

MINUTES OF THE MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON MONDAY, FEBRUARY 28, 2022, AT 6:30 P.M. AT THE WILLOWBROOK POLICE DEPARTMENT TRAINING ROOM, 7760 QUINCY STREET, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS .

DUE TO THE COVID 19 PANDEMIC, THE VILLAGE WILL BE UTILIZING A ZOOM CONFERENCE CALL FOR THIS MEETING.

1. CALL TO ORDER

The meeting was called to order at 6:36 p.m. by Mayor Frank A. Trilla.

2. ROLL CALL

Those physically present at roll call were Village Clerk Debbie Hahn, Trustees Mark Astrella, Umberto Davi, Gayle Neal and Gregory Ruffolo, Village Attorney Michael Durkin, Village Administrator Brian Pabst, Assistant Village Administrator Sean Halloran, Chief Financial Officer Michael Rock, Director of Community Development Michael Krol, Chief Robert Schaller, Deputy Chief Lauren Kaspar Deputy Clerk Christine Mardegan and Municipal Services Foreman AJ Passero.

Present Via conference call Mayor Frank A. Trilla and Trustee Michael Mistele.

Absent: Trustee Sue Berglund.

A QUORUM WAS DECLARED

3. MOTION - Motion to Allow Mayor Trilla to Attend the Meeting Remotely.

Trustee Neal asked the Board to Allow Mayor Trilla to attend the meeting remotely.

MOTION: Made by Trustee Neal and seconded by Trustee Astrella to allow Mayor Trilla to attend the meeting remotely.

ROLL CALL VOTE: AYES: Trustees Astrella, Davi, Mistele, Neal, and Ruffolo. NAYS: None. ABSENT: Berglund.

MOTION DECLARED CARRIED

4. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Trustee Davi to lead everyone in saying the Pledge of Allegiance.

5. VISITORS' BUSINESS

None presented and no written comments were received.

6. OFFICAL APPOINTMENTS TO RANK OF SERGEANT - JOSEPH LAVALLE

Mayor Trilla asked Clerk Hahn to swear in Officer Joseph LaValle as the new Sergeant.

Mayor Trilla congratulated Sergeant LaValle for all his service.

7. OMNIBUS VOTE AGENDA

Mayor Trilla read over each item in the Omnibus Vote Agenda for the record.

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Regular Board Meeting - February 14, 2022 (APPROVE)
- c. Warrants - \$260,696.56
- d. ORDINANCE NO. 22-O-04 - AN ORDINANCE AMENDING CHAPTER 7 ENTITLED "VILLAGE ADMINISTRATOR" OF TITLE 1 ENTITLED "ADMINISTRATIVE" OF THE VILLAGE CODE OF ORDINANCES FOR THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS BY ADDING THERETO SECTION 1-7-6 AND SECTION 1-7-7 (PASS)

Mayor Trilla asked the Board if there were any items to be removed from the Omnibus Vote Agenda.

Attorney Durkin asked if we could remove item #7d from the Omnibus Agenda.

MOTION: Made by Trustee Neal and seconded by Trustee Ruffolo to approve the Omnibus Vote Agenda with the exception on item #7d.

ROLL CALL VOTE: AYES: Trustees Astrella, Davi, Mistele, Neal, and Ruffolo. NAYS: None. ABSENT: Berglund.

MOTION DECLARED CARRIED

MOTION: Made by Trustee Davi and seconded by Trustee Astrella to approve 7a, 7b and 7c on the Omnibus Vote Agenda.

ROLL CALL VOTE: AYES: Trustees Astrella, Davi, Mistele, Neal, and Ruffolo. NAYS: ABSENT: Berglund.

MOTION DECLARED CARRIED

Mayor Trilla apologized and stated that he needs some time to go over 7d.

Trustee Davi suggested item 7d needs to be tabled.

MOTION: Made by Trustee Davi and seconded by Trustee Mistele totable item 7d until the next meeting.

ROLL CALL VOTE: AYES: Trustees Astrella, Davi, Mistele, Neal, and Ruffolo. NAYS: None. ABSENT: Berglund.

MOTION DECLARED CARRIED

#### NEW BUSINESS

RECEIVE - 2021 OFFICER RECOGNITION PRESENTAION TO RECOGNIZE THE 2021 OFFICER OF THE YEAR AND OTHER DEPARTMENTAL AWARDS AND ANNIVERSARIES FOR THE WILLOWBROOK POLICE DEPARTMNET.

Mayor Trilla asked Chief Schaller to say a few words. Chief Schaller stated back in 2019 the Public Safety Committee approved establishing an annual awards program in which recipients would be recognized annually at a Village Board meeting for the Officer of the Year along with any letters of recognition, employment, meritorious service, or other awards given to officers during the prior year to be formally recognized.

Chief Schaller then asked Deputy Chief Kaspar to present. Deputy Kaspar said there are a few items that need recognition. Upcoming anniversaries for 2022 were Officer Alex Erdmann (5 years)and I will be celebrating 15 years in June.

In 2021 the following received Letters of Recognition:

Sergeant Darren Biggs - 2  
Officer Hristo Bojilov - 5  
Officer Jose Chavez-Jimenez - 1  
Retired Sergeant Handzik - 2  
Detective Blake Huntley - 2  
Officer Brendan Johnson - 3  
Retired Sergeant Timothy Kobler - 2

Sergeant Joseph Lavalley - 4  
Officer Jose Lopez - 1  
Officer James Martino - 3  
Officer Piotr Opacian - 2  
Officer Daniel Polfliet - 5  
Officer Aaron Porter - 3  
Detective Christine Robles - 4  
Officer Joaquin Silva - 3  
Sergeant Michelle Strugula - 3  
Officer Dylan Trainor - 2  
Officer Matthew Vanderjack - 2  
Officer Nick Volek - 2  
Officer David Walega - 2  
Officer Bryan Weller - 4

Deputy Chief Kaspar continued with the 2021 Meritorious Service Awards for 2021 awards went to the following: Officer Jose Lopez, Officer Brendan Johnson, Sergeant Darren Biggs, Retired Sergeant Timothy Kobler and Retired Sergeant Handzik.

The Officer of the Year was awarded to Officer Aaron Porter who had 37 arrests, 24 DUIs and 3 letters of recognition. This is Aaron Porter's second time winning this award.

Aaron Porter was applauded and congratulated by the Mayor and Trustees.

9. ORDINANCE NO.22-O-05- AN ORDINANCE WAIVING COMPETITIVE BIDDING, APPROVING AND AUTHORIZING THE EXECUTION OF A CONTRACT WITH PARVIN-CLAUSS SIGN COMPANY FOR THE FABRICATION AND INSTALLATION OF VILLAGE SIGNS AT AN ESTIMATED TOTAL COST NOT TO EXCEED \$226,520.00 (PASS)

Assistant Administrator Halloran shared at the February 14, 2022 Board of Trustees meeting, staff presented options for one Village Hall sign and sixteen (16) park signs. The initial estimate was projected to be \$160,000, which was based on 10 park signs. After a further examination of all park signs within the Village, the estimated amount has increased from \$160,000 to \$226,000 based on the six additional park signs throughout the Village. The increase is due to 3 park signs at Creekside Park, 2 signs at Prairie Trail Park, 2 signs at Ridgemoor Park, 2 signs at Tony & Florence Borse Memorial Community Park, and 2 signs at Willow Pond.

While this cost was not in the approved 2021-2022 budget, there was an estimated amount that was listed in the 2021-2022

projection. If the Board approves of these signs, the estimated surplus for the 21-22 budget will go from \$3,588,394 to \$3,442,394.

After having a positive relationship with Parvin Clauss, staff has begun working with the contractor to build new signage within the Village. A key benefit of choosing Parvin Clauss to design these signs is experience and consistency with the gateway signs.

Moving forward, staff is seeking approval from the Board of Trustees to build and install seventeen (17) signs throughout the Village. There are two types of signs that staff is seeking approval for:

- 1 Entry Sign at Village Hall on Midway
- 16 Park Signs at all Village Parks

MOTION: Made by Trustee Ruffolo and seconded by Trustee Neal to pass Ordinance 22-O-05 as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Davi, Mistele, Neal, and Ruffolo. NAYS: None. ABSENT: Berglund.

MOTION DECLARED CARRIED

#### PRIOR BUSINESS

#### 10. TRUSTEE REPORTS

Trustee Neal stated she received a thank you email from a resident regarding the speed tables that are on Eleanor.

Trustee Ruffolo had no report.

Trustee Mistele had no report.

Trustee Berglund was not present.

Trustee Davi had no report.

Trustee Astrella had no report.

#### 11. ATTORNEY'S REPORT

Attorney Durkin had no report.

#### 12. CLERK'S REPORT

Clerk Hahn had no report.

13. ADMINISTRATOR'S REPORT

Administrator Pabst report that there was a pre-bid meeting for the Community Resource Center that was well received. There were fifty people present representing twenty companies. This will result in better bids.

14. MAYOR'S REPORT

Mayor Trilla thanked Brian and Sean for all their hard work. They are getting things done and completing several outstanding long-term projects.

15. CLOSED SESSION

Mayor Trilla stated there is no need for Closed Session during tonight's meeting.

16. ADJOURNMENT

MOTION: Made by Trustee Ruffolo and seconded by Trustee Davi adjourn the Regular Meeting at the hour of 7:01 p.m.

ROLL CALL VOTE: AYES: Trustees, Astrella, Davi, Mistele, Neal and Ruffolo. NAYS: None. ABSENT: Berglund.

MOTION DECLARED CARRIED

PRESENTED, READ, and APPROVED.

\_\_\_\_\_, 2022.

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Frank A. Trilla, Mayor

Minutes transcribed by Deputy Clerk Christine Mardegan.