

A G E N D A

REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON MONDAY, JULY 13, 2020, AT 6:30 P.M. AT THE WILLOWBROOK POLICE DEPARTMENT TRAINING ROOM, 7760 QUINCY STREET, WILLOWBROOK, IL, DUPAGE COUNTY, ILLINOIS

DUE TO THE COVID 19 PANDEMIC THE VILLAGE WILL BE UTILIZING A CONFERENCE CALL FOR THIS MEETING.

THE PUBLIC CAN UTILIZE THE FOLLOWING CALL IN NUMBER:

Dial in Phone Number: 1-312-626-6799

Meeting ID: 861 1456 5491

Password: 238784

Written Public Comments Can Be Submitted By 5:15 pm on July 13, 2020 to mmertens@willowbrook.il.us

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. VISITORS' BUSINESS - Public Comment is Limited to Three Minutes Per Person
5. OMNIBUS VOTE AGENDA:
 - a. Waive Reading of Minutes (APPROVE)
 - b. Minutes - Regular Board Meeting - June 22, 2020 (APPROVE)
 - c. Warrants - \$361,845.29 (APPROVE)
 - d. Monthly Financial Report - June 2020 (APPROVE)
 - e. ORDINANCE - An Ordinance Extending Temporary Executive Powers Pursuant to 65 ILCS 5/11-1-6 (PASS)
 - f. RECEIVE - Receive Plan Commission Recommendation - Public Hearing Case 20-05: Consideration of a petition for text amendments to amend Section 9-6-1 General Conditions, Section 9-8-4 District Standards, Section 9-12-10 Temporary Uses, and any other relevant sections for clarity, of Title 9 - Zoning Title of the Village of the Willowbrook Municipal Code, to allow for the following: temporary outside activities including, but

not limited to, outdoor dining on private property, service businesses to utilize exterior space to conduct business activities, outdoor dining in the M-1 Light Manufacturing District, and outdoor dining to extend beyond September 30th of each year. (RECEIVE)

NEW BUSINESS

6. ORDINANCE - An Ordinance of the Village of Willowbrook, DuPage County, Illinois, Authorizing the Mayor and Village Clerk to Execute an Amendment to the Development Agreement Regarding the Route 83 and Plainfield Road Tax Increment Redevelopment Project Area (PASS)
7. ORDINANCE - An Ordinance of the Village of Willowbrook, DuPage County, Illinois, Authorizing the Mayor and Village Clerk to Execute an Amendment to the Escrow Deposit Agreement with Willowbrook Town Center LLC (PASS)

PRIOR BUSINESS

8. TRUSTEE REPORTS
9. ATTORNEY'S REPORT
10. CLERK'S REPORT
11. ADMINISTRATOR'S REPORT
12. MAYOR'S REPORT
13. CLOSED SESSION
14. ADJOURNMENT

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON MONDAY, JUNE 22, 2020, AT 6:30 P.M. AT THE WILLOWBROOK POLICE DEPARTMENT TRAINING ROOM, 7760 QUINCY STREET, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

DUE TO THE COVID 19 PANDEMIC THE VILLAGE WILL BE UTILIZING A ZOOM CONFERENCE CALL FOR THIS MEETING.

1. CALL TO ORDER

The meeting was called to order at the hour of 6:31 p.m. by Mayor Frank Trilla.

2. ROLL CALL

Those present at roll call were Mayor Frank A. Trilla, Trustees Gayle Neal and Paul Oggerino. Also, present was Chief of Police Robert Schaller and Deputy Clerk Christine Mardegan.

Present Via Conference Call Due to the COVID-19 Pandemic were, Trustees Sue Berglund, Umberto Davi, Terrence Kelly, Michael Mistele and Clerk Leroy R. Hansen.

ABSENT: Village Administrator Brian Pabst.

Also, present Via conference call due to COVID-19 Pandemic were Village Attorney Thomas Bastian, Assistant Village Administrator Michael Mertens, Director of Finance Carrie Dittman, Deputy Chief Lauren Kaspar, Building Official Roy Giuntoli and Superintendent of Public Works Joe Coons.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Chief Schaller to lead everyone in saying the Pledge of Allegiance.

4. VISITORS' BUSINESS

None presented and no written comments were received.

5. OMNIBUS VOTE AGENDA

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Regular Board Meeting - June 8, 2020 (APPROVE)
- c. Warrants - \$ 237,369.93 (APPROVE)
- d. ORDINANCE - An Ordinance Extending Temporary Executive Powers Pursuant to 65 ILCS 5/11-1-6 Ordinance No. 20-0-23 (PASS)

- e. ORDINANCE - An Ordinance of the Village of Willowbrook Declaring Surplus Property and Authorizing the Sale or Disposal of the Same Ordinance No. 20-O-24 (PASS)
- f. RESOLUTION - A Resolution Approving and Authorizing the Mayor to Execute, on Behalf of the Village of Willowbrook, a One-Year Extension Amendment to the Illinois Elevator Safety Program Agreement Resolution No. 20-R-29 (ADOPT)
- g. RESOLUTION - A Resolution Approving and Accepting a Proposal and Authorizing the Mayor and the Village Clerk to Execute and Attest to an Agreement for Storm Sewer Replacement and installation with H&R Constructors, Inc. at a Cost Not-to-Exceed \$14,985.00 Resolution No. 20-R-30 (ADOPT)
- h. RESOLUTION - A Resolution Approving and Authorizing the Village Administrator to Execute a Proposal Submitted by Traffic Control & Protection, Inc. to Provide Traffic Control and Detour Signage at a Cost Not-to-Exceed \$4,300.00 Resolution No. 20-R-31 (ADOPT)
- i. RESOLUTION - A Resolution Approving and Accepting a Proposal and Authorizing the Mayor and the Village Clerk to Execute and Attest to an Agreement for Concrete Saw Cutting with Alliance Concrete Sawing & Drilling IV, LLC at a Cost Not-to Exceed \$6,240.00 Resolution No. 20-R-32 (ADOPT)
- j. RESOLUTION - A Resolution Approving and Accepting a Proposal and Authorizing the Mayor and the Village Clerk to Execute and Attest to an Agreement for Sidewalk and Curb Replacement with Falcos Landscaping, Inc. at a Cost Not-to-Exceed \$2,500.00 Resolution No. 20-R-33 (ADOPT)
- k. RESOLUTION - A Resolution Approving and Authorizing the Village Administrator to Execute a Proposal Submitted by Welch Bros., Inc. to Provide a 36" Culvert at a Cost Not-to-Exceed \$1,939.20 Resolution No. 20-R-34 (ADOPT)
- l. MOTION - A Motion to Approve Bond Payment Due July 1, 2020 for Special Service Area, Series 2007 Bonds (PASS)

Mayor Trilla asked the Board if there were any items to be removed from Omnibus Vote Agenda.

Trustee Kelly stated there was an error in the cover sheet for agenda item 5e.

Assistant Administrator Mertens thanked Trustee Kelly and was aware of the error.

MOTION: Made by Trustee Mistele and seconded by Trustee Davi to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

NEW BUSINESS

6. ORDINANCE - An Ordinance Amending Section 3-12-7 Entitled "License Fees:" of Chapter 12 Entitled "Liquor," of Title 3 Entitled "Business" of the Village Code of Ordinances of the Village of Willowbrook, DuPage County, Illinois (PASS)

As the Village Board members are aware Illinois Governor Pritzker has issued a stay-at-home order with restricted business operations due to the COVID-19 pandemic. He has issued a Phase 5 program, Restore Illinois, to guide the State's businesses and activities through this pandemic. Currently the State is in the Phase 3 Recovery stage. During this stage, the State would allow outdoor dining, limited occupancy for retail, salons, office, and manufacturing to open ,however, gatherings are limited to 10 people. Phase 4 opening date has yet to be determined but that stage would allow for internal restaurant openings and gatherings of up to 50 people. We have received a few calls from perspective business owners inquiring on prorating the liquor license fees due to the COVID-19. Currently, our liquor code does not allow any prorating of the fees for the Liquor License. Please see the agenda for the possible fees and classifications. This item was discussed at the Laws & Ordinance Committee on June 8th. The staff recommendation is to have a half year proration of License fee. For example, a license obtained in March will pay the full amount, August would pay one half if the ordinance be approved.

Trustee Mistele asked if the fiscal year began May 1st, why start the proration in July. Assistant Administrator Mertens stated it would be half of a calendar year.

MOTION: Made by Trustee Davi and seconded by Trustee Oggerino to pass Ordinance No. 20-0-25 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

PRIOR BUSINESS

7. TRUSTEE REPORTS

Trustee Neal reported on item 7 in the agenda. The Village of Willowbrook has approved 21 sworn officers on staff with one possible retirement this September. The Village has worked with Administrative Consulting Specialists to apply for a Community Oriented Policing Services grant. We have been advised that the Village of Willowbrook will be awarded a grant for three (3) new officers above the current budget level. The grant would be for \$375,000 in total over the course of the grant term. The grant is not a 75% split on a yearly basis as the Village originally thought when we applied for the grant.

If the grant is accepted by the Village, sworn officer requirements will go from 23 to 26 officers. The COPS grant criteria calls for the grant to be applied to new officer hires that are not currently budgeted. The officers must be on staff for four years total after the award of the grant.

The Village has conducted an online testing for new officers. We had twenty-six (26) applicants take the test. Sixteen (16) applicants passed the first level. The second portion of the testing is from oral interviews that are schedule for July 11, 2020. The Village also, has ten (10) available slots for 2021 academics with the first academy beginning in January 2021.

The Village of Willowbrook will have forty-five (45) days to accept the COPS grant once formally awarded. Staff is seeking further direction from the Village Board on the COPS Grant.

Chief Schaller added by Ordinance we are allowed 23 officers for 2021. There are two open positions currently.

There is a possible officer retiring in September and another officer that has been deployed overseas. This brings us at nineteen (19) officers. There is an issue with field training multiple officers at one time. Ideally four (4) officers would be what we are looking for.

Trustee Neal asked if there is a possibility of an extension.

Chief Schaller stated he did not have the specifics but there is an extension for up to thirty-six (36) months. We are still waiting for the email for the official grant notification.

Mayor Trilla asked, "What is your recommendation?"

Chief Schaller recommends we hire three new additional (3) officers.

Mayor asked if anyone is opposed?

The Board is in consensus.

Attorney Bastian suggested the Board make a motion at the next Village Board Meeting.

Trustee Kelly had no report.

Trustee Mistele had no report but complimented the Mayor on a job well done in protecting Willowbrook in these uncertain times.

Mayor Trilla stated that should be directed to Chief Schaller.

Trustee Berglund had no report.

Trustee Davi had no report.

Trustee Oggerino had no report.

8. ATTORNEY'S REPORT

Attorney Bastian had no report.

9. CLERK'S REPORT

Clerk Hansen had no report.

10. ADMINISTRATOR'S REPORT

- a. Expenditure in Excess of \$5,000: Community Resource Center Architectural Services for Sprinkler System Design and Coordination as well as Dais Design Services (\$5,450.00)

Assistant Village Administrator Mertens updated the Board on an expense item that is over \$5000. Additional services for the agricultural design for the Community Resource Center. There is an additional \$5,450.00. This includes \$2,000.00 for the design of the dais, \$2,500.00 for the fire sprinkler system design and \$950.00 for the coordination of fire system design. We need this so we can apply for the \$225,000 DECO grant.

12. MAYOR'S REPORT

Mayor Trilla thanked the Police Department and Chief Schaller for all their hard work and Trustee Neal for getting the news alerts out in a timely manner.

On another note, it is official that I am the President of the DuPage Mayors and Managers Conference.

Trustee Kelly congratulated Mayor Trilla.

13. CLOSED SESSION

Mayor Trilla advised there was no need for closed session at tonight's meeting.

14. ADJOURNMENT

MOTION: Made by Trustee Kelly and seconded by Trustee Neal, to adjourn the Regular Meeting at the hour of 7:00 p.m.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRESENTED, READ, and APPROVED.

_____, 2020.

Frank A. Trilla, Mayor

Minutes transcribed by Deputy Clerk Christine Mardegan.

W A R R A N T S

July 13, 2020

GENERAL CORPORATE FUND	-----	\$184,889.31
WATER FUND	-----	\$174,666.88
HOTEL/MOTEL TAX FUND	-----	\$1,000.00
 TOTAL WARRANTS	-----	 \$361,845.29

Carrie Dittman, Director of Finance

APPROVED:
Frank A. Trilla, Mayor

07/08/2020 01:46 PM
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CHECK DISBURSEMENT REPORT FOR VILLAGE OF WILLOWBROOK
CHECK DATE FROM 06/24/2020 - 07/14/2020

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND 06/24/2020	APCH	95772	TWO BROTHERS ARTISAN SPIRITS CO.	OPERATING EQUIPMENT	630-401	30	960.00
07/14/2020	APCH	175 (E) *#	INTERGOVERNMENTAL PERSONNEL	EMP DED PAY- INSURANCE	210-204	00	14,925.87
			LIFE INSURANCE - ELECTED OFFICIALS	410-141	05	59.92	
			LIFE INSURANCE - COMMISSIONERS	435-148	07	18.48	
			HEALTH/DENTAL/LIFE INSURANCE	455-141	10	88.50	
			HEALTH/DENTAL/LIFE INSURANCE	455-141	10	3,762.16	
			HEALTH/DENTAL/LIFE INSURANCE	510-141	15	610.08	
			LIFE INSURANCE - PLAN COMMISSION	510-340	15	70.56	
			LIFE INSURANCE - COMMISSIONERS	550-148	20	64.40	
			HEALTH/DENTAL/LIFE INSURANCE	610-141	25	1,144.86	
			HEALTH/DENTAL/LIFE INSURANCE	630-141	30	23,723.05	
			HEALTH/DENTAL/LIFE INSURANCE	710-141	35	3,746.28	
			HEALTH/DENTAL/LIFE INSURANCE	810-141	40	1,856.00	
			CHECK APCHK 175 (E) TOTAL FOR FUND 01:				50,070.16
07/14/2020	APCH	176 (E) *#	WEX BANK	FUEL/MILEAGE/WASH	455-303	10	36.00
				FUEL/MILEAGE/WASH	630-303	30	4,201.82
				FUEL/MILEAGE/WASH	710-303	35	482.64
				FUEL/MILEAGE/WASH	810-303	40	37.01
			CHECK APCHK 176 (E) TOTAL FOR FUND 01:				4,757.47
07/14/2020	APCH	95773*#	ACCESS ONE, INC.	PHONE - TELEPHONES	455-201	10	416.59
				PHONE - TELEPHONES	455-201	10	91.02
				INTERNET/WEBSITE HOSTING	460-225	10	400.00
				PHONE - TELEPHONES	455-201	20	91.30
				PHONE - TELEPHONES	455-201	20	91.30
				PHONE - TELEPHONES	630-201	30	273.07
				INTERNET/WEBSITE HOSTING	640-225	30	400.00
				TELEPHONES	710-201	35	91.30
			CHECK APCHK 95773 TOTAL FOR FUND 01:				1,854.58
07/14/2020	APCH	95774	ACTUATE LAW LLC	CYBER DISRUPTION	460-265	10	2,360.00
07/14/2020	APCH	95775	ANTONIO GOMEZ	RED LIGHT FINES-OVERPAYMENT	310-503	00	200.00
07/14/2020	APCH	95776	ARTHUR OR MARGARET KASAK	RED LIGHT FINES-OVERPAYMENT	310-503	00	50.00
07/14/2020	APCH	95777	B & E AUTO REPAIR & TOWING	MAINTENANCE - VEHICLES	630-409	30	1,050.64
07/14/2020	APCH	95778	BKD, LLP	AUDIT SERVICES	620-251	25	5,000.00
07/14/2020	APCH	95779	BLACK GOLD SEPTIC	MAINTENANCE - PW BUILDING	725-418	35	350.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND							
07/14/2020	APCH	95780	CALL THE UNDERGROUND OASIS IRRIG	MAINTENANCE - BUILDING	630-228	30	174.90
07/14/2020	APCH	95781	CARL FERRARO	RED LIGHT FINES-OVERPAYMENT	310-503	00	100.00
07/14/2020	APCH	95782	CHOICE OFFICE EQUIP & SUPPLIES IN	COPY SERVICE	455-315	10	538.60
07/14/2020	APCH	95783#	CHRISTOPHER B. BURKE	PLAN REVIEW - ENGINEER	520-254	15	152.67
				PLAN REVIEW - ENGINEER-REIMB	520-254	15	220.00
				FEES - ENGINEERING	720-245	35	305.33
				FEES - ENGINEERING	820-245	40	110.00
				FEES - DRAINAGE ENGINEER-REIMB	820-246	40	150.00
				PLAN REVIEW - CIVIL ENGINEER-REIMB	820-254	40	224.13
				PLAN REVIEW - CIVIL ENGINEER-REIMB	820-254	40	116.60
				PLAN REVIEW - CIVIL ENGINEER-REIMB	820-254	40	220.00
				PLAN REVIEW - CIVIL ENGINEER-REIMB	820-254	40	283.50
				CHECK APCHK 95783 TOTAL FOR FUND 01:			<u>1,782.23</u>
07/14/2020	APCH	95784#	CITY WIDE OF ILLINOIS	MAINTENANCE - BUILDING	466-228	10	1,120.32
				BUILDING MAINTENANCE SUPPLIES	466-351	10	99.98
				BUILDING MAINTENANCE SUPPLIES	466-351	10	341.97
				BUILDING MAINTENANCE SUPPLIES	466-351	10	316.59
				MAINTENANCE - BUILDING	630-228	30	1,827.23
				BUILDING MAINTENANCE SUPPLIES	630-351	30	337.88
				MAINTENANCE - PW BUILDING	725-418	35	245.00
				CHECK APCHK 95784 TOTAL FOR FUND 01:			<u>4,288.97</u>
07/14/2020	APCH	95785	CLARKE ENVIRONMENTAL	MOSQUITO ABATEMENT	760-259	35	6,520.00
				MOSQUITO ABATEMENT	760-259	35	3,700.00
				CHECK APCHK 95785 TOTAL FOR FUND 01:			<u>10,220.00</u>
07/14/2020	APCH	95786	CODE ENFORCEMENT REPRESENTATIVES	CODE ENFORCEMENT INSPECTION	830-119	40	199.50
				CODE ENFORCEMENT INSPECTION	830-119	40	901.25
				CHECK APCHK 95786 TOTAL FOR FUND 01:			<u>1,100.75</u>
07/14/2020	APCH	95787#	COMCAST CABLE	INTERNET/WEBSITE HOSTING	460-225	10	119.06
				INTERNET/WEBSITE HOSTING	715-225	35	118.35
				CHECK APCHK 95787 TOTAL FOR FUND 01:			<u>237.41</u>
07/14/2020	APCH	95788*#	COMED	RED LIGHT - COM ED	630-248	30	39.16

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND							
				RED LIGHT - COM ED	630-248	30	38.97
				ENERGY - STREET LIGHTS	745-207	35	541.26
				ENERGY - STREET LIGHTS	745-207	35	148.76
				ENERGY - STREET LIGHTS	745-207	35	531.18
				ENERGY - STREET LIGHTS	745-207	35	345.25
				CHECK APCHK 95788 TOTAL FOR FUND 01:			<u>1,644.58</u>
07/14/2020	APCH	95789	COMMERCIAL TIRE SERVICE, INC	MAINTENANCE - VEHICLES	735-409	35	246.95
07/14/2020	APCH	95790	DATAМАTION IMAGING SERVICES	DOCUMENT STORAGE/SCANNING	460-267	10	1,106.85
07/14/2020	APCH	95791*	DELTA DENTAL PLAN OF ILLINOIS	EMP DED PAY- INSURANCE EMP DED PAY- INSURANCE OTHER RECEIPTS HEALTH/DENTAL/LIFE INSURANCE HEALTH/DENTAL/LIFE INSURANCE HEALTH/DENTAL/LIFE INSURANCE HEALTH/DENTAL/LIFE INSURANCE HEALTH/DENTAL/LIFE INSURANCE HEALTH/DENTAL/LIFE INSURANCE CHECK APCHK 95791 TOTAL FOR FUND 01:	210-204 210-204 310-913 455-141 610-141 630-141 710-141 810-141	00 00 00 10 25 30 35 40	1,486.50 39.06 (1,591.85) 271.09 114.32 1,982.53 235.16 228.64 <u>2,765.45</u>
07/14/2020	APCH	95794	FALCO'S LANDSCAPING INC	STREET & ROW MAINTENANCE	750-328	35	3,900.00
07/14/2020	APCH	95795	FERNANDO BRAGAZA	RED LIGHT FINES-OVERPAYMENT	310-503	00	100.00
07/14/2020	APCH	95796	FIRESTONE TIRE & SERVICE	MAINTENANCE - VEHICLES	630-409	30	1,988.80
07/14/2020	APCH	95797*	FIRST NATIONAL BANK OMAHA	COMMISSARY PROVISION COMMISSARY PROVISION EDP EQUIPMENT/SOFTWARE EDP LICENSES EDP LICENSES MAINTENANCE - BUILDING FEES/DUES/SUBSCRIPTIONS EDP EQUIPMENT/SOFTWARE BUILDING CONSTR & REMODEL OFFICE SUPPLIES CHECK APCHK 95797 TOTAL FOR FUND 01:	455-355 455-355 455-355 460-212 460-263 460-263 466-228 610-307 615-212 635-288 710-301	10 10 10 10 10 10 10 25 25 30 35	3.99 10.94 39.95 62.99 358.59 204.00 257.15 125.28 (37.39) 1,024.00 84.99 <u>2,134.49</u>
07/14/2020	APCH	95798	FOX TOWN PLUMBING INC	MAINTENANCE - BUILDING	630-228	30	424.80
07/14/2020	APCH	95799	FREDRIKSEN FIRE EQUIPMENT	MAINTENANCE - BUILDING	466-228	10	1,142.70

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Check Date Bank Check # Payee

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND							
07/14/2020	APCH	95800	GEWALT HAMILTON ASSOCIATES INC	PLAN REVIEW - ENGINEER	520-254	15	972.00
				PLAN REVIEW - TRAFFIC CONSULTANT	520-258	15	405.00
				CHECK APCHK 95800 TOTAL FOR FUND 01:			1,377.00
07/14/2020	APCH	95801	GREGORY BONK	RED LIGHT FINES-OVERPAYMENT	310-503	00	100.00
07/14/2020	APCH	95802*	H AND R CONSTRUCTION INC.	STREET & ROW MAINTENANCE	750-328	35	2,000.00
07/14/2020	APCH	95803#	HANSON LANDSCAPE DESIGN	CONTRACTED MAINTENANCE ROUTE 83 BEAUTIFICATION	570-281	20	5,164.25
				CHECK APCHK 95803 TOTAL FOR FUND 01:	755-281	35	4,225.00
							9,389.25
07/14/2020	APCH	95804	HINSDALE NURSERIES, INC.	TREE MAINTENANCE	750-338	35	2,544.00
07/14/2020	APCH	95805#	HOME DEPOT CREDIT SERVICES	OPERATING EQUIPMENT MAINTENANCE - PW BUILDING STORM WATER IMPROVEMENTS MAINTENANCE	630-401	30	28.08
				CHECK APCHK 95805 TOTAL FOR FUND 01:	725-418	35	67.93
					750-381	35	14.87
							110.88
07/14/2020	APCH	95806	HOUSE OF GLASS	MATNTENANCE - BUILDING MATNTENANCE - BUILDING	466-228	10	2,186.70
				CHECK APCHK 95806 TOTAL FOR FUND 01:	466-228	10	2,586.09
							4,772.79
07/14/2020	APCH	95807	ILLINOIS AUDIO PRODUCTIONS INC	PHONE - TELEPHONES	455-201	10	300.00
07/14/2020	APCH	95808	JIMMY DREMONAS	RED LIGHT FINES-OVERPAYMENT	310-503	00	100.00
07/14/2020	APCH	95809	LAKESHORE RECYCLING SYSTEM	STREET IMPROVEMENTS	765-685	35	1,183.00
07/14/2020	APCH	95810	LANEY DIRECTIONAL DRILLING CO	RED LIGHT FINES-OVERPAYMENT	310-503	00	100.00
07/14/2020	APCH	95811	LAW ENFORCEMENT RECORDS MNGRS IL	FEES/DOES/SUBSCRIPTIONS	630-307	30	55.00
07/14/2020	APCH	95812*	LAW OFFICES STORINO RAMELLO&DURK	FEES - VILLAGE ATTORNEY FEES - VILLAGE ATTORNEY FEES - SPECIAL ATTORNEY FEES - LABOR COUNSEL FEES - LABOR COUNSEL CRISIS MANAGEMENT	470-239	10	10,573.40
				CHECK APCHK 95812 TOTAL FOR FUND 01:	470-239	10	95.00
					470-241	10	380.00
					470-242	10	47.50
					470-242	10	445.00
					475-367	10	3,994.80
							15,535.70
07/14/2020	APCH	95813	LEONARD B CANNATA	RED LIGHT - ADJUDICATOR	630-246	30	220.00

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DB: Willowbrook

CHECK DISBURSEMENT REPORT FOR VILLAGE OF WILLOWBROOK
CHECK DATE FROM 06/24/2020 - 07/14/2020

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND							
07/14/2020 APCH 95814			MARY POTRAWSKI	SUMMER PROGRAM REFUND PARK RENTAL	575-119	20	220.00
07/14/2020 APCH 95815			MARY SCHLESINGER	RED LIGHT FINES-OVERPAYMENT	310-503	00	100.00
				CONSULTING SERVICES - IT CONSULTING SERVICES	460-306 640-306	10 30	932.35 79.75
				CHECK APCHK 95817 TOTAL FOR FUND 01:			1,012.10
07/14/2020 APCH 95818			NATIONAL SAFETY SUPPLY, INC.	OPERATING EQUIPMENT	630-401	30	555.00
07/14/2020 APCH 95819			NCPERS GROUP LIFE INSURANCE	EMP DED - SUPPLEMENTAL LIFE INSURANCE	210-213	00	80.00
				NICOR GAS (835 MIDWAY) NICOR GAS (825 MIDWAY) NICOR GAS (7760 QUINCY) NICOR GAS	466-236 570-235 630-235 725-415	10 20 30 35	39.94 38.40 137.91 45.11
				CHECK APCHK 95820 TOTAL FOR FUND 01:			261.36
07/14/2020 APCH 95821			NOTARY SERVICE BONDING AGENCY	FEES/DUES/SUBSCRIPTIONS	630-307	30	53.95
07/14/2020 APCH 95822			OCCUPATIONAL HEALTH CENTERS	PERSONNEL RECRUITMENT	455-131	10	123.00
07/14/2020 APCH 95823			ORKIN EXTERMINATING	MAINTENANCE - BUILDING	630-228	30	193.26
07/14/2020 APCH 95824			PETER CARGILL	RED LIGHT FINES-OVERPAYMENT	310-503	00	100.00
				COMMISSARY PROVISION COMMISSARY PROVISION EDP EQUIPMENT/SOFTWARE EDP EQUIPMENT/SOFTWARE EMPLOYEE RECOGNITION OPERATING EQUIPMENT OPERATING EQUIPMENT OPERATING EQUIPMENT MAINTENANCE - VEHICLES	455-355 455-355 460-212 460-212 630-309 630-401 630-401 630-401 630-409	10 10 10 10 30 30 30 30 30	10.00 4.57 199.80 99.90 15.23 13.69 17.07 16.03 47.65
				CHECK APCHK 95825 TOTAL FOR FUND 01:			423.94
07/14/2020 APCH 95825#			PETTY CASH C/O CAROLINE DITTMAN	PUBLIC RELATIONS	475-365	10	61.95
				MAINTENANCE - VEHICLES	630-409	30	125.00
				CONTRACTED MAINTENANCE	570-281	20	3,814.00
				OPERATING EQUIPMENT	630-401	30	135.98
				RED LIGHT FINES-OVERPAYMENT	310-503	00	100.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND							
07/14/2020	APCH	95831#	SATELLITE PHONE STORE	PHONE - TELEPHONES PHONE - TELEPHONES	455-201 630-201	10 30	263.04 263.04
				CHECK APCHK 95831 TOTAL FOR FUND 01:			526.08
07/14/2020	APCH	95832	SORIANA DISTRIBUTORS	MAINTENANCE - PW BUILDING	725-418	35	285.00
				PLAN REVIEW - BUILDING CODE -REIMB PLAN REVIEW - BUILDING CODE -REIMB PART TIME - INSPECTOR -REIMB PLUMBING INSPECTION -REIMB CHECK APCHK 95833 TOTAL FOR FUND 01:	820-258 820-258 830-109 830-115	40 40 40 40	10,248.00 5,412.10 6,426.00 350.00 22,436.10
07/14/2020	APCH	95833	T.P.I.	PARK LANDSCAPE SUPPLIES BALLFIELD MAINTENANCE/SUPPLIES OPERATING EQUIPMENT STREET & ROW MAINTENANCE STORM WATER IMPROVEMENTS MAINTENANCE CHECK APCHK 95834 TOTAL FOR FUND 01:	565-341 570-280 630-401 750-328 750-381	20 20 30 35 35	3,240.00 1,290.00 180.00 1,950.00 1,754.50 8,414.50
07/14/2020	APCH	95834#	TAMELING GRADING	PARK LANDSCAPE SUPPLIES MAINTENANCE - PW BUILDING STREET & ROW MAINTENANCE STREET & ROW MAINTENANCE STORM WATER IMPROVEMENTS MAINTENANCE CHECK APCHK 95835 TOTAL FOR FUND 01:	565-341 725-418 750-328 750-328 750-381	20 35 35 35 35	186.84 9.00 176.40 297.00 261.00 930.24
07/14/2020	APCH	95835#	TAMELING INDUSTRIES	Maintenance - BUILDING MAINTENANCE - PARK BUILDINGS - HVAC MAINTENANCE - BUILDING MAINTENANCE - GARAGE CHECK APCHK 95836 TOTAL FOR FUND 01:	466-228 570-228 630-228 725-413	10 20 30 35	471.88 471.87 471.88 471.87 1,887.50
07/14/2020	APCH	95837	TERESA WOJCIAK	RED LIGHT FINES-OVERPAYMENT	310-503	00	100.00
07/14/2020	APCH	95838	THOMPSON ELEV. INSPECT. SERVICE	PLAN REVIEW - BUILDING CODE-REIMB ELEVATOR INSPECTION-REIMB CHECK APCHK 95838 TOTAL FOR FUND 01:	820-258 830-117	40 40	200.00 100.00 300.00

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CHECK DISBURSEMENT REPORT FOR VILLAGE OF WILLOWBROOK
CHECK DATE FROM 06/24/2020 - 07/14/2020

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
				UNIFORMS	710-345	35	179.76
07/14/2020	APCH	95841#	WAREHOUSE DIRECT	OFFICE SUPPLIES	455-301	10	28.44
				OFFICE SUPPLIES	455-301	10	11.84
				OFFICE SUPPLIES	455-301	10	79.81
				COMMISSARY PROVISION	455-355	10	34.28
				OFFICE SUPPLIES	610-301	25	19.89
				OFFICE SUPPLIES	630-301	30	26.46
				OFFICE SUPPLIES	630-301	30	50.97
				OFFICE SUPPLIES	630-301	30	85.19
				OFFICE SUPPLIES	630-301	30	59.56
				OFFICE SUPPLIES	630-345	30	558.08
				UNIFORMS	810-301	40	6.03
				OFFICE SUPPLIES	810-301	40	163.53
				OFFICE SUPPLIES	810-301	40	
				CHECK APCHK 95841 TOTAL FOR FUND 01:			1,124.08
07/14/2020	APCH	95842#	WESTERN FIRST AID & SAFETY	OPERATING EQUIPMENT	630-401	30	161.21
				MAINTENANCE - PW BUILDING	725-418	35	116.68
				CHECK APCHK 95842 TOTAL FOR FUND 01:			277.89
07/14/2020	APCH	95843	WILLOWBROOK CURRENCY EXCHANGE	MAINTENANCE - VEHICLES	630-409	30	158.00
				MAINTENANCE - VEHICLES	630-409	30	158.00
				MAINTENANCE - VEHICLES	630-409	30	158.00
				CHECK APCHK 95843 TOTAL FOR FUND 01:			474.00
07/14/2020	APCH	95844	WILLOWBROOK FORD INC.	MAINTENANCE - VEHICLES	630-409	30	2,256.67
				Total for fund 01 GENERAL FUND			184,889.31

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 02 WATER FUND							
07/14/2020	APCH	174 (E)	DUPAGE WATER COMMISSION	PURCHASE OF WATER	420-575	50	162,061.76
07/14/2020	APCH	175 (E)*#	INTERGOVERNMENTAL PERSONNEL	HEALTH/DENTAL/LIFE INSURANCE	401-141	50	3,819.25
07/14/2020	APCH	176 (E)*#	WEX BANK	FUEL/MILEAGE/WASH	401-303	50	482.64
07/14/2020	APCH	95773*#	ACCESS ONE, INC.	PHONE - TELEPHONES	401-201	50	91.30
				PHONE - TELEPHONES	401-201	50	91.30
				CHECK APCHK 95773 TOTAL FOR FUND 02:			182.60
07/14/2020	APCH	95788*#	COMED	ENERGY - ELECTRIC PUMP	420-206	50	40.75
07/14/2020	APCH	95791*#	DELTA DENTAL PLAN OF ILLINOIS	HEALTH/DENTAL/LIFE INSURANCE	401-141	50	235.16
07/14/2020	APCH	95793	ETP LABS INC	SAMPLING ANALYSIS	420-362	50	100.00
07/14/2020	APCH	95797*#	FIRST NATIONAL BANK OMAHA	PRINTING & PUBLISHING	401-302	50	4,737.00
07/14/2020	APCH	95802*#	H AND R CONSTRUCTION INC.	WATER DISTRIBUTION REPAIRS/MAINTENANC	430-277	50	495.00
				WATER DISTRIBUTION REPAIRS/MAINTENANC	430-277	50	2,035.00
				CHECK APCHK 95802 TOTAL FOR FUND 02:			2,530.00
07/14/2020	APCH	95816	METROPOLITAN INDUSTRIES INC	EDP LICENSES	417-263	50	138.00
07/14/2020	APCH	95839*#	USABLUEBOOK	MATERIAL & SUPPLIES - DISTRIBUTION	430-476	50	264.66
07/14/2020	APCH	95840	VERIZON WIRELESS	PHONE - TELEPHONES	401-201	50	75.06
				Total for fund 02 WATER FUND			174,666.88

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CHECK DISBURSEMENT REPORT FOR VILLAGE OF WILLOWBROOK
CHECK DATE FROM 06/24/2020 - 07/14/2020

Check	Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 03. HOTEL/MOTEL TAX FUND	07/14/2020	APCH	95792	DUPAGE CONVENTION	ADVERTISING - DCVB	435-317	53	1,000.00
					Total for fund 03 HOTEL/MOTEL TAX FUND			1,000.00

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CHECK DISBURSEMENT REPORT FOR VILLAGE OF WILLOWBROOK
CHECK DATE FROM 06/24/2020 - 07/14/2020

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Check	Date	Bank	Check #	Payee	Description	Account	Dept	Amount
<hr/>								
Fund: 15 RT 83/PLAINFIELD RD BUSINESS DISTRICT TAX								
07/14/2020	APCH	95812*#	LAW OFFICES STORINO RAMELLO&DURK	LEGAL FEES	401-242	15		1,289.10
					Total for fund 15 RT 83/PLAINFIELD RD BUSINESS			1,289.10
				TOTAL - ALL FUNDS				361,845.29

*' - INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

*# - INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

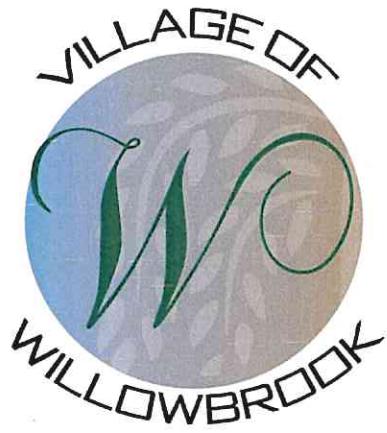
Payroll Liability Check Register
For Check Dates 06/01/2020 to 06/30/2020

Check Number	Vendor Name	Check Date	Check Amount
EFT303	EFTPS	06/05/2020	23,790.44
53753	COMMUNITY BANK OF WILLOWBROOK	06/05/2020	539.58
53754	I C M A RETIREMENT TRUST - 457	06/05/2020	825.00
53755	ILLINOIS STATE DISBURSEMENT UNIT	06/05/2020	997.30
53756	NATIONWIDE RETIREMENT SOLUTIONS	06/05/2020	7,440.47
53757	VILLAGE OF WILLOWBROOK	06/05/2020	48,854.82
EFT304	ILLINOIS DEPT. OF REVENUE	06/05/2020	5,266.12
53764	AFLAC	06/19/2020	2,000.96
EFT305	EFTPS	06/19/2020	50,993.65
53765	COMMUNITY BANK OF WILLOWBROOK	06/19/2020	539.58
53766	I C M A RETIREMENT TRUST - 457	06/19/2020	825.00
53767	ILLINOIS STATE DISBURSEMENT UNIT	06/19/2020	2,244.30
53768	ILLINOIS FRATERNAL	06/19/2020	912.00
EFT306	I.M.R.F. PENSION FUND	06/19/2020	21,463.14
53769	NATIONWIDE RETIREMENT SOLUTIONS	06/19/2020	7,442.84
53770	VILLAGE OF WILLOWBROOK	06/19/2020	48,854.82
EFT307	ILLINOIS DEPT. OF REVENUE	06/19/2020	7,344.66

Total Checks: 17

Total Paid:

\$230,334.68



MONTHLY FINANCIAL REPORT

JUNE 2020

RESPECTFULLY SUBMITTED BY:

Frank A. Trilla, Mayor

Carrie Dittman, Director of Finance

**VILLAGE OF WILLOWBROOK
FINANCIAL REPORT
MUNICIPAL SALES AND USE TAXES**

MONTH	SALE DIST	MADE	16-17	17-18	18-19	19-20	20-21	Difference from Prior Year
MAY	FEB	\$	267,882	\$ 264,472	\$ 276,118	\$ 320,221	\$ 307,589	-3.94%
JUNE	MAR		312,681	304,436	334,282	360,870	359,968	-0.25%
JULY	APR		269,580	304,925	309,957	343,577		-100.00%
AUG	MAY		331,887	345,478	376,154	397,471		-100.00%
SEPT	JUNE		398,196	354,582	364,229	408,372		-100.00%
OCT	JULY		316,266	313,701	320,062	380,773		-100.00%
NOV	AUG		315,293	361,826	339,020	389,765		-100.00%
DEC	SEPT		325,374	334,582	342,467	363,388		-100.00%
JAN	OCT		289,208	312,400	329,103	375,088		-100.00%
FEB	NOV		304,898	319,012	362,572	368,379		-100.00%
MARCH	DEC		371,080	416,900	428,214	437,962		-100.00%
APRIL	JAN		263,392	285,192	296,927	311,493		-100.00%
TOTAL		\$	3,765,737	\$ 3,917,506	\$ 4,079,105	\$ 4,457,359	\$ 667,557	
MTH AVG		\$	313,811	\$ 326,459	\$ 339,925	\$ 371,447	\$ 333,779	
BUDGET		\$	3,600,000	\$ 3,600,000	\$ 3,600,000	\$ 4,000,000	\$ 3,500,000	

YEAR TO DATE LAST YEAR : \$ 681,091

YEAR TO DATE THIS YEAR: \$ 667,557

DIFFERENCE : \$ (13,534)

PERCENTAGE CHANGE:

-1.99%

CURRENT FISCAL YEAR:

BUDGETED REVENUE: \$ 3,500,000

PERCENTAGE OF YEAR COMPLETED : 16.67%

PERCENTAGE OF REVENUE TO DATE : 19.07%

PROJECTION OF ANNUAL REVENUE: \$ 4,368,787

EST. DOLLAR DIFF ACTUAL TO BUDGET \$ 868,787

EST. PERCENT DIFF ACTUAL TO BUDGET

VILLAGE OF WILLOWBROOK
MONTHLY CASH AND INVESTMENT BALANCE BY FUND
FOR THE MONTH ENDED 06/30/2020

ACCOUNT	BALANCE
Fund 01 GENERAL FUND	
CHECKING - 0283	0.00
COMMUNITY BANK OF WB - 0275	654,020.32
IL FUNDS - 5435	3,645,486.26
COMMUNITY BANK OF WB MM - 1771	305,719.66
COMMUNITY BANK RD LGHT - 0243	33,853.43
COMMUNITY BANK OF WB FSA - 3804	13,127.70
COMMUNITY BANK DRUG ACCT - 4171	81,574.06
PETTY CASH REVIVING	950.00
IMET - GENERAL	29.19
Total For Fund 01:	4,734,760.62
Fund 02 WATER FUND	
IL FUNDS WATER - 5914	612,762.42
COMMUNITY BANK OF WB WTR - 4163	782,319.13
COMMUNITY BANK OF WB - 0275	0.00
Total For Fund 02:	1,395,081.55
Fund 03 HOTEL/MOTEL TAX FUND	
IL FUNDS HOTEL/MOTEL - 5948	624,643.77
COMMUNITY BANK OF WB - 0275	95,023.51
Total For Fund 03:	719,667.28
Fund 04 MOTOR FUEL TAX FUND	
IL FUNDS MFT - 5443	623,881.52
Total For Fund 04:	623,881.52
Fund 06 SSA ONE BOND & INTEREST FUND	
CHECKING - 0283	0.00
IL FUNDS SSA BOND - 4621	110,150.10
COMMUNITY BANK OF WB - 0275	0.00
Total For Fund 06:	110,150.10
Fund 07 POLICE PENSION FUND	
COMMUNITY BANK OF WB PP - 4155	10,945.32
COMMUNITY BANK OF WB - 0275	0.00
SCHWAB - PP MONEY MARKET	124,649.51
US TREASURIES	599,181.25
US AGENCIES	5,099,494.58
MUNICIPAL BONDS	1,018,880.06
CORPORATE BONDS	1,800,182.95
MUTUAL FUNDS	13,679,188.25
MARKET VALUE CONTRA	1,603,892.80
Total For Fund 07:	23,936,414.72
Fund 09 WATER CAPITAL IMPROVEMENTS FUND	
IL FUNDS WTR CAP - 1206	846,587.25
Total For Fund 09:	846,587.25
Fund 10 CAPITAL PROJECT FUND	
IL FUNDS CAP PROJECTS - 3133	680.34
Total For Fund 10:	680.34
Fund 11 DEBT SERVICE FUND	
IL FUNDS BOND PROCEEDS DS - 2756	11.25
Total For Fund 11:	11.25
Fund 14 LAND ACQUISITION, FACILITY, EXPANSION &	
IL FUNDS BOND PROCEEDS LAFER - 2772	0.02
IL FUNDS - 5435	18,369.00
Total For Fund 14:	18,369.02
Fund 15 RT 83/PLAINFIELD RD BUSINESS DISTRCT TAX	
IL FUNDS BUSINESS DISTRICT - 5435	1,647,779.54
Total For Fund 15:	1,647,779.54
TOTAL CASH & INVESTMENTS:	34,033,383.19

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2020
Fund 01 - GENERAL FUND		
MONEY MARKET		
01-00-110-322	IL FUNDS - 5435	3,645,486.26
01-00-110-323	COMMUNITY BANK OF WB MM - 1771	305,719.66
01-00-110-325	COMMUNITY BANK RD LGHT - 0243	33,853.43
01-00-110-380	COMMUNITY BANK DRUG ACCT - 4171	81,574.06
01-00-120-155	IMET - GENERAL	29.19
	Net MONEY MARKET	4,066,662.60
PETTY CASH		
01-00-110-911	PETTY CASH REVIVING	950.00
	Net PETTY CASH	950.00
SAVINGS		
01-00-110-257	COMMUNITY BANK OF WB - 0275	654,020.32
01-00-110-332	COMMUNITY BANK OF WB FSA - 3804	13,127.70
	Net SAVINGS	667,148.02
Fund 02 - WATER FUND		
MONEY MARKET		
02-00-110-113	IL FUNDS WATER - 5914	612,762.42
02-00-110-209	COMMUNITY BANK OF WB WTR - 4163	782,319.13
	Net MONEY MARKET	1,395,081.55
Fund 03 - HOTEL/MOTEL TAX FUND		
MONEY MARKET		
03-00-110-114	IL FUNDS HOTEL/MOTEL - 5948	624,643.77
	Net MONEY MARKET	624,643.77
SAVINGS		
03-00-110-257	COMMUNITY BANK OF WB - 0275	95,023.51
	Net SAVINGS	95,023.51
Fund 04 - MOTOR FUEL TAX FUND		
MONEY MARKET		
04-00-110-116	IL FUNDS MFT - 5443	623,881.52
	Net MONEY MARKET	623,881.52
Fund 06 - SSA ONE BOND & INTEREST FUND		
MONEY MARKET		
06-00-110-117	IL FUNDS SSA BOND - 4621	110,150.10
	Net MONEY MARKET	110,150.10
Fund 07 - POLICE PENSION FUND		
MONEY MARKET		
07-00-110-202	COMMUNITY BANK OF WB PP - 4155	10,945.32
07-00-110-336	SCHWAB - PP MONEY MARKET	124,649.51
	Net MONEY MARKET	135,594.83
AGENCY CERTIFICATES		
07-00-120-260	US AGENCIES	5,099,494.58
	Net AGENCY CERTIFICATES	5,099,494.58
CORPORATE BONDS		
07-00-120-288	CORPORATE BONDS	1,800,182.95
	Net CORPORATE BONDS	1,800,182.95
MUNICIPAL BONDS		
07-00-120-270	MUNICIPAL BONDS	1,018,880.06
	Net MUNICIPAL BONDS	1,018,880.06
MUTUAL FUNDS		
07-00-120-290	MUTUAL FUNDS	13,679,188.25
	Net MUTUAL FUNDS	13,679,188.25

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2020
Fund 07 - POLICE PENSION FUND MARKET VALUE 07-00-120-900	MARKET VALUE CONTRA Net MARKET VALUE	1,603,892.80 1,603,892.80
TREASURY NOTES 07-00-120-250	US TREASURIES Net TREASURY NOTES	599,181.25 599,181.25
Fund 09 - WATER CAPITAL IMPROVEMENTS FUND MONEY MARKET 09-00-110-324	IL FUNDS WTR CAP - 1206 Net MONEY MARKET	846,587.25 846,587.25
Fund 10 - CAPITAL PROJECT FUND MONEY MARKET 10-00-110-115	IL FUNDS CAP PROJECTS - 3133 Net MONEY MARKET	680.34 680.34
Fund 11 - DEBT SERVICE FUND MONEY MARKET 11-00-110-111	IL FUNDS BOND PROCEEDS DS - 2756 Net MONEY MARKET	11.25 11.25
Fund 14 - LAND ACQUISITION, FACILITY, EXPANSION & MONEY MARKET 14-00-110-112 14-00-110-322	IL FUNDS BOND PROCEEDS LAFER - 2772 IL FUNDS - 5435 Net MONEY MARKET	0.02 18,369.00 18,369.02
Fund 15 - RT 83/PLAINFIELD RD BUSINESS DISTRCT TAX MONEY MARKET 15-00-110-322	IL FUNDS BUSINESS DISTRICT - 5435 Net MONEY MARKET	1,647,779.54 1,647,779.54

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2020
COMMUNITY BANK OF WB		
01-00-110-257	COMMUNITY BANK OF WB - 0275	654,020.32
01-00-110-323	COMMUNITY BANK OF WB MM - 1771	305,719.66
01-00-110-325	COMMUNITY BANK RD LGHT - 0243	33,853.43
01-00-110-332	COMMUNITY BANK OF WB FSA - 3804	13,127.70
01-00-110-380	COMMUNITY BANK DRUG ACCT - 4171	81,574.06
02-00-110-209	COMMUNITY BANK OF WB WTR - 4163	782,319.13
03-00-110-257	COMMUNITY BANK OF WB - 0275	95,023.51
07-00-110-202	COMMUNITY BANK OF WB PP - 4155	10,945.32
	Net COMMUNITY BANK OF WB	1,976,583.13
ILLINOIS FUNDS		
01-00-110-322	IL FUNDS - 5435	3,645,486.26
02-00-110-113	IL FUNDS WATER - 5914	612,762.42
03-00-110-114	IL FUNDS HOTEL/MOTEL - 5948	624,643.77
04-00-110-116	IL FUNDS MFT - 5443	623,881.52
06-00-110-117	IL FUNDS SSA BOND - 4621	110,150.10
09-00-110-324	IL FUNDS WTR CAP - 1206	846,587.25
10-00-110-115	IL FUNDS CAP PROJECTS - 3133	680.34
11-00-110-111	IL FUNDS BOND PROCEEDS DS - 2756	11.25
14-00-110-112	IL FUNDS BOND PROCEEDS LAFER - 2772	0.02
14-00-110-322	IL FUNDS - 5435	18,369.00
15-00-110-322	IL FUNDS BUSINESS DISTRICT - 5435	1,647,779.54
	Net ILLINOIS FUNDS	8,130,351.47
IMET		
01-00-120-155	IMET - GENERAL	29.19
	Net IMET	29.19
VILLAGE OF WILLOWBROOK		
01-00-110-911	PETTY CASH REVIVING	950.00
	Net VILLAGE OF WILLOWBROOK	950.00
CHARLES SCHWAB		
07-00-110-336	SCHWAB - PP MONEY MARKET	124,649.51
07-00-120-250	US TREASURIES	599,181.25
07-00-120-260	US AGENCIES	5,099,494.58
07-00-120-270	MUNICIPAL BONDS	1,018,880.06
07-00-120-288	CORPORATE BONDS	1,800,182.95
07-00-120-290	MUTUAL FUNDS	13,679,188.25
07-00-120-900	MARKET VALUE CONTRA	1,603,892.80
	Net CHARLES SCHWAB	23,925,469.40
Total - All Funds:		34,033,383.19

GL Number	Description	Balance
Fund 01: GENERAL FUND		
Due From Other Funds		
01-00-140-102	DUE TO/FROM WATER FUND	836.20
01-00-140-107	DUE TO/FROM POLICE PENSION FUND	10,993.33
	Total Due From Other Funds	11,829.53
Fund 02: WATER FUND		
Due From Other Funds		
02-00-140-101	DUE TO/FROM GENERAL FUND	(836.20)
	Total Due From Other Funds	(836.20)
Fund 07: POLICE PENSION FUND		
Due From Other Funds		
07-00-140-101	DUE TO/FROM GENERAL FUND	(10,993.33)
	Total Due From Other Funds	(10,993.33)

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REVENUE REPORT FOR WILLOWBROOK
 PERIOD ENDING 06/30/2020

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 06/30/2020	YTD BALANCE 06/30/2020	2020-21		AVAILABLE BALANCE
				ORIGINAL BUDGET	% BDGT USED	
Fund 01 - GENERAL FUND						
PROPERTY TAX	PROPERTY TAX LEVY - SRA PROPERTY TAX LEVY - ROAD & BRIDGE	37,329.64 59,145.63	38,330.60 60,850.38	72,750.00 116,146.00	52.69 52.39	34,419.40 55,295.62
Net PROPERTY TAX		96,475.27	99,180.98	188,896.00	52.51	89,715.02
OTHER TAXES						
01-00-310-201	MUNICIPAL SALES TAX	359,967.99	667,557.09	3,500,000.00	19.07	2,832,442.91
01-00-310-202	ILLINOIS INCOME TAX	53,643.33	140,146.40	717,000.00	19.55	576,853.60
01-00-310-203	AMUSEMENT TAX	0.00	4,791.97	65,004.00	7.37	60,212.03
01-00-310-204	REPLACEMENT TAX	0.00	215.45	1,250.00	17.24	1,034.55
01-00-310-205	UTILITY TAX	57,971.15	121,105.11	850,000.00	14.25	728,894.89
01-00-310-206	LOCAL GAS TAX	14,813.85	29,056.85	275,000.00	10.57	245,943.15
01-00-310-208	PLACES OF EATING TAX	33,862.14	55,996.75	400,000.00	14.00	344,003.25
01-00-310-209	WATER TAX	12,863.27	24,341.87	160,000.00	15.21	135,658.13
01-00-310-210	WATER TAX - UNINCORPORATED	0.00	0.00	160,000.00	0.00	160.00
01-00-310-211	HOTEL/MOTEL TAX	8,523.55	8,523.55	216,000.00	3.95	207,476.45
01-00-310-212	SELF-STORAGE FACILITY TAX	9,859.48	19,242.78	0.00	100.00	(19,242.78)
Net OTHER TAXES		551,504.76	1,070,977.82	6,184,414.00	17.32	5,113,436.18
LICENSES						
01-00-310-302	LIQUOR LICENSES	0.00	0.00	66,750.00	0.00	66,750.00
01-00-310-303	BUSINESS LICENSES	1,624.50	2,809.50	93,000.00	3.02	90,190.50
01-00-310-304	VIDEO GAMING LICENSES	0.00	0.00	10,000.00	0.00	10,000.00
01-00-310-305	VENDING MACHINE LICENSES	(18.00)	(18.00)	2,500.00	(0.72)	2,518.00
01-00-310-306	SCAVENGER LICENSES	0.00	0.00	7,000.00	0.00	7,000.00
Net LICENSES		1,606.50	2,791.50	179,250.00	1.56	176,458.50
PERMITS						
01-00-310-401	BUILDING PERMITS	20,346.93	61,537.37	285,000.00	21.59	223,462.63
01-00-310-402	SIGN PERMITS	270.00	270.00	6,000.00	4.50	5,730.00
01-00-310-403	OTHER PERMITS	0.00	0.00	500.00	0.00	500.00
01-00-310-404	COUNTY BMP FEE	0.00	0.00	500.00	0.00	500.00
01-00-310-405	SPECIAL HAULING PERMITS (OXCART)	380.00	510.00	3,000.00	17.00	2,490.00
Net PERMITS		20,996.93	62,317.37	295,000.00	21.12	232,682.63
FINES						
01-00-310-501	CIRCUIT COURT FINES	7,262.34	10,034.35	90,000.00	11.15	79,965.65
01-00-310-502	TRAFFIC FINES	725.00	1,725.00	25,000.00	6.90	23,275.00
01-00-310-503	RED LIGHT FINES	50,400.00	83,500.00	565,000.00	14.78	481,500.00
01-00-310-504	DUI FINES	0.00	89.09	2,000.00	4.45	1,910.91
01-00-310-505	OVERWEIGHT TRUCK FINES	0.00	165.00	6,000.00	2.75	5,835.00
Net FINES		58,387.34	95,513.44	688,000.00	13.88	592,486.56
OVERHEAD REIMBURSEMENT						
01-00-310-601	ADMINISTRATIVE SUPPORT REIMB - WATER	46,857.33	93,714.66	562,288.00	16.67	468,573.34
Net OVERHEAD REIMBURSEMENT		46,857.33	93,714.66	562,288.00	16.67	468,573.34

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 06/30/2020	YTD BALANCE 06/30/2020	2020-21		AVAILABLE BALANCE
				ORIGINAL BUDGET	% BDGT USED	
Fund 01 - GENERAL FUND						
CHARGES & FEES						
01-00-310-000	PLANNING APPLICATION FEES	3,415.00	3,415.00	10,000.00	34.15	6,585.00
01-00-310-701	PUBLIC HEARING FEES	2,725.00	2,725.00	2,500.00	109.00	(225.00)
01-00-310-702	PLANNING REVIEW FEES	0.00	0.00	2,500.00	0.00	2,500.00
01-00-310-704	ACCIDENT REPORT COPIES	145.00	210.00	2,000.00	10.50	1,790.00
01-00-310-705	VIDEO GAMING TERMINAL INCOME	0.00	2,694.73	36,000.00	7.49	33,305.27
01-00-310-706	COPIES-ORDINANCES & MAPS	0.00	0.00	50.00	0.00	50.00
01-00-310-723	ELEVATOR INSPECTION FEES	0.00	700.00	12,000.00	5.83	11,300.00
01-00-310-724	BURGLAR ALARM FEES	(100.00)	(170.00)	10,000.00	(1.70)	10,170.00
Net CHARGES & FEES		6,185.00	9,574.73	75,050.00	12.76	65,475.27
PARK & RECREATION CHARGES						
01-00-310-813	PARK & REC CONTRIBUTION	0.00	0.00	3,000.00	0.00	3,000.00
01-00-310-814	PARK PERMIT FEES	0.00	0.00	3,000.00	0.00	3,000.00
01-00-310-815	SUMMER RECREATION FEES	0.00	0.00	9,230.00	0.00	9,230.00
01-00-310-817	SPECIAL EVENTS	0.00	0.00	5,450.00	0.00	5,450.00
01-00-310-819	BURR RIDGE/WILLOWBROOK BASEBALL REI	0.00	0.00	6,500.00	0.00	6,500.00
01-00-310-820	HOLIDAY CONTRIBUTION	0.00	0.00	2,500.00	0.00	2,500.00
01-00-310-823	SPRING RECREATION FEES	0.00	0.00	200.00	0.00	200.00
Net PARK & RECREATION CHARGES		0.00	0.00	29,880.00	0.00	29,880.00
OTHER REVENUE						
01-00-310-901	REIMBURSEMENTS - IRMA	4,126.50	17,514.22	0.00	100.00	(17,514.22)
01-00-310-909	SALE - FIXED ASSETS	0.00	6,836.00	7,500.00	91.15	664.00
01-00-310-910	REIMBURSEMENTS - TREE PLANTING	0.00	0.00	500.00	0.00	500.00
01-00-310-911	REIMBURSEMENTS - RED LIGHT ENERGY	225.54	225.54	1,440.00	15.66	1,214.46
01-00-310-912	REIMBURSEMENTS - BRUSH PICK-UP	0.00	0.00	10,800.00	0.00	10,800.00
01-00-310-913	OTHER RECEIPTS	1,213.28	1,280.63	0.00	100.00	(1,280.63)
01-00-310-915	REIMBURSEMENTS - POLICE SPECIAL DETA	0.00	0.00	5,000.00	0.00	5,000.00
01-00-310-917	REIMBURSEMENTS - PUBLIC WORKS OTHER	0.00	7,000.00	23,600.00	29.66	16,600.00
01-00-310-925	NICOR GAS ANNUAL PAYMENT	0.00	0.00	14,000.00	0.00	14,000.00
01-00-310-926	CABLE FRANCHISE FEES	0.00	36,309.17	204,000.00	17.80	167,690.83
01-00-310-928	DRUG FORFEITURES - STATE	0.00	0.00	500.00	0.00	500.00
01-00-310-929	DRUG FORFEITURES - FEDERAL	0.00	0.00	500.00	0.00	500.00
Net OTHER REVENUE		5,565.32	69,165.56	267,840.00	25.82	198,674.44
NON-OPERATING						
01-00-320-108	INTEREST INCOME	2,078.94	5,368.68	48,000.00	11.18	42,631.32
Net NON-OPERATING		2,078.94	5,368.68	48,000.00	11.18	42,631.32
TRANSFERS IN						
01-00-330-103	TRANSFER FROM HOTEL/MOTEL TAX	0.00	0.00	715,941.00	0.00	715,941.00
Net TRANSFERS IN		0.00	0.00	715,941.00	0.00	715,941.00

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REVENUE REPORT FOR WILLOWBROOK
PERIOD ENDING 06/30/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 06/30/2020	YTD BALANCE 06/30/2020	ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE
				2020-21		

TOTAL REVENUES	789,657.39	1,508,604.74	9,234,559.00	16.34	7,725,954.26
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Fund 02 - WATER FUND CHARGES & FEES			
02-00-310-7112	WATER USAGE	486,886.17	3,200,000.00
02-00-310-7113	WATER PENALTIES	(7.86)	8,000.00
02-00-310-7118	SHUTOFF/NSF FEE	25.00	5,000.00
	Net CHARGES & FEES	257,331.77	3,213,000.00
		0.00	0.50
		0.00	0.50
		486,903.31	3,213,000.00
			15.15
			15.22
			(0.10)
			0.50
			15.15
			2,713,113.83
			8,007.86
			4,975.00
			2,726,096.69

OTHER REVENUE	WATER METER SALES	4,589.57
02-00-310-714	WATER METER READING FEES	3,417.75
02-00-310-716	CONSTRUCTION USAGE	800.00
02-00-310-717		
Net OTHER REVENUE		8,807.32

Fund 02 - WATER FUND:

TOTAL REVENUES

Fund 03 - HOTEL/MOTEL TAX FUND OTHER TAXES

03-00-310-203	Net OTHER TAXES	
	HOTEL/MOTEL TAX	

NON-OPERATING	INTEREST INCOME	NON-OPERATING	INTEREST INCOME
03-00-3220-108		231.40	621.12
		231.40	621.12
		0.00	100.00

Fund 03 - HOTEL/MOTEL TAX FUND:

TOTAL REVENUES

Fund 04 - MOTOR FUEL TAX FUND
OTHER TAXES

REVENUE REPORT FOR WILLOWBROOK
PERIOD ENDING 06/30/2020

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NUE REPORT FOR WILLOWBROOK
PERIOD ENDING 06/30/2020

DB: Willowbrook	GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 06/30/2020	YTD BALANCE 06/30/2020	2020-21 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE
Fund 04 - MOTOR FUEL TAX FUND							
04-00-310-216		MFT RECEIPTS	20,054.63	45,383.17	310,429.00	14.62	265,045.83
04-00-310-218		MFT CAPITAL BOND RECEIPTS	0.00	93,803.27	0.00	100.00	(93,803.27)
Net OTHER TAXES			20,054.63	139,186.44	310,429.00	44.84	171,242.56
NON-OPERATING		INTEREST INCOME					
04-00-320-108			221.24	534.51	6,000.00	8.91	5,465.49
Net NON-OPERATING			221.24	534.51	6,000.00	8.91	5,465.49

Fund 04 - MOTOR FUEL TAX FUND:

TOTAL REVENUES

Fund 06 - SSA ONE BOND & INTEREST FUND	PROPERTY TAX	PROPERTY TAX RECEIPTS
06-00-310-101		
Net PROPERTY TAX		

NON-OPERATING	INTEREST INCOME
06-00-320-108	
Net NON-OPERATING	

Fund 06 - SSA ONE BOND & INTEREST FUND:

TOTAL REVENUE

Fund 07 - POLICE PENSION FUND	
OTHER REVENUE	VILLAGE CONTRIBUTION
07-00-310-607	165,340.48
07-00-310-906	29,975.68
Net OTHER REVENUE	195,316.16
NON-OPERATING	INTEREST INCOME
07-00-320-108	1,074,713.00
07-00-320-110	216,880.00
07-00-320-111	1,291,593.00
Net NON-OPERATING	15.12
	15.38
	13.82
	1,096,276.84
	909,372.52
	186,904.32
	395,091.27
	(1,156,904.05)
	(120.80)
	(761,933.58)

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REVENUE REPORT FOR WILLOWBROOK
PERIOD ENDING 06/30/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 06/30/2020	YTD BALANCE 06/30/2020	2020-21 ORIGINAL BUDGET	% BUDGT USED	AVAILABLE BALANCE
Fund 07 - POLICE PENSION FUND						
TOTAL REVENUES		519,617.05	1,457,249.74	1,791,593.00	81.34	334,343.26
Fund 09 - WATER CAPITAL IMPROVEMENTS FUND						
NON-OPERATING	INTEREST INCOME	313.59	841.80	6,000.00	14.03	5,158.20
09-00-320-108		313.59	841.80	6,000.00	14.03	5,158.20
Net NON-OPERATING						
TRANSFERS IN	TRANSFER FROM WATER	0.00	0.00	200,000.00	0.00	200,000.00
09-00-330-102		0.00	0.00	200,000.00	0.00	200,000.00
Net TRANSFERS IN						
Fund 09 - WATER CAPITAL IMPROVEMENTS FUND:						
TOTAL REVENUES		313.59	841.80	206,000.00	0.41	205,158.20
Fund 10 - CAPITAL PROJECT FUND						
NON-OPERATING	INTEREST INCOME	0.28	0.69	0.00	100.00	(0.69)
10-00-320-108		0.28	0.69	0.00	100.00	(0.69)
Net NON-OPERATING						
Fund 10 - CAPITAL PROJECT FUND:						
TOTAL REVENUES		0.28	0.69	0.00	100.00	(0.69)
Fund 11 - DEBT SERVICE FUND						
TRANSFERS IN	TRANSFER FROM GENERAL FUND	49,625.50	49,625.50	279,851.00	17.73	230,225.50
11-00-330-101		4,304.50	4,304.50	46,695.00	9.22	42,390.50
11-00-330-102	TRANSFER FROM WATER			326,546.00	16.52	
Net TRANSFERS IN		53,930.00	53,930.00			272,616.00
Fund 11 - DEBT SERVICE FUND:						
TOTAL REVENUES		53,930.00	53,930.00	326,546.00	16.52	272,616.00
Fund 15 - RT 83/PLAINFIELD RD BUSINESS DISTRICT TAX						
OTHER TAXES	BUSINESS DISTRICT SALES TAX TOWN CEN	37,732.91	85,106.50	600,000.00	14.18	514,893.50
15-00-310-201		37,732.91	85,106.50	600,000.00	14.18	514,893.50
Net OTHER TAXES						

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REVENUE REPORT FOR WILLOWBROOK
PERIOD ENDING 06/30/2020

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 06/30/2020	YTD BALANCE 06/30/2020	2020-21 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE
Fund 15 - RT 83/PLAINFIELD RD BUSINESS DISTRICT TAX						
	Fund 15 - RT 83/PLAINFIELD RD BUSINESS DISTRICT TAX:					
	TOTAL REVENUES	37,732.91	85,106.50	600,000.00	14.18	514,893.50
	TOTAL REVENUES - ALL FUNDS	1,848,308.08	3,914,447.76	16,043,052.00	24.40	12,128,604.24

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EXPENDITURE REPORT FOR WILLOWBROOK

PERIOD ENDING 06/30/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 06/30/20	YTD BALANCE 06/30/2020	2020-21 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP. AVAIL.
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Fund 01 - GENERAL FUND

Dept 05 - VILLAGE BOARD & CLERK							
GENERAL MANAGEMENT							
01-05-400-147 MEDICARE	74.91	150.88	887.00	17.01	736.12	1,774.00	1,623.12
01-05-400-161 SOCIAL SECURITY	320.32	645.15	3,794.00	17.00	3,148.85	7,588.00	6,942.85
01-05-410-01 SALARY - MAYOR & VILLAGE BO/	4,400.00	8,800.00	54,000.00	16.30	45,200.00	108,00.00	99,200.00
01-05-410-125 SALARY - VILLAGE CLERK	600.00	1,200.00	7,200.00	16.67	6,000.00	14,400.00	13,200.00
01-05-410-141 LIFE INSURANCE - ELECTED OFF	59.92	123.76	767.00	16.14	643.24	1,534.00	1,410.24
01-05-410-201 PHONE - TELEPHONES	93.74	93.74	696.00	13.47	602.26	1,392.00	1,298.26
01-05-410-301 OFFICE SUPPLIES	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
01-05-410-303 FUEL/MILEAGE/WASH	0.00	0.00	100.00	0.00	100.00	200.00	200.00
01-05-410-304 SCHOOLS/CONFERENCES/TRAV	0.00	0.00	5,770.00	0.00	5,770.00	11,540.00	11,540.00
01-05-410-307 FEES/DUES/SUBSCRIPTIONS	280.00	280.00	2,400.00	11.67	2,120.00	4,800.00	4,520.00
GENERAL MANAGEMENT	5,828.89	11,293.53	76,114.00	14.84	64,820.47	152,228.00	140,934.47
COMMUNITY RELATIONS	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
01-05-420-365 PUBLIC RELATIONS	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
COMMUNITY RELATIONS	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
Total Dept 05 - VILLAGE BOARD & CLERK	5,828.89	11,293.53	76,614.00	14.74	65,320.47	153,228.00	141,934.47

Dept 07 - BOARD OF POLICE COMMISSIONERS

ADMINISTRATION							
01-07-400-147 MEDICARE	0.00	0.00	7.00	0.00	7.00	14.00	14.00
01-07-400-161 SOCIAL SECURITY	0.00	0.00	31.00	0.00	31.00	62.00	62.00
01-07-435-148 LIFE INSURANCE - COMMISSION	18.48	36.96	260.00	14.22	223.04	520.00	483.04
01-07-435-239 FEES - BOPC ATTORNEY	0.00	0.00	5,000.00	0.00	5,000.00	10,000.00	10,000.00
01-07-435-301 OFFICE SUPPLIES	0.00	0.00	100.00	0.00	100.00	200.00	200.00
01-07-435-302 PRINTING & PUBLISHING	0.00	0.00	4,000.00	0.00	4,000.00	8,000.00	8,000.00
01-07-435-304 SCHOOLS/CONFERENCES/TRAV	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00
01-07-435-307 FEES/DUES/SUBSCRIPTIONS	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
01-07-435-311 POSTAGE & METER RENT	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
ADMINISTRATION	18.48	36.96	11,398.00	0.32	11,361.04	22,796.00	22,759.04

OTHER							
01-07-440-542 EXAMS - WRITTEN	0.00	0.00	15,000.00	0.00	15,000.00	30,000.00	30,000.00
01-07-440-543 EXAMS - PHYSICAL	0.00	0.00	2,000.00	0.00	2,000.00	4,000.00	4,000.00
01-07-440-544 EXAMS - PSYCHOLOGICAL	0.00	0.00	2,500.00	0.00	2,500.00	5,000.00	5,000.00
01-07-440-545 EXAMS - POLYGRAPH	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00
OTHER	18.48	36.96	31,898.00	0.12	31,861.04	63,796.00	63,759.04

Dept 10 - ADMINISTRATION
 GENERAL MANAGEMENT
 01-10-400-147 MEDICARE

387.28	774.58	5,322.00	14.55	4,547.42	10,644.00	9,869.42
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EXPENDITURE REPORT FOR WILLOWBROOK

PERIOD ENDING 06/30/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 06/30/20	YTD BALANCE 06/30/2020	2020-21 ORIGINAL BUDGET		% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
				2020-21 ORIGINAL BUDGET	% BDGT USED				
Fund 01 - GENERAL FUND									
01-10-40-0-51	IMRF	3,650.05	7,300.11	49,218.00	14.83	41,917.89	98,436.00	91,135.89	
01-10-40-0-161	SOCIAL SECURITY	1,655.99	3,311.98	20,435.00	16.21	17,123.02	40,870.00	37,558.02	
01-10-40-0-171	SUI - UNEMPLOYMENT	0.00	0.00	774.00	0.00	774.00		1,548.00	
01-10-45-5-01	SALARIES - MANAGEMENT STAFF	13,192.32	26,384.64	175,125.00	15.07	148,740.36	350,250.00	323,865.36	
01-10-45-5-102	OVERTIME	0.00	0.00	5,000.00	0.00	5,000.00	10,000.00	10,000.00	
01-10-45-5-105	ASSISTANT VILLAGE ADMINISTRATOR	9,769.28	19,538.56	130,175.00	15.01	110,636.44	260,350.00	240,811.44	
01-10-45-5-126	SALARIES - CLERICAL	4,257.12	8,514.24	56,726.00	15.01	48,211.76	113,452.00	104,937.76	
01-10-45-5-131	PERSONNEL RECRUITMENT	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00	
01-10-45-5-141	HEALTH/DENTAL/LIFE INSURANCE	4,293.01	8,380.94	49,602.00	16.90	41,221.06	99,204.00	90,823.06	
01-10-45-5-201	PHONE - TELEPHONES	934.62	2,617.58	12,684.00	20.64	10,066.42	25,368.00	22,750.42	
01-10-45-5-266	CODIFY ORDINANCES	0.00	0.00	5,000.00	0.00	5,000.00	10,000.00	10,000.00	
01-10-45-5-301	OFFICE SUPPLIES	609.97	902.11	8,000.00	11.28	7,097.89	16,000.00	15,097.89	
01-10-45-5-302	PRINTING, PUBLISHING & TRANS	110.93	110.93	2,500.00	4.44	2,389.07	5,000.00	4,889.07	
01-10-45-5-303	FUEL/MILEAGE/WASH	38.00	38.00	750.00	5.07	712.00	1,500.00	1,462.00	
01-10-45-5-304	SCHOOLS/CONFERENCES/TRAV	0.00	0.00	2,000.00	0.00	2,000.00	4,000.00	4,000.00	
01-10-45-5-305	STRATEGIC PLANNING	0.00	0.00	2,000.00	0.00	2,000.00	4,000.00	4,000.00	
01-10-45-5-306	CONSULTING	1,350.00	1,350.00	711,000.00	1.90	69,650.00	142,00.00	140,650.00	
01-10-45-5-307	FEES/DUES/SUBSCRIPTIONS	0.99	211.24	13,000.00	1.62	12,788.76	26,00.00	25,788.76	
01-10-45-5-311	POSTAGE & METER RENT	586.27	580.87	5,000.00	11.62	4,419.13	10,000.00	9,419.13	
01-10-45-5-315	COPY SERVICE	740.07	740.07	7,000.00	10.57	6,259.93	14,000.00	13,259.93	
01-10-45-5-355	COMMISSARY PROVISION	156.40	156.40	3,000.00	5.21	2,843.60	6,000.00	5,843.60	
01-10-45-5-411	MAINTENANCE - EQUIPMENT	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00	
GENERAL MANAGEMENT		41,732.30	80,912.25	625,311.00	12.94	544,398.75	1,250,622.00	1,169,709.75	
COMMUNITY RELATIONS									
01-10-475-365	PUBLIC RELATIONS	0.00	0.00	5,000.00	0.00	5,000.00	10,000.00	10,000.00	
01-10-475-367	CRISIS MANAGEMENT	0.00	0.00	25,000.00	0.00	25,000.00	50,000.00	50,000.00	
01-10-475-370	MEALS-ON-WHEELS	0.00	0.00	2,000.00	0.00	2,000.00	4,000.00	4,000.00	
COMMUNITY RELATIONS									
CAPITAL IMPROVEMENTS									
01-10-485-602	BUILDING IMPROVEMENTS	0.00	0.00	60,000.00	0.00	60,000.00	120,000.00	120,000.00	
01-10-485-611	FURNITURE & OFFICE EQUIPMENT	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00	
CAPITAL IMPROVEMENTS									
CONTINGENCIES									
01-10-490-799	CONTINGENCIES	0.00	0.00	10,000.00	0.00	10,000.00	20,000.00	20,000.00	
CONTINGENCIES		0.00	0.00	10,000.00	0.00	10,000.00	20,000.00	20,000.00	
DATA PROCESSING									
01-10-460-212	EDP EQUIPMENT/ SOFTWARE	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00	
01-10-460-225	INTERNET/WEBSITE HOSTING	627.41	1,254.82	14,347.00	8.75	13,092.18	28,694.00	27,439.18	
01-10-460-263	EDP LICENSES	844.23	11,368.83	43,435.00	26.17	32,066.17	86,870.00	75,501.17	
01-10-460-265	CYBER DISRUPTION	3,750.00	4,379.00	0.00	100.00	(4,379.00)	0.00	(4,379.00)	
01-10-460-267	DOCUMENT STORAGE/SCANNING	0.00	0.00	5,000.00	0.00	5,000.00	10,000.00	10,000.00	
01-10-460-306	CONSULTING SERVICES - IT	1,047.70	1,047.70	18,000.00	5.82	16,952.30	36,000.00	34,952.30	
DATA PROCESSING		6,269.34	18,050.35	81,782.00	22.07	63,731.65	163,564.00	145,513.65	

EXPENDITURE REPORT FOR WILLOWBROOK
 PERIOD ENDING 06/30/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 06/30/20	YTD BALANCE 06/30/2020	2020-21 ORIGINAL BUDGET		% BDGT USED	AVAILABLE BALANCE	APPROP. AVAIL.
				2020-21 ORIGINAL BUDGET	% BDGT USED			
Fund 01 - GENERAL FUND								
BUILDINGS	MAINTENANCE - BUILDING							
01-10-466-228	NICOR GAS (835 MIDWAY)	3,493.32	4,613.64	30,545.00	15.10	25,931.36	61,090.00	56,476.36
01-10-466-236	ENERGY/COMED (835 MIDWAY)	115.54	115.54	2,000.00	5.78	1,884.46	4,000.00	3,884.46
01-10-466-240	SANITARY (835 MIDWAY)	0.00	0.00	3,000.00	0.00	3,000.00	6,000.00	6,000.00
01-10-466-251	LANDSCAPE - VILLAGE HALL	0.00	0.00	450.00	0.00	450.00	900.00	900.00
01-10-466-293	BUILDING MAINTENANCE SUPPL	0.00	913.81	1,000.00	0.00	1,000.00	2,000.00	2,000.00
01-10-466-351		107.36	5,642.99	2,000.00	45.69	1,086.19	4,000.00	3,086.19
BUILDINGS		3,716.22	5,642.99	38,995.00	14.47	33,352.01	77,990.00	72,347.01
LEGAL	FEES - VILLAGE ATTORNEY	0.00	0.00	140,000.00	0.00	140,000.00	280,000.00	280,000.00
01-10-470-239	FEES - SPECIAL ATTORNEY	0.00	0.00	10,000.00	0.00	10,000.00	20,000.00	20,000.00
01-10-470-241	FEES - LABOR COUNSEL	0.00	0.00	2,000.00	0.00	2,000.00	4,000.00	4,000.00
LEGAL		0.00	0.00	152,000.00	0.00	152,000.00	304,000.00	304,000.00
RISK MANAGEMENT	INSURANCE - IRMA SELF INSURANCE - DEDUCTIBLE	0.00	0.00	233,463.00	0.00	233,463.00	466,926.00	466,926.00
01-10-480-272		0.00	0.00	10,000.00	0.00	10,000.00	20,000.00	20,000.00
01-10-480-273		0.00	0.00	243,463.00	0.00	243,463.00	486,926.00	486,926.00
RISK MANAGEMENT		0.00	0.00	243,463.00	0.00	243,463.00	486,926.00	486,926.00
TRANSFERS TO OTHER FUNDS								
01-10-900-112	TRANSFER TO DEBT SERVICE - 2	49,625.50	49,625.50	279,851.00	17.73	230,225.50	559,702.00	510,076.50
	TRANSFERS TO OTHER FUNDS	49,625.50	49,625.50	279,851.00	17.73	230,225.50	559,702.00	510,076.50
Total Dept 10 - ADMINISTRATION		101,343.36	154,231.09	1,523,902.00	10.12	1,369,670.91	3,047,804.00	2,893,572.91
Dept 15 - PLANNING & ECONOMIC DEVELOPMENT								
GENERAL MANAGEMENT								
01-15-400-147	MEDICARE	24.33	48.65	381.00	12.77	332.35	762.00	713.35
01-15-400-151	IMRF	235.34	470.68	3,203.00	14.69	2,732.32	6,406.00	5,935.32
01-15-400-161	SOCIAL SECURITY	104.01	208.02	1,631.00	12.75	1,422.98	3,262.00	3,053.98
01-15-400-171	SUI - UNEMPLOYMENT	0.00	0.00	129.00	0.00	129.00	258.00	258.00
01-15-510-126	SALARIES - CLERICAL	1,755.00	3,509.99	23,386.00	15.01	19,876.01	46,772.00	43,262.01
01-15-510-141	HEALTH/DENTAL/LIFE INSURANC	588.89	1,177.78	8,062.00	14.61	6,884.22	16,124.00	14,946.22
01-15-510-301	OFFICE SUPPLIES	0.00	0.00	250.00	0.00	250.00	500.00	500.00
01-15-510-302	PRINTING & PUBLISHING	0.00	0.00	2,500.00	0.00	2,500.00	5,000.00	5,000.00
01-15-510-307	FEES/DUES/SUBSCRIPTIONS	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
01-15-510-311	POSTAGE & METER RENT	1.90	1.90	500.00	0.38	498.10	1,000.00	998.10
01-15-510-340	LIFE INSURANCE - PLAN COMMISS	70.56	141.12	1,032.00	13.67	890.88	2,064.00	1,922.88
01-15-510-401	OPERATING EQUIPMENT	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
GENERAL MANAGEMENT		2,780.03	5,558.14	42,074.00	13.21	36,515.86	84,148.00	78,589.86
DATA PROCESSING	EDP PERSONNEL TRAINING	0.00	0.00	1,800.00	0.00	1,800.00	3,600.00	3,600.00
01-15-515-305		0.00	0.00	1,800.00	0.00	1,800.00	3,600.00	3,600.00
DATA PROCESSING		0.00	0.00	1,800.00	0.00	1,800.00	3,600.00	3,600.00

EXPENDITURE REPORT FOR WILLOWBROOK

PERIOD ENDING 06/30/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 06/30/2020	YTD BALANCE 06/30/2020	2020-21 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
Fund 01 - GENERAL FUND								
ENGINEERING	RENT - MEETING ROOM	0.00	0.00	250.00	0.00	250.00	500.00	500.00
01-15-520-229	FEES - ENGINEERING	330.00	330.00	2,500.00	13.20	2,170.00	5,000.00	4,670.00
01-15-520-245	FEES - COURT REPORTER	0.00	0.00	2,700.00	0.00	2,700.00	5,400.00	5,400.00
01-15-520-246	PLAN REVIEW - ENGINEER	0.00	0.00	5,000.00	0.00	5,000.00	10,000.00	10,000.00
01-15-520-254	PLAN REVIEW - PLANNER	6,121.40	6,121.40	125,000.00	4.90	118,878.60	250,000.00	243,878.60
01-15-520-257	PLAN REVIEW - TRAFFIC CONSU	0.00	0.00	2,500.00	0.00	2,500.00	5,000.00	5,000.00
01-15-520-258	ENGINEERING	6,451.40	6,451.40	137,950.00	4.68	131,498.60	275,900.00	269,448.60
Total Dept 15 - PLANNING & ECONOMIC DEVELOPMENT		9,231.43	12,009.54	181,824.00	6.61	169,814.46	363,648.00	351,638.46
Dept 20 - PARKS & RECREATION								
CAPITAL IMPROVEMENTS	POND IMPROVEMENTS	0.00	0.00	400.00	0.00	400.00	800.00	800.00
01-20-595-643	COURT IMPROVEMENTS	0.00	0.00	800.00	0.00	800.00	1,600.00	1,600.00
01-20-595-693	CAPITAL IMPROVEMENTS	0.00	0.00	1,200.00	0.00	1,200.00	2,400.00	2,400.00
ADMINISTRATION	MEDICARE	31.35	62.08	648.00	9.58	585.92	1,296.00	1,233.92
01-20-400-147	IMRF	257.56	541.76	5,308.00	10.21	4,766.24	10,616.00	10,074.24
01-20-400-151	SOCIAL SECURITY	134.05	265.45	2,772.00	9.58	2,506.55	5,544.00	5,278.55
01-20-400-161	SUI - UNEMPLOYMENT	33.68	76.60	270.00	28.37	193.40	54.00	463.40
01-20-400-171	SALARIES - PERMANENT EMPLO	1,920.67	4,040.03	32,585.00	12.40	28,544.97	65,170.00	61,129.97
01-20-550-101	PART TIME - PROGRAM SUPERV	0.00	0.00	2,500.00	0.00	2,500.00	5,000.00	5,000.00
01-20-550-103	LIFE INSURANCE - COMMISSION	68.32	140.56	1,068.00	13.16	927.44	2,136.00	1,995.44
01-20-550-148	OFFICE/GENERAL PROGRAM SU	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00
01-20-550-301	PRINTING & PUBLISHING	0.00	0.00	13,500.00	0.00	13,500.00	27,000.00	27,000.00
01-20-550-302	POSTAGE & METER RENT	0.00	0.00	3,800.00	0.00	3,800.00	7,600.00	7,600.00
01-20-550-311	ADMINISTRATION	2,445.63	5,126.48	63,451.00	8.08	58,324.52	126,902.00	121,775.52
DATA PROCESSING	EDP EQUIPMENT/SOFTWARE	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
01-20-555-212	CONSULTING SERVICES	0.00	0.00	15,000.00	0.00	15,000.00	30,000.00	30,000.00
01-20-555-306		0.00	0.00	15,500.00	0.00	15,500.00	31,000.00	31,000.00
DATA PROCESSING								
LANDSCAPING	LANDSCAPE MAINTENANCE SER	90.00	90.00	0.00	100.00	(90.00)	0.00	(90.00)
01-20-565-342		90.00	90.00	0.00	100.00	(90.00)	0.00	(90.00)
LANDSCAPING								
Maintenance	OVERTIME	0.00	0.00	7,000.00	0.00	7,000.00	14,000.00	14,000.00
01-20-570-102	PART TIME - LABOR	241.50	241.50	2,541.00	9.50	2,299.50	5,082.00	4,840.50
01-20-570-103	MAINTENANCE - PARK BUILDING	0.00	0.00	12,386.00	0.00	12,386.00	24,772.00	24,772.00
01-20-570-228	RENT - EQUIPMENT	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
01-20-570-234	NICOR GAS (825 MIDWAY)	42.53	42.53	1,200.00	3.54	1,157.47	2,400.00	2,357.47
01-20-570-235	SANITARY (825 MIDWAY)	0.00	0.00	1,50.00	0.00	150.00	10.00	10.00
01-20-570-250								

EXPENDITURE REPORT FOR WILLOWBROOK

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 06/30/20	YTD BALANCE 06/30/2020	2020-21		AVAILABLE BALANCE	APPROP. AVAIL.
				ORIGINAL BUDGET	% BDGT USED		
Fund 01 - GENERAL FUND							
01-20-570-278	SANITARY USER CHARGE - PARK	0.00	0.00	150.00	0.00	150.00	300.00
01-20-570-280	BALLFIELD MAINTENANCE/SUPP	0.00	998.00	10,000.00	9.98	9,002.00	19,002.00
01-20-570-281	CONTRACTED MAINTENANCE	17,065.25	23,189.50	120,900.00	19.18	97,710.50	218,610.50
01-20-570-331	Maintenance Supplies	0.00	0.00	5,000.00	0.00	5,000.00	10,000.00
01-20-570-411	Maintenance - Equipment	0.00	0.00	3,500.00	0.00	3,500.00	7,000.00
MAINTENANCE		17,349.28	24,471.53	163,227.00	14.99	138,755.47	326,454.00
SUMMER PROGRAM							
01-20-575-119	SUMMER PROGRAM MATERIALS	0.00	0.00	7,600.00	0.00	7,600.00	15,200.00
01-20-575-517	SENIORS PROGRAM	0.00	0.00	5,400.00	0.00	5,400.00	10,800.00
SUMMER PROGRAM		0.00	0.00	13,000.00	0.00	13,000.00	26,000.00
FALL PROGRAM							
01-20-580-517	SENIORS PROGRAM	0.00	0.00	5,400.00	0.00	5,400.00	10,800.00
FALL PROGRAM		0.00	0.00	5,400.00	0.00	5,400.00	10,800.00
WINTER/SPECIAL PROGRAMS							
01-20-585-121	WINTER PROGRAM MATERIALS	0.00	0.00	2,000.00	0.00	2,000.00	4,000.00
01-20-585-150	CHILDRENS SPECIAL EVENTS - C	0.00	0.00	3,000.00	0.00	3,000.00	6,000.00
01-20-585-151	FAMILY SPECIAL EVENT - MOVIE	0.00	0.00	1,500.00	0.00	1,500.00	3,000.00
01-20-585-152	FAMILY SPECIAL EVENT - TREE	0.00	0.00	4,900.00	0.00	4,900.00	9,800.00
01-20-585-153	FAMILY SPECIAL EVENT - BACK	0.00	0.00	500.00	0.00	500.00	1,000.00
01-20-585-154	FAMILY SPECIAL EVENT - RACE	0.00	0.00	13,600.00	0.00	13,600.00	27,200.00
01-20-585-155	CHILDREN'S HOLIDAY PARTY	0.00	0.00	5,000.00	0.00	5,000.00	10,000.00
01-20-585-157	COMMUNITY PICNIC	0.00	0.00	3,000.00	0.00	3,000.00	6,000.00
01-20-585-517	SENIORS PROGRAM	0.00	0.00	5,400.00	0.00	5,400.00	10,800.00
WINTER/SPECIAL PROGRAMS		0.00	0.00	38,900.00	0.00	38,900.00	77,800.00
SPRING PROGRAM							
01-20-586-121	SPRING PROGRAM MATERIALS	0.00	0.00	200.00	0.00	200.00	400.00
SPRING PROGRAM		0.00	0.00	200.00	0.00	200.00	400.00
SPECIAL RECREATION							
01-20-590-518	SPECIAL RECREATION ASSOC P	0.00	0.00	39,310.00	0.00	39,310.00	78,620.00
01-20-590-519	ADA PARK MAINTENANCE	0.00	0.00	4,840.00	0.00	4,840.00	9,680.00
01-20-590-520	ADA RECREATION ACCOMMODA	0.00	0.00	7,700.00	0.00	7,700.00	15,400.00
01-20-590-521	ADA PARK IMPROVEMENTS	0.00	0.00	15,400.00	0.00	15,400.00	30,800.00
SPECIAL RECREATION		0.00	0.00	67,250.00	0.00	67,250.00	134,500.00
Total Dept 20 - PARKS & RECREATION		19,884.91	29,688.01	368,128.00	8.06	338,439.99	736,256.00
Dept 25 - FINANCE DEPARTMENT							
GENERAL MANAGEMENT							
01-25-400-147	MEDICARE	252.60	506.93	3,373.00	15.03	2,866.07	6,746.00
01-25-400-151	IMRF	2,050.08	4,100.16	23,994.00	17.09	19,893.84	47,988.00
							706,567.99

EXPENDITURE REPORT FOR WILLOWBROOK

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 06/30/20	YTD BALANCE 06/30/2020	2020-21		AVAILABLE BALANCE	APPROP. AVAIL.
				ORIGINAL BUDGET	% BDGT USED		
Fund 01 - GENERAL FUND							
01-25-40-0-61	SOCIAL SECURITY	1,080.15	2,167.59	14,424.00	15.03	12,256.41	26,680.41
01-25-40-0-171	SUI - UNEMPLOYMENT	45.41	93.21	1,032.00	9.03	2,064.00	1,970.79
01-25-610-101	SALARIES - MANAGEMENT STAF	10,359.04	20,718.08	138,033.00	15.01	117,314.92	255,347.92
01-25-610-102	OVERTIME	0.00	0.00	1,500.00	0.00	1,500.00	3,000.00
01-25-610-104	PART TIME - CLERICAL	2,241.96	4,601.92	31,609.00	14.56	27,007.08	58,616.98
01-25-610-126	SALARIES - CLERICAL	4,615.52	9,231.04	61,500.00	15.01	52,268.96	113,768.96
01-25-610-141	HEALTH/DENTAL/LIFE INSURANC	1,533.65	3,067.30	19,008.00	16.14	15,940.70	34,948.70
01-25-610-301	OFFICE SUPPLIES	25.14	89.29	2,500.00	3.57	2,410.71	4,910.71
01-25-610-302	PRINTING & PUBLISHING	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00
01-25-610-303	FUEL/MILEAGE/WASH	0.00	0.00	250.00	0.00	250.00	500.00
01-25-610-304	SCHOOLS/CONFERENCES/TRAV	70.00	70.00	1,000.00	7.00	930.00	2,000.00
01-25-610-307	FEES/DUES/SUBSCRIPTIONS	105.19	105.19	1,605.00	6.55	1,499.81	3,210.00
01-25-610-311	POSTAGE & METER RENT	0.50	0.50	250.00	0.20	249.50	500.00
GENERAL MANAGEMENT		22,379.24	44,751.21	301,078.00	14.86	256,326.79	602,156.00
DATA PROCESSING	EDP EQUIPMENT/SOFTWARE	176.40	176.40	500.00	35.28	323.60	1,000.00
01-25-615-212	EDP LICENSES	0.00	0.00	12,000.00	0.00	12,000.00	24,000.00
01-25-615-263	DOCUMENT STORAGE/SCANNIN	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00
01-25-615-267		176.40	176.40	13,500.00	1.31	13,323.60	27,000.00
DATA PROCESSING							26,823.60
FINANCIAL AUDIT	AUDIT SERVICES	0.00	0.00	34,000.00	0.00	34,000.00	68,000.00
01-25-620-251	FINANCIAL SERVICES	1,200.00	1,200.00	4,550.00	26.37	3,350.00	9,100.00
01-25-620-252		1,200.00	1,200.00	38,550.00	3.11	37,350.00	77,100.00
FINANCIAL AUDIT							75,900.00
Total Dept 25 - FINANCE DEPARTMENT		23,755.64	46,127.61	353,128.00	13.06	307,000.39	706,256.00
							660,128.39
Dept 30 - POLICE DEPARTMENT							
ADMINISTRATION	MEDICARE	2,937.38	5,640.28	41,024.00	13.75	35,383.72	82,048.00
01-30-40-0-147	IMRF	1,865.73	3,703.55	25,270.00	14.66	21,566.45	50,540.00
01-30-40-0-151	SOCIAL SECURITY	840.12	1,667.34	11,683.00	14.27	10,015.66	23,366.00
01-30-40-0-161	SUI - UNEMPLOYMENT	0.00	0.00	6,708.00	0.00	6,708.00	13,416.00
01-30-40-0-171	SALARIES - PERMANENT EMPLO	155,090.11	320,567.19	2,289,826.00	14.00	1,969,258.81	4,579,652.00
01-30-630-101	OVERTIME	36,115.75	46,080.72	336,000.00	13.71	289,919.28	672,000.00
01-30-630-102	OVERTIME - SPECIAL DETAIL & C	0.00	0.00	15,000.00	0.00	15,000.00	30,000.00
01-30-630-103	SALARIES - CLERICAL	13,391.68	26,783.36	178,439.00	15.01	151,655.64	356,878.00
01-30-630-126	OVERTIME - CLERICAL	208.12	208.12	10,000.00	2.08	9,791.88	20,000.00
01-30-630-127	PERSONNEL RECRUITMENT	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00
01-30-630-131	HEALTH/DENTAL/LIFE INSURANC	25,712.00	52,772.52	358,884.00	14.70	306,111.48	717,768.00
01-30-630-141	POLICE PENSION	82,670.24	165,340.48	1,074,713.00	15.38	909,372.52	2,149,426.00
01-30-630-155	PHONE - TELEPHONES	2,092.90	2,356.70	27,000.00	8.73	24,643.30	54,000.00
01-30-630-201	ACCREDITATION	0.00	0.00	4,645.00	0.00	4,645.00	9,290.00
01-30-630-241	FEES - FIELD COURT ATTORNEY	0.00	0.00	16,000.00	0.00	16,000.00	32,000.00
01-30-630-245	FIRING RANGE	118.98	118.98	2,500.00	4.76	2,381.02	5,000.00
01-30-630-301	OFFICE SUPPLIES	1,288.75	2,000.21	4,000.00	50.01	1,999.79	8,000.00

**EXPENDITURE REPORT FOR WILLOWBROOK
PERIOD ENDING 06/30/2020**

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 06/30/20	YTD BALANCE 06/30/2020	2020-21 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP. AVAIL.
Fund 01 - GENERAL FUND							
01-30-660-105	PART TIME - CROSSING GUARD	0.00	0.00	5,323.00	0.00	5,323.00	10,646.00
	TRAFFIC SAFETY	0.00	0.00	5,323.00	0.00	5,323.00	10,646.00

TELECOMMUNICATIONS	RADIO DISPATCHING	0.00	70,351.64	312,000.00	22.55	241,648.36	624,000.00	553,648.36
01-30-675-235		0.00	70,351.64	312,000.00	22.55	241,648.36	624,000.00	553,648.36
TELECOMMUNICATIONS								
RED LIGHT	RED LIGHT - ADJUDICATOR	0.00	0.00	6,000.00	0.00	6,000.00	12,000.00	12,000.00
01-30-630-246	RED LIGHT - CAMERA FEES	22,475.00	22,475.00	275,000.00	8.17	252,525.00	550,000.00	527,525.00
01-30-630-247	RED LIGHT - COM ED	110.76	110.76	2,000.00	5.54	1,889.24	4,000.00	3,889.24
01-30-630-248	RED LIGHT - MISC FEE	1,740.00	1,744.50	35,000.00	4.98	33,255.50	70,000.00	68,255.50
01-30-630-249		24,325.76	24,330.26	318,000.00	7.65	293,669.74	636,000.00	611,669.74
RED LIGHT								

Total Dept 30 - POLICE DEPARTMENT

Dept 35 - PUBLIC WORKS DEPARTMENT
CAPITAL IMPROVEMENTS
01-35-765-685 STREET IMPROVEMENTS
01-35-765-685 CAPITAL IMPROVEMENTS

ADMINISTRATION		ADMINISTRATION	
01-35-400-147	216.94	430.85	13.45
01-35-400-151	1,963.10	3,892.66	28,147.00
01-35-400-161	927.24	1,841.68	13,700.00
	14.50	31.42	998.00
	12,414.58	24,829.06	163,587.00
	250.00	250.00	20,000.00
	715.59	1,550.36	11,072.00
	1,974.43	3,948.86	26,308.00
	3,127.67	7,593.80	54,315.00
	325.66	416.96	2,784.00
	10.48	10.48	500.00
	0.00	149.00	750.00
	433.07	433.07	10,400.00
	0.00	0.00	2,000.00
	0.00	0.00	400.00
	4.70	358.85	1,500.00
	67.96	67.96	3,800.00
	88.50	88.50	2,500.00
	0.00	0.00	500.00
	22,534.42	45,893.51	346,465.00
			13.25
			300,571.49
			692,930.00
			6,7036.49

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EXPENDITURE REPORT FOR WILLOWBROOK

PERIOD ENDING 06/30/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 06/30/20	YTD BALANCE 06/30/2020	2020-21 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
Fund 01 - GENERAL FUND								
DATA PROCESSING	INTERNET/WEBSITE HOSTING	118.35	226.70	1,296.00	17.49	1,069.30	2,592.00	2,365.30
01-35-715-225		118.35	226.70	1,296.00	17.49	1,069.30	2,592.00	2,365.30
DATA PROCESSING								
ENGINEERING	FEES - ENGINEERING PLAN REVIEW - ENGINEER	440.00	440.00	30,000.00	1.47	29,560.00	60,000.00	59,560.00
01-35-720-245		0.00	0.00	1,500.00	0.00	1,500.00	3,000.00	3,000.00
01-35-720-254		440.00	440.00	31,500.00	1.40	31,060.00	63,000.00	62,560.00
ENGINEERING								
BUILDINGS	MAINTENANCE - GARAGE	0.00	0.00	5,000.00	0.00	5,000.00	10,000.00	10,000.00
01-35-725-413	MAINTENANCE - SALT BINS	0.00	0.00	1,500.00	0.00	1,500.00	3,000.00	3,000.00
01-35-725-414	NICOR GAS	84.26	84.26	3,200.00	2.63	3,115.74	6,400.00	6,315.74
01-35-725-415	SANITARY USER CHARGE	0.00	0.00	200.00	0.00	200.00	400.00	400.00
01-35-725-417	MAINTENANCE - PW BUILDING	1,389.40	1,721.71	10,000.00	17.22	8,278.29	20,00.00	18,278.29
01-35-725-418		1,473.66	1,805.97	19,900.00	9.08	18,094.03	39,800.00	37,994.03
BUILDINGS								
EQUIPMENT REPAIR	MAINTENANCE - VEHICLES	684.34	684.34	20,000.00	3.42	19,315.66	40,000.00	39,315.66
01-35-735-409	MAINTENANCE - EQUIPMENT	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00
01-35-735-411	EQUIPMENT REPAIR	684.34	684.34	21,000.00	3.26	20,315.66	42,000.00	41,315.66
SNOW REMOVAL	SNOW REMOVAL CONTRACT	0.00	0.00	70,000.00	0.00	70,000.00	140,000.00	140,000.00
01-35-740-287	MAINTENANCE - EQUIPMENT	39.07	39.07	4,000.00	0.98	3,960.93	8,000.00	7,960.93
01-35-740-411		39.07	39.07	74,000.00	0.05	73,960.93	148,000.00	147,960.93
SNOW REMOVAL								
STREET LIGHTING	ENERGY - STREET LIGHTS	1,208.85	1,208.85	21,000.00	5.76	19,791.15	42,000.00	40,791.15
01-35-745-207	MAINTENANCE - STREET LIGHTS	494.94	494.94	17,000.00	2.91	16,505.06	34,000.00	33,505.06
01-35-745-223	MAINTENANCE - TRAFFIC SIGNAL	0.00	0.00	3,141.00	0.00	3,141.00	6,282.00	6,282.00
01-35-745-224		1,703.79	1,703.79	41,141.00	4.14	39,437.21	82,282.00	80,578.21
STREET LIGHTING								
STORM WATER IMPROVEMENTS	JET CLEANING CULVERT	2,400.00	2,400.00	20,000.00	12.00	17,600.00	40,000.00	37,600.00
01-35-750-286	SITE IMPROVEMENTS	0.00	0.00	10,000.00	0.00	10,000.00	20,000.00	20,000.00
01-35-750-289	EQUIPMENT RENTAL	0.00	0.00	3,500.00	0.00	3,500.00	7,000.00	7,000.00
01-35-750-290	STREET & ROW MAINTENANCE	7,213.50	9,448.50	160,000.00	5.91	150,551.50	320,000.00	310,551.50
01-35-750-328	TREE MAINTENANCE	1,585.00	1,585.00	150,000.00	1.06	148,415.00	300,000.00	298,415.00
01-35-750-328	STORM WATER IMPROVEMENTS	3,950.41	8,490.41	92,500.00	9.18	84,009.59	185,00.00	176,509.59
01-35-750-381		15,148.91	21,923.91	436,000.00	5.03	414,076.09	872,000.00	850,076.09
STORM WATER IMPROVEMENTS								
STREET MAINTENANCE	TRASH REMOVAL	0.00	0.00	2,000.00	0.00	2,000.00	4,000.00	4,000.00
01-35-755-279	ROUTE 83 BEAUTIFICATION	7,825.00	12,050.00	52,000.00	23.17	39,950.00	104,000.00	91,950.00
01-35-755-281	REIMB EXP - BRUSH PICKUP	18,500.00	18,500.00	35,000.00	52.86	16,500.00	70,000.00	51,500.00
01-35-755-284	STREET & ROW MAINTENANCE C	0.00	0.00	15,000.00	0.00	15,000.00	30,000.00	30,000.00

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EXPENDITURE REPORT FOR WILLOWBROOK

PERIOD ENDING 06/30/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 06/30/20	YTD BALANCE 06/30/2020	2020-21 ORIGINAL BUDGET		% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
				0.00	0.00				
Fund 01 - GENERAL FUND				80,000.00	80,000.00	100.00	160,000.00	160,000.00	160,000.00
01-35-755-331	SALT	1,015.55	1,015.55	2,400.00	42.31	1,384.45	4,800.00	3,784.45	(220.00)
01-35-755-332	J.U.L.I.E.	0.00	0.00	7,700.00	0.00	7,700.00	15,400.00	15,400.00	(150.00)
01-35-755-333	ROAD SIGNS	0.00	0.00	1,500.00	0.00	1,500.00	3,000.00	3,000.00	3,000.00
01-35-755-401	OPERATING EQUIPMENT	0.00	0.00						
STREET MAINTENANCE		27,340.55	31,565.55	195,600.00	16.14	164,034.45	391,200.00	359,634.45	
NUISANCE CONTROL	PEST CONTROL	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00	
01-35-760-258	MOSQUITO ABATEMENT	6,520.00	13,040.00	35,300.00	36.94	22,260.00	70,600.00	57,560.00	
01-35-760-259		6,520.00	13,040.00	36,300.00	35.92	23,260.00	72,600.00	59,560.00	
NUISANCE CONTROL									
Total Dept 35 - PUBLIC WORKS DEPARTMENT		76,003.09	117,322.84	1,233,202.00	9.51	1,115,879.16	2,466,404.00	2,349,081.16	

Dept 40 - BUILDING & ZONING DEPARTMENT

GENERAL MANAGEMENT				1,905.00	13.40	1,649.65	3,810.00	3,554.65	
01-40-400-147	MEDICARE	1,211.70	2,423.40	17,621.00	13.75	15,197.60	35,242.00	32,818.60	
01-40-400-151	IMRF	545.91	1,091.83	8,147.00	13.40	7,055.17	16,294.00	15,202.17	
01-40-400-161	SOCIAL SECURITY	0.00	0.00	387.00	0.00	387.00	774.00	774.00	
01-40-400-171	SUI - UNEMPLOYMENT	0.00	0.00	97,014.00	15.01	82,452.72	194,028.00	179,466.72	
01-40-810-101	SALARIES - PERMANENT EMPLO	7,280.64	14,561.28	0.00	0.00	11,000.00	22,000.00	22,000.00	
01-40-810-102	OVERTIME	0.00	3,510.17	23,386.00	15.01	19,875.83	46,772.00	43,261.83	
01-40-810-126	SALARIES - CLERICAL	1,755.08	4,042.14	24,278.00	16.65	20,235.86	48,556.00	44,513.86	
01-40-810-141	HEALTH/DENTAL/LIFE INSURANC	2,021.07	124.52	876.00	14.21	751.48	1,752.00	1,627.48	
01-40-810-201	TELEPHONES	124.52	124.52	180.66	1.000.00	18.07	819.34	2,000.00	1,819.34
01-40-810-301	OFFICE SUPPLIES	107.80	107.80	0.00	0.00	750.00	750.00	1,500.00	
01-40-810-302	PRINTING & PUBLISHING	0.00	12.97	1,000.00	1.30	987.03	2,000.00	1,987.03	
01-40-810-303	FUEL/MILEAGE/WASH	12.97	12.97	1,200.00	0.00	1,200.00	2,400.00	2,400.00	
01-40-810-304	SCHOOLS/CONFERENCES/TRAV	0.00	0.00	10.00	2.00	490.00	990.00	990.00	
01-40-810-307	FEES/DUES/SUBSCRIPTIONS	10.00	10.00	500.00	2.00	308.40	800.00	708.40	
01-40-810-311	POSTAGE & METER RENT	91.60	91.60	400.00	22.90	4,253.66	9,000.00	8,753.66	
01-40-810-315	COPY SERVICE	246.34	246.34	4,500.00	5.47	400.00	800.00	800.00	
01-40-810-345	UNIFORMS	0.00	0.00	0.00	0.00	500.00	1,000.00	1,000.00	
01-40-810-409	MAINTENANCE - VEHICLES	0.00	0.00	194,864.00	13.63	168,313.74	389,728.00	363,177.74	
GENERAL MANAGEMENT		13,535.31	26,550.26						
DATA PROCESSING	DOCUMENT STORAGE/SCANNIN	0.00	0.00	9,000.00	0.00	9,000.00	18,000.00	18,000.00	
01-40-815-267		0.00	0.00	9,000.00	0.00	9,000.00	18,000.00	18,000.00	
DATA PROCESSING									
ENGINEERING									
01-40-820-245	FEES - ENGINEERING	220.00	220.00	0.00	100.00	(220.00)	0.00	(220.00)	
01-40-820-246	FEES - DRAINAGE ENGINEER	150.00	150.00	0.00	100.00	(150.00)	0.00	(150.00)	
01-40-820-254	PLAN REVIEW - CIVIL ENGINEER	2,100.50	2,100.50	12,000.00	17.50	9,899.50	24,000.00	21,899.50	
01-40-820-255	PLAN REVIEW - STRUCTURAL	0.00	0.00	7,000.00	0.00	7,000.00	14,000.00	14,000.00	
01-40-820-258	PLAN REVIEW - BUILDING CODE	11,704.25	11,704.25	140,000.00	8.36	128,295.75	280,000.00	268,295.75	
ENGINEERING		14,174.75	14,174.75	159,000.00	8.91	144,825.25	318,000.00	303,825.25	

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EXPENDITURE REPORT FOR WILLOWBROOK

PERIOD ENDING 06/30/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 06/30/20	YTD BALANCE 06/30/2020	2020-21		AVAILABLE BALANCE
				ORIGINAL BUDGET	% BDGT USED	
Fund 01 - GENERAL FUND						
INSPECTION	PART TIME - INSPECTOR	2,982.00	2,982.00	40,000.00	7.46	37,018.00
01-40-830-109	PLUMBING INSPECTION	700.00	700.00	15,000.00	4.67	14,300.00
01-40-830-115	ELEVATOR INSPECTION	0.00	200.00	5,000.00	4.00	4,800.00
01-40-830-117	CODE ENFORCEMENT INSPECTI	0.00	0.00	5,000.00	0.00	5,000.00
01-40-830-119	INSPECTION	3,682.00	3,882.00	65,000.00	5.97	61,118.00
Total Dept 40 - BUILDING & ZONING DEPARTMENT		31,392.06	44,607.01	427,864.00	10.43	383,256.99
Dept 53 - HOTEL/MOTEL						855,728.00
GENERAL MANAGEMENT	FEES DUES SUBSCRIPTIONS	0.00	0.00	500.00	0.00	500.00
01-53-401-307	GENERAL MANAGEMENT	0.00	0.00	500.00	0.00	500.00
COMMUNITY RELATIONS	CHAMBER DIRECTORY	1,500.00	1,500.00	3,000.00	50.00	1,500.00
01-53-435-319	COMMUNITY RELATIONS	1,500.00	1,500.00	3,000.00	50.00	1,500.00
SPECIAL EVENTS	SPECIAL PROMOTIONAL EVENTS	0.00	0.00	2,500.00	0.00	2,500.00
01-53-436-379	SPECIAL EVENTS	0.00	0.00	2,500.00	0.00	2,500.00
Total Dept 53 - HOTEL/MOTEL		1,500.00	1,500.00	6,000.00	25.00	4,500.00
TOTAL EXPENDITURES						
		633,086.42	1,191,036.24	9,646,169.00	12.35	8,455,132.76
						19,292,338.00
						18,101,301.76

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EXPENDITURE REPORT FOR WILLOWBROOK
 PERIOD ENDING 06/30/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 06/30/20	YTD BALANCE 06/30/2020	2020-21		AVAILABLE BALANCE	APPROP. AVAIL.
				ORIGINAL BUDGET	% BDGT USED		
Fund 02 - WATER FUND							
Dept 50 - WATER DEPARTMENT							
CAPITAL IMPROVEMENTS	DISTRIBUTION SYSTEM REPLACI	0.00	0.00	7,500.00	0.00	7,500.00	15,000.00
02-50-440-694		0.00	0.00	7,500.00	0.00	7,500.00	15,000.00
CAPITAL IMPROVEMENTS							
02-50-400-147	ADMINISTRATION	0.00	0.00	7,500.00	0.00	7,500.00	15,000.00
02-50-400-151	MEDICARE	214.88	425.07	3,523.00	12.07	3,097.93	7,046.00
02-50-400-161	IMRF	1,992.35	3,888.31	31,969.00	12.16	28,080.69	63,938.00
02-50-400-171	SOCIAL SECURITY	919.11	1,818.00	15,062.00	12.07	13,243.90	30,124.00
02-50-401-101	SUI - UNEMPLOYMENT	9.06	25.96	866.00	3.00	840.04	1,732.00
02-50-401-102	SALARIES - PERMANENT EMPLO	12,164.05	24,328.21	162,087.00	15.01	137,758.79	324,174.00
02-50-401-103	OVERTIME	718.88	718.88	50,000.00	1.44	49,281.12	100,000.00
02-50-401-126	PART TIME - LABOR	447.84	1,282.61	4,538.00	28.26	3,255.39	9,076.00
02-50-401-141	SALARIES - CLERICAL	1,974.37	3,948.74	26,308.00	15.01	22,359.26	52,616.00
02-50-401-201	HEALTH/DENTAL/LIFE INSURANC	3,200.57	7,739.61	55,848.00	13.86	48,108.39	111,696.00
02-50-401-239	PHONE - TELEPHONES	492.00	674.60	5,592.00	12.06	4,917.40	11,184.00
02-50-401-301	FEES - VILLAGE ATTORNEY	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00
02-50-401-302	OFFICE SUPPLIES	0.00	0.00	500.00	0.00	500.00	1,000.00
02-50-401-303	PRINTING & PUBLISHING	0.00	0.00	5,200.00	0.00	5,200.00	10,400.00
02-50-401-304	FUEL/MILEAGE/WASH	433.06	433.06	11,000.00	3.94	10,566.94	22,000.00
02-50-401-307	SCHOOLS CONFERENCE TRAVE	0.00	0.00	1,500.00	0.00	1,500.00	3,000.00
02-50-401-311	FEES DUES SUBSCRIPTIONS	0.00	0.00	454.50	4.10	110.85	(44.50)
02-50-401-405	POSTAGE & METER RENT	836.20	836.20	6,000.00	13.94	5,163.80	820.00
ADMINISTRATION	FURNITURE & OFFICE EQUIPMENT	0.00	0.00	500.00	0.00	500.00	12,000.00
		23,402.37	46,573.85	381,903.00	12.20	335,329.15	763,806.00
OTHER	INTEREST EXPENSE	4,595.00	4,595.00	9,190.00	50.00	4,595.00	18,380.00
	BOND PRINCIPAL EXPENSE	0.00	0.00	11,314.00	0.00	11,314.00	22,628.00
	INTEREST EXPENSE - (EPA LOAN	7,166.24	7,166.24	14,146.00	50.66	6,979.76	28,292.00
	PRINCIPAL EXPENSE - (EPA LOAN)	20,057.86	20,057.86	40,302.00	49.77	20,244.14	80,604.00
	OTHER	31,819.10	31,819.10	74,952.00	42.45	43,132.90	149,904.00
DATA PROCESSING	EDP EQUIPMENT/SOFTWARE	0.00	0.00	35,364.00	0.00	35,364.00	13,785.00
02-50-417-212	EDP LICENSES	138.00	138.00	15,605.00	0.88	15,467.00	22,628.00
02-50-417-263	IT CONSULTING	0.00	0.00	3,750.00	0.00	3,750.00	31,072.00
02-50-417-306	DATA PROCESSING	138.00	138.00	54,719.00	0.25	54,581.00	7,500.00
ENGINEERING	FEES - ENGINEERING	0.00	0.00	2,500.00	0.00	2,500.00	5,000.00
02-50-405-245	SELF INSURANCE - DEDUCTIBLE	0.00	0.00	10,000.00	0.00	10,000.00	20,000.00
RISK MANAGEMENT	RISK MANAGEMENT	0.00	0.00	10,000.00	0.00	10,000.00	20,000.00
02-50-415-273							

EXPENDITURE REPORT FOR WILLOWBROOK

PERIOD ENDING 06/30/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 06/30/20	YTD BALANCE 06/30/2020	2020-21 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
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Fund 02 - WATER FUND								
TRANSFERS TO OTHER FUNDS								
02-50-410-501	REIMBURSE OVERHEAD GENER/ TRANSFER TO WATER CAPITAL I	46,857.33	93,714.66	562,288.00	16.67	468,573.34	1,124,576.00	1,030,861.34
02-50-900-109	TRANSFER TO DEBT SERVICE - 2	0.00	0.00	200,000.00	0.00	200,000.00	400,000.00	400,000.00
02-50-900-112	TRANSFERS TO OTHER FUNDS	4,304.50	4,304.50	46,695.00	9.22	42,390.50	93,390.00	89,085.50
		51,161.83	98,019.16	808,983.00	12.12	710,963.84	1,617,966.00	1,519,946.84
WATER PRODUCTION								
02-50-420-206	ENERGY - ELECTRIC PUMP	1,106.73	1,106.73	18,900.00	5.86	17,793.27	37,800.00	36,693.27
02-50-420-361	CHEMICALS	0.00	0.00	1,500.00	0.00	1,500.00	3,000.00	3,000.00
02-50-420-362	SAMPLING ANALYSIS	0.00	0.00	4,000.00	0.00	4,000.00	8,000.00	8,000.00
02-50-420-488	MAINTENANCE - PUMPS & WELL	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
02-50-420-491	PUMP INSPECTION REPAIR MAIN	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
02-50-420-575	PURCHASE OF WATER	124,284.79	124,284.79	1,739,500.00	7.14	1,615,215.21	3,479,00.00	3,354,715.21
		125,391.52	125,391.52	1,764,900.00	7.10	1,639,508.48	3,529,800.00	3,404,408.48
WATER STORAGE								
02-50-425-473	WELLHOUSE REPAIRS & MAINT/	0.00	0.00	1,500.00	0.00	1,500.00	3,000.00	3,000.00
02-50-425-474	WELLHOUSE REPAIRS & MAIN - V	0.00	0.00	1,500.00	0.00	1,500.00	3,000.00	3,000.00
02-50-425-475	MATERIALS & SUPPLIES- STAND	0.00	0.00	5,500.00	0.00	5,500.00	11,000.00	11,000.00
02-50-425-476	REPAIRS & MAINTENANCE-STAN	788.97	788.97	6,300.00	12.52	5,511.03	12,60.00	11,811.03
		788.97	788.97	14,800.00	5.33	14,011.03	29,600.00	28,811.03
TRANSPORTATION/DISTRIBUTION								
02-50-430-276	LEAK SURVEYS	0.00	0.00	9,000.00	0.00	9,000.00	18,000.00	18,000.00
02-50-430-277	WATER DISTRIBUTION REPAIRS/	2,035.00	6,120.00	200,000.00	3.06	193,880.00	400,00.00	393,880.00
02-50-430-299	LANDSCAPING - OTHER	0.00	0.00	1,500.00	0.00	1,500.00	3,000.00	3,000.00
02-50-430-401	OPERATING EQUIPMENT	0.00	0.00	2,000.00	0.00	2,000.00	4,00.00	4,000.00
02-50-430-425	J. U. L. I. E. MAINTENANCE & SUF	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
02-50-430-476	MATERIAL & SUPPLIES - DISTRIB	0.00	0.00	35,000.00	0.00	35,000.00	70,00.00	70,000.00
		2,035.00	6,120.00	248,000.00	2.47	241,880.00	496,00.00	489,880.00
METERS & BILLING								
02-50-435-278	METERS FLOW TESTING	0.00	0.00	2,500.00	0.00	2,500.00	5,000.00	5,000.00
02-50-435-461	NEW METERING EQUIPMENT	0.00	0.00	15,000.00	0.00	15,000.00	30,000.00	30,000.00
02-50-435-462	METER REPLACEMENT	0.00	0.00	1,500.00	0.00	1,500.00	3,000.00	3,000.00
02-50-435-463	MAINTENANCE - METER EQUIPM	0.00	0.00	2,500.00	0.00	2,500.00	5,000.00	5,000.00
		0.00	0.00	21,500.00	0.00	21,500.00	43,000.00	43,000.00
	Total Dept 50 - WATER DEPARTMENT	234,736.79	308,850.60	3,389,757.00	9.11	3,080,906.40	6,779,514.00	6,470,663.40
	TOTAL EXPENDITURES	234,736.79	308,850.60	3,389,757.00	9.11	3,080,906.40	6,779,514.00	6,470,663.40

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EXPENDITURE REPORT FOR WILLOWBROOK

PERIOD ENDING 06/30/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 06/30/20	2020-21 YTD BALANCE 06/30/2020	2020-21 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
Fund 03 - HOTEL/MOTEL TAX FUND								
Dept 53 - HOTEL/MOTEL		0.00	0.00	715,941.00	0.00	715,941.00	1,431,882.00	1,431,882.00
TRANSFERS TO OTHER FUNDS		0.00	0.00	715,941.00	0.00	715,941.00	1,431,882.00	1,431,882.00
03-53-900-101 TRANSFER TO GENERAL								
TRANSFERS TO OTHER FUNDS		0.00	0.00	715,941.00	0.00	715,941.00	1,431,882.00	1,431,882.00
Total Dept 53 - HOTEL/MOTEL		0.00	0.00	715,941.00	0.00	715,941.00	1,431,882.00	1,431,882.00
 TOTAL EXPENDITURES								
		0.00	0.00	715,941.00	0.00	715,941.00	1,431,882.00	1,431,882.00

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EXPENDITURE REPORT FOR WILLOWBROOK
PERIOD ENDING 06/30/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 06/30/20	YTD BALANCE 06/30/2020	2020-21	% BDGT USED	AVAILABLE BALANCE	APPROP. AVAIL..
				ORIGINAL BUDGET			
Fund 04 - MOTOR FUEL TAX FUND							
Dept 56 - MOTOR FUEL TAX							
CAPITAL IMPROVEMENTS	STREET MAINTENANCE CONTRA	0.00	0.00	300,000.00	0.00	300,000.00	600,000.00
04-56-430-684		0.00	0.00	300,000.00	0.00	300,000.00	600,000.00
CAPITAL IMPROVEMENTS							
ENGINEERING	ENGINEERING	2,638.33	2,638.33	25,000.00	10.55	22,361.67	50,000.00
04-56-430-245		2,638.33	2,638.33	25,000.00	10.55	22,361.67	50,000.00
ENGINEERING							
Total Dept 56 - MOTOR FUEL TAX		2,638.33	2,638.33	325,000.00	0.81	322,361.67	650,00.00
TOTAL EXPENDITURES							
		2,638.33	2,638.33	325,000.00	0.81	322,361.67	650,00.00
							647,361.67

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EXPENDITURE REPORT FOR WILLOWBROOK
PERIOD ENDING 06/30/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 06/30/20	2020-21 YTD BALANCE 06/30/2020	2020-21 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	Page:	16/20
							APPROP. AVAIL.	APPROP.
Fund 06 - SSA ONE BOND & INTEREST FUND								
Dept 60 - SSA BOND								
OTHER	BOND PRINCIPAL EXPENSE BOND INTEREST EXPENSE	0.00 70,962.50	0.00 70,962.50	180,000.00 141,925.00	0.00 50.00	180,000.00 70,962.50	360,000.00 283,850.00	360,000.00 212,887.50
06-60-550-401								
06-60-550-402								
OTHER		70,962.50	70,962.50	321,925.00	22.04	250,962.50	643,850.00	572,887.50
Total Dept 60 - SSA BOND		70,962.50	70,962.50	321,925.00	22.04	250,962.50	643,850.00	572,887.50
 TOTAL EXPENDITURES								
		70,962.50	70,962.50	321,925.00	22.04	250,962.50	643,850.00	572,887.50

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EXPENDITURE REPORT FOR WILLOWBROOK

PERIOD ENDING 06/30/2020

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APPROP.
AVAIL.

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 06/30/20	YTD BALANCE 06/30/2020	2020-21 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
Fund 07 - POLICE PENSION FUND								
Dept 62	ADMINISTRATION							
07-62-401-242	LEGAL FEES	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00
07-62-401-251	AUDIT FEES	0.00	0.00	3,515.00	0.00	3,515.00	7,030.00	7,030.00
07-62-401-252	ACTUARY SERVICES	0.00	0.00	4,400.00	0.00	4,400.00	8,800.00	8,800.00
07-62-401-253	FINANCIAL ADVISORY FEES	0.00	0.00	27,500.00	0.00	27,500.00	55,000.00	55,000.00
07-62-401-254	FIDUCIARY INSURANCE	0.00	0.00	3,283.00	0.00	3,283.00	6,566.00	6,566.00
07-62-401-304	SCHOOLS CONFERENCE TRAVE	0.00	0.00	4,210.00	0.00	4,210.00	8,420.00	8,420.00
07-62-401-307	FEES DUES SUBSCRIPTIONS	0.00	0.00	819.00	0.00	819.00	1,638.00	1,638.00
07-62-401-311	POSTAGE & METER RENT	29.38	29.38	0.00	100.00	(29.38)	0.00	(29.38)
07-62-401-531	DEPT OF INSURANCE FILING FEE	4,544.07	4,544.07	4,400.00	103.27	(144.07)	8,800.00	4,255.93
07-62-401-543	EXAMS - PHYSICAL	0.00	0.00	750.00	0.00	750.00	1,500.00	1,500.00
	ADMINISTRATION	4,573.45	4,573.45	49,877.00	9.17	45,303.55	99,754.00	95,180.55
PENSION BENEFITS								
07-62-401-581	PENSION BENEFITS	110,031.51	219,360.36	1,332,332.00	16.46	1,112,971.64	2,664,664.00	2,445,303.64
07-62-401-582	WIDOW'S PENSION	6,931.86	13,863.72	83,182.00	16.67	69,318.28	166,364.00	152,500.28
07-62-401-583	NON-DUTY DISABILITY BENEFITS	5,992.97	11,985.94	72,297.00	16.58	60,311.06	144,594.00	132,608.06
07-62-401-584	DUTY DISABILITY BENEFITS	6,007.61	12,015.22	72,091.00	16.67	60,075.78	144,182.00	132,166.78
	PENSION BENEFITS	128,963.95	257,225.24	1,559,902.00	16.49	1,302,676.76	3,119,804.00	2,862,578.76
Total Dept 62		133,537.40	261,798.69	1,609,779.00	16.26	1,347,980.31	3,219,558.00	2,957,759.31
TOTAL EXPENDITURES								
		133,537.40	261,798.69	1,609,779.00	16.26	1,347,980.31	3,219,558.00	2,957,759.31

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EXPENDITURE REPORT FOR WILLOWBROOK
PERIOD ENDING 06/30/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 06/30/20	YTD BALANCE 06/30/2020	2020-21 ORIGINAL BUDGET		% BDGT USED	AVAILABLE BALANCE	APPROP. AVAIL.
				2020-21 ORIGINAL BUDGET	% BDGT USED			
Fund 09 - WATER CAPITAL IMPROVEMENTS FUND								
Dept 65 - WATER CAPITAL IMPROVEMENTS		0.00	0.00	135,380.00	0.00	135,380.00	270,760.00	270,760.00
CAPITAL IMPROVEMENTS		0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00
09-65-440-600	WATER SYSTEM IMPROVEMENT:							
09-65-440-602	MTU REPLACEMENT	0.00	0.00	136,380.00	0.00	136,380.00	272,760.00	272,760.00
CAPITAL IMPROVEMENTS		0.00	0.00	136,380.00	0.00	136,380.00	272,760.00	272,760.00
Total Dept 65 - WATER CAPITAL IMPROVEMENTS		0.00	0.00	136,380.00	0.00	136,380.00	272,760.00	272,760.00
 TOTAL EXPENDITURES								
		0.00	0.00	136,380.00	0.00	136,380.00	272,760.00	272,760.00

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EXPENDITURE REPORT FOR WILLOWBROOK
PERIOD ENDING 06/30/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 06/30/20	2020-21 YTD BALANCE 06/30/2020	ORIGINAL BUDGET 06/30/2020	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
Fund 11 - DEBT SERVICE FUND Dept 70 - DEBT SERVICE FUND								
OTHER	BOND PRINCIPAL EXPENSE BOND INTEREST EXPENSE	0.00	53,930.00	0.00	218,686.00 107,860.00	0.00 50.00	218,686.00 53,930.00	437,372.00 215,720.00
11-70-550-401		53,930.00	53,930.00	326,546.00	16.52	272,616.00	653,092.00	437,372.00 161,790.00
11-70-550-402								
OTHER								599,162.00
Total Dept 70 - DEBT SERVICE FUND		53,930.00	53,930.00	326,546.00	16.52	272,616.00	653,092.00	599,162.00
TOTAL EXPENDITURES								
		53,930.00	53,930.00	326,546.00	16.52	272,616.00	653,092.00	599,162.00

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EXPENDITURE REPORT FOR WILLOWBROOK
PERIOD ENDING 06/30/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 06/30/20	YTD BALANCE 06/30/2020	2020-21 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP. AVAIL.
Fund 15 - RT 83/PLAINFIELD RD BUSINESS DISTRICT TAX							
Dept 15 - PLANNING & ECONOMIC DEVELOPMENT							
CONTINGENCIES		0.00	0.00	10,000.00	0.00	10,000.00	20,000.00
15-15-401-242	LEGAL FEES	0.00	0.00	10,000.00	0.00	10,000.00	20,000.00
CONTINGENCIES							
ADMINISTRATION	SALES TAX REBATE- TOWN CEN	0.00	0.00	84,515.00	0.00	84,515.00	169,030.00
15-15-455-513	SALES TAX REBATE - PFM	0.00	0.00	165,000.00	0.00	165,000.00	330,000.00
15-15-455-514		0.00	0.00	249,515.00	0.00	249,515.00	499,030.00
ADMINISTRATION							
STREET MAINTENANCE	MAINT TRAFFIC SIGNALS	0.00	0.00	3,141.00	0.00	3,141.00	6,282.00
15-15-745-224	STREET MAINTENANCE	0.00	0.00	3,141.00	0.00	3,141.00	6,282.00
Total Dept 15 - PLANNING & ECONOMIC DEVELOPMENT		0.00	0.00	262,656.00	0.00	262,656.00	525,312.00
TOTAL EXPENDITURES							
		0.00	0.00	262,656.00	0.00	262,656.00	525,312.00
TOTAL EXPENDITURES - ALL FUNDS							
		1,128,891.44	1,889,216.36	16,734,153.00	11.29	14,844,936.64	33,468,306.00
							31,579,089.64

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VILLAGE OF WILLOWBROOK

BOARD MEETING
AGENDA ITEM - HISTORY/COMMENTARY

AN ORDINANCE EXTENDING TEMPORARY EXECUTIVE POWERS PURSUANT TO
65 ILCS 5/11-1-6

AGENDA NO. 5.e.

AGENDA DATE: 7/13/2020

STAFF REVIEW: Mike Mertens, Assistant Village Administrator

SIGNATURE: 

LEGAL REVIEW: Thomas Bastian, Village Attorney

SIGNATURE: 

RECOMMENDED BY: Brian Pabst, Village Administrator

SIGNATURE: 

REVIEWED & APPROVED BY COMMISSION: YES NO N/A

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER PERTINENT HISTORY)

In late 2019, a new and significant outbreak of Coronavirus Disease 2019 (COVID-19) emerged in China. The World Health Organization declared COVID-19 a Public Health Emergency of International Concern on January 30, 2020, and the United States Secretary of Health and Human Services declared that COVID-19 presents a public health emergency on January 27, 2020.

On March 9, 2020 Illinois Governor JB Pritzker declared all counties in the State of Illinois as a disaster area, Governors Disaster Proclamation. Following the lead of Governor, J. B. Pritzker, health agencies on both the State and Federal level, and March 16, 2020 DuPage County Disaster Proclamation by DuPage County Board Chairman Dan Cronin, the Village is taking immediate steps of minimize access to the Village Hall. This action of social distancing is to prevent the spread of COVID-19. The Centers for Disease Control (CDC) and World Health Organization have declared the COVID-19 a global pandemic. The CDC recommended that all events over 50 people be postponed or cancelled. The State of Illinois has entered Phase 4 of the Restore Illinois Plan with limited occupancy for restaurants, retail and office uses with facemask requirements and is still recommending a minimum six-foot social distancing policy. The World Health Organization has reported 11,841,326 confirmed cases and 544,739 deaths worldwide and 149,432 and 7,099 respectively for the State of Illinois that are attributable to COVID-19 as of July 9, 2020.

On June 26, 2020 Illinois Governor JB Pritzker issued an additional Executive Order amending the criteria. (attached).

ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.)

It is the policy of the Village of Willowbrook that the corporate authorities will be prepared to address any emergencies and, therefore, pursuant to Section 5/11-1-6 of the Illinois Municipal Code, it is necessary and appropriate to establish standards for the determination of whether a state of emergency exists authorizing the mayor to exercise extraordinary power and authority, by executive order, during the possible state of emergency, to ensure that the effects of COVID-19 are mitigated and minimized and that residents and visitors in the Village remain safe and secure.

If the ordinance is approved, it would allow for the follow items allowable through the code of ordinances:

- a) All actions reasonably and expeditiously necessary to respond to the local state of emergency; and

- b) Approve previously appropriated expenditures of the Village for the purpose of continuing the operations of the Village; and
- c) In the event the local state of emergency extends beyond the current fiscal year and a new budget has not been approved, the Mayor shall be authorized to approve new spending by the Village during the existence of the local state of emergency;
- d) Canceling meetings of any board or commission to which the Mayor appoints members. Any such cancellation shall automatically extend such deadlines for required actions by such board of commission as is specified in the cancellation notice;
- e) Suspend licenses or permits for special events or any other licenses or permits issued by the Village which in the judgment of the Mayor could impact the public health or well-being of residents or visitors to the community;
- f) Authorize any purchase for which funds are available reasonably related to the local state of emergency; and
- g) Authorize to close Village facilities as is reasonably required to protect the health of the public and employees of the Village related to the local state of emergency.

This Extension of the Temporary Executive Power Ordinance will be in full affect until the next regular meeting of the Village Board of the Village of Willowbrook.

ACTION PROPOSED: Pass the Ordinance.

PHASE 4 GUIDELINES OVERVIEW



RESTORE ILLINOIS

A Public Health Approach To Safely Reopen Our State

PART OF PHASE IV OF RESTORE ILLINOIS PLAN

APPLICABLE TO EACH REGION UPON TRANSITION TO PHASE IV | ISSUED ON JUNE 22, 2020 | EARLIEST EFFECTIVE DATE JUNE 26, 2020

ALL INDUSTRIES

- All employees who can work from home should continue to do so
- Continue to wear face covering that covers nose and mouth, maintain social distance of 6 ft., and frequently wash hands
- Continue employee health screenings upon entry into the workplace and mid-shift screenings for employees with shifts >5 hours (virtual screening permitted)
- Follow guidelines on capacity limits and group sizes (to be continually reassessed throughout Phase 4)

DAY CAMPS

- Capacity limit of no more than 50% of facility occupancy
- Group sizes of 15 participants, unless participants changing weekly
- Water-based activities permitted according to IDPH guidelines
- Continue to encourage outdoor activities as much as possible, especially for activities requiring physical exertion and/or exertion of voice

FILM PRODUCTION

- Capacity limit of no more than 50% of sound stage/location occupancy
- Crowd scenes should be limited to 50 people or fewer
- All individuals should maintain 6 ft. of social distancing unless job duty cannot be performed without proximity (e.g. actors performing, hair, make-up, costumes)
- One-time nasal swab for RT-PCR testing of all cast and crew should be obtained within 48 to 72 hours prior to the start of work on set or location
- Craft services and catering should follow Restaurant and Bar guidelines
- Live audiences permitted in line with Theatre/Performing Arts guidelines

HEALTH AND FITNESS

- Capacity limit of no more than 50% occupancy
- Group fitness classes of up to 50 people with at least 6 ft. social distancing between individuals permitted; multiple groups permitted given facilities have space to appropriately social distance and can limit interaction between groups
- Workout stations and equipment should be 6 ft. apart without barriers or 3 ft. apart with impermeable barriers in between
- For open gym spaces, have 1 employee per every 4,000 sq. ft. to monitor social distancing and sanitize equipment between use
- Sanitize equipment before and after each individual use and sanitize locker rooms and showers at least every hour
- Keep ancillary accommodations (e.g., saunas, hot tubs, steam rooms) closed, though childcare areas are permitted to reopen in line with DHFS childcare guidelines
- Members should wear face covering over their nose and mouth whenever not exercising

INDOOR/OUTDOOR RECREATION

- Reopening select indoor recreation facilities (e.g., bowling alleys, skating rinks); indoor playgrounds and trampoline parks should remain closed
- Indoor recreation to operate at lesser of 50 customers or 50% of facility capacity
- Outdoor recreation allowing group sizes of up to 50, and permitting multiple groups given facilities have space to appropriately social distance and can limit interaction between groups
- Activity stations should be spaced at least 6 ft. apart or limited in number to ensure social distancing
- Shared equipment should be disinfected before and after each use
- Clubhouses and other communal gathering places allowed to reopen
- Concessions permitted with restrictions

MANUFACTURING

- In-person meetings of up to 50 people with social distancing permitted

MEETINGS AND SOCIAL EVENTS

- Limit to the lesser of 50 people or 50% of room capacity
- Multiple groups may meet in the same facility if they are socially distanced and in separate rooms
- Groups should be static for duration of meeting or event. If event includes multiple sessions, participants should remain in one room, and speakers/presenters should rotate between rooms or be digitally displayed (e.g. projected, livestreamed) in multiple rooms
- Dance floors should remain closed
- Food service should follow Restaurant and Bar guidelines

MUSEUMS

- Capacity limit of no more than 25% occupancy
- Guided tours should be limited to 50 or fewer people per group
- Hands-on exhibits and touch screens should be closed or modified to eliminate the hands-on component
- Audio tours are permitted, though equipment should be disinfected before and after individual use
- Museums should have plan to limit congregation via advance ticket sales and timed ticketing
- Concessions permitted with restrictions

PHASE 4 GUIDELINES OVERVIEW



RESTORE ILLINOIS

A Public Health Approach To Safely Reopen Our State

PART OF PHASE IV OF RESTORE ILLINOIS PLAN

APPLICABLE TO EACH REGION UPON TRANSITION TO PHASE IV | ISSUED ON JUNE 22, 2020 | EARLIEST EFFECTIVE DATE JUNE 26, 2020

OFFICES

- Continue capacity limit of no more than 50% occupancy
- In-person meetings of up to 50 people with social distancing permitted
- Continue health screenings, though employers may screen office employees via in-person conversation or questionnaire once at their workstation, or using virtual method

RESTAURANTS AND BARS

- Indoor dining and drinking now permitted for parties of up to 10 people
- Seated areas should be arranged so that tables allow for 6 ft. between parties; impermeable barriers may be installed between booths which are less than 6 ft. apart
- Standing areas (in restaurants or bars) should be limited to no more than 25% of standing area capacity
- Buffets and self-service food stations (e.g. hot and cold bars, bulk items, baked goods) should adhere to additional minimum guidelines
- Self-service beverage fountains are permissible with the additional precautions

RETAIL AND SERVICE COUNTER

- Continue capacity limit of no more than 50% occupancy
- Mall food courts may reopen in line with Indoor Dining and Drinking guidelines

PERSONAL CARE

- Continue capacity limit of no more than 50% occupancy
- If services require customer to remove his or her mask, employee must wear both a face mask and eye protection (e.g., face shield, protective glasses)
- No time restrictions on massage or other services

OUTDOOR SEATED SPECTATOR EVENTS

- Outdoor spectator events only; indoor spectator events not permitted at this time
- Tickets events with seating available for all customers permitted; general admission shows and/or events with standing room only are not permitted at this time
- Maximum of 20% of seating capacity for spectators
- Concessions permitted with restrictions

THEATERS AND PERFORMING ARTS

- Seated theaters, cinemas, and performing arts centers for ticketed events with seating available for all customers permitted; general admission shows and/or events with standing room only are not permitted at this time
- Indoor capacity limit of 50 people or less or 50% of space capacity (applies to each screening room); outdoor capacity limited to 20% of overall space capacity
- Patrons should wear face coverings over their nose and mouth, except while seated within a venue (exceptions can be made for people with medical conditions or disabilities that prevent them from safely wearing a face covering)
- Concessions permitted with restrictions

YOUTH AND RECREATIONAL SPORTS

- Competitive gameplay and tournaments permitted
- Capacity limit of no more than 50% facility capacity, 20% seating capacity for spectators
- Group sizes limited to 50 participants total (including athletes, coaches, and referees); with multiple groups permitted during practice and competitive games given venues have space to appropriately social distance and can limit interaction between group
- Concessions permitted with restrictions

ZOOS

- Capacity limit of no more than 25% occupancy
- Guided tours should be limited to 50 or fewer people per group
- Hands-on exhibits and touch screens should be closed or modified to eliminate the hands-on component
- Indoor exhibits should be closed
- Audio tours are permitted, though equipment should be disinfected before and after individual use
- Zoos should have plan to limit congregation via advance ticket sales and timed ticketing
- Concessions permitted with restrictions





EXECUTIVE DEPARTMENT

FILED
INDEX DEPARTMENT

SPRINGFIELD, ILLINOIS

JUN 26 2020

IN THE OFFICE OF
SECRETARY OF STATE

June 26, 2020

Executive Order 2020-43

EXECUTIVE ORDER 2020-43
(COVID-19 EXECUTIVE ORDER NO. 41)

Community Revitalization Order

WHEREAS, since early March 2020, Illinois has faced a pandemic that has caused extraordinary sickness and loss of life, infecting over 140,000 and growing, and taking the lives of thousands of residents; and,

WHEREAS, at all times but especially during a public health crisis, protecting the health and safety of Illinoisans is among the most important functions of State government; and,

WHEREAS, as Illinois enters the fifth month of responding to the public health disaster caused by Coronavirus Disease 2019 (COVID-19), a novel severe acute respiratory illness that spreads rapidly through respiratory transmissions and that continues to be without an effective treatment or vaccine, the burden on residents, healthcare providers, first responders, and governments throughout the State is unprecedented; and,

WHEREAS, as circumstances surrounding COVID-19 rapidly evolve and new evidence emerges, there have been frequent changes in information and public health guidance; and,

WHEREAS, although the CDC initially recommended against wearing cloth face coverings or masks as protection, as a result of research on asymptomatic and pre-symptomatic transmission, the CDC revised its conclusions and recommends wearing cloth face coverings in public settings where social distancing measures are difficult to maintain; and,

WHEREAS, public health research and guidance increasingly supports wearing cloth face coverings in public settings where social distancing measures are difficult to maintain, and indicates that the risk of transmission outdoors is less than the risk of transmission indoors; and,

WHEREAS, as COVID-19 has spread in Illinois over the course of the Gubernatorial Disaster Proclamations, the circumstances causing a disaster throughout the State have changed and continue to change, making definitive predictions of the course the virus will take over the coming months extremely difficult; and,

WHEREAS, as of today, June 26, 2020, there have been over 140,000 confirmed cases of COVID-19 in 101 Illinois counties; and,

WHEREAS, as of today, June 26, 2020, more than 6,800 residents of Illinois have died due to COVID-19; and,

WHEREAS, the CDC now estimates that for every reported case of COVID-19, there are 10 unreported infections, resulting in a number of total cases in the country that may be 10 times higher than currently reported; and,

WHEREAS, social distancing, face coverings, and other public health precautions have proven to be critical in slowing and stopping the spread of COVID-19; and,

WHEREAS, although the number of new COVID-19 cases has decreased in recent weeks, the virus continues to infect thousands of individuals and claim the lives of too many Illinoisans each day; and,

WHEREAS, while the precautions taken by Illinoisans have led to a steep decline in the number of COVID-19 cases and deaths in the State in recent weeks, other states that have resisted taking public health precautions or that lifted those precautions earlier are now experiencing exponential growth and record high numbers of cases; and,

WHEREAS COVID-19 has claimed the lives of and continues to impact the health of Black and Hispanic Illinoisans at a disproportionately high rate – magnifying significant health disparities and inequities; and,

WHEREAS, while hospitalizations have declined, Illinois is using a significant percentage of hospital beds and ICU beds, and, if COVID-19 cases were to surge, the State could face a shortage of critical health care resources; and,

WHEREAS, in addition to causing the tragic loss of more than 6,800 Illinoisans and wreaking havoc on the physical health of tens of thousands more, COVID-19 has caused extensive economic loss and continues to threaten the financial welfare of a significant number of individuals and businesses across the nation and the State; and,

WHEREAS, the Illinois Department of Employment Security announced that the State's unemployment rate rose to 16.4% in April, with 762,000 jobs lost during that month; and,

WHEREAS, the Illinois Department of Employment Security announced that the State's unemployment rate was 15.2% in May, and that major Illinois industries such as leisure and hospitality, transportation and utilities, and educational and health services had been particularly hard-hit during the March to May period; and,

WHEREAS, the Illinois Department of Employment Security is responding to the economic crisis in a number of ways, including through the Pandemic Unemployment Assistance program; and,

WHEREAS, the Department of Commerce and Economic Opportunity is working to address the economic crisis, including through assistance programs such as the Business Interruption Grants Program for businesses that experienced a limited ability to operate due to COVID-19 related closures; and,

WHEREAS, the economic loss and insecurity caused by COVID-19 threatens the viability of business and the access to housing, medical care, food, and other critical resources that directly impact the health and safety of residents; and,

WHEREAS, based on the foregoing facts, and considering the expected continuing spread of COVID-19 and the ongoing health and economic impacts that will be felt over the coming month by people across the State, I declared that the current circumstances in Illinois surrounding the spread of COVID-19 constitute an epidemic emergency and a public health emergency under Section 4 of the Illinois Emergency Management Agency Act; and,

WHEREAS, based on the foregoing, I declared that the continuing burden on hospital resources, the potential shortages of these resources in the event of a surge in infections, and the critical need to increase the purchase and distribution of PPE as well as to expand COVID-19 testing capacity constitute a public health emergency under Section 4 of the Illinois Emergency Management Agency Act;

THEREFORE, by the powers vested in me as the Governor of the State of Illinois, pursuant to the Illinois Constitution and Sections 7(1), 7(2), 7(3), 7(8), 7(9), and 7(12) of the Illinois Emergency Management Agency Act, 20 ILCS 3305, and consistent with the powers in public health laws, I hereby order the following, effective immediately:

Community Revitalization Order

1. **Intent of this Executive Order.** The intent of this Executive Order is to safely and conscientiously resume and expand activities that were paused or limited as COVID-19 cases rose exponentially and threatened to overwhelm our healthcare system. As Illinoisans safely resume and expand these activities, we must not backslide on the progress we have made. We cannot risk overwhelming our healthcare system, and we must prioritize the health and lives of all Illinoisans, especially the most vulnerable among us. While protecting our communities, we will restore our economy and begin to repair the economic damage that the virus has caused. The intent of this Executive Order is to effectuate those goals.

This Executive Order supersedes Executive Order 2020-38.

2. **Public health requirements for individuals.** Individuals must take the following public health steps to protect their own and their neighbors' health and lives:
 - a. **Practice social distancing.** To the extent individuals are using shared spaces when outside their residence, including when outdoors, they must at all times and as much as reasonably possible maintain social distancing of at least six feet from any other person who does not live with them.
 - b. **Wear a face covering in public places or when working.**¹ Any individual who is over age two and able to medically tolerate a face covering (a mask or cloth face covering) shall be required to cover their nose and mouth with a face covering when in a public place and unable to maintain a six-foot social distance. This requirement applies whether in an indoor space, such as a store, or in a public outdoor space where maintaining a six-foot social distance is not always possible.
 - c. **Elderly people and those who are vulnerable as a result of illness should take additional precautions.** People at high risk of severe illness from COVID-19, including elderly people and those with a health condition that may make them vulnerable, are urged to stay in their residence and minimize in-person contact with others to the extent possible.
 - d. **Limit gatherings.** Any gathering of more than fifty people is prohibited unless exempted by this Executive Order. Nothing in this Executive Order prohibits the gathering of members of a household or residence. Because in-person contact presents the greatest risk of transmission of COVID-19, Illinoisans are encouraged to continue limiting in-person contact with others and to expand their social contact cautiously. Gathering remotely continues to be the safest way to interact with those outside a household or residence.
 - e. **Go outdoors.** Public health guidance suggests that the risks of transmission of COVID-19 are greatly reduced outdoors as opposed to indoors. Where possible, Illinoisans are encouraged to conduct their activities outdoors.

¹ Throughout this Executive Order, any reference to a face covering requirement excludes those two years old and younger and those for whom wearing a face covering is not medically advisable. Guidance on use of face coverings from the Illinois Department of Human Rights is available here:

https://www2.illinois.gov/dhr/Documents/DHR_FAQ_for_Businesses_Concerning_Use_of_Face_Coverings_During_COVID-19_Ver_2020110%20copy.pdf

3. **Public health requirements for businesses, nonprofits, and other organizations.** For the purposes of this Executive Order, covered businesses include any for-profit, non-profit or educational entity, regardless of the nature of the service, the function it performs, or its corporate or entity structure. Those entities must take the following public health measures to protect their employees, their customers, and all others who come into physical contact with their operations:

a. **Requirements for all businesses.** All businesses must:

- continue to evaluate which employees are able to work from home, and are encouraged to facilitate remote work from home when possible;
- ensure that employees practice social distancing and wear face coverings when social distancing is not always possible;
- ensure that all spaces where employees may gather, including locker rooms and lunchrooms, allow for social distancing; and
- ensure that all visitors (customers, vendors, etc.) to the workplace can practice social distancing; but if maintaining a six-foot social distance will not be possible at all times, encourage visitors to wear face coverings; and
- prominently post the guidance from the Illinois Department of Public Health (IDPH) and Office of the Illinois Attorney General regarding workplace safety during the COVID-19 emergency.²

The Department of Commerce and Economic Opportunity (DCEO), in partnership with IDPH, has developed industry-specific guidance and toolkits to help businesses operate safely and responsibly. These documents are available at: <https://dceocovid19resources.com/restore-illinois/restore-illinois-phase-4/>.

b. **Requirements for retail stores.** Retail stores must ensure all employees practice social distancing and must take appropriate additional public health precautions, in accordance with DCEO guidance, which include:

- provide face coverings to all employees who are not able to maintain a minimum six-foot social distance from customers and other employees at all times;
- cap occupancy at 50 percent of store capacity, or, alternatively, at the occupancy limits based on store square footage set by the Department of Commerce and Economic Opportunity;
- communicate with customers through in-store signage, and public service announcements and advertisements, about the social distancing and face covering requirements set forth in this Order; and
- discontinue use of reusable bags.

c. **Requirements for manufacturers.** Manufacturers must ensure all employees practice social distancing and must take appropriate additional public health precautions, in accordance with DCEO guidance, which include:

- provide face coverings to all employees who are not able to maintain a minimum six-foot social distance at all times;
- ensure that all spaces where employees may gather, including locker rooms and lunchrooms, allow for social distancing; and
- modify and downsize operations (staggering shifts, reducing line speeds, operating only essential lines, while shutting down non-essential lines) to the extent necessary to allow for social distancing and to provide a safe workplace in response to the COVID-19 emergency.

d. **Requirements for office buildings.** Employers in office buildings must ensure all employees practice social distancing and must take appropriate additional

² This guidance is available at: https://www.dph.illinois.gov/sites/default/files/COVID-19_WorkplaceHealth_SafetyGuidance20200505.pdf

public health precautions, in accordance with DCEO guidance, which may include:

- provide face coverings to all employees who are not able to maintain a minimum six-foot social distance at all times;
- consider implementing capacity limits where the physical space does not allow for social distancing;
- allow telework where possible; and
- develop and prominently post plans and signage to ensure social distancing in shared spaces such as waiting rooms, service counters, and cafeterias.

e. **Requirements for meetings and events.** Indoor venues and meeting spaces can operate with the lesser of fifty attendees or fifty percent of room capacity, and in accordance with DCEO guidance.

f. **Requirements for restaurants and bars.** All businesses that offer food or beverages for on-premises consumption—including restaurants, bars, grocery stores, and food halls—may resume service for on-premises consumption, as permitted by DCEO guidance. Such businesses continue to be permitted and encouraged to serve food and beverages so that they may be consumed off-premises, as permitted by law, through means such as in-house delivery, third-party delivery, drive-through, and curbside pick-up. Establishments offering food or beverages for on-premises consumption or for carry-out must ensure that they have an environment where patrons maintain adequate social distancing. All businesses covered in this section may permit outdoor on-premises food and beverage consumption in accordance with DCEO guidance and when permitted by local ordinances and regulations.

g. **Requirements for fitness and exercise gyms.** Fitness and exercise gyms may be open in a manner consistent with DCEO guidance, which involves operating for member workouts at a maximum of 50 percent capacity and with social distancing and other precautions.

h. **Requirements for personal services facilities.** Personal services facilities such as spas, hair salons, barber shops, nail salons, waxing centers, tattoo parlors, and similar facilities may be open but must ensure the use of face coverings, adherence to social distancing requirements, and use of capacity limits in accordance with DCEO guidance.

i. **Requirements for outdoor recreation, youth day camps, and youth sports.** Businesses offering outdoor recreation, youth day camps, and youth sports may be open but must ensure the use of face coverings, adherence to social distancing requirements, and must take other public health steps in accordance with DCEO guidance.

j. **Requirements for places of public amusement.** Places of public amusement may resume services consistent with DCEO guidance for indoor and outdoor recreation (including but not limited to arcades, bowling alleys, and driving ranges), museums and aquariums, zoos and botanical gardens, theaters and performing arts, and outdoor seated spectator events.

k. **Requirements for film production.** Film production may operate with restrictions contained in DCEO guidance.

l. **Minimum basic operations.** All businesses may continue to:

- i. Perform necessary activities to maintain the value of the business's inventory, preserve the condition of the business's physical plant and equipment, ensure security, process payroll and employee benefits, or for related functions.
- ii. Perform necessary activities to facilitate employees of the business being able to continue to work remotely.
- iii. Fulfill online and telephonic retail orders through pick-up or delivery.

4. **Exemptions.**

- a. **Free exercise of religion.** This Executive Order does not limit the free exercise of religion. To protect the health and safety of faith leaders, staff, congregants and visitors, religious organizations and houses of worship are encouraged to consult and follow the recommended practices and guidelines from the Illinois Department of Public Health.³ As set forth in the IDPH guidelines, the safest practices for religious organizations at this time are to provide services online, in a drive-in format, or outdoors (and consistent with social distancing requirements and guidance regarding wearing face coverings), and to limit indoor services to 10 people. Religious organizations are encouraged to take steps to ensure social distancing, the use of face coverings, and implementation of other public health measures.
- b. **Emergency functions.** All first responders, emergency management personnel, emergency dispatchers, court personnel, law enforcement and corrections personnel, hazardous materials responders, child protection and child welfare personnel, housing and shelter personnel, military, and other governmental employees working for or to support the emergency response are exempt from this Executive Order, but are encouraged to practice social distancing and take recommended public health measures.
- c. **Governmental functions.** This Executive Order does not apply to the United States government and does not affect services provided by the State or any municipal, township, county, subdivision or agency of government and needed to ensure the continuing operation of the government agencies or to provide for or support the health, safety and welfare of the public.

5. **Social Distancing, Face Covering, and PPE Requirements.** For purposes of this Executive Order, social distancing includes maintaining at least six-foot distance from other individuals, washing hands with soap and water for at least twenty seconds as frequently as possible or using hand sanitizer, covering coughs or sneezes (into the sleeve or elbow, not hands), regularly cleaning high-touch surfaces, and not shaking hands.

- a. **Required measures.** Businesses must take proactive measures to ensure compliance with Social Distancing Requirements, including where possible:
 - i. **Designate six-foot distances.** Designating with signage, tape, or by other means six-foot spacing for employees and customers to maintain appropriate distance;
 - ii. **Hand sanitizer and sanitizing products.** Having hand sanitizer and sanitizing products readily available for employees and customers;

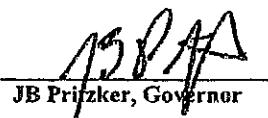
³ This guidance is available at: <https://www.dph.illinois.gov/covid19/community-guidance/places-worship-guidance>

- iii. **Separate operating hours for vulnerable populations.** Implementing separate operating hours for elderly and vulnerable customers;
- iv. **Online and remote access.** Posting online whether a facility is open and how best to reach the facility and continue services by phone or remotely; and
- v. **Face Coverings and PPE.** Providing employees with appropriate face coverings and requiring that employees wear face coverings where maintaining a six-foot social distance is not possible at all times. When the work circumstances require, providing employees with other PPE in addition to face coverings.

6. **Enforcement.** This Executive Order may be enforced by State and local law enforcement pursuant to, *inter alia*, Section 7, Section 15, Section 18, and Section 19 of the Illinois Emergency Management Agency Act, 20 ILCS 3305.

Businesses must follow guidance provided or published by the Illinois Department of Commerce and Economic Opportunity regarding safety measures during Phase IV, and the Illinois Department of Public Health, local public health departments, and the Workplace Rights Bureau of the Office of the Illinois Attorney General with respect to Social Distancing Requirements. Pursuant to Section 25(b) of the Whistleblower Act, 740 ILCS 174, businesses are prohibited from retaliating against an employee for disclosing information where the employee has reasonable cause to believe that the information discloses a violation of this Order.

7. **No limitation on authority.** Nothing in this Executive Order shall, in any way, alter or modify any existing legal authority allowing the State or any county, or local government body to order (1) any quarantine or isolation that may require an individual to remain inside a particular residential property or medical facility for a limited period of time, including the duration of this public health emergency, or (2) any closure of a specific location for a limited period of time, including the duration of this public health emergency. Nothing in this Executive Order shall be construed as an exercise of any authority to order any quarantine, isolation, or closure. Nothing in this Executive Order shall, in any way, alter or modify any existing legal authority allowing a county or local government body to enact provisions that are stricter than those in this Executive Order.
8. **Savings clause.** If any provision of this Executive Order or its application to any person or circumstance is held invalid by any court of competent jurisdiction, this invalidity does not affect any other provision or application of this Executive Order, which can be given effect without the invalid provision or application. To achieve this purpose, the provisions of this Executive Order are declared to be severable. This Executive Order is meant to be read consistently with any Court order regarding this Executive Order.



JB Pritzker, Governor

Issued by the Governor June 26, 2020
Filed by the Secretary of State June 26, 2020

FILED
INDEX DEPARTMENT

JUN 26 2020

IN THE OFFICE OF
SECRETARY OF STATE

ORDINANCE NO. 20-0

**AN ORDINANCE EXTENDING TEMPORARY
EXECUTIVE POWERS PURSUANT TO 65 ILCS 5/11-1-6**

WHEREAS, on March 23, 2020, the Governor of the State of Illinois issued Executive Order 2020-10 ordering all individuals, with certain exceptions, to shelter in place through April 7, 2020; and

WHEREAS, during the March 23, 2020, regular meeting of the Mayor and Board of Trustees of the Village of Willowbrook, the Village Board adopted and approved Ordinance 20-0-08 entitled “An Ordinance Establishing Temporary Executive Powers Pursuant to 65 ILCS 5/11-1-6”; and

WHEREAS, on March 23, 2020, Village Mayor, Frank A. Trilla, signed a “Proclamation Declaring An Emergency In The Village Of Willowbrook Due To The Coronavirus (COVID-19) Outbreak”; and

WHEREAS, on April 1, 2020, the Governor of the State of Illinois issued Executive Order 2020-18 extending for an additional thirty (30) days certain executive orders, including Executive Order 2020-10, ordering all individuals, with certain exceptions, to shelter in place through April 30, 2020; and

WHEREAS, effective May 1, 2020, Governor JB Pritzker signed Executive Order 2020-32 extending for another thirty (30) days prior Executive Orders continuing shelter-in-place orders until May 30, 2020; and

WHEREAS, during the April 27, 2020 regular meeting of the Mayor and Board of Trustees of the Village of Willowbrook, the Village Board adopted and approved Ordinance 20-0-13 entitled “An Ordinance Extending Temporary Executive Powers Pursuant to 65 ILCS 5/11-1-6”; and

WHEREAS, during the May 11, 2020 regular Village Board Meeting of the Mayor and Board of Trustees of the Village of Willowbrook, the Village Board adopted and approved Ordinance 20-0-17 entitled, “An Ordinance Extending Temporary Executive Powers Pursuant to 65 ILCS 5/11-6”; and

WHEREAS, during the May 26, 2020 Village Board meeting of the Mayor and Board of Trustees, the Village Board adopted and approved Ordinance No. 20-0-19 extending temporary executive powers; and

WHEREAS, during the June 8, 2020 Village Board Meeting of the Mayor and Board of Trustees, the Village Board adopted and approved Ordinance No. 20-0-21 extending temporary executive powers; and

WHEREAS, during the June 22, 2020 Village Board Meeting of the Mayor and Board of Trustees, the Village Board adopted and the Mayor approved Ordinance No. 20-0-23 extending temporary executive powers; and

WHEREAS, on June 26, 2020, Governor JB Pritzker issued Executive Order 2020-44 (COVID-19 Executive Order No. 42) which extended prior Executive Orders related to the COVID-19 pandemic and again declared all counties in the State of Illinois disaster areas for an additional thirty (30) days; and

WHEREAS, The Village Mayor believes it is reasonable and necessary for the temporary executive powers afforded by Village Ordinances 20-0-08, 20-0-10, 20-0-13, 20-0-17, 20-0-19, 20-0-21 and 20-0-23 be extended to the adjournment of the next regularly scheduled Village of Willowbrook Mayor and Board of Trustees’ meeting.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, as follows:

SECTION 1. The corporate authorities of the Village hereby determine that it is advisable, necessary and in the best interests of the public health, safety and welfare of the Village that the Village extend the temporary executive powers afforded by Village Ordinances 20-0-08, 20-0-10, 20-0-13, 20-0-17, 20-0-19, 20-0-21 and 20-0-23, and as further extended by this Village Ordinance 20-0-____, until the adjournment of the next regularly scheduled meeting of the Village of Willowbrook Mayor and Board of Trustees.

SECTION 2. The officials, officers and employees of the Village are hereby authorized to take such further actions as are necessary to carry out the intent and purpose of this Ordinance.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

SECTION 3. This Ordinance shall be in full force and effect upon and after its passage, approval and publication in accordance with law.

PASSED and APPROVED this 13th day of July, 2020.

ROLL CALL VOTE:

AYES: _____

NAYS: _____

ABSTENTIONS: _____

ABSENT: _____

APPROVED:

Frank A. Trilla, Mayor

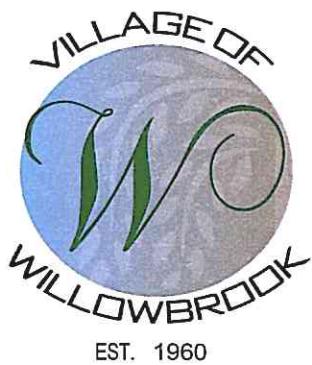
ATTEST:

Leroy R. Hansen,
Village Clerk

VILLAGE OF WILLOWBROOK

BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

ITEM TITLE: <p>Receive Plan Commission Recommendation – Public Hearing Case 20-05: Consideration of a petition for text amendments to amend Section 9-6-1 General Conditions, Section 9-8-4 District Standards, Section 9-12-10 Temporary Uses, and any other relevant sections for clarity, of Title 9 – Zoning Title of the Village of the Willowbrook Municipal Code, to allow for the following: temporary outside activities including, but not limited to, outdoor dining on private property, service businesses to utilize exterior space to conduct business activities, outdoor dining in the M-1 Light Manufacturing District, and outdoor dining to extend beyond September 30th of each year.</p>	AGENDA NO. <i>S.F.</i>
STAFF REVIEW: Ann Choi, Planning Consultant LEGAL REVIEW: Tom Bastian, Village Attorney RECOMMENDED BY: Brian Pabst, Village Administrator	AGENDA DATE: 07/13/20
REVIEWED & APPROVED BY COMMITTEE: YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input checked="" type="checkbox"/>	
ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER HISTORY) <p>In late 2019, a new and significant outbreak of the Coronavirus Disease 2019, known as COVID-19, emerged in China. The World Health Organization declared COVID-19 a Public Health Emergency of International Concern on January 30, 2020, and the United States Secretary of Health and Human Services declared that COVID-19 presents a public health emergency on January 17, 2020. On March 9, 2020, Illinois Governor J.B. Pritzker declared all counties in the State of Illinois as a disaster area under a Governors Disaster Proclamation. A stay-at-home order was issued restricting business operations due to the COVID-19 pandemic, and a Phase 5 program, Restore Illinois, was initiated to guide the state's business activities through this pandemic. As of June 26, 2020, Illinois is in the Phase 4 Revitalization stage. On May 28, 2020, Mayor Frank A. Trilla signed Executive Order 2020-1 to allow for the use of private property for temporary outside activities in keeping with Phase 4 of the Governor's Restore Illinois Plan. On June 8, 2020, the Village's Law & Ordinance Committee reviewed possible text amendments to the zoning code and recommended changes to the zoning code to align with the recently executed order.</p>	
ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.) <p>Of the many businesses within the Village that have been significantly and adversely affected by the ongoing COVID-19 pandemic, places of eating/drinking have been hit especially hard. The proposed changes to the zoning code would allow for places of eating/drinking establishments such as fast-food establishments and production brewery taprooms to have outdoor dining through a temporary permit process to be applied for annually during the state of emergency but also when the emergency is lifted, and to allow for outdoor dining to extend until December 1st. Currently a fast-food restaurant or the brewery in town cannot apply for a temporary permit for unless it is part of a PUD. Outdoor dining is also not allowed beyond September 30 of each year. Any relief from the off-street parking requirements or allowing service businesses such as health clubs to hold outdoor classes is already covered under the Executive Order 2020-1 and will not require changes to be made to the zoning code.</p>	
<p>The Village's petition was discussed at the July 8, 2020 regular meeting of the Plan Commission. There were no members of the public that came forward in support or opposition of the proposed text amendments. The Plan Commission voted 5-0 in favor of the proposed text amendments, to forward a positive recommendation to the Village Board.</p>	
ACTION PROPOSED: July 8, 2020: Receive Plan Commission Recommendation.	



Willowbrook

835 Midway Drive
Willowbrook, IL 60527-5549

Phone: (630) 323-8215 Fax: (630) 323-0787 www.willowbrookil.org

MEMORANDUM

Mayor

Frank A. Trilla

Village Clerk

Leroy R. Hansen

Village Trustees

Sue Berglund

Umberto Davi

Terrence Kelly

Michael Mistele

Gayle Neal

Paul Oggerino

Village Administrator

Brian Pabst

Chief of Police

Robert Schaller

Director of Finance

Carrie Dittman

MEMO TO: Frank A. Trilla, Mayor
Board of Trustees

MEMO FROM: John Wagner, Vice Chairman, Plan Commission
(on behalf of Dan Kopp, Chairman)

DATE: July 13, 2020

SUBJECT: **Zoning Hearing Case 20-05:** Village of Willowbrook, 835 Midway Drive, Willowbrook, Illinois. Consideration of a petition for text amendments to amend Section 9-6-1 General Conditions, Section 9-8-4 District Standards, Section 9-12-10 Temporary Uses, and any other relevant sections for clarity, of Title 9 – Zoning Title of the Village of the Willowbrook Municipal Code, to allow for the following: temporary outside activities including, but not limited to, outdoor dining on private property, service businesses to utilize exterior space to conduct business activities, outdoor dining in the M-1 Light Manufacturing District, and outdoor dining to extend beyond September 30th of each year.

At the special meeting of the Plan Commission held on July 8, 2020, the above referenced application was discussed and the following motion was made:

MOTION: Made by Remkus and seconded by Ruffolo that based on the submitted petition and testimony presented, I move that the Plan Commission recommend to the Village Board approval of the text amendments presented on pages 4 and 5 of the staff report for PC Case Number 20-05 to allow service businesses to utilize exterior space to conduct business activities as a temporary building permit, allow for outdoor dining within the M1 Light Manufacturing District in conjunction with a production brewery taproom as a temporary use, allow for outdoor dining at fast food restaurants as a temporary use, and allow for outdoor dining to extend beyond September 30 of each year.

ROLL CALL: AYES: Vice Chairman Wagner, Commissioners Ruffalo, Kaucky, Remkus, and Walec;
NAYS: None.
ABSENT: Chairman Kopp, Commissioner Soukup.

MOTION DECLARED CARRIED

Should any member of the Board have any questions regarding this matter, please do not hesitate to contact me.

DK:jp



Proud Member of the
Illinois Route 66 Scenic Byway



Village of Willowbrook

Staff Report to the Village Board

Village Board Receive:	July 13, 2020
Public Hearing Date:	July 8, 2020
Prepared By:	Ann Choi, Planning Consultant
Case Title:	PC 20-05: Consideration of a petition for text amendments to amend Section 9-6-1 General Conditions, Section 9-8-4 District Standards, Section 9-12-10 Temporary Uses, and any other relevant sections for clarity, of Title 9 – Zoning Title of the Village of the Willowbrook Municipal Code, to allow for the following: temporary outside activities including, but not limited to, outdoor dining on private property, service businesses to utilize exterior space to conduct business activities, outdoor dining in the M-1 Light Manufacturing District, and outdoor dining to extend beyond September 30th of each year.
Petitioner:	Village of Willowbrook, 835 Midway Drive, Willowbrook, Illinois 60527
Action Requested by Applicant:	Title 9 – Zoning Sections: 9-6-1 Add outdoor dining subject to Section 9-12-10 of the zoning ordinance to allow service businesses to utilize exterior space to conduct business activities. 9-12-10 Allow for outdoor dining within the M1 Light Manufacturing District in conjunction with a production brewery taproom as a temporary use. Allow for outdoor dining at fast food restaurants as a temporary use. Allow for outdoor dining to extend beyond September 30 of each year. 9-8-4 Allow outdoor dining within the M1 Light Manufacturing District in conjunction with a production brewery taproom as a temporary use.

Necessary Action by Village Board:	Receive Plan Commission Recommendation.
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Documents Attached:

- Attachment 1:** Public Hearing Notice (2 sheets)
- Attachment 2:** Restore Illinois Plan
- Attachment 3:** Phase 4 Revitalization Stage
- Attachment 4:** Executive Order 2020-1



History & Background

On March 9, 2020, Governor J.B. Pritzker, issued a Gubernatorial Disaster Proclamation declaring that all counties in the State of Illinois as a disaster area in response to the outbreak of COVID-19. Shortly thereafter, on March 16, 2020, Governor Pritzker issued Executive Order No. 2020-07, which prohibited all businesses within the State that offer food or beverages for on-premises consumption – including restaurants, bars, grocery stores, and food halls – from providing on-premises service of food and beverages and limited their operations to delivery and carry-out services only.

On March 23, 2020, Mayor Frank A. Trilla issued a Declaration of a Local State of Emergency pursuant to the authority granted by Section 11-1-6 of the Illinois Municipal Code, 65 ILCS 5/11-1-6 to address the health threat posed by the COVID-19 pandemic for the Village of Willowbrook.

Of the many businesses within the Village that have been significantly and adversely affected by the ongoing COVID-19 pandemic, restaurants have been particularly impacted by the requirement that they cease providing on-premises services during the pandemic. Additionally, service businesses were not allowed to have activities to conduct activities outside of an enclosed building.

After issuing the Executive Order, Governor Pritzker released the "Restore Illinois" Plan, a 5-phase program, to provide a path for reopening businesses and facilities based on when geographic regions of the state meet specific goals regarding the spread of the virus and the availability of medical facilities. The state has just advanced from the Phase 3 Recovery stage to the Phase 4 Revitalization stage. During Phase 3, the state allowed outdoor dining, limited occupancy for retail, salons, office, and manufacturing to open; however, gatherings were limited to ten people. The Phase 4 opening date went into effect on June 26, 2020. Phase 4 would allow for internal restaurant openings with groups of ten people or less, with tables spaced 6-feet apart in seated areas, and with standing areas at no more than 25% of capacity. Phase 4 would also allow health and fitness workplaces to operate at maximum of 50% of occupancy at any given time. The Restore Illinois Chart is included as **Attachment 2** of this report for further detail, and the Phase 4 Revitalization Stage is included as **Attachment 3** of this report.

On May 28, 2020, Mayor Frank A. Trilla signed Executive Order 2020-1 to allow for the use of private property for temporary outside activities in keeping with Phase 4 of the Governor's Restore Illinois Plan. Executive Order 2020-1 is included as **Attachment 4** for reference.

Discussion of Request

This Village-initiated text amendment was brought about because of an increase in inquiries from local business owners seeking flexibility in operating their businesses with the various occupancy restrictions and social distancing requirements in place. Ideas such as outdoor exercise classes for health clubs, expanded outdoor dining and creative marketing ideas to attract customers such as showing outdoor movies have been proposed by business owners.

As previously mentioned, the Village of Willowbrook's current zoning code does not allow service businesses to have activities outside of an enclosed building. See the following code sections:

Section 9-6-1(B):

Business Establishments: All business establishments shall be retail trade or service establishments dealing directly with consumers and all goods produced on the premises shall be sold on the premises where produced, and all business, service, storage, merchandise, display, and where permitted, repair and processing shall be conducted wholly within a completely enclosed building, except for off street automobile parking, off street



loading and open sales lots and drive-in facilities in districts where they are permitted. Goods sold shall consist primarily of new merchandise, except for antique shops. (Ord. 77-O-14, 3-31-1977)

The zoning code allows for outdoor seating for restaurants in the B-1, B-2, B-3, and B-4 Business Districts. The M1 Light Manufacturing District is not currently mentioned, although the brewery may benefit from such a use during this time. Additionally, the zoning code does not allow for outdoor dining at fast food establishments.

Section 9-8-4 District Standards:

All of the property located in this district is subject to the general standards and regulations of this title. To conserve space, these standards and regulations have not been reprinted in the regulations for each district. Property located in this district is also subject to the following additional standards:

(A) Outdoor Storage: All operations, activities and storage shall be conducted wholly inside a building or buildings. The outdoor storage of trucks, buses and other vehicles is expressly prohibited.

Section 9-12-10 Temporary Uses:

In the **B-1, B-2, B-3 and B-4 Business Districts**, outdoor seating in a designated area in conjunction with a restaurant (**but specifically excluding fast food establishments**) for a period not to exceed two hundred (200) days commencing no earlier than **April 1 of each year and ceasing no later than September 30** of each year. Approval of such use shall be subject to consideration of such issues as location, vehicle and pedestrian circulation and safety, fire access, sanitation and supervision standards deemed appropriate by the Director of Municipal Services.

The Law and Ordinance Committee held a meeting on June 8, 2020 to discuss how to provide support and relief for the Village's struggling businesses during the pandemic, and Village staff was directed to review and amend the zoning code to allow for the use of private property for temporary outside activities as well as other temporary ease on zoning regulations. Staff is therefore seeking the Plan Commission's recommendation on the following proposed text amendments to allow for the following:

1. Allow for service businesses to utilize exterior space to conduct business activities as a temporary building permit.
2. Allow for outdoor dining within the M1 Light Manufacturing District in conjunction with a production brewery taproom as a temporary permit.
3. Allow for outdoor dining at fast food establishments as a temporary permit.
4. Allow for outdoor dining to extend beyond September 30 of each year.

A reduction in off-street parking requirements may be required in situations where outdoor dining utilizes existing parking spaces. Executive Order 2020-1 provides temporary relief for standalone restaurants to utilize 50% of their parking area for outdoor dining and/or consumption. The applicant for a temporary use permit will be required to submit a drawing that sufficiently shows the area of the proposed outdoor dining, alcohol consumption or activity area with their application.

Existing and Proposed Amendments

Staff proposes the following text amendments. Additions are denoted by **bold and underline**. Deletions are denoted by **strikethrough**.



9-6-1: GENERAL CONDITIONS:

The following regulations apply to all business districts within the Village, and each use must comply with them:

(B) **Business Establishments:** All business establishments shall be retail trade or service establishments dealing directly with consumers and all goods produced on the premises shall be sold on the premises where produced, and all business, service, storage, merchandise, display, and where permitted, repair and processing shall be conducted wholly within a completely enclosed building, except for off street automobile parking, off street loading, and open sales lots, and drive-in facilities, **and outdoor activities authorized by Section 9-12-10 of the Willowbrook Code** in districts where they are permitted. Goods sold shall consist primarily of new merchandise, except for antique shops. (Ord. 77-O-14, 3-31-1977)

9-8-4: DISTRICT STANDARDS:

All of the property located in this district is subject to the general standards and regulations of this title. To conserve space, these standards and regulations have not been reprinted in the regulations for each district. Property located in this district is also subject to the following additional standards:

(A) **Outdoor Storage:** All operations, activities and storage shall be conducted wholly inside a building or buildings **except for outdoor activities authorized by Section 9-12-10 of the Willowbrook Code**. The outdoor storage of trucks, buses and other vehicles is expressly prohibited.

9-12-10: TEMPORARY USES:

There are several uses which are temporary in nature, which may be permitted due to their unique nature. The following uses may be permitted in each district on a temporary basis upon the approval of the ~~Director of Municipal Services~~ **Village Administrator or his/her designee**, subject to such conditions and restrictions as the ~~Director of Municipal Services~~ **Village Administrator or his/her designee** deems appropriate together with the time limits and other conditions set forth below:

A carnival or circus when operated or sponsored by a local not for profit organization (not to be located in any residential district, except on park, church or school property) to continue for a period not to exceed one week. Such uses shall comply with the setback requirements of the district in which they are located.

Contractor's office and equipment shed (containing no cooking or sleeping accommodations) accessory to a construction project, and to continue only for the duration of the project, while building permits are in force. Such offices and/or equipment shall be removed upon lapse of building permits, or issuance of occupancy certificate on the last dwelling unit.

In Business Districts B-1 through B-4, Christmas tree sales for a period not to exceed forty-five (45) days commencing no earlier than November 10 of each year.

In the B-1, B-2, B-3 and B-4 Business Districts, outdoor garden supply sales for a period not to exceed one hundred twenty (120) days commencing no earlier than March 15 of each year and ceasing no later than July 15 of each year.

In the B-1, B-2, B-3, and B-4 Business Districts **and the M1 Light Manufacturing District**, outdoor seating in a designated area in conjunction with a restaurant, **(but specifically excluding fast food establishments)** **or a production brewery taproom**, for a period not to exceed two hundred **forty-five** (200~~245~~) days commencing no earlier than April 1 of each year and ceasing no later than **September 30**~~**December 1**~~ of each year. Approval of such use shall be subject to consideration of such issues as location, vehicle and pedestrian circulation and safety, fire access, sanitation and supervision standards deemed appropriate by the ~~Director of Municipal Services~~ **Village Administrator or his/her designee**.



In the B-1, B-2, B-3, and B-4 Business Districts, the outdoor display of product, or approved product related merchandise, by businesses wherein the principal use is retail grocery, and the business maintains a gross floor area in excess of thirty thousand (30,000) square feet. Such displays may commence no earlier than April 1 of each year and cease no later than November 15 of each year.

In the B-1, B-2, B-3 and B-4 Business Districts, the outdoor display of merchandise or conduct of attractions in connection with art fairs, sidewalk sales, grand openings, automobile shows or other special promotions. All outdoor displays and/or attractions shall comply with the setback requirements of the district in which they are located. Each freestanding business or shopping center is permitted four (4) special promotions per calendar year for a period not to exceed ten (10) days for each promotion.

Real estate office (containing no cooking or sleeping accommodations unless located within a model dwelling unit) incidental to a new housing project, and then to continue only until disposal of substantially all the units within the development. (Ord. 77-O-14, 3-31-1977; amd. Ord. 87-O-20, 5-11-1987; Ord. 97-O-05, 1-27-1997; Ord. 05-O-04, 2-28-2005; Ord. 05-O-32, 11-14-2005)

Public Hearing and Recommendation

The Plan Commission conducted a public hearing on this petition at their July 8, 2020 meeting. Due to the COVID-19 pandemic, the public hearing was held virtually and members of the public were given the opportunity to call into the Village's phone line. The following members were in attendance: Vice Chairman Wagner, Commissioners Ruffalo, Kaucky, Remkus and Walec. Chairman Dan Kopp and Commissioner Soukup were absent. There were no members of the public that came forward with public comments.

The Plan Commission did not express any opposition to the proposed text amendments. The Plan Commission voted 5-0 of the members present in favor of the proposed text amendments, to forward a positive recommendation to the Village Board.

Recommendation

Staff believes the proposed text amendments are in keeping with the Executive Order 2020-1 and would alleviate the hardships faced by many of the hardest-hit businesses in the Village of Willowbrook. Therefore, staff recommends approval of the proposed text amendments. If the Plan Commission agrees, the following sample motion is provided for the Plan Commission:

Sample Motion

Based on the submitted petition and testimony presented, I move that the Plan Commission recommend to the Village Board approval of the text amendments presented on pages 4 and 5 of the staff report for PC Case Number 20-05 to allow service businesses to utilize exterior space to conduct business activities as a temporary building permit, allow for outdoor dining within the M1 Light Manufacturing District in conjunction with a production brewery taproom as a temporary use, allow for outdoor dining at fast food restaurants as a temporary use, and allow for outdoor dining to extend beyond September 30 of each year.



Attachment 1
Public Hearing Notice (2 pages)

NOTICE OF PUBLIC HEARING
ZONING HEARING CASE NO. 20-05

NOTICE IS HEREBY GIVEN that the Plan Commission of the Village of Willowbrook, DuPage County, Illinois, will conduct a public hearing at a regular meeting of the Plan Commission on the 8th of July, 2020 at the hour of 7:00 P.M. This meeting would typically take place in the Willowbrook Police Department Training Room, 7760 S. Quincy St, Willowbrook, IL 60527. However, due to the current circumstances concerning Covid-19, this meeting will be held virtually. Internet address and access instructions will be provided on the Village of Willowbrook's Plan Commission website <https://www.willowbrookil.org/Archive.aspx?AMID=44> once available.

The purpose of this public hearing shall be to consider a petition for text amendments to amend Section 9-6-1 General Conditions, Section 9-12-10 Temporary Uses, Section 9-8-4 District Standards, and any other relevant sections for clarity, of Title 9 – Zoning Title of the Village of the Willowbrook Municipal Code, to allow for the following: temporary outside activities including, but not limited to, outdoor dining on private property, service businesses to utilize exterior space to conduct business activities, outdoor dining in the M-1 Light Manufacturing District, outdoor dining to extend beyond September 30th of each year, and a temporary reduction in parking requirements and/or reduced drive aisles for outside business activities and outdoor dining during a state of emergency, currently related to the Covid-19 pandemic.

A copy of the Village's petition is on file in the Office of the Village Planner, Village of Willowbrook, 835 Midway, Willowbrook, Illinois, and is available for public inspection.

Any individual with a disability requiring a reasonable accommodation in order to participate in any public meeting held under the authority of the Village of Willowbrook should contact Roy Giuntoli, Village of Willowbrook, 835 Midway, Willowbrook, IL 60527, or call (630) 920-2262, Monday through Friday, between 8:30 A.M. and 4:30 P.M., within a reasonable time before the meeting. Requests for sign language interpreters should be made a minimum of five working days in advance of the meeting.

All persons desiring to be heard in support or opposition to the application shall be afforded an opportunity and may submit their statements orally, in written form, or both. Written comments may be submitted up to the hour of 6:30pm on July 8, 2020 to planner@willowbrook.il.us. This hearing may be recessed to another date if not concluded on the evening scheduled.

All persons desiring to be heard in support or opposition to the application shall be afforded an opportunity and may submit their statements orally, in written form, or both. This hearing may be recessed to another date if not concluded on the evening scheduled.

/s/ Brian Pabst
Village Administrator
(630) 920-2261

Published in the June 18, 2020 edition of *The Doings* Newspaper.



Attachment 2
Restore Illinois Plan Overview (1 page)

RESTORE ILLINOIS

A Public Health Approach To Safely Reopen Our State

Phase 1 Rapid Spread	Phase 2 Flattening	Phase 3 Recovery	Phase 4 Revitalization	Phase 5 Illinois Restored
Strict stay at home and social distancing guidelines are put in place, and only essential businesses remain open. Every region has experienced this phase once already and could return to it if mitigation efforts are unsuccessful.	Non-essential retail stores reopen for curb-side pickup and delivery. Illinoisans are directed to wear a face covering when outside the home and can begin enjoying additional outdoor activities like golf, boating & fishing while practicing social distancing.	Manufacturing, offices, retail, barbershops and salons can reopen to the public with capacity and other limits and safety precautions. Gatherings of 10 people or fewer are allowed. Face coverings and social distancing are the norm.	Gatherings of 50 people or fewer are allowed, restaurants and bars reopen, travel resumes, child care and schools reopen under guidance from the Illinois Department of Public Health. Face coverings and social distancing are the norm.	The economy fully reopens with safety precautions continuing. Conventions, festivals and large events are permitted, and all businesses, schools and places of recreation can open with new safety guidance and procedures.

New case growth slows	Case positivity rate and hospital capacity benchmarks met	Case positivity rate and hospital capacity benchmarks met	Post-pandemic:
Surge hospital capacity			
10,000 tests per day statewide	Testing for patients, health care workers and at-risk residents	Testing available regardless of symptoms or risk factors	Vaccine, effective and widely available treatment, or the elimination of new cases over a sustained period of time through herd immunity or other factors
Testing for any symptomatic health care workers and first responders	Begin contact tracing and monitoring within 24 hours of diagnosis	Contact tracing within 24 hours of diagnosis for more than 90% of cases	



Attachment 3
Phase 4 Revitalization Stage (2 pages)

PHASE 4 GUIDELINES OVERVIEW



RESTORE ILLINOIS

A Public Health Approach To Safely Reopen Our State

PART OF PHASE IV OF RESTORE ILLINOIS PLAN

APPLICABLE TO EACH REGION UPON TRANSITION TO PHASE IV | ISSUED ON JUNE 22, 2020 | EARLIEST EFFECTIVE DATE JUNE 26, 2020

ALL INDUSTRIES

- All employees who can work from home should continue to do so
- Continue to wear face covering that covers nose and mouth, maintain social distance of 6 ft., and frequently wash hands
- Continue employee health screenings upon entry into the workplace and mid-shift screenings for employees with shifts >5 hours (virtual screening permitted)
- Follow guidelines on capacity limits and group sizes (to be continually reassessed throughout Phase 4)

DAY CAMPS

- Capacity limit of no more than 50% of facility occupancy
- Group sizes of 15 participants, unless participants changing weekly
- Water-based activities permitted according to IDPH guidelines
- Continue to encourage outdoor activities as much as possible, especially for activities requiring physical exertion and/or exertion of voice

FILM PRODUCTION

- Capacity limit of no more than 50% of sound stage/location occupancy
- Crowd scenes should be limited to 50 people or fewer
- All individuals should maintain 6 ft. of social distancing unless job duty cannot be performed without proximity (e.g. actors performing, hair, make-up, costumes)
- One-time nasal swab for RT-PCR testing of all cast and crew should be obtained within 48 to 72 hours prior to the start of work on set or location
- Craft services and catering should follow Restaurant and Bar guidelines
- Live audiences permitted in line with Theatre/Performing Arts guidelines

HEALTH AND FITNESS

- Capacity limit of no more than 50% occupancy
- Group fitness classes of up to 50 people with at least 6 ft. social distancing between individuals permitted; multiple groups permitted given facilities have space to appropriately social distance and can limit interaction between groups
- Workout stations and equipment should be 6 ft. apart without barriers or 3 ft. apart with impermeable barriers in between
- For open gym spaces, have 1 employee per every 4,000 sq. ft. to monitor social distancing and sanitize equipment between use
- Sanitize equipment before and after each individual use and sanitize locker rooms and showers at least every hour
- Keep ancillary accommodations (e.g., saunas, hot tubs, steam rooms) closed, though childcare areas are permitted to reopen in line with DHFS childcare guidelines
- Members should wear face covering over their nose and mouth whenever not exercising

INDOOR/OUTDOOR RECREATION

- Reopening select indoor recreation facilities (e.g., bowling alleys, skating rinks); indoor playgrounds and trampoline parks should remain closed
- Indoor recreation to operate at lesser of 50 customers or 50% of facility capacity
- Outdoor recreation allowing group sizes of up to 50, and permitting multiple groups given facilities have space to appropriately social distance and can limit interaction between groups
- Activity stations should be spaced at least 6 ft. apart or limited in number to ensure social distancing
- Shared equipment should be disinfected before and after each use
- Clubhouses and other communal gathering places allowed to reopen
- Concessions permitted with restrictions

MANUFACTURING

- In-person meetings of up to 50 people with social distancing permitted

MEETINGS AND SOCIAL EVENTS

- Limit to 50 people or less with social distancing or 50% of overall facility capacity
- Multiple groups may meet in the same facility if they are socially distanced and in separate rooms
- Groups should be static for duration of meeting or event. If event includes multiple sessions, participants should remain in one room, and speakers/presenters should rotate between rooms or be digitally displayed (e.g., projected, livestreamed) in multiple rooms
- Dance floors should remain closed
- Food service should follow Restaurant and Bar guidelines

MUSEUMS

- Capacity limit of no more than 25% occupancy
- Guided tours should be limited to 50 or fewer people per group
- Hands-on exhibits and touch screens should be closed or modified to eliminate the hands-on component
- Audio tours are permitted, though equipment should be disinfected before and after individual use
- Museums should have plan to limit congregation via advance ticket sales and timed ticketing
- Concessions permitted with restrictions



PART OF PHASE IV OF RESTORE ILLINOIS PLAN

APPLICABLE TO EACH REGION UPON TRANSITION TO PHASE IV | ISSUED ON JUNE 22, 2020 | EARLIEST EFFECTIVE DATE JUNE 26, 2020

OFFICES

- Continue capacity limit of no more than 50% occupancy
- In-person meetings of up to 50 people with social distancing permitted
- Continue health screenings, though employers may screen office employees via in-person conversation or questionnaire once at their workstation, or using virtual method

RESTAURANTS AND BARS

- Indoor dining and drinking now permitted for parties of up to 10 people
- Seated areas should be arranged so that tables allow for 6 ft. between parties; impermeable barriers may be installed between booths which are less than 6 ft. apart
- Standing areas (in restaurants or bars) should be limited to no more than 25% of standing area capacity
- Buffets and self-service food stations (e.g. hot and cold bars, bulk items, baked goods) should adhere to additional minimum guidelines
- Self-service beverage fountains are permissible with the additional precautions

RETAIL AND SERVICE COUNTER

- Continue capacity limit of no more than 50% occupancy
- Mall food courts may reopen in line with Indoor Dining and Drinking guidelines

PERSONAL CARE

- Continue capacity limit of no more than 50% occupancy
- If services require customer to remove his or her mask, employee must wear both a face mask and eye protection (e.g., face shield, protective glasses)
- No time restrictions on massage or other services

OUTDOOR SEATED SPECTATOR EVENTS

- Outdoor spectator events only; indoor spectator events not permitted at this time
- Tickets events with seating available for all customers permitted; general admission shows and/or events with standing room only are not permitted at this time
- Maximum of 20% of seating capacity for spectators
- Concessions permitted with restrictions

THEATERS AND PERFORMING ARTS

- Seated theaters, cinemas, and performing arts centers for ticketed events with seating available for all customers permitted; general admission shows and/or events with standing room only are not permitted at this time
- Indoor capacity limit of 50 people or less or 50% of space capacity (applies to each screening room); outdoor capacity limited to 20% of overall space capacity
- Patrons should wear face coverings over their nose and mouth, except while seated within a venue (exceptions can be made for people with medical conditions or disabilities that prevent them from safely wearing a face covering)
- Concessions permitted with restrictions

YOUTH AND RECREATIONAL SPORTS

- Competitive gameplay and tournaments permitted
- Capacity limit of no more than 50% facility capacity, 20% seating capacity for spectators
- Group sizes limited to 50 participants total (including athletes, coaches, and referees); with multiple groups permitted during practice and competitive games given venues have space to appropriately social distance and can limit interaction between group
- Concessions permitted with restrictions

ZOOS

- Capacity limit of no more than 25% occupancy
- Guided tours should be limited to 50 or fewer people per group
- Hands-on exhibits and touch screens should be closed or modified to eliminate the hands-on component
- Indoor exhibits should be closed
- Audio tours are permitted, though equipment should be disinfected before and after individual use
- Zoos should have plan to limit congregation via advance ticket sales and timed ticketing
- Concessions permitted with restrictions





Attachment 4
Executive Order 2020-1 (5 pages)

VILLAGE OF WILLOWBROOK

Office of the Mayor
Willowbrook, Illinois

May 28, 2020

Executive Order 2020-1

**EXECUTIVE ORDER ALLOWING USE OF PRIVATE PROPERTY FOR
TEMPORARY OUTSIDE ACTIVITIES IN KEEPING WITH PHASE 3 OF THE
GOVERNOR'S RESTORE ILLINOIS PLAN DATED MAY 5, 2020, AS AMENDED
(COVID-19 EXECUTIVE ORDER NO. 1)**

WHEREAS, COVID-19 is a severe respiratory illness; a new strain of coronavirus that is spread from person to person, posing a threat to the health and safety of the residents of the Village of Willowbrook; and

WHEREAS, no drug or vaccine is currently available to treat or prevent COVID-19; and

WHEREAS, on January 27, 2020, United States Department of Health and Human Services Secretary Alex Azar declared a national public health emergency due to COVID-19; and

WHEREAS, on March 9, 2020, Illinois Governor J.B. Pritzker issued a Gubernatorial Disaster Proclamation declaring that all counties in the State of Illinois, DuPage County, are disaster areas due to the Coronavirus; and

WHEREAS, on March 11, 2020, the World Health Organization ("WHO") declared COVID-19 to be a global pandemic; and

WHEREAS, on March 13, 2020, President of the United States Donald Trump issued a declaration of a national emergency due to the growing COVID-19 crisis in the United States, and on March 26, 2020, President Trump issued a major disaster declaration for the State of Illinois due to the COVID-19 crisis; and

WHEREAS, on March 23, 2020, Frank A. Trilla, as Mayor of the Village of Willowbrook ("Village"), issued a Declaration of a Local State of Emergency for the Village to address the impact of COVID-19 on the Village and its residents and businesses and property owners ("Emergency Declaration"); and

WHEREAS, the Illinois Governor has established a five-phase plan, Restore Illinois, dated May 5, 2020, for the reopening of the State; and

WHEREAS, though the threat from COVID-19 to the public health, safety and welfare continues, the Restore Illinois Plan acknowledges the need to allow local and State economies to begin to recover economically to minimize and reverse the adverse economic, social and psychological effects of Phases 1 (Rapid Spread) and 2 (Flattening the Curve) of the Plan; and

WHEREAS, all regions of the Restore Illinois Plan, including the Northeast Region in which the Village is located, are on schedule to move from Phase 2 to Phase 3 (Recovery) as early as the end of May; and

WHEREAS, the Restore Illinois Plan has been amended to allow bars and restaurants to reopen in Phase 3 "for outdoor dining only, with social distancing and safety measures" in place and to allow certain other business activities to partially reopen on a restricted basis; and

WHEREAS, certain rules to encourage and expand the ability of restaurants, bars and other business activities to offer the outdoor consumption of food and drinks and other services during the period of recovery would be in the best interest of the Village, its residents and businesses; and

WHEREAS, Ordinance No. 20-0-10, as extended on May 26, 2020 by Ordinance 20-0-19, granted the Mayor the extraordinary power and authority granted pursuant to the Illinois Municipal Code (including but not limited to 65 ILCS 5/11-1-6) and the Village Municipal Code, including Section 1-5-4, during the state of emergency declared by Ordinance 20-0-19 as may be reasonably necessary to respond to the emergency.

NOW THEREFORE, pursuant to the authority vested in the Office of Mayor by the Illinois Municipal Code (65 ILCS 5/11-1-6), the Illinois Emergency Management Agency Act (20 ILCS 3305/1), the Village Code of the Village of Willowbrook, the Emergency Declaration issued on March 23, 2020, as extended, and the findings set forth above, I, Frank A. Trilla, Mayor of the Village of Willowbrook, do hereby order the following, effective when the Governor and/or State of Illinois declares the beginning of Phase 3 for the Northeast Region of the Restore Illinois Plan, as follows:

A. The recitals set forth above are adopted and incorporated herein as the material and significant findings of the Mayor.

B. Business establishments in the M-1 Zoning District are hereby authorized, with written authorizations of the property owner and subject to obtaining a temporary outdoor activity permit from the Village, to utilize exterior space adjacent to the business establishment to conduct temporary outdoor business activities, including but not limited to outdoor consumption of alcoholic beverages and outdoor conduct of fitness classes. Outdoor activities, such as fitness classes, shall be limited to a maximum of ten (10) persons.

C. Business establishments that are allowed to reopen for outdoor dining and/or consumption of alcoholic beverages, with social distancing and safety measures, as allowed by Phase 3 of the Restore Illinois Plan and that are located in B-1, B-2, B-3, B-4 and M-1 Zoning Districts, that have existing outdoor areas for the consumption of food and drinking, wanting to expand their current outdoor dining area and such establishments seeking to temporarily add outdoor dining areas are hereby authorized to do so, provided such establishments abide by Section D of this Executive Order:

D.

1. Affected establishments must apply for a temporary outdoor dining, consumption or activity, permit from the Village. There shall be no fee for the permit.

a. The permit application shall include a drawing that sufficiently shows the existing outdoor dining, alcohol consumption or activity area (if any) in a dotted line and the proposed new dining, alcohol consumption or activity area in a solid line.

(i) If the proposed new area encroaches upon an existing parking area, the applicant should indicate on the drawing how traffic will flow if the request is approved.

(ii) Stand-alone (not part of an existing shopping center or mall) restaurants can use up to 50% of their parking area for outdoor dining and/or consumption. Parking will need to be preserved to adequately serve the outdoor dining and/or consumption area and carry-out activities, if any.

(iii) If there is to be a covering over the business activity area, indicate that on the drawing. The manufacturer's guidelines for installation, all Village code requirements, and flame spread requirements, if applicable, must be followed.

(iv) Private sidewalks may be utilized for outdoor dining, provided social distancing is maintained and the sidewalk remains ADA compliant for pedestrian traffic.

(v) ADA parking spaces shall not be blocked and access to/from those spaces shall not be impeded.

b. The applicant must demonstrate that they are the owner of the property on which the proposed outdoor space is to be located. If the applicant is not the owner of the property, the application must include written authorization of the property owner acknowledging that they will permit the creation or expansion of the proposed outdoor activity area as indicated on the drawing provided as part of the permit application.

c. Businesses shall not set up any expanded outdoor activity prior to being notified of approval by the Village.

d. The Village Administrator or his designee(s) is hereby authorized to approve or deny any such application.

E. Additional Conditions.

1. Business establishments requesting an outdoor permit shall comply with the protocols or guidelines issued by the Illinois Department of Public Health, Centers for Disease Control or other official authority, including but not limited to the DuPage County Board of Health.

2. Establishments holding a Class B, B2, K, L and P Village retail local liquor license shall also be authorized to sell alcoholic beverages for consumption only in the outdoor designated area and no alcoholic beverages may be removed from the designated approved permitted area.
3. A physical barrier shall delineate all outdoor dining, alcohol consumption or activity areas.
4. The temporary outdoor dining, alcohol consumption or activity area shall be accessible to the disabled and shall comply with all applicable federal, state and Village laws, ordinances and regulations concerning accessibility and non-discrimination in the providing of services.
5. Business establishments may not expand the designated outdoor area in front of neighboring businesses without written permission from the neighboring business/property owner.
6. No permanent plumbing, electrical and lighting fixtures shall be installed.
7. Any temporary lighting shall be directed in a manner to not impair visibility on nearby streets and not shine onto adjacent properties.
8. Smoking in the outdoor dining, consumption or activity area is prohibited.
9. For outdoor dining and alcohol consumption areas, tables shall be placed and configured to allow for a minimum of 6-foot separation.
10. The outdoor dining, alcohol consumption or activity area shall not disturb the lawful use and quiet enjoyment of nearby properties.
11. All outdoor areas shall be open (e.g., no side walls other than the barrier) but may utilize awnings or other secured top coverings.
12. Live entertainment and electronically amplified music or sound shall not be permitted.
13. Portable bars are prohibited in an outdoor permitted area.
14. Outdoor trash receptacles shall be provided and maintained and the outdoor seating area shall be kept free from litter and debris.
15. Except for restroom visits and take-out orders, indoor premises shall be closed for public use.

F. All applicants and permittees shall be required to abide by all other requirements of the Governor's Executive Orders and the requirements of the CDC, Illinois Department of Public Health, the DuPage County Health Department and the Illinois Liquor Control Act.

Liquor licensees shall, prior to engaging in outdoor consumption, provide a certificate of liquor liability insurance that covers the permitted outdoor area and which names the Village of Willowbrook as an additional insured. Failure to abide by any of these requirements may result in revocation of approval for the expanded dining area.

G. When the existing Gubernatorial Executive Orders restricting capacity at bars and restaurants and other business establishments are terminated or cease, allowing for one hundred percent (100%) capacity indoors, or when this Executive Order is repealed by the Mayor or superseded by action of the corporate authorities of the Village, whichever is sooner, the expanded use of parking lots or other outdoor areas for temporary outdoor dining, alcohol consumption or other activities, shall cease, except as otherwise allowed by the Village Code, barriers placed therein shall be removed, and all areas used for temporary outdoor activities shall be returned to their original use.

H. Violations of this Executive Order 2020-1 may result in the revocation of the temporary outdoor permit.

I. This Executive Order is effective immediately and shall cease by its own terms as provided herein.

J. If any provision of the Executive Order or its application to any person or circumstance is held invalid by any court of competent jurisdiction, this invalidity does not affect any other provision or application of this Executive Order, which can be given effect without the invalid provision or application. To achieve this purpose, the provisions of this Executive Order are declared to be severable.

This Executive Order will be filed with the Village of Willowbrook Village Clerk as soon as practicable.



Frank A. Trilla

Issued by the Mayor of Willowbrook on May 28, 2020.
Filed with the Village Clerk on May 28, 2020.

VILLAGE OF WILLOWBROOK

BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

ITEM TITLE:

AN ORDINANCE OF THE VILLAGE OF WILLOWBROOK, DU PAGE COUNTY, ILLINOIS, AUTHORIZING THE MAYOR AND VILLAGE CLERK TO EXECUTE AN AMENDMENT TO THE DEVELOPMENT AGREEMENT REGARDING THE ROUTE 83 AND PLAINFIELD ROAD TAX INCREMENT REDEVELOPMENT PROJECT AREA

AGENDA NO. 6.

AGENDA DATE: 7/13/20

STAFF REVIEW: Mike Mertens, Assistant Village Administrator

SIGNATURE: M. Mertens

LEGAL REVIEW: Brian Baugh, Village Attorney

SIGNATURE: B. Baugh /mvr

RECOMMENDED BY: Brian Pabst, Village Administrator

SIGNATURE: B. Pabst /mvr

REVIEWED & APPROVED BY COMMITTEE: YES NO N/A

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER HISTORY)

Among other control documents, the development of the Town Center Shopping Center is governed by a Development Agreement. The Development Agreement contains various project related provisions, and associated deadlines, which were negotiated between the Village and Harlem Irving Companies. The First Amendment to the Development Agreement was executed on November 28, 2011, pursuant to which the Developer posted the sum of \$173,645.95 in an escrow account to fund future improvements to the benefit of the properties within the TIF District. The original Agreement contained a deadline date of August 1, 2013 in which to complete all improvements. The Village then subsequently executed a Second Amendment to the Development Agreement, which included provisions related to the Chick-fil-A. The Third Amendment to the Development Agreement provided for a time extension in which to use the remaining escrow account funds. At that time, the deadline date was changed from August 1, 2013 to August 1, 2014. A Fourth Amendment to the Development Agreement was approved to change the deadline from August 1, 2014 to August 1, 2015. On July 27, 2015, a Fifth Amendment to the Development Agreement was approved to change the deadline from August 1, 2015 to August 1, 2017. On July 10, 2017, a Sixth Amendment to the Development Agreement was approved to change the deadline from August 1, 2017 to August 1, 2018. On July 23, 2018, a Seventh Amendment to the Development Agreement was approved to change the deadline from August 1, 2018 to August 1, 2019. On July 8, 2019, an Eighth Amendment to the Development Agreement was approved to change the deadline from August 1, 2019 to August 1, 2020.

It is now necessary to again amend the Development Agreement to provide for another time extension in which to complete the improvements secured by the escrow funds. Harlem Irving has agreed to extend the agreement for one more year. The Ninth Amendment to the Development Agreement was drafted and sent to Harlem Irving's legal counsel for review.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.)

The Ninth Amendment to Development Agreement includes the following:

- 1) Extends the deadline date for the completion of improvements related to the Willowbrook Town Center Shopping Center from August 1, 2020 to August 1, 2021.

ACTION PROPOSED:

Pass the Ordinance.

ORDINANCE NO. 20-O-_____

AN ORDINANCE OF THE VILLAGE OF WILLOWBROOK, DU PAGE COUNTY, ILLINOIS, AUTHORIZING THE MAYOR AND VILLAGE CLERK TO EXECUTE AN AMENDMENT TO THE DEVELOPMENT AGREEMENT REGARDING THE ROUTE 83 AND PLAINFIELD ROAD TAX INCREMENT REDEVELOPMENT PROJECT AREA

WHEREAS, the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, (the “Village”) have previously determined that it was necessary and advisable for the public health, safety, welfare and convenience of residents of the Village that the Village undertake a redevelopment project and have previously approved a redevelopment plan (the “Plan”) and designated a redevelopment project area (the “Project Area”) for that portion of the Village known as the Route 83 and Plainfield Road Tax Increment Redevelopment Project Area, all as authorized by the Tax Increment Allocation Redevelopment Act, as amended; and

WHEREAS, as part of the Plan, on October 4, 2006 the parties entered into a Development Agreement (the “Agreement”) pursuant to which the Developer has constructed a retail shopping center, a self-storage facility, and certain required public improvements on the Site (as defined in the “Agreement”); and

WHEREAS, on November 28, 2011 the parties executed an Amendment to the Agreement (the “First Amendment to the Agreement”) pursuant to which the Developer posted a sum in escrow to be used to for public improvements within the TIF District, such improvements to occur prior to August 1, 2013; and

WHEREAS, on December 17, 2012 the parties executed an Amendment to the Agreement (the “Second Amendment to the Agreement”) to incorporate certain terms and conditions set forth and agreed upon at that time; and

WHEREAS, on July 8, 2013 the parties executed an Amendment to the Agreement (the “Third Amendment to the Agreement”) to extend the expiration date by which the sum posted in escrow is to be used for public improvements within the TIF District, such improvements to occur prior to August 1, 2014; and

WHEREAS, on June 23, 2014 the parties executed an Amendment to the Agreement (the “Fourth Amendment to the Agreement”) to extend the expiration date by which the sum posted in escrow is to be used for public improvements within the TIF District, such improvements to occur prior to August 1, 2015; and

WHEREAS, on July 15, 2015 the parties executed an Amendment to the Agreement (the “Fifth Amendment to the Agreement”) to extend the expiration date by which the sum posted in escrow is to be used for public improvements within the TIF District, such improvements to occur prior to August 1, 2017; and

WHEREAS, on July 10, 2017 the parties executed an Amendment to the Agreement (the “Sixth Amendment to the Agreement”) to extend the expiration date by which the sum posted in escrow is to be used for public improvements within the TIF District, such improvements to occur prior to August 1, 2018; and

WHEREAS, on July 23, 2018 the parties executed an Amendment to the Agreement (the “Seventh Amendment to the Agreement”) to extend the expiration date by which the sum posted in escrow is to be used for public improvements within the TIF District, such improvements to occur prior to August 1, 2019; and

WHEREAS, on July 8, 2019 the parties executed an Amendment to the Agreement (the “Eighth Amendment to the Agreement”) to extend the expiration date by which the sum posted

in escrow is to be used for public improvements within the TIF District, such improvements to occur prior to August 1, 2020; and

WHEREAS, it is now desirable and in the best interest of the residents of the Village for the Village to further amend the Agreement with the Willowbrook Town Center, LLC (the "Developer") regarding the Project Area, in furtherance of the Plan; and,

WHEREAS, the Ninth Amendment to the Agreement is on file with the Village Clerk of the Village and available for public inspection.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, as follows:

SECTION ONE: That the Mayor and Village Clerk be and the same are hereby authorized to execute the Ninth Amendment to the Agreement between the Village and the Developer, in substantially the form attached hereto as Exhibit "A", and, by this reference, incorporated herein, with such changes as are approved by the Mayor and Village Attorney.

SECTION TWO: That all ordinances and resolutions, or parts thereof in conflict with the provisions of this Ordinance are, to the extent of such conflict, hereby repealed.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

SECTION THREE: That this Ordinance shall be in full force and effect from and after its adoption, approval and publication in pamphlet form as provided by law.

PASSED and APPROVED this 13th day of July, 2020.

APPROVED:

Frank A. Trilla, Mayor

ATTEST:

Leroy R. Hansen, Village Clerk

ROLL CALL VOTE:

AYES: _____

NAYS: _____

ABSTENTIONS: _____

ABSENT: _____

EXHIBIT A

NINTH AMENDMENT TO REDEVELOPMENT AGREEMENT

NINTH AMENDMENT TO DEVELOPMENT AGREEMENT

THIS NINTH AMENDMENT TO DEVELOPMENT AGREEMENT (the "Ninth Amendment") is made and entered into this 13th day of July, 2020, by and between the Village of Willowbrook, DuPage County, Illinois, an Illinois municipal corporation (the "Village") and Willowbrook Town Center LLC (the "Developer"); the Developer and the Village being sometimes hereinafter individually referred to as "Party" and collectively referred to as the "Parties".

RECITALS

A. Pursuant to the terms of a Redevelopment Plan entitled "Route 83 and Plainfield Road Tax Increment Financing Redevelopment Project and Plan", dated March 1990 (as amended, hereinafter referred to as the "Redevelopment Plan"), the Village designated a certain area (the "Area") within its municipal limits for redevelopment and revitalization.

B. To stimulate the redevelopment of the Area, and pursuant to the Act, the corporate authorities of the Village passed the following Ordinances: (1) Ordinance No. 90-O-30, AN ORDINANCE OF THE VILLAGE OF WILLOWBROOK, DU PAGE COUNTY, ILLINOIS, APPROVING A TAX INCREMENT REDEVELOPMENT PLAN AND REDEVELOPMENT PROJECT FOR THE ROUTE 83 AND PLAINFIELD ROAD TAX INCREMENT REDEVELOPMENT PROJECT AREA; (2) Ordinance No. 90-O-31, AN ORDINANCE OF THE VILLAGE OF WILLOWBROOK, DU PAGE COUNTY, ILLINOIS, DESIGNATING THE ROUTE 83 AND PLAINFIELD ROAD TAX INCREMENT REDEVELOPMENT PROJECT AREA A REDEVELOPMENT PROJECT AREA PURSUANT TO THE TAX INCREMENT ALLOCATION REDEVELOPMENT Act; (3) Ordinance No. 90-O-32, AN ORDINANCE OF THE VILLAGE OF WILLOWBROOK, DU PAGE COUNTY, ILLINOIS, ADOPTING TAX INCREMENT ALLOCATION FINANCING FOR THE ROUTE 83 AND PLAINFIELD ROAD TAX INCREMENT REDEVELOPMENT PROJECT AREA.

C. Upon subsequent submittal of a zoning application by the Developer and completion of a zoning process, the corporate authorities of the Village also passed the following Ordinance: Ordinance No. 06-O-27, AN ORDINANCE REZONING CERTAIN TERRITORY, GRANTING CERTAIN SPECIAL USE PERMITS, GRANTING CERTAIN WAIVERS FROM THE ZONING ORDINANCE, GRANTING CERTAIN VARIATIONS FROM THE SUBDIVISION REGULATIONS, GRANTING APPROVAL OF A PRELIMINARY PLAT OF

SUBDIVISION, GRANTING APPROVAL OF A PRELIMINARY PLANNED UNIT DEVELOPMENT AND RELATED MATTERS – ROUTE 83 AND PLAINFIELD ROAD – WILLOWBROOK TOWN CENTER (the “Zoning Ordinance”).

D. The Parties entered into a Development Agreement dated October 4, 2006 (the “Original Agreement”), as amended, pursuant to which the Developer has constructed a retail shopping center, a self-storage facility and certain required public improvements on the Site (as defined in the Original Agreement).

E. The Parties jointly executed an Amendment to the Original Agreement dated November 28, 2011 (the “First Amendment to the Original Agreement”), pursuant to which the Developer was required to deposit the sum of \$173,645.95 in escrow. Said escrow deposit represented the unspent amount of funds to be used for the purpose of completing certain improvements as outlined within Section Three, Item A of the First Amendment to the Original Agreement. Further, pursuant to the terms of the First Amendment to the Original Agreement, the Village was to determine how to expend the funds for public improvements that are of general benefit to the properties embraced within the TIF District prior to August 1, 2013.

F. The parties jointly executed an Amendment to the First Amendment to the Original Agreement dated July 8, 2013 (the “Third Amendment to the Original Agreement”) to extend the expiration date by which the sum posted in escrow is to be used for public improvements within the TIF District, such improvements to occur prior to August 1, 2014.

G. The parties jointly executed an Amendment to the First Amendment to the Original Agreement dated June 23, 2014 (the “Fourth Amendment to the Original Agreement”) to extend the expiration date by which the sum posted in escrow is to be used for public improvements within the TIF District, such improvements to occur prior to August 1, 2015.

H. The parties jointly executed an Amendment to the First Amendment to the Original Agreement dated July 15, 2015 (the “Fifth Amendment to the Original Agreement”) to extend the expiration date by which the sum posted in escrow is to be used for public improvements within the TIF District, such improvements to occur prior to August 1, 2017.

I. The parties jointly executed an Amendment to the First Amendment to the Original Agreement dated July 10, 2017 (the “Sixth Amendment to the Original Agreement”) to extend the expiration date by which the sum posted in escrow is to be used for public improvements within the TIF District, such improvements to occur prior to August 1, 2018.

J. The parties jointly executed an Amendment to the First Amendment to the Original Agreement dated July 23, 2018 (the “Seventh Amendment to the Original Agreement”) to extend the expiration date by which the sum posted in escrow is to be used for public improvements within the TIF District, such improvements to occur prior to August 1, 2019.

K. The parties jointly executed an Amendment to the First Amendment to the Original Agreement dated July 8, 2019 (the “Eighth Amendment to the Original Agreement”) to extend the expiration date by which the sum posted in escrow is to be used for public improvements within the TIF District, such improvements to occur prior to August 1, 2020.

In consideration of the foregoing recitals and the covenants and conditions hereinafter set forth, and for the other good and valuable consideration, the adequacy and sufficiency of which the Parties hereby stipulate, the Parties hereby agree as follows:

SECTION ONE
INCORPORATION OF RECITALS

The Parties hereby confirm the truth and validity of their respective representations and recitations set forth in the foregoing recitals and do further acknowledge that they are material to this Ninth Amendment. Such recitals are hereby incorporated into and made a part of this Ninth Amendment as though they were fully set forth in this Section One.

SECTION TWO
INTEGRATION OF ORIGINAL AGREEMENT

The provisions of this Ninth Amendment shall be deemed by the Parties to be fully integrated into the Eighth Amendment to the Original Agreement. The Eighth Amendment to the Original Agreement shall remain in full force and effect except to the extent that it is expressly modified by the terms of this Ninth Amendment. Should any provision of the Eighth Amendment to the Original Agreement conflict with any provision of this Ninth Amendment, the provisions of this Eighth Amendment shall control.

Terms capitalized in this Ninth Amendment and not otherwise defined herein shall have the meanings ascribed to those terms in the Eighth Amendment to the Original Agreement. Terms defined and capitalized herein shall have the meanings ascribed to those terms in this Ninth Amendment and, to the extent such terms are also defined terms in the Eighth Amendment

to the Original Agreement, the definitions of those terms as herein provided shall be deemed to control the interpretation of those terms in the Eighth Amendment to the Original Agreement.

SECTION THREE
ADDITIONAL IMPROVEMENTS

The Developer has deposited, and the Village currently holds in escrow the sum of \$173,645.95, representing the unspent amount of funds to be used for the purpose of future construction of bowling alley improvements. The time for the Village to continue to work with the owner of the bowling alley to expend the funds on the construction of the bowling alley improvements as contained within the Zoning Ordinance shall be extended to and until August 1, 2021. Any funds, including interest earned thereon, not used by August 1, 2021, shall be returned to the Developer.

IN WITNESS WHEREOF, the PARTIES hereto have hereunto set their hands and seals on the day and year first above written.

VILLAGE:

VILLAGE OF WILLOWBROOK,
an Illinois municipal corporation

DEVELOPER:

WILLOWBROOK TOWN CENTER, LLC
an Illinois limited liability company
By: The Harlem Irving Companies, Inc., its
Administrative Manager

By: _____

By: _____

ATTEST:

Village Clerk

ATTEST:

Secretary

STATE OF ILLINOIS)
) SS.
COUNTY OF DU PAGE)

I, the undersigned, a Notary Public in and for said County, in the State aforesaid, DO HEREBY CERTIFY that Frank A. Trilla, Mayor of the VILLAGE OF WILLOWBROOK, and Leroy Hansen, Village Clerk of said Village, personally known to me to be the same persons whose names are subscribed to the foregoing instrument as such Mayor and Village Clerk, respectively appeared before me this date in person and acknowledged that they signed and delivered the said instrument as their free and voluntary act and as the free and voluntary act of said Village, for the uses and purposes therein set forth; and the said Village Clerk then and there acknowledged that he, as custodian for the corporate seal of said Village, did affix the corporate seal of said Village to said instrument, as his own free and voluntary act and as the free and voluntary act of said Village, for the uses and purposes therein set forth.

GIVEN under my hand and Notarial Seal this _____ day of _____, 2020.

Notary Public

STATE OF ILLINOIS)
) SS.
COUNTY OF DU PAGE)

I, the undersigned, a Notary Public in and for said County, in the State aforesaid, DO HEREBY CERTIFY that _____, _____ of The Harlem Irving Companies, an Illinois corporation, and _____, Secretary of said corporation, personally known to me to be the same persons whose names are subscribed to the foregoing instrument as such _____ and Secretary, respectively appeared before me this day in person and acknowledged that they signed and delivered the said instrument as their free and voluntary act and as the free and voluntary act of said corporation, for the uses and purposes therein set forth; and the said Secretary then and there acknowledged that _____ he, as custodian for the corporate seal of said corporation, did affix the seal of said corporation to said instrument, as his own free and voluntary act and as the free and voluntary act of said corporation, for the uses and purposes therein set forth.

GIVEN under my hand and Notarial Seal this _____ day of _____, 2020.

Notary Public

VILLAGE OF WILLOWBROOK

BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

AN ORDINANCE OF THE VILLAGE OF WILLOWBROOK, DU PAGE COUNTY, ILLINOIS, AUTHORIZING THE MAYOR AND VILLAGE CLERK TO EXECUTE AN AMENDMENT TO THE ESCROW DEPOSIT AGREEMENT WITH WILLOWBROOK TOWN CENTER LLC

AGENDA NO. 7.

AGENDA DATE: 7/13/20

STAFF REVIEW: Mike Mertens, Assistant Village Administrator

SIGNATURE: M. Mertens

LEGAL REVIEW: Brian Baugh, Village Attorney

SIGNATURE: B. Baugh

RECOMMENDED BY: Brian Pabst, Village Administrator

SIGNATURE: B. Pabst

REVIEWED & APPROVED BY COMMITTEE: YES NO N/A

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER HISTORY)

Pursuant to the approving ordinance and project Development Agreement executed on October 4, 2006 with Willowbrook Town Center LLC, the Developer was to fund \$250,000 in improvements to the Willowbrook Lanes Bowling Alley property. The Agreement provides that if the Developer and the bowling alley owner could not come to an agreement regarding the improvements, the Developer is then required to deposit the funds into an escrow account while the Village works with the bowling alley owner to complete the work. Of the required expenditure amount of \$250,000, a total of \$76,354.05 in improvements has already been completed by the Developer to date. On November 28, 2011, the Village Board adopted a resolution establishing an escrow account for the remaining funds (\$173,645.95). The original Escrow Deposit Agreement contained a deadline date of August 1, 2013 in which to use these funds. If the funds were not used by this time, the funds plus interest were to be returned to the Developer.

- On July 8, 2013, both the Village and Developer executed a First Amendment to the Escrow Deposit Agreement to extend the deadline date from August 1, 2013 to August 1, 2014.
- On June 23, 2014, both the Village and Developer executed a Second Amendment to the Escrow Deposit Agreement to extend the deadline date from August 1, 2014 to August 1, 2015.
- On July 27, 2015, both the Village and Developer executed a Third Amendment to the Escrow Deposit Agreement to extend the deadline date from August 1, 2015 to August 1, 2017.
- On July 10, 2017, both the Village and Developer executed a Fourth Amendment to the Escrow Deposit Agreement to extend the deadline date from August 1, 2017 to August 1, 2018.
- On July 23, 2018, both the Village and Developer executed a Fifth Amendment to the Escrow Deposit Agreement to extend the deadline date from August 1, 2018 to August 1, 2019.
- On July 8, 2019, both the Village and Developer executed a Fifth Amendment to the Escrow Deposit Agreement to extend the deadline date from August 1, 2019 to August 1, 2020.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.)

The remaining funds have been earmarked to be used towards the installation of a new traffic signal at the Plainfield Road access drive of the Town Center. This new signal will be installed by the Pete's Fresh Market (PFM) developer and would benefit all three (3) properties (Town Center, the Willowbrook Bowl, and PFM). However, since the construction of off-site improvements associated with the PFM development has not yet been completed, staff has again contacted representatives of Harlem Irving to request another time extension in which to use the remaining escrow funds. Harlem Irving is agreeable to extending the deadline date for one (1) more year. Therefore, a seventh Amendment to the Escrow Deposit Agreement was drafted which serves to extend the deadline date for use of the remaining funds from August 1, 2020 to August 1, 2021.

ACTION PROPOSED: Pass the Ordinance.

ORDINANCE NO. 20-O _____

AN ORDINANCE OF THE VILLAGE OF WILLOWBROOK, DU PAGE COUNTY, ILLINOIS,
AUTHORIZING THE MAYOR AND VILLAGE CLERK TO EXECUTE AN AMENDMENT TO
THE ESCROW DEPOSIT AGREEMENT WITH WILLOWBROOK TOWN CENTER LLC

WHEREAS, the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, (the “Village”) have previously entered into and are parties to that certain Escrow Deposit Agreement, dated November 28, 2011 (“Escrow Agreement”); and

WHEREAS, the Village and Developer did amend and modify the Escrow Agreement on July 8, 2013 (“First Amendment to Escrow Agreement”) to incorporate certain terms and conditions set forth and agreed upon at that time; and

WHEREAS, the Village and Developer did amend and modify the Escrow Agreement again on June 23, 2014 (“Second Amendment to Escrow Agreement”) to incorporate certain terms and conditions set forth and agreed upon at that time; and

WHEREAS, the Village and Developer did amend and modify the Escrow Agreement again on July 27, 2015 (“Third Amendment to Escrow Agreement”) to incorporate certain terms and conditions set forth and agreed upon at that time; and

WHEREAS, the Village and Developer did amend and modify the Escrow Agreement again on July 10, 2017 (“Fourth Amendment to Escrow Agreement”) to incorporate certain terms and conditions set forth and agreed upon at that time; and

WHEREAS, the Village and Developer did amend and modify the Escrow Agreement on July 23, 2018 (“Fifth Amendment to Escrow Agreement”) to incorporate certain terms and conditions set forth and agreed upon at that time; and

WHEREAS, the Village and Developer did amend and modify the Escrow Agreement on July 8, 2019 (“Sixth Amendment to Escrow Agreement”) to incorporate certain terms and conditions set forth and agreed upon at that time; and

WHEREAS, the Village and Developer desire to further amend and modify the Escrow Agreement to incorporate certain terms and conditions set forth in the Seventh Amendment to Escrow Agreement.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, as follows:

SECTION ONE: That the Mayor and Village Clerk be and the same are hereby authorized to execute the Sixth Amendment to the Escrow Agreement between the Village and the Developer, in substantially the form attached hereto as Exhibit "A", and, by this reference, incorporated herein, with such changes as are approved by the Mayor and Village Attorney.

SECTION TWO: That all ordinances and resolutions, or parts thereof in conflict with the provisions of this Ordinance are, to the extent of such conflict, hereby repealed.

SECTION THREE: That this Ordinance shall be in full force and effect from and after its adoption, approval and publication in pamphlet form as provided by law.

PASSED and APPROVED this 13th day of July, 2020.

APPROVED:

Frank A. Trilla, Mayor

ATTEST:

Leroy R. Hansen, Village Clerk

ROLL CALL VOTE:

AYES: _____

NAYS: _____

ABSTENTIONS: _____

ABSENT: _____

EXHIBIT A

SEVENTH AMENDMENT
TO ESCROW DEPOSIT AGREEMENT

This Seventh Amendment to Escrow Deposit Agreement ("Sixth Amendment") is entered into this 13th day of July, 2020, by and between the VILLAGE OF WILLOWBROOK, an Illinois municipal corporation ("Village"), and WILLOWBROOK TOWN CENTER, LLC, a limited liability company ("Developer").

WITNESSETH:

WHEREAS, Village and Developer have entered into and are parties to that certain Escrow Deposit Agreement, dated November 28, 2011 ("Escrow Agreement"); and

WHEREAS, the Village and Developer did amend and modify the Escrow Agreement on July 8, 2013 ("First Amendment to Escrow Agreement") to incorporate certain terms and conditions set forth and agreed upon at that time; and

WHEREAS, the Village and Developer did again amend and modify the Escrow Agreement on June 23, 2014 ("Second Amendment to Escrow Agreement") to incorporate certain terms and conditions set forth and agreed upon at that time; and

WHEREAS, the Village and Developer did again amend and modify the Escrow Agreement on July 27, 2015 ("Third Amendment to Escrow Agreement") to incorporate certain terms and conditions set forth and agreed upon at that time; and

WHEREAS, the Village and Developer did again amend and modify the Escrow Agreement on July 10, 2017 ("Fourth Amendment to Escrow Agreement") to incorporate certain terms and conditions set forth and agreed upon at that time; and

WHEREAS, the Village and development did again amend and modify the Escrow Agreement on July 23, 2018 ("Fifth Amendment to Escrow Agreement") to incorporate certain terms and conditions set forth and agreed upon at that time; and

WHEREAS, the Village and development did again amend and modify the Escrow Agreement on July 8, 2019 ("Sixth Amendment to Escrow Agreement") to incorporate certain terms and conditions set forth and agreed upon at that time; and

WHEREAS, Village and Developer desire to further amend and modify the Escrow Agreement to incorporate the terms and conditions set forth in this Seventh Amendment.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereby mutually agree as follows:

1. Incorporation of Recitals. The foregoing recitals are hereby incorporated as if fully rewritten.

2. Definitions; Amendment Controls. Capitalized terms used, but not defined herein, shall have the same meaning ascribed to such terms in the Escrow Agreement. To the extent any of the terms and conditions set forth in this Seventh Amendment shall conflict with any of the terms and conditions of the Escrow Agreement, First Amendment to Escrow Agreement, Second Amendment to Escrow Agreement, Third Amendment to Escrow Agreement, Fourth Amendment to Escrow Agreement, Fifth Amendment to Escrow Agreement, or Sixth Amendment to Escrow Agreement, the terms and conditions set forth in this Seventh Amendment shall at all times supersede, govern and control. In all other respects, this Seventh Amendment shall supplement the terms and conditions of the Escrow Agreement, First Amendment to Escrow Agreement, Second Amendment to Escrow Agreement, Third Amendment to Escrow Agreement, Fourth Amendment to Escrow Agreement, Fifth Amendment to Escrow Agreement, and Sixth Amendment to Escrow Agreement.

3. Compliance. The parties hereby acknowledge that upon execution hereof each has faithfully performed its required obligations under the terms of the Escrow Agreement, First Amendment to Escrow Agreement, Second Amendment to Escrow Agreement, Third Amendment to Escrow Agreement, Fourth Amendment to Escrow Agreement, Fifth Amendment to Escrow Agreement, and Sixth Amendment to Escrow Agreement, and that neither party is now in breach or in default in the performance of any covenants or agreement required to be performed of such party under the Escrow Agreement, First Amendment to Escrow Agreement, Second Amendment to Escrow Agreement, Third Amendment to Escrow Agreement, Fourth Amendment to Escrow Agreement, Fifth Amendment to Escrow Agreement, or Sixth Amendment to Escrow Agreement as of the date hereof.

4. Expiration of Escrow. The Escrow Deposit Agreement expiration date shall be hereby extended from August 1, 2020 to and until August 1, 2021.

5. Ratification of Contract. Except as amended and modified herein, the Escrow Agreement is hereby ratified to be in full force and effect.

6. Counterparts. This Seventh Amendment may be executed in counterparts, each of which shall constitute an original, but all together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the parties hereto have executed or caused this Seventh Amendment to be executed, as of the day and year first above written.

VILLAGE:

VILLAGE OF WILLOWBROOK,
an Illinois municipal corporation

DEVELOPER:

WILLOWBROOK TOWN CENTER, LLC,
an Illinois limited liability company
By: The Harlem Irving Companies, Inc., its
Administrative Manager

By: _____

By: _____

VILLAGE OF WILLOWBROOK MUNICIPAL BUILDINGS

COVID -19 DISINFECTING/SANITIZING SYSTEM

POLICE DEPARTMENT

UNIT: BIOMIST – SS20 POWER SANITIZING SYSTEM

**QUOTATION # 200507-09 (ATTACHED) \$17,567.50
BROCHURE INCLUDED IN DOCUMENTATION**

**ADDITIONAL EQUIPMENT #1 : FLAMMABLE DRUM
STORAGE CABINET - \$1,120.00**

**ADDITIONAL EQUIPMENT #2 – 1 FILLER 55 GALLON
DRUM & PUMP
\$868.00 AND \$415 = \$1,283.00**

(ALL BIOMIST UNITS WILL BE FILLED FROM THIS DRUM)

DOCUMENTATION ATTACHED.

**QUOTATIONS -BIOMIST SS20
FLAMMABLE DRUM STORAGE CABINET
PRICE FOR SEPARATE 55 GAL DRUM OF BIOMIST \$ 868.00
AND PUMP (THE CABINET WILL HOUSE THE DRUM FROM WHERE ALL
OTHER UNITS WILL BE FILLED FROM)**

**THE BIOMIST SS20 UNIT AS WELL AS THE 55 GALLON DRUM AND
VERTICAL OSHA COMPLIANT STORAGE CABINET TO BE STORED
IN POLICE DEPARTMENT SALLY PORT**

**THE SS20 WILL SANITIZE THE INTERIOR OF ALL SQUADS
INCLUDING ALL ELECTRICAL EQUIPMENT, SEATS, DOORS,**

HANDLES -= EVERY COMPONENT OF SQUAD CAR IS BIOMIST SAFE

THE SS20 WILL SANITIZE THE ENTIRE POLICE FACILITY:

ALL CELLS AND PROCESSING ROOM AREAS

THE ENTIRE SALLY PORT AREA

ALL SQUAD ROOMS

ALL PD LUNCH ROOMS

ALL PD OFFICES

ALL PD MEETING ROOMS

ALL PD LUNCH ROOMS

ALL PD RESTROOMS

ALL PD LOCKERS AND LOCKER ROOMS

ALL OFFICES – PRIVATE AND OPEN AREA OFFICES

THE POLICE DEPARTMENT TRAINING ROOM

THE POLICE DEPARTMENT WASHROOMS ADJACENT TO PD TRAINING ROOMS

THE PD PUBLIC HALLWAYS

THE PUBLIC WASHROOMS LOCATED IN THE POLICE DEPARTMENT

THE INTERVIEW ROOM LOCATED IN THE POLICE DEPARTMENT

BIOMIST	SS20 SANITIZING UNIT	QUOTATION #	QUANTITY	OPTION 2
Housed:	POLICE DEPARTMENT	200507-9	1	\$15,795.00
	Brochure Attached			
	Accessories		attached	3 \$675.00
			attached	\$97.50
			attached	\$250.00
	Biomist Chemical Solution		attached	5 \$750.00
			TOTAL	\$17,567.50 \$17,567.50
	55 gallon drum filled			\$848.00 \$848.00
	pump for drum			\$415.00 \$415.00
	cage			\$1,120.00 \$1,120.00
BIOMIST	SS10 MINI SANITIZING UNIT	QUOTATION #	QUANTITY	PRICE
Housed:	VILLAGE HALL & CRC OPTION	200610-2	1	\$8,990.00
	Brochure Attached			
	Accessories		Co2 Cylinder	2 \$390.00
	Biomist Chemical solution**		case 12 30oz bottles	\$600.00
	SINGLE UNIT TOTAL			
	USE SINGLE UNIT BOTH BLDG			\$9,980.00
	BUY ONE EACH BLDG			\$19,960.00
BIOMIST	SS5 MICRO SANITIZING SYSTEM	QUOTATION #	QUANTITY	PRICE
Housed	VILLAGE HALL & CRC OPTION	200610-3	1	\$4,899.00
	Brochure Attached			
	Accessories		Co2 Cylinder	4 \$620.00
	Biomist Chemical Solution**		case 12 30oz bottles	3 \$450.00
	SINGLE UNIT TOTAL			\$5,969.00
	USE SINGLE UNIT BOTH BLDG			
	BUY 1 EACH BLDG			\$11,938.00
			TOTAL	\$35,899.50 \$51,848.50
			TOTAL OPTION 2	
	Buy 1 Micro Sanitizing Unit PW * (discussion)			\$5,969.00
			TOTAL OPTION 2 REVISED	\$57,817.50
	** future Biomist fills from			
	55 Gallon Drum stored at Pd			



SS20 Power Sanitizing System

Biomist, Inc.
573 North Wolf Road
Wheeling, IL 60090

Quotation/Purchase Agreement

Company **Willowbrook Police Department**
Contact **Chief Robert Schaller**
Address **7760 Quincy Street**
City, St Zip **Willowbrook, IL 60527**

Phone number **Fax number**
630-325-2808

E-mail rschalle@willowbrook.il.us

QUOTE REFERENCE	
Date:	5/7/2020
Quotation #	200507-9

BIOMIST REPRESENTATIVE	
Robert L. Cook	

INQUIRIES REGARDING THIS QUOTATION SHOULD
BE DIRECTED TO THE LOCAL OFFICE

LOCAL OFFICE

Biomist, Inc.
573 North Wolf Road
Wheeling, IL 60090

Phone **Fax**
847-850-5530 847-850-5535

SUBMIT PURCHASE ORDER TO:

Biomist, Inc.
573 North Wolf Road
Wheeling, IL 60090

Phone **Fax**
847-850-5530 847-850-5535

Biomist, Inc. is pleased to submit the following quotation for the products and services
described herein at the stated prices and terms, subject to your acceptance of the terms and conditions on the
face and back hereof, and on any attachment hereto.

TERMS OF PAYMENT:

Cash Orders: Payment Due in Advance, Net 30 Days on approval of credit.
Financed Orders: Subject to Credit Approval. Payment

due in full upon delivery. See additional details at end
of quotation.

DELIVERY: Approximate delivery is 6 - 10 weeks from order validation.

TAXES: Taxes, if any, are payable upon receipt of invoice.

WARRANTY: See details at end of quotation.

This constitutes my offer to purchase Biomist, Inc. products per the attached quotation dated:

May 7, 2020

at the total selling price of:

\$17,567.50

Authorized signature acknowledges payment will be remitted according to Biomist, Inc. payment terms
stated herein for the products and services listed.

SUBMITTED BY _____

BY: (signature) _____

NAME: Robert L. Cook

NAME: _____

TITLE: Vice President

TITLE: _____

DATE: 5/7/2020

DATE: _____



Biomist, Inc.
573 North Wolf Road
Wheeling, IL 60090

Company Willowbrook Police Department

QUOTE REFERENCE	
Date: 5/7/2020	Expires: 6/6/2020

CATALOG #	PRODUCT DESCRIPTION	QUANTITY	LIST PRICE	TOTAL
BIOMIST SYSTEM				
SS20	SS20 POWER SANITIZING SYSTEM (includes one CO2 cylinder)	1	\$ 15,795.00	\$ 15,795.00
ACCESSORIES				
ACC1	BIOMIST CO2 CYLINDER	3	\$ 225.00	\$ 675.00
ACC9	50' HIGH PRESSURE CO2 HOSE	1	\$ 97.50	\$ 97.50
ACC10	5" CASTER (set of four)	1	\$ 250.00	\$ 250.00
ACC51b	BIOMIST EXTENSION GUN (23 inches, siphon)	0	\$ 899.00	\$ -
CHEMICAL SOLUTION				
SSD1	BIOMIST SOLUTION FORMULA D2 (case of twelve 30 oz. bottles)	5	\$ 150.00	\$ 750.00
SSD2	BIOMIST SOLUTION FORMULA D2 (5 gallon pail)	0	\$ 180.00	\$ -
SSD3	BIOMIST SOLUTION FORMULA D2 (50 gallon drum)	0	\$ 868.00	\$ -
SSD3P	DRUM PUMP (for flammable liquids, NFPA 30 & 77 Standards compliant)	0	\$ 415.00	\$ -
OTHER				
INCLUDES 1 YEAR WARRANTY		1	\$ Not Included	\$ -
ON-SITE TRAINING			Not Included	Not Included
SHIPPING & HANDLING			Not Included	Not Included



SS20 Power Sanitizing System

TOTAL SELLING PRICE	\$ 17,567.50
TRADE VALUE	\$ -
NET SELLING PRICE	\$ 17,567.50

QUOTATION EXPIRES 6/6/2020

BILL TO:

SHIP TO:

FINANCING:

The equipment listed above may be financed through Biomist. Ask us about our full range of financial products that can be tailored to meet your business and cash flow requirements. Below are two options for your consideration (taxes not included):
Lease payments are subject to change.

Months	Payment	End Of Lease
60	\$367	FMV
60	\$392	\$1.00 Buyout

For further information, please contact your local Sales Representative or the Financial Services Department at 1-847-850-5530.

(page 2 of 4)



TERMS OF SALE

1. TERMS. Biomist offers the products listed above under the following terms. Additional or different terms, or modifications to the terms proposed by Customer (whether in a document now or later submitted) will not be effective unless accepted by Biomist in writing. Any extended maintenance services sold in connection with the purchase of products shall be under the terms on Biomist's standard maintenance service contract. This quotation supersedes all previous quotations for the products, and is the entire and only offer between Biomist and Customer concerning the sale of products. Prices quoted assume product delivery within one hundred eighty (180) days from the quotation date. Quoted prices are subject to revision for products delivered after one hundred eighty (180) days from the quotation date. This quotation shall remain open for thirty (30) days from the quotation date, and is subject to change or withdrawal prior to acceptance. Submission of a purchase order shall constitute acceptance of the terms of this quotation. To accept this quotation, indicate shipping instructions above, sign the quotation, and return within the time for acceptance.

2. DEPOSIT. On orders of 25 systems or less, twenty percent (20%) of the total purchase price of the products shall be paid with the purchase order. Biomist reserves the right to reject any purchase order not accompanied by the deposit.

3. TAXES. Prices do not include applicable sales, excise, use, value added, or other taxes, duties, or fees (including customs duties and broker charges, if applicable) in effect or later levied which Biomist may be required to pay or collect in connection with the sale of products. All such taxes, duties, and fees shall be paid to Biomist by Customer upon receipt of an invoice from Biomist.

4. PAYMENT. Unless otherwise stated on the invoice, each invoice shall be paid net thirty days from the invoice date. Overdue payments shall be charged interest at the lesser of eighteen percent (18%) per annum, or the maximum permitted by applicable law. Biomist shall have the right to offset amounts owed to Biomist from any amounts Biomist may owe Customer under any other agreement. Biomist reserves the right to require full payment for products sold under a trade-in arrangement until the trade-in product is received by Biomist, determined to be assessed accurately, and free of all liens and encumbrances.

5. DEFAULT. If Customer fails to make payments when due, Biomist may recover all incidental and consequential damages caused by Customer's breach, including all fees paid to collection agencies, attorneys' fees, and costs. In addition, until Customer has paid the full amount due, without prior notice, Biomist may withhold service on the products and any other Biomist products owned by Customer.

6. SOLVENCY. If Customer becomes insolvent, files for protection under the bankruptcy code, makes an assignment for the benefit of creditors, has a receiver or trustee appointed, or is unable to meet its financial obligations as they come due, Biomist may terminate this Contract, withhold delivery of products, stop delivery of products, and retain the deposit as liquidated damages. In any event, Biomist may demand full payment in advance of shipment. If Customer refuses to make such payment, Biomist may terminate this Contract and retain the deposit as liquidated damages.

7. SECURITY INTEREST. Customer hereby grants Biomist a purchase order money security interest in the products, a security interest in the products, and the right to possession of the products upon Customer's default in payment until all payments have been made. Customer authorizes Biomist to sign on Customer's behalf and file any documents to perfect Biomist's security interest in the products.

8. CANCELLATION. Customer may cancel the order upon written notice. For orders canceled within five (5) days following the date the order was placed but before shipment of the products, Biomist shall retain five percent (5%) of the purchase price from the deposit, and refund any excess deposit. For orders canceled more than five days from the date the order was placed but before shipment of the products, Biomist shall retain 10 percent (10%) of the total purchase price from the deposit, and refund any excess deposit. For any order canceled, Biomist shall also be entitled to recover the cost of any and all services provided to Customer including any educational services, and any costs incurred resulting from the return of products purchased from a third party on Customer's behalf. Customer agrees that such cancellation fees constitute fair and reasonable compensation for Customer's right of cancellation. Once shipment of substantially all the products has been made, the order cannot be canceled.

9. TITLE. Products shall be delivered to Customer F.O.B. shipping point. Title to and risk of loss to the products shall pass to Customer upon delivery to the F.O.B. shipping point. Unless otherwise agreed in writing, all shipping costs shall be prepaid by Biomist and billed to Customer. Biomist shall have the right to make shipments in separate lots.

10. INSPECTION. Customer will be deemed to have accepted the products as conforming and undamaged unless Customer gives written notice of rejection within ten (10) days of product receipt. Products shall be installed by an authorized Biomist representative and made operational according to Biomist's published specifications as determined by an authorized Biomist representative, unless sold to Customer for further distribution.

11. WARRANTY. Product: Biomist SS-20 Power Sanitizing System Warranty Period: One Year, commencement upon delivery
This warranty does not cover fuses, coiled hoses or electrical cords. Certain other components of this product may have extended warranty periods. Biomist will pass on to Customer all warranties of manufacturers of such components, providing it is possible to do so. This warranty is valid only if the System is maintained and used in accordance with Biomist's instructions. Biomist shall be released from all obligations under this warranty should a sanitizing or disinfecting solution or agent other than a Biomist supplied sanitizer be used with this product; or if a cylinder other than a Biomist CO2 Cylinder be used with this product; or if repairs or modifications are made by persons other than authorized service personnel; or if the warranty claim results from physical abuse or misuse of the product. No agent, employee or representative of Biomist has the authority to bind Biomist to any affirmation, representation or warranty concerning this product. It is expressly agreed that Customer's sole and exclusive remedy for breach of the above warranty, for any tortious conduct of Biomist, or for any other cause of action, shall be the repair and/or replacement at Biomist's option of any equipment or parts thereof, which after examination by Biomist is proven to be defective. Replacement equipment and/or parts will be provided at no cost to Customer, F.O.B. shipping point. Failure of Biomist to successfully repair any nonconforming product shall not cause the remedy established hereby to fail of its essential purpose.

12. EXCLUSION. EXCEPT AS EXPRESSLY STATED HEREIN, BIOMIST MAKES NO OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE AND WARRANTIES ARISING FROM COURSE OF PERFORMANCE, COURSE OF DEALING, USAGE OF TRADE, OR SAMPLES PREVIOUSLY SUPPLIED. Biomist shall not be liable to Customer for any special, indirect, incidental, or consequential damages resulting from breach of warranty or any other provision of this Contract, or for any liability of Customer to any third party. Any action by Customer against Biomist arising out of this Contract must be brought within one year after delivery of the products.

13. PROPRIETARY INFORMATION. Customer shall keep confidential all proprietary information furnished or disclosed by Biomist unless such information has become part of the public domain through no fault of Customer. Customer shall not use or disclose such confidential and proprietary information for any purpose except as necessary for the maintenance, repair, or operation of the products, without prior written consent of Biomist. Customer shall inform its employees and others with access to such confidential or proprietary information that it is confidential and subject to the restrictions described herein.

14. INTELLECTUAL PROPERTY. Customer acknowledges that the products and all codes, programs, firmware, software, know-how, methods and concepts associated with the products and all manuals and other printed material relating to the products involve valuable copyright, patent, trademark, trade secret, and other proprietary rights of Biomist (collectively "intellectual property"). Biomist grants Customer a license to use the intellectual property only in connection with and to the extent necessary for the use of the products. Biomist reserves and retains all patent, copyright, trade secret, trademark and other proprietary rights related to the intellectual property. No title to or ownership of any intellectual property is transferred to Customer. Customer shall not infringe, contest, or violate Biomist's proprietary rights, and shall not copy, trace, disassemble, decompile, reverse engineer, or modify any intellectual property, or cause or permit others to do so. Transfer of the products by Customer shall constitute a transfer of such license which shall not otherwise be transferable. Customer's license to use the intellectual property shall automatically terminate if Customer uses or permits use of intellectual property in any way not permitted by or in violation of this paragraph. Customer shall be bound by the terms of third party license agreements for third party software that may be used in the products.

15. EXPORT LICENSING. Customer acknowledges that the products may be subject to licensing and other restrictions under United States law. Customer represents and warrants that the products are being acquired for ultimate use in the country of delivery by Biomist. Customer agrees: (a) to comply with all applicable laws and regulations regarding the export of products from the country of delivery; (b) not to export the products from the country of delivery without first obtaining any required license or authorization of the United States Government; and (c) to notify Customer's purchasers of any products of applicable export licensing and other restrictions under the laws of the United States, the country of delivery, or COCOM. Biomist makes no warranty for products shipped in violation of the provisions above.



TERMS OF SALE

16. UPGRADES. The price of all upgrades assumes the immediate return of replaced components, free from all liens and encumbrances, in exchange for the upgrade components. Biomist will provide Customer with all software upgrades mandated by law. If replaced components are not returned, Biomist shall invoice Customer for all upgrade components at Biomist's list price.

17. MANUFACTURE. Biomist may change the construction or design of the products without notice to Customer as long as the function and performance of the products are not substantially altered. Biomist reserves the right to use refurbished components in the manufacture and repair of products. The components shall be subject to the same inspection and quality control procedures as all other materials used in the manufacture of products, and shall be warranted to the same extent as all other components under the warranty.

18. LEASING. Biomist may accept a purchase commitment from a leasing company for Customer's benefit provided the purchase commitment is submitted within thirty calendar days from the date of this Contract and is approved in writing by Biomist. Acceptance of a purchase commitment shall not relieve Customer of its obligations under this Contract should such leasing company fail, for whatever reason, to make full payment for the products purchased under this Contract. Customer shall be discharged from the obligations to pay only at such time as Biomist has received timely and full payment from such leasing company. If products are purchased by a leasing company for Customer's benefit, Biomist and the Customer shall be bound by Paragraphs 1, 9-17, and 19-22.

19. EDUCATION SERVICES. Customer's right to receive educational services obtained in conjunction with the purchase of products shall expire unless the services are used within twelve (12) months from the date the corresponding products are shipped.

20. DELAY. Biomist shall be excused from performance due to acts of God, perils of the sea, fire, flood, epidemic, war, civil disorder, government acts or restrictions, accidents, plant conditions, strikes, labor difficulties, failure of or delay in transportation, shortages of fuel, energy, damage to products in transport, failure of any supplier to perform, or any cause beyond Biomist's reasonable control.

21. ASSIGNMENT. No assignment of rights or delegation of duties under this Contract shall be binding upon Biomist without Biomist's prior written consent.

22. APPLICABLE LAW. This Contract shall be governed by the laws of the State of Illinois. Customer consents to jurisdiction and venue of the Circuit Court of Cook County, Illinois for all matters relating to this Contract.

(page 4 of 4)

Flammable Drum Storage Cabinet - Vertical, Manual Doors, 55 Gal



Keep drums safe and secure. For gasoline and flammable liquids.

- Holds 30 to 55-gal. drums stored vertically. Adjustable shelf. Steel rollers for easy loading and unloading.
- Double wall 18-gauge steel.
- Meets NFPA, OSHA and FM standards.
- To comply with NFPA 1 fire code, the Self-Closing Cabinet is required in the following states: AK, CA, HI, ID, MT, NC, NV, OR, UT, and WA.

[More Images](#)

12 YEAR WARRANTY

MODEL NO.	DESCRIPTION	OUTSIDE DIM. W x D x H	CAPACITY (GAL)	NO. OF SHELVES	WEIGHT (LBS.)	PRICE EACH		IN STOCK SHIPS TODAY
						1	2+	
H-3685M	Vertical	34 x 34 x 65"	55	1	398	\$1,120	\$1,080	<input type="checkbox"/> <input type="button" value="ADD"/>

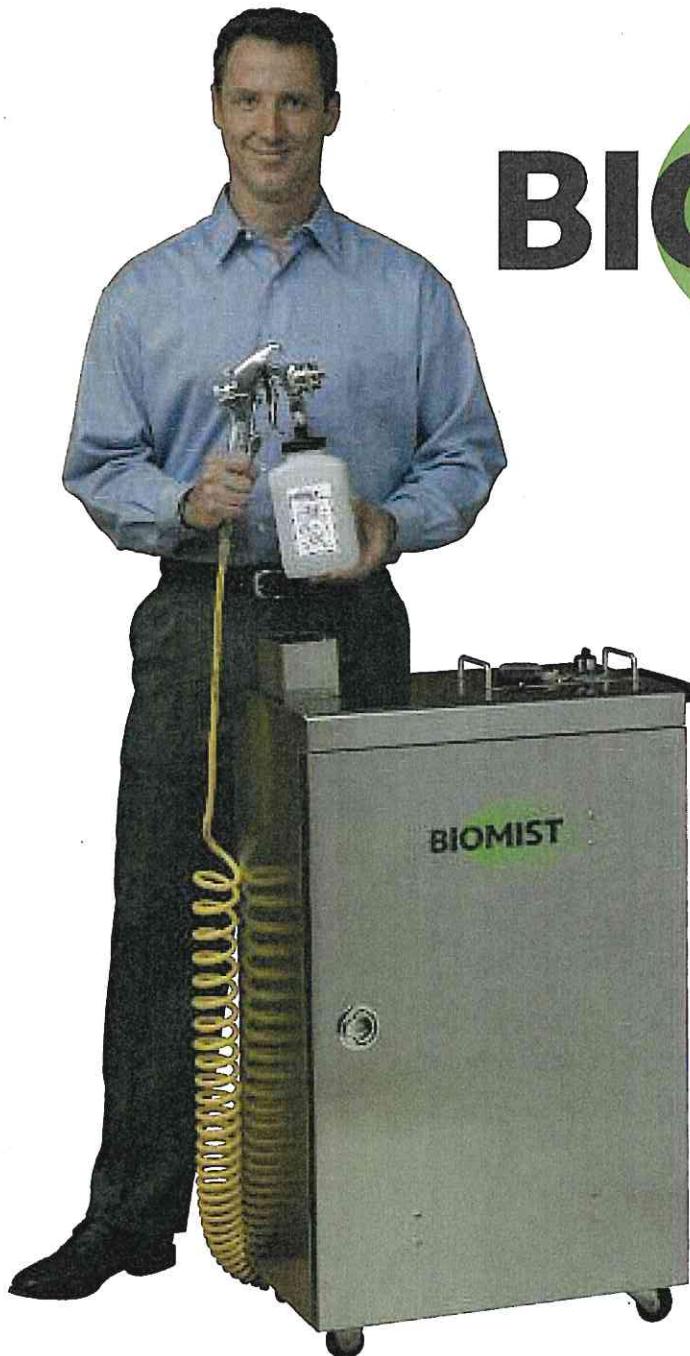
SHIPS ASSEMBLED VIA MOTOR FREIGHT

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SAME DAY SHIPPING

HUGE SELECTION IN STOCK

SHIPS FROM 11 LOCATIONS



BIOMIST

**Power
Sanitizing
System**

BIOMIST™

Saving Money. Saving Lives.

Sanitize with a *Wave of the Wand*



Operating the Biomist unit is as easy as point-and-spray.

Compared to all
other sanitizing methods, the
Biomist™ Power Sanitizing System
saves time and money.

The spray covers hard to reach
surfaces and crevices.

The Biomist system sanitizes more completely and with far less effort and complexity than any previous sanitation method. It's the first safe method for power spraying equipment and facilities with an alcohol-based solution. The penetrating mist reaches into small cracks and crevices that are impossible to reach with other sanitizing methods and kills pathogens where they hide.

Current surface disinfection techniques are often ineffective, utilizing a "hit or miss" approach with trigger-spray bottles and a sponge or rag wipe-down that can spread or re-introduce germs. This procedure is both time-consuming and inadequate, as dwell times must be achieved before the solution is removed. Biomist's sanitizing solution kills germs on contact and evaporates, leaving surfaces dry and ready for use. Simply spray and walk away!



Optimal Germ-Killing Power

Alcohol has long been recognized as a powerful sanitizing agent, as pathogens cannot build up resistance to it. The proprietary Biomist sanitizer contains a solution of concentrated alcohol with a four-chain quaternary ammonium compound to continue the sanitizing action even after the alcohol has completed its killing function and evaporated. Safety concerns over alcohol's flammability have always limited its use as a surface sanitizer . . . Until now!

Fire Safe Operation

To limit flammability, alcohol is often diluted into a weakened solution which is less effective in killing germs. Biomist's patented technology eliminates flammability by encasing the alcohol vapor in a stream of CO₂ gas, cutting off any oxygen needed for combustion. The solution can be sprayed safely, even in places where there is the possibility of electrical sparks or open flames.

BIMIST™

Saving Money. Saving Lives.

Thorough, Effortless Coverage

The Biomist Power Sanitizing System propels a non-flammable mist of concentrated alcohol through a lightweight, point-and-spray atomizer. The Biomist system atomizes the sanitizing solution into extremely tiny micro-particles to form an efficacious, penetrating spray. These micro-droplets swirl into cracks and crevices, adhering to surfaces that are often missed by wiping methods.

Patented Technology. Proven Performance.

Biomist's unique technology has been used in Japan and the Pacific Rim for more than ten years. It is now utilized by:

- Ambulance services and fire departments
- Hospitals and long-term care facilities
- Food production and packaging companies
- Pharmaceutical manufacturers
- Food service industries
- Medical and dental offices
- Hotels, resort inns and spas
- Athletic facilities

Effective, Efficient and Affordable

The Biomist Power Sanitizing System is the fastest sanitizing method available today, by far. It provides the best of both worlds: it is far more effective and far less expensive to use than all previous sanitizing methods while being environmentally, employee, and equipment safe. Biomist strengthens sanitation programs, reduces labor expense and minimizes danger to patients and sanitation crews.

The sanitizing mist diffuses uniformly throughout the space to be treated. Since C02 is heavier than air, it helps the sanitizer to settle onto surfaces promptly. Areas beyond physical reach can now be sanitized with minimal effort, as Biomist can be sprayed a distance of up to fifteen feet.

Protect your Equipment and Facilities

Modern electronic equipment is not compatible with corrosive sanitizers or wet-wash methods. Biomist thoroughly sanitizes sensitive components in seconds without damaging them. Users recover their investment many times over in reduced down-time and equipment repair or replacement costs.

In-Shift Sanitizing

Biomist eliminates the risk of cross-contamination from wiping, our D2 formula dries rapidly and is designed to sanitize surfaces without the need for rinsing or residual cleanup. Packaging equipment, conveyer lines and ready-to-eat food processing areas can now be thoroughly sanitized during working shifts to save time, labor and money. Biomist is a revolutionary intervention technology that ensures the quality of your products, and brings HACCP plans and SSOP's to a new level!



*For more information,
call us today at 1-847-850-5530
Or log on to www.biomistinc.com*

Tested and Approved

Biomist Formula D2 is an EPA and NSF approved hospital-grade disinfectant that's non-corrosive and safe for use on precision equipment and electronics. It comes pre-sealed and ready-to-use, no mixing of dangerous chemicals or wondering whether the correct concentrations were achieved. Simply point and spray; the solution safely sanitizes and quickly evaporates, leaving surfaces and equipment ready for use.

Biomist Formula D2 Biocidal Studies and EPA Registered Label Claims



Sanitizing

Staphylococcus aureus (ATCC 6538)
Escherichia coli (ATCC 11299)
Escherichia coli 0157:H7 (ATCC 43895)
Pseudomonas aeruginosa (ATCC 15442)
Salmonella typhimurium (ATCC 13311)
Listeria monocytogenes (ATCC 19111)
Enterobacter sakazakii (ATCC 51329)
Vibrio cholerae (ATCC 14035)

Viricidal

HIV- 1 (associated with AIDS)
Hepatitis B Virus (HBV)
Norovirus (Norwalk Virus)

Disinfection

Staphylococcus aureus MRSA (ATCC 33591)
Staphylococcus aureus (ATCC 6538)
Enterococcus faecium VRE (ATCC 51559)
Escherichia coli 0157:H7 (ATCC 43895)
Pseudomonas aeruginosa (ATCC 15442)
Listeria monocytogenes (ATCC 19111)
Salmonella choleraesuis (ATCC 10708)

Simple, Safe and Dependable

Biomist's control system is straightforward and easy to use. Indicator lights show Power when the machine is first turned on, Ready when the CO2 reaches optimal temperature, and Low CO2 before the cylinder runs out of propellant. The controls also include a gauge to monitor gas pressure and a digital readout of the actual vaporization chamber temperature. For additional safety, a timer can be set to automatically shut the system down when sanitizing in confined spaces.

Biomist, Inc. supplies users with a pressurized cylinder of liquefied carbon dioxide. The CO2 passes through a safety valve to the heated vaporization chamber, turning the liquid CO2 into a high pressure gas. A regulator system releases gaseous CO2 at the optimal spraying pressure. The narrow aperture of the spray gun combined with the high pressure of the propellant atomizes the solution into micro-size droplets that swirl and adhere to surfaces. The Biomist Power Sanitizing System is made in the USA, registered with the FDA, and is certified compliant with most relevant industry standards.



The CO2 Propellant System

Biomist, Inc.
573 North Wolf Road
Wheeling, IL 60090-3027

Phone: 847-850-5530
Fax: 847-850-5535
Email: info@biomistinc.com

www.biomistinc.com

BIOMIST™

Saving Money. Saving Lives.



SS10 Mini Sanitizing System

Biomist, Inc.
573 N. Wolf Road
Wheeling, IL 60090

Quotation/Purchase Agreement

Company Village of Willowbrook
Contact Mike Mertens, Assistant Village Administrator
Address 835 Midway Drive
City, St Zip Willowbrook, IL 60527-5549

Phone number Fax number
630-920-2230

E-mail mmertens@willowbrook.il.us

QUOTE/REFERENCE	
Date:	6/10/2020
Quotation #	200610-2

BIOMIST REPRESENTATIVE	
Robert L. Cook	

INQUIRIES REGARDING THIS QUOTATION SHOULD
BE DIRECTED TO THE LOCAL OFFICE

LOCAL OFFICE

Biomist, Inc.
573 N. Wolf Road
Wheeling, IL 60090

Phone **Fax**
847-850-5530 847-850-5535

SUBMIT PURCHASE ORDER TO:

Biomist, Inc.
573 N. Wolf Road
Wheeling, IL 60090

Phone **Fax**
847-850-5530 847-850-5535

Biomist, Inc., is pleased to submit the following quotation for the products and services described herein at the stated prices and terms, subject to your acceptance of the terms and conditions on the face and back hereof, and on any attachment hereto.

TERMS OF PAYMENT:

Cash Orders: Payment Due in Advance, Net 30 Days on approval of credit.

Financed Orders: Subject to Credit Approval. Payment due in full upon delivery. See additional details at end of quotation.

DELIVERY: Approximate delivery is 6 - 10 weeks from order validation.

TAXES: Taxes, if any, are payable upon receipt of invoice.

WARRANTY: See details at end of quotation.

This constitutes my offer to purchase Biomist, Inc. products per the attached quotation dated:

June 10, 2020

at the total selling price of:

\$9,980.00

Authorized signature acknowledges payment will be remitted according to Biomist, Inc. payment terms stated herein for the products and services listed.

SUBMITTED BY: _____

BY: (signature) _____

NAME: _____ Robert L. Cook _____

NAME: _____

TITLE: _____ Vice President _____

TITLE: _____

DATE: _____ 6/10/2020 _____

DATE: _____



Biomist, Inc.
573 N. Wolf Road
Wheeling, IL 60090

Company	Village of Willowbrook	QUOTE REFERENCE			
		Date:	6/10/2020	Expires:	7/10/2020

CATALOG #	PRODUCT DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL
<u>BIOMIST SYSTEM</u>				
SS10	BIOMIST MINI SANITIZING SYSTEM (includes one CO2 cylinder)	1	\$ 8,990.00	\$ 8,990.00
<u>ACCESSORIES</u>				
ACC1b	BIOMIST CO2 CYLINDER	2	\$ 195.00	\$ 390.00
ACC51	BIOMIST EXTENSION GUN (23 inches, siphon)	0	\$ 899.00	\$ -
<u>CHEMICAL SOLUTION</u>				
SSD1	BIOMIST SOLUTION FORMULA D2 (case of twelve 30 oz. bottles)	4	\$ 150.00	\$ 600.00
SSD2	BIOMIST SOLUTION FORMULA D2 (5 gallon pail)	0	\$ 180.00	\$ -
SSD3	BIOMIST SOLUTION FORMULA D2 (50 gallon drum)	0	\$ 868.00	\$ -
SSD3P	DRUM PUMP (for flammable liquids, NFPA 30 & 77 Standards compliant)	0	\$ 415.00	\$ -
<u>OTHER</u>				
INCLUDES ONE YEAR WARRANTY		1	\$	\$ -
ON-SITE TRAINING			Not Included	Not Included
SHIPPING & HANDLING		1	Not Included	Not Included

Biomist Mini Sanitizing System

TOTAL SELLING PRICE \$ 9,980.00
\$ -
NET SELLING PRICE \$ 9,980.00

QUOTATION EXPIRES 7/10/2020

BILL TO:

SHIP TO:

FINANCING:

The equipment listed above may be financed through Biomist. Ask us about our full range of financial products that can be tailored to meet your business and cash flow requirements.

Below are two options for your consideration (taxes not included):

Lease payments are subject to change.

Months	Payment	End Of Lease
60	\$209	FMV
60	\$223	\$1.00 Buyout

For further information, please contact your local Sales Representative or the Financial Services Department at 1-847-850-5530.

(page 2 of 4)



TERMS OF SALE

1. TERMS. Biomist offers the products listed above under the following terms. Additional or different terms, or modifications to the terms proposed by Customer (whether in a document now or later submitted) will not be effective unless accepted by Biomist in writing. Any extended maintenance services sold in connection with the purchase of products shall be under the terms on Biomist's standard maintenance service contract. This quotation supersedes all previous quotations for the products, and is the entire and only offer between Biomist and Customer concerning the sale of products. Prices quoted assume product delivery within one hundred eighty (180) days from the quotation date. Quoted prices are subject to revision for products delivered after one hundred eighty (180) days from the quotation date. This quotation shall remain open for thirty (30) days from the quotation date, and is subject to change or withdrawal prior to acceptance. Submission of a purchase order shall constitute acceptance of the terms of this quotation. To accept this quotation, indicate shipping instructions above, sign the quotation, and return within the time for acceptance.

2. DEPOSIT. On orders of 25 systems or less, twenty percent (20%) of the total purchase price of the products shall be paid with the purchase order. Biomist reserves the right to reject any purchase order not accompanied by the deposit.

3. TAXES. Prices do not include applicable sales, excise, use, value added, or other taxes, duties, or fees (including customs duties and broker charges, if applicable) in effect or later levied which Biomist may be required to pay or collect in connection with the sale of products. All such taxes, duties, and fees shall be paid to Biomist by Customer upon receipt of an invoice from Biomist.

4. PAYMENT. Unless otherwise stated on the invoice, each invoice shall be paid net thirty days from the invoice date. Overdue payments shall be charged interest at the lesser of eighteen percent (18%) per annum, or the maximum permitted by applicable law. Biomist shall have the right to offset amounts owed to Biomist from any amounts Biomist may owe Customer under any other agreement. Biomist reserves the right to require full payment for products sold under a trade-in arrangement until the trade-in product is received by Biomist, determined to be assessed accurately, and free of all liens and encumbrances.

5. DEFAULT. If Customer fails to make payments when due, Biomist may recover all incidental and consequential damages caused by Customer's breach, including all fees paid to collection agencies, attorneys' fees, and costs. In addition, until Customer has paid the full amount due, without prior notice, Biomist may withhold service on the products and any other Biomist products owned by Customer.

6. SOLVENCY. If Customer becomes insolvent, files for protection under the bankruptcy code, makes an assignment for the benefit of creditors, has a receiver or trustee appointed, or is unable to meet its financial obligations as they come due, Biomist may terminate this Contract, withhold delivery of products, stop delivery of products, and retain the deposit as liquidated damages. In any event, Biomist may demand full payment in advance of shipment. If Customer refuses to make such payment, Biomist may terminate this Contract and retain the deposit as liquidated damages.

7. SECURITY INTEREST. Customer hereby grants Biomist a purchase order money security interest in the products, a security interest in the products, and the right to possession of the products upon Customer's default in payment until all payments have been made. Customer authorizes Biomist to sign on Customer's behalf and file any documents to perfect Biomist's security interest in the products.

8. CANCELLATION. Customer may cancel the order upon written notice. For orders canceled within five (5) days following the date the order was placed but before shipment of the products, Biomist shall retain five percent (5%) of the purchase price from the deposit, and refund any excess deposit. For orders canceled more than five days from the date the order was placed but before shipment of the products, Biomist shall retain 10 percent (10%) of the total purchase price from the deposit, and refund any excess deposit. For any order canceled, Biomist shall also be entitled to recover the cost of any and all services provided to Customer including any educational services, and any costs incurred resulting from the return of products purchased from a third party on Customer's behalf. Customer agrees that such cancellation fees constitute fair and reasonable compensation for Customer's right of cancellation. Once shipment of substantially all the products has been made, the order cannot be canceled.

9. TITLE. Products shall be delivered to Customer F.O.B. shipping point. Title to and risk of loss to the products shall pass to Customer upon delivery to the F.O.B. shipping point. Unless otherwise agreed in writing, all shipping costs shall be prepaid by Biomist and billed to Customer. Biomist shall have the right to make shipments in separate lots.

10. INSPECTION. Customer will be deemed to have accepted the products as conforming and undamaged unless Customer gives written notice of rejection within ten (10) days of product receipt. Products shall be installed by an authorized Biomist representative and made operational according to Biomist's published specifications as determined by an authorized Biomist representative, unless sold to Customer for further distribution.

11. WARRANTY. **Product: Biomist SS-10 Mini Sanitizing System Warranty Period: One Year, commencement upon delivery**
This warranty does not cover fuses, coiled hoses or electrical cords. Certain other components of this product may have extended warranty periods. Biomist will pass on to Customer all warranties of manufacturers of such components, providing it is possible to do so. This warranty is valid only if the System is maintained and used in accordance with Biomist's instructions. Biomist shall be released from all obligations under this warranty should a sanitizing or disinfecting solution or agent other than a Biomist supplied sanitizer be used with this product; or if a cylinder other than a Biomist CO₂ Cylinder be used with this product; or if repairs or modifications are made by persons other than authorized service personnel; or if the warranty claim results from physical abuse or misuse of the product. No agent, employee or representative of Biomist has the authority to bind Biomist to any affirmation, representation or warranty concerning this product. It is expressly agreed that Customer's sole and exclusive remedy for breach of the above warranty, for any tortious conduct of Biomist, or for any other cause of action, shall be the repair and/or replacement at Biomist's option of any equipment or parts thereof, which after examination by Biomist is proven to be defective. Replacement equipment and/or parts will be provided at no cost to Customer, F.O.B. shipping point. Failure of Biomist to successfully repair any nonconforming product shall not cause the remedy established hereby to fail of its essential purpose.

12. EXCLUSION. EXCEPT AS EXPRESSLY STATED HEREIN, BIOMIST MAKES NO OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE AND WARRANTIES ARISING FROM COURSE OF PERFORMANCE, COURSE OF DEALING, USAGE OF TRADE, OR SAMPLES PREVIOUSLY SUPPLIED. Biomist shall not be liable to Customer for any special, indirect, incidental, or consequential damages resulting from breach of warranty or any other provision of this Contract, or for any liability of Customer to any third party. Any action by Customer against Biomist arising out of this Contract must be brought within one year after delivery of the products.

13. PROPRIETARY INFORMATION. Customer shall keep confidential all proprietary information furnished or disclosed by Biomist unless such information has become part of the public domain through no fault of Customer. Customer shall not use or disclose such confidential and proprietary information for any purpose except as necessary for the maintenance, repair, or operation of the products, without prior written consent of Biomist. Customer shall inform its employees and others with access to such confidential or proprietary information that it is confidential and subject to the restrictions described herein.

14. INTELLECTUAL PROPERTY. Customer acknowledges that the products and all codes, programs, firmware, software, know-how, methods and concepts associated with the products and all manuals and other printed material relating to the products involve valuable copyright, patent, trademark, trade secret, and other proprietary rights of Biomist (collectively "Intellectual Property"). Biomist grants Customer a license to use the intellectual property only in connection with and to the extent necessary for the use of the products. Biomist reserves and retains all patent, copyright, trade secret, trademark and other proprietary rights related to the intellectual property. No title to or ownership of any intellectual property is transferred to Customer. Customer shall not infringe, contest, or violate Biomist's proprietary rights, and shall not copy, trace, disassemble, decompile, reverse engineer, or modify any products or methods, or cause or permit others to do so. Transfer of the products by Customer shall constitute a transfer of such license which shall not otherwise be transferable. Customer's license to use the intellectual property shall automatically terminate if Customer uses or permits use of intellectual property in any way not permitted by or in violation of this paragraph. Customer shall be bound by the terms of third party license agreements for third party software that may be used in the products.

15. EXPORT LICENSING. Customer acknowledges that the products may be subject to licensing and other restrictions under United States law. Customer represents and warrants that the products are being acquired for ultimate use in the country of delivery by Biomist. Customer agrees: (a) to comply with all applicable laws and regulations regarding the export of products from the country of delivery; (b) not to export the products from the country of delivery without first obtaining any required license or authorization of the United States Government; and (c) to notify Customer's purchasers of any products of applicable export licensing and other restrictions under the laws of the United States, the country of delivery, or COCOM. Biomist makes no warranty for products shipped in violation of the provisions above.



TERMS OF SALE

16. UPGRADES. The price of all upgrades assumes the immediate return of replaced components, free from all liens and encumbrances, in exchange for the upgrade components. Biomist will provide Customer with all software upgrades mandated by law. If replaced components are not returned, Biomist shall invoice Customer for all upgrade components at Biomist's list price.

17. MANUFACTURE. Biomist may change the construction or design of the products without notice to Customer as long as the function and performance of the products are not substantially altered. Biomist reserves the right to use refurbished components in the manufacture and repair of products. The components shall be subject to the same inspection and quality control procedures as all other materials used in the manufacture of products, and shall be warranted to the same extent as all other components under the warranty.

18. LEASING. Biomist may accept a purchase commitment from a leasing company for Customer's benefit provided the purchase commitment is submitted within thirty calendar days from the date of this Contract and is approved in writing by Biomist. Acceptance of a purchase commitment shall not relieve Customer of its obligations under this Contract should such leasing company fail, for whatever reason, to make full payment for the products purchased under this Contract. Customer shall be discharged from the obligations to pay only at such time as Biomist has received timely and full payment from such leasing company. If products are purchased by a leasing company for Customer's benefit, Biomist and the Customer shall be bound by Paragraphs 1, 9-17, and 19-22.

19. EDUCATION SERVICES. Customer's right to receive educational services obtained in conjunction with the purchase of products shall expire unless the services are used within twelve (12) months from the date the corresponding products are shipped.

20. DELAY. Biomist shall be excused from performance due to acts of God, perils of the sea, fire, flood, epidemic, war, civil disorder, government acts or restrictions, accidents, plant conditions, strikes, labor difficulties, failure of or delay in transportation, shortages of fuel, energy, damage to products in transport, failure of any supplier to perform, or any cause beyond Biomist's reasonable control.

21. ASSIGNMENT. No assignment of rights or delegation of duties under this Contract shall be binding upon Biomist without Biomist's prior written consent.

22. APPLICABLE LAW. This Contract shall be governed by the laws of the State of Illinois. Customer consents to jurisdiction and venue of the Circuit Court of Cook County, Illinois for all matters relating to this Contract.

(page 4 of 4)

Thorough, Effortless Coverage

The Biomist Mini System atomizes the sanitizing solution into extremely tiny micro-particles and propels them in a high power mist. The penetrating, anti-microbial mist reaches contamination often missed by traditional sanitation techniques and kills pathogens where they hide.

The sanitizing mist diffuses uniformly throughout the space to be treated. And because CO₂ is heavier than air, it helps the sanitizer to settle onto the surfaces promptly. Areas beyond physical reach can now be sanitized with minimal effort.

Easy To Use

Biomist Formula D2 comes pre-mixed to ensure consistent efficacy with each use, just screw the bottle on to the applicator gun and you're ready to begin sanitizing. Operating the Biomist Mini Sanitizing System is as simple as point-and-spray, the solution self-dries rapidly so no wiping or residual cleanup is required. The Mini is low-maintenance, portable and doesn't require electricity for operation.

Protect your Brand and your Business

It is well known that bacteria and viruses can survive on surfaces for extended periods of time. Uncontrolled pathogens cost billions of dollars and tens of thousands of lives per year.

Current sanitizing practices are costly, time-consuming, often ineffective, and sometimes dangerous. Biomist strengthens sanitation programs and helps you maintain a cleaner and safer environment.



Fast, Effective and Affordable

Biomist is the fastest available sanitizing method, by far. It provides the best of both worlds: it is far more effective and far less expensive to use than all previous sanitizing methods while being safe for employees, equipment and the environment.



Biomist, Inc.
573 North Wolf Road
Wheeling, IL 60090

Phone: 847-850-5530
Fax: 847-850-5535
E-mail: info@biomistinc.com

Or log on to www.biomistinc.com



Saving Money. Saving Lives.



SS5 Micro Sanitizing System

Biomist, Inc.
573 N. Wolf Road
Wheeling, IL 60090

Quotation/Purchase Agreement

Company Village of Willowbrook
Contact Mike Mertens, Assistant Village Administrator
Address 835 Midway Drive
City, St Zip Willowbrook, IL 60527-5549

Phone number Fax number
630-920-2230

E-mail mmertens@willowbrook.il.us

QUOTE/REFERENCE	
Date:	6/10/2020
Quotation #	200610-3

BIOMIST REPRESENTATIVE	
Robert L. Cook	

INQUIRIES REGARDING THIS QUOTATION SHOULD
BE DIRECTED TO THE LOCAL OFFICE

LOCAL OFFICE

Biomist, Inc.
573 N. Wolf Road
Wheeling, IL 60090

Phone **Fax**
847-850-5530 847-850-5535

SUBMIT PURCHASE ORDER TO:

Biomist, Inc.
573 N. Wolf Road
Wheeling, IL 60090

Phone **Fax**
847-850-5530 847-850-5535

Biomist, Inc., is pleased to submit the following quotation for the products and services
described herein at the stated prices and terms, subject to your acceptance of the terms and conditions on the
face and back hereof, and on any attachment hereto.

TERMS OF PAYMENT:

Cash Orders: Payment Due in Advance, Net 30 Days on approval of credit.

Financed Orders: Subject to Credit Approval. Payment
due in full upon delivery. See additional details at end
of quotation.

DELIVERY: Approximate delivery is 6 - 10 weeks from order validation.

TAXES: Taxes, if any, are payable upon receipt of invoice.

WARRANTY: See details at end of quotation.

This constitutes my offer to purchase Biomist, Inc. products per the attached quotation dated:

June 10, 2020

at the total selling price of:

\$5,969.00

Authorized signature acknowledges payment will be remitted according to Biomist, Inc. payment terms
stated herein for the products and services listed.

SUBMITTED BY: _____

BY: (signature) _____

NAME: _____ Robert L. Cook _____

NAME : _____

TITLE: _____ Vice President _____

TITLE : _____

DATE: _____ 6/10/2020 _____

DATE : _____



Biomist, Inc.
573 N. Wolf Road
Wheeling, IL 60090

Company	Village of Willowbrook	QUOTE REFERENCE			
		Date:	6/10/2020	Expires:	7/10/2020
CATALOG #	PRODUCT DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL	
SS5	<u>BIOMIST SYSTEM</u> BIOMIST MICRO SANITIZING SYSTEM (includes one CO2 cylinder)	1	\$ 4,899.00	\$ 4,899.00	
ACC1c	<u>ACCESSORIES</u> BIOMIST CO2 CYLINDER	4	\$ 155.00	\$ 620.00	
ACC51	BIOMIST EXTENSION GUN (23 inches, siphon)	0	\$ 899.00	\$ -	
SSD1	<u>CHEMICAL SOLUTION</u> BIOMIST SOLUTION FORMULA D2 (case of twelve 30 oz. bottles)	3	\$ 150.00	\$ 450.00	
SSD2	BIOMIST SOLUTION FORMULA D2 (5 gallon pail)	0	\$ 180.00	\$ -	
SSD3	BIOMIST SOLUTION FORMULA D2 (50 gallon drum)	0	\$ 868.00	\$ -	
SSD3P	DRUM PUMP (for flammable liquids, NFPA 30 & 77 Standards compliant)	0	\$ 415.00	\$ -	
	<u>OTHER</u>				
	INCLUDES ONE YEAR WARRANTY	1	\$	\$ -	
	ON-SITE TRAINING		Not Included	Not Included	
	SHIPPING & HANDLING	1	Not Included	Not Included	

Biomist Micro Sanitizing System

TOTAL SELLING PRICE \$ 5,969.00
\$ -
NET SELLING PRICE \$ 5,969.00
QUOTATION EXPIRES 7/10/2020

BILL TO:

SHIP TO:

FINANCING:

The equipment listed above may be financed through Biomist. Ask us about our full range of financial products that can be tailored to meet your business and cash flow requirements.

Below are two options for your consideration (taxes not included):

Lease payments are subject to change.

Months	Payment	End Of Lease
60	\$125	FMV
60	\$133	\$1.00 Buyout

For further information, please contact your local Sales Representative or the Financial Services Department at 1-847-850-5530.

(page 2 of 4)



TERMS OF SALE

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3. TAXES. Prices do not include applicable sales, excise, use, value added, or other taxes, duties, or fees (including customs duties and broker charges, if applicable) in effect or later levied which Biomist may be required to pay or collect in connection with the sale of products. All such taxes, duties, and fees shall be paid to Biomist by Customer upon receipt of an invoice from Biomist.

4. PAYMENT. Unless otherwise stated on the invoice, each invoice shall be paid net thirty days from the invoice date. Overdue payments shall be charged interest at the lesser of eighteen percent (18%) per annum, or the maximum permitted by applicable law. Biomist shall have the right to offset amounts owed to Biomist from any amounts Biomist may owe Customer under any other agreement. Biomist reserves the right to require full payment for products sold under a trade-in arrangement until the trade-in product is received by Biomist, determined to be assessed accurately, and free of all liens and encumbrances.

5. DEFAULT. If Customer fails to make payments when due, Biomist may recover all incidental and consequential damages caused by Customer's breach, including all fees paid to collection agencies, attorneys' fees, and costs. In addition, until Customer has paid the full amount due, without prior notice, Biomist may withhold service on the products and any other Biomist products owned by Customer.

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8. CANCELLATION. Customer may cancel the order upon written notice. For orders canceled within five (5) days following the date the order was placed but before shipment of the products, Biomist shall retain five percent (5%) of the purchase price from the deposit, and refund any excess deposit. For orders canceled more than five days from the date the order was placed but before shipment of the products, Biomist shall retain 10 percent (10%) of the total purchase price from the deposit, and refund any excess deposit. For any order canceled, Biomist shall also be entitled to recover the cost of any and all services provided to Customer including any educational services, and any costs incurred resulting from the return of products purchased from a third party on Customer's behalf. Customer agrees that such cancellation fees constitute fair and reasonable compensation for Customer's right of cancellation. Once shipment of substantially all the products has been made, the order cannot be canceled.

9. TITLE. Products shall be delivered to Customer F.O.B. shipping point. Title to and risk of loss to the products shall pass to Customer upon delivery to the F.O.B. shipping point. Unless otherwise agreed in writing, all shipping costs shall be prepaid by Biomist and billed to Customer. Biomist shall have the right to make shipments in separate lots.

10. INSPECTION. Customer will be deemed to have accepted the products as conforming and undamaged unless Customer gives written notice of rejection within ten (10) days of product receipt. Products shall be installed by an authorized Biomist representative and made operational according to Biomist's published specifications as determined by an authorized Biomist representative, unless sold to Customer for further distribution.

11. WARRANTY. Product: Biomist SS-5 Micro Sanitizing System Warranty Period: One Year, commencement upon delivery
This warranty does not cover fuses, coiled hoses or electrical cords. Certain other components of this product may have extended warranty periods. Biomist will pass on to Customer all warranties of manufacturers of such components, providing it is possible to do so. This warranty is valid only if the System is maintained and used in accordance with Biomist's instructions. Biomist shall be released from all obligations under this warranty should a sanitizing or disinfecting solution or agent other than a Biomist supplied sanitizer be used with this product; or if a cylinder other than a Biomist CO₂ Cylinder be used with this product; or if repairs or modifications are made by persons other than authorized service personnel; or if the warranty claim results from physical abuse or misuse of the product. No agent, employee or representative of Biomist has the authority to bind Biomist to any affirmation, representation or warranty concerning this product. It is expressly agreed that Customer's sole and exclusive remedy for breach of the above warranty, for any tortious conduct of Biomist, or for any other cause of action, shall be the repair and/or replacement at Biomist's option of any equipment or parts thereof, which after examination by Biomist is proven to be defective. Replacement equipment and/or parts will be provided at no cost to Customer, F.O.B. shipping point. Failure of Biomist to successfully repair any nonconforming product shall not cause the remedy established hereby to fail of its essential purpose.

12. EXCLUSION. EXCEPT AS EXPRESSLY STATED HEREIN, BIOMIST MAKES NO OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE AND WARRANTIES ARISING FROM COURSE OF PERFORMANCE, COURSE OF DEALING, USAGE OF TRADE, OR SAMPLES PREVIOUSLY SUPPLIED. Biomist shall not be liable to Customer for any special, indirect, incidental, or consequential damages resulting from breach of warranty or any other provision of this Contract, or for any liability of Customer to any third party. Any action by Customer against Biomist arising out of this Contract must be brought within one year after delivery of the products.

13. PROPRIETARY INFORMATION. Customer shall keep confidential all proprietary information furnished or disclosed by Biomist unless such information has become part of the public domain through no fault of Customer. Customer shall not use or disclose such confidential and proprietary information for any purpose except as necessary for the maintenance, repair, or operation of the products, without prior written consent of Biomist. Customer shall inform its employees and others with access to such confidential or proprietary information that it is confidential and subject to the restrictions described herein.

14. INTELLECTUAL PROPERTY. Customer acknowledges that the products and all codes, programs, firmware, software, know-how, methods and concepts associated with the products and all manuals and other printed material relating to the products involve valuable copyright, patent, trademark, trade secret, and other proprietary rights of Biomist (collectively "intellectual property"). Biomist grants Customer a license to use the intellectual property only in connection with and to the extent necessary for the use of the products. Biomist reserves and retains all patent, copyright, trade secret, trademark and other proprietary rights related to the intellectual property. No title to or ownership of any intellectual property is transferred to Customer. Customer shall not infringe, contest, or violate Biomist's proprietary rights, and shall not copy, trace, disassemble, decompile, reverse engineer, or modify any products or methods, or cause or permit others to do so. Transfer of the products by Customer shall constitute a transfer of such license which shall not otherwise be transferable. Customer's license to use the intellectual property shall automatically terminate if Customer uses or permits use of intellectual property in any way not permitted by or in violation of this paragraph. Customer shall be bound by the terms of third party license agreements for third party software that may be used in the products.

15. EXPORT LICENSING. Customer acknowledges that the products may be subject to licensing and other restrictions under United States law. Customer represents and warrants that the products are being acquired for ultimate use in the country of delivery by Biomist. Customer agrees: (a) to comply with all applicable laws and regulations regarding the export of products from the country of delivery; (b) not to export the products from the country of delivery without first obtaining any required license or authorization of the United States Government; and (c) to notify Customer's purchasers of any products of applicable export licensing and other restrictions under the laws of the United States, the country of delivery, or COCOM. Biomist makes no warranty for products shipped in violation of the provisions above.



TERMS OF SALE

16. UPGRADES. The price of all upgrades assumes the immediate return of replaced components, free from all liens and encumbrances, in exchange for the upgrade components. Biomist will provide Customer with all software upgrades mandated by law. If replaced components are not returned, Biomist shall invoice Customer for all upgrade components at Biomist's list price.

17. MANUFACTURE. Biomist may change the construction or design of the products without notice to Customer as long as the function and performance of the products are not substantially altered. Biomist reserves the right to use refurbished components in the manufacture and repair of products. The components shall be subject to the same inspection and quality control procedures as all other materials used in the manufacture of products, and shall be warranted to the same extent as all other components under the warranty.

18. LEASING. Biomist may accept a purchase commitment from a leasing company for Customer's benefit provided the purchase commitment is submitted within thirty calendar days from the date of this Contract and is approved in writing by Biomist. Acceptance of a purchase commitment shall not relieve Customer of its obligations under this Contract should such leasing company fail, for whatever reason, to make full payment for the products purchased under this Contract. Customer shall be discharged from the obligations to pay only at such time as Biomist has received timely and full payment from such leasing company. If products are purchased by a leasing company for Customer's benefit, Biomist and the Customer shall be bound by Paragraphs 1, 9-17, and 19-22.

19. EDUCATION SERVICES. Customer's right to receive educational services obtained in conjunction with the purchase of products shall expire unless the services are used within twelve (12) months from the date the corresponding products are shipped.

20. DELAY. Biomist shall be excused from performance due to acts of God, perils of the sea, fire, flood, epidemic, war, civil disorder, government acts or restrictions, accidents, plant conditions, strikes, labor difficulties, failure of or delay in transportation, shortages of fuel, energy, damage to products in transport, failure of any supplier to perform, or any cause beyond Biomist's reasonable control.

21. ASSIGNMENT. No assignment of rights or delegation of duties under this Contract shall be binding upon Biomist without Biomist's prior written consent.

22. APPLICABLE LAW. This Contract shall be governed by the laws of the State of Illinois. Customer consents to jurisdiction and venue of the Circuit Court of Cook County, Illinois for all matters relating to this Contract.

(page 4 of 4)

“No Rinse, No Wipe, No Problem.”

Tested and Approved

The Biomist Mini Sanitizing System is registered with the FDA as a medical device. It is used by hospitals, pharmaceutical plants, and several of the nation's largest food processors. Independent testing has proved it effective in killing:

- *Staphylococcus aureus MRSA (ATCC 33591)*
- *Staphylococcus aureus (ATCC 6538)*
- *Enterococcus faecium VRE (ATCC 51559)*
- *Escherichia coli 0157:H7 (ATCC 43895)*
- *Pseudomonas aeruginosa (ATCC 15442)*
- *Listeria monocytogenes (ATCC 19111)*
- *Salmonella choleraesuis (ATCC 10708)*
- *HIV- 1 (associated with AIDS)*
- *Hepatitis B Virus (HBV)*
- *Norovirus*
- and the vast majority of all other viruses and bacteria

The Biomist Mini Sanitizing System is certified compliant with most relevant industry standards.

Kill Germs Fast

Biomist is the first safe method for power spraying equipment and facilities with an alcohol-based sanitizing solution. Biomist's non-corrosive sanitizing solution kills germs on contact and evaporates, leaving surfaces dry and ready for use. Simply spray and walk away!

Germ-Killing Power

Biomist Formula D2 contains a concentrated solution of alcohol (long recognized as an optimal sanitizing agent), as well as a four-chain quaternary ammonium compound to continue sanitizing after the alcohol has evaporated.

Fire-Safe Operation

To eliminate the problem of alcohol's flammability, Biomist's patented technology uses high pressure bottled carbon dioxide (CO₂) as a carrier to spray the sanitizer. By enveloping the alcohol mist in a stream of CO₂ propellant, Biomist displaces the oxygen needed for combustion. It can be used in the presence of open flame without danger.

Biomist™ Mini Sanitizing System



Use It Everywhere

- Health Care Institutions
- Travel and Hospitality
- Food Plants
- Ambulance Services
- Laboratories
- Restaurants
- and other critical environments



Saving Money. Saving Lives.

PRECAUTIONARY STATEMENTS

HAZARDS TO HUMANS AND DOMESTIC ANIMALS

WARNING

Causes substantial but temporary eye injury. Do not get in eyes or on clothing. Wash thoroughly with soap and water after handling and before eating, drinking, chewing gum, using tobacco, or using the toilet. Remove contaminated clothing and wash clothing before reuse.

Physical or Chemical Hazards

Flammable: Keep away from heat and open flame

DIRECTIONS FOR USE

It is a violation of Federal Law to use this product in a manner inconsistent with its labeling.

CLEANING

Biomist Formula D2 is recommended for use as a cleaner on hard, non-porous food contact and non-food contact surfaces such as conveyors, belts, driers, blanchers, roasters, ovens, meat/cheese deli slicers, saws, sharpeners, choppers, dices, grinders, mixers, blenders, presses, evaporators, pasteurizers, graters, sizing cups, labelers, packaging equipment, case packers, pipelines, bins, crates, containers, tubs, liners, carts, budges, tanks, vials, walls, floors, doors, door handles, tables, counters, tops, benches, chairs, drip pans, troughs, drains, racks, forklifts, tires, pallet jacks, pallets, gloves, boots, tools, tool boxes, knives, utensils, thermometers, control panels, proximity switches, thermostats, motors, pumps and scales. Remove gross food particles and soil from the surface. Apply this product without dilution to the surface and wipe clean. Allow to dry. A water rinse after applying the product is permissible in wet environments if necessary to aid in the cleaning process.

SANITIZING FOOD CONTACT SURFACES

Biomist Formula D2 is recommended as a sanitizer for use on non-food contact surfaces such as conveyors, floors, walls, tables, chairs, benches, cabinets, troughs, carts, baskets, forks/tips, plastic pallets, plastic surfaces, glazed ceramic, glazed porcelain, chrome, stainless steel, aluminum, laminated surfaces and other related hard, non-porous surfaces. Sanitize surfaces prior to sanitizing. This product may be used to preclean. To sanitize, apply by spray, wipe, sponge, or by total immersion and ensure exposure to sanitizer for at least 10 seconds. Allow surfaces to air dry. This product is effective against *Staphylococcus aureus* and *Klebsiella pneumoniae*.

SANITIZING OF FOOD PROCESSING EQUIPMENT AND OTHER HARD, NON-POROUS FOOD CONTACT SURFACES

This product is recommended for use as a sanitizer on food processing equipment, dairy equipment, food utensils, dishes, silverware, glasses, sink tops, countertops, refrigerated storage and display equipment and other hard, non-porous food contact surfaces. Sanitize surfaces prior to sanitizing. This product may be used to preclean. To sanitize, apply by spray, wipe, sponge, or by total immersion. Surfaces must be thoroughly wetted. Treated surfaces must remain wet for 60 seconds. Apply to sink tops, countertops, refrigerated storage and display equipment and other stationary hard surfaces by sponge, wipe, brush or coarse spray. Surfaces must remain wet for at least one minute followed by adequate draining and air-drying. Dishes, silverware, glasses, cooking utensils and other similar size food processing equipment can be sanitized by immersion with this product. Always use fresh solution for this purpose. This product kills 99.999% of the following bacteria: *Staphylococcus aureus*, *Escherichia coli*, *Escherichia coli* O157:H7, *Pseudomonas aeruginosa*, *Salmonella enterica* (formerly *typhimurium*), *Klebsiella pneumoniae* and *Viridibacillus cholerae* - on hard, non-porous food contact surfaces. Treated surfaces must remain wet for 60 seconds. Allow to air dry.

Wisconsin State Board of Health Directions for Eating Establishments

1. Scrub and pre-wash utensils and glasses whenever possible. 2. Wash with a good detergent or compatible cleaner. 3. Rinse with potable water. 4. Sanitize in an undiluted solution of this product. Immersing all utensils for at least two minutes or for contact time specified by governing sanitary code. 5. Place sanitized utensils on a rack or drain board in a dry area. 6. Prepare a fresh sanitizing solution at least daily or when visibly soiled or diluted. NOTE: A clean potable water rinse following sanitization is not permitted under HFS 196. Ref. Appendix 7-204.11 of the Wisconsin Administrative Code.

DISINFECTION

This product is recommended for use as a disinfectant on inanimate, precleaned, hard, non-porous surfaces such as chairs, counters, drawer pulls, carts, baskets, tables, cabinets, telephones, plastic surfaces, glazed ceramic, glazed porcelain, chrome, stainless steel, aluminum, laminated surfaces and other related hard surfaces in hospitals, operating rooms, medical clinics, nursing homes, laboratories, schools, day care centers, funeral homes. Preclean surfaces prior to disinfecting. This product may be used to preclean. To disinfect, apply with a sponge, wipe, mechanical sprayer, or by total immersion. When applied with a mechanical spray, spray should be coarse. Surfaces must be sprayed until thoroughly wetted. Treated surfaces must remain wet for 5 minutes.

Bacteria: This product kills 99.9% of the following bacteria on hard, inanimate surfaces: *Staphylococcus aureus* MRSA, *Staphylococcus aureus*, *Enterococcus faecium* VTE, *Escherichia coli* O157:H7, *Pseudomonas aeruginosa*, *Listeria monocytogenes* and *Salmonella enterica* (formerly *choleraesuis*).

Viruses: Biomist Formula D2 is an effective virucidal disinfectant against the following

BIOMISTTM Formula D2

READY TO USE & QUICK DRYING

SANITIZER / DISINFECTANT TUBERCULOCIDAL VIRUCIDAL* / FUNGICIDAL

FOR FOOD CONTACT AND NON-FOOD CONTACT SURFACES IDEAL FOR WATER SENSITIVE AREAS

ACTIVE INGREDIENTS:

Isopropyl Alcohol	58.60000%
Octyl Decyl Dimethyl Ammonium Chloride	0.0075%
Didecyl Dimethyl Ammonium Chloride	0.0045%
Diocetyl Dimethyl Ammonium Chloride	0.0030%
OTHER INGREDIENTS	41.3850%
TOTAL	100.00000%

E.P.A. Reg. No. 73232-1-81599 E.P.A. Est. No. 073232-KY-001

FIRST AID

- Hold eye open and rinse slowly and gently with water for 15-20 minutes.
- Remove contact lenses, if present, after the first 5 minutes, then continue rinsing eye.
- Call a poison control center or doctor for treatment advice.

HOT LINE NUMBER

Have the product container or label with you when calling a poison control center or doctor, or going for treatment. You may also contact 847-850-5530 between 9:00 A.M. and 5:00 P.M. Central Time for emergency medical treatment information.

KEEP OUT OF REACH OF CHILDREN WARNING

NET CONTENTS: 30 fl. oz.

RE-ORDER: SSD1

viruses on hard, non-porous surfaces: *Norovirus* (Feline Calicivirus as surrogate), *Influenza A/H1N1*, *Hepatitis B Virus*, and *Human Immunodeficiency Virus Type 1 (HIV-1)*.
Fungi: This product is an effective fungicidal disinfectant against *Trichophyton mentagrophytes* on hard, non-porous environmental surfaces. Apply product with a sponge, wipe, or mechanical sprayer, or by total immersion. Treated surfaces must remain wet for 5 minutes.

Tubercularidal activity: This product exhibits disinfectant efficacy against *Mycobacterium bovis* (BCG) in 5 minutes at 20°C when used as directed on previously cleaned hard, non-porous inanimate surfaces.

*KILLS HIV-1 AND HBV ON PRE-CLEANED ENVIRONMENTAL SURFACES/OBJECTS.

PREVIOUSLY SOILED WITH BLOOD/BODY FLUIDS in health care settings (e.g. nursing homes) or other settings in which there is an expected likelihood of soiling of inanimate surfaces/objects with blood or body fluids and in which the surfaces/objects likely to be soiled with blood or body fluids can be associated with the potential for transmission of human immunodeficiency virus type 1 (HIV-1) (associated with AIDS) or Hepatitis B Virus (HBV).

SPECIFIC INSTRUCTIONS FOR CLEANING AND DECONTAMINATION AGAINST HBV, HIV-1 (AIDS VIRUS), AND HBV ON SURFACES OR OBJECTS SOILED WITH BLOOD OR BODY FLUIDS

PERSONAL PROTECTION: Wear disposable latex gloves, protective gown, face mask and eye covering, as appropriate, when handling items soiled with blood or body fluids.

Cleaning Procedure: Blood and other body fluids must be thoroughly cleaned from surfaces and objects before application of this disinfectant.

Contact Time: Leave surfaces wet for 5 minutes. For other organisms identified above, allow surface to remain wet for 5 minutes.

DISPOSAL OF INFECTIOUS MATERIALS: Blood and other body fluids should be autoclaved and disposed of according to federal, state and local regulations for infectious waste disposal.

This product is not to be used as a terminal sterilant/high level disinfectant on any surface or instrument that (1) is introduced directly into the human body, either into or in contact with the bloodstream or normally sterile areas of the body, or (2) contacts intact mucous membranes but which does not ordinarily penetrate the blood barrier or otherwise enter normally sterile areas of the body. This product may be used to clean or decontaminate critical or semi-critical medical devices prior to sterilization or high-level disinfection.

STORAGE AND DISPOSAL

Do not contaminate water, food, or feed by storage or disposal.

PESTICIDE STORAGE: Open dumping is prohibited. Store only in the original container. Keep this product under locked storage sufficient to make it inaccessible to children or people unfamiliar with its proper use. Store in a cool, dry area away from flames, sparks or other sources of heat or ignition. If ignited, use dry chemical or CO₂ extinguisher. If a large quantity is spilled, dilute with water and mop or wipe dry.

PESTICIDE DISPOSAL: Wastes resulting from the use of this product may be disposed on site or at an approved waste disposal facility.

CONTAINER DISPOSAL: Non-refillable container. Do not reuse or refill this container. Offer for recycling if available or puncture and dispose of in a sanitary landfill, or by incineration, or by other procedures allowed by state and local regulations.

LIMITED WARRANTY AND DISCLAIMER

NOTICE: Biomist, Inc. warrants that this product conforms to the chemical description on the label and is reasonably safe for the purposes referred to in the Directions for Use. Buyer assumes all risks of use and handling which is a variance in any way with the directions herein. Biomist, Inc. makes no other express or implied warranty of fitness or merchantability. In no case shall Biomist, Inc. be liable for special or indirect damages resulting from the use or handling of this product. Biomist, Inc. and Seller offer this product and the Buyer and User accept it, subject to the foregoing Limited Warranty and Disclaimer which may be varied only by agreement in writing signed by a duly authorized representative of Biomist, Inc.

Manufactured For:
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