

MINUTES OF THE REGULAR MEETING OF THE MUNICIPAL SERVICES COMMITTEE OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, MARCH 22, 2021, AT 5:30 P.M. AT THE VILLAGE HALL, 835 MIDWAY DRIVE, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

Due to the COVID-19 Pandemic, the Village will be utilizing a conference call for this meeting.

1. CALL TO ORDER

Public Works Foreman Passero called the meeting to order at 5:30 PM.

2. ROLL CALL

Those present at roll call via phone conference were Trustees Berglund, Mistele and Ruffalo.

Also present were Assistant Village Administrators Mike Mertens and Sean Halloran, and Public Works Foreman AJ Passero.

3. APPROVAL OF MINUTES

Trustee Ruffalo made a motion to approve the February 22, 2021, minutes as presented. Trustee Berglund seconded the motion. Motion carried.

4. DISCUSSION – Untreated Rock Salt Purchase for FY 2021/222 Snow Season

Public Works Foreman Passero explained that the contract is the exact same as last year (2020-21) and the price has not changed. Currently, the Village is paying \$81.13/ton and has a total of 350 tons in the salt dome with only 18 tons left to take in the current contract, which will be delivered to us next week and will close out the contract for the current season. Trustee Mistele asked how many turnarounds happened this season. Passero explained that the dome was completely emptied twice this season. Trustee Mistele moved to recommend this to move forward as a resolution to the Village Board at the next meeting and Trustee Ruffalo seconded.

5. DISCUSSION – An Agreement with NJ Ryan Tree & Landscape, LLC to conduct the 2021 Village-wide Spring & Fall Brush Collection Program

Public Works Foreman Passero explained that the contract will be the same as last year. An attempt to solicit proposals from other landscape maintenance contractors was made, however, they have been unresponsive and as in the past no company has come close to NJ Ryan's pricing. They have not raised their prices in the past few years. A discussion was had regarding the current contractor. Assistant Administrator Mertens explained that the Village is now paying for the brush collection service and discussed how to handle it in the future. Trustee Mistele moved to recommend this to move forward as a resolution to the Village Board at the next meeting and Trustee Berglund seconded.

6. DISCUSSION – The 2021 Motor Fuel Tax (MFT) Roadway Maintenance Program

Foreman Passero explained that this year the Farmingdale North/South streets will be resurfaced as well as the East/West side streets in Farmingdale. Passero also explained the procedure for getting approval from IDOT. Assistant Village Administrator Mertens went on to explain that on tonight's Board agenda is an appropriation resolution for IDOT which will identify the maximum amount that we propose to spend with MFT funds at \$350,000.00 which means we cannot go over that amount. Assistant Village Administrator Mertens also discussed that we also have an IDOT Grant to use on bondable-type projects such as serious repair to a street. The engineer is aware of this dollar amount and the criteria which will probably be used in next year's budget. Per Assistant Village Administrator Mertens, no roll call is needed on this item as it is just an update.

7. **PUBLIC WORKS UPDATE**

Public Works Foreman Passero explained:

- a. The Point-in-Time Leak Survey will begin on April 5 and should take ten working days. After receiving the survey, Public Works will begin work on correcting any leaks.
- b. Pump House meter replacement will take place on 3/30/2021 overnight. DuPage Water Commission will work with the Village to replace the pump house meters.
- c. No update for snow removal as we are done with that for the season.
- d. 23,160,000 gallons of water were pumped last month.
- e. Assistant Village Administrator Mertens explained the monthly building permit reports 95% budget to revenue.

5. **VISITORS' BUSINESS**

(None)

6. **ADJOURNMENT**

Motion to adjourn was made by Trustee Ruffalo and seconded by Trustee Mistele. The meeting was adjourned at 5:49 PM.

(Minutes transcribed by Virginia Stoltz 7/20/2021)