

MINUTES OF THE MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON MONDAY, SEPTEMBER 14, 2020, AT 6:30 P.M. AT THE WILLOWBROOK POLICE DEPARTMENT TRAINING ROOM, 7760 QUINCY STREET, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS .

DUE TO THE COVID 19 PANDEMIC, THE VILLAGE WILL BE UTILIZING A ZOOM CONFERENCE CALL FOR THIS MEETING.

1. CALL TO ORDER

The meeting was called to order at 6:36 p.m. by Mayor Frank Trilla.

2. ROLL CALL

Those physically present at roll call were Mayor Frank A. Trilla, Trustees Umberto Davi, Michael Mistele, and Gayle Neal.

Also, physically present was Gregory M. Ruffalo and Deputy Clerk Christine Mardegan.

Present Via conference call, due to COVID-19 Pandemic, were Village Clerk Leroy R. Hansen, Trustees Sue Berglund and Paul Oggerino, Village Attorney Thomas Bastian, Administrator Brian Pabst, Assistant Village Administrator Michael Mertens, Director of Finance Carrie Dittman, Chief Robert Schaller, Deputy Chief Lauren Kaspar, Superintendent of Public Works Joe Coons, Building Official Roy Giuntoli, Planning Consultant Ann Choi, Joe Santella of Sonnenschein Financial Services, and Catherine Kaczmarek.

Absent: None.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Trustee Neal to lead everyone in saying the Pledge of Allegiance.

4. MOTION

Board Advice and Consent to Mayor's Appointment to Fill Vacancy for Village Trustee with Gregory M. Ruffalo.

MOTION: Made by Trustee Mistele and seconded by Trustee Davi to fill the vacancies for the Village Trustee.

Attorney Bastian clarified that this is to fill the vacancy in the office of Village Trustee vacated by Trustee Kelly who resigned on Monday, August 24, 2020.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Mistele, Neal and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

5. OATH OF OFFICE - Village Trustee

Mayor Trilla introduced Gregory Ruffolo to the Village Board. Village Clerk Hansen administered the Trustee's Oath of Office to Gregory Ruffolo. Mayor Trilla, the Board of Trustees and Staff congratulated Trustee Ruffolo on his appointment.

6. VISITORS' BUSINESS

None presented and no written comments were received.

7. OMNIBUS VOTE AGENDA

Mayor Trilla read over each item in the Omnibus Vote Agenda for the record.

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Regular Board Meeting - August 24, 2020 (APPROVE)
- c. Warrants - \$382,779.34 (APPROVE)
- d. Monthly Financial Report August 2020 - (APPROVE)
- e. ORDINANCE - An Ordinance Extending Temporary Executive Powers Pursuant to 65 ILCS 5/11-1-6 Ordinance No. 20-O-38(PASS)
- f. Motion - Board Advice and Consent to Mayor's Appointment for the Members of the Finance and Administration, Law and Ordinances, Public Safety and Municipal Services Committees (PASS)
- g. Motion - Board Advise and Consent to Mayor's Appointment to Fill a Vacancy in the Plan Commission (PASS)
- h. ORDINANCE - An Ordinance Approving a Minor Amendment to Allow for the Removal of an Existing Guardhouse and Replacement with a New Monument Entry Sign and Landscaping in the Village of Willowbrook, DuPage County, Illinois Ordinance No. 20-O-39 (PASS)
- i. Motion - A Motion to Approve Various Bank Account Closures (PASS)
- j. Ordinance - An Ordinance Amending the Village Employees' Flexible Benefits Plan Ordinance No. 20-O-40 (PASS)

Mayor Trilla asked the Board if there were any items to be removed from Omnibus Vote Agenda.

MOTION: Made by Trustee Davi and seconded by Trustee Mistele to approve the Omnibus Vote Agenda.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Mistele, Neal, Oggerino and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

Oath of Office for Plan Commission Member

Mayor Trilla asked Clerk Hansen to administer the Plan Commissioners' Oath of Office to Catherine Kaczmarek to fill the vacancy from Commissioner Gregory M. Ruffolo who was appointed Village Trustee. Mayor Trilla, the Board of Trustees and Staff Congratulated Commissioner Kaczmarek on her appointment.

NEW BUSINESS

8. RESOLUTION - A Resolution Authorizing the Board of Police Commissioners (BOPC) to Effect the Original Appointment of One (1) Candidate to Fill One (1) Existing Vacancy in the Rank of Patrol Officer Within the Village Police Department (ADOPT)

Chief Schaller stated, due to a patrol officer resigning from the police department a vacancy has been created, to fulfill the current composition of the police department an officer will need to be hired off the current eligibility list.

MOTION: Made by Trustee Berglund and seconded by Trustee Oggerino to adopt Resolution No. 20-R-41 as presented.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Mistele, Neal, Oggerino and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

9. ORDINANCE - An Ordinance Amending Chapter 1, Entitled "Police Department," of Title 5, Entitled "Police Regulations," of the Willowbrook Municipal Code, DuPage County, Illinois (PASS)

Chief Schaller advised that there have been previous discussions at the Village Board and by the Board of Police Commissioners (BOPC) to explore the alternative hiring method of lateral transfers. This method of hiring eliminates the expense of having police officers attend and pass a course at a training facility since these officers have previously obtained certification by the Illinois Training and Standards Board. The BOPC has had long discussions about this method of hiring new officers. We strongly feel it is needed.

MOTION: Made by Trustee Oggerino and seconded by Trustee Neal to pass Ordinance No. 20-0-41 as presented.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Mistele, Neal, Oggerino and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

10. RESOLUTION - A Resolution Approving and Accepting a Proposal and Authorizing the Mayor and the Village Clerk to Execute an Agreement for the Purchase of (1) One MPH Industries Speed Monitor 18 Speed Trailer at a Cost Not to Exceed \$9,750.00 (ADOPT)

Discussion was had on different types of MPH Industries Speed Monitors, mobility, and price points.

The Willowbrook Police Department continues to receive requests for traffic enforcement at multiple locations throughout town for speeding vehicles. Enforcement teams respond to locations of concern however with limited insight of the day and times violations are occurring effectuating behavioral change with the area residents is limited.

Multiple vendors of speed trailers were similarly optioned and compared. MPH Industries Speed Monitor 18 was chosen due to options, price, build and quality. MPH Industries Speed Monitor 18 complies with the Buy America Act (Section 101 -Federal -Aid Highway Buy America Provision). Funding for this purchase will be provided by utilizing the Village's State/Federal Drug Forfeiture Funds.

Mayor Trilla asked for all the features of the speed monitors.

Chief Schaller responded, it analyzes the traffic with set days and hours. It has many beneficial features that can be utilized by the Police Department for effective education and enforcement.

Trustee Berglund asked if it would record motorcycles as well? Chief Schaller advised that it record motorcycle speeds.

Trustee Neal shared that this system would interface with software related to the MPH trailer.

Trustee Davi asked if this will give any kind of messages?

Chief Schaller stated it gives no messages. It will display the speed limit and flash the driver's speed.

MOTION: Made by Trustee Berglund and seconded by Trustee Neal to adopt Resolution No. 20-R-42 as presented.

ROLL CALL VOTE: AYES: Trustees, Berglund, Davi, Mistele, Neal, Oggerino and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

11. ORDINANCE - An Ordinance Amending Section 5-2-1 Entitled "Definitions" and Section 5-2-6 Entitled "Prohibited Animals" of Chapter 2 Entitled "Animals and Fowl" of Title 5 Entitled "Police Regulations" of the Village Code of Ordinances of the Village of Willowbrook, DuPage County, Illinois (PASS)

Administrator Pabst shared that many area municipalities have experienced residents illegally raising roosters, chickens, and other animals within their jurisdiction in violation of their ordinances. In reviewing our current code, it appears that although we do not allow fowl, we do not properly define the term fowl. It shall be unlawful to keep or maintain cattle, swine, sheep, goats, mule, ox, cow, calf, hog, or any other livestock or any fowl of any kind in the Village.

Attorney Bastian added that technically fowl is a sub classification of poultry, this proposed Ordinance will clarify what is prohibited and what is permitted.

MOTION: Made by Trustee Ruffolo and seconded by Trustee Davi to pass Ordinance No. 20-O-42 as presented.

ROLL CALL VOTE: AYES: Trustees, Berglund, Davi, Mistele, Neal, Oggerino and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

12. RESOLUTION - A Resolution Approving and Authorizing the Mayor

to Execute a Professional Collection Services Agreement with Sonnenschein Financial Services, Inc. (ADOPT)

Faced with revenue shortages related to the pandemic and increasing obligations as discussed at previous Board meetings, Staff is proposing an enhanced revenue stream regarding our collection services. The prior contract for collection services with AR Concepts Inc. was executed on August 22, 1994 with no ending date.

However, they have voided our contract by notifying us many months

ago that they had limited their services to collect parking tickets. Even though not required by state law for service of this nature, staff sent out a request for proposal for collection services. The Village received five responses: Sonnenschein Financial Services, Oak Brook Terrace; VRH, Columbus Ohio; FCR Collection Services, Foothill Ranch, California; ABC Credit & Recovery Services, Lisle IL; and MCSI, Palos Heights, IL. After conducting an analysis concerning numerous factors, Staff is recommending Sonnenschein Financial Services.

Joe Santella of Sonnenschein Financial Services thanked the Mayor and the Board for the opportunity to serve the Village.

Trustee Mistele thanked Mr. Santella for his patience.

MOTION: Made by Trustee Mistele and seconded by Trustee Oggerino to amend Resolution No. 20-R-43 to execute a Professional Agreement with Sonnenschien Financial Services.

ROLL CALL VOTE: AYES: Trustees, Berglund, Davi, Mistele, Neal and Oggerino NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

13. ORDINANCE - An Ordinance Amending Section 1-4-1 Entitled "General Penalty" of Chapter 4 Entitled "General Penalty" of Title 1 Entitled "Administrative" of the Village Code of Ordinances of the Village of Willowbrook, DuPage County, Illinois (PASS)

Administrator Pabst shared, although the Village code allows for the elevation of fines for delinquent collections, the current code does not permit the Village to pass through costs to the violator for attorney's fees or private collection agency fees retained by the Village. This ordinance is necessary to add fees for collection services and or attorney fees to a fine or penalty.

Mayor Trilla questioned the rate at twenty-eight (28%). Administrator Pabst stated this was lowest rate.

Attorney Bastian stated the rate is consistent with collection agencies used by other Municipalities.

MOTION: Made by Trustee Davi and seconded by Trustee Mistele to pass Ordinance No. 20-O-43 presented.

ROLL CALL VOTE: AYES: Trustees, Berglund, Davi, Mistele, Neal, Oggerino and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED

CARRIED

#### PRIOR BUSINESS

#### 14. TRUSTEE REPORTS

Trustee Neal shared a short report that Public Safety is moving forward with all the residents' concerns from Eleanor Place. Residents have been informed of the progress.

Trustee Ruffolo had no report.

Trustee Mistele welcomed Trustee Ruffolo.

Trustee Berglund congratulated Trustee Ruffolo and was glad he is on board with us.

Trustee Davi had no report.

Trustee Oggerino congratulated Trustee Ruffolo.

15. ATTORNEY'S REPORT

Attorney Bastian congratulated Trustee Ruffolo on the Board appointment and Catherine Kaczmarek on the Plan Commission appointment.

16. CLERK'S REPORT

Clerk Hansen welcomed Trustee Ruffolo and Commissioner Catherine Kaczmarek.

17. ADMINISTRATOR'S REPORT

Administrator Pabst had no report.

18. MAYOR'S REPORT

Mayor Trilla thanked Catherine Kaczmarek for all her time on the Parks Commission and welcomed her to Plan Commission. Thank you to Gregory Ruffolo for your work on the Plan Commission and welcome to the Board of Trustees.

19. CLOSED SESSION

Mayor Trilla advised there was no need for closed session at tonight's meeting.

20. ADJOURNMENT

MOTION: Made by Trustee Mistele and seconded by Trustee Neal to adjourn the Regular Meeting at the hour of 7:17 p.m.

ROLL CALL VOTE: AYES: Trustees, Berglund, Davi, Mistele, Neal, Oggerino and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRESENTED, READ, and APPROVED.

\_\_\_\_\_, 2020.

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Frank A. Trilla, Mayor

Minutes transcribed by Deputy Clerk Christine Mardegan.