

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON MONDAY, JUNE 14, 2021, AT 6:30 P.M. AT THE WILLOWBROOK POLICE DEPARTMENT TRAINING ROOM, 7760 QUINCY STREET, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS .

DUE TO THE COVID 19 PANDEMIC, THE VILLAGE WILL BE UTILIZING A ZOOM CONFERENCE CALL FOR THIS MEETING.

1. CALL TO ORDER

The meeting was called to order at 6:30 P.M. by Mayor Frank Trilla.

2. ROLL CALL

Those physically present at roll call were Mayor Frank A. Trilla, Village Clerk Deborah Hahn, Village Attorney Thomas Bastian, Trustees Sue Berglund, Umberto Davi, Michael Mistele, Gayle Neal, Greg Ruffolo, Village Administrator Brian Pabst, and Assistant Village Administrator Sean Halloran.

Present via conference call, due to the COVID-19 pandemic, were, Chief Robert Schaller, Deputy Chief Lauren Kaspar, Director of Finance Carrie Dittman, Planning Consultant Ann Choi, and Municipal Services Foreman AJ Passero.

Absent: Trustee Paul Oggerino and Deputy Clerk Christine Mardegan.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Bill Remkus to lead everyone in saying the Pledge of Allegiance.

4. VISITORS' BUSINESS

None presented and no written comments were received.

5. PRESENTATION - Pillars of the Village Award.

Mayor Trilla presented William Remkus with the first Pillars of the Village Award. An award for being on the Plan Commission for twenty-five years of service. The Mayor thanked Remkus for all his dedication and help.

Remkus shared that he started out on the Plan Commission and it has been an honor to serve the Village. It is rewarding to see
all

that we have accomplished. I am proud of the Village and proud to live here.

Trustee Berglund thanked Bill Remkus for donating the monument for TWA Ceremony.

OMNIBUS VOTE AGENDA

Mayor Trilla read over each item in the Omnibus Vote Agenda for the record.

6. OMNIBUS VOTE AGENDA:
 - a. Waive Reading of Minutes (APPROVE)
 - b. Minutes - Regular Board Meeting - May 24, 2021 (APPROVE24)
 - c. Warrants - \$ 327,527.35 (APPROVE)
 - d. Monthly Financial Report - May 2021 (APPOVE)
 - e. ORDINANCE NO.21-O-30- An Ordinance Extending Temporary Executive Powers Pursuant to 65 ILCS 5/11-1-6 (PASS)
 - f. RESOLUTION NO. 21-R-42 - A Resolution Approving A Proposal And Authorizing The Village Administrator To Execute A Purchase Order From Advanced Wiring Solutions, Inc. For The Purchase Of Two (2) CCTV Cameras For The Village Lock-Up At A Cost Not to Exceed \$6,680.00 (ADOPT)
 - g. (RECEIVE) Receive Plan Commission Recommendation Public Hearing Case 21-06: Consideration Of A Petition For A Text Amendment To Amend Title 9, Chapter 12 Of The Zoning Title Of The Village Of Willowbrook Regarding The Regulation Of Children's Recreational Equipment.
 - h. RESOLUTION NO.21-R-43 - A Resolution Approving and Ratifying an Amended Professional Services Agreement with Halock Security Labs, Inc., to Perform Containment and Remediation of Ransomware at a Cost Not to Exceed \$14,280.00 and Authorizing the Village Administrator to Execute Said Agreement on Behalf of the Village of Willowbrook, DuPage County, Illinois (ADOPT)

- i Resolution No.21-R-44 - A Resolution Approving And Authorizing The Village Chief Of Police To Execute On Behalf Of The Village Of Willowbrook An Intergovernmental/Interagency Agreement With The Illinois State Police Narcotics And Currency Interdiction Task Force (NARCINT) (ADOPT)
- j. ORDINANCE NO. 21-O-31 - An Ordinance Granting A Variation From The Zoning Ordinance And Granting Approval Of A Final Plat Of Subdivision PC 21-05: 7809 And 7815 Clarendon Hills Road -Monchichi Manor Subdivision (PASS)
- k. RESOLUTION NO. 21-R-45 - A Resolution Approving And Authorizing The Purchase Of Two (2) School Zone Warning signals From Mobotrex At A Cost Not To Exceed \$5,147.00 (ADOPT)

Mayor Trilla asked the Board if there were any items to be removed from Omnibus Vote Agenda.

MOTION: Made by Trustee Davi and seconded by Trustee Ruffolo to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Mistele, Neal, and Ruffolo. NAYS: None. ABSENT: Oggerino.

MOTION DECLARED CARRIED

NEW BUSINESS

- 7. RESOLUTION NO. 21-R-46 - A RESOLUTION TO APPROVE AND AUTHORIZE THE EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT BY AND BETWEEN SAFEUILT ILLINOIS, LLC AND THE VILLAGE OF WILLOWBROOK TO PROVIDE PROFESSIONAL PLANNING SERVICES TO THE VILLAGE (ADOPT)

Assistant Administrator Halloran shared that the Village, On May 24, 2021, the Board of Trustees approved a three-year contract with WBK Engineering for Municipal Planning Services. On May 31, 2021, Village staff was notified that Ann Choi, an employee of WBK, submitted her resignation letter effective June 18, 2021. Consultant Choi has worked with the Village since 2018. As the Board is aware, the Village evaluates the existing

staffing and service delivery model every year. With the departure of Ann Choi, staff has started to interview other firms to compare pricing and quality of work. SAFEbuilt is a highly qualified firm that provides Community Development services (i.e., planning, building inspections, plan review, etc.) to several communities in DuPage County. While WBK is currently under contract, the Village is not authorized to pay unless service is rendered. If the Board approves of the agreement with SAFEbuilt, Village staff will immediately have a planner from SAFEbuilt work with staff to transition planning services. Meanwhile, WBK's agreement will run concurrently if the quality of work from SAFEbuilt does not meet the Village's expectations. Moving forward, staff will develop a Request for Proposal for municipal planning services in conjunction with building inspection and plan review services.

After reviewing existing processes, current staffing, and overall costs, staff is recommending an agreement with SAFEbuilt LLC for municipal planning services.

Trustee Mistele thanked Planner Choi for all the work she has done for the Village. She did an incredible job.

MOTION: Made by Trustee Ruffolo and seconded by Trustee Davi to adopt Resolution No. 21-R-46 as presented.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Mistele, Neal and Ruffolo. NAYS: None. ABSENT: Oggerino.

MOTION DECLARED CARRIED

8. RESOLUTION NO. 21-R-47 - A RESOLUTION RETAINING THE LAW FIRM OF SCHIFF-HARDIN AND APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE A LEGAL SERVICES AGREEMENT WITH SCHIFF HARDIN, JOINTLY, IN CONJUNCTION WITH THE VILLAGE OF BURR RIDGE, FOR DISCOVERY AND INVESTIGATION INQUIRIES RELATED TO STERIGENICS AT A COST NOT TO EXCEED \$6,000.00. (ADOPT)

Administrator Pabst on April 15, 2021, the United States Environmental Protection Agency's Inspector General released a report that found senior officials at the EPA precluded inspections by regional offices to monitor ethylene oxide at the Sterigenics facility in Willowbrook. The report also found that EPA officials delayed informing residents near the Sterigenics plant regarding the impact of ethylene oxide emissions. The highlights from the report show the dysfunction of the EPA's

process and how the agency deliberately hindered an inspection. After reviewing the report and communicating with neighboring municipalities, staff is recommending an agreement with Schiff Hardin for legal services at a cost not to exceed \$6,000.00.

Trustee Mistle questioned, "Are we retaining this firm in addition to Burr Ridge?"

Mayor Trilla responded, "Yes, we are."

MOTION: Made by Trustee Davi and seconded by Trustee Neal to adopt Resolution No. 21-R-47 as presented.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Misteale, Neal, and Ruffolo. NAYS: None. ABSENT: Oggerino.

MOTION DECLARED CARRIED

PRIOR BUSINESS

9. TRUSTEE REPORTS

Trustee Neal had no report.

Trustee Ruffolo had no report.

Trustee Misteale had no report.

Trustee Berglund shared that Bill Remkus agreed to donate the monument for the TWA. She mentioned that Public Works will need to help, and we may need some additional financial help.

Mayor Trilla stated that should not be a problem.

Trustee Davi had no report but would like some additional information on the TWA Project. Do we have a date in mind?

Trustee Berglund answered that she has pictures she can share, and monument will be at Prairie Trail Park on September 1. The time is to be determined.

Trustee Oggerino was not present.

10. ATTORNEY'S REPORT

Attorney Bastian congratulated the Newly Elected Board Members, Mayor and Clerk.

11. CLERK'S REPORT

Clerk Hahn had no report.

12. ADMINISTRATOR'S REPORT

Administrator Pabst shared that the Village received 15 RFPS.

13. MAYOR'S REPORT

Mayor Trilla has no report.

14. CLOSED SESSION

There is no need for closed session at this evening's meeting.

15. ADJOURNMENT

MOTION: Made by Trustee Mistele and seconded by Trustee Berglund to adjourn the Regular Meeting at the hour of 6:53 p.m.

ROLL CALL VOTE: AYES: Trustees, Berglund, Davi, Mistele, Neal, and Ruffolo. NAYS: None. ABSENT: Oggerino.

MOTION DECLARED CARRIED

PRESENTED, READ, and APPROVED.

_____, 2021.

Frank A. Trilla, Mayor

Minutes transcribed by Deputy Clerk Christine Mardegan.