

A G E N D A

REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON MONDAY, OCTOBER 12, 2020, AT 6:30 P.M. AT THE WILLOWBROOK POLICE DEPARTMENT TRAINING ROOM, 7760 QUINCY STREET, WILLOWBROOK, IL, DUPAGE COUNTY, ILLINOIS

**DUE TO THE COVID 19 PANDEMIC THE VILLAGE WILL BE UTILIZING A CONFERENCE CALL FOR THIS MEETING.**

**THE PUBLIC CAN UTILIZE THE FOLLOWING CALL IN NUMBER:**

**Dial in Phone Number:        312 626 6799**

**Meeting ID:                    841 5618 4152**

**Written Public Comments Can Be Submitted By 5:15 pm on October 12, 2020 to [mmertens@willowbrook.il.us](mailto:mmertens@willowbrook.il.us)**

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. VISITORS' BUSINESS - Public Comment is Limited to Three Minutes Per Person
5. OMNIBUS VOTE AGENDA:
  - a. Waive Reading of Minutes (APPROVE)
  - b. Minutes - Regular Board Meeting - September 28, 2020 (APPROVE)
  - c. Monthly Financial Report - September 2020 (APPROVE)
  - d. Warrants - \$289,375.72 (APPROVE)
  - e. ORDINANCE - An Ordinance Extending Temporary Executive Powers Pursuant to 65 ILCS 5/11-1-6 (PASS)
  - f. ORDINANCE - An Ordinance of the Village of Willowbrook Declaring Surplus Property and Authorizing the Sale or Disposal of One (1) 2005 F 550 and One (1) 2006 Ford F 350 Motor Vehicles (PASS)

- g. RECEIVE - Receive Plan Commission Recommendation - Public Hearing Case PC 20-08: A Text Amendment to Amend the Fence Code in Section 9-12-4(D)2 of Title 9 - Zoning Title of the Village of the Willowbrook Municipal Code (RECEIVE)
- h. RESOLUTION - A Resolution Creating Set Hours for Halloween Solicitation - (ADOPT)
- i. MOTION - A Motion to Approve an Application for a License to Hold a Raffle - Willowbrook / Burr Ridge Chamber of Commerce (PASS)

NEW BUSINESS

- 6. ORDINANCE - An Ordinance Amending Title 9, Entitled "Zoning Regulations", of the Municipal Code of the Village of Willowbrook to Define "Retail Tobacco Stores with Smoking Lounge", Replace "Tobacco Stores" and "Tobacco Shops" with "Retail Tobacco Stores with Smoking Lounge" in the B-2 and B-3 Zoning Districts, and Add "Retail Tobacco Stores With Smoking Lounge" as a New Permitted Use in the B-4 Zoning District (PASS)
- 7. RESOLUTION - A Resolution of the Village of Willowbrook Approving and Authorizing the Execution of a Phase II Tax Increment Financing District ("TIF") Consultant Services Agreement By and Between Kane, McKenna and Associates, Inc. to Complete a Redevelopment Plan and Project for the Implementation of a TIF District at a Cost Not To Exceed \$30,000.00 (ADOPT)
- 8. RESOLUTION - A Resolution Approving and Authorizing the Purchase of One (1) Potable Water Circulation Equipment System for the Village Water Tower Standpipe at a Cost Not-To-Exceed \$19,380.00 (ADOPT)
- 9. RESOLUTION - A Resolution of the Village of Willowbrook Waiving Competitive Bidding, Approving and Accepting a Proposal from CDW Government for the Purchase of Ten (10) GETAC A140 G2 Tablet Computers at a Cost Not-To-Exceed Forty-Five Thousand Eighty-Eight and 20/100 Dollars (\$45,088.20) (ADOPT)

10. MOTION - A Motion to Approve the Fiscal Year 2019-20 Comprehensive Annual Financial Report (CAFR) and Management Letter (PASS)

PRIOR BUSINESS

11. TRUSTEE REPORTS
12. ATTORNEY'S REPORT
13. CLERK'S REPORT
14. ADMINISTRATOR'S REPORT
15. MAYOR'S REPORT
16. CLOSED SESSION
17. ADJOURNMENT

MINUTES OF THE MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON MONDAY, SEPTEMBER 28, 2020, AT 6:30 P.M. AT THE WILLOWBROOK POLICE DEPARTMENT TRAINING ROOM, 7760 QUINCY STREET, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS .

DUE TO THE COVID 19 PANDEMIC, THE VILLAGE WILL BE UTILIZING A ZOOM CONFERENCE CALL FOR THIS MEETING.

1. CALL TO ORDER

The meeting was called to order at the hour of 6:33 p.m. by Mayor Frank Trilla.

2. ROLL CALL

Those physically present at roll call were Mayor Frank A. Trilla, Trustees, Umberto Davi, Michael Mistele, Gayle Neal, and Paul Oggerino.

Present Via conference call, due to COVID-19 Pandemic, were Village Clerk Leroy R. Hansen, Trustees Sue Berglund, and Gregory Ruffolo.

Absent: None.

Also, physically present were Chief Schaller and Deputy Clerk Christine Mardegan.

Present Via conference call, due to COVID-19 Pandemic, were Village Attorney Thomas Bastian, Village Administrator Brian Pabst, Assistant Village Administrator Michael Mertens, Director of Finance Carrie Dittman, Deputy Chief Lauren Kaspar, Superintendent of Public Works Joe Coons, Building Official Roy Giuntoli and Phil McKenna of Kane, McKenna and Associates.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Chief Schaller to lead everyone in saying the Pledge of Allegiance.

4. VISITORS' BUSINESS

None presented and no written comments were received.

5. OMNIBUS VOTE AGENDA

Mayor Trilla read over each item in the Omnibus Vote Agenda for the record.

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Regular Board Meeting - September 14, 2020 (APPROVE)

- c. Warrants - \$199,136.14 (APPROVE)
- d. ORDINANCE - An Ordinance Extending Temporary Executive Powers Pursuant to 65 ILCS 5/11-1-6 Ordinance No. 20-O-44 (PASS)
- e. RECEIVE - Receive Plan Commission Recommendation - Public Hearing Case 20-07: PC 20-07: Consideration of a Petition for Text Amendments to Amend Sections 9-2-2, 9-6B-1, 9-6C-1, 9-6D-2 and Other Relevant Sections of Title 9 - Zoning Title of the Village of the Willowbrook Municipal Code to Define "Retail Tobacco Stores with Smoking Lounge", to Replace "Tobacco Stores" and "Tobacco Shops" with "Retail Tobacco Stores with Smoking Lounge" in the B-2 and B-3 Zoning Districts, and to Add "Retail Tobacco Stores with Smoking Lounge" as a New Permitted Use in the B-4 Zoning District. (RECEIVE)

Mayor Trilla asked the Board if there were any items to be removed from Omnibus Vote Agenda.

MOTION: Made by Trustee Davi and seconded by Trustee Mistele to approve the Omnibus Vote Agenda.

ROLL CALL VOTE: AYES: Trustees, Berglund, Davi, Mistele, Neal, Oggerino and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

NEW BUSINESS

- 6. RECIEVE - A Presentation on Tax Increment Financing and the Willowbrook Industrial Redevelopment Project Area Eligibility Report (RECEIVE)

Administrator Pabst stated, staff has presented various methods to address long-standing flooding issues by Executive Plaza. The plan highlights the area drainage design, drainage history and drainage improvement recommendations. The most feasible design option for consideration is to elevate the Executive Drive and positions of Plaza Court and construct underground stormwater storage. This concept would provide a 100-year level of protection, while making the roadway passable to car traffic. The projected project cost is estimated at \$2 million plus the required engineering design cost. The Village does not currently have a funding mechanism in place for the proposed improvements. Staff was directed to explore the possibility of creating a Tax Increment Financing (TIF) District for the area as an alternate funding option for the public

improvements, environmental cleanup, and redevelopment costs within the area. Administrator Pabst asked Phil McKenna to present. Mr. McKenna explained the benefits of a TIF. There are 49 U.S. States using Tax Increment Financing. In Illinois there are 1,000+ TIF Districts which create \$1 Billion in Revenue. Some neighboring municipalities with TIF include: Downers Grove, Elmhurst, Glen Ellyn, Lemont, Lisle, Lombard, Naperville, Villa Park, Warrenville, Western Springs, Westmont, Wheaton, and Willow Springs. Willowbrook TIF 1 was designated in 1990 and terminated in 2013. Here are the three stages:

- Stage 1 - The area generates \$10 in property taxes when the TIF is formed. The \$10 is split between the two taxing districts in the area.
- Stage 2 - Redevelopment during the TIF term increases property values so the area now generates \$20 in property taxes. The taxing districts in the area continue to receive property taxes based on the value of the area at the time of designation. The additional (i.e. "incremental") \$10 is placed in a TIF Fund and is used to pay back some of the costs of redevelopment.
- Stage 3 - The TIF is terminated and the TIF Fund is dissolved. The taxing districts now receive new property tax revenue that would not have been generated "but for" the use of TIF.

In Illinois, "the redevelopment project area on the whole would not reasonably be anticipated to be developed without the adoption of the [TIF] redevelopment plan..." There are two options for financing, the first one is pay as you go and the second is to pay up front. The next steps would be: Determine Eligibility, Develop Redevelopment Plan, approve "Kick-off" Ordinance, Establish an Interested Parties Registry, Hold Advisory Joint Review Board Meeting, Public Hearing and Approve three (3) Ordinances. Next Steps for Consideration would be Development of a Redevelopment Plan, Approving Public Hearing, Joint Review Board Meeting and Notices. The estimate for TIF ordinances could be passed as soon as Spring 2021.

Trustee Berglund asked would you be charging \$10 per household per year?

Mr. McKenna responded, no that is just an example. If you had a TIF that currently had a \$10.00 tax bill for the property, the additional \$10 would come if there were improvements money would come by the County assessor.

Trustee Davi asked if Home Rule will impact this process?

Mr. McKenna stated no it does not.

Trustee Davi stated there is confusion between the soft costs vs. the hard costs.

Mr. McKenna advised that if the engineers wanted a lift station to alleviate the flooding, there would be costs of the engineers and legal costs associated with the improvements.

Trustee Davis asked if it were the physical improvements?

Mr. McKenna yes that is correct.

Trustee Mistele asked what is the difference between a TIF and a Special Service Area (SSA)?

Mr. McKenna stated a TIF does not increase property taxes. The value is increased but that happens by the assessor, this occurs whether you have a TIF or not. With the Special Service Area your taxes go up with improvements.

Attorney Bastian stated the cost is spread over properties of the areas that are affected by the cost of the improvement.

Mayor Trilla asked if I own a business in the blue area would I be paying the TIF money every year?

Mr. McKenna stated every year you are paying your property taxes from the county. The county then takes the taxes and separates them into a tax increment fund that is sent to the Village. This can only be used for the specific fund and area of improvement.

Mayor Trilla asked how many parcels are there? How do we get the funding to spend 5 Million dollars for the flooding?

Mr. McKenna responded there are eighty-eight (88) parcels. The pay back of the TIF fund is paid back by the increases to the equalized assessed evaluation in property taxes paid over a period of years.

Attorney Bastian added you could issue the bonds to pay for improvement anticipating that the increases generated, and the increased tax funds will be sufficient to make the bond payments annually.

Mr. McKenna said that is correct.

Administrator Pabst shared that we would do an analysis on our future projected revenue and we ask the following questions: what we would be receiving, what do we anticipate, what kind of

permits are we getting in for redevelopment within the district. Then we feel that we may be able to afford the project. Board approval on Staff to move forward with Phase II for the TIF for the parcels to the east side of the map (agenda item #6) on the North-East corner where there are eight (8) parcels that are unincorporated that can possibly be annexed into the community.

TIF money cannot be used for new construction.

Trustee Davi asked could this discussion be continued at the Special Board meeting?

Administrator Pabst agreed that we can continue to discuss but staff needs approval from the Board whether to move forward.

Attorney Bastian at the Special Board meeting the Board can authorize moving to the next step for the next study.

Mayor Trilla asked what the next step will cost the Village?

Administrator Pabst responded it is approximately \$25,000 to \$30,000 with a list of duties attached to it.

Attorney Bastian said that would be a resolution at the next meeting.

Trustee Neal has two questions, when you talk about redevelopment of this area, where would we be able to do so?

Mayor Trilla suggested Madison Avenue could be one location.

Second question is if you have a TIF can you apply for a grant?

Mr. McKenna stated, I do not think it would. There may be some dual funding.

Assistant Administrator Mertens added, other redevelopment sites maybe far south end by the trucking facility, Kerry Piper, and improvements by the smaller hotels in the area. A TIF is an economic developmental tool it is not a zoning tool.

Mayor Trilla asked if a TIF could be used in south end project?

Assistant Administrator Mertens stated yes, it could be used for a land acquisition, an environmental clean-up, lease hold improvements and professional service, just to name a few. There are pockets in the district for future redevelopments.

Mayor Trilla questioned why we did not include the North properties.

Assistant Administrator Mertens advised that they were left out because they were new developments, such as Compass Arena and Beyond Self Storage.

Trustee Davi asked what is the time element on this?

Administrator Pabst stated that it will go into the Spring of 2021.

Discussion was had on when the Special Meeting will be held.

Attorney Bastian thanked Mr. McKenna for an informative presentation.

#### PRIOR BUSINESS

#### 7. TRUSTEE REPORTS

Trustee Neal shared a short report that Public Safety discussed Trick or Treat hours that will be from 2:00 pm to 6:00 pm. Chief Schaller and his staff will follow the CDC guidelines which will be posted on the Village website. There are some officers that were recognized for Certificate of Appreciation and DUI Enforcement. Trustee Neal asked Chief Schaller to comment on this.

Chief Schaller stated that two of the officers had lifesaving awards, Officers Erdman, Porter and Lavalley received AAIM award.

Mayor Trilla stated that it is a great reflection on leadership.

Trustee Neal shared that there will be an upcoming traffic study for seven (7) day period 24 hours a day on Eleanor Place. A discussion was had on parking issues in that area as well.

Trustee Ruffolo had no report.

Trustee Mistele had no report.

Trustee Berglund had no report.

Trustee Davi had no report.

Trustee Oggerino no report.

#### 8. ATTORNEY'S REPORT

Attorney Bastian advised that if the Village wants to explore the parking tickets at administrative hearings, he is currently developing a system with the Village of Burr Ridge.

9. CLERK'S REPORT

Clerk Hansen had no report.

10. ADMINISTRATOR'S REPORT

Administrator Pabst asked if the Special Meeting could be Tuesday, October 6th at 5:30 in the Willowbrook Police Training Room. The Board agreed.

Joe Coons, Public Works Superintendent, will be leaving the Village and going to work for the Village of Riverside. Administrator Pabst congratulated Joe Coons and thanked him for his service to the community.

Superintendent Coons thanked everyone.

11. MAYOR'S REPORT

Mayor Trilla had no report.

12. CLOSED SESSION

Mayor Trilla advised there was no need for closed session at tonight's meeting.

13. ADJOURNMENT

MOTION: Made by Trustee Mistele and seconded by Trustee Davi to adjourn the Regular Meeting at the hour of 7:38 p.m.

ROLL CALL VOTE: AYES: Trustees, Berglund, Davi, Mistele, Neal, Oggerino and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

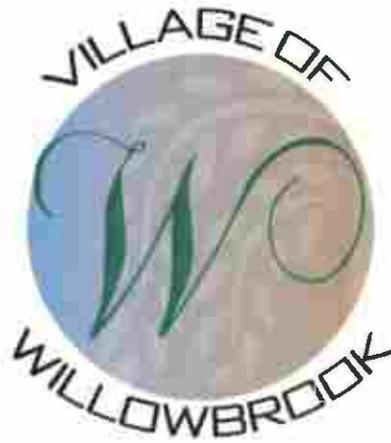
PRESENTED, READ, and APPROVED.

\_\_\_\_\_, 2020.

\_\_\_\_\_  
Frank A. Trilla, Mayor

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Village Board Minutes  
September 28, 2020

Minutes transcribed by Deputy Clerk Christine Mardegan.



MONTHLY FINANCIAL REPORT  
SEPTEMBER 2020

RESPECTFULLY SUBMITTED BY:

Frank A. Trilla, Mayor

Carrie Dittman, Director of Finance

**VILLAGE OF WILLOWBROOK  
FINANCIAL REPORT  
MUNICIPAL SALES AND USE TAXES**

MONTH DIST	SALE MADE						Difference from Prior Year
		16-17	17-18	18-19	19-20	20-21	
MAY	FEB	\$ 267,882	\$ 264,472	\$ 276,118	\$ 320,221	\$ 307,589	-3.94%
JUNE	MAR	312,681	304,436	334,282	360,870	359,968	-0.25%
JULY	APR	269,580	304,925	309,957	343,577	289,885	-15.63%
AUG	MAY	331,887	345,478	376,154	397,471	356,759	-10.24%
SEPT	JUNE	398,196	354,582	364,229	408,372	385,683	-5.56%
OCT	JULY	316,266	313,701	320,062	380,773		
NOV	AUG	315,293	361,826	339,020	389,765		
DEC	SEPT	325,374	334,582	342,467	363,388		
JAN	OCT	289,208	312,400	329,103	375,088		
FEB	NOV	304,898	319,012	362,572	368,379		
MARCH	DEC	371,080	416,900	428,214	437,962		
APRIL	JAN	263,392	285,192	296,927	311,493		
<b>TOTAL</b>		<b>\$ 3,765,737</b>	<b>\$ 3,917,506</b>	<b>\$ 4,079,105</b>	<b>\$ 4,457,359</b>	<b>\$ 1,699,884</b>	
<b>MTH AVG</b>		<b>\$ 313,811</b>	<b>\$ 326,459</b>	<b>\$ 339,925</b>	<b>\$ 371,447</b>	<b>\$ 339,977</b>	
<b>BUDGET</b>		<b>\$ 3,600,000</b>	<b>\$ 3,600,000</b>	<b>\$ 3,600,000</b>	<b>\$ 4,000,000</b>	<b>\$ 3,500,000</b>	

YEAR TO DATE LAST YEAR : \$ 1,830,511  
 YEAR TO DATE THIS YEAR : \$ 1,699,884  
 DIFFERENCE : \$ (130,627)

PERCENTAGE CHANGE :

-7.14%

CURRENT FISCAL YEAR :

BUDGETED REVENUE: \$ 3,500,000  
 PERCENTAGE OF YEAR COMPLETED : 41.67%  
 PERCENTAGE OF REVENUE TO DATE : 48.57%  
 PROJECTION OF ANNUAL REVENUE : \$ 4,139,278  
 EST. DOLLAR DIFF ACTUAL TO BUDGET \$ 639,278  
 EST. PERCENT DIFF ACTUAL TO BUDGET 18.27%

VILLAGE OF WILLOWBROOK  
MONTHLY CASH AND INVESTMENT BALANCE BY FUND  
FOR THE MONTH ENDED 09/30/2020

ACCOUNT	BALANCE
<b>Fund 01 GENERAL FUND</b>	
CHECKING - 0283	0.00
COMMUNITY BANK OF WB - 0275	648,582.10
IL FUNDS - 5435	4,755,369.89
COMMUNITY BANK OF WB MM - 1771	305,735.07
COMMUNITY BANK RD LGHT - 0243	51,843.92
COMMUNITY BANK OF WB FSA - 3804	11,092.40
COMMUNITY BANK DRUG ACCT - 4171	83,078.19
PETTY CASH REVLVING	950.00
IMET - GENERAL	0.00
<b>Total For Fund 01:</b>	<b><u>5,856,651.57</u></b>
<b>Fund 02 WATER FUND</b>	
IL FUNDS WATER - 5914	613,038.47
COMMUNITY BANK OF WB WTR - 4163	887,065.80
COMMUNITY BANK OF WB - 0275	0.00
<b>Total For Fund 02:</b>	<b><u>1,500,104.27</u></b>
<b>Fund 03 HOTEL/MOTEL TAX FUND</b>	
IL FUNDS HOTEL/MOTEL - 5948	0.00
COMMUNITY BANK OF WB - 0275	0.00
<b>Total For Fund 03:</b>	<b><u>0.00</u></b>
<b>Fund 04 MOTOR FUEL TAX FUND</b>	
IL FUNDS MFT - 5443	666,318.49
COMMUNITY BANK OF WB - 0275	93,803.27
<b>Total For Fund 04:</b>	<b><u>760,121.76</u></b>
<b>Fund 06 SSA ONE BOND &amp; INTEREST FUND</b>	
IL FUNDS SSA BOND - 4621	136,950.69
<b>Total For Fund 06:</b>	<b><u>136,950.69</u></b>
<b>Fund 07 POLICE PENSION FUND</b>	
COMMUNITY BANK OF WB PP - 4155	10,875.70
COMMUNITY BANK OF WB - 0275	0.00
SCHWAB - PP MONEY MARKET	155,777.55
US TREASURIES	549,183.54
US AGENCIES	5,535,345.78
MUNICIPAL BONDS	1,018,880.06
CORPORATE BONDS	1,881,046.50
MUTUAL FUNDS	13,082,660.87
MARKET VALUE CONTRA	2,767,691.93
<b>Total For Fund 07:</b>	<b><u>25,001,461.93</u></b>
<b>Fund 09 WATER CAPITAL IMPROVEMENTS FUND</b>	
IL FUNDS WTR CAP - 1206	846,968.63
<b>Total For Fund 09:</b>	<b><u>846,968.63</u></b>
<b>Fund 10 CAPITAL PROJECT FUND</b>	
IL FUNDS CAP PROJECTS - 3133	0.00
COMMUNITY BANK OF WB - 0275	680.52
<b>Total For Fund 10:</b>	<b><u>680.52</u></b>
<b>Fund 11 DEBT SERVICE FUND</b>	
IL FUNDS BOND PROCEEDS DS - 2756	11.25
<b>Total For Fund 11:</b>	<b><u>11.25</u></b>
<b>Fund 14 LAND ACQUISITION, FACILITY, EXPANSION &amp;</b>	
IL FUNDS BOND PROCEEDS LAFER - 2772	0.00
IL FUNDS - 5435	18,369.00
<b>Total For Fund 14:</b>	<b><u>18,369.00</u></b>
<b>Fund 15 RT 83/PLAINFIELD RD BUSINESS DISTRCT TAX</b>	
IL FUNDS BUSINESS DISTRICT - 5435	1,744,083.45
<b>Total For Fund 15:</b>	<b><u>1,744,083.45</u></b>
<b>TOTAL CASH &amp; INVESTMENTS:</b>	<b><u>35,865,403.07</u></b>

ACCOUNT BALANCE REPORT FOR WILLOWBROOK  
 PERIOD ENDING 09/30/2020  
 CASH & INVESTMENTS BY FUND AND ACCOUNT TYPE

GL NUMBER	DESCRIPTION	END BALANCE 09/30/2020
<b>Fund 01 - GENERAL FUND</b>		
<b>MONEY MARKET</b>		
01-00-110-322	IL FUNDS - 5435	4,755,369.89
01-00-110-323	COMMUNITY BANK OF WB MM - 1771	305,735.07
01-00-110-325	COMMUNITY BANK RD LGHT - 0243	51,843.92
01-00-110-380	COMMUNITY BANK DRUG ACCT - 4171	83,078.19
	Net MONEY MARKET	5,196,027.07
<b>PETTY CASH</b>		
01-00-110-911	PETTY CASH REVLVING	950.00
	Net PETTY CASH	950.00
<b>SAVINGS</b>		
01-00-110-257	COMMUNITY BANK OF WB - 0275	648,582.10
01-00-110-332	COMMUNITY BANK OF WB FSA - 3804	11,092.40
	Net SAVINGS	659,674.50
<b>Fund 02 - WATER FUND</b>		
<b>MONEY MARKET</b>		
02-00-110-113	IL FUNDS WATER - 5914	613,038.47
02-00-110-209	COMMUNITY BANK OF WB WTR - 4163	887,065.80
	Net MONEY MARKET	1,500,104.27
<b>Fund 04 - MOTOR FUEL TAX FUND</b>		
<b>MONEY MARKET</b>		
04-00-110-116	IL FUNDS MFT - 5443	666,318.49
	Net MONEY MARKET	666,318.49
<b>SAVINGS</b>		
04-00-110-257	COMMUNITY BANK OF WB - 0275	93,803.27
	Net SAVINGS	93,803.27
<b>Fund 06 - SSA ONE BOND &amp; INTEREST FUND</b>		
<b>MONEY MARKET</b>		
06-00-110-117	IL FUNDS SSA BOND - 4621	136,950.69
	Net MONEY MARKET	136,950.69
<b>Fund 07 - POLICE PENSION FUND</b>		
<b>MONEY MARKET</b>		
07-00-110-202	COMMUNITY BANK OF WB PP - 4155	10,875.70
07-00-110-336	SCHWAB - PP MONEY MARKET	155,777.55
	Net MONEY MARKET	166,653.25
<b>AGENCY CERTIFICATES</b>		
07-00-120-260	US AGENCIES	5,535,345.78
	Net AGENCY CERTIFICATES	5,535,345.78
<b>CORPORATE BONDS</b>		
07-00-120-288	CORPORATE BONDS	1,881,046.50
	Net CORPORATE BONDS	1,881,046.50
<b>MUNICIPAL BONDS</b>		
07-00-120-270	MUNICIPAL BONDS	1,018,880.06
	Net MUNICIPAL BONDS	1,018,880.06
<b>MUTUAL FUNDS</b>		
07-00-120-290	MUTUAL FUNDS	13,082,660.87
	Net MUTUAL FUNDS	13,082,660.87
<b>MARKET VALUE</b>		
07-00-120-900	MARKET VALUE CONTRA	2,767,691.93
	Net MARKET VALUE	2,767,691.93
<b>TREASURY NOTES</b>		
07-00-120-250	US TREASURIES	549,183.54

ACCOUNT BALANCE REPORT FOR WILLOWBROOK  
 PERIOD ENDING 09/30/2020  
 CASH & INVESTMENTS BY FUND AND ACCOUNT TYPE

GL NUMBER	DESCRIPTION	END BALANCE 09/30/2020
<hr/>		
Fund 07 - POLICE PENSION FUND		
	Net TREASURY NOTES	549,183.54
Fund 09 - WATER CAPITAL IMPROVEMENTS FUND		
MONEY MARKET		
09-00-110-324	IL FUNDS WTR CAP - 1206	846,968.63
	Net MONEY MARKET	846,968.63
Fund 10 - CAPITAL PROJECT FUND		
SAVINGS		
10-00-110-257	COMMUNITY BANK OF WB - 0275	680.52
	Net SAVINGS	680.52
Fund 11 - DEBT SERVICE FUND		
MONEY MARKET		
11-00-110-111	IL FUNDS BOND PROCEEDS DS - 2756	11.25
	Net MONEY MARKET	11.25
Fund 14 - LAND ACQUISITION, FACILITY, EXPANSION &		
MONEY MARKET		
14-00-110-322	IL FUNDS - 5435	18,369.00
	Net MONEY MARKET	18,369.00
Fund 15 - RT 83/PLAINFIELD RD BUSINESS DISTRCT TAX		
MONEY MARKET		
15-00-110-322	IL FUNDS BUSINESS DISTRICT - 5435	1,744,083.45
	Net MONEY MARKET	1,744,083.45

ACCOUNT BALANCE REPORT FOR WILLOWBROOK  
 PERIOD ENDING 09/30/2020  
 CASH & INVESTMENTS BY INSTITUTION

GL NUMBER	DESCRIPTION	END BALANCE 09/30/2020
<b>COMMUNITY BANK OF WB</b>		
01-00-110-257	COMMUNITY BANK OF WB - 0275	648,582.10
01-00-110-323	COMMUNITY BANK OF WB MM - 1771	305,735.07
01-00-110-325	COMMUNITY BANK RD LGHT - 0243	51,843.92
01-00-110-332	COMMUNITY BANK OF WB FSA - 3804	11,092.40
01-00-110-380	COMMUNITY BANK DRUG ACCT - 4171	83,078.19
02-00-110-209	COMMUNITY BANK OF WB WTR - 4163	887,065.80
04-00-110-257	COMMUNITY BANK OF WB - 0275	93,803.27
07-00-110-202	COMMUNITY BANK OF WB PP - 4155	10,875.70
10-00-110-257	COMMUNITY BANK OF WB - 0275	680.52
	Net COMMUNITY BANK OF WB	2,092,756.97
<b>ILLINOIS FUNDS</b>		
01-00-110-322	IL FUNDS - 5435	4,755,369.89
02-00-110-113	IL FUNDS WATER - 5914	613,038.47
04-00-110-116	IL FUNDS MFT - 5443	666,318.49
06-00-110-117	IL FUNDS SSA BOND - 4621	136,950.69
09-00-110-324	IL FUNDS WTR CAP - 1206	846,968.63
11-00-110-111	IL FUNDS BOND PROCEEDS DS - 2756	11.25
14-00-110-322	IL FUNDS - 5435	18,369.00
15-00-110-322	IL FUNDS BUSINESS DISTRICT - 5435	1,744,083.45
	Net ILLINOIS FUNDS	8,781,109.87
<b>VILLAGE OF WILLOWBROOK</b>		
01-00-110-911	PETTY CASH REVLVING	950.00
	Net VILLAGE OF WILLOWBROOK	950.00
<b>CHARLES SCHWAB</b>		
07-00-110-336	SCHWAB - PP MONEY MARKET	155,777.55
07-00-120-250	US TREASURIES	549,183.54
07-00-120-260	US AGENCIES	5,535,345.78
07-00-120-270	MUNICIPAL BONDS	1,018,880.06
07-00-120-288	CORPORATE BONDS	1,881,046.50
07-00-120-290	MUTUAL FUNDS	13,082,660.87
07-00-120-900	MARKET VALUE CONTRA	2,767,691.93
	Net CHARLES SCHWAB	24,990,586.23
<b>Total - All Funds:</b>		35,865,403.07

INTERFUND ACTIVITY REPORT FOR WILLOWBROOK  
Period Ending 09/30/2020  
Due To/From Other Funds

GL Number	Description	Balance
Fund 01: GENERAL FUND		
Due From Other Funds 01-00-140-107	DUE TO/FROM POLICE PENSION FUND	64,562.90
	<b>Total Due From Other Funds</b>	<b>64,562.90</b>
Fund 07: POLICE PENSION FUND		
Due From Other Funds 07-00-140-101	DUE TO/FROM GENERAL FUND	(64,562.90)
	<b>Total Due From Other Funds</b>	<b>(64,562.90)</b>

REVENUE REPORT FOR WILLOWBROOK  
 PERIOD ENDING 09/30/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 09/30/2020	YTD BALANCE 09/30/2020	2020-21		AVAILABLE BALANCE
				ORIGINAL BUDGET	% BDGT USED	
<b>Fund 01 - GENERAL FUND</b>						
<b>PROPERTY TAX</b>						
01-00-310-101	PROPERTY TAX LEVY - SRA	21,946.26	69,042.86	72,750.00	94.90	3,707.14
01-00-310-102	PROPERTY TAX LEVY - ROAD & BRIDGE	34,772.04	109,720.85	116,146.00	94.47	6,425.15
	<b>Net PROPERTY TAX</b>	56,718.30	178,763.71	188,896.00	94.64	10,132.29
<b>OTHER TAXES</b>						
01-00-310-201	MUNICIPAL SALES TAX	385,683.27	1,699,883.94	3,500,000.00	48.57	1,800,116.06
01-00-310-202	ILLINOIS INCOME TAX	66,250.63	407,764.82	717,000.00	56.87	309,235.18
01-00-310-203	AMUSEMENT TAX	5,668.63	21,018.34	65,004.00	32.33	43,985.66
01-00-310-204	REPLACEMENT TAX	0.00	604.71	1,250.00	48.38	645.29
01-00-310-205	UTILITY TAX	71,626.90	325,602.14	850,000.00	38.31	524,397.86
01-00-310-206	LOCAL GAS TAX	17,854.50	100,128.95	275,000.00	36.41	174,871.05
01-00-310-208	PLACES OF EATING TAX	43,081.20	176,693.22	400,000.00	44.17	223,306.78
01-00-310-209	WATER TAX	17,982.92	72,573.63	160,000.00	45.36	87,426.37
01-00-310-210	WATER TAX - UNINCORPORATED	0.00	55.39	160.00	34.62	104.61
01-00-310-211	HOTEL/MOTEL TAX	19,324.27	69,942.01	216,000.00	32.38	146,057.99
01-00-310-212	SELF-STORAGE FACILITY TAX	10,348.09	50,142.38	0.00	100.00	(50,142.38)
	<b>Net OTHER TAXES</b>	637,820.41	2,924,409.53	6,184,414.00	47.29	3,260,004.47
<b>LICENSES</b>						
01-00-310-302	LIQUOR LICENSES	0.00	(1,750.00)	66,750.00	(2.62)	68,500.00
01-00-310-303	BUSINESS LICENSES	750.00	7,298.50	93,000.00	7.85	85,701.50
01-00-310-304	VIDEO GAMING LICENSES	3,000.00	4,500.00	10,000.00	45.00	5,500.00
01-00-310-305	VENDING MACHINE LICENSES	0.00	(36.00)	2,500.00	(1.44)	2,536.00
01-00-310-306	SCAVENGER LICENSES	0.00	0.00	7,000.00	0.00	7,000.00
	<b>Net LICENSES</b>	3,750.00	10,012.50	179,250.00	5.59	169,237.50
<b>PERMITS</b>						
01-00-310-401	BUILDING PERMITS	21,191.52	130,472.68	285,000.00	45.78	154,527.32
01-00-310-402	SIGN PERMITS	4,699.10	9,737.51	6,000.00	162.29	(3,737.51)
01-00-310-403	OTHER PERMITS	0.00	0.00	500.00	0.00	500.00
01-00-310-404	COUNTY BMP FEE	0.00	0.00	500.00	0.00	500.00
01-00-310-405	SPECIAL HAULING PERMITS (OXCART)	400.00	1,390.00	3,000.00	46.33	1,610.00
	<b>Net PERMITS</b>	26,290.62	141,600.19	295,000.00	48.00	153,399.81
<b>FINES</b>						
01-00-310-501	CIRCUIT COURT FINES	4,559.21	26,707.82	90,000.00	29.68	63,292.18
01-00-310-502	TRAFFIC FINES	4,675.00	20,375.00	25,000.00	81.50	4,625.00
01-00-310-503	RED LIGHT FINES	64,954.00	281,239.00	565,000.00	49.78	283,761.00
01-00-310-504	DUI FINES	0.00	639.09	2,000.00	31.95	1,360.91
01-00-310-505	OVERWEIGHT TRUCK FINES	700.00	1,425.00	6,000.00	23.75	4,575.00
	<b>Net FINES</b>	74,888.21	330,385.91	688,000.00	48.02	357,614.09
<b>OVERHEAD REIMBURSEMENT</b>						
01-00-310-601	ADMINISTRATIVE SUPPORT REIMB - WATE	46,857.33	234,286.65	562,288.00	41.67	328,001.35
	<b>Net OVERHEAD REIMBURSEMENT</b>	46,857.33	234,286.65	562,288.00	41.67	328,001.35

REVENUE REPORT FOR WILLOWBROOK  
PERIOD ENDING 09/30/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 09/30/2020	YTD BALANCE 09/30/2020	2020-21 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE
<b>Fund 01 - GENERAL FUND</b>						
<b>CHARGES &amp; FEES</b>						
01-00-310-700	PLANNING APPLICATION FEES	2,550.00	5,965.00	10,000.00	59.65	4,035.00
01-00-310-701	PUBLIC HEARING FEES	1,250.00	3,975.00	2,500.00	159.00	(1,475.00)
01-00-310-702	PLANNING REVIEW FEES	0.00	0.00	2,500.00	0.00	2,500.00
01-00-310-704	ACCIDENT REPORT COPIES	145.00	870.00	2,000.00	43.50	1,130.00
01-00-310-705	VIDEO GAMING TERMINAL INCOME	4,057.18	6,751.91	36,000.00	18.76	29,248.09
01-00-310-706	COPIES-ORDINANCES & MAPS	0.00	0.00	50.00	0.00	50.00
01-00-310-723	ELEVATOR INSPECTION FEES	0.00	2,100.00	12,000.00	17.50	9,900.00
01-00-310-724	BURGLAR ALARM FEES	2,280.00	2,110.00	10,000.00	21.10	7,890.00
	<b>Net CHARGES &amp; FEES</b>	<b>10,282.18</b>	<b>21,771.91</b>	<b>75,050.00</b>	<b>29.01</b>	<b>53,278.09</b>
<b>PARK &amp; RECREATION CHARGES</b>						
01-00-310-813	PARK & REC CONTRIBUTION	0.00	0.00	3,000.00	0.00	3,000.00
01-00-310-814	PARK PERMIT FEES	(100.00)	(290.00)	3,000.00	(9.67)	3,290.00
01-00-310-815	SUMMER RECREATION FEES	0.00	0.00	9,230.00	0.00	9,230.00
01-00-310-817	SPECIAL EVENTS	0.00	0.00	5,450.00	0.00	5,450.00
01-00-310-819	BURR RIDGE/WILLOWBROOK BASEBALL R	0.00	0.00	6,500.00	0.00	6,500.00
01-00-310-820	HOLIDAY CONTRIBUTION	0.00	0.00	2,500.00	0.00	2,500.00
01-00-310-823	SPRING RECREATION FEES	0.00	0.00	200.00	0.00	200.00
	<b>Net PARK &amp; RECREATION CHARGES</b>	<b>(100.00)</b>	<b>(290.00)</b>	<b>29,880.00</b>	<b>(0.97)</b>	<b>30,170.00</b>
<b>OTHER REVENUE</b>						
01-00-310-901	REIMBURSEMENTS - IRMA	0.00	22,034.22	0.00	100.00	(22,034.22)
01-00-310-909	SALE - FIXED ASSETS	0.00	6,836.00	7,500.00	91.15	664.00
01-00-310-910	REIMBURSEMENTS - TREE PLANTING	500.00	500.00	500.00	100.00	0.00
01-00-310-911	REIMBURSEMENTS - RED LIGHT ENERGY	109.15	559.14	1,440.00	38.83	880.86
01-00-310-912	REIMBURSEMENTS - BRUSH PICK-UP	0.00	5,039.28	10,800.00	46.66	5,760.72
01-00-310-913	OTHER RECEIPTS	57.91	3,310.39	0.00	100.00	(3,310.39)
01-00-310-915	REIMBURSEMENTS - POLICE SPECIAL DET	0.00	0.00	5,000.00	0.00	5,000.00
01-00-310-917	REIMBURSEMENTS - PUBLIC WORKS OTHE	4,411.93	4,411.93	23,600.00	18.69	19,188.07
01-00-310-922	FEDERAL/STATE GRANTS	2,456.48	2,456.48	0.00	100.00	(2,456.48)
01-00-310-925	NICOR GAS ANNUAL PAYMENT	0.00	0.00	14,000.00	0.00	14,000.00
01-00-310-926	CABLE FRANCHISE FEES	0.00	82,848.29	204,000.00	40.61	121,151.71
01-00-310-928	DRUG FORFEITURES - STATE	0.00	0.00	500.00	0.00	500.00
01-00-310-929	DRUG FORFEITURES - FEDERAL	0.00	0.00	500.00	0.00	500.00
	<b>Net OTHER REVENUE</b>	<b>7,535.47</b>	<b>127,995.73</b>	<b>267,840.00</b>	<b>47.79</b>	<b>139,844.27</b>
<b>NON-OPERATING</b>						
01-00-320-108	INTEREST INCOME	1,507.64	8,719.75	48,000.00	18.17	39,280.25
	<b>Net NON-OPERATING</b>	<b>1,507.64</b>	<b>8,719.75</b>	<b>48,000.00</b>	<b>18.17</b>	<b>39,280.25</b>
<b>TRANSFERS IN</b>						
01-00-330-103	TRANSFER FROM HOTEL/MOTEL TAX	717,758.53	717,758.53	715,941.00	100.25	(1,817.53)
	<b>Net TRANSFERS IN</b>	<b>717,758.53</b>	<b>717,758.53</b>	<b>715,941.00</b>	<b>100.25</b>	<b>(1,817.53)</b>

REVENUE REPORT FOR WILLOWBROOK  
 PERIOD ENDING 09/30/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 09/30/2020	YTD BALANCE 09/30/2020	2020-21 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE
<b>Fund 01 - GENERAL FUND</b>						
<b>Fund 01 - GENERAL FUND:</b>						
<b>TOTAL REVENUES</b>						
		1,583,308.69	4,695,414.41	9,234,559.00	50.85	4,539,144.59
<b>Fund 02 - WATER FUND</b>						
<b>CHARGES &amp; FEES</b>						
02-00-310-712	WATER USAGE	359,730.22	1,451,568.21	3,200,000.00	45.36	1,748,431.79
02-00-310-713	WATER PENALTIES	2,350.44	4,870.75	8,000.00	60.88	3,129.25
02-00-310-718	SHUTOFF/NSF FEE	1,000.00	2,175.00	5,000.00	43.50	2,825.00
	<b>Net CHARGES &amp; FEES</b>	363,080.66	1,458,613.96	3,213,000.00	45.40	1,754,386.04
<b>OTHER REVENUE</b>						
02-00-310-714	WATER METER SALES	0.00	410.43	5,000.00	8.21	4,589.57
02-00-310-716	WATER METER READING FEES	110.50	2,318.25	5,000.00	46.37	2,681.75
02-00-310-717	CONSTRUCTION USAGE	0.00	200.00	1,000.00	20.00	800.00
	<b>Net OTHER REVENUE</b>	110.50	2,928.68	11,000.00	26.62	8,071.32
<b>NON-OPERATING</b>						
02-00-320-108	INTEREST INCOME	85.17	988.91	18,000.00	5.49	17,011.09
02-00-320-713	WATER CONNECTION FEES	0.00	600.00	3,000.00	20.00	2,400.00
	<b>Net NON-OPERATING</b>	85.17	1,588.91	21,000.00	7.57	19,411.09
<b>Fund 02 - WATER FUND:</b>						
<b>TOTAL REVENUES</b>						
		363,276.33	1,463,131.55	3,245,000.00	45.09	1,781,868.45
<b>Fund 03 - HOTEL/MOTEL TAX FUND</b>						
<b>OTHER TAXES</b>						
03-00-310-205	HOTEL/MOTEL TAX	(15,422.82)	0.00	0.00	0.00	0.00
	<b>Net OTHER TAXES</b>	(15,422.82)	0.00	0.00	0.00	0.00
<b>NON-OPERATING</b>						
03-00-320-108	INTEREST INCOME	(837.24)	0.00	0.00	0.00	0.00
	<b>Net NON-OPERATING</b>	(837.24)	0.00	0.00	0.00	0.00
<b>Fund 03 - HOTEL/MOTEL TAX FUND:</b>						
<b>TOTAL REVENUES</b>						
		(16,260.06)	0.00	0.00	0.00	0.00
<b>Fund 04 - MOTOR FUEL TAX FUND</b>						
<b>OTHER TAXES</b>						

REVENUE REPORT FOR WILLOWBROOK  
PERIOD ENDING 09/30/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 09/30/2020	YTD BALANCE 09/30/2020	2020-21		AVAILABLE BALANCE
				ORIGINAL BUDGET	% BDGT USED	
<b>Fund 04 - MOTOR FUEL TAX FUND</b>						
04-00-310-216	MFT RECEIPTS	29,463.87	120,730.02	310,429.00	38.89	189,698.98
04-00-310-218	MFT CAPITAL BOND RECEIPTS	0.00	187,606.54	0.00	100.00	(187,606.54)
	Net OTHER TAXES	29,463.87	308,336.56	310,429.00	99.33	2,092.44
<b>NON-OPERATING</b>						
04-00-320-108	INTEREST INCOME	69.24	822.56	6,000.00	13.71	5,177.44
	Net NON-OPERATING	69.24	822.56	6,000.00	13.71	5,177.44
<b>Fund 04 - MOTOR FUEL TAX FUND:</b>						
	TOTAL REVENUES	29,533.11	309,159.12	316,429.00	97.70	7,269.88
<b>Fund 06 - SSA ONE BOND &amp; INTEREST FUND</b>						
06-00-310-101	PROPERTY TAX	4,021.13	189,320.76	321,925.00	58.81	132,604.24
	Net PROPERTY TAX	4,021.13	189,320.76	321,925.00	58.81	132,604.24
<b>NON-OPERATING</b>						
06-00-320-108	INTEREST INCOME	13.99	82.37	1,000.00	8.24	917.63
	Net NON-OPERATING	13.99	82.37	1,000.00	8.24	917.63
<b>Fund 06 - SSA ONE BOND &amp; INTEREST FUND:</b>						
	TOTAL REVENUES	4,035.12	189,403.13	322,925.00	58.65	133,521.87
<b>Fund 07 - POLICE PENSION FUND</b>						
07-00-310-607	VILLAGE CONTRIBUTION	82,670.24	454,686.32	1,074,713.00	42.31	620,026.68
07-00-310-906	POLICE CONTRIBUTIONS	14,714.80	82,288.98	216,880.00	37.94	134,591.02
	Net OTHER REVENUE	97,385.04	536,975.30	1,291,593.00	41.57	754,617.70
<b>NON-OPERATING</b>						
07-00-320-108	INTEREST INCOME	45,634.96	187,487.75	500,000.00	37.50	312,512.25
07-00-320-110	UNREALIZED GAIN (LOSS) ON INVESTMENT	(647,191.58)	2,320,706.82	0.00	100.00	(2,320,706.82)
07-00-320-111	GAIN (LOSS) ON INVESTMENTS	90,452.27	26,145.74	0.00	100.00	(26,145.74)
	Net NON-OPERATING	(511,104.35)	2,534,340.31	500,000.00	506.87	(2,034,340.31)
<b>Fund 07 - POLICE PENSION FUND:</b>						

REVENUE REPORT FOR WILLOWBROOK  
 PERIOD ENDING 09/30/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 09/30/2020	YTD BALANCE 09/30/2020	2020-21 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE
<b>Fund 07 - POLICE PENSION FUND</b>						
TOTAL REVENUES		(413,719.31)	3,071,315.61	1,791,593.00	171.43	(1,279,722.61)
<b>Fund 09 - WATER CAPITAL IMPROVEMENTS FUND</b>						
NON-OPERATING	INTEREST INCOME	88.48	1,223.18	6,000.00	20.39	4,776.82
Net NON-OPERATING		88.48	1,223.18	6,000.00	20.39	4,776.82
TRANSFERS IN	TRANSFER FROM WATER	0.00	0.00	200,000.00	0.00	200,000.00
Net TRANSFERS IN		0.00	0.00	200,000.00	0.00	200,000.00
<b>Fund 09 - WATER CAPITAL IMPROVEMENTS FUND:</b>						
TOTAL REVENUES		88.48	1,223.18	206,000.00	0.59	204,776.82
<b>Fund 10 - CAPITAL PROJECT FUND</b>						
NON-OPERATING	INTEREST INCOME	0.00	0.87	0.00	100.00	(0.87)
Net NON-OPERATING		0.00	0.87	0.00	100.00	(0.87)
<b>Fund 10 - CAPITAL PROJECT FUND:</b>						
TOTAL REVENUES		0.00	0.87	0.00	100.00	(0.87)
<b>Fund 11 - DEBT SERVICE FUND</b>						
TRANSFERS IN	TRANSFER FROM GENERAL FUND	0.00	49,625.50	279,851.00	17.73	230,225.50
11-00-330-101	TRANSFER FROM WATER	0.00	4,304.50	46,695.00	9.22	42,390.50
Net TRANSFERS IN		0.00	53,930.00	326,546.00	16.52	272,616.00
<b>Fund 11 - DEBT SERVICE FUND:</b>						
TOTAL REVENUES		0.00	53,930.00	326,546.00	16.52	272,616.00
<b>Fund 14 - LAND ACQUISITION, FACILITY, EXPANSION &amp;</b>						
TRANSFERS IN	TRANSFER FROM GENERAL FUND	(0.02)	(0.02)	0.00	100.00	0.02
14-00-330-101	TRANSFER FROM GENERAL FUND	(0.02)	(0.02)	0.00	100.00	0.02
Net TRANSFERS IN		(0.02)	(0.02)	0.00	100.00	0.02

REVENUE REPORT FOR WILLOWBROOK

PERIOD ENDING 09/30/2020

ACTIVITY FOR

MONTH

09/30/2020

YTD BALANCE

09/30/2020

2020-21

ORIGINAL

BUDGET

% BDGT

USED

AVAILABLE

BALANCE

GL NUMBER DESCRIPTION

Fund 14 - LAND ACQUISITION, FACILITY, EXPANSION &

Fund 14 - LAND ACQUISITION, FACILITY, EXPANSION & :

TOTAL REVENUES

(0.02)

(0.02)

0.00

100.00

0.02

Fund 15 - RT 83/PLAINFIELD RD BUSINESS DISTRICT TAX

OTHER TAXES

15-00-310-201 BUSINESS DISTRICT SALES TAX TOWN CE

Net OTHER TAXES

48,531.78

184,837.01

600,000.00

30.81

415,162.99

48,531.78

184,837.01

600,000.00

30.81

415,162.99

Fund 15 - RT 83/PLAINFIELD RD BUSINESS DISTRICT TAX:

TOTAL REVENUES

48,531.78

184,837.01

600,000.00

30.81

415,162.99

TOTAL REVENUES - ALL FUNDS

1,598,794.12

9,968,414.86

16,043,052.00

62.14

6,074,637.14

EXPENDITURE REPORT FOR WILLOWBROOK  
PERIOD ENDING 09/30/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR		YTD BALANCE 09/30/2020	ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP. AVAIL.	APPROP. AVAIL.
		MONTH 09/30/20	2020-21						
Fund 01 - GENERAL FUND									
Dept 05 - VILLAGE BOARD & CLERK									
GENERAL MANAGEMENT									
01-05-400-147	MEDICARE	75.25	887.00	387.54	887.00	43.69	499.46	1,774.00	1,386.46
01-05-400-161	SOCIAL SECURITY	321.65	3,794.00	1,657.06	3,794.00	43.68	2,136.94	7,588.00	5,930.94
01-05-410-101	SALARY - MAYOR & VILLAGE BO	4,400.00	54,000.00	22,800.00	54,000.00	42.22	31,200.00	108,000.00	85,200.00
01-05-410-125	SALARY - VILLAGE CLERK	600.00	7,200.00	3,000.00	7,200.00	41.67	4,200.00	14,400.00	11,400.00
01-05-410-141	LIFE INSURANCE - ELECTED OF	59.92	767.00	303.52	767.00	39.57	463.48	1,534.00	1,230.48
01-05-410-201	PHONE - TELEPHONES	42.40	696.00	231.30	696.00	33.23	464.70	1,392.00	1,160.70
01-05-410-301	OFFICE SUPPLIES	0.00	500.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
01-05-410-302	PRINTING & PUBLISHING	47.00	0.00	47.00	0.00	100.00	(47.00)	0.00	(47.00)
01-05-410-303	FUEL/MILEAGE/WASH	0.00	100.00	0.00	100.00	0.00	100.00	200.00	200.00
01-05-410-304	SCHOOLS/CONFERENCES/TRA	110.00	5,770.00	110.00	5,770.00	1.91	5,660.00	11,540.00	11,430.00
01-05-410-307	FEES/DUES/SUBSCRIPTIONS	384.30	2,400.00	664.30	2,400.00	27.68	1,735.70	4,800.00	4,135.70
GENERAL MANAGEMENT		6,040.52	76,114.00	29,200.72	76,114.00	38.36	46,913.28	152,228.00	123,027.28
COMMUNITY RELATIONS									
01-05-420-365	PUBLIC RELATIONS	169.96	500.00	169.96	500.00	33.99	330.04	1,000.00	830.04
COMMUNITY RELATIONS		169.96	500.00	169.96	500.00	33.99	330.04	1,000.00	830.04
Total Dept 05 - VILLAGE BOARD & CLERK		6,210.48	76,614.00	29,370.68	76,614.00	38.34	47,243.32	153,228.00	123,857.32
Dept 07 - BOARD OF POLICE COMMISSIONERS									
ADMINISTRATION									
01-07-400-147	MEDICARE	0.00	7.00	0.00	7.00	0.00	7.00	14.00	14.00
01-07-400-161	SOCIAL SECURITY	0.00	31.00	0.00	31.00	0.00	31.00	62.00	62.00
01-07-435-148	LIFE INSURANCE - COMMISSIO	18.48	260.00	92.40	260.00	35.54	167.60	520.00	427.60
01-07-435-239	FEES - BOPC ATTORNEY	0.00	5,000.00	0.00	5,000.00	0.00	5,000.00	10,000.00	10,000.00
01-07-435-301	OFFICE SUPPLIES	0.00	100.00	0.00	100.00	0.00	100.00	200.00	200.00
01-07-435-302	PRINTING & PUBLISHING	0.00	4,000.00	0.00	4,000.00	0.00	4,000.00	8,000.00	8,000.00
01-07-435-304	SCHOOLS/CONFERENCES/TRA	0.00	1,000.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00
01-07-435-307	FEES/DUES/SUBSCRIPTIONS	0.00	500.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
01-07-435-311	POSTAGE & METER RENT	0.00	500.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
ADMINISTRATION		18.48	11,398.00	92.40	11,398.00	0.81	11,305.60	22,796.00	22,703.60
OTHER									
01-07-440-542	EXAMS - WRITTEN	0.00	15,000.00	5,558.00	15,000.00	37.05	9,442.00	30,000.00	24,442.00
01-07-440-543	EXAMS - PHYSICAL	1,054.50	2,000.00	1,054.50	2,000.00	52.73	945.50	4,000.00	2,945.50
01-07-440-544	EXAMS - PSYCHOLOGICAL	1,650.00	2,500.00	3,300.00	2,500.00	132.00	(800.00)	5,000.00	1,700.00
01-07-440-545	EXAMS - POLYGRAPH	0.00	1,000.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00
OTHER		2,704.50	20,500.00	9,912.50	20,500.00	48.35	10,587.50	41,000.00	31,087.50
Total Dept 07 - BOARD OF POLICE COMMISSIONERS		2,722.98	31,898.00	10,004.90	31,898.00	31.37	21,893.10	63,796.00	53,791.10
Dept 10 - ADMINISTRATION									
GENERAL MANAGEMENT									

EXPENDITURE REPORT FOR WILLOWBROOK  
PERIOD ENDING 09/30/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR		YTD BALANCE 09/30/2020	ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP. 2020-21	APPROP. AVAIL.
		MONTH 09/30/20	BUDGET						
<b>Fund 01 - GENERAL FUND</b>									
01-10-400-147	MEDICARE	387.51	2,141.08	5,322.00	40.23	3,180.92	10,644.00	8,502.92	
01-10-400-151	IMRF	3,671.45	20,200.97	49,218.00	41.04	29,017.03	98,436.00	78,235.03	
01-10-400-161	SOCIAL SECURITY	1,656.92	9,154.94	20,435.00	44.80	11,280.06	40,870.00	31,715.06	
01-10-400-171	SUI - UNEMPLOYMENT	0.00	(1.28)	774.00	(0.17)	775.28	1,548.00	1,549.28	
01-10-455-101	SALARIES - MANAGEMENT STA	13,192.32	72,307.77	175,125.00	41.29	102,817.23	350,250.00	277,942.23	
01-10-455-102	OVERTIME	159.64	1,187.34	5,000.00	23.75	3,812.66	10,000.00	8,812.66	
01-10-455-105	ASSISTANT VILLAGE ADMINISTR	9,769.28	53,731.04	130,175.00	41.28	76,443.96	260,350.00	206,618.96	
01-10-455-126	SALARIES - CLERICAL	4,257.12	23,414.16	56,726.00	41.28	33,311.84	113,452.00	90,037.84	
01-10-455-131	PERSONNEL RECRUITMENT	0.00	190.95	500.00	38.19	309.05	1,000.00	809.05	
01-10-455-141	HEALTH/DENTAL/LIFE INSURAN	4,236.89	21,061.49	49,602.00	42.46	28,540.51	99,204.00	78,142.51	
01-10-455-201	PHONE - TELEPHONES	730.53	7,869.13	12,684.00	62.04	4,814.87	25,368.00	17,498.87	
01-10-455-266	CODIFY ORDINANCES	0.00	0.00	5,000.00	0.00	5,000.00	10,000.00	10,000.00	
01-10-455-301	OFFICE SUPPLIES	570.59	1,890.88	8,000.00	23.64	6,109.12	16,000.00	14,109.12	
01-10-455-302	PRINTING, PUBLISHING & TRAN	556.35	1,802.45	2,500.00	72.10	697.55	5,000.00	3,197.55	
01-10-455-303	FUEL/MILEAGE/WASH	38.00	152.00	750.00	20.27	598.00	1,500.00	1,348.00	
01-10-455-304	SCHOOLS/CONFERENCES/TRA	55.00	55.00	2,000.00	2.75	1,945.00	4,000.00	3,945.00	
01-10-455-305	STRATEGIC PLANNING	0.00	0.00	2,000.00	0.00	2,000.00	4,000.00	4,000.00	
01-10-455-306	CONSULTING	3,805.00	16,505.00	71,000.00	23.25	54,495.00	142,000.00	125,495.00	
01-10-455-307	FEES/DUES/SUBSCRIPTIONS	2,721.00	6,724.00	13,000.00	51.72	6,276.00	26,000.00	19,276.00	
01-10-455-311	POSTAGE & METER RENT	391.99	1,635.67	5,000.00	32.71	3,364.33	10,000.00	8,364.33	
01-10-455-315	COPY SERVICE	487.03	2,435.04	7,000.00	34.79	4,564.96	14,000.00	11,564.96	
01-10-455-355	COMMISSARY PROVISION	248.57	731.42	3,000.00	24.38	2,268.58	6,000.00	5,268.58	
01-10-455-411	MAINTENANCE - EQUIPMENT	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00	
	<b>GENERAL MANAGEMENT</b>	<b>46,935.19</b>	<b>243,189.05</b>	<b>625,311.00</b>	<b>38.89</b>	<b>382,121.95</b>	<b>1,250,622.00</b>	<b>1,007,432.95</b>	
<b>COMMUNITY RELATIONS</b>									
01-10-475-365	PUBLIC RELATIONS	0.00	61.95	5,000.00	1.24	4,938.05	10,000.00	9,938.05	
01-10-475-367	CRISIS MANAGEMENT	2,667.50	8,372.30	25,000.00	33.49	16,627.70	50,000.00	41,627.70	
01-10-475-370	MEALS-ON-WHEELS	0.00	0.00	2,000.00	0.00	2,000.00	4,000.00	4,000.00	
	<b>COMMUNITY RELATIONS</b>	<b>2,667.50</b>	<b>8,434.25</b>	<b>32,000.00</b>	<b>26.36</b>	<b>23,565.75</b>	<b>64,000.00</b>	<b>55,565.75</b>	
<b>CAPITAL IMPROVEMENTS</b>									
01-10-485-602	BUILDING IMPROVEMENTS	0.00	9,125.00	60,000.00	15.21	50,875.00	120,000.00	110,875.00	
01-10-485-611	FURNITURE & OFFICE EQUIPME	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00	
	<b>CAPITAL IMPROVEMENTS</b>	<b>0.00</b>	<b>9,125.00</b>	<b>60,500.00</b>	<b>15.08</b>	<b>51,375.00</b>	<b>121,000.00</b>	<b>111,875.00</b>	
<b>CONTINGENCIES</b>									
01-10-490-799	CONTINGENCIES	0.00	0.00	10,000.00	0.00	10,000.00	20,000.00	20,000.00	
	<b>CONTINGENCIES</b>	<b>0.00</b>	<b>0.00</b>	<b>10,000.00</b>	<b>0.00</b>	<b>10,000.00</b>	<b>20,000.00</b>	<b>20,000.00</b>	
<b>DATA PROCESSING</b>									
01-10-460-212	EDP EQUIPMENT/SOFTWARE	0.00	62.99	1,000.00	6.30	937.01	2,000.00	1,937.01	
01-10-460-225	INTERNET/WEBSITE HOSTING	627.17	3,136.57	14,347.00	21.86	11,210.43	28,694.00	25,557.43	
01-10-460-263	EDP LICENSES	5,842.72	18,314.00	43,435.00	42.16	25,121.00	86,870.00	68,556.00	
01-10-460-265	CYBER DISRUPTION	0.00	9,499.00	0.00	100.00	(9,499.00)	0.00	(9,499.00)	
01-10-460-267	DOCUMENT STORAGE/SCANNI	0.00	1,556.45	5,000.00	31.13	3,443.55	10,000.00	8,443.55	
01-10-460-306	CONSULTING SERVICES - IT	0.00	3,454.90	18,000.00	19.19	14,545.10	36,000.00	32,545.10	
	<b>DATA PROCESSING</b>	<b>6,469.89</b>	<b>36,023.91</b>	<b>81,782.00</b>	<b>44.05</b>	<b>45,758.09</b>	<b>163,564.00</b>	<b>127,540.09</b>	

EXPENDITURE REPORT FOR WILLOWBROOK  
PERIOD ENDING 09/30/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 09/30/20	YTD BALANCE 09/30/2020	2020-21 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
<b>Fund 01 - GENERAL FUND</b>								
<b>BUILDINGS</b>								
01-10-466-228	MAINTENANCE - BUILDING	19,856.19	35,176.50	30,545.00	115.16	(4,631.50)	61,090.00	25,913.50
01-10-466-236	NICOR GAS (835 MIDWAY)	39.17	233.21	2,000.00	11.66	1,766.79	4,000.00	3,766.79
01-10-466-240	ENERGY/COMED (835 MIDWAY)	0.00	0.00	3,000.00	0.00	3,000.00	6,000.00	6,000.00
01-10-466-251	SANITARY (835 MIDWAY)	269.30	287.16	450.00	63.81	162.84	900.00	612.84
01-10-466-293	LANDSCAPE - VILLAGE HALL	32.90	32.90	1,000.00	3.29	967.10	2,000.00	1,967.10
01-10-466-351	BUILDING MAINTENANCE SUPP	97.50	3,001.11	2,000.00	150.06	(1,001.11)	4,000.00	998.89
	<b>BUILDINGS</b>	<b>20,295.06</b>	<b>38,730.88</b>	<b>38,995.00</b>	<b>99.32</b>	<b>264.12</b>	<b>77,990.00</b>	<b>39,259.12</b>
<b>LEGAL</b>								
01-10-470-239	FEES - VILLAGE ATTORNEY	21,916.50	42,195.10	140,000.00	30.14	97,804.90	280,000.00	237,804.90
01-10-470-241	FEES - SPECIAL ATTORNEY	539.60	1,123.60	10,000.00	11.24	8,876.40	20,000.00	18,876.40
01-10-470-242	FEES - LABOR COUNSEL	412.50	1,330.60	2,000.00	66.53	669.40	4,000.00	2,669.40
	<b>LEGAL</b>	<b>22,868.60</b>	<b>44,649.30</b>	<b>152,000.00</b>	<b>29.37</b>	<b>107,350.70</b>	<b>304,000.00</b>	<b>259,350.70</b>
<b>FINANCIAL AUDIT</b>								
01-10-471-252	FINANCIAL SERVICES	742.78	742.78	0.00	100.00	(742.78)	0.00	(742.78)
	<b>FINANCIAL AUDIT</b>	<b>742.78</b>	<b>742.78</b>	<b>0.00</b>	<b>100.00</b>	<b>(742.78)</b>	<b>0.00</b>	<b>(742.78)</b>
<b>RISK MANAGEMENT</b>								
01-10-480-272	INSURANCE - IRMA	0.00	0.00	233,463.00	0.00	233,463.00	466,926.00	466,926.00
01-10-480-273	SELF INSURANCE - DEDUCTIBL	0.00	0.00	10,000.00	0.00	10,000.00	20,000.00	20,000.00
	<b>RISK MANAGEMENT</b>	<b>0.00</b>	<b>0.00</b>	<b>243,463.00</b>	<b>0.00</b>	<b>243,463.00</b>	<b>486,926.00</b>	<b>486,926.00</b>
<b>TRANSFERS TO OTHER FUNDS</b>								
01-10-900-112	TRANSFER TO DEBT SERVICE -	0.00	49,625.50	279,851.00	17.73	230,225.50	559,702.00	510,076.50
01-10-900-114	TRANSFER TO LAFER	(0.02)	(0.02)	0.00	100.00	0.02	0.00	0.02
	<b>TRANSFERS TO OTHER FUNDS</b>	<b>(0.02)</b>	<b>49,625.48</b>	<b>279,851.00</b>	<b>17.73</b>	<b>230,225.52</b>	<b>559,702.00</b>	<b>510,076.52</b>
	<b>Total Dept 10 - ADMINISTRATION</b>	<b>99,979.00</b>	<b>430,520.65</b>	<b>1,523,902.00</b>	<b>28.25</b>	<b>1,093,381.35</b>	<b>3,047,804.00</b>	<b>2,617,283.35</b>
<b>Dept 15 - PLANNING &amp; ECONOMIC DEVELOPMENT</b>								
<b>GENERAL MANAGEMENT</b>								
01-15-400-147	MEDICARE	24.29	134.22	381.00	35.23	246.78	762.00	627.78
01-15-400-151	IMRF	235.34	1,294.37	3,203.00	40.41	1,908.63	6,406.00	5,111.63
01-15-400-161	SOCIAL SECURITY	103.85	573.96	1,631.00	35.19	1,057.04	3,262.00	2,688.04
01-15-400-171	SUI - UNEMPLOYMENT	0.00	0.00	129.00	0.00	129.00	258.00	258.00
01-15-510-126	SALARIES - CLERICAL	1,754.99	9,652.46	23,386.00	41.27	13,733.54	46,772.00	37,119.54
01-15-510-141	HEALTH/DENTAL/LIFE INSURAN	610.08	3,008.02	8,062.00	37.31	5,053.98	16,124.00	13,115.98
01-15-510-301	OFFICE SUPPLIES	0.00	0.00	250.00	0.00	250.00	500.00	500.00
01-15-510-302	PRINTING & PUBLISHING	0.00	0.00	2,500.00	0.00	2,500.00	5,000.00	5,000.00
01-15-510-307	FEES/DUES/SUBSCRIPTIONS	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
01-15-510-311	POSTAGE & METER RENT	0.00	130.45	500.00	26.09	369.55	1,000.00	869.55
01-15-510-340	LIFE INSURANCE - PLAN COMM	70.56	352.80	1,032.00	34.19	679.20	2,064.00	1,711.20
01-15-510-401	OPERATING EQUIPMENT	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
	<b>GENERAL MANAGEMENT</b>	<b>2,799.11</b>	<b>15,146.28</b>	<b>42,074.00</b>	<b>36.00</b>	<b>26,927.72</b>	<b>84,148.00</b>	<b>69,001.72</b>

EXPENDITURE REPORT FOR WILLOWBROOK  
PERIOD ENDING 09/30/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR		YTD BALANCE 09/30/2020	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
		MONTH 09/30/20	2020-21 ORIGINAL BUDGET					
Fund 01 - GENERAL FUND								
DATA PROCESSING								
01-15-515-305	EDP PERSONNEL TRAINING	0.00	1,800.00	0.00	0.00	1,800.00	3,600.00	3,600.00
		0.00	1,800.00	0.00	0.00	1,800.00	3,600.00	3,600.00
DATA PROCESSING								
ENGINEERING								
01-15-520-229	RENT - MEETING ROOM	0.00	250.00	0.00	0.00	250.00	500.00	500.00
01-15-520-245	FEES - ENGINEERING	0.00	2,500.00	330.00	13.20	2,170.00	5,000.00	4,670.00
01-15-520-246	FEES - COURT REPORTER	0.00	2,700.00	521.05	19.30	2,178.95	5,400.00	4,878.95
01-15-520-254	PLAN REVIEW - ENGINEER	782.00	5,000.00	3,485.24	69.70	1,514.76	10,000.00	6,514.76
01-15-520-257	PLAN REVIEW - PLANNER	12,721.84	125,000.00	36,444.59	29.16	88,555.41	250,000.00	213,555.41
01-15-520-258	PLAN REVIEW - TRAFFIC CONS	324.00	2,500.00	1,215.00	48.60	1,285.00	5,000.00	3,785.00
		13,827.84	137,950.00	41,995.88	30.44	95,954.12	275,900.00	233,904.12
ENGINEERING								
		16,626.95	181,824.00	57,142.16	31.43	124,681.84	363,648.00	306,505.84
Total Dept 15 - PLANNING & ECONOMIC DEVELOPMEN								
Dept 20 - PARKS & RECREATION								
CAPITAL IMPROVEMENTS								
POND IMPROVEMENTS								
01-20-595-643	COURT IMPROVEMENTS	0.00	400.00	0.00	0.00	400.00	800.00	800.00
01-20-595-693	COURT IMPROVEMENTS	0.00	800.00	0.00	0.00	800.00	1,600.00	1,600.00
		0.00	1,200.00	0.00	0.00	1,200.00	2,400.00	2,400.00
CAPITAL IMPROVEMENTS								
ADMINISTRATION								
01-20-400-147	MEDICARE	44.84	648.00	207.40	32.01	440.60	1,296.00	1,088.60
01-20-400-151	IMRF	412.26	5,308.00	1,821.26	34.31	3,486.74	10,616.00	8,794.74
01-20-400-161	SOCIAL SECURITY	191.79	2,772.00	886.89	31.99	1,885.11	5,544.00	4,657.11
01-20-400-171	SUI - UNEMPLOYMENT	1.28	270.00	87.89	32.55	182.11	540.00	452.11
01-20-550-101	SALARIES - PERMANENT EMPL	2,092.86	32,585.00	11,537.25	35.41	21,047.75	65,170.00	53,632.75
01-20-550-103	PART TIME - PROGRAM SUPERV	0.00	2,500.00	0.00	0.00	2,500.00	5,000.00	5,000.00
01-20-550-148	LIFE INSURANCE - COMMISSIO	64.40	1,068.00	333.76	31.25	734.24	2,136.00	1,802.24
01-20-550-301	OFFICE/GENERAL PROGRAM S	0.00	1,000.00	22.32	2.23	977.68	2,000.00	1,977.68
01-20-550-302	PRINTING & PUBLISHING	0.00	13,500.00	0.00	0.00	13,500.00	27,000.00	27,000.00
01-20-550-311	POSTAGE & METER RENT	0.00	3,800.00	0.00	0.00	3,800.00	7,600.00	7,600.00
		2,807.43	63,451.00	14,896.77	23.48	48,554.23	126,902.00	112,005.23
ADMINISTRATION								
DATA PROCESSING								
01-20-555-212	EDP EQUIPMENT/SOFTWARE	0.00	500.00	0.00	0.00	500.00	1,000.00	1,000.00
01-20-555-263	EDP LICENSES	14.99	0.00	14.99	100.00	(14.99)	0.00	(14.99)
01-20-555-306	CONSULTING - PROGRAM HOST	0.00	15,000.00	0.00	0.00	15,000.00	30,000.00	30,000.00
		14.99	15,500.00	14.99	0.10	15,485.01	31,000.00	30,985.01
DATA PROCESSING								
LANDSCAPING								
01-20-565-341	PARK LANDSCAPE SUPPLIES	0.00	0.00	3,426.84	100.00	(3,426.84)	0.00	(3,426.84)
01-20-565-342	LANDSCAPE MAINTENANCE SE	0.00	0.00	90.00	100.00	(90.00)	0.00	(90.00)
		0.00	0.00	3,516.84	100.00	(3,516.84)	0.00	(3,516.84)

EXPENDITURE REPORT FOR WILLOWBROOK  
PERIOD ENDING 09/30/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 09/30/20	YTD BALANCE 09/30/2020	2020-21 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROV. AVAIL.
Fund 01 - GENERAL FUND								
MAINTENANCE								
01-20-570-102	OVERTIME	981.47	2,044.20	7,000.00	29.20	4,955.80	14,000.00	11,955.80
01-20-570-103	PART TIME - LABOR	63.00	798.00	2,541.00	31.40	1,743.00	5,082.00	4,284.00
01-20-570-228	MAINTENANCE - PARK BUILDIN	471.87	1,215.55	12,386.00	9.81	11,170.45	24,772.00	23,556.45
01-20-570-234	RENT - EQUIPMENT	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
01-20-570-235	NICOR GAS (825 MIDWAY)	38.68	158.17	1,200.00	13.18	1,041.83	2,400.00	2,241.83
01-20-570-250	SANITARY (825 MIDWAY)	4.39	8.78	50.00	17.56	41.22	100.00	91.22
01-20-570-278	SANITARY USER CHARGE - PAR	125.52	129.91	150.00	86.61	20.09	300.00	170.09
01-20-570-280	BALLFIELD MAINTENANCE	0.00	7,132.80	10,000.00	71.33	2,867.20	20,000.00	12,867.20
01-20-570-281	CONTRACTED MAINTENANCE	18,291.68	65,856.68	120,900.00	54.47	55,043.32	241,800.00	175,943.32
01-20-570-331	MAINTENANCE SUPPLIES	0.00	158.63	5,000.00	3.17	4,841.37	10,000.00	9,841.37
01-20-570-411	MAINTENANCE - EQUIPMENT	561.10	1,178.36	3,500.00	33.67	2,321.64	7,000.00	5,821.64
	MAINTENANCE	20,537.71	78,681.08	163,227.00	48.20	84,545.92	326,454.00	247,772.92
SUMMER PROGRAM								
01-20-575-119	SUMMER PROGRAM MATERIAL	0.00	220.00	7,600.00	2.89	7,380.00	15,200.00	14,980.00
01-20-575-517	SENIORS PROGRAM-SUMMER	0.00	0.00	5,400.00	0.00	5,400.00	10,800.00	10,800.00
	SUMMER PROGRAM	0.00	220.00	13,000.00	1.69	12,780.00	26,000.00	25,780.00
FALL PROGRAM								
01-20-580-517	SENIORS PROGRAM-FALL	0.00	0.00	5,400.00	0.00	5,400.00	10,800.00	10,800.00
	FALL PROGRAM	0.00	0.00	5,400.00	0.00	5,400.00	10,800.00	10,800.00
WINTER/SPECIAL PROGRAMS								
01-20-585-121	WINTER PROGRAM MATERIALS	0.00	0.00	2,000.00	0.00	2,000.00	4,000.00	4,000.00
01-20-585-150	CHILDRENS SPECIAL EVENTS -	0.00	0.00	3,000.00	0.00	3,000.00	6,000.00	6,000.00
01-20-585-151	FAMILY SPECIAL EVENT - MOVIE	0.00	0.00	1,500.00	0.00	1,500.00	3,000.00	3,000.00
01-20-585-152	FAMILY SPECIAL EVENT - TREE	0.00	0.00	4,900.00	0.00	4,900.00	9,800.00	9,800.00
01-20-585-153	FAMILY SPECIAL EVENT - BACK	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
01-20-585-154	FAMILY SPECIAL EVENT - RACE	0.00	300.05	13,600.00	2.21	13,299.95	27,200.00	26,899.95
01-20-585-155	CHILDREN'S HOLIDAY PARTY	0.00	0.00	5,000.00	0.00	5,000.00	10,000.00	10,000.00
01-20-585-157	COMMUNITY PICNIC	0.00	0.00	3,000.00	0.00	3,000.00	6,000.00	6,000.00
01-20-585-517	SENIORS PROGRAM-WINTER/S	0.00	0.00	5,400.00	0.00	5,400.00	10,800.00	10,800.00
	WINTER/SPECIAL PROGRAMS	0.00	300.05	38,900.00	0.77	38,599.95	77,800.00	77,499.95
SPRING PROGRAM								
01-20-586-121	SPRING PROGRAM MATERIALS	0.00	0.00	200.00	0.00	200.00	400.00	400.00
	SPRING PROGRAM	0.00	0.00	200.00	0.00	200.00	400.00	400.00
SPECIAL RECREATION								
01-20-590-518	SPECIAL RECREATION ASSOC P	0.00	0.00	39,310.00	0.00	39,310.00	78,620.00	78,620.00
01-20-590-519	ADA PARK MAINTENANCE	0.00	0.00	4,840.00	0.00	4,840.00	9,680.00	9,680.00
01-20-590-520	ADA RECREATION ACCOMMODA	0.00	0.00	7,700.00	0.00	7,700.00	15,400.00	15,400.00
01-20-590-521	ADA PARK IMPROVEMENTS	0.00	0.00	15,400.00	0.00	15,400.00	30,800.00	30,800.00
	SPECIAL RECREATION	0.00	0.00	67,250.00	0.00	67,250.00	134,500.00	134,500.00
Total Dept 20 - PARKS & RECREATION		23,360.13	97,629.73	368,128.00	26.52	270,498.27	736,256.00	638,626.27

EXPENDITURE REPORT FOR WILLOWBROOK  
PERIOD ENDING 09/30/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR		YTD BALANCE	2020-21 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
		MONTH 09/30/20	09/30/2020						
<b>Fund 01 - GENERAL FUND</b>									
<b>Dept 25 - FINANCE DEPARTMENT</b>									
<b>GENERAL MANAGEMENT</b>									
01-25-400-147	MEDICARE	252.72	1,386.20	3,373.00	41.10	1,986.80	6,746.00	5,359.80	
01-25-400-151	IMRF	2,051.60	11,259.00	23,994.00	46.92	12,735.00	47,988.00	36,729.00	
01-25-400-161	SOCIAL SECURITY	1,080.58	5,927.21	14,424.00	41.09	8,496.79	28,848.00	22,920.79	
01-25-400-171	SUI - UNEMPLOYMENT	45.41	246.96	1,032.00	23.93	785.04	2,064.00	1,817.04	
01-25-610-101	SALARIES - MANAGEMENT STA	10,359.04	56,974.72	138,033.00	41.28	81,058.28	276,066.00	219,091.28	
01-25-610-102	OVERTIME	0.00	0.00	1,500.00	0.00	1,500.00	3,000.00	3,000.00	
01-25-610-104	PART TIME - CLERICAL	2,241.96	12,193.10	31,609.00	38.57	19,415.90	63,218.00	51,024.90	
01-25-610-126	SALARIES - CLERICAL	4,615.52	25,385.36	61,500.00	41.28	36,114.64	123,000.00	97,614.64	
01-25-610-141	HEALTH/DENTAL/LIFE INSURAN	1,583.70	7,818.40	19,008.00	41.13	11,189.60	38,016.00	30,197.60	
01-25-610-301	OFFICE SUPPLIES	0.00	766.75	2,500.00	30.67	1,733.25	5,000.00	4,233.25	
01-25-610-302	PRINTING & PUBLISHING	0.00	425.70	1,000.00	42.57	574.30	2,000.00	1,574.30	
01-25-610-303	FUEL/MILEAGE/WASH	0.00	0.00	250.00	0.00	250.00	500.00	500.00	
01-25-610-304	SCHOOLS/CONFERENCES/TRA	0.00	70.00	1,000.00	7.00	930.00	2,000.00	1,930.00	
01-25-610-307	FEES/DUES/SUBSCRIPTIONS	0.00	110.27	1,605.00	6.87	1,494.73	3,210.00	3,099.73	
01-25-610-311	POSTAGE & METER RENT	0.00	66.70	250.00	26.68	183.30	500.00	433.30	
<b>GENERAL MANAGEMENT</b>		<b>22,230.53</b>	<b>122,630.37</b>	<b>301,078.00</b>	<b>40.73</b>	<b>178,447.63</b>	<b>602,156.00</b>	<b>479,525.63</b>	
<b>DATA PROCESSING</b>									
01-25-615-212	EDP EQUIPMENT/SOFTWARE	0.00	139.01	500.00	27.80	360.99	1,000.00	860.99	
01-25-615-263	EDP LICENSES	0.00	0.00	12,000.00	0.00	12,000.00	24,000.00	24,000.00	
01-25-615-267	DOCUMENT STORAGE/SCANNI	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00	
<b>DATA PROCESSING</b>		<b>0.00</b>	<b>139.01</b>	<b>13,500.00</b>	<b>1.03</b>	<b>13,360.99</b>	<b>27,000.00</b>	<b>26,860.99</b>	
<b>FINANCIAL AUDIT</b>									
01-25-620-251	AUDIT SERVICES	0.00	5,000.00	34,000.00	14.71	29,000.00	68,000.00	63,000.00	
01-25-620-252	FINANCIAL SERVICES	0.00	1,700.00	4,550.00	37.36	2,850.00	9,100.00	7,400.00	
<b>FINANCIAL AUDIT</b>		<b>0.00</b>	<b>6,700.00</b>	<b>38,550.00</b>	<b>17.38</b>	<b>31,850.00</b>	<b>77,100.00</b>	<b>70,400.00</b>	
<b>Total Dept 25 - FINANCE DEPARTMENT</b>		<b>22,230.53</b>	<b>129,469.38</b>	<b>353,128.00</b>	<b>36.66</b>	<b>223,658.62</b>	<b>706,256.00</b>	<b>576,786.62</b>	
<b>Dept 30 - POLICE DEPARTMENT</b>									
<b>ADMINISTRATION</b>									
01-30-400-147	MEDICARE	2,801.55	14,955.78	41,024.00	36.46	26,068.22	82,048.00	67,092.22	
01-30-400-151	IMRF	1,848.64	10,136.94	25,270.00	40.11	15,133.06	50,540.00	40,403.06	
01-30-400-161	SOCIAL SECURITY	854.20	4,619.17	11,683.00	39.54	7,063.83	23,366.00	18,746.83	
01-30-400-171	SUI - UNEMPLOYMENT	7.39	7.39	6,708.00	0.11	6,700.61	13,416.00	13,408.61	
01-30-630-101	SALARIES - PERMANENT EMPL	148,635.60	850,332.65	2,289,826.00	37.14	1,439,493.35	4,579,652.00	3,729,319.35	
01-30-630-102	OVERTIME	35,936.51	125,777.03	336,000.00	37.43	210,222.97	672,000.00	546,222.97	
01-30-630-103	OVERTIME - SPECIAL DETAIL &	2,260.67	4,492.22	15,000.00	29.95	10,507.78	30,000.00	25,507.78	
01-30-630-126	SALARIES - CLERICAL	13,391.68	73,654.25	178,439.00	41.28	104,784.75	356,878.00	283,223.75	
01-30-630-127	OVERTIME - CLERICAL	69.37	338.37	10,000.00	3.38	9,661.63	20,000.00	19,661.63	
01-30-630-131	PERSONNEL RECRUITMENT	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00	
01-30-630-141	HEALTH/DENTAL/LIFE INSURAN	27,370.63	134,884.00	358,884.00	37.58	223,999.60	717,768.00	582,883.60	
01-30-630-155	POLICE PENSION	82,670.24	454,686.32	1,074,713.00	42.31	620,026.68	2,149,426.00	1,694,739.68	
01-30-630-201	PHONE - TELEPHONES	1,255.63	6,414.06	27,000.00	23.76	20,585.94	54,000.00	47,585.94	

EXPENDITURE REPORT FOR WILLOWBROOK  
PERIOD ENDING 09/30/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 09/30/20	YTD BALANCE 09/30/2020	2020-21 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
<b>Fund 01 - GENERAL FUND</b>								
01-30-630-202	ACCREDITATION	0.00	0.00	4,645.00	0.00	4,645.00	9,290.00	9,290.00
01-30-630-241	FEES - FIELD COURT ATTORNE	0.00	17,650.00	16,000.00	110.31	(1,650.00)	32,000.00	14,350.00
01-30-630-245	FIRING RANGE	34.98	153.96	2,500.00	6.16	2,346.04	5,000.00	4,846.04
01-30-630-301	OFFICE SUPPLIES	369.55	3,274.62	4,000.00	81.87	725.38	8,000.00	4,725.38
01-30-630-302	PRINTING & PUBLISHING	374.76	485.37	4,000.00	12.13	3,514.63	8,000.00	7,514.63
01-30-630-303	FUEL/MILEAGE/WASH	3,369.89	14,728.18	50,000.00	29.46	35,271.82	100,000.00	85,271.82
01-30-630-304	SCHOOLS/CONFERENCES/TRA	1,294.42	1,121.82	40,000.00	2.80	38,878.18	80,000.00	78,878.18
01-30-630-305	TUITION REIMBURSEMENT	0.00	0.00	6,000.00	0.00	6,000.00	12,000.00	12,000.00
01-30-630-307	FEES/DUES/SUBSCRIPTIONS	0.00	15,134.84	20,500.00	73.83	5,365.16	41,000.00	25,865.16
01-30-630-308	CADET PROGRAM	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
01-30-630-309	EMPLOYEE RECOGNITION	148.81	164.04	3,000.00	5.47	2,835.96	6,000.00	5,835.96
01-30-630-311	POSTAGE & METER RENT	547.17	960.53	4,200.00	22.87	3,239.47	8,400.00	7,439.47
01-30-630-315	COPY SERVICE	565.57	1,187.65	4,100.00	28.97	2,912.35	8,200.00	7,012.35
01-30-630-345	UNIFORMS	2,600.31	4,305.88	28,500.00	15.11	24,194.12	57,000.00	52,694.12
01-30-630-346	AMMUNITION	0.00	929.60	14,000.00	6.64	13,070.40	28,000.00	27,070.40
01-30-630-401	OPERATING EQUIPMENT	4,056.31	10,565.26	25,000.00	42.26	14,434.74	50,000.00	39,434.74
01-30-630-409	MAINTENANCE - VEHICLES	3,408.00	12,490.41	50,000.00	24.98	37,509.59	100,000.00	87,509.59
01-30-630-421	MAINTENANCE - RADIO EQUIPM	0.00	0.00	6,500.00	0.00	6,500.00	13,000.00	13,000.00
<b>ADMINISTRATION</b>		<b>333,871.88</b>	<b>1,763,450.74</b>	<b>4,658,992.00</b>	<b>37.85</b>	<b>2,895,541.26</b>	<b>9,317,984.00</b>	<b>7,554,533.26</b>
<b>DATA PROCESSING</b>								
01-30-640-212	EDP EQUIPMENT/SOFTWARE	0.00	2,038.80	3,732.00	54.63	1,693.20	7,464.00	5,425.20
01-30-640-225	INTERNET/WEBSITE HOSTING	400.00	2,000.00	6,760.00	29.59	4,760.00	13,520.00	11,520.00
01-30-640-263	EDP LICENSES	1,175.00	9,488.00	30,000.00	31.63	20,512.00	60,000.00	50,512.00
01-30-640-267	DOCUMENT STORAGE/SCANNI	0.00	0.00	2,000.00	0.00	2,000.00	4,000.00	4,000.00
01-30-640-306	CONSULTING SERVICES	0.00	3,450.00	22,875.00	15.08	19,425.00	45,750.00	42,300.00
<b>DATA PROCESSING</b>		<b>1,575.00</b>	<b>16,976.80</b>	<b>65,367.00</b>	<b>25.97</b>	<b>48,390.20</b>	<b>130,734.00</b>	<b>113,757.20</b>
<b>BUILDINGS</b>								
01-30-630-228	MAINTENANCE - BUILDING	22,688.19	38,321.94	44,927.00	85.30	6,605.06	89,854.00	51,532.06
01-30-630-235	NICOR GAS (7760 QUINCY)	131.01	590.95	5,000.00	11.82	4,409.05	10,000.00	9,409.05
01-30-630-250	SANITARY (7760 QUINCY)	228.89	233.28	1,200.00	19.44	966.72	2,400.00	2,166.72
01-30-630-351	BUILDING MAINTENANCE SUPP	90.91	428.79	3,000.00	14.29	2,571.21	6,000.00	5,571.21
<b>BUILDINGS</b>		<b>23,139.00</b>	<b>39,574.96</b>	<b>54,127.00</b>	<b>73.12</b>	<b>14,552.04</b>	<b>108,254.00</b>	<b>68,679.04</b>
<b>RISK MANAGEMENT</b>								
01-30-645-273	SELF INSURANCE - DEDUCTIBL	0.00	0.00	20,000.00	0.00	20,000.00	40,000.00	40,000.00
<b>RISK MANAGEMENT</b>		<b>0.00</b>	<b>0.00</b>	<b>20,000.00</b>	<b>0.00</b>	<b>20,000.00</b>	<b>40,000.00</b>	<b>40,000.00</b>
<b>CONSTRUCTION</b>								
01-30-635-288	BUILDING CONSTR & REMODEL	0.00	16,325.00	1,500.00	1,088.33	(14,825.00)	3,000.00	(13,325.00)
<b>CONSTRUCTION</b>		<b>0.00</b>	<b>16,325.00</b>	<b>1,500.00</b>	<b>1,088.33</b>	<b>(14,825.00)</b>	<b>3,000.00</b>	<b>(13,325.00)</b>
<b>PATROL</b>								
01-30-650-268	ANIMAL CONTROL	0.00	0.00	800.00	0.00	800.00	1,600.00	1,600.00
01-30-650-343	JAIL SUPPLIES	0.00	66.29	1,500.00	4.42	1,433.71	3,000.00	2,933.71
01-30-650-348	DRUG FORFEITURE EXP - STAT	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
01-30-650-349	DRUG FORFEITURE EXP - FEDE	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00

EXPENDITURE REPORT FOR WILLOWBROOK  
PERIOD ENDING 09/30/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 09/30/20	YTD BALANCE 09/30/2020	2020-21 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
Fund 01 - GENERAL FUND								
PATROL		0.00	66.29	3,300.00	2.01	3,233.71	6,600.00	6,533.71
TRAFFIC SAFETY		364.99	364.99	5,323.00	6.86	4,958.01	10,646.00	10,281.01
TRAFFIC SAFETY	PART TIME - CROSSING GUARD	364.99	364.99	5,323.00	6.86	4,958.01	10,646.00	10,281.01
CRIME PREVENTION		0.00	0.00	5,000.00	0.00	5,000.00	10,000.00	10,000.00
CRIME PREVENTION	COMMODITIES	0.00	0.00	5,000.00	0.00	5,000.00	10,000.00	10,000.00
TELECOMMUNICATIONS		0.00	70,351.64	312,000.00	22.55	241,648.36	624,000.00	553,648.36
TELECOMMUNICATIONS	RADIO DISPATCHING	0.00	70,351.64	312,000.00	22.55	241,648.36	624,000.00	553,648.36
RED LIGHT		1,364.00	1,584.00	6,000.00	26.40	4,416.00	12,000.00	10,416.00
RED LIGHT - ADJUDICATOR		22,475.00	89,900.00	275,000.00	32.69	185,100.00	550,000.00	460,100.00
RED LIGHT - CAMERA FEES		109.15	444.36	2,000.00	22.22	1,555.64	4,000.00	3,555.64
RED LIGHT - COM ED		1,900.50	6,675.00	35,000.00	19.07	28,325.00	70,000.00	63,325.00
RED LIGHT - MISC FEE		25,848.65	98,603.36	318,000.00	31.01	219,396.64	636,000.00	537,396.64
Total Dept 30 - POLICE DEPARTMENT		384,799.52	2,005,713.78	5,443,609.00	36.85	3,437,895.22	10,887,218.00	8,881,504.22
Dept 35 - PUBLIC WORKS DEPARTMENT								
CAPITAL IMPROVEMENTS		0.00	15,063.50	0.00	100.00	(15,063.50)	0.00	(15,063.50)
VEHICLES - NEW & OTHER		0.00	1,183.00	30,000.00	3.94	28,817.00	60,000.00	58,817.00
STREET IMPROVEMENTS		0.00	16,246.50	30,000.00	54.16	13,753.50	60,000.00	43,753.50
CAPITAL IMPROVEMENTS								
ADMINISTRATION		215.05	1,218.79	3,204.00	38.04	1,985.21	6,408.00	5,189.21
01-35-400-147	MEDICARE	2,002.87	10,754.88	28,147.00	38.21	17,392.12	56,294.00	45,539.12
01-35-400-151	IMRF	919.30	5,209.84	13,700.00	38.03	8,490.16	27,400.00	22,190.16
01-35-400-161	SOCIAL SECURITY	6.80	120.84	998.00	12.11	877.16	1,996.00	1,875.16
01-35-400-171	SUI - UNEMPLOYMENT	12,414.66	68,155.26	163,587.00	41.66	95,431.74	327,174.00	259,018.74
01-35-710-101	SALARIES - PERMANENT EMPL	546.57	1,185.48	20,000.00	5.93	18,814.52	40,000.00	38,814.52
01-35-710-102	OVER TIME	336.00	5,965.61	11,072.00	53.88	5,106.39	22,144.00	16,178.39
01-35-710-103	PART TIME - LABOR	1,974.46	10,859.61	26,308.00	41.28	15,448.54	52,616.00	41,756.54
01-35-710-126	SALARIES - CLERICAL	3,981.44	19,538.12	54,315.00	35.97	34,776.88	108,630.00	89,091.88
01-35-710-141	HEALTH/DENTAL/LIFE INSURAN	198.11	1,036.38	2,784.00	37.23	1,747.62	5,568.00	4,531.62
01-35-710-201	TELEPHONES	50.13	153.19	500.00	30.64	346.81	1,000.00	846.81
01-35-710-301	OFFICE SUPPLIES	149.00	298.00	750.00	39.73	452.00	1,500.00	1,202.00
01-35-710-302	PRINTING & PUBLISHING	695.05	2,272.31	10,400.00	21.85	8,127.69	20,800.00	18,527.69
01-35-710-303	FUEL/MILEAGE/WASH	0.00	0.00	2,000.00	0.00	2,000.00	4,000.00	4,000.00
01-35-710-304	SCHOOLS/CONFERENCES/TRA	0.00	0.00	400.00	0.00	400.00	800.00	800.00
01-35-710-307	FEES/DUES/SUBSCRIPTIONS							

EXPENDITURE REPORT FOR WILLOWBROOK  
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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 09/30/20	YTD BALANCE 09/30/2020	2020-21 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
Fund 01 - GENERAL FUND								
01-35-710-311	POSTAGE & METER RENT	442.50	953.35	1,500.00	63.56	546.65	3,000.00	2,046.65
01-35-710-345	UNIFORMS	0.00	636.50	3,800.00	16.75	3,163.50	7,600.00	6,963.50
01-35-710-401	OPERATING SUPPLIES & EQUIP	497.00	585.50	2,500.00	23.42	1,914.50	5,000.00	4,414.50
01-35-710-405	FURNITURE & OFFICE EQUIPME	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
ADMINISTRATION		24,428.94	128,943.51	346,465.00	37.22	217,521.49	692,930.00	563,986.49
DATA PROCESSING								
01-35-715-225	INTERNETWEBSITE HOSTING	108.35	521.75	1,296.00	40.26	774.25	2,592.00	2,070.25
DATA PROCESSING		108.35	521.75	1,296.00	40.26	774.25	2,592.00	2,070.25
ENGINEERING								
01-35-720-245	FEES - ENGINEERING	220.00	3,296.33	30,000.00	10.99	26,703.67	60,000.00	56,703.67
01-35-720-254	PLAN REVIEW - ENGINEER	0.00	0.00	1,500.00	0.00	1,500.00	3,000.00	3,000.00
ENGINEERING		220.00	3,296.33	31,500.00	10.46	28,203.67	63,000.00	59,703.67
BUILDINGS								
01-35-725-413	MAINTENANCE - GARAGE	471.87	943.74	5,000.00	18.87	4,056.26	10,000.00	9,056.26
01-35-725-414	MAINTENANCE - SALT BINS	0.00	0.00	1,500.00	0.00	1,500.00	3,000.00	3,000.00
01-35-725-415	NICOR GAS	45.09	219.47	3,200.00	6.86	2,980.53	6,400.00	6,180.53
01-35-725-417	SANITARY USER CHARGE	13.37	31.23	200.00	15.62	168.77	400.00	368.77
01-35-725-418	MAINTENANCE - PW BUILDING	10,118.44	14,584.31	10,000.00	145.84	(4,584.31)	20,000.00	5,415.69
BUILDINGS		10,648.77	15,778.75	19,900.00	79.29	4,121.25	39,800.00	24,021.25
EQUIPMENT REPAIR								
01-35-735-409	MAINTENANCE - VEHICLES	2,091.93	5,779.92	20,000.00	28.90	14,220.08	40,000.00	34,220.08
01-35-735-411	MAINTENANCE - EQUIPMENT	156.15	589.95	1,000.00	59.00	410.05	2,000.00	1,410.05
EQUIPMENT REPAIR		2,248.08	6,369.87	21,000.00	30.33	14,630.13	42,000.00	35,630.13
SNOW REMOVAL								
01-35-740-287	SNOW REMOVAL CONTRACT	0.00	0.00	70,000.00	0.00	70,000.00	140,000.00	140,000.00
01-35-740-411	MAINTENANCE - EQUIPMENT	40.01	79.08	4,000.00	1.98	3,920.92	8,000.00	7,920.92
SNOW REMOVAL		40.01	79.08	74,000.00	0.11	73,920.92	148,000.00	147,920.92
STREET LIGHTING								
01-35-745-207	ENERGY - STREET LIGHTS	1,809.17	6,768.63	21,000.00	32.23	14,231.37	42,000.00	35,231.37
01-35-745-223	MAINTENANCE - STREET LIGHT	892.70	3,004.84	17,000.00	17.68	13,995.16	34,000.00	30,995.16
01-35-745-224	MAINTENANCE - TRAFFIC SIGN	0.00	0.00	3,141.00	0.00	3,141.00	6,282.00	6,282.00
STREET LIGHTING		2,701.87	9,773.47	41,141.00	23.76	31,367.53	82,282.00	72,508.53
STORM WATER IMPROVEMENTS								
01-35-750-286	JET CLEANING CULVERT	8,823.85	14,663.85	20,000.00	73.32	5,336.15	40,000.00	25,336.15
01-35-750-289	SITE IMPROVEMENTS	0.00	0.00	10,000.00	0.00	10,000.00	20,000.00	20,000.00
01-35-750-290	EQUIPMENT RENTAL	0.00	120.00	3,500.00	3.43	3,380.00	7,000.00	6,880.00
01-35-750-328	STREET & ROW MAINTENANCE	29,633.22	76,106.38	160,000.00	47.57	83,893.62	320,000.00	243,893.62
01-35-750-338	TREE MAINTENANCE	20,175.00	24,304.00	150,000.00	16.20	125,696.00	300,000.00	275,696.00
01-35-750-381	STORM WATER IMPROVEMENT	12,463.72	51,718.98	92,500.00	55.91	40,781.02	185,000.00	133,281.02

EXPENDITURE REPORT FOR WILLOWBROOK  
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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 09/30/20	YTD BALANCE 09/30/2020	2020-21 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
<b>Fund 01 - GENERAL FUND</b>								
<b>STORM WATER IMPROVEMENTS</b>								
		71,095.79	166,913.21	436,000.00	38.28	269,086.79	872,000.00	705,086.79
<b>STREET MAINTENANCE</b>								
01-35-755-279	TRASH REMOVAL	0.00	0.00	2,000.00	0.00	2,000.00	4,000.00	4,000.00
01-35-755-281	ROUTE 83 BEAUTIFICATION	7,151.12	27,651.12	52,000.00	53.18	24,348.88	104,000.00	76,348.88
01-35-755-284	REIMB EXP - BRUSH PICKUP	0.00	18,500.00	35,000.00	52.86	16,500.00	70,000.00	51,500.00
01-35-755-328	STREET & ROW MAINTENANCE	0.00	0.00	15,000.00	0.00	15,000.00	30,000.00	30,000.00
01-35-755-331	SALT	0.00	0.00	80,000.00	0.00	80,000.00	160,000.00	160,000.00
01-35-755-332	J.U.L.I.E.	0.00	1,015.55	2,400.00	42.31	1,384.45	4,800.00	3,784.45
01-35-755-333	ROAD SIGNS	776.15	3,842.20	7,700.00	49.90	3,857.80	15,400.00	11,557.80
01-35-755-401	OPERATING EQUIPMENT	33.10	33.10	1,500.00	2.21	1,466.90	3,000.00	2,966.90
<b>STREET MAINTENANCE</b>		<b>7,960.37</b>	<b>51,041.97</b>	<b>195,600.00</b>	<b>26.10</b>	<b>144,558.03</b>	<b>391,200.00</b>	<b>340,158.03</b>
<b>NUISANCE CONTROL</b>								
01-35-760-258	PEST CONTROL	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00
01-35-760-259	MOSQUITO ABATEMENT	3,700.00	26,960.00	35,300.00	76.37	8,340.00	70,600.00	43,640.00
<b>NUISANCE CONTROL</b>		<b>3,700.00</b>	<b>26,960.00</b>	<b>36,300.00</b>	<b>74.27</b>	<b>9,340.00</b>	<b>72,600.00</b>	<b>45,640.00</b>
<b>Total Dept 35 - PUBLIC WORKS DEPARTMENT</b>		<b>123,152.18</b>	<b>425,924.44</b>	<b>1,233,202.00</b>	<b>34.54</b>	<b>807,277.56</b>	<b>2,466,404.00</b>	<b>2,040,479.56</b>
<b>Dept 40 - BUILDING &amp; ZONING DEPARTMENT</b>								
<b>GENERAL MANAGEMENT</b>								
01-40-400-147	MEDICARE	127.56	703.57	1,905.00	36.93	1,201.43	3,810.00	3,106.43
01-40-400-151	IMRF	1,211.70	6,664.35	17,621.00	37.82	10,956.65	35,242.00	28,577.65
01-40-400-161	SOCIAL SECURITY	545.45	3,008.31	8,147.00	36.93	5,138.69	16,294.00	13,285.69
01-40-400-171	SUI - UNEMPLOYMENT	0.00	0.00	387.00	0.00	387.00	774.00	774.00
01-40-810-101	SALARIES - PERMANENT EMPL	7,280.64	40,043.52	97,014.00	41.28	56,970.48	194,028.00	153,984.48
01-40-810-102	OVERTIME	0.00	0.00	11,000.00	0.00	11,000.00	22,000.00	22,000.00
01-40-810-126	SALARIES - CLERICAL	1,755.09	9,652.98	23,386.00	41.28	13,733.02	46,772.00	37,119.02
01-40-810-141	HEALTH/DENTAL/LIFE INSURAN	2,084.64	10,296.06	24,278.00	42.41	13,981.94	48,556.00	38,259.94
01-40-810-201	TELEPHONES	42.40	420.69	876.00	48.02	455.31	1,752.00	1,331.31
01-40-810-301	OFFICE SUPPLIES	37.70	601.50	1,000.00	60.15	398.50	2,000.00	1,398.50
01-40-810-302	PRINTING & PUBLISHING	0.00	227.95	750.00	30.39	522.05	1,500.00	1,272.05
01-40-810-303	FUEL/MILEAGE/WASH	32.93	116.60	1,000.00	11.66	883.40	2,000.00	1,883.40
01-40-810-304	SCHOOLS/CONFERENCES/TRA	0.00	(250.00)	1,200.00	(20.83)	1,450.00	2,400.00	2,650.00
01-40-810-307	FEES/DUES/SUBSCRIPTIONS	0.00	10.00	500.00	2.00	490.00	1,000.00	990.00
01-40-810-311	POSTAGE & METER RENT	0.00	132.65	400.00	33.16	267.35	800.00	667.35
01-40-810-315	COPY SERVICE	492.93	1,298.32	4,500.00	28.85	3,201.68	9,000.00	7,701.68
01-40-810-345	UNIFORMS	0.00	0.00	400.00	0.00	400.00	800.00	800.00
01-40-810-409	MAINTENANCE - VEHICLES	1,205.66	1,608.11	500.00	321.62	(1,108.11)	1,000.00	(608.11)
<b>GENERAL MANAGEMENT</b>		<b>14,816.70</b>	<b>74,534.61</b>	<b>194,864.00</b>	<b>38.25</b>	<b>120,329.39</b>	<b>389,728.00</b>	<b>315,193.39</b>
<b>DATA PROCESSING</b>								
01-40-815-267	DOCUMENT STORAGE/SCANNI	0.00	0.00	9,000.00	0.00	9,000.00	18,000.00	18,000.00
<b>DATA PROCESSING</b>		<b>0.00</b>	<b>0.00</b>	<b>9,000.00</b>	<b>0.00</b>	<b>9,000.00</b>	<b>18,000.00</b>	<b>18,000.00</b>

EXPENDITURE REPORT FOR WILLOWBROOK  
 PERIOD ENDING 09/30/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR		YTD BALANCE	ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
		MONTH 09/30/20	09/30/2020						
Fund 01 - GENERAL FUND									
ENGINEERING									
01-40-820-245	FEES - ENGINEERING	0.00	330.00	0.00	0.00	100.00	(330.00)	0.00	(330.00)
01-40-820-246	FEES - DRAINAGE ENGINEER	0.00	450.00	0.00	0.00	100.00	(450.00)	0.00	(450.00)
01-40-820-254	PLAN REVIEW - CIVIL ENGINEE	1,571.79	4,516.52	12,000.00	12,000.00	37.64	7,483.48	24,000.00	19,483.48
01-40-820-255	PLAN REVIEW - STRUCTURAL	0.00	0.00	7,000.00	7,000.00	0.00	7,000.00	14,000.00	14,000.00
01-40-820-258	PLAN REVIEW - BUILDING CODE	14,816.50	55,650.23	140,000.00	140,000.00	39.75	84,349.77	280,000.00	224,349.77
ENGINEERING		16,388.29	60,946.75	159,000.00	159,000.00	38.33	98,053.25	318,000.00	257,053.25
INSPECTION									
01-40-830-109	PART TIME - INSPECTOR	4,347.00	18,354.00	40,000.00	40,000.00	45.89	21,646.00	80,000.00	61,646.00
01-40-830-115	PLUMBING INSPECTION	700.00	2,300.00	15,000.00	15,000.00	15.33	12,700.00	30,000.00	27,700.00
01-40-830-117	ELEVATOR INSPECTION	0.00	1,217.00	5,000.00	5,000.00	24.34	3,783.00	10,000.00	8,783.00
01-40-830-119	CODE ENFORCEMENT INSPECT	0.00	901.25	5,000.00	5,000.00	18.03	4,098.75	10,000.00	9,098.75
INSPECTION		5,047.00	22,772.25	65,000.00	65,000.00	35.03	42,227.75	130,000.00	107,227.75
Total Dept 40 - BUILDING & ZONING DEPARTMENT		36,251.99	158,253.61	427,864.00	427,864.00	36.99	269,610.39	855,728.00	697,474.39
Dept 53 - HOTEL/MOTEL									
GENERAL MANAGEMENT									
01-53-401-307	FEES DUES SUBSCRIPTIONS	0.00	0.00	500.00	500.00	0.00	500.00	1,000.00	1,000.00
GENERAL MANAGEMENT		0.00	0.00	500.00	500.00	0.00	500.00	1,000.00	1,000.00
COMMUNITY RELATIONS									
01-53-435-319	CHAMBER DIRECTORY	0.00	1,500.00	3,000.00	3,000.00	50.00	1,500.00	6,000.00	4,500.00
COMMUNITY RELATIONS		0.00	1,500.00	3,000.00	3,000.00	50.00	1,500.00	6,000.00	4,500.00
SPECIAL EVENTS									
01-53-436-379	SPECIAL PROMOTIONAL EVENT	0.00	0.00	2,500.00	2,500.00	0.00	2,500.00	5,000.00	5,000.00
SPECIAL EVENTS		0.00	0.00	2,500.00	2,500.00	0.00	2,500.00	5,000.00	5,000.00
Total Dept 53 - HOTEL/MOTEL		0.00	1,500.00	6,000.00	6,000.00	25.00	4,500.00	12,000.00	10,500.00
TOTAL EXPENDITURES		715,333.76	3,345,529.33	9,646,169.00	9,646,169.00	34.68	6,300,639.67	19,292,338.00	15,946,808.67

EXPENDITURE REPORT FOR WILLOWBROOK  
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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 09/30/20	YTD BALANCE 09/30/2020	2020-21 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
Fund 02 - WATER FUND								
Dept 50 - WATER DEPARTMENTS								
CAPITAL IMPROVEMENTS								
02-50-440-626	VEHICLES - NEW & OTHER	0.00	15,063.50	0.00	100.00	(15,063.50)	0.00	(15,063.50)
02-50-440-694	DISTRIBUTION SYSTEM REPLA	0.00	0.00	7,500.00	0.00	7,500.00	15,000.00	15,000.00
CAPITAL IMPROVEMENTS								
		0.00	15,063.50	7,500.00	200.85	(7,563.50)	15,000.00	(63.50)
ADMINISTRATION								
02-50-400-147	MEDICARE	221.18	1,331.02	3,523.00	37.78	2,191.98	7,046.00	5,714.98
02-50-400-151	IMRF	2,072.14	12,110.25	31,969.00	37.88	19,858.75	63,938.00	51,827.75
02-50-400-161	SOCIAL SECURITY	945.80	5,692.70	15,062.00	37.80	9,369.30	30,124.00	24,431.30
02-50-400-171	SUI - UNEMPLOYMENT	5.10	79.73	866.00	9.21	786.27	1,732.00	1,652.27
02-50-401-101	SALARIES - PERMANENT EMPL	12,163.99	66,902.25	162,087.00	41.28	95,184.75	324,174.00	257,271.75
02-50-401-102	OVERTIME	1,313.86	12,546.94	50,000.00	25.09	37,453.06	100,000.00	87,453.06
02-50-401-103	PART TIME - LABOR	252.00	3,939.11	4,538.00	86.80	598.89	9,076.00	5,136.89
02-50-401-126	SALARIES - CLERICAL	1,974.34	10,858.94	26,308.00	41.28	15,449.06	52,616.00	41,757.06
02-50-401-141	HEALTH/DENTAL/LIFE INSURAN	4,054.41	19,902.84	55,848.00	35.64	35,945.16	111,696.00	91,793.16
02-50-401-201	PHONE - TELEPHONES	181.06	1,610.50	5,592.00	28.80	3,981.50	11,184.00	9,573.50
02-50-401-239	FEES - VILLAGE ATTORNEY	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00
02-50-401-301	OFFICE SUPPLIES	318.10	318.10	500.00	63.62	181.90	1,000.00	681.90
02-50-401-302	PRINTING & PUBLISHING	0.00	5,055.00	5,200.00	97.21	145.00	10,400.00	5,345.00
02-50-401-303	FUEL/MILEAGE/WASH	695.05	2,272.30	11,000.00	20.66	8,727.70	22,000.00	19,727.70
02-50-401-304	SCHOOLS CONFERENCE TRAV	50.00	50.65	1,500.00	3.38	1,449.35	3,000.00	2,949.35
02-50-401-307	FEES DUES SUBSCRIPTIONS	19.50	530.85	410.00	129.48	(120.85)	820.00	289.15
02-50-401-311	POSTAGE & METER RENT	0.00	1,873.30	6,000.00	31.22	4,126.70	12,000.00	10,126.70
02-50-401-405	FURNITURE & OFFICE EQUIPME	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
ADMINISTRATION								
		24,266.53	145,074.48	381,903.00	37.99	236,828.52	763,806.00	618,731.52
OTHER								
02-50-449-102	INTEREST EXPENSE	0.00	4,595.00	9,190.00	50.00	4,595.00	18,380.00	13,785.00
02-50-449-104	BOND PRINCIPAL EXPENSE	0.00	0.00	11,314.00	0.00	11,314.00	22,628.00	22,628.00
02-50-449-105	INTEREST EXPENSE - IEPA LOA	0.00	7,166.24	14,146.00	50.66	6,979.76	28,292.00	21,125.76
02-50-449-106	PRINCIPAL EXPENSE - IEPA LOA	0.00	20,057.86	40,302.00	49.77	20,244.14	80,604.00	60,546.14
OTHER								
		0.00	31,819.10	74,952.00	42.45	43,132.90	149,904.00	118,084.90
DATA PROCESSING								
02-50-417-212	EDP EQUIPMENT/SOFTWARE	0.00	0.00	35,364.00	0.00	35,364.00	70,728.00	70,728.00
02-50-417-263	EDP LICENSES	276.00	690.00	15,605.00	4.42	14,915.00	31,210.00	30,520.00
02-50-417-306	IT CONSULTING	0.00	168.00	3,750.00	4.48	3,582.00	7,500.00	7,332.00
DATA PROCESSING								
		276.00	858.00	54,719.00	1.57	53,861.00	109,438.00	108,580.00
ENGINEERING								
02-50-405-245	FEES - ENGINEERING	0.00	0.00	2,500.00	0.00	2,500.00	5,000.00	5,000.00
ENGINEERING								
		0.00	0.00	2,500.00	0.00	2,500.00	5,000.00	5,000.00
RISK MANAGEMENT								
02-50-415-273	SELF INSURANCE - DEDUCTIBL	0.00	0.00	10,000.00	0.00	10,000.00	20,000.00	20,000.00
RISK MANAGEMENT								
		0.00	0.00	10,000.00	0.00	10,000.00	20,000.00	20,000.00

EXPENDITURE REPORT FOR WILLOWBROOK  
PERIOD ENDING 09/30/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 09/30/20	YTD BALANCE 09/30/2020	2020-21 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROV. AVAIL.
<b>Fund 02 - WATER FUND</b>								
<b>TRANSFERS TO OTHER FUNDS</b>								
02-50-410-501	REIMBURSE OVERHEAD GENER	46,857.33	234,286.65	562,288.00	41.67	328,001.35	1,124,576.00	890,289.35
02-50-900-109	TRANSFER TO WATER CAPITAL	0.00	0.00	200,000.00	0.00	200,000.00	400,000.00	400,000.00
02-50-900-112	TRANSFER TO DEBT SERVICE -	0.00	4,304.50	46,695.00	9.22	42,390.50	93,390.00	89,085.50
<b>TRANSFERS TO OTHER FUNDS</b>								
		46,857.33	238,591.15	808,983.00	29.49	570,391.85	1,617,966.00	1,379,374.85
<b>WATER PRODUCTION</b>								
02-50-420-206	ENERGY - ELECTRIC PUMP	629.57	3,073.51	18,900.00	16.26	15,826.49	37,800.00	34,726.49
02-50-420-361	CHEMICALS	0.00	475.39	1,500.00	31.69	1,024.61	3,000.00	2,524.61
02-50-420-362	SAMPLING ANALYSIS	130.00	1,055.00	4,000.00	26.38	2,945.00	8,000.00	6,945.00
02-50-420-488	MAINTENANCE - PUMPS & WELL	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
02-50-420-491	PUMP INSPECTION REPAIR MAI	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
02-50-420-575	PURCHASE OF WATER	194,411.49	662,148.13	1,739,500.00	38.07	1,077,351.87	3,479,000.00	2,816,851.87
<b>WATER PRODUCTION</b>								
		195,171.06	666,752.03	1,764,900.00	37.78	1,098,147.97	3,529,800.00	2,863,047.97
<b>WATER STORAGE</b>								
02-50-425-473	WELLHOUSE REPAIRS & MAINT	0.00	0.00	1,500.00	0.00	1,500.00	3,000.00	3,000.00
02-50-425-474	WELLHOUSE REPAIRS & MAIN -	0.00	1,574.68	1,500.00	104.98	(74.68)	3,000.00	1,425.32
02-50-425-475	MATERIALS & SUPPLIES- STAND	257.80	257.80	5,500.00	4.69	5,242.20	11,000.00	10,742.20
02-50-425-485	REPAIRS & MAINTENANCE-STA	0.00	1,638.96	6,300.00	26.02	4,661.04	12,600.00	10,961.04
<b>WATER STORAGE</b>								
		257.80	3,471.44	14,800.00	23.46	11,328.56	29,600.00	26,128.56
<b>TRANSPORTATION/DISTRIBUTION</b>								
02-50-430-276	LEAK SURVEYS	638.50	638.50	9,000.00	7.09	8,361.50	18,000.00	17,361.50
02-50-430-277	WATER DISTRIBUTION REPAIRS	6,406.50	29,296.50	200,000.00	14.65	170,703.50	400,000.00	370,703.50
02-50-430-299	LANDSCAPING - OTHER	368.16	368.16	1,500.00	24.54	1,131.84	3,000.00	2,631.84
02-50-430-401	OPERATING EQUIPMENT	0.00	0.00	2,000.00	0.00	2,000.00	4,000.00	4,000.00
02-50-430-425	J. U. L. I. E. MAINTENANCE & SU	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
02-50-430-476	MATERIAL & SUPPLIES - DISTRI	0.00	264.66	35,000.00	0.76	34,735.34	70,000.00	69,735.34
<b>TRANSPORTATION/DISTRIBUTION</b>								
		7,413.16	30,567.82	248,000.00	12.33	217,432.18	496,000.00	465,432.18
<b>METERS &amp; BILLING</b>								
02-50-435-278	METERS FLOW TESTING	0.00	17,046.88	2,500.00	681.88	(14,546.88)	5,000.00	(12,046.88)
02-50-435-461	NEW METERING EQUIPMENT	0.00	0.00	15,000.00	0.00	15,000.00	30,000.00	30,000.00
02-50-435-462	METER REPLACEMENT	0.00	0.00	1,500.00	0.00	1,500.00	3,000.00	3,000.00
02-50-435-463	MAINTENANCE - METER EQUIP	1,556.60	1,556.60	2,500.00	62.26	943.40	5,000.00	3,443.40
<b>METERS &amp; BILLING</b>								
		1,556.60	18,603.48	21,500.00	86.53	2,896.52	43,000.00	24,396.52
<b>Total Dept 50 - WATER DEPARTMENT</b>								
		275,798.48	1,150,801.00	3,389,757.00	33.95	2,238,956.00	6,779,514.00	5,628,713.00
<b>TOTAL EXPENDITURES</b>								
		275,798.48	1,150,801.00	3,389,757.00	33.95	2,238,956.00	6,779,514.00	5,628,713.00

EXPENDITURE REPORT FOR WILLOWBROOK  
 PERIOD ENDING 09/30/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR		YTD BALANCE 09/30/2020	2020-21 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP. AVAIL.	APPROP. AVAIL.
		MONTH 09/30/20							
	Fund 03 - HOTEL/MOTEL TAX FUND								
	Dept 53 - HOTEL/MOTEL								
	TRANSFERS TO OTHER FUNDS								
	03-53-900-101 TRANSFER TO GENERAL	717,758.53	717,758.53	715,941.00	100.25	(1,817.53)	714,123.47	714,123.47	
	TRANSFERS TO OTHER FUNDS	717,758.53	717,758.53	715,941.00	100.25	(1,817.53)	714,123.47	714,123.47	
	Total Dept 53 - HOTEL/MOTEL	717,758.53	717,758.53	715,941.00	100.25	(1,817.53)	714,123.47	714,123.47	

TOTAL EXPENDITURES 717,758.53 717,758.53 715,941.00 100.25 (1,817.53) 1,431,882.00 714,123.47

EXPENDITURE REPORT FOR WILLOWBROOK  
 PERIOD ENDING 09/30/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 09/30/20	YTD BALANCE 09/30/2020	2020-21 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
Fund 04 - MOTOR FUEL TAX FUND								
Dept 56 - MOTOR FUEL TAX								
CAPITAL IMPROVEMENTS								
04-56-430-684	STREET MAINTENANCE CONTR	5,170.59	31,037.91	300,000.00	10.35	268,962.09	600,000.00	568,962.09
	CAPITAL IMPROVEMENTS	5,170.59	31,037.91	300,000.00	10.35	268,962.09	600,000.00	568,962.09
ENGINEERING								
04-56-430-245	ENGINEERING	0.00	4,798.35	25,000.00	19.19	20,201.65	50,000.00	45,201.65
	ENGINEERING	0.00	4,798.35	25,000.00	19.19	20,201.65	50,000.00	45,201.65
	Total Dept 56 - MOTOR FUEL TAX	5,170.59	35,836.26	325,000.00	11.03	289,163.74	650,000.00	614,163.74
TOTAL EXPENDITURES								
		5,170.59	35,836.26	325,000.00	11.03	289,163.74	650,000.00	614,163.74

EXPENDITURE REPORT FOR WILLOWBROOK  
 PERIOD ENDING 09/30/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 09/30/20	YTD BALANCE 09/30/2020	2020-21 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
Fund 06 - SSA ONE BOND & INTEREST FUND								
Dept 60 - SSA BOND								
OTHER								
06-60-550-401	BOND PRINCIPAL EXPENSE	0.00	0.00	180,000.00	0.00	180,000.00	360,000.00	360,000.00
06-60-550-402	BOND INTEREST EXPENSE	0.00	70,962.50	141,925.00	50.00	70,962.50	283,850.00	212,887.50
OTHER		0.00	70,962.50	321,925.00	22.04	250,962.50	643,850.00	572,887.50
Total Dept 60 - SSA BOND		0.00	70,962.50	321,925.00	22.04	250,962.50	643,850.00	572,887.50

TOTAL EXPENDITURES

0.00      70,962.50      321,925.00      22.04      250,962.50      643,850.00      572,887.50

EXPENDITURE REPORT FOR WILLOWBROOK  
 PERIOD ENDING 09/30/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 09/30/20	YTD BALANCE 09/30/2020	2020-21 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROV. AVAIL.
Fund 07 - POLICE PENSION FUND								
Dept 62								
ADMINISTRATION								
07-62-401-242	LEGAL FEES	0.00	300.00	1,000.00	30.00	700.00	2,000.00	1,700.00
07-62-401-251	AUDIT FEES	0.00	0.00	3,515.00	0.00	3,515.00	7,030.00	7,030.00
07-62-401-252	ACTUARY SERVICES	0.00	6,000.00	4,400.00	136.36	(1,600.00)	8,800.00	2,800.00
07-62-401-253	FINANCIAL ADVISORY FEES	0.00	7,496.00	27,500.00	27.26	20,004.00	55,000.00	47,504.00
07-62-401-254	FIDUCIARY INSURANCE	0.00	0.00	3,283.00	0.00	3,283.00	6,566.00	6,566.00
07-62-401-304	SCHOOLS CONFERENCE TRAV	435.00	1,590.00	4,210.00	37.77	2,620.00	8,420.00	6,830.00
07-62-401-307	FEES DUES SUBSCRIPTIONS	0.00	500.00	819.00	61.05	319.00	1,638.00	1,138.00
07-62-401-311	POSTAGE & METER RENT	0.00	48.71	0.00	100.00	(48.71)	0.00	(48.71)
07-62-401-531	DEPT OF INSURANCE FILING FE	0.00	4,544.07	4,400.00	103.27	(144.07)	8,800.00	4,255.93
07-62-401-543	EXAMS - PHYSICAL	0.00	0.00	750.00	0.00	750.00	1,500.00	1,500.00
ADMINISTRATION		435.00	20,478.78	49,877.00	41.06	29,398.22	99,754.00	79,275.22
PENSION BENEFITS								
07-62-401-581	PENSION BENEFITS	110,031.51	549,454.89	1,332,332.00	41.24	782,877.11	2,664,664.00	2,115,209.11
07-62-401-582	WIDOW'S PENSION	6,931.86	34,659.30	83,182.00	41.67	48,522.70	166,364.00	131,704.70
07-62-401-583	NON-DUTY DISABILITY BENEFIT	5,992.97	29,964.85	72,297.00	41.45	42,332.15	144,594.00	114,629.15
07-62-401-584	DUTY DISABILITY BENEFITS	6,007.61	30,038.05	72,091.00	41.67	42,052.95	144,182.00	114,143.95
PENSION BENEFITS		128,963.95	644,117.09	1,559,902.00	41.29	915,784.91	3,119,804.00	2,475,686.91
Total Dept 62		129,398.95	664,595.87	1,609,779.00	41.28	945,183.13	3,219,558.00	2,554,962.13
TOTAL EXPENDITURES		129,398.95	664,595.87	1,609,779.00	41.28	945,183.13	3,219,558.00	2,554,962.13

EXPENDITURE REPORT FOR WILLOWBROOK  
 PERIOD ENDING 09/30/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 09/30/20	YTD BALANCE 09/30/2020	2020-21 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
Fund 09 - WATER CAPITAL IMPROVEMENTS FUND								
Dept 65 - WATER CAPITAL IMPROVEMENTS								
CAPITAL IMPROVEMENTS								
09-65-440-600	WATER SYSTEM IMPROVEMENT	0.00	0.00	135,380.00	0.00	135,380.00	270,760.00	270,760.00
09-65-440-602	MTU REPLACEMENT	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00
CAPITAL IMPROVEMENTS		0.00	0.00	136,380.00	0.00	136,380.00	272,760.00	272,760.00
Total Dept 65 - WATER CAPITAL IMPROVEMENTS		0.00	0.00	136,380.00	0.00	136,380.00	272,760.00	272,760.00
TOTAL EXPENDITURES		0.00	0.00	136,380.00	0.00	136,380.00	272,760.00	272,760.00

EXPENDITURE REPORT FOR WILLOWBROOK  
 PERIOD ENDING 09/30/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 09/30/20	YTD BALANCE 09/30/2020	2020-21 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
Fund 11 - DEBT SERVICE FUND								
Dept 70 - DEBT SERVICE FUND								
OTHER								
11-70-550-401	BOND PRINCIPAL EXPENSE	0.00	0.00	218,686.00	0.00	218,686.00	437,372.00	437,372.00
11-70-550-402	BOND INTEREST EXPENSE	0.00	53,930.00	107,860.00	50.00	53,930.00	215,720.00	161,790.00
OTHER		0.00	53,930.00	326,546.00	16.52	272,616.00	653,092.00	599,162.00
Total Dept 70 - DEBT SERVICE FUND		0.00	53,930.00	326,546.00	16.52	272,616.00	653,092.00	599,162.00

TOTAL EXPENDITURES

0.00      53,930.00      326,546.00      16.52      272,616.00      653,092.00      599,162.00

EXPENDITURE REPORT FOR WILLOWBROOK  
PERIOD ENDING 09/30/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 09/30/20	YTD BALANCE 09/30/2020	2020-21 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
Fund 15 - RT 83/PLAINFIELD RD BUSINESS DISTRICT TAX								
Dept 15 - PLANNING & ECONOMIC DEVELOPMENT								
CONTINGENCIES								
15-15-401-242	LEGAL FEES	712.50	3,426.60	10,000.00	34.27	6,573.40	20,000.00	16,573.40
	CONTINGENCIES	712.50	3,426.60	10,000.00	34.27	6,573.40	20,000.00	16,573.40
ADMINISTRATION								
15-15-455-513	SALES TAX REBATE- TOWN CEN	0.00	0.00	84,515.00	0.00	84,515.00	169,030.00	169,030.00
15-15-455-514	SALES TAX REBATE - PFM	0.00	0.00	165,000.00	0.00	165,000.00	330,000.00	330,000.00
	ADMINISTRATION	0.00	0.00	249,515.00	0.00	249,515.00	499,030.00	499,030.00
STREET MAINTENANCE								
15-15-745-224	MAINT TRAFFIC SIGNALS	0.00	0.00	3,141.00	0.00	3,141.00	6,282.00	6,282.00
	STREET MAINTENANCE	0.00	0.00	3,141.00	0.00	3,141.00	6,282.00	6,282.00
Total Dept 15 - PLANNING & ECONOMIC DEVELOPMEN								
		712.50	3,426.60	262,656.00	1.30	259,229.40	525,312.00	521,885.40
TOTAL EXPENDITURES								
		712.50	3,426.60	262,656.00	1.30	259,229.40	525,312.00	521,885.40
TOTAL EXPENDITURES - ALL FUNDS								
		1,844,172.81	6,042,840.09	16,734,153.00	36.11	10,691,312.91	33,468,306.00	27,425,465.91

WARRANTS

October 12, 2020

GENERAL CORPORATE FUND	-----	\$110,379.42
WATER FUND	-----	\$178,996.30
TOTAL WARRANTS	-----	\$289,375.72

*CP*

Carrie Dittman, Director of Finance

APPROVED:  
Frank A. Trilla, Mayor

CHECK DISBURSEMENT REPORT FOR VILLAGE OF WILLOWROOK  
 CHECK DATE FROM 09/30/2020 - 10/13/2020

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND							
10/02/2020	APCH	96137	U.S. POSTMASTER	POSTAGE & METER RENT	710-311	35	359.19
10/13/2020	APCH	184(E)*#	INTERGOVERNMENTAL PERSONNEL	EMP DED PAY- INSURANCE	210-204	00	14,925.87
				LIFE INSURANCE - ELECTED OFFICIALS	410-141	05	56.56
				LIFE INSURANCE - COMMISSIONERS	435-148	07	18.48
				HEALTH/DENTAL/LIFE INSURANCE	455-141	10	87.86
				HEALTH/DENTAL/LIFE INSURANCE	455-141	10	3,762.16
				HEALTH/DENTAL/LIFE INSURANCE	510-141	15	610.08
				LIFE INSURANCE - PLAN COMMISSION	510-340	15	70.56
				LIFE INSURANCE - COMMISSIONERS	550-148	20	53.20
				HEALTH/DENTAL/LIFE INSURANCE	610-141	25	1,144.86
				HEALTH/DENTAL/LIFE INSURANCE	630-141	30	23,040.42
				HEALTH/DENTAL/LIFE INSURANCE	710-141	35	3,746.28
				HEALTH/DENTAL/LIFE INSURANCE	810-141	40	1,856.00
				CHECK APCHK 184(E) TOTAL FOR FUND 01:			49,372.33
10/13/2020	APCH	185(E)**	WEX BANK	FUEL/MILEAGE/WASH	455-303	10	38.00
				FUEL/MILEAGE/WASH	630-303	30	3,505.46
				FUEL/MILEAGE/WASH	710-303	35	601.99
				FUEL/MILEAGE/WASH	810-303	40	53.59
				CHECK APCHK 185(E) TOTAL FOR FUND 01:			4,199.04
10/13/2020	APCH	96138	AFTERMATH, INC.	JAIL SUPPLIES	650-343	30	155.00
10/13/2020	APCH	96139	AMERICAN SWING PRODUCTS INC	MAINTENANCE - EQUIPMENT	570-411	20	259.20
10/13/2020	APCH	96140	B & E AUTO REPAIR & TOWING	MAINTENANCE - VEHICLES	630-409	30	2,432.05
10/13/2020	APCH	96141	CALL THE UNDERGROUND OASIS IRRIG	MAINTENANCE - BUILDING	630-228	30	150.00
10/13/2020	APCH	96142#	CITY WIDE OF ILLINOIS	MAINTENANCE - BUILDING	466-228	10	1,120.32
				MAINTENANCE SUPPLIES	570-331	20	92.52
				MAINTENANCE - BUILDING	630-228	30	1,827.23
				CHECK APCHK 96142 TOTAL FOR FUND 01:			3,040.07
10/13/2020	APCH	96143#	COMCAST CABLE	INTERNET/WEBSITE HOSTING	460-225	10	227.17
				INTERNET/WEBSITE HOSTING	715-225	35	108.35
				CHECK APCHK 96143 TOTAL FOR FUND 01:			335.52
10/13/2020	APCH	96144*#	COMED	ENERGY - STREET LIGHTS	745-207	35	1,068.10

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND							
10/13/2020	APCH	96145	CONRAD POLYGRAPH INC	EXAMS - POLYGRAPH	440-545	07	640.00
				EXAMS - POLYGRAPH	440-545	07	480.00
				EXAMS - POLYGRAPH	440-545	07	160.00
				CHECK APCHK 96145 TOTAL FOR FUND 01:			<u>1,280.00</u>
10/13/2020	APCH	96146	DEFENSIVE EDGE TRAINING & CONSUL	SCHOOLS/CONFERENCES/TRAVEL	630-304	30	450.00
10/13/2020	APCH	96147*#	DELTA DENTAL PLAN OF ILLINOIS	EMP DED PAY- INSURANCE	210-204	00	1,486.51
				EMP DED PAY- INSURANCE	210-204	00	39.06
				HEALTH/DENTAL/LIFE INSURANCE	455-141	10	271.09
				HEALTH/DENTAL/LIFE INSURANCE	610-141	25	114.32
				HEALTH/DENTAL/LIFE INSURANCE	630-141	30	1,982.53
				HEALTH/DENTAL/LIFE INSURANCE	710-141	35	235.16
				HEALTH/DENTAL/LIFE INSURANCE	810-141	40	228.64
				CHECK APCHK 96147 TOTAL FOR FUND 01:			<u>4,357.31</u>
10/13/2020	APCH	96148#	FIRST NATIONAL BANK OMAHA	OTHER RECEIPTS	310-913	00	(750.00)
				OFFICE SUPPLIES	455-301	10	182.00
				PRINTING, PUBLISHING & TRANSCRIPTION	455-302	10	9.99
				COMMISSARY PROVISION	455-355	10	58.88
				EDP EQUIPMENT/SOFTWARE	460-212	10	52.99
				EDP LICENSES	460-263	10	64.99
				EDP LICENSES	460-263	10	337.50
				EDP LICENSES	460-263	10	100.00
				EDP LICENSES	555-263	20	14.99
				SCHOOLS/CONFERENCES/TRAVEL	610-304	25	135.00
				FEES/DUES/SUBSCRIPTIONS	610-307	25	345.00
				SCHOOLS/CONFERENCES/TRAVEL	630-304	30	995.00
				CHECK APCHK 96148 TOTAL FOR FUND 01:			<u>1,546.34</u>
10/13/2020	APCH	96149	FOX TOWN PLUMBING INC	CONTRACTED MAINTENANCE	570-281	20	399.00
10/13/2020	APCH	96150*#	H AND R CONSTRUCTION INC.	STREET & ROW MAINTENANCE	750-328	35	2,587.50
				STREET & ROW MAINTENANCE	750-328	35	2,047.50
				CHECK APCHK 96150 TOTAL FOR FUND 01:			<u>4,635.00</u>
10/13/2020	APCH	96151#	HANSON LANDSCAPE DESIGN	CONTRACTED MAINTENANCE	570-281	20	5,164.25
				ROUTE 83 BEAUTIFICATION	755-281	35	4,225.00
				CHECK APCHK 96151 TOTAL FOR FUND 01:			<u>9,389.25</u>
10/13/2020	APCH	96152	INT ASSN ARSON INVSTGRS INC	FEES/DUES/SUBSCRIPTIONS	630-307	30	130.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND							
10/13/2020	APCH	96153	J.P. COOKE CO.	OFFICE SUPPLIES	810-301	40	268.77
				OFFICE SUPPLIES	810-301	40	53.30
				CHECK APCHK 96153 TOTAL FOR FUND 01:			322.07
10/13/2020	APCH	96154	JOAQUIN SILVA	OPERATING EQUIPMENT	630-401	30	515.43
10/13/2020	APCH	96155	METRO REPORTING SERVICE LTD.	FEES - COURT REPORTER	520-246	15	300.60
10/13/2020	APCH	96157#	MITECHS, INC.	CONSULTING SERVICES - IT	460-306	10	1,827.00
				CONSULTING SERVICES	640-306	30	65.25
				CHECK APCHK 96157 TOTAL FOR FUND 01:			1,892.25
10/13/2020	APCH	96158#	NICOR GAS	NICOR GAS (835 MIDWAY)	466-236	10	38.45
				NICOR GAS (825 MIDWAY)	570-235	20	38.45
				NICOR GAS (7760 QUINCY)	630-235	30	131.24
				NICOR GAS	725-415	35	45.09
				CHECK APCHK 96158 TOTAL FOR FUND 01:			253.23
10/13/2020	APCH	96159	NORTH EAST MULTI REGIONAL TRNG.	SCHOOLS/CONFERENCES/TRAVEL	630-304	30	175.00
				SCHOOLS/CONFERENCES/TRAVEL	630-304	30	35.00
				CHECK APCHK 96159 TOTAL FOR FUND 01:			210.00
10/13/2020	APCH	96160	PRI MANAGEMENT GROUP	SCHOOLS/CONFERENCES/TRAVEL	455-304	10	149.00
10/13/2020	APCH	96161	RAGS ELECTRIC, INC	MAINTENANCE - PW BUILDING	725-418	35	931.95
				MAINTENANCE - PW BUILDING	725-418	35	107.66
				MAINTENANCE - STREET LIGHTS	745-223	35	3,639.92
				MAINTENANCE - STREET LIGHTS	745-223	35	238.50
				CHECK APCHK 96161 TOTAL FOR FUND 01:			4,918.03
10/13/2020	APCH	96162	RAY O'HERRON CO., INC.	UNIFORMS	630-345	30	92.97
				UNIFORMS	630-345	30	339.94
				CHECK APCHK 96162 TOTAL FOR FUND 01:			432.91
10/13/2020	APCH	96163	ROBERT SCHALLER	MAINTENANCE - VEHICLES	630-409	30	120.00
10/13/2020	APCH	96164	ROY GIUNTOLI	SCHOOLS/CONFERENCES/TRAVEL	810-304	40	902.52
				FEES/DUES/SUBSCRIPTIONS	810-307	40	120.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND							
				UNIFORMS	810-345	40	21.97
				CHECK APCHK 96164 TOTAL FOR FUND 01:			1,044.49
10/13/2020	APCH	96165	RUSH TRUCK CENTER -CHICAGO	MAINTENANCE - VEHICLES	735-409	35	4,767.56
10/13/2020	APCH	96166	RUTLEDGE PRINTING CO.	PRINTING & PUBLISHING	630-302	30	118.11
10/13/2020	APCH	96167#	SATELLITE PHONE STORE	PHONE - TELEPHONES	455-201	10	65.76
				PHONE - TELEPHONES	630-201	30	65.76
				CHECK APCHK 96167 TOTAL FOR FUND 01:			131.52
10/13/2020	APCH	96168	STAPLES	OFFICE SUPPLIES	455-301	10	56.83
				COMMISSARY PROVISION	455-355	10	79.45
				COMMISSARY PROVISION	455-355	10	46.17
				CHECK APCHK 96168 TOTAL FOR FUND 01:			182.45
10/13/2020	APCH	96169*#	TAMELING INDUSTRIES	STREET & ROW MAINTENANCE	750-328	35	238.50
10/13/2020	APCH	96170	The Blue Line	PRINTING & PUBLISHING	630-302	30	348.00
10/13/2020	APCH	96171	THYSSENKRUPP ELEVATOR CORP	MAINTENANCE - BUILDING	466-228	10	3,678.54
10/13/2020	APCH	96172	TREE TOWNS IMAGING & COLOR GRAPH	COPY SERVICE-REIMB	810-315	40	36.00
10/13/2020	APCH	96173	USABLUEBOOK	OPERATING EQUIPMENT	630-401	30	580.63
10/13/2020	APCH	96174*#	VERIZON WIRELESS	PHONE - TELEPHONES	410-201	05	42.41
				PHONE - TELEPHONES	455-201	10	42.41
				PHONE - TELEPHONES	630-201	30	821.41
				TELEPHONES	710-201	35	106.03
				TELEPHONES	810-201	40	42.41
				CHECK APCHK 96174 TOTAL FOR FUND 01:			1,054.67
10/13/2020	APCH	96175#	WAREHOUSE DIRECT	COMMISSARY PROVISION	455-355	10	15.69
				MAINTENANCE - BUILDING	466-228	10	739.90
				OFFICE SUPPLIES	630-301	30	30.49
				UNIFORMS	630-345	30	1,241.43
				OPERATING EQUIPMENT	630-401	30	46.29
				OPERATING EQUIPMENT	630-401	30	139.89
				OPERATING EQUIPMENT	630-401	30	99.99
				OPERATING EQUIPMENT	630-401	30	38.99
				CHECK APCHK 96175 TOTAL FOR FUND 01:			2,352.67

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND							
10/13/2020	APCH	96176	WEST SIDE TRACTOR SALES	MAINTENANCE - VEHICLES	735-409	35	2,115.36
10/13/2020	APCH	96177	WILD GOOSE CHASE INC	CONTRACTED MAINTENANCE	570-281	20	960.00
10/13/2020	APCH	96178	WILLOWBROOK FORD INC.	MAINTENANCE - VEHICLES	630-409	30	100.00
Total for fund 01 GENERAL FUND							110,379.42

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 02 WATER FUND							
10/13/2020	APCH	183(E)	DUPAGE WATER COMMISSION	PURCHASE OF WATER	420-575	50	154,527.24
10/13/2020	APCH	184(E)*#	INTERGOVERNMENTAL PERSONNEL	HEALTH/DENTAL/LIFE INSURANCE	401-141	50	3,819.25
10/13/2020	APCH	185(E)*#	WEX BANK	FUEL/MILEAGE/WASH	401-303	50	601.98
10/13/2020	APCH	96144*#	COMED	ENERGY - ELECTRIC PUMP	420-206	50	44.60
10/13/2020	APCH	96147*#	DELTA DENTAL PLAN OF ILLINOIS	HEALTH/DENTAL/LIFE INSURANCE	401-141	50	235.15
10/13/2020	APCH	96150*#	H AND R CONSTRUCTION INC.	WATER DISTRIBUTION REPAIRS/MAINTENANC	430-277	50	3,679.00
				WATER DISTRIBUTION REPAIRS/MAINTENANC	430-277	50	2,900.00
				WATER DISTRIBUTION REPAIRS/MAINTENANC	430-277	50	2,587.50
				WATER DISTRIBUTION REPAIRS/MAINTENANC	430-277	50	2,047.50
				WATER DISTRIBUTION REPAIRS/MAINTENANC	430-277	50	3,900.00
				WATER DISTRIBUTION REPAIRS/MAINTENANC	430-277	50	3,756.00
				CHECK APCHK 96150 TOTAL FOR FUND 02:			<u>18,870.00</u>
10/13/2020	APCH	96156	MID AMERICAN WATER	MATERIAL & SUPPLIES - DISTRIBUTION	430-476	50	339.00
10/13/2020	APCH	96169*#	TAMELING INDUSTRIES	WATER DISTRIBUTION REPAIRS/MAINTENANC	430-277	50	378.00
10/13/2020	APCH	96174*#	VERIZON WIRELESS	PHONE - TELEPHONES	401-201	50	75.06
				PHONE - TELEPHONES	401-201	50	106.02
				CHECK APCHK 96174 TOTAL FOR FUND 02:			<u>181.08</u>
				Total for fund 02 WATER FUND			178,996.30
				TOTAL - ALL FUNDS			289,375.72

\*#-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

#-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

Payroll Liability Check Register  
For Check Dates 09/01/2020 to 09/30/2020

Check Number	Vendor Name	Check Date	Check Amount
53839	AFLAC	09/25/2020	2,077.40
EFT320	EFTPS	09/11/2020	34,192.54
EFT322	EFTPS	09/25/2020	41,091.81
53828	COMMUNITY BANK OF WILLOWBROOK	09/11/2020	287.52
53840	COMMUNITY BANK OF WILLOWBROOK	09/25/2020	287.52
53829	I C M A RETIREMENT TRUST - 457	09/11/2020	825.00
53841	I C M A RETIREMENT TRUST - 457	09/25/2020	825.00
53830	ILLINOIS STATE DISBURSEMENT UNIT	09/11/2020	997.30
53842	ILLINOIS STATE DISBURSEMENT UNIT	09/25/2020	2,244.30
53843	ILLINOIS FRATERNAL	09/25/2020	888.00
EFT323	I.M.R.F. PENSION FUND	09/25/2020	21,968.72
53831	NATIONWIDE RETIREMENT SOLUTIONS	09/11/2020	7,440.48
53844	NATIONWIDE RETIREMENT SOLUTIONS	09/25/2020	7,392.84
53832	VILLAGE OF WILLOWBROOK	09/11/2020	48,854.82
53845	VILLAGE OF WILLOWBROOK	09/25/2020	48,530.22
EFT321	ILLINOIS DEPT. OF REVENUE	09/11/2020	7,271.73
EFT324	ILLINOIS DEPT. OF REVENUE	09/25/2020	5,233.19
Total Checks: 17		Total Paid:	\$230,408.39

VILLAGE OF WILLOWBROOK

BOARD MEETING  
AGENDA ITEM - HISTORY/COMMENTARY

AN ORDINANCE EXTENDING TEMPORARY EXECUTIVE POWERS PURSUANT TO  
65 ILCS 5/11-1-6

AGENDA NO. 5e  
AGENDA DATE: 10/12/2020

STAFF REVIEW: Mike Mertens, Assistant Village Administrator

SIGNATURE: M. Mertens

LEGAL REVIEW: Thomas Bastian, Village Attorney

SIGNATURE: T. Bastian /mm

RECOMMENDED BY: Brian Pabst, Village Administrator

SIGNATURE: B. Pabst /mm

REVIEWED & APPROVED BY COMMISSION: YES  NO  N/A

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER PERTINENT HISTORY)

In late 2019, a new and significant outbreak of Coronavirus Disease 2019 (COVID-19) emerged in China. The World Health Organization declared COVID-19 a Public Health Emergency of International Concern on January 30, 2020, and the United States Secretary of Health and Human Services declared that COVID-19 presents a public health emergency on January 27, 2020.

On March 9, 2020 Illinois Governor JB Pritzker declared all counties in the State of Illinois as a disaster area, (Governor's Disaster Proclamation). Following the lead of Governor J. B. Pritzker, health agencies on both the State and Federal level, the DuPage County Board on March 16, 2020 passed the DuPage County Disaster Proclamation. The Centers for Disease Control (CDC) and World Health Organization have declared the COVID-19 a global pandemic. The CDC recommended that all events over 50 people be postponed or cancelled. The State of Illinois has entered Phase 4 of the Restore Illinois Plan with limited occupancy for restaurants, retail and office uses with facemask requirements and is still recommending a minimum six-foot social distancing policy. The Centers for Disease Control and Prevention has reported 7,475,262 confirmed cases and 210,232 deaths in the United States and the Illinois Department of Public Health has reported 307,641 confirmed cases and 8,878 deaths that are attributable to COVID-19 as of October 8, 2020.

On July 24, 2020 Illinois Governor JB Pritzker issued an additional Executive Order amending the criteria. (attached).

ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.)

It is the policy of the Village of Willowbrook that the corporate authorities will be prepared to address any emergencies and, therefore, pursuant to Section 5/11-1-6 of the Illinois Municipal Code, it is necessary and appropriate to establish standards for the determination of whether a state of emergency exists authorizing the mayor to exercise extraordinary power and authority, by executive order, during the possible state of emergency, to ensure that the effects of COVID-19 are mitigated and minimized and that residents and visitors in the Village remain safe and secure.

If the ordinance is approved, it would allow for the follow items allowable through the code of ordinances:

a) All actions reasonably and expeditiously necessary to respond to the local state of emergency; and

- b) Approve previously appropriated expenditures of the Village for the purpose of continuing the operations of the Village; and
- c) In the event the local state of emergency extends beyond the current fiscal year and a new budget has not been approved, the Mayor shall be authorized to approve new spending by the Village during the existence of the local state of emergency;
- d) Canceling meetings of any board or commission to which the Mayor appoints members. Any such cancellation shall automatically extend such deadlines for required actions by such board of commission as is specified in the cancellation notice;
- e) Suspend licenses or permits for special events or any other licenses or permits issued by the Village which in the judgment of the Mayor could impact the public health or well-being of residents or visitors to the community;
- f) Authorize any purchase for which funds are available reasonably related to the local state of emergency; and
- g) Authorize to close Village facilities as is reasonably required to protect the health of the public and employees of the Village related to the local state of emergency.

This Extension of the Temporary Executive Power Ordinance will be in full affect until the next regular meeting of the Village Board of the Village of Willowbrook.

**ACTION PROPOSED: Pass the Ordinance.**



FILED  
INDEX DEPARTMENT

JUL 24 2020

IN THE OFFICE OF  
SECRETARY OF STATE

SPRINGFIELD, ILLINOIS

July 24, 2020

Executive Order 2020-48

**EXECUTIVE ORDER 2020-48**  
**(COVID-19 EXECUTIVE ORDER NO. 45)**

**WHEREAS**, since early March 2020, Illinois has faced a pandemic that has caused extraordinary sickness and loss of life, infecting over 140,000 and growing, and taking the lives of thousands of residents; and,

**WHEREAS**, at all times but especially during a public health crisis, protecting the health and safety of Illinoisans is among the most important functions of State government; and,

**WHEREAS**, as Illinois adapts and responds to the public health disaster caused by Coronavirus Disease 2019 (COVID-19), a novel severe acute respiratory illness that spreads rapidly through respiratory transmissions and that continues to be without an effective treatment or vaccine, the burden on residents, healthcare providers, first responders, and governments throughout the State is unprecedented; and,

**WHEREAS**, as COVID-19 has spread in Illinois over the course of the Gubernatorial Disaster Proclamations, the circumstances causing a disaster throughout the State have changed and continue to change, making definitive predictions of the course the virus will take over the coming months extremely difficult; and,

**WHEREAS**, in addition to causing the tragic loss of more than 7,300 Illinoisans and wreaking havoc on the physical health of tens of thousands more, COVID-19 has caused extensive economic loss and continues to threaten the financial welfare of a significant number of individuals and businesses across the nation and the State; and,

**WHEREAS**, on July 24, 2020, considering the expected continuing spread of COVID-19 and the ongoing health and economic impacts that that will be felt over the coming month by people across the State, I declared all counties in the State of Illinois as a disaster area; and,

**WHEREAS**, in response to the epidemic emergency and public health emergency described above, I find it necessary to re-issue Executive Orders 2020-03, 2020-04, 2020-07, 2020-08, 2020-09, 2020-11, 2020-12, 2020-13, 2020-15, 2020-16, 2020-17, 2020-20, 2020-21, 2020-22, 2020-23, 2020-24, 2020-25, 2020-26, 2020-27, 2020-28, 2020-29, 2020-30, 2020-31, 2020-34, 2020-35, 2020-36, 2020-42, 2020-43, and 2020-45 and hereby incorporate the WHEREAS clauses of those Executive Orders;

**THEREFORE**, by the powers vested in me as the Governor of the State of Illinois, pursuant to the Illinois Constitution and Sections 7(1), 7(2), 7(3), 7(8), 7(9), and 7(12) of the Illinois Emergency Management Agency Act, 20 ILCS 3305, and consistent with the powers in public health laws, I hereby order the following, effective July 24, 2020:

**Part 1: Re-Issue of Executive Orders.**

Executive Orders 2020-03, 2020-04, 2020-07, 2020-08, 2020-09, 2020-11, 2020-12, 2020-13, 2020-15, 2020-16, 2020-17, 2020-20, 2020-21, 2020-22, 2020-23, 2020-24, 2020-25, 2020-26, 2020-27, 2020-28, 2020-29, 2020-30, 2020-31, 2020-34, 2020-35, 2020-36, 2020-42, 2020-43, and 2020-45 hereby are re-issued by this Executive Order 2020-48 as follows:

**Executive Order 2020-04 (Closure of James R. Thompson Center; waiver of sick leave requirement for State employees):**

Sections 2 and 3 of Executive Order 2020-04 are re-issued and extended through **August 22, 2020**. Nothing in Section 2 precludes the Department of Central Management Services from designating specific points of ingress and egress and controlling traffic flow in the James R. Thompson Center for State employees, members of the public attending to State business, and members of the public patronizing the businesses and food court.

**Executive Order 2020-07 (In-person meeting requirements):**

Section 6 of Executive Order 2020-07, as amended by Executive Order 2020-33 and Executive Order 2020-44, is re-issued and extended through **August 22, 2020**.

**Executive Order 2020-08 (Secretary of State operations):**

Sections 2, 3, 4, and 5 of Executive Order 2020-08, as amended by Executive Order 2020-39 and Executive Order 2020-44, are re-issued and extended through **August 22, 2020**.

**Executive Order 2020-09 (Telehealth):**

Executive Order 2020-09 is re-issued in its entirety and extended through **August 22, 2020**.

**Executive Order 2020-11 (Revisions to prior Executive Orders; Department of Corrections notification period):**

Section 4 of Executive Order 2020-11 is re-issued and extended through **August 22, 2020**.

**Executive Order 2020-12 (Health care worker background checks; Department of Juvenile Justice notification period):**

Sections 1, 2, and 3 of Executive Order 2020-12 are re-issued and extended through **August 22, 2020**, whereafter Section 2 shall be rescinded.

**Executive Order 2020-13 (Suspending Illinois Department of Corrections admissions from county jails):**

Executive Order 2020-13 is re-issued in its entirety and extended through **August 22, 2020**.

**Executive Order 2020-15 (Suspending provisions of the Illinois School Code):**

Sections 5, 6, 7, 8, and 9 of Executive Order 2020-15 are re-issued and extended through **August 22, 2020**.

**Executive Order 2020-16 (Repossession of vehicles; suspension of classroom training requirement for security services):**

Executive Order 2020-16 is re-issued in its entirety and extended through **August 22, 2020**, whereafter Section 1 shall be rescinded.

**Executive Orders 2020-03 and 2020-17 (Cannabis deadlines and applications):**

Executive Orders 2020-03 and 2020-17, as modified by Executive Order 2020-18, are re-issued and shall remain in effect as specified by Executive Order 2020-18.

**Executive Order 2020-20 (Public assistance requirements):**

Executive Order 2020-20 is re-issued in its entirety and extended through August 22, 2020.

**Executive Order 2020-21 (Furlough of Illinois Department of Corrections inmates):**

Executive Order 2020-21 is re-issued in its entirety and extended through August 22, 2020.

**Executive Order 2020-22 (Township meetings; Funeral Directors and Embalmers Licensing Code; placements under the Child Care Act of 1969; fingerprint submissions under Health Care Worker Background Check Act):**

Sections 4, 5, and the Savings Clause of Executive Order 2020-22 are re-issued and extended through August 22, 2020.

**Executive Order 2020-23 (Actions by the Illinois Department of Financial and Professional Regulation for licensed professionals engaged in disaster response):**

Executive Order 2020-23 is re-issued in its entirety and extended through August 22, 2020.

**Executive Order 2020-24 (Illinois Department of Human Services Forensic Treatment Program; investigations of Illinois Department of Human Services employees):**

Executive Order 2020-24 is re-issued in its entirety and extended through August 22, 2020.

**Executive Order 2020-25 (Garnishment and wage deductions):**

Executive Order 2020-25 is re-issued in its entirety and extended through August 22, 2020.

**Executive Order 2020-26 (Hospital capacity):**

Executive Order 2020-26 is re-issued in its entirety and extended through August 22, 2020, whereafter Sections 2(a)-(d) and (f)-(h), 3, 4, and 5 shall be rescinded.

**Executive Order 2020-27 (Cadavers testing positive for COVID-19):**

Executive Order 2020-27 is re-issued in its entirety and extended through August 22, 2020.

**Executive Order 2020-28 (Industrial radiography certifications):**

Executive Order 2020-28 is re-issued in its entirety and extended through August 22, 2020.

**Executive Order 2020-29 (In-person education or exams for professional insurance licenses):**

Executive Order 2020-29 is re-issued in its entirety and extended through August 22, 2020.

**Executive Order 2020-30 (Filing of residential eviction actions; enforcement of non-residential eviction orders; expired consular identification documents; electronic filings for the Illinois Human Rights Commission):**

Executive Order 2020-30, as amended by Executive Order 2020-33 and as further amended and revised below, is re-issued in its entirety and extended through **August 22, 2020**, whereafter the prohibition on enforcement of orders of eviction for non-residential premises shall be rescinded.

Section 7. The provisions of Section 2 and 3 of Executive Order 2020-30, as amended by Executive Order 2020-33, prohibiting the commencement of residential eviction actions and the enforcement of orders of eviction for residential properties, shall remain in effect to allow the Illinois Housing Development Authority to distribute monetary assistance under the Emergency Rental Assistance and Emergency Mortgage Assistance programs directly to landlords or property owners on behalf of eligible tenants or, for eligible homeowners, directly to the mortgagor's loan servicer.

**Executive Order 2020-31 (Educator licensure and student graduation requirements):**

Executive Order 2020-31 is re-issued in its entirety and extended through **August 22, 2020**.

**Executive Order 2020-34 (Cannabis requirements):**

Executive Order 2020-34 is re-issued in its entirety and extended through **August 22, 2020**, whereafter Section 2 shall be rescinded.

**Executive Order 2020-35 (IDPH regulatory activities):**

Sections 1 and 3-17 of Executive Order 2020-35 are re-issued and extended through **August 22, 2020**, whereafter Sections 1 and 3-13 shall be rescinded.

**Executive Order 2020-36 (Marriage licenses):**

Executive Order 2020-36 is re-issued in its entirety and extended through **August 22, 2020**.

**Executive Order 2020-42 (State Fairs):**

Executive Order 2020-42 is re-issued in its entirety and extended through **August 22, 2020**.

**Executive Order 2020-43 (Phase 4 Community Revitalization Order):**

Executive Order 2020-43 is re-issued in its entirety and extended through **August 22, 2020**.

**Executive Order 2020-45 (Cannabis licenses):**

Executive Order 2020-45 is re-issued in its entirety and extended through **August 22, 2020**.

**Part 2: Savings Clause.** If any provision of this Executive Order or its application to any person or circumstance is held invalid by any court of competent jurisdiction, this invalidity does not affect any other provision or application of this Executive Order, which can be given effect without the invalid provision or application. To achieve this purpose, the provisions of this Executive Order are declared to be severable.

  
JB Fritzker, Governor

Issued by the Governor: July 24, 2020  
Filed by the Secretary of State: July 24, 2020

**FILED**  
INDEX DEPARTMENT

JUL 24 2020

IN THE OFFICE OF  
SECRETARY OF STATE

**ORDINANCE NO. 20-O \_\_\_\_\_**

**AN ORDINANCE EXTENDING TEMPORARY  
EXECUTIVE POWERS PURSUANT TO 65 ILCS 5/11-1-6**

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**WHEREAS**, on March 23, 2020, the Governor of the State of Illinois issued Executive Order 2020-10 ordering all individuals, with certain exceptions, to shelter in place through April 7, 2020; and

**WHEREAS**, during the March 23, 2020 regular meeting of the Mayor and Board of Trustees of the Village of Willowbrook, the Village Board adopted and approved Ordinance 20-O-08, entitled “An Ordinance Establishing Temporary Executive Powers Pursuant to 65 ILCS 5/11-1-6”; and

**WHEREAS**, on March 23, 2020, Village Mayor, Frank A. Trilla, signed a “Proclamation Declaring An Emergency In The Village Of Willowbrook Due To The Coronavirus (COVID-19) Outbreak”; and

**WHEREAS**, on April 1, 2020, the Governor of the State of Illinois issued Executive Order 2020-18 extending for an additional thirty (30) days certain executive orders, including Executive Order 2020-10, ordering all individuals, with certain exceptions, to shelter in place through April 30, 2020; and

**WHEREAS**, effective May 1, 2020, Governor JB Pritzker signed Executive Order 2020-32 extending for another thirty (30) days prior Executive Orders continuing shelter-in-place orders until May 30, 2020; and

**WHEREAS**, during the April 27, 2020 regular meeting of the Mayor and Board of Trustees of the Village of Willowbrook, the Village Board adopted and approved Ordinance 20-O-13,

entitled “An Ordinance Extending Temporary Executive Powers Pursuant to 65 ILCS 5/11-1-6”;  
and

**WHEREAS**, during the May 11, 2020 regular Village Board Meeting of the Mayor and Board of Trustees of the Village of Willowbrook, the Village Board adopted and approved Ordinance 20-O-17, entitled “An Ordinance Extending Temporary Executive Powers Pursuant to 65 ILCS 5/11-6”; and

**WHEREAS**, during the May 26, 2020 Village Board meeting of the Mayor and Board of Trustees, the Village Board adopted and approved Ordinance No. 20-O-19 extending temporary executive powers; and

**WHEREAS**, during the June 8, 2020 Village Board Meeting of the Mayor and Board of Trustees, the Village Board adopted and approved Ordinance No. 20-O-21 extending temporary executive powers; and

**WHEREAS**, during the June 22, 2020 Village Board Meeting of the Mayor and Board of Trustees, the Village Board adopted and the Mayor approved Ordinance No. 20-O-23 extending temporary executive powers; and

**WHEREAS**, on June 26, 2020, Governor JB Pritzker issued Executive Order 2020-44 (COVID-19 Executive Order No. 42) which extended prior Executive Orders related to the COVID-19 pandemic and again declared all counties in the State of Illinois disaster areas for an additional thirty (30) days; and

**WHEREAS**, on July 24, 2020, Governor JB Pritzker extended the Disaster Proclamations, previously issued, for an additional thirty (30) days; and

**WHEREAS**, on August 21, 2020, Governor JB Pritzker extended the disaster proclamation, previously issued, for an additional thirty (30) days; and

**WHEREAS**, the corporate authorities of the Village believe it is reasonable and necessary for the temporary executive powers afforded by Village Ordinances 20-O-08, 20-O-10, 20-O-13, 20-O-17, 20-O-19, 20-O-21, 20-O-23, 20-O-26, 20-O-29, 20-O-32, 20-O-36, 20-O-38, and 20-O-44 be extended to the adjournment of the next regularly scheduled Village of Willowbrook Mayor and Board of Trustees' meeting.

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, as follows:

**SECTION 1.** The corporate authorities of the Village hereby determine that it is advisable, necessary and in the best interests of the public health, safety and welfare of the Village that the Village extend the temporary executive powers afforded by Village Ordinances 20-O-08, 20-O-10, 20-O-13, 20-O-17, 20-O-19, 20-O-21, 20-O-23, 20-O-26, 20-O-29, 20-O-32, 20-O-36, 20-O-38, 20-O-44, and as further extended by this Village Ordinance 20-O-45, until the adjournment of the next regularly scheduled meeting of the Village of Willowbrook Mayor and Board of Trustees.

**SECTION 2.** The officials, officers and employees of the Village are hereby authorized to take such further actions as are necessary to carry out the intent and purpose of this Ordinance.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

**SECTION 3.** This Ordinance shall be in full force and effect upon and after its passage, approval and publication in accordance with law.

PASSED and APPROVED this 12th day of October, 2020.

ROLL CALL VOTE:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTENTIONS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

APPROVED:

\_\_\_\_\_  
Frank A. Trilla, Mayor

ATTEST:

\_\_\_\_\_  
Leroy R. Hansen,  
Village Clerk

**BOARD MEETING**

**AGENDA ITEM - HISTORY/COMMENTARY**

**AN ORDINANCE OF THE VILLAGE OF WILLOWBROOK  
DECLARING SURPLUS PROPERTY AND AUTHORIZING  
THE SALE OR DISPOSAL OF ONE (1) 2005 FORD F550 AND  
ONE (1) 2006 FORD F 350 MOTOR VEHICLES**

**AGENDA NO.        5f**  
**AGENDA DATE: 10/12/2020**

**STAFF REVIEW:** Joe Coons, Public Works Superintendent

**SIGNATURE:** J. Coons /mm

**LEGAL REVIEW:** Thomas Bastian, Village Attorney

**SIGNATURE:** T. Bastian /mm

**RECOMMENDED:** Brian Pabst, Village Administrator

**SIGNATURE:** B. Pabst /mm

**REVIEWED & APPROVED BY COMMITTEE:**    YES     N/A

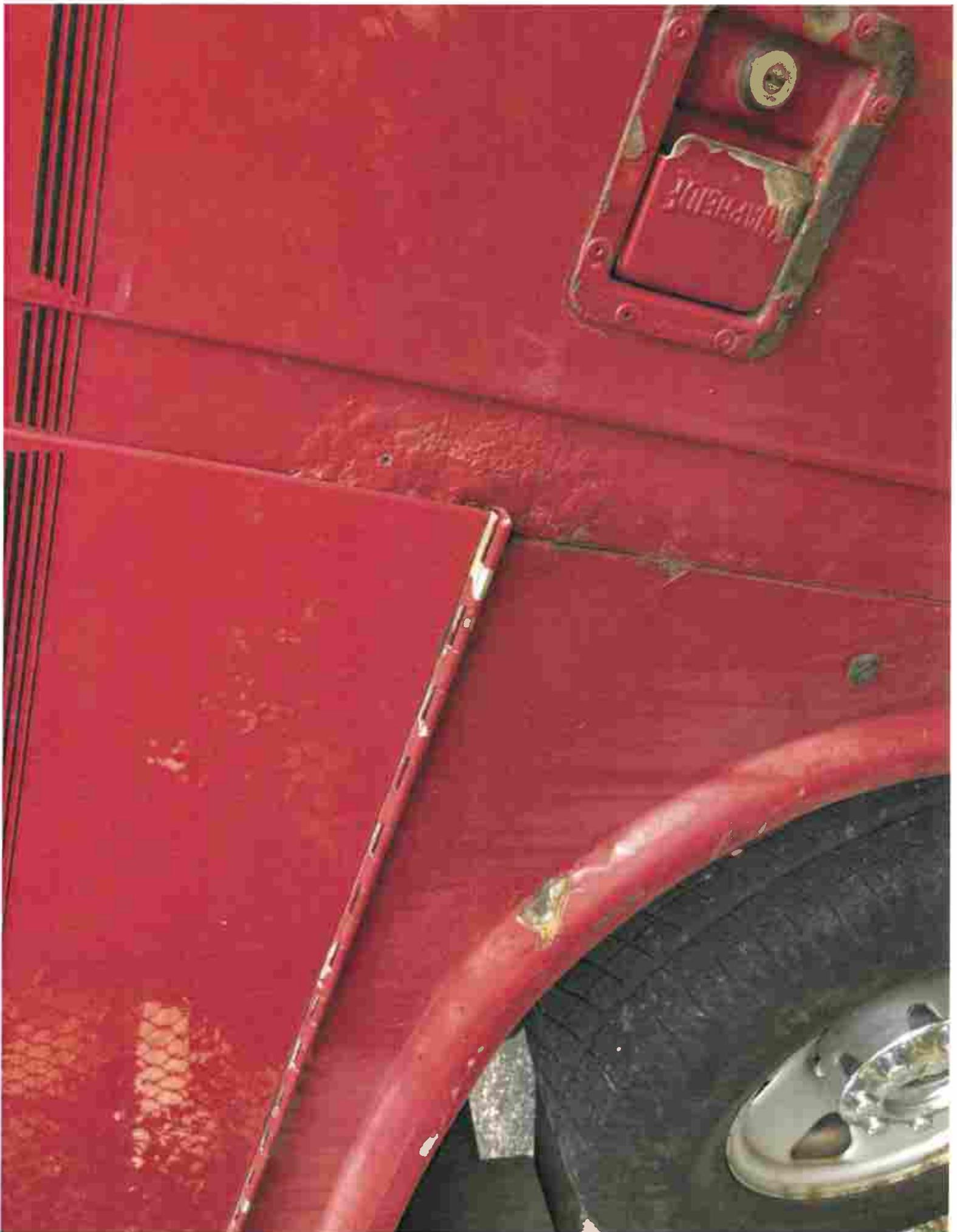
**ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS, ETC.)**

The Village has recently purchased two (2) new Ford F-350 service body trucks for the Public Works fleet. The Public Works Department is recommending the Village declare a 2005 Ford F-550 1-ton dump truck surplus. The truck has 62,898 miles and is identified by VIN # 1FDAF57Y95EB79401. This vehicle is beyond its useful life expectancy and is showing a lot of wear and tear. The vehicle has significant rusting of the truck cab, the dump bed is rusted out, the hydraulic lift arm has seized, the truck bed no longer lifts safely, electrical issues with the radio, wipers and strobes that no longer work, a cracked windshield, and the driver's seat needs to be reupholstered. The repair cost to make the truck safe and usable are beyond the anticipated value of the vehicle.

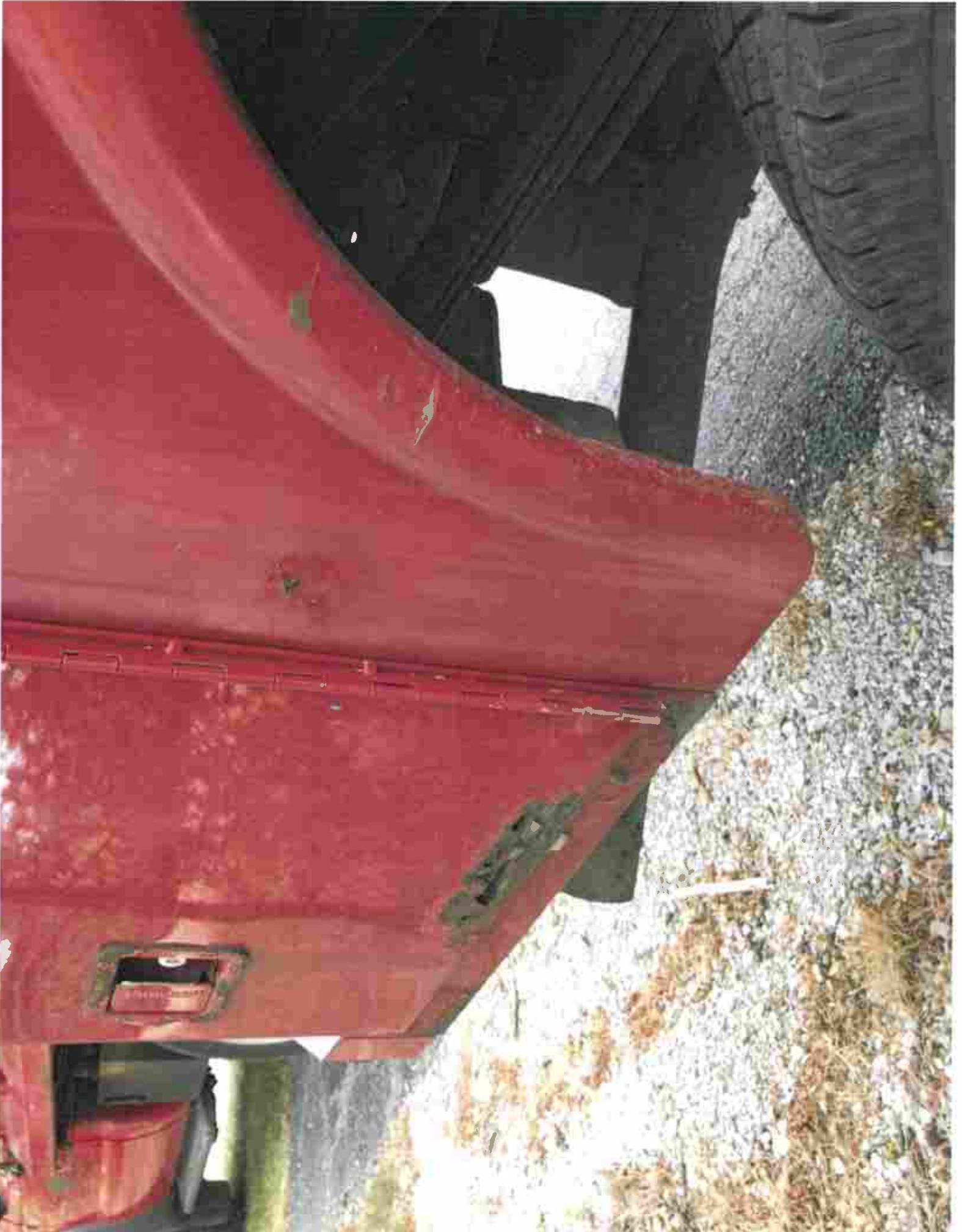
Additionally, the Public Works Department is recommending the Village declare a 2006 Ford F-350 service body truck surplus. The truck has 125,000 miles and is identified by VIN # 1FDWF31556ED67455. This vehicle is beyond its useful life expectancy and is showing a lot of wear and tear. The vehicle has significant rusting of the truck cab and service body, the rear suspension needs new leaf springs and shackles, the instrument gauges work intermittently, the air conditioning system is failing, and driver's seat needs to be reupholstered. The repair cost to make the truck safe and usable are beyond the anticipated value of the vehicle.

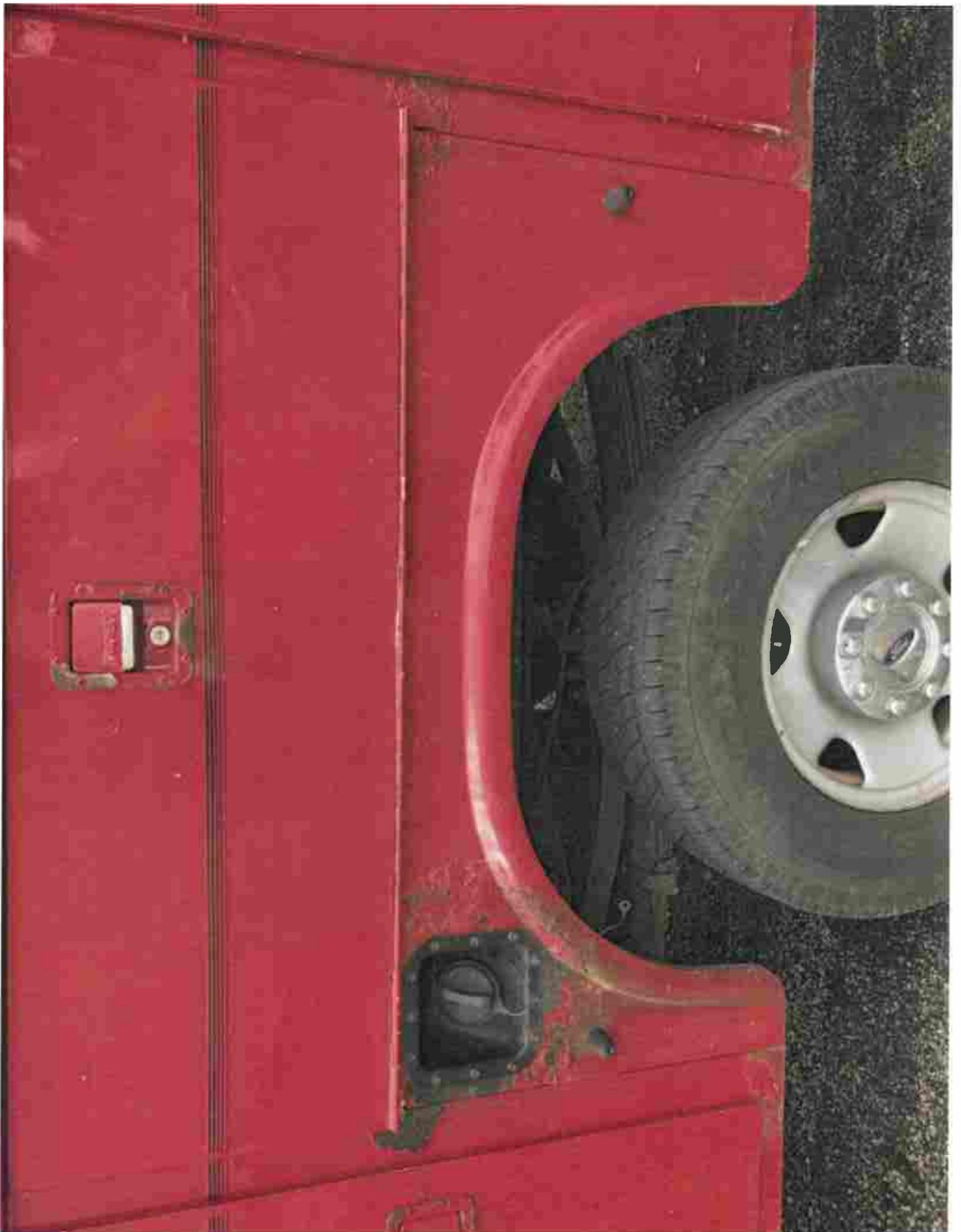
The Municipal Services Committee on September 28, 2020 recommended that the Village Board declare both vehicles surplus property at the October 12, 2020 Village Board meeting.

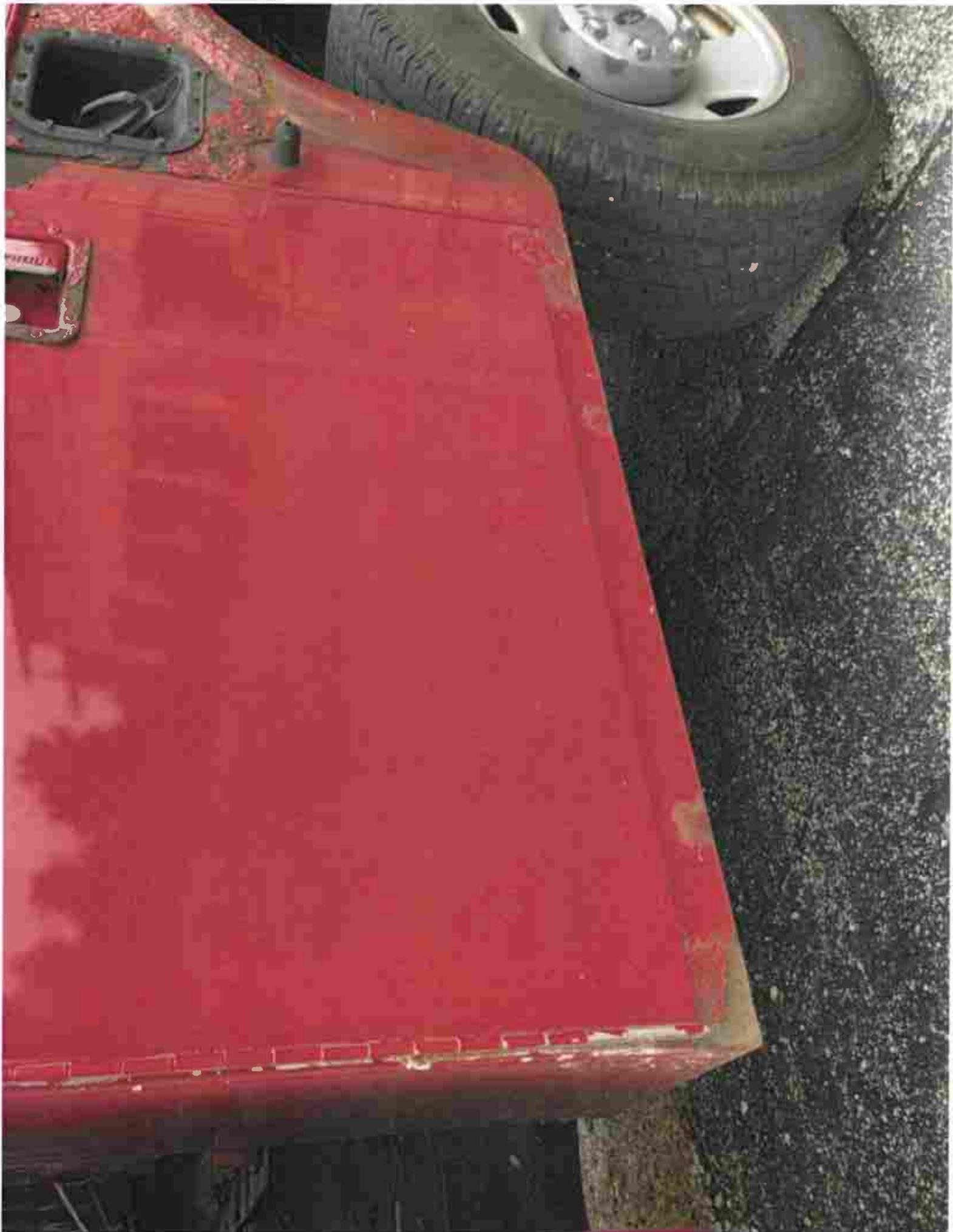
**ACTION PROPOSED:**    Pass the Ordinance

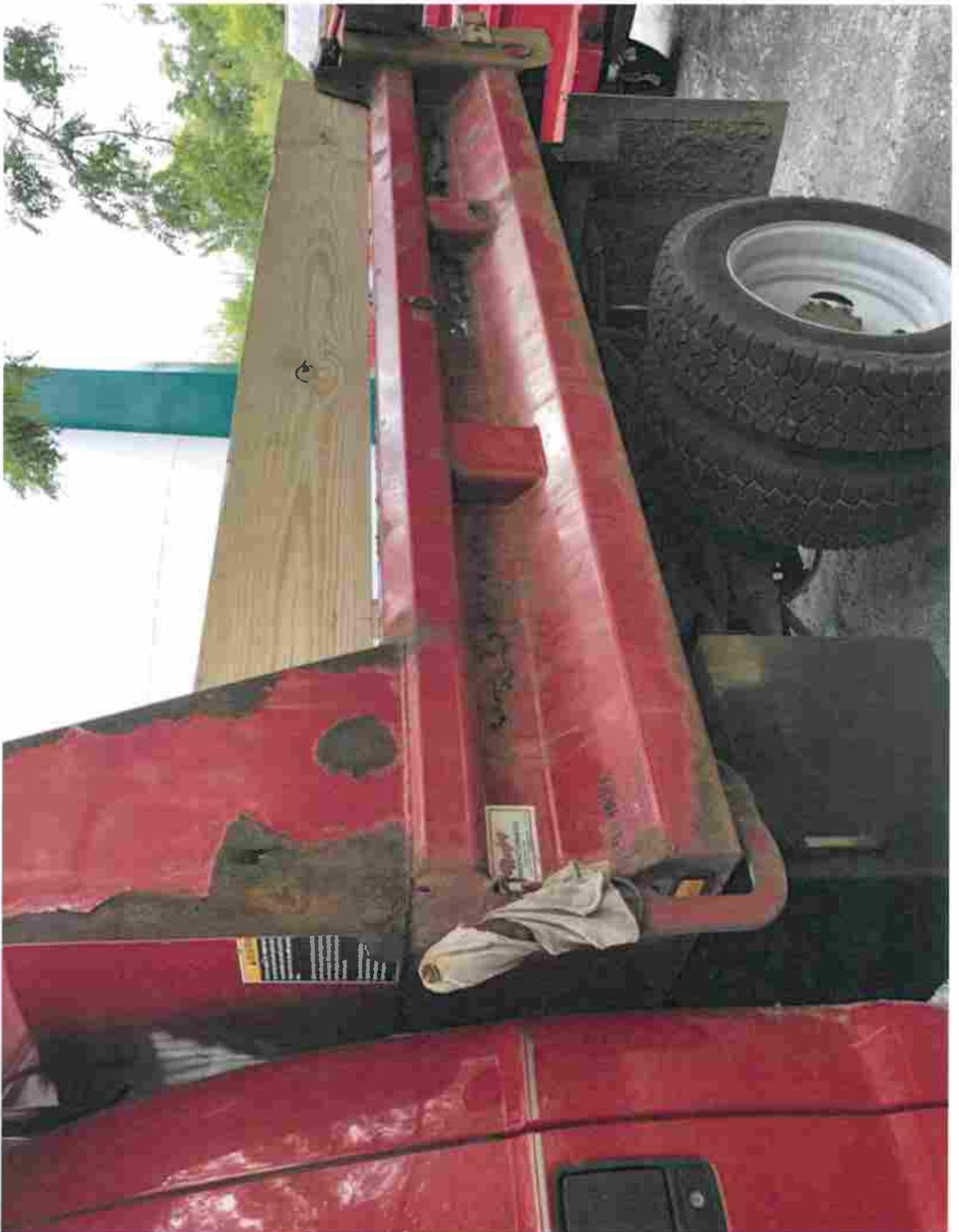


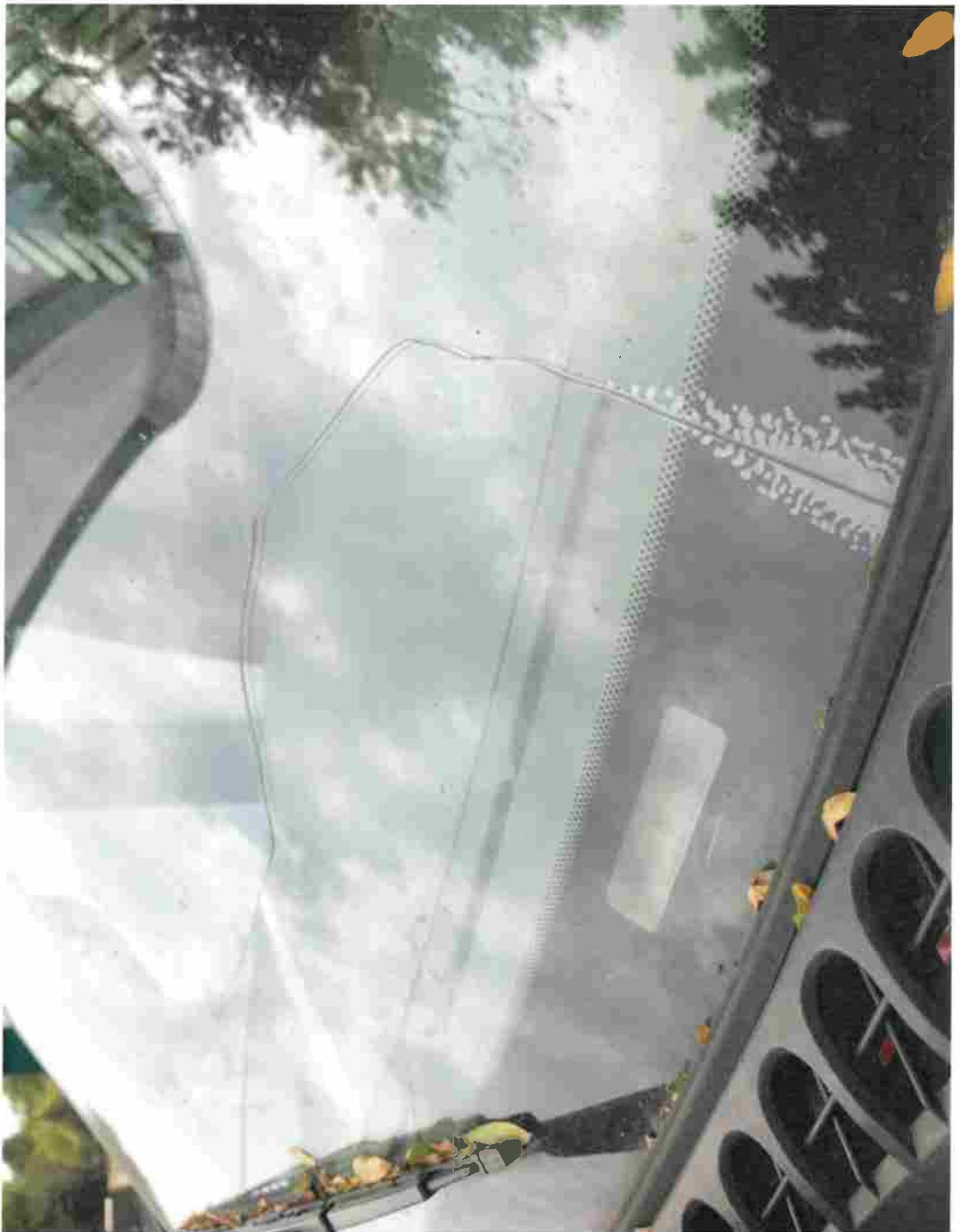


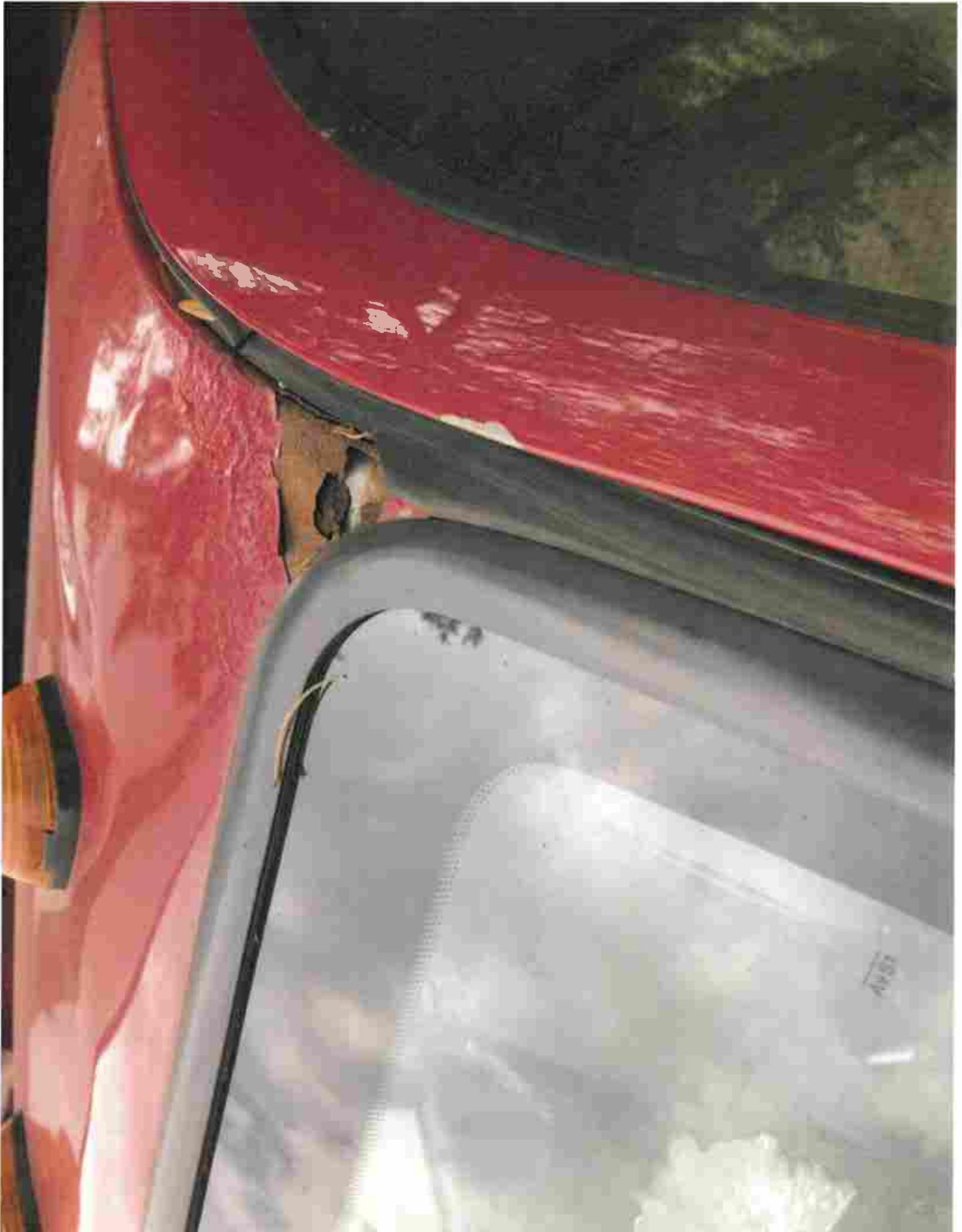


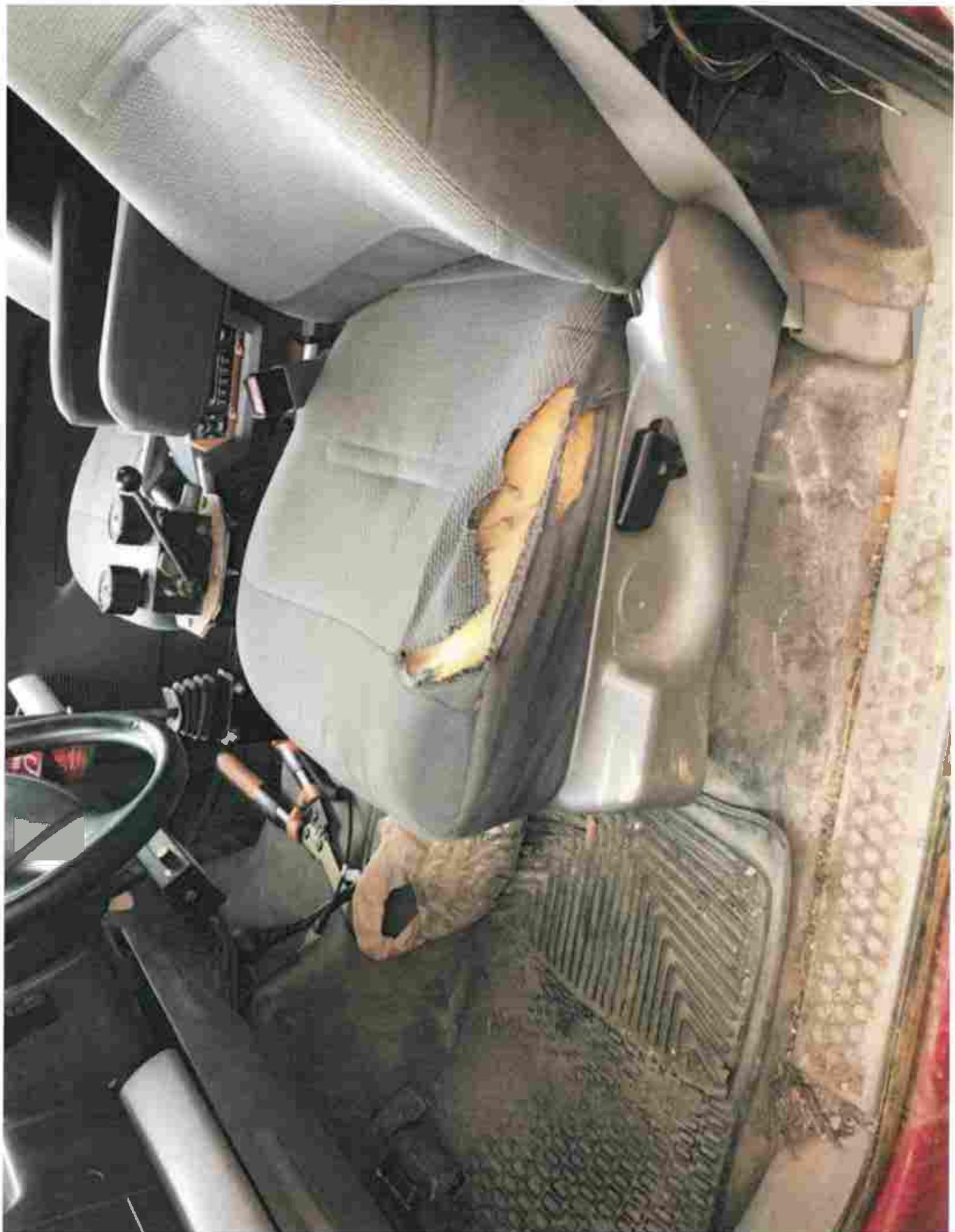




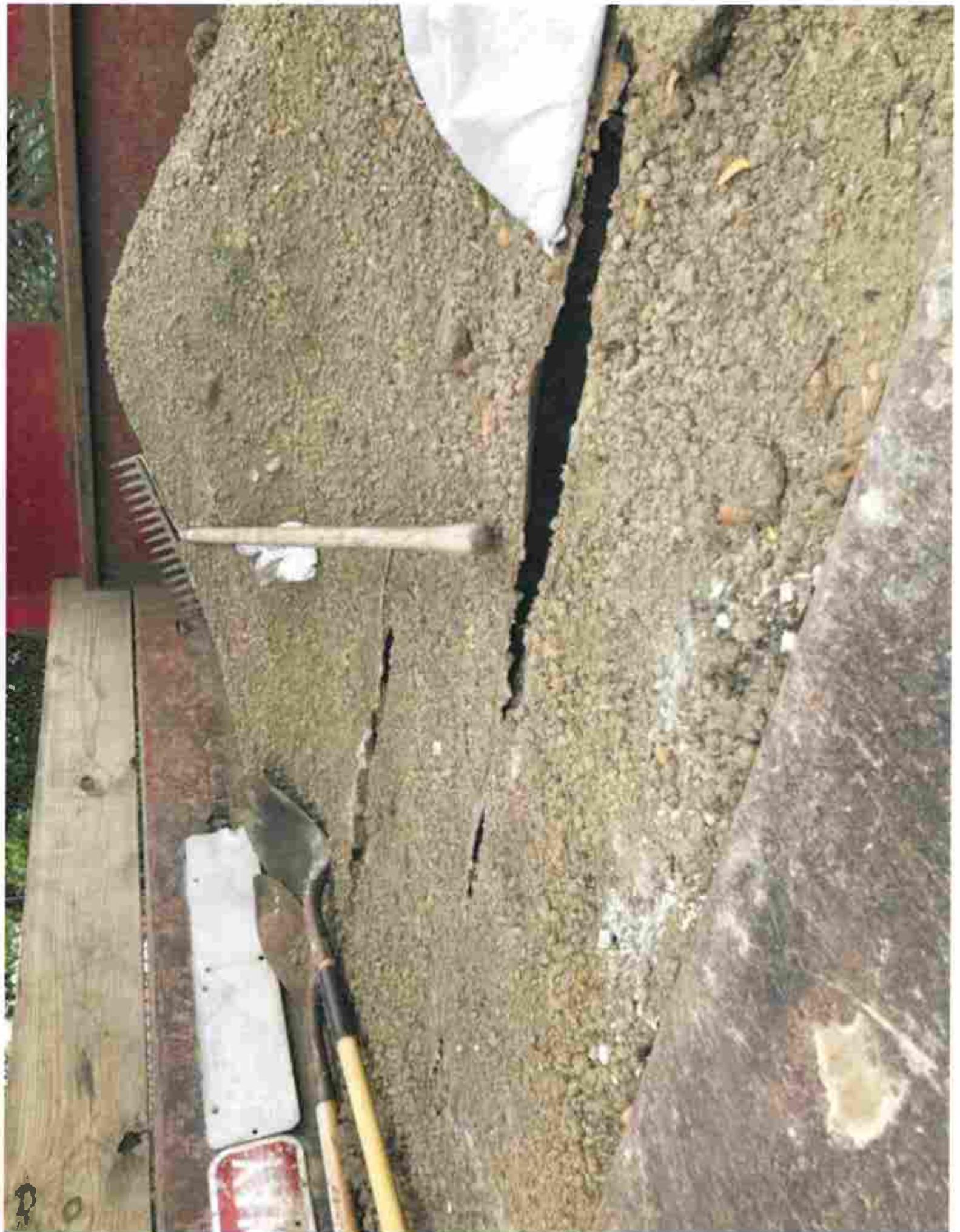












**ORDINANCE NO. 20-O-\_\_\_\_\_**

**AN ORDINANCE OF THE VILLAGE OF WILLOWBROOK DECLARING SURPLUS  
PROPERTY AND AUTHORIZING THE SALE OR DISPOSAL OF  
ONE (1) 2005 FORD F550 AND ONE (1) 2006 FORD F 350 MOTOR VEHICLES**

WHEREAS, in the opinion of a majority of the corporate authorities of the Village of Willowbrook, it is no longer necessary or useful or in the best interests of the Village of Willowbrook, to retain ownership of the personal property hereinafter described; and

WHEREAS, it has been determined by the Mayor and Board of Trustees of the Village of Willowbrook that it is in the best interest of the Village to dispose of said personal property.

NOW THEREFORE, be it ORDAINED by the Mayor and Board of Trustees of the Village of Willowbrook as follows:

SECTION ONE: Pursuant to 65 ILCS 5/11-76-4, the Mayor and Board of Trustees of the Village of Willowbrook find that the property described on Exhibit "A" attached thereto and made a part hereof, now owned by the Village of Willowbrook, is no longer necessary or useful to the Village of Willowbrook and the best interests of the Village of Willowbrook will be served by its disposal.

SECTION TWO: Pursuant to 65 ILCS 5/11-76-4, the Village Administrator is hereby authorized and directed to dispose of the property set forth on Exhibit "A" now owned by the Village of Willowbrook in any manner he deems appropriate, with or without advertisement.

SECTION THREE: The sale or disposition of said surplus property is "AS IS" with no warranty, either express or implied, of merchantability or fitness for a particular purpose.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

SECTION FOUR: This Ordinance shall in be full force and effect from and after its passage and approval in the manner provided by law.

PASSED and APPROVED this 12<sup>th</sup> day of October, 2020 by a roll call vote as follows:

ROLL CALL VOTE:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTENTIONS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

APPROVED:

\_\_\_\_\_  
Frank A. Trilla, Mayor

ATTEST:

\_\_\_\_\_  
Leroy R. Hansen,  
Village Clerk

**EXHIBIT "A"**

**SURPLUS PROPERTY LIST**

1. One (1) 2005 Ford F-550 1-Ton Dump Truck  
VIN: 1FDAF57Y95EB79401
2. One (1) 2006 Ford F-350 Service Body Truck  
VIN: 1FDWF31556ED67455

# VILLAGE OF WILLOWBROOK

## BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

### ITEM TITLE:

Receive Plan Commission Recommendation – Public Hearing Case 20-08: Consideration of a petition for a text amendment to amend the fence code in Section 9-12-4(D)2 of Title 9 – Zoning Title of the Village of the Willowbrook Municipal Code.

AGENDA NO.  
**5g**

AGENDA DATE:  
**10/12/20**

**STAFF REVIEW:** Ann Choi, Planning Consultant

SIGNATURE: *Ann Choi*

**LEGAL REVIEW:** Tom Bastian, Village Attorney

SIGNATURE: *T. Bastian*

**RECOMMENDED BY:** Brian Pabst, Village Administrator

SIGNATURE: *B. Pabst*

**REVIEWED & APPROVED BY COMMITTEE:** YES  NO  N/A

### ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER HISTORY)

As the Village of Willowbrook does not allow relief from the fence regulations except in the case of planned unit developments, the proposed text amendment would address the numerous complaints made to the Village's building and planning departments over the Village's restrictive fence regulations and the absence of a variation process to apply for relief.

On September 12, 2016, the Village Board approved Ordinance No. 16-O-42, an Ordinance Amending Title 9, Chapter 12, Section 9-12-4(D)(2)(d) of the Village Code – Bulk Regulations: Fences And Walls. The purpose of this text amendment was to allow a 5' fence in an exterior side yard of a corner lot that abuts the front yard of an adjacent lot, where the subject corner lot is along Illinois Route 83, Plainfield Road, 63rd Street, 75th Street, or Madison Street. Village staff found this section of the code to be inconsistent and confusing and therefore proposes to revise this section again to allow a 4' tall and at least 80% open fence within the exterior side yard of corner lots who exterior side yard abuts the front yard of an adjoining lot.

On September 14, 2020, amendments to the fence code were briefly discussed at the Law & Ordinance Committee, and there was consensus that Village staff should prepare text amendments for Plan Commission and Village Board consideration.

### ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.)

The purpose of this text amendment is to allow the following within residential zoning districts:

1. A solid 5' fence anywhere on a lot except in a required front or exterior side yard.
2. A 4' fence that is at least 50% open within the exterior side yard of a lot where an exterior side yard abuts the front yard of an adjoining lot on streets other than Illinois Route 83, Plainfield Road, 63rd Street, 75th Street or Madison Street.
3. An open or solid fence not greater than eight feet (8') in height on an exterior side or rear lot line of a residentially zoned lot where such line(s) are conterminous with the right of way lines of the Illinois Route 83.

The Plan Commission conducted a public hearing on this petition at a special meeting of the Plan Commission at their October 7, 2020 meeting. One member of the public provided testimony in support of the proposed changes. Board Trustee Helen Neal provided public testimony in support for the proposed text amendment as a member of the public. As an elected official and a resident that has lived along Illinois Route 83 for twenty-one years, she indicated that she has received fifteen to eighteen complaints over the course of the past several years regarding increased sound travel and noise from Illinois Route 83. Ms. Neal emphasized that noise and sound travel has worsened with every passing

year and that residents have had little success with state and county agencies to install effective sounds barriers. Ms. Neal believes that the proposed text amendment for increased fence heights to eight feet (8') will provide relief for those residents that are located along Illinois Route 83.

The Plan Commission's vote was unanimous in recommending approval of the proposed text amendments with one modification. For the reverse corner lots presented in Examples 3 and 4 of **Attachment 1**, Commissioner Remkus proposed to allow the fence within any portion of the rear lot that abuts the front yard of the adjoining lot to be at the same height as would be permitted within the interior side and rear yards. For example, as illustrated in Example 3, for a reverse corner lot, a property owner should be allowed to install a solid 5-foot tall fence within any portion of the subject lot whose rear yard abuts the front yard of the adjoining lot. The fence code currently permits a 4-foot tall fence that is at least 50% open for corner lots located at the intersection of two streets that are not listed in Section 9-12-4(D)2(f): Illinois Route 83, Plainfield Road, 63rd Street, 75th Street and Madison Street. For a reverse corner lot whose exterior side yard is located along any of the streets identified above, the fence code currently permits a 5-foot tall fence that is at least 50% open.

Vice Chairman Wagner concurred that the discussion about the 8' tall solid fence along Illinois Route 83 was a good idea because the State or the County have not addressed the noise issues. But conceptually, Vice Chairman Wagner believes the Village would be making a major change and the community has traditionally been very "open" without the "stockade" fences, except for those lots located along the major roads. Vice Chairman Wagner expressed concern that there would be a rash of solid fences within every interior lot, and this would essentially "close in" the community. Commissioner Remkus disagreed and believed that a 5-foot tall fence was not that tall and would address safety concerns.

The Plan Commission did not express any opposition to the proposed text amendment with the addition of the modification of allowing a solid 5-foot tall fence in the corner lot situations discussed above. The Plan Commission voted 7-0 in favor of the proposed text amendment to forward a positive recommendation to the Village Board.

**ACTION PROPOSED:** October 12, 2020: Receive Plan Commission Recommendation.



EST. 1960

# Willowbrook

835 Midway Drive  
Willowbrook, IL 60527-5549

Phone: (630) 323-8215 Fax: (630) 323-0787 www.willowbrookil.org

## MEMORANDUM

MEMO TO: Frank A. Trilla, Mayor  
Board of Trustees

MEMO FROM: Dan Kopp, Chairman, Plan Commission

DATE: October 12, 2020

SUBJECT: **Zoning Hearing Case 20-08:** Village of Willowbrook, 835 Midway Drive, Willowbrook, Illinois. Consideration of a petition for a text amendment to amend the fence code in Section 9-12-4(D)2 of Title 9 – Zoning Title of the Village of the Willowbrook Municipal Code.

At the regular meeting of the Plan Commission held on October 7, 2020, the above referenced application was discussed and the following motion was made:

**MOTION:** Made by Kopp and seconded by Remkus that based on the submitted petition and testimony presented, I move that the Plan Commission recommend to the Village Board approval of the text amendment presented on Pages 2 to 5 of the Staff Report for PC Case Number 20-08 to amend the fence code of Section 9-12-4(D)2 of the Zoning Ordinance and also to recommend the change discussed by the Plan Commissioners to allow a 5-foot tall solid fence within any portion of the rear yard of a lot that abuts the front yard of an adjoining lot.

**ROLL CALL:** AYES: Chairman Kopp, Vice Chairman Wagner, Commissioners Kaczmarek, Kaucky, Remkus, Soukup, and Walec;  
NAYS: None.  
ABSENT: None.

MOTION DECLARED CARRIED

Should any member of the Board have any questions regarding this matter, please do not hesitate to contact me.

DK:jp

### Mayor

Frank A. Trilla

### Village Clerk

Leroy R. Hansen

### Village Trustees

Sue Berglund

Umberto Davi

Michael Mistele

Gayle Neal

Paul Oggerino

Gregory Ruffolo

### Village Administrator

Brian Pabst

### Chief of Police

Robert Schaller

### Director of Finance

Carrie Dittman



Proud Member of the  
Illinois Route 66 Scenic Byway



## Village of Willowbrook Staff Report to the Village Board

<b>Village Board Receive:</b>	October 12, 2020
<b>Public Hearing Date:</b>	October 7, 2020
<b>Prepared By:</b>	Ann Choi, Planning Consultant
<b>Case Title:</b>	PC 20-08: A text amendment to amend the fence code in Section 9-12-4(D)2 of Title 9 – Zoning Title of the Village of the Willowbrook Municipal Code.
<b>Petitioner:</b>	Village of Willowbrook
<b>Action Requested by Petitioner:</b>	Consideration and recommendation of text amendments to the Zoning Ordinance of the Village of Willowbrook.
<b>Code Sections to be Amended:</b>	Title 9 – Zoning Sections: 9-12-4(D)2      Fences and Walls
<b>Document(s) Attached:</b>	<i>Attachment 1: Fence Height Requirements Before &amp; After Exhibits</i> <i>Attachment 2: Comparison of Nearby Municipalities' Fence Ordinances</i> <i>Attachment 3: Village of Willowbrook Current Fence Code</i> <i>Attachment 4: Village of Willowbrook Proposed Fence Code (Clean Version)</i>

**Necessary Action by Village Board:**

**Receive** Plan Commission Recommendation.



## Description of Request

The purpose of this text amendment is to allow the following within residential zoning districts:

1. A solid 5' fence anywhere on a lot except in a required front or exterior side yard.
2. A 4' fence that is at least 50% open within the exterior side yard of a lot where an exterior side yard abuts the front yard of an adjoining lot on streets other than Illinois Route 83, Plainfield Road, 63<sup>rd</sup> Street, 75<sup>th</sup> Street or Madison Street.
3. An open or solid fence not greater than eight feet (8') in height on an exterior side or rear lot line of a residentially zoned lot where such line(s) are conterminous with the right of way lines of the Illinois Route 83.

## History and Background

### Previous Text Amendments

On September 12, 2016, the Village Board approved Ordinance No. 16-O-42, an Ordinance Amending Title 9, Chapter 12, Section 9-12-4(D)(2)(d) of the Village Code – Bulk Regulations: Fences And Walls. The purpose of this text amendment was to allow a 5' fence in an exterior side yard of a corner lot that abuts the front yard of an adjacent lot, where the subject corner lot is along Illinois Route 83, Plainfield Road, 63<sup>rd</sup> Street, 75<sup>th</sup> Street, or Madison Street. Planning staff finds this section of the code to be inconsistent and confusing and therefore proposes to revise this section again and is discussed in further detail under the section "Discussion of Request".

### Route 83 Corridor Plan Update

As the primary north/south corridor through the Village, Illinois Route 83 consists of numerous land uses ranging from highway-oriented /general businesses to the south, transitioning to community-oriented commercial and eventually residential uses towards the north. Prior to 1990, plans by the State identified Route 83 as a target for widening to alleviate congestions generated by freight transportation in the region. The Village completed the original Route 83 Corridor Study and Plan as a means for guiding the design of the eventual widening. Over the course of the last 30 years, plans for that widening were never implemented but concerns related to congestion, particularly on I-80 and I-55 were only compounded. Traffic and congestion are the Corridor's major weakness including issues with timely snow plowing, noise abatement for adjacent residential properties, pollution, poor lighting, speeding, a lack of signal coordination, driver and pedestrian safety, lack of streetscaping, lack of pedestrian crossings, garbage in the medians, lack of sidewalks, visually unappealing, and a lack of sense of community. Part of the proposed text amendment intends to address the noise and illumination issues faced by Route 83-adjacent residential properties by increasing the fence height and decreasing the openness requirement.

## Discussion of Request

Currently, the Village Code limits fence heights to 5' and at least 50% open in a required interior side or rear yard. The fence height limitation is illustrated in Examples 1 and 2 of **Attachment 1**. As shown, property owners for interior and corner lots will be allowed to install a solid fence that is 5' in height under the proposed text amendment.

Because solid fences 5' in height are proposed anywhere on a lot except within the front and exterior side yards, this conflicts with Section 9-12-4(D)2(d) where fences not greater than four foot (4') tall and at least fifty percent (50%) open fence are allowed anywhere on a lot except in a required front yard, or a required exterior side yard where such exterior side yard abuts the front yard of an adjoining lot. Planning staff has consulted with the building department and the building department has indicated that historically, the 4' tall and 50% open fences have been allowed in the exterior side yards of reverse corner lots. This is best illustrated in Examples 3 and 4 of **Attachment 1**, for reverse corner lot conditions.



For properties along Plainfield Road, 63<sup>rd</sup> Street, 75<sup>th</sup> Street and Madison Streets, a six foot (6') tall solid fence is currently permitted on the exterior side yard or rear yard pursuant to Section 9-12-4(D)2(f). This section will largely remain unchanged, with the exception of Route 83. A five foot (5') tall fence that is at least 50% open will be allowed in the exterior side yard where the exterior side yard is located along Illinois Route 83, Plainfield Road, 63<sup>rd</sup> Street, 75<sup>th</sup> Street and Madison Street. This is best illustrated in Example 4 of **Attachment 1**.

For properties along Illinois Route 83, the text amendment proposes an eight foot (8') tall solid fence to be allowed on the exterior side or rear lot line of a residentially zoned lot in lieu of a six foot (6') tall solid fence which is currently allowed under the zoning ordinance. This scenario is illustrated in Examples 5 and 6 of **Attachment 1**, for corner lots, through and interior lots with a rear yard along Kingery, which are most common conditions for residential properties along Illinois Route 83.

### Comparisons of Nearby Municipalities

Village staff researched Zoning Ordinances from other nearby communities of Burr Ridge, Clarendon Hills, Darien and Hinsdale. A summary containing the results from this research are attached for review (Refer to **Attachment 2**). Research has shown that many communities in the surrounding area have fence codes that range in complexity and different interpretations lot configurations. The Village of Burr Ridge appears to have the most restrictive regulations as Burr Ridge requires a maximum height of five feet (5') and at least fifty percent (50%) open fences that cannot extend further than the rear wall of the principal building. Hinsdale, Darien and Clarendon Hills allow fences up to six feet (6') in height anywhere on the lot, except in the front yard. Darien does not appear to require a minimum percentage of openness and fences are prohibited in the front yard. In comparison, Willowbrook appears to fall somewhere in the middle, and allows solid fences that are six feet (6') in height within the buildable area of the lot, fences up to five feet (5') in height and at least 50% open to be located anywhere on the lot except for the front yards, and exterior side yards for corner lots.

On arterial streets, Willowbrook allows fences with a maximum height of six feet (6') along its arterials: Illinois Route 83, Plainfield Road, 63<sup>rd</sup> Street, 75<sup>th</sup> Street and Madison Street. In comparison, Darien and Hinsdale permit fences with a maximum height of eight feet (8') along their major arterials. Hinsdale requires these fences to be greater than thirty-three percent (33%) open.

On September 14, 2020, amendments to the fence code were briefly discussed at the Law & Ordinance Committee, and there was consensus that Village staff should prepare text amendments for Plan Commission and Village Board consideration.

### Proposed Text Amendment

The following sections are to be amended. New language is highlighted in the color **red**. Language to be eliminated is indicated with a ~~strikethrough~~.

2. Fences And Walls: Fences and walls are permitted subject to the following conditions:
  - (a) Fences not greater than three feet (3') in height and at least eighty percent (80%) open may be located anywhere on a lot.
  - (b) Fences not greater than five feet (5') in height ~~and at least fifty percent (50%) open~~ may be located anywhere on a lot, except in a required front or exterior side yard, **and as specifically regulated hereinafter in subsection 9-12-4(D)2(d)**.



- (c) Fences not greater than six feet (6') in height may be located anywhere on a lot except within a required front, exterior side, interior side or rear yard. (Ord. 97-O-05, 1-27-1997)
- (d) Where an exterior side yard abuts the front yard of an adjoining lot, fences Fences not greater than ~~four~~~~five~~ feet (4')(5') in height and at least fifty percent (50%) open may be located anywhere on a lot except in the following areas: a required front yard, or a required exterior side yard ~~where such exterior side yard abuts the front yard of an adjoining lot~~ within any portion of the subject lot abutting the front yard of an adjoining lot. Where any portion of the lot abuts the front yard of an adjoining lot, a four feet (4') in height and at least fifty percent (50%) open fence may be allowed in the exterior side yard of that subject lot. Where an exterior side yard abuts the front yard of an adjoining lot and the subject lot is located along a street listed in subsections (D)2(f)(1) through (D)2(f)(~~5~~)(4) of this section, a five feet (5') in height and at least fifty percent (50%) open fence may be allowed in the exterior side yard of that subject lot. Notwithstanding any provision hereinafter to the contrary, no such fence shall be located within fifty feet (50') of the lot corner formed by the intersection of any two (2) street right-of-way lines. (Ord. 16-O-42, 9-12-2016)
- (e) Notwithstanding the provisions contained in subsections (D)2(a), (D)2(b), (D)2(c) and (D)2(d) of this section, an open or solid fence not greater than eight feet (8') in height may be located to within a minimum of ten feet (10') from a rear or interior side lot line where such lot line represents the boundary between a nonresidential district and a residential district.

Any such fence shall be buffered with berming and/or evergreens so that not more than fifty percent (50%) of the surface area of such fence shall be visible from the adjoining district. (Ord. 97-O-05, 1-27-1997)

- (f) Notwithstanding the provisions contained in subsections (D)2(a) through (D)2(d) of this section, an open or solid fence not greater than six feet (6') in height may be located on an exterior side or rear lot line of a residentially zoned lot where such lot line(s) are conterminous with the right-of-way lines of the following streets:

- ~~(1)~~ Illinois Route 83 (Robert Kingery Highway).
- ~~(1)~~~~(2)~~ Plainfield Road.
- ~~(2)~~~~(3)~~ 63rd Street.
- ~~(3)~~~~(4)~~ 75th Street.
- ~~(4)~~~~(5)~~ Madison Street. (Ord. 13-O-26, 7-8-2013)

(g) Notwithstanding the provisions contained in subsections (D)2(a) through (D)2(d) of this section, an open or solid fence not greater than eight feet (8') in height may be located on an exterior side or rear lot line of a residentially zoned lot where such lot line(s) are conterminous with the right-of-way lines of Illinois Route 83. Where an exterior side yard abuts the front yard of an adjoining lot and the subject lot is located along Illinois Route 83, a five feet (5') in height and at least fifty percent (50%) open fence may be allowed in the exterior side yard of that subject lot. Notwithstanding any provision hereinafter to the contrary, no such fence shall be located within fifty feet (50') of the lot corner formed by the intersection of any two (2) street right-of-way lines. (Ord. 16-O-42, 9-12-2016)

~~(h)~~(g) Notwithstanding the provisions contained in subsections (D)2(a) through (D)2(d) of this section, a fence not greater than eight feet (8') in height may be located anywhere on a lot in the M-1 Light Manufacturing District, the B-4 Highway and Service Business District, or the L-O-R Limited Office and Research District, except that no fence greater than three feet (3') in height may be located in a required front or exterior side yard without site plan approval by the Plan Commission.



Any such fence greater than four and one-half feet (4 1/2') in height located within forty feet (40') of any residential district boundary (exclusive of ROW) shall be buffered with berming and/or evergreens so that no more than fifty percent (50%) of the surface area of such fence shall be visible from said adjoining residential district.

~~(i)~~~~(h)~~ An additional one foot (1') high extension of barbed wire fencing may be affixed to the top of any fence located within the M-1 Light Manufacturing District, B-4 Highway and Service Business District or L-O-R Limited Office and Research District which is not less than seven feet (7') in height, provided, that in no event shall the total height of such fence, including any barbed wire exceed eight feet (8') in height, and further provided, that barbed wire fencing is prohibited in any yard adjoining a residential district. Except as otherwise provided herein, barbed wire fencing shall be prohibited in any district within the Village. (Ord. 97-O-05, 1-27-1997)

~~(j)~~~~(i)~~ Notwithstanding the provisions contained in subsections (D)2(a) through (D)2(d) of this section, a fence not greater than six feet (6') in height and at least eighty percent (80%) open may be located anywhere on a lot whereupon the principal use is institutional, provided that such fence shall utilize a decorative design, such as wrought iron. (Ord. 99-O-10, 5-24-1999)

~~(k)~~~~(j)~~ All pools having side walls less than four feet (4') above grade, including all pools constructed below grade, shall be required to be completely enclosed by a fence. All fence openings or points of entry into pool area enclosures shall be equipped with gates. The fence and gates shall be no less than four feet (4') in height above the grade level and shall be constructed of a minimum 9-gauge, woven mesh, corrosion resistant material or solid vertical or nonsolid decay resistant material, so constructed that it will protect persons, children or animals from danger or harm by entering the swimming pool area. All gates shall be equipped with self-closing and self-latching devices placed at the top of the gate. Fence posts shall be decay or corrosion resistant and shall be set in concrete bases. All such fences required pursuant to this chapter shall further comply with all other provisions of this subsection (D).

~~(l)~~~~(k)~~ Heights of all fences shall be measured from the grade immediately adjoining such fence at all points along said fence.

~~(m)~~~~(l)~~ All fence posts and support framework shall face the interior of the property upon which such fence is located. All fence materials shall be erected such that the finished side faces adjoining properties.

~~(n)~~~~(m)~~ All fences totally enclosing a yard shall have a minimum of one gate allowing ingress/egress.

~~(o)~~~~(n)~~ Walls not greater than six feet (6') in height may be located anywhere on a lot, except within a required front, exterior side, interior side, or rear yard. Walls shall be intermittently landscaped with appropriately sized plant material to provide an aesthetically pleasing effect and interrupt long monotonous expanses.

~~(p)~~~~(o)~~ The owner of every fence constructed within the Village shall cause said fence(s) to be maintained in a safe, presentable, neat, attractive and sound structural condition at all times, including the replacement of defective parts or pickets, repainting, cleaning and other acts required for the maintenance of said fence. (Ord. 97-O-05, 1-27-1997)

~~(q)~~~~(p)~~ In no case shall any fence or wall be located on public right-of-way. (Ord. 99-O-10, 5-24-1999)



## Staff Recommendation

As the Village of Willowbrook does not allow variations from the fence regulations except in the case of planned unit developments, the proposed text amendment would address the numerous complaints made to the Village's building and planning departments over the Village's restrictive fence regulations and the absence of a variation process to apply for relief.

## Public Hearing and Plan Commission Recommendation

The Plan Commission conducted a public hearing on this petition at their October 7, 2020 meeting. The following members were in attendance: Chairman Kopp, Vice Chairman Wagner, Commissioners Kaczmarek, Kaucky, Soukup, Remkus and Walec. There was one member of the public that came forward with public comments.

The Plan Commission's vote was unanimous in recommending approval of the proposed text amendments with one modification. For the reverse corner lots presented in Examples 3 and 4 of **Attachment 1**, Commissioner Remkus proposed to allow the fence within any portion of the rear lot that abuts the front yard of the adjoining lot to be at the same height as would be permitted within the interior side and rear yards. For example, as illustrated in Example 3, for a reverse corner lot, a property owner should be allowed to install a solid 5-foot tall fence within any portion of the subject lot whose rear yard abuts the front yard of the adjoining lot. The fence code currently permits a 4-foot tall fence that is at least 50% open for corner lots located at the intersection of two streets that are not listed in Section 9-12-4(D)2(f): Illinois Route 83, Plainfield Road, 63<sup>rd</sup> Street, 75<sup>th</sup> Street and Madison Street. For a reverse corner lot whose exterior side yard is located along any of the streets identified above, the fence code currently permits a 5-foot tall fence that is at least 50% open.

Chairman Kopp also raised the concern that Willowbrook residents would likely install "stockade" privacy fences in lieu of the more aesthetically pleasing wrought-iron fences as a result of the proposed change and expressed some concern that this would eliminate the "open" nature between Willowbrook residential properties. Building Official Giuntoli mentioned that as part of any fence application, residents are asked if they are located within a subdivision or if their HOA restricts certain types of fences. Building Official Giuntoli also indicated that there have been instances where the Village has had to require residents to take down fences that were illegally installed without a Village permit.

Board Trustee Helen Neal provided public testimony in support for the proposed text amendment as a member of the public. As an elected official and a resident that has lived along Illinois Route 83 for twenty-one years, she indicated that she has received fifteen to eighteen complaints over the course of the past several years regarding increased sound travel and noise from Illinois Route 83. Ms. Neal emphasized that noise and sound travel has worsened with every passing year and that residents have had little success with state and county agencies to install effective sound barriers. Ms. Neal believes that the proposed text amendment for increased fence heights to eight feet (8') will provide relief for those residents that are located along Illinois Route 83.

Vice Chairman Wagner concurred that the discussion about the 8' tall solid fence along Illinois Route 83 was a good idea because the State or the County have not addressed the noise issues. But conceptually, Vice Chairman Wagner believes the Village would be making a major change and the community has traditionally been very "open" without the "stockade" fences, except for those lots located along the major roads. Vice Chairman Wagner expressed concern that there would be a rash of solid fences within every interior lot, and this would essentially "close in" the community. Chairman Kopp agreed and reiterated that those lots along the major roads should be able to install taller fence heights and emphasized his concern for the interior lots within the community. Commissioner Remkus disagreed and believed that a 5-foot tall fence was not that tall and would address safety concerns.



The Plan Commission did not express any opposition to the proposed text amendment with the addition of the modification of allowing a solid 5-foot tall fence in the corner lot situations discussed above. The Plan Commission voted 7-0 in favor of the proposed text amendment to forward a positive recommendation to the Village Board.

## **Motion**

The following sample motion was provided in the staff report for the Plan Commission:

Based on the submitted petition and testimony presented, I move that the Plan Commission recommend to the Village Board approval of the text amendment presented on Pages 2 to 5 of the Staff Report for PC Case Number 20-08 to amend the fence code of Section 9-12-4(D)2 of the Zoning Ordinance.

The following motion made by Kopp was seconded by Remkus and approved unanimous 7-0 roll call vote of the members present:

**Based on the submitted petition and testimony presented, I move that the Plan Commission recommend to the Village Board approval of the text amendment presented on Pages 2 to 5 of the Staff Report for PC Case Number 20-08 to amend the fence code of Section 9-12-4(D)2 of the Zoning Ordinance and also to recommend the change discussed by the Plan Commissioners to allow a 5-foot tall solid fence within any portion of the rear yard of a lot that abuts the front yard of an adjoining lot.**

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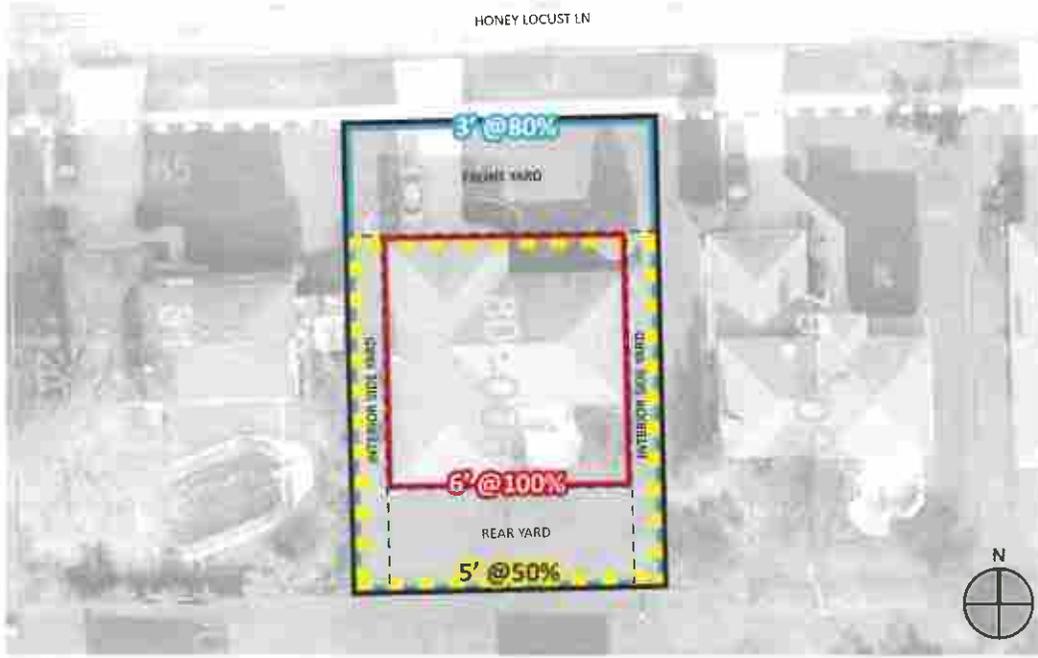


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**Attachment 1**  
Fence Height Requirements Before & After Exhibits  
(6 pages)

**Example 1: Interior Residential Lot**  
421 Honey Locust Lane

Fence Height Requirements *Before* Text Amendment



Fence Height Requirements *After* Text Amendment



## Example 2: Corner Residential Lot

7701 Clarendon Hills Road

Fence Height Requirements *Before* Text Amendment

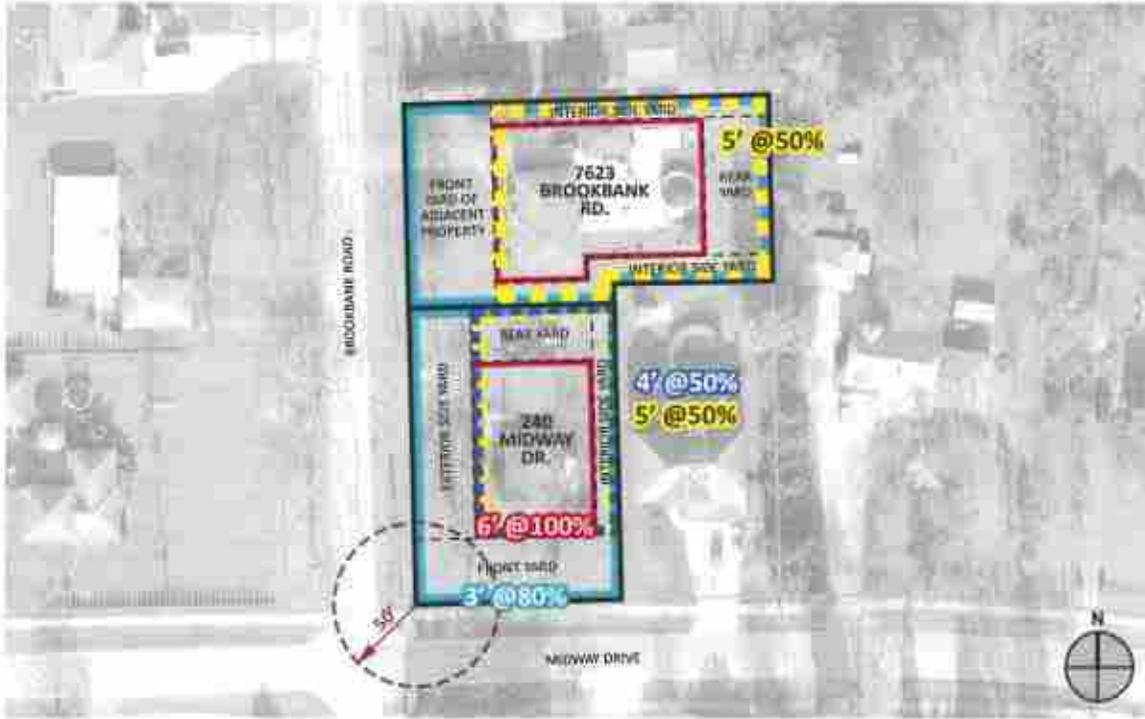


Fence Height Requirements *After* Text Amendment

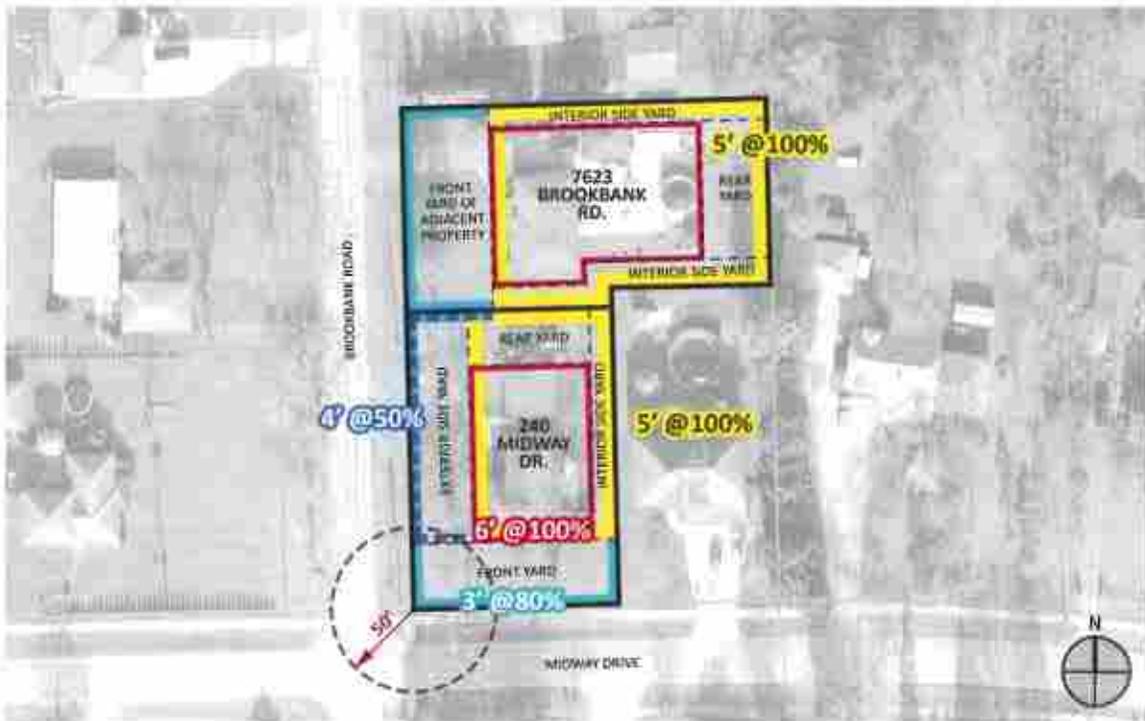


**Example 3: Reverse Corner Residential Lot Located on Local Street**  
7623 Brookbank Road and 240 Midway Drive

Fence Height Requirements *Before* Text Amendment



Fence Height Requirements *After* Text Amendment



**Example 4: Reverse Corner Residential Lot Located on Major Arterial**  
6320 & 6340 Madison Street

Fence Height Requirements *Before* Text Amendment



Fence Height Requirements *After* Text Amendment



**Example 5: Corner Lot, Exterior Side Yard on Kingery Highway**  
848 Ridgemoor Drive West

Fence Height Requirements *Before* Text Amendment



Fence Height Requirements *After* Text Amendment



***Affected Properties:***

*848 Ridgemoor Dr West, 873 Willow Ln, 843 Cramer Ct, 10 Midway Dr, 9 Midway Dr, 58 79th St*

**Example 6: Through Lot, Rear Lot on Kingery Highway**  
6542 Stough Street

Fence Height Requirements *Before* Text Amendment



Fence Height Requirements *After* Text Amendment



***Affected Properties:***

*6530 Stough St, 6536 Stough St, 6542 Stough St,  
7505-7619 Arlene Ave, 7711-7823 Eleanor Pl*

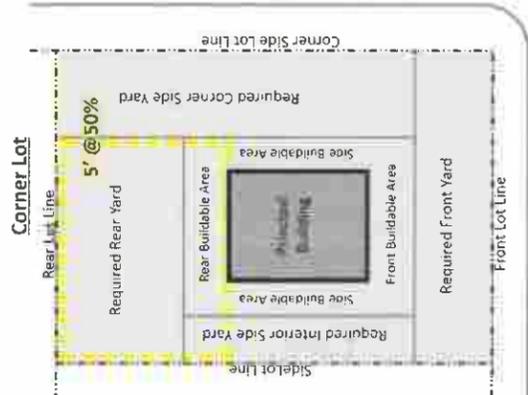
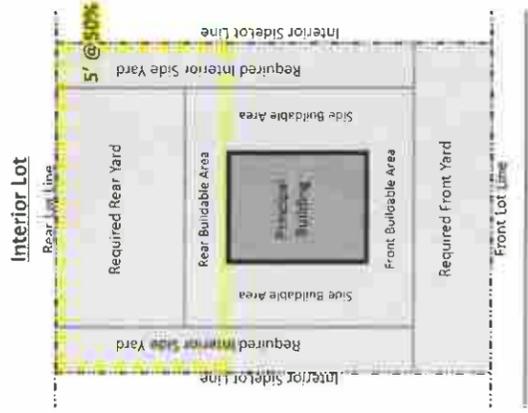


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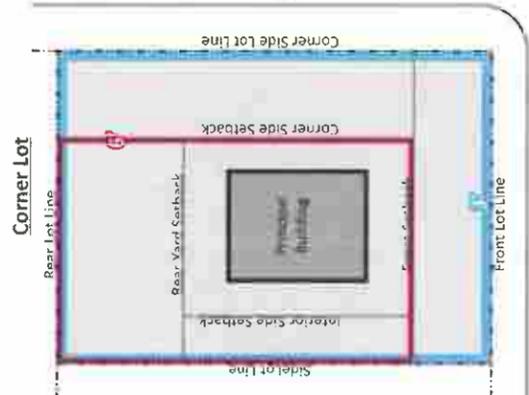
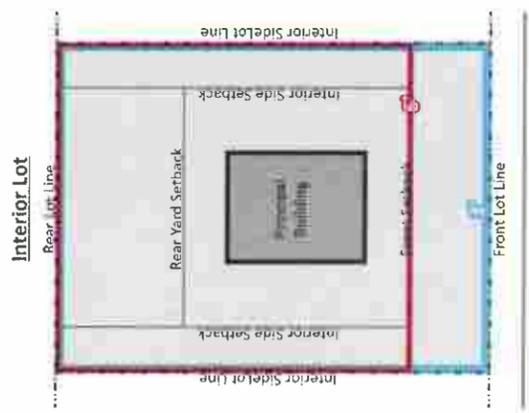
**Attachment 2**  
Comparison of Nearby Municipalities' Fence Ordinances  
(11 pages)

Municipality  
Burr Ridge

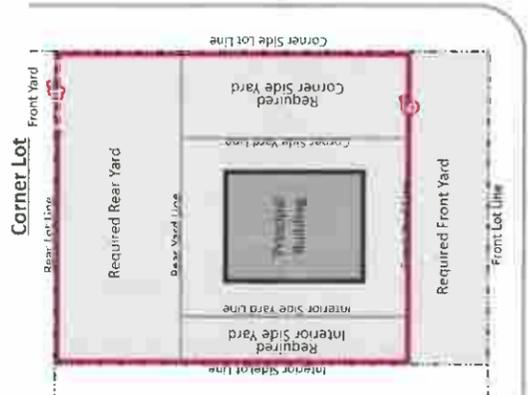
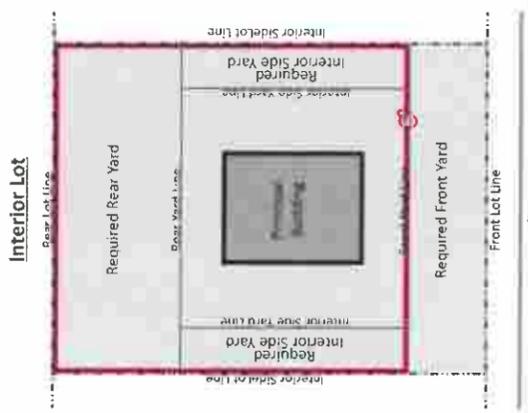
Fences Permitted - Interior Lot and Corner Lot Configurations



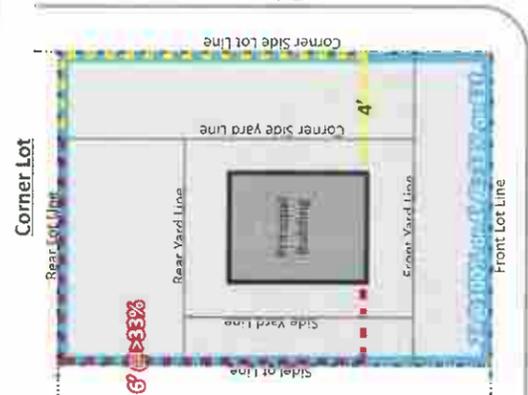
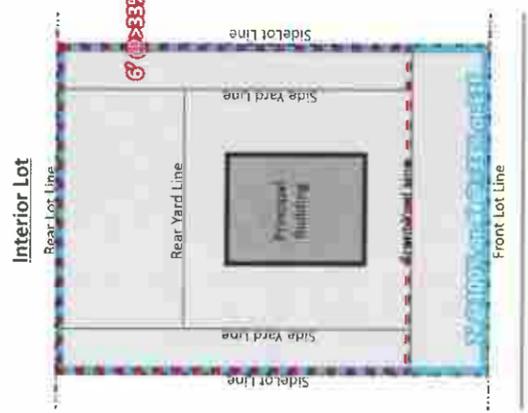
Clarendon Hills



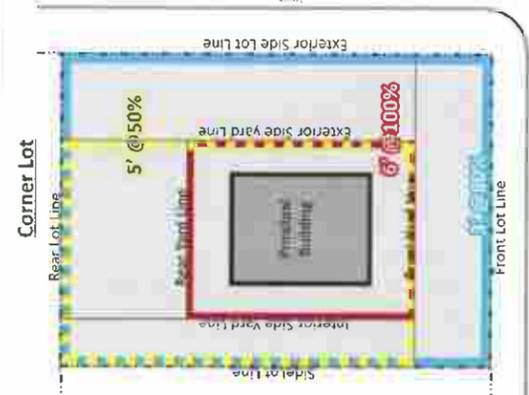
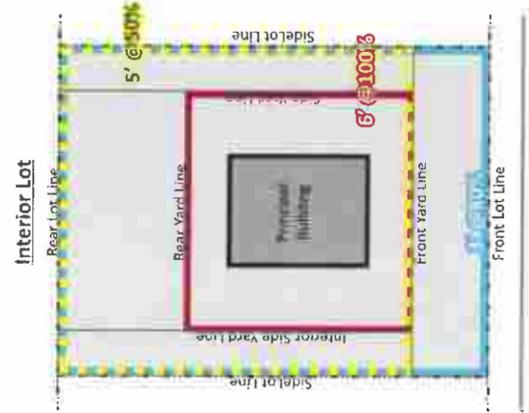
Darien



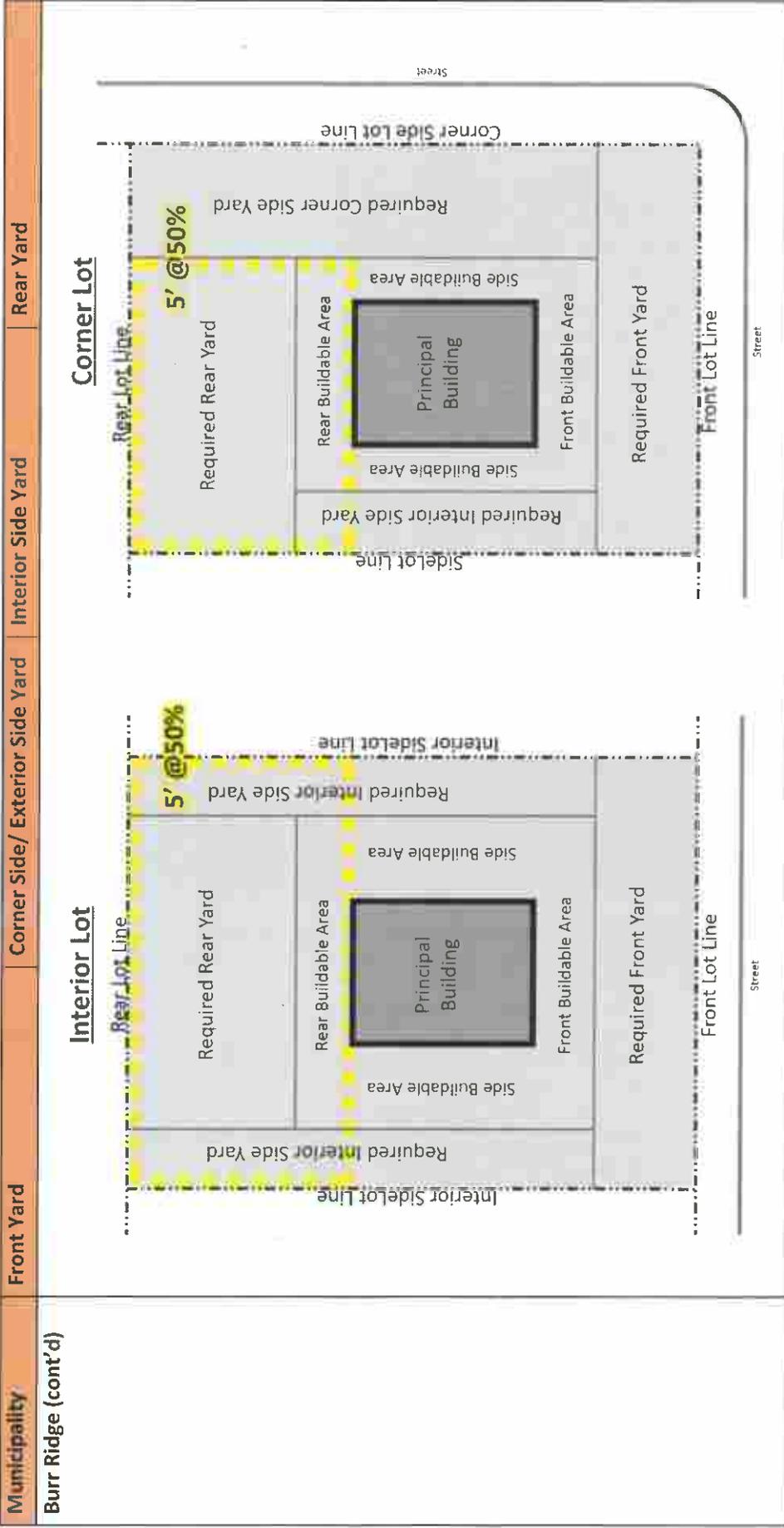
Hinsdale

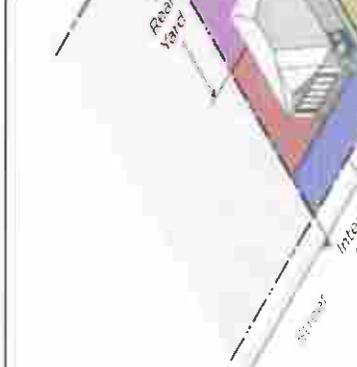
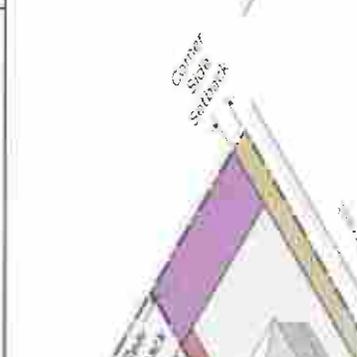


Willowbrook



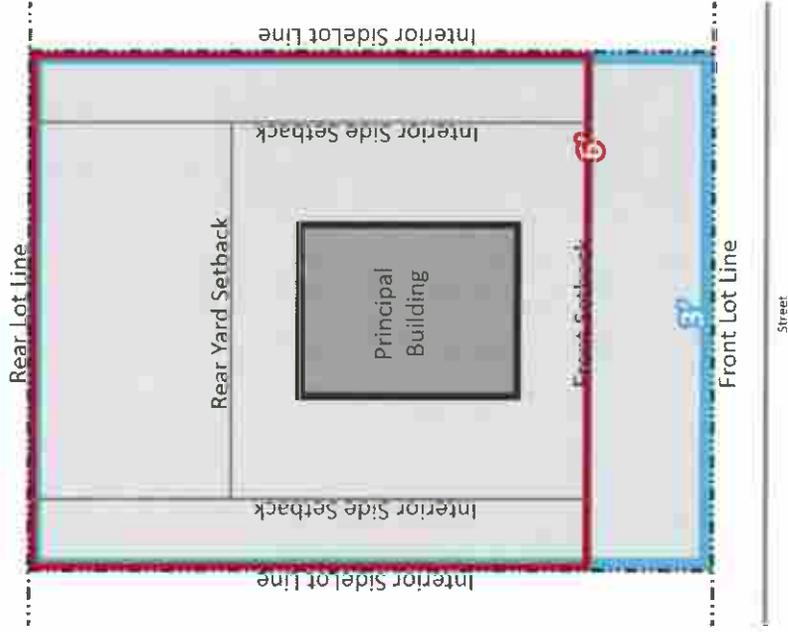
Municipality	Front Yard	Corner Side/ Exterior Side Yard	Interior Side Yard	Rear Yard
<p><b>Burr Ridge</b></p>	<p>Prohibited</p> <p>More <b>restrictive</b> than WB. WB allows fences that are 3' and 80% open in the front yard.</p>	<p>5' not nearer to the corner side lot line than the required corner side yard setback (see exhibit below)</p> <p>More <b>restrictive</b> than WB. WB allows fences to extend up to the front wall of the <b>principal building</b>.</p>	<p>5' along interior side lot lines extending no further toward the front of the lot than the rear wall of the principal building on the lot</p> <p>More <b>restrictive</b> than WB. WB allows 5' fences to extend up to the front wall of the principal building.</p>	<p>5' along rear lot line</p> <p>Same as WB.</p>
<p>All fences in residential districts shall be open fences. Open fences are defined as a fence, including gates, which has, for each one foot wide segment extending over the entire length and height of the fence, 50 percent of the surface in open spaces which afford direct views through the fence. More <b>restrictive</b> than WB.</p>				
<p>Fences in residential districts shall be not more than 5' in height measured from the ground level at the lowest grade level within five feet of either side of the fence. More <b>restrictive</b> than WB.</p>				



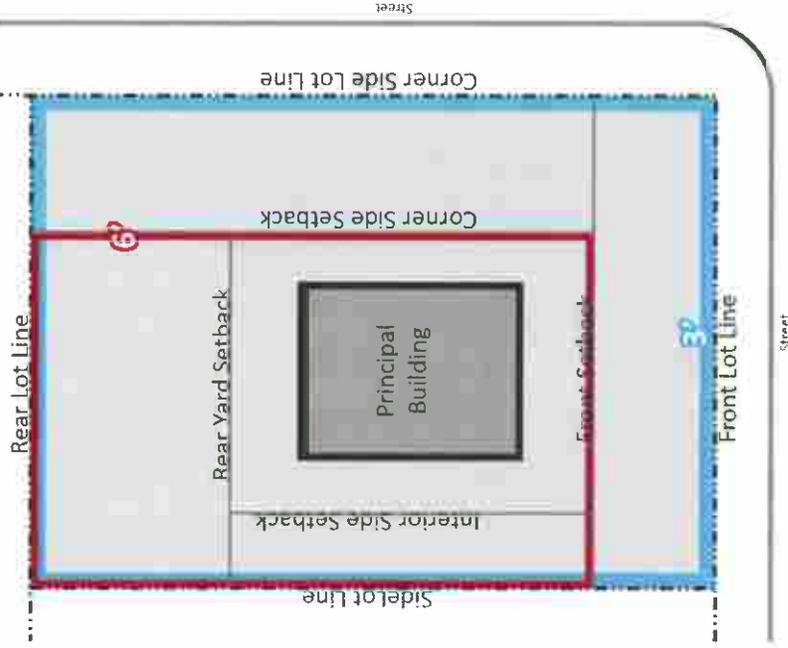
Municipality	Front Yard	Corner Side/ Exterior Side Yard	Interior Side Yard	Rear Yard
<p>Clarendon Hills</p>	<p>3'</p> <p>Less restrictive than WB. WB requires 3' fence to be at least 80% open.</p>	<p>No fence, wall or hedge or other similar obstruction shall be placed so as to interfere with clear vision from one street to the other across such corner and in no event shall any such fence, wall hedge or other similar obstruction exceed, or be allowed to exceed 3' in height above the grade at the center line of the street nearest thereto within 50' of the center line of the intersection of any street or street lines projected.</p> <p>Same as WB except that WB requires 3' fences to be at least 80% open.</p>	<p>6'</p> <p>Less restrictive than WB. WB permits 5' and 50% open fences.</p>	
<div style="display: flex; justify-content: space-around;"> <div data-bbox="698 525 1055 892">  <p><b>Setbacks</b></p> </div> <div data-bbox="698 892 1055 1249">  <p><b>Yards</b></p> </div> </div>				

Clarendon Hills  
(cont'd)

Interior Lot



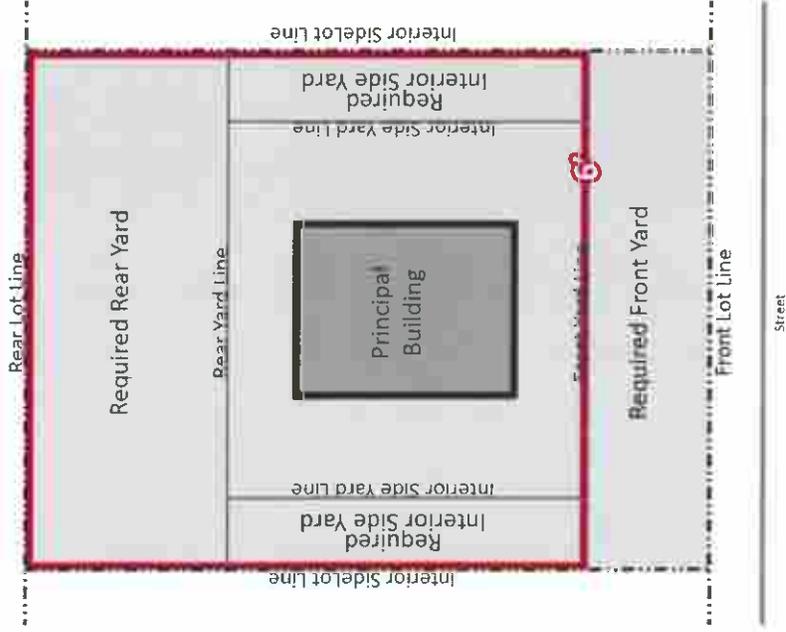
Corner Lot



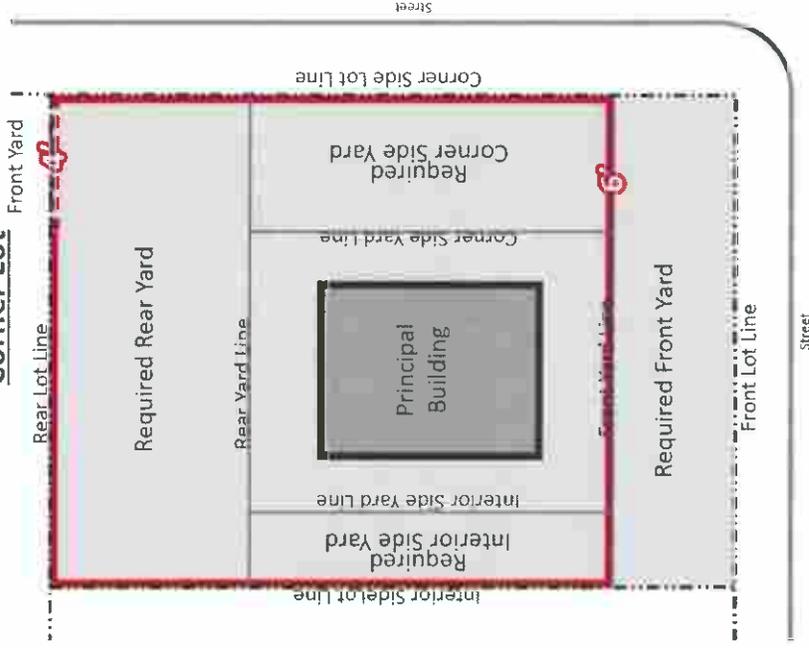
Municipality	Front Yard	Corner Side/ Exterior Side Yard	Interior Side Yard	Rear Yard
<p><b>Darien</b></p>	<p>Fences are prohibited in the front yard.  <b>More restrictive than WB.</b>  <b>WB allows 3' and 80% open fences in the front yard.</b>  <b>However, 3' fence type structures such as landscape fences and less than 25' in length, and not used as a means of confinement, shall not be considered as fences. Location, height, type of material and construction technique shall be approved by the zoning enforcement officer.</b>  <b>More restrictive than WB.</b></p>	<p><b>6'</b> fences in the corner side yard setback, provided that the fence does not extend beyond the front yard line. <b>Same as WB.</b></p> <p><b>8'</b> fences along Route 83, Cass Ave, Plainfield Rd and 75th St, provided the fence does not extend beyond the front yard line.  <b>Less restrictive than WB.</b>  <b>WB allows 6' fence on exterior side lot line along its arterials.</b></p>	<p><b>6'</b> fences, provided it does not extend beyond the front yard line.  <b>Less restrictive than WB.</b>  <b>WB allows 5' and 50% open fences in the interior side yard.</b></p>	<p><b>6'</b> fences, provided that the height of the fence shall not exceed 4' in that part of the actual rear yard abutting a front yard of another lot.  <b>More restrictive than WB.</b>  <b>WB allows 5' and 50% open fences in the same area.</b></p> <p><b>8'</b> fence in any rear yard extending along Route 83, Cass Ave, Plainfield Rd and 75th St.  <b>Less restrictive than WB.</b>  <b>WB allows 6' fence along its arterials.</b></p> <p><b>6'</b> fences along other major arterial, minor arterial, and collector streets.  <b>Less restrictive than WB.</b>  <b>WB allows 6' fence along its arterials.</b></p>
<p>No restrictions on % openness.</p>				

Darien (cont'd)

Interior Lot



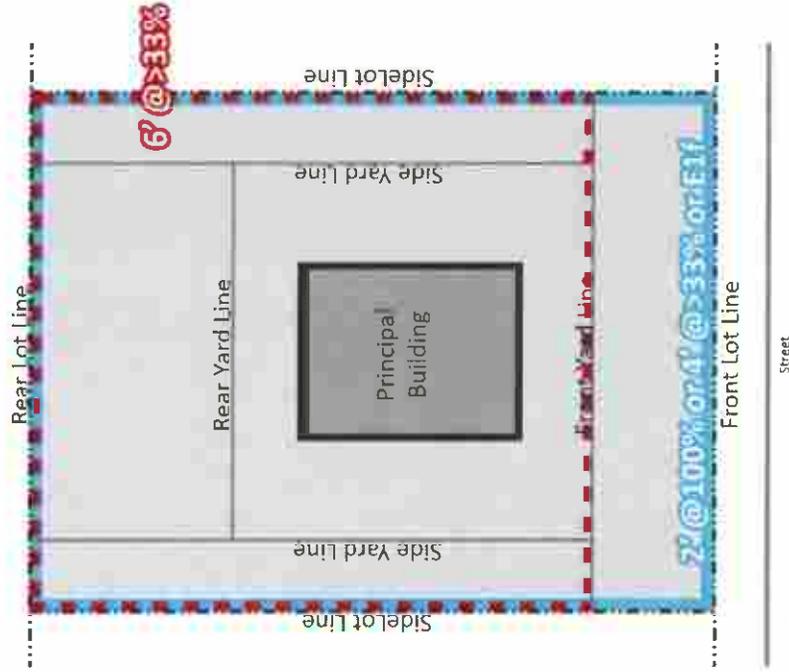
Corner Lot



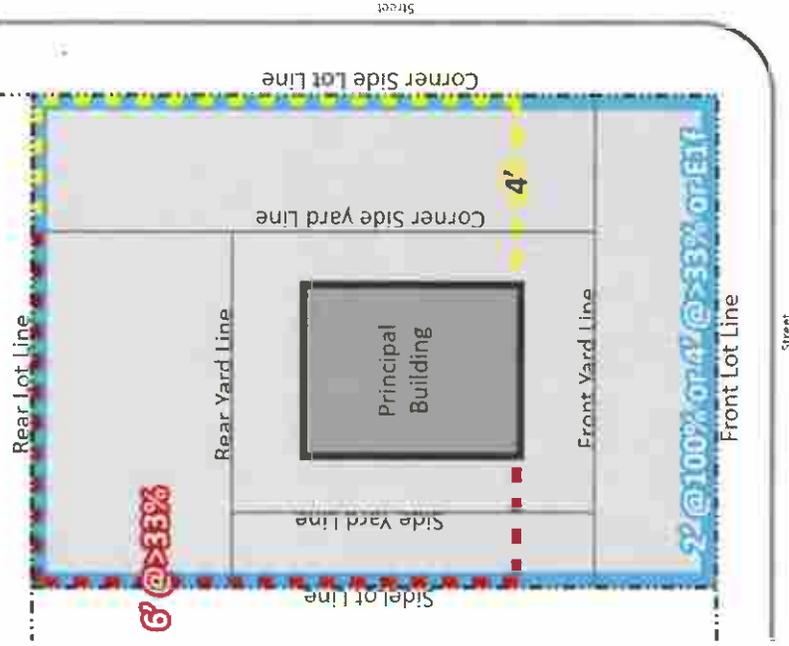
Municipality	Front Yard	Corner Side/ Exterior Side Yard	Interior Side Yard	Rear Yard
Hinsdale	<p><b>2'</b> solid fences and <b>4'</b> non-solid fences.</p> <p>Exceptions: E1d, E1e, E1f</p>	<p><b>4'</b></p> <p>Exceptions: E1d, E1e</p>	<p><b>6'</b></p> <p>Exceptions: E1d, E1e</p>	
<p>Driveway entry gates, and any parapet or column utilized in a fence design: <b>8'</b></p>				
<p>No "solid fence", as defined herein, shall be permitted that exceeds 24" in height as measured from the natural grade in any front yard or any corner side yard. A "solid fence" is a fence in which the open spaces, when viewed at a right angle to the vertical fence plane, constitute less than one-third (1/3) of the total fence contour. The "total fence contour" is the entire square foot area within and between the outside vertical outline of the fence. The "open spaces" are areas within the "total fence contour", which, when viewed at right angles to the vertical fence plane, allow clear visibility through said fence plane.</p>				
<p>E1d: Within ten feet (10') of and parallel to a lot line of any lot used for nonresidential purposes: Eight feet (8'). <b>Same as WB.</b></p>				
<p>E1e: Within 10' of and parallel to a lot line abutting the Illinois Tri-State Toll Rd, Route 83, 55<sup>th</sup> St, or Ogden Avenue rights of way: Eight feet (8'). <b>Less restrictive than WB. WB allows 6' fence along its arterials.</b></p>				
<p>E1f: When a front yard fence meets all of the following, then five feet (5'): <ul style="list-style-type: none"> <li>1) open (greater than 1/3 of the total fence contour); and</li> <li>2) constructed of cast aluminum or wrought iron; and</li> <li>3) the property on which the fence is located has a front lot line with a width of not less than 125', and a total lot area not less than 30,000 SF.</li> </ul> <b>Less restrictive than WB. WB allows 5' and at least 50% open only in interior side and rear yards.</b> </p>				

Hinsdale (cont'd)

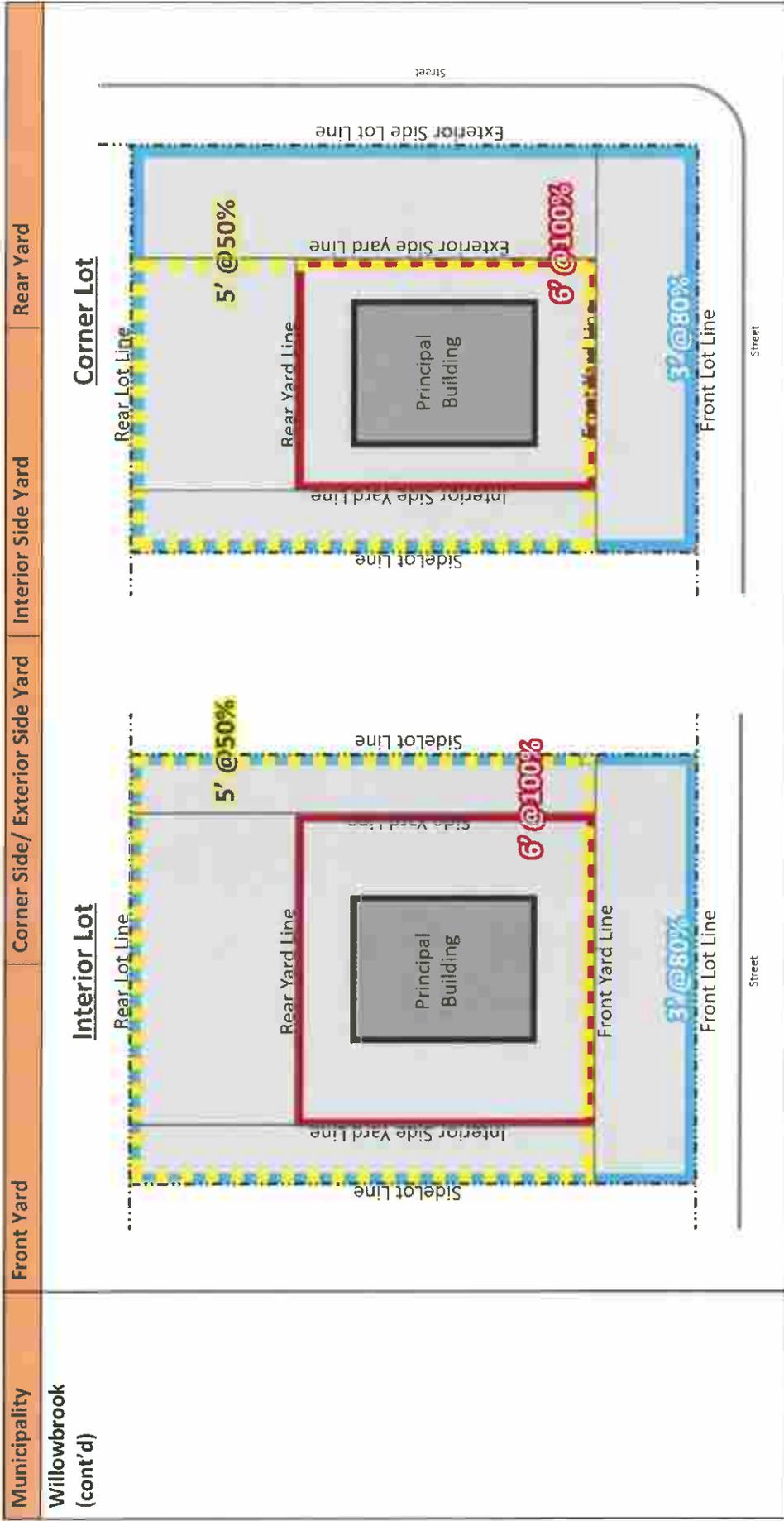
Interior Lot



Corner Lot



Municipality	Front Yard	Corner Side/ Exterior Side Yard	Interior Side Yard	Rear Yard
Willowbrook	<p>(a) <b>3'</b> and at least 80% open may be located anywhere on a lot</p> <p>(c) Fences not greater than <b>6'</b> in height may be located anywhere on a lot except within a required front, exterior side, interior side or rear yard</p> <p><b>3'</b> and at least 80% open may be located anywhere on a lot.</p>	<p><b>4'</b> and at least 50% open in rear yard or interior side yard where exterior side yard abuts the front yard of adjoining lot.</p> <p><b>5'</b> and at least 50% open where exterior side yard abuts the front yard of adjoining lot and is located along Route 83, Plainfield Rd, 63<sup>rd</sup> St, 75<sup>th</sup> St, and Madison St, provided the fence does not extend beyond the front yard line.</p> <p>An open or solid fence not greater than <b>6'</b> in height may be located on a rear lot line of a residentially zoned lot where such lot line is contiguous with the right-of-way lines of the following streets: Route 83, Plainfield Rd, 63<sup>rd</sup> St, 75<sup>th</sup> St, and Madison St.</p>	<p>(d) <b>5'</b> and at least 50% open in interior side yard</p>	<p>(b) <b>5'</b> and at least 50% open in interior side yard</p> <p>An open or solid fence not greater than <b>6'</b> in height may be located on a rear lot line of a residentially zoned lot where such lot line is contiguous with the right-of-way lines of the following streets: Route 83, Plainfield Rd, 63<sup>rd</sup> St, 75<sup>th</sup> St, and Madison St.</p>
				<p>An open or solid fence not greater than <b>8'</b> in height may be located to within a min. of 10' from a rear or interior side lot line where such lot line represents the boundary between a nonresidential district and a residential district.</p> <p>Any such fence shall be buffered with berming and/or evergreens so that not more than 50% of the surface area of such fence shall be visible from the adjoining district.</p>





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**Attachment 3**  
Village of Willowbrook Current Fence Code, Section 9-12-4(D)  
(2 pages)



2. Fences And Walls: Fences and walls are permitted subject to the following conditions:

(a) Fences not greater than three feet (3') in height and at least eighty percent (80%) open may be located anywhere on a lot.

(b) Fences not greater than five feet (5') in height and at least fifty percent (50%) open may be located anywhere on a lot, except in a required front or exterior side yard.

(c) Fences not greater than six feet (6') in height may be located anywhere on a lot except within a required front, exterior side, interior side or rear yard. (Ord. 97-O-05, 1-27-1997)

(d) Fences not greater than four feet (4') in height and at least fifty percent (50%) open may be located anywhere on a lot except in a required front yard, or a required exterior side yard where such exterior side yard abuts the front yard of an adjoining lot. Where an exterior side yard abuts the front yard of an adjoining lot and the subject lot is located along a street listed in subsections (D)2(f)(1) through (D)2(f)(5) of this section, a five feet (5') in height and at least fifty percent (50%) open fence may be allowed in the exterior side yard of that subject lot. Notwithstanding any provision hereinafter to the contrary, no such fence shall be located within fifty feet (50') of the lot corner formed by the intersection of any two (2) street right-of-way lines. (Ord. 16-O-42, 9-12-2016)

(e) Notwithstanding the provisions contained in subsections (D)2(a), (D)2(b), (D)2(c) and (D)2(d) of this section, an open or solid fence not greater than eight feet (8') in height may be located to within a minimum of ten feet (10') from a rear or interior side lot line where such lot line represents the boundary between a nonresidential district and a residential district.

Any such fence shall be buffered with berming and/or evergreens so that not more than fifty percent (50%) of the surface area of such fence shall be visible from the adjoining district. (Ord. 97-O-05, 1-27-1997)

(f) Notwithstanding the provisions contained in subsections (D)2(a) through (D)2(d) of this section, an open or solid fence not greater than six feet (6') in height may be located on an exterior side or rear lot line of a residentially zoned lot where such lot line(s) are conterminous with the right-of-way lines of the following streets:

- (1) Illinois Route 83 (Robert Kingery Highway).
- (2) Plainfield Road.
- (3) 63rd Street.
- (4) 75th Street.
- (5) Madison Street. (Ord. 13-O-26, 7-8-2013)

(g) Notwithstanding the provisions contained in subsections (D)2(a) through (D)2(d) of this section, a fence not greater than eight feet (8') in height may be located anywhere on a lot in the M-1 Light Manufacturing District, the B-4 Highway and Service Business District, or the L-O-R Limited Office and Research District, except that no fence greater than three feet (3') in height may be located in a required front or exterior side yard without site plan approval by the Plan Commission.

Any such fence greater than four and one-half feet (4<sup>1</sup>/<sub>2</sub>') in height located within forty feet (40') of any residential district boundary (exclusive of ROW) shall be buffered with berming and/or evergreens so that no more than fifty percent (50%) of the surface area of such fence shall be visible from said adjoining residential district.



(h) An additional one foot (1') high extension of barbed wire fencing may be affixed to the top of any fence located within the M-1 Light Manufacturing District, B-4 Highway and Service Business District or L-O-R Limited Office and Research District which is not less than seven feet (7') in height, provided, that in no event shall the total height of such fence, including any barbed wire exceed eight feet (8') in height, and further provided, that barbed wire fencing is prohibited in any yard adjoining a residential district. Except as otherwise provided herein, barbed wire fencing shall be prohibited in any district within the Village. (Ord. 97-O-05, 1-27-1997)

(i) Notwithstanding the provisions contained in subsections (D)2(a) through (D)2(d) of this section, a fence not greater than six feet (6') in height and at least eighty percent (80%) open may be located anywhere on a lot whereupon the principal use is institutional, provided that such fence shall utilize a decorative design, such as wrought iron. (Ord. 99-O-10, 5-24-1999)

(j) All pools having side walls less than four feet (4') above grade, including all pools constructed below grade, shall be required to be completely enclosed by a fence. All fence openings or points of entry into pool area enclosures shall be equipped with gates. The fence and gates shall be no less than four feet (4') in height above the grade level and shall be constructed of a minimum 9-gauge, woven mesh, corrosion resistant material or solid vertical or nonsolid decay resistant material, so constructed that it will protect persons, children or animals from danger or harm by entering the swimming pool area. All gates shall be equipped with self-closing and self-latching devices placed at the top of the gate. Fence posts shall be decay or corrosion resistant and shall be set in concrete bases. All such fences required pursuant to this chapter shall further comply with all other provisions of this subsection (D).

(k) Heights of all fences shall be measured from the grade immediately adjoining such fence at all points along said fence.

(l) All fence posts and support framework shall face the interior of the property upon which such fence is located. All fence materials shall be erected such that the finished side faces adjoining properties.

(m) All fences totally enclosing a yard shall have a minimum of one gate allowing ingress/egress.

(n) Walls not greater than six feet (6') in height may be located anywhere on a lot, except within a required front, exterior side, interior side, or rear yard. Walls shall be intermittently landscaped with appropriately sized plant material to provide an aesthetically pleasing effect and interrupt long monotonous expanses.

(o) The owner of every fence constructed within the Village shall cause said fence(s) to be maintained in a safe, presentable, neat, attractive and sound structural condition at all times, including the replacement of defective parts or pickets, repainting, cleaning and other acts required for the maintenance of said fence. (Ord. 97-O-05, 1-27-1997)

(p) In no case shall any fence or wall be located on public right-of-way. (Ord. 99-O-10, 5-24-1999)



**Attachment 4**  
**Village of Willowbrook Proposed Fence Code (Clean Version)**  
**(3 pages)**



2. Fences And Walls: Fences and walls are permitted subject to the following conditions:

(a) Fences not greater than three feet (3') in height and at least eighty percent (80%) open may be located anywhere on a lot.

**(b) Fences not greater than five feet (5') in height may be located anywhere on a lot, except in a required front or exterior side yard, and as specifically regulated hereinafter in subsection 9-12-4(D)2(d).**

(c) Fences not greater than six feet (6') in height may be located anywhere on a lot except within a required front, exterior side, interior side or rear yard. (Ord. 97-O-05, 1-27-1997)

**(d) Where an exterior side yard abuts the front yard of an adjoining lot, fences not greater than five feet (5') in height may be located anywhere on a lot except in the following areas: a required front yard, or within any portion of the subject lot abutting the front yard of an adjoining lot. Where any portion of the lot abuts the front yard of an adjoining lot, a four feet (4') in height and at least fifty percent (50%) open fence may be allowed in the exterior side yard of that subject lot. Where an exterior side yard abuts the front yard of an adjoining lot and the subject lot is located along a street listed in subsections (D)2(f)(1) through (D)2(f)(4) of this section, a five feet (5') in height and at least fifty percent (50%) open fence may be allowed in the exterior side yard of that subject lot. Notwithstanding any provision hereinafter to the contrary, no such fence shall be located within fifty feet (50') of the lot corner formed by the intersection of any two (2) street right-of-way lines. (Ord. 16-O-42, 9-12-2016)**

(e) Notwithstanding the provisions contained in subsections (D)2(a), (D)2(b), (D)2(c) and (D)2(d) of this section, an open or solid fence not greater than eight feet (8') in height may be located to within a minimum of ten feet (10') from a rear or interior side lot line where such lot line represents the boundary between a nonresidential district and a residential district.

Any such fence shall be buffered with berming and/or evergreens so that not more than fifty percent (50%) of the surface area of such fence shall be visible from the adjoining district. (Ord. 97-O-05, 1-27-1997)

(f) Notwithstanding the provisions contained in subsections (D)2(a) through (D)2(d) of this section, an open or solid fence not greater than six feet (6') in height may be located on an exterior side or rear lot line of a residentially zoned lot where such lot line(s) are conterminous with the right-of-way lines of the following streets:

- (1) Plainfield Road.
- (2) 63rd Street.
- (3) 75th Street.
- (4) Madison Street. (Ord. 13-O-26, 7-8-2013)

**(g) Notwithstanding the provisions contained in subsections (D)2(a) through (D)2(d) of this section, an open or solid fence not greater than eight feet (8') in height may be located on an exterior side or rear lot line of a residentially zoned lot where such lot line(s) are conterminous with the right-of-way lines of Illinois Route 83. Where an exterior side yard abuts the front yard of an adjoining lot and the subject lot is located along Illinois Route 83, a five feet (5') in height and at least fifty percent (50%) open fence may be allowed in the exterior side yard of that subject lot. Notwithstanding any provision hereinafter to the**



**contrary, no such fence shall be located within fifty feet (50') of the lot corner formed by the intersection of any two (2) street right-of- way lines. (Ord. 16-O-42, 9-12-2016)**

(h) Notwithstanding the provisions contained in subsections (D)2(a) through (D)2(d) of this section, a fence not greater than eight feet (8') in height may be located anywhere on a lot in the M-1 Light Manufacturing District, the B-4 Highway and Service Business District, or the L-O-R Limited Office and Research District, except that no fence greater than three feet (3') in height may be located in a required front or exterior side yard without site plan approval by the Plan Commission.

Any such fence greater than four and one-half feet (4<sup>1/2</sup>') in height located within forty feet (40') of any residential district boundary (exclusive of ROW) shall be buffered with berming and/or evergreens so that no more than fifty percent (50%) of the surface area of such fence shall be visible from said adjoining residential district.

(i) An additional one foot (1') high extension of barbed wire fencing may be affixed to the top of any fence located within the M-1 Light Manufacturing District, B-4 Highway and Service Business District or L-O-R Limited Office and Research District which is not less than seven feet (7') in height, provided, that in no event shall the total height of such fence, including any barbed wire exceed eight feet (8') in height, and further provided, that barbed wire fencing is prohibited in any yard adjoining a residential district. Except as otherwise provided herein, barbed wire fencing shall be prohibited in any district within the Village. (Ord. 97-O-05, 1-27-1997)

(j) Notwithstanding the provisions contained in subsections (D)2(a) through (D)2(d) of this section, a fence not greater than six feet (6') in height and at least eighty percent (80%) open may be located anywhere on a lot whereupon the principal use is institutional, provided that such fence shall utilize a decorative design, such as wrought iron. (Ord. 99-O-10, 5-24-1999)

(k) All pools having side walls less than four feet (4') above grade, including all pools constructed below grade, shall be required to be completely enclosed by a fence. All fence openings or points of entry into pool area enclosures shall be equipped with gates. The fence and gates shall be no less than four feet (4') in height above the grade level and shall be constructed of a minimum 9-gauge, woven mesh, corrosion resistant material or solid vertical or nonsolid decay resistant material, so constructed that it will protect persons, children or animals from danger or harm by entering the swimming pool area. All gates shall be equipped with self-closing and self-latching devices placed at the top of the gate. Fence posts shall be decay or corrosion resistant and shall be set in concrete bases. All such fences required pursuant to this chapter shall further comply with all other provisions of this subsection (D).

(l) Heights of all fences shall be measured from the grade immediately adjoining such fence at all points along said fence.

(m) All fence posts and support framework shall face the interior of the property upon which such fence is located. All fence materials shall be erected such that the finished side faces adjoining properties.

(n) All fences totally enclosing a yard shall have a minimum of one gate allowing ingress/egress.

(o) Walls not greater than six feet (6') in height may be located anywhere on a lot, except within a required front, exterior side, interior side, or rear yard. Walls shall be intermittently landscaped with appropriately sized plant material to provide an aesthetically pleasing effect and interrupt long monotonous expanses.

(p) The owner of every fence constructed within the Village shall cause said fence(s) to be maintained in a safe, presentable, neat, attractive and sound structural condition at all times, including the replacement



of defective parts or pickets, repainting, cleaning and other acts required for the maintenance of said fence.  
(Ord. 97-O-05, 1-27-1997)

(q) In no case shall any fence or wall be located on public right-of-way. (Ord. 99-O-10, 5-24-1999)

# VILLAGE OF WILLOWBROOK

## BOARD MEETING

### AGENDA ITEM - HISTORY/COMMENTARY

**ITEM TITLE:**

**A RESOLUTION CREATING SET HOURS FOR HALLOWEEN SOLICITATION**

**AGENDA NO.** 52

**AGENDA DATE:** 10/12/20

**STAFF REVIEW:** Robert Schaller, Police Chief

**SIGNATURE:**

R. Schaller /mm

**LEGAL REVIEW:** N/A

**VILLAGE ADMIN.:** Brian Pabst

**SIGNATURE:**

B. Pabst /mm

**REVIEWED & APPROVED BY COMMITTEE:** YES \_\_\_\_\_ NO \_\_\_\_\_ N/A \_\_\_\_\_ **X** \_\_\_\_\_

**ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER PERTINENT HISTORY)**

During the Public Safety Committee meeting on January 9, 1994 the need for solicitation hours was discussed. It was decided that the Village did not need an ordinance regulating Halloween solicitation. However, the idea of a Resolution passed yearly to set solicitation hours was discussed and endorsed. The resolution would accommodate the day of the week that Halloween fell upon. A resolution has been passed by the President and Board of Trustees since this date. The hours for Halloween solicitation set by the resolution would be published in the Village social media and posted on the Village website.

**ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS, ETC.)**

The recommended hours for the Halloween solicitation are Saturday, October 31<sup>st</sup>, 2020 from 2:00 p.m. to 6:00 p.m.

**ACTION PROPOSED:**

Adopt Resolution.

RESOLUTION NO. 20-R-

A RESOLUTION CREATING SET HOURS FOR

HALLOWEEN SOLICITATION

---

WHEREAS, the Village of Willowbrook is interested in protecting the safety and welfare of young children soliciting on the holiday of Halloween and in preserving the spirit of Halloween for young children; and

WHEREAS, the holiday of Halloween usually leads to an increase in vandalism due to the presence of unsupervised juveniles roaming through the Village of Willowbrook; and

WHEREAS, the Village of Willowbrook is interested in reducing vandalism and crime and in protecting the property and peace of mind of Willowbrook residents; and

WHEREAS, a need for set solicitation hours was identified by the Village Staff in recognition that Village action is needed but that an Ordinance is unnecessary; and

WHEREAS, it was recommended by the Village Staff to set solicitation hours between the hours of 2:00 p.m. and 6:00 p.m. on Saturday, October 31, 2020; and

NOW, THEREFORE, BE IT RESOLVED, that the President and Board of Trustees of the Village of Willowbrook set the hours of Halloween solicitation to be 2:00 p.m. to 6:00 p.m. on Saturday, October 31, 2020.

ADOPTED AND APPROVED by the President and Board of Trustees of  
the Village of Willowbrook on this 10th day of October 2020.

APPROVED:

\_\_\_\_\_  
Frank A. Trilla, Mayor

ATTEST:

\_\_\_\_\_  
Leroy R. Hansen, Village Clerk

ROLL CALL VOTE:

AYES: \_\_\_\_\_

NAYES: \_\_\_\_\_

ABSTENTIONS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

# VILLAGE OF WILLOWBROOK

## BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

A MOTION TO APPROVE AN APPLICATION FOR A LICENSE TO HOLD A RAFFLE –  
WILLOWBROOK / BURR RIDGE CHAMMER OF COMMERCE

AGENDA NO. 5.i.

AGENDA DATE:  
10/12/20

**STAFF REVIEW:** Mike Mertens, Assistant Village Administrator SIGNATURE: M. Mertens

**LEGAL REVIEW:** Tom Bastian, Village Attorney SIGNATURE: T. Bastian /mm

**RECOMMENDED BY:** Brian Pabst, Village Administrator SIGNATURE: B. Pabst /mm

**REVIEWED & APPROVED BY COMMITTEE:** YES  NO  N/A

### ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER HISTORY)

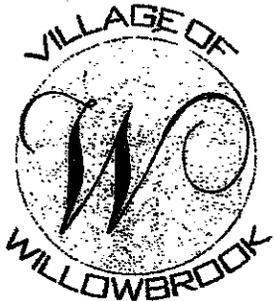
The Willowbrook-Burr Ridge Chamber of Commerce has applied for a license to hold a Split-the-Pot Raffle. The Willowbrook /Burr Ridge Chamber of Commerce and Industry strives to enhance the business environment and increase the economic growth of its members. It provides community leadership, facilitates communication, promotes education, supports local causes, and continually represents the interest and advancement of its members.

The business luncheon is to be held on November 4, 2020 at the Ashton Place 341 75<sup>th</sup> Street Willowbrook, Illinois 60527.

### STAFF RECOMMENDATION

Staff recommends passing the motion for the raffle license for the Willowbrook / Burr Ridge Chamber of Commerce raffle to be held on November 4, 2020.

**ACTION PROPOSED:** Pass the Motion.



EST. 1960

# Willowbrook

835 Midway Drive  
Willowbrook, IL 60527-5594

Phone: (630) 323-8215 Fax: (630) 323-0787 www.willowbrookil.org

## APPLICATION FOR LICENSE TO HOLD A RAFFLE

### Mayor

Frank A. Trilla

### Village Clerk

Leroy R. Hansen

### Village Trustees

Sue Berglund

Umberto Davi

Terrence Kelly

Michael Mistele

Gayle Neal

Paul Oggerino

### Village Administrator

Tim Halik

### Chief of Police

Mark Shelton



Proud Member of the  
Illinois Route 66 Scenic Byway

1. Name, age and address of the applicant in the case of an individual or in such other case of the duly authorized representative of the applicant, the date of incorporation of any corporation, the date of formation of any other organization, the object for which an organization or corporation was formed, the names and addresses of the officers and directors of any organization or corporation.

Name	Address	Age
Brad Kmetz	Kmetz Financial Group	President
Mike Quian	Republic Bank	VP
Mia Vera	Monarch Accounting	Trea
Kyle Wetzel	Farmers Insurance	sec y

Date of incorporation, if corporation: 1984  
Date of formation of organization: 1982  
Object for which organization or corporation was formed: Chamber of Commerce

2. The area or areas within the Village in which raffle chances will be sold or issued and the time period during which raffle chances will be sold or issued.  
NOV 4, 2020 Astor Place
3. The date on which the drawing is to be held  
Above
4. The place at which the drawing is to be held.  
above
5. Has the applicant ever been convicted of a felony and been disqualified to receive a license by reason of any matter or thing contained in Chapter 3-17 of the Village of Willowbrook Code of Ordinances, laws of the State or of the United States of America.

Yes: \_\_\_\_\_

No: Y

If yes, explain: \_\_\_\_\_

6. The aggregate retail value of all prizes or merchandise awarded by the licensee in a single raffle.

Split the Pot Raffle  
Various Donated Items

7. The maximum retail value of each prize awarded by the licensee in a single raffle.

\$6,000.00

8. The maximum price which may be charged for each raffle chance issued or sold.

1 for \$5.00 3 for \$10- 7 for \$20-

9. Has a previous license issued by any state or subdivision thereof or by the Federal government ever been revoked:

Yes: \_\_\_\_\_ No: X

If yes, state reasons: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

10. Affirm that the applicant will not violate any of the laws of the State or of the United States or any ordinances of this Village in the conduct of raffles.

yes

11. Affirm that the applicant will not allow gambling devices or gambling on the premises where the drawing will be held.

yes

12. Attach a sworn statement attesting to the not-for-profit character of the prospective licensee organization signed by the presiding officer and secretary of that organization.

Signature:

[Handwritten Signature]

Date

12/16/2020

# VILLAGE OF WILLOWBROOK

## BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

**ITEM TITLE:**

AN ORDINANCE AMENDING TITLE 9, ENTITLED "ZONING REGULATIONS" OF THE MUNICIPAL CODE OF THE VILLAGE OF WILLOWBROOK TO DEFINE "RETAIL TOBACCO STORES WITH SMOKING LOUNGE", REPLACE "TOBACCO STORES" AND "TOBACCO SHOPS" WITH "RETAIL TOBACCO STORES WITH SMOKING LOUNGE" IN THE B-2 AND B-3 ZONING DISTRICTS, AND ADD "RETAIL TOBACCO STORES WITH SMOKING LOUNGE" AS A NEW PERMITTED USE IN THE B-4 ZONING DISTRICT.

**AGENDA NO. 6**

**AGENDA DATE:**  
10/12/20

**STAFF REVIEW:** Ann Choi, Planning Consultant

**SIGNATURE:** Ann Choi

**LEGAL REVIEW:** Tom Bastian, Village Attorney

**SIGNATURE:** Tom Bastian

**RECOMMENDED BY:** Brian Pabst, Village Administrator

**SIGNATURE:** B. Pabst

**REVIEWED & APPROVED BY COMMITTEE:** YES  NO  N/A

**ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER HISTORY)**

This text amendment was proposed by Roy Dobrasinovic, the applicant and new owner of the former Kerry Piper restaurant, an existing building located at 7900 Joliet Road on property zoned B-4, to allow a cigar lounge in the now vacant space. The proposed use is not currently permitted in the B-4 zoning district. The text amendment would also clarify inconsistencies such as "Tobacco stores" and "Tobacco shops" in the B-2 and B-3 zoning districts. These terms would be replaced by "Retail tobacco stores with smoking lounge" to establish a use category that is used consistently in the Zoning Ordinance.

**ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.)**

As a special use in the B-4 zoning district, the Village would have the opportunity to notify surrounding property owners and conduct a public hearing before the Plan Commission. The Plan Commission would be able to recommend conditions to the proposed project before forwarding their recommendation to the Village Board for final approval. The special use process would provide a transparent, public review process to determine whether if the use will be compatible with surrounding uses and development patterns. Staff recommended that the retail tobacco store with smoking lounge be permitted as a special use in the B-4 zoning district to provide for the most effective review and approval process.

The Plan Commission conducted a public hearing on this petition at a special meeting of the Plan Commission at their September 23, 2020 meeting. Two members of the public provided testimony on behalf of the applicant. Both requested that the Plan Commission consider allowing the retail tobacco store with smoking lounge as a permitted use rather than a special use, in the B-4 zoning district.

The Plan Commission did not express any opposition to the proposed retail tobacco store with smoking lounge but indicated that the special use process may be too costly and onerous of a process for a use that is permitted by-right in the B-2 and B-3 zoning districts. Most of the Plan Commission members were in favor of allowing the retail tobacco store with smoking lounge as a permitted use in the B-4 zoning district and made a motion to forward this recommendation. The Plan Commission voted 5-1 of the members present in favor of the proposed text amendments with the recommended modification and forwarded a positive recommendation to the Village Board.

**ACTION PROPOSED:** September 28, 2020: Receive Plan Commission Recommendation.

October 12, 2020: Consideration of Attached Ordinance.

**ORDINANCE NO. 20-O-\_\_\_\_\_**

**AN ORDINANCE AMENDING TITLE 9, ENTITLED "ZONING REGULATIONS" OF THE MUNICIPAL CODE OF THE VILLAGE OF WILLOWBROOK TO DEFINE "RETAIL TOBACCO STORES WITH SMOKING LOUNGE", REPLACE "TOBACCO STORES" AND "TOBACCO SHOPS" WITH "RETAIL TOBACCO STORES WITH SMOKING LOUNGE" IN THE B-2 AND B-3 ZONING DISTRICTS, AND ADD "RETAIL TOBACCO STORES WITH SMOKING LOUNGE" AS A NEW PERMITTED USE IN THE B-4 ZONING DISTRICT**

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**WHEREAS**, the Village of Willowbrook ("Village"), is an Illinois home rule municipal corporation pursuant to Article VII, Section 6 of the Illinois Constitution of 1970 and has adopted certain municipal regulations and ordinances for the purpose of improving and protecting the public health, safety, comfort, convenience and general welfare of the people, which regulations are codified in the Willowbrook Municipal Code, as amended; and,

**WHEREAS**, the Village maintains a zoning ordinance which is found at Title 9, entitled "Zoning Regulations", of the Willowbrook Municipal Code (the "Zoning Ordinance"); and,

**WHEREAS**, the Corporate Authorities of the Village periodically reviews the Zoning Ordinance for necessary changes as deemed to be in the best interest of the Village; and,

**WHEREAS**, on June 15, 2020, Roy Dobrasinovic of Compass Real Estate Holding LLC, as applicant, filed an application for a text amendment to the Zoning Ordinance of the Village of Willowbrook to add a cigar lounge as a new use in the B-4 Zoning District; and,

**WHEREAS**, a public notice was published in compliance with Section 9-15-3(A) of the Zoning Ordinance, in The Chicago Sun Times newspaper on September 8, 2020, which is more than fifteen (15) days but less than thirty (30) days prior to the public hearing date; and,

**WHEREAS**, pursuant to the public notice, the Plan Commission of the Village of Willowbrook conducted a public hearing on September 23, 2020, all as required by the statutes of the State and the ordinances of the Village; and,

**WHEREAS**, at the public hearing, the applicant provided testimony in support of the proposed amendments to the Zoning Ordinance, and all interested parties had an opportunity to be heard; and,

**WHEREAS**, the Mayor and Board of Trustees of the Village of Willowbrook (the “Corporate Authorities”) have received the recommendation of the Plan Commission pursuant to a memorandum dated September 28, 2020, a copy of which is attached hereto as Exhibit “A”, which is by this reference, incorporated herein; and,

**WHEREAS**, the Corporate Authorities of the Village have recognized the need to allow the “Retail Tobacco Store with Smoking Lounge” as a new permitted use in the B-4 zoning district, to define “Retail Tobacco Store with Smoking Lounge”, replace inconsistent definitions and use categories such as “Tobacco stores” and “Tobacco shops” with “Retail Tobacco Stores with Smoking Lounge” in the B-2 and B-3 zoning districts, and after careful study and consideration have developed this Ordinance to accomplish these objectives; and,

**WHEREAS**, the Corporate Authorities of the Village have determined that the proposed text amendments, as hereinafter set forth, will serve these substantial governmental and community interests.

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, as follows:

**SECTION ONE:** That Title 9, Chapter 2, Section 9-2-2 of the Zoning Ordinance, as amended, is hereby further amended to add the following definition to Section 9-2-2 in appropriate alphabetical order:

**“RETAIL TOBACCO STORE WITH SMOKING LOUNGE:**

A retail establishment that derives more than eighty percent (80%) of its gross revenue from the sale of loose tobacco, plants, or herbs and cigars, cigarettes, pipes, and other smoking devices for burning tobacco and related smoking accessories and in which the sale of other products is merely incidental. "Retail tobacco store with smoking lounge" includes an enclosed workplace that manufactures, imports, or distributes tobacco or tobacco products, when, as a necessary and integral part of the process of making, manufacturing, importing, or distributing a tobacco product for the eventual retail sale of that tobacco or tobacco product, tobacco is heated, burned, or smoked, or a lighted tobacco product is tested, provided that the involved business entity: (1) maintains, as may be allowed by the Illinois Smoke Free Act, a specially designated area or areas within the workplace for the purpose of the heating, burning, smoking, or lighting activities, and does not create a facility that permits smoking throughout; (2) satisfies the 80% requirement related to gross sales; and (3) delivers tobacco products to consumers, retail establishments, or other wholesale establishments as part of its business. "Retail tobacco store with smoking lounge" does not include a tobacco department or section of a larger commercial establishment or any establishment with any type of liquor, food, or restaurant license. "Retail tobacco store with smoking lounge" shall not permit the on-site consumption of cannabis or marijuana products. "Retail tobacco store with smoking lounge" shall be regulated through the Illinois Smoke Free Act, 410 ILCS 82/1 et seq.", as may from time to time be amended.

**SECTION TWO:** That Title 9, Chapter 6B, Section 9-6B-1 of the Zoning Ordinance, as amended, is hereby further amended by deleting "Tobacco stores" and in lieu of thereof, replacing with "Retail tobacco stores with smoking lounge" in the appropriate alphabetical order.

**SECTION THREE:** That Title 9, Chapter 6C, Section 9-6C-1 of the Zoning Ordinance, as amended, is hereby further amended by deleting "Tobacco shops" and in lieu of thereof, replacing with "Retail tobacco stores with smoking lounge" in the appropriate alphabetical order.

**SECTION FOUR:** That Title 9, Chapter 6D, Section 9-6D-1 of the Zoning Ordinance is hereby amended to add “Retail Tobacco Stores with Smoking Lounge” in the appropriate alphabetical order.

**SECTION FIVE:** That all ordinances and resolutions, or parts thereof, in conflict with the provisions of this Ordinance are, to the extent of such conflict, expressly repealed.

**SECTION SIX:** That this Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

**PASSED and APPROVED** this 12th day of October, 2020.

ROLL CALL VOTE:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTENTIONS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

APPROVED:

\_\_\_\_\_  
Frank A. Trilla, Mayor

ATTEST:

\_\_\_\_\_  
Leroy R. Hansen,  
Village Clerk

**EXHIBIT A**

**PLAN COMMISSION RECOMMENDATION**

**M E M O R A N D U M**

MEMO TO: Frank A. Trilla, Mayor  
Board of Trustees

MEMO FROM: Daniel Kopp, Chairman, Plan Commission

DATE: September 28, 2020

SUBJECT: **Zoning Hearing Case 20-07:** (Roy Dobrasinovic, Compass Real Estate Holding LLC, 15W580 N. Frontage Road, Burr Ridge, Illinois) Consideration of a petition for text amendments to amend Sections 9-2-2, 9-6B-1, 9-6C-1, 9-6D-2 and other relevant sections of Title 9 – Zoning Title of the Village of the Willowbrook Municipal Code to define “Retail tobacco stores with smoking lounge”, to replace “Tobacco stores” and “Tobacco shops” with “Retail tobacco stores with smoking lounge” in the B-2 and B-3 zoning districts, and to add “Retail tobacco stores with smoking lounge” as a new special use in the B-4 Zoning District.

At a special meeting of the Plan Commission held on September 23, 2020, the above referenced application was discussed and the following motion was made:

MOTION: Made by Remkus and seconded by Wagner that based on the submitted petition and testimony presented, I move that the Plan Commission recommend approval of the text amendments presented on Pages 2 through 6 of the Staff Report for PC Case Number 20-07 that adds the definition of “Retail tobacco stores with smoking lounge”, replaces “Tobacco stores” and “Tobacco shops” with “Retail tobacco stores with smoking lounge” in the B-2 and B-3 zoning districts, and adds “Retail tobacco stores with smoking lounge” as a new permitted use in the B-4 zoning district:

ROLL CALL: AYES: Chairman Kopp, Vice Chairman Wagner, Commissioners Kaczmarek, Remkus, and Kaucky; NAYS: Commissioner Soukup. ABSENT: Commissioner Walec.

MOTION DECLARED CARRIED

Should any member of the Board have any questions regarding this matter, please do not hesitate to contact me.

DK:jp



## Village of Willowbrook Staff Report to the Village Board

<b>Village Board Receive:</b>	September 28, 2020								
<b>Village Board Vote:</b>	October 12, 2020								
<b>Public Hearing Date:</b>	September 23, 2020								
<b>Prepared By:</b>	Ann Choi, Planning Consultant								
<b>Case Title:</b>	PC 20-07: Consideration of a petition for text amendments to amend Sections 9-2-2, 9-6B-1, 9-6C-1, 9-6D-2 and other relevant sections of Title 9 – Zoning Title of the Village of the Willowbrook Municipal Code to define “Retail tobacco stores with smoking lounge”, to replace “Tobacco stores” and “Tobacco shops” with “Retail tobacco stores with smoking lounge” in the B-2 and B-3 zoning districts, and to add “Retail tobacco stores with smoking lounge” as a new special use in the B-4 Zoning District.								
<b>Petitioner:</b>	Roy Dobrasinovic, 11308 75th Street, Burr Ridge IL 60527								
<b>Action Requested by Applicant:</b>	Title 9 – Zoning Sections: <table><tr><td><b>9-2-2</b></td><td>Definitions (Add “Retail tobacco store with smoking lounge”).</td></tr><tr><td><b>9-6B-1</b></td><td>Delete “Tobacco stores” from the list of permitted uses and replace with “Retail tobacco stores with smoking lounge” in the appropriate alphabetical location.</td></tr><tr><td><b>9-6C-1</b></td><td>Delete “Tobacco shops” from the list of permitted uses and replace with “Retail tobacco stores with smoking lounge” in the appropriate alphabetical location.</td></tr><tr><td><b>9-6D-2</b></td><td>Add “Retail tobacco stores with smoking lounge” to Section 9-6D-2 as a special use of the Zoning Ordinance in the appropriate alphabetical location.</td></tr></table>	<b>9-2-2</b>	Definitions (Add “Retail tobacco store with smoking lounge”).	<b>9-6B-1</b>	Delete “Tobacco stores” from the list of permitted uses and replace with “Retail tobacco stores with smoking lounge” in the appropriate alphabetical location.	<b>9-6C-1</b>	Delete “Tobacco shops” from the list of permitted uses and replace with “Retail tobacco stores with smoking lounge” in the appropriate alphabetical location.	<b>9-6D-2</b>	Add “Retail tobacco stores with smoking lounge” to Section 9-6D-2 as a special use of the Zoning Ordinance in the appropriate alphabetical location.
<b>9-2-2</b>	Definitions (Add “Retail tobacco store with smoking lounge”).								
<b>9-6B-1</b>	Delete “Tobacco stores” from the list of permitted uses and replace with “Retail tobacco stores with smoking lounge” in the appropriate alphabetical location.								
<b>9-6C-1</b>	Delete “Tobacco shops” from the list of permitted uses and replace with “Retail tobacco stores with smoking lounge” in the appropriate alphabetical location.								
<b>9-6D-2</b>	Add “Retail tobacco stores with smoking lounge” to Section 9-6D-2 as a special use of the Zoning Ordinance in the appropriate alphabetical location.								
<b>Proposed Location:</b>	Existing property zoned B-4 at the southwest corner of Joliet Road and 75 <sup>th</sup> Street.								
<b>Documents Attached:</b>	1. Smoke Free Illinois Act 2. Comparison of Other Municipalities 3. Public hearing notice								

**Necessary Action by Village Board:** Consideration of Attached Ordinance.



## History & Discussion of Request

Roy Dobrasinovic, petitioner, requests a text amendment to allow a cigar lounge as a new proposed use in the B-4 zoning district. Notification requirements for this application have been satisfied. A legal notice for the public hearing was published in the September 8, 2020 edition of *The Chicago Sun Times* newspaper.

The Smoke Free Illinois Act (2008), includes provisions for retail tobacco establishments which allow for indoor smoking on the premises. The operation must derive 80% of its gross revenue from retail sales and any type of liquor, food, or restaurant license is not allowed. Several other regulations would be required. A copy of the Act has been attached as **Exhibit A** of this staff report.

The Village currently allows "Tobacco stores" and "Tobacco shops" as permitted uses in the B-2 and B-3 zoning districts, respectively. Since "Tobacco stores" and "Tobacco shops" are not currently defined in the Zoning Ordinance and the terms are variations of essentially the same use, one of the objectives of this text amendment is to establish a use category that is used consistently in the Zoning Ordinance. "Tobacco stores" and "tobacco shops" will be replaced by "Retail tobacco stores with smoking lounge" in the B-2 and B-3 zoning districts' list of permitted uses. Indoor smoking is allowed in these establishments under the current state regulations. The Village of Willowbrook currently has one "Retail tobacco store with smoking lounge" already in town. "Stogies" is a 1,451-square foot retail tobacco store that allows the on-site consumption of tobacco products and is in the Hinsdale Lake Commons Shopping Center. This retail tobacco store has been grandfathered in as it existed prior to the state requirement for retail tobacco stores to be located within a standalone building.

Village staff researched zoning ordinances from other communities to understand how the on-site consumption of tobacco and/or tobacco-related products are specifically regulated. Refer to **Attachment 2** for the summary containing the results from the research. Research has shown that many communities in the surrounding area have drafted or approved ordinances that vary widely from one community to the other. Some communities such as Aurora, Downers Grove, and Naperville consider retail tobacco stores as retail sales and are permitted by-right in their business districts. Other communities like Lombard and Homer Glen make a distinction between tobacco retail stores and smoking lounges and are permitted as special uses in the business districts. In these **cases**, a distinction is made by defining lounges as devoting the majority of the store's floor area for the on-site consumption of tobacco products.

On September 14, 2020, staff's findings were presented to the Law & Ordinance Committee, and there was consensus that Village staff should prepare Text Amendments for Plan Commission and Village Board consideration.

## Proposed Text Amendments

The following sections are to be amended. New language is highlighted in the **red and is underlined**. Language to be eliminated is indicated with a ~~strikethrough~~.

Add the following definition to Section 9-2-2 in the appropriate alphabetical location:

**RETAIL TOBACCO STORE WITH SMOKING LOUNGE:** a retail establishment that derives more than eighty percent (80%) of its gross revenue from the sale of loose tobacco, plants, or herbs and cigars, cigarettes, pipes, and other smoking devices for burning tobacco and related smoking accessories and in which the sale of other products is merely incidental. "Retail tobacco store with smoking lounge" includes an enclosed workplace that manufactures, imports, or distributes tobacco or tobacco products, when, as a necessary and integral part of the process of making, manufacturing,



importing, or distributing a tobacco product for the eventual retail sale of that tobacco or tobacco product, tobacco is heated, burned, or smoked, or a lighted tobacco product is tested, provided that the involved business entity: (1) maintains a specially designated area or areas within the workplace for the purpose of the heating, burning, smoking, or lighting activities, and does not create a facility that permits smoking throughout; (2) satisfies the 80% requirement related to gross sales; and (3) delivers tobacco products to consumers, retail establishments, or other wholesale establishments as part of its business. "Retail tobacco store with smoking lounge" does not include a tobacco department or section of a larger commercial establishment or any establishment with any type of liquor, food, or restaurant license. "Retail tobacco store with smoking lounge" does not permit the on-site consumption of cannabis or marijuana products. "Retail tobacco store with smoking lounge" is regulated through the Illinois Smoke Free Act, 410 ILCS 82/1 et seq.

**Delete "Tobacco stores" in Section 9-6B-1 (permitted uses in the B-2 zoning district) and "Tobacco shops" in Section 9-6C-1 (permitted uses in the B-3 zoning district) and replace with "Retail tobacco stores with smoking lounge" in the appropriate alphabetical location in both instances.**

**9-6B-1: PERMITTED USES:**

Permitted uses in this district are:

Accessory uses and structures as provided in chapter 12 of this title.

Antique shops.

Apparel and clothing stores.

Art and craft supply stores and studios.

Art galleries.

Auto supply stores, provided that retail sales only shall be permitted, and further provided that machining of any type and/or outdoor storage are expressly prohibited.

Bakeries where not more than sixty percent (60%) of the floor area is devoted to storage of supplies and product processing.

Banks and other financial institutions.

Barber shops and beauty parlors, including therapeutic massage, where not more than twenty percent (20%) of the floor area is devoted to massage therapy.

Blueprinting and photocopying establishments.

Book, stationery stores and newsstands.

Camera and photographic supply stores.

Candy, ice cream and bakery shops or shops selling similar commodities.

Carpet and rug stores.

China and glassware stores.

Clinics, medical and/or dental; including laboratories.

Clothing and costume rental shops.

Coin and philatelic stores.

Computer sales and service.

Department stores.

Dry cleaning and laundry retail establishments, providing that processing, if done on the premises, shall utilize nonexplosive and nonflammable materials, and that such processing shall be limited to service of the principal use.

Electrical, gas and other household appliance stores, including radio and television sales, but excluding repairs.

Florists.



Furniture stores, including upholstery when conducted as part of the retail operation and secondary to the principal use.

Furriers.

Hardware stores.

Hat and shoe repair shops.

Hobby shops.

Housewares stores.

Interior decorating shops.

Jewelry shops, including watch repair.

Laundries, self-service and shops for the collection and distribution of laundry and dry-cleaning articles.

Leather goods and luggage stores.

Liquor stores (occupancy permit subject to issuance of liquor license).

Loan offices.

Locksmiths.

Millinery stores.

Music stores.

Musical and instrument stores.

Office supply and stationery stores.

Offices and office buildings.

Optical stores and optometrist offices.

Orthopedic and medical appliance stores.

Paint and wallpaper stores.

Pet shops.

Photographer, artist or similar studios.

Photography studio.

Physical culture and health service, gymnasiums and reducing salons.

Picture framing shops.

Real estate sales and brokerage offices.

**Retail tobacco stores with smoking lounge.**

Sales and display rooms.

Sewing machines sales and service, household machines only.

Shoe stores and shoe repair.

Sporting goods stores.

Tailor or dressmaking shops.

Tanning salons.

~~Tobacco stores.~~

Toy stores.

Travel agencies and transportation ticket offices.

Typewriter and office equipment sales and service.

Variety stores.

Video gaming cafe.

Video tape/disc sales and rental stores.

Similar and compatible uses which are of the same general character as the above permitted uses.

Determination of whether a particular use is a similar and compatible use shall be made by the

Village Administrator or his or her authorized designee. (Ord. 77-O-14, 3-31-1977; amd. Ord. 84-O-51, 10-22-1984; amd. Ord. 87-O-20, 5-11-1987; amd. Ord. 90-O-42, 11-26-1990; amd. Ord. 97-O-05, 1-27-1997; amd. Ord. 97-O-10, 4-14-1997; amd. Ord. 19-O-32, 11-25-2019)



**9-6C-1: PERMITTED USES:**

Permitted uses in this district are:

- Accessory uses and structures as provided in chapter 12 of this title.
- Animal hospitals and veterinarian offices.
- Art galleries.
- Auction rooms.
- Banks and other financial institutions.
- Bicycle stores; sales, rental and repair.
- Blueprinting and photocopying establishments.
- Carpet and rug stores.
- China and glassware stores.
- Clothing and costume rental shops.
- Coin and philatelic stores.
- Computer sales and service.
- Dry cleaning and laundry retail establishments, provided that processing, if done on the premises, shall utilize nonexplosive and nonflammable materials, that such processing shall be limited to service of the principal use.
- Electrical, gas and other household appliance stores, including radio and television sales, accessory repair and service thereof.
- Employment agencies.
- Furniture stores, including upholstery when conducted as part of the retail operation and secondary to the principal use.
- Furrier shops, including the incidental storage and conditioning of furs.
- Garden supply and seed stores.
- Greenhouses and conservatories.
- Interior decorating shops, including upholstery and making draperies, slipcovers and other similar articles when conducted as part of the retail operation and secondary to the principal use.
- Job printing shops, using presses having beds of not more than fourteen inches by twenty inches (14" x 20").
- Kennels, with no outdoor dog runs.
- Leather goods and luggage stores.
- Liquor stores, retail sales of packaged goods only (occupancy permit subject to issuance of liquor license).
- Locksmith shops.
- Mail order service stores.
- Millinery stores.
- Music stores, sheet music, tape and disc sales.
- Musical instrument sales and repair.
- Office supply stores.
- Orthopedic and medical appliance stores, not including the assembly or manufacture of such articles.
- Paint and wallpaper stores.
- Parking lots, for passenger motor vehicles only.
- Pet service, domestic.
- Pet shops.
- Physical culture and health service, gymnasiums and exercise salons.
- Picture framing, when conducted on the premises for retail trade.



Plumbing, heating, air conditioning and electrical fixtures and equipment; show room shops for domestic use only.

Printing plants for newspapers and similar publications.

Radio and television broadcasting studios.

Radio and television service and repair shops.

Recording studios.

**Retail tobacco stores with smoking lounge.**

Service, cleaning and repair shops for personal, household or garden equipment.

Sewing machines sales and services, household machines only.

Shoe and hat repair stores.

Shoe stores.

Tailor shops.

Taxidermists.

~~Tobacco shops.~~

Toy shops.

Typewriter and adding machine sales and service establishments.

Video gaming cafe.

Similar and compatible uses which are of the same general character as the above permitted uses.

Determination of whether a particular use is a similar and compatible use shall be made by the Village Administrator or his or her authorized designee. (Ord. 77-O-14, 3-31-1977; amd. Ord. 87-O-20, 5-11-1987; amd. Ord. 90-O-42, 11-26-1990; amd. Ord. 97-O-05, 1-27-1997; amd. Ord. 19-O-32, 11-25-2019)

**Add "Retail tobacco stores with smoking lounge" in Section 9-6D-2 as a special use in the B-4 zoning district.** Staff recommends that the proposed smoking lounge use be allowed in the B-4 zoning district as a special use.

#### **9-6D-2: SPECIAL USES:**

Special uses in this district are:

Equipment rentals, not including outside storage.

Fast food establishments.

Firing range, indoor.

Planned unit developments.

Radio and television broadcasting studios.

**Retail tobacco stores with smoking lounge.**

Restaurants and banquet halls, including musical entertainment and dancing.

Similar and compatible uses which are of the same general character as those allowed as special uses in the B-4 zoning district. Determination of whether a particular use constitutes a similar and compatible shall be made by the Village Administrator or his or her authorized designee. (Ord. 77-O-14, 3-31-1977; amd. Ord. 79-O-12, 4-9-1979; amd. Ord. 97-O-05, 1-27-1997; amd. Ord. 14-O-15, 3-24-2014; amd. Ord. 19-O-32, 11-25-2019)

In addition to adding "Retail tobacco stores with smoking lounge" as a special use in the B-4 zoning district, planning staff would consider the following conditions of approval to impose on future special use petitions for smoking lounges.

1. All smoking lounge patrons and occupants must be at least twenty-one (21) years of age.



2. Smoking lounges can only sell pre-packaged snacks such as chips and nuts with no on-site food preparation.
3. No live entertainment shall be permitted.

It should be noted that the Plan Commission does not have the authority to limit the hours of operation, the number of licenses, or set license fees. These would be under the purview of the Village Board. Additionally, the Village will need to review and amend portions of the Willowbrook Municipal Code to comply with the State's most recent legislation, to amend codes that are outdated, to identify conflicts with the new use, and to make definitions consistent. The following codes to be reviewed and amended include, but are not limited to:

1. Title 3 Business Regulations, Chapter 5 Tobacco Dealers. The Village is looking to update this section to align with state legislation regarding tobacco use and the Smoke Free Illinois Air Act (2008). The update would clarify any ambiguity between tobacco dealer and retail tobacco store and would authorize a special use for a retail tobacco store with smoking lounge.
2. Title 6 Health and Sanitation, Chapter 10 Smoking Regulations. The Village is looking at updating this Chapter to align with the most recent state legislation, the Smoke Free Illinois Act (2008).

### **Recommendation**

Staff believes the requirement of a special use for "Retail tobacco stores with smoking lounges" within the B-4 zoning district to be the most appropriate process for consideration. This process will require notification of surrounding property owners and a public hearing before the Plan Commission. The Plan Commission would be able to recommend reasonable conditions to the proposed project before forwarding their recommendation to the Village Board for final approval. The intent of the special use process is to provide a transparent, public review process for land uses that, because of their widely varying design and operational characteristics, require case-by-case review in order to determine whether they will be compatible with surrounding uses and development patterns. Staff is confident that this process will provide for the most effective review and approval process for the regulation of "Retail tobacco stores with smoking lounges" in Willowbrook.

### **Public Hearing and Plan Commission Recommendation**

The Plan Commission conducted a public hearing on this petition at a special meeting of the Plan Commission at their September 23, 2020 meeting. Due to the COVID-19 pandemic, the public hearing was held virtually and members of the public were given the opportunity to call into the Village's phone line. The following members were in attendance: Chairman Dan Kopp, Vice Chairman Wagner, Commissioners Kaczmarek, Kaucky, Soukup and Remkus. Commissioner Walec was absent.

### **Testimony by Applicant and Applicant's Representatives**

Randy King, the applicant's architect, provided an explanation of the proposed smoking lounge and explained that the applicant did not intend to add any additional floor area to the former Kerry Piper building and the structure would remain "as-is". The upper level "attic" would be used as storage and would not be open to any patrons because of the absence of an elevator. The goal of the establishment would be a "country club" atmosphere without any golf. The smoking lounge would offer areas for with casual seating, a bar, seating areas around multiple television screens, and private rooms. The smoking lounge would also utilize the existing outdoor area. Memberships would be offered. The applicant does not intend to sell food within the building, but patrons would be able to consume food that is prepared off-site. Mr. King indicated that the intent of this establishment is to attract the same patrons who would use the facility across the street



(Compass Arena) where smoking is not permitted indoors under state law. Mr. King further expressed his client's desire to allow this use as a permitted use, rather than a special use in the B-4 zoning district, since the proposed location is far from any residential areas, and would draw less traffic than a restaurant. Mr. King emphasized that the proposed location is tucked away in a corner of the Village, bound by I-55 and Route 83. When looking at the B-2 and B-3 zoning districts, these districts are closer to residential areas, so Mr. King expressed confusion as to why retail tobacco stores in the B-4 zoning district should be treated differently than how they are currently permitted in the B-2 and B-3 zoning districts. A special use process would force his client to spend more money obtaining approvals on a building that already exists. Mr. King respectfully requested that the Plan Commission consider allowing the retail tobacco store with smoking lounge as a permitted use in the B-4 zoning district.

Mario Magliano, of Compass Real Estate Holdings and applicant's representative, also provided testimony. Mr. Magliano expressed concerns about the special use in the B-4 district as well, since the special use process would require \$8,000 in fees and another \$15,000-20,000 in professional fees, in order to document conditions that already exist (lighting, parking, curbs, building, setbacks, etc.). Mr. Magliano reiterated that the applicant is trying to reopen a shuttered business in Willowbrook in the middle of an industrial park that is far from residential areas in every direction and where the biggest neighbor is the outdoor storage facility and the expressway. Mr. Magliano stated that \$20,000 is asking an awful amount of money for inventory and materials. Mr. Magliano also expressed confusion on the government process and expressed appreciation for any consideration on the alleviation on some of these expenses and overburdens.

In response, Chairman Kopp provided a brief overview and clarified that staff was composed of the Village planning consultant and the Village Administrators. Chairman Kopp further explained that staff does not include the elected officials or the Plan Commission, and the role of the Plan Commission was to provide a recommendation to the Village Board.

Chairman Kopp was agreeable to the proposed use and was sympathetic to the petitioner. Chairman Kopp agreed that the special use was too onerous of a process and would be in favor of allowing the retail tobacco store with smoking lounge as a permitted use in the B-4 zoning district. Commissioners Remkus, Kaucky, Kaczmarek and Wagner all agreed. Commissioner Soukup, however, was not in favor of any establishment that promotes smoking.

The Plan Commission did not express any opposition to the proposed retail tobacco store with smoking lounge but made a motion to allow the use as a permitted, rather than a special use. The Plan Commission voted 5-1 of the members present in favor of the proposed text amendments, and forwarded a positive recommendation to the Village Board.

### **Motion**

The following sample motion was provided in the staff report for the Plan Commission:

Based on the submitted petition and testimony presented, I move that the Plan Commission recommend approval of the text amendments presented on Pages 2 through 6 of the Staff Report for PC Case Number 20-07 that add the definition of "Retail tobacco stores with smoking lounge", replaces "Tobacco stores" and "Tobacco shops" with "Retail tobacco stores with smoking lounge" in the B-2 and B-3 zoning districts, and adds "Retail tobacco stores with smoking lounge" as a new special use in the B-4 Zoning District.

The following motion made by Remkus was seconded by Wagner and approved unanimous 5-1 roll call vote of the members present:



**Based on the submitted petition and testimony presented, I move that the Plan Commission recommend approval of the text amendments presented on Pages 2 through 6 of the Staff Report for PC Case Number 20-07 that adds the definition of "Retail tobacco stores with smoking lounge", replaces "Tobacco stores" and "Tobacco shops" with "Retail tobacco stores with smoking lounge" in the B-2 and B-3 zoning districts, and adds "Retail tobacco stores with smoking lounge" as a new permitted use in the B-4 zoning district.**

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**Attachment 1**  
**Smoke Free Illinois Act (420 ILCS 82/1 et seq.)**

**Information maintained by the Legislative Reference Bureau**

Updating the database of the Illinois Compiled Statutes (ILCS) is an ongoing process. Recent laws may not yet be included in the ILCS database, but they are found on this site as [Public Acts](#) soon after they become law. For information concerning the relationship between statutes and Public Acts, refer to the [Guide](#).

Because the statute database is maintained primarily for legislative drafting purposes, statutory changes are sometimes included in the statute database before they take effect. If the source note at the end of a Section of the statutes includes a Public Act that has not yet taken effect, the version of the law that is currently in effect may have already been removed from the database and you should refer to that Public Act to see the changes made to the current law.

**PUBLIC HEALTH  
(410 ILCS 82/) Smoke Free Illinois Act.**

(410 ILCS 82/1)

Sec. 1. Short title. This Act may be cited as the Smoke Free Illinois Act.

(Source: P.A. 95-17, eff. 1-1-08.)

(410 ILCS 82/5)

Sec. 5. Findings. The General Assembly finds that tobacco smoke is a harmful and dangerous carcinogen to human beings and a hazard to public health. Secondhand tobacco smoke causes at least 65,000 deaths each year from heart disease and lung cancer according to the National Cancer Institute. Secondhand tobacco smoke causes heart disease, stroke, cancer, sudden infant death syndrome, low-birth-weight in infants, asthma and exacerbation of asthma, bronchitis and pneumonia in children and adults. Secondhand tobacco smoke is the third leading cause of preventable death in the United States. Illinois workers exposed to secondhand tobacco smoke are at increased risk of premature death. An estimated 2,900 Illinois citizens die each year from exposure to secondhand tobacco smoke.

The General Assembly also finds that the United States Surgeon General's 2006 report has determined that there is no risk-free level of exposure to secondhand smoke; the scientific evidence that secondhand smoke causes serious diseases, including lung cancer, heart disease, and respiratory illnesses such as bronchitis and asthma, is massive and conclusive; separating smokers from nonsmokers, cleaning the air, and ventilating buildings cannot eliminate secondhand smoke exposure; smoke-free workplace policies are effective in reducing secondhand smoke exposure; and smoke-free workplace policies do not have an adverse economic impact on the hospitality industry.

The General Assembly also finds that the Environmental Protection Agency has determined that secondhand smoke cannot be reduced to safe levels in businesses by high rates of ventilation. Air cleaners, which are capable only of filtering the particulate matter and odors in smoke, do not eliminate the known toxins in secondhand smoke. The American Society of Heating, Refrigerating and Air-Conditioning Engineers (ASHRAE) bases its ventilation standards on totally smoke-free environments because it cannot determine a safe level of exposure to secondhand smoke, which contains cancer-causing chemicals, and ASHRAE acknowledges that technology does not exist that can remove chemicals that cause cancer from the air. A June 30, 2005 ASHRAE position document on secondhand smoke concludes that, at present, the only means of eliminating health risks associated with indoor exposure is to eliminate all smoking activity indoors.

(Source: P.A. 95-17, eff. 1-1-08.)

(410 ILCS 82/10)

Sec. 10. Definitions. In this Act:

"Bar" means an establishment that is devoted to the serving of alcoholic beverages for consumption by guests on the premises and that derives no more than 10% of its gross revenue from the sale of food consumed on the premises. "Bar" includes, but is not limited to, taverns, nightclubs, cocktail lounges, adult entertainment facilities, and cabarets.

"Department" means the Department of Public Health.

"Employee" means a person who is employed by an employer in consideration for direct or indirect monetary wages or profits or a person who volunteers his or her services for a non-profit entity.

"Employer" means a person, business, partnership, association, or corporation, including a municipal corporation, trust, or non-profit entity, that employs the services of one or more individual persons.

"Enclosed area" means all space between a floor and a ceiling that is enclosed or partially enclosed with (i) solid walls or windows, exclusive of doorways, or (ii) solid walls with partitions and no windows, exclusive of doorways, that extend from the floor to the ceiling, including, without limitation, lobbies and corridors.

"Enclosed or partially enclosed sports arena" means any sports pavilion, stadium, gymnasium, health spa, boxing arena, swimming pool, roller rink, ice rink, bowling alley, or other similar place where members of the general public assemble to engage in physical exercise or participate in athletic competitions or recreational activities or to witness sports, cultural, recreational, or other events.

"Gaming equipment or supplies" means gaming equipment/supplies as defined in the Illinois Gaming Board Rules of the Illinois Administrative Code.

"Gaming facility" means an establishment utilized primarily for the purposes of gaming and where gaming equipment or supplies are operated for the purposes of accruing business revenue.

"Healthcare facility" means an office or institution providing care or treatment of diseases, whether physical, mental, or emotional, or other medical, physiological, or psychological conditions, including, but not limited to, hospitals, rehabilitation hospitals, weight control clinics, nursing homes, homes for the aging or chronically ill, laboratories, and offices of surgeons, chiropractors, physical therapists, physicians, dentists, and all specialists within these professions. "Healthcare facility" includes all waiting rooms, hallways, private rooms, semiprivate rooms, and wards within healthcare facilities.

"Place of employment" means any area under the control of a public or private employer that employees are required to enter, leave, or pass through during the course of employment, including, but not limited to entrances and exits to places of employment, including a minimum distance, as set forth in Section 70 of this Act, of 15 feet from entrances, exits, windows that open, and ventilation intakes that serve an enclosed area where smoking is prohibited; offices and work areas; restrooms; conference and classrooms; break rooms and cafeterias; and other common areas. A private residence or home-based business, unless used to provide licensed child care, foster care, adult care, or other similar social service care on the premises, is not a "place of employment", nor are enclosed laboratories, not open to the public, in an accredited university or government facility where the activity of smoking is exclusively conducted for the purpose of medical or

scientific health-related research. Rulemaking authority to implement this amendatory Act of the 95th General Assembly, if any, is conditioned on the rules being adopted in accordance with all provisions of the Illinois Administrative Procedure Act and all rules and procedures of the Joint Committee on Administrative Rules; any purported rule not so adopted, for whatever reason, is unauthorized.

"Private club" means a not-for-profit association that (1) has been in active and continuous existence for at least 3 years prior to the effective date of this amendatory Act of the 95th General Assembly, whether incorporated or not, (2) is the owner, lessee, or occupant of a building or portion thereof used exclusively for club purposes at all times, (3) is operated solely for a recreational, fraternal, social, patriotic, political, benevolent, or athletic purpose, but not for pecuniary gain, and (4) only sells alcoholic beverages incidental to its operation. For purposes of this definition, "private club" means an organization that is managed by a board of directors, executive committee, or similar body chosen by the members at an annual meeting, has established bylaws, a constitution, or both to govern its activities, and has been granted an exemption from the payment of federal income tax as a club under 26 U.S.C. 501.

"Private residence" means the part of a structure used as a dwelling, including, without limitation: a private home, townhouse, condominium, apartment, mobile home, vacation home, cabin, or cottage. For the purposes of this definition, a hotel, motel, inn, resort, lodge, bed and breakfast or other similar public accommodation, hospital, nursing home, or assisted living facility shall not be considered a private residence.

"Public place" means that portion of any building or vehicle used by and open to the public, regardless of whether the building or vehicle is owned in whole or in part by private persons or entities, the State of Illinois, or any other public entity and regardless of whether a fee is charged for admission, including a minimum distance, as set forth in Section 70 of this Act, of 15 feet from entrances, exits, windows that open, and ventilation intakes that serve an enclosed area where smoking is prohibited. A "public place" does not include a private residence unless the private residence is used to provide licensed child care, foster care, or other similar social service care on the premises. A "public place" includes, but is not limited to, hospitals, restaurants, retail stores, offices, commercial establishments, elevators, indoor theaters, libraries, museums, concert halls, public conveyances, educational facilities, nursing homes, auditoriums, enclosed or partially enclosed sports arenas, meeting rooms, schools, exhibition halls, convention facilities, polling places, private clubs, gaming facilities, all government owned vehicles and facilities, including buildings and vehicles owned, leased, or operated by the State or State subcontract, healthcare facilities or clinics, enclosed shopping centers, retail service establishments, financial institutions, educational facilities, ticket areas, public hearing facilities, public restrooms, waiting areas, lobbies, bars, taverns, bowling alleys, skating rinks, reception areas, and no less than 75% of the sleeping quarters within a hotel, motel, resort, inn, lodge, bed and breakfast, or other similar public accommodation that are rented to guests, but excludes private residences.

"Restaurant" means (i) an eating establishment, including, but not limited to, coffee shops, cafeterias, sandwich stands, and private and public school cafeterias, that gives or offers for sale food to the public, guests, or employees, and (ii) a kitchen or catering facility in which food is prepared on the premises for serving elsewhere. "Restaurant" includes a bar area

within the restaurant.

"Retail tobacco store" means a retail establishment that derives more than 80% of its gross revenue from the sale of loose tobacco, plants, or herbs and cigars, cigarettes, pipes, and other smoking devices for burning tobacco and related smoking accessories and in which the sale of other products is merely incidental. "Retail tobacco store" includes an enclosed workplace that manufactures, imports, or distributes tobacco or tobacco products, when, as a necessary and integral part of the process of making, manufacturing, importing, or distributing a tobacco product for the eventual retail sale of that tobacco or tobacco product, tobacco is heated, burned, or smoked, or a lighted tobacco product is tested, provided that the involved business entity: (1) maintains a specially designated area or areas within the workplace for the purpose of the heating, burning, smoking, or lighting activities, and does not create a facility that permits smoking throughout; (2) satisfies the 80% requirement related to gross sales; and (3) delivers tobacco products to consumers, retail establishments, or other wholesale establishments as part of its business. "Retail tobacco store" does not include a tobacco department or section of a larger commercial establishment or any establishment with any type of liquor, food, or restaurant license. Rulemaking authority to implement this amendatory Act of the 95th General Assembly, if any, is conditioned on the rules being adopted in accordance with all provisions of the Illinois Administrative Procedure Act and all rules and procedures of the Joint Committee on Administrative Rules; any purported rule not so adopted, for whatever reason, is unauthorized.

"Smoke" or "smoking" means the carrying, smoking, burning, inhaling, or exhaling of any kind of lighted pipe, cigar, cigarette, hookah, weed, herbs, or any other lighted smoking equipment. "Smoke" or "smoking" does not include smoking that is associated with a native recognized religious ceremony, ritual, or activity by American Indians that is in accordance with the federal American Indian Religious Freedom Act, 42 U.S.C. 1996 and 1996a.

"State agency" has the meaning formerly ascribed to it in subsection (a) of Section 3 of the Illinois Purchasing Act (now repealed).

"Unit of local government" has the meaning ascribed to it in Section 1 of Article VII of the Illinois Constitution of 1970. (Source: P.A. 95-17, eff. 1-1-08; 95-1029, eff. 2-4-09; 96-797, eff. 1-1-10.)

(410 ILCS 82/15)

Sec. 15. Smoking in public places, places of employment, and governmental vehicles prohibited. No person shall smoke in a public place or in any place of employment or within 15 feet of any entrance to a public place or place of employment. No person may smoke in any vehicle owned, leased, or operated by the State or a political subdivision of the State. An owner shall reasonably assure that smoking is prohibited in indoor public places and workplaces unless specifically exempted by Section 35 of this Act.

(Source: P.A. 95-17, eff. 1-1-08; 95-1029, eff. 2-4-09.)

(410 ILCS 82/20)

Sec. 20. Posting of signs; removal of ashtrays.

(a) "No Smoking" signs or the international "No Smoking" symbol, consisting of a pictorial representation of a burning cigarette enclosed in a red circle with a red bar across it, shall be clearly and conspicuously posted in each public place and place of employment where smoking is prohibited by this Act

by the owner, operator, manager, or other person in control of that place.

(b) Each public place and place of employment where smoking is prohibited by this Act shall have posted at every entrance a conspicuous sign clearly stating that smoking is prohibited.

(c) All ashtrays shall be removed from any area where smoking is prohibited by this Act by the owner, operator, manager, or other person having control of the area.

(Source: P.A. 95-17, eff. 1-1-08.)

(410 ILCS 82/25)

Sec. 25. Smoking prohibited in student dormitories. Notwithstanding any other provision of this Act, smoking is prohibited in any portion of the living quarters, including, but not limited to, sleeping rooms, dining areas, restrooms, laundry areas, lobbies, and hallways, of a building used in whole or in part as a student dormitory that is owned and operated or otherwise utilized by a public or private institution of higher education.

(Source: P.A. 95-17, eff. 1-1-08.)

(410 ILCS 82/30)

Sec. 30. Designation of other nonsmoking areas. Notwithstanding any other provision of this Act, any employer, owner, occupant, lessee, operator, manager, or other person in control of any public place or place of employment may designate a non-enclosed area of a public place or place of employment, including outdoor areas, as an area where smoking is also prohibited provided that such employer, owner, lessee or occupant shall conspicuously post signs prohibiting smoking in the manner described in subsections (a) and (b) of Section 20 of this Act.

(Source: P.A. 95-17, eff. 1-1-08.)

(410 ILCS 82/35)

Sec. 35. Exemptions. Notwithstanding any other provision of this Act, smoking is allowed in the following areas:

(1) Private residences or dwelling places, except when used as a child care, adult day care, or healthcare facility or any other home-based business open to the public.

(2) Retail tobacco stores as defined in Section 10 of this Act in operation prior to the effective date of this amendatory Act of the 95th General Assembly. The retail tobacco store shall annually file with the Department by January 31st an affidavit stating the percentage of its gross income during the prior calendar year that was derived from the sale of loose tobacco, plants, or herbs and cigars, cigarettes, pipes, or other smoking devices for smoking tobacco and related smoking accessories. Any retail tobacco store that begins operation after the effective date of this amendatory Act may only qualify for an exemption if located in a freestanding structure occupied solely by the business and smoke from the business does not migrate into an enclosed area where smoking is prohibited. A retail tobacco store may, with authorization or permission from a unit of local government, including a home rule unit, or any non-home rule county within the unincorporated territory of the county, allow the on-premises consumption of cannabis in a specially designated areas.

(3) (Blank).

(4) Hotel and motel sleeping rooms that are rented to guests and are designated as smoking rooms, provided that

all smoking rooms on the same floor must be contiguous and smoke from these rooms must not infiltrate into nonsmoking rooms or other areas where smoking is prohibited. Not more than 25% of the rooms rented to guests in a hotel or motel may be designated as rooms where smoking is allowed. The status of rooms as smoking or nonsmoking may not be changed, except to permanently add additional nonsmoking rooms.

(5) Enclosed laboratories that are excluded from the definition of "place of employment" in Section 10 of this Act. Rulemaking authority to implement this amendatory Act of the 95th General Assembly, if any, is conditioned on the rules being adopted in accordance with all provisions of the Illinois Administrative Procedure Act and all rules and procedures of the Joint Committee on Administrative Rules; any purported rule not so adopted, for whatever reason, is unauthorized.

(6) Common smoking rooms in long-term care facilities operated under the authority of the Illinois Department of Veterans' Affairs or licensed under the Nursing Home Care Act that are accessible only to residents who are smokers and have requested in writing to have access to the common smoking room where smoking is permitted and the smoke shall not infiltrate other areas of the long-term care facility. Rulemaking authority to implement this amendatory Act of the 95th General Assembly, if any, is conditioned on the rules being adopted in accordance with all provisions of the Illinois Administrative Procedure Act and all rules and procedures of the Joint Committee on Administrative Rules; any purported rule not so adopted, for whatever reason, is unauthorized.

(7) A convention hall of the Donald E. Stephens Convention Center where a meeting or trade show for manufacturers and suppliers of tobacco and tobacco products and accessories is being held, during the time the meeting or trade show is occurring, if the meeting or trade show:

- (i) is a trade-only event and not open to the public;
- (ii) is limited to attendees and exhibitors that are 21 years of age or older;
- (iii) is being produced or organized by a business relating to tobacco or a professional association for convenience stores; and
- (iv) involves the display of tobacco products.

Smoking is not allowed in any public area outside of the hall designated for the meeting or trade show.

This paragraph (7) is inoperative on and after October 1, 2015.

(8) A dispensing organization, as defined in the Cannabis Regulation and Tax Act, authorized or permitted by a unit local government to allow on-site consumption of cannabis, if the establishment: (1) maintains a specially designated area or areas for the purpose of heating, burning, smoking, or lighting cannabis; (2) is limited to individuals 21 or older; and (3) maintains a locked door or barrier to any specially designated areas for the purpose of heating, burning, smoking or lighting cannabis.

(Source: P.A. 101-593, eff. 12-4-19.)

(410 ILCS 82/40)

Sec. 40. Enforcement; complaints.

(a) The Department, State-certified local public health departments, and local, Department of Natural Resources, and Department of State Police law enforcement agencies shall

enforce the provisions of this Act through the issuance of citations and may assess civil penalties pursuant to Section 45 of this Act.

(a-2) The citations issued pursuant to this Act shall conspicuously include the following:

- (1) the name of the offense and its statutory reference;
- (2) the nature and elements of the violation;
- (3) the date and location of the violation;
- (4) the name of the enforcing agency;
- (5) the name of the violator;
- (6) the amount of the imposed civil penalty and the location where the violator can pay the civil penalty without objection;
- (7) the address and phone number of the enforcing agency where the violator can request a hearing before the Department to contest the imposition of the civil penalty imposed by the citation under the rules and procedures of the Administrative Procedure Act;
- (8) the time period in which to pay the civil penalty or to request a hearing to contest the imposition of the civil penalty imposed by the citation; and
- (9) the verified signature of the person issuing the citation.

(a-3) One copy of the citation shall be provided to the violator, one copy shall be retained by the enforcing agency, and one copy shall be provided to the entity otherwise authorized by the enforcing agency to receive civil penalties on their behalf.

(b) Any person may register a complaint with the Department, a State-certified local public health department, or a law enforcement agency for a violation of this Act. The Department shall establish a telephone number that a person may call to register a complaint under this subsection (b).

(c) The Department shall afford a violator the opportunity to pay the civil penalty without objection or to contest the citation in accordance with the Illinois Administrative Procedure Act, except that in case of a conflict between the Illinois Administrative Procedure Act and this Act, the provisions of this Act shall control.

(d) Upon receipt of a request for hearing to contest the imposition of a civil penalty imposed by a citation, the enforcing agency shall immediately forward a copy of the citation and notice of the request for hearing to the Department for initiation of a hearing conducted in accordance with the Illinois Administrative Procedure Act and the rules established thereto by the Department applicable to contested cases, except that in case of a conflict between the Illinois Administrative Procedure Act and this Act, the provisions of this Act shall control. Parties to the hearing shall be the enforcing agency and the violator.

The Department shall notify the violator in writing of the time, place, and location of the hearing. The hearing shall be conducted at the nearest regional office of the Department, or in a location contracted by the Department in the county where the citation was issued.

(e) Civil penalties imposed under this Act may be collected in accordance with all methods otherwise available to the enforcing agency or the Department, except that there shall be no collection efforts during the pendency of the hearing before the Department.

(f) Rulemaking authority to implement this amendatory Act of the 95th General Assembly, if any, is conditioned on the rules being adopted in accordance with all provisions of the Illinois

Administrative Procedure Act and all rules and procedures of the Joint Committee on Administrative Rules; any purported rule not so adopted, for whatever reason, is unauthorized.

(Source: P.A. 100-877, eff. 1-1-19.)

(410 ILCS 82/45)

Sec. 45. Violations.

(a) A person, corporation, partnership, association or other entity who violates Section 15 or 20 of this Act shall be liable for a civil penalty pursuant to this Section. Each day that a violation occurs is a separate violation.

(b) A person who smokes in an area where smoking is prohibited under Section 15 of this Act shall be liable for a civil penalty in an amount that is \$100 for a first offense and \$250 for each subsequent offense. A person who owns, operates, or otherwise controls a public place or place of employment that violates Section 15 or 20 of this Act shall be liable for a civil penalty of (i) \$250 for the first violation, (ii) \$500 for the second violation within one year after the first violation, and (iii) \$2,500 for each additional violation within one year after the first violation.

(c) A civil penalty imposed under this Section shall be allocated as follows:

(1) one-half of the civil penalty shall be distributed to the Department; and

(2) one-half of the civil penalty shall be distributed to the enforcing agency.

With respect to funds designated for the Department of State Police under this subsection, the Department of State Police shall deposit the moneys into the State Police Operations Assistance Fund. With respect to funds designated for the Department of Natural Resources under this subsection, the Department of Natural Resources shall deposit the moneys into the Conservation Police Operations Assistance Fund.

(d) Rulemaking authority to implement this amendatory Act of the 95th General Assembly, if any, is conditioned on the rules being adopted in accordance with all provisions of the Illinois Administrative Procedure Act and all rules and procedures of the Joint Committee on Administrative Rules; any purported rule not so adopted, for whatever reason, is unauthorized.

(Source: P.A. 100-877, eff. 1-1-19.)

(410 ILCS 82/50)

Sec. 50. Injunctions. In addition to any other sanction or remedy, the Department, a State-certified local public health department, law enforcement agency, or any individual personally affected by repeated violations may institute, in a circuit court, an action to enjoin violations of this Act.

(Source: P.A. 100-877, eff. 1-1-19.)

(410 ILCS 82/55)

Sec. 55. Discrimination prohibited. No individual may be discriminated against in any manner because of the exercise of any rights afforded by this Act.

(Source: P.A. 95-17, eff. 1-1-08.)

(410 ILCS 82/60)

Sec. 60. Severability. If any provision, clause or paragraph of this Act shall be held invalid by a court of competent jurisdiction, such invalidity shall not affect the other provisions of this Act.

(Source: P.A. 95-17, eff. 1-1-08; 95-1029, eff. 2-4-09.)

(410 ILCS 82/65)

Sec. 65. Home rule and other local regulation.

(a) Any home rule unit of local government, any non-home rule municipality, or any non-home rule county within the unincorporated territory of the county may regulate smoking in public places, but that regulation must be no less restrictive than this Act. This subsection (a) is a limitation on the concurrent exercise of home rule power under subsection (i) of Section 6 of Article VII of the Illinois Constitution.

(b) In addition to any regulation authorized under subsection (a) or authorized under home rule powers, any home rule unit of local government, any non-home rule municipality, or any non-home rule county within the unincorporated territory of the county may regulate smoking in any enclosed indoor area used by the public or serving as a place of work if the area does not fall within the definition of a "public place" under this Act.

(Source: P.A. 95-17, eff. 1-1-08.)

(410 ILCS 82/70)

Sec. 70. Entrances, exits, windows, and ventilation intakes. Smoking is prohibited within a minimum distance of 15 feet from entrances, exits, windows that open, and ventilation intakes that serve an enclosed area where smoking is prohibited under this Act so as to ensure that tobacco smoke does not enter the area through entrances, exits, open windows, or other means.

(Source: P.A. 95-17, eff. 1-1-08.)

(410 ILCS 82/75)

Sec. 75. Rules. The Department shall adopt rules necessary for the administration of this Act.

(Source: P.A. 95-17, eff. 1-1-08.)

(410 ILCS 82/80)

Sec. 80. (Amendatory provisions; text omitted).

(Source: P.A. 95-17, eff. 1-1-08; text omitted.)

(410 ILCS 82/90)

Sec. 90. The Illinois Clean Indoor Air Act is repealed.

(Source: P.A. 95-17, eff. 1-1-08.)



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**Attachment 2**  
**Comparison of Other Communities**

Municipality	Cigar Lounge	Definition	Rules and Regulations
Aurora	Cigarette or Tobacco Shops – Permitted Uses in the B-1, B-2, B-3, M-1 and M-2 Districts, Accessory Use in the ORI District	Undefined.	N/A
Darien	Tobacco Shops – Permitted Uses in the B-2 and Special Use in the B-3 Districts	Undefined.	N/A
Downers Grove	Retail sales – Default to State requirements which provides an exemption for retail tobacco stores (in this case cigar shops). Retail tobacco stores that derive more than 80% of its gross revenue from the sale of tobacco products and do not have a liquor, food or restaurant license can have a smoking lounge.  Hookah lounges are prohibited.	The two in town are considered retail sales.	Per State requirements.
Homer Glen	Smoke Shops – Permitted Uses in the C-1, C-2, C-3, and C-4 Districts; Smoking Lounge – Special Use in the C-1, C-2, C-3, and C-4 Districts	<b>Smoking Lounge</b> – A business establishment that is dedicated, in whole or in part, to the smoking of tobacco or other substances, including but not limited to establishments known variously as cigar lounges, tobacco clubs, tobacco bars, etc. (Collectively referred to as “smoking lounge(s).”) Hookah bars, hookah cafes, and hookah lounges are not included in this definition, as hookah pipes and related devices are defined as drug paraphernalia in Article II (Drug Paraphernalia) of Chapter 5 (Public Safety) of the Code of the Village of Homer Glen.	N/A

Lombard	<p>Smoking establishments – Conditional Use in the B4A District, Roosevelt Road.</p> <p>Lux Hookah Lounge &amp; Bar at 1221 S. Main Street – approved prior to Illinois Smoke Free Act so it is not in a freestanding building.</p>	<p><b>Smoking establishment</b> is an establishment, which has its principal business purpose dedicated to, or has the majority of its gross floor area dedicated to, the on-premises smoking or vaping of tobacco products or other legal substances, excluding cannabis, and/or is regulated through the Illinois Smoke Free Act, 410 ILCS 82/1 et seq.</p>	<p>In conformance with Illinois Smoke Free Act, 410 ILCS 82/1 et seq.</p>
Naperville	<p>Tobacco shops – Permitted Use in the B-2, B-3 District.</p> <p>Cigar lounges are reviewed similar to how hookah lounges are reviewed. They would be permitted under the definition of an eating and drinking establishment.</p>	<p><b>Drinking Establishment –</b> A building, structure or portion thereof where liquors are sold to be consumed on the premises, but not including eating establishments where the principal use is serving food.</p> <p><b>Eating Establishment –</b> A building, structure or portion thereof within which food is offered for sale and which permits consumption within the building or structure.</p>	<p>Must be in a standalone building per State requirements and additional building code requirements.</p>
Park Ridge	<p>SU-12-01 TA-12-02</p>		<p>N/A</p>
Schaumburg	<p>Retail Tobacco and Smoking Store – Special Use in the B-2, B-4, and B-5 Planned Regional Center Business District</p>	<p><b>Retail Tobacco and Smoking Store –</b> (A) A retail establishment that derives more than eighty percent (80%) of its gross revenue from the sale of loose tobacco, plants, or herbs and cigars, cigarettes, pipes, and other smoking devices for burning tobacco and related smoking accessories and ninety percent (90%) of the space, and in which the sale of other products is merely incidental. (B) "Retail tobacco store and smoking store" includes an enclosed workplace that manufactures, imports, or distributes tobacco or tobacco products, when, as a necessary and integral part of the process of making, manufacturing, importing, or distributing a tobacco product for eventual retail sale of that tobacco or tobacco product, tobacco is heated, burned, or smoked, or</p>	<p>See Section 154.90.17 of Code.</p>

		<p>a lighted tobacco product is tested, provided that the involved business entity:</p> <p>(1) Maintains a specially designated area or areas within the workplace for the purpose of the heating, burning, smoking, or lighting activities, and does not create a facility that permits smoking throughout;</p> <p>(2) Satisfies the eighty percent (80%) requirement related to gross sales; and</p> <p>(3) Delivers tobacco products to consumers, retail establishments, or other wholesale establishments as part of its business.</p> <p>(C) "Retail tobacco and smoking store" does not include a tobacco department or section of a larger commercial establishment or any establishment with any type of liquor, food or restaurant license.</p>	
Skokie	Not permitted. The two lounges in town are grandfathered in.	N/A	Health Code prohibits on-site smoking.
Villa Park	Retail Sales of Tobacco products (includes on-site consumption) – Permitted Use in the M-1 and M-2 Districts.		None.
Westmont	<p>Tobacco and vape lounges and bars – Special Use in the B-2 District</p> <p><b>PZ 19-016</b> June 26, 2019</p>	<p><b>Tobacco and vape lounges and bars</b> – Any product (a) sold for the purposes of consumption by ingestion or inhalation through the lungs, including tobacco, vape-liquids, e-cigarette liquids, and similar tobacco and nicotine products, and (b) the devices used to ingest or inhale such tobacco and vape products, including cigarettes, cigars, pipes, electronic cigarettes, and vape pens. <b>Tobacco and vape products does not include cannabis or marijuana products.</b></p>	Such special use may be permitted provided that no buildings or outdoors portions of the lot containing such use are located within <b>1,000 feet of a school</b> (not to include nursery schools).



**Attachment 3**  
**Public Hearing Notice**

**NOTICE OF PUBLIC HEARING**  
**ZONING HEARING CASE NO. 20-07**

NOTICE IS HEREBY GIVEN that the Plan Commission of the Village of Willowbrook, DuPage County, Illinois, will conduct a public hearing at a special meeting of the Plan Commission on the 23rd of September 2020 at the hour of 7:00 P.M. This meeting would typically take place in the Willowbrook Police Department Training Room, 7760 S. Quincy St, Willowbrook, IL 60527. However, due to the current circumstances concerning Covid-19, this meeting will be held virtually. Internet address and access instructions will be provided on the Village of Willowbrook's Plan Commission website once available:

<https://www.willowbrookil.org/Archive.aspx?AMID=44>

The purpose of this public hearing shall be to consider a petition for text amendments to amend Sections 9-2-2, 9-6B-1, 9-6C-1, 9-6D-2 and other relevant sections of Title 9 – Zoning Title of the Village of the Willowbrook Municipal Code to define “Retail tobacco stores with smoking lounge”, to replace “Tobacco stores” and “Tobacco shops” with “Retail tobacco stores with smoking lounge” in the B-2 and B-3 zoning districts, and to add “Retail tobacco stores with smoking lounge” as a new special use in the B-4 Zoning District.

A copy of the Village's petition is on file in the Office of the Village Planner, Village of Willowbrook, 835 Midway, Willowbrook, Illinois, and is available for public inspection.

Any individual with a disability requiring a reasonable accommodation in order to participate in any public meeting held under the authority of the Village of Willowbrook should contact Ann Choi, Village of Willowbrook, 835 Midway, Willowbrook, IL 60527, or call (630) 920-2233, Monday through Friday, between 8:30 A.M. and 4:30 P.M.

All persons desiring to be heard in support or opposition to the application shall be afforded an opportunity and may submit their statements orally, in written form, or both. Written comments may be submitted up to the hour of 6:00pm on September 23, 2020 to [planner@willowbrook.il.us](mailto:planner@willowbrook.il.us). This hearing may be recessed to another date if not concluded on the evening scheduled.

/s/ Brian Pabst  
Village Administrator  
(630) 920-2261

Published in the September 8, 2020 edition of *The Chicago Sun Times* newspaper.



**VILLAGE OF WILLOWBROOK**

**BOARD MEETING  
AGENDA ITEM - HISTORY/COMMENTARY**

**A RESOLUTION OF THE VILLAGE OF WILLOWBROOK APPROVING AND AUTHORIZING THE EXECUTION OF A PHASE II TAX INCREMENT FINANCING DISTRICT ("TIF") CONSULTANT SERVICES AGREEMENT BY AND BETWEEN KANE, MCKENNA AND ASSOCIATES, INC. TO COMPLETE A REDEVELOPMENT PLAN AND PROJECT FOR THE IMPLEMENTATION OF A TIF DISTRICT AT A COST NOT TO EXCEED \$30,000.00**

AGENDA NO. 7  
AGENDA DATE: 10/12/2020

**STAFF REVIEW:** Mike Mertens, Assistant Village Administrator

SIGNATURE: *M. Mertens*

**LEGAL REVIEW:** Thomas Bastian, Village Attorney

SIGNATURE: *T. Bastian /mm*

**RECOMMENDED BY:** Brian Pabst, Village Administrator

SIGNATURE: *B. Pabst /mm*

**REVIEWED & APPROVED BY COMMISSION:** YES  NO  N/A

**ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER PERTINENT HISTORY)**

The Municipal Service Committees has coordinated a stormwater drainage review of the Executive Plaza area and Christopher B. Burke Engineering has supplied the Committee with Drainage Master Plan. The plan highlights the area drainage design, drainage history and drainage improvement recommendations. The most feasible design option for consideration is to elevate the Executive Drive and positions of Plaza Court and construct underground stormwater storage. This concept would provide a 100-year level of protection, while making the roadway passable to car traffic. The projected project cost is estimated at +/- \$2 million plus the required engineering design cost.

The Village does not currently have a funding mechanism in place for the proposed improvements. Staff was directed to explore the possibility of creating a Tax Increment Financing (TIF) District for the area as an alternate funding option for the public improvements, environmental cleanup, and redevelopment costs within the area. The Village has worked with Kane, McKenna, and Associates (KMA), Inc. on a few economic development projects over the last year. The Village Board authorize the preparation of an Eligibility Study and Report by KMA at the May 26, 2020 Village Board meeting.

On September 28, 2020, KMA presented their findings on the Eligibility Study and Report. KMA has found that the Study Area likely qualifies as a "conservation area", as defined in the State of Illinois Tax Increment Allocation Act 65 ILCS 5/11-74.4, et seq., as amended (the "TIF Act"), and would be eligible for tax increment financing. This conclusion is supported by the following findings:

1. 50% or more of existing structures are 35 years in age or older.
2. At least three of 13 possible factors are present, documented to a meaningful extent and distributed throughout the area. In the case of the Study Area, KMA found six potential factors to likely be present.

These include:

- Lack of Community Planning
- Inadequate Utilities

- Declining/Lagging Equalized Assessed Value (EAV)
- Deterioration
- Obsolescence
- Excessive Coverage

3. The Study Area is contiguous and is greater than 1 ½ Acres in size. The study area is contiguous and is approximately 146 Acres in size.
4. The growth of EAV for all taxing districts overlaying the Study Area has been impaired by existing conditions.
5. The Study Area would not be subject to redevelopment without the investment of public funds including TIF.

**ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.)**

The Eligibility Report has determined that Study Area likely qualifies as a conservation area. The second phase of the proposed Tax Increment Financing Project is to complete a redevelopment plan and project report. The plan would include the following items

- 1) A statement of redevelopment goals and objectives.
- 2) Examination of qualifications factors and presentation of rationale for basis under which the TIF District or other economic development programs are to be justified under state law.
- 3) A state of eligible redevelopment activities the Village may implement under the plan and a statement that the plan will conform to the Village's Comprehensive Plan and any future amendments.
- 4) Presentation of estimated costs for the redevelopment projects contemplated for implementation under the plans.
- 5) A detailed discussion of impediments to the successful redevelopment of the property area and the measures the Village could undertake to eliminate such barriers to promote economic revitalization with the project area.
- 6) Assist the Village by Participating in meetings with all interested parties and affected parties, including property owners, and overlapping tax jurisdictions.
- 7) Work with Village counsel in preparation of the appropriate ordinances required for adoption of the redevelopment plan and project by the Village whether amending and/or implementing a TIF District or economic development programs.
- 8) Assist the Village to establish and maintain complete documentation files to assure proper support findings in order to provide legal standing for amending and/or implementation of a TIF District or other economic development programs.

The Village Board has allocated funding in the FY2020/21 budget to determine the feasibility of the Tax Increment Financing District and the creation of the Redevelopment Plan. The proposed Phase II Redevelopment Plan and Project is not to exceed \$30,000.00.

**ACTION PROPOSED: Adopt the Resolution.**

**RESOLUTION NO. 20-R-\_\_\_\_\_**

**A RESOLUTION OF THE VILLAGE OF WILLOWBROOK APPROVING AND AUTHORIZING THE EXECUTION OF A PHASE II TAX INCREMENT FINANCING DISTRICT (“TIF”) CONSULTANT SERVICES AGREEMENT BY AND BETWEEN KANE, MCKENNA AND ASSOCIATES, INC. TO COMPLETE A REDEVELOPMENT PLAN AND PROJECT FOR THE IMPLEMENTATION OF A TIF DISTRICT AT A COST NOT TO EXCEED \$30,000.00**

**WHEREAS**, pursuant to the Tax Increment Allocation Redevelopment Act, (65 ILCS 5/11-74.4-1 *et seq.*), the Village of Willowbrook, DuPage County, Illinois, (the “Village”) is authorized to develop and approve a redevelopment plan for and to designate redevelopment project areas and adopt tax increment allocation financing therefor;

**WHEREAS**, the Village previously investigated the feasibility of creating a tax increment financing district in the Village of Willowbrook;

**WHEREAS**, due to the professional skills required to study, evaluate and author feasibility studies in a proposed area designated as a tax increment financing district, it is, in the opinion of a majority of the corporate authorities of the Village of Willowbrook, advisable, necessary and in the public interest that the Village waive advertisement for proposals for a feasibility study for a tax increment financing district within the Village of Willowbrook; and

**WHEREAS**, in the opinion of a majority of the corporate authorities of the Village of Willowbrook, it is advisable, necessary and in the public interest that the Village of Willowbrook enter into a Consultant Services Agreement with Kane, McKenna and Associates, Inc., to provide professional services for Phase II professional services to complete a redevelopment plan and project for the implementation of a TIF district within the Village.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, as follows:

**SECTION 1:** It is hereby determined that due to professional skills required to study, evaluate a proposed tax increment financing district within the Village, it is advisable, necessary and in the public interest that the Village of Willowbrook enter into a Consultant Services Agreement with Kane, McKenna and Associates, Inc. for professional services to complete a redevelopment plan and project for the implementation of a tax increment financing district within the Village at a cost not to exceed \$30,000.00.

**SECTION 2:** The Mayor of the Village be and is hereby authorized and directed to execute and the Village Clerk shall be and is hereby authorized and directed to attest and to place the municipal seal on the Consultant Services Agreement between the Village and Kane, McKenna and Associates, Inc. for the completion of a redevelopment plan and project for a tax increment financing district within the Village of Willowbrook in substantially the form attached hereto as Exhibit "A", which Agreement is hereby approved.

[THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK]

**SECTION 3:** This resolution shall be in full force and effect upon its passage and approval in accordance with law.

ADOPTED and APPROVED this 12<sup>th</sup> day of October, 2020.

ROLL CALL VOTE:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTENTIONS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

APPROVED:

\_\_\_\_\_  
Frank A. Trilla, Mayor

ATTEST:

\_\_\_\_\_  
Leroy R. Hansen, Village Clerk

**Exhibit "A"**

**CONSULTANT SERVICES AGREEMENT  
WITH  
KANE, MCKENNA AND ASSOCIATES, INC.**

September 21, 2020



Honorable Frank A. Trilla  
Mayor  
Mr. Brian Pabst, Village Administrator  
Village of Willowbrook  
835 Midway Drive  
Willowbrook, Illinois 60527

Dear Mayor Trilla and Administrator Pabst:

Pursuant to our discussions Kane, McKenna and Associates, Inc. ("KMA") is prepared to assist the Village of Willowbrook (the "Village") to further investigate the designation and formation of a TIF District for the redevelopment of the M-1 and office research districts within the Village (the "Property"). KMA has completed services in Phase I below and would now enter Phase II below.

Kane, McKenna and Associates, Inc., will provide the following services to the Village with respect to the Property as and when indicated by the Village.

**PHASE I – TIF AND RELATED ECONOMIC DEVELOPMENT SERVICES**

- 1) Assist Village in investigating the desirability and feasibility of utilizing Tax Increment Financing ("TIF") or other appropriate economic development incentives and funding for the Property.
- 2) Evaluate various methods of achieving Village's goals of reduced funding costs and achieving appropriate public participation in the financing of the Property including, but not limited to, the use of incremental property and other taxes (if applicable).
- 3) Prepare preliminary estimates of incremental revenues and supportable public debt, as necessary.

Honorable Frank A. Trilla  
Mr. Brian Pabst  
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- 4) Review the characteristics of the Property area in order to recommend the specific boundaries for one or more TIF Districts or other economic development programs, and to assess the potential qualification factors (strengths and weaknesses) of any identified area under Illinois law.
- 5) Advise Village regarding the most economical public financing strategy for the Property.
- 6) Prepare, for presentation to the Village, incremental revenue projections and prepare financing alternatives. Identify eligible public improvements and other activities as well as potential public financing options.

Prepare a formal eligibility report regarding the applicability of amending and/or implementing a TIF District or other economic development programs and which recommends boundaries based upon the applicable law.

At a minimum, the report will include the following:

- a. Establish preliminary TIF Area boundaries.
- b. Prepare survey analysis and identify necessary documentation to back up findings.

**The following services will be performed only upon written consent from the Village.**

## **PHASE II – COMPLETE REDEVELOPMENT PLAN AND PROJECT**

Upon Village direction, KMA will complete the redevelopment plan and project as required by law for the amendment and/or implementation of a TIF District or other economic development programs. Among other elements the redevelopment plan prepared will include:

- 1) A statement of redevelopment goals and objectives.
- 2) Examination of qualification factors and presentation of rationale for basis under which the TIF District or other economic development programs are to be justified under State law.

Honorable Frank A. Trilla  
Mr. Brian Pabst  
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- 3) A statement of eligible redevelopment activities the Village may implement under the plan and a statement that the plan will conform to the Village's Comprehensive Plan and any future amendments.
- 4) Presentation of estimated costs for the redevelopment projects contemplated for implementation under the plan.
- 5) A detailed discussion of impediments to the successful redevelopment of the Property area and the measures the Village could undertake to eliminate such barriers to promote economic revitalization within the Project area.
- 6) Assist Village by participating in required public hearings, Joint Review Board meetings or other required meetings, as well as helping to insure preparation and execution of proper notification as required for all meetings.
- 7) Assist the Village by participating in meetings with all interested and affected parties, including property owners, and overlapping tax jurisdictions. KMA will help Village to follow the procedures for such gatherings as required by State law.
- 8) Work with the Village's counsel to meet all the requirements of Illinois law so to insure proper amendment and/or establishment of the TIF District or other economic development programs.
- 9) Assist Village's counsel in preparation of the appropriate ordinances required for adoption of the redevelopment plan and project by the Village whether amending and/or implementing a TIF District or other economic development programs.
- 10) Assist Village to establish and maintain complete documentation files to assure proper support of eligibility findings in order to provide legal standing for amending and/or implementation of a TIF District or other economic development programs.

**Note: This task does not include preparation of a housing impact study or public meeting. In the event such work is necessary, this agreement would need to be amended.**

Honorable Frank A. Trilla  
Mr. Brian Pabst  
Page 4  
September 21, 2020



### **PHASE III – REDEVELOPMENT AGREEMENTS, PLAN AND PROJECT IMPLEMENTATION**

KMA will assist the Village, as requested, in the implementation of a strategy to facilitate financing for projects using TIF or other economic development programs. Services that will be provided include:

- 1) Arrange and attend meetings with the Village pertinent to the negotiation of any redevelopment agreements or projects.
- 2) Provide assistance and information necessary for resolution of any redevelopment agreement related issues faced by the Village.
- 3) Work with the Village regarding the most feasible economic public financing strategy for any public improvements or other needs in the proposed Project. Work with Village regarding preparation of “But For” arguments related to potential development proposals under TIF or other economic development programs.
- 4) Assist the Village in drafting and/or redrafting any redevelopment agreements for presentation and negotiations with the Village and otherwise perform all duties necessary to facilitate any required agreements on behalf of Village.
- 5) Estimate anticipated incremental revenue projections to be generated from potential development projects and judge whether such revenues are reasonable, feasible and are based on acceptable assumptions given each development Project’s characteristics and potential.
- 6) Provide the Village with recommendations regarding proposed revenue/costs projections and the potential funding advantages and disadvantages of various public financing strategies.



Honorable Frank A. Trilla  
Mr. Brian Pabst  
Page 5  
September 21, 2020

#### **PHASE IV – FINANCIAL ADVISORY SERVICES**

KMA (and its affiliate Kane, McKenna Capital, Inc.), will assist the Village, as requested, in the implementation of financing relating to capital improvements and other eligible activities undertaken using TIF or other economic development programs.

#### **COMPENSATION FOR SERVICES**

The Village shall be billed monthly for services at the following rates per hour:

<u>Personnel</u>	<u>Hourly Rates</u>
Chairman/President	\$200.00/Hour
Executive/Senior Vice President	\$175.00/Hour
Officers	\$150.00/Hour
Associates	\$100.00/Hour
Research	\$ 60.00/Hour
Administrative	\$ 25.00/Hour

Estimated fees are as set forth below:

Phase II: (not to exceed \$30,000)  
Phase III and IV: Estimates if and when such phases maybe undertaken.

Out of pocket expenses related to any large mailing, newspaper publication, or the preparation of legal descriptions is not included in the hourly fees. No other fees will be charged for local travel, or other normal expenses.

**Services for any phase described herein would be undertaken only as specifically authorized by the Village.**



Honorable Frank A. Trilla  
Mr. Brian Pabst  
Page 6  
September 21, 2020

This Agreement shall be effective September 21, 2020 regardless of its actual date of execution.

The Village shall have the right to terminate this Agreement at any time upon five (5) days written notice.

KMA understands that the Village may pass through any or all fees provided in this letter of agreement to a private developer.

Please indicate Village's acceptance of this agreement by executing the original and copy, and by returning the original to us. We look forward to working with you on this matter.

Sincerely,

Philip R. McKenna  
Chairman

Robert Rychlicki  
President

AGREED TO:

Philip R. McKenna, Chairman  
Kane, McKenna and Associates, Inc.

Date

For the Village of Willowbrook, Illinois

Date

# VILLAGE OF WILLOWBROOK

## BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

**A Resolution Approving and Authorizing the Purchase of One (1) Potable Water Circulation Equipment System for the Village Water Tower Standpipe at a Cost Not To Exceed \$19,380.00**

AGENDA NO. 8

AGENDA DATE: 10/12/20

**STAFF REVIEW:** Mike Mertens, Assistant Village Administrator

SIGNATURE: Mike Mertens

**LEGAL REVIEW:** Tom Bastian, Village Attorney

SIGNATURE: Tom Bastian

**RECOMMENDED BY:** Brian Pabst, Village Administrator

SIGNATURE: Brian Pabst

**REVIEWED & APPROVED BY COMMITTEE:** YES  NO  N/A

### ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER HISTORY)

Staff is recommending that the Village consider a potable water circulation system (mixer) for the three-million-gallon standpipe at the Public Works facility located on Willowbrook Centre Parkway. A standpipe water circulation system was included as part of the Village of Willowbrook FY 2020/2021 water improvement program. The budgeted amount for the capital improvement program was in an amount of \$25,000.

In the winter of 2018/19 a polar vortex hit the Midwest region. This deep freeze triggered ice to form in the standpipe that caused significant damage to the cathodic protection equipment inside the tank. The standpipe needed to be completely drained to make the necessary repairs.

Public works staff recommend the installation of the water circulation system as the mixer system helps circulate the water in the tank to keep it from becoming stagnant at the bottom of the tank, and to keep chlorine levels consistent in the standpipe. Another benefit of the circulation system would be to keep water moving in the tank during the cold winter months to prevent ice buildup. The Village engineer, Christopher B. Burke Engineering, Ltd., specified a circulation system as manufactured by Gridbee, model number GS-A-15-potable tank mixer.

### STAFF RECOMMENDATION

This potable water circulation system was discussed at the July 27, 2020 and the September 28, 2020 Municipal Services Committee meetings. The Committee concurred with the staff and Village engineer recommendation to consider for formal approval by Village Board on October 12, 2020 the purchase of the Medora Corporation GS-A-15 mixer system in an amount not-to-exceed \$19,380.00.

**ACTION PROPOSED:** Adopt the Resolution

**RESOLUTION NO. 20-R-\_\_\_\_\_**

**A RESOLUTION APPROVING AND AUTHORIZING THE PURCHASE OF ONE (1)  
POTABLE WATER CIRCULATION EQUIPMENT SYSTEM FOR THE VILLAGE  
WATER TOWER STANDPIPE AT A COST NOT TO EXCEED \$19,380.00**

**WHEREAS**, the Village has determine that it is necessary to purchase a potable water circulation system for the Village water tower standpipe in order to prevent water from freezing in the Village water tower standpipe; and

**WHEREAS**, of the proposals received by the Village, Village staff have determined that it is in the best interest of the Village to accept the potable water circulation equipment system proposal submitted by Medora Corporation, attached hereto as Exhibit "A".

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, that the proposal submitted by Medora Corporation for one (1) potable water circulation equipment system at a cost not to exceed \$19,380.00, is hereby accepted and approved.

**BE IT FURTHER RESOLVED** that the Mayor is hereby authorized and directed to execute, on behalf of the Village, the purchase order for one (1) potable water circulation equipment for the Village water tower standpipe and the Village Clerk is directed to attest to said signature.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

This Resolution shall be in full force and effect upon its passage and approval, as required by law.

PASSED and APPROVED by the Mayor and Board of Trustees of the Village of Willowbrook this 12<sup>th</sup> day of October, 2020.

ROLL CALL VOTE:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTENTIONS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

APPROVED:

\_\_\_\_\_  
Frank A. Trilla, Mayor

ATTEST:

\_\_\_\_\_  
Leroy R. Hansen, Village Clerk

**EXHIBIT "A"**



Main Office & Service Center  
1-800-437-8076 | medoraco.com  
3225 Highway 22, Dickinson, ND 58601

## Purchase Quotation: Potable Water Circulation Equipment for the 3MMG Standpipe

**Date:** April 3, 2019

**Project #:** 11408

**To:** Gerald Hennelly  
Christopher B. Burke Engineering, Ltd.  
9575 W. Higgins Rd.  
Rosemont, IL 60018  
ghennelly@cbbel.com • 847-823-0500

**From:** Robert Curie, Drydon Equipment, Inc., Medora Corporation Local Representative, Bourbonnais, IL  
bcurie@drydon.com • 815-936-1810

Mike Christensen, Medora Corporation East U.S. Manager, Wells, MN  
mike.c@medoraco.com • 866-553-5590

Amy Dinius, Medora Corporation Engineered Sales Dept., Denver, CO  
amy.d@medoraco.com • 866-437-8076

### 1. Location Information

**Tank Name:** 3MMG Standpipe

**Address:** 802 75th Street

**GPS:** 41.754959, -87.939339

**Tank Style:** Steel, Standpipe

**Tank Volume:** 3,000,000 Gallons

**Max Flow Rate (gpd):** 900,000

**Max Fill Rate (gpm):** 625

**Height (ft):** 150

**Diameter (ft):** 58

### 2. Customer Objectives

The objective is to provide thorough mixing of the tank to reduce water age and cold-climate ice buildup. Thorough mixing not only improves water quality, it also allows for representative sampling of the tank water, and disinfectant boosting if ever needed.

***NOTE:** If this tank has very low flows through it during winter months, an additional heat source may be required for optimal ice prevention. We recommend a daily turnover of at least 20% of the tank's volume. A Submersible Electric Potable Water Tank Heater is included in the options table below.*

### 3. Medora Co. Recommendation/System Design for this Project

To meet the above objectives for the 3MMG Standpipe, we recommend the placement of one (1) GridBee GS-A15 air-powered mixer. The minimum hatch size for this placement is 12" diameter. This unit requires 120 vAC power; which is to be provided by the customer/contractor.

Equipment Notes: This mixer requires exterior airline running up the side of the tank and interior airline running inside the tank to the mixer located at the bottom of the tank. Both exterior and interior airline is included in this proposal. A weatherproof enclosure is recommended for the air compressor, an option is offered below in the Options Table.

**Performance Guarantee:** These mixers will completely mix the subject tank. In continuous operation, (1) at least once per 24 hours all water temperatures within the tank shall converge to within 0.8 degrees C, and (2) at least once per 72 hours all chlorine concentrations within the tank shall converge to within 0.18 mg/l.

### 4. Equipment Cost

#### GS Series Air Mixers

Quantity	Equipment Description	Cost Each	Equipment Total
1	GS-A15 Submersible Air Mixer with 0.5hp compressor:	\$11,400	\$11,400
1	GS-A Air Hose Cold Weather Kit: w/ air hose heating element, 150' interior and 200' exterior air hose:	\$6,580	\$6,580
1	GS Series Control Box with SCADA Monitoring:	\$1,200	\$1,200
Equipment Subtotal:			\$19,180
Applicable Taxes:			-to be determined -

**Choose Only One (1) of the Following:**

	Project Total
Option #1: FOB Destination, cost for Freight Prepay & Add: \$200	\$19,380
Option #2: Factory Delivery and Placement with On-Site Training (Startup if customer supplied power is available): <del>\$12,635</del> <i>By Others</i>	<del>\$31,815</del>

Note: Installation of the GS Series Air mixers are well within the scope of work most cities or contractors can perform. An installation manual is provided with all machines. Power source for the mixer, control box, and compressor to be supplied by the customer/contractor.

Options for GS Series Air Mixers		
WPE1 Weatherproof Enclosure	Weatherproof fiberglass enclosure for Air Compressor Units. (Dimensions: 28-1/4"W x 18-3/4"D x 19-1/2"H) Shipping Weight approximately 25lbs.	\$800 + \$150 Freight
Interior Chemical Injection Line	100 ft. long x 1/2" ID injection hose setup to connect to the mixer and hang loose below the hatch, does not include the tank penetration thru fitting for metals tanks.	\$250 per 100'
Chemical Injection Thru Fitting	Tank penetration thru fitting for metal tanks to seal around the chemical injection hose when hose is run to the outside of the tank.	\$460 per fitting

Exterior Chemical Injection Hose Kit	Includes: 50 feet of 3/8" Stainless Steel braided exterior chemical injection hose with quick connect valve box.	\$725
Additional - Exterior Chemical Injection Hose	Additional lengths of 3/8" Stainless Steel braided exterior chemical injection hose: priced per ft.	\$7.20 per ft
Motor Control Panel SCADA not included	<u>Control Panel:</u> 8" X 6" X 4" Carlon NEMA 4X enclosure, UL listed, 2-position On/Off switch, contactor for mixer control, run indicator light, timer, grounding lug, 120v/1ph male molded plug, and locking latch for security. SCADA not included. <u>Timer:</u> Programmable timer for scheduling run times and duty cycles to prolong motor life. The GS-9/GS-12 mixer is rated for continuous duty, using the timer is not typically recommended.	\$800 per mixer
Control Box with SCADA Monitoring	<u>Control Box:</u> 10" X 8" X 4" Carlon NEMA 4X enclosure, UL listed, HOA switch, contactor for mixer control, run indicator light, SCADA monitoring, grounding lug, 120v/1ph male molded plug, and locking latch for security. <u>SCADA:</u> 4-20 mAmp current transducer provides analog output for motor current which allows for monitoring proper operation, and a 24 VDC relay for remote on / off control of the mixer.	\$1,200 per mixer
STH-8400 Submersible Electric Potable Water Tank Heater:	<i>Typically used in cold climates when the tank has less than 10% turnover.</i> 316 SS, includes a control panel, float switch, 50' of electrical cable and chain. Fits through 12" or larger roof opening. Nominal 240VAC/1PH.	\$7,300 + \$450 Freight
Portable Disinfectant Boost System	<i>Consider when occasional on-site boosting is desired.</i> Portable Disinfectant Boost System (designed to be installed in the back of a pickup), safe, durable chemical transfer system to boost disinfectant in potable water reservoirs. Boosting rate up to 4 gpm, one system can treat multiple tanks, approximate dimensions: 20" W x 52" L x 20" H. Air compressor (4 cfm @ 60 psi) is required to operate the air-powered diaphragm pump; air compressor not included. Brochure available upon request.	\$9,070 + \$450 Freight
ResidualHQ Disinfectant Control System	Designed for continuous monitoring and management of disinfectant residual levels. Limited maintenance, simple single-point calibration. <u>Water Quality Monitoring</u> includes continuous monitoring and logging of Total and Free Chlorine residual concentrations utilizing two reagent-free, low- maintenance, amperometric membrane sensors. <u>Feed Capabilities</u> include feed rates for bulk disinfectant chemicals. Unit produces and delivers chlorine, ammonia, and chloramine containing solutions. Adjustable concentrations and ratios. Automated and manual feed operations. Redundant flow verification. Configurable volume and frequency limits. <u>SCADA includes</u> control system accessed via 7" color touch- screen and tactile buttons, or remotely through Modbus protocols (RTU or TCP/IP). Digital outputs available for additional status monitoring. Data logs for various historical actions and parameters. Details available at: <a href="https://www.medoraco.com/residualHQ">https://www.medoraco.com/residualHQ</a>	
THM Removal System	Effective and economical spray nozzle system that works in conjunction with a GridBee / SolarBee mixer to strip TTHM from potable water storage tanks and clearwells. Detail available at: <a href="https://www.medoraco.com/THM-VOC-reduction">https://www.medoraco.com/THM-VOC-reduction</a>	
Beekeeper Service Program	The Beekeeper is a program that utilizes Factory Crews to service and maintain proprietary designed equipment. Details available at: <a href="https://www.medoraco.com/beekeeper">https://www.medoraco.com/beekeeper</a>	

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## 5. General Provisions

**A. Material Supplier only.** This quotation is to supply materials only. No contracting or construction work of any type is being offered or will be performed by Medora Corporation (Medora) at the jobsite or at any Medora location or factory.

1) To order the materials in this quotation, the purchaser should use the same type of purchase order as would be used to order other materials; for example, a desk or a forklift. Please do not attempt to order the equipment quoted here with a "contractor" or "subcontractor" agreement of any sort, because Medora is strictly a material supplier, not a contractor, and would have to reject that type of agreement.

2) The US Department of Labor clearly defines a Material Supplier, such as Medora, and its allowable activities. All activities by Medora factory personnel to transport, place and start up the Medora equipment are incidental to Medora being a Material Supplier, and Medora will not perform contracting or construction work of any type for any project. Also, no local, state, or federal laws regarding contractors or construction projects, or Davis Bacon or similar reporting requirements, are applicable to this quotation because Medora is not a contractor and does not perform any construction activities.

3) It is the responsibility of the purchaser of Medora's equipment to determine in advance whether there are any contracting or construction activities required in order for Medora's equipment to be made operational. Usually there aren't any such activities; but if there are, it is the purchaser's sole responsibility, at its sole cost, to perform all of those activities in advance of Medora's equipment

**B. Assumptions:** This quotation may be based on worksheets, calculations or other information that has been provided by the City. The City should bring to Medora's attention any discrepancies, errors in data, or false assumption that Medora may have made while preparing this quotation.

**C. Expiration:** This quotation expires in 90 days, or on the date of any new quotation for this project, whichever is sooner.

**D. Delivery Time:** Delivery time varies, for Equipment Only it is usually within 2-3 weeks from order date and for Factory Placement it is usually within 6-8 weeks from order date.

**E. Payment Terms:** For a federal, state, or local government purchaser with a good credit rating, full payment is due in US dollars 30 days after invoice date, which is generally the date when the goods leave the Medora factory. For a non-government purchaser, full payment must be made by credit card or cashier's check before the goods leave the Medora factory though, in some cases, based on availability of a payment bonding or a bank Letter of Credit, 30 day credit terms may be extended upon special request by the purchaser. If there are any issues with these payment terms, please do not rely on this quotation until the issues have been resolved with Medora.

**F. Add for Taxes and Any Governmental Fees:** Except as indicated above, no taxes, tariffs or other governmental fees are included in the quote shown above, nor are there any costs added for special insurance coverage the customer may require. It is the customer's responsibility to pay all local, state, and federal taxes, including, sales and use taxes, business privilege taxes, and fees of all types relating to this sale, whether they are imposed on either Medora or the customer, or whether these taxes and fees are learned about after the customer orders the equipment. The customer's purchase order should indicate any taxes or fees due on equipment and/or services, and whether the customer will pay them directly to the governing body or include the tax payment with the purchase for Medora to submit them to the governing body.

**G. Add for Special Insurance Requirements:** Medora Corporation maintains adequate liability and workman's compensation insurance to generally comply with its requirements for doing business in all fifty U.S. states, and will provide at no charge certificates of insurance when requested. However, if additional insurance or endorsements beyond the company's standard policy are required by the customer, then the costs of those additional provisions and/or endorsements will be invoiced to the customer after the costs become known.

**H. Add for Special Training, Safety, Signage, or Other Requirements:** Medora has a very strong safety training program for its employees. If any special training classes for Medora personnel are required by the customer, please notify Medora well in advance. The cost of this training will be added to this quotation or invoiced to the customer separately. The same applies to any other special requirements the customer may have, including providing of project signage or any other requirement.

**I. Safe and Accessible Tank Condition Required.** This quotation is based on the best information made available to us by the above date. If this equipment is ordered, Medora's engineering team will need detail information and photographs to plan the equipment placement. If the detail information changes the scope significantly, Medora reserves the right to withdraw or alter this quotation, even if the equipment has already been ordered. To avoid surprises, the City should supply detailed tank information and photos as soon as possible. To ensure the safety of Medora's crews, it is the City's responsibility to make sure that all antennas (radio, cell phone, other) located at or near the tank site are inactivated during the placement of this equipment.

**J. Customer to Follow Medora's Maintenance and Safety Guidelines:** The customer agrees to follow proper maintenance, operating, and safety instructions regarding the equipment as contained in the safety manual that accompanies the equipment or is sent to the customer's address.

**K. Regulatory Compliance.** The customer must comply with all applicable Federal and State governmental regulations. It is the customer's sole responsibility to inquire about governmental regulations and ensure that GridBee and SolarBee equipment is deployed and maintained so as to remain in compliance with these regulations and guidelines, and to hold Medora harmless from any liability caused by non-compliance with these regulations and guidelines.

**L. Warranty.** Medora Corporation has the best parts and labor warranties that we are aware of in the industry. The details of the Warranty which applies to this project are either attached to this document or are available at:  
<https://www.medoraco.com/resources/warranty-information>.

## 6. To Accept This Quotation

**To order the equipment,** please issue a purchase order to Medora Corporation, 3225 Hwy. 22, Dickinson, ND 58601. The purchase order can be mailed to the address above, faxed to 866-662-5052, or emailed to the home office at [orderprocessing@medoraco.com](mailto:orderprocessing@medoraco.com).

This Medora Corp. quotation should be attached to the purchase order, and the purchase order should refer to the Medora Corp. quotation by date, and should accept the quotation in its entirety. Acceptable language on the purchase order would be "Quantity: 1. Description: "Equipment per the attached quotation from Medora Corp dated \_\_\_\_\_, including all terms shown on that quotation. " If there is any language missing, or extra language in the purchase order such as a referral to specifications, then Medora Corp. will not be able to accept the purchase order.

If a purchase order is not utilized, please sign and date below, provide billing information, and fax to 866-662-5052 or email to [orderprocessing@medoraco.com](mailto:orderprocessing@medoraco.com).

Signing below acknowledges acceptance of this quotation.

Proposal Date: April 3, 2019

Project #: 11408

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Signature

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Date

---

Printed Name

---

Title

**BOARD MEETING  
AGENDA ITEM - HISTORY/COMMENTARY**

**A RESOLUTION OF THE VILLAGE OF WILLOWBROOK WAIVING COMPETITIVE BIDDING, APPROVING AND ACCEPTING A PROPOSAL FROM CDW GOVERNMENT FOR THE PURCHASE OF TEN (10) GETAC A140 G2 TABLET COMPUTERS AT A COST NOT TO EXCEED FORTY-FIVE THOUSAND EIGHTY-EIGHT AND 20/100 DOLLARS (\$45,088.20)**

AGENDA NO. 9

AGENDA DATE: 10/12/20

STAFF REVIEW: Lauren Kaspar, Deputy Chief of Police

SIGNATURE: L. Kaspar /mm

LEGAL REVIEW: Tom Bastian, Village Attorney

SIGNATURE: T. Bastian /mm

RECOMMENDED BY: Brian Pabst, Village Administrator

SIGNATURE: B. Pabst /mm

REVIEWED & APPROVED BY PSC:      YES       NO       N/A

**ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER HISTORY)**

The Willowbrook Police Department is currently utilizing Panasonic Toughbook CF-31 mobile data terminals (MDTs) in each squad car. These MDTs were manufactured in 2015 and put into service later that year. Currently we are facing software compatibility issues and problems associated with procedural changes due to the COVID-19 Pandemic. Based on recommendations from our village contracted IT professional, it was advised that we investigate options for replacing or upgrading our current MDTs.

**ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.)**

In an attempt to alleviate software problems, IT personnel upgraded one of the existing MDTs with a new hard drive and Windows 10 operating system. This upgrade was thought to provide a temporary fix and push back the need to replace the MDTs for a couple of years. Several weeks after completing the upgrade, there were continued compatibility issues. The upgraded MDT have GPS connectivity problems that were unable to be corrected by IT and were deemed to be an issue between Windows 10 and the existing GPS hardware. The inability to connect to the MDT's GPS means that in an emergency, an officer's location would not be available to the dispatcher. This creates an officer safety issue and makes upgrading the MDTs not a viable option.

Upon learning that upgrading the MDTs created an officer safety issue, options for replacing the MDTs were explored. Based on current recommendations from our IT professional, ongoing procedural changes implemented due to the COVID-19 pandemic, and research conducted staff recommends the replacement of the current MDTs with 10 Getac A140 Rugged tablet computers. Funding for this purchase will be provided by State/Federal Drug Forfeiture Funds.

**ACTION PROPOSED:**

Adopt the Resolution.

**RESOLUTION NO. 20-R-\_\_\_\_**

**A RESOLUTION OF THE VILLAGE OF WILLOWBROOK WAIVING  
COMPETITIVE BIDDING, APPROVING AND ACCEPTING A PROPOSAL FROM  
CDW GOVERNMENT FOR THE PURCHASE OF TEN (10) GETAC A140 G2 TABLET  
COMPUTERS AT A COST NOT TO EXCEED FORTY-FIVE THOUSAND EIGHTY-  
EIGHT AND 20/100 DOLLARS (\$45,088.20)**

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**WHEREAS**, the Village of Willowbrook (the "Village") is in need of replacing mobile data terminals installed in police squad cars; and

**WHEREAS**, the Village staff has determined that the purchase of ten (10) Getac A140 G2 Tablet Computers is necessary and in the best interest of the Village; and

**WHEREAS**, the corporate authorities of the Village has determined that it is appropriate to waive the competitive bidding process.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, as follows:

**SECTION 1:** The corporate authorities hereby incorporate the foregoing preamble clauses into this Resolution.

**SECTION 2:** The corporate authorities of the Village determine that the competitive bidding process for the purchase of ten (10) Getac A140 G2 Tablet Computers be and is hereby waived.

**SECTION 3:** The purchase of ten (10) Getac A140 G2 Tablet Computers at a cost not to exceed Forty-Five Thousand Eighty-Eight and 20/100 Dollars (\$45,088.20) from CDW Government is hereby approved.

**SECTION 4:** The Village Administrator is hereby authorized and directed to execute a purchase order, on behalf of the Village, for the purchase of ten (10) Getac A140 G2 Tablet

Computers at a cost not to exceed Forty-Five Thousand Eighty-Eight and 20/100 Dollars (\$45,088.20).

**SECTION 5:** This Resolution shall be in full force and effect upon its passage and approval in accordance with law.

ADOPTED and APPROVED this 12<sup>th</sup> day of October, 2020.

ROLL CALL VOTE:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTENTIONS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

APPROVED:

\_\_\_\_\_  
Frank A. Trilla, Mayor

ATTEST:

\_\_\_\_\_  
Leroy R. Hansen, Village Clerk

# QUOTE CONFIRMATION



DEAR JOSE CHAVEZ-JIMENEZ,

Thank you for considering CDW•G for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
LRJB571	10/5/2020	GETAC A140	5869717	\$45,088.20

QUOTE DETAILS					
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE	
<a href="#">Getac A140 U2 - 14" - Core i5 10210U - 8 GB RAM - 256 GB SSD</a> Mfg. Part#: AM2QZ4QAXUBS Contract: Standard Pricing	10	6173027	\$2,905.00	\$29,050.00	
<a href="#">Getac Return to Business + Extended Warranty - extended service agreement - 2</a> Mfg. Part#: GE-SVTBNFX5Y Electronic distribution - NO MEDIA Contract: Standard Pricing	10	3781298	\$550.00	\$5,500.00	
<a href="#">Getac 120W 11-16V 2.1-32V DC Vehicle Adapter</a> Mfg. Part#: GAD2X8 Contract: Standard Pricing	10	5522532	\$97.32	\$973.20	
<a href="#">Getac Tri Pass Through Dock and Replication</a> Mfg. Part#: OHHGTC8013 Contract: Standard Pricing	10	4922691	\$775.00	\$7,750.00	
<a href="#">Getac Trolley - docking station</a> Mfg. Part#: GD0FUU Contract: MARKET	3	5921467	\$605.00	\$1,815.00	

PURCHASER BILLING INFO		SUBTOTAL	
<b>Billing Address:</b> VILLAGE OF WILLOWBROOK ACCTS RECEIVABLE 835 MIDWAY DR. WILLOWBROOK, IL 60527-5594 <b>Phone:</b> (630) 323-8215 <b>Payment Terms:</b> Master Card			\$45,088.20
		<b>SHIPPING</b>	\$0.00
		<b>SALES TAX</b>	\$0.00
		<b>GRAND TOTAL</b>	<b>\$45,088.20</b>
DELIVER TO		Please remit payments to:	
<b>Shipping Address:</b> VILLAGE OF WILLOWBROOK JOSE CHAVEZ-JIMENEZ 835 MIDWAY DR. WILLOWBROOK, IL 60527-5594 <b>Phone:</b> (630) 323-8215 <b>Shipping Method:</b> UPS Next Day Air Saver		CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515	

Need Assistance? CDW•G SALES CONTACT INFORMATION

	Stephen Rooney		(877) 863-3197		stephro@cdwg.com
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For more information, contact a CDW account manager

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# VILLAGE OF WILLOWBROOK

## BOARD MEETING

### AGENDA ITEM - HISTORY/COMMENTARY

**ITEM TITLE:** MOTION TO APPROVE FISCAL YEAR 2019-20  
COMPREHENSIVE ANNUAL FINANCIAL REPORT AND  
MANAGEMENT LETTER

**AGENDA NO.** 10

**AGENDA DATE:** 10/12/2020

**STAFF REVIEW:** Carrie Dittman, Director of Finance

**SIGNATURE:**

*C. Dittman*

**LEGAL REVIEW:** Thomas Bastian, Village Attorney

**SIGNATURE:**

*T. Bastian / Mon*

**RECOMMENDED BY VILLAGE ADMIN.:** Brian Pabst

**SIGNATURE:**

*B. Pabst / Mon*

**REVIEWED & APPROVED BY COMMITTEE:** YES  NO  N/A

#### ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER PERTINENT HISTORY)

Included in your agenda packet are the following:

- Comprehensive Annual Financial Report (CAFR) for the Village of Willowbrook for the Year Ended April 30, 2020.
- Management Letter (Report on Internal Controls) prepared by the Village's audit firm, BKD LLP, with responses from the Village staff.

#### ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS, ETC.)

The Village has once again received an unqualified, or "clean" opinion, on its audited financial statements for the fiscal year ending April 30, 2020. The Village will be submitting the report to the Government Finance Officers Assn. for consideration of the Certificate of Achievement for Excellence in Financial Reporting, which, if granted, will be the Village's 32<sup>nd</sup> year of receiving the award.

Village staff has prepared a financial summary of the General Fund's year end operating results.

#### ACTION PROPOSED:

APPROVAL OF FISCAL YEAR 2019-20 COMPREHENSIVE ANNUAL FINANCIAL REPORT AND  
MANAGEMENT LETTER

October 8, 2020

MEMO TO: Mayor and Board of Trustees

FROM: Carrie Dittman, Director of Finance

SUBJECT: April 30, 2020 Comprehensive Annual Financial Report General Fund Results

### GENERAL FUND REVENUES

General Fund Revenues exceeded the budgeted amount by \$1,307,258 or 15.84%. The table below provides a summary of the dollar and percent differences from budget to actual revenues.

<u>Revenue</u>	<u>Budget</u>	<u>Actual</u>	<u>Difference</u>	
Sales Tax	\$ 4,000,000	\$ 4,390,134	\$ 390,134	9.75%
Income Tax	815,000	926,999	111,999	13.74%
Utility Tax	898,000	835,251	(62,749)	-6.99%
Places of Eating Tax	500,000	517,440	17,440	3.49%
Special Rec Property Tax	74,420	75,368	948	1.27%
Road & Bridge Tax	111,259	113,540	2,281	2.05%
Other Taxes	218,874	364,352	145,478	66.47%
Licenses	148,850	204,135	55,285	37.14%
Permit Fees	282,500	632,646	350,146	123.95%
Fines - Red Light	600,000	717,056	117,056	19.51%
Fines - Other	125,000	123,060	(1,940)	-1.55%
Investment Income	24,000	88,028	64,028	266.78%
Federal/State Grants	83,788	71,139	(12,649)	-15.10%
Charges for Services	68,100	107,532	39,432	57.90%
Parks & Recreation	28,750	16,680	(12,070)	-41.98%
Other	267,420	357,987	90,567	33.87%
Subtotal	<u>\$ 8,245,961</u>	<u>\$ 9,541,347</u>	<u>\$ 1,295,386</u>	<u>15.71%</u>
Transfers In	-	-	-	
Sales of Capital Assets	<u>7,500</u>	<u>19,372</u>	<u>11,872</u>	<u>158.29%</u>
Total Revenues, Transfers In and Sales of Capital Assets	<u>\$ 8,253,461</u>	<u>\$ 9,560,719</u>	<u>\$ 1,307,258</u>	<u>15.84%</u>

## GENERAL FUND EXPENDITURES

Total General Fund expenditures came in under the budgeted amount by \$566,038, excluding transfers out. Highlights of expenditures by department are as follows:

<u>Department</u>	<u>Budget</u>	<u>Actual</u>	<u>Difference</u>	
Village Board & Clerk	\$ 90,188	\$ 70,992	\$ (19,196)	-21.28%
Board of Police Comm.	37,920	6,556	(31,364)	-82.71%
Administration	1,692,615	1,432,626	(259,989)	-15.36%
Planning & Econ. Dev	180,089	216,084	35,995	19.99%
Finance	436,805	444,337	7,532	1.72%
Building and Zoning	392,652	489,807	97,155	24.74%
Police	5,478,699	5,201,197	(277,502)	-5.07%
Public Works	1,401,542	1,343,466	(58,076)	-4.14%
Parks	442,033	381,440	(60,593)	-13.71%
Less: Overhead				
Reimbursement from Water	(575,667)	(575,667)	-	0.00%
<b>Total Before Transfers Out</b>	<b>\$ 9,576,876</b>	<b>\$ 9,010,838</b>	<b>\$ (566,038)</b>	<b>-5.91%</b>
Transfers Out				
Debt Service Fund	278,873	278,873	-	0.00%
L.A.F.E.R. Fund	120,000	24,769	(95,231)	-79.36%
<b>Total Transfers Out</b>	<b>\$ 398,873</b>	<b>\$ 303,642</b>	<b>\$ (95,231)</b>	<b>-23.88%</b>
<b>Grand Total Expenditures and Transfers Out</b>	<b>\$ 9,975,749</b>	<b>\$ 9,314,480</b>	<b>\$ (661,269)</b>	<b>-6.63%</b>

### Summary

The net increase in fund balance that resulted after all year-end adjustments and transfers were made was \$246,239. The Village budgeted a net decrease of \$1,722,288. The ending General Fund's fund balance at April 30, 2020 is \$5,501,964, of which \$5,223,961 is unrestricted. This represents approximately 216 days of operating expenditures, which exceeds the Village's existing target of reserves of 120.