

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON MONDAY, JUNE 28, 2021, AT 6:30 P.M. AT THE WILLOWBROOK POLICE DEPARTMENT TRAINING ROOM, 7760 QUINCY STREET, WILLOWBROOK, IL, DUPAGE COUNTY, ILLINOIS

**DUE TO THE COVID 19 PANDEMIC, THE VILLAGE WILL BE UTILIZING A ZOOM CONFERENCE CALL FOR THIS MEETING.**

1. CALL TO ORDER

The meeting was called to order at 6:30 P.M. by Mayor Frank Trilla.

2. ROLL CALL

Those physically present at roll call were Mayor Frank A. Trilla, Village Attorney Thomas Bastian, Trustees Sue Berglund, Umberto Davi, Michael Mistele, Gayle Neal, Paul Oggerino, Gregory Ruffolo, Administrator Brian Pabst, Assistant Village Administrator Sean Halloran, Chief Robert Schaller and Deputy Chief Kaspar.

Present via conference call, due to the COVID-19 pandemic were Director of Finance Carrie Dittman

Absent: Clerk Debbie Hahn and Deputy Clerk Christine Mardegan.

A QUOROM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked new Willowbrook Police Officer Brendan Johnson to lead everyone in saying the Pledge of Allegiance.

4. VISITORS' BUSINESS - Public Comment is Limited to Three Minutes Per Person

None presented and no written comments were received.

5. PRESENTATION - PILLAR OF THE VILLAGE AWARD:

LAURIE LANDSMAN

CAROL LAZARSKI

Mayor Trilla stated, unfortunately, Laurie Landsman and Carol LazarSKI, two longtime Parks and Recreation Commissioners are unable to attend this evening. I would like to thank them for all their years of service.

The beautiful award will be dropped off at their homes.

Mayor Trilla read over each item in the Omnibus Vote Agenda for the record.

6. OMNIBUS VOTE AGENDA:

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Regular Board Meeting - June 14, 2021 (APPROVE)
- c. Warrants - \$401,550.90 (APPROVE)
- d. ORDINANCE NO. 21-O-32 - An Ordinance Extending Temporary Executive Powers Pursuant to 65 ILCS 5/11-1-6. (PASS)
- e. RESOLUTION NO. 21-R-48 - A Resolution Of The Village Of Willowbrook Determining The Lowest Responsible Bidder And Awarding A Contract To M&J Asphalt Paving Company, Inc. For The 2021 Road Maintenance Program (ADOPT)
- f. RESOLUTION NO. 21-R-49 - A Resolution Approving The Execution Of A Maintenance Proposal For The Village's Mitel Phone System By And Between Heartland Business Services, LLC And The Village Of Willowbrook (ADOPT)

g. (RECEIVE) - Motion To Approve Meritorious Service Award For Officer Brendan Johnson And Officer John Handzik

Mayor Trilla asked the Board if there were any items to be removed from Omnibus Vote Agenda.

MOTION: Made by Trustee Mistele and seconded by Trustee Berglund to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Mistele, Neal, Oggerino, and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

NEW BUSINESS

7. ORDINANCE NO. 21-0-33 - An Ordinance Amending The Village Code Of The Village Of Willowbrook Title 9 - Zoning Ordinance (Children's Recreational Equipment/Playhouses Regulation And Location) (PASS)

Mayor Trilla asked Assistant Village Administrator Halloran to present the ordinance.

Mr. Halloran shared currently, the Village only permits children's recreational equipment and playhouses, which are considered accessory uses under Section 9-12-2, within interior side yards, rear yards and courtyards. There is no relief mechanism to allow these accessory uses in yards other than where they are currently permitted except through a planned unit development process. The proposed text amendment would allow governmental or educational uses to apply for a variation to permit children's recreational equipment/playhouses within the front or exterior side yard for properties located on corner lots.

State statutes relative to municipal zoning review requirements, would require the Village of Willowbrook to make reasonable efforts to streamline the zoning application

process for public school properties and minimize the administrative burdens involved in the zoning review process. Instead of requiring school districts to apply for a PUD which is the most costly and time-consuming zoning entitlement process within the Village, the Village has initiated this text amendment to allow more flexibility in locating children's recreational equipment/playhouses for institutional uses located on corner lots. Properties located on corner lots and improved with a principal governmental or educational use, would be permitted to apply for a variation to locate children's recreational equipment in its front or exterior side yard in conformance with the procedures, terms and conditions set forth in Section 9-14-4 Variations of the Zoning Ordinance.

Staff has no objection in giving governmental or educational uses the ability to apply for this variation. The variation process will require notification of surrounding property owners and a public hearing before the Plan Commission. The Plan Commission would be able to recommend conditions to the proposed project before forwarding their recommendation to the Village Board for final approval, and the Village Board would have some input on the types of conditions that will be imposed. The intent of the public hearing process is to provide a transparent, public review process and Staff is confident that this process will provide for the most effective review and approval process for the regulation of children's recreational equipment within front and exterior side yards on certain properties located on corner lots.

Mayor Trilla asked for a motion to pass.

MOTION: Made by Trustee Davi and seconded by Trustee Ruffolo to pass the Ordinance 21-0-33 as presented.

Mayor Trilla asked if there were any questions for the Assistant Village Administrator.

Trustee Davi asked, for the nutshell version, just in your own words?

Assistant Village Administrator Halloran stated, we're allowing for a text amendment for governmental or educational uses to be

allowed to have play houses or and recreational equipment on existing rear yards. Current zoning ordinances are very restrictive and does not allow this to be considered. If we were to go through a PUD process, it would take 6-9 months.

Mayor Trilla asked if there are any other questions and called for a roll call vote.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Mistele, Neal, Ruffolo and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

Before the Trustees' reports, Mayor Trilla asked to return to Agenda item 6g the Meritorious Service Awards.

Mayor Trilla announced, how proud the Village is of all of our officers. We have one of our newer officers and a veteran as well. We're very proud of our entire force and you should know that. You'll never have a situation in this town where you have to worry your appreciated or not. You're appreciated and respected.

The Mayor then called Officers John Handzik and Brendan Johnson to the podium and, in turn read and presented the Meritorious Service Awards. The officers were applauded and congratulated by the Mayor, Trustees and Village Administrator.

Staff recommends a Meritorious Service Award be given to Officer Johnson and Officer Handzik.

PRIOR BUSINESS

8. TRUSTEE REPORTS

Trustee Neal commented that the Public Safety Committee was surprised to hear that an additional query to be brought in regarding the Enterprise car leasing program and the committee was questioning about not being notified in advance that the items had been dropped from the agenda this evening or why. We were

looking forward to seeing it on the agenda and now requesting that the gentlemen from Enterprise, Kyle be able to respond in person to the exceptions that have been stated to some but not to the Public Safety Committee.

Trustee Ruffolo had no report.

Trustee Mistele had no report.

Trustee Berglund had no report.

Trustee Davi had no report.

Trustee Oggerino had no report.

Trustee Oggerino had no report.

The Mayor commended Trustee Oggerino on the job he was doing with the street signs at the entrances to Willowbrook.

#### 9. ATTORNEY'S REPORT

Attorney Bastian had no report.

#### 10. CLERK'S REPORT

Clerk Hahn was not presnt.

#### 11. ADMINISTRATOR'S REPORT

Adminstrator Pabst had no report.

#### 12. MAYOR'S REPORT

Mayor Trilla had no report.

13. ADJOURNMENT

MOTION: Made by Trustee Mistele and seconded by Trustee Berglund to adjourn the Regular Meeting at the hour of 6:45 p.m.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Mistele, Neal, Oggerino, and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRESENTED, READ, and APPROVED.

June 28<sup>th</sup>, 2021.

  
Frank A. Trilla, Mayor

Minutes transcribed by Deputy Clerk Christine Mardegan.