

MINUTES OF THE MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON MONDAY, JANUARY 10, 2022, AT 6:30 P.M. AT THE WILLOWBROOK POLICE DEPARTMENT TRAINING ROOM, 7760 QUINCY STREET, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

DUE TO THE COVID 19 PANDEMIC, THE VILLAGE WILL BE UTILIZING A ZOOM CONFERENCE CALL FOR THIS MEETING.

1. CALL TO ORDER

The meeting was called to order at 6:30 p.m. by Mayor Frank A. Trilla.

2. ROLL CALL

Those physically present at roll call were Village Clerk Debbie Hanh, Village Trustee Sue Berglund, Umberto Davi, Michael Mistele, Gayle Neal and Gregory Ruffolo, Village Administrator Brian Pabst, Assistant Village Administrator Sean Halloran, Interim Chief Financial Officer Nathan Gaskill, Chief Robert Schaller, Deputy Chief Lauren Kaspar, Deputy Clerk Christine Mardegan and Municipal Services Foreman AJ Passero.

Present Via conference call, due to COVID-19 Pandemic were Mayor Frank A. Trilla and Village Attorney Thomas Bastian.

Absent: None.

A QUORUM WAS DECLARED

3. MOTION – Motion to Allow Mayor Trilla to Attend the Meeting Remotely.

Trustee Neal asked the Board to Allow Mayor Trilla to attend the meeting remotely.

MOTION: Made by Trustee Neal and seconded by Trustee Davi to allow Mayor Trilla to attend the meeting remotely.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Mistele, Neal, and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

4. PLEDGE OF ALLEGIANCE

Mayor Trilla asked AJ Passero to lead everyone in saying the Pledge of Allegiance.

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5. VISITORS' BUSINESS

None presented and no written comments were received.

6. MOTION - BOARD ADVICE AND CONSENT TO MAYOR'S APPOINTMENT OF  
MARK L. ASTRELLA TO FILL A VACANCY IN THE OFFICE OF VILLAGE  
TRUSTEE (PASS)

Mayor Trilla asked for a motion to consider the appointment of Mark Astrella for Village Trustee due to the resignation of Trustee Paul Oggerino.

MOTION: Made by Trustee Davi and seconded by Trustee Berglund to appoint Mark L. Astrella to Village Trustee.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Mistele, Neal, and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

7. OATH OF OFFICE - VILLAGE TRUSTEE MARK L. ASTRELLA

Mayor Trilla asked Clerk Hahn to swear in Mark L. Astrella as the new Village Trustee.

Attorney Bastian added that Trustee Astrella has tendered a resignation from the Board of Police Commissioners which was email to the Mayor, with a notarized copy served on Clerk Hahn, effective today (January 10, 2022).

Clerk Hahn confirmed that is correct.

Mayor Trilla welcomed Trustee Astrella to the Board.

8. OMNIBUS VOTE AGENDA

Mayor Trilla read over each item in the Omnibus Vote Agenda for the record.

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Regular Board Meeting - December 20, 2021 (APPROVE)

c. Warrants - \$353,941.17

Mayor Trilla asked the Board if there were any items to be removed from the Omnibus Vote Agenda.

MOTION: Made by Trustee Mistele and seconded by Trustee Ruffolo to approve the Omnibus Vote Agenda.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal, and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

NEW BUSINESS

9. RESOLUTION NO. 22-R-01 - A RESOLUTION ACCEPTING, APPROVING AND AUTHORIZING THE EXECUTION OF A PURCHASE AGREEMENT BETWEEN KONICA MINOLTA BUSINESS SOLUTIONS U.S.A., INC. AND THE VILLAGE OF WILLOWBROOK FOR THE PURCHASE OF FOUR (4) COPIER/PRINTER MACHINES, AND RELATED SUPPLIES AND A FIVE (5) YEAR MAINTENANCE AGREEMENT (ADOPT)

Assistant Administrator Halloran advised staff is recommending replacing four copiers to be installed at Village Hall and the Police Department. Previously copiers were purchased in 2011, 2012, 2015 and 2017. The typical lifespan of a copier is five years. Replacing these copiers will be an improvement for the Village.

MOTION: Made by Trustee Ruffolo and seconded by Trustee Davi to adopt Resolution No. 22-R-01 as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal, and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

10. RESOLUTION NO. 22-R-02 - A RESOLUTION OF THE VILLAGE OF WILLOWBROOK ACCEPTING, APPROVING AND AUTHORIZING THE VILLAGE MAYOR TO EXECUTE AN AGREEMENT WITH ORBIS SOLUTIONS, INC. TO PROVIDE NETWORK INFORMATION TECHNOLOGY ("IT") UPGRADES TO THE VILLAGE OF WILLOWBROOK AT A COST NOT TO EXCEED \$30,173.00 (ADOPT)

Administrator Pabst related, on May 17, 2021, the Village of Willowbrook's municipal computer systems were on the receiving end of a ransomware attack. Staff immediately took steps to minimize the impact and investigate the cause. The

actions taken by staff included working with law enforcement and legal to review the attack and prepare a plan to move forward.

Since the ransomware attack, the Village has made updates to the IT infrastructure including, but not limited to the purchase of new laptops, upgrading security systems, installing two-factor authentication and the approval of the Village's new IT service provider, Orbis. After the Board approved the contract with Orbis Solutions, Orbis began to analyze the Village's infrastructure and came to staff with a recommendation to upgrade all departments network security at a cost not to exceed of \$30,173.

MOTION: Made by Trustee Davi and seconded by Trustee Mistele to adopt Resolution No. 22-R-02 as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal, and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

11. ORDINANCE NO. 22-O-01 - AN ORDINANCE WAIVING COMPETITIVE BIDDING, APPROVING AND AUTHORIZING THE PURCHASE OF ONE (1) 2021 DODGE DURANGO MOTOR VEHICLE FROM THE JOHN JONES AUTOMOTIVE GROUP AT A COST NOT TO EXCEED \$41,814.00 (PASS)

Chief Schaller stated during a previous Board Meeting with the Village staff and Elected Officials it was determined that there was a need for an additional police vehicle that would be used in an undercover capacity. On December 28, 2021, a Willowbrook Officer was the victim of a DUI hit and run accident. This accident caused significant damage to the 2020 Dodge Durango. The Village insurer, IRMA, appraised the damage and considered the vehicle a total loss. A replacement 2021 Dodge Durango was found at a slightly higher cost than a 2020 model replacement. This vehicle will be purchased through John Jones Automotive Group, at cost of \$41,814.00.

Trustee Davi asked if the guy got away?

Chief Schaller said that he did not and charged with DUI and other vehicle code violations. In response to an additional question, Chief Schaller indicated the offender was not insured.

Trustee Davi asked how the officer is doing?

Chief Schaller related that the officer has no broken bones but is shook up, bruised, and undergoing physical therapy.

Mayor Trilla asked the Chief to send his warmest regards to the officer.

MOTION: Made by Trustee Berglund and seconded by Trustee Ruffolo to pass Ordinance No. 22-0-01 as presented.

ROLL CALL VOTE: AYES: Trustees, Astrella, Berglund, Davi, Mistele, Neal, and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRIOR BUSINESS

12. TRUSTEE REPORTS

Trustee Neal thanked former Trustee Paul Oggerino for all his hard work with the Public Safety and Laws and Ordinances committees. She indicated the Board and Village would be hard pressed to find a Trustee that has given more than he had with his thirty-seven years of total service to the Village of Willowbrook. A simple thank you does not seem enough. It was a pleasure working with you.

Trustee Ruffolo echoed Trustee Neal's comments and indicated it has been a pleasure working with Paul. He wished him the best going forward and indicated that he would be missed.

Trustee Mistele expanded on the comments and shared that he and Trustee Oggerino first met at his retirement party. It has been a good time.

Trustee Mistele also added that there had been a committee meeting regarding the Community Resource Center and that bid documents are being finalized. The committee will bring a package to the Board in the next month or so with an updated schedule and budget.

Mayor Trilla thanked Trustee Mistele on his hard work with the Community Resource Center.

Trustee Berglund wished Paul Oggerino all the best and thanked him for his service.

Trustee Davi echoed all the well-deserved words being bestowed on Trustee Oggerino.

Trustee Astrella stated that he has known Trustee Oggerino and his family for years and thanked Trustee Oggerino for his support and help.

13. ATTORNEY'S REPORT

Attorney Bastian welcomed Trustee Astrella to the Board. He also thanked Trustee Oggerino for his friendship, support, and hard work though out the years and wished him the best.

14. CLERK'S REPORT

Clerk Hahn echoed the exact same sentiments that everyone has expressed. She shared that she has known Paul for thirty-five years, working with him at the police department for 32 years as well as the Board. He will be missed.

15. ADMINISTRATOR'S REPORT

Administrator Pabst indicated that it has been nice working with Trustee Oggerino and was sure that he'd be back to visit when the new board chambers are completed.

Reminded the Board that there is a Budget meeting this Thursday, January 13, at 6:30 p.m. The format will be different than in the past. The process will be more flexible and transparent and address more issues. This budget is only for the 2021/22 estimate and the Capital Improvement Plan. Assistant Administrator Halloran and Interim Chief Financial Officer Gaskill have worked hard on preparing the Capital (Improvement) Plan. The Capital (Improvement) Plan is the first of its kind for our Village.

There will be a follow-up meeting on Thursday, February 17<sup>th</sup> to get into more detail of the budget. Administrator Pabst any questions or comments prior to the meeting could be addressed to him or Assistant Administrator Halloran.

16. MAYOR'S REPORT

Mayor Trilla asked Administrator Pabst to present Trustee Oggerino with a plaque commemorating all his valuable years of service. The Mayor indicated that Trustee Oggerino has made many valuable contributions to the Village, but perhaps his greatest achievement was to get better insurance for everyone. The fact

that he stayed to complete this task is a testament to his character.

The Mayor felt he could not have accomplished what he had without Trustee Oggerino and felt they had done it together. The Mayor also expressed his brotherly love for Trustee Oggerino.

Former Trustee Oggerino stated that he and the Mayor had partnered together in 2012, forming a team, to guide the Village in a different direction. He thanked each and every one, going around the room thanking and commenting to each attendee individually. He indicated he would be going in a different direction in life after 37 years with the Village. He assured the Board that Trustee Astrella would do a great job, bringing a lot to the table.

Mayor Trilla updated the Board that he has been in attendance for several zoom meetings with (Illinois) Speaker of the House Chris Welch going over some of the law enforcement issues, as well as working with (State Representative) Deanne Mazzochi. These law enforcement issues are also a focus of the DuPage Mayor's and Managers. Over the course of these meetings, the members have been able to engage in quite a few legislative issues.

17. CLOSED SESSION

Mayor Trilla stated there is no need for Closed Session during tonight's meeting.

18. ADJOURNMENT

MOTION: Made by Trustee Davi and seconded by Trustee Ruffolo to adjourn the Regular Meeting at the hour of 6:59 p.m.

ROLL CALL VOTE: AYES: Trustees, Astrella, Berglund, Davi, Mistele, Neal and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRESENTED, READ, and APPROVED.

\_\_\_\_\_, 2022.

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Frank A. Trilla, Mayor

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Minutes transcribed by Deputy Clerk Christine Mardegan.