

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE POLICE PENSION FUND OF THE VILLAGE OF WILLOWBROOK HELD ON JULY 8, 2020, AT 3:00 PM, AT THE WILLOWBROOK POLICE DEPARTMENT, 7760 S QUINCY STREET, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

DUE TO THE COVID 19 PANDEMIC THE BOARD WILL BE UTILIZING A CONFERENCE CALL FOR THIS MEETING

1. CALL TO ORDER

The meeting was called to order at the hour of 3:16 p.m. by President Davi.

2. ROLL CALL

Those present at roll call in person were President Umberto Davi, Trustee Kobler, and Recording Secretary Nancy Turville. Those present via conference call were Trustee Pec and Trustee Dittman. Also present via conference call: John Falduto and David Harrington of Sawyer Falduto.

3. VISITOR BUSINESS

None presented.

4. APPROVAL - MINUTES OF THE REGULAR MEETING - April 15, 2020

The Board reviewed the minutes from the April 15, 2020 meeting.

MOTION: Made by Trustee Kobler, seconded by Trustee Pec to approve the minutes of the regular meeting of the Willowbrook Police Pension Fund Board of Trustees held on April 15, 2020.

MOTION DECLARED CARRIED

5. APPROVAL - MINUTES OF THE SPECIAL MEETING - April 30, 2020

The Board reviewed the minutes from the April 30, 2020 meeting.

MOTION: Made by Trustee Kobler, seconded by Trustee Pec to approve the minutes of the special meeting of the Willowbrook Police Pension Fund Board of Trustees held on April 30, 2020.

MOTION DECLARED CARRIED

6. APPROVAL - MINUTES OF THE SPECIALMEETING - May 14, 2020

The Board reviewed the minutes from the May 14, 2020 meeting.

MOTION: Made by Trustee Kobler, seconded by Trustee Pec to approve the minutes of the special meeting of the Willowbrook Police Pension Fund Board of Trustees held on May 14, 2020.

MOTION DECLARED CARRIED

7. APPROVAL - EXPENSES INCURRED APRIL THROUGH JUNE 2020

Trustee Dittman reviewed the quarterly expense report for the period April through June 2020. Expenses include \$350.00 in legal fees, \$6,685.00 in quarterly asset management fees, \$29.38 in postage charges, and \$4,544.07 for the Department of Insurance filing fee. The retirement pension benefits for the quarter totaled \$328,689.21; surviving spouse benefits totaled \$20,795.58, non-duty disability benefits totaled \$17,978.91; and duty-disability benefits totaled \$18,022.83, as detailed out by pensioner in the attached schedule.

After Trustee Dittman reviewed the expenses, the following motion was made:

MOTION: Made by Trustee Kobler, seconded by Trustee Pec, to approve the quarterly expense report for April through June 2020.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

Trustee Chavez-Jimenez joined via teleconference at 3:26 p.m.

8. REPORT - POLICE PENSION BALANCES THROUGH APRIL 30, 2020 (UNAUDITED)

The Board reviewed the trial balance report for the period ending April 30, 2020 as prepared by Trustee Dittman. Total assets as of April 30, 2020 were \$22,814,484.97. Revenues included Village contributions of \$986,858.08, police contributions of \$201,130.20, interest income of \$735,290.33, unrealized gain on investments of \$10,663.29, a realized loss on sale of investments of \$272,007.32, and a \$179.31 contribution resulting from a class action lawsuit.

The Board accepted the report as provided by Trustee Dittman.

9. REPORT - POLICE PENSION BALANCES THROUGH June 30, 2020

Trustee Dittman advised total assets were \$24,009,836.02 as of June 30, 2020. There is \$10,993.33 due back to the General Fund netted in that total.

Revenues include a year-to-date Village contribution of \$165,340.48, Police contributions of \$29,975.68, interest income of \$104,908.73, unrealized gain on investments of \$1,156,904.05, and realized gains on sales of investments of \$120.80 resulting in year-to-date revenues of \$1,457,249.74.

Total expenditures as of June 30, 2020 were \$261,798.69.

The Board accepted the report as presented by Trustee Dittman.

10. APPROVAL - ELECTION OF POLICE PENSION BOARD OFFICERS

After a brief discussion by the Board, the following motion was made:

MOTION: Made by Trustee Pec, seconded by Trustee Kobler, to re-elect Umberto Davi as President; Tim Kobler as Vice President; Carrie Dittman as Treasurer; and Joseph Pec as Assistant Secretary and to elect Jose Chavez-Jimenez to the role of Secretary.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

11. APPROVAL - INVESTMENT POLICY

John Falduto reviewed the previously discussed new statutory requirement resulting from Public Act 101-0473 and the suggested sustainability language be added to the Investment Policy to address it. Also included are updates to the Fixed Income Benchmarks and definitions.

After a brief discussion by the Board, the following motion was made:

MOTION: Made by Trustee Kobler, seconded by Trustee Pec, to approve the Investment Policy as presented.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

12. APPROVAL - INVESTMENTS MADE APRIL THROUGH JUNE 2020 - QUARTERLY INVESTMENT REPORT - SAWYER FALDUTO

Mr. Falduto reviewed the Portfolio Performance Review and the portfolio allocation as of June 30, 2020 are on target with 61.2% Equities, 38.3% Fixed Income and 0.5% Cash Equivalent. Overall performance for quarter 2 resulted in a Market Value increase of \$2,816,489. Total account return in the 2nd quarter was 13.25% and 13.21% net. The benchmark is 13.48%. 2nd quarter equity return was 21.53% compared to the blended benchmark of 21.00%. Fixed income return was 2.38% in the 2nd quarter. Cash equivalent return in the 2nd quarter is 0.00%. Total Investment Gain since account inception of 11/30/2017 is \$4,061,274. Total account return since account inception is at 5.59% compared to the benchmark of 6.06%. Equity return in the same period is at 4.83% compared to the blended equity benchmark of 5.51%. Since account inception the fixed income return is at 6.11% compared to the blended fixed benchmark of 5.81%. David Harrington discussed the economic overview and the continued equities market volatility due to the upcoming elections and the COVID-19 pandemic. Mr. Harrington pointed out the sharp rebound in the equity indices were largely driven by large US company stock and in the fixed income markets the Fed has indicated interest rates will remain low for the next couple years.

After a brief discussion by the Board, the following motion was made:

MOTION: Made by Trustee Kobler, seconded by Trustee Dittman to approve Sawyer & Falduto's Quarterly report.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

13. NEW BUSINESS

A. Trustee Training

Recording Secretary Turville discussed training options with the board including new trustee training for Trustee Chavez-Jimenez and the available options for the IPPFA 2020 MidAmerican Pension Conference.

14. OLD BUSINESS

None presented.

15. COMMUNICATIONS

None presented.

16. ADJOURNMENT

MOTION: Made by Trustee Kobler, seconded by Trustee Pec to adjourn the Board of Trustees meeting of the Police Pension Fund at the hour of 4:03 p.m.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

PRESENTED, READ, and APPROVED,

Date

President

Minutes transcribed by Nancy Turville.