

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, AUGUST 23, 2021 AT 6:30 P.M. AT THE WILLOWBROOK POLICE DEPARTMENT TRAINING ROOM, 7760 QUINCY STREET, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

DUE TO THE COVID 19 PANDEMIC, THE VILLAGE WILL BE UTILIZING A ZOOMCONFERENCE CALL FOR THIS MEETING.

1. CALL TO ORDER

The meeting was called to order at 6:30 P.M. by Mayor Frank Trilla.

2. ROLL CALL

Those physically present at roll call were Mayor Frank A. Trilla, Village Clerk Deborah Hahn, Trustees Sue Berglund, Umberto Davi, Michael Mistele, Gayle Neal, Paul Oggerino, Greg Ruffolo, Village Administrator Brian Pabst, Assistant Village Administrator Sean Halloran, Director of Finance Carrie Dittman, Chief Robert Schaller, Deputy Chief Lauren Kaspar, Municipal Service Foreman AJ Passero and Deputy Clerk Christine Mardegan.

Present via conference call, due to the COVID-19 Pandemic, were, Village Attorney Thomas Bastian and Building Official Roy Giuntoli.

Absent: None.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Deputy Clerk Mardegan to lead everyone in saying the Pledge of Allegiance.

4. VISITORS' BUSINESS

None presented, and no written comments were received.

5. OMNIBUS VOTE AGENDA

Mayor Trilla read over each item in the Omnibus Vote Agenda for the record.

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Regular Board Meeting - August 9, 2021 (APPROVE)
- c. Warrants - \$ 349,867.73 (APPROVE)

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d. Motion to approve Expenditure For The DuPage County Children's Center For Fiscal Year 2021/2022

Mayor Trilla asked the Board if there were any items to be removed from Omnibus Vote Agenda.

MOTION: Made by Trustee Davi and seconded by Trustee Berglund to approve the Omnibus Vote Agenda.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Mistele, Neal, Oggerino, and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

NEW BUSINESS

6. DISCUSSION - DISCUSS GATEWAY SIGNAGE TYPES AND LOCATIONS (RECEIVE)

Assistant Administrator Halloran reported, at the July 12, 2021 Board of Trustees meeting, the Board approved a contract with Parvin Clauss Sign Company to develop gateway signage. This direction from the Board was based on the budget workshop meeting, where the Board gave direction to staff regarding the location and design of the gateway signage.

The Village Board budgeted \$150,000 for two monument-style gateway signs on Route 83, 6 secondary pillar-style gateway signs and Parks and Recreation signage. Staff is seeking approval from the Board of Trustees to build and install nine (9) gateway signs throughout the Village. There are two types of signs that staff is seeking approval for:

- 6 Monument Gateway Signs at the following locations:
  - Southbound Route 83
  - Northbound Route 83
  - 75<sup>th</sup> and Sheridan Drive
  - 63<sup>rd</sup> and Bentley Avenue
  - Garfield Avenue and Plainfield Road
  - Executive Drive and Madison Street
- 3 Secondary Gateway Signs at the following locations:
  - 58<sup>th</sup> Place and Clarendon Hills Road
  - 79<sup>th</sup> and Clarendon Hills Road
  - 64<sup>th</sup> and Madison Street

If we were to implement all nine (9) signs it would cost \$182,000 which is \$32,000 over budget. All these signs that we are recommending are replacing existing signs with the exception of one. Assistant Administrator Halloran reviewed the three options for the monument-style, the first two being identical except for the inclusion of "village of" on option #1. The sign dimensions are 18'

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wide x 7 1/2' wide. The signs are made of fake stone in a breakaway material which is IDOT approved. Currently most of the existing signs are from the 90's.

Assistant Administrator asked the Board to first determine which design they prefer.

After a quick discussion it was determined by the board to remove option #3 of the monument style from consideration.

Trustee Oggerino commended Assistant Administrator Halloran on gathering all the data for this project. Option #1 and #2 are good options.

The Board wants the letter "V" in "Village" to be upper case.

Mayor Trilla made the case for option #1, noting that option #2 could be mistaken for a subdivision. He felt that it was important that "Village of" be on the sign.

Mayor asked if there were any concerns.

Trustee Mistele thought the graphics should be on both sides of the sign.

Discussion was had on the location, landscaping, and solar lighting.

Trustee Davi asked if this would be costly to have the text on both sides.

Assistant Administrator Halloran stated that we have not asked about that.

Mayor Trilla confirmed that a consensus had been reached to continue the discussion based on the selection of option #1 being the selected for the monument-style gateway signage.

Regarding power to the signage, several options were discussed. Solar lighting could cost \$60,000 to \$70,000 and that is a low estimate. Another option would be to get smaller solar lights that would shine directly on the signs. Assistant Administrator Halloran also noted that in addition to being expensive, solar lighting panels are large and difficult to hide.

Mayor Trilla asked if it is possible to light up the signs with solar lighting.

Assistant Administrator Halloran stated that there are three options: electrical, considered too expensive, larger solar panels, not a reasonable option as the cost per sign would be approximately

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\$15,000, or smaller, direct solar lighting available through local merchants.

Trustee Oggerino added that the solar panel is comparable to the size of a card table.

Assistant Administrator Halloran stated that even with the larger solar panel, other villages have found there is not enough power stored to keep the signs lit.

Mayor Trilla asked if there was an option to tap into nearby existing lighting, particularly on Frontage Road.

Foreman Passero answered there is a light pole that belongs to IDOT. It is a possibility and would have to be addressed with IDOT.

Attorney Bastian added if IDOT would allow this there would need to be an intergovernmental agreement. This is just a consideration as IDOT would most likely go along with it.

Assistant Administrator Halloran asked the Board if there is any feedback on the locations of the signs.

Mayor Trilla questioned sign on Madison Street down by Plainfield Road.

Assistant Administrator Halloran stated that the one on Plainfield Road and Garfield will be removed. The ones that we are recommending are 63<sup>rd</sup> and Bentley, 75<sup>th</sup> and Sheridan Drive and two on Route 83.

Trustee Oggerino reminded the Board that these signs are entering our jurisdiction, not exactly on the border.

Mayor Trilla suggested a smaller sign should be by Madison Street due to space limitations.

Assistant Administrator Halloran responded that option #5 and #6 (options #1 or #3 of the pillar-style) takes up limited space.

Mayor Trilla asked if we could clear out the vegetation and put a sign there.

Assistant Administrator Halloran said the reason why we want to take this sign down is to budget reasons.

Trustee Neal asked if there is a bus sign there.

Trustee Oggerino responded there is a Pace sign and a Hometown Award sign in this area.

Discussion was had on the sizes of the signs.

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Trustee Oggerino stated that all the signs can be scaled down. There are many options.

Assistant Administrator Halloran clarified that the signs under discussion for the monument style are the two on Route 83 and one at 75<sup>th</sup> and Sheridan Drive.

Mayor Trilla wants the sign at the Village Hall to be larger. If we are going with three large monument-style, he would prefer the third to be in front of the Municipal Campus and use the pillar-style on the arteries.

Trustee Neal suggested angling the sign at Midway and Quincy so it would fit better.

Mayor Trilla asked what the Board thought of an LED electronic messaging sign for the Municipal Campus.

Trustee Berglund questioned whether there was enough traffic to warrant that type of signage at the Campus.

Attorney Bastian added that LED lights will need to be considered within the guidelines of the zoning codes. If the Board decides on the LED lights, we will need a text amendment.

Mayor Trilla wants to take a vote on the two (2) highway monument signs and the pillar signs. We can table the discussion for the Campus sign.

Trustee Mistele commented that taking into consideration the size of the signs, that the cars going past are moving at a rate of 45 miles per hour.

Assistant Administrator Halloran stated we have consensus for the signage on Route 83 and can move on to the pillar-style signage.

Mayor Trilla, Trustee Oggerino, Trustee Davi and Trustee Neal are in favor of option #3 of the pillar style gateway signs.

Trustee Mistele reminded the Board that the lettering should be on both sides of the sign and to raise the sign off the ground to rise above any landscaping.

Trustee Berglund asked about the sign being aluminum and raised concerns about denting and damage.

Mayor Trilla stated that there will be problems with damage regardless of the material.

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Trustee Neal questioned the ability to get replacement letters in the event of damage.

Assistant Administrator Halloran responded yes; the letters can be replaced.

The consensus is that the Board agreed with option #3 of the pillar-style sign.

Assistant Administrator Halloran identified the locations for the pillar-style gateway signage.

On the location at 75<sup>th</sup> and Sheridan, the Mayor commented that the sign will be in a ditch and should be elevated. A discussion was then had as to the type of base; concrete or breakaway, whether it would be an additional base or additional pillar. Assistant Administrator Halloran indicated that the issue would be investigated.

For the location at 63<sup>rd</sup> and Bentley, the Mayor indicated that the same height considerations should be made and asked if the location could be further west as the Village limit is actually a couple of blocks further west. Assistant Administrator Halloran indicated that the locations are not specific.

(A side discussion on the new census report was instigated after the question was asked on whether the population was required on gateway signage.)

For the sign at Plainfield and Garfield, it was again identified as a pillar-style to be located near Madison, approaching the viaduct, by the truck company.

A pillar-style, rather than monument-style will now be used at 64<sup>th</sup> and Madison. As this sign would be on county property, the county may need to be contacted to trim some of the trees. A reminder was also made to have utilities identified at each location before installation.

The sign at 58<sup>th</sup> Place and Clarendon Hills Road has plenty of room. The Mayor again noted that most of the signs are being placed in the swale and will need to be raised and levelled.

The final pillar-style sign would be placed just south of Hinsdale High School South, just north of 79<sup>th</sup> Street on Clarendon Hills Road.

The Mayor asked if there were any other locations that may have been forgotten or that the Board feels warrants signage?

Assistant Administrator Halloran recapped the discussion that there would be two monument gateway signs on Route 83, plus 7 pillar gateway signs at the arterial locations. He estimated the cost would

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be \$155,000, \$5000 over the \$150,000 budget, but that the figures would be recalculated by the vendor.

The Mayor asked that he also get a quote for a campus sign in a similar style and then possibly bring the program to the parks, unifying the Village's signage.

Attorney Bastien asked if with the higher cost, is there a possibility of doing landscaping and related work with our own staff.

Assistant Administrator Halloran indicated that landscaping was not included in the cost and that the plan was to have it done by Village staff.

#### PRIOR BUSINESS

##### 7. TRUSTEE REPORTS

Trustee Neal shared that she witnessed part of a procession honoring Chicago Police Officer French on Saturday at about 10:30 a.m. Mrs. French's mother is a resident of Westmont. On Saturday, there was a final tribute for the family directed by the Chicago Police Department. To see the police cars, lined up at 63<sup>rd</sup> and Clarendon Hills Road was one of those things that gave you goose bumps. It was a beautiful and emotional sight.

Mayor Trilla asked for Chief Schaller's comments. The Chief added that he and two other officers, including our new officer originally from Chicago, attended the funeral at St. Rita's and participated in the procession from St. Rita's, south to Lansing. He noted that he had, unfortunately, been a part of numerous police officer's funerals and this was by far the longest procession he'd been involved with; from St. Rita's High School, down to 79<sup>th</sup> and Western, the Ryan south, south on I57, into Lansing. The entire route was lined - not a single bridge was without a Chicago Fire Department truck, nor a single side street or alley that didn't have a Chicago Police Department officer stationed.

Trustee Ruffolo had no report.

Trustee Mistele had no report.

Trustee Berglund reminded the Board to mark their calendars for the TWA Memorial on September 1<sup>st</sup> at 2:00 p.m.

Trustee Davi had no report.

Trustee Oggerino had no report.

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8. ATTORNEY'S REPORT

Attorney Bastian had no report.

9. CLERK'S REPORT

Clerk Hahn had no report.

10. ADMINISTRATOR'S REPORT

Administrator Pabst indicated that those who had any questions regarding the conflict of interest form from Kane, McKenna or the form from Sikich, should contact him.

The insurance PPO topic will be back on the agenda for the September meeting.

The Village has been notified by the State that final approval has been received on the \$225,000 grant for the Community Resource Center. Additionally, that the American Recovery Act money, a little over \$500,000, is being sent and should be here any day.

11. MAYOR'S REPORT

Mayor Trilla indicated, with COVID rearing its ugly head, the state positivity rate is 5.6%. We have been contacted by IRMA to go back to mandated testing and other mitigations, and with the restrictions, that it might be prudent to extend the work from home procedures. As more details become available, the Mayor or the Village Administrator will reach out to the Board.

The Mayor also wanted to thank the Trustees and staff as his year as president of the DMMC comes to an end for being there and for picking up the slack when he needed to attend additional meetings. The help afforded him was appreciated.

Attorney Bastien commented that he had read the IRMA memorandum regarding the COVID restrictions and will have discussions with the Mayor, Village Administrator, and/or Assistant Village Administrator in the near future.

12. ADJOURNMENT

The Mayor entertained a motion for adjournment.

MOTION: Made by Trustee Mistele and seconded by Trustee Oggerino adjourn the Regular Meeting at the hour of 7:31 P.M.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi Mistele, Neal, Oggerino, and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

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PRESENTED, READ, and APPROVED.

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Frank A. Trilla, Mayor

Minutes transcribed by Deputy Clerk Christine Mardegan.