

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON MONDAY, JUNE 8, 2020, AT 6:30 P.M. AT THE WILLOWBROOK POLICE DEPARTMENT TRAINING ROOM, 7760 QUINCY STREET, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

DUE TO THE COVID 19 PANDEMIC THE VILLAGE OFFICES WIL BE CLOSED AND THE VILLAGE WILL BE UTILIZING A ZOOM CONFERENCE CALL FOR THIS MEETING.

1. CALL TO ORDER

The meeting was called to order at the hour of 6:30 p.m. by Mayor Frank Trilla.

2. ROLL CALL

Present Via Conference Call Due to the COVID-19 Pandemic Were Mayor Frank A. Trilla, Trustees Sue Berglund, Umberto Davi, Terrence Kelly, Michael Mistele, Gayle Neal, Paul Oggerino and Clerk Leroy R. Hansen.

ABSENT: None.

Also, present Via conference call due to COVID-19 Pandemic were Village Attorney Thomas Bastian, Village Administrator Brian Pabst, Assistant Village Administrator Michael Mertens, Director of Finance Carrie Dittman, Chief Robert Schaller, Deputy Chief Lauren Kaspar, Deputy Clerk Christine Mardegan, Building Official Roy Giuntoli, Superintendent of Public Works Joe Coons, Planning Consultant Ann Choi and Interim Superintendent of Parks & Recreation John Fenske.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mayor Trilla.

4. VISITORS' BUSINESS

None presented and no written comments were received.

5. OMNIBUS VOTE AGENDA

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Regular Board Meeting - May 26, 2020 (APPROVE)
- c. Warrants - \$276,514.12 (APPROVE)
- d. Monthly Financial Report - May 2020 (APPROVE)

e. ORDINANCE - An Ordinance Extending Temporary Executive Powers Pursuant to 65 ILCS 5/11-1-6
Ordinance No. 20-0-21-(PASS)

Mayor Trilla asked the Board if there were any items to be removed from Omnibus Vote Agenda.

MOTION: Made by Trustee Davi and seconded by Trustee Mistele to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

NEW BUSINESS

6. ORDINANCE - An Ordinance Amending Section 8-8-10 Entitled "All Night Parking" of Chapter 8 Entitled "Parking Rules" of Title 8 Entitled "Traffic Regulations" of the Village Code of the Village of Willowbrook, DuPage County, Illinois (PASS)

The Village of Willowbrook prohibits parking on any street in the Municipality between the hours of two o'clock (2:00) a.m. and six o'clock (6:00) a.m. of any day. The current language of this ordinance is from 1963. The Village Allows for exceptions to this Ordinance for residents who request overnight parking. These requests are currently administered via an online portal. Upon looking at these requests it has become evident that residents are requesting overnight parking for multiple vehicles for a year at a time. Staff is recommending authorization to grant special permission: a) in emergency situations, or b) on a temporary basis, however, overnight parking permission is limited to three (3) nights per calendar month. This should help alleviate any issues we are seeing with pre- registering a year in advance. This was also discussed at the Public Safety Meeting and approved.

Mayor Trilla asked are there any safety issues.

Chief Schaller stated it is harder to see children on bicycles.

MOTION: Made by Trustee Mistele and seconded by Trustee Berglund to pass Ordinance No. 20-0-22 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

7. RESOLUTION - A Resolution of the Village of Willowbrook

Approving and Authorizing the Village Administrator to Execute a Certain Proposal Submitted by Pure Prairie Organics for the Village Weed Control and Fertilization Program (ADOPT)

Interim Superintendent of Parks Fenske shared that The Village first signed a contract with Pure Prairie in April of 2016, at which time we were one of the first Villages to switch to an organic program. Staff is happy with their service. Interim Superintendent of Parks Fenske is in support of Pure Prairie Organics to continue to service the Village.

Attorney Bastian advised the Mayor that due to pending legislative law with the Open Meetings Act, roll call must be taken during a remote meeting.

MOTION: Made by Trustee Mistele and seconded by Trustee Berglund to adopt Resolution 20-R-28 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

PRIOR BUSINESS

8. TRUSTEE REPORTS

Trustee Neal reported that there is a change in the Village website which was implemented by Nancy Turville. The Nixle alerts are on the home page of The Village of Willowbrook website. In addition to the updated alerts there is a realignment of calendar with the events for the month. This makes the website user friendly and has received positive feedback.

On Saturday, June 6th, the company Biomist Vice President, Robert L. Cook, did a live demonstration of their Power Sanitizing System.

This live demonstration occurred in the sallie port of the Police Department, and the Tahoe squad car was used as the focus of the point and spray demo. The demonstration was attended by various municipal staff and ended with a question and answer session. This demonstration was at the request of the Public Safety Chair in response to the recent May 26, 2020 Public Safety Committee. At this meeting Chief Schaller/ Deputy Chief Kaspar presented the Committee with the information on the Biomist company and product documentation/verification/CDC/EPA support of the product ingredients. This item was being investigated due to the needed disinfecting options in response to meet the COVD 19 Virus pandemic. This disinfecting system/product can completely kill pathogens in the cracks and crevices, is noncorrosive and safe for

use in squad cars, computer keyboards, gurneys, patient care devices, and all office equipment. Chairman Neal commented on the Biomist product documentation sent to the Board members by Assistant Administrator Mertens on Saturday. She discussed the CDC/EPA verification support that the Biomist Formula D2, which is the product that would be used, meets all Federal health guidelines. Trustee Neal advised Board members that additional information is forthcoming and will be included in a complete presentation to the Board. Chairman Neal then turned discussion over to Chief Schaller who gave additional data and comments.

Chief Schaller stated that the D2 Formula kills the COVID -19, is effective against HIV and tuberculosis. It is quite potent and evaporates in five (5) minutes.

Trustee Neal commented that due to the makeup of the active ingredients, it is safe to use on electronics. The City of Elgin is currently using this product. This would benefit our employees and give them a certain degree of safety.

Trustee Kelly commended the Police Department and Public Works for all their hard work. The Village stayed a step ahead of all the regional issues.

Trustee Mistele agreed with Trustee Kelly and thanked the Mayor for all his efforts to keep the Trustees informed during this uncertain time.

Trustee Berglund had no report.

Trustee Davi had no report.

Trustee Oggerino had no report.

9. ATTORNEY'S REPORT

Attorney Bastian had no report.

10. CLERK'S REPORT

Clerk Hansen had no report.

11. ADMINISTRATOR'S REPORT

Village Administrator Pabst shared that House of Glass has provided documentation for glass partitions. They will be installed at the reception front desk and in the Building Department. The cost for the upper level is about \$2,600 and \$2,500 for the lower level. Public Works was able to get the lower level cost modified because

there is an existing glass there and it needs to be taller. This cost should not exceed \$5000 but needs board approval.

Mayor Trilla thanked Administrator Pabst for coming to the board and asked if this expense will be sent to DuPage County for reimbursement.

Village Administrator Pabst advised that he has submitted a detailed spread sheet, and this cost was included.

12. MAYOR'S REPORT

Mayor Trilla commented that considering everything that has been going on there has not been much activity with the Chicago Task Force. Since the rioting, all meetings have been on hold.

As the President, of the DuPage Mayors and Managers, I have been actively involved with communications to all members. All the Mayors have been reporting to me about planned events, unplanned events, and demonstrations. My intent is to share this information with the Board as it becomes available. Mayor Trilla thanked all the employees at the Village especially the Police Department.

13. CLOSED SESSION

Mayor Trilla advised there was no need for closed session at tonight's meeting.

14. ADJOURNMENT

MOTION: Made by Trustee Mistele and seconded by Trustee Oggerino, to adjourn the Regular Meeting at the hour of 6:56 p.m.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRESENTED, READ, and APPROVED.

_____, 2020.

Frank A. Trilla, Mayor

Page 6
Village Board Minutes
June 8, 2020