

AGENDA

A MEETING OF THE MUNICIPAL SERVICES COMMITTEE TO BE HELD ON TUESDAY, JUNE 22, 2020, AT 5:30 P.M. AT THE VILLAGE HALL, 835 MIDWAY DRIVE, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

DUE TO THE COVID 19 PANDEMIC THE VILLAGE WILL BE UTILIZING A CONFERENCE CALL FOR THIS MEETING.

THE PUBLIC CAN UTILIZE THE FOLLOWING CALL IN NUMBER:

Dial in Phone Number: 630-920-2488
Code: 012153#

Written Public Comments Can Be Submitted By 5:15 pm on June 22, 2020 to mmertens@willowbrook.il.us

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF MINUTES:
 - a. May 26, 2020 Meeting of the Municipal Services Committee
4. DISCUSS THE CULVERT REPLACEMENT PROGRAM AT CLARENDON HILLS ROAD AND KNOLLWOOD DRIVE
5. DISCUSS WATER LATE FEES AND WATER SHUTOFFS DURING THE COVID-19 PANDEMIC
6. SUPERINTENDENT OF PUBLIC WORKS UPDATE
 - a. Meter Replacement Project
 - b. MFT Program
 - c. Water and Refuse Reports
 - d. May 2020 Monthly Permit Activity Report
7. VISITOR'S BUSINESS

(Public comment is limited to three minutes per person)

8. ADJOURNMENT

Mayor

Frank A. Trilla

Village Clerk

Leroy R. Hansen

Village Trustees

Sue Berglund

Umberto Davi

Terrence Kelly

Michael Mistele

Gayle Neal

Paul Oggerino

Village Administrator

Brian Pabst

Chief of Police

Robert Schaller

Director of Finance

Carrie Dittman



MINUTES OF THE REGULAR MEETING OF THE MUNICIPAL SERVICES
COMMITTEE OF THE VILLAGE OF WILLOWBROOK HELD ON TUESDAY,
MAY 26, 2020 AT 5:30 P.M. AT THE VILLAGE HALL, 835 MIDWAY DRIVE, IN
THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER

Chairman Oggerino called the meeting to order at 5:30 PM.

2. ROLL CALL

Those present at roll call were Chairman Paul Oggerino, Trustee Terrence Kelly, and Trustee Sue Berglund.

Also present were Administrator Brian Pabst, Assistant Village Administrator Michael Mertens, Superintendent of Public Works Joe Coons, and Public Works Foreman Andrew Passero.

3. APPROVAL OF MINUTES

After review of the draft minutes from the April 27, 2020 meeting of the Municipal Services Committee, Trustee Kelly made a motion to approve the minutes as presented. Trustee Sue Berglund seconded the Motion. Motion Carried.

4. DISCUSSION – THE VILLAGE CATHODIC PROTECTION PROGRAM

Superintendent Coons discussed the importance of the program for the prevention of corrosion of metal surfaces in the Village water towers. Superintendent Coons discussed the scope of the work that Aegion / Corpro would perform as part of the Village's annual cathodic protection program. The service contract amount would be \$2,460.00 or \$820.00 per tank. This price is down \$50 per tank from last year's pricing. The standpipe at the Public Works facility was not included in the program last year as it was recently painted. This year all three tanks should be serviced.

Superintendent Coons reviewed other services that Aegion / Corpro provides, such as light bulb replacement for the aviation lights and interior bulbs for the tower. This was not included in this year's contract but should be considered for 2021 program. Chairman Oggerino asked for a brief explanation as to importance of this program. Foreman Passero explained that this cathodic protection prevents the towers from rusting from the inside out.

Trustee Kelly made a motion to approve the agreement with Aegion / Corpro as presented and Trustee Berglund seconded. Motion carried.

5. DISCUSS THE VILLAGE TREE PLANTING PROGRAM

Assistant Administrator Mertens explained that due to the Covid-19 Pandemic, the spring tree planting has been put on hold due to reduced Public Works staffing. This pause in the program provides an opportunity for the Village to review the program for possible enhancements and streamlining.

A summary of the current program is as follows:

- Plantings – Spring and Fall – contingent upon Village budget authorization.
- Residential cost sharing at \$75.00 per tree, maximum two (2) trees per residence.

- Resident can choose the type of tree planted.
- The Village plants +/- 30 trees per year (7 requests for spring 2020).
- 3" caliper trees are planted

Staff would recommend that the Village consider the following modifications to the program:

- Limit plantings to fall only. This would provide for ordering a larger quantity at once and reduce staff time coordinating with the contractor on the planting locations, and minimal water would be necessary for the trees.
- The Village chooses the type of tree to be planted in the right-of-way, assuring a greater biodiversity in the parkway and reduce staff time coordinating site details.
- 2020 Approved Tree species: Autumn blaze maple, State street maple, Swamp white oak, Burr oak, Catalpa, Sunburst locust, Hackberry, Ohio buckeye.
- Review cost sharing formula.

The Village plants roughly thirty trees annually. Chairman Oggerino asked how long we have been doing this program. Foreman Passero advised that it has been at least seven (7) years. Assistant Administrator Mertens advised that a fall planting would also be beneficial due to the cooler temperatures. This would also save staffing on watering the trees and the risk of trees dying in the summer months due to extreme heat.

Trustee Kelly inquired as to who is responsible for watering the trees once they are planted. Foreman Passero advised that typically the Public Works staff would water the trees for the first season and then defer the watering to the resident going forward.

Upon discussion the Committee agreed to a Fall only planting, to scale back the tree selection to a more manageable selection and to adjust the resident cost portion to \$100.00. Assistant Administrator Mertens advised that the modifications will be made and put on the website.

6. SUPERINTENDENT OF PUBLIC WORKS UPDATE

a) Water Report – Numbers were lower than last year at this time due to Covid-19 and businesses being closed.

b) April 2020 Monthly Permit Activity Report – Normal activity with the exception that Compass Arena had a large interior permit issued.

Superintendent Coons mentioned the brush collection program had started and the mulch was to be delivered tomorrow.

The Public Works department was also working on some flooding issues from recent heavy rains.

7. VISITORS BUSINESS

None

8. ADJOURNMENT

Motion to adjourn was made by Trustee Kelly, seconded by Trustee Berglund. Motion Carried. The meeting was adjourned at 6:06 PM.

MUNICIPAL SERVICES COMMITTEE MEETING
AGENDA ITEM SUMMARY SHEET

AGENDA ITEM DESCRIPTION

Discuss the Culvert Replacement Program at Clarendon Hills Road and Knollwood Drive

COMMITTEE REVIEW

☐ Finance/Administration

☒ Municipal Services

☐ Public Safety

Meeting Date:

June 22nd 2020

☐ Discussion Only

☐ Approval of Staff Recommendation (for consideration by Village Board at a later date)

☐ Seeking Feedback

☒ Approval of Staff Recommendation (for immediate consideration by Village Board)

☐ Regular Report

☐ Report/documents requested by Committee

BACKGROUND

In the Village of Willowbrook at the intersection of Clarendon Hills Road and Knollwood Drive, there is a 36-inch concrete culvert pipe that runs underneath Clarendon Hills Road. Over time, this pipe has begun to deteriorate, and some sections of the pipe have collapsed. This deterioration has caused restriction in the flow of the storm water, which if not rectified, will become worse and affect drainage within the area.

The project scope of the work will consist of the following items:

1. Saw cutting the asphalt over the current culvert pipe for the width of Clarendon Hills Road.
2. Removal of asphalt and material, four sidewalk squares of sidewalk and 20 feet of curb.
3. Removal of defective culvert.
4. Re-grade trench and replace old culvert with a new 36-inch concrete storm pipe.
5. Backfill with CA-6 gravel with compaction.
6. The trench will require new blacktop, which will be incorporated into the FY 2020 MFT road program.
7. A road closure will need to put in place, along with detour signs to direct traffic away from the work zone.

The project proposals are as follows:

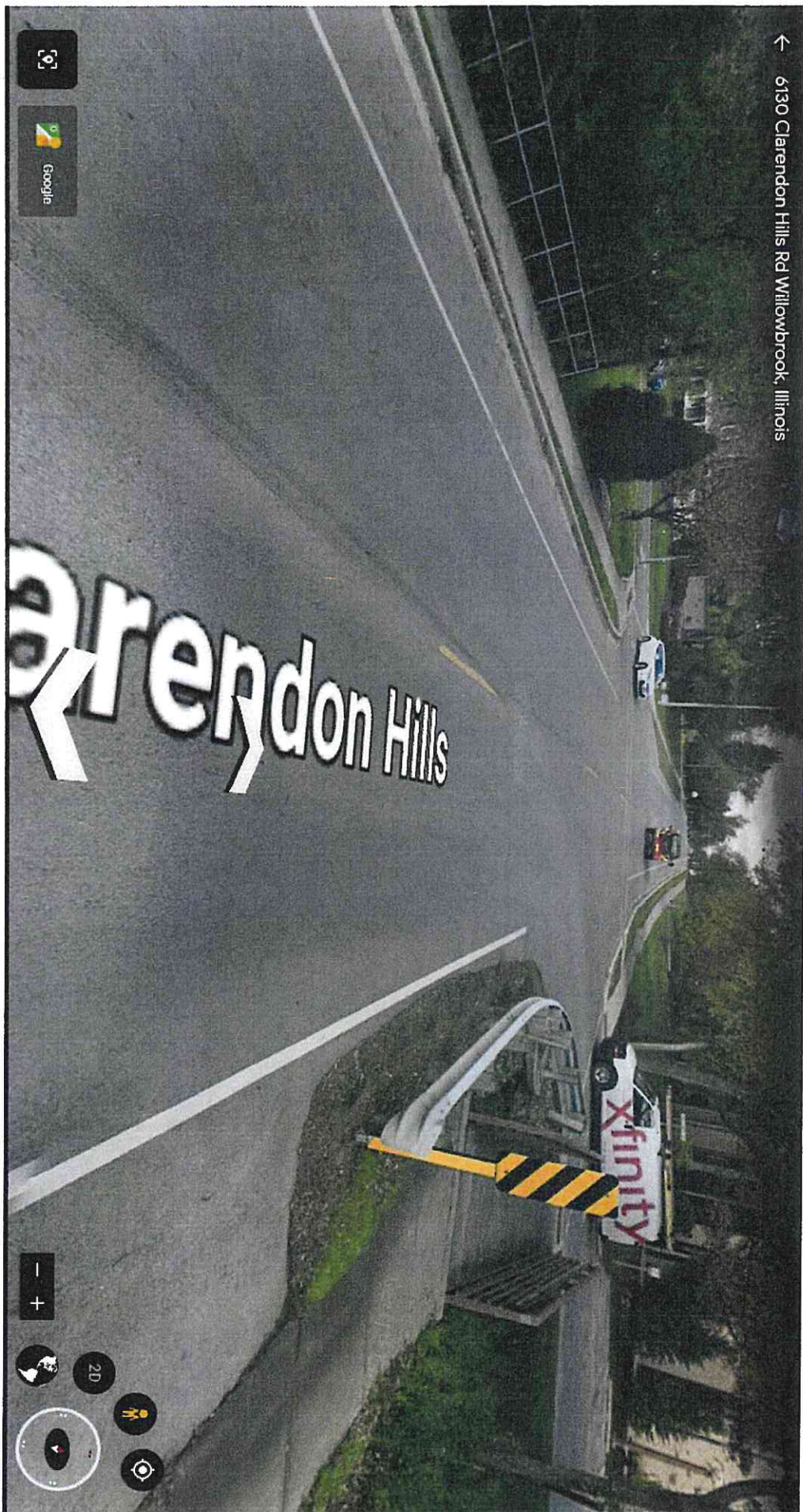
Project Construction	H & R Construction	\$14,985.00
Saw Cutting	Alliance Concrete Sawing & Drilling IV, LLC	\$6,240.00
36" Culvert	Welch Bros, Inc.	\$1,939.20
Road Closure & Detour Signage	Traffic Control and Protection, Inc.	\$4,300.00
Sidewalk & Curb Replacement	Falco Landscaping Inc.	\$2,500.00
	Total Project Cost	\$29,964.20
FY 2020/21 Budget	Storm Maintenance Budget	\$32,500.00

The project should take 4 to 5 days to complete. The concrete curb, sidewalk squares and the road patch will be completed after the new trench has adequate time to settle. If recommended for approval, it is anticipated that the project would start the week of July 6th. A residential communication letter will be sent to the single-family homes and multifamily homes affected by the construction detours.

STAFF RECOMMENDATION

Staff recommends the Committee refer these proposals for this project to the Village Board for formal consideration at the June 22, 2020 Village Board meeting.

← 6130 Clarendon Hills Rd Willowbrook, Illinois



Google



2D



June 29, 2020

Dear Resident/Property Management

RE: CLARENDON HILLS ROAD WORK SCHEDULED TENTATIVELY FOR JULY 6, 2020

This letter is to advise you in advance of essential road development work on Clarendon Hills Road near the intersection of Knoll Wood Road. An underground storm sewer replacement will be taking place under Clarendon Hills Road causing temporary road closure south of Knollwood Road on Clarendon Hills Road. This work will be completed within five business days, weather dependent. The road will remain closed throughout that time.

Single-family homes along Clarendon Hills Road will have access to their driveways from the south.

Stanhope residents will also have access to the Stanhope property from the south at the Clarendon Hills Road entrance as well as all other entrances to Stanhope.

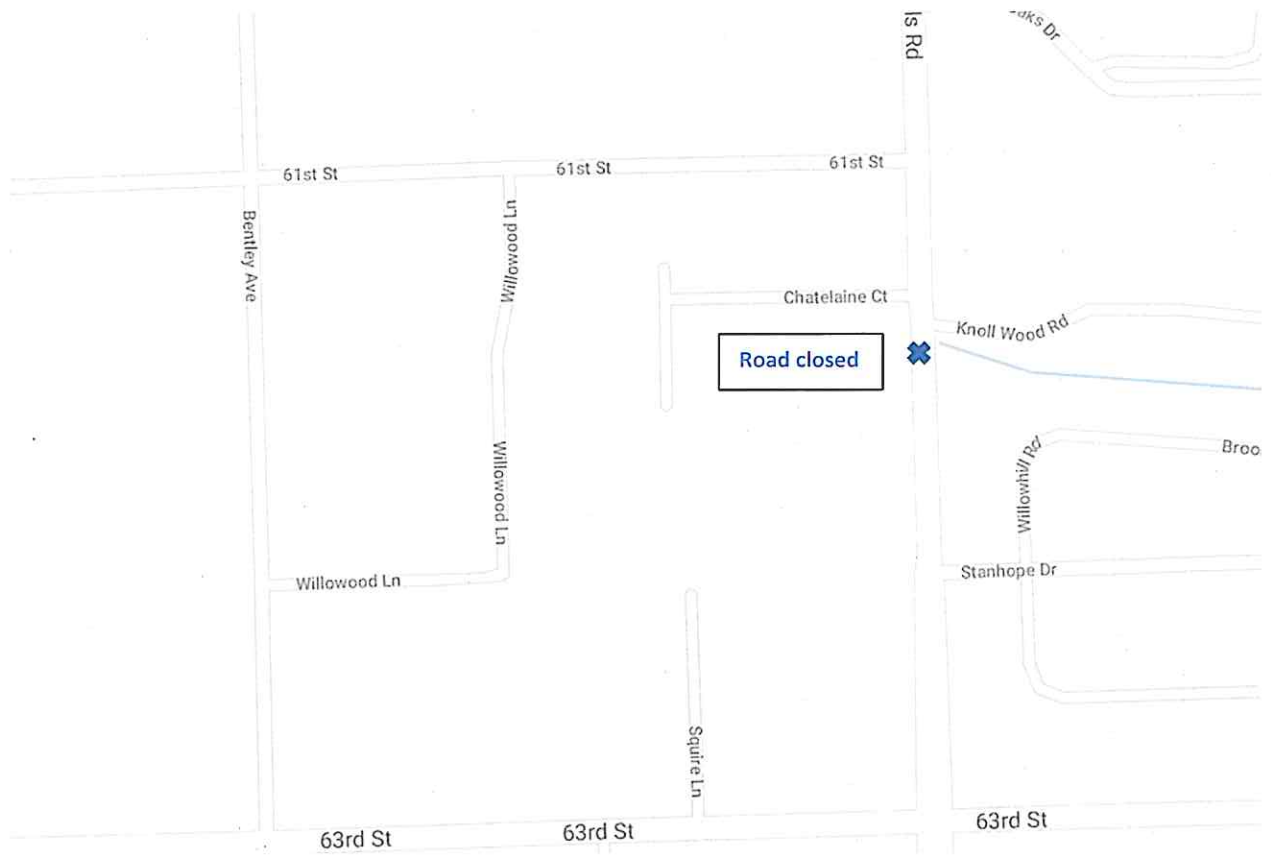
The **Knollwood Road** entrance can be accessed from the north. If entering from the south, you will be detoured throughout the construction and residents are asked to follow the signage that will be provided.

If you have any questions, please contact Joe Coons at 630-920-2250.

Sincerely,

Michael S. Mertens

Michael S. Mertens,
Assistant Village Manager



PROPOSAL

H & R Construction, Inc.
6 Wild Plum Court
Lemont, Illinois 60439
Phone: 630-968-3581
FAX: 630-257-0073

No: 7311
Date: 6/10/20

Proposal Submitted To:		Work To Be Performed At:	
Name: Village of Willowbrook		Street: Clarendon Hills & Knollwood Dr	
Street:		City:	
City:	State: Illinois	State: Illinois	Zip:
Zip:	Phone:		

We hereby submit specifications and estimate for:

Replace 36 inch concrete storm sewer under Clarendon Hills Road.
All labor, equipment & tools.
Trucking to Village included: 1- Six-wheeler dump, laser beam, concrete breaker loader, CAT 314 excavator, hand tools
\$ 14,985.00

**All material supplied by Village
Spoils hauled to Village garage
Saw cutting by Village contractor
Stone to be supplied by Village

NOTE: If extra semi dump is needed for hauling add \$ 1,200.00/day to price

We propose to furnish labor and materials-complete in accordance with the above specifications, for the sum of Fourteen-thousand nine-hundred eighty five dollars (\$ 14,985.00) with payment to be made as follows: upon completion

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs, will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accident or delays beyond our control This proposal subject to acceptance within 30 days and is void thereafter at the option of the undersigned.

Licensed- Bonded -Insured

Authorized Signature

Lisa A. Cucki

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

ACCEPTED:

DATE

SIGNATURE

PLEASE SIGN ONE COPY AND RETURN



Alliance Concrete Sawing & Drilling IV, LLC

Demolition / Concrete Sawing / Robotic Demolition

570 Rock Road Dr. Unit N

(847) 783 - 6585

East Dundee, IL. 60118

Fax (847) 783 - 6595

www.alliancesawing.com

E-mail: bhandt@alliancesawing.com

Members: National Association of Demolition Contractors / Licensed City of Chicago Concrete Cutting Contractor
Laborers Demolition Local 225 / Operators Local 150 Heavy equipment

Date: 6-16-2020

Proposal # VOW61620

**Village of Willow Brook
Clarendon Hills rd / S of Knollwood**

All concrete sawing, demolition, coring or removal work is based on the new OSHA Silica standards and table 1 engineering controls will be in place. A copy of Alliance's Written Silica Exposure Plan & Written Respirator Plan can be submitted. Daily JHA's and Daily Silica Exposure plans will be provided.

Slab saw 8' x 45' area of 28" thick asphalt street (double road). Saw cut perimeter and then 1 – cut down the middle and cross cut every 3' (3' x 4' x 28" cubes). Slurry will be squeezed to side of the street. Traffic control, barricades, flagmen by VOW. Cost \$6,240.00

Exclusions:

- Layout for sawing or demolition termination points
- ACM or hazardous materials removal
- Utility scanning or locating
- Professional fees
- Permits
- Salvage of items for reuse or return to owner

Figures Based Upon:

- Holes / openings to be covered and / or barricaded per OHSA requirements by others.
- Items susceptible to water, dust or debris damage to be removed or protected by others
- Sawing or drilling will be performed in temperature above 30 degrees F.
- 1 – mobilization
- Work to take place M – F, up to 12 hours per day if necessary to complete our work load for day. Alliance is available to work weekend hours on a premium time basis.
- Work area will be left broom clean.
- This proposal is based on our Standard Insurance Policy
- Terms are Net 30 when work is completed
- This proposal may be withdrawn by Alliance if not accepted within thirty days.

Prepared by:

William Handt / Senior Estimator

Alliance Concrete Sawing & Drilling IV LLC / Demolition Division

Veich Bros., Inc.
1050 St. Charles St.
P.O. Box 749
Elgin, IL 60121-0749

Phone (847) 741-6134
Fax (847) 741-6195

JOB ESTIMATE

Estimate Number: Q066335

Estimate Date: 06/15/20

Sell WIL765
To: Village of Willowbrook
835 Midway Drive
Willowbrook, IL 60527

Ship
To: Clarendon Hills Rd
Storm Sewer

Page: 1

Estimated by: Larry Sims
Estimate Valid Until: 12/15/2020

Job Number:

Item No.	Description	Unit	Quantity	Unit Price	Total Price
36RCP30	36" x 8' RCP CI 3 Gasket (partial load)	Lin. Ft.	48	40.40	1,939.20

CONDITIONS OF JOB ESTIMATE:

Estimate Excludes: Adjusting Rings, Frames & Lids, Hatches, Joint Material, Wraps, Toe Blocks, Grates, Coatings,
Chimney Seals, Lifting Pins, Swivels, and Teacups & Cables, unless noted on the estimate

Storm Manholes Include: Steps

Sanitary Manholes Include: Boots, Steps, and Invert

Cost estimate is based on presently known, incomplete information and will ultimately vary from the final contract amount.

Total not including any applicable sales tax:

1,939.20

Averaged Unit Prices per Line Item are Used for Estimating Purposes
Subject to Credit Approval and Terms & Conditions of Credit

Acknowledged by: _____
Print Name

Signature

Date _____

TRAFFIC CONTROL & PROTECTION, INC.

225 Miles Parkway Bartlett, IL 60103
Ph: (630) 293-0026 Fax: (630) 497-0526

QUOTE DATE 6/10/2020

RENTAL QUOTE

Company: Village of Willowbrook
Address: 7760 Quincy St
Willowbrook, IL 60527
Attn: AJ Passero
Phone: 630 323 8218
Email: Apassero@willow.il.us

Quoted By: Collin Doud
Shipped VIA: Our Truck
F.O.B. Bartlett, IL
Terms: Net 30 Days from Date of Invoice

Qty	Day/Week	DESCRIPTION	Price	UN	AMOUNT
		Clarendon Hills Rd Closure & Detour			
2	2	Changeable Message Board	500.00	Per Week	\$2,000.00
		Delivery, Programming & Pickup Included			
1	5	Detour Equipment Lump Sum:	90.00	Per Day	\$450.00
2		Road Closed Ahead sign on temp stand			
1		Road Closed 500 Ft sign on temp stand			
5		Detour Ahead sign on temp stand			
1		Detour w/ Advanced Left Arrow sign on temp stand			
3		Detour w/ Left Arrow sign on temp stand			
1		Detour w/ Advanced Right Arrow sign on temp stand			
3		Detour w/ Right Arrow sign on temp stand			
1		Detour w/ Up Arrow sign on temp stand			
2		End Detour sign on temp stand			
2		Sidewalk Closed sign on temp stand			
2		"Clarendon Hills Rd" Plate attached to detour signage			
1		North Plate attached to detour signage			
1		South Plate attached to detour signage			
4		Type 3 Barricade w/ flashing lights			
2		Type 3 Barricade w/ Road Closed sign & flashing lights			
1		Type 3 Barricade w/ Road Closed TTT & Detour Left signs & flashing lights			
1		Type 3 Barricade w/ Road Closed TTT & Detour Right signs & flashing lights			
53		Sand Bags			
1	1	Fabricate & Assemble Detour Signage	200.00	Lump Sum	\$200.00
1	1	Deliver & Preset Equipment (Customer to pull on T3's when ready to close road)	825.00	Lump Sum	\$825.00
		Date & Time: TBD Weekday Daytime			
		Location: Clarendon Hills Rd at culvert just south of Knoll Wood Rd, Willowbrook, IL			
		Detour Route: Clarendon Hills Rd - 61st St - Bentley Ave - 63rd St - Clarendon Hills Rd			
		Customer to maintain equipment after initial delivery / setup			
1	1	Take Down & Pick Up Complete (Customer to pull T3's off road when done)	825.00	Lump Sum	\$825.00
		Date & Time: Wednesday 11/9/16 after 3:30pm			
		Same location			
		All traffic control equipment to meet IDOT & MUTCD standards			
		This quote does not provide for the following:			
		* JULIE Location & Permanent Installation of signage			
		* Temporary / Permanent Pavement Marking Installation or Removal			
		* Flagging Operation			
		* Surveillance			
		* Attenuator Truck			
		If any of the above is needed, a separate quote will be provided upon request.			
Total					\$4,300.00

Comments: * The customer will be charged for any damaged or missing equipment at it's full replacement value
* Unless specified above, delivery / pickup is to / from 1 single location (stacked) Setup / take down onsite, or Deliveries / Pick ups to multiple locations will be charged T&M per man hour
* This quote is valid for 30 days after which it is subject to change without notice.
* A minimum of 3 business days from order confirmation to delivery / setup is required or an emergency startup fee may be added to the final invoice
* TCP requires this quote to be signed and returned to confirm the rental and it will serve as a legally binding rental agreement.
* TCP will not sign any type of customer provided subcontract.
* TCP will provide a certificate of insurance upon request, but will not add customers as additionally insured or provide endorsements.
* The customer is to obtain and pay for any and all necessary permits and licenses TCP does not provide this service
* Please sign below to confirm your order and if using a PO #, please provide that as well

Customer Signature: _____ Date: _____

PO #: _____

Thank you for your this opportunity to quote your traffic control needs!

FALCO'S LANDSCAPING INC.

4 N 151 5TH AVE. ADDISON IL, 60101
PH (630) 458-0994 FX (630) 458-0996
Email: falcotland@gmail.com

June 15, 2020

Mr. Andrew Passero
Village of Willowbrook
7760 Quincy Street
Willowbrook, IL 60527

I would like to take this time to thank you for allowing Falco's Landscaping Inc, to submit you the following proposal.

CONCRETE REPLACEMENTS:

*** 6220 Clarendon Hills Road:

Remove and Replace 20' of Curb	Cost \$ 1,400.00
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*** _ Remove and Replace 4 Squares of Sidewalk.	Cost \$ 1,100.00
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Total Cost \$ 2,500.00

If there are any questions regarding the above, please do not hesitate to contact me at (630) 514-6173.

Sincerely;
Falco Rosas
FALCO'S LANDSCAPING INC
President

PROPOSAL ACCEPTANCE
as an Agent for:
THE VILLAGE OF WILLOWBROOK

MUNICIPAL SERVICES COMMITTEE MEETING

AGENDA ITEM SUMMARY SHEET

COMMITTEE REVIEW

Discuss Water Late Fees and Water Shutoffs During the Covid-19 Pandemic

☐ Finance/Administration

☒ Municipal Services

☐ Public Safety

Meeting Date: June 22, 2020

☐ Discussion Only

☐ Approval of Staff Recommendation (for consideration by Village Board at a later date)

☒ Seeking Feedback

☐ Approval of Staff Recommendation (for immediate consideration by Village Board)

☐ Regular Report

☐ Report/documents requested by Committee

BACKGROUND

On March 20, 2020 Governor Pritzker issued an Executive Order in response to the Covid-19 pandemic, No. 2020-10. This executive order established a stay-at-home order, social distancing requirements and a cessation of non-essential business operations. The stay-at-home directives, locally and nationally, have caused the furloughs and layoffs of millions of people. During this COVID-19 pandemic shutdown, staff was directed to hold off on issuing water billing late fees and performing water shutoffs. Since that time, residential and commercial accounts have not been issued any late fees or shutoff penalties. The normal penalty schedule is as follows:

Payments are due 30 days after the bill is issued. On the 31st day, a 10% penalty is added to any unpaid accounts giving the account holder an additional 15 days to pay before a shutoff letter is mailed and \$25 is added to their account. The shutoff date for said letter is the day after the following second Monday of the month board meeting. If payment is not made, water is shutoff and a \$70 fee is added to the account.

Residential properties are billed over three (3) billing cycles during each quarter. Commercial properties are billed every month.

A sample of billing dates for District 3 (residential):

Service dates: 3/1-5/31 **Date of bill:** 6/11/2020 **Due Date:** 7/13/2020 (30 days from billing date). If not paid on 7/13, a 10% late penalty is added, due 45 days from billing date. The bill is then due with late fee included by (7/27/20). If not paid 45 days from billing date, shutoff letter is mailed out with a \$25 fee added. Balance is due on the date of the second board meeting of the following month (8/26/2020) or water is shutoff and \$70 fee added to bill.

Recent 10% late fees assessed are:

District 1 (residential) & 4 (commercial) total Nov. 2019 = \$1762.50

District 2 (residential) & 4 (commercial) total Dec. 2019 = \$1482.84

District 3 (residential) & 4 (commercial) total Jan 2020 = \$977.85

Average of these totals \$1407.75/month

A survey of surrounding communities' current practices during the COVID-19 pandemic is as follows:

- DuPage County has not applied late fees or performed water shutoffs. Extension time frame TBD.
- Darien water is supplied through DuPage County, so process is the same as above.
- Downers Grove has not applied late fees or performed water shutoffs. Extension time frame is under review.
- Hinsdale assess late fees but will waive if requested. No water shutoffs currently but they are making reminder phone calls.
- Burr Ridge has not applied late fees or performed water shutoffs. Extension time frame is under review.

STAFF RECOMMENDATION

The State of Illinois has implemented the Restore Illinois plan for the safe reopening of the State. We are currently in a Phase 3 Recovery Stage. It is anticipated that the State may move into a Phase 4 Revitalization stage by June 26th. Staff would recommend that beginning in the next billing cycle, the Village begin to reinstate late fees and water shutoff procedures moving forward. Additionally, past late fees from March, April and May 2020 will not be applied retroactively.

Action Proposed

Direct Staff on late fees and water shutoff policy moving forward.

RESTORE ILLINOIS

A Public Health Approach To Safely Reopen Our State

Phase 1 Rapid Spread	Phase 2 Flattening	Phase 3 Recovery	Phase 4 Revitalization	Phase 5 Illinois Restored
<p>Strict stay at home and social distancing guidelines are put in place, and only essential businesses remain open.</p> <p>Every region has experienced this phase once already and could return to it if mitigation efforts are unsuccessful.</p>	<p>Non-essential retail stores reopen for curb-side pickup and delivery.</p> <p>Illinoisans are directed to wear a face covering when outside the home and can begin enjoying additional outdoor activities like golf, boating & fishing while practicing social distancing.</p>	<p>Manufacturing, offices, retail, barbershops and salons can reopen to the public with capacity and other limits and safety precautions.</p> <p>Gatherings of 10 people or fewer are allowed.</p> <p>Face coverings and social distancing are the norm.</p>	<p>Gatherings of 50 people or fewer are allowed, restaurants and bars reopen, travel resumes, child care and schools reopen under guidance from the Illinois Department of Public Health.</p> <p>Face coverings and social distancing are the norm.</p>	<p>The economy fully reopens with safety precautions continuing.</p> <p>Conventions, festivals and large events are permitted, and all businesses, schools and places of recreation can open with new safety guidance and procedures.</p>

New case growth slows
Surge hospital capacity

10,000 tests per day statewide

Testing for any symptomatic health care workers and first responders

Case positivity rate and hospital capacity benchmarks met

Testing for patients, health care workers and at-risk residents

Begin contact tracing and monitoring within 24 hours of diagnosis

Case positivity rate and hospital capacity benchmarks met

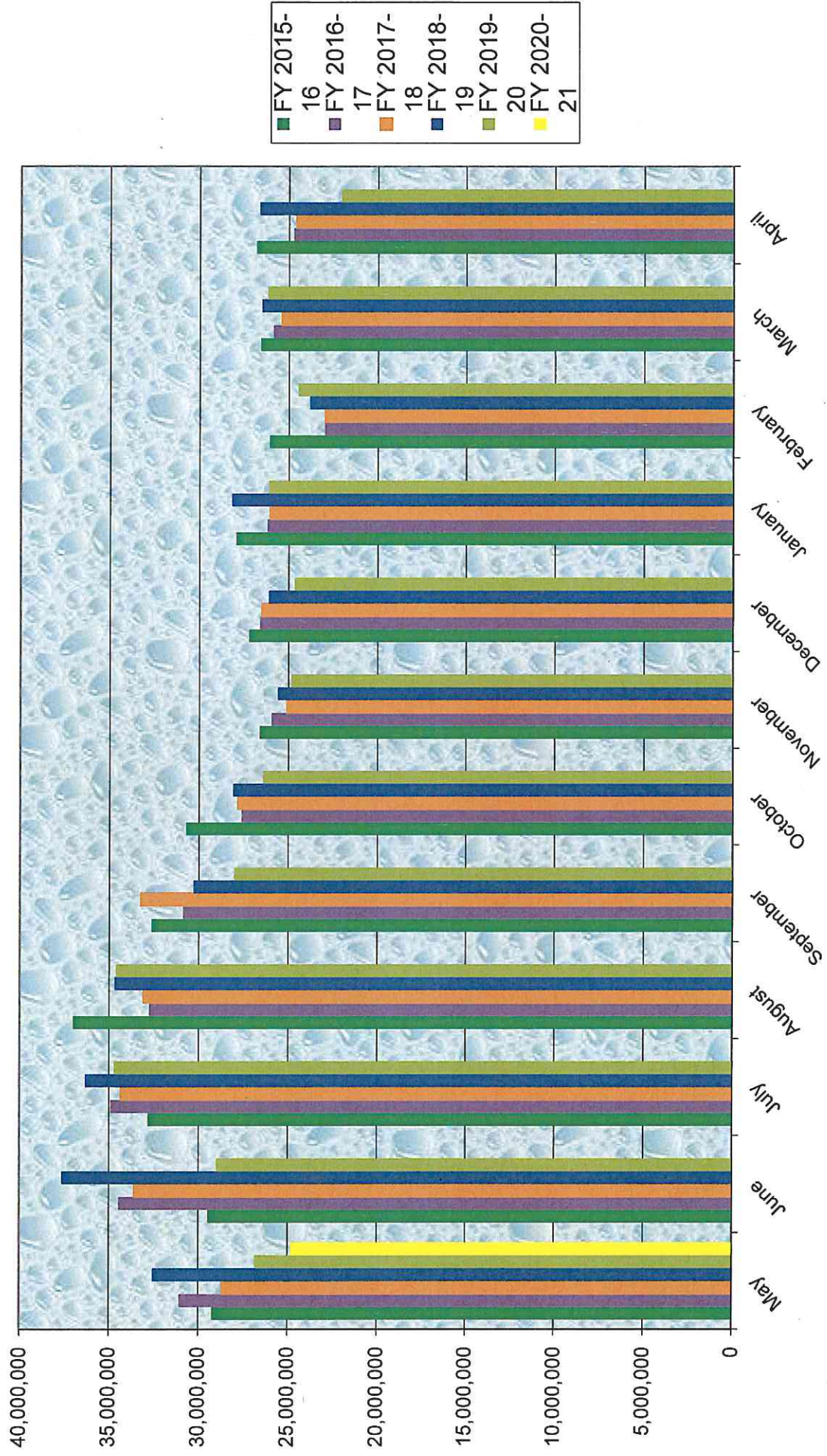
Testing available regardless of symptoms or risk factors

Contact tracing within 24 hours of diagnosis for more than 90% of cases

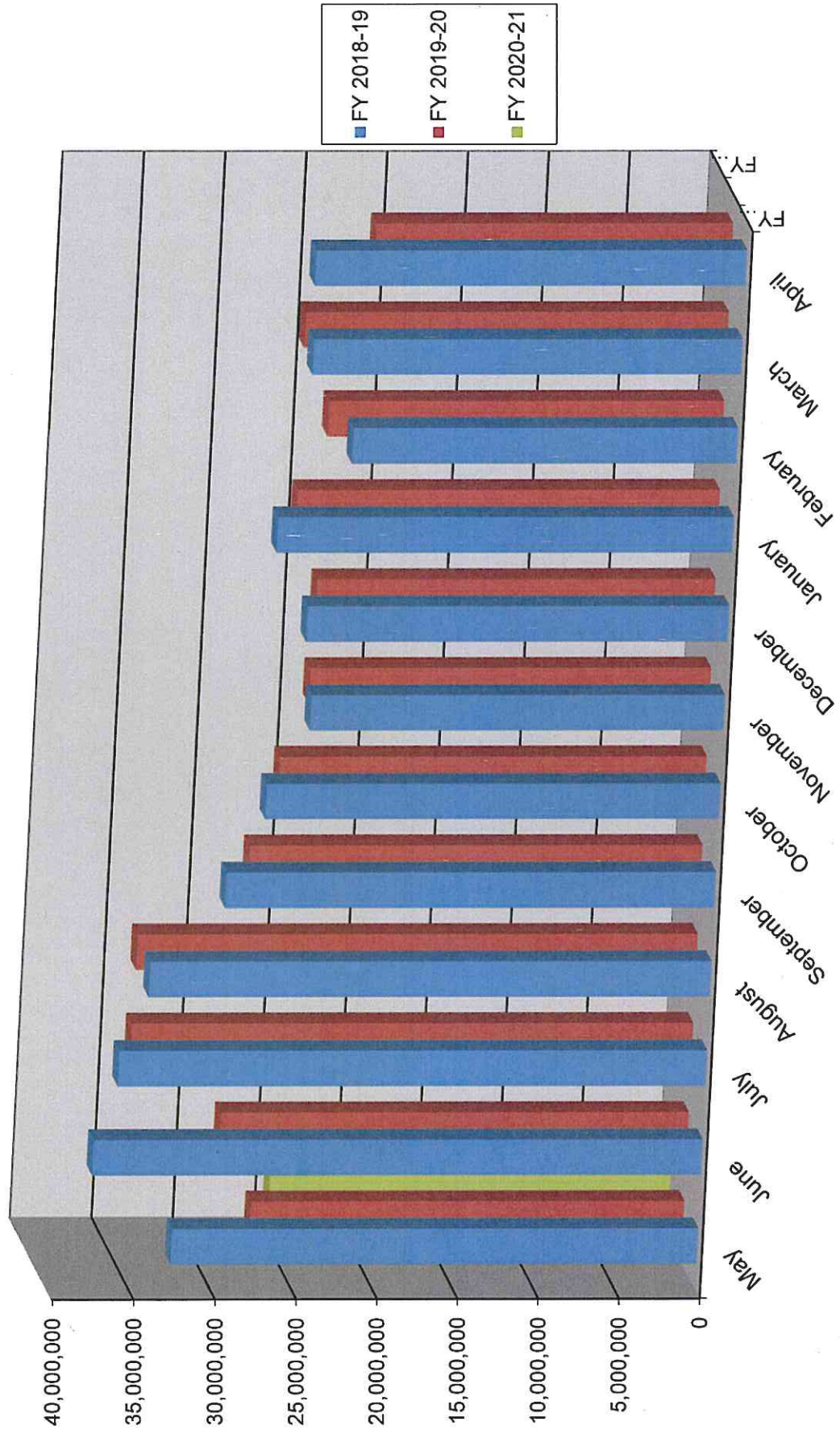
Post-pandemic:

Vaccine, effective and widely available treatment, or the elimination of new cases over a sustained period of time through herd immunity or other factors

Village of Willowbrook Pumpage Report



Monthly Pumpage Chart



Village of Willowbrook

MONTHLY DATA REPORT

Tons Collected by Month

	Refuse	Recyclables	Yard Waste
January-20	105.86	44.79	
February-20	71.69	37.36	
March-20	77.30	36.25	
April-20	125.93	51.78	6.20
May-20	11.36	49.91	6.50
June-20			
July-20			
August-20			
September-20			
October-20			
November-20			
December-20			
Totals	392.14	220.09	12.70
Monthly Average	78.43	44.02	6.35
Weekly Average	18.10	10.16	1.47

Recycling Detail

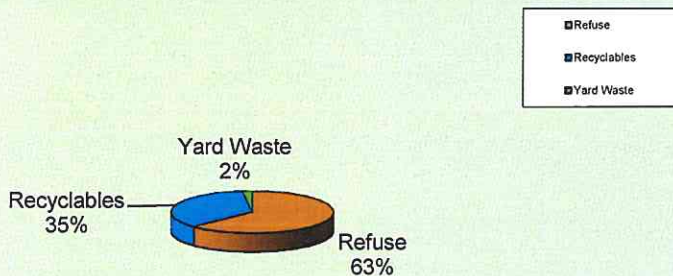
Paper Fiber	Commingled Containers
31.18	13.61
26.01	11.35
25.23	11.02
36.04	15.74
34.74	15.17
0.00	0.00
0.00	0.00
0.00	0.00
0.00	0.00
0.00	0.00
0.00	0.00
0.00	0.00

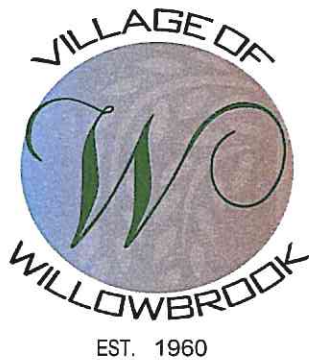
Email To:

[willowbrook.il.us; apassero@willowbrook.il.us;](mailto:apassero@willowbrook.il.us)

apassero@willowbrook.il.us

Percentage of Materials Collected





Willowbrook

835 Midway Drive
Willowbrook, IL 60527-5549

Phone: (630) 323-8215 Fax: (630) 323-0787 www.willowbrookil.org

MONTHLY REPORT
MUNICIPAL SERVICES DEPARTMENT
May, 2020

Mayor

Frank A. Trilla

Village Clerk

Leroy R. Hansen

Village Trustees

Sue Berglund

Umberto Davi

Terrence Kelly

Michael Mistele

Gayle Neal

Paul Oggerino

**Village
Administrator**

Brian Pabst

Chief of Police

Robert Schaller

**Director of
Finance**

Carrie Dittman

Permits Issued:

Asphalt	3
Cables	2
Concrete	3
Demo	1
Electric	1
Fence	1
HVAC	2
Inter Rem R	1
Inter Rem C	1
NSFR	1
Pavers	1
Plumbing	1
Re-Occp	2
Roof	7
Sewer rep.	1
Stabilization	1
Tent	1
Water Heater	1
Window/Doors	2

TOTALS 33

Plan Review Deposit Fee 3

Permit Revenue for May 2020 \$ 41,190.44

Total Revenue Collected for Fiscal YTD \$ 41,190.44

Total Budgeted Revenue for Fiscal Year 20/21 \$ 295 000.00

**Total Percentage of Budgeted Revenue
Collected to Date** 13.96%

Certificate of Occupancy, Final 2

Certificate of Occupancy, Temporary 3

Respectfully submitted,

Michael Mertens-Assistant Village Administrator



Proud Member of the
Illinois Route 66 Scenic Byway

MUNICIPAL SERVICES DEPARTMENT

PERMIT REVENUE

Fiscal Year 2020-2021

MONTH	CURRENT FISCAL YEAR 2020-2021	PRIOR FISCAL YEAR 2019-2020
MAY	\$ 41,190.44	\$ 24,660.45
JUNE		\$ 18,235.23
JULY		\$ 86,968.36
AUGUST		\$ 13,262.60
SEPTEMBER		\$ 18,390.75
OCTOBER		\$ 59,207.60
NOVEMBER		\$ 19,078.16
DECEMBER		\$ 19,940.06
JANUARY		\$ 145,370.82
FEBRUARY		\$ 29,837.34
MARCH		\$ 29,705.09
APRIL		\$ 146,939.37
COLLECTED REVENUE	\$ 41,190.44	\$ 611,595.83
BUDGETED REVENUE	\$ 295,000.00	\$ 280,000.00
REVENUES COLLECTED- (OVER)/UNDER BUDGET		\$ (331,595.83)
PERCENTAGE OF BUDGETED REVENUE COLLECTED	13.96%	218.43%

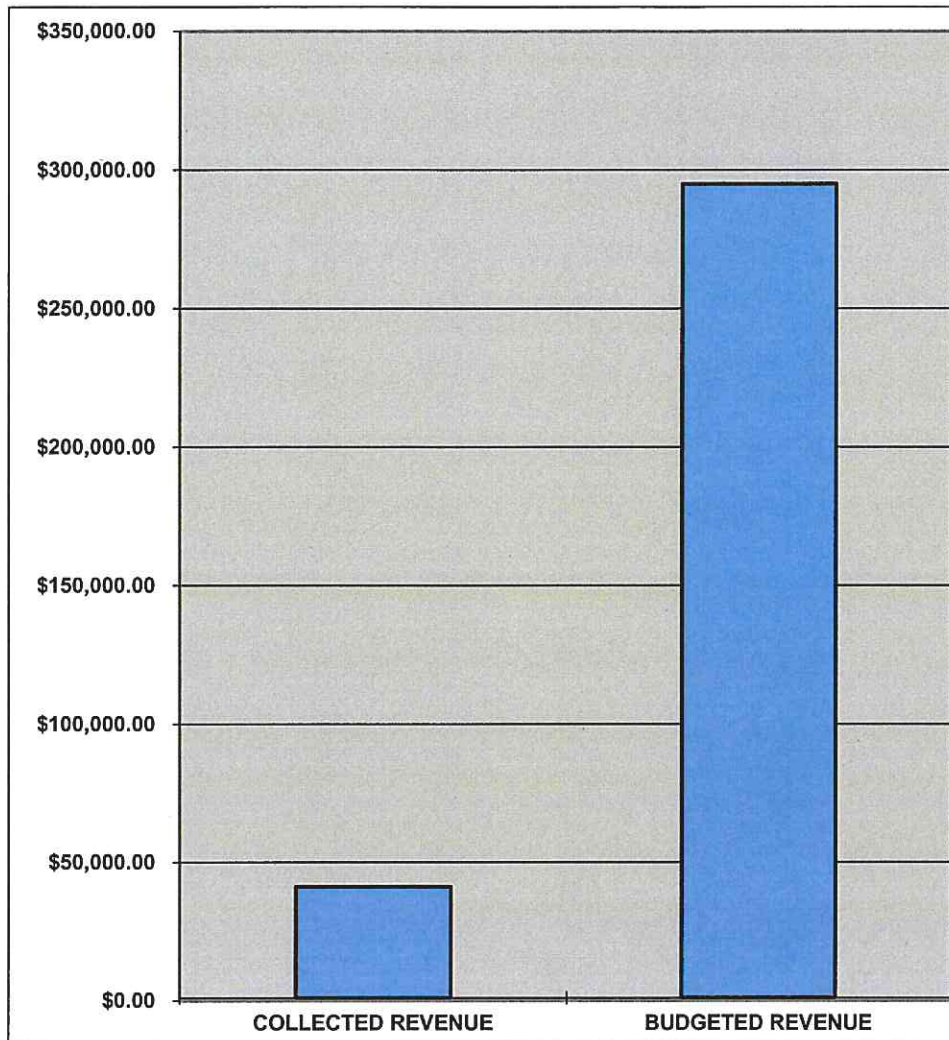
MUNICIPAL SERVICES DEPARTMENT

PERMIT REVENUE

	Fiscal Year 18/19	Fiscal Year 17-18
COLLECTED REVENUE	\$ 41,190.44	\$ 626,933.53
BUDGETED REVENUE	\$ 295,000.00	\$ 255,000.00

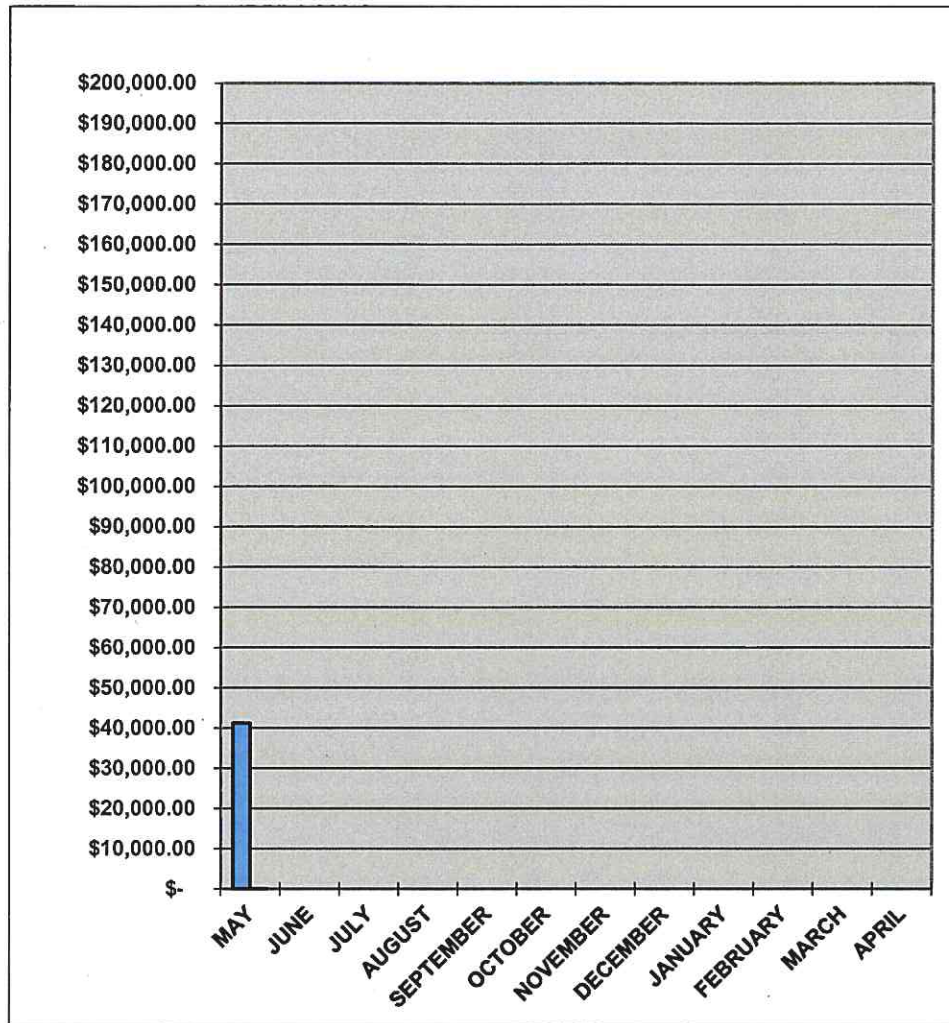
MUNICIPAL SERVICES DEPARTMENT

PERMIT REVENUE



MUNICIPAL SERVICES DEPARTMENT

PERMIT REVENUE



Permit	Date Issued:	Date Released:	Date Permit Expires:	Name:	Address:	Permit Purpose:	Business Name:	Fee:	RES / COMM:	Valuation:
20-078	04/06/20	05/01/20	10/30/21		5904 Western Ave	HVAC		\$ 280.00	R	\$ 13,350.00
20-095	04/21/20	05/01/20	10/30/21		40 W 75th Street	Temp Tent	Midwest Express Clinic	\$ 800.00	C	
20-102	04/29/20	05/01/20	10/30/21		800 W 79th Street	Concrete	Kling Corp	\$ 500.00	C	\$ 18,000.00
20-104	04/29/20	05/01/20	10/30/21		7551 Madison	Re-occupancy	RT 66 Auto Service	\$ 250.00	C	
20-106	05/01/20	05/01/20	10/30/21		7775 Quincy	Ext. Demo	Sterigenics	\$ 4,299.70	C	
20-107	05/01/20	05/01/20	10/30/21		601 Lake Hinsdale #308	Bathroom Remodel		\$330.00	R	\$ 10,000.00
20-080	04/06/20	05/04/20	11/02/21		5930 Western Ave	Heat/fair		\$430.00	R	\$24,182.00
20-109	05/01/20	05/04/20	11/02/21		6405 Waterford Ct	Fence		\$180.00	R	\$5,200.00
20-110	05/04/20	05/04/20	11/02/21		7440 Tennessee	Cables	Comed	NC	C	NC
20-111	05/04/20	05/06/20	03/06/21		409 Waterford dr	Concrete		\$ 365.00	R	\$ 15,550.00
20-070	03/30/20	05/08/20	11/06/21		6104 Knoll Valley Dr	Roof	The Knolls Condo Assoc	\$ 195.00	M	\$ 17,900.00
20-071	03/30/20	05/08/20	11/06/21		6102 Knoll Valley dr	Roof	The Knolls Condo Assoc	\$ 195.00	M	\$ 17,900.00
20-073	03/30/20	05/08/20	11/06/21		6163 Knoll Wood Rd	Roof	The Knolls Condo Assoc	\$ 195.00	M	\$ 17,900.00
20-072	03/30/20	05/08/20	11/06/21		6100 Knoll Valley Dr	Roof	The Knolls Condo Assoc	\$ 195.00	M	\$ 17,900.00
20-105	04/29/20	05/08/20	11/06/21		130 Sunset Ridge	Water Heater		\$ 100.00	R	
19-367	10/15/19	05/13/20	11/11/21		58656 Virginia Ave	Asphalt DW		\$ 210.00	R	\$ 8,485.00
20-113	05/11/20	05/13/20	11/11/21		7775 Quincy	Electrical	Quincy LLC	\$ 455.00	C	\$ 73,000.00
20-115	05/08/20	05/13/20	11/11/21		212 59th St	Roof		\$ 95.00	R	\$ 7,050.00
20-116	05/11/20	05/13/20	11/11/21		6425 Clarendon Hills Rd	Sewer repair	The Lawns Condo	\$ 230.00	M	\$ 4,425.00
20-118	05/15/20	05/15/20	11/13/21		6262 Kingery	Asphalt Parking lot	Community Bank	\$ 500.00	C	\$ 19,096.87
20-120	05/15/20	05/18/20	11/16/21		331 79th Street	Pavers		\$ 230.00	R	\$ 8,090.00
20-112	05/06/20	05/18/20	11/16/21		7803 Clarendon Hills Rd	DW/Culver		\$ 280.00	R	\$ 8,400.00
20-126	05/20/20	05/21/20	11/19/21		7638 Plaza Court	Re-occupancy		\$ 250.00	C	
20-121	05/22/20	05/22/20	03/17/21		5936 Bentley	Plan review		\$ 1,000.00	R	
20-124	05/22/20	05/22/20	06/30/01		6300 Kingery # 216	Plan Review		\$ 2,500.00	C	
20-129	05/22/20	05/26/20	11/24/21		7802 Virginia Court	Roof		\$ 95.00	R	\$ 20,000.00
20-133	05/22/20	05/26/20	11/24/21		341 W 75th Street	Roof	Willow Commons	\$ 340.00	C	\$ 29,200.00
20-134	05/28/20	05/28/20	06/30/01		980 Plainfield Road	Plan review		\$ 2,500.00	C	
20-119	05/15/20	05/27/20	11/25/21		6141 Knollwood Rd #103	Window/door		\$ 180.00	M	\$ 4,767.00
20-123	05/18/20	05/27/20	11/25/21		E on 75 to S on Quincy	Bore/cables		\$ 14,513.40	C	\$ 115,090.00
20-128	05/22/20	05/27/20	11/25/21		7802 Clarendon Hills Rd	Asphalt DW		\$ 280.00	R	\$ 7,158.00
20-130	05/22/20	05/28/20	11/26/21		701 Lake Hinsdale #212	Window/door		\$ 135.00	M	\$ 5,058.00
19-213	07/08/19	05/28/20	11/26/21		6405 Breton Lakes Drive	Stabilization	Breton Lake HOA	\$ 2,037.50	C	\$ 129,488.00
20-022	05/18/20	05/28/20	11/26/21		38 W 63rd Street	Interior alterations	Chads Cheesecake	\$ 2,344.50	C	\$ 16,000.00
20-037	05/11/20	05/28/20	11/26/21		317 Palomino Trail	NSFR	Pulte Homes	\$ 9,841.27	R	\$ 778,164.00
20-125	05/20/20	05/29/20	11/27/20		255 Weatherhill Dr	Plumbing		\$ 230.00	M	\$ 9,529.00
			06/30/01							
			06/30/01							
			06/30/01							

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GL ACTIVITY REPORT FOR WILLOWBROOK
 TRANSACTIONS FROM 05/01/2020 TO 05/31/2020

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Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 01 GENERAL FUND							
05/01/2020			01-00-310-401 BUILDING PERMITS		BEG. BALANCE		0.00
05/01/2020	BD	TRX	SUMMARY BD 05/01/2020			250.00	(250.00)
05/01/2020	BD	TRX	SUMMARY BD 05/01/2020			4,299.70	(4,549.70)
05/01/2020	BD	TRX	SUMMARY BD 05/01/2020			330.00	(4,879.70)
05/04/2020	BD	TRX	SUMMARY BD 05/04/2020			180.00	(5,059.70)
05/04/2020	BD	TRX	SUMMARY BD 05/04/2020			430.00	(5,489.70)
05/04/2020	BD	TRX	SUMMARY BD 05/04/2020			215.00	(5,704.70)
05/08/2020	CR	RCPT				1,245.00	(6,949.70)
			SUMMARY CR POSTING: 05/08/2020 BDINV				
05/08/2020	BD	TRX	SUMMARY BD 05/08/2020			205.00	(7,154.70)
05/11/2020	BD	TRX	SUMMARY BD 05/11/2020			95.00	(7,249.70)
05/12/2020	BD	TRX	SUMMARY BD 05/12/2020			210.00	(7,459.70)
05/13/2020	BD	TRX	SUMMARY BD 05/13/2020			455.00	(7,914.70)
05/13/2020	BD	TRX	SUMMARY BD 05/13/2020			230.00	(8,144.70)
05/15/2020	BD	TRX	SUMMARY BD 05/15/2020			500.00	(8,644.70)
05/18/2020	BD	TRX	SUMMARY BD 05/18/2020			280.00	(8,924.70)
05/22/2020	CR	RCPT				3,980.00	(12,904.70)
			SUMMARY CR POSTING: 05/22/2020 BDINV				
05/27/2020	CR	RCPT				12,408.40	(25,313.10)
			SUMMARY CR POSTING: 05/27/2020 BDINV				
05/29/2020	CR	RCPT				15,877.34	(41,190.44)
			SUMMARY CR POSTING: 05/29/2020 BDINV				
05/31/2020			01-00-310-401	END BALANCE	0.00	41,190.44	(41,190.44)

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GL ACTIVITY REPORT FOR WILLOWBROOK

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TRANSACTIONS FROM 05/01/2020 TO 05/31/2020

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 01 GENERAL FUND							
05/01/2020			01-00-310-402 SIGN PERMITS		BEG. BALANCE		0.00
05/31/2020			01-00-310-402		END BALANCE	0.00	0.00