

AGENDA

SPECIAL MEETING OF THE PARKS & RECREATION COMMISSION OF THE VILLAGE OF WILLOWBROOK
TO BE HELD ON TUESDAY November 10 2020, AT 7:00 PM AT THE VILLAGE HALL, 835 MIDWAY DRIVE,
IN THE VILLAGE OF WILLOWBROOK, DuPAGE COUNTY, ILLINOIS.

DUE TO THE COVID-19 PANDEMIC THE VILLAGE WILL BE UTILIZING A CONFERENCE CALL FOR THIS
MEETING.

THE PUBLIC CAN UTILIZE THE FOLLOWING CALL IN NUMBER:

Dial in number: 1(312)626-6799

Meeting ID- 993-4717-2459

Password: 939407

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF MINUTES
 - A) October 6 2020 Regular meeting of the Parks & Recreation Commission
4. REPORTS
 - A) 2020 Village Food Drive
 - B) Maintenance updates
5. DISCUSSION
 - A) 2020 Holiday Events
 - B) Celebration/Memorial Program
 - 1) Tree Replacement/New Plantings
 - 2) Arbor Day
 - C) Maintenance schedule/park equipment inventory
6. NEW BUSINESS
 - A) Reclassification of Interim Supt. Position. Village Resolution #
7. VISITOR'S BUSINESS- Public comment is limited to three (3) minutes per person.
8. COMMUNICATIONS
9. ADJOURNMENT

MINUTES OF THE REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION HELD ON TUESDAY October 6, 2020, AT THE VILLAGE HALL, 835 MIDWAY DRIVE, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

DUE TO THE COVID 19 PANDEMIC, THE VILLAGE WILL BE UTILIZING A ZOOM CONFERENCE CALL FOR THIS MEETING.

1. **CALL TO ORDER**

Chairman Robert Pionke called the meeting to order at the hour of 7:02 p.m.

2. **ROLL CALL**

Those present at roll call were: Commissioner Ronald Kanaverskis and Interim Superintendent of Parks and Recreation John Fenske.

Present Via Conference Call, Due to the COVID-19 Pandemic were Chairman Robert Pionke & Commissioners Lorraine Grimsby, Laurie Landsman, Carol Lazarski and Doug Stetina.

ABSENT: None

A QUORUM WAS DECLARED

3. **APPROVAL OF MINUTES**

a. Minutes – September Regular Meeting – Parks & Recreation Commission

The Commission reviewed the September 1, 2020 minutes. There were no corrections or additions.

MOTION: A Motion was made by Commissioner Grimsby and seconded by Commissioner Stetina to approve the September 1, 2020 minutes.

ROLL CALL VOTE: AYES: Chairman Pionke, Commissioners, Grimsby, Kanaverskis, Landsman, Lazarski and Stetina. NAYS: None.

4. **REPORT**

Maintenance Items. Interim Supt. Fenske gave a report on the following:

At Borse Park the security light on the ballfield supply shed was replaced during the week of Sept. 7th. Public Works also trimmed some trees on the south side of the playground. The SWAP Program did a garbage clean up during the last week of September.

At Willow Pond on Sept. 14th two power poles came down along the west side of the park, knocking out power to the park. Due to the extended clean up, the decision was made to close the splash pad at this time.

Swing Set Chain Replacement Project: The chains at both Lake Hinsdale and Prairie Trail park were broken over Labor Day Weekend. This was due to both old age and misuse. He stated that he found a company that sell bulk chain, and this was cheaper than buying the individual lengths from the manufacturer. Chairman Pionke added that standardizing suppliers would be something to investigate,

and asked what the price difference was between buying bulk and the individual lengths. Interim Supt. Fenske stated it was about \$250.00.

5. DISCUSSION

a. 2020 Halloween Event

Interim Supt. Fenske stated that on Sept. 22 he was notified that we would not be allowed to hold any kind of "drive-thru" event at the Municipal Campus, and the Village does not want us to hand anything out. He added that he was contacted by the Principal at Gower West who said they are thinking about holding a "Trunk-or-Treat" or Halloween parade, and inquired about us handing out apples. Chairman Pionke asked about the pumpkin decorating contest. Interim Supt. Fenske said that if we decided on doing a village wide contest, we could probably use Facebook to judge the entries. If we combined the event with Gower West, judging would take place at their event. Chairman Pionke suggested that we not hold any kind of Halloween event this year, and the Commission agreed.

b. 2020 Holiday Events

Interim Supt. Fenske stated that we would not be able to hold a "drive-thru" event at the Municipal Campus. Chairman Pionke disagreed and said that this was not communicated clearly, that this specific event was not asked about, and it was just inferred off what the food drive was told. He then added that this is a different event with a different plan. Interim Supt. Fenske said he will double check but feels the answer will still be no. Commissioner Landsman asked if this is because of Covid. Interim Supt. Fenske stated that it was because it is a "working" Police Department, and the Chief is worried about traffic. Chairman Pionke suggested setting up a call with the Police Chief to get a definite answer.

Interim Supt. Fenske brought up the house decorating contest. Residents would email pictures of their displays to him, and voting would take place by driving past the displays. He then stated that we still need to decide on dates and who will judge. A discussion was held on these subjects. Commissioner Lazarski asked about prizes, and to include what they are on the promotional items to entice participation and to promote those businesses that donated them. Interim Fenske said that there is a draft of a letter in the packet and asked for feedback. Commissioner Lazarski suggested, depending on the budget, to purchase gift cards in matching amounts from those businesses that donate. Interim Supt. Fenske stated that the budget is \$1000. Chairman Pionke suggested asking for gift cards in the amount of \$25.00 and giving multiple cards to each winner. Commissioner Stetina asked if we could use the money budgeted for the purchase of gifts at the holiday party. Interim Supt. Fenske said no. A discussion on who to solicit gift cards from was held, and it was decided to just send letters to the general retailers and restaurants in town, along with the nail salons. Commissioner Kanaverskis donated a Gift Certificate that he received for a pedicure.

Chairman Pionke asked how this would be advertised. Commissioner Landsman suggested Patch.

c. Memorial Tree Program

Interim Supt. Fenske went over the information that was included in the packet. Commissioner Lazarski asked about the difference between the plaques. Interim Supt. Fenske said that the ones located at Prairie Trail Park are bricks, while the one at Ridgemoor is a brass plaque. Commissioner Lazarski asked if those were the ones that were getting stolen and asked how they were mounted. Interim Supt. Fenske said that 2 of the memorials at Prairie Trail were stolen after they were installed and replaced with bricks. He added that the brass plaques are set in concrete then buried. Chairman Pionke inquired about the prices, and if they were up to date. Commissioner Landsman said she likes Commissioner Lazarski's idea to plant a tree around Arbor Day to promote the program. Interim Supt. Fenske said that the Village switched to planting

the parkway trees in the Fall only and that is when our trees would be planted, as we can get a better price. Commissioner Landsman asked what the price difference is between buying one tree or buying in bulk. Commissioner Lazarski asked the rest of the members if they still think this is a good program to have. Commissioner Kanaverskis suggested reaching out to the school district to see if they would be interested in helping with this program. Chairman Pionke said that after reading the information he noticed there was no standardization in the program. A lengthy discussion continued this matter.

Commissioner Kanaverskis asked if there is a line item in the budget for tree replacement, and if not to include it in the next budget. Interim Supt. Fenske stated that he did not think there ever was, the expense probably came out of the landscaping line item. Commissioner Lazarski thought there was a separate line item for the memorial tree program, Interim Supt. said there is, but it shows a zero amount until a tree or bench is purchased.

6. NEW BUSINESS

Commissioner Stetina asked if any permits were issued for Willow Pond recently. He stated there was a large group there a few weeks ago. Interim Supt. Fenske said that no permits were issued around that time.

A) Food Drive: Interim Supt Fenske stated that he met with Village Trustee Neal and Police Dept. Administrative Assistant Turville about hosting a village wide food drive. He said that the police department usually has one in conjunction with their senior bingo in July, but due to Covid were not able to hold it. AA Turville knew that the Park Dept. has one at the holiday party and figured we could combine the two events. There will be collection bins set up at the Village Hall and Police Dept. from Oct. 19-23, with a contactless event on Friday the 23rd at Ashton Place from 11-1. He stated that the flyer enclosed in the packet has been posted at both Borse and Willow Pond. A letter from the Mayor is going out to all the businesses in town, asking for their support. Banners will be placed at both those parks along with the Police Department. It is also being advertised on the Village website, and the Village & Police Facebook page. He asked if anyone is available to help on the 23rd. Commissioner Landsman asked how much help would be needed. Commissioner Stetina asked where the food was going to be donated. Interim Supt. Fenske said it was going to be donated to HCS Family Services in Hinsdale. Chairman Pionke asked why this item was on the agenda and felt that this should have been a Commission decision, not an independent decision to participate, and this is not how this event should have been presented to the Commission. He stated that he will be reaching out to the Mayor and Village Administrator to discuss. A lengthy discussion on the subject continued.

B) Village Fiscal Policy-

Interim Supt. Fenske went over the new Village Fiscal Policy that went into effect on Sept. 23, 2020. It states that any expenditure over \$400.00 must be approved by the Village Administrator. Commissioner Stetina asked if this includes items that money was already budgeted for and would this affect mailings. Interim Supt. Fenske said yes, this is for all budgeted or non-budgeted expenditures. Chairman Pionke said this is something that we have not had issues within the past, and except for the Holiday party gifts, cannot think of anything that we have spent more than \$400 on. He said going forward, figure having all expenditures approved.

Commissioner Grimsby inquired about meeting in person. She said that with the video cutting out all the time, it makes it hard to follow what is going on. Chairman Pionke said he did not think there was anything from preventing us from doing so. He added that under the guideline for meetings, a representative of the

Commission needs to be at the meeting place. He said he does not think there is a restriction on us meeting, but he also does not feel like it is a good idea, because of space limitations. Interim Supt. Fenske stated that we could meet in the Police Department training room. Commissioner Landsman said she was against meeting in person.

Commissioner Stetina asked about progress on the 825 building. Chairman Pionke said that because of the lost revenue he does not feel anything will be done on it within the near future. He mentioned the Fiscal Policy and said that it was not due to anything that the Commission did. Commissioner Landsman added that she also spoke to Village Administrator Pabst about the letter. She stated that VA Pabst told her that the letter was sent out to other Commissions and that the Village has applied for numerous grants because the Village is hurting for money.

Commissioner Stetina then added at a previous meeting it was brought up to present to the Village Trustees if there is a safety issue in the parks or with the equipment, it is on them if they do not fund the repairs. Chairman Pionke said that he and interim Supt. Fenske are still working on that project, but it is going to take time, due to the lack of previous record keeping, and that we will need to decide on how best to present the information to the Village Board once it is collected.

7. VISITORS' BUSINESS

None presented.

8. COMMUNICATIONS

None presented.

9. ADJOURNMENT

MOTION: Made by Commissioner Stetina, seconded by Commissioner Lazarski to adjourn the meeting at the hour of 8:30p.m.

ROLL CALL VOTE: AYES: Chairman Pionke, Commissioners Grimsby, Kanaverskis, Landsman, Lazarski, and Stetina. NAYS: None. ABSENT: None

MOTION DECLARED CARRIED

PRESENTED, READ, and APPROVED,

_____, 2020

Chairman

VILLAGE OF WILLOWBROOK

Parks & Recreation Commission Meeting AGENDA ITEM – Summary Sheet

AGENDA ITEM DESCRIPTION

Report- 2020 Village Food Drive

MEETING DATE

November 3 2020

COMMISSION REVIEW

Report Discussion Seeking Feedback

ITEM HISTORY (PREVIOUS PARK COMMISSION REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER HISTORY)

Final report on the Village Food Drive that was held during the week of Oct. 19-23 with a “Drive-thru” drop off on for Oct. 23.

REQUEST FOR FEEDBACK

STAFF RECOMMENDATION

VILLAGE OF WILLOWBROOK

Parks & Recreation Commission Meeting AGENDA ITEM – Summary Sheet

AGENDA ITEM DESCRIPTION

Report- Maintenance Updates

MEETING DATE

November 3 2020

COMMISSION REVIEW

Report Discussion Seeking Feedback

ITEM HISTORY (PREVIOUS PARK COMMISSION REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER HISTORY)

Update on Maintenance issues in the parks from October 6 to November 2 2020

- Borse Park
- Willow Pond

STAFF RECOMMENDATION

VILLAGE OF WILLOWBROOK

Parks & Recreation Commission Meeting AGENDA ITEM – Summary Sheet

AGENDA ITEM DESCRIPTION

Discussion- 2020 Holiday Events

MEETING DATE

November 3 2020

COMMISSION REVIEW

Report Discussion Seeking Feedback

ITEM HISTORY (PREVIOUS PARK COMMISSION REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER HISTORY)

Update on the planning for possible Holiday Events during the 2020 season.

Included with the packet is:

2020 contract from Wingrens for decorating Willow Pond.

Letter addressing drive through holiday event

REQUEST FOR FEEDBACK

STAFF RECOMMENDATION



Village of Willowbrook
 John Fenske
 7760 Quincy Street
 Willowbrook, IL 60527

Village of Willowbrook Tree
 7760 Quincy Street
 Willowbrook
 Proposal # 33379

Holiday Decor Proposal 2020

Dear John

Wingren Landscape is pleased to present the following holiday lighting/decour proposal to you. Please select the option you prefer.

Please call me to discuss a new holiday lighting design for the 2020 season.

Please repeat the same design and installation from the 2019 season. Your 2020 holiday lighting proposal will include the use of your lights from last year, installation, initial maintenance, removal, and storage of lighting/decour.

I would like to take advantage of a 10% discount, on new items, from Holidynamics, if accepted before October 12, 2020.* You can view the catalog online or request a catalog from Wingren Landscape.

* Check out our new and latest interior and exterior holiday decor at holidynamics.com.

Please contact me on the items that you are interested in.

* *Acceptance of proposal after November 4, 2020 will result in a 15% price increase.

A 50% deposit is required to begin work. The balance is due upon completion of the project.
 If I can be of further assistance, please call the office. Thank you for your consideration.

Holiday lighting in the Park

\$2,564.00

- Reinstall C7 WarmWhite LEDs on the Evergreen Tree
- Reinstall WarmWhite LED M8 Lights inside of the C7 Lights
- Reinstall colors of red, clear, and green led light sets on the burning bushes by the spruce.
- Reinstall light sets on the bushes by the sign.
- Reinstall light sets on the hawthorn and 5 ornamentals
- Installation of 14 climbers with large red bows per light pole.
- Labor to install and remove Lights
- Cords, and triple taps are included.

Wingren Landscape

Acceptance


 Larry Jones
 Lighting Manager/Designer
ljones@wingrenlandscape.com

Signature

Date

My billing address is different! Please send invoices to:

Name	Address	City/State/Zip
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Terms & Conditions

A 50% deposit is required to begin work. The balance is due upon completion of the project.

**Wingren Landscape is not responsible for lighting failure due to weather (rain, ice, snow) or other factors beyond our control. Wingren Landscape will ensure proper function of lighting at time of installation. Calls back to site to investigate or repair lighting may be billed time and material. Customer will supply and assume responsibility for power sources for lighting to trees. Price reflects all materials needed for

John Fenske

From: Brian Pabst
Sent: Thursday, October 29, 2020 12:19 PM
To: John Fenske
Cc: Brian Pabst; Frank Trilla (kingwash@aol.com)
Subject: Events involving the public and associated liability

John,

Please forward the below information to your Commission.

Regarding the request to use the municipal campus lots for upcoming Village sponsored events, the Chief is not in favor of this since in the case of emergency calls, there may be issues with cars blocking or slowing down response time. Per health guidelines pertaining to COVID-19, we strongly recommend that the Village not be involved in any event whereby we would be handing out any items to the public. Items could be contaminated therefore, the Village does not support handing them out. Since the Village does not have the authority to disallow Halloween, we have provided guidelines suggesting that trick-or-treat occur with members of your household only.

Brian Pabst
Village Administrator
835 Midway Drive
Willowbrook, IL 60527-5549
BPabst@willowbrook.il.us

630-920-2261



Village of Willowbrook
O: 630-920-2261

VILLAGE OF WILLOWBROOK

Parks & Recreation Commission Meeting AGENDA ITEM – Summary Sheet

AGENDA ITEM DESCRIPTION

Discussion- Celebration/Memorial Program

MEETING DATE

November 3 2020

COMMISSION REVIEW

Report Discussion Seeking Feedback

ITEM HISTORY (PREVIOUS PARK COMMISSION REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER HISTORY)

Continuing the discussion on the Village's Celebration/Memorial Program.

The Village's Celebration/Memorial Program was first started in April 2002.

Included in the packet are a listing of approved trees and prices.

Discussion is being broken down into 3 categories:

- 1- Celebration/Memorial Program
- 2- Tree Replacement/New Plantings
- 3- Arbor Day

REQUEST FOR FEEDBACK

STAFF RECOMMENDATION

APPROVED TREE SPECIES TO BE PLANTED IN WILLOWBROOK

SPECIES	2 inch dia.	2 1/2 inch dia.	3 inch dia.
Autumn Blaze Maple	\$442	\$494	\$592
State Street Maple	\$442	\$492	\$586
Swamp White Oak	\$478	\$528	N/A
Burr Oak	\$496	\$534	\$618
Catalpa	\$394	\$432	\$527
Sunburst Locust	\$424	\$462	\$593
Hackberry	\$434	\$488	\$593
Ohio Buckeye	\$476	\$526	N/A

Prices for single trees only- taken from Hinsdale Nurseries online price list dated October 14th, 2020

VILLAGE OF WILLOWBROOK

Parks & Recreation Commission Meeting AGENDA ITEM – Summary Sheet

AGENDA ITEM DESCRIPTION

Discussion- Maintenance Schedule & Park Equipment
Inventory

MEETING DATE

November 3 2020

COMMISSION REVIEW

Report Discussion Seeking Feedback

ITEM HISTORY (PREVIOUS PARK COMMISSION REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER HISTORY)

Follow up to a question raised by Commissioner Kanaverskis at the September meeting about a maintenance schedule for the parks and equipment.

Included in the packet are the following:

Staff reminder list

Playground Inspection Checklist

Park Inspection Checklist

Park Equipment Inventory

STAFF RECOMMENDATION

MUNICIPAL SERVICES & PARKS AND RECREATION STAFF REMINDER/TICKLER LIST

Revised 9/1/2020

GENERAL PARK MAINTAINCE

Description of Work	Dates Performed	Performed By	Notes
Check and order paper products for BCP & WP bathrooms	Ongoing March 1 through October 1	Public Works	
Inventory ballfield supplies. Order as needed	Beginning of March	Staff/PW	Annually
BCP Ballfield light check	April	PW/Rags Electrical/staff	Annually. Bulbs replaced as needed.
PTP & WP Pond fountains installed	April	Clarke Aquatic	Maintenance as needed
Place picnic tables at BCP & WP	By 2 nd week of April	Public Works	8 at each shelter
BCP 911 emergency phone check	Monthly	Staff/PW	
BCP & WF tennis/volleyball nets put up	April	Public Works	
Power wash Waterford tennis courts	May 1- Oct. 15	Public Works	As needed after flooding
BCP & WP bathroom maintenance	Memorial Day- Labor Day	Public Works	daily
Drinking fountains- ALL PARKS	May	Contracted	Open by 5/1- weather permitting
Test Splash Pad	April	PW	Weather permitting
Open Splash Pad	Memorial Day weekend	PW	Earlier if weather permits
Splash Pad- Inspect drain, operation, timer	Memorial Day- Labor Day	Staff/PW	Daily
ALL Parks - Path light check	Year round	Staff/PW/PD	Maintenance as needed
Determine what parks need trees	June	PW/Staff	Annually- as needed
Pathway Screenings maintenance	June		As needed
Creekside trail maintenance	As needed	PW/Contracted	
Creekside Bridge Inspection	Annually as part of park inspection	Staff/PW	
Order & install ADA playground mulch	End of July	Staff/PW	
Inspect tennis court & basketball court underdrains at BCP, CS & WF	Done as part of Village's quarterly sewer inspection	PW	
Inspection of detention basin inlets & outflows at CS, PTP, RG & WF	Done as part of Village's regular sewer inspections	PW	
Monitoring of landscape maintenance work	Part of routine park visits	PW/Staff/PD	Ongoing. Report to Supt. P&R

Plant trees in parks	September	Contracted	As needed
Close Splash Pad	After Labor Day weekend	PW	
Restock PTP & WP fish	October	Staff	Every 2 years
Tennis & Volleyball nets taken down	October	PW	
PTP & WP Pond fountains removed	October	Clarke Aquatic	Service done in off season
Winterize BCP & WP bathroom- close for season	October	Contracted	
Winterize drinking fountains- All Parks	October	Contracted	
Remove picnic tables from BCP & WP	By end of October	PW	Stored at PW garage
Add clay & Turface to softball fields	October	Contracted	

Park Inspection Checklist:

Notes:

1
2
3
4
5
6

Lake Hinsdale- Except as noted All equipment installed 11/2016

Inspected By: _____

Date _____

Received BY Supt. of Parks & Recreation &

Forwarded to PW Foreman for repairs.

Date _____

Filed by Supt. of P&R Dept.

Date _____

Equipment or #	Condition	Notes-as applicable *
Swings 4-seat Pre-1977		
Galaxy Whirl Miracle #302 1978		
Benches (2) Landscape Structures- 1994		
Picnic Tables- aluminum (3)		
Garbage Cans- round (1)		
Garbage Can- square		
Benches – (3); located by playground and path		
Curly Climber		
Pommel Climber		
Fan Climber		
Ring Challenge Climber		
Single Wave Slide		
Double Slide		
Decks		
Roof		
Steering Wheel		
Tables w/canopy		
Other items		

PARK	ADDRESS	YEAR INSTALLED	AGE	USEFUL LIFE	NOTES	REPLACEMENT ORDER
Borse Community	208 Midway	1996	24	10-20 years	4 years overdue	2
Built	1988					
Backstops/Dugouts		2011	9	18-20 years		
Ball Field Lights		2005	15	15-20 years	Poles still good needs repairs	look into LED conversion new nets as needed
Basketball Courts	1987-88?	resurfaced 2008	12			
Bathrooms		2007-08	12			
Message Boards		2017	3		New Glass installed	9/1/2020
Pavilions	Built 1991?	new roof 2012?	8		poles painted 7/2020	
Storage Sheds						
Concrete		1990	30			
Wooden (BRW)		2006	14			
Wooden (WB)		1990	30			Repaired as needed
Original bathroom						
Original bathroom						
Tot Lot	2007-08	13	10-20 years	storage in 2007-08 due		6
Volleyball Courts						
Creekside	6345 Madison	1987	33			New nets 2018
Built	1976	2001	19	10-20 years	1 year left	4
Basketball Court Bridges						
Wooden benches (2)	1995 +/-	44	not original	needs repainting	new nets as needed	
Farmingdale	416 Honey Locust	2015	5	Built as	installed by PW	project
Built	1976	2000	20	10-20 years	Eagle Scout	3
Basketball Court Bridges						
Lake Hinsdale	6301 Americana	1976	44	Swing set	overdue	replaced 10/2020
Built	1976	2016	4	needs	Chain & Seats	New rims & nets 2019
Spinner Swing set						
Midway	210 Midway	1976 +/-	44	repainting		8
Prairie Trail	5919 Clarendon Hills	no equipment		Chain & Seats	replaced 10/2020	
Built	1988	2002	18	10-20 years	Due	5
Aerators (3)						
Aerator pump				Swing Set	Chain & Seats	replaced 10/2020
Fountain						repaired as needed

Ridgemoor	6415 Quincy	1991	30	10-20 years	10 years overdue	1
Est.	1976					
East (High) Bridge		1999	21	Resealed	& handrails painted	2016. Eagle Scout Project.
West (Low) Bridge		2002	18			
Spinner		1976 +/-	44			
Swing set		1976 +/-	44		Chain & Seats	replaced 10/2020
Rodgers Glen	6315 Raleigh	no equipment				
Waterford	6612 Rogers	2009	11	10-20 years	Due	7
Built	1976					
Backstop		1979?	41		past due	
Tennis Courts		rebuilt 2010	10		needs repairs	New nets in 2018
Volleyball Court		1979	41			New net in 2018
Willow Pond	7760 Adams	2017	3	10-20 years		9
Built	1985					
Aerators (3)		2001				
Aerator pump		2001				
Bathrooms		2017	3			
Fishing Pier		restained 2017	14		needs repairs	
Fountain/Light		2017				
Kiwanis Pavilion		rebuilt 2017	3			
Message Board		2018	2			
Play Pods		2017	3			
Pond Light		1985	35			
Stetina Pavilion		2017	3			
Splash Pad		2017	3			
All Park Signs	2011		9			
CRC Building	835 Midway					
Built	1979					
Roof		2019				
AC units		2019				

VILLAGE OF WILLOWBROOK

Parks & Recreation Commission Meeting AGENDA ITEM – Summary Sheet

AGENDA ITEM DESCRIPTION

New Business- Reclassification of Job Title

MEETING DATE

November 3 2020

COMMISSION REVIEW

Report Discussion Seeking Feedback

ITEM HISTORY (PREVIOUS PARK COMMISSION REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER HISTORY)

At the October 26, 2020 Village Board meeting a resolution was presented to reclassify the position of Interim Supt. of Parks & Recreation to Parks & Recreation Manager.

REQUEST FOR FEEDBACK

STAFF RECOMMENDATION