

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON MONDAY, JULY 13, 2020, AT 6:30 P.M. AT THE WILLOWBROOK POLICE DEPARTMENT TRAINING ROOM, 7760 QUINCY STREET, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

DUE TO THE COVID 19 PANDEMIC, THE VILLAGE WILL BE UTILIZING A ZOOM CONFERENCE CALL FOR THIS MEETING.

1. CALL TO ORDER

The meeting was called to order at the hour of 6:30 p.m. by Mayor Frank Trilla.

2. ROLL CALL

Those present at roll call were Mayor Frank A. Trilla, Trustees Umberto Davi, Terrence Kelly, and Michael Mistele. Also, present was Deputy Clerk Christine Mardegan.

Present Via Conference Call, Due to the COVID-19 Pandemic, were Trustees Sue Berglund, Gayle Neal, and Paul Oggerino.

ABSENT: Clerk Leroy R. Hansen.

Also, present Via conference call, due to COVID-19 Pandemic, were Village Attorney Thomas Bastian, Village Administrator Brian Pabst Assistant Village Administrator Michael Mertens, Director of Finance Carrie Dittman, Chief Robert Schaller, Deputy Chief Lauren Kaspar and Superintendent of Public Works Joe Coons.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Deputy Clerk Mardegan to lead everyone in saying the Pledge of Allegiance.

4. VISITORS' BUSINESS

None presented and no written comments were received.

5. OMNIBUS VOTE AGENDA

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Regular Board Meeting - June 22, 2020 (APPROVE)
- c. Warrants - \$ 361,845.29 (APPROVE)
- d. Monthly Financial Report - June 2020 (APPROVE)
- e. ORDINANCE - An Ordinance Extending Temporary Executive Powers Pursuant to 65 ILCS 5/11-1-6

Ordinance No. 20-O-26 (PASS)

- f. RECEIVE - PC 20-05: Consideration of a petition for text amendments to amend Section 9-6-1 General Conditions, Section 9-8-4 District Standards, Section 9-12-10 Temporary Uses, and any other relevant sections for clarity, of Title 9 - Zoning Title of the Village of the Willowbrook Municipal Code, to allow for the following: temporary outside activities including, but not limited to, outdoor dining on private property, service businesses to utilize exterior space to conduct business activities, outdoor dining in the M-1 Light Manufacturing District, and outdoor dining to extend beyond September 30th of each year. (RECEIVE)

Mayor Trilla asked the Board if there were any items to be removed from Omnibus Vote Agenda.

MOTION: Made by Trustee Mistele and seconded by Trustee Davi to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

NEW BUSINESS

6. ORDINANCE - An Ordinance of the Village of Willowbrook, DuPage County, Illinois, Authorizing the Mayor and Village Clerk to Execute an Amendment to the Development Agreement Regarding the Route 83 and Plainfield Road Tax Increment Redevelopment Project Area (PASS)

Assistant Administrator Mertens related this is an ordinance to amend the development with the Village and Harlem Irving Company regarding the Town Center Project. This is the ninth amendment to develop this agreement to extend the deadline date for the completion of improvements related to the traffic signals at the Plainfield Road entrance to the Willowbrook Town Center Shopping Center as constructed by the Pete's Fresh Market developer. This amendment extends the agreement dates from August 1, 2020 to August 1, 2021.

Trustee Mistele asked if we are still holding \$174,000 on this improvement. Assistant Administrator Mertens stated yes, we are.

MOTION: Made by Trustee Mistele and seconded by Trustee Kelly to pass Ordinance No. 20-O-27 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

7. ORDINANCE - An Ordinance of the Village of Willowbrook, DuPage County, Illinois, Authorizing the Mayor and Village Clerk to Execute an Amendment to the Escrow Deposit Agreement with Willowbrook Town Center LLC (PASS)

Assistant Administrator Mertens stated this is a follow-up from Item #6 on the agenda. This is an extension to the Escrow Agreement for the signalization work by Pete's Fresh Market and Willowbrook Town Center. Currently, there is a temporary traffic signal at that location. This would be the seventh Amendment to the Escrow Agreement which serves to extend the deadline date for use of the Remaining funds from August 1, 2020 to August 1, 2021. Harlem Irving agrees with the extension.

MOTION: Made by Trustee Davi and seconded by Trustee Mistele to pass Ordinance No. 20-O-28 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

PRIOR BUSINESS

8. TRUSTEE REPORTS

Trustee Neal asked the Board to refer to the end of the agenda packet for additional information on Biomist. This is the only equipment that has been found that can be used in the squad cars without affecting any of the electronics. In your packet you will see the three different options which include:

Unit: Biomist - SS20 Power Sanitizing System  
QUOTATION # 200507-09           \$17, 567.50

Additional Equipment #1: Flammable Drum Storage Cabinet  
\$1,120

Additional Equipment #2: 1 Filler 55 Gallon Drum & Pump  
\$868.00 and \$415 = \$ 1,283.00

The 55-gallon container will include a drum and pump which can be used throughout the Police Department and Village Hall. All the information can be found in the packet which includes a spread sheet with the pricing. This system can be utilized throughout the Village. COVID-19 is not going anywhere this year or next year. The Public Safety Committee feels this is essential to disinfect the squad cars, jails, all the hallways, offices, and the office equipment. This could be used at Village Hall for the same type of cleaning.

Trustee Kelly had no report.

Trustee Mistele had no report but stated it is good to see everyone again.

Trustee Berglund had no report.

Trustee Davi had no report.

Trustee Oggerino had no report.

9. ATTORNEY'S REPORT

Attorney Bastian had no report.

10. CLERK'S REPORT

Deputy Clerk Mardegan had no report.

11. ADMINISTRATOR'S REPORT

Administrator Pabst asked Attorney Bastian if we needed to go back to Agenda item # 5f since it was left off the Mayor's script.

Assistant Administrator Mertens stated it was part of the Omnibus Vote Agenda and was already voted on.

Administrator Pabst related DuPage County was given approximately \$160 million dollars of grant money as a part of the Cares Act to be distributed to municipalities on a per capita basis. The Village of Willowbrook is eligible for \$450,000. I have been creating a spreadsheet with every receipt from COVID-19 to justify the expenses that occurred. At this point, I have accounted for approximately \$50,000 of CoVID-19 expenses. Some of the expenses that occurred are laptops and payroll expenses. At this point, the auditors must review the application to see what will be covered. This money could be used for the Biomist.

Attorney Bastian asked if the reimbursement is through December 30 of this year.

Administrator Pabst stated that is correct and I will be summitting them incrementally.

Attorney Bastian stated the Biomist is reimbursable and can be summited in the next submittal.

Trustee Neal added that is why there is a detailed summary in your packet of the three (3) different options.

Trustee Kelly asked the Mayor if this can be authorized now and ratified at the next board meeting.

Attorney Bastian responded, "No, it is not an agenda item."

Discussion was had on when this can be done in a timely manner.

Attorney Bastian suggested that this should be added to the next board meeting.

12. MAYOR'S REPORT

Mayor Trilla had no report.

13. CLOSED SESSION

Mayor Trilla advised there was no need for closed session at tonight's meeting.

14. ADJOURNMENT

MOTION: Made by Trustee Mistele and seconded by Trustee Kelly to adjourn the Regular Meeting at the hour of 6:55 p.m.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRESENTED, READ, and APPROVED.

\_\_\_\_\_, 2020.

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Frank A. Trilla, Mayor