

MINUTES OF THE REGULAR MEETING OF THE LAW AND ORDINANCES COMMITTEE OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, JUNE 8, 2020 AT 5:30 PM AT THE WILLOWBROOK VILLAGE HALL, LOWER LEVEL CONFERENCE ROOM, 835 MIDWAY DRIVE, VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

Chairman Kelly called the meeting to order at the hour of 5:30 pm. It was noted that this meeting was held via conference call due to the Covid-19 pandemic.

2. ROLL CALL

Those present at roll call were: Chairman Terrence Kelly, Trustees Gayle Neal, and Umberto Davi, Assistant Village Administrator Michael Mertens, Building Official Roy Giuntoli, Village Planning Consultant Ann Choi (WBK Eng.), and Village Attorney Thomas Bastian

3. APPROVAL OF MINUTES

Minutes – Regular Meeting March 9, 2020

MOTION: Motion Made by Trustee Davi to approve the minutes from the March 9, 2020 meeting and seconded by Trustee Neal. All in favor.

MOTION DECLARED CARRIED

4. DISCUSSION – Code Enhancements for Chapter 9 Hotels – Rooming Houses

Assistant Village Administrator Mertens presented some suggested updated ordinance language for Hotels / Motels with some information that Trustee Neal had provided from Burr Ridge

Trustee Neal indicated that our current code is approximately 50 years old and that the intent is to bring it up to current standards. She also asked that staff create an inspection sheet that would include compliance states on the document.

She noted that the Village will likely implement an annual/yearly inspection tied to any hotel business license renewal.

Trustee Neal indicated that the Building & Zoning Department should be included in the Business license renewal process.

Village Attorney Bastian indicated that the current Hotel / Motel definition should be updated as Airbnb's could be confused or inadvertently included as a portion of this discussion.

Building Official Giuntoli stated that Airbnb's are not allowed per our local code/ordinances.

Trustee Neal had indicated that other municipalities have had issues with Airbnb's and that any associated taxes would likely not make it to the Village hall.

Assistant Village Administrator Mertens advised that section 9-12-8 prohibits tourists' homes and that tightening up this definition to exclude Airbnb's is warranted.

Definition will be revised to bring it more up-to-date with current industry standards.

Building Official Giuntoli stated that "motel" definition is not specifically indicated in the Building Code definitions.

Village Attorney Bastian stated he would reword the definition so to incorporate all that was discussed.

3-9-3

Trustee Neal asked if business licenses were being prorated. Staff will verify.

The wording "moral character" was going to be reviewed and updated as the definition is too broad, Trustee Neal agreed.

Trustee Davi asked if the liquor language can be adapted to this business License language.

Village Attorney Bastian stated that there are likely other means of determining the definition of "good standing". Assistant Village Administrator Mertens stated that the attorney and staff will review this matter as part of the formal recommendation package.

3-9-4

Trustee Neal asked if this section was about a new License or a renewal License?

There is a reference to hotel staff that needs to be reclarified in the definition.

3-9-5

Village Attorney Thomas Bastian mentioned violation in lieu of correction verbiage.

Assistant Village Administrator Mertens indicated that staff would review the definition and reword if necessary.

It should be noted that the Law and Ordinances Committee halted the discussion of hotels at this point due to time constraints and needing to move on to other agenda topics.

The next Law and Ordinances meeting will start the discussion at Section 3-9-6.

5. DISCUSSION – Proposed Text Amendments to Section 9-12-10 Temporary Uses, Section 9-6-1 External Temporary Uses, Parking Requirements 9-10-5

Staff highlight the proposed concepts to be discussed at the Public Hearing for the Text Amendments scheduled for July 8, 2020 Plan Commission.

Village Attorney Bastian indicated to possibly create a separate license for outdoor liquor sales in consumption

It was mentioned that some outdoor uses, for example health clubs, will not be outside for long due to expected colder weather.

Chairman Kelly asked if health clubs could use Village parks. Assistant Village Administrator Mertens indicated he spoke to Park Superintendent Fenske about this as a viable option, however more research is required.

Village Planner Choi indicated the possibility to amend the code to allow for outdoor seating on a permanent basis. Building Official Giuntoli indicated another possibility to create a category for a non-PUD one-time approval, not annual approvals for outdoor seating.

6. DISCUSSION – Liquor License Fee Prorations – Section 3-12-7

Discussion regarding prorating liquor license.

It was noted that the Mayor Trilla was okay with the concept of ~~pro-rating~~ prorating liquor licenses.

Currently, Village ordinance prohibits prorated liquor license fees in the Village of Willowbrook.

It was noted that other municipalities do have a prorated schedule that vary from the $\frac{1}{4}$ year to $\frac{1}{2}$ year, etc. It was noted that shorter periods of proration can be complicated to track.

The Committee was asked if they wanted to credit liquor license fees for businesses affected by the COVID-19 restrictions? The Law and Ordinances Committee members all indicated they recommend the concept of a $\frac{1}{2}$ year liquor license proration but not a liquor license credit due to the Covid-19 restrictions.

7. COMMITTEE REPORTS

No Reports

8. VISITOR'S BUSINESS

NONE

9. ADJOURNMENT

Trustee Davi made a motion to adjourn, seconded by Trustee Neal. All in favor. The meeting adjourned at 6:20 pm

PRESENTED, READ and APPROVED

_____, 2020

CHAIRMAN

Minutes prepared by
Roy A. Giuntoli, Building Official (06/24/2020)