

MINUTES OF THE REGULAR MEETING OF THE MUNICIPAL SERVICES COMMITTEE OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, SEPTEMBER 28, 2020 AT 5:30 P.M. AT THE VILLAGE HALL, 835 MIDWAY DRIVE, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

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1. **CALL TO ORDER**

The meeting was called to order at 5:35 PM. It was noted that this meeting was held via conference call due to the Covid-19 pandemic.

2. **ROLL CALL**

Those physically present at roll call were Chairman Michael Mistele, and Assistant Village Administrator Michael Mertens.

Those present via Zoom Conference call were Trustee Gregory Ruffolo, and Trustee Sue Berglund and Superintendent of Public Works Joe Coons.

3. **APPROVAL OF MINUTES**

After review of the draft minutes from the August 24, 2020 meeting of the Municipal Services Committee, Trustee Berglund made a motion to approve the minutes as presented. Trustee Mistele seconded the Motion. Roll Call. Motion Carried.

4. **DISCUSSION – PROPOSALS FOR THE POTABLE WATER CIRCULATION SYSTEM FOR THE THREE-MILLION GALLON STANDPIPE**

Superintendent Coons mentioned that this was an item brought up at a past Municipal Services Committee meeting. Superintendent Coons advised the Committee that a polar vortex came in the winter of 2018/19 causing ice to form in the 3-million-gallon standpipe triggering some damage to the cathodic protection equipment. This resulted in the tank being drained to make the necessary repairs. The mixer system keeps the water circulating preventing ice forming situation like those that occurred in 2018/19. Another benefit of the mixer system is it keeps the system from getting stagnant through the water circulation and keeps the chlorine levels consistent in the system. Superintendent Coons provided an overview of the pricing of the Gridbee mixer as well as the installation cost.

At the previous Municipal Services Committee meeting it was recommended that staff obtain quotes on alternate mixer system. Staff received a quote on a Kasco mixer system. The Gridbee mixer was recommended by our engineering firm, Christopher Burke. The Gridbee is more expensive but is a better-quality piece of equipment as the system is fully enclosed and comes with a longer warranty. Assistant Administrator Mertens added that he spoke with our Village Engineer prior to the meeting and in comparing the two

mixer systems, there were several mechanical differences. Christopher Burke Engineering recommends the Village utilize the Gridbee mixer system. Chairman Mistele asked about the install pricing. Assistant Administrator Mertens explained that we had received two quotes on the Gridbee installation. Staff was still waiting for an installation price for the Kasco system. Chairman Mistele recommended going with the Gridbee mixer and installation be done by Jude Vickery. Trustee Berglund seconded the motion. Roll call. Motion Carried.

5. DISCUSSION-THE SURPLUS OF ONE (1) 2005 FORD F-550 DUMP TRUCK

Superintendent Coons advised that the Village has purchased two new 2019 F-350 service body trucks. The 2005 F-550 dump truck needs costly repairs and has made it long past its useful life expectancy. Staff is recommending declaring the 2005 F-550 dump truck surplus. Trustee Berglund recommended this vehicle be declared surplus. Chairman Mistele seconded. Roll call. Motion Carried.

6. DISCUSSION-THE SURPLUS OF ONE (1) 2006 F-350 SERVICE BODY TRUCK

Superintendent Coons advised that the Village has purchased two new 2019 F-350 service body trucks. The 2006 F-350 service body truck needs costly repairs and has made it long past its useful life expectancy. Staff is recommending declaring the 2006 F-350 service body truck surplus. Chairman Mistele recommended this vehicle be declared surplus. Trustee Berglund seconded. Roll call. Motion Carried.

7. SUPERINTENDENT OF PUBLIC WORKS UPDATE.

a) **MFT Program and Village Hall Parking Lot** – The project was completed late last week. This included street resurfacing, patching, striping and the resurfacing of the Village Hall parking lot. Staff is compiling the quantities of products used to submit to our engineer for review. Superintendent Coons advised that one patch on Clarendon Hills Road was possibly a little high and was going to be evaluated to see if further action is required.

b) **Refuse Reports** – This was our first report with our new refuse contractor, Groot. Assistant Administrator Mertens mentioned the first month of service was August. He added that the residents have been requesting different tote sizes and Groot has been accommodating the switch outs. With the changeover to Groot, there have been some customer service issues with the [Willowbrook@groot.com](mailto:Willowbrook@groot.com) email and Groot's general customer service number. In general, things are going well.

c) **August 2020 Monthly Permit Activity Report** – Numbers were lower than the previous month. Mertens added that a temporary occupancy was given to the Beyond Self Storage facility.

**d) 2020 Amnesty Day September 28, 29 and 30<sup>th</sup> and Fall Brush Program October 19-23<sup>rd</sup>** – Because of the three-day trash collection program in place, the Amnesty program will also take three days. Contractor D-Ryan is ready for the fall brush collection and will follow that up with the fall tree planting.

**e) Valve Exercising Program / Leak Survey Pro-Maps Atlas Update Program**  
Staff is still in the process of getting additional prices for these services. M.E. Simpson provides all the services as one package. Other companies do some but not all components making price and scope of service comparison a challenge.

8. **VISITORS BUSINESS**

None

9. **ADJOURNMENT**

Motion to adjourn was made by Chairman Mistele, seconded by Trustee Ruffolo. Roll Call. Motion Carried.

The meeting was adjourned at 6:00 PM.