

MINUTES OF THE REGULAR MEETING OF THE LAW AND ORDINANCES COMMITTEE OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, MAY 10, 2021 AT 5:30 pm AT THE WILLOWBROOK VILLAGE HALL, LOWER-LEVEL CONFERENCE ROOM, 835 MIDWAY DRIVE, VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

**(IT SHOULD BE NOTED THAT THIS MEETING WAS HELD PARTIALLY VIA “ZOOM/CONFERENCE CALL”**

**DUE TO THE COVID 19 PANDEMIC, THE VILLAGE WILL BE UTILIZING A CONFERENCE CALL FOR THIS MEETING.**

**THE PUBLIC CAN UTILIZE THE FOLLOWING CALL IN NUMBER:**

**Dial-in Phone Number: (312) 626-6799**

**Meeting ID: 973 7195 1661**

1. CALL TO ORDER

Chairman/Trustee Gayle Neal called the meeting to order at the hour of 5:30 pm.

(Meeting was being recorded)

2. ROLL CALL

Those present at Roll Call were: Chairman/Trustee Gayle Neal (in person at Village Hall), Trustee Umberto Davi (in person at Village Hall), Trustee Paul Oggerino (via Zoom), Assistant Village Administrator Sean Halloran (in person at Village Hall), and Building Official Roy Giuntoli (via Zoom).

3. APPROVAL OF MINUTES

Minutes - Regular Meeting January 11, 2021

MOTION: Motion was made by Trustee Umberto Davi to Approve the minutes from the January 11, 2021 Law & Ordinances Committee Meeting; Trustee Paul Oggerino second.

ROLL CALL: Chairman/Trustee Gayle Neal, Trustee Umberto Davi, Trustee Paul Oggerino all voted in favor to Approve.

MOTION DECLARED & CARRIED

Minutes - Regular Meeting March 8, 2021

MOTION: Motion was made by Chairman/Trustee Gayle Neal to Approve the minutes from the January 11, 2021 Law & Ordinances Committee Meeting; Trustee Umberto Davi second.

ROLL CALL: Chairman/Trustee Gayle Neal, Trustee Umberto Davi, Trustee Paul Oggerino all voted in favor to Approve.

MOTION DECLARED & CARRIED

4. DISCUSSION – Title 2 – Boards and Commissions

Chairman/Trustee Gayle Neal passed the floor to Assistant Village Administrator Sean Halloran.

- a) Assistant Village Administrator Sean Halloran stated that from past identified inconsistencies of locations of different Village Committees' locations within the Villages many ordinances, Staff wishes to reorganize them as such so that all the Commissions & Committees are in the same Title. It was noted that all but one Commission, the Plan Commission, are currently located in a single location.

MOTION: Motion was made by Trustee Umberto Davi to Approve to move forward with this matter; Chairman/Trustee Gayle Neal second.

ROLL CALL: Chairman/Trustee Gayle Neal, Trustee Umberto Davi, Trustee Paul Oggerino all voted in favor to Approve

MOTION DECLARED & CARRIED

5. ONGOING REVIEWS

- a) Code Update RFP
  - i. Assistant Village Administrator Sean Halloran stated that from past identified and outdated ordinances, the village is requesting that the Committee recommend that the village enter into an RFP to obtain bids by a consultant company for the reorganizing of [primarily] Title 9.
  - ii. The Law & Ordinances Committee had identified this inconsistencies and contradictions; had initially attempted to resolve matter internally, however it was determined that the Scope of the work required to research this Title exceeds the everyday abilities of staff to perform this in a short timeframe of estimated 6-8 months.
  - iii. This review will focus primary on the following: Zoning inconsistencies, wording contradictions, location inconsistencies.
  - iv. Any final report stemming from this RFP request will be submitted to the Law & Ordinances Committees, the Plan Commission and ultimately the Full Board of Trustees.
  - v. All present Law & Ordinances Committee members were in favoe of moving forward with this request.

6. COMMITTEE REPORTS

- a) Trustee Gayle Neal: Nothing additional to Report
- b) Trustee Umberto Davi: No Report
- c) Trustee Paul Oggerino: No Report
- d) Assistant Village Administrator Sean Halloran: Nothing additional to Report
- e) Building Official Roy Giuntoli: Nothing additional to Report

7. VISITOR'S BUSINESS

- a) None
- b) Building Official Roy Giuntoli stated that there were no other persons logged onto the ZOOM meeting.
- c) Assistant Village Administrator Sean Halloran stated that there were no known formal submittals (Phone calls/e-mails) from visitors to address.

8. ADJOURNMENT

MOTION: Motion was made by Trustee Umberto Davi to Adjourn the Meeting; Trustee Paul Oggerino second.

ROLL CALL: Chairman/Trustee Gayle Neal, Trustee Umberto Davi, Trustee Paul Oggerino all voted in favor to Adjourn.

MOTION DECLARED & CARRIED

Meeting adjourned at 5:48 pm

PRESENTED, READ and APPROVED

\_\_\_\_\_, 2021

---

CHAIRMAN

Minutes prepared by  
Roy A. Giuntoli, Building Official (05/11/2021)