.98
				OPERATING EQUIPMENT	630-401	30	34.88
				OPERATING EQUIPMENT	630-401	30	38.99
				OPERATING EQUIPMENT	630-401	30	23.99
				OPERATING EQUIPMENT	630-401	30	45.78
				OPERATING EQUIPMENT	630-401	30	41.28
				OPERATING EQUIPMENT	630-401	30	54.56
				OPERATING EQUIPMENT	630-401	30	17.92
				MAINTENANCE - VEHICLES	630-409	30	59.32
				OFFICE SUPPLIES	810-301	40	23.95
				CHECK APCHK 257 (E) TOTAL FOR FUND 01:			1,147.48
06/24/2022	APCHK	259 (E) #	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	455-301	10	20.49
				OFFICE SUPPLIES	455-301	10	42.99
				OFFICE SUPPLIES	455-301	10	19.79
				SCHOOLS/CONFERENCES/TRAVEL	455-304	10	59.80
				SCHOOLS/CONFERENCES/TRAVEL	455-304	10	16.48
				OFFICE/GENERAL PROGRAM SUPPLIES	550-301	20	61.90
				FIRING RANGE	630-245	30	44.00

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND							
				OFFICE SUPPLIES	630-301	30	77.90
				OFFICE SUPPLIES	630-301	30	42.64
				OFFICE SUPPLIES	630-301	30	39.56
				PRINTING & PUBLISHING	630-302	30	48.74
				OPERATING EQUIPMENT	630-401	30	75.90
				OPERATING EQUIPMENT	630-401	30	33.98
				OPERATING EQUIPMENT	630-401	30	13.98
				OPERATING EQUIPMENT	630-401	30	24.99
				OPERATING EQUIPMENT	630-401	30	33.98
				OPERATING EQUIPMENT	630-401	30	116.85
				OPERATING EQUIPMENT	630-401	30	57.98
				OPERATING EQUIPMENT	630-401	30	59.98
				OPERATING EQUIPMENT	630-401	30	54.90
				OPERATING EQUIPMENT	630-401	30	36.99
				OPERATING EQUIPMENT	630-401	30	130.58
				CHECK APCHK 259(E) TOTAL FOR FUND 01:			<u>1,114.40</u>
06/27/2022	APCHK	98732	ADMINISTRATIVE CONSULTING	CONSULTING - IT/GRANT	640-306	30	2,375.00
06/27/2022	APCHK	98733	ARAMARK UNIFORMS SERVICES	UNIFORMS	710-345	35	607.24
06/27/2022	APCHK	98734	ARROWHEAD SCIENTIFIC INC	JAIL SUPPLIES	650-343	30	118.02
06/27/2022	APCHK	98736	ASSURANCE A MARSH & MCLENNAN	CONTINGENCIES	490-799	10	2,500.00
06/27/2022	APCHK	98737	AT & T MOBILITY II LLC	PHONE - TELEPHONES	630-201	30	824.68
				PHONE - TELEPHONES	630-201	30	824.68
				CHECK APCHK 98737 TOTAL FOR FUND 01:			<u>1,649.36</u>
06/27/2022	APCHK	98738	BLA, INC.	CONSULTING SERVICES	815-306	40	360.00
				CONSULTING SERVICES	815-306	40	270.00
				CHECK APCHK 98738 TOTAL FOR FUND 01:			<u>630.00</u>
06/27/2022	APCHK	98739	BLACK GOLD SEPTIC	MAINTENANCE	725-410	35	425.00
06/27/2022	APCHK	98740	BLAKE HUNTLEY	UNIFORMS	630-345	30	168.95
06/27/2022	APCHK	98741	BRIAN DILLON	UNIFORMS	630-345	30	899.99
06/27/2022	APCHK	98742	BUTTREY RENTAL SERVICE, INC.	STREET IMPROVEMENTS	765-685	35	253.75

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND							
06/27/2022	APCHK	98743	CARRIE NAVINS	ACTIVE ADULT PROGRAM	590-517	20	728.75
06/27/2022	APCHK	98744	CARROLL CONSTRUCTION SUPPLY	OPERATING SUPPLIES & EQUIPMENT	710-401	35	903.00
				MAINTENANCE	725-410	35	752.41
				MAINTENANCE	725-410	35	451.06
				STREET IMPROVEMENTS	765-685	35	20.80
				CHECK APCHK 98744 TOTAL FOR FUND 01:			2,127.27
06/27/2022	APCHK	98745#	CHRISTOPHER B. BURKE	FEES - ENGINEERING	720-245	35	1,342.50
				ENGINEERING SERVICES	820-262	40	179.00
				ENGINEERING SERVICES	820-262	40	220.00
				CHECK APCHK 98745 TOTAL FOR FUND 01:			1,741.50
06/27/2022	APCHK	98746	CLEANSWEEP	STREET SWEEPING SERVICES	740-290	35	1,262.74
06/27/2022	APCHK	98747	CODE ENFORCEMENT REPRESENTATIVES	CODE ENFORCE INSPECTION	830-119	40	1,617.75
06/27/2022	APCHK	98748#	COMED	MAINTENANCE - BUILDING	466-228	10	313.56
				ENERGY - STREET LIGHTS	745-207	35	1,291.95
				ENERGY - STREET LIGHTS	745-207	35	28.66
				ENERGY - STREET LIGHTS	745-207	35	124.05
				ENERGY - STREET LIGHTS	745-207	35	95.89
				ENERGY - STREET LIGHTS	745-207	35	486.56
				CHECK APCHK 98748 TOTAL FOR FUND 01:			2,340.67
06/27/2022	APCHK	98749#	DUPAGE COUNTY PUBLIC WORKS	MAINTENANCE - BUILDING	466-228	10	5.24
				MAINTENANCE - BUILDING	466-228	10	32.45
				MAINTENANCE - BUILDING	466-228	10	27.01
				SANITARY (825 MIDWAY)	570-250	20	5.24
				SANITARY (825 MIDWAY)	570-250	20	5.24
				SANITARY USER CHARGE	725-417	35	32.05
				CHECK APCHK 98749 TOTAL FOR FUND 01:			107.23
06/27/2022	APCHK	98750	DUPAGE MAYORS AND MGRS. CONF.	FEES/DUES/SUBSCRIPTIONS	455-307	10	8,365.60
06/27/2022	APCHK	98752	EVT TECH	NEW VEHICLES	680-625	30	16,672.77
06/27/2022	APCHK	98753	EXCLUSIVE WINDOWS, INC.	CHECKING - 0283	110-105	00	29,800.00

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Fund: 01 GENERAL FUND							
06/27/2022	APCHK	98754	EYONA WHITE	PARK PERMIT FEES	310-814	00	200.00
06/27/2022	APCHK	98755#	FIRSTNET	PHONE - TELEPHONES	455-201	10	133.53
				PHONE - TELEPHONES	455-201	20	77.56
				TELEPHONES	710-201	35	517.58
				TELEPHONES	810-201	40	54.51
CHECK APCHK 98755 TOTAL FOR FUND 01:							783.18
06/27/2022	APCHK	98756#	FOX TOWN PLUMBING INC	MAINTENANCE - BUILDING	466-228	10	683.36
				MAINTENANCE - EQUIPMENT	570-411	20	672.00
				MAINTENANCE - EQUIPMENT	570-411	20	147.50
				MAINTENANCE - EQUIPMENT	570-411	20	2,381.00
				MAINTENANCE - BUILDING	630-228	30	472.45
				MAINTENANCE - BUILDING	630-228	30	208.00
CHECK APCHK 98756 TOTAL FOR FUND 01:							4,564.31
06/27/2022	APCHK	98757	GAME TIME, INC.	PARK LANDSCAPE SUPPLIES	565-341	20	2,010.46
06/27/2022	APCHK	98758	GRIT PIPE SOLUTIONS LLC	JET CLEANING CULVERT	750-286	35	1,375.00
06/27/2022	APCHK	98759	HEARTLAND BUSINESS SYSTEMS, LLC	PHONE - TELEPHONES	455-201	10	202.50
06/27/2022	APCHK	98760	HEIDI ENRIQUEZ	PARK PERMIT FEES	310-814	00	100.00
06/27/2022	APCHK	98761	KANE, MCKENNA & ASSOCIATES, INC.	CONSULTING	455-306	10	1,425.00
06/27/2022	APCHK	98762	KLEIN, THORPE & JENKINS, LTD.	FEES - SPECIAL ATTORNEY	470-241	10	836.00
06/27/2022	APCHK	98763#	KONICA MINOLTA BUSINESS SOLUTIONS	MAINTENANCE - BUILDING	466-228	10	35.42
				COPY SERVICE	630-315	30	929.72
CHECK APCHK 98763 TOTAL FOR FUND 01:							965.14
06/27/2022	APCHK	98764	LAW OFFICES STORINO RAMELLO&DURKIN	CODIFY ORDINANCES	455-266	10	25,657.94
06/27/2022	APCHK	98765	LINDE GAS & EQUIPMENT INC	MAINTENANCE - BUILDING	466-228	10	79.20
06/27/2022	APCHK	98766	METRO REPORTING SERVICE LTD.	FEES - COURT REPORTER	520-246	15	399.80
06/27/2022	APCHK	98768*#	NJ RYAN TREE & LANDSCAPE LLC	STORM WATER IMPROVEMENTS MAINTENANCE	750-381	35	7,900.00

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CHECK DISBURSEMENT REPORT FOR VILLAGE OF WILLOWBROOK
CHECK DATE FROM 06/15/2022 - 06/29/2022

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND							
06/27/2022	APCHK	98769	NORTH EAST MULTI REGIONAL TRNG.	SCHOOLS/CONFERENCES/TRAVEL	630-304	30	255.00
06/27/2022	APCHK	98770	NOVOTNY ENGINEERING	PLAN REVIEW - CIVIL ENGINEER	820-254	40	178.75
06/27/2022	APCHK	98771	P.F. PETTIBONE & CO.	OPERATING EQUIPMENT	630-401	30	18.00
06/27/2022	APCHK	98772	PARKREATION INC	LANDSCAPE MAINTENANCE SERVICES	565-342	20	2,000.00
06/27/2022	APCHK	98773#	QUADIEN T LEASING USA, INC.	OFFICE SUPPLIES	455-301	10	816.48
				POSTAGE & METER RENT	630-311	30	547.17
				CHECK APCHK 98773 TOTAL FOR FUND 01:			1,363.65
06/27/2022	APCHK	98774	RAY O'HERRON CO., INC.	OPERATING EQUIPMENT	630-401	30	1,075.49
06/27/2022	APCHK	98775#	RBH CONSTRUCTION, LLC	MAINTENANCE - EQUIPMENT	570-411	20	620.00
				MAINTENANCE - EQUIPMENT	570-411	20	580.00
				MAINTENANCE	725-410	35	2,400.00
				MAINTENANCE	725-410	35	3,020.00
				CHECK APCHK 98775 TOTAL FOR FUND 01:			6,620.00
06/27/2022	APCHK	98776	SAFE BUILT, LLC	PLAN REVIEW - PLANNER	820-257	40	14,510.00
				BUILDING, PLAN REVIEW & INSP. SERVICES	820-260	40	4,094.00
				CHECK APCHK 98776 TOTAL FOR FUND 01:			18,604.00
06/27/2022	APCHK	98777#	SATELLITE PHONE STORE	PHONE - TELEPHONES	455-201	10	131.98
				PHONE - TELEPHONES	630-201	30	131.98
				CHECK APCHK 98777 TOTAL FOR FUND 01:			263.96
06/27/2022	APCHK	98778	SUBURBAN DOOR CHECK & LOCK SERVICE	OFFICE SUPPLIES	710-301	35	28.70
06/27/2022	APCHK	98779*#	TAMELING INDUSTRIES	MAINTENANCE - BUILDING	466-228	10	144.00
				PARK LANDSCAPE SUPPLIES	565-341	20	396.90
				PARK LANDSCAPE SUPPLIES	565-341	20	164.95
				PARK LANDSCAPE SUPPLIES	565-341	20	244.05
				MAINTENANCE	725-410	35	70.20
				CHECK APCHK 98779 TOTAL FOR FUND 01:			1,020.10
06/27/2022	APCHK	98780	THOMSON REUTERS - WEST	FEES/DUES/SUBSCRIPTIONS	630-307	30	203.80

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CHECK DISBURSEMENT REPORT FOR VILLAGE OF WILLOWBROOK
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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND							
06/27/2022	APCHK	98781	ULINE	MAINTENANCE - EQUIPMENT	570-411	20	1,166.50
06/27/2022	APCHK	98783	UNTAPPED TOURS, LLC	ACTIVE ADULT PROGRAM	590-517	20	4,690.00
06/27/2022	APCHK	98784	WAREHOUSE DIRECT	OPERATING EQUIPMENT	630-401	30	6.45
				OPERATING EQUIPMENT	630-401	30	43.04
				OPERATING EQUIPMENT	630-401	30	42.40
				OPERATING EQUIPMENT	630-401	30	48.97
				OPERATING EQUIPMENT	630-401	30	488.01
				OPERATING EQUIPMENT	630-401	30	795.13
				CHECK APCHK 98784 TOTAL FOR FUND 01:			1,424.00
06/27/2022	APCHK	98785	WESTOWN AUTO SUPPLY COMPANY	MAINTENANCE - VEHICLES	735-409	35	4,431.11
06/27/2022	APCHK	98786	WEX HEALTH, INC	FEES/DUES/SUBSCRIPTIONS	455-307	10	50.00
06/27/2022	APCHK	98787	William Passero	BROW20-002 - PB20-090	210-109	00	2,000.00
06/27/2022	APCHK	98788	ZENAS CHAO	PARK PERMIT FEES	310-814	00	200.00
				Total for fund 01 GENERAL FUND			198,545.06

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 02 WATER FUND							
06/27/2022	APCHK	98735	ASSOCIATED TECHNICAL SERV. LTD.	LEAK SURVEYS	430-276	50	746.00
06/27/2022	APCHK	98767	MID AMERICAN WATER	MATERIAL & SUPPLIES - DISTRIBUTION	430-476	50	430.00
				MATERIAL & SUPPLIES - DISTRIBUTION	430-476	50	882.00
				MATERIAL & SUPPLIES - DISTRIBUTION	430-476	50	16,329.00
				MATERIAL & SUPPLIES - DISTRIBUTION	430-476	50	4,480.00
				CHECK APCHK 98767 TOTAL FOR FUND 02:			22,121.00
06/27/2022	APCHK	98768*#	NJ RYAN TREE & LANDSCAPE LLC	WATER DISTRIBUTION REPAIRS/MAINTENANCE	430-277	50	8,600.00
06/27/2022	APCHK	98779*#	TAMELING INDUSTRIES	MATERIAL & SUPPLIES - DISTRIBUTION	430-476	50	105.30
				MATERIAL & SUPPLIES - DISTRIBUTION	430-476	50	175.50
				MATERIAL & SUPPLIES - DISTRIBUTION	430-476	50	175.50
				CHECK APCHK 98779 TOTAL FOR FUND 02:			456.30
				Total for fund 02 WATER FUND			31,923.30

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 06 SSA ONE BOND & INTEREST FUND							
06/24/2022	APCHK	262 (E)	MCHENRY SAVINGS BANK	BOND INTEREST EXPENSE	550-402	60	59,212.50
				Total for fund 06 SSA ONE BOND & INTEREST FUND			59,212.50

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 09 WATER CAPITAL IMPROVEMENTS FUND							
06/27/2022	APCHK	98782	UNIQUE PLUMBING	WATER SYSTEM IMPROVEMENTS	440-600	65	32,668.22
				Total for fund 09 WATER CAPITAL IMPROVEMENTS FUND			32,668.22

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 10 CAPITAL PROJECT FUND							
06/24/2022	APCHK	261 (E)	FIRST NATIONAL BANK OMAHA	PUBLIC WORKS EQUIPMENT	600-322	55	153.01
06/27/2022	APCHK	98751	ENGINEERING SOLUTIONS TEAM	COMMUNITY CENTER CONSTRUCTION	600-326	55	7,730.00
				Total for fund 10 CAPITAL PROJECT FUND			7,883.01
TOTAL - ALL FUNDS							330,232.09

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

VILLAGE OF WILLOWBROOK

BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

A MOTION TO APPROVE RESERVE PAYMENT FOR THE
GOVERNMENT INSURANCE NETWORK (GIN)

AGENDA NO. 7

AGENDA DATE: 06-27-2022

STAFF REVIEW: Sean Halloran, Asst. Village Administrator

SIGNATURE:



LEGAL REVIEW: Tom Bastian, Village Attorney

SIGNATURE:



RECOMMENDED BY: Brian Pabst, Village Administrator

SIGNATURE:



ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER HISTORY)

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER PERTINENT HISTORY)

Since July 2021, staff has presented different cost options regarding the Village's health insurance through the Intergovernmental Personnel Benefit Coop (IPBC). Throughout this time, the Board has asked for basic information regarding a PPO option with IPBC and to offer different alternatives to the HMO option that has been provided to staff for several years. At the September 13, 2021 Board meeting, the Board requested staff to provide more information for the PPO.

At the November 8, 2021 Committee of the Whole meeting, staff provided information about the Government Insurance Network (GIN). GIN is a co-op that was founded in 2018 by the Village of Westmont, City of Elmhurst, Village of Frankfort, Village of Lemont, Village of New Lenox, Village of Romeoville and Village of Shorewood. Four of the founding members were a part of IPBC prior to creating GIN. The Government Insurance Network offers six plans for all members:

- 2 HMO plans
- 2 PPO plans
- 2 HSA plans

At the January 24, 2022, the Village Board approved dissolving the agreement with IPBC and joining GIN. Since that time, staff has worked with representatives from GIN and employees to implement the new health insurance plan which will become effective on July 1, 2022.

As part of the initial agreement and implementation, GIN is asking for an initial reserve amount of \$120,686.00. The amount is 2.0 times the total medical premium based on initial enrollment.

ACTION PROPOSED:

Approve the Motion

VILLAGE OF WILLOWBROOK

BOARD MEETING

AGENDA ITEM - HISTORY/COMMENTARY

ITEM TITLE:

AN ORDINANCE APPROVING AND AUTHORIZING THE EXECUTION OF A TRAFFIC ENFORCEMENT AGREEMENT BY AND BETWEEN THE VILLAGE OF WILLOWBROOK AND BRETON LAKES HOMEOWNERS' ASSOCIATION, INC.

AGENDA NO. 8**AGENDA DATE:** 06/27/2022**STAFF REVIEW:** Robert Schaller, Chief of Police**SIGNATURE:** **LEGAL REVIEW:** Tom Bastian, Village Attorney**SIGNATURE:** **RECOMMENDED BY VILLAGE ADMIN.:** Brian Pabst, V.A. **SIGNATURE:** **REVIEWED & APPROVED BY COMMITTEE:** YES _____ N/A _____ X _____**ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER PERTINENT HISTORY)**

The Village of Willowbrook has entered into traffic agreements with various associations which provide regulations of traffic and access to private roads, streets, driveways, and parking areas open to and used by residents and guests visiting the area. The Police Department previously had a similar agreement with Breton Lakes, which expired in 2017 and was not renewed at the request of the property management, Erickson Management. Breton Lakes Homeowner's Association has since requested that Erickson Management renew the agreement allowing the Police Department to again regulate traffic within the Breton Lakes Subdivision.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS, ETC.)

Under this agreement, the Police Department agrees to regulate traffic enforcement regulations within the Breton Lakes Subdivision. This agreement has been reviewed by the Breton Lakes Homeowners Association and recommended for formal Village Board consideration.

ACTION PROPOSED:

PASS THE ORDINANCE.

ORDINANCE NO. 22-O-____

**AN ORDINANCE APPROVING AND AUTHORIZING THE EXECUTION OF A
TRAFFIC ENFORCEMENT AGREEMENT BY AND BETWEEN THE VILLAGE OF
WILLOWBROOK AND BRETON LAKES HOMEOWNERS' ASSOCIATION, INC.**

WHEREAS, Breton Lakes Homeowners' Association, Inc. ("OWNER") has petitioned the Village of Willowbrook (the "VILLAGE") to enter into a Traffic Regulation Agreement to enforce traffic regulations at the property commonly known as the Breton Lakes Subdivision located at 6433 Breton Lakes Drive, Willowbrook, DuPage County, Illinois 60527; and

WHEREAS, such agreements are expressly authorized by Section 5/1-1-7 (65 ILCS 5/1-1-7) of the Illinois Municipal Code and Sections 11-209 and 11-209.1 of the Illinois Motor Vehicle Code (625 ILCS 5/11-209; 5/11-209.1); and

WHEREAS, the corporate authorities of the Village of Willowbrook find that it is in the best interest of the Village and its residents to approve that certain Traffic Regulation Agreement, attached hereto as Exhibit "A", and made a part hereof.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and the Board of Trustees of the Village of Willowbrook, DuPage County, Illinois as follows:

SECTION 1. That certain Traffic Regulation Agreement, by and between the Village of Willowbrook and Breton Lakes Homeowners' Association, Inc. to enforce traffic regulations within the Breton Lakes Subdivision located at 6433 Breton Lakes Drive, Willowbrook, DuPage County, Illinois, 60527, be and is hereby approved.

SECTION 2. Upon execution of the Traffic Regulation Agreement by the Breton Lakes Homeowners' Association, Inc.'s duly authorized agent, the Mayor of the Village of Willowbrook, is hereby directed to execute said Agreement on behalf of the Village of Willowbrook and the Village Clerk is directed to attest to said signature.

SECTION 3. The Village Clerk is further directed to record a copy of this ordinance and the Traffic Regulation Agreement in the office of the DuPage County Recorder of Deeds.

SECTION 4. This Ordinance shall be in full force and effect upon and after its passage and approval in the manner provided by law.

PASSED and APPROVED this 27th day of June, 2022, by a ROLL CALL VOTE as follows:

AYES: _____

NAYS: _____

ABSTENTIONS: _____

ABSENT: _____

APPROVED:

Frank A. Trilla, Mayor

ATTEST:

Deborah A. Hahn, Village Clerk

STATE OF ILLINOIS)
) SS
COUNTY OF DUPAGE)

C E R T I F I C A T I O N

The undersigned, being the Village Clerk of the Village of Willowbrook of the State of Illinois, County of DuPage, hereby certifies that the attached is a true and correct copy of Ordinance No. 22-O-_____, being entitled:

**AN ORDINANCE APPROVING AND AUTHORIZING A TRAFFIC ENFORCEMENT
AGREEMENT BY AND BETWEEN THE VILLAGE OF WILLOWBROOK AND
BRETON LAKES HOMEOWNERS' ASSOCIATION, INC.**

which Ordinance was duly adopted and approved by the Mayor and Board of Trustees of the Village of Willowbrook on June 27, 2022.

Village Clerk

Date

(SEAL)

EXHIBIT “A”

**TRAFFIC REGULATION AGREEMENT –
BRETON LAKE HOMEOWNERS’ ASSOCIATION, INC.**

Return Recorded Document
to:

Mr. Sean Halloran
Assistant Village Administrator
Village of Willowbrook
835 Midway Drive
Willowbrook, IL 60527

TRAFFIC REGULATION AGREEMENT

THIS AGREEMENT is made as of this ____ day of _____, 2022, by and between Breton Lakes Homeowner's Association, Inc. and the VILLAGE OF WILLOWBROOK, a municipal corporation, within which corporate jurisdiction the Complex is located for the regulation of traffic and other matters within the complex area and the enforcement of said regulations by the assigned traffic law enforcement personnel of the Village.

WITNESSETH:

ARTICLE 1. DEFINITIONS: As used in this Agreement, the following definitions apply:

- 1.1 Complex: The land, buildings and other improvements commonly known as Breton Lakes Subdivision situated in the Village of Willowbrook, DuPage County, Illinois, and legally described in the attached Exhibit "A".
- 1.2 Permanent Index Numbers (PINs): See attached Exhibit "A".
- 1.3 Manager: Those persons or entity employed or retained by Owner from time to time with authority to administer, manage and operate the Complex for the purposes of this Agreement.
- 1.4 Owner: Breton Lakes Homeowner's Association, Inc.

1.5 Village: Village of Willowbrook, DuPage County, Illinois.

ARTICLE 2. RECITAL OF FACTS: The following recitals of fact are an integral part of this Agreement.

2.1 Owner holds record title to the Complex.

2.2 The Complex is located within the corporate jurisdiction of the Village.

2.3 It is the mutual desire of the parties hereto that the Village shall regulate the parking of motorized vehicles, and traffic and roller skating, bicycle riding and/or skateboarding within the Complex, and enforce said regulations by the assigned traffic law enforcement personnel of the Village.

2.4 The Illinois Vehicle Code (625 ILCS 5/11-209) and the Illinois Municipal Code (65 ILCS 5/1-1-7) provide for such agreement between the Village and the Owner and said statutory authorization enumerated on those matters which may be included in such agreement. Further, additional matters may be included in such agreements pursuant to Article VII, Section 10 of the Illinois Constitution.

2.5 Manager, in its capacity with Owner, is empowered to enter into this Agreement.

ARTICLE 3. COVENANTS: In consideration of the foregoing premises and of the covenants and conditions hereinafter contained, the adequacy and sufficiency of which the parties hereto hereby stipulate, each of the respective parties hereto covenants and agrees as follows:

3.1 The Owner will cause the Manager or its designated representative to cooperate with the Chief of Police or his designated representative in inspecting the parking area of the Complex to determine what, if any, stop signs, yield signs, person with disabilities parking area signs, or any other traffic markers are to be erected, and to determine what, if any, areas are to be marked as stop intersections, yield intersections, person with disabilities parking areas or pedestrian crossings, in order to provide for the safe and efficient trafficking of the parking area of the Complex. Further, such determination may include the regulation and/or prohibition of roller-skating, the riding of bicycles and/or the riding or operation of skateboards in and upon the Complex, and the posting of the signs with the respect thereto.

3.2 If it be determined, pursuant to Paragraph 3.1 of this Agreement, that stop signs, yield signs, person with disabilities parking area signs, or any other markers are to be erected or that specified intersections are to be marked as stop intersections, yield intersections, or pedestrian crossings, the Owner agrees to erect such signs and markers at the indicated places on the Complex, in accordance with all applicable regulations and specifications promulgated by the State of Illinois. The

Owner shall bear the costs and expenses of obtaining, erecting and maintaining any and all such signs and markers necessary for enforcement of the regulations agreed to by the parties herein.

- 3.3 The Owner shall cause the Manager to mark such fire lanes as the local Fire Protection District Chief or his designated representatives shall recommend as necessary for effective movement of Fire Department and other emergency vehicles.
- 3.4 Signs or other devices providing for the regulation of traffic and parking, and/or the regulation or prohibition of roller skating, bicycle riding or skateboarding, within the Complex, as well as a designation of the exact regulations to be imposed thereon, shall be installed as shown in the Traffic Regulation Plan, a copy of which is attached hereto as Exhibit "B" and by this reference incorporated herein and made a part hereof.
- 3.5 The Village hereby agrees to enforce all regulations in the parking areas of the Complex by use of assigned traffic enforcement personnel of the Village; to issue citations to any and all violators of such regulations; and to adopt and enforce any additional reasonable rules and regulations with respect to traffic and parking in the parking area as local conditions may require or the safety and convenience of the public or the users of the parking area.
- 3.6 The Owner hereby agrees to provide for the removal of vehicles that are abandoned or parked in areas where stopping, standing or parking is prohibited. Such removal shall be done pursuant to a towing agreement and in accordance with the requirements of 625 ILCS 5/4-203, including, but not limited to, posting of the notice required therein.
- 3.7 Neither the Owner nor the Manager shall permit any person to park a vehicle at any location in the Complex for the purpose of displaying such vehicle for sale. The owner of any such vehicle may be ticketed by the Village.
- 3.8 The Owner has named the Village as an additional insured on its Comprehensive General Liability Insurance Policy and on their Excess Liability Insurance Policy and a copy of said Certificate of Insurance is attached hereto as Exhibit "C" and incorporated herein. Such liability insurance shall provide that the Village, its officers, agents, agencies, employees, and departments shall be additional insured under such insurance. Said insurance shall be in the minimum amount of three million dollars (\$3,000,000) combined single limit or in such amounts acceptable to the Village and shall be in such form and with such Company as shall be approved by the corporate authorities.
- 3.9 In the event the Owner changes Managers, the Owner shall notify the Village within ten (10) days of such change.

ARTICLE 4. TERM: This Agreement shall be in full force and effect from and after the date of its execution for a period of twenty (20) years of the date thereof, and may, by further agreement of the parties, be continued for additional periods of like duration.

Notwithstanding any provision contained herein to the contrary, this Agreement may be canceled upon the giving of thirty (30) days prior written notice by either party hereto, except to the extent that the Owner may be required to maintain this Agreement pursuant to any zoning relief granted by the Village.

4.1 The sole remedy available to the Owner, upon any breach of this Agreement by the Village, shall be the cancellation of the Agreement under its terms. It is of the essence of this Agreement that the Village shall not be liable in money damages for any breach of this Agreement.

ARTICLE 5. SUCCESSORS: This Agreement shall be binding upon and inure to benefit the respective assigns, successors and personal representatives of each of the parties hereto.

ARTICLE 6. GOVERNING LAW: This Agreement shall be governed by the laws of the State of Illinois.

ARTICLE 7. RECORDING: A fully executed copy of the Agreement, including all exhibits, shall be recorded in the Office of the Recorder of Deeds of the County of DuPage of the State of Illinois, and it is agreed, pursuant to the statutes set forth above, that no regulation made pursuant to this Agreement shall be effective or enforceable until three (3) days after this Agreement is recorded.

ARTICLE 8. NOTICES: All notices hereunder shall be in writing and sent by Certified Mail, addressed to the Manager at Erickson Management, 13301 S. Ridgeland Avenue, Suite B, Palos Heights, Illinois 60463 and, if to the Village, at the Office of the Village Administrator of Willowbrook, 835 Midway Drive, Willowbrook, Illinois 60527.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed, as of the date and year first above mentioned.

OWNER

BRETON LAKES HOMEOWNER'S ASSOCIATION, INC.

BY:

(It's Property Manager and
Duly Authorized Agent)

VILLAGE OF WILLOWBROOK

BY:

Frank A. Trilla, Mayor

ATTEST:

Deborah A. Hahn, Village Clerk

EXHIBIT "A"

LEGAL DESCRIPTION

LOTS 1 THROUGH 54, BOTH INCLUSIVE AND OUTLOTS 55 THROUGH 60, BOTH INCLUSIVE, IN BRETON LAKES, BEING A SUBDIVISION OF THOSE PARTS OF THE NORTH 1/2 OF SECTION 23, TOWNSHIP 38 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED APRIL 7, 1997 AS DOCUMENT R97-048032, IN DUPAGE, ILLINOIS

LOT	ADDRESS	PIN	LOT	ADDRESS	PIN
1	6310 Breton Lakes Drive	09-23-206-002	30	845 Emerald Court	09-23-206-031
2	6316 Breton Lakes Drive	09-23-206-003	31	839 Emerald Court	09-23-206-032
3	6322 Breton Lakes Drive	09-23-206-004	32	833 Emerald Court	09-23-206-033
4	6328 Breton Lakes Drive	09-23-206-005	33	827 Emerald Court	09-23-206-034
5	6334 Breton Lakes Drive	09-23-206-006	34	821 Emerald Court	09-23-206-035
6	6340 Breton Lakes Drive	09-23-206-007	35	815 Emerald Court	09-23-206-036
7	6345 Breton Lakes Drive	09-23-206-052	36	850 Emerald Court	09-23-206-038
8	6351 Breton Lakes Drive	09-23-206-051	37	856 Emerald Court	09-23-206-039
9	836 Turnberry Lane	09-23-206-008	38	855 Breton Lakes Drive	09-23-206-040
10	842 Turnberry Lane	09-23-206-009	39	849 Breton Lakes Drive	09-23-206-041
11	848 Turnberry Lane	09-23-206-010	40	843 Breton Lakes Drive	09-23-206-042
12	854 Turnberry Lane	09-23-206-011	41	6433 Breton Lakes Drive	09-23-206-043
13	860 Turnberry Lane	09-23-206-012	42	6427 Breton Lakes Drive	09-23-206-044
14	6348 Emerald Court	09-23-206-013	43	6421 Breton Lakes Drive	09-23-206-045
15	6354 Emerald Court	09-23-206-014	44	6415 Breton Lakes Drive	09-23-206-046
16	6400 Emerald Court	09-23-206-015	45	6409 Breton Lakes Drive	09-23-206-048
17	6406 Emerald Court	09-23-206-016	46	6403 Breton Lakes Drive	09-23-206-049
18	6412 Emerald Court	09-23-206-017	47	835 Turnberry Lane	09-23-207-007
19	6418 Emerald Court	09-23-206-018	48	841 Turnberry Lane	09-23-207-008
20	6424 Emerald Court	09-23-206-019	49	6401 Emerald Court	09-23-207-001
21	6430 Emerald Court	09-23-206-020	50	6407 Emerald Court	09-23-207-002
22	6436 Emerald Court	09-23-206-021	51	6413 Emerald Court	09-23-207-003
23	6442 Emerald Court	09-23-206-022	52	6419 Emerald Court	09-23-207-004
24	6448 Emerald Court	09-23-206-023	53	6425 Emerald Court	09-23-207-005
25	6454 Emerald Court	09-23-206-024	54	840 Breton Lakes Drive	09-23-207-006
26	6460 Emerald Court	09-23-206-025			
27	6466 Emerald Court	09-23-206-026	55	OUTLOT	09-23-206-037
28	857 Emerald Court	09-23-206-029	56	OUTLOT	09-23-206-001
29	851 Emerald Court	09-23-206-030	57	OUTLOT	09-23-206-028
			58	OUTLOT	09-23-206-027
			59	OUTLOT	09-23-206-050
			60	OUTLOT	09-23-206-047

Willowbrook, IL

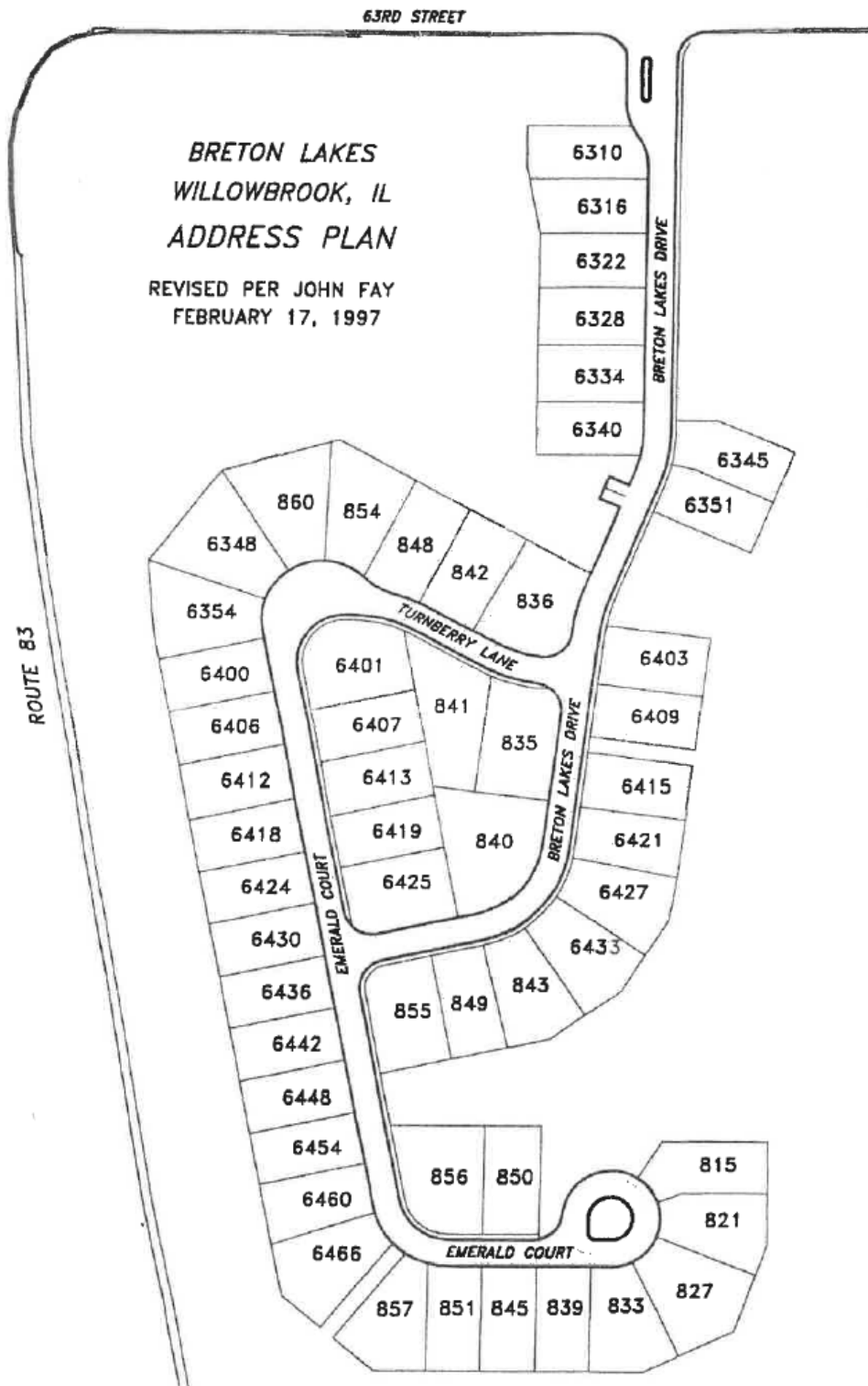


EXHIBIT "B"

TRAFFIC REGULATION PLAN

Pursuant to the attached agreement, the Willowbrook Police Department agrees to enforce the following areas as designated on the traffic control plan attached hereto.

1. Traffic control signs including posted speed limit signs, stop signs, yield signs, and one-way signs, attached as Exhibit D.
2. No parking within 15 feet of hydrant locations as marked.
3. Maintenance of clear and open fire lanes.
4. Restriction of the use of the fire lanes by unauthorized vehicles. Authorized vehicles are defined to emergency vehicles, Willowbrook municipal vehicles and certain public utility companies.
5. Prohibition of parking along all streets between 2:00 a.m. and 6:00 a.m., with the exception of the marked guest parking spaces located in the complex.
6. Enforcement of yellow curb markings with adjacent "No Parking" signs indicating no parking areas.
7. Posted "No Parking" zones.
8. Parking of vehicles for the purpose of being displayed for sale.

Any future signs, crosswalks, and so forth may be agreed upon at a later date.

Owners' Representative

Chief of Police

EXHIBIT "C"

CERTIFICATE OF INSURANCE



STATE FARM FIRE AND CASUALTY COMPANY
A STOCK COMPANY WITH HOME OFFICES IN BLOOMINGTON, ILLINOIS

2702 Ireland Grove Road
Bloomington, IL 61709-0001

Addl Insured-Section II Only

M-01-181C-FA90 F V

000125 3123
ERICKSON MANAGEMENT CO
13301 S RIDGELAND AVE UNIT B
PALOS HEIGHTS IL 60463-0030



U11040000

DECLARATIONS

Policy Number	93-Q6-9162-2	
Policy Period	Effective Date	Expiration Date
12 Months	JUL 25 2021	JUL 25 2022
The policy period begins and ends at 12:01 am standard time at the premises location.		

Named Insured

BRETON LAKES HOMEOWNERS
ASSOCIATION
C/O ERICKSON MANAGEMENT
13301 S RIDGELAND AVE UNIT B
PALOS HEIGHTS IL 60463-0030

Residential Community Association Policy

Automatic Renewal - If the **policy period** is shown as **12 months**, this policy will be renewed automatically subject to the premiums, rules and forms in effect for each succeeding policy period. If this policy is terminated, we will give you and the Mortgagee/Lienholder written notice in compliance with the policy provisions or as required by law.

Entity: Corporation

NOTICE: Information concerning changes in your policy language is included. Please call your agent if you have any questions.

POLICY PREMIUM

\$ 1,018.00

Discounts Applied:
Renewal Year
Claim Record

Prepared
MAY 12 2021
CMP-4000

000474 290 AI
N

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Page 1 of 4

5/10/2008 9:06:31 AM 119311

DECLARATIONS (CONTINUED)

Residential Community Association Policy for ERICKSON MANAGEMENT CO
Policy Number 93-Q6-9162-2

RECEIVED

MAY 21 2021

This Policy does not provide any SECTION I - PROPERTY coverage

SECTION II - LOCATION SCHEDULE

Location Number	Location of Described Premises
001	6433 BRETON LAKES DR WILLOWBROOK IL 60527-5399

SECTION II - LIABILITY

COVERAGE	LIMIT OF INSURANCE
Coverage L - Business Liability	\$3,000,000
Coverage M - Medical Expenses (Any One Person)	\$5,000
Damage To Premises Rented To You	\$300,000
Directors And Officers Liability	\$3,000,000
AGGREGATE LIMITS	LIMIT OF INSURANCE
Products/Completed Operations Aggregate	\$6,000,000
General Aggregate	\$6,000,000
Directors and Officers Aggregate	\$3,000,000

Each paid claim for Liability Coverage reduces the amount of insurance we provide during the applicable annual period. Please refer to Section II - Liability in the Coverage Form and any attached endorsements.

Prepared
MAY 12 2021
CMP-4000

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Page 2 of 4

DECLARATIONS (CONTINUED)

Residential Community Association Policy for ERICKSON MANAGEMENT CO
Policy Number 93-Q6-9162-2

RECEIVED

MAY 21 2021

This Policy does not provide any SECTION I - PROPERTY coverage

SECTION II - LOCATION SCHEDULE

Location Number	Location of Described Premises
001	6433 BRETON LAKES DR WILLOWBROOK IL 60527-5399

SECTION II - LIABILITY

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Coverage M - Medical Expenses (Any One Person)	\$5,000
Damage To Premises Rented To You	\$300,000
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AGGREGATE LIMITS	LIMIT OF INSURANCE
Products/Completed Operations Aggregate	\$6,000,000
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Directors and Officers Aggregate	\$3,000,000

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Prepared
MAY 12 2021
CMP-4000

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STATE FARM FIRE AND CASUALTY COMPANY
A STOCK COMPANY WITH HOME OFFICES IN BLOOMINGTON, ILLINOIS

2702 Ireland Grove Road
Bloomington, IL 61709-0001

Servicing Agent

AT1 000039 3125 M-01-181C-FA90 F V
ERICKSON MANAGEMENT CO
13301 S RIDGELAND AVE UNIT B
PALOS HEIGHTS IL 60463-0030



0000-10-2011A



RECEIVED

MAY 23 2022

RENEWAL DECLARATIONS

254

Policy Number 93-Q6-9162-2

Policy Period 12 Months Effective Date JUL 25 2022 Expiration Date JUL 25 2023

The policy period begins and ends at 12:01 am standard time at the premises location.

Named Insured
BRETON LAKES HOMEOWNERS
ASSOCIATION

Residential Community Association Policy

Automatic Renewal - If the policy period is shown as 12 months, this policy will be renewed automatically subject to the premiums, rules and forms in effect for each succeeding policy period. If this policy is terminated, we will give you and the Mortgagee/Lienholder written notice in compliance with the policy provisions or as required by law.

Entity: Corporation

NOTICE: Information concerning changes in your policy language is included. Please call your agent if you have any questions.

POLICY PREMIUM

\$ 1,071.00

Discounts Applied:
Renewal Year
Claim Record

Property No. _____
G/L Code _____
Mgr. Approval _____
Board Approval _____

Prepared
MAY 12 2022
CMP-4000

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STATE FARM FIRE AND CASUALTY COMPANY
A STOCK COMPANY WITH HOME OFFICES IN BLOOMINGTON, ILLINOIS
2702 Ireland Grove Road
Bloomington, IL 61709-0001

RENEWAL DECLARATIONS

254

RECEIVED

Policy Number 93-Q6-9162-2

MAY 23 2022

Servicing Agent

AT1 000039 3125
ERICKSON MANAGEMENT CO
13301 S RIDGELAND AVE UNIT B
PALOS HEIGHTS IL 60463-0030

Policy Period 12 Months Effective Date JUL 25 2022 Expiration Date JUL 25 2023
The policy period begins and ends at 12:01 am standard time at the premises location.

Named Insured
BRETON LAKES HOMEOWNERS
ASSOCIATION

0000-10-2011

Residential Community Association Policy

Automatic Renewal - If the policy period is shown as 12 months, this policy will be renewed automatically subject to the premiums, rules and forms in effect for each succeeding policy period. If this policy is terminated, we will give you and the Mortgagee/Lienholder written notice in compliance with the policy provisions or as required by law.

Entity: Corporation

NOTICE: Information concerning changes in your policy language is included. Please call your agent if you have any questions.

POLICY PREMIUM \$ 1,071.00

Discounts Applied:
Renewal Year
Claim Record

Property No. _____
G/L Code _____
Mgr. Approval _____
Board Approval _____

Prepared
MAY 12 2022
CMP-4000

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530-686 v.2 05-31-2011 (o)13231

RENEWAL DECLARATIONS (CONTINUED)

Residential Community Association Policy for ERICKSON MANAGEMENT CO
Policy Number 93-Q6-9162-2

This Policy does not provide any SECTION I - PROPERTY coverage

SECTION II - LOCATION SCHEDULE

Location Number	Location of Described Premises
001	6433 BRETON LAKES DR WILLOWBROOK IL 60527-5399

SECTION II - LIABILITY

COVERAGE	LIMIT OF INSURANCE
Coverage L - Business Liability	\$3,000,000
Coverage M - Medical Expenses (Any One Person)	\$5,000
Damage To Premises Rented To You	\$300,000
Directors And Officers Liability	\$3,000,000
AGGREGATE LIMITS	LIMIT OF INSURANCE
Products/Completed Operations Aggregate	\$6,000,000
General Aggregate	\$6,000,000
Directors and Officers Aggregate	\$3,000,000

Each paid claim for Liability Coverage reduces the amount of insurance we provide during the applicable annual period. Please refer to Section II - Liability in the Coverage Form and any attached endorsements.

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MAY 12 2022
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RENEWAL DECLARATIONS (CONTINUED)

Residential Community Association Policy for ERICKSON MANAGEMENT CO
Policy Number 93-Q6-9162-2



Your policy consists of these Declarations, the BUSINESSOWNERS COVERAGE FORM shown below, and any other forms and endorsements that apply, including those shown below as well as those issued subsequent to the issuance of this policy.

00202-ST-0000

FORMS AND ENDORSEMENTS

CMP-4100	Businessowners Coverage Form
FE-6999.3	*Terrorism Insurance Cov Notice
CMP-4213.1	Amendatory Endorsement
CMP-4550	Residential Community Assoc
CMP-4746.1	Hired Auto Liability
FE-8790	Civil Union Endorsement
CMP-4567	Directors & Officers Liability
CMP-4543	AI Design Person Org
CMP-4561.3	Policy Endorsement
	* New Form Attached

This policy is issued by the State Farm Fire and Casualty Company.

Participating Policy

You are entitled to participate in a distribution of the earnings of the company as determined by our Board of Directors in accordance with the Company's Articles of Incorporation, as amended.

In Witness Whereof, the State Farm Fire and Casualty Company has caused this policy to be signed by its President and Secretary at Bloomington, Illinois.

Lynne M. Youell
Secretary

Michael J. Tignor
President

Prepared
MAY 12 2022
CMP-4000

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Page 3 of 4

EXHIBIT "D"

STRIPING AND SIGNAGE PLAN

(To be attached prior to recording.)