

## A G E N D A

REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON MONDAY, SEPTEMBER 13 2021, AT 6:30 P.M. AT THE WILLOWBROOK POLICE DEPARTMENT TRAINING ROOM, 7760 QUINCY STREET, WILLOWBROOK, IL, DUPAGE COUNTY, ILLINOIS

**DUE TO THE COVID 19 PANDEMIC, THE VILLAGE WILL BE UTILIZING A ZOOM WEBINAR. MEMBERS OF THE PUBLIC CAN ATTEND THE MEETING VIA ZOOM WEBINAR BY VIDEO OR AUDIO. IF A MEMBER IS USING ZOOM, PLEASE EITHER USE YOUR PHONE OR COMPUTER, NOT BOTH.**

**THE PUBLIC CAN UTILIZE THE FOLLOWING CALL IN NUMBER:**

**Dial in Phone Number:        312-626-6799**

**Meeting ID:                      844 6782 2602**

**Written Public Comments Can Be Submitted By 5:15 P.M. on September 13, 2021, to [cmardegan@willowbrook.il.us](mailto:cmardegan@willowbrook.il.us)**

1.        CALL TO ORDER
2.        ROLL CALL
3.        PLEDGE OF ALLEGIANCE
4.        VISITORS' BUSINESS - Public Comment is Limited to Three Minutes Per Person
5.        OMNIBUS VOTE AGENDA:
  - a.       Waive Reading of Minutes (APPROVE)
  - b.       [Minutes - Regular Board Meeting - August 23, 2021](#)  
(APPROVE)
  - c.       [Warrants - \\$342,425.25](#) (APPROVE)
  - d.       [August Monthly Financial Report](#) (RECEIVE)
  - e.       [RESOLUTIONS REGARDING THE SAFE ROUTE TO SCHOOL GRANT](#)
    - i. [RESOLUTION NO. \\_\\_\\_\\_\\_ A Resolution Of The Village Of Willowbrook Supporting And Authorizing The Submission Of A Safe Routes To School Grant Application For New Sidewalk Installation To Gower West School](#) (ADOPT)

- ii. RESOLUTION NO. \_\_\_\_\_ - A Resolution Approving And Authorizing The Execution Of An Intergovernmental Agreement Between The Village Of Willowbrook Gower Schools District 62 For Cost Sharing For The Construction And Installation Of A Sidewalk On Cherry Tree Lane Leading To Gower West Elementary School (ADOPT)
- f. ORDINANCE NO. \_\_\_\_\_ - An Ordinance Amending Chapter 13 Entitled "Solicitors" Of Title 3 Entitled "Business Regulations" Of The Village Code Of Ordinances Of The Village Of Willowbrook (PASS)
- g. ORDINANCE NO. \_\_\_\_\_ - An Ordinance Of The Village Of Willowbrook, Du Page County, Illinois, Authorizing The Mayor And Village Clerk To Execute An Amendment To The Development Agreement Regarding The Route 83 And Plainfield Road Tax Increment Redevelopment Project Area (PASS)

NEW BUSINESS

- 6. (MOTION) MOTION: TO DIRECT STORINO RAMELLO AND DURKIN TO PROCEED WITH THE FILING OF AN ADMINISTRATIVE COMPLAINT WITH THE USEPA TO SEEK RECOVERY OF CERTAIN VILLAGE COSTS/EXPENSES UNDER THE FEDERAL TORT CLAIM ACT. (PASS)
- 7. RESOLUTION NO. \_\_\_\_\_ - A Resolution Approving And Authorizing The Mayor To Execute, On Behalf Of The Village, A Request For Service Change For The Provision Of Telecommunication Services To The Village Of Willowbrook Police Department By Access One, Inc. (ADOPT)
- 8. RESOLUTION NO. \_\_\_\_\_ - A Resolution Of The Village Of Willowbrook Accepting, Approving And Authorizing The Village Mayor To Execute An Agreement With Orbis Solutions, Inc. To Provide Professional Information Technology ("It") Managed Services To The Village Of Willowbrook (ADOPT)

9. [ORDINANCE NO. \\_\\_\\_\\_\\_ - An Ordinance Proposing A  
Redevelopment Plan And Project For, And The  
Designation Of, The Willowbrook Redevelopment Corridor  
Tax Increment Financing District And The Adoption Of  
Tax Increment Allocation Financing Therefor, Convening  
A Joint Review Board And Calling A Public Hearing In  
Connection Therewith](#) (PASS)
10. [Discussion Of PPO Health Insurance](#) (RECEIVE)

PRIOR BUSINESS

11. TRUSTEE REPORTS
12. ATTORNEY'S REPORT
13. CLERK'S REPORT
14. ADMINISTRATOR'S REPORT
15. MAYOR'S REPORT
- a. [Childhood Cancer Awareness Month - Proclamation](#)
16. ADJOURNMENT

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, AUGUST 23, 2021 AT 6:30 P.M. AT THE WILLOWBROOK POLICE DEPARTMENT TRAINING ROOM, 7760 QUINCY STREET, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

DUE TO THE COVID 19 PANDEMIC, THE VILLAGE WILL BE UTILIZING A ZOOM CONFERENCE CALL FOR THIS MEETING.

1. CALL TO ORDER

The meeting was called to order at 6:30 P.M. by Mayor Frank Trilla.

2. ROLL CALL

Those physically present at roll call were Mayor Frank A. Trilla, Village Clerk Deborah Hahn, Trustees Sue Berglund, Umberto Davi, Michael Mistele, Gayle Neal, Paul Oggerino, Greg Ruffolo, Village Administrator Brian Pabst, Assistant Village Administrator Sean Halloran, Director of Finance Carrie Dittman, Chief Robert Schaller, Deputy Chief Lauren Kaspar, Municipal Service Foreman AJ Passero and Deputy Clerk Christine Mardegan.

Present via conference call, due to the COVID-19 Pandemic, were, Village Attorney Thomas Bastian and Building Official Roy Giuntoli.

Absent: None.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Deputy Clerk Mardegan to lead everyone in saying the Pledge of Allegiance.

4. VISITORS' BUSINESS

None presented, and no written comments were received.

5. OMNIBUS VOTE AGENDA

Mayor Trilla read over each item in the Omnibus Vote Agenda for the record.

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Regular Board Meeting - August 9, 2021 (APPROVE)
- c. Warrants - \$ 349,867.73 (APPROVE)



d. Motion to approve Expenditure For The DuPage County  
Children's Center For Fiscal Year 2021/2022

Mayor Trilla asked the Board if there were any items to be removed from Omnibus Vote Agenda.

MOTION: Made by Trustee Davi and seconded by Trustee Berglund to approve the Omnibus Vote Agenda.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Mistele, Neal, Oggerino, and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

NEW BUSINESS

6. DISCUSSION - DISCUSS GATEWAY SIGNAGE TYPES AND LOCATIONS  
(RECEIVE)

Assistant Administrator Halloran reported, at the July 12, 2021 Board of Trustees meeting, the Board approved a contract with Parvin Clauss Sign Company to develop gateway signage. This direction from the Board was based on the budget workshop meeting, where the Board gave direction to staff regarding the location and design of the gateway signage.

The Village Board budgeted \$150,000 for two monument-style gateway signs on Route 83, 6 secondary pillar-style gateway signs and Parks and Recreation signage. Staff is seeking approval from the Board of Trustees to build and install nine (9) gateway signs throughout the Village. There are two types of signs that staff is seeking approval for:

- 6 Monument Gateway Signs at the following locations:
  - Southbound Route 83
  - Northbound Route 83
  - 75<sup>th</sup> and Sheridan Drive
  - 63<sup>rd</sup> and Bentley Avenue
  - Garfield Avenue and Plainfield Road
  - Executive Drive and Madison Street
- 3 Secondary Gateway Signs at the following locations:
  - 58<sup>th</sup> Place and Clarendon Hills Road
  - 79<sup>th</sup> and Clarendon Hills Road
  - 64<sup>th</sup> and Madison Street

If we were to implement all nine (9) signs it would cost \$182,000 which is \$32,000 over budget. All these signs that we are recommending are replacing existing signs with the exception of one. Assistant Administrator Halloran reviewed the three options for the monument-style, the first two being identical except for the inclusion of "village of" on option #1. The sign dimensions are 18'

wide x 7 1/2' wide. The signs are made of fake stone in a breakaway material which is IDOT approved. Currently most of the existing signs are from the 90's.

Assistant Administrator asked the Board to first determine which design they prefer.

After a quick discussion it was determined by the board to remove option #3 of the monument style from consideration.

Trustee Oggerino commended Assistant Administrator Halloran on gathering all the data for this project. Option #1 and #2 are good options.

The Board wants the letter "V" in "Village" to be upper case.

Mayor Trilla made the case for option #1, noting that option #2 could be mistaken for a subdivision. He felt that it was important that "Village of" be on the sign.

Mayor asked if there were any concerns.

Trustee Mistele thought the graphics should be on both sides of the sign.

Discussion was had on the location, landscaping, and solar lighting.

Trustee Davi asked if this would be costly to have the text on both sides.

Assistant Administrator Halloran stated that we have not asked about that.

Mayor Trilla confirmed that a consensus had been reached to continue the discussion based on the selection of option #1 being the selected for the monument-style gateway signage.

Regarding power to the signage, several options were discussed. Solar lighting could cost \$60,000 to \$70,000 and that is a low estimate. Another option would be to get smaller solar lights that would shine directly on the signs. Assistant Administrator Halloran also noted that in addition to being expensive, solar lighting panels are large and difficult to hide.

Mayor Trilla asked if it is possible to light up the signs with solar lighting.

Assistant Administrator Halloran stated that there are three options: electrical, considered too expensive, larger solar panels, not a reasonable option as the cost per sign would be approximately

\$15,000, or smaller, direct solar lighting available through local merchants.

Trustee Oggerino added that the solar panel is comparable to the size of a card table.

Assistant Administrator Halloran stated that even with the larger solar panel, other villages have found there is not enough power stored to keep the signs lit.

Mayor Trilla asked if there was an option to tap into nearby existing lighting, particularly on Frontage Road.

Foreman Passero answered there is a light pole that belongs to IDOT. It is a possibility and would have to be addressed with IDOT.

Attorney Bastian added if IDOT would allow this there would need to be an intergovernmental agreement. This is just a consideration as IDOT would most likely go along with it.

Assistant Administrator Halloran asked the Board if there is any feedback on the locations of the signs.

Mayor Trilla questioned sign on Madison Street down by Plainfield Road.

Assistant Administrator Halloran stated that the one on Plainfield Road and Garfield will be removed. The ones that we are recommending are 63<sup>rd</sup> and Bentley, 75<sup>th</sup> and Sheridan Drive and two on Route 83.

Trustee Oggerino reminded the Board that these signs are entering our jurisdiction, not exactly on the border.

Mayor Trilla suggested a smaller sign should be by Madison Street due to space limitations.

Assistant Administrator Halloran responded that option #5 and #6 (options #1 or #3 of the pillar-style) takes up limited space.

Mayor Trilla asked if we could clear out the vegetation and put a sign there.

Assistant Administrator Halloran said the reason why we want to take this sign down is to budget reasons.

Trustee Neal asked if there is a bus sign there.

Trustee Oggerino responded there is a Pace sign and a Hometown Award sign in this area.

Discussion was had on the sizes of the signs.

Trustee Oggerino stated that all the signs can be scaled down. There are many options.

Assistant Administrator Halloran clarified that the signs under discussion for the monument style are the two on Route 83 and one at 75<sup>th</sup> and Sheridan Drive.

Mayor Trilla wants the sign at the Village Hall to be larger. If we are going with three large monument-style, he would prefer the third to be in front of the Municipal Campus and use the pillar-style on the arteries.

Trustee Neal suggested angling the sign at Midway and Quincy so it would fit better.

Mayor Trilla asked what the Board thought of an LED electronic messaging sign for the Municipal Campus.

Trustee Berglund questioned whether there was enough traffic to warrant that type of signage at the Campus.

Attorney Bastian added that LED lights will need to be considered within the guidelines of the zoning codes. If the Board decides on the LED lights, we will need a text amendment.

Mayor Trilla wants to take a vote on the two (2) highway monument signs and the pillar signs. We can table the discussion for the Campus sign.

Trustee Mistele commented that taking into consideration the size of the signs, that the cars going past are moving at a rate of 45 miles per hour.

Assistant Administrator Halloran stated we have consensus for the signage on Route 83 and can move on to the pillar-style signage.

Mayor Trilla, Trustee Oggerino, Trustee Davi and Trustee Neal are in favor of option #3 of the pillar style gateway signs.

Trustee Mistele reminded the Board that the lettering should be on both sides of the sign and to raise the sign off the ground to rise above any landscaping.

Trustee Berglund asked about the sign being aluminum and raised concerns about denting and damage.

Mayor Trilla stated that there will be problems with damage regardless of the material.

Trustee Neal questioned the ability to get replacement letters in the event of damage.

Assistant Administrator Halloran responded yes; the letters can be replaced.

The consensus is that the Board agreed with option #3 of the pillar-style sign.

Assistant Administrator Halloran identified the locations for the pillar-style gateway signage.

On the location at 75<sup>th</sup> and Sheridan, the Mayor commented that the sign will be in a ditch and should be elevated. A discussion was then had as to the type of base; concrete or breakaway, whether it would be an additional base or additional pillar. Assistant Administrator Halloran indicated that the issue would be investigated.

For the location at 63<sup>rd</sup> and Bentley, the Mayor indicated that the same height considerations should be made and asked if the location could be further west as the Village limit is actually a couple of blocks further west. Assistant Administrator Halloran indicated that the locations are not specific.

(A side discussion on the new census report was instigated after the question was asked on whether the population was required on gateway signage.)

For the sign at Plainfield and Garfield, it was again identified as a pillar-style to be located near Madison, approaching the viaduct, by the truck company.

A pillar-style, rather than monument-style will now be used at 64<sup>th</sup> and Madison. As this sign would be on county property, the county may need to be contacted to trim some of the trees. A reminder was also made to have utilities identified at each location before installation.

The sign at 58<sup>th</sup> Place and Clarendon Hills Road has plenty of room. The Mayor again noted that most of the signs are being placed in the swale and will need to be raised and levelled.

The final pillar-style sign would be placed just south of Hinsdale High School South, just north of 79<sup>th</sup> Street on Clarendon Hills Road.

The Mayor asked if there were any other locations that may have been forgotten or that the Board feels warrants signage?

Assistant Administrator Halloran recapped the discussion that there would be two monument gateway signs on Route 83, plus 7 pillar gateway signs at the arterial locations. He estimated the cost would

be \$155,000, \$5000 over the \$150,000 budget, but that the figures would be recalculated by the vendor.

The Mayor asked that he also get a quote for a campus sign in a similar style and then possibly bring the program to the parks, unifying the Village's signage.

Attorney Bastien asked if with the higher cost, is there a possibility of doing landscaping and related work with our own staff.

Assistant Administrator Halloran indicated that landscaping was not included in the cost and that the plan was to have it done by Village staff.

#### PRIOR BUSINESS

#### 7. TRUSTEE REPORTS

Trustee Neal shared that she witnessed part of a procession honoring Chicago Police Officer French on Saturday at about 10:30 a.m. Mrs. French's mother is a resident of Westmont. On Saturday, there was a final tribute for the family directed by the Chicago Police Department. To see the police cars, lined up at 63<sup>rd</sup> and Clarendon Hills Road was one of those things that gave you goose bumps. It was a beautiful and emotional sight.

Mayor Trilla asked for Chief Schaller's comments. The Chief added that he and two other officers, including our new officer originally from Chicago, attended the funeral at St. Rita's and participated in the procession from St. Rita's, south to Lansing. He noted that he had, unfortunately, been a part of numerous police officer's funerals and this was by far the longest procession he'd been involved with; from St. Rita's High School, down to 79<sup>th</sup> and Western, the Ryan south, south on I57, into Lansing. The entire route was lined - not a single bridge was without a Chicago Fire Department truck, nor a single side street or alley that didn't have a Chicago Police Department officer stationed.

Trustee Ruffolo had no report.

Trustee Mistele had no report.

Trustee Berglund reminded the Board to mark their calendars for the TWA Memorial on September 1<sup>st</sup> at 2:00 p.m.

Trustee Davi had no report.

Trustee Oggerino had no report.

8. ATTORNEY'S REPORT

Attorney Bastian had no report.

9. CLERK'S REPORT

Clerk Hahn had no report.

10. ADMINISTRATOR'S REPORT

Administrator Pabst indicated that those who had any questions regarding the conflict of interest form from Kane, McKenna or the form from Sikich, should contact him.

The insurance PPO topic will be back on the agenda for the September meeting.

The Village has been notified by the State that final approval has been received on the \$225,000 grant for the Community Resource Center. Additionally, that the American Recovery Act money, a little over \$500,000, is being sent and should be here any day.

11. MAYOR'S REPORT

Mayor Trilla indicated, with COVID rearing its ugly head, the state positivity rate is 5.6%. We have been contacted by IRMA to go back to mandated testing and other mitigations, and with the restrictions, that it might be prudent to extend the work from home procedures. As more details become available, the Mayor or the Village Administrator will reach out to the Board.

The Mayor also wanted to thank the Trustees and staff as his year as president of the DMMC comes to an end for being there and for picking up the slack when he needed to attend additional meetings. The help afforded him was appreciated.

Attorney Bastien commented that he had read the IRMA memorandum regarding the COVID restrictions and will have discussions with the Mayor, Village Administrator, and/or Assistant Village Administrator in the near future.

12. ADJOURNMENT

The Mayor entertained a motion for adjournment.

MOTION: Made by Trustee Mistele and seconded by Trustee Oggerino adjourn the Regular Meeting at the hour of 7:31 P.M.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi Mistele, Neal, Oggerino, and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRESENTED, READ, and APPROVED.

\_\_\_\_\_, 2021.

\_\_\_\_\_  
Frank A. Trilla, Mayor

Minutes transcribed by Deputy Clerk Christine Mardegan.



WARRANTS

September 13, 2021

GENERAL CORPORATE FUND	-----	\$317,039.11
WATER FUND	-----	\$15,536.14
POLICE PENSION FUND	-----	\$6,180.00
LAND ACQUISITION, FACILITY EXPANSION & RENOVATION FUND-----		\$3,670.00
TOTAL WARRANTS	-----	\$342,425.25

Carrie Dittman, Director of Finance

*C.D.*

APPROVED:  
Frank A. Trilla, Mayor

09/08/2021 11:58 AM  
User: DSCHMIDT  
DB: Willowbrook

CHECK DISBURSEMENT REPORT FOR VILLAGE OF WILLOWBROOK  
CHECK DATE FROM 08/25/2021 - 09/14/2021

Page 1/10

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND							
09/14/2021	APCH	218 (E) *#	INTERGOVERNMENTAL PERSONNEL	EMP DED PAY- INSURANCE	210-204	00	15,490.63
				LIFE INSURANCE - ELECTED OFFICIALS	410-141	05	76.80
				LIFE INSURANCE - COMMISSIONERS	435-148	07	17.40
				HEALTH/DENTAL/LIFE INSURANCE	455-141	10	194.08
				HEALTH/DENTAL/LIFE INSURANCE	455-141	10	3,079.10
				HEALTH/DENTAL/LIFE INSURANCE	510-141	15	600.67
				LIFE INSURANCE - PLAN COMMISSION	510-340	15	75.60
				HEALTH/DENTAL/LIFE INSURANCE	610-141	25	2,988.47
				HEALTH/DENTAL/LIFE INSURANCE	630-141	30	29,625.57
				HEALTH/DENTAL/LIFE INSURANCE	710-141	35	3,383.18
				HEALTH/DENTAL/LIFE INSURANCE	810-141	40	1,831.05
				CHECK APCHK 218 (E) TOTAL FOR FUND 01:			57,362.55
09/14/2021	APCH	219 (E) *#	WEX BANK	FUEL/MILEAGE/WASH	455-303	10	38.00
				FUEL/MILEAGE/WASH	630-303	30	5,981.64
				FUEL/MILEAGE/WASH	710-303	35	825.95
				FUEL/MILEAGE/WASH	810-303	40	52.98
				CHECK APCHK 219 (E) TOTAL FOR FUND 01:			6,898.57
09/14/2021	APCH	97536*#	ACCESS ONE, INC.	PHONE - TELEPHONES	455-201	10	446.71
				PHONE - TELEPHONES	455-201	10	49.30
				PHONE - TELEPHONES	455-201	10	49.30
				PHONE - TELEPHONES	455-201	10	58.30
				INTERNET/WEBSITE HOSTING	460-225	10	400.00
				PHONE - TELEPHONES	455-201	20	92.33
				PHONE - TELEPHONES	455-201	20	92.33
				PHONE - TELEPHONES	630-201	30	365.84
				INTERNET/WEBSITE HOSTING	640-225	30	400.00
				TELEPHONES	710-201	35	92.33
				CHECK APCHK 97536 TOTAL FOR FUND 01:			2,046.44
09/14/2021	APCH	97537	ADMINISTRATIVE CONSULTING SPECIA	CONSULTING - IT/GRANT	640-306	30	2,375.00
09/14/2021	APCH	97538	ADVANCE WIRING SOLUTIONS	MAINTENANCE - BUILDING	630-228	30	966.50
09/14/2021	APCH	97539	ALEXANDER ERDMANN	UNIFORMS	630-345	30	840.02
09/14/2021	APCH	97540	ALL AMERICAN PAPER COMPANY	FURNITURE & OFFICE EQUIPMENT	710-405	35	172.08
09/14/2021	APCH	97541	APPRIZE PROMOTIONAL PRODUCTS	PRINTING & PUBLISHING	710-302	35	264.00
09/14/2021	APCH	97542	ARAMARK UNIFORMS SERVICES	UNIFORMS	810-345	40	346.76
09/14/2021	APCH	97543	B & E AUTO REPAIR & TOWING	MAINTENANCE - VEHICLES	630-409	30	2,103.26

09/08/2021 11:58 AM  
User: DSCHMIDT  
DB: Willowbrook

CHECK DISBURSEMENT REPORT FOR VILLAGE OF WILLOWBROOK  
CHECK DATE FROM 08/25/2021 - 09/14/2021

Page 2/10

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND							
09/14/2021	APCH	97544	CALL THE UNDERGROUND OASIS IRRIG	STREET & ROW MAINTENANCE	750-328	35	233.75
09/14/2021	APCH	97545	CAR REFLECTIONS	MAINTENANCE - VEHICLES	630-409	30	350.00
09/14/2021	APCH	97546	CHOICE OFFICE EQUIP & SUPPLIES IN	COPY SERVICE	455-315	10	384.69
09/14/2021	APCH	97548#	CITY WIDE OF ILLINOIS	MAINTENANCE - BUILDING	466-228	10	1,120.32
				MAINTENANCE - BUILDING	466-228	10	1,120.32
				BUILDING MAINTENANCE SUPPLIES	466-351	10	148.58
				BUILDING MAINTENANCE SUPPLIES	466-351	10	842.67
				MAINTENANCE - BUILDING	630-228	30	1,827.23
				MAINTENANCE - BUILDING	630-228	30	1,694.00
				CHECK APCHK 97548 TOTAL FOR FUND 01:			6,753.12
09/14/2021	APCH	97549	CLARKE ENVIRONMENTAL	MOSQUITO ABATEMENT	760-259	35	3,700.00
09/14/2021	APCH	97550	COLLEGE OF DUPAGE	SCHOOLS/CONFERENCES/TRAVEL	630-304	30	885.00
09/14/2021	APCH	97551#	COMCAST CABLE	INTERNET/WEBSITE HOSTING	460-225	10	226.82
				INTERNET/WEBSITE HOSTING	715-225	35	108.35
				CHECK APCHK 97551 TOTAL FOR FUND 01:			335.17
09/14/2021	APCH	97552*#	COMED	ENERGY - STREET LIGHTS	745-207	35	148.68
				ENERGY - STREET LIGHTS	745-207	35	586.36
				CHECK APCHK 97552 TOTAL FOR FUND 01:			735.04
09/14/2021	APCH	97553	COMPASS HOSPITALITY, LLC	PLACES OF EATING TAX	310-208	00	5,001.91
09/14/2021	APCH	97554	DARREN BIGGS	UNIFORMS	630-345	30	194.38
				UNIFORMS	630-345	30	48.59
				CHECK APCHK 97554 TOTAL FOR FUND 01:			242.97
09/14/2021	APCH	97555	DAVID AND PAIGE POST	RED LIGHT FINES	310-503	00	100.00
09/14/2021	APCH	97556	DESIGN PERSPECTIVES INC	PARK IMPROVEMENTS - NEIGHBORHOOD PARK	595-695	20	2,360.00
09/14/2021	APCH	97558	EWS WELDING SUPPLY, INC	MAINTENANCE - BUILDING	466-228	10	74.19
09/14/2021	APCH	97559#	FALCO'S LANDSCAPING INC	CONTRACTED MAINTENANCE & LANDSCAPING	570-281	20	1,300.00
				CONTRACTED MAINTENANCE & LANDSCAPING	570-281	20	4,700.00
				CONTRACTED MAINTENANCE & LANDSCAPING	570-281	20	4,300.00
				STREET & ROW MAINTENANCE	750-328	35	9,360.00
				STREET & ROW MAINTENANCE	750-328	35	9,880.00

09/08/2021 11:58 AM  
User: DSCHMIDT  
DB: Willowbrook

CHECK DISBURSEMENT REPORT FOR VILLAGE OF WILLOWBROOK  
CHECK DATE FROM 08/25/2021 - 09/14/2021

Page 3/10

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND							
				STREET & ROW MAINTENANCE	750-328	35	5,720.00
				STREET & ROW MAINTENANCE	750-328	35	2,300.00
				CHECK APCHK 97559 TOTAL FOR FUND 01:			37,560.00
09/14/2021	APCH	97560*#	FIRST NATIONAL BANK OMAHA	COMMISSARY PROVISION	455-355	10	65.89
				EDP LICENSES	460-263	10	8.57
				EDP LICENSES	460-263	10	14.99
				EDP LICENSES	460-263	10	337.50
				EDP LICENSES	460-263	10	132.00
				EDP LICENSES	615-263	25	12.86
				EDP LICENSES	640-263	30	17.14
				EDP LICENSES	815-263	40	8.57
				CHECK APCHK 97560 TOTAL FOR FUND 01:			597.52
09/14/2021	APCH	97561#	FIRST NATIONAL BANK OMAHA	PRINTING, PUBLISHING & TRANSCRIPTION	455-302	10	751.42
				FEES/DUES/SUBSCRIPTIONS	455-307	10	12.99
				FEES/DUES/SUBSCRIPTIONS	455-307	10	9.99
				EDP LICENSES	460-263	10	40.00
				EDP LICENSES	460-263	10	15.93
				PUBLIC RELATIONS	475-365	10	153.63
				PUBLIC RELATIONS	475-365	10	49.82
				OFFICE SUPPLIES	810-301	40	28.19
				CHECK APCHK 97561 TOTAL FOR FUND 01:			1,061.97
09/14/2021	APCH	97563#	FOX TOWN PLUMBING INC	CONTRACTED MAINTENANCE & LANDSCAPING	570-281	20	156.25
				MAINTENANCE - BUILDING	630-228	30	213.50
				CHECK APCHK 97563 TOTAL FOR FUND 01:			369.75
09/14/2021	APCH	97564	HALOCK SECURITY LABS	CYBER DISRUPTION	460-265	10	2,800.00
09/14/2021	APCH	97566#	HEARTLAND BUSINESS SYSTEMS, LLC	PHONE - TELEPHONES	455-201	10	168.75
				PHONE - TELEPHONES	455-201	10	150.00
				PHONE - TELEPHONES	455-201	10	67.50
				PHONE - TELEPHONES	630-201	30	438.75
				PHONE - TELEPHONES	630-201	30	67.50
				CHECK APCHK 97566 TOTAL FOR FUND 01:			892.50
09/14/2021	APCH	97567*#	HUNTER ASPHALT PAVING INC	STORM WATER IMPROVEMENTS MAINTENANCE	750-381	35	3,123.60
09/14/2021	APCH	97568	ILLINOIS PHLEBOTOMY SERVICES, LL	FEES/DUES/SUBSCRIPTIONS	630-307	30	1,275.00

09/08/2021 11:58 AM  
User: DSCHMIDT  
DB: Willowbrook

CHECK DISBURSEMENT REPORT FOR VILLAGE OF WILLOWBROOK  
CHECK DATE FROM 08/25/2021 - 09/14/2021

Page 4/10

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND							
09/14/2021	APCH	97569	INTOXIMETERS	JAIL SUPPLIES	650-343	30	218.50
09/14/2021	APCH	97570	JANICE MILLER	RED LIGHT FINES	310-503	00	100.00
09/14/2021	APCH	97571	JOSEPH LAVALLE	UNIFORMS	630-345	30	245.61
				OPERATING EQUIPMENT	630-401	30	61.55
				CHECK APCHK 97571 TOTAL FOR FUND 01:			307.16
09/14/2021	APCH	97572	KANE, MCKENNA & ASSOCIATES, INC.	CONSULTING	455-306	10	5,950.00
09/14/2021	APCH	97573	KLEIN, THORPE & JENKINS, LTD.	FEES - SPECIAL ATTORNEY	470-241	10	76.50
09/14/2021	APCH	97575	LAUREN KASPAR	EMPLOYEE RECOGNITION	630-309	30	180.72
09/14/2021	APCH	97576	LAURIE SCHMITZ	UNIFORMS	630-345	30	153.96
09/14/2021	APCH	97577	LAW ENFORCEMENT RECORDS MNGRS IL	SCHOOLS/CONFERENCES/TRAVEL	630-304	30	70.00
09/14/2021	APCH	97578	LAW OFFICES STORINO RAMELLO&DURK	FEES - VILLAGE ATTORNEY	470-239	10	10,214.80
				CRISIS MANAGEMENT	475-367	10	529.75
				CHECK APCHK 97578 TOTAL FOR FUND 01:			10,744.55
09/14/2021	APCH	97579	LEONARD B CANNATA	RED LIGHT - ADJUDICATOR	630-246	30	1,474.00
09/14/2021	APCH	97580	MARLON EWINGS	RED LIGHT FINES	310-503	00	100.00
09/14/2021	APCH	97582	MID AMERICAN WATER	STORM WATER IMPROVEMENTS MAINTENANCE	750-381	35	1,764.00
09/14/2021	APCH	97583	MITECHS, INC.	EDP LICENSES	460-263	10	3,658.00
09/14/2021	APCH	97584	MOST DEPENDABLE FOUNTAINS	MAINTENANCE SUPPLIES	570-331	20	1,018.00
09/14/2021	APCH	97585	MUNICIPAL CLERKS OF DUPAGE CNTY	SCHOOLS/CONFERENCES/TRAVEL	410-304	05	33.00
09/14/2021	APCH	97586	NCPERS GROUP LIFE INSURANCE	EMP DED - SUPPLEMENTAL LIFE INSURANCE	210-213	00	80.00
09/14/2021	APCH	97587#	NICOR GAS	NICOR GAS (835 MIDWAY)	466-236	10	42.94
				NICOR GAS (7760 QUINCY)	630-235	30	152.27
				NICOR GAS	725-415	35	51.23
				CHECK APCHK 97587 TOTAL FOR FUND 01:			246.44
09/14/2021	APCH	97588#	NJ RYAN TREE & LANDSCAPE LLC	CONTRACTED MAINTENANCE & LANDSCAPING	570-281	20	6,450.00
				CONTRACTED MAINTENANCE & LANDSCAPING	570-281	20	5,700.00
				CONTRACTED MAINTENANCE & LANDSCAPING	570-281	20	6,300.00
				CONTRACTED MAINTENANCE & LANDSCAPING	570-281	20	6,150.00
				CONTRACTED MAINTENANCE & LANDSCAPING	570-281	20	5,550.00

09/08/2021 11:58 AM  
 User: DSCHMIDT  
 DB: Willowbrook

CHECK DISBURSEMENT REPORT FOR VILLAGE OF WILLOWBROOK  
 CHECK DATE FROM 08/25/2021 - 09/14/2021

Page 5/10

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND							
				CONTRACTED MAINTENANCE & LANDSCAPING	570-281	20	19,125.00
				TREE MAINTENANCE	750-338	35	3,570.00
				TREE MAINTENANCE	750-338	35	7,350.00
				TREE MAINTENANCE	750-338	35	5,550.00
				TREE MAINTENANCE	750-338	35	6,450.00
				TREE MAINTENANCE	750-338	35	5,550.00
				TREE MAINTENANCE	750-338	35	6,000.00
				TREE MAINTENANCE	750-338	35	5,550.00
				ROUTE 83 BEAUTIFICATION	755-281	35	19,125.00
				CHECK APCHK 97588 TOTAL FOR FUND 01:			108,420.00
09/14/2021	APCH	97589	NORTH EAST MULTI REGIONAL TRNG.	SCHOOLS/CONFERENCES/TRAVEL	630-304	30	500.00
09/14/2021	APCH	97590	ORKIN EXTERMINATING	FEES/DUES/SUBSCRIPTIONS	630-307	30	96.63
09/14/2021	APCH	97591#	PETTY CASH C/O CAROLINE DITTMAN	PUBLIC RELATIONS	420-365	05	18.29
				PUBLIC RELATIONS	420-365	05	22.64
				PUBLIC RELATIONS	475-365	10	14.99
				OPERATING EQUIPMENT	630-401	30	16.42
				JAIL SUPPLIES	650-343	30	30.00
				JAIL SUPPLIES	650-343	30	50.00
				COMMODITIES	670-331	30	34.26
				CONTINGENCIES	685-799	30	35.68
				OPERATING SUPPLIES & EQUIPMENT	710-401	35	30.78
				CHECK APCHK 97591 TOTAL FOR FUND 01:			253.06
09/14/2021	APCH	97592	PHILLIP'S FLOWERS	PUBLIC RELATIONS	475-365	10	89.95
09/14/2021	APCH	97593	POWERDMS INC	ACCREDITATION	630-202	30	4,244.58
09/14/2021	APCH	97594*#	PURE PRAIRIE ORGANICS	LANDSCAPE - VILLAGE HALL	466-293	10	16.45
				CONTRACTED MAINTENANCE & LANDSCAPING	570-281	20	2,151.21
				ROUTE 83 BEAUTIFICATION	755-281	35	1,463.06
				CHECK APCHK 97594 TOTAL FOR FUND 01:			3,630.72
09/14/2021	APCH	97595#	QUADIENT LEASING USA, INC.	POSTAGE & METER RENT	455-311	10	408.24
				POSTAGE & METER RENT	630-311	30	547.17
				CHECK APCHK 97595 TOTAL FOR FUND 01:			955.41
09/14/2021	APCH	97596#	RAGS ELECTRIC, INC	CONTRACTED MAINTENANCE & LANDSCAPING	570-281	20	2,313.28
				MAINTENANCE - STREET LIGHTS	745-223	35	468.00

09/08/2021 11:58 AM  
User: DSCHMIDT  
DB: Willowbrook

CHECK DISBURSEMENT REPORT FOR VILLAGE OF WILLOWBROOK  
CHECK DATE FROM 08/25/2021 - 09/14/2021

Page 6/10

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND				CHECK APCHK 97596 TOTAL FOR FUND 01:			2,781.28
09/14/2021	APCH	97597	RATHS, RATHS & JOHNSON, INC.	PLAN REVIEW - STRUCTURAL-REIMB	820-255	40	58.50
				PLAN REVIEW - STRUCTURAL-REIMB	820-255	40	5,665.50
				CHECK APCHK 97597 TOTAL FOR FUND 01:			5,724.00
09/14/2021	APCH	97598	RAY O'HERRON CO., INC.	AMMUNITION	630-346	30	1,050.00
				OPERATING EQUIPMENT	630-401	30	711.86
				CHECK APCHK 97598 TOTAL FOR FUND 01:			1,761.86
09/14/2021	APCH	97599	RECON POWER BIKES	DRUG FORFEITURE - FEDERAL	650-349	30	424.00
				BIKE PROGRAM	660-205	30	6,000.00
				CHECK APCHK 97599 TOTAL FOR FUND 01:			6,424.00
09/14/2021	APCH	97600	ROBERT SCHALLER	EMPLOYEE RECOGNITION	630-309	30	184.41
				EMPLOYEE RECOGNITION	630-309	30	45.58
				CHECK APCHK 97600 TOTAL FOR FUND 01:			229.99
09/14/2021	APCH	97601	ROSE ALCANTARA	PARK PERMIT FEES	310-814	00	200.00
09/14/2021	APCH	97602	RYDIN	PRINTING, PUBLISHING & TRANSCRIPTION	455-302	10	546.99
09/14/2021	APCH	97603	SPORTSFIELD, INC.	BALLFIELD MAINTENANCE	570-280	20	404.00
09/14/2021	APCH	97605	THANH-CHI NGUYEN	RED LIGHT FINES	310-503	00	100.00
09/14/2021	APCH	97606	THEODORE REYNOLDS	RED LIGHT FINES	310-503	00	100.00
09/14/2021	APCH	97607	THOMPSON ELEV. INSPECT. SERVICE	ELEVATOR INSPECTION-REIMB	830-117	40	215.00
09/14/2021	APCH	97608	THOMSON REUTERS - WEST	FEES/DUES/SUBSCRIPTIONS	630-307	30	203.80
09/14/2021	APCH	97610	VIVEK AND LYNSEY BHATT	RED LIGHT FINES	310-503	00	100.00
09/14/2021	APCH	97611#	WAREHOUSE DIRECT	OFFICE SUPPLIES	455-301	10	249.20
				OFFICE SUPPLIES	455-301	10	1.44
				COMMISSARY PROVISION	455-355	10	86.31
				COMMISSARY PROVISION	455-355	10	101.17
				COMMISSARY PROVISION	455-355	10	47.12
				OPERATING EQUIPMENT	630-401	30	245.63
				OPERATING EQUIPMENT	630-401	30	71.78
				OPERATING EQUIPMENT	630-401	30	563.56
				OPERATING EQUIPMENT	630-401	30	87.04

09/08/2021 11:58 AM  
User: DSCHMIDT  
DB: Willowbrook

CHECK DISBURSEMENT REPORT FOR VILLAGE OF WILLOWBROOK  
CHECK DATE FROM 08/25/2021 - 09/14/2021

Page 7/10

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND				OFFICE SUPPLIES	810-301	40	13.17
				CHECK APCHK 97611 TOTAL FOR FUND 01:			<u>1,466.42</u>
09/14/2021	APCH	97612	WEST CENTRAL MUNICIPAL CONF.	FEES/DUES/SUBSCRIPTIONS	455-307	10	2,500.00
09/14/2021	APCH	97613	WEST SIDE TRACTOR SALES	MAINTENANCE - VEHICLES	735-409	35	2,071.94
09/14/2021	APCH	97614	WESTERN FIRST AID & SAFETY	OPERATING EQUIPMENT	630-401	30	4,418.29
09/14/2021	APCH	97615	WILD GOOSE CHASE INC	CONTRACTED MAINTENANCE & LANDSCAPING	570-281	20	960.00
09/14/2021	APCH	97616	WILLOWBROOK CURRENCY EXCHANGE	MAINTENANCE - VEHICLES	630-409	30	180.00
09/14/2021	APCH	97617	WLBK BURR RIDGE CHAMBER OF COM	SCHOOLS/CONFERENCES/TRAVEL	455-304	10	75.00
				Total for fund 01 GENERAL FUND			317,039.11



09/08/2021 11:58 AM  
User: DSCHMIDT  
DB: Willowbrook

CHECK DISBURSEMENT REPORT FOR VILLAGE OF WILLOWBROOK  
CHECK DATE FROM 08/25/2021 - 09/14/2021

Page 8/10

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 02 WATER FUND							
09/14/2021	APCH	218 (E)*#	INTERGOVERNMENTAL PERSONNEL	HEALTH/DENTAL/LIFE INSURANCE	401-141	50	3,450.22
09/14/2021	APCH	219 (E)*#	WEX BANK	FUEL/MILEAGE/WASH	401-303	50	825.96
09/14/2021	APCH	97536*#	ACCESS ONE, INC.	PHONE - TELEPHONES	401-201	50	92.45
				PHONE - TELEPHONES	401-201	50	92.33
				CHECK APCHK 97536 TOTAL FOR FUND 02:			184.78
09/14/2021	APCH	97547	CHRISTOPHER B. BURKE	FEES - ENGINEERING	405-245	50	2,080.00
09/14/2021	APCH	97552*#	COMED	ENERGY - ELECTRIC PUMP	420-206	50	90.80
09/14/2021	APCH	97560*#	FIRST NATIONAL BANK OMAHA	EDP LICENSES	417-263	50	12.86
09/14/2021	APCH	97565	HBK WATER METER SERVICE	METER REPLACEMENT	435-462	50	520.00
09/14/2021	APCH	97567*#	HUNTER ASPHALT PAVING INC	WATER DISTRIBUTION REPAIRS/MAINTENANC	430-277	50	7,875.00
09/14/2021	APCH	97574	LA FASTENERS INC	MATERIAL & SUPPLIES - DISTRIBUTION	430-476	50	3.38
09/14/2021	APCH	97581	METROPOLITAN INDUSTRIES INC	EDP EQUIPMENT/SOFTWARE	417-212	50	138.00
09/14/2021	APCH	97594*#	PURE PRAIRIE ORGANICS	LANDSCAPING - OTHER	430-299	50	184.08
09/14/2021	APCH	97604	SUBURBAN DOOR CHECK & LOCK SERVI	REPAIRS & MAINTENANCE-STANDPIPE/PUMPH	425-485	50	96.00
09/14/2021	APCH	97609	VERIZON WIRELESS	PHONE - TELEPHONES	401-201	50	75.06
				Total for fund 02 WATER FUND			15,536.14

09/08/2021 11:58 AM  
User: DSCHMIDT  
DB: Willowbrook

CHECK DISBURSEMENT REPORT FOR VILLAGE OF WILLOWBROOK  
CHECK DATE FROM 08/25/2021 - 09/14/2021

Page 9/10

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 07 POLICE PENSION FUND							
09/14/2021	APCH	97562	FOSTER & FOSTER, INC.	ACTUARY SERVICES	401-252	62	6,180.00
Total for fund 07 POLICE PENSION FUND							6,180.00

09/08/2021 11:58 AM

User: DSCHMIDT

DB: Willowbrook

CHECK DISBURSEMENT REPORT FOR VILLAGE OF WILLOWBROOK

CHECK DATE FROM 08/25/2021 - 09/14/2021

Page 10/10

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 14 LAND ACQUISITION, FACILITY, EXPANSION &							
09/14/2021	APCH	97557	ENGINEERING SOLUTIONS TEAM	CRC INTERIOR REMODEL (825 MIDWAY)	930-413	75	3,670.00
Total for fund 14 LAND ACQUISITION, FACILITY, E							3,670.00
TOTAL - ALL FUNDS							342,425.25

'\*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

Payroll Liability Check Register  
For Check Dates 08/01/2021 to 08/31/2021

Check Number	Vendor Name	Check Date	Check Amount
EFT471	AFLAC	08/27/2021	2,731.81
EFT472	EFTPS	08/27/2021	46,613.53
EFT473	COMMUNITY BANK OF WILLOWBROOK	08/27/2021	124.16
EFT474	I C M A RETIREMENT TRUST - 457	08/27/2021	825.00
EFT475	ILLINOIS STATE DISBURSEMENT UNIT	08/27/2021	1,806.30
EFT476	ILLINOIS FRATERNAL	08/27/2021	1,152.00
EFT477	I.M.R.F. PENSION FUND	08/27/2021	33,706.34
EFT478	NATIONWIDE RETIREMENT SOLUTIONS	08/27/2021	8,624.89
EFT479	VILLAGE OF WILLOWBROOK	08/27/2021	55,632.60
EFT480	ILLINOIS DEPT. OF REVENUE	08/27/2021	6,563.16
EFT464	EFTPS	08/13/2021	36,383.85
EFT465	COMMUNITY BANK OF WILLOWBROOK	08/13/2021	124.16
EFT466	I C M A RETIREMENT TRUST - 457	08/13/2021	825.00
EFT467	ILLINOIS STATE DISBURSEMENT UNIT	08/13/2021	997.30
EFT468	NATIONWIDE RETIREMENT SOLUTIONS	08/13/2021	8,622.53
EFT469	VILLAGE OF WILLOWBROOK	08/13/2021	55,632.60
EFT470	ILLINOIS DEPT. OF REVENUE	08/13/2021	8,020.78
Total Checks: 17		Total Paid:	\$268,386.01



MONTHLY FINANCIAL REPORT  
AUGUST 2021

RESPECTFULLY SUBMITTED BY:

Frank A. Trilla, Mayor

Carrie Dittman, Director of Finance

*C.D.*

# VILLAGE OF WILLOWBROOK FINANCIAL REPORT MUNICIPAL SALES AND USE TAXES

MONTH DIST	SALE MADE	17-18	18-19	19-20	20-21	21-22	Difference from Prior Year
MAY	FEB	\$ 264,472	\$ 276,118	\$ 320,221	\$ 307,589	\$ 319,211	3.78%
JUNE	MAR	304,436	334,282	360,870	359,968	421,287	17.03%
JULY	APR	304,925	309,957	343,577	289,885	413,459	42.63%
AUG	MAY	345,478	376,154	397,471	356,759	464,314	30.15%
SEPT	JUNE	354,582	364,229	408,372	385,683		
OCT	JULY	313,701	320,062	380,773	415,157		
NOV	AUG	361,826	339,020	389,765	390,300		
DEC	SEPT	334,582	342,467	363,388	391,326		
JAN	OCT	312,400	329,103	375,088	404,167		
FEB	NOV	319,012	362,572	368,379	379,791		
MARCH	DEC	416,900	428,214	437,962	446,756		
APRIL	JAN	285,192	296,927	311,493	322,056		
TOTAL		\$ 3,917,506	\$ 4,079,105	\$ 4,457,359	\$ 4,449,437	\$ 1,618,271	
MTH AVG		\$ 326,459	\$ 339,925	\$ 371,447	\$ 370,786	\$ 404,568	
BUDGET		\$ 3,600,000	\$ 3,600,000	\$ 4,000,000	\$ 3,500,000	\$ 4,000,000	

YEAR TO DATE LAST YEAR : \$ 1,314,201

YEAR TO DATE THIS YEAR : \$ 1,618,271

DIFFERENCE : \$ 304,070

PERCENTAGE CHANGE :

23.14%

## CURRENT FISCAL YEAR :

BUDGETED REVENUE: \$ 4,000,000

PERCENTAGE OF YEAR COMPLETED : 33.33%

PERCENTAGE OF REVENUE TO DATE : 40.46%

PROJECTION OF ANNUAL REVENUE : \$ 5,478,914

EST. DOLLAR DIFF ACTUAL TO BUDGET \$ 1,478,914

EST. PERCENT DIFF ACTUAL TO BUDGET 36.97%

VILLAGE OF WILLOWBROOK  
MONTHLY CASH AND INVESTMENT BALANCE BY FUND  
FOR THE MONTH ENDED 08/31/2021

ACCOUNT	BALANCE
<b>Fund 01 GENERAL FUND</b>	
CHECKING - 0283	0.00
COMMUNITY BANK OF WB - 0275	843,888.34
IL FUNDS - 5435	6,049,261.76
COMMUNITY BANK OF WB MM - 1771	10,002.62
COMMUNITY BANK RD LGHT - 0243	31,207.31
COMMUNITY BANK OF WB FSA - 3804	11,651.84
COMMUNITY BANK DRUG ACCT - 4171	27,759.38
PETTY CASH REV LING	950.00
<b>Total For Fund 01:</b>	<b><u>6,974,721.25</u></b>
<b>Fund 02 WATER FUND</b>	
IL FUNDS WATER - 5914	867,097.27
COMMUNITY BANK OF WB WTR - 4163	392,292.56
COMMUNITY BANK OF WB - 0275	0.00
<b>Total For Fund 02:</b>	<b><u>1,259,389.83</u></b>
<b>Fund 04 MOTOR FUEL TAX FUND</b>	
IL FUNDS MFT - 5443	1,033,951.78
COMMUNITY BANK OF WB - 0275	0.00
<b>Total For Fund 04:</b>	<b><u>1,033,951.78</u></b>
<b>Fund 06 SSA ONE BOND &amp; INTEREST FUND</b>	
IL FUNDS SSA BOND - 4621	118,470.77
COMMUNITY BANK OF WB - 0275	22,633.50
<b>Total For Fund 06:</b>	<b><u>141,104.27</u></b>
<b>Fund 07 POLICE PENSION FUND</b>	
COMMUNITY BANK OF WB PP - 4155	10,016.86
COMMUNITY BANK OF WB - 0275	0.00
SCHWAB - PP MONEY MARKET	35,636.91
US TREASURIES	1,113,594.21
US AGENCIES	6,053,077.92
MUNICIPAL BONDS	1,638,286.13
CORPORATE BONDS	1,609,386.30
MUTUAL FUNDS	12,327,974.89
BROKERED CDS	399,276.05
MARKET VALUE CONTRA	6,922,273.10
<b>Total For Fund 07:</b>	<b><u>30,109,522.37</u></b>
<b>Fund 09 WATER CAPITAL IMPROVEMENTS FUND</b>	
IL FUNDS WTR CAP - 1206	1,007,295.51
<b>Total For Fund 09:</b>	<b><u>1,007,295.51</u></b>
<b>Fund 10 CAPITAL PROJECT FUND</b>	
COMMUNITY BANK OF WB - 0275	336.02
<b>Total For Fund 10:</b>	<b><u>336.02</u></b>
<b>Fund 11 DEBT SERVICE FUND</b>	
IL FUNDS BOND PROCEEDS DS - 2756	11.25
<b>Total For Fund 11:</b>	<b><u>11.25</u></b>
<b>Fund 14 LAND ACQUISITION, FACILITY, EXPANSION &amp;</b>	
IL FUNDS - 5435	10,272.91
<b>Total For Fund 14:</b>	<b><u>10,272.91</u></b>
<b>Fund 15 RT 83/PLAINFIELD RD BUSINESS DISTRICT TAX</b>	
IL FUNDS BUSINESS DISTRICT - 5435	2,257,929.63
<b>Total For Fund 15:</b>	<b><u>2,257,929.63</u></b>
<b>Fund 16 AMERICAN RESCUE PLAN ACT FUND</b>	
COMMUNITY BANK OF WB MM - 1771	583,132.69
<b>Total For Fund 16:</b>	<b><u>583,132.69</u></b>
<b>TOTAL CASH &amp; INVESTMENTS:</b>	<b><u>43,377,667.51</u></b>

ACCOUNT BALANCE REPORT FOR WILLOWBROOK  
PERIOD ENDING 08/31/2021  
CASH & INVESTMENTS BY FUND AND ACCOUNT TYPE

Page: 1/2

GL NUMBER	DESCRIPTION	END BALANCE 08/31/2021
<b>Fund 01 - GENERAL FUND</b>		
<b>MONEY MARKET</b>		
01-00-110-322	IL FUNDS - 5435	6,049,261.76
01-00-110-323	COMMUNITY BANK OF WB MM - 1771	10,002.62
01-00-110-325	COMMUNITY BANK RD LGHT - 0243	31,207.31
01-00-110-380	COMMUNITY BANK DRUG ACCT - 4171	27,759.38
	Net MONEY MARKET	6,118,231.07
<b>PETTY CASH</b>		
01-00-110-911	PETTY CASH REVLVING	950.00
	Net PETTY CASH	950.00
<b>SAVINGS</b>		
01-00-110-257	COMMUNITY BANK OF WB - 0275	843,888.34
01-00-110-332	COMMUNITY BANK OF WB FSA - 3804	11,651.84
	Net SAVINGS	855,540.18
<b>Fund 02 - WATER FUND</b>		
<b>MONEY MARKET</b>		
02-00-110-113	IL FUNDS WATER - 5914	867,097.27
02-00-110-209	COMMUNITY BANK OF WB WTR - 4163	392,292.56
	Net MONEY MARKET	1,259,389.83
<b>Fund 04 - MOTOR FUEL TAX FUND</b>		
<b>MONEY MARKET</b>		
04-00-110-116	IL FUNDS MFT - 5443	1,033,951.78
	Net MONEY MARKET	1,033,951.78
<b>Fund 06 - SSA ONE BOND &amp; INTEREST FUND</b>		
<b>MONEY MARKET</b>		
06-00-110-117	IL FUNDS SSA BOND - 4621	118,470.77
	Net MONEY MARKET	118,470.77
<b>SAVINGS</b>		
06-00-110-257	COMMUNITY BANK OF WB - 0275	22,633.50
	Net SAVINGS	22,633.50
<b>Fund 07 - POLICE PENSION FUND</b>		
<b>MONEY MARKET</b>		
07-00-110-202	COMMUNITY BANK OF WB PP - 4155	10,016.86
07-00-110-336	SCHWAB - PP MONEY MARKET	35,636.91
	Net MONEY MARKET	45,653.77
<b>AGENCY CERTIFICATES</b>		
07-00-120-260	US AGENCIES	6,053,077.92
	Net AGENCY CERTIFICATES	6,053,077.92
<b>CORPORATE BONDS</b>		
07-00-120-288	CORPORATE BONDS	1,609,386.30
	Net CORPORATE BONDS	1,609,386.30
<b>MUNICIPAL BONDS</b>		
07-00-120-270	MUNICIPAL BONDS	1,638,286.13
	Net MUNICIPAL BONDS	1,638,286.13
<b>MUTUAL FUNDS</b>		
07-00-120-290	MUTUAL FUNDS	12,327,974.89
	Net MUTUAL FUNDS	12,327,974.89
<b>MARKET VALUE</b>		
07-00-120-900	MARKET VALUE CONTRA	6,922,273.10
	Net MARKET VALUE	6,922,273.10
<b>TREASURY NOTES</b>		
07-00-120-250	US TREASURIES	1,113,594.21



ACCOUNT BALANCE REPORT FOR WILLOWBROOK  
PERIOD ENDING 08/31/2021  
CASH & INVESTMENTS BY FUND AND ACCOUNT TYPE

Page: 2/2

GL NUMBER	DESCRIPTION	END BALANCE 08/31/2021
Fund 07 - POLICE PENSION FUND		
	Net TREASURY NOTES	1,113,594.21
CERTIFICATE OF DEPOSIT		
07-00-120-292	BROKERED CDS	399,276.05
	Net CERTIFICATE OF DEPOSIT	399,276.05
Fund 09 - WATER CAPITAL IMPROVEMENTS FUND		
MONEY MARKET		
09-00-110-324	IL FUNDS WTR CAP - 1206	1,007,295.51
	Net MONEY MARKET	1,007,295.51
Fund 10 - CAPITAL PROJECT FUND		
SAVINGS		
10-00-110-257	COMMUNITY BANK OF WB - 0275	336.02
	Net SAVINGS	336.02
Fund 11 - DEBT SERVICE FUND		
MONEY MARKET		
11-00-110-111	IL FUNDS BOND PROCEEDS DS - 2756	11.25
	Net MONEY MARKET	11.25
Fund 14 - LAND ACQUISITION, FACILITY, EXPANSION &		
MONEY MARKET		
14-00-110-322	IL FUNDS - 5435	10,272.91
	Net MONEY MARKET	10,272.91
Fund 15 - RT 83/PLAINFIELD RD BUSINESS DISTRCT TAX		
MONEY MARKET		
15-00-110-322	IL FUNDS BUSINESS DISTRICT - 5435	2,257,929.63
	Net MONEY MARKET	2,257,929.63

ACCOUNT BALANCE REPORT FOR WILLOWBROOK  
PERIOD ENDING 08/31/2021  
CASH & INVESTMENTS BY INSTITUTION

Page: 1/1

GL NUMBER	DESCRIPTION	END BALANCE 08/31/2021
COMMUNITY BANK OF WB		
01-00-110-257	COMMUNITY BANK OF WB - 0275	843,888.34
01-00-110-323	COMMUNITY BANK OF WB MM - 1771	10,002.62
01-00-110-325	COMMUNITY BANK RD LGHT - 0243	31,207.31
01-00-110-332	COMMUNITY BANK OF WB FSA - 3804	11,651.84
01-00-110-380	COMMUNITY BANK DRUG ACCT - 4171	27,759.38
02-00-110-209	COMMUNITY BANK OF WB WTR - 4163	392,292.56
06-00-110-257	COMMUNITY BANK OF WB - 0275	22,633.50
07-00-110-202	COMMUNITY BANK OF WB PP - 4155	10,016.86
10-00-110-257	COMMUNITY BANK OF WB - 0275	336.02
16-00-110-323	COMMUNITY BANK OF WB MM - 1771	583,132.69
	Net COMMUNITY BANK OF WB	1,932,921.12
ILLINOIS FUNDS		
01-00-110-322	IL FUNDS - 5435	6,049,261.76
02-00-110-113	IL FUNDS WATER - 5914	867,097.27
04-00-110-116	IL FUNDS MFT - 5443	1,033,951.78
06-00-110-117	IL FUNDS SSA BOND - 4621	118,470.77
09-00-110-324	IL FUNDS WTR CAP - 1206	1,007,295.51
11-00-110-111	IL FUNDS BOND PROCEEDS DS - 2756	11.25
14-00-110-322	IL FUNDS - 5435	10,272.91
15-00-110-322	IL FUNDS BUSINESS DISTRICT - 5435	2,257,929.63
	Net ILLINOIS FUNDS	11,344,290.88
VILLAGE OF WILLOWBROOK		
01-00-110-911	PETTY CASH REVLVING	950.00
	Net VILLAGE OF WILLOWBROOK	950.00
CHARLES SCHWAB		
07-00-110-336	SCHWAB - PP MONEY MARKET	35,636.91
07-00-120-250	US TREASURIES	1,113,594.21
07-00-120-260	US AGENCIES	6,053,077.92
07-00-120-270	MUNICIPAL BONDS	1,638,286.13
07-00-120-288	CORPORATE BONDS	1,609,386.30
07-00-120-290	MUTUAL FUNDS	12,327,974.89
07-00-120-292	BROKERED CDS	399,276.05
07-00-120-900	MARKET VALUE CONTRA	6,922,273.10
	Net CHARLES SCHWAB	30,099,505.51
Total - All Funds:		43,377,667.51

INTERFUND ACTIVITY REPORT FOR WILLOWBROOK  
Period Ending 08/31/2021  
Due To/From Other Funds

Page: 1/1

GL Number	Description	Balance
Fund 01: GENERAL FUND		
Due From Other Funds 01-00-140-107	DUE TO/FROM POLICE PENSION FUND	127,790.32
	<b>Total Due From Other Funds</b>	<b>127,790.32</b>
Fund 07: POLICE PENSION FUND		
Due From Other Funds 07-00-140-101	DUE (TO)/FROM GENERAL FUND	(127,790.32)
	<b>Total Due From Other Funds</b>	<b>(127,790.32)</b>

## REVENUE REPORT FOR WILLOWBROOK

PERIOD ENDING 08/31/2021

Page: 1/5

L NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 08/31/2021	YTD BALANCE 08/31/2021	2021-22 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE
und 01 - GENERAL FUND						
PROPERTY TAX						
1-00-310-101	PROPERTY TAX LEVY - SRA	7,101.66	49,012.44	74,794.00	65.53	25,781.56
1-00-310-102	PROPERTY TAX LEVY - ROAD & BRIDGE	11,648.72	79,396.63	121,227.00	65.49	41,830.37
et PROPERTY TAX		18,750.38	128,409.07	196,021.00	65.51	67,611.93
OTHER TAXES						
1-00-310-200	HOME RULE SALES TAX-1%	256,381.34	851,523.94	2,370,000.00	35.93	1,518,476.06
1-00-310-201	MUNICIPAL SALES TAX	464,313.98	1,618,271.84	4,000,000.00	40.46	2,381,728.16
1-00-310-202	ILLINOIS INCOME TAX	64,405.80	450,418.30	854,000.00	52.74	403,581.70
1-00-310-203	AMUSEMENT TAX	5,975.57	23,450.35	65,748.00	35.67	42,297.65
1-00-310-204	REPLACEMENT TAX	52.03	1,022.82	1,250.00	81.83	227.18
1-00-310-205	UTILITY TAX	67,276.28	245,357.43	812,000.00	30.22	566,642.57
1-00-310-206	LOCAL GAS TAX	21,616.55	96,877.45	253,326.00	38.24	156,448.55
1-00-310-208	PLACES OF EATING TAX	50,810.48	218,441.35	450,000.00	48.54	231,558.65
1-00-310-209	WATER TAX	19,084.29	58,176.87	157,500.00	36.94	99,323.13
1-00-310-210	WATER TAX - UNINCORPORATED	0.00	45.66	160.00	28.54	114.34
1-00-310-211	HOTEL/MOTEL TAX	27,968.02	91,516.26	184,119.00	49.70	92,602.74
1-00-310-212	SELF-STORAGE FACILITY TAX	22,213.51	57,733.62	121,125.00	47.66	63,391.38
et OTHER TAXES		1,000,097.85	3,712,835.89	9,269,228.00	40.06	5,556,392.11
LICENSES						
1-00-310-302	LIQUOR LICENSES	0.00	2,500.00	87,650.00	2.85	85,150.00
1-00-310-303	BUSINESS LICENSES	0.00	1,200.00	105,000.00	1.14	103,800.00
1-00-310-304	VIDEO GAMING LICENSES	0.00	0.00	10,000.00	0.00	10,000.00
1-00-310-305	VENDING MACHINE LICENSES	0.00	0.00	2,500.00	0.00	2,500.00
1-00-310-306	SCAVENGER LICENSES	0.00	0.00	7,000.00	0.00	7,000.00
et LICENSES		0.00	3,700.00	212,150.00	1.74	208,450.00
PERMITS						
1-00-310-401	BUILDING PERMITS	57,921.22	144,801.48	300,000.00	48.27	155,198.52
1-00-310-402	SIGN PERMITS	285.00	5,701.45	10,000.00	57.01	4,298.55
1-00-310-404	COUNTY BMP FEE	0.00	0.00	500.00	0.00	500.00
1-00-310-405	SPECIAL HAULING PERMITS (OXCART)	100.00	440.00	3,000.00	14.67	2,560.00
et PERMITS		58,306.22	150,942.93	313,500.00	48.15	162,557.07
FINES						
1-00-310-501	CIRCUIT COURT FINES	12,239.03	50,389.65	108,559.00	46.42	58,169.35
1-00-310-502	TRAFFIC FINES	6,200.00	39,615.00	36,614.00	108.20	(3,001.00)
1-00-310-503	RED LIGHT FINES	67,250.00	296,725.00	600,000.00	49.45	303,275.00
1-00-310-504	DUI FINES	0.00	700.00	2,762.00	25.34	2,062.00
1-00-310-505	OVERWEIGHT TRUCK FINES	90.00	4,815.00	9,632.00	49.99	4,817.00
et FINES		85,779.03	392,244.65	757,567.00	51.78	365,322.35
VERHEAD REIMBURSEMENT						
1-00-310-601	ADMINISTRATIVE SUPPORT REIMB - WATE	57,995.00	227,914.50	647,154.00	35.22	419,239.50
et OVERHEAD REIMBURSEMENT		57,995.00	227,914.50	647,154.00	35.22	419,239.50
HARGES & FEES						
1-00-310-700	PLANNING APPLICATION FEES	0.00	0.00	10,000.00	0.00	10,000.00

REVENUE REPORT FOR WILLOWBROOK

PERIOD ENDING 08/31/2021

Page: 2/5

L NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 08/31/2021	YTD BALANCE 08/31/2021	2021-22 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE
Fund 01 - GENERAL FUND						
1-00-310-701	PUBLIC HEARING FEES	0.00	0.00	2,500.00	0.00	2,500.00
1-00-310-702	PLANNING REVIEW FEES	0.00	0.00	2,500.00	0.00	2,500.00
1-00-310-704	ACCIDENT REPORT COPIES	335.00	985.00	2,000.00	49.25	1,015.00
1-00-310-705	VIDEO GAMING TERMINAL INCOME	8,084.64	32,916.14	36,000.00	91.43	3,083.86
1-00-310-723	ELEVATOR INSPECTION FEES	0.00	700.00	12,000.00	5.83	11,300.00
1-00-310-724	BURGLAR ALARM FEES	0.00	420.00	10,000.00	4.20	9,580.00
et	CHARGES & FEES	8,419.64	35,021.14	75,000.00	46.69	39,978.86
ARK & RECREATION CHARGES						
1-00-310-813	PARK & REC CONTRIBUTION	0.00	0.00	3,000.00	0.00	3,000.00
1-00-310-814	PARK PERMIT FEES	(310.00)	2,490.00	3,000.00	83.00	510.00
1-00-310-815	SUMMER RECREATION FEES	0.00	1,405.00	7,650.00	18.37	6,245.00
1-00-310-819	BURR RIDGE/WILLOWBROOK BASEBALL R	0.00	0.00	6,500.00	0.00	6,500.00
1-00-310-820	HOLIDAY CONTRIBUTION	0.00	0.00	2,600.00	0.00	2,600.00
1-00-310-823	SPRING RECREATION FEES	0.00	0.00	200.00	0.00	200.00
et	PARK & RECREATION CHARGES	(310.00)	3,895.00	22,950.00	16.97	19,055.00
OTHER REVENUE						
1-00-310-901	REIMBURSEMENTS - IRMA	0.00	1,120.00	0.00	100.00	(1,120.00)
1-00-310-903	REIMBURSEMENTS - POLICE TRAINING	1,334.00	3,460.76	0.00	100.00	(3,460.76)
1-00-310-909	SALE - FIXED ASSETS	0.00	0.00	7,500.00	0.00	7,500.00
1-00-310-910	REIMBURSEMENTS - TREE PLANTING	0.00	200.00	500.00	40.00	300.00
1-00-310-911	REIMBURSEMENTS - RED LIGHT ENERGY	226.05	447.95	1,440.00	31.11	992.05
1-00-310-913	OTHER RECEIPTS	500.66	915.19	0.00	100.00	(915.19)
1-00-310-915	REIMBURSEMENTS - POLICE SPECIAL DET	0.00	0.00	5,000.00	0.00	5,000.00
1-00-310-917	REIMBURSEMENTS - PUBLIC WORKS OTHE	0.00	5,965.00	23,430.00	25.46	17,465.00
1-00-310-921	OTHER GRANTS	0.00	1,398.00	0.00	100.00	(1,398.00)
1-00-310-922	FEDERAL/STATE GRANTS	3,887.32	52,927.74	136,741.00	38.71	83,813.26
1-00-310-925	NICOR GAS ANNUAL PAYMENT	0.00	0.00	14,000.00	0.00	14,000.00
1-00-310-926	CABLE FRANCHISE FEES	37,709.14	85,144.85	192,000.00	44.35	106,855.15
1-00-310-928	DRUG FORFEITURES - STATE	0.00	0.00	500.00	0.00	500.00
1-00-310-929	DRUG FORFEITURES - FEDERAL	0.00	0.00	500.00	0.00	500.00
et	OTHER REVENUE	43,657.17	151,579.49	381,611.00	39.72	230,031.51
ON-OPERATING						
1-00-320-108	INTEREST INCOME	142.50	657.67	9,000.00	7.31	8,342.33
et	NON-OPERATING	142.50	657.67	9,000.00	7.31	8,342.33
Fund 01 - GENERAL FUND:						
OTAL REVENUES		1,272,837.79	4,807,200.34	11,884,181.00	40.45	7,076,980.66
Fund 02 - WATER FUND						
HARGES & FEES						
2-00-310-712	WATER USAGE	381,674.26	1,163,568.37	3,150,000.00	36.94	1,986,431.63
2-00-310-713	WATER PENALTIES	2,565.59	9,485.82	10,000.00	94.86	514.18
2-00-310-718	SHUTOFF/NSF FEE	1,965.00	6,505.00	5,000.00	130.10	(1,505.00)

REVENUE REPORT FOR WILLOWBROOK  
PERIOD ENDING 08/31/2021

L NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 08/31/2021	YTD BALANCE 08/31/2021	2021-22 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE
<b>und 02 - WATER FUND</b>						
<b>et CHARGES &amp; FEES</b>						
		386,204.85	1,179,559.19	3,165,000.00	37.27	1,985,440.81
<b>OTHER REVENUE</b>						
2-00-310-714	WATER METER SALES	410.43	410.43	5,000.00	8.21	4,589.57
2-00-310-716	WATER METER READING FEES	859.75	2,162.75	5,000.00	43.26	2,837.25
2-00-310-717	CONSTRUCTION USAGE	200.00	200.00	1,000.00	20.00	800.00
et OTHER REVENUE		1,470.18	2,773.18	11,000.00	25.21	8,226.82
<b>ON-OPERATING</b>						
2-00-320-108	INTEREST INCOME	22.97	111.80	1,200.00	9.32	1,088.20
2-00-320-713	WATER CONNECTION FEES	600.00	600.00	3,000.00	20.00	2,400.00
et NON-OPERATING		622.97	711.80	4,200.00	16.95	3,488.20
<b>und 02 - WATER FUND:</b>						
OTAL REVENUES		388,298.00	1,183,044.17	3,180,200.00	37.20	1,997,155.83
<b>und 04 - MOTOR FUEL TAX FUND</b>						
<b>OTHER TAXES</b>						
4-00-310-216	MFT RECEIPTS	28,418.36	113,122.09	303,170.00	37.31	190,047.91
4-00-310-218	MFT CAPITAL BOND RECEIPTS	0.00	93,803.27	0.00	100.00	(93,803.27)
et OTHER TAXES		28,418.36	206,925.36	303,170.00	68.25	96,244.64
<b>ON-OPERATING</b>						
4-00-320-108	INTEREST INCOME	16.43	74.33	900.00	8.26	825.67
et NON-OPERATING		16.43	74.33	900.00	8.26	825.67
<b>und 04 - MOTOR FUEL TAX FUND:</b>						
OTAL REVENUES		28,434.79	206,999.69	304,070.00	68.08	97,070.31
<b>und 06 - SSA ONE BOND &amp; INTEREST FUND</b>						
<b>PROPERTY TAX</b>						
3-00-310-101	PROPERTY TAX RECEIPTS	22,633.50	184,534.21	320,585.00	57.56	136,050.79
et PROPERTY TAX		22,633.50	184,534.21	320,585.00	57.56	136,050.79
<b>ON-OPERATING</b>						
3-00-320-108	INTEREST INCOME	0.77	2.17	240.00	0.90	237.83
et NON-OPERATING		0.77	2.17	240.00	0.90	237.83

## 4/5

PERIOD ENDING 08/31/2021

## ACTIVITY FOR

ORIGINAL  
BUDGET

YTD BALANCE  
08/31/2021

Activity	% BDGT USED
1. Planning	10%
2. Design	20%
3. Construction	70%

AVAILABLE  
BALANCE

Fund 06 - SSA ONE BOND & INTEREST FUND						
Fund 06 - SSA ONE BOND & INTEREST FUND:						
TOTAL REVENUES						
22,634.27	184,536.38	320,825.00	57.52	136,288.62		
Fund 07 - POLICE PENSION FUND						
OTHER REVENUE						
7-00-310-607	VILLAGE CONTRIBUTION					
91,614.92	412,267.14	1,190,994.00	34.62	778,726.86		
19,650.28	88,736.14	257,599.00	34.45	168,862.86		
111,265.20	501,003.28	1,448,593.00	34.59	947,589.72		
et OTHER REVENUE						
ON-OPERATING						
7-00-320-108	INTEREST INCOME	500,000.00	26.05	369,750.81		
7-00-320-110	UNREALIZED GAIN (LOSS) ON INVESTMENT	0.00	100.00	(1,204,593.30)		
7-00-320-111	GAIN (LOSS) ON INVESTMENTS	0.00	100.00	(2,040.54)		
453,589.66	1,336,883.03	500,000.00	267.38	(836,883.03)		
et NON-OPERATING						
Fund 07 - POLICE PENSION FUND:						
TOTAL REVENUES						
564,854.86	1,837,886.31	1,948,593.00	94.32	110,706.69		
Fund 09 - WATER CAPITAL IMPROVEMENTS FUND						
ON-OPERATING						
9-00-320-108	INTEREST INCOME	960.00	8.81	875.47		
17.16	84.53	960.00	8.81	875.47		
et NON-OPERATING						
Fund 09 - WATER CAPITAL IMPROVEMENTS FUND:						
TOTAL REVENUES						
17.16	84.53	960.00	8.81	875.47		
Fund 11 - DEBT SERVICE FUND						
TRANSFERS IN						
1-00-330-101	TRANSFER FROM GENERAL FUND	280,739.00	17.03	232,919.50		
1-00-330-102	TRANSFER FROM WATER	45,918.00	8.54	41,994.50		
0.00	51,743.00	326,657.00	15.84	274,914.00		
et TRANSFERS IN						
Fund 11 - DEBT SERVICE FUND:						
TOTAL REVENUES						
0.00	51,743.00	326,657.00	15.84	274,914.00		
Fund 14 - LAND ACQUISITION, FACILITY, EXPANSION & OTHER REVENUE						

REVENUE REPORT FOR WILLOWBROOK  
PERIOD ENDING 08/31/2021

L NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 08/31/2021	YTD BALANCE 08/31/2021	2021-22 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE
nd 14 - LAND ACQUISITION, FACILITY, EXPANSION &						
1-00-310-920	DCEO GRANT #1	0.00	0.00	225,000.00	0.00	225,000.00
1-00-310-921	DCEO GRANT #2	0.00	0.00	500,000.00	0.00	500,000.00
et OTHER REVENUE		0.00	0.00	725,000.00	0.00	725,000.00
TRANSFERS IN						
1-00-330-101	TRANSFER FROM GENERAL FUND	0.00	0.00	926,895.00	0.00	926,895.00
et TRANSFERS IN		0.00	0.00	926,895.00	0.00	926,895.00
nd 14 - LAND ACQUISITION, FACILITY, EXPANSION & :						
TOTAL REVENUES		0.00	0.00	1,651,895.00	0.00	1,651,895.00
nd 15 - RT 83/PLAINFIELD RD BUSINESS DISTRICT TAX						
OTHER TAXES						
5-00-310-201	BUSINESS DISTRICT SALES TAX TOWN CE	57,163.08	204,439.27	500,000.00	40.89	295,560.73
et OTHER TAXES		57,163.08	204,439.27	500,000.00	40.89	295,560.73
nd 15 - RT 83/PLAINFIELD RD BUSINESS DISTRICT TAX:						
TOTAL REVENUES		57,163.08	204,439.27	500,000.00	40.89	295,560.73
TOTAL REVENUES - ALL FUNDS		2,334,239.95	8,475,933.69	20,117,381.00	42.13	11,641,447.31



## EXPENDITURE REPORT FOR WILLOWBROOK

PERIOD ENDING 08/31/2021

Page: 1/21

L NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 08/31/21	YTD BALANCE 08/31/2021	2021-22 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL
nd 01 - GENERAL FUND								
ept 05 - VILLAGE BOARD & CLERK								
ENERAL MANAGEMENT								
1-05-400-147	MEDICARE	75.23	332.91	887.00	37.53	554.09	1,774.00	1,441.09
1-05-400-161	SOCIAL SECURITY	321.80	1,423.59	3,794.00	37.52	2,370.41	7,588.00	6,164.41
1-05-410-101	SALARY - MAYOR & VILLAGE BO	4,400.00	19,800.00	54,000.00	36.67	34,200.00	108,000.00	88,200.00
1-05-410-125	SALARY - VILLAGE CLERK	600.00	2,400.00	7,200.00	33.33	4,800.00	14,400.00	12,000.00
1-05-410-141	LIFE INSURANCE - ELECTED OF	76.80	296.96	864.00	34.37	567.04	1,728.00	1,431.04
1-05-410-201	PHONE - TELEPHONES	42.46	169.86	696.00	24.41	526.14	1,392.00	1,222.14
1-05-410-301	OFFICE SUPPLIES	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
1-05-410-302	PRINTING & PUBLISHING	0.00	0.00	250.00	0.00	250.00	500.00	500.00
1-05-410-303	FUEL/MILEAGE/WASH	0.00	0.00	100.00	0.00	100.00	200.00	200.00
1-05-410-304	SCHOOLS/CONFERENCES/TRA	1,183.00	1,413.00	5,770.00	24.49	4,357.00	11,540.00	10,127.00
1-05-410-305	STRATEGIC PLANNING	0.00	0.00	5,000.00	0.00	5,000.00	10,000.00	10,000.00
1-05-410-307	FEES/DUES/SUBSCRIPTIONS	0.00	330.00	2,400.00	13.75	2,070.00	4,800.00	4,470.00
ENERAL MANAGEMENT		6,699.29	26,166.32	81,461.00	32.12	55,294.68	162,922.00	136,755.68
OMMUNITY RELATIONS								
1-05-420-365	PUBLIC RELATIONS	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
OMMUNITY RELATIONS		0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
ATA PROCESSING								
1-05-417-212	EDP EQUIPMENT/SOFTWARE	0.00	0.00	5,250.00	0.00	5,250.00	10,500.00	10,500.00
ATA PROCESSING		0.00	0.00	5,250.00	0.00	5,250.00	10,500.00	10,500.00
otal Dept 05 - VILLAGE BOARD & CLERK		6,699.29	26,166.32	87,211.00	30.00	61,044.68	174,422.00	148,255.68
ept 07 - BOARD OF POLICE COMMISSIONERS								
DMINISTRATION								
1-07-400-147	MEDICARE	0.00	0.00	14.00	0.00	14.00	28.00	28.00
1-07-400-161	SOCIAL SECURITY	0.00	0.00	62.00	0.00	62.00	124.00	124.00
1-07-435-148	LIFE INSURANCE - COMMISSIO	17.40	67.28	228.00	29.51	160.72	456.00	388.72
1-07-435-239	FEES - BOPC ATTORNEY	0.00	0.00	5,000.00	0.00	5,000.00	10,000.00	10,000.00
1-07-435-301	OFFICE SUPPLIES	0.00	0.00	100.00	0.00	100.00	200.00	200.00
1-07-435-302	PRINTING & PUBLISHING	0.00	0.00	4,000.00	0.00	4,000.00	8,000.00	8,000.00
1-07-435-304	SCHOOLS/CONFERENCES/TRA	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00
1-07-435-307	FEES/DUES/SUBSCRIPTIONS	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
1-07-435-311	POSTAGE & METER RENT	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
DMINISTRATION		17.40	67.28	11,404.00	0.59	11,336.72	22,808.00	22,740.72
THER								
1-07-440-542	EXAMS - WRITTEN	0.00	0.00	15,000.00	0.00	15,000.00	30,000.00	30,000.00
1-07-440-543	EXAMS - PHYSICAL	0.00	252.50	2,000.00	12.63	1,747.50	4,000.00	3,747.50
1-07-440-544	EXAMS - PSYCHOLOGICAL	0.00	0.00	2,500.00	0.00	2,500.00	5,000.00	5,000.00
1-07-440-545	EXAMS - POLYGRAPH	0.00	0.00	1,500.00	0.00	1,500.00	3,000.00	3,000.00
THER		0.00	252.50	21,000.00	1.20	20,747.50	42,000.00	41,747.50
otal Dept 07 - BOARD OF POLICE COMMISSIONERS		17.40	319.78	32,404.00	0.99	32,084.22	64,808.00	64,488.22

L NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 08/31/21	YTD BALANCE 08/31/2021	2021-22 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP. APPROPRIATION	APPROP. AVAIL.
nd 01 - GENERAL FUND								
ept 10 - ADMINISTRATION								
ENERAL MANAGEMENT								
I-10-400-147	MEDICARE	426.58	1,907.51	5,754.00	33.15	3,846.49	11,508.00	9,600.49
I-10-400-151	IMRF	7,348.09	32,915.79	94,735.00	34.75	61,819.21	189,470.00	156,554.21
I-10-400-161	SOCIAL SECURITY	1,824.00	8,156.25	21,408.00	38.10	13,251.75	42,816.00	34,659.75
I-10-400-171	SUI - UNEMPLOYMENT	0.00	73.57	1,272.00	5.78	1,198.43	2,544.00	2,470.43
I-10-455-101	SALARIES - MANAGEMENT STA	14,985.12	66,881.29	194,306.00	34.42	127,424.71	388,612.00	321,730.71
I-10-455-102	OVERTIME	136.78	790.09	3,000.00	26.34	2,209.91	6,000.00	5,209.91
I-10-455-105	ASSISTANT VILLAGE ADMINISTR	9,522.56	42,851.52	123,792.00	34.62	80,940.48	247,584.00	204,732.48
I-10-455-107	ADMINISTRATIVE INTERN	0.00	0.00	12,480.00	0.00	12,480.00	24,960.00	24,960.00
I-10-455-126	SALARIES - CLERICAL	4,863.36	21,757.12	63,223.00	34.41	41,465.88	126,446.00	104,688.88
I-10-455-131	PERSONNEL RECRUITMENT	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
I-10-455-141	HEALTH/DENTAL/LIFE INSURAN	3,625.30	14,949.95	46,600.00	32.08	31,650.05	93,200.00	78,250.05
I-10-455-201	PHONE - TELEPHONES	756.62	7,799.84	21,600.00	36.11	13,800.16	43,200.00	35,400.16
I-10-455-266	CODIFY ORDINANCES	1,211.00	1,211.00	4,000.00	30.28	2,789.00	8,000.00	6,789.00
I-10-455-301	OFFICE SUPPLIES	34.25	3,465.47	6,000.00	57.76	2,534.53	12,000.00	8,534.53
I-10-455-302	PRINTING, PUBLISHING & TRAN	488.00	468.00	4,000.00	11.70	3,532.00	8,000.00	7,532.00
I-10-455-303	FUEL/MILEAGE/WASH	38.00	163.71	700.00	23.39	536.29	1,400.00	1,236.29
I-10-455-304	SCHOOLS/CONFERENCES/TRA	75.00	445.00	1,000.00	44.50	555.00	2,000.00	1,555.00
I-10-455-305	STRATEGIC PLANNING	0.00	0.00	2,000.00	0.00	2,000.00	4,000.00	4,000.00
I-10-455-306	CONSULTING	2,987.50	4,537.50	70,000.00	6.48	65,462.50	140,000.00	135,462.50
I-10-455-307	FEES/DUES/SUBSCRIPTIONS	22.98	7,729.96	13,000.00	59.46	5,270.04	26,000.00	18,270.04
I-10-455-311	POSTAGE & METER RENT	(3.35)	619.52	4,500.00	13.77	3,880.48	9,000.00	8,380.48
I-10-455-315	COPY SERVICE	430.99	1,477.10	7,000.00	21.10	5,522.90	14,000.00	12,522.90
I-10-455-355	COMMISSARY PROVISION	74.72	507.27	2,750.00	18.45	2,242.73	5,500.00	4,992.73
ENERAL MANAGEMENT			218,707.46	703,620.00	31.08	484,912.54	1,407,240.00	1,188,532.54
OMMUNITY RELATIONS								
I-10-475-365	PUBLIC RELATIONS	59.68	1,137.12	23,000.00	4.94	21,862.88	46,000.00	44,862.88
I-10-475-367	CRISIS MANAGEMENT	4,515.29	5,098.79	30,000.00	17.00	24,901.21	60,000.00	54,901.21
I-10-475-370	MEALS-ON-WHEELS	0.00	0.00	2,000.00	0.00	2,000.00	4,000.00	4,000.00
OMMUNITY RELATIONS			6,235.91	55,000.00	11.34	48,764.09	110,000.00	103,764.09
APITAL IMPROVEMENTS								
I-10-485-602	BUILDING IMPROVEMENTS	640.00	640.00	20,000.00	3.20	19,360.00	40,000.00	39,360.00
I-10-485-611	FURNITURE & OFFICE EQUIPME	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
APITAL IMPROVEMENTS			640.00	20,500.00	3.12	19,860.00	41,000.00	40,360.00
ONTINGENCIES								
I-10-490-799	CONTINGENCIES	0.00	0.00	10,000.00	0.00	10,000.00	20,000.00	20,000.00
ONTINGENCIES			0.00	10,000.00	0.00	10,000.00	20,000.00	20,000.00
ATA PROCESSING								
I-10-460-212	EDP EQUIPMENT/SOFTWARE	0.00	2,115.55	1,500.00	141.04	(615.55)	3,000.00	884.45
I-10-460-225	INTERNET/WEBSITE HOSTING	626.82	2,507.28	14,845.00	16.89	12,337.72	29,690.00	27,182.72
I-10-460-263	EDP LICENSES	541.33	13,168.80	27,133.00	48.53	13,964.20	54,266.00	41,097.20
I-10-460-265	CYBER DISRUPTION	390.00	42,868.75	18,129.00	236.47	(24,739.75)	36,258.00	(6,610.75)
I-10-460-267	DOCUMENT STORAGE/SCANNI	0.00	0.00	5,000.00	0.00	5,000.00	10,000.00	10,000.00
I-10-460-306	CONSULTING SERVICES - IT	3,526.50	4,194.46	20,411.00	20.55	16,216.54	40,822.00	36,627.54

## EXPENDITURE REPORT FOR WILLOWBROOK

PERIOD ENDING 08/31/2021

Page: 3/21

L NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 08/31/21	YTD BALANCE 08/31/2021	2021-22 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROV. AVAIL.
und 01 - GENERAL FUND								
ATA PROCESSING								
		5,084.65	64,854.84	87,018.00	74.53	22,163.16	174,036.00	109,181.16
UILDINGS								
1-10-466-228	MAINTENANCE - BUILDING	2,826.24	7,212.61	60,000.00	12.02	52,787.39	120,000.00	112,787.39
1-10-466-236	NICOR GAS (835 MIDWAY)	42.89	284.96	2,000.00	14.25	1,715.04	4,000.00	3,715.04
1-10-466-240	ENERGY/COMED (835 MIDWAY)	486.15	528.85	2,500.00	21.15	1,971.15	5,000.00	4,471.15
1-10-466-251	SANITARY (835 MIDWAY)	28.42	28.42	700.00	4.06	671.58	1,400.00	1,371.58
1-10-466-293	LANDSCAPE - VILLAGE HALL	16.45	49.35	1,000.00	4.94	950.65	2,000.00	1,950.65
1-10-466-351	BUILDING MAINTENANCE SUPP	0.00	233.19	6,000.00	3.89	5,766.81	12,000.00	11,766.81
		3,400.15	8,337.38	72,200.00	11.55	63,862.62	144,400.00	136,062.62
UILDINGS								
EGAL								
1-10-470-239	FEES - VILLAGE ATTORNEY	7,993.50	22,269.47	100,000.00	22.27	77,730.53	200,000.00	177,730.53
1-10-470-241	FEES - SPECIAL ATTORNEY	0.00	0.00	10,000.00	0.00	10,000.00	20,000.00	20,000.00
1-10-470-242	FEES - LABOR COUNSEL	0.00	0.00	7,500.00	0.00	7,500.00	15,000.00	15,000.00
		7,993.50	22,269.47	117,500.00	18.95	95,230.53	235,000.00	212,730.53
EGAL								
INANCIAL CONSULTING								
1-10-471-252	FINANCIAL SERVICES	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
1-10-471-253	CONSULTING FEES - CLERICAL	5,087.70	11,253.60	50,000.00	22.51	38,746.40	100,000.00	88,746.40
		5,087.70	11,253.60	50,500.00	22.28	39,246.40	101,000.00	89,746.40
INANCIAL CONSULTING								
		7,993.50	22,269.47	117,500.00	18.95	95,230.53	235,000.00	212,730.53
ISK MANAGEMENT								
1-10-480-272	INSURANCE - IRMA	0.00	0.33	233,433.00	0.00	233,432.67	466,866.00	466,865.67
1-10-480-273	SELF INSURANCE - DEDUCTIBL	0.00	0.00	10,000.00	0.00	10,000.00	20,000.00	20,000.00
		0.00	0.33	243,433.00	0.00	243,432.67	486,866.00	486,865.67
ISK MANAGEMENT								
		0.00	0.33	243,433.00	0.00	243,432.67	486,866.00	486,865.67
RANSFERS TO OTHER FUNDS								
1-10-900-112	TRANSFER TO DEBT SERVICE -	0.00	47,819.50	280,739.00	17.03	232,919.50	561,478.00	513,658.50
1-10-900-114	TRANSFER TO LAFER	0.00	0.00	926,895.00	0.00	926,895.00	1,853,790.00	1,853,790.00
		0.00	47,819.50	1,207,634.00	3.96	1,159,814.50	2,415,268.00	2,367,448.50
RANSFERS TO OTHER FUNDS								
		0.00	47,819.50	1,207,634.00	3.96	1,159,814.50	2,415,268.00	2,367,448.50
otal Dept 10 - ADMINISTRATION								
		75,608.47	380,118.49	2,567,405.00	14.81	2,187,286.51	5,134,810.00	4,754,691.51
ept 15 - PLANNING & ECONOMIC DEVELOPMENT								
ENERAL MANAGEMENT								
1-15-400-147	MEDICARE	28.12	125.98	452.00	27.87	326.02	904.00	778.02
1-15-400-151	IMRF	495.38	2,216.17	6,440.00	34.41	4,223.83	12,880.00	10,663.83
1-15-400-161	SOCIAL SECURITY	120.27	538.84	1,932.00	27.89	1,393.16	3,864.00	3,325.16
1-15-400-171	SUI - UNEMPLOYMENT	0.00	0.00	161.00	0.00	161.00	322.00	322.00
1-15-510-126	SALARIES - CLERICAL	2,009.62	8,990.44	26,125.00	34.41	17,134.56	52,250.00	43,259.56
1-15-510-141	HEALTH/DENTAL/LIFE INSURAN	600.67	2,421.50	7,563.00	32.02	5,141.50	15,126.00	12,704.50
1-15-510-301	OFFICE SUPPLIES	0.00	35.00	150.00	23.33	115.00	300.00	265.00
1-15-510-302	PRINTING & PUBLISHING	232.00	547.00	2,500.00	21.88	1,953.00	5,000.00	4,453.00
1-15-510-311	POSTAGE & METER RENT	0.00	8.92	2,000.00	0.45	1,991.08	4,000.00	3,991.08
1-15-510-340	LIFE INSURANCE - PLAN COMM	87.60	269.92	852.00	31.68	582.08	1,704.00	1,434.08
		3,573.66	15,153.77	48,175.00	31.46	33,021.23	96,350.00	81,196.23
ENERAL MANAGEMENT								
		3,573.66	15,153.77	48,175.00	31.46	33,021.23	96,350.00	81,196.23

## EXPENDITURE REPORT FOR WILLOWBROOK

Page: 4/21

PERIOD ENDING 08/31/2021

L NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 08/31/21	YTD BALANCE 08/31/2021	2021-22 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROV. AVAIL.
und 01 - GENERAL FUND								
ENGINEERING								
1-15-520-245	FEES - ENGINEERING	2,544.72	2,544.72	2,000.00	127.24	(544.72)	4,000.00	1,455.28
1-15-520-246	FEES - COURT REPORTER	0.00	626.00	3,000.00	20.87	2,374.00	6,000.00	5,374.00
1-15-520-254	PLAN REVIEW - ENGINEER	476.00	476.00	7,500.00	6.35	7,024.00	15,000.00	14,524.00
1-15-520-257	PLAN REVIEW - PLANNER	21,678.89	48,052.53	125,000.00	38.44	76,947.47	250,000.00	201,947.47
1-15-520-258	PLAN REVIEW - TRAFFIC CONS	500.52	1,760.52	5,000.00	35.21	3,239.48	10,000.00	8,239.48
ENGINEERING		25,200.13	53,459.77	142,500.00	37.52	89,040.23	285,000.00	231,540.23
Total Dept 15 - PLANNING & ECONOMIC DEVELOPMEN		28,773.79	68,613.54	190,675.00	35.98	122,061.46	381,350.00	312,736.46
ept 20 - PARKS & RECREATION								
APITAL IMPROVEMENTS								
1-20-595-643	POND IMPROVEMENTS	0.00	0.00	400.00	0.00	400.00	800.00	800.00
1-20-595-695	PARK IMPROVEMENTS - NEIGH	0.00	8,000.00	208,000.00	3.85	200,000.00	416,000.00	408,000.00
APITAL IMPROVEMENTS		0.00	8,000.00	208,400.00	3.84	200,400.00	416,800.00	408,800.00
DMINISTRATION								
1-20-400-147	MEDICARE	58.26	255.28	606.00	42.13	350.72	1,212.00	956.72
1-20-400-151	IMRF	951.21	4,186.96	9,069.00	46.17	4,882.04	18,138.00	13,951.04
1-20-400-161	SOCIAL SECURITY	249.12	1,091.64	2,593.00	42.10	1,501.36	5,186.00	4,094.36
1-20-400-171	SUI - UNEMPLOYMENT	4.56	84.29	321.00	26.26	236.71	642.00	557.71
1-20-455-201	PHONE - TELEPHONES	184.66	739.72	2,208.00	33.50	1,468.28	4,416.00	3,676.28
1-20-550-101	SALARIES - PERMANENT EMPL	2,946.99	13,508.25	31,790.00	42.49	18,281.75	63,580.00	50,071.75
1-20-550-148	LIFE INSURANCE - COMMISSIO	0.00	0.00	636.00	0.00	636.00	1,272.00	1,272.00
1-20-550-301	OFFICE/GENERAL PROGRAM S	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00
1-20-550-302	PRINTING & PUBLISHING	0.00	0.00	13,500.00	0.00	13,500.00	27,000.00	27,000.00
1-20-550-311	POSTAGE & METER RENT	0.00	0.51	1,500.00	0.03	1,499.49	3,000.00	2,999.49
DMINISTRATION		4,394.80	19,866.65	63,223.00	31.42	43,356.35	126,446.00	106,579.35
ATA PROCESSING								
1-20-555-212	EDP EQUIPMENT/SOFTWARE	0.00	0.00	2,500.00	0.00	2,500.00	5,000.00	5,000.00
1-20-555-263	EDP LICENSES	14.99	44.97	180.00	24.98	135.03	360.00	315.03
1-20-555-306	CONSULTING - PROGRAM HOST	0.00	0.00	15,000.00	0.00	15,000.00	30,000.00	30,000.00
ATA PROCESSING		14.99	44.97	17,680.00	0.25	17,635.03	35,360.00	35,315.03
IAINTENANCE								
1-20-570-102	OVERTIME	911.90	3,477.43	5,000.00	69.55	1,522.57	10,000.00	6,522.57
1-20-570-103	PART TIME - LABOR	184.00	751.50	1,575.00	47.71	823.50	3,150.00	2,398.50
1-20-570-228	MAINTENANCE - PARK BUILDIN	0.00	0.00	2,386.00	0.00	2,386.00	4,772.00	4,772.00
1-20-570-235	NICOR GAS (825 MIDWAY)	0.00	0.00	1,200.00	0.00	1,200.00	2,400.00	2,400.00
1-20-570-250	SANITARY (825 MIDWAY)	4.62	4.62	50.00	9.24	45.38	100.00	95.38
1-20-570-278	SANITARY (PARKS)	9.24	9.24	200.00	4.62	190.76	400.00	390.76
1-20-570-280	BALLFIELD MAINTENANCE	450.00	8,260.53	12,000.00	68.84	3,739.47	24,000.00	15,739.47
1-20-570-281	CONTRACTED MAINTENANCE &	8,251.85	29,660.87	125,100.00	23.71	95,439.13	250,200.00	220,539.13
1-20-570-331	MAINTENANCE SUPPLIES	414.75	414.75	5,000.00	8.30	4,585.25	10,000.00	9,585.25
1-20-570-411	MAINTENANCE - EQUIPMENT	0.00	307.15	4,000.00	7.68	3,692.85	8,000.00	7,692.85
IAINTENANCE		10,226.36	42,886.09	156,511.00	27.40	113,624.91	313,022.00	270,135.91



## EXPENDITURE REPORT FOR WILLOWBROOK

PERIOD ENDING 08/31/2021

Page: 5/21

L NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 08/31/21	YTD BALANCE 08/31/2021	2021-22 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL
und 01 - GENERAL FUND								
UMMER PROGRAM								
1-20-575-119	SUMMER PROGRAM MATERIAL	1,341.00	3,629.79	7,800.00	46.54	4,170.21	15,600.00	11,970.21
1-20-575-517	SENIORS PROGRAM-SUMMER	0.00	0.00	5,400.00	0.00	5,400.00	10,800.00	10,800.00
UMMER PROGRAM		1,341.00	3,629.79	13,200.00	27.50	9,570.21	26,400.00	22,770.21
ALL PROGRAM								
1-20-580-118	FALL PROGRAM MATERIALS & S	0.00	0.00	600.00	0.00	600.00	1,200.00	1,200.00
1-20-580-517	SENIORS PROGRAM-FALL	0.00	0.00	5,400.00	0.00	5,400.00	10,800.00	10,800.00
ALL PROGRAM		0.00	0.00	6,000.00	0.00	6,000.00	12,000.00	12,000.00
/INTER/SPECIAL PROGRAMS								
1-20-585-121	WINTER PROGRAM MATERIALS	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00
1-20-585-150	CHILDRENS SPECIAL EVENTS -	0.00	0.00	3,000.00	0.00	3,000.00	6,000.00	6,000.00
1-20-585-151	FAMILY SPECIAL EVENT - MOVIE	0.00	1,460.00	1,500.00	97.33	40.00	3,000.00	1,540.00
1-20-585-152	FAMILY SPECIAL EVENT - TREE	0.00	0.00	5,200.00	0.00	5,200.00	10,400.00	10,400.00
1-20-585-153	FAMILY SPECIAL EVENT - BACK	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
1-20-585-154	FAMILY SPECIAL EVENT - RACE	0.00	0.00	5,200.00	0.00	5,200.00	10,400.00	10,400.00
1-20-585-155	CHILDREN'S HOLIDAY PARTY	0.00	0.00	5,200.00	0.00	5,200.00	10,400.00	10,400.00
1-20-585-157	COMMUNITY PICNIC	0.00	0.00	3,600.00	0.00	3,600.00	7,200.00	7,200.00
1-20-585-517	SENIORS PROGRAM-WINTER/S	0.00	0.00	5,400.00	0.00	5,400.00	10,800.00	10,800.00
/INTER/SPECIAL PROGRAMS		0.00	1,460.00	30,600.00	4.77	29,140.00	61,200.00	59,740.00
PRING PROGRAM								
1-20-586-121	SPRING PROGRAM MATERIALS	0.00	0.00	300.00	0.00	300.00	600.00	600.00
PRING PROGRAM		0.00	0.00	300.00	0.00	300.00	600.00	600.00
PECIAL RECREATION								
1-20-590-518	SPECIAL RECREATION ASSOC P	0.00	19,655.43	39,310.00	50.00	19,654.57	78,620.00	58,964.57
1-20-590-519	ADA PARK MAINTENANCE	0.00	1,000.00	4,880.00	20.49	3,880.00	9,760.00	8,760.00
1-20-590-520	ADA RECREATION ACCOMMODA	0.00	0.00	6,500.00	0.00	6,500.00	13,000.00	13,000.00
1-20-590-521	ADA PARK IMPROVEMENTS	0.00	0.00	128,550.00	0.00	128,550.00	257,100.00	257,100.00
PECIAL RECREATION		0.00	20,655.43	179,240.00	11.52	158,584.57	358,480.00	337,824.57
otal Dept 20 - PARKS & RECREATION								
		15,977.15	96,542.93	675,154.00	14.30	578,611.07	1,350,308.00	1,253,765.07
ept 25 - FINANCE DEPARTMENT								
ENERAL MANAGEMENT								
1-25-400-147	MEDICARE	289.74	1,288.16	3,805.00	33.85	2,516.84	7,610.00	6,321.84
1-25-400-151	IMRF	5,031.70	22,320.56	55,104.00	40.51	32,783.44	110,208.00	87,887.44
1-25-400-161	SOCIAL SECURITY	1,238.94	5,508.00	15,476.00	35.59	9,968.00	30,952.00	25,444.00
1-25-400-171	SUI - UNEMPLOYMENT	0.00	80.95	963.00	8.41	882.05	1,926.00	1,845.05
1-25-610-101	SALARIES - MANAGEMENT STA	11,971.20	53,620.96	155,625.00	34.46	102,004.04	311,250.00	257,629.04
1-25-610-102	OVERTIME	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00
1-25-610-126	SALARIES - CLERICAL	8,139.20	35,675.52	105,806.00	33.72	70,130.48	211,612.00	175,936.48
1-25-610-141	HEALTH/DENTAL/LIFE INSURAN	3,290.59	13,691.24	39,944.00	34.28	26,252.76	79,888.00	66,196.76
1-25-610-201	PHONE - TELEPHONES	50.00	200.00	0.00	100.00	(200.00)	0.00	(200.00)
1-25-610-301	OFFICE SUPPLIES	0.00	302.09	2,500.00	12.08	2,197.91	5,000.00	4,697.91

EXPENDITURE REPORT FOR WILLOWBROOK  
PERIOD ENDING 08/31/2021

Page: 6/21

L NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 08/31/21	YTD BALANCE 08/31/2021	2021-22 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP. AVAIL.	APPROP. AVAIL.
nd 01 - GENERAL FUND								
1-25-610-302	PRINTING & PUBLISHING	0.00	0.00	1,500.00	0.00	1,500.00	3,000.00	3,000.00
1-25-610-303	FUEL/MILEAGE/WASH	0.00	0.00	250.00	0.00	250.00	500.00	500.00
1-25-610-304	SCHOOLS/CONFERENCES/TR	0.00	0.00	1,800.00	0.00	1,800.00	3,600.00	3,600.00
1-25-610-307	FEES/DUES/SUBSCRIPTIONS	0.00	5.32	1,655.00	0.32	1,649.68	3,310.00	3,304.68
1-25-610-311	POSTAGE & METER RENT	0.00	35.19	250.00	14.08	214.81	500.00	464.81
ENERAL MANAGEMENT		30,011.37	132,727.99	385,678.00	34.41	252,950.01	771,356.00	638,628.01
ATA PROCESSING								
1-25-615-212	EDP EQUIPMENT/SOFTWARE	0.00	0.00	1,500.00	0.00	1,500.00	3,000.00	3,000.00
1-25-615-263	EDP LICENSES	0.00	0.00	12,780.00	0.00	12,780.00	25,560.00	25,560.00
1-25-615-267	DOCUMENT STORAGE/SCANNI	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00
ATA PROCESSING		0.00	0.00	15,280.00	0.00	15,280.00	30,560.00	30,560.00
NANCIAL CONSULTING								
1-25-620-251	AUDIT SERVICES	0.00	5,000.00	30,990.00	16.13	25,990.00	61,980.00	56,980.00
1-25-620-252	FINANCIAL SERVICES	3,090.00	3,090.00	4,475.00	69.05	1,385.00	8,950.00	5,860.00
NANCIAL CONSULTING		3,090.00	8,090.00	35,465.00	22.81	27,375.00	70,930.00	62,840.00
otal Dept 25 - FINANCE DEPARTMENT		33,101.37	140,817.99	436,423.00	32.27	295,605.01	872,846.00	732,028.01
ept 30 - POLICE DEPARTMENT								
APITAL IMPROVEMENTS								
1-30-630-403	IN-CAR CAMERA	0.00	0.00	22,000.00	0.00	22,000.00	44,000.00	44,000.00
1-30-680-625	NEW VEHICLES	41,527.90	77,065.90	168,000.00	45.87	90,934.10	336,000.00	258,934.10
1-30-680-642	COPY MACHINE	0.00	0.00	32,000.00	0.00	32,000.00	64,000.00	64,000.00
APITAL IMPROVEMENTS		41,527.90	77,065.90	222,000.00	34.71	144,934.10	444,000.00	366,934.10
ONTINGENCIES								
1-30-685-799	CONTINGENCIES	0.00	0.00	5,000.00	0.00	5,000.00	10,000.00	10,000.00
ONTINGENCIES		0.00	0.00	5,000.00	0.00	5,000.00	10,000.00	10,000.00
DMINISTRATION								
1-30-400-147	MEDICARE	3,495.78	15,167.65	46,680.00	32.49	31,512.35	93,360.00	78,192.35
1-30-400-151	IMRF	4,009.29	16,932.94	49,910.00	33.93	32,977.06	99,820.00	82,887.06
1-30-400-161	SOCIAL SECURITY	989.91	4,209.94	12,553.00	33.54	8,343.06	25,106.00	20,896.06
1-30-400-171	SUI - UNEMPLOYMENT	112.66	441.30	9,309.00	4.74	8,867.70	18,618.00	18,176.70
1-30-630-101	SALARIES - PERMANENT EMPL	182,309.59	824,126.57	2,718,117.00	30.32	1,893,990.43	5,436,234.00	4,612,107.43
1-30-630-102	OVERTIME	26,041.85	84,263.82	336,000.00	25.08	251,736.18	672,000.00	587,736.18
1-30-630-103	OVERTIME - SPECIAL DETAIL &	1,271.27	6,271.02	15,000.00	41.81	8,728.98	30,000.00	23,728.98
1-30-630-105	SALARIES-COPS GRANT OFFIC	17,756.64	82,465.86	230,832.00	35.73	148,366.14	461,664.00	379,198.14
1-30-630-126	SALARIES - CLERICAL	14,805.76	66,286.40	192,473.00	34.44	126,186.60	384,946.00	318,659.60
1-30-630-127	OVERTIME - CLERICAL	1,459.01	2,406.71	10,000.00	24.07	7,593.29	20,000.00	17,593.29
1-30-630-131	PERSONNEL RECRUITMENT	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00
1-30-630-141	HEALTH/DENTAL/LIFE INSURAN	33,219.98	132,072.49	362,454.00	36.44	230,381.51	724,908.00	592,835.51
1-30-630-155	POLICE PENSION	91,614.92	412,267.14	1,190,994.00	34.62	778,726.86	2,381,988.00	1,969,720.86
1-30-630-201	PHONE - TELEPHONES	1,258.63	5,868.15	27,000.00	21.73	21,131.85	54,000.00	48,131.85
1-30-630-202	ACCREDITATION	0.00	79.90	9,000.00	0.89	8,920.10	18,000.00	17,920.10

EXPENDITURE REPORT FOR WILLOWBROOK  
PERIOD ENDING 08/31/2021

Page: 7/21

L NUMBER	DESCRIPTION	ACTIVITY FOR	YTD BALANCE 08/31/2021	2021-22		% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL
		MONTH 08/31/21		ORIGINAL BUDGET					
und 01 - GENERAL FUND									
1-30-630-241	FEES - FIELD COURT ATTORNE	1,850.00	7,795.00	20,000.00	38.98	12,205.00	40,000.00	32,205.00	
1-30-630-245	FIRING RANGE	0.00	0.00	18,500.00	0.00	18,500.00	37,000.00	37,000.00	
1-30-630-301	OFFICE SUPPLIES	0.00	1,599.99	5,000.00	32.00	3,400.01	10,000.00	8,400.01	
1-30-630-302	PRINTING & PUBLISHING	0.00	554.30	4,000.00	13.86	3,445.70	8,000.00	7,445.70	
1-30-630-303	FUEL/MILEAGE/WASH	5,570.44	16,150.31	50,000.00	32.30	33,849.69	100,000.00	83,849.69	
1-30-630-304	SCHOOLS/CONFERENCES/TRA	600.00	2,530.00	40,000.00	6.33	37,470.00	80,000.00	77,470.00	
1-30-630-305	TUITION REIMBURSEMENT	0.00	0.00	6,000.00	0.00	6,000.00	12,000.00	12,000.00	
1-30-630-307	FEES/DUES/SUBSCRIPTIONS	922.45	22,838.49	35,000.00	65.25	12,161.51	70,000.00	47,161.51	
1-30-630-308	CADET PROGRAM	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00	
1-30-630-309	EMPLOYEE RECOGNITION	477.02	606.02	3,000.00	20.20	2,393.98	6,000.00	5,393.98	
1-30-630-311	POSTAGE & METER RENT	0.00	823.19	4,200.00	19.60	3,376.81	8,400.00	7,576.81	
1-30-630-315	COPY SERVICE	309.65	869.94	4,100.00	21.22	3,230.06	8,200.00	7,330.06	
1-30-630-345	UNIFORMS	2,069.01	9,644.10	29,000.00	33.26	19,355.90	58,000.00	48,355.90	
1-30-630-346	AMMUNITION	0.00	3,677.50	18,000.00	20.43	14,322.50	36,000.00	32,322.50	
1-30-630-401	OPERATING EQUIPMENT	2,354.94	5,890.07	27,000.00	21.82	21,109.93	54,000.00	48,109.93	
1-30-630-402	BODY CAMERAS	0.00	53,996.00	61,000.00	88.52	7,004.00	122,000.00	68,004.00	
1-30-630-409	MAINTENANCE - VEHICLES	100.00	6,510.69	50,000.00	13.02	43,489.31	100,000.00	93,489.31	
1-30-630-421	MAINTENANCE - RADIO EQUIPM	0.00	3,166.70	6,000.00	52.78	2,833.30	12,000.00	8,833.30	
DMINISTRATION		392,598.80	1,789,512.19	5,592,622.00	32.00	3,803,109.81	11,185,244.00	9,395,731.81	
ATA PROCESSING									
1-30-640-212	EDP EQUIPMENT/SOFTWARE	0.00	3,833.77	3,040.00	126.11	(793.77)	6,080.00	2,246.23	
1-30-640-225	INTERNET/WEBSITE HOSTING	400.00	1,600.00	4,800.00	33.33	3,200.00	9,600.00	8,000.00	
1-30-640-263	EDP LICENSES	0.00	14,026.60	40,000.00	35.07	25,973.40	80,000.00	65,973.40	
1-30-640-267	DOCUMENT STORAGE/SCANNI	0.00	0.00	2,000.00	0.00	2,000.00	4,000.00	4,000.00	
1-30-640-306	CONSULTING - IT/GRANT	2,213.88	5,727.12	17,703.00	32.35	11,975.88	35,406.00	29,678.88	
ATA PROCESSING		2,613.88	25,187.49	67,543.00	37.29	42,355.51	135,086.00	109,898.51	
UILDINGS									
1-30-630-228	MAINTENANCE - BUILDING	2,015.66	10,313.74	60,000.00	17.19	49,686.26	120,000.00	109,686.26	
1-30-630-235	NICOR GAS (7760 QUINCY)	152.97	544.49	5,000.00	10.89	4,455.51	10,000.00	9,455.51	
1-30-630-250	SANITARY (7760 QUINCY)	171.22	171.22	1,000.00	17.12	828.78	2,000.00	1,828.78	
1-30-630-351	BUILDING MAINTENANCE SUPP	0.00	0.00	3,000.00	0.00	3,000.00	6,000.00	6,000.00	
UILDINGS		2,339.85	11,029.45	69,000.00	15.98	57,970.55	138,000.00	126,970.55	
ISK MANAGEMENT									
1-30-645-273	SELF INSURANCE - DEDUCTIBL	0.00	0.00	20,000.00	0.00	20,000.00	40,000.00	40,000.00	
ISK MANAGEMENT		0.00	0.00	20,000.00	0.00	20,000.00	40,000.00	40,000.00	
ONSTRUCTION									
1-30-635-288	BUILDING CONSTR & REMODEL	0.00	0.00	2,000.00	0.00	2,000.00	4,000.00	4,000.00	
ONSTRUCTION		0.00	0.00	2,000.00	0.00	2,000.00	4,000.00	4,000.00	
ATROL									
1-30-650-268	ANIMAL CONTROL	0.00	0.00	800.00	0.00	800.00	1,600.00	1,600.00	
1-30-650-343	JAIL SUPPLIES	8,700.00	8,926.73	10,000.00	89.27	1,073.27	20,000.00	11,073.27	
1-30-650-348	DRUG FORFEITURE- STATE	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00	
1-30-650-349	DRUG FORFEITURE - FEDERAL	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00	
ATROL		8,700.00	8,926.73	11,800.00	75.65	2,873.27	23,600.00	14,673.27	

## EXPENDITURE REPORT FOR WILLOWBROOK

PERIOD ENDING 08/31/2021

Page: 8/21

L NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 08/31/21	YTD BALANCE 08/31/2021	2021-22 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP. APPROV.	APPROV. AVAIL.
Fund 01 - GENERAL FUND								
INVESTIGATIVE								
I-30-655-339	CONFIDENTIAL FUNDS	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
I-30-655-405	FURNITURE & OFFICE EQUIPME	0.00	20,650.00	21,000.00	98.33	350.00	42,000.00	21,350.00
INVESTIGATIVE		0.00	20,650.00	21,500.00	96.05	850.00	43,000.00	22,350.00
TRAFFIC SAFETY								
I-30-660-105	PART TIME - CROSSING GUARD	31.33	962.05	5,323.00	18.07	4,360.95	10,646.00	9,683.95
I-30-660-205	BIKE PROGRAM	0.00	0.00	6,000.00	0.00	6,000.00	12,000.00	12,000.00
TRAFFIC SAFETY		31.33	962.05	11,323.00	8.50	10,360.95	22,646.00	21,683.95
RIME PREVENTION								
I-30-670-331	COMMODITIES	0.00	60.94	5,000.00	1.22	4,939.06	10,000.00	9,939.06
RIME PREVENTION		0.00	60.94	5,000.00	1.22	4,939.06	10,000.00	9,939.06
ELECTRONIC COMMUNICATIONS								
I-30-675-235	RADIO DISPATCHING	0.00	146,832.20	312,000.00	47.06	165,167.80	624,000.00	477,167.80
ELECTRONIC COMMUNICATIONS		0.00	146,832.20	312,000.00	47.06	165,167.80	624,000.00	477,167.80
ED LIGHT								
I-30-630-246	RED LIGHT - ADJUDICATOR	0.00	0.00	6,000.00	0.00	6,000.00	12,000.00	12,000.00
I-30-630-247	RED LIGHT - CAMERA FEES	22,475.00	67,425.00	275,000.00	24.52	207,575.00	550,000.00	482,575.00
I-30-630-248	RED LIGHT - COM ED	114.31	337.17	2,000.00	16.86	1,662.83	4,000.00	3,662.83
I-30-630-249	RED LIGHT - MISC FEE	1,387.50	4,972.50	35,000.00	14.21	30,027.50	70,000.00	65,027.50
ED LIGHT		23,976.81	72,734.67	318,000.00	22.87	245,265.33	636,000.00	563,265.33
total Dept 30 - POLICE DEPARTMENT		471,788.57	2,152,961.62	6,657,788.00	32.34	4,504,826.38	13,315,576.00	11,162,614.38
dept 35 - PUBLIC WORKS DEPARTMENT								
APITAL IMPROVEMENTS								
I-35-765-625	VEHICLES - NEW & OTHER	626.50	39,840.80	131,721.00	30.25	91,880.20	263,442.00	223,601.20
I-35-765-640	VILLAGE ENTRY SIGNS	0.00	0.00	150,000.00	0.00	150,000.00	300,000.00	300,000.00
I-35-765-685	STREET IMPROVEMENTS	0.00	0.00	30,000.00	0.00	30,000.00	60,000.00	60,000.00
APITAL IMPROVEMENTS		626.50	39,840.80	311,721.00	12.78	271,880.20	623,442.00	583,601.20
ADMINISTRATION								
I-35-400-147	MEDICARE	161.57	805.67	2,719.00	29.63	1,913.33	5,438.00	4,632.33
I-35-400-151	IMRF	2,469.76	12,390.66	44,537.00	27.82	32,146.34	89,074.00	76,683.34
I-35-400-161	SOCIAL SECURITY	690.82	3,444.73	11,627.00	29.63	8,182.27	23,254.00	19,809.27
I-35-400-171	SUI - UNEMPLOYMENT	36.21	156.01	972.00	16.05	815.99	1,944.00	1,787.99
I-35-710-101	SALARIES - PERMANENT EMPL	6,974.40	37,939.94	131,801.00	28.79	93,861.06	263,602.00	225,662.06
I-35-710-102	OVERTIME	823.64	2,383.86	20,000.00	11.92	17,616.14	40,000.00	37,616.14
I-35-710-103	PART TIME - LABOR	1,462.50	6,303.00	6,863.00	91.84	560.00	13,726.00	7,423.00
I-35-710-126	SALARIES - CLERICAL	2,221.24	9,942.77	28,875.00	34.43	18,932.23	57,750.00	47,807.23
I-35-710-141	HEALTH/DENTAL/LIFE INSURAN	3,383.18	14,037.76	40,420.00	34.73	26,382.24	80,840.00	66,802.24
I-35-710-201	TELEPHONES	177.25	734.58	2,124.00	34.58	1,389.42	4,248.00	3,513.42
I-35-710-301	OFFICE SUPPLIES	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
I-35-710-302	PRINTING & PUBLISHING	0.00	264.00	750.00	35.20	486.00	1,500.00	1,236.00



## EXPENDITURE REPORT FOR WILLOWBROOK

PERIOD ENDING 08/31/2021

Page: 9/21

L NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 08/31/21	YTD BALANCE 08/31/2021	2021-22 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
und 01 - GENERAL FUND								
1-35-710-303	FUEL/MILEAGE/WASH	756.10	2,349.67	10,428.00	22.53	8,078.33	20,856.00	18,506.33
1-35-710-304	SCHOOLS/CONFERENCES/TRA	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00
1-35-710-307	FEES/DUES/SUBSCRIPTIONS	0.00	0.00	400.00	0.00	400.00	800.00	800.00
1-35-710-311	POSTAGE & METER RENT	394.32	766.43	1,500.00	51.10	733.57	3,000.00	2,233.57
1-35-710-345	UNIFORMS	0.00	393.94	3,800.00	10.37	3,406.06	7,600.00	7,206.06
1-35-710-401	OPERATING SUPPLIES & EQUIP	421.98	1,840.16	3,890.00	47.30	2,049.84	7,780.00	5,939.84
1-35-710-405	FURNITURE & OFFICE EQUIPME	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
ADMINISTRATION		19,972.97	93,753.18	312,706.00	29.98	218,952.82	625,412.00	531,658.82
ATA PROCESSING								
1-35-715-212	EDP EQUIPMENT/SOFTWARE	0.00	49.70	500.00	9.94	450.30	1,000.00	950.30
1-35-715-225	INTERNET/WEBSITE HOSTING	108.35	433.40	1,416.00	30.61	982.60	2,832.00	2,398.60
ATA PROCESSING		108.35	483.10	1,916.00	25.21	1,432.90	3,832.00	3,348.90
ENGINEERING								
1-35-720-245	FEES - ENGINEERING	10,544.85	10,544.85	24,000.00	43.94	13,455.15	48,000.00	37,455.15
1-35-720-254	PLAN REVIEW - ENGINEER	0.00	0.00	1,500.00	0.00	1,500.00	3,000.00	3,000.00
ENGINEERING		10,544.85	10,544.85	25,500.00	41.35	14,955.15	51,000.00	40,455.15
UILDINGS								
1-35-725-413	MAINTENANCE - GARAGE	425.00	3,169.21	8,032.00	39.46	4,862.79	16,064.00	12,894.79
1-35-725-414	MAINTENANCE - SALT BINS	0.00	5,171.54	5,700.00	90.73	528.46	11,400.00	6,228.46
1-35-725-415	NICOR GAS	52.00	193.87	3,200.00	6.06	3,006.13	6,400.00	6,206.13
1-35-725-417	SANITARY USER CHARGE	18.90	18.90	200.00	9.45	181.10	400.00	381.10
1-35-725-418	MAINTENANCE - PW BUILDING	114.32	17,543.78	20,600.00	85.16	3,056.22	41,200.00	23,656.22
UILDINGS		610.22	26,097.30	37,732.00	69.16	11,634.70	75,464.00	49,366.70
QUIPMENT REPAIR								
1-35-735-409	MAINTENANCE - VEHICLES	1,454.29	5,339.39	25,000.00	21.36	19,660.61	50,000.00	44,660.61
1-35-735-411	MAINTENANCE - EQUIPMENT	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00
QUIPMENT REPAIR		1,454.29	5,339.39	26,000.00	20.54	20,660.61	52,000.00	46,660.61
NOW REMOVAL								
1-35-740-287	SNOW REMOVAL CONTRACT	0.00	59.37	80,000.00	0.07	79,940.63	160,000.00	159,940.63
1-35-740-411	MAINTENANCE - EQUIPMENT	0.00	0.00	8,800.00	0.00	8,800.00	17,600.00	17,600.00
NOW REMOVAL		0.00	59.37	88,800.00	0.07	88,740.63	177,600.00	177,540.63
TREET LIGHTING								
1-35-745-207	ENERGY - STREET LIGHTS	3,299.31	6,502.81	21,000.00	30.97	14,497.19	42,000.00	35,497.19
1-35-745-223	MAINTENANCE - STREET LIGHT	867.30	4,396.84	25,000.00	17.59	20,603.16	50,000.00	45,603.16
1-35-745-224	MAINTENANCE - TRAFFIC SIGN	0.00	0.00	3,800.00	0.00	3,800.00	7,600.00	7,600.00
TREET LIGHTING		4,166.61	10,899.65	49,800.00	21.89	38,900.35	99,600.00	88,700.35
TORM WATER IMPROVEMENTS								
1-35-750-286	JET CLEANING CULVERT	0.00	12,425.20	20,000.00	62.13	7,574.80	40,000.00	27,574.80
1-35-750-289	SITE IMPROVEMENTS	0.00	0.00	10,000.00	0.00	10,000.00	20,000.00	20,000.00
1-35-750-290	EQUIPMENT RENTAL	518.00	1,348.00	3,500.00	38.51	2,152.00	7,000.00	5,652.00
1-35-750-328	STREET & ROW MAINTENANCE	16,695.62	86,718.75	175,000.00	49.55	88,281.25	350,000.00	263,281.25

## 10/21

10/21

## EXPENDITURE REPORT FOR WILLOWBROOK

PERIOD ENDING 08/31/2021

Page: 11/21

L NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 08/31/21	YTD BALANCE 08/31/2021	2021-22 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROV. AVAIL.
nd 01 - GENERAL FUND								
NGINEERING								
1-40-820-246	FEES - DRAINAGE ENGINEER	0.00	0.00	1,200.00	0.00	1,200.00	2,400.00	2,400.00
1-40-820-254	PLAN REVIEW - CIVIL ENGINEE	5,410.12	5,410.12	14,000.00	38.64	8,589.88	28,000.00	22,589.88
1-40-820-255	PLAN REVIEW - STRUCTURAL	2,482.50	8,659.75	4,000.00	216.49	(4,659.75)	8,000.00	(659.75)
1-40-820-258	PLAN REVIEW - BUILDING CODE	14,790.50	44,573.75	140,000.00	31.84	95,426.25	280,000.00	235,426.25
NGINEERING		22,683.12	58,643.62	159,200.00	36.84	100,556.38	318,400.00	259,756.38
ISPECTION								
1-40-830-109	PART TIME - INSPECTOR	4,074.00	11,844.00	45,000.00	26.32	33,156.00	90,000.00	78,156.00
1-40-830-115	PLUMBING INSPECTION	700.00	1,600.00	5,000.00	32.00	3,400.00	10,000.00	8,400.00
1-40-830-117	ELEVATOR INSPECTION	687.00	687.00	5,000.00	13.74	4,313.00	10,000.00	9,313.00
1-40-830-119	CODE ENFORCE INSPECTION	0.00	0.00	5,000.00	0.00	5,000.00	10,000.00	10,000.00
ISPECTION		5,461.00	14,131.00	60,000.00	23.55	45,869.00	120,000.00	105,869.00
otal Dept 40 - BUILDING & ZONING DEPARTMENT								
		44,377.03	143,317.96	441,708.00	32.45	298,390.04	883,416.00	740,098.04
ept 53 - HOTEL/MOTEL								
COMMUNITY RELATIONS								
1-53-435-317	ADVERTISING	0.00	0.00	10,000.00	0.00	10,000.00	20,000.00	20,000.00
1-53-435-319	CHAMBER DIRECTORY	3,000.00	3,000.00	3,000.00	100.00	0.00	6,000.00	3,000.00
COMMUNITY RELATIONS		3,000.00	3,000.00	13,000.00	23.08	10,000.00	26,000.00	23,000.00
PECIAL EVENTS								
1-53-436-379	SPECIAL PROMOTIONAL EVENT	0.00	0.00	2,500.00	0.00	2,500.00	5,000.00	5,000.00
PICIAL EVENTS		0.00	0.00	2,500.00	0.00	2,500.00	5,000.00	5,000.00
otal Dept 53 - HOTEL/MOTEL								
		3,000.00	3,000.00	15,500.00	19.35	12,500.00	31,000.00	28,000.00
OTAL EXPENDITURES								
		763,625.46	3,397,554.62	12,696,593.00	26.76	9,299,038.38	25,393,186.00	21,995,631.38

EXPENDITURE REPORT FOR WILLOWBROOK  
PERIOD ENDING 08/31/2021

L NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 08/31/21	YTD BALANCE 08/31/2021	2021-22 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP. APPROX.	APPROP. AVAIL.
und 02 - WATER FUND								
ept 50 - WATER DEPARTMENTS								
APITAL IMPROVEMENTS								
2-50-440-626	VEHICLES - NEW & OTHER	626.50	39,840.80	131,721.00	30.25	91,880.20	263,442.00	223,601.20
2-50-440-694	DISTRIBUTION SYSTEM REPLA	0.00	0.00	87,500.00	0.00	87,500.00	175,000.00	175,000.00
APITAL IMPROVEMENTS		626.50	39,840.80	219,221.00	18.17	179,380.20	438,442.00	398,601.20
ADMINISTRATION								
2-50-400-147	MEDICARE	264.33	1,175.18	2,798.00	42.00	1,622.82	5,596.00	4,420.82
2-50-400-151	IMRF	4,269.31	18,924.83	46,878.00	40.37	27,953.17	93,756.00	74,831.17
2-50-400-161	SOCIAL SECURITY	1,130.21	5,024.96	11,965.00	42.00	6,940.04	23,930.00	18,905.04
2-50-400-171	SUI - UNEMPLOYMENT	34.44	153.93	872.00	17.65	718.07	1,744.00	1,590.07
2-50-401-101	SALARIES - PERMANENT EMPL	13,576.08	53,758.30	134,801.00	39.88	81,042.70	269,602.00	215,843.70
2-50-401-102	OVERTIME	1,522.43	13,073.33	25,000.00	52.29	11,926.67	50,000.00	36,926.67
2-50-401-103	PART TIME - LABOR	1,392.00	6,219.50	2,813.00	221.10	(3,406.50)	5,626.00	(593.50)
2-50-401-126	SALARIES - CLERICAL	2,221.16	9,942.27	28,875.00	34.43	18,932.73	57,750.00	47,807.73
2-50-401-141	HEALTH/DENTAL/LIFE INSURAN	3,450.22	14,296.94	41,174.00	34.72	26,877.06	82,348.00	68,051.06
2-50-401-201	PHONE - TELEPHONES	344.84	1,330.38	4,495.00	29.60	3,164.62	8,990.00	7,659.62
2-50-401-301	OFFICE SUPPLIES	0.00	15.10	500.00	3.02	484.90	1,000.00	984.90
2-50-401-302	PRINTING & PUBLISHING	321.00	5,160.68	5,576.00	92.55	415.32	11,152.00	5,991.32
2-50-401-303	FUEL/MILEAGE/WASH	756.10	2,349.67	11,000.00	21.36	8,650.33	22,000.00	19,650.33
2-50-401-304	SCHOOLS CONFERENCE TRAV	0.00	0.00	1,500.00	0.00	1,500.00	3,000.00	3,000.00
2-50-401-307	FEES DUES SUBSCRIPTIONS	524.25	664.35	1,400.00	47.45	735.65	2,800.00	2,135.65
2-50-401-311	POSTAGE & METER RENT	0.00	858.12	6,000.00	14.30	5,141.88	12,000.00	11,141.88
2-50-401-405	FURNITURE & OFFICE EQUIPME	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
ADMINISTRATION		29,806.37	132,947.54	326,147.00	40.76	193,199.46	652,294.00	519,346.46
THER								
2-50-449-102	INTEREST - BOND	0.00	4,482.00	8,964.00	50.00	4,482.00	17,928.00	13,446.00
2-50-449-104	PRINCIPAL - BOND	0.00	0.00	11,829.00	0.00	11,829.00	23,658.00	23,658.00
2-50-449-105	INTEREST - IEPA LOAN	0.00	6,791.43	13,393.00	50.71	6,601.57	26,786.00	19,994.57
2-50-449-106	PRINCIPAL - IEPA LOAN	0.00	20,432.67	41,055.00	49.77	20,622.33	82,110.00	61,677.33
THER		0.00	31,706.10	75,241.00	42.14	43,534.90	150,482.00	118,775.90
ATA PROCESSING								
2-50-417-212	EDP EQUIPMENT/SOFTWARE	138.00	1,214.01	35,364.00	3.43	34,149.99	70,728.00	69,513.99
2-50-417-263	EDP LICENSES	811.20	811.20	15,647.00	5.18	14,835.80	31,294.00	30,482.80
2-50-417-306	IT CONSULTING	474.37	546.87	2,693.00	20.31	2,146.13	5,386.00	4,839.13
ATA PROCESSING		1,423.57	2,572.08	53,704.00	4.79	51,131.92	107,408.00	104,835.92
ENGINEERING								
2-50-405-245	FEES - ENGINEERING	0.00	0.00	60,500.00	0.00	60,500.00	121,000.00	121,000.00
ENGINEERING		0.00	0.00	60,500.00	0.00	60,500.00	121,000.00	121,000.00
ISK MANAGEMENT								
2-50-415-273	SELF INSURANCE - DEDUCTIBL	0.00	0.00	10,000.00	0.00	10,000.00	20,000.00	20,000.00
ISK MANAGEMENT		0.00	0.00	10,000.00	0.00	10,000.00	20,000.00	20,000.00
RANSFERS TO OTHER FUNDS								
2-50-410-501	REIMBURSE OVERHEAD GENER	57,995.00	227,914.50	647,154.00	35.22	419,239.50	1,294,308.00	1,066,393.50

## EXPENDITURE REPORT FOR WILLOWBROOK

Page: 13/21

PERIOD ENDING 08/31/2021

ACTIVITY FOR MONTH 08/31/21

2021-22

ORIGINAL

BUDGET

YTD BALANCE

08/31/2021

% BDGT

USED

AVAILABLE

BALANCE

APPROP.

APPROP.

APPROP.

AVAIL.

IL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 08/31/21	YTD BALANCE 08/31/2021	2021-22 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP.	APPROP.
und 02 - WATER FUND									
2-50-900-112	TRANSFER TO DEBT SERVICE -	0.00	3,923.50	45,918.00	8.54	41,994.50	91,836.00		87,912.50
RANSFERS TO OTHER FUNDS		57,995.00	231,838.00	693,072.00	33.45	461,234.00	1,386,144.00		1,154,306.00
WATER PRODUCTION									
2-50-420-206	ENERGY - ELECTRIC PUMP	914.09	3,141.33	18,000.00	17.45	14,858.67	36,000.00		32,858.67
2-50-420-361	CHEMICALS	0.00	0.00	1,500.00	0.00	1,500.00	3,000.00		3,000.00
2-50-420-362	SAMPLING ANALYSIS	100.00	370.00	4,500.00	8.22	4,130.00	9,000.00		8,630.00
2-50-420-488	MAINTENANCE - PUMPS & WELL	0.00	0.00	500.00	0.00	500.00	1,000.00		1,000.00
2-50-420-491	PUMP INSPECTION REPAIR MAI	0.00	0.00	500.00	0.00	500.00	1,000.00		1,000.00
2-50-420-575	PURCHASE OF WATER	162,558.76	455,838.46	1,689,800.00	26.98	1,233,961.54	3,379,600.00		2,923,761.54
WATER PRODUCTION		163,572.85	459,349.79	1,714,800.00	26.79	1,255,450.21	3,429,600.00		2,970,250.21
WATER STORAGE									
2-50-425-473	WELLHOUSE REPAIRS & MAINT	0.00	0.00	1,500.00	0.00	1,500.00	3,000.00		3,000.00
2-50-425-474	WELLHOUSE REPAIRS & MAIN -	0.00	0.00	1,500.00	0.00	1,500.00	3,000.00		3,000.00
2-50-425-475	MATERIALS & SUPPLIES- STAND	0.00	723.32	5,500.00	13.15	4,776.68	11,000.00		10,276.68
2-50-425-485	REPAIRS & MAINTENANCE-STA	354.82	779.82	9,000.00	8.66	8,220.18	18,000.00		17,220.18
WATER STORAGE		354.82	1,503.14	17,500.00	8.59	15,996.86	35,000.00		33,496.86
RANSPORTATION/DISTRIBUTION									
2-50-430-276	LEAK SURVEYS	0.00	2,112.00	20,256.00	10.43	18,144.00	40,512.00		38,400.00
2-50-430-277	WATER DISTRIBUTION REPAIRS	17,478.60	107,804.21	200,000.00	53.90	92,195.79	400,000.00		292,195.79
2-50-430-299	LANDSCAPING - OTHER	184.08	552.24	1,500.00	36.82	947.76	3,000.00		2,447.76
2-50-430-401	OPERATING EQUIPMENT	0.00	0.00	5,000.00	0.00	5,000.00	10,000.00		10,000.00
2-50-430-425	J. U. L. I. E. MAINTENANCE & SU	0.00	0.00	500.00	0.00	500.00	1,000.00		1,000.00
2-50-430-476	MATERIAL & SUPPLIES - DISTRI	3,690.40	8,063.22	35,000.00	23.04	26,936.78	70,000.00		61,936.78
RANSPORTATION/DISTRIBUTION		21,353.08	118,531.67	262,256.00	45.20	143,724.33	524,512.00		405,980.33
METERS & BILLING									
2-50-435-278	METERS FLOW TESTING	0.00	0.00	10,263.00	0.00	10,263.00	20,526.00		20,526.00
2-50-435-461	NEW METERING EQUIPMENT	1,652.80	1,652.80	15,000.00	11.02	13,347.20	30,000.00		28,347.20
2-50-435-462	METER REPLACEMENT	0.00	0.00	13,297.00	0.00	13,297.00	26,594.00		26,594.00
2-50-435-463	MAINTENANCE - METER EQUIP	0.00	0.00	2,500.00	0.00	2,500.00	5,000.00		5,000.00
METERS & BILLING		1,652.80	1,652.80	41,060.00	4.03	39,407.20	82,120.00		80,467.20
otal Dept 50 - WATER DEPARTMENT		276,784.99	1,019,941.92	3,473,501.00	29.36	2,453,559.08	6,947,002.00		5,927,060.08
OTAL EXPENDITURES		276,784.99	1,019,941.92	3,473,501.00	29.36	2,453,559.08	6,947,002.00		5,927,060.08



EXPENDITURE REPORT FOR WILLOWBROOK  
PERIOD ENDING 08/31/2021

Page: 14/21

LINE NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 08/31/21	YTD BALANCE 08/31/2021	2021-22 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP. 700,000.00	APPROP. 700,000.00	700,000.00
und 04 - MOTOR FUEL TAX FUND									
Dept 56 - MOTOR FUEL TAX									
CAPITAL IMPROVEMENTS									
4-56-430-684	STREET MAINTENANCE CONTR	0.00	0.00	350,000.00	0.00	350,000.00	700,000.00	700,000.00	700,000.00
CAPITAL IMPROVEMENTS		0.00	0.00	350,000.00	0.00	350,000.00	700,000.00	700,000.00	700,000.00
ENGINEERING									
4-56-430-245	ENGINEERING	0.00	0.00	25,000.00	0.00	25,000.00	50,000.00	50,000.00	50,000.00
ENGINEERING		0.00	0.00	25,000.00	0.00	25,000.00	50,000.00	50,000.00	50,000.00
total Dept 56 - MOTOR FUEL TAX		0.00	0.00	375,000.00	0.00	375,000.00	750,000.00	750,000.00	750,000.00
OTAL EXPENDITURES		0.00	0.00	375,000.00	0.00	375,000.00	750,000.00	750,000.00	750,000.00

## EXPENDITURE REPORT FOR WILLOWBROOK

Page: 15/21

PERIOD ENDING 08/31/2021

IL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 08/31/21	YTD BALANCE 08/31/2021	2021-22 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP. 2021-22	APPROP. AVAIL.
Fund 06 - SSA ONE BOND & INTEREST FUND								
Dept 60 - SSA BOND								
OTHER								
6-60-550-401	BOND PRINCIPAL EXPENSE	0.00	0.00	190,000.00	0.00	190,000.00	380,000.00	380,000.00
6-60-550-402	BOND INTEREST EXPENSE	0.00	65,292.50	130,585.00	50.00	65,292.50	261,170.00	195,877.50
OTHER		0.00	65,292.50	320,585.00	20.37	255,292.50	641,170.00	575,877.50
Total Dept 60 - SSA BOND		0.00	65,292.50	320,585.00	20.37	255,292.50	641,170.00	575,877.50
TOTAL EXPENDITURES								
		0.00	65,292.50	320,585.00	20.37	255,292.50	641,170.00	575,877.50

EXPENDITURE REPORT FOR WILLOWBROOK  
PERIOD ENDING 08/31/2021

LINE NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 08/31/21	YTD BALANCE 08/31/2021	2021-22 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
und 07 - POLICE PENSION FUND								
Department 62								
ADMINISTRATION								
7-62-401-242	LEGAL FEES	0.00	300.00	1,000.00	30.00	700.00	2,000.00	1,700.00
7-62-401-251	AUDIT FEES	0.00	0.00	3,620.00	0.00	3,620.00	7,240.00	7,240.00
7-62-401-252	ACTUARY SERVICES	0.00	0.00	6,180.00	0.00	6,180.00	12,360.00	12,360.00
7-62-401-253	FINANCIAL ADVISORY FEES	0.00	9,195.00	35,000.00	26.27	25,805.00	70,000.00	60,805.00
7-62-401-254	FIDUCIARY INSURANCE	0.00	0.00	3,283.00	0.00	3,283.00	6,566.00	6,566.00
7-62-401-304	SCHOOLS CONFERENCE TRAV	0.00	0.00	4,000.00	0.00	4,000.00	8,000.00	8,000.00
7-62-401-307	FEES DUES SUBSCRIPTIONS	0.00	0.00	795.00	0.00	795.00	1,590.00	1,590.00
7-62-401-311	POSTAGE & METER RENT	0.00	0.00	50.00	0.00	50.00	100.00	100.00
7-62-401-531	DEPT OF INSURANCE FILING FE	0.00	4,562.90	5,625.00	81.12	1,062.10	11,250.00	6,687.10
7-62-401-543	EXAMS - PHYSICAL	0.00	0.00	750.00	0.00	750.00	1,500.00	1,500.00
ADMINISTRATION		0.00	14,057.90	60,303.00	23.31	46,245.10	120,606.00	106,548.10
ENSION BENEFITS								
7-62-401-581	PENSION BENEFITS	113,890.72	455,562.88	1,380,356.00	33.00	924,793.12	2,760,712.00	2,305,149.12
7-62-401-582	WIDOW'S PENSION	7,129.42	28,517.68	85,553.00	33.33	57,035.32	171,106.00	142,588.32
7-62-401-583	NON-DUTY DISABILITY BENEFIT	6,088.42	24,353.68	73,443.00	33.16	49,089.32	146,886.00	122,532.32
7-62-401-584	DUTY DISABILITY BENEFITS	6,007.61	24,030.44	72,091.00	33.33	48,060.56	144,182.00	120,151.56
7-62-401-586	SEPARATION REFUNDS	0.00	93,145.50	0.00	100.00	(93,145.50)	0.00	(93,145.50)
ENSION BENEFITS		133,116.17	625,610.18	1,611,443.00	38.82	985,832.82	3,222,886.00	2,597,275.82
Total Dept 62		133,116.17	639,668.08	1,671,746.00	38.26	1,032,077.92	3,343,492.00	2,703,823.92
OTAL EXPENDITURES								
		133,116.17	639,668.08	1,671,746.00	38.26	1,032,077.92	3,343,492.00	2,703,823.92



## EXPENDITURE REPORT FOR WILLOWBROOK

PERIOD ENDING 08/31/2021

Page: 17/21

L NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 08/31/21	YTD BALANCE 08/31/2021	2021-22 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP. 2021-22	APPROP. 2022-23	APPROP. 2023-24
und 09 - WATER CAPITAL IMPROVEMENTS FUND									
dept 65 - WATER CAPITAL IMPROVEMENTS									
APITAL IMPROVEMENTS									
9-65-440-600	WATER SYSTEM IMPROVEMENT	0.00	12,294.00	151,125.00	8.13	138,831.00	302,250.00	289,956.00	
9-65-440-602	MTU REPLACEMENT	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00	
APITAL IMPROVEMENTS		0.00	12,294.00	152,125.00	8.08	139,831.00	304,250.00	291,956.00	
total Dept 65 - WATER CAPITAL IMPROVEMENTS		0.00	12,294.00	152,125.00	8.08	139,831.00	304,250.00	291,956.00	
OTAL EXPENDITURES		0.00	12,294.00	152,125.00	8.08	139,831.00	304,250.00	291,956.00	

## 18/21

LINE NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 08/31/21	YTD BALANCE 08/31/2021	2021-22 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
Fund 10 - CAPITAL PROJECT FUND								
Dept 68 - CAPITAL PROJECTS								
0-68-550-404	BOND ISSUANCE COSTS	0.00	344.50	681.00	50.59	336.50	1,362.00	1,017.50
0-68-550-404	BOND ISSUANCE COSTS	0.00	344.50	681.00	50.59	336.50	1,362.00	1,017.50
0-68-550-404	BOND ISSUANCE COSTS	0.00	344.50	681.00	50.59	336.50	1,362.00	1,017.50
Total Dept 68 - CAPITAL PROJECTS								
		0.00	344.50	681.00	50.59	336.50	1,362.00	1,017.50
TOTAL EXPENDITURES								
		0.00	344.50	681.00	50.59	336.50	1,362.00	1,017.50

## 19/21

TOTAL EXPENDITURES

## EXPENDITURE REPORT FOR WILLOWBROOK

Page: 20/21

PERIOD ENDING 08/31/2021

LINE NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 08/31/21	YTD BALANCE 08/31/2021	2021-22 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP. APPROP.	APPROP. AVAIL.
und 14 - LAND ACQUISITION, FACILITY, EXPANSION & RENOVATION								
Dept 75 - LAND ACQUISITION/EXPANSION/RENOVATION								
APITAL IMPROVEMENTS								
4-75-920-245 ENGINEERING		5,246.09	5,246.09	0.00	100.00	(5,246.09)	0.00	(5,246.09)
4-75-920-246 ARCHITECTURAL FEES		2,850.00	2,850.00	0.00	100.00	(2,850.00)	0.00	(2,850.00)
4-75-930-412 CRC EXT REMODEL (825 MIDWA		0.00	0.00	110,000.00	0.00	110,000.00	220,000.00	220,000.00
4-75-930-413 CRC INTERIOR REMODEL (825		0.00	0.00	1,020,750.00	0.00	1,020,750.00	2,041,500.00	2,041,500.00
4-75-930-414 FURNITURE & FIXTURES		0.00	0.00	521,145.00	0.00	521,145.00	1,042,290.00	1,042,290.00
APITAL IMPROVEMENTS		8,096.09	8,096.09	1,651,895.00	0.49	1,643,798.91	3,303,790.00	3,295,693.91
total Dept 75 - LAND ACQUISITION/EXPANSION/RENOV		8,096.09	8,096.09	1,651,895.00	0.49	1,643,798.91	3,303,790.00	3,295,693.91
TOTAL EXPENDITURES		8,096.09	8,096.09	1,651,895.00	0.49	1,643,798.91	3,303,790.00	3,295,693.91

PERIOD ENDING 08/31/2021

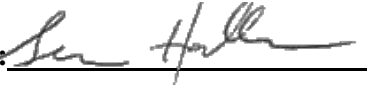
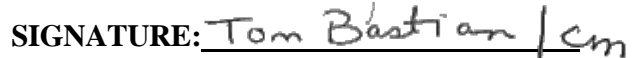
LINE NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 08/31/21	YTD BALANCE 08/31/2021	2021-22 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
Under 15 - RT 83/PLAINFIELD RD BUSINESS DISTRICT TAX								
Dept 15 - PLANNING & ECONOMIC DEVELOPMENT								
5-15-401-242	LEGAL FEES	0.00	787.50	10,000.00	7.88	9,212.50	20,000.00	19,212.50
5-15-401-242	LEGAL FEES	0.00	787.50	10,000.00	7.88	9,212.50	20,000.00	19,212.50
ADMINISTRATION								
5-15-455-513	SALES TAX REBATE- TOWN CEN	0.00	0.00	62,725.00	0.00	62,725.00	125,450.00	125,450.00
5-15-455-514	SALES TAX REBATE - PFM	0.00	0.00	110,000.00	0.00	110,000.00	220,000.00	220,000.00
5-15-455-514	SALES TAX REBATE - PFM	0.00	0.00	172,725.00	0.00	172,725.00	345,450.00	345,450.00
STREET MAINTENANCE								
5-15-745-224	MAINT TRAFFIC SIGNALS	0.00	0.00	3,141.00	0.00	3,141.00	6,282.00	6,282.00
5-15-745-224	MAINT TRAFFIC SIGNALS	0.00	0.00	3,141.00	0.00	3,141.00	6,282.00	6,282.00
Total Dept 15 - PLANNING & ECONOMIC DEVELOPMENT								
		0.00	787.50	185,866.00	0.42	185,078.50	371,732.00	370,944.50
TOTAL EXPENDITURES								
		0.00	787.50	185,866.00	0.42	185,078.50	371,732.00	370,944.50
TOTAL EXPENDITURES - ALL FUNDS								
		1,181,622.71	5,195,722.21	20,854,649.00	24.91	15,658,926.79	41,709,298.00	36,513,575.79

# VILLAGE OF WILLOWBROOK

## BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

**ITEM TITLE:**

- 1) A RESOLUTION OF THE VILLAGE OF WILLOWBROOK SUPPORTING AND AUTHORIZING THE SUBMISSION OF A SAFE ROUTES TO SCHOOL GRANT APPLICATION FOR NEW SIDEWALK INSTALLATION TO GOWER WEST SCHOOL
- 2) A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE VILLAGE OF WILLOWBROOK GOWER SCHOOLS DISTRICT 62 FOR COST SHARING FOR THE CONSTRUCTION AND INSTALLATION OF A SIDEWALK ON CHERRY TREE LANE LEADING TO GOWER WEST ELEMENTARY SCHOOL

**AGENDA NO.** 5.e.**AGENDA DATE:** 09/13/21**STAFF REVIEW:** Sean Halloran, Asst. Village Administrator.**SIGNATURE:****LEGAL REVIEW:** Thomas Bastian, Village Attorney**SIGNATURE:****RECOMMENDED BY:** Brian Pabst, Village Administrator**SIGNATURE:****REVIEWED & APPROVED BY COMMITTEE:** YES ☐ NO ☐ N/A ☒

**ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS, ETC.)**  
 Village staff was notified of the Safe Routes to Schools (SRTS) grant in August 2021. With the 2012 passage of MAP-21, Moving Ahead for Progress in the 21<sup>st</sup> Century, the SRTS program was changed from a stand-alone program. It became part of the new Transportation Alternatives Program (TAP) and the Transportation Enhancements Program and the National Recreational Trails Program.

Funding under MAP-21, and the FAST-Act, is provided as 80% federal/20% local match. The FAST-ACT has expired; however, federal highway programs are currently being funded under a continuing resolution.

This grant permits municipalities and school districts to partner for infrastructure projects that improve conditions for the walk or bike to school. The program has three main goals:

1. To enable and encourage children, including those with disabilities, to walk and bicycle to school
2. To make bicycling and walking to school a safer and more appealing transportation alternative, thereby encouraging a healthy and active lifestyle from an early age; and
3. To facilitate the planning, development, and implementation of projects and activities that will improve safety and reduce traffic, fuel consumption, and air pollution in the vicinity (within 2 miles) of primary and middle schools (grades K-8).

Village staff has worked with officials from Gower West regarding the potential sidewalk installation on the western side of the campus. If approved, the sidewalk will be installed on Cherry Tree Lane. The estimated construction costs are \$73,500, with an additional \$5,512 construction engineering and \$5,000 preliminary engineering. As of right now, staff has conservatively budgeted for \$125,000 due to any unforeseen consequences in the market and expected time of grant funding.

**ACTION PROPOSED:** Adopt Resolutions

**RESOLUTION NO. 21-R-\_\_\_\_\_**

**A RESOLUTION OF THE VILLAGE OF WILLOWBROOK SUPPORTING  
AND AUTHORIZING THE SUBMISSION OF A SAFE ROUTES TO SCHOOL GRANT  
APPLICATION FOR NEW SIDEWALK INSTALLATION TO  
GOWER WEST SCHOOL**

---

**WHEREAS**, the Village of Willowbrook (the “Village”) is a home rule unit of government pursuant to Article VII, Section 6, of the Illinois Constitution of 1970 and, as such, may exercise any power and perform any function pertaining to its government and affairs; and

**WHEREAS**, Gower West Elementary School (“School District 62”) is located within the corporate limits of the Village; and

**WHEREAS**, the corporate authorities of the Village have determined that it is in the best interest of the Village, its residents and students attending Gower West Elementary School, to submit a Safe Routes to School Grant application to obtain partial funding for the construction and installation of a sidewalk along the east side of Cherry Tree Lane to Sheridan Drive, in the Village, in order to enhance student safe passage to Gower West School; and

**WHEREAS**, the cost of the sidewalk construction and installation is estimated to be One Hundred Twenty-Five Thousand and 00/100 Dollars (\$125,000.00), of which amount the Village, as the lead agency, pledges and allocates Twenty-Five Thousand and 00/100 Dollars (\$25,000.00) as its twenty percent (20%) cost sharing amount.

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and Board of Trustees of the Village of Willowbrook, County of DuPage, State of Illinois, as follows:

**SECTION 1.** The foregoing recitals are hereby found to be true and correct and adopted as the findings of the Village of Willowbrook, as if fully restated herein.

**SECTION 2.** The Village Administrator of the Village of Willowbrook, or his designee, is

hereby directed to submit a Safe Routes to School Grant application for the construction and installation of a sidewalk on the east side of Cherry Tree Lane, leading to Gower West School, and to do all other acts necessary to carry into effect the intent of this Resolution.

**SECTION 2.** The Village shall act as the lead agency for this project and hereby appropriates the sum of Twenty-Five Thousand Dollars and 00/100 (\$25,000.00), which sum equals twenty percent (20%) of the anticipated cost of the project, inclusive of preliminary engineering and construction engineering costs.

PASSED and APPROVED this 13<sup>th</sup> day of September, 2021, by a ROLL CALL VOTE as follows:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTENTIONS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

APPROVED:

\_\_\_\_\_  
Frank A. Trilla, Mayor

ATTEST:

\_\_\_\_\_  
Deborah A. Hahn, Village Clerk



**RESOLUTION NO. 21 R-\_\_\_\_\_**

**A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF AN  
INTERGOVERNMENTAL AGREEMENT BETWEEN THE  
VILLAGE OF WILLOWBROOK GOWER SCHOOLS DISTRICT 62 FOR COST SHARING  
FOR THE CONSTRUCTION AND INSTALLATION OF A SIDEWALK ON CHERRY TREE LANE  
LEADING TO GOWER WEST ELEMENTARY SCHOOL**

---

**WHEREAS**, the Constitution of the State of Illinois, 1970, Article VII, Section 10, authorizes units of local government to contract or otherwise associate among themselves in any manner not prohibited by law or ordinance; and

**WHEREAS**, the provisions of the Intergovernmental Cooperation Act (5 ILCS 220/1, *et seq.*) authorizes and encourages intergovernmental cooperation; and

**WHEREAS**, the Village of Willowbrook (“Village”) is a unit of government organized and existing pursuant to the provisions of the Illinois Municipal Code (65 ILCS 5/1-1, *et seq.*) and Gower Schools District 62 (“District 62”) is a unit of government organized and existing pursuant to the laws of the State of Illinois. Both the Village and District 62 have the power and authority to enter into intergovernmental agreements pursuant to the Intergovernmental Cooperation Act; and

**WHEREAS**, pursuant to a Safe Routes to School grant program, District 62 and the Village desire to install a sidewalk on the east side of Cherry Tree Lane leading to Gower West School in the Village; and

**WHEREAS**, the corporate authorities of the Village have determined that it is in the best interest of the health, safety and welfare of the students attending Gower West School to enter into an intergovernmental agreement with District 62, a copy of which is attached hereto as Exhibit “A” and made a part hereof.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, as follows:

The foregoing recitals are adopted as the findings of the corporate authorities of the Village of Willowbrook, DuPage County, Illinois.

**BE IT FURTHER RESOLVED** that the Intergovernmental Agreement (the “Agreement”) by and between the Village of Willowbrook and the Gower West Schools District 62 for the installation of a sidewalk on the east side of Cherry Tree Lane leading to Gower West School in the Village of Willowbrook, Illinois, all as detailed in the Agreement, is hereby approved and the Mayor of the Village of Willowbrook is hereby directed and authorized to execute said Agreement on behalf of the Village of Willowbrook and the Village Clerk is hereby directed to attest to said signature. A copy of said Agreement is attached hereto as Exhibit “A” and made a part hereof.

This Resolution shall be in full force and effect upon its passage and approval as required by law.

**PASSED** and **APPROVED** this 13<sup>th</sup> day of September, 2021 by a ROLL CALL VOTE as follows:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTENTIONS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

APPROVED:

\_\_\_\_\_  
Frank A. Trilla, Mayor

ATTEST:

\_\_\_\_\_  
Deborah A. Hahn, Village Clerk

**EXHIBIT “A”**

**INTERGOVERNMENTAL AGREEMENT  
BETWEEN THE VILLAGE OF WILLOWBROOK AND GOWER SCHOOLS DISTRICT 62  
FOR THE SETTING AND SHARING OF COSTS FOR SIDEWALK INSTALLATION ON  
CHERRY TREE LANE LEADING TO GOWER WEST ELEMENTARY SCHOOL IN  
WILLOWBROOK, ILLINOIS**

**INTERGOVERNMENTAL AGREEMENT BETWEEN  
THE VILLAGE OF WILLOWBROOK AND GOWER SCHOOLS DISTRICT 62 FOR  
THE SETTING AND SHARING OF COSTS FOR SIDEWALK INSTALLATION ON  
CHERRY TREE LANE LEADING TO GOWER WEST ELEMENTARY SCHOOL IN  
WILLOWBROOK, ILLINOIS PURSUANT TO THE SAFE ROUTES TO SCHOOL  
PROGRAM**

This Agreement is entered into this \_\_\_\_ day of September, 2021 by and between Gower Schools District 62, DuPage County, Illinois (“District 62”), and the Village of Willowbrook, a home rule municipal corporation of DuPage County, Illinois (“Willowbrook”).

**RECITALS:**

**WHEREAS**, Article VII, Section 10, of the Constitution of the State of Illinois, 1970, authorizes school districts and units of local government, including municipalities, to enter into contracts to exercise, combine or transfer any power or function not prohibited to them by law or ordinance; and

**WHEREAS**, Article VII, Section 10, of the Constitution of the State of Illinois, 1970, authorizes school districts and units of local government to contract and otherwise associate with individuals, associations and corporations in any manner not prohibited by law; and

**WHEREAS**, Illinois Compiled Statutes, Chapter 5, Section 1190/1, *et seq.*, known as the Intergovernmental Cooperation Act, authorizes units of local government in Illinois to exercise jointly with any other public agency within the state, including other units of local government or school districts, any power, privilege, or authority which may be exercised by a unit of local government or school district, individually, and to enter into contracts for the performance of governmental services, activities and undertakings; and

**WHEREAS**, Willowbrook and District 62 are public agencies within the meaning of Article VII, Section 10, of the Illinois Constitution of 1970, and the Intergovernmental Cooperation Act; and

**WHEREAS**, the various undertakings by Willowbrook and District 62 in this Agreement relate to the respective government and affairs of Willowbrook and District 62; and

**WHEREAS**, Willowbrook and District 62 desire to enter into this Intergovernmental Agreement regarding certain improvements to the east side of Cherry Tree Lane leading to Gower West School, including sidewalk installation (“Sidewalk Installation”) to the east side of Cherry Tree Lane, to its intersection with Sheridan Drive, to facilitate and enhance safe routes to school for students.

**NOW, THEREFORE**, in consideration of the mutual promises and undertakings set forth herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereto agree as follows:

1. **RECITALS:** The foregoing recitals are adopted and incorporated into this Intergovernmental Agreement as if fully restated herein.
2. The Sidewalk Installation, pursuant to the “Safe Routes to School” program, shall be a joint project between District 62 and Willowbrook for sidewalk installation along the east side of Cherry Tree Lane to Gower West School in Willowbrook.
3. **SCOPE OF PROJECT:**
  - A. The scope of the Sidewalk Installation Project shall include sidewalk installation and extension on the east side of Cherry Tree Lane to Sheridan Drive and Gower West Elementary School in Willowbrook.
  - B. **Willowbrook’s Responsibilities:** Willowbrook shall, at its sole cost, be responsible for the following:
    - i. Submission of a “Safe Routes to School” grant application for the Sidewalk Installation Project seeking approval for Project funding estimated to be a total cost of One Hundred Twenty-Five Thousand and 00/100 Dollars (\$125,000.00), inclusive of preliminary and construction engineering. Pursuant to the Safe Routes to School grant, Willowbrook, as the local agency, shall be responsible for Twenty Percent (20%) of the Project cost;
    - ii. Willowbrook shall act as the lead agency for the Project and shall be solely responsible for preparation of all requests for bids, competitive bidding documents, advertising for competitive bids, bid review, bid award, preparation of construction contract(s), and general conditions;
    - iii. Willowbrook shall enter into and execute all required contracts with Contractor(s) necessary for the prosecution of all work and Project completion. The Sidewalk Installation Project shall be built in accordance with all contract plans and specifications as approved by professional engineers;
    - iv. Subject to proportional reimbursement by District 62, Willowbrook, as lead agency, shall pay all invoices for construction and related costs in accord with the Local Government Prompt Payment Act;
    - v. Willowbrook shall be responsible for all preliminary, final and construction engineering documents;
    - vi. Willowbrook shall be solely responsible for all inspection(s) and approval of all construction during the Project, including final inspection and acceptance of the sidewalk installation;
    - vii. All required contractor performance bonds shall be held and payable to the Village of Willowbrook; and
    - viii. Upon final completion of the Sidewalk Installation Project, Willowbrook shall invoice District 62 for District 62’s share of

construction costs related to and incurred, as detailed in Section 3(C) below.

C. **District 62 Responsibilities:**

- i. District 62 shall be solely responsible for and pay to Willowbrook in accord with the provisions of the Local Government Prompt Payment Act, District 62's share of all construction costs incurred and related to the sidewalk installation;
- ii. District 62's share of costs for the Project is fifty percent (50%) of the local agency unreimbursed cost. The local agency cost is anticipated to be Twenty-Five Thousand and 00/100 Dollars (\$25,000.00) and, therefore, District 62's proportionate share is Twelve Thousand Five Hundred and 00/100 Dollars (\$12,500.00); and
- iii. In the event District 62 fails or refuses to pay said costs due and owing Willowbrook, then District 62 agrees to be responsible for all costs and reasonable attorneys' fees incurred by Willowbrook in any action to recover District 62's share of construction costs.

4. **GENERAL CONDITIONS:**

- A. **Authority to Execute:** The Parties hereto have read and reviewed the terms of this Agreement and, by their signatures as affixed below, represent that the signing party has the authority to execute this Agreement and that the Parties intend to be bound by the terms and conditions contained herein.
- B. **Binding on Successors:** This Agreement shall be binding upon and inure to the benefit of the Parties hereto and their respective successors and approved assigns.
- C. **Compliance with Laws, Rules and Regulations:** The Parties shall at all times observe and comply with all federal, state and local laws and regulations, as amended from time to time, in carrying out the terms and conditions of this Agreement.
- D. **Conflict of Interest:** Each Party understands and agrees that no director, officer, agent or employee of the Parties may have an interest, whether directly or indirectly, in any contract or agreement or the performance of any work pertinent to this Agreement; represent, either as an agent or otherwise, any person, trust or corporation, with respect to any application or bid for any contract or agreement or work pertaining to this Agreement; or take, accept or solicit, either directly or indirectly, any money or thing of value as a gift or bribe or means of influencing his or her vote or

actions. Any contract or agreement made and procured in violation of this provision is void.

- E. **Counterparts:** This Agreement may be executed in two (2) or more counterparts, each of which shall be deemed an original and all of which shall be deemed one and the same instrument.
- F. **Dispute Resolution:** In the event of any dispute, claim, question or disagreement arising out of the performance of this Agreement, the Parties hereto shall consult and negotiate with each other in good faith to settle the dispute, claim, question or disagreement prior to filing any claim or lawsuit.
- G. **Effective Date:** The Effective Date of this Agreement shall be the date that the last authorized signatory signs and dates this Agreement. This Agreement shall become effective only in the event the corporate authorities of each Party approve this Agreement.
- H. **Entire Agreement:** This Agreement constitutes the entire agreement of the Parties concerning all matters specifically covered by this Agreement and supersedes all prior written and oral agreements, commitments and understandings among the Parties. There are no representations, covenants, promises or obligations not contained in this Agreement that form any part of this Agreement or upon which any of the Parties is relying upon in entering into this Agreement.
- I. **Force Majeure:** No Party shall be liable for any delay or non-performance of its obligations hereunder by any contingency reasonably beyond its control, including, but not limited to, acts of God, war, civil unrest, labor strikes or walkouts, fires, pandemics and/or nature disasters.
- J. **No Individual or Personal Liability:** The Parties agree that the actions taken and the representations made by each respective Party and by their respective corporate authorities have not been taken or made in anyone's individual capacity and no mayor/president, superintendent, board member, council member, official, officer, employee, volunteer or representative of any Party will incur personal liability in conjunction with this Agreement.
- K. **No Third-Party Beneficiaries:** This Agreement is not intended to benefit any person, entity or municipality not a party to this Agreement, and no other person, entity or municipality shall be entitled to be treated as beneficiary of this Agreement. This Agreement is not intended to and does not create any third-party beneficiary or other rights in any third person or party, including, but not limited to, any agent, contractor, subcontractor, consultant, volunteer or other representative of any Party

hereto. No agent, employee, contractor, subcontractor, consultant, volunteer or other representative of any Party hereto will be deemed an agent, employee, contractor, subcontractor, consultant, volunteer or other representative of the other.

- L. **Notices:** Unless otherwise specified, all reports, notices and other communications related to this Agreement shall be in writing and shall be personally delivered or mailed via first class, certified or registered U.S. Mail or electronic mail delivery to the following persons at the following addresses:

To the Village of Willowbrook:

Village of Willowbrook  
Attn: Brian Pabst, Village Administrator  
835 Midway Drive  
Willowbrook, IL 60527

To Gower Schools District 62:

Gower Schools District 62  
Attn: Ryan Asmus, President  
77 Clarendon Hills Road  
Willowbrook, IL 60527

- M. **Section Headings:** The descriptive section and subsection headings used in this Agreement for are convenience only and shall not control or affect the meaning or construction of any of the provisions thereof.
- N. **Severability:** If any term of this Agreement is to any extent illegal, otherwise invalid, or incapable of being enforced, such term shall be excluded to the extent of such invalidity or unenforceability; all other terms hereof shall remain in full force and effect; and, to the extent permitted and possible, the invalid or unenforceable term shall be deemed replaced by a term that is valid and enforceable and that comes closest to expressing the intention of such invalid or unenforceable term.
- O. **Waiver of Default:** The failure by either Party to seek redress for violation of or to insist upon strict performance of any condition or covenant of this Agreement shall not constitute a waiver of any such breach or subsequent breach of such covenants, terms, conditions, rights and remedies.
- P. **Venue:** The Parties further agree that the Circuit Court of DuPage County, Illinois shall be the appropriate venue for any and all court action or litigation.



IT WITNESS WHEREOF, the Parties hereto affixed their hands and seals pursuant to an approving resolution of the corporate authorities of Willowbrook and of Gower Schools District 62.

GOWER SCHOOLS DISTRICT 62

VILLAGE OF WILLOWBROOK

\_\_\_\_\_  
Ryan Asmus, President

\_\_\_\_\_  
Frank A. Trilla, Mayor

Date: \_\_\_\_\_, 2021.

Date: \_\_\_\_\_, 2021.

ATTEST:

\_\_\_\_\_  
Deborah A. Hahn, Village Clerk

# VILLAGE OF WILLOWBROOK

## BOARD MEETING

### AGENDA ITEM - HISTORY/COMMENTARY

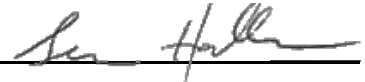
**ITEM TITLE:**

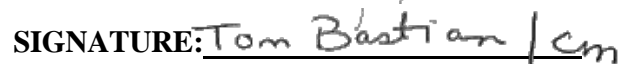
AN ORDINANCE AMENDING CHAPTER 13 ENTITLED  
“SOLICITORS” OF TITLE 3 ENTITLED “BUSINESS REGULATIONS”  
OF THE VILLAGE CODE OF ORDINANCES OF THE VILLAGE OF  
WILLOWBROOK

**AGENDA NO.** 5.f.

**AGENDA DATE:** 09/13/21

**STAFF REVIEW:** Sean Halloran, Asst. Village Administrator.

**SIGNATURE:**

**LEGAL REVIEW:** Thomas Bastian, Village Attorney

**SIGNATURE:**

**RECOMMENDED BY:** Brian Pabst, Village Administrator

**SIGNATURE:**

**REVIEWED & APPROVED BY COMMITTEE:** YES ☐ NO ☐ N/A ☒

On March 22, 2021, the Village Board approved an amendment to Chapter 13 -Solicitation Regulations. At that time, staff presented a reordering of the code sections to bring the Village code in line with neighboring communities and streamline the language for a more straightforward interpretation by the solicitors and enforcement by the Village. Permit fees were set at \$75.00 for commercial solicitations, while a charitable solicitation was set at \$0.00 at the March 22, 2021, Village Board meeting. Upon review and further discussion of the amendment, the permit fee did not accurately reflect the labor for background investigations of all solicitors, manufacture of identification cards, and additional facets of the permit process.

Furthermore, on April 26, 2021, the Board approved staff's recommendation to amend Chapter 13-Solicitation Regulations permit fees and permit period as follows:

- A solicitation permit fee in an amount equal to seventy-five dollars (\$75.00) per applicant and thirty-five dollars (\$35.00) for each solicitor on behalf of the applicant, or, in the case of solicitors who are transient merchants, an amount equal to one hundred dollars (\$100.00) per applicant and thirty-five dollars (\$35.00) for each additional solicitor on behalf of the transient merchant applicant.
- Except as otherwise provided in this chapter, a solicitation permit issued pursuant to this chapter shall be valid for thirty (30) consecutive calendar days. An expiration date shall be printed on the face of each solicitation permit.

During the implementation phase of this Ordinance, staff noticed a Scrivener's error regarding the title and layout of the approved Ordinance. Staff is recommending a change in the numerical layout of the Ordinance. This proposed Ordinance will not change the content that was approved by the Board on April 26, 2021.

**ACTION PROPOSED:** Pass the Ordinance.

**ORDINANCE NO. 21-O-\_\_\_\_\_**

**AN ORDINANCE AMENDING CHAPTER 13 ENTITLED “SOLICITORS” OF TITLE 3  
ENTITLED “BUSINESS REGULATIONS” OF THE VILLAGE CODE OF  
ORDINANCES OF THE VILLAGE OF WILLOWBROOK**

---

**WHEREAS**, the Law and Ordinance Committee of the Village has conducted a Comprehensive review of Chapter 13 entitled “Solicitors” of Title 3 entitled “Business Regulations” of the Village Code of Ordinances of the Village of Willowbrook;

**WHEREAS**, on March 22, 2021, the Corporate Authorities of the Village, on the recommendation of the Law and Ordinance Committee, amended the Village’s Solicitors Ordinance in its entirety; and

**WHEREAS**, upon further review of Title 3, Chapter 13, of the Village Code of Ordinances, it has been determined to further amend Title 3, Chapter 13, as hereinafter set forth.

**NOW THEREFORE BE IT ORDAINED** by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois as follows.

**SECTION 1.** Chapter 13 entitled “Solicitors” of Title 3 entitled “Business Regulations” of the Village Code of Ordinances of the Village of Willowbrook, DuPage County Illinois, as amended is hereby further amended in its entirety to read as follows:

**“3-13-1: DEFINITIONS:**

The following words and phrases as used in this chapter shall have the following meanings, unless a different meaning is required by the context:

**AGGRESSIVE SOLICITATION:** A mode of prohibited solicitation hereafter defined in Section [3-13-11](#) of this chapter.

**APPLICANT:** Any person that files an application for a solicitation permit as provided for in this chapter. **AUTOMATED TELLER MACHINE:** Any automated teller machine as defined

by the Automated Teller Machine Security Act, 205 Illinois Compiled Statutes 695/1 et seq., as amended.

**BANK:** Any bank or financial institution as defined by the Illinois Banking Act, 205 Illinois Compiled Statutes 5/1 et seq., as amended.

**CANVASSER:** A person engaged in canvassing. Canvassing Going from place to place in the Village seeking to make personal contact with residents or other persons where there is no request, invitation or appointment for such contact, but excluding persons engaged in solicitation as defined herein.

**CHARITABLE ORGANIZATION:** Any benevolent, philanthropic, patriotic, not for profit, religious or eleemosynary person or one purporting to be such which solicits and collects funds for charitable purposes.

**CHARITABLE PURPOSE:** Any charitable, benevolent, philanthropic, patriotic, not for profit, religious or eleemosynary purpose.

**CHIEF OF POLICE:** The chief of police or any of his or her authorized representatives.

**CHARITABLE SOLICITATION:** Any request for the donation of money, property or anything of value or the pledge of a future donation of money, property or anything of value; or the selling or offering for sale of any property, real or personal, tangible or intangible, whether of value or not, including, but not limited to, goods, books, pamphlets, tickets, publications or subscriptions to publications or brochures, upon the representation, express or implied, that the proceeds of such sale will be used for a "charitable purpose" as such term is herein defined.

**COMMERCIAL SOLICITATION:** Seeking to obtain orders for the purchase of goods, wares, merchandise, foodstuffs, services of any kind, character or description whatever, for any kind of consideration whatever.

**PERSON:** Any individual, organization, group, association, partnership, corporation, joint venture, trust or any combination thereof.

**PREMISES:** Any occupied building or structure, or any separate dwelling unit contained within any occupied building or structure, of any type within the village.

**REGISTERED SOLICITOR:** Any person who has obtained a valid solicitation permit as hereinafter provided, which certificate is in the possession of the solicitor, conspicuously displayed on his or her person while engaged in solicitation.

**SOLICITATION:** A verbal request made in person upon any street, public place or park in the Village for an immediate donation of money or other thing of value, including a request to purchase an item or service of little or no monetary value in circumstances where a reasonable person would understand that the purchase is in substance a donation. Solicitation does not include the act of passively standing, sitting or engaging in a musical performance or other street performance with a sign or other indication that donations are being sought, without any verbal request for a donation other than in response to an inquiry by another person. Solicitation shall

not include any activity which is purely expressive in nature, such as attempts to enlist support for or against a particular religion, philosophy, ideology, political party, issue, candidate or other cause that does not involve either the solicitation of funds or a proposal to engage in a commercial transaction.

**SOLICITOR:** A person engaged in solicitation.

**TRANSIENT MERCHANT:** A solicitor who engages temporarily in the retail sale of goods, wares or merchandise in the Village and in pursuance of such sales occupies any building, room, vehicle, structure of any kind, or vacant lot. Transient Merchants and solicitors shall not include a person selling goods, wares or merchandise, including vegetables, fruit or perishable farm products, at an established Village farmers market or other Village-sponsored event or market, or at a church fair or other similar event of limited duration held by a unit of local government or not-for-profit organization for fund-raising purposes.

### **3-13-2: PERMIT REQUIRED:**

It shall be unlawful for any charitable organization to engage in charitable solicitation for charitable purposes, or for any person to engage in commercial solicitation within any residentially zoned district under the Village of Willowbrook zoning ordinance, unless such organization or person shall have first obtained a valid solicitation permit from the Village as hereinafter provided. Persons engaged in canvassing shall not be subject to permitting requirements of this Chapter, but are subject to certain other time, place and manner restrictions, as provided in this Chapter.

### **3-13-3: PERMIT EXEMPTION FOR MINORS:**

Persons under the age of seventeen (17) years engaged in charitable solicitation within the Village shall not be required to obtain a solicitation permit. Any such person under the age of seventeen (17) years shall comply with all other applicable provisions of this chapter.

### **3-13-4: SOLICITATION PERMIT:**

An applicant for a solicitation permit shall file with the chief of police a properly completed application therefor on a form provided for such purpose by the chief of police. The applicant shall be given a copy of this chapter, acknowledge its contents, and agree to comply with all its requirements. The applicant shall verify under oath all statements made on or in connection with the following information on the application:

- (A) The names and addresses of the charitable or commercial organization(s)/person(s) and the name or names under which it/he/she intends to engage in solicitation as well as the solicitation methods that the applicant and the applicant's business or organization will employ within the village.
- (B) The name and address of the person to be in charge of such solicitation, as well as the following:

- a) The name and address of a principal officer, director, or chief executive officer of the applicant's business or organization who is authorized to determine matters related to the application, and the registered agent for the business or organization for service in Illinois, if any.
  - b) The name and address of the business or organization or other person or entity that the applicant represents for purposes of the solicitation for which the permit is sought.
- (C) The names and addresses of all persons who will engage in such solicitation in the Village as follows:
  - a) The applicant's local address, whether temporary or permanent, if different from the applicant's current residence address.
  - b) The applicant's name and current residence address, and the length of time the applicant has resided at such address.
  - c) The applicant's business address, if different from the applicant's residence address.
  - d) The applicant's driver's license number or other form of government issued identification.
  - e) The applicant's physical description, including sex, height, weight, hair color, and eye color.
  - f) Two (2) copies of a two inch by two-inch (2" x 2") photograph showing the full facial features of the applicant. Such photograph shall have been taken within thirty (30) days immediately prior to the date of filing of the application.
  - g) If more than one solicitor will be soliciting on behalf of a business or organization, then the names(s), address(es), and telephone number(s) of all person(s) who will be in direct charge of the solicitors on behalf of such business or organization.
  - h) If the applicant seeks a permit to conduct charitable solicitation, a written confirmation or registration by the Illinois attorney general, made within six (6) months immediately prior to the date of filing of the application, that the business or organization represented by the applicant is in full compliance with all applicable provisions of Illinois' Solicitation for Charity Act, 225 ILCS 460/0.01 et seq.
  - i) If the applicant is subject to payment of the Retailers' Occupation Tax, a copy of the applicant's solicitation permit issued by the State of Illinois under the Municipal Retailers' Occupation Tax imposed by Section 60-3 of this Code.
  - j) A solicitation permit fee in an amount equal to Seventy-Five Dollars (\$75.00) per applicant and Thirty-Five Dollars (\$35.00) for each solicitor on behalf of the applicant, or, in the case of solicitors who are transient merchants, an amount equal to One Hundred Dollars (\$100.00) per applicant and Thirty-Five Dollars (\$35.00) for each additional solicitor on behalf of the transient merchant applicant.
- (D) An acknowledgment stating that the names and addresses of all persons who will engage in such solicitation in the Village shall be verified by valid State identification with visible photo.
- (E) A statement acknowledging both the identity of the soliciting organization, agency or project and that the same must be engaged in a Nationwide or Statewide fundraising activity when soliciting within the Village.

- (F) A statement of the dates and times of the day when such solicitation will occur and the geographic area within the Village wherein such solicitation will be conducted at that particular time and day.
- (G) A statement of the date, or approximate date, of the applicant's last previous application for a solicitation permit under this chapter, if any.
- (H) A statement as to whether a solicitation permit issued to the applicant under this chapter has ever been suspended or revoked and any violation, within the previous five (5) years, of any provision of any previous Village solicitation regulation, of any of the provisions of this chapter, or of any local, state, or federal solicitation regulation.
- (I) A statement as to whether the applicant has ever been convicted of a violation of any of the provisions of state law, this chapter, or any other municipal ordinances related to solicitation regulations.
- (J) A written statement of recent date issued by the Attorney General of Illinois that the charitable organization has complied with the provisions of "An Act to Regulate Solicitation and Collection of Funds for Charitable Purposes...", 225 Illinois Compiled Statutes 460/1 et seq., or a written statement by the Attorney General of exemption under 225 Illinois Compiled Statutes 460/3 (applies only to charitable solicitation).
- (K) A copy of the most recent annual report filed with the Illinois Attorney General pursuant to 225 Illinois Compiled Statutes 460/4. In the event a charitable organization has not yet been required to file an annual report, a copy of the registration statement filed with the Attorney General of Illinois pursuant to 225 Illinois Compiled Statutes 460/2, may be utilized (applies only to commercial solicitation).
- (L) A statement by the applicant listing the names and addresses of the person(s) or organization(s) whom the applicant is employed by or represents, and the length of time of such employment or representation (applies only to commercial solicitation).
- (M) A description sufficient for identification of the subject matter of the solicitation which the applicant will engage in (applies only to commercial solicitation).
- (N) A statement as to whether the applicant has ever been convicted of the commission of a felony or has been convicted of a misdemeanor for a crime involving moral turpitude or truth and veracity, under the laws of the State of Illinois or any other state, or of a Federal law of the United States and the nature of any such conviction (applies only to commercial solicitation).
- (O) A statement by the applicant acknowledging that no person shall stand on any street, highway or roadway within the Village, or on any right-of-way of the same for the purpose of peddling or soliciting contributions except that persons soliciting charitable

contributions from the occupant of any vehicle may do so upon satisfying all requirements of this chapter.

- (P) A statement by the applicant acknowledging that solicitation under this chapter shall be allowed only at intersections where all traffic is required to come to a full stop.
- (Q) A statement by the applicant acknowledging that solicitation shall be limited to a specific intersection or intersections and within a one-hundred-foot (100') distance along each leg of the said specific intersection(s).
- (R) A statement by the applicant acknowledging that the soliciting organization shall be responsible for supervising and controlling the conduct of all persons soliciting as listed on the approved application for a solicitation permit.
- (S) A statement by the applicant acknowledging that all persons soliciting for the contribution of funds or anything of value on any public street shall not obstruct vehicular traffic or pedestrian traffic and shall fully comply with all local and State traffic regulations.
- (T) A statement by the applicant acknowledging that all persons engaged in the act of solicitation on a roadway shall be a minimum of seventeen (17) years of age and shall wear a high visibility vest at all times. The high visibility vest shall be provided by the soliciting organization and subject to Village approval. Further, said individual shall have readily visible on their person the Village of Willowbrook solicitation permit identification provided by the Chief of Police.
- (U) A statement by the applicant acknowledging that any solicitation on the roadway shall only be allowed where there is a center dividing median area separating vehicle travel lanes.
- (V) A statement by the applicant acknowledging that every solicitor engaged in soliciting on any real property owned by the Village or within the Village and the business or organization represented by the solicitor shall be liable for all injuries to any person or property that occurs during or as a result of such solicitation and which is casually related to an act of ordinary negligence of the solicitor or the business or organization the solicitor represents.
- (W) A statement by the applicant acknowledging that the solicitation permit approving its solicitation on a given intersection of a public street within the Village limits shall be restricted to one soliciting organization soliciting on the public streets within the Village at one time; and, that a solicitation permit approval list shall be determined by the order in which complete applications for the said certificates are filed with the Village.
- (X) A statement by the applicant acknowledging the following: 1) that all persons engaging in solicitation on its behalf are prohibited from engaging in any act of "aggressive solicitation" as that term is defined in Section 3-13-5 (q) of this chapter; 2) that any person



who commits an act of "aggressive solicitation" prohibited by this chapter shall be subject to a fine as provided in the general penalty provisions of Title I, Chapter 4, Section 1-4-1 of this Code.

- (Y) **Felons as Solicitors:** It shall be unlawful for any person or organization to utilize as a solicitor any person who has been convicted of a felony under the laws of the State of Illinois or any other state, or under the Federal law of the United States, within five (5) years of the date of the application. Every registrant pursuant to this chapter shall, as part of said registration application, stipulate that no individual employees, independent contractors, employees of independent contractors, volunteers or any other such person associated with the registrant is a convicted "sex offender" as defined by 730 Illinois Compiled Statutes 150/2 and as may similarly be applicable to any other law enforcement jurisdictions throughout the United States. Every registrant shall include the names, addresses and dates of birth for every person who will be working with them in the Village for the registered purpose and shall provide an affidavit certifying that such persons, including the registrant, have not been convicted of any felony, nor convicted on two (2) or more occasions of driving under the influence of alcohol or drugs. Such solicitation permit as is required in this chapter shall be updated whenever any change in such persons occurs for the registrant at any time during the registered year.
- (Z) **Fraudulent Misrepresentation and Misstatement Prohibited:** No person shall misrepresent his name, occupation, financial condition, social condition or residence, and no person shall make or perpetrate any other misstatement, deception or fraud, in connection with any charitable or commercial solicitation, or in any application or report filed under this chapter.

### **3-13-5 REGULATIONS APPLICABLE TO ALL SOLICITATION AND CANVASSING:**

- (A) **Issuance:** The chief of police shall issue a solicitation permit to an applicant within five (5) business days after its receipt , if, but only if, the chief of police finds and determines all of the following:
  - (1) The applicant has properly provided all information required by the chief of police and the application, the material statements made in the application are true, and the fee has been paid.
  - (2) The applicant has not been convicted within five (5) years immediately prior to the date of filing of the application of a felony under the laws of the state of Illinois, any other state, or the United States, or convicted of a misdemeanor for a crime involving moral turpitude or truth and veracity, under the laws of the State of Illinois, any other state, or the United States.
  - (3) The applicant has not had a village solicitation permit revoked or suspended within five (5) years immediately prior to the date of filing of the application.
  - (4) The applicant has not been convicted of violating any provision of this chapter, any provision of any previous village solicitation regulation, or any provisions of any local,

state, or federal solicitation regulation within five (5) years immediately prior to the date of filing of the application.

Every person wishing to engage in charitable solicitation campaigns must make application for a solicitation permit with the Chief of Police or assigned designee fifteen (15) days prior to the initiation of said campaign. Upon the Chief of Police's issuance of a solicitation permit, all persons engaging in charitable solicitation shall have a copy of the said certificate visibly displayed on their persons at all times during such solicitation.

- (B) Denial: If the chief of police determines that the applicant has not met one or more of the conditions set forth in subsection (b) of this section, then the chief of police shall deny issuance of the solicitation permit, shall give the applicant a written notification and explanation of such denial, and return the solicitation permit fee. The chief of police's notice of denial shall be delivered in person or by first class U.S. mail, postage prepaid, addressed to the applicant's current residence address as set forth in the application. The solicitation permit shall be deemed denied on the day that the notice of denial is personally delivered or is placed in the U.S. mail as provided in this subsection. If the chief of police does not issue or deny the solicitation permit within five (5) business days after the chief of police receives the application, then the permit applied for shall be deemed to have been issued. The applicant may appeal the denial of a solicitation permit pursuant to the provisions of this chapter. solicitation
- (C) In cases of an application for commercial solicitation, the failure of an applicant to fulfill the requirements of this chapter shall be a basis for the denial of a solicitation permit by the Chief of Police. In addition, no solicitation permit for commercial solicitation shall be issued to any person who has been convicted of a felony under the laws of the State of Illinois or any other State or under the Federal law of the United States within five (5) years of the date of the application; nor to any person who has been convicted of a violation of any of the provisions of this chapter; nor to any person whose solicitation permit issued hereunder has previously been revoked as herein provided. In the event that any solicitation permit for commercial solicitation is denied for failure to comply with the requirements set forth hereinabove, the Chief of Police shall immediately notify the applicant in writing of the reasons for denial. If said application is not cured within ten (10) days after the date on which the Chief of Police denies the issuance of said solicitation permit, said application shall be null and void.
- (D) Form And Display Of Permit: A solicitation permit shall be issued by the chief of police and shall consist of a plastic enclosed pin on or clip-on card, approximately two inches by four inches (2" x 4") in size, containing the full facial photograph of the solicitor that was submitted with the application. The name of the solicitor and the business or organization the solicitor represents, if any, the date(s) solicitation shall occur under the permit, and the effective dates of the permit shall be printed on the solicitation permit in easily readable form. Solicitation permits also shall bear the name of the village, the signature of the chief of police or the chief of police's duly authorized designee, and the relevant permit application number. Each solicitor shall display the permit in a conspicuous place on his or her person at all times while engaged in soliciting in a manner that allows it to be readily seen by other persons.

### **3-13-6: ADDITIONAL SOLICITATION AND CANVASSING RESTRICTIONS:**

Any person owning, occupying and/or controlling any private property within the Village may post notice thereon indicating whether or not solicitors are invited at said premises. Except as otherwise provided elsewhere in this Chapter or below, all solicitors and canvassers shall comply with the following regulations:

- a) "No Solicitation" Notices: No person shall solicit or canvass at or in any premises that has posted on or near its principal entrance a sign bearing the words "No Trespassing", "No Peddlers", "No Solicitors", or any other similar notice indicating in any manner that the occupants of such premises desire not to be solicited or canvassed or to have their right to privacy disturbed, unless the occupants have specifically requested such solicitation or other contact. The chief of police or the chief of police's duly authorized designee may make available weatherproof cards bearing a notice of the type herein described for posting on or near the principal entrance to any premises.
- b) No Solicitation From Vehicles: No person shall solicit from a motorized vehicle at any time in any location within the village. Nothing in this Section or Chapter shall be construed to regulate mobile food service vendors who are not equipped with any sound making device and who serve food such as sandwiches and drinks such as coffee primarily to construction sites or commuters from a fixed location on private property for a limited amount of time each day. Such vendors are not considered to be solicitors under this Chapter but are subject to any other applicable Village ordinances or regulations related to their business activities.
- c) No Advertising Or Use Of Sound: No person shall advertise any solicitation at any time within the village by use of signs, sound, or any other method. Nor shall any person use music or any other sound when soliciting.
- d) Principal Approach And Entrance Only: Every solicitor or canvasser who goes from house to house shall approach a premises only by using the principal approach route thereto, and every such solicitor or canvasser shall attempt to make contact with the occupants thereof only at the principal entrance to such premises.
- e) Discontinuance On Request: No solicitor or canvasser shall solicit or canvass any person or premises at any time after any such person or the occupant of such premises requests that the solicitor or canvasser leave the premises or otherwise cease soliciting or canvassing.
- f) Hours When Solicitation Prohibited: Except as provided in subsection 56.06(c) of this chapter, it shall be unlawful for any person to engage in solicitation or canvassing in the Village of Willowbrook at any time prior to 9:00 a.m. or after 5:00 p.m. on Monday through Saturday of each week, or at any time on Sunday or on a State holiday. In the case of Transient Merchants, to engage in business at any time prior to 9:00 a.m. or after 5:00 p.m. on any day. All solicitation shall be prohibited from November 1 through March 31 of each year.

- g) Immediate Identification: Every solicitor or canvasser who goes from house to house shall immediately identify himself or herself and the purpose of the solicitation or canvassing activity.
- h) Display Of Permit: Every solicitor who goes from house to house shall display the solicitation permit in a conspicuous place on his or her person at all times while engaged in soliciting in a manner that allows it to be readily seen by other persons.
- i) Impeding Traffic Prohibited: No person shall solicit anywhere in the village in a manner that completely or substantially impedes the flow of pedestrian or vehicular traffic in, on, or around any sidewalk or public property, way, or place. No person engaged in solicitation shall have the exclusive right to any sidewalk or other public property, way, or place, or the right to establish a permanent stationary location for such solicitation.
- j) Soliciting Rides Or Business On Public Rights Of Way: No person shall stand in a public right of way within the village for the purpose of soliciting a ride from the driver of any vehicle, or for the purpose of soliciting employment or business from the occupant of any vehicle.
- k) Fraud Or Misrepresentation: No person shall perpetrate a fraud or misrepresentation of any kind while engaged in solicitation or canvassing within the village.
- l) Public Health And Safety: No person shall engage in solicitation or canvassing within the village in such a manner that creates a danger or threat of any kind to the public health, safety, and welfare.
- m) Sufficiency Of Notice: The posting upon private property of the sign or card notices referenced hereinabove in accordance with the applicable requirements of this section shall constitute actual notification to all solicitors of the information conveyed thereupon by the person(s) owning, occupying and/or controlling said premises.
- n) Obedience To Notice on Premises: It shall be the duty of every solicitor or canvasser, upon going onto any premises in the Village, to first examine the notice provided for in section 3-13-7 of this chapter if any is attached and be governed by the statements contained on the notice. If the notice states "No Trespassing", "No Peddlers", "No Solicitors", or any other similar notice, then the solicitor or canvasser shall immediately and peacefully depart from the premises; if the notice states "No Trespassing", "No Peddlers", "No Solicitors", or any other similar notice, then the solicitor, whether registered or not, shall immediately and peacefully depart from the premises.
- o) Uninvited Soliciting Prohibited: It is hereby declared to be unlawful and shall constitute a public nuisance for any person to remain upon any premises and ring the doorbell upon or near any door, or create any sound in any other manner calculated to attract the attention of the owner or occupant of such premises for the purpose of securing an

audience with the owner or occupant thereof, and engage in "solicitation" as herein defined in defiance of the notice exhibited at the premises in accordance with the provisions of section 3-13-7 of this chapter.

(p) Duty to Leave Premises on Request: Any solicitor who has gained entrance to any premises, whether invited or not, shall immediately and peacefully depart from the premises when requested to do so by the occupant.

(q) Aggressive Solicitation Prohibited:

(1) Definitions: For the purposes of this chapter the following definitions shall apply:

**AGGRESSIVE SOLICITATION:** Solicitation in a group of two (2) or more persons or solicitation accompanied by any of the following actions:

- a) Touching another person without that person's consent;
- b) Blocking the path of the person solicited or blocking that person's entrance to any building or vehicle;
- c) Continuing to solicit or to request a donation from a person after that person has refused an earlier request;
- d) Following or remaining alongside a person who walks away from the solicitor after being solicited;
- e) Remaining alongside a person's vehicle and continuing to solicit or request a donation after that person has refused an earlier request;
- f) Making any statement, gesture or other communication that would cause a reasonable person to feel threatened into making a donation; or
- g) Using profane or abusive language during the solicitation or following a refusal to make a donation.

**SOLICITATION:** Nothing in this section shall be construed to permit any loud and raucous noise currently prohibited by title 5, chapter 3 of this Code.

(A) Prohibitions: No person shall engage in aggressive solicitation. No person shall engage in solicitation when the person solicited is located:

1. Within twenty feet (20') of any automated teller machine (ATM) or entrance to a bank, other financial institution, or check cashing business; or

2. On private property, if the owner, tenant or occupant has asked the person not to solicit on the property or has posted a sign prohibiting soliciting.

### **3-13-7: CHARITABLE SOLICITATION ON PUBLIC RIGHTS OF WAY:**

Charitable solicitation on public rights of way within the village shall be allowed only if such charitable solicitation is conducted in strict compliance with all applicable provisions of this chapter, and only if such charitable solicitation also complies with the following regulations:

(a) Permit Required; Fee; Application Requirements: No person shall engage in charitable solicitation on any public right of way within the village without first having applied for and obtained a valid solicitation permit therefor pursuant to this chapter. Because solicitation on a public right of way does not involve door to door activities, such solicitation does not involve the same considerations related to public health, safety, and welfare as are raised by door-to-door solicitation. Accordingly, the application for a permit to solicit on a public right of way shall be made only by the charitable organization on behalf of all of the individuals who shall be soliciting. Such application shall include the names and addresses of all such individuals and shall conform to the requirements of this chapter. There shall be no fee for a permit for a charitable organization to solicit charitable contributions on a public right-of-way.

(b) Number of Permits Limited: Permits shall be issued on a first-come, first-serve basis and are limited to one permit per charitable organization. No more than one charitable organization shall engage in charitable solicitation on public rights of way within the village on any one day.

(c) Hours When Permitted: No person shall engage in charitable solicitation on any public right of way within the village at any time between the hours of six (6:00) P.M. or dusk, whichever is earlier, and nine (9:00) A.M. All solicitation shall be prohibited from November 1 through March 31.

(d) Locations: Charitable solicitation on public rights of way within the village shall be engaged in only at intersections with traffic control signal lights and only when traffic has come to a full and complete stop.

(e) Annual And Consecutive Days Limitations: No solicitor, or the business or organization represented by the solicitor, shall engage in charitable solicitation on public rights of way within the village on more than two (2) days within any one calendar year. A permit for two (2) consecutive days shall only be allowed if the charitable solicitation will be conducted on a Friday and Saturday.

(f) Minimum Age: No person younger than seventeen (17) years of age shall engage in charitable solicitation on any public right of way within the village.

(g) Protective Clothing: Every person engaged in charitable solicitation on any public right of way within the village shall wear a high visibility vest at all times while engaged in such solicitation.

(h) State Registration: Every business or organization represented by a solicitor engaged in charitable solicitation on any public right of way within the village shall be registered with the Illinois attorney general as a charitable organization pursuant to The Solicitation for Charity Act, 225 ILCS 460/0.01 et seq.

(i) Charitable Solicitation Financial Disclosure: The charitable organization shall distribute to every person solicited, a financial statement of said charitable organization for the preceding twelve (12) months which shall include a balance sheet and statement of income and expenses clearly stating forth the following: gross receipts and gross income from all sources broken down into total receipts and income from each separate solicitation project or source; cost of administration; cost of solicitation; cost of programs designed to inform or educate the public; funds or properties transferred out of the State, with explanation as to the recipient and purpose; total net income amount for each major purpose, charitable or otherwise. Statements shall be signed by the president or other authorized officer or agent and shall be accompanied by an opinion signed by an independent certified public accountant that said financial statement fairly represents the financial operation of the charitable organization.

A copy of the annual report to the Attorney General of Illinois required by 225 Illinois Compiled Statutes 460/4, may be presented in lieu of the aforementioned financial statement. For the purpose of financial statements, the definitions and standards applicable to the annual report to the Attorney General as set forth in said section 460/4 shall be utilized.

In the event a charitable organization has not been established for a period of twelve (12) months, a copy of the registration statement filed with the Attorney General of Illinois pursuant to 225 Illinois Compiled Statutes 460/2 may be utilized.

(j) Statewide Activity: Every business or organization represented by a solicitor engaged in charitable solicitation on any public right of way within the village shall be engaged in statewide fundraising activity.

(k) Liability: Every solicitor engaged in charitable solicitation on any public right of way within the village, and the business or organization represented by the solicitor, shall be liable for all injuries to any person or property that occur during or as a result of the solicitation that are causally related to an act of ordinary negligence of the solicitor or the business or organization the solicitor represents.

(l) Insurance: Before engaging in any charitable solicitation pursuant to this section, the solicitor shall provide to the chief of police a certificate of insurance issued by an insurance company licensed to do business in Illinois indicating that the insurance company will insure the solicitor and the business or organization represented by the solicitor against any injury to any person or property during the solicitation that is causally related to an act of ordinary negligence of the solicitor or of the business or organization represented by the solicitor. Such certificate of insurance shall name the village as an additional insured, shall state that the insurance policy shall not be amended or canceled during the period of the permitted solicitation, and shall reflect that at least the following coverage has been provided:

(1) Personal injury coverage in an amount not less than one million dollars (\$1,000,000.00) per occurrence and five hundred thousand dollars (\$500,000.00) per person.



(2) Property damage coverage of at least one hundred thousand dollars (\$100,000.00).

### **3-13-8: VIOLATIONS DECLARED TO BE NUISANCES:**

Every violation of any term, provision, condition, restriction, or duty stated in this chapter or in any solicitation permit issued pursuant thereto is hereby declared to be a public nuisance.

### **3-13-9: EFFECTIVE PERIOD:**

Except as otherwise provided in this chapter, a solicitation permit issued pursuant to this chapter shall be valid for thirty (30) consecutive calendar days. An expiration date shall be printed on the face of each solicitation permit.

### **3-13-10: REVOCATION:**

The chief of police shall immediately revoke any solicitation permit issued pursuant to this chapter if the chief of police determines that the solicitor is in violation of any of the provisions or requirements of this chapter or of the solicitation permit issued pursuant hereto, or if the solicitor made a false material statement in the application or otherwise becomes disqualified for the issuance of a solicitation permit under the terms of this chapter. Immediately after such revocation, the chief of police shall take custody of the solicitation permit. The chief of police shall give written notice of the revocation to the solicitor as soon as practicable thereafter, in the form of a citation that states the reason for the permit revocation, or such other form approved by the chief of police that clearly states the reason for such revocation. The chief of police shall serve the citation or other form of notice on the solicitor in person or by certified U.S. mail, return receipt requested, addressed to the residence address set forth in the solicitor's application. The permit shall become null and void immediately on service of the notice of revocation as provided in this section.

### **3-13-11 APPEAL OF DENIAL OR REVOCATION:**

Any person aggrieved by the chief of police's denial or revocation of a solicitation permit shall have a right to appeal such decision to the village administrator as provided in this section. Within five (5) business days after service of the chief of police's notice of denial or revocation, the applicant or permit holder may make a written request for a hearing regarding the denial or revocation. The village administrator, after receipt of the written request for a hearing, shall set a time and date certain for such hearing within five business (5) days after such receipt. The village administrator shall give written notice of such hearing to the applicant or permit holder at least three (3) business days in advance of the hearing date. At the hearing, the applicant or permit holder may present and submit evidence and witnesses to rebut the reasons cited by the chief of police for revoking or denying the permit. Within two (2) business days after the close of the hearing, the village administrator shall render a decision in writing. The village administrator may reinstate a revoked permit, grant the requested permit or a renewal thereof, or affirm the chief of police's decision. The action taken by the village administrator shall be final.



### **3-13-12 CHANGE IN INFORMATION:**

During the pendency of an application for, or during the term of, any solicitation permit, the applicant or permit holder shall promptly notify the chief of police in writing of any change in any material information given by the applicant or permit holder in the application for such permit.

### **3-13-13 ADMINISTRATIVE RECORD:**

The chief of police shall cause to be kept in the chief of police's office an accurate record of every solicitation permit application received and acted on, together with all other information and material pertaining thereto, and copies of all solicitation permits issued and revoked pursuant to this chapter. Permit applications shall be numbered in consecutive order as filed, and every permit issued pursuant to this chapter and any renewal thereof shall be identified with the number of the application upon which it was issued.

### **3-13-14: PENALTY:**

(a) Penalty: Any person who violates, neglects or refuses to comply, or assists in the violation of, any of the provisions of this chapter, or of any order, solicitation permit, or notice issued pursuant hereto, shall be fined not more than seven hundred and fifty dollars (\$750.00) for each such violation. Each day such violation continues shall constitute a separate offense. The chief of police shall give written notice to any such person of any such violation by serving a citation in person or by certified U.S. mail, return receipt requested.

(b) Payment Without Prosecution: Within ten (10) days after the date of the citation, any person served with a citation issued by the chief of police pursuant to subsection (a) of this section may avoid prosecution for the violation(s) identified in the citation by surrendering the citation to the chief of police and by paying at the same time to the Village of Willowbrook a fine in the sum of fifty dollars (\$50.00).

### **3-13-15: NO LIMITATION OF FREE SPEECH RIGHTS:**

Nothing in this chapter shall be construed or enforced so as to restrict the rights guaranteed by the First Amendment of the Constitution of the United States of America, article I of the Constitution of the State of Illinois, or any Federal or State law protecting the right to freedom of speech or freedom of religion. Nothing in this chapter shall prohibit religious organizations or individuals from religious proselytizing or political organizations or individuals from soliciting contributions for elected public offices or referendum questions to be submitted to the voters, as authorized by Article 9 of the Illinois Election Code (10 ILCS 5/9-1.1, *et seq.*), or otherwise engaging in political activities related to specific individuals, issues, political parties or political action groups.”

**SECTION 2.** Any Ordinance or portion or any ordinance in conflict with the provisions of their ordinances is hereby repealed solely to the extent of such conflict.

**SECTION 3.** This Ordinance shall be in full force ten (10) days after its passage, approval and publication in the manner provided by law.

PASSED and APPROVED this 13<sup>th</sup> day of September, 2021 by a ROLL CALL VOTE as follows:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTENTIONS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

APPROVED:

\_\_\_\_\_  
Frank A. Trilla, Mayor

ATTEST:

\_\_\_\_\_  
Deborah A. Hahn, Village Clerk

# VILLAGE OF WILLOWBROOK

## BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

### ITEM TITLE:

AN ORDINANCE OF THE VILLAGE OF WILLOWBROOK, DU PAGE COUNTY, ILLINOIS, AUTHORIZING THE MAYOR AND VILLAGE CLERK TO EXECUTE AN AMENDMENT TO THE DEVELOPMENT AGREEMENT REGARDING THE ROUTE 83 AND PLAINFIELD ROAD TAX INCREMENT REDEVELOPMENT PROJECT AREA

**AGENDA NO.** 5.g.

**AGENDA DATE:** 9/13/2021

**STAFF REVIEW:** Sean Halloran , Assistant Village Administrator SIGNATURE: 

**LEGAL REVIEW:** Tom Bastian, Village Attorney SIGNATURE: 

**RECOMMENDED BY:** Brian Pabst, Village Administrator SIGNATURE: 

**REVIEWED & APPROVED BY COMMITTEE:** YES ☐ NO ☐ N/A ☒

### ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER HISTORY)

Among other control documents, the development of the Town Center Shopping Center is governed by a Development Agreement. The Development Agreement contains various project-related provisions and associated deadlines, which were negotiated between the Village and Harlem Irving Companies. The First Amendment to the Development Agreement was executed on November 28, 2011, pursuant to which the Developer posted the sum of \$173,645.95 in an escrow account to fund future improvements to the benefit of the properties within the TIF District. The original Agreement contained a deadline date of August 1, 2013 in which to complete all improvements. The Village then subsequently executed a Second Amendment to the Development Agreement, which included provisions related to the Chick-fil-A. The Third Amendment to the Development Agreement provided for a time extension in which to use the remaining escrow account funds. At that time, the deadline date was changed from August 1, 2013 to August 1, 2014. A Fourth Amendment to the Development Agreement was approved to change the deadline from August 1, 2014 to August 1, 2015. On July 27, 2015, a Fifth Amendment to the Development Agreement was approved to change the deadline from August 1, 2015 to August 1, 2017. On July 10, 2017, a Sixth Amendment to the Development Agreement was approved to change the deadline from August 1, 2017 to August 1, 2018. On July 23, 2018, a Seventh Amendment to the Development Agreement was approved to change the deadline from August 1, 2018 to August 1, 2019. On July 8, 2019, an Eighth Amendment to the Development Agreement was approved to change the deadline from August 1, 2019 to August 1, 2020. On July 13, 2020, a Ninth Amendment to the Development Agreement was approved to extend the deadline to August 1, 2021.

It is now necessary to again amend the Development Agreement to provide for another time extension in which to complete the improvements secured by the escrow funds. The Tenth Amendment to the Development Agreement was drafted and sent to Harlem Irving's legal counsel for review.

### ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.)

The Tenth Amendment to the Development Agreement includes the following:

- 1) Extends the deadline date for the completion of improvements related to the Willowbrook Town Center Shopping Center from August 1, 2021 to August 1, 2022.

### ACTION PROPOSED:

Pass the Ordinance.

**ORDINANCE NO. 21-O- \_\_\_\_**

**AN ORDINANCE OF THE VILLAGE OF WILLOWBROOK,  
DU PAGE COUNTY, ILLINOIS, AUTHORIZING THE MAYOR AND VILLAGE  
CLERK TO EXECUTE AN AMENDMENT TO THE DEVELOPMENT AGREEMENT  
REGARDING THE ROUTE 83 AND PLAINFIELD ROAD TAX INCREMENT  
REDEVELOPMENT PROJECT AREA**

---

**WHEREAS**, the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, (the “Village”) have previously determined that it was necessary and advisable for the public health, safety, welfare and convenience of residents of the Village that the Village undertake a redevelopment project and have previously approved a redevelopment plan (the “Plan”) and designated a redevelopment project area (the “Project Area”) for that portion of the Village known as the Route 83 and Plainfield Road Tax Increment Redevelopment Project Area, all as authorized by the Tax Increment Allocation Redevelopment Act, as amended; and

**WHEREAS**, as part of the Plan, on October 4, 2006 the parties entered into a Development Agreement (the “Agreement”) with Willowbrook Town Center, LLC (the “Developer”) pursuant to which the Developer has constructed a retail shopping center, a self-storage facility, and certain required public improvements on the Site (as defined in the Agreement); and

**WHEREAS**, on November 28, 2011 the parties executed an Amendment to the Agreement (the “First Amendment to the Agreement”) pursuant to which the Developer posted a sum in escrow to be used to for public improvements within the TIF District, such improvements to occur prior to August 1, 2013; and

**WHEREAS**, on December 17, 2012 the parties executed an Amendment to the Agreement (the “Second Amendment to the Agreement”) to incorporate certain terms and conditions set forth and agreed upon at that time; and

**WHEREAS**, on July 8, 2013 the parties executed an Amendment to the Agreement (the “Third Amendment to the Agreement”) to extend the expiration date by which the sum posted in escrow is to be used for public improvements within the TIF District, such improvements to occur prior to August 1, 2014; and

**WHEREAS**, on June 23, 2014 the parties executed an Amendment to the Agreement (the “Fourth Amendment to the Agreement”) to extend the expiration date by which the sum posted in escrow is to be used for public improvements within the TIF District, such improvements to occur prior to August 1, 2015; and

**WHEREAS**, on July 15, 2015 the parties executed an Amendment to the Agreement (the “Fifth Amendment to the Agreement”) to extend the expiration date by which the sum posted in escrow is to be used for public improvements within the TIF District, such improvements to occur prior to August 1, 2017; and

**WHEREAS**, on July 10, 2017 the parties executed an Amendment to the Agreement (the “Sixth Amendment to the Agreement”) to extend the expiration date by which the sum posted in escrow is to be used for public improvements within the TIF District, such improvements to occur prior to August 1, 2018; and

**WHEREAS**, on July 23, 2018 the parties executed an Amendment to the Agreement (the “Seventh Amendment to the Agreement”) to extend the expiration date by which the sum posted in escrow is to be used for public improvements within the TIF District, such improvements to occur prior to August 1, 2019; and

**WHEREAS**, on July 8, 2019 the parties executed an Amendment to the Agreement (the “Eighth Amendment to the Agreement”) to extend the expiration date by which the sum posted

in escrow is to be used for public improvements within the TIF District, such improvements to occur prior to August 1, 2020; and

**WHEREAS**, on July 13, 2020 the parties executed an Amendment to the Agreement (the “Ninth Amendment to the Agreement”) to extend the expiration date by which the sum posted in escrow is to be used for public improvements within the TIF District, such improvements to occur prior to August 1, 2021; and

**WHEREAS**, it is now desirable and in the best interest of the residents of the Village for the Village to further amend the Agreement with the Developer regarding the Project Area, in furtherance of the Plan; and,

**WHEREAS**, the Tenth Amendment to the Agreement is on file with the Village Clerk of the Village and available for public inspection.

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, as follows:

**SECTION ONE:** That the Mayor and Village Clerk be and the same are hereby authorized to execute the Tenth Amendment to the Agreement between the Village and the Developer, in substantially the form attached hereto as Exhibit “A”, and, by this reference, incorporated herein, with such changes as are approved by the Mayor and Village Attorney.

**SECTION TWO:** That all ordinances and resolutions, or parts thereof in conflict with the provisions of this Ordinance are, to the extent of such conflict, hereby repealed.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

**SECTION THREE:** That this Ordinance shall be in full force and effect from and after its adoption and approval in the manner provided by law.

PASSED and APPROVED this 13<sup>th</sup> day of September, 2021.

APPROVED:

\_\_\_\_\_  
Frank A. Trilla, Mayor

ATTEST:

\_\_\_\_\_  
Deborah A. Hahn, Village Clerk

ROLL CALL VOTE:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTENTIONS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

**EXHIBIT A**

**TENTH AMENDMENT TO REDEVELOPMENT AGREEMENT**



## **TENTH AMENDMENT TO DEVELOPMENT AGREEMENT**

THIS TENTH AMENDMENT TO DEVELOPMENT AGREEMENT (the “Ninth Amendment”) is made and entered into this 13<sup>th</sup> day of September, 2021, by and between the Village of Willowbrook, DuPage County, Illinois, an Illinois municipal corporation (the “Village”) and Willowbrook Town Center LLC (the “Developer”); the Developer and the Village being sometimes hereinafter individually referred to as “Party” and collectively referred to as the “Parties”.

### **RECITALS**

A. Pursuant to the terms of a Redevelopment Plan entitled “Route 83 and Plainfield Road Tax Increment Financing Redevelopment Project and Plan”, dated March 1990 (as amended, hereinafter referred to as the “Redevelopment Plan”), the Village designated a certain area (the “Area”) within its municipal limits for redevelopment and revitalization.

B. To stimulate the redevelopment of the Area, and pursuant to the Act, the corporate authorities of the Village passed the following Ordinances: (1) Ordinance No. 90-O-30, AN ORDINANCE OF THE VILLAGE OF WILLOWBROOK, DU PAGE COUNTY, ILLINOIS, APPROVING A TAX INCREMENT REDEVELOPMENT PLAN AND REDEVELOPMENT PROJECT FOR THE ROUTE 83 AND PLAINFIELD ROAD TAX INCREMENT REDEVELOPMENT PROJECT AREA; (2) Ordinance No. 90-O-31, AN ORDINANCE OF THE VILLAGE OF WILLOWBROOK, DU PAGE COUNTY, ILLINOIS, DESIGNATING THE ROUTE 83 AND PLAINFIELD ROAD TAX INCREMENT REDEVELOPMENT PROJECT AREA A REDEVELOPMENT PROJECT AREA PURSUANT TO THE TAX INCREMENT ALLOCATION REDEVELOPMENT Act; (3) Ordinance No. 90-O-32, AN ORDINANCE OF THE VILLAGE OF WILLOWBROOK, DU PAGE COUNTY, ILLINOIS, ADOPTING TAX INCREMENT ALLOCATION FINANCING FOR THE ROUTE 83 AND PLAINFIELD ROAD TAX INCREMENT REDEVELOPMENT PROJECT AREA.

C. Upon subsequent submittal of a zoning application by the Developer and completion of a zoning process, the corporate authorities of the Village also passed the following Ordinance: Ordinance No. 06-O-27, AN ORDINANCE REZONING CERTAIN TERRITORY, GRANTING CERTAIN SPECIAL USE PERMITS, GRANTING CERTAIN WAIVERS FROM THE ZONING ORDINANCE, GRANTING CERTAIN VARIATIONS FROM THE SUBDIVISION REGULATIONS, GRANTING APPROVAL OF A PRELIMINARY PLAT OF

SUBDIVISION, GRANTING APPROVAL OF A PRELIMINARY PLANNED UNIT DEVELOPMENT AND RELATED MATTERS – ROUTE 83 AND PLAINFIELD ROAD – WILLOWBROOK TOWN CENTER (the “Zoning Ordinance”).

D. The Parties entered into a Development Agreement dated October 4, 2006 (the “Original Agreement”), as amended, pursuant to which the Developer has constructed a retail shopping center, a self-storage facility and certain required public improvements on the Site (as defined in the Original Agreement).

E. The Parties jointly executed an Amendment to the Original Agreement dated November 28, 2011 (the “First Amendment to the Original Agreement”), pursuant to which the Developer was required to deposit the sum of \$173,645.95 in escrow. Said escrow deposit represented the unspent amount of funds to be used for the purpose of completing certain improvements as outlined within Section Three, Item A of the First Amendment to the Original Agreement. Further, pursuant to the terms of the First Amendment to the Original Agreement, the Village was to determine how to expend the funds for public improvements that are of general benefit to the properties embraced within the TIF District prior to August 1, 2013.

F. The parties jointly executed an Amendment to the First Amendment to the Original Agreement dated July 8, 2013 (the “Third Amendment to the Original Agreement”) to extend the expiration date by which the sum posted in escrow is to be used for public improvements within the TIF District, such improvements to occur prior to August 1, 2014.

G. The parties jointly executed an Amendment to the First Amendment to the Original Agreement dated June 23, 2014 (the “Fourth Amendment to the Original Agreement”) to extend the expiration date by which the sum posted in escrow is to be used for public improvements within the TIF District, such improvements to occur prior to August 1, 2015.

H. The parties jointly executed an Amendment to the First Amendment to the Original Agreement dated July 15, 2015 (the “Fifth Amendment to the Original Agreement”) to extend the expiration date by which the sum posted in escrow is to be used for public improvements within the TIF District, such improvements to occur prior to August 1, 2017.

I. The parties jointly executed an Amendment to the First Amendment to the Original Agreement dated July 10, 2017 (the “Sixth Amendment to the Original Agreement”) to extend the expiration date by which the sum posted in escrow is to be used for public improvements within the TIF District, such improvements to occur prior to August 1, 2018.

J. The parties jointly executed an Amendment to the First Amendment to the Original Agreement dated July 23, 2018 (the “Seventh Amendment to the Original Agreement”) to extend the expiration date by which the sum posted in escrow is to be used for public improvements within the TIF District, such improvements to occur prior to August 1, 2019.

K. The parties jointly executed an Amendment to the First Amendment to the Original Agreement dated July 8, 2019 (the “Eighth Amendment to the Original Agreement”) to extend the expiration date by which the sum posted in escrow is to be used for public improvements within the TIF District, such improvements to occur prior to August 1, 2020.

L. The parties jointly executed an Amendment to the First Amendment to the Original Agreement dated July 13, 2020 (the “Ninth Amendment to the Original Agreement”) to extend the expiration date by which the sum posted in escrow is to be used for public improvements within the TIF District, such improvements to occur prior to August 1, 2021.

M. The Parties hereby agree to extend the termination date of the Ninth Amendment to and through the commencement date of this Tenth Amendment.

In consideration of the foregoing recitals and the covenants and conditions hereinafter set forth, and for the other good and valuable consideration, the adequacy and sufficiency of which the Parties hereby stipulate, the Parties hereby agree as follows:

#### SECTION ONE INCORPORATION OF RECITALS

The Parties hereby confirm the truth and validity of their respective representations and recitations set forth in the foregoing recitals and do further acknowledge that they are material to this Tenth Amendment. Such recitals are hereby incorporated into and made a part of this Tenth Amendment as though they were fully set forth in this Section One.

#### SECTION TWO INTEGRATION OF ORIGINAL AGREEMENT

The provisions of this Tenth Amendment shall be deemed by the Parties to be fully integrated into the Ninth Amendment to the Original Agreement. The Ninth Amendment to the Original Agreement shall remain in full force and effect except to the extent that it is expressly modified by the terms of this Tenth Amendment. Except for the dates set forth in this Tenth Amendment, should any provision of the Ninth Amendment to the Original Agreement conflict

with any provision of this Tenth Amendment, the provisions of the Ninth Amendment shall control.

Terms capitalized in this Tenth Amendment and not otherwise defined herein shall have the meanings ascribed to those terms in the Ninth Amendment to the Original Agreement. Terms defined and capitalized herein shall have the meanings ascribed to those terms in this Tenth Amendment and, to the extent such terms are also defined terms in the Ninth Amendment to the Original Agreement, the definitions of those terms as herein provided shall be deemed to control the interpretation of those terms in the Ninth Amendment to the Original Agreement.

SECTION THREE  
ADDITIONAL IMPROVEMENTS

The Developer has deposited and the Village currently holds in escrow the sum of \$173,645.95, representing the unspent amount of funds to be used for the purpose of future construction of bowling alley improvements. The time for the Village to continue to work with the owner of the bowling alley to expend the funds on the construction of the bowling alley improvements as contained within the Zoning Ordinance shall be extended to and until August 1, 2022. Any funds, including interest earned thereon, not used by August 1, 2022, shall be returned to the Developer.

IN WITNESS WHEREOF, the PARTIES hereto have hereunto set their hands and seals on the day and year first above written.

VILLAGE:

VILLAGE OF WILLOWBROOK,  
an Illinois municipal corporation

By: \_\_\_\_\_  
Frank A. Trilla, Mayor

ATTEST:

\_\_\_\_\_  
Deborah A. Hahn, Village Clerk

DEVELOPER:

WILLOWBROOK TOWN CENTER, LLC  
an Illinois limited liability company  
By: The Harlem Irving Companies, Inc., its  
Administrative Manager

By: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Secretary

STATE OF ILLINOIS            )  
                                          ) SS.  
COUNTY OF DU PAGE        )

I, the undersigned, a Notary Public in and for said County, in the State aforesaid, DO HEREBY CERTIFY that Frank A. Trilla, Mayor of the VILLAGE OF WILLOWBROOK, and Deborah A. Hahn, Village Clerk of said Village, personally known to me to be the same persons whose names are subscribed to the foregoing instrument as such Mayor and Village Clerk, respectively appeared before me this date in person and acknowledged that they signed and delivered the said instrument as their free and voluntary act and as the free and voluntary act of said Village, for the uses and purposes therein set forth; and the said Village Clerk then and there acknowledged that he, as custodian for the corporate seal of said Village, did affix the corporate seal of said Village to said instrument, as his own free and voluntary act and as the free and voluntary act of said Village, for the uses and purposes therein set forth.

GIVEN under my hand and Notarial Seal this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Notary Public

STATE OF ILLINOIS            )  
                                          ) SS.  
COUNTY OF DU PAGE        )

I, the undersigned, a Notary Public in and for said County, in the State aforesaid, DO HEREBY CERTIFY that \_\_\_\_\_, \_\_\_\_\_ of The Harlem Irving Companies, an Illinois corporation, and \_\_\_\_\_, Secretary of said corporation, personally known to me to be the same persons whose names are subscribed to the foregoing instrument as such \_\_\_\_\_ and Secretary, respectively appeared before me this day in person and acknowledged that they signed and delivered the said instrument as their free and voluntary act and as the free and voluntary act of said corporation, for the uses and purposes therein set forth; and the said Secretary then and there acknowledged that \_\_\_he, as custodian for the corporate seal of said corporation, did affix the seal of said corporation to said instrument, as h\_\_\_ own free and voluntary act and as the free and voluntary act of said corporation, for the uses and purposes therein set forth.

GIVEN under my hand and Notarial Seal this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Notary Public

# VILLAGE OF WILLOWBROOK

## BOARD MEETING

### AGENDA ITEM - HISTORY/COMMENTARY

**ITEM TITLE:**

MOTION: TO DIRECT STORINO RAMELLO AND DURKIN TO PROCEED WITH THE FILING OF AN ADMINISTRATIVE COMPLAINT WITH THE USEPA TO SEEK RECOVERY OF CERTAIN VILLAGE COSTS/EXPENSES UNDER THE FEDERAL TORT CLAIM ACT.

**AGENDA NO.**

6.

**AGENDA DATE:** 09-13-21

**STAFF REVIEW:**

Sean Halloran, Assistant Village Administrator

**SIGNATURE:**

**LEGAL REVIEW:**

Thomas Bastian, Village Attorney

**SIGNATURE:**

**RECOMMENDED BY:**

Brian Pabst, Village Administrator

**SIGNATURE:**

**REVIEWED & APPROVED BY COMMITTEE:**

 YES ☒

 NO ☐

 N/A ☐
**ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS, ETC.)**

The purpose of this memorandum is to provide an update on our work related to asserting an administrative claim with the United States Environmental Protection Agency (“USEPA”) for the recovery of the Village’s costs/expenses related to USEPA’s intentional inactivity involving ethylene oxide issues. In April 2021, the Office of Inspector General released a report outlining the intentional conduct of certain USEPA officials. As a result of the admissions contained in the April 2021 report, the Village has asked the Village attorney to examine whether the Village has a claim to seek recovery against USEPA.

Furthermore, staff has consulted with the law firm of Schiff Hardin regarding this issue. They have determined that the Village may pursue its claims through an administrative complaint filed first with the USEPA; the USEPA has six months to answer/reply to the complaint. If the USEPA does nothing in this 6-month period, it has the effect of a denial of the claim, and a “right to sue” letter will issue to pursue the complaint in the Federal Claims Court in Washington, D.C. However, the USEPA may also attempt to settle and resolve the case during this initial 6-month period. The costs/expenses the Village may seek must be directly related to the USEPA’s failures to act, such as the Village’s expenditures between August 2018 and March 2019 for environmental expert services and consultations.

**ACTION PROPOSED:** Pass

# VILLAGE OF WILLOWBROOK

## BOARD MEETING

### AGENDA ITEM - HISTORY/COMMENTARY

**ITEM TITLE:**

A RESOLUTION APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE, ON BEHALF OF THE VILLAGE, A REQUEST FOR SERVICE CHANGE FOR THE PROVISION OF TELECOMMUNICATION SERVICES TO THE VILLAGE OF WILLOWBROOK POLICE DEPARTMENT BY ACCESS ONE, INC.

**AGENDA NO.**
**7.**
**AGENDA DATE:** 09-13-21

**STAFF REVIEW:** Robert Schaller, Chief of Police

**SIGNATURE:**

**LEGAL REVIEW:** Thomas Bastian, Village Attorney

**SIGNATURE:**

**RECOMMENDED BY:** Brian Pabst, Village Administrator

**SIGNATURE:**

**REVIEWED & APPROVED BY COMMITTEE:** YES ☒ NO ☐ N/A ☐
**ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER PERTINENT HISTORY)**

Network connectivity is a critical infrastructure element to the Willowbrook Police Department. Critical software and other technology are essential tools for the police department. Reliable and robust information exchange is necessary for current police applications to run properly. Currently, the Village shares 50 Mbps (megabytes per second) broadband service with the police department. Research has shown that 50 Mbps—in an office setting is suitable for 2–4 people and 5–7 devices.

This service pack shared between the Village, and the Police Department is severely underpowered. Additionally, Willowbrook recently invested in Axon body cameras, which require high-speed, high-quality communication infrastructure to function properly. Willowbrook's Information Technology consultant Haylock advised that the best practice is to have the police department on its own internet connection and firewall. Access One, our internet provider, was contacted to provide a quote for a separate internet connection to the police department with sufficient bandwidth for future expansion. A dedicated fiber line was quoted to provide sufficient bandwidth for current and future use within the police department. The monthly recurring costs will be \$1,909.00 and will provide 500 mbps for the police department.

**ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS, ETC.)**

At the August 23<sup>rd</sup> Public Safety meeting, the committee unanimously approved the Access One service change to bring a dedicated fiber internet connection into the police department.

**ACTION PROPOSED:** Adopt the Resolution

**RESOLUTION NO. 21-R-\_\_\_\_\_**

**A RESOLUTION APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE,  
ON BEHALF OF THE VILLAGE, A REQUEST FOR SERVICE CHANGE FOR THE  
PROVISION OF TELECOMMUNICATION SERVICES TO THE VILLAGE OF  
WILLOWBROOK POLICE DEPARTMENT BY ACCESS ONE, INC.**

---

**WHEREAS**, in the opinion of a majority of the corporate authorities of the Village, it is necessary, advisable and in the best interest of the Village to approve a Request for Service Change with Access One, Inc. to provide telecommunication services to the Village of Willowbrook Police Department.

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and Board of Trustees of the Village of Willowbrook, County of DuPage, State of Illinois, that the Request for Service Change, attached hereto as Exhibit "A", by and between the Village of Willowbrook and Access One, Inc., at the costs set forth in Access One, Inc.'s Request for Service, is hereby approved;

**BE IT FURTHER RESOLVED** that the Mayor is hereby authorized to execute, on behalf of the Village, the Request for Service Change Addendum to Service Agreement with Access One, Inc.

ADOPTED and APPROVED this 13<sup>th</sup> day of September, 2021, by a ROLL CALL VOTE as follows:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTENTIONS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

APPROVED:

\_\_\_\_\_  
Frank A. Trilla, Mayor

ATTEST:

\_\_\_\_\_  
Deborah A. Hahn, Village Clerk



## EXHIBIT “A”

Date: 8/16/2021

Company Name: Village of Willowbrook  
Customer Contact:  
Customer Email:  
Customer Phone:

Quote ID: 20210720-00021832  
Sales Rep: Michael Giampaolo  
Sales Email: mgiampaolo@accessoneinc.com  
Sales Phone: (312) 441-9922

Service Address	Term	Speed	Product	QTY	Unit Rate	MRC	NRC
7760 QUINCY ST WILLOWBROOK, IL, 60527 HNDLILHI	36 MTH	500	Internet Access	1	\$1,810.00	\$1,810.00	\$500.00
			CPE - Router	1	\$99.00	\$99.00	\$0.00
			Waived Install Charge	1	\$0.00	\$0.00	\$-500.00
			Total				\$1,909.00

## Notes

-The estimated charge for Demarc extensions within 300 feet is \$300. Certain job site variables may result in additional charges. Further details on Demarc extension charges can be found at the Access One Service Guide at <http://www.accessoneinc.com/content/service-guide>

-Equipment pricing listed (sales or rental) does not include any applicable taxes or shipping charges

-UCaaS equipment (sales or rental) subject to shipping charges. Standard shipping charges per location: 1 item-\$15.99 per item; 2-4 items-\$8.99 per item; 5+items-\$4.99 per item

-Pricing is subject to applicable federal, state and local taxes, surcharges and fees.

-All pricing and availability is subject to final confirmation at time of order.

## Acceptance by Customer

## Acceptance by Access One

Signature \_\_\_\_\_

Signature \_\_\_\_\_

Printed Name \_\_\_\_\_

Printed Name \_\_\_\_\_

Title \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_

## VILLAGE OF WILLOWBROOK

### BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

**ITEM TITLE:** A RESOLUTION OF THE VILLAGE OF WILLOWBROOK ACCEPTING, APPROVING AND AUTHORIZING THE VILLAGE MAYOR TO EXECUTE AN AGREEMENT WITH ORBIS SOLUTIONS, INC. TO PROVIDE PROFESSIONAL INFORMATION TECHNOLOGY ("IT") MANAGED SERVICES TO THE VILLAGE OF WILLOWBROOK

**AGENDA NO.** 8.

**AGENDA DATE:** 9/13/2021

**STAFF REVIEW:** Carrie Dittman, Director of Finance

**SIGNATURE:** C. Dittman

**LEGAL REVIEW:** Thomas Bastian, Village Attorney

**SIGNATURE:** Tom Bastian / cm

**RECOMMENDED BY VILLAGE ADMIN.:** Brian Pabst, Administrator

**SIGNATURE:** B. Pabst

**REVIEWED & APPROVED BY COMMITTEE:** YES ☐ NO ☐ N/A ☒

#### ITEM HISTORY (ACTIONS RELATED TO THIS ITEM, OTHER PERTINENT HISTORY, ETC.)

For over 15 years, the Village has utilized the services of PCS International to provide outsourced managed Information Technology (IT) services instead of hiring a Village employee to provide those services. Over time, the staff assigned to the Village account has turned over and considering recent cyber-attacks on the Village, the Village has been working to obtain a new firm that can 1) perform the required services at a cost-effective rate, and 2) implement the suggestions noted by Halock Security Labs to mitigate the risk of a future attack.

On May 10, 2021, the Village Board approved a contract with Sikich LLP to assist the Village with drafting a Request for Proposal (RFP) to solicit a qualified technology firm. The RFP was sent out on July 12<sup>th</sup>, an interested parties conference call was held on July 19<sup>th</sup> and ten responses were received by the July 30<sup>th</sup> deadline. Village staff and Sikich reviewed the responses and narrowed it to five finalist firms, with which interviews were conducted on August 24<sup>th</sup>.

Village staff and Sikich agreed that Orbis Solutions (Aurora, IL) was the preferred choice. Included in the packet is the master customer agreement and contractor certification. Orbis has 18 years of experience and their municipal clients include the Village of Burr Ridge, Village of Hinsdale, Village of Prairie Grove and City of Geneva; in addition, their staff is background checked and fingerprinted and pre-qualified for confidential police/municipal work.

The managed IT service support is charged on a per-user basis; at 42 current users the fee would be \$3,150/mo. (\$37,800 annually). Support would be delivered through a combination of on-site visits and remote help desk and includes Virtual CIO services and strategic planning. Project work is billed separately at \$120/hr. In addition to managed IT services, Orbis offers a variety of cyber-security services at an additional cost.

#### REQUEST FOR FEEDBACK

N/A

#### STAFF RECOMMENDATION

Approve the resolution.

**RESOLUTION NO. 21-R-\_\_\_\_**

**A RESOLUTION OF THE VILLAGE OF WILLOWBROOK ACCEPTING,  
APPROVING AND AUTHORIZING THE VILLAGE MAYOR TO EXECUTE AN  
AGREEMENT WITH ORBIS SOLUTIONS, INC. TO PROVIDE PROFESSIONAL  
INFORMATION TECHNOLOGY ("IT") MANAGED SERVICES TO THE VILLAGE  
OF WILLOWBROOK**

---

**WHEREAS**, the corporate authorities of the Village of Willowbrook ("Village") have determined it is necessary and in the best interest of the Village to retain the services of professionals experienced in providing professional IT managed services to the Village; and

**WHEREAS**, the Village sought proposals for such services and, upon review of the proposals received, the corporate authorities of the Village have determined the proposal received from Orbis Solutions, Inc. to be acceptable and further find that it is in the best interest of the Village to enter into an professional services agreement with Orbis Solutions, Inc. to provide professional IT managed services to the Village.

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, as follows:

**SECTION 1:** The proposal and professional services agreement, submitted by Orbis Solutions, Inc. to provide professional IT services to the Village, is hereby accepted and approved upon the terms and conditions set forth in that certain agreement attached hereto as Exhibit "A" and made a part hereof.

**SECTION 2:** The Village Mayor is hereby authorized and directed to execute that certain professional services agreement, on behalf of the Village, with Orbis Solutions, Inc., a copy of which is attached hereto as Exhibit "A" and made a part hereof.

**SECTION 3:** The Village Clerk is hereby directed to attest to the signature of the Mayor.

**SECTION 4:** This Resolution shall be in full force and effect upon its passage and approval in accordance with law.

PASSED and APPROVED this 13<sup>th</sup> day of September, 2021, by a ROLL CALL VOTE as follows:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTENTIONS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

APPROVED:

\_\_\_\_\_  
Frank A. Trilla, Mayor

ATTEST:

\_\_\_\_\_  
Deborah A. Hahn, Village Clerk

**EXHIBIT “A”**

**Agreement for Professional IT Managed Services Between the Village of Willowbrook  
and Orbis Solutions, Inc.**



# **MASTER CUSTOMER AGREEMENT VILLAGE OF WILLOWBROOK**

*Orbis Solutions*

630.658.1004 | [info@orbis-it.com](mailto:info@orbis-it.com) | [www.orbis-it.com](http://www.orbis-it.com)  
1585 Beverly Ct, Suite 123, Aurora, IL 60502



## **ORBIS SOLUTIONS MASTER CUSTOMER AGREEMENT**

### **GENERAL TERMS**

This **MASTER CUSTOMER AGREEMENT** (the "**Agreement**") is entered into as of September 14, 2021 ("**Effective Date**") between Orbis Solutions, located at 1585 Beverly Court, Suite 123, Aurora, Illinois ("**MSP**") and VILLAGE OF WILLOWBROOK, located at 835 Midway Drive, Willowbrook, Illinois 60527 ("**Customer**") and collectively referred to as the ("Parties").

1. **SCOPE OF AGREEMENT.** This Agreement serves as a master agreement and applies to Customer's and its Affiliates' purchases from MSP, or any of its Affiliates, of services ("**Services**"), as well as licenses for software, hardware, support and maintenance services, and/or subscription services (collectively, "**Product**"). For purposes of this Agreement, "**Affiliate**" means any entity that, directly or indirectly through one or more intermediaries, controls or is controlled by or under common control with Customer or MSP, as the case may be. No Product will be provided under this Agreement alone, but (a) with the exception of Services, will require the execution of one or more addenda relating to the Product ("**Addenda**"), and may require the execution of (b) a written or electronic order form, or other mutually acceptable order documentation (including, without limitation, Statements of Work for Services) (each, an "**Order**"), which contains terms relating to one or more Addenda and/or this Agreement, each of which must be executed by both parties. The Services to be rendered to Customer must be further described in one or more Statements of Work, which upon the signature by both parties is deemed incorporated in this Agreement for all purposes. In the event of any conflict between the terms of the Statement of Work and those of this Agreement, the terms of the Statement of Work will prevail.

2. **TERM AND TERMINATION.** This Agreement will begin on the Effective Date and will continue until each Addendum expires or is terminated. MSP may: (a) terminate a specific Order if Customer fails to pay any applicable fees due for that Order within 30 days after receipt of written notice from MSP of non-payment; and/or (b) terminate this Agreement or an Addendum if Customer commits any other material breach of this Agreement and fails to cure such breach within thirty (30) days after receipt of written notice from MSP. Customer may terminate this Agreement or an Addendum if MSP commits any material breach of this Agreement and fails to cure such breach within thirty (30) days after receipt of written notice from Customer. Upon any termination of the right to use a Product, Customer will immediately uninstall (if the Product is software) and cease to use the terminated Product and, upon MSP's written request, immediately return such Product to MSP, together with all related documentation, and copies thereof. Upon written request of MSP, Customer will promptly certify in writing to MSP that all copies of the Product have been returned, and that any copies not returned have been destroyed. If a Statement of Work is terminated, Customer will promptly pay MSP for Services rendered, and expenses incurred through the termination date. MSP may terminate any license granted for a Deliverable (as defined below) if (i) Customer does not pay MSP for that Deliverable in accordance with this Agreement, or (ii) if Customer materially breaches any part of Section 4 of this Agreement.

3. **PAYMENT AND DELIVERY.** MSP shall submit invoices to Customer specifying the amounts due ("**Fees**"). Payment by the Customer of invoices shall conform to the

requirements of the Illinois Local Government Prompt Payment Act (50 ILCS 05/1 et seq). All Product is FOB shipping point.

#### **4. PROPRIETARY RIGHTS AND CONFIDENTIALITY.**

4.1. **Proprietary Rights.** MSP, or its Affiliates or licensors, retains all right, title and interest in any and all intellectual property, informational, industrial property and moral rights in the Product, and copies thereof. MSP neither grants nor otherwise transfers any rights of ownership in the Product to Customer. The Product is protected by applicable copyright and trade secrets laws, and other forms of intellectual property, informational and industrial property protection.

4.2. **Product.** Customer may only use and disclose Product in accordance with the terms of this Agreement and applicable Addenda. MSP reserves all rights in and to the Product not expressly granted in this Agreement. Customer may not disassemble or reverse engineer any software Product, or decompile or otherwise attempt to derive any software Product's source code from executable code, except to the extent expressly permitted by applicable law despite this limitation, or provide a third party with the results of any functional evaluation, or benchmarking or performance tests on the Products, without MSP's prior written approval. Except as expressly authorized in this Agreement or an Addendum, Customer may not (a) distribute the Product to any third party (whether by rental, lease, sublicense or other transfer), or (b) operate the Product in an outsourcing or service provider business to process the data of third parties. Additional usage restrictions may apply to certain third-party files or programs embedded in the Product - applicable installation instructions or release notes will contain the relevant details.

#### **4.3. Services Deliverables Licensed Under This Agreement.**

(a) **License.** Subject to the terms of this Agreement, MSP grants Customer a perpetual, non-exclusive, non-transferable license to use and modify all programming, documentation, reports, and any other deliverables provided as part of the Services ("**Deliverables**") solely for its own internal use.

(b) **Pre-Existing License Agreements.** Any software product provided to Customer by MSP as a reseller for a third party, which is licensed to Customer under a separate software license agreement with such third party (such agreement, an "**SLA**"), will continue to be governed by the SLA. The fulfillment of the Services will not relieve or alter the obligations or responsibilities of either party or of any third party in regards to the software product licensed under the SLA.



(c) **Ownership.** MSP owns all right, title and interest in the Deliverables, including all intellectual property rights embodied therein. Nothing in this Agreement is intended to or will have the effect of vesting in or transferring to Customer rights in MSP's or its affiliates' or its or their suppliers' software, methods, know-how or other intellectual property, regardless of whether such intellectual property was created, used or first reduced to practice or tangible form in the course of performance of the Services, whether solely by MSP or jointly with Customer.

**4.4 Mutual Confidentiality.** This Section sets out the terms for identification of information which is considered confidential and proprietary by a party (the "**Discloser**"), and restrictions against use and disclosure of such Confidential Information after disclosure to the other party (the "**Recipient**").

(a) **Definition.** The term "**Confidential Information**" means all proprietary or confidential information that is disclosed to the Recipient by the Discloser, and includes, among other things (i) any and all information relating to products or services provided by a Discloser, its customer-related and financial information, source and executable code, flow charts, drawings, techniques, specifications, development and marketing plans, strategies, forecasts, and sales and marketing materials; and (ii) the Product. Confidential Information does not include information that Recipient can show: (A) was rightfully in Recipient's possession without any obligation of confidentiality before receipt from the Discloser; (B) is or becomes a matter of public knowledge through no fault of Recipient; (C) is rightfully received by Recipient from a third party without violation of a duty of confidentiality; or (D) is or was independently developed by or for Recipient.

(b) **Disclosure Restrictions.** Recipient may not disclose Confidential Information of Discloser to any third party without the prior written consent of Discloser, unless it is required by law or regulation to be disclosed. In the event that information is required to be disclosed as required by law or regulation, including but not limited to the Freedom of Information Act, the party required to make disclosure shall notify the other to allow that party to assert whatever exclusions or exemptions may be available to it under such law or regulation.

(c) **Proprietary Legends.** Recipient may not remove, obscure, or alter any proprietary legend relating to the Discloser's rights on or from any form of Confidential Information of the Discloser, without the prior written consent of the Discloser, except as expressly authorized in an Addendum.

## **5. ALLOCATION OF RISK**

**5.1. Disclaimer of Damages.** EXCEPT FOR VIOLATIONS OF SECTION 4, NEITHER PARTY, NOR ITS AFFILIATES AND LICENSORS, ARE LIABLE TO THE OTHER PARTY, OR ITS AFFILIATES OR LICENSORS, FOR ANY SPECIAL, INDIRECT, INCIDENTAL, PUNITIVE OR CONSEQUENTIAL DAMAGES ARISING OUT OF OR RELATING TO THIS AGREEMENT OR THE PRODUCT (INCLUDING WITHOUT LIMITATION LOST PROFITS, LOST COMPUTER USAGE, AND DAMAGE OR LOSS OF USE OF DATA), EVEN IF THAT PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES, AND IRRESPECTIVE OF THE NEGLIGENCE OF EITHER

PARTY OR WHETHER SUCH DAMAGES RESULT FROM A CLAIM ARISING UNDER TORT OR CONTRACT LAW.

**5.2. Limitation of Liability.** EXCEPT FOR VIOLATIONS OF SECTION 4, MSP'S LIABILITY FOR DIRECT DAMAGES ARISING OUT OF OR RELATING TO THIS AGREEMENT IS LIMITED TO THE GREATER OF THE AMOUNT PAID OR PAYABLE BY CUSTOMER FOR THE APPLICABLE PRODUCT.

**5.3. Injunctive Relief.** Both parties acknowledge that their violation of Section 4 may cause the other party immediate and irreparable harm. In the event of such breach, the breaching party agrees that the other party may seek, in addition to any and all other remedies available at law, an injunction, specific performance or other appropriate relief.

## **6. SERVICES-SPECIFIC TERMS.**

**6.1. All Necessary Rights.** If, as part of MSP's performance of Services, MSP is required to use, copy or modify any third party system (hardware, software or other technology) provided or licensed to Customer, then prior to MSP's performance of such Services, Customer will acquire all rights necessary for MSP to perform such Services.

**6.2. Limited Warranty.** MSP warrants that the Services performed will be of a quality conforming to generally accepted practices that are standard within the software services industry for a period of ninety (90) days from completion of the Services under the applicable Statement of Work. Customer's exclusive remedy and MSP's entire liability under this warranty will be for MSP to re-perform any non-conforming portion of the Services within a reasonable period of time, or if MSP cannot remedy the breach during such time period then refund the portion of the fee attributable to such non-conforming portion of the Services. This warranty will not apply to the extent Customer, its contractors or agents have modified any Deliverable, unless otherwise authorized by MSP in writing. THIS WARRANTY AND CONDITION IS IN LIEU OF ALL OTHER WARRANTIES AND CONDITIONS. THERE ARE NO OTHER EXPRESS OR IMPLIED WARRANTIES OR CONDITIONS, INCLUDING THE IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

### **6.3. Intellectual Property Indemnity**

(a) **Infringement Claims.** If a third party asserts a claim against Customer asserting that the Deliverables and/or MSP's performance of the Services in accordance with the terms of this Agreement violates a patent, trade secret or copyright (an "**Intellectual Property Right**") owned by that third party ("**Infringement Claim**"), then MSP will, at its own expense: (a) defend or settle the Infringement Claim; and (b) indemnify Customer for any damages finally awarded against Customer, but only if Customer promptly notifies MSP of any Infringement Claim, MSP retains sole control of the defense of any Infringement Claim and all negotiations for its settlement or compromise, and Customer provides all reasonable assistance requested by MSP. MSP will not be liable for any expenses or

settlements incurred by Customer without MSP's prior written consent.

(b) **Remedies.** If an injunction or order is obtained against MSP performing the Services for Customer and/or Customer using the Deliverables by reason of the allegations of infringement, or if in MSP's opinion the Services and/or Deliverables may violate a third party's proprietary rights, then MSP will, at its expense: (a) procure for Customer the right to continue to receive the Services and/or use the Deliverables; (b) modify or replace the Services and/or Deliverables with a compatible, functionally equivalent substitute; or (c) if neither (a) nor (b) are commercially practical, terminate this Addendum and release Customer from its obligation to make future payments for the Services and/or Deliverables. Sections 5.1 and 5.2 contain Customer's exclusive remedies and MSP's sole liability for claims of infringement.

**6.4. Insurance.** MSP will provide and maintain during its rendition of the Services, but only for losses arising out of MSP's work for Customer: (a) Worker's Compensation and related insurance as prescribed by the law of the state applicable to the employees performing such Services; (b) employer's liability insurance with limits of at least five hundred thousand dollars (\$500,000) for each occurrence; (c) comprehensive/commercial general liability insurance with one million dollars (\$1,000,000) per occurrence combined single limit; (d) comprehensive motor vehicle liability insurance, including coverage for owned, hired, leased, rented and non-owned vehicles of at least one million dollars (\$1,000,000) for combined single limit for bodily injury, including death, and/or property damage.

**6.5. Independent Contractor.** Nothing in this Agreement will be construed to make either party an employer, employee, agent or partner of the other, and this Agreement will not be construed to create rights, express or implied, on behalf of or for the use of any party other than MSP and Customer. All of the Services performed by MSP will be performed as an independent contractor. MSP will perform such Services under the general direction of Customer, but MSP will have sole discretion to determine the manner, method and means of performing such Services subject to the provisions of this Agreement and applicable Statement of Work. Neither party will have any authority to make any contract in the name of or otherwise to bind the other party. MSP will be responsible for and will pay all unemployment, social security and other payroll taxes, and all worker's compensation claims, worker's compensation insurance premiums and other insurance premiums, with respect to MSP and MSP's employees.

**6.6. Mutual Non-Solicitation.** During the term of this Agreement, and for a period of six (6) months thereafter, neither party will solicit for employment any employees of the other party or its affiliates who, within six (6) months prior to such solicitation: (a) directly performed under this Agreement, (b) had substantial contact with the hiring party in relation to this Agreement, or (c) the hiring party became aware of due to, or derived from information learned through the performance of, this Agreement. For this purpose, "solicitation" does not include contact resulting from indirect means such as public advertisement, placement firm searches or similar means not directed specifically at the employee to which the employee responds on his or her own initiative. Notwithstanding the foregoing, either party may at any time, directly or indirectly, solicit and hire any employee of the other party if such

employee did not resign but was terminated by the other party. The parties acknowledge and agree that a breach of this "Non-Solicitation" clause will not give rise to a right of termination of this Agreement; the party not in breach will only have the right to seek and recover direct damages from the breaching party.

**6.7. Indemnity.** MSP shall defend, indemnify and hold the Customer, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees arising out of or resulting from the negligent or willful acts, errors or omissions of the MSP in performance of this Agreement, except for injuries and damages caused by the sole negligence of the Customer.

## **7. MISCELLANEOUS/OTHER PROVISIONS.**

**7.1. Severability.** Should any provision of this Agreement be invalid, or unenforceable, the remainder of the provisions will remain in effect. In the event of a dispute, the prevailing party in any litigation or arbitration will be entitled to recover its attorneys' fees and cost incurred from the other party.

**7.2. Notices.** Unless otherwise provided, notices to either party will be in writing to the address indicated above, or as later amended, and deemed effective when received.

**7.3. Verification.** Upon MSP's written request, Customer will provide MSP with a certification signed by an officer of Customer verifying that Product is being used pursuant to the terms of this Agreement, including without limitation the licensed capacity of the Product. MSP may, at its expense, audit Customer's use of Product to confirm Customer's compliance with this Agreement. Any such audit will be conducted during regular business hours at Customer's facilities and will not unreasonably interfere with Customer's business activities. Customer and MSP shall negotiate in good faith to resolve any issues identified in the audit, including but not limited to potential change orders to this Agreement.

**7.4. Assignment.** Neither Customer may MSP or assign this Agreement or any rights granted in this Agreement to any third party, except with the prior written consent of the other party.

**7.5. No Waivers.** Failure of a party to require performance by the other party under this Agreement will not affect the right of such party to require performance in the future. A waiver by a party of any breach of any term of this Agreement will not be construed as a waiver of any continuing or succeeding breach.

**7.6. Force Majeure.** Any delay or failure of any party to perform any obligation under this Agreement caused by governmental restrictions, labor disputes, storms or natural disasters, emergency, or other causes beyond the reasonable control of the party, will not be deemed a breach of this Agreement. This provision does not apply to the payment of monies or any breach of Section 4.

**7.7. Independent Contractors.** The parties are independent contractors of each other, and no partnership or joint venture is intended or created by this Agreement.

**7.8. Entire Agreement.** This Agreement, together with each Addendum and Order, constitutes the entire

agreement between Customer and MSP, and supersedes any prior or contemporaneous negotiations or agreements, whether oral or written, concerning this subject matter. This Agreement, and each Addendum and Order, may be modified only in a mutually signed writing between Customer and MSP. In the event of a conflict between this Agreement, any Addendum or an Order, the terms of the Order will control, followed by the terms of the applicable Addendum and then this Agreement.

**7.9. Export Controls.** Customer will cooperate with MSP as reasonably necessary to permit MSP to comply with the laws and regulations of the United States and all other relevant countries, relating to the control of exports ("**Export Laws**"). Customer may not import, nor export or re-export directly or indirectly, including via remote access, any part of the Product into or to any country for which a validated license is required for such import, export or re-export under applicable Export Laws, without first obtaining such a validated license.

**7.10. Referencing.** Customer agrees that MSP and its Affiliates may refer to Customer as a customer of MSP, both internally and in externally published media. Customer also agrees to instruct appropriate personnel within its organization that Customer has agreed to receive and participate in calls, from time to time, with potential customers of MSP who wish to evaluate the technical specifications of Product.

**7.11. Dispute Resolution and Governing Law.** ANY CONTROVERSY OR CLAIM ARISING OUT OF OR RELATING TO THE PRODUCT AND/OR THIS AGREEMENT WILL BE SUBJECT TO ARBITRATION ADMINISTERED BY THE AMERICAN ARBITRATION ASSOCIATION UNDER ITS COMMERCIAL

ARBITRATION RULES. THE AWARD AND ANY FINDINGS OF THE ARBITRATOR MUST BE FILED WITHIN THIRTY (30) DAYS OF THE FINAL ARBITRATION HEARING. JUDGMENT ON ANY AWARD RENDERED BY THE ARBITRATOR MAY BE ENTERED IN ANY COURT HAVING JURISDICTION THEREOF. NOTHING CONTAINED IN THIS SECTION WILL LIMIT EITHER PARTY'S ABILITY TO SEEK INJUNCTIVE RELIEF IN ANY COURT. THE PARTIES WILL ARBITRATE DISPUTES IN CONFIDENCE. THIS AGREEMENT WILL BE GOVERNED BY THE SUBSTANTIVE LAWS OF THE STATE OF ILLINOIS. VENUE FOR ANY ACTION SHALL BE IN THE EIGHTEENTH JUDICIAL CIRCUIT COURT OF DUPAGE COUNTY, ILLINOIS. THE CHOICE OF LAW RULES OF ANY JURISDICTION AND THE UNITED NATIONS CONVENTION ON CONTRACTS FOR THE INTERNATIONAL SALE OF GOODS WILL NOT APPLY.

**7.12. Survival.** Sections 2, 4, 5, 6 and 7 will survive the termination or expiration of this Agreement. The prevailing party in any litigation or arbitration proceeding is entitled to recover, from the other party, its reasonable attorneys' fees and necessary costs incurred in such proceeding.

**7.13. Recording.** MSP will not record phone calls of Customer's personnel for any purposes, training or otherwise, without specific consent.

This Agreement is effective only upon execution by MSP and Customer. Each party hereto warrants and represents that this Agreement constitutes the legal, valid and binding obligation of such party as of the Effective Date.

ORBIS SOLUTIONS

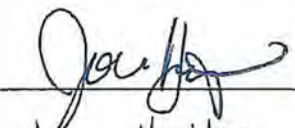
Signature: 

Name: Brad Wilson

Title: President

Date: 9/7/21

ATTEST:

  
John Hedley

CUSTOMER

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Deborah A. Hahn, Village Clerk

## Statement of Work

### **IT Services Agreement**

This Statement of Work ("**SOW**") dated DATE ("**SOW Effective Date**") supplements the Master Customer Agreement effective as of DATE (the "**Agreement**") by and between Orbis Solutions ("**MSP**") and CUSTOMER NAME ("**Customer**"). This SOW consists of the terms below, the signature page, and any unique attachments to this SOW, which are all incorporated into the Agreement by this reference and are made a part of the Agreement by all intents and purposes.

Capitalized terms used herein, unless otherwise defined, will have the meanings given to them in the Agreement.

1. **Services Description.** The Services to be performed by MSP on behalf of Customer are:

#### ***1.1 Desktop Management and End-User Support***

1. Patch desktops to maintain a patch level where no required critical patch (as determined by the chosen vendor) is installed more than two weeks past its release date. Remediate any exceptions.
2. Maintain current versions of anti-virus and anti-spam software (endpoint protection).
3. Administer and maintain Active Directory and Group Policies, including password expiration rules.
4. Perform desktop/laptop lifecycle management. The chosen vendor should provide complete desktop/laptop lifecycle support, including maintenance of onboarding checklists containing specifics as to the required applications and configurations for various user types within the Village, hardware and software inventories, warranty tracking, and any required image/configuration backups.
5. Provide end-user support initiated through a helpdesk with an automated ticketing system. Tickets should have, at a minimum, a status of open, work in process, and closed. Ticketing system should have a customer-facing portal to allow viewing the status of tickets. Tickets should have an immediate automated response of acknowledgement upon receipt of a ticket. Call support must be available in the event that an end user is unable to access the ticketing system. The vendor must create a system ticket for tickets initiated by phone. The severity of end-user tickets should be determined by a phone call with the end-user or with an email sent within 60 minutes of receipt of a ticket.
6. Helpdesk support includes:
  - a. Workstation troubleshooting and triage
  - b. Support for desktop operating systems and software
  - c. Hardware support
  - d. Support for custom/vertical applications where the Village supplies support documentation
  - e. Network/Internet connectivity issues
  - f. Desktop peripheral hardware, non-hardware issues such as connectivity, inability to see printer in the available list, documents printing strangely, etc.
  - g. Use of remote control to resolve issues
  - h. Basic "how to" questions
  - i. Connectivity issues, remote access, peripherals, spyware, anti-virus
  - j. Server-based password resets
  - k. User adds, moves and changes to Active Directory
  - l. Administration of Microsoft Office 365 (Exchange Online, SharePoint, OneDrive, Teams, etc.)
  - m. Opening a helpdesk ticket with third-party vendors when required

#### ***1.2 Server Management and Network Device Support***

1. Patching servers to maintain a patch level where no required critical patch (as determined by the chosen vendor) is installed more than two weeks past its release date; remediating any exceptions
2. Maintaining and performing periodic testing of backup systems
3. Maintaining emergency restore images for servers
4. Monitoring Windows performance counters
5. Monitoring and maintaining Active Directory health
6. Monitoring and maintaining manufacturers' warranty statuses
7. Performing periodic maintenance on all servers and coordinating with end users for downtime
8. Monitoring log files for critical errors
9. Responding within one hour when a critical server goes unexpectedly off line
10. Maintaining firewalls and routers with firmware updates
11. Monitoring network connectivity
12. Maintaining anti-virus on all servers

#### ***1.3 Strategic Planning***

The chosen vendor will provide ongoing guidance and assistance in developing an IT strategic plan (one to three-year outlook) along with budget development and ongoing reviews of the plan. The vendor should provide a high-level senior resource, such as a virtual CIO, to assist the Village and meet quarterly to review services as well as the current and future IT needs of the Village. In addition, the Village would like assistance on policy development for acceptable systems use, security policies,



mobile device policies, and ongoing security awareness training. It is understood that some of these requests may require additional out-of-scope projects and, if so, the proposal for these services should be completed as part of strategic planning and annual budget discussions.

**2. Service Levels Description.** The Service Levels to be provided are as follows:

**2.1. Help Desk Support** will be provided from Monday – Friday, 8:00 a.m. – 4:30 p.m.

- a) Tickets submitted via email will be responded to in 1 hour or less. Response will be sent via email.
- b) Tickets submitted via phone will be answered live or responded to in 1 hour or less. Response will be sent via email. Additionally, if further information or clarification is required, a phone call response will be provided.
- c) Tickets will be assigned the following priority levels, with resolution handled in order of priority:
  - i. High – A system or equipment is down and there is no work around that exists; the process effects critical business operations and is of a timely nature. The following types of tickets will always receive the priority of High:
    - Functionality of the broadcast equipment (anything that would prevent a broadcast or recording of a meeting).
    - Loss of phone service (ability to receive incoming phone calls or leave voice mails)
    - Outage of e-mail system (system wide)
    - Fire Station Alerting System
    - Police Building video system functionality particularly booking room, holding cells and interview rooms.
  - ii. Medium – A system or equipment is down or not working but it is not preventing critical business operations (such as payroll, utility billing, check processing, customer service). A workaround can be put in place.
  - iii. Low – Requested repair or fix that effects only 1 or 2 users and is not effecting critical business operations.
- d) 80% of tickets High Priority tickets will be resolved within 1 business day and 80% of Medium Priority and Low Priority tickets will be resolved within 2 days. This does not include the following ticket types and scenarios:
  - i. Tickets that become or are a part of project work
  - ii. Tickets that require the ordering of parts, materials, or equipment
  - iii. Tickets that require one or more external resources such as a third-party vendor
  - iv. Tickets that require interaction with the Customer for further approval, clarification, or decision making in which the end user may be off shift or unavailable. In these instances, MSP will document each outreach attempt in the ticket notes.
  - v. Tickets with complexities that require a higher level of technical expertise beyond the standard support of a Tier 1-2 Help Desk Technician

If there is a delay in ticket resolution due to any of the ticket types and scenarios listed in SOW 2.1d i, ii, iii, iv, and v, MSP will document the cause of the delay in the ticket notes.
- e) Ticket resolution will be provided onsite or via remote login, depending on the issue. If further information or clarification of the issue is required, MSP will communicate with Customer via phone and/or email. When a ticket has been resolved, MSP will send a confirmation email to all contacts designated on the ticket. The email confirmation will include a description of the issue and the resolution provided.

**2.2. After Hours Help Desk Support** is available from Monday – Friday, 4:31 p.m. - 10:00 p.m., Saturday – Sunday 8:00 a.m. – 7:00 p.m., and all federal holidays 8:00 a.m. – 5:00 p.m.

- a) After Hours tickets will have a response time of 4 hours or less to determine if emergency support is required. Response will be sent via email.

- b) If ticket is not determined to be an emergency, the ticket will be reviewed further on the next business day. There will be no charge for this determination.
- c) If ticket is determined to be an emergency, MSP will move forward to receive Customer approval for after-hours fees. MSP will reach out via phone to each Customer emergency contact listed in SOW Section 3.5. If no answer is received, MSP will leave a voicemail message to each contact and follow up with an email to all contacts with a summary of the issue and suggested course of action. All emergency contacts listed in SOW Section 3.5 will be added to the ticket, so that they receive communication and notification about the progress of ticket including approval, status update, and resolution confirmation.
- d) Once approval is received, MSP will begin work to resolve the emergency ticket. If necessary, a phone call will be made to user who initiated the ticket to gather additional information. MSP will utilize remote login or provide onsite support to resolve the situation. When the ticket has been resolved, MSP will send a confirmation email to all contacts designated on the ticket. The email confirmation will include a description of the issue and the resolution provided.

### 3. SOW Terms

#### 3.1. Service Dates.

- a) The services defined under this Statement of Work will begin on September 14, 2021.
- b) The duration of services under this Statement of Work will last one year until September 13, 2022.
- c) This Statement of Work will renew for an additional one (1) year term, continuously, unless one party provides written notification to the other party of their decision not to renew at least 90 days prior to the renewal date.

#### 3.2. On site support will be performed at Customer's facilities at the following addresses:

- a) Village Hall, 835 Midway Drive, Willowbrook, IL
- b) Community Resource Center, 825 Midway Drive, Willowbrook, IL
- c) Police Department, 7760 Quincy Street, Willowbrook, IL
- d) PublicWorks, 700 Willowbrook Center Parkway, Willowbrook, IL

#### 3.3. Fees for services are as follows:

- a) The annual fee for support services of 42 users will be \$37,800.00. The fee will be billed monthly at \$3,150.00 per month.
- b) After Hours Support for approved emergency tickets will be billed at \$180.00 per hour with a minimum of 2 hours for remote support and 4 hours for onsite support.
- c) Fees outlined in 3.3a and 3.3b will be reviewed and adjusted annually to reflect increases, if any, in the Consumer Price Index for All Urban Consumers, published by the United States Department of Labor. The adjustment will be evaluated on the first day of the month following the publication of the CPI-U by the United States Department of Labor after each one year anniversary of the Effective Date. Subsequently, MSP will provide a written notice to Customer 90 days prior to the proposed price adjustment.

#### 3.4. MSP's invoices will be submitted to Customer on a weekly basis and will include all fees due from services provided as outlined in this Statement of Work.

#### 3.5. Customer's employees who are authorized to approve after hours emergency expenditure are:

- a) Carrie Dittman
- b) Brian Pabst
- c) Sean Halloran
- d) Robert Schaller

#### 3.6. MSP will designate the following employees as primary contacts for the Customer:


- a) Carrie Dittman
- b) Brian PabstSean Halloran
- c) Robert Schaller

#### 3.7. The RMM tool we use is included in the cost of our contract as we do not feel we can adequately support a client without it. We use the Datto RMM tool because it integrates with our helpdesk system, which is Autotask. This allows us the greatest integration, flexibility, reporting and quickest resolution of tickets. Additionally, there is no additional charge for client access to the helpdesk system to allow users to view, enter and manage tickets.

3.8. If, during the term of this Statement of Work or for twelve months thereafter, Customer, without the written consent of ORBIS Solutions, directly retains the services (whether as an employee, independent contractor or otherwise) of any employee of Orbis Solutions (or ex-employee within three months of the employee's termination from Orbis Solutions) who has provided services to Client on behalf of Orbis Solutions, Client agrees that Orbis Solutions will be damaged, but that the amount of this damage will be difficult to determine. Accordingly, Client agrees that for each such Orbis Solutions employee hired by Client, Client will pay Orbis Solutions Twenty-five Thousand Dollars (\$25,000) as liquidated damages. Notwithstanding the foregoing, for the purposes of this section, "employee of Orbis Solution" shall include only employees of Orbis Solutions who provide services to Orbis Solutions customers and shall not include accountants, attorneys or other independent contractors of Orbis Solutions who provide services to Orbis Solutions itself.

This SOW is effective only upon execution by MSP and Customer. Each party hereto warrants and represents that this SOW, the Agreement constitute the legal, valid and binding obligation of such party as of the SOW Effective Date.

**ORBIS SOLUTIONS**

Signature:   
Name: Brad Miller  
Title: President  
Date: 7/7/21

**VILLAGE OF WILLOWBROOK**

Signature: \_\_\_\_\_  
Name: Frank A. Trilla  
Title: Mayor  
Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Deborah A. Hahn, Village Clerk

## EXHIBIT A

### VILLAGE OF WILLOWBROOK CONTRACTOR'S CERTIFICATION

The assurances hereinafter made by ORBIS SOLUTIONS, INC. (the "Contractor") are each a material representation of fact upon which reliance is placed by the Village of Willowbrook in entering into the contract with the Contractor. The Village of Willowbrook may terminate the contract if it is later determined that the Contractor rendered a false or erroneous assurance, and the surety providing the performance bond shall be responsible for the completion of the contract.

I, Brad Miller, hereby certify that I am the Division Vice President of ORBIS SOLUTIONS, INC, and as such, hereby represent and warrant to the Village of Willowbrook, a municipal corporation that the Contractor and its shareholders holding more than five percent (5%) of the outstanding shares of the corporation, its officers and directors are:

1. Not delinquent in the payment of taxes to the Illinois Department of Employment Security or the Illinois Department of Revenue in accordance with 65 ILCS 5/11-42.1-1;
2. Not barred from contracting as a result of a violation of either Section 33E-3 (bid-rigging) or 33E-4 (bid-totaling) of the Criminal Code of 2012 (720 ILCS 5/33E-3 and 5/33E-4);
3. Not in default, as defined in 5ILCS 385/2, on an educational loan, as defined in 5ILCS 385/1.

In addition, the Contractor hereby represents and warrants to the Village of Willowbrook, as a condition of any agreement with the Village of Willowbrook, that the Contractor is under no legal prohibition on contracting with the Village of Willowbrook, has no known conflicts of interest and further specifically certifies that:

1. The Contractor is not delinquent in any obligation to the Illinois Department of Employment Security;
2. The Contractor maintains and will maintain a drug-free workplace in accordance with the Drug Free Workplace Act (30 ILCS 580/1 *et seq.*) by:

A. Publishing a statement:

- (1) Notifying employees that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance including cannabis, is prohibited in the Contractor's workplace;
- (2) Specifying the actions that will be taken against employees for violations of such prohibition;
- (3) Notifying the employee that, as a condition of employment on this Contract, the employee will:
  - a. Abide by the terms of the statement;



b. Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction;

B. Establishing a drug-free awareness program to inform employees about:

- (1) The dangers of drug abuse in the workplace;
- (2) The Contractor's policy of maintaining a drug-free workplace;
- (3) Any available drug counseling, rehabilitation, and employee assistance program; and
- (4) The penalties that may be imposed upon employees for drug violations;

C. Making it a requirement to give a copy of the statement required by Subsection A to each employee engaged in the performance of the Contract, and to post the statement in a prominent place in the workplace;

D. Notifying the Village of Willowbrook within ten (10) days after receiving notice under Paragraph 2.A.3(b) from an employee or otherwise receiving actual notice of such conviction;

E. Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by any employee who is so convicted, as required by 30 ILCS 580/5;

F. Assisting employees in selecting a course of action in the event drug counseling treatment and rehabilitation is required and indicating that a trained referral team is in place; and

G. Making a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

3. The Contractor provides equal employment opportunities in accordance with the Illinois Human Rights Act (775 ILCS 580/1 *et seq.*) and is in compliance with 775 ILCS 5/2-105(A)(4) requiring a written sexual harassment policy.

4. No Village of Willowbrook officer, spouse or dependent child of a Village of Willowbrook officer, agent on behalf of any Village of Willowbrook officer or trust in which a Village of Willowbrook officer, the spouse or dependent child of a Village of Willowbrook officer or a beneficiary is a holder of any interest in the Contractor; or, if the Contractor's stock is traded on a nationally recognized securities market, that no Village of Willowbrook officer, spouse or dependent child of a Village of Willowbrook officer, agent on behalf of any Village of Willowbrook officer or trust in which a Village of Willowbrook officer, the spouse or dependent child of a Village of Willowbrook officer or a beneficiary is a holder of more than one percent (1%) of the Contractor, but if any Village of Willowbrook officer, spouse or dependent child of a Village of Willowbrook officer, agent on behalf of any Village of Willowbrook officer or trust in which a Village of Willowbrook officer, the spouse or dependent child of a Village of Willowbrook officer or a beneficiary is a holder of less than one percent (1%) of the Contractor,

the Contractor has disclosed to the Village of Willowbrook in writing the name(s) of the holder of such interest.

5. No officer or employee of Village of Willowbrook has solicited any gratuity, discount, entertainment, hospitality, loan, forbearance, or other tangible or intangible item having monetary value including, but not limited to, cash, food and drink, and honoraria for speaking engagements related to or attributable to the government employment or the official position of the employee or officer from the Contractor in violation of the Code of Ordinances of the Village of Willowbrook, Illinois adopted by the Village pursuant to the requirements of the Illinois State Gift Ban Act.

6. The Contractor has not given to any officer or employee of Village of Willowbrook any gratuity, discount, entertainment, hospitality, loan, forbearance, or other tangible or intangible item having monetary value including, but not limited to, cash, food and drink, and honoraria for speaking engagements related to or attributable to the government employment or the official position of the employee or officer in violation of the Code of Ordinances of the Village of Willowbrook, Illinois adopted by the Village pursuant to the requirements of the Illinois State Gift Ban Act.

7. Neither the Contractor nor any of its principals, shareholders, members, partners, or affiliates, as applicable, is a person or entity named as a Specially Designated National and Blocked Person (as defined in Presidential Executive Order 13224) and that it is not acting, directly or indirectly, for or on behalf of a Specially Designated National and Blocked Person and that the Supplier and its principals, shareholders, members, partners, or affiliates, as applicable, are not, directly or indirectly, engaged in, and are not facilitating, the transactions contemplated by this Contract on behalf of any person or entity named as a Specially Designated National and Blocked Person.

If any certification made by the Contractor changes or any term or condition on which a certification is based changes, which then renders the certification to be no longer valid, the Contractor shall so notify the Village of Willowbrook in writing within seven (7) days.

Dated: 7/2, 2021

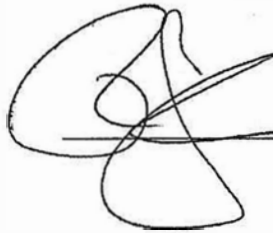
Contractor: ORBIS SOLUTIONS, INC

By:   
\_\_\_\_\_  
Brad Miller, President

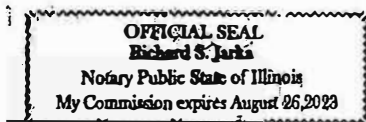
STATE OF ILLINOIS                    )  
                                                  ) ss.  
COUNTY OF KANE                    )

I, the undersigned, a notary public in and for the State and County aforesaid, hereby certify that Brad Miller, known to me to be the President of ORBIS SOLUTIONS, INC, appeared before me this day in person and, being first duly sworn on oath, acknowledged that he executed the foregoing certification as his free act and deed.

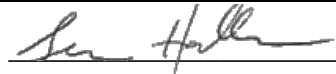
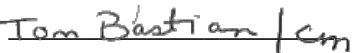

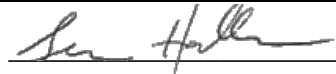
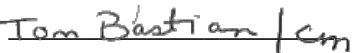

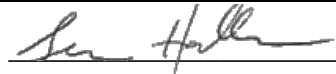
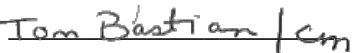

Dated: 9/15, 2021

  
\_\_\_\_\_  
Notary Public

(SEAL)



# VILLAGE OF WILLOWBROOK

<b>BOARD MEETING</b> <b>AGENDA ITEM - HISTORY/COMMENTARY</b>							
<b>ITEM TITLE:</b> AN ORDINANCE CONVENING THE JOINT REVIEW BOARD & SETTING A PUBLIC HEARING DATE FOR THE WILLOWBROOK DEVELOPMENT CORRIDOR TIF	<b>AGENDA NO. 9</b>  <b>AGENDA DATE:</b> 9/13/21						
<table style="width: 100%;"> <tr> <td style="width: 60%;"> <b>STAFF REVIEW:</b> Sean Halloran, Assistant Village Administrator             </td> <td style="width: 40%;"> <b>SIGNATURE:</b>  </td> </tr> <tr> <td> <b>LEGAL REVIEW:</b> Tom Bastian, Village Attorney             </td> <td> <b>SIGNATURE:</b>  </td> </tr> <tr> <td> <b>RECOMMENDED BY:</b> Brian Pabst, Village Administrator             </td> <td> <b>SIGNATURE:</b>  </td> </tr> </table>		<b>STAFF REVIEW:</b> Sean Halloran, Assistant Village Administrator	<b>SIGNATURE:</b> 	<b>LEGAL REVIEW:</b> Tom Bastian, Village Attorney	<b>SIGNATURE:</b> 	<b>RECOMMENDED BY:</b> Brian Pabst, Village Administrator	<b>SIGNATURE:</b> 
<b>STAFF REVIEW:</b> Sean Halloran, Assistant Village Administrator	<b>SIGNATURE:</b> 						
<b>LEGAL REVIEW:</b> Tom Bastian, Village Attorney	<b>SIGNATURE:</b> 						
<b>RECOMMENDED BY:</b> Brian Pabst, Village Administrator	<b>SIGNATURE:</b> 						
<b>REVIEWED &amp; APPROVED BY A COMMITTEE:</b> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input checked="" type="checkbox"/>							
<b>ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER HISTORY)</b>  <p>During the July 26, 2021 Board of Trustees meeting, the Village Administrator described the potential Tax Increment Financing District (TIF) in the southern portion of the Village. After discussing with the Board and Phil McKenna from Kane McKenna and Associates, staff was directed to pursue TIF Map Alternative #5. This incorporated map parcels on Route 83 and additional commercial property.</p> <p>Since the July 26, 2021 Board Meeting, staff has worked with Kane McKenna &amp; Associates to finalize a timeline for implementing the TIF while also addressing potential economic redevelopment.</p>							
<b>ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.)</b>  <p>Before a TIF district can be established, the Village must convene a meeting of a Joint Review Board (JRB) to consider the technical aspects of the redevelopment plan, eligible expenses, and the TIF District's overall structure. The attached ordinance establishes an initial meeting date for the JRB of October 5, 2021. It allows the Village to designate a Village representative for the JRB.</p> <p>Another requirement is that the Village Board must conduct a public hearing on the proposed TIF district. The public hearing will be held on November 8, 2021. Mailed notices will be sent to all property owners within 750 feet of the proposed TIF District boundaries announcing the date of the public hearing and allowing the public to review and comment upon the proposed TIF District and Redevelopment Plan.</p> <p>The attached draft ordinance: (1) establishes the composition of the JRB, (2) sets an initial meeting date for the JRB as October 5, 2021, and (3) sets the date of the Board's public hearing as November 8, 2021. Nothing in the ordinance obligates the Village to approve the TIF District. Please note that none of the actions described above authorizes the creation of the TIF District. The Village Board will make the final decision after the Public Hearing in November.</p>							
<b>ACTION PROPOSED:</b>  Approve Ordinance.							

**ORDINANCE NO. 21 - O- \_\_\_\_\_**

**AN ORDINANCE PROPOSING A REDEVELOPMENT  
PLAN AND PROJECT FOR, AND THE DESIGNATION OF, THE  
WILLOWBROOK REDEVELOPMENT CORRIDOR  
TAX INCREMENT FINANCING DISTRICT AND THE ADOPTION  
OF TAX INCREMENT ALLOCATION FINANCING THEREFOR,  
CONVENING A JOINT REVIEW BOARD AND  
CALLING A PUBLIC HEARING IN CONNECTION THEREWITH**

---

WHEREAS, pursuant to the Tax Increment Allocation Redevelopment Act, 65 ILCS 5/11-74.4 (*et. seq.*) as supplemented and amended (“Act”), the Village of Willowbrook, DuPage County, Illinois, (“Village”) is authorized to approve a redevelopment plan for and to designate redevelopment project area and adopt tax increment allocation financing therefor; and

WHEREAS, the Mayor and Board of Trustees (“Corporate Authorities”) have heretofore caused a study to be conducted to determine the conditions in that part of the Village legally described in Exhibit A attached hereto and made a part hereof and generally described as the parcels generally bounded by Illinois Route 83 (a/k/a Kingery Highway) to the west, 72<sup>nd</sup> Court to the north, Soper Road and Madison Street to the east, and the I-55 expressway to the south, and including all adjacent rights of way, and depicted in Exhibit A-1, attached hereto and made a part hereof; and

WHEREAS, the Corporate Authorities have determined that said territory would qualify as a “redevelopment project area” as defined in the Act and that said territory on the whole has not been subject to growth and development through private enterprise and would not reasonably be anticipated to be developed without the adoption of a redevelopment plan and the use of tax increment allocation financing as provided in the Act; and

WHEREAS, the Corporate Authorities have heretofore and it hereby is determined that it is advisable that the Village afford itself of the provisions of the Act and by ordinance approve a redevelopment plan (“Redevelopment Plan”) and a redevelopment project (“Project”) and designate

said territory as legally described in Exhibit A as a redevelopment project area to be known as the Willowbrook Redevelopment Corridor Tax Increment Financing District (“Redevelopment Project Area”), and also that the Village by ordinance adopt tax increment allocation financing in order to pay all or a portion of the eligible redevelopment project costs for the Project in the Redevelopment Project Area, as provided in the Act; and

WHEREAS, the Act requires the Village to conduct a public hearing prior to the adoption of ordinances approving the Redevelopment Plan and Project, designating the Redevelopment Project Area, and adopting tax increment allocation financing, at which hearing any interested person or affected taxing district may file with the Village Clerk written objections to and may be heard orally with respect to the proposed approval of the Redevelopment Plan and Project, designation of the Redevelopment Project Area, and adoption of a tax increment allocation financing therefor; and

WHEREAS, the Act further requires that prior to holding a public hearing, the Village shall convene a joint review board consisting of a representative selected by each community college district; local elementary school district and high school district or each local community unit school district; park district; library district; township; fire protection district; and county that will have the authority to directly levy taxes on the property within the proposed Redevelopment Project Area at the time that the proposed Redevelopment Project Area is approved, a representative selected by the Village, and a public member selected in accordance with the Act, to consider the subject matter of the public hearing; and

WHEREAS, the Act further requires that the time and place of such public hearing be fixed by ordinance or resolution adopted by the Corporate Authorities; and

WHEREAS, the Act further requires that not less than ten (10) days prior to adopting such ordinance or resolution fixing the time and place of a public hearing, the Village must make available for public inspection a redevelopment plan or a separate report that provides in reasonable

detail the basis for the proposed Redevelopment Project Area qualifying as a “redevelopment project area” under the Act; and

WHEREAS, the firm of Kane, McKenna & Associates, Inc., has conducted an eligibility study of the proposed Redevelopment Project Area and has prepared its report (the “Report”) that said proposed area qualifies as a “redevelopment project area” as defined in the Act, which study and findings have been presented to the Corporate Authorities and are now on file in the official files and records of the Village; and

WHEREAS, the Report has heretofore been on file and available for public inspection for at least ten (10) days in the offices of the Village Clerk prior to the adoption of this Ordinance as required pursuant to the Act; and

WHEREAS, the Act requires that notice of the public hearing be given by publication and mailing; and

WHEREAS, the Act requires that the Village shall provide notice of the availability of the Redevelopment Plan and Report, including how to obtain such information, by mail within a reasonable time after the adoption of this Ordinance, to all residential addresses that, after a good faith effort, the Village determines are located within 750 feet of the boundaries of the proposed Redevelopment Project Area; and

WHEREAS, implementation of the Redevelopment Plan shall not result in the displacement of residents from 10 or more inhabited residential units and the Redevelopment Project Area does not include 75 or more inhabited residential units.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois as follows:

Section 1. That the foregoing recital clauses to this Ordinance are adopted as findings of the Corporate Authorities of the Village of Willowbrook and are incorporated herein by specific reference.

Section 2. The approval of the Redevelopment Plan and Project, the designation of the Redevelopment Project Area, and the adoption of tax increment allocation financing therefore are hereby proposed.

Section 3. A public hearing shall be held by the Mayor and Board of Trustees of the Village of Willowbrook, at 6:30 p.m. on the 8<sup>th</sup> day of November, 2021, at the Willowbrook Village Hall, 835 Midway Drive, Willowbrook, Illinois, for the purpose of hearing from all interested persons or affected taxing districts regarding the proposed approval of the Redevelopment Plan and Project, designation of the Redevelopment Project Area, and adoption of tax increment allocation financing therefor.

Section 4. Notice of public hearing, substantially in the form attached hereto and made a part hereof as Exhibit B, shall be published at least twice, the publications to be not more than 30 nor less than 10 days prior to the public hearing, in a newspaper of general circulation within the taxing districts having property in the Redevelopment Project Area. In addition, notice shall be mailed by certified mail not less than 10 days prior to the date set for the public hearing, addressed to the person or persons in whose name the general taxes for the last preceding year were paid on each lot, block, tract, or parcel of land lying within the Redevelopment Project Area. In the event taxes for the last preceding year were not paid, the notice shall also be sent to the persons last listed on the tax rolls within the preceding three years as the owners of such property.

Section 5. Notice shall also be given by certified mail to all taxing districts of which taxable property is included in the Redevelopment Project Area and to the Illinois Department of Commerce and Economic Opportunity (f/k/a Illinois Department of Commerce and Community



Affairs) not less than 45 days prior to the public hearing, and such notice shall also include an invitation to each taxing district and the Illinois Department of Commerce and Economic Opportunity (f/k/a Illinois Department of Commerce and Community Affairs) to submit written comments prior to the date of the public hearing to the Village, to the attention of the Village Clerk, 835 Midway Drive, Willowbrook, Illinois, 60527, concerning the subject matter of the public hearing. Each such mailed notice shall include a copy of the proposed Redevelopment Plan.

Section 6. Notice of availability of the Redevelopment Plan and the Report, including how to obtain information, shall also be given by mail within a reasonable time after the adoption of this Ordinance to all residential addresses that, after a good faith effort, the Village determines are located within 750 feet of the boundaries of the Redevelopment Project Area.

Section 7. Since September 2, 2021, a draft of the Report has been on file in the Office of the Village Clerk at the Willowbrook Village Hall, 835 Midway Drive, Willowbrook, Illinois, 60527, and since such date has been available for public inspection.

Section 8. A joint review board as set forth in the Act is hereby convened and the board shall meet, review such documents, and issue such report as set forth in the Act. The first meeting of said joint review board shall be held at 2:00 p.m. on the 5<sup>th</sup> day of October, 2021, at the Willowbrook Village Hall, 835 Midway Drive, Willowbrook, Illinois.

Section 9. This Ordinance shall be in full force and effect upon its passage and approval in accordance with law.

PASSED and APPROVED this 13<sup>th</sup> day of September, 2021, by a ROLL CALL VOTE as follows:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTENTIONS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

APPROVED:

\_\_\_\_\_  
Frank A. Trilla, Mayor

ATTEST:

\_\_\_\_\_  
Deborah A. Hahn, Village Clerk

## **EXHIBIT A**

### **LEGAL DESCRIPTION (Willowbrook – 2021 Industrial Area TIF):**

THAT PART OF THE WEST HALF OF SECTION 25, SECTION 26 AND THE NORTHEAST QUARTER OF SECTION 35 IN TOWNSHIP 38 NORTH, RANGE 11 EAST OF THE THIRD PRINCIPAL MERIDIAN IN DUPAGE COUNTY, ILLINOIS, BEING DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHEAST CORNER OF LOT 9 IN WILLOWBROOK CORPORATE CENTER UNIT NO. 2 SUBDIVISION, AS RECORDED OCTOBER 11, 2000 AS DOCUMENT NUMBER R2000-158930, SAID SOUTHEAST CORNER ALSO BEING A POINT ON THE WEST RIGHT-OF-WAY LINE OF MADISON STREET;

THENCE NORTH ALONG SAID WEST RIGHT-OF-WAY LINE OF MADISON STREET TO A POINT OF INTERSECTION WITH THE WESTERLY EXTENSION OF THE SOUTH RIGHT-OF-WAY LINE OF 74<sup>TH</sup> STREET;

THENCE EAST ALONG SAID WESTERLY EXTENSION AND THE SOUTH RIGHT-OF-WAY LINE OF 74<sup>TH</sup> STREET TO A POINT OF INTERSECTION WITH THE NORTHEASTERLY RIGHT-OF-WAY LINE OF SOPER ROAD;

THENCE SOUTHEASTERLY ALONG SAID NORTHEASTERLY RIGHT-OF-WAY LINE OF SOPER ROAD TO A POINT ON THE SOUTH RIGHT-OF-WAY LINE OF 75<sup>TH</sup> STREET, SAID SOUTH RIGHT-OF-WAY LINE OF 75<sup>TH</sup> STREET ALSO BEING THE SOUTH LINE OF THE NORTHWEST QUARTER OF SAID SECTION 25;

THENCE WEST ALONG SAID SOUTH LINE OF THE NORTHWEST QUARTER TO A POINT ON THE EAST RIGHT-OF-WAY LINE OF SAID MADISON STREET;

THENCE SOUTH ALONG SAID EAST RIGHT-OF-WAY LINE OF MADISON STREET TO A POINT OF INTERSECTION WITH THE WESTERLY EXTENSION OF THE NORTH LINE OF THE PROPERTY OF GOWER SCHOOL (DISTRICT 62) AS CONVEYED BY SAJVERA TO THE COUNTY BOARD OF SCHOOL TRUSTEES FOR THE USE AND BENEFIT OF SAID SCHOOL DISTRICT 62, BY DEED RECORDED AS DOCUMENT R1957-835578;

THENCE EASTERLY ALONG SAID WESTERLY EXTENSION OF THE NORTH LINE OF THE GOWER SCHOOL PROPERTY TO THE NORTHWEST CORNER OF SAID GOWER SCHOOL PROPERTY;

THENCE SOUTH ALONG THE WEST LINE OF SAID GOWER SCHOOL PROPERTY TO THE NORTHEAST CORNER OF LOT 1 IN BALDUCCI'S ASSESSMENT PLAT, AS RECORDED SEPTEMBER 29, 1981 AS DOCUMENT NUMBER R1981-053018;

THENCE WEST ALONG THE NORTH LINE OF SAID LOT 1 IN BALDUCCI'S ASSESSMENT PLAT TO THE NORTHWEST CORNER THEREOF, SAID NORTHWEST CORNER ALSO BEING A POINT ON SAID EAST RIGHT-OF-WAY LINE OF MADISON STREET;

THENCE SOUTH ALONG SAID EAST RIGHT-OF-WAY LINE OF MADISON STREET TO THE NORTHWEST CORNER OF LOT 2 IN SAID BALDUCCI'S ASSESSMENT PLAT;

THENCE EAST ALONG THE NORTH LINE OF SAID LOT 2 IN BALDUCCI'S ASSESSMENT PLAT TO THE NORTHEAST CORNER THEREOF;  
THENCE SOUTH ALONG THE EAST LINE OF SAID LOT 2 IN BALDUCCI'S ASSESSMENT PLAT TO THE SOUTHEAST CORNER THEREOF;

THENCE WEST ALONG THE SOUTH LINE OF SAID LOT 2 IN BALDUCCI'S ASSESSMENT PLAT TO THE SOUTHWEST CORNER THEREOF, SAID SOUTHWEST CORNER ALSO BEING A POINT ON SAID EAST RIGHT-OF-WAY LINE OF MADISON STREET;

THENCE SOUTH ALONG SAID EAST RIGHT-OF-WAY LINE OF MADISON STREET TO A POINT ON THE SOUTHEASTERLY RIGHT-OF-WAY LINE OF CHICAGO ROAD (AKA OLD ROUTE 66);

THENCE SOUTHWESTERLY ALONG SAID SOUTHEASTERLY RIGHT-OF-WAY LINE OF CHICAGO ROAD (AKA OLD ROUTE 66) TO A POINT ON THE WEST RIGHT-OF-WAY LINE OF SAID MADISON STREET;

THENCE SOUTH ALONG SAID WEST RIGHT-OF-WAY LINE OF MADISON STREET TO A POINT ON THE NORTHWESTERLY RIGHT-OF-WAY LINE OF INTERSTATE ROUTE 55 (AS WIDENED);

THENCE SOUTHWESTERLY ALONG SAID NORTHWESTERLY RIGHT-OF-WAY LINE OF INTERSTATE ROUTE 55 (AS WIDENED) TO THE SOUTHEASTERLY CORNER OF COMPASS ARENA PLANNED UNIT DEVELOPMENT, AS RECORDED APRIL 24, 2020 AS DOCUMENT NUMBER R2020-040386;

THENCE NORTHWESTERLY ALONG THE NORTHEASTERLY LINE OF SAID COMPASS ARENA PLANNED UNIT DEVELOPMENT TO THE MOST NORTHERLY CORNER THEREOF, SAID MOST NORTHERLY CORNER ALSO BEING A POINT ON THE SOUTHEASTERLY RIGHT-OF-WAY LINE OF JOLIET ROAD;

THENCE SOUTHWESTERLY ALONG SAID SOUTHEASTERLY RIGHT-OF-WAY LINE OF JOLIET ROAD TO THE NORTHWEST CORNER OF SAID COMPASS ARENA PLANNED UNIT DEVELOPMENT;

THENCE SOUTH ALONG THE WEST LINE OF SAID COMPASS ARENA PLANNED UNIT DEVELOPMENT AND THE SOUTHERLY EXTENSION THEREOF TO A POINT ON THE SOUTH LINE OF THE SOUTHEAST QUARTER OF SAID SECTION 26;

THENCE EAST ALONG SAID SOUTH LINE OF THE SOUTHEAST QUARTER OF SECTION 26 TO A POINT ON SAID NORTHWESTERLY RIGHT-OF-WAY LINE OF INTERSTATE ROUTE 55 (AS WIDENED);

THENCE SOUTHWESTERLY, WESTERLY AND NORTHWESTERLY ALONG SAID NORTHWESTERLY RIGHT-OF-WAY LINE OF INTERSTATE ROUTE 55 (AS WIDENED) TO A POINT OF INTERSECTION WITH THE WESTERLY EXTENSION OF THE NORTH RIGHT-OF-WAY LINE OF 79<sup>TH</sup> STREET;

THENCE EAST ALONG SAID WESTERLY EXTENSION AND THE NORTH RIGHT-OF-WAY LINE OF 79<sup>TH</sup> STREET TO THE SOUTHEAST CORNER OF LOT 4 IN ANVAN'S SUBDIVISION, AS RECORDED OCTOBER 9, 1978 AS DOCUMENT NUMBER R1978-096734;

THENCE NORTHEASTERLY ALONG THE SOUTHEASTERLY LINE OF SAID LOT 4 IN ANVAN'S SUBDIVISION TO THE NORTHEAST CORNER THEREOF, SAID NORTHEAST CORNER ALSO BEING A POINT ON THE SOUTH LINE OF ANVAN'S RESUBDIVISION, AS RECORDED MARCH 31, 1986 AS DOCUMENT NUMBER R1986-028791;

THENCE WEST ALONG SAID SOUTH LINE OF ANVAN'S RESUBDIVISION TO THE SOUTHEAST CORNER OF LOT 2 IN SAID ANVAN'S RESUBDIVISION;

THENCE NORTH ALONG THE EAST LINE OF SAID LOT 2 IN ANVAN'S RESUBDIVISION TO THE NORTHEAST CORNER THEREOF;

THENCE WEST ALONG THE NORTH LINE OF SAID LOT 2 IN ANVAN'S RESUBDIVISION AND THE WESTERLY EXTENSION THEREOF TO A POINT ON THE WEST RIGHT-OF-WAY LINE OF ILLINOIS STATE ROUTE 83 (AKA ROBERT KINGERY HIGHWAY);

THENCE NORTH ALONG SAID WEST RIGHT-OF-WAY LINE OF ILLINOIS STATE ROUTE 83 TO A POINT OF INTERSECTION WITH THE WESTERLY EXTENSION OF THE MOST WEST, SOUTH LINE OF LOT 1 IN PECORA REALTY SUBDIVISION, AS RECORDED DECEMBER 14, 1972 AS DOCUMENT NUMBER R1972-076571, SAID MOST WEST, SOUTH LINE OF LOT 1 BEING 200 FEET NORTH OF THE NORTH RIGHT-OF-WAY LINE OF MIDWAY DRIVE;

THENCE EAST ALONG SAID WESTERLY EXTENSION AND THE MOST WEST SOUTH LINE OF LOT 1 TO AN INTERNAL CORNER OF SAID LOT 1, SAID INTERNAL LINE BEING 200 FEET EAST OF THE EAST RIGHT-OF-WAY LINE OF SAID ILLINOIS STATE ROUTE 83;

THENCE SOUTH ALONG THE INTERNAL LOT LINE OF SAID LOT 1 TO THE MOST SOUTH, SOUTHWEST CORNER OF SAID LOT 1, SAID MOST SOUTH, SOUTHWEST CORNER OF LOT 1 ALSO BEING A POINT ON SAID NORTH RIGHT-OF-WAY LINE OF MIDWAY DRIVE;

THENCE EAST ALONG SAID NORTH RIGHT-OF-WAY LINE OF MIDWAY DRIVE TO THE SOUTHWEST CORNER OF LOT 13 IN WILLOWBROOK EXECUTIVE PLAZA, AS RECORDED JULY 8, 1975 AS DOCUMENT NUMBER R1975-033298;

THENCE NORTH ALONG THE WEST LINE OF SAID LOT 13 IN WILLOWBROOK EXECUTIVE PLAZA TO THE NORTHWEST CORNER THEREOF;

THENCE EAST ALONG THE NORTH LINE OF SAID LOT 13 IN WILLOWBROOK EXECUTIVE PLAZA TO THE NORTHEAST CORNER THEREOF, SAID NORTHEAST CORNER ALSO BEING A POINT ON THE WEST RIGHT-OF-WAY LINE OF QUINCY STREET;

THENCE NORTH ALONG SAID WEST RIGHT-OF-WAY LINE OF QUINCY STREET TO A POINT OF INTERSECTION WITH THE WESTERLY EXTENSION OF THE NORTH RIGHT-OF-WAY LINE OF EXECUTIVE DRIVE;

THENCE EAST ALONG SAID WESTERLY EXTENSION AND THE NORTH RIGHT-OF-WAY LINE OF EXECUTIVE DRIVE TO THE SOUTHEAST CORNER OF LOT 1 IN ROC INDUSTRIAL P.U.D., AS RECORDED JULY 28<sup>TH</sup>, 2016 AS DOCUMENT NUMBER R2016-078174;

THENCE NORTHERLY AND NORTHWESTERLY ALONG THE EASTERLY LINE OF SAID LOT 1 IN ROC INDUSTRIAL P.U.D. TO THE NORTHEAST CORNER THEREOF;  
THENCE WEST ALONG THE NORTH LINE OF SAID LOT 1 IN ROC INDUSTRIAL P.U.D. TO THE NORTHWEST CORNER THEREOF, SAID NORTHWEST CORNER ALSO BEING A POINT ON THE EASTERLY RIGHT-OF-WAY LINE OF SAID QUINCY STREET;

THENCE SOUTHEASTERLY ALONG SAID EASTERLY RIGHT-OF-WAY LINE OF QUINCY STREET TO A POINT OF INTERSECTION WITH THE EASTERLY EXTENSION OF THE SOUTH LINE OF LOT 34 IN SAID WILLOWBROOK EXECUTIVE PLAZA;

THENCE WEST ALONG SAID EASTERLY EXTENSION, THE SOUTH LINE OF LOT 34 AND THE WESTERLY EXTENSION THEREOF TO A POINT ON SAID WEST RIGHT-OF-WAY LINE OF ILLINOIS STATE ROUTE 83;

THENCE NORTH ALONG SAID WEST RIGHT-OF-WAY LINE OF ILLINOIS STATE ROUTE 83 TO A POINT OF INTERSECTION WITH THE WESTERLY EXTENSION OF THE NORTH RIGHT-OF-WAY LINE OF 75<sup>TH</sup> STREET (AS WIDENED);

THENCE EAST ALONG SAID WESTERLY EXTENSION AND THE NORTH RIGHT-OF-WAY LINE OF 75<sup>TH</sup> STREET TO A POINT ON THE WEST RIGHT-OF-WAY LINE OF SAID QUINCY STREET;

THENCE NORTH ALONG SAID WEST RIGHT-OF-WAY LINE OF QUINCY STREET TO THE NORTHEAST CORNER OF LOT 1 IN WINGREN PLAZA SUBDIVISION, AS RECORDED DECEMBER 5, 1989 AS DOCUMENT NUMBER R1989-152944;  
THENCE WEST ALONG THE NORTH LINE OF SAID LOT 1 IN WINGREN PLAZA SUBDIVISION AND THE WESTERLY EXTENSION THEREOF TO A POINT ON SAID WEST RIGHT-OF-WAY LINE OF ILLINOIS STATE ROUTE 83;

THENCE NORTH ALONG SAID WEST RIGHT-OF-WAY LINE OF ILLINOIS STATE ROUTE 83 TO A POINT OF INTERSECTION WITH THE WESTERLY EXTENSION OF THE NORTH RIGHT-OF-WAY LINE OF 72<sup>ND</sup> COURT;

THENCE EAST ALONG SAID WESTERLY EXTENSION AND THE NORTH RIGHT-OF-WAY LINE OF 72<sup>ND</sup> COURT TO A POINT ON THE WEST LINE OF LAKE WILLOW WAY CONDOMINIUM, AS RECORDED NOVEMBER 30, 1981 AS DOCUMENT NUMBER R1981-063247;

THENCE SOUTH ALONG SAID WEST LINE OF LAKE WILLOW WAY CONDOMINIUM TO THE SOUTHWEST CORNER THEREOF, SAID SOUTHWEST CORNER ALSO BEING THE NORTHWEST CORNER OF LOT 7 IN HINSDALE HIGHLAND ESTATES, AS RECORDED JUNE 23, 1954 AS DOCUMENT NUMBER R1954-720969;

THENCE EAST ALONG THE NORTH LINE OF SAID LOT 7 AND THE NORTH LINE OF LOTS 8 AND 9 IN SAID HINSDALE HIGHLAND ESTATES TO THE NORTHEAST CORNER OF SAID LOT 9, SAID NORTHEAST CORNER ALSO BEING A POINT ON THE WEST LINE OF LOT 2 IN WILLOWBROOK CORPORATE CENTER UNIT #2 RESUBDIVISION, AS RECORDED NOVEMBER 6, 2013 AS DOCUMENT NUMBER R2013-152663;

THENCE SOUTH ALONG THE WEST LINE OF SAID LOT 2 IN WILLOWBROOK CORPORATE CENTER UNIT #2 RESUBDIVISION TO THE SOUTHWEST CORNER THEREOF;

THENCE EAST AND SOUTHEASTERLY ALONG THE SOUTH LINE OF SAID LOT 2 AND THE SOUTHEASTERLY EXTENSION TO A POINT ON THE EASTERLY RIGHT-OF-WAY LINE OF WILLOWBROOK CENTRE PARKWAY;

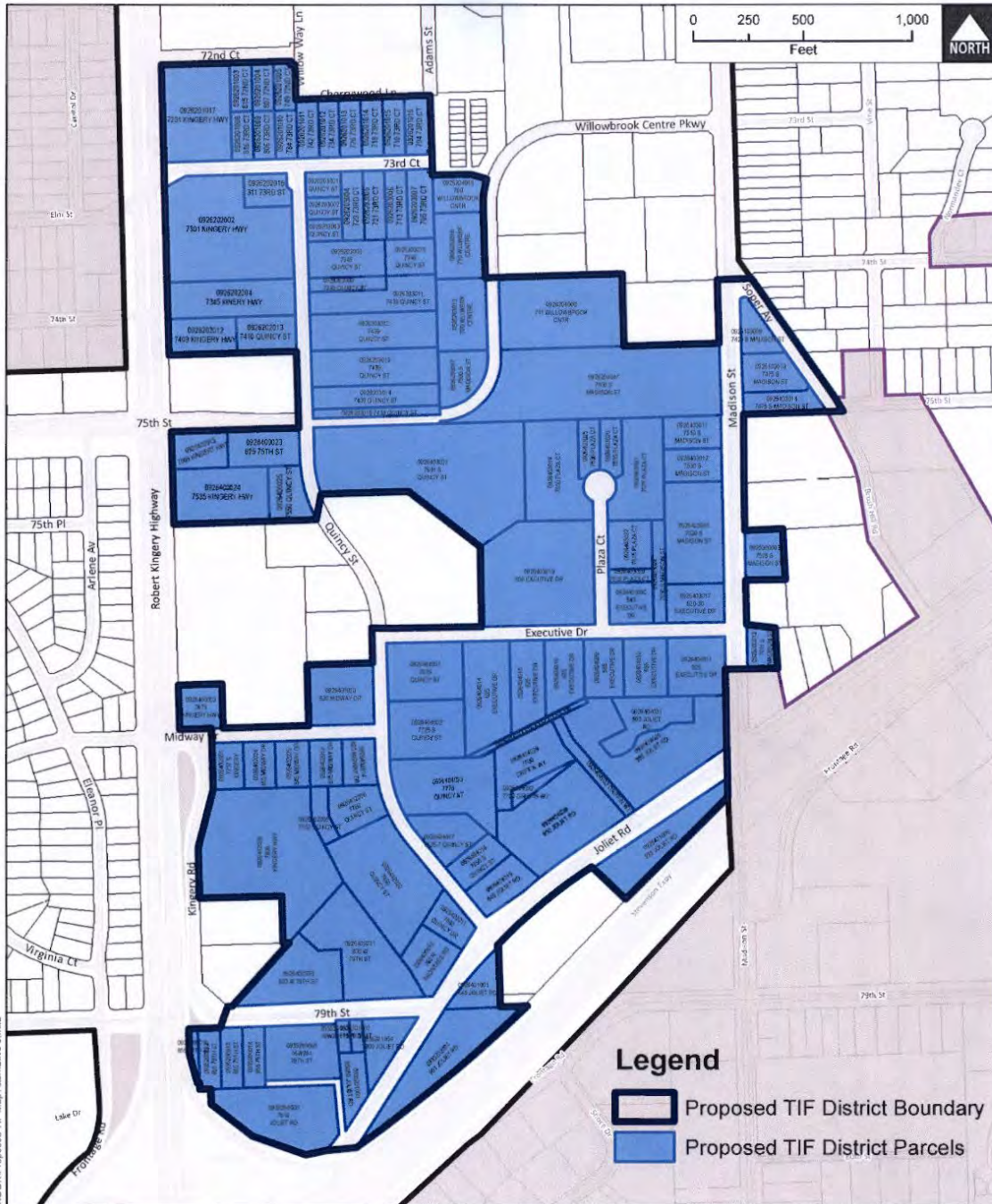
THENCE SOUTHERLY ALONG SAID EASTERLY RIGHT-OF-WAY LINE OF WILLOWBROOK CENTRE PARKWAY TO THE NORTHWEST CORNER OF LOT 10 IN AFORESAID WILLOWBROOK CORPORATE CENTER UNIT NO. 2 SUBDIVISION;

THENCE EAST ALONG THE NORTH LINE OF SAID LOT 10 IN WILLOWBROOK CORPORATE CENTER UNIT NO. 2 SUBDIVISION TO THE NORTHEAST CORNER THEREOF;

THENCE SOUTH ALONG THE EAST LINE OF SAID LOT 10 IN WILLOWBROOK CORPORATE CENTER UNIT NO. 2 SUBDIVISION TO THE SOUTHEAST CORNER THEREOF, SAID SOUTHEAST CORNER ALSO BEING THE SOUTHWEST CORNER OF AFORESAID LOT 9 IN WILLOWBROOK CORPORATE CENTER UNIT NO. 2 SUBDIVISION;

THENCE EAST ALONG THE SOUTH LINE OF SAID LOT 9 TO THE POINT OF BEGINNING.

# EXHIBIT A-1



## Legend

- Proposed TIF District Boundary
- Proposed TIF District Parcels

CLIENT:



**VILLAGE OF  
WILLOWBROOK**

TITLE:

**PROPOSED TIF DISTRICT  
ALTERNATIVE 5**

PROJ. NO. 900144.00PPP

DATE: 07/16/2021

SHEET 1 OF 1

DRAWING NO.

**EXH 5**



**CHRISTOPHER B. BURKE ENGINEERING, LTD.**  
9575 W. Higgins Road, Suite 600 - Rosemont, Illinois 60018 • (847) 823-0500

DSGN	SCALE:	1:6,917
DWN	AUTHOR:	MHAYES
CHKD	PLOT DATE:	8/17/2021
FILE:	Proposed TIF Map Alternative 5	



**EXHIBIT B**  
**Notice of Public Hearing**

VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS WILLOWBROOK  
REDEVELOPMENT CORRIDOR TAX INCREMENT FINANCING DISTRICT

Notice is hereby given that on November 8, 2021 at 6:30 p.m. at the Willowbrook Village Hall, 835 Midway Drive, Willowbrook Illinois, a public hearing will be held to consider the approval of a redevelopment plan ("Redevelopment Plan") and project ("Project") for the designation of a redevelopment project area ("Redevelopment Project Area") to be known as the Willowbrook Redevelopment Corridor Tax Increment Financing District and the adoption of tax increment allocation financing therefor. The Redevelopment Project Area consists of the territory legally described as follows:

THAT PART OF THE WEST HALF OF SECTION 25, SECTION 26 AND THE NORTHEAST QUARTER OF SECTION 35 IN TOWNSHIP 38 NORTH, RANGE 11 EAST OF THE THIRD PRINCIPAL MERIDIAN IN DUPAGE COUNTY, ILLINOIS, BEING DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHEAST CORNER OF LOT 9 IN WILLOWBROOK CORPORATE CENTER UNIT NO. 2 SUBDIVISION, AS RECORDED OCTOBER 11, 2000 AS DOCUMENT NUMBER R2000-158930, SAID SOUTHEAST CORNER ALSO BEING A POINT ON THE WEST RIGHT-OF-WAY LINE OF MADISON STREET;

THENCE NORTH ALONG SAID WEST RIGHT-OF-WAY LINE OF MADISON STREET TO A POINT OF INTERSECTION WITH THE WESTERLY EXTENSION OF THE SOUTH RIGHT-OF-WAY LINE OF 74<sup>TH</sup> STREET;

THENCE EAST ALONG SAID WESTERLY EXTENSION AND THE SOUTH RIGHT-OF-WAY LINE OF 74<sup>TH</sup> STREET TO A POINT OF INTERSECTION WITH THE NORTHEASTERLY RIGHT-OF-WAY LINE OF SOPER ROAD;

THENCE SOUTHEASTERLY ALONG SAID NORTHEASTERLY RIGHT-OF-WAY LINE OF SOPER ROAD TO A POINT ON THE SOUTH RIGHT-OF-WAY LINE OF 75<sup>TH</sup> STREET, SAID SOUTH RIGHT-OF-WAY LINE OF 75<sup>TH</sup> STREET ALSO BEING THE SOUTH LINE OF THE NORTHWEST QUARTER OF SAID SECTION 25;

THENCE WEST ALONG SAID SOUTH LINE OF THE NORTHWEST QUARTER TO A POINT ON THE EAST RIGHT-OF-WAY LINE OF SAID MADISON STREET;

THENCE SOUTH ALONG SAID EAST RIGHT-OF-WAY LINE OF MADISON STREET TO A POINT OF INTERSECTION WITH THE WESTERLY EXTENSION OF THE NORTH LINE OF THE PROPERTY OF GOWER SCHOOL (DISTRICT 62) AS CONVEYED BY SAJVERA TO THE COUNTY BOARD OF SCHOOL TRUSTEES FOR THE USE AND BENEFIT OF SAID SCHOOL DISTRICT 62, BY DEED RECORDED AS DOCUMENT R1957-835578;

THENCE EASTERLY ALONG SAID WESTERLY EXTENSION OF THE NORTH LINE OF THE GOWER SCHOOL PROPERTY TO THE NORTHWEST CORNER OF SAID GOWER SCHOOL PROPERTY;

THENCE SOUTH ALONG THE WEST LINE OF SAID GOWER SCHOOL PROPERTY TO THE NORTHEAST CORNER OF LOT 1 IN BALDUCCI'S ASSESSMENT PLAT, AS RECORDED SEPTEMBER 29, 1981 AS DOCUMENT NUMBER R1981-053018;

THENCE WEST ALONG THE NORTH LINE OF SAID LOT 1 IN BALDUCCI'S ASSESSMENT PLAT TO THE NORTHWEST CORNER THEREOF, SAID NORTHWEST CORNER ALSO BEING A POINT ON SAID EAST RIGHT-OF-WAY LINE OF MADISON STREET;

THENCE SOUTH ALONG SAID EAST RIGHT-OF-WAY LINE OF MADISON STREET TO THE NORTHWEST CORNER OF LOT 2 IN SAID BALDUCCI'S ASSESSMENT PLAT;

THENCE EAST ALONG THE NORTH LINE OF SAID LOT 2 IN BALDUCCI'S ASSESSMENT PLAT TO THE NORTHEAST CORNER THEREOF;

THENCE SOUTH ALONG THE EAST LINE OF SAID LOT 2 IN BALDUCCI'S ASSESSMENT PLAT TO THE SOUTHEAST CORNER THEREOF;

THENCE WEST ALONG THE SOUTH LINE OF SAID LOT 2 IN BALDUCCI'S ASSESSMENT PLAT TO THE SOUTHWEST CORNER THEREOF, SAID SOUTHWEST CORNER ALSO BEING A POINT ON SAID EAST RIGHT-OF-WAY LINE OF MADISON STREET;

THENCE SOUTH ALONG SAID EAST RIGHT-OF-WAY LINE OF MADISON STREET TO A POINT ON THE SOUTHEASTERLY RIGHT-OF-WAY LINE OF CHICAGO ROAD (AKA OLD ROUTE 66);

THENCE SOUTHWESTERLY ALONG SAID SOUTHEASTERLY RIGHT-OF-WAY LINE OF CHICAGO ROAD (AKA OLD ROUTE 66) TO A POINT ON THE WEST RIGHT-OF-WAY LINE OF SAID MADISON STREET;

THENCE SOUTH ALONG SAID WEST RIGHT-OF-WAY LINE OF MADISON STREET TO A POINT ON THE NORTHWESTERLY RIGHT-OF-WAY LINE OF INTERSTATE ROUTE 55 (AS WIDENED);

THENCE SOUTHWESTERLY ALONG SAID NORTHWESTERLY RIGHT-OF-WAY LINE OF INTERSTATE ROUTE 55 (AS WIDENED) TO THE SOUTHEASTERLY CORNER OF COMPASS ARENA PLANNED UNIT DEVELOPMENT, AS RECORDED APRIL 24, 2020 AS DOCUMENT NUMBER R2020-040386;

THENCE NORTHWESTERLY ALONG THE NORTHEASTERLY LINE OF SAID COMPASS ARENA PLANNED UNIT DEVELOPMENT TO THE MOST NORTHERLY CORNER THEREOF, SAID MOST NORTHERLY CORNER ALSO BEING A POINT ON THE SOUTHEASTERLY RIGHT-OF-WAY LINE OF JOLIET ROAD;

THENCE SOUTHWESTERLY ALONG SAID SOUTHEASTERLY RIGHT-OF-WAY LINE OF JOLIET ROAD TO THE NORTHWEST CORNER OF SAID COMPASS ARENA PLANNED UNIT DEVELOPMENT;

THENCE SOUTH ALONG THE WEST LINE OF SAID COMPASS ARENA PLANNED UNIT DEVELOPMENT AND THE SOUTHERLY EXTENSION THEREOF TO A POINT ON THE SOUTH LINE OF THE SOUTHEAST QUARTER OF SAID SECTION 26;

THENCE EAST ALONG SAID SOUTH LINE OF THE SOUTHEAST QUARTER OF SECTION 26 TO A POINT ON SAID NORTHWESTERLY RIGHT-OF-WAY LINE OF INTERSTATE ROUTE 55 (AS WIDENED);

THENCE SOUTHWESTERLY, WESTERLY AND NORTHWESTERLY ALONG SAID NORTHWESTERLY RIGHT-OF-WAY LINE OF INTERSTATE ROUTE 55 (AS WIDENED) TO A POINT OF INTERSECTION WITH THE WESTERLY EXTENSION OF THE NORTH RIGHT-OF-WAY LINE OF 79<sup>TH</sup> STREET;

THENCE EAST ALONG SAID WESTERLY EXTENSION AND THE NORTH RIGHT-OF-WAY LINE OF 79<sup>TH</sup> STREET TO THE SOUTHEAST CORNER OF LOT 4 IN ANVAN'S SUBDIVISION, AS RECORDED OCTOBER 9, 1978 AS DOCUMENT NUMBER R1978-096734;

THENCE NORTHEASTERLY ALONG THE SOUTHEASTERLY LINE OF SAID LOT 4 IN ANVAN'S SUBDIVISION TO THE NORTHEAST CORNER THEREOF, SAID NORTHEAST CORNER ALSO BEING A POINT ON THE SOUTH LINE OF ANVAN'S RESUBDIVISION, AS RECORDED MARCH 31, 1986 AS DOCUMENT NUMBER R1986-028791;

THENCE WEST ALONG SAID SOUTH LINE OF ANVAN'S RESUBDIVISION TO THE SOUTHEAST CORNER OF LOT 2 IN SAID ANVAN'S RESUBDIVISION;

THENCE NORTH ALONG THE EAST LINE OF SAID LOT 2 IN ANVAN'S RESUBDIVISION TO THE NORTHEAST CORNER THEREOF;

THENCE WEST ALONG THE NORTH LINE OF SAID LOT 2 IN ANVAN'S RESUBDIVISION AND THE WESTERLY EXTENSION THEREOF TO A POINT ON THE WEST RIGHT-OF-WAY LINE OF ILLINOIS STATE ROUTE 83 (AKA ROBERT KINGERY HIGHWAY);

THENCE NORTH ALONG SAID WEST RIGHT-OF-WAY LINE OF ILLINOIS STATE ROUTE 83 TO A POINT OF INTERSECTION WITH THE WESTERLY EXTENSION OF THE MOST WEST, SOUTH LINE OF LOT 1 IN PECORA REALTY SUBDIVISION, AS RECORDED DECEMBER 14, 1972 AS DOCUMENT NUMBER R1972-076571, SAID MOST WEST, SOUTH LINE OF LOT 1 BEING 200 FEET NORTH OF THE NORTH RIGHT-OF-WAY LINE OF MIDWAY DRIVE;

THENCE EAST ALONG SAID WESTERLY EXTENSION AND THE MOST WEST SOUTH LINE OF LOT 1 TO AN INTERNAL CORNER OF SAID LOT 1, SAID INTERNAL LINE BEING 200 FEET EAST OF THE EAST RIGHT-OF-WAY LINE OF SAID ILLINOIS STATE ROUTE 83;

THENCE SOUTH ALONG THE INTERNAL LOT LINE OF SAID LOT 1 TO THE MOST SOUTH, SOUTHWEST CORNER OF SAID LOT 1, SAID MOST SOUTH, SOUTHWEST CORNER OF LOT 1 ALSO BEING A POINT ON SAID NORTH RIGHT-OF-WAY LINE OF MIDWAY DRIVE;

THENCE EAST ALONG SAID NORTH RIGHT-OF-WAY LINE OF MIDWAY DRIVE TO THE SOUTHWEST CORNER OF LOT 13 IN WILLOWBROOK EXECUTIVE PLAZA, AS RECORDED JULY 8, 1975 AS DOCUMENT NUMBER R1975-033298;

THENCE NORTH ALONG THE WEST LINE OF SAID LOT 13 IN WILLOWBROOK EXECUTIVE PLAZA TO THE NORTHWEST CORNER THEREOF;

THENCE EAST ALONG THE NORTH LINE OF SAID LOT 13 IN WILLOWBROOK EXECUTIVE PLAZA TO THE NORTHEAST CORNER THEREOF, SAID NORTHEAST CORNER ALSO BEING A POINT ON THE WEST RIGHT-OF-WAY LINE OF QUINCY STREET;

THENCE NORTH ALONG SAID WEST RIGHT-OF-WAY LINE OF QUINCY STREET TO A POINT OF INTERSECTION WITH THE WESTERLY EXTENSION OF THE NORTH RIGHT-OF-WAY LINE OF EXECUTIVE DRIVE;

THENCE EAST ALONG SAID WESTERLY EXTENSION AND THE NORTH RIGHT-OF-WAY LINE OF EXECUTIVE DRIVE TO THE SOUTHEAST CORNER OF LOT 1 IN ROC INDUSTRIAL P.U.D., AS RECORDED JULY 28<sup>TH</sup>, 2016 AS DOCUMENT NUMBER R2016-078174;

THENCE NORTHERLY AND NORTHWESTERLY ALONG THE EASTERLY LINE OF SAID LOT 1 IN ROC INDUSTRIAL P.U.D. TO THE NORTHEAST CORNER THEREOF;  
THENCE WEST ALONG THE NORTH LINE OF SAID LOT 1 IN ROC INDUSTRIAL P.U.D. TO THE NORTHWEST CORNER THEREOF, SAID NORTHWEST CORNER ALSO BEING A POINT ON THE EASTERLY RIGHT-OF-WAY LINE OF SAID QUINCY STREET;

THENCE SOUTHEASTERLY ALONG SAID EASTERLY RIGHT-OF-WAY LINE OF QUINCY STREET TO A POINT OF INTERSECTION WITH THE EASTERLY EXTENSION OF THE SOUTH LINE OF LOT 34 IN SAID WILLOWBROOK EXECUTIVE PLAZA;

THENCE WEST ALONG SAID EASTERLY EXTENSION, THE SOUTH LINE OF LOT 34 AND THE WESTERLY EXTENSION THEREOF TO A POINT ON SAID WEST RIGHT-OF-WAY LINE OF ILLINOIS STATE ROUTE 83;

THENCE NORTH ALONG SAID WEST RIGHT-OF-WAY LINE OF ILLINOIS STATE ROUTE 83 TO A POINT OF INTERSECTION WITH THE WESTERLY EXTENSION OF THE NORTH RIGHT-OF-WAY LINE OF 75<sup>TH</sup> STREET (AS WIDENED);

THENCE EAST ALONG SAID WESTERLY EXTENSION AND THE NORTH RIGHT-OF-WAY LINE OF 75<sup>TH</sup> STREET TO A POINT ON THE WEST RIGHT-OF-WAY LINE OF SAID QUINCY STREET;

THENCE NORTH ALONG SAID WEST RIGHT-OF-WAY LINE OF QUINCY STREET TO THE NORTHEAST CORNER OF LOT 1 IN WINGREN PLAZA SUBDIVISION, AS RECORDED DECEMBER 5, 1989 AS DOCUMENT NUMBER R1989-152944;

THENCE WEST ALONG THE NORTH LINE OF SAID LOT 1 IN WINGREN PLAZA SUBDIVISION AND THE WESTERLY EXTENSION THEREOF TO A POINT ON SAID WEST RIGHT-OF-WAY LINE OF ILLINOIS STATE ROUTE 83;

THENCE NORTH ALONG SAID WEST RIGHT-OF-WAY LINE OF ILLINOIS STATE ROUTE 83 TO A POINT OF INTERSECTION WITH THE WESTERLY EXTENSION OF THE NORTH RIGHT-OF-WAY LINE OF 72<sup>ND</sup> COURT;

THENCE EAST ALONG SAID WESTERLY EXTENSION AND THE NORTH RIGHT-OF-WAY LINE OF 72<sup>ND</sup> COURT TO A POINT ON THE WEST LINE OF LAKE WILLOW WAY CONDOMINIUM, AS RECORDED NOVEMBER 30, 1981 AS DOCUMENT NUMBER R1981-063247;

THENCE SOUTH ALONG SAID WEST LINE OF LAKE WILLOW WAY CONDOMINIUM TO THE SOUTHWEST CORNER THEREOF, SAID SOUTHWEST CORNER ALSO BEING THE NORTHWEST CORNER OF LOT 7 IN HINSDALE HIGHLAND ESTATES, AS RECORDED JUNE 23, 1954 AS DOCUMENT NUMBER R1954-720969;

THENCE EAST ALONG THE NORTH LINE OF SAID LOT 7 AND THE NORTH LINE OF LOTS 8 AND 9 IN SAID HINSDALE HIGHLAND ESTATES TO THE NORTHEAST CORNER OF SAID LOT 9, SAID NORTHEAST CORNER ALSO BEING A POINT ON THE WEST LINE OF LOT 2 IN WILLOWBROOK CORPORATE CENTER UNIT #2 RESUBDIVISION, AS RECORDED NOVEMBER 6, 2013 AS DOCUMENT NUMBER R2013-152663;

THENCE SOUTH ALONG THE WEST LINE OF SAID LOT 2 IN WILLOWBROOK CORPORATE CENTER UNIT #2 RESUBDIVISION TO THE SOUTHWEST CORNER THEREOF;

THENCE EAST AND SOUTHEASTERLY ALONG THE SOUTH LINE OF SAID LOT 2 AND THE SOUTHEASTERLY EXTENSION TO A POINT ON THE EASTERLY RIGHT-OF-WAY LINE OF WILLOWBROOK CENTRE PARKWAY;

THENCE SOUTHERLY ALONG SAID EASTERLY RIGHT-OF-WAY LINE OF WILLOWBROOK CENTRE PARKWAY TO THE NORTHWEST CORNER OF LOT 10 IN AFORESAID WILLOWBROOK CORPORATE CENTER UNIT NO. 2 SUBDIVISION;

THENCE EAST ALONG THE NORTH LINE OF SAID LOT 10 IN WILLOWBROOK CORPORATE CENTER UNIT NO. 2 SUBDIVISION TO THE NORTHEAST CORNER THEREOF;

THENCE SOUTH ALONG THE EAST LINE OF SAID LOT 10 IN WILLOWBROOK CORPORATE CENTER UNIT NO. 2 SUBDIVISION TO THE SOUTHEAST CORNER THEREOF, SAID SOUTHEAST CORNER ALSO BEING THE SOUTHWEST CORNER OF AFORESAID LOT 9 IN WILLOWBROOK CORPORATE CENTER UNIT NO. 2 SUBDIVISION;

THENCE EAST ALONG THE SOUTH LINE OF SAID LOT 9 TO THE POINT OF BEGINNING.

The Redevelopment Project Area is generally described as the parcels generally bounded by Illinois Route 83 (a/k/a Kingery Highway) to the west, 72<sup>nd</sup> Court to the north, Soper Road and Madison Street to the east, and the I-55 expressway to the south, and including all adjacent rights-of-way.

There will be considered at the public hearing the Redevelopment Plan and Project for the Redevelopment Project Area. The Redevelopment Plan as proposed is on file and available for public inspection during regular business hours at the office of the Village Clerk, 835 Midway Drive, Willowbrook, Illinois. The proposed Redevelopment Plan and Project includes the acquisition and conveyance of land in the Redevelopment Project Area, demolition, clearance and related site preparation activities, the construction, acquisition and installation of certain public works and improvements, if any, including, but not limited to, streets, storm sewers, water mains, sanitary sewers, traffic signalization, curbs, gutters, landscaping and parking facilities and related costs and expenses, and such other municipal powers, all as provided in the Tax Increment Allocation Redevelopment Act, as supplemented and amended.

Prior to the date of the public hearing, each taxing district having property in the proposed Redevelopment Project Area and the Illinois Department of Commerce and Economic Opportunity (f/k/a Illinois Department of Commerce and Community Affairs) may submit written comments to the Village, to the attention of the Village Clerk, 835 Midway Drive, Willowbrook, Illinois, 60527. For further information regarding the Redevelopment Project Area, contact Brian Pabst, Village Administrator at the Willowbrook Village Hall (Ph. 630.323.8215).

There is hereby convened a joint review board to consider the proposed approval of the Redevelopment Plan and Project designation of the Redevelopment Project Area and adoption of tax increment allocation financing therefor. The joint review board shall consist of a representative selected by each community college district; local elementary school district and high school district or each local community unit school district; park district; library district; township; fire protection district; and county that has authority to directly levy taxes on the property within the Redevelopment Project Area; a representative selected by the Village; and a public member selected in accordance with the Act. The first meeting of said joint review board shall be held at 2:00 p.m. on the 5<sup>th</sup> day of October, 2021, at the Willowbrook Village Hall, 835 Midway Drive, Willowbrook, Illinois, 60527.

At the public hearing, all interested persons or affected taxing districts may file written objections with the Village Clerk and may be heard orally with respect to any issues regarding the approval of the Redevelopment Plan and Project, the designation of the Redevelopment Project Area, and the adoption of tax increment allocation financing therefor. The hearing may be adjourned

by the Mayor and Board of Trustees or continued without further notice other than a motion to be entered upon the minutes of the hearing fixing the time and place of the subsequent hearing.

/s/ Deborah A. Hahn  
Village Clerk  
Village of Willowbrook

## VILLAGE OF WILLOWBROOK

### BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

**ITEM TITLE:** Discussion of PPO Health Insurance

**AGENDA NO.** 10

**AGENDA DATE:** 9/13/2021

**STAFF REVIEW:** Carrie Dittman, Director of Finance

**SIGNATURE:**

**LEGAL REVIEW:** Thomas Bastian, Village Attorney

**SIGNATURE:**

**RECOMMENDED BY VILLAGE ADMIN.:** Brian Pabst, Administrator

**SIGNATURE:**

**REVIEWED & APPROVED BY COMMITTEE:** YES ☐

NO ☐

N/A ☒

#### ITEM HISTORY (ACTIONS RELATED TO THIS ITEM, OTHER PERTINENT HISTORY, ETC.)

Willowbrook is a member of the Intergovernmental Personnel Benefit Cooperative (IPBC), which provides health and dental insurance to a pool of municipal members; the Village is then part of a smaller sub-pool consisting of 5 neighboring communities (Burr Ridge, Clarendon Hills, Darien, Willowbrook & Woodridge). Our sub-pool has been an HMO only group since we joined IPBC, and our sub-pool bylaws dictate our cost sharing arrangement, thus a PPO option would not have been feasible in the past. In 2021, IPBC made changes to the overall IPBC member structure, and a PPO would now be an option.

At the July 12, 2021, Special Board meeting, staff presented cost scenarios to the Board of three PPO deductible options, as provided by IPBC: a \$500 deductible, \$1,000 deductible, and \$1,500 deductible (single). The Board directed staff to obtain the following additional information to be brought back to the Board:

- 1) survey employees as to interest in a PPO;
- 2) survey other communities about their plans and contribution rates;
- 3) determine the cost to the Village if ALL employees selected a PPO.

The attached information summarizes that data.

#### REQUEST FOR FEEDBACK

Staff is requesting feedback on:

- 1) whether to offer the PPO, and if so,
- 2) deductible level,
- 3) cost sharing methods.

#### STAFF RECOMMENDATION

N/A





VILLAGE OF WILLOWBROOK  
PPO HEALTH INSURANCE  
OPTIONS  
SEPTEMBER 13, 2021

# HISTORY OF CURRENT HMO PLAN

- ▶ Through our health insurance pool, IPBC, the Village has historically only offered an HMO insurance plan to employees/retirees.
- ▶ Due to its small employee population, Willowbrook has been part of a smaller sub-pool of IPBC, called SCDCBP, that has been an HMO-only sub-pool since inception. The sub-pool consists of Burr Ridge, Clarendon Hills, Darien, Willowbrook & Woodridge. The sub-pool votes as one entity within IPBC.
- ▶ The sub-pool has its own bylaws and had cost-sharing measures in place that would preclude an PPO. Due to restructuring IPBC undertook in 2021, the sub-pool members can now opt to add a PPO option if they choose.

## EMPLOYEE/RETIREE STATS

- ▶ 43 employees eligible for health insurance (includes 1 PSEBA)
  - ▶ 36 on Village plan
  - ▶ 7 declined insurance, receiving health buyback stipend
- ▶ Additional 11 retirees stayed on Village plan
- ▶ Total: 54 possible covered people; 47 currently on plan
  
- ▶ Employee coverage breakdown as follows:
  - ▶ 13 single
  - ▶ 6 single + spouse
  - ▶ 3 single + child
  - ▶ 14 family
  - ▶ Total: 36



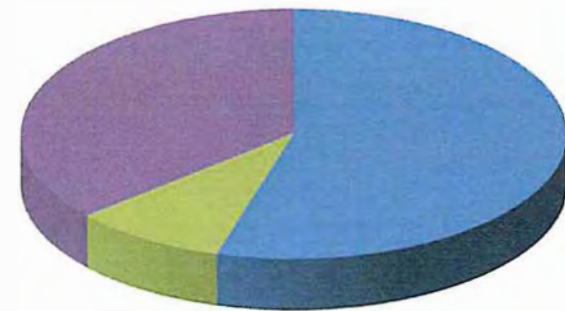
## CURRENT HMO INSURANCE COSTS

	SINGLE	SINGLE+ CHILD	SINGLE+ SPOUSE	FAMILY	OPT-OUT (BUYBACK)	TOTAL
ANNUAL VILLAGE COST PER EMPLOYEE (HMO)	\$ 7,251	\$ 12,472	\$13,632	\$ 20,652	\$ 3,626	
# EMPLOYEES	13	3	6	14	7	43
TOTAL ANNUAL VILLAGE COST (HMO)	\$ 94,263	\$ 37,416	\$ 81,792	\$ 289,128	\$25,382	\$527,981

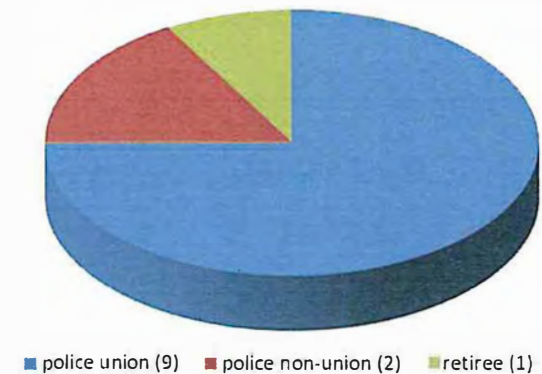
# PPO INTEREST SURVEY RESULTS

- ▶ 42 employees surveyed
  - ▶ 22 responses received (52%)
  - ▶ 50/50 split, 11 interested and 11 not interested
- ▶ 11 retirees surveyed
  - ▶ 7 responses received
  - ▶ 14% interested (1), 86% not interested (6)
- ▶ Of those interested, the majority were in favor of “Plan 1” (or they did not specify)

PPO Interest By Tier



PPO Interest By Dept



# PPO INTEREST SURVEY RESULTS

2 PPO plan options given; this is the EMPLOYEE cost:

	PPO Plan 1		PPO Plan 2
<u>Approx. monthly EMPLOYEE premium*</u>			
Single	\$ -	\$	-
Single + spouse	\$ 181.00	\$	159.00
Single + child	\$ 152.00	\$	132.00
Family	\$ 354.00	\$	320.00
Plus Annual Deductible (network)	\$1,000 single \$2,000 family	\$	1,500 single 3,000 family
Plus Annual Deductible (non-network)	\$2,000 single \$4,000 family	\$	3,000 single 6,000 family
Plus Co-Insurance - network	90%		90%
Plus Co-Insurance - non-network	70%		70%
Out of Pocket Max (network)	\$2,000 single \$4,000 family		\$3,000 single \$6,000 family
Out of Pocket Max (non-network)	\$4,000 single \$8,000 family		\$6,000 single \$12,000 family

\* Assumed current HMO EE/ER contribution rates would be applied



## POSSIBLE PPO INSURANCE COSTS TO VILLAGE Based on Current Census

	SINGLE	SINGLE+ CHILD	SINGLE+ SPOUSE	FAMILY	OPT-OUT (BUYBACK)*	TOTAL	ADD'L ANNUAL COST TO VILLAGE
# EMPLOYEES	13	3	6	14	7	43	
<b>PPO PLAN 1</b>							
ANNUAL VILLAGE COST PER EMPLOYEE	8,604	14,535	15,908	24,240	3,626		
TOTAL VILLAGE COST	111,852	43,605	95,448	339,360	25,382	\$ 590,265	+ \$62,284
<b>PPO PLAN 2</b>							
ANNUAL VILLAGE COST PER EMPLOYEE	7,980	13,584	14,861	22,589	3,626		
TOTAL VILLAGE COST	103,740	40,752	89,166	316,246	25,382	\$ 549,904	+ \$21,923
<b>CURRENT HMO</b>							
ANNUAL VILLAGE COST PER EMPLOYEE	7,251	12,472	13,632	20,652	3,626		
TOTAL VILLAGE COST	94,263	37,416	81,792	289,128	25,382	\$ 527,981	

\* Assumed the health buyback remains 50% of HMO single premium

# CURRENT CONTRIBUTION RATES

- ▶ Currently, the Village pays 100% of single coverage.
- ▶ The Village pays 80% of dependent coverage after subtracting the single premium (actual subsidy 86-90% depending on coverage level).
  - ▶ Ex: Family HMO monthly premium is \$2,000.15. Single HMO monthly premium is \$604.25.
    - ▶ Employee pays \$279.18/mo ( $\$2,000.15 - \$604.25 = \$1,395.90 \times 20\% = \$279.18$ )
    - ▶ Village pays \$1,720.97/mo (86%)
    - ▶ Total premium \$2,000.15/mo
- ▶ The police union agreement (exp. 4/30/2022) specifies these percentages and notes that the formula for calculating the employee's percentage of the premium contribution for all coverage levels shall not change.
- ▶ If an employee opts out of health coverage, the Village pays the employee 50% of the single premium.



## COMPARABLE COMMUNITY - EMPLOYER CONTRIBUTION RATES

	SINGLE	SINGLE+CHILD	SINGLE+SPOUSE	FAMILY	Opt-out
<u>Willowbrook</u>	<u>100%</u>	<u>90.5%</u>	<u>89.5%</u>	<u>86.0%</u>	<u>50% single premium</u>
Burr Ridge (HMO)	90%	n/a	n/a	75%	n/a
Clarendon Hills (HMO)	88%	n/a	83%	83%	\$1,500/yr.
Darien (HMO)	80%	n/a	n/a	80%	n/a
Hinsdale (HMO)	95%	n/a	n/a	88.4%	n/a
Hinsdale (PPO)	90%	n/a	n/a	82.9%	n/a
Itasca (HMO)	82% *	80%	80%	80%	n/a
Itasca (PPO 1)	80%	75%	75%	75%	n/a
Itasca (PPO 2)	75%	80% IC	80% IC	80% IC	n/a
LaGrange (HMO)	88%	n/a	n/a	88%	n/a
LaGrange Park (HMO)	83%	n/a	n/a	83%	n/a
Oak Brook Terrace (HMO)	90%	n/a	n/a	85%	No, but contribute to 85% HSA plan \$2,550-\$4,850 10% of diff. in cost between tiers
Oak Brook Terrace (PPO)	90%	n/a	n/a	85%	
Warrenville (HMO)	95%	95%	95%	95%	
Warrenville (PPO 1)	95%	95%	95%	95%	
Warrenville (PPO 2)	85%	85%	85%	85%	
Westmont (HMO)	87%/86%	87%/86%	87%/86%	87%/86%	\$4,000/yr.
Westmont (PPO & HDPPPO)	85%	85%	85%	85%	
Winfield (PPO)	90%	85%	85%	80%	\$2,600 - \$6,000
Winfield (HDHP)	90%	85%	85%	80%	
Winfield (HMO)	90%	85%	85%	80%	
Wood Dale (HMO)	85%	85%	85%	85%	n/a
Wood Dale (PPO 1)	85%	85%	85%	85%	n/a
Wood Dale (PPO 2)	85%	85%	85%	85%	n/a
Woodridge (HMO)	81%	81% (single + one)		81%	n/a

\* Less cost of single PPO 1  
IC = incremental cost

**CHILDHOOD CANCER AWARENESS MONTH SEPTEMBER 2021**

WHEREAS, childhood cancer is the leading cause of death by disease in children; and

WHEREAS, 1 in 285 children in the United States will be diagnosed by their 20th birthday; and

WHEREAS, 46 children per day or 16,790 children per year are diagnosed with cancer in the U.S.; and

WHEREAS, there are approximately 40,000 children on active treatment at any given time; and

WHEREAS, the average age of diagnosis is 6 years old with 80% of childhood cancer patients diagnosed late with metastatic disease; and

WHEREAS, on average, there's been a 0.6 percent increase in incidence per year since the mid-1970s resulting in an overall incidence increase of 24 percent over the last 40 years, and

WHEREAS, September has been declared nationally as Childhood Cancer Awareness Month; and

WHEREAS, during Childhood Cancer Awareness Month, we remember the children who have lost their lives too soon, and we extend our support to those who continue to battle this illness with strength and courage; and

WHEREAS, as advocates for children, we are compelled to increase the awareness of childhood cancer and its devastation to children and their families;

NOW, THEREFORE, I, Frank Trilla, Mayor of the Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, do recognize the month of September as CHILDHOOD CANCER AWARENESS MONTH

I encourage all Americans to observe Childhood Cancer Awareness Month and support this cause that so deeply impacts families in every community across our country.