

MINUTES OF THE MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON MONDAY, NOVEMBER 09, 2020, AT 6:30 P.M. AT THE WILLOWBROOK POLICE DEPARTMENT TRAINING ROOM, 7760 QUINCY STREET, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

DUE TO THE COVID 19 PANDEMIC, THE VILLAGE WILL BE UTILIZING A ZOOM CONFERENCE CALL FOR THIS MEETING.

1. CALL TO ORDER

The meeting was called to order at 6:39 p.m. by Mayor Frank Trilla.

2. ROLL CALL

Those physically present at roll call were Mayor Frank A. Trilla and Trustee Umberto Davi.

Also, physically present were, Deputy Clerk Christine Mardegan, Deborah Hahn, Jim Hahn, Officers Martino, and Biggs.

Present Via conference call, due to the COVID-19 Pandemic, were Trustees Michael Mistele, Paul Oggerino, and Greg Ruffolo, Village Attorney Thomas Bastian, Village Administrator Brian Pabst, Assistant Village Administrator Michael Mertens, Director of Finance Carrie Dittman, Chief Robert Schaller, and Building Official Roy Giuntoli.

Absent: Trustee Sue Berglund and Deputy Chief Lauren Kaspar.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Jim Hahn to lead everyone in saying the Pledge of Allegiance.

4. MOTION - Board Advice and Consent to Mayor's Appointment of Deborah A. Hahn to Fill a Vacancy in the Office of Village Clerk

MOTION: Made by Trustee Davi and seconded by Trustee Mistele to approve the vacancy for the Village Clerk.

ROLL CALL VOTE: AYES: Trustees Davi, Mistele, Neal, Oggerino and Ruffolo. NAYS: None. ABSENT: Berglund.

5. OATH OF OFFICE - Village Clerk

The Village Attorney administered the Oath of Office to Deborah A. Hahn.

6. VISITORS' BUSINESS

None presented and no written comments were received.

7. OMNIBUS VOTE AGENDA

Mayor Trilla read over each item in the Omnibus Vote Agenda for the record.

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Regular Board Meeting - October 26, 2020 (APPROVE)
- c. Monthly Financial Report - October 2020 (APPROVE)
- d. Warrants - \$ 449,865.64 (APPROVE)
- e. ORDINANCE - An Ordinance Extending Temporary Executive Powers Pursuant to 65 ILCS 5/11-1-6 Ordinance No. 20-O-53 (PASS)
- f. RECEIVE - Plan Commission Recommendation: Zoning Hearing Case 20-09: Consideration of a petition requesting approval of an Amendment to a Special Use for a Planned Unit Development and Amendment to a Planned Unit Development to Allow for Major Changes Under Section 9-13-4(C)6(a) Including Certain Relief, Exceptions and Waivers from Title 9 of the Village Code (Carrington Club) (RECEIVE)
- g. MOTION - A Motion Dissolve the Hotel/Motel Advisory Committee (PASS)
- h. RESOLUTION - A Resolution Establishing the 2021 Calendar for FY 2021 of Schedule of Regular Board Meetings Resolution No. 20-R-52 (ADOPT)
- i. MOTION - A Motion to Approve Village Administrator Brian Pabst as the New Principal Authority for the Village of Willowbrook Illinois Funds Account - (PASS)

Mayor Trilla asked the Board if there were any items to be removed from Omnibus Vote Agenda.

MOTION: Made by Trustee Davi and seconded by Trustee Ruffolo to approve the Omnibus Vote Agenda.

ROLL CALL VOTE: AYES: Trustees Davi, Mistele, Neal, Oggerino and Ruffolo. NAYS: None. ABSENT: Berglund.

MOTION DECLARED CARRIED

NEW BUSINESS

8. RESOLUTION - A Resolution Approving a Professional Services Agreement with Halock Security Labs, Inc., to Perform External Network, Internal Network and Social Engineering Penetration Testing at a Cost Not-To-Exceed \$11,750 Authorize the Mayor to Execute Said Agreement on Behalf of the Village of Willowbrook, DuPage County, Illinois (ADOPT)

Administrator Pabst advised that on the morning of Friday, March 6, 2020, the Village of Willowbrook's municipal computer systems were on the receiving end of what appears to be a ransomware attack. This has included working closely with United States Secret Service officials to fully understand the attack's scope and origin. The forensic investigation is ongoing. It has not yet been determined whether or what information may have been implicated. Importantly, the Village's critical operations and public services are unaffected and have continued without interruption. As a result of a ransomware attack, it is recommended that the Village of Willowbrook approve and execute a services engagement agreement with Halock Security Labs, Inc. to provide IT security services to the Village of Willowbrook in connection with the response and remediation of a potential data security incident. Our legal council is recommending that the Village consider additional information security services as part of our ongoing security due diligence. Specifically, the proposed scope of service is an enhanced penetration tests that are focused on exploiting weaknesses with the intent of gaining access to the environment. There are two different divisions of Halock, one is the internal / external network penetration testing and the secondary security architecture review.

The first testing is focusing on exploiting weaknesses with the intent of gaining access to the environment. They are performed remote to the environment to simulate an external attack, targeting responding internet facing hosts and services. The total cost for

all three penetration tests (internal, external & social) is \$11,750. I have invited Terry Kurzynski from Halock to answer any technical questions you may have on the subject.

Terry Kurzynski, Senior Partner from Halock Security Labs, Inc., stated to clarify the social engineering is included in the \$11,750 it is a subcomponent.

A discussion was had on a timeline for this to be completed. Mr. Kurzynski stated that there will be a detailed report on their findings. This will test how well your system can withstand a threat.

MOTION: Made by Trustee Neal and seconded by Trustee Oggerino to adopt Resolution No. 20-R-53 as presented.

ROLL CALL VOTE: AYES: Trustees Davi, Mistele, Neal, Oggerino and Ruffolo. NAYS: None. ABSENT: Berglund.

MOTION DECLARED CARRIED

9. RESOLUTION - A Resolution Approving a Professional Services Agreement with Halock Security Labs, Inc., to Perform a Security Architecture Review at a Cost Not-To-Exceed \$12,500 and Authorize the Mayor to Execute Said Agreement on Behalf of the Village of Willowbrook, DuPage County, Illinois (ADOPT)

Administrator Pabst asked Terry Kurzynski, from Halock Security Labs, Inc, to explain the difference between the two resolutions. Mr. Kurzynski shared the proposed scope of the service is to perform a security architecture review to discover, analyze, and assess the currently deployed security process and technical controls that would identify, prevent, contain, and remediate a cyber-attack. Halock will analyze the top twenty (20) critical controls.

MOTION: Made by Trustee Davi and seconded by Trustee Ruffolo Berglund to adopt Resolution No. 20-R-54 as presented.

ROLL CALL VOTE: AYES: Trustees Davi, Mistele, Neal, Oggerino and Ruffolo. NAYS: None. ABSENT: Berglund.

MOTION DECLARED CARRIED

10. RESOLUTION - A Resolution Approving and Authorizing the Mayor and Village Clerk to Execute an Agreement with NJ Ryan Tree & Landscape, LLC to Provide Snow Removal and Salting Services for the 2020/2021 Winter Season in the Village of Willowbrook (ADOPT)

Public Works Foreman AJ Passero stated NJ Ryan has turned in a proposal that was the lowest most responsive and responsible bidder. The goal is to have a contractor come in and salt to reduce the over time in the Public Works Department. H&R willing to be a backup they are not willing to purchase salt equipment to continue their contract with us. NJ Ryan proposed the best price for the 2020/21 snow season.

Trustee Mistele do we have H&R Construction as backup if there is a blizzard?

Public Works Foreman Passero responded, yes, we do.

MOTION: Made by Trustee Mistele and seconded by Trustee Davi to adopt Resolution No. 20-R-55 as presented.

ROLL CALL VOTE: AYES: Trustees Davi, Mistele, Neal, Oggerino and Ruffolo. NAYS: None. ABSENT: Berglund.

MOTION DECLARED CARRIED

11. ORDINANCE - An Ordinance Amending Section 3-12-5 Entitled "Classifications," of Chapter 12 Entitled "Liquor," of Title 3 Entitled "Business" of the Village Code of Ordinances of the Village of Willowbrook, DuPage County, Illinois (PASS)

Assistant Administrator Mertens stated, as the Board members are aware the Village will soon be issuing a certificate of occupancy for the Compass Arena. Due to the unique nature of this recreational / hospitality venue the Village finds it is proper and in the best interest of the Village to add a Class B-3 liquor license classification for the retail sale of alcoholic liquor. Specifically, this ordinance would create a new liquor category, B-3, to allow for retail - on premise consumption for a restaurant with a separate service area. The proposed Class B-3 license shall authorize the retail sale on the specified premises of alcoholic liquor for consumption of said premises when the primary business conducted upon said premises is that of a restaurant where not

less than seventy five percent (75%) of the retail floor area is devoted to the service of complete sit-down meals from a menu and not more than twenty five percent (25%) of the retail restaurant floor area is devoted to lounge or bar purposes. A Class B-3 license shall also permit the on-premises consumption of alcoholic liquor from a service bar or lounge separate from the restaurant facility and located on the mezzanine level of the specified premises. The Class B-3 license shall be Two Thousand Seven Hundred Dollars (\$2,700.00).

Trustee Neal asked if the restaurant was also covered under the B-3 licenses?

Assistant Administer Mertens, responded yes, it is.

MOTION: Made by Trustee Oggerino and seconded by Trustee Ruffolo to pass Ordinance No. 20-O-54 as presented.

ROLL CALL VOTE: AYES: Trustees, Davi, Mistele, Neal, Oggerino and Ruffolo. NAYS: None. ABSENT: Berglund.

MOTION DECLARED CARRIED

PRIOR BUSINESS

12. TRUSTEE REPORTS

Trustee Neal reported that we have not received the written evaluation on the traffic study that was done on Eleanor Place from October 11-17th. If you take the total cars going northbound and southbound at 79th and Eleanor Place for the seven (7) days, there was a total of 1,472 vehicles.

Mayor Trilla asked per week?

Trustee Neal answered, yes one week. We also, ran a parallel test on Brookbank and there were 733 vehicles.

Mayor Trilla thanked Trustee Neal for all her hard work.

Trustee Ruffolo had no report.

Mayor Trilla thanked Trustee Ruffolo for cleaning up the parks after a windstorm.

Trustee Mistele welcomed Debbie Hahn for joining the team again.

Trustee Berglund was not present.

Trustee Davi had no report.

Trustee Oggerino welcomed Debbie Hahn.

13. ATTORNEY'S REPORT

Attorney Bastian had no report.

14. CLERK'S REPORT

Clerk Hahn had no report.

15. ADMINISTRATOR'S REPORT

Administrator Pabst had no report.

16. MAYOR'S REPORT

Mayor Trilla shared information about dining inside after receiving several informational studies from Governor Pritzker. He then shared a memo regarding COVID-19 data and decided to close the Village Hall, Police Department and Parks to the public. This would not include first responders due to the climbing numbers of COVID-19. The memo went out as a civic alert. He also, thanked Debbie Hahn for accepting the position of the Village Clerk.

17. CLOSED SESSION

No need for closed session tonight.

18. ADJOURNMENT

MOTION: Made by Trustee Davi and seconded by Trustee Mistele to adjourn the Regular Meeting at the hour of 7:10 p.m.

ROLL CALL VOTE: AYES: Trustees Davi, Mistele, Neal, Oggerino and Ruffolo. NAYS: None. ABSENT: Berglund.

MOTION DECLARED CARRIED

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PRESENTED, READ, and APPROVED.

_____, 2020.

Frank A. Trilla, Mayor

Minutes transcribed by Deputy Clerk Christine Mardegan.