

A G E N D A

REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON MONDAY, JUNE 8, 2020, AT 6:30 P.M. AT THE WILLOWBROOK POLICE DEPARTMENT TRAINING ROOM, 7760 QUINCY STREET, WILLOWBROOK, IL, DUPAGE COUNTY, ILLINOIS

DUE TO THE COVID 19 PANDEMIC THE VILLAGE OFFICES WILL BE CLOSED AND THE VILLAGE WILL BE UTILIZING A CONFERENCE CALL FOR THIS MEETING.

THE PUBLIC CAN UTILIZE THE FOLLOWING CALL IN NUMBER:

Dial in Phone Number: 312-626-6799

Meeting ID: 820 1072 9382

Password: 773139

Written Public Comments Can Be Submitted By 5:15 pm on June 8, 2020 to mmertens@willowbrook.il.us

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. VISITORS' BUSINESS - Public Comment is Limited to Three Minutes Per Person
5. OMNIBUS VOTE AGENDA:
 - a. Waive Reading of Minutes (APPROVE)
 - b. Minutes - Regular Board Meeting - May 26, 2020 (APPROVE)
 - c. Warrants - \$276,514.12 (APPROVE)
 - d. Monthly Financial Report - May 2020 (APPROVE)
 - e. ORDINANCE - An Ordinance Extending Temporary Executive Powers Pursuant to 65 ILCS 5/11-1-6 (PASS)

NEW BUSINESS

6. ORDINANCE - An Ordinance Amending Section 8-8-10 Entitled "All-Night Parking" of Chapter 8 Entitled "Parking Rules" of Title 8 Entitled "Traffic Regulations" of the Village Code of the Village of Willowbrook, DuPage County, Illinois (PASS)
7. RESOLUTION - A Resolution of the Village of Willowbrook Approving and Authorizing the Village Administrator to Execute a Certain Proposal Submitted by Pure Prairie Organics for the Village Weed Control and Fertilization Program (ADOPT)

PRIOR BUSINESS

8. TRUSTEE REPORTS
9. ATTORNEY'S REPORT
10. CLERK'S REPORT
11. ADMINISTRATOR'S REPORT
 - a. Expenditure in Excess of \$5,000: Village Hall Clerical and Building Department Glass Counter Partitions for COVID-19 Protection (\$5,178.09)
12. MAYOR'S REPORT
13. CLOSED SESSION
14. ADJOURNMENT

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON TUESDAY, MAY 26, 2020 AT THE WILLOWBROOK POLICE DEPARTMENT, 7760 QUINCY STREET, VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 6:30 p.m. by Mayor Frank Trilla.

2. ROLL CALL

Present Via Conference Call Due to the COVID-19 Pandemic Were Mayor Frank A. Trilla, Trustees Sue Berglund, Umberto Davi, Terrence Kelly, Michael Mistele, Gayle Neal, Paul Oggerino and Clerk Leroy R. Hansen.

ABSENT: None.

Also, present Via conference call due to COVID-19 Pandemic were Village Attorney Thomas Bastian, Village Administrator Brian Pabst, Assistant Village Administrator Michael Mertens, Director of Finance Carrie Dittman, Chief Robert Schaller, Deputy Chief Lauren Kaspar, Deputy Clerk Christine Mardegan, Building Official Roy Giuntoli, Superintendent of Public Works Joe Coons and Planning Consultant Ann Choi.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked for a moment of silence in honor of Memorial Day and then asked Trustee Neal to lead everyone in saying the Pledge of Allegiance.

4. VISITORS' BUSINESS

None Presented.

5. OMNIBUS VOTE AGENDA

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Regular Board Meeting - May 11, 2020 (APPROVE)
- c. Warrants - \$256,398.44 (APPROVE)
- d. ORDINANCE - An Ordinance Extending Temporary Executive Powers Pursuant to 65 ILCS 5/11-1-6

Mayor Trilla asked the Board if there were any items to be removed from the Omnibus Vote Agenda.

MOTION: Made by Trustee Mistele and seconded by Trustee Davi to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

NEW BUSINESS

6. ORDINANCE - Annual Appropriation Ordinance, Village of Willowbrook, DuPage County, Illinois for the Fiscal Year Beginning May 1, 2020, and Ending April 30, 2021 (PASS)

Director Dittman related that the operational budget was passed at the end of April which is our day-to-day management tool for spending. However, our legal spending authority is the Appropriation Ordinance as the Village follows which must be filed with the County Clerk within the first quarter of the year.

MOTION: Made by Trustee Mistele and seconded by Trustee Neal to adopt the Ordinance 20-0-20 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees, Berglund Davi, Kelly, Mistele, Neal and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

7. RESOLUTION - A Resolution Approving and Authorizing the Execution of an Agreement with Groot Industries, Inc. To Provide Residential Scavenger Services to the Village of Willowbrook (ADOPT)

Assistant Administrator Mertens stated, as a reminder, in July 2019 the Village voted to extend the residential solid waste and recycling services contract with Republic Services, which was set to expire on December 31, 2019, to a new 6-month contract extension. The contract extension adjusted the contract expiration date to July 31, 2020. When this was done, Republic Services switched from a 3-day service to a one-day service.

A Request for Proposal was issued. Groot Industries (Groot) was the lowest, most responsive and responsible bidder with a 3-day service program. Groot currently services Burr Ridge, Willow Springs, and Brookfield. This proposal is for a four (4) year contract with the Village having an option for renewal. Within the contract Groot would supply each single-family homeowner with a new tote for weekly waste and recycle pick-up. They would supply a ninety-five (95) gallon tote to customers unless the customer requests a sixty-five (65) or a thirty-five (35) gallon system.

Groot will provide optional yard waste service that would be a seasonally billed and run from April 1 through the second week of December. The residents will be billed quarterly for the service package that they choose.

Currently the Brush Collection fee is \$2.16 per household, per month. The proposed contract has adjusted the rate to \$4.35 per household, per month.

The contract would modify from the one-day pick-up program back to a three-day pick-up program on Monday, Tuesday, and Wednesday of each week. Groot would work on a public awareness program to educate the residents on the new pricing structure and pick-up dates.

Mayor Trilla asked if the residents need to opt in for yard waste pickup?

Assistant Administrator Mertens responded that it is a separate service that the residents would need to include in their package. Residents can also purchase stickers for the yard waste.

Trustee Mistele asked if the Village will continue with the Brush Collection.

Assistant Administrator Mertens responded, yes as many residents have been calling in to find out about the current collection dates. It is a popular program.

Trustee Oggerino stated that this was discussed thoroughly at the last meeting.

MOTION: Made by Trustee Kelly and seconded by Trustee Oggerino to adopt the Resolution 20-R-25 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees, Berglund, Davi, Kelly, Mistele, Neal and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

8. DISCUSS - Discuss Map Alternatives for the Proposed Tax Increment Financing District Commonly Described as the Willowbrook Industrial Redevelopment Project Area

Assistant Administrator Mertens related that the board is aware that at the January 27, 2020 and the February 24, 2020 Municipal Service Committee Meetings, staff highlighted the findings of the Executive Plaza Drainage Master Plan. He reviewed the most feasible design option which is to elevate the roadway and construct

underground stormwater storage. This concept would provide a 100-year level of protection, while making the roadway passable to vehicle traffic. The projected project cost is estimated \$2 million plus the required engineering design cost. The Village does not currently have a funding mechanism in place for the proposed improvements. Staff was directed to explore the possibility of creating a Tax Increment Financing (TIF) District for the area as an alternate funding option for the public improvements, environmental cleanup, and redevelopment costs within the area. The TIF can be used for public improvements, lease hold improvements, environmental costs, economic development redevelopment activities in older properties, just to name a few TIF eligible expenses.

Staff put together three TIF map concepts for consideration by the board:

Exhibit 1 - Includes the Executive Plaza drainage area as well as environmental redevelopment areas on Midway and Quincy, and hospitality/business redevelopment opportunities along 79th Street & Frontage Road. (Compass & Beyond Self Storage were left out of the proposed district).

Exhibit 2 - Adds four (4) residential properties off 73rd Court for possible redevelopment opportunities along with the main Executive Plaza drainage area, as well as environmental redevelopment areas on Midway and Quincy, and hospitality/business redevelopment opportunities along 79th Street & Frontage Road. (Compass & Beyond Self Storage were left out of the proposed district).

Exhibit 3 - Adds thirteen (13) residential properties off 73rd Court for possible redevelopment opportunities along with the main Executive Plaza drainage area, as well as environmental redevelopment areas on Midway and Quincy, and hospitality/business redevelopment opportunities along 79th Street & Frontage Road. (Compass & Beyond Self Storage were left out of the proposed district). Note this proposed map would require a housing relocation study as part of the TIF Redevelopment Plan.

These maps were discussed at the last Municipal Services Committee meeting. The Committee wanted the Board to decide what option is the best. The Staff feels that the best option is Exhibit 2 which has the four residential properties.

Trustee Mistele stated that he originally recommended no residential and then heard from the Assistant Administrator regarding the redevelopment options available for the property

owners. He would support staff recommendation Exhibit #2 with the four (4) residences that are on 75th court.

All Trustees and the Mayor agreed that Exhibit #2 is the best option.

The consensus is to proceed with Exhibit #2.

9. RESOLUTION - A Resolution of the Village of Willowbrook Approving and Authorizing the Execution of a Tax Increment Financing District Consultant Services Agreement by and Between Kane, McKenna and Associates, Inc. (ADOPT)

Administrator Pabst advised Kane, McKenna & Associates has provided documentation for a professional service proposal for Phase I TIF Eligibility Report, indicated on the map exhibit #2. The Village has used Kane, McKenna on a few economic projects over the last year.

Trustee Mistele stated after reviewing the proposal from Kane, McKenna & Associates, one of the things that came to mind is what is the best way to handle the flooding. I am unable to find that information in the packet.

Administrator Pabst responded that they used flooding as a criteria to justify the formation of a district. They are not engineers. They are acting as a TIF consultant. If this qualifies for a TIF we can address the problems within the TIF report and utilizing the expertise of Christopher B. Burke Engineering on the drainage issues.

MOTION: Made by Trustee Davi and seconded by Trustee Berglund to adopt the resolution 20-R-26 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal and Oggerino. NAYS: None. ABSENT: None.

10. RESOLUTION - A Resolution Expressing Official Intent Regarding Certain Expenditures to be Reimbursed From the Special Tax Allocation Fund For and/or From Proceeds of an Obligation Issued, If Any, In Connection With a Proposed Tax Increment Financing District Commonly Described as The Willowbrook Industrial Redevelopment Project Area (ADOPT)

Administrator Pabst related this proposed resolution would allow the Village to reimburse itself for eligible expenses, including, but not limited to, eligible redevelopment project costs. These

expenditures may initially be paid from the general fund of the Village. The Village reasonably expects to reimburse itself for the expenditures from the Special Tax Allocation Fund for the District. The dollar figure contained in Section 3 does not obligate the Village in any way but provides flexibility in the event a developer incurs TIF eligible expenses prior to the establishment of the TIF.

MOTION: Made by Trustee Mistele and seconded by Trustee Davi to adopt the Resolution 20-R-27 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund Davi, Kelly, Mistele, Neal and Oggerino. NAYS: None. ABSENT: None.

11. RECEIVE - A Presentation from Tri-State Fire Protection District on a Proposed Radio Communication Dish System at the Village of Willowbrook Water Tower located at 7760 Quincy Street (RECEIVE)

Chief Molinaro thanked the Board and the Mayor for their consideration. He stated, once the General Assembly passed legislation to amend the emergency phone systems, our department was looking for the best way to combine all four stations from a communication perspective. After discussing this with their consultants, it was determined that having a microwave system between all four stations would be advantageous to all parties. This would allow for all programs that are in the packet to fully function. This proposal would include three (3) small dishes on the water tower which would connect to Station 123.

Trustee Berglund asked how large are these dishes? John Sullivan Responded that two of the dishes are twenty-four (24) inches and one is thirty -six (36) inches.

Administrator Pabst wanted board consensus before this project is started and before the Fire Prevention District expended more dollars through the permitting process.

Trustee Davi agrees that this makes sense but wondered if there is a downside to this.

John Sullivan stated that this project would connect the station with as minimal equipment as possible and we do not have direct line of sight to the Burr Ridge Station. If we were able to use the water tower, we would be able to see it. This project was

worked on with DuComm as well.

Trustee Davi questioned the liability and maintenance that may occur.

Attorney Bastian answered that this item is to get a consensus from the Board this evening. Once this is approved, there will be two agreements, an Intergovernmental Agreement, and Indemnification Agreement for the installation along with easement granting them access.

Trustee Berglund inquired about the color of the paint on the dishes.

John Sullivan responded that the dishes will be white.

The consensus of the Board is to move forward with this project.

12. TRUSTEE REPORTS

Trustee Neal had no report.

Trustee Kelly had no report.

Trustee Mistele had no report but misses seeing everyone.

Trustee Berglund had no report.

Trustee Davi had no report.

Trustee Oggerino had no report.

13. ATTORNEY'S REPORT

Attorney Bastian had no report.

14. CLERK'S REPORT

Clerk Hansen had no report.

15. ADMINISTRATOR'S REPORT

Assistant Administrator Mertens stated that on Friday, May 29th the state is moving to a phase three (3) recovery stage. During this stage, the State will allow outdoor dining with certain criteria. Retail stores, salons, offices, and manufacturing will be allowed to open. Staff has started reviewing some of our codes specifically

restaurants and service industries. Our current Village code does allow for outdoor seating for restaurants in the B1, B-2, B-3, and B-4 district. The M1 Manufacturing District is not currently mentioned, although the brewery may benefit from such a use during this time. The code does not allow for outdoor dining at fast food establishments. Staff has started receiving some calls from local businesses seeking to get some flexibility. Staff is looking for direction for the following:

- 1) Allow for a temporary building permit to be issued for services businesses to utilize exterior space to conduct business activities.
- 2) Allow for outdoor dining within the M1 Business district.
- 3) Allow for outdoor dining at fast food establishments.
- 4) Allow for outdoor dining to extend beyond September 30 of each year.
- 5) Allow for reduction in parking requirements and/or reduced drive aisles for outside business activities and outdoor dining.
- 6) Allow for creative marketing, special events and signage to promote business activities.

As this is reviewed, each mall will be reviewed on a mall-by-mall basis. There will need to be some flexibility. The state is allowing outdoor dining but with the 6-feet apart distance which is challenging for many of our businesses. Staff would like this to be handled quickly as these businesses need our help. Health clubs will be limited by the State for inside use on one-by-one basis. These businesses are inquiring about the ability to conduct an outside class. Our code does not allow for this. Orange Theory has inquired about outdoor classes. All permits would go through the Building Department to ensure safety precautions. Some people have inquired about a drive-in movie and serve food to people sitting in their cars. From a staff perspective, we are trying to be quick, safe, and meet all State guidelines. This is brought to the Board to get some consensus and direction to formalize any recommended ordinances.

Attorney Bastian stated the issues we are faced with is how to do this as quickly, and economically as possible. There are a few options. One is adoption of the ordinance making it retro active until the 29th. That ordinance would expand on a temporary basis by the Board that may not be approved by the Zoning Board. Another option is to utilize emergency powers executive ordinance and then an ordinance ratifying the amended uses. We will determine by days end tomorrow the best route to take.

Mayor Trilla suggested that staff would have the authority to make decisions keeping safety as the main priority. He would

like to allow everything we can to help the businesses. Another suggestion is to waive any fees associated with permits.

Trustee Mistele agreed with the Mayor. We want to do everything in our power to get this economy going again. What is happening in DuPage County?

Mayor Trilla said that they are doing everything in their power to help their communities. I would like us to consider waiving all fees.

Trustee Mistele stated to do whatever we can to get the small businesses up and running again.

Mayor Trilla shared that Trustee Neal had a great idea that the ice arena may be able to use the parking lot for street hockey.

Trustee Berglund stated that she is in support.

Trustee Davi commented that we have trust in our staff to help the businesses in any way we can.

Trustee Kelly spoke with the Assistant Administrator last week and basically expressed the same thoughts that everyone has stated. My suggestion is that someone on staff be appointed to deal directly with DuPage County Health Department with respect to re-opening any business. The County Health Department must be notified.

Mayor Trilla was on a conference call and asked what rules we follow, the State of Illinois or DuPage County? Everyone on the call said they would comply with the State guidelines. DuPage County Health Department does not have the staffing to manage this. They are following the State guidelines.

Building Official Giuntoli within the Suburban Network some of the other building officials trading emails of the employees at the DuPage County Health center stated restaurants are to follow states guidelines. They do not review outdoor seating permits. DuPage County Health Department would get involved if the restaurant were cooking the food outside.

Attorney Bastian commented that the State guidelines are very clear, as Roy stated, the County would not get involved.

Trustee Neal asked if the Brewery could still bring in food trucks.

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Building Official Giuntoli, said yes, if they follow state guidelines.

This will be further discussed at the June 8th Laws and Ordinances Meeting.

16. MAYOR'S REPORT

Mayor Trilla had no report.

18. CLOSED SESSION

Mayor Trilla stated there is no need for Closed Session during tonight's meeting.

19. ADJOURNMENT

MOTION: Made by Trustee Berglund and seconded by Trustee Oggerino, to adjourn the Regular Meeting at the hour of 7:40 p.m.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRESENTED, READ, and APPROVED.

_____, 2020.

Frank A. Trilla, Mayor

Minutes transcribed by Deputy Clerk Christine Mardegan.

WARRANTS

June 8, 2020

GENERAL CORPORATE FUND	-----	\$166,757.89
WATER FUND	-----	\$51,092.16
POLICE PENSION FUND	-----	\$4,544.07
DEBT SERVICE FUND	-----	\$53,930.00
RT 83/PLAINFIELD RD BUSINESS DIST TAX	-----	\$190.00
 TOTAL WARRANTS	-----	 \$276,514.12

Carrie Dittman, Director of Finance *C.D.*

APPROVED:
Frank A. Trilla, Mayor

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND							
06/09/2020	APCH	171 (E)*#	INTERGOVERNMENTAL PERSONNEL	EMP DED PAY- INSURANCE	210-204	00	13,780.58
				LIFE INSURANCE - ELECTED OFFICIALS	410-141	05	59.92
				LIFE INSURANCE - COMMISSIONERS	435-148	07	18.48
				HEALTH/DENTAL/LIFE INSURANCE	455-141	10	83.84
				HEALTH/DENTAL/LIFE INSURANCE	455-141	10	3,633.00
				HEALTH/DENTAL/LIFE INSURANCE	510-141	15	588.89
				LIFE INSURANCE - PLAN COMMISSION	510-340	15	70.56
				LIFE INSURANCE - COMMISSIONERS	550-148	20	68.32
				HEALTH/DENTAL/LIFE INSURANCE	610-141	25	1,106.09
				HEALTH/DENTAL/LIFE INSURANCE	630-141	30	22,163.27
				HEALTH/DENTAL/LIFE INSURANCE	710-141	35	2,892.51
				HEALTH/DENTAL/LIFE INSURANCE	810-141	40.	1,792.43
				CHECK APCHK 171 (E) TOTAL FOR FUND 01:			46,257.89
06/09/2020	APCH	172 (E)*#	WEX BANK	FUEL/MILEAGE/WASH	455-303	10	38.00
				FUEL/MILEAGE/WASH	630-303	30	2,573.47
				FUEL/MILEAGE/WASH	710-303	35	433.07
				FUEL/MILEAGE/WASH	810-303	40	12.97
				CHECK APCHK 172 (E) TOTAL FOR FUND 01:			3,057.51
06/09/2020	APCH	95670	B & E AUTO REPAIR & TOWING	MAINTENANCE - VEHICLES	630-409	30	1,893.57
06/09/2020	APCH	95671	BENNING, CHRIS LLAURA	BROW19-004 - PB19-111	210-109	00	2,000.00
06/09/2020	APCH	95672	BLACK GOLD SEPTIC	MAINTENANCE - PW BUILDING	725-418	35	350.00
06/09/2020	APCH	95673	CAR REFLECTIONS	OPERATING EQUIPMENT	630-401	30	400.00
06/09/2020	APCH	95674	CINTAS CORPORATION NO 2	MAINTENANCE - PW BUILDING	725-418	35	97.76
06/09/2020	APCH	95675#	CITY WIDE OF ILLINOIS	MAINTENANCE - BUILDING	466-228	10	2,183.00
				MAINTENANCE - BUILDING	466-228	10	190.00
				MAINTENANCE - BUILDING	466-228	10	1,120.32
				MAINTENANCE - BUILDING	630-228	30	1,958.00
				MAINTENANCE - BUILDING	630-228	30	1,827.23
				CHECK APCHK 95675 TOTAL FOR FUND 01:			7,278.55
06/09/2020	APCH	95676	CLARKE ENVIRONMENTAL	MOSQUITO ABATEMENT	760-259	35	6,520.00
				INTERNET/WEBSITE HOSTING	460-225	10	227.41
				INTERNET/WEBSITE HOSTING	715-225	35	118.35
				CHECK APCHK 95677 TOTAL FOR FUND 01:			345.76

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND							
06/09/2020	APCH	95678*	COMED	ENERGY/COMED (835 MIDWAY) ENERGY - STREET LIGHTS ENERGY - STREET LIGHTS ENERGY - STREET LIGHTS	466-240 745-207 745-207 745-207	10 35 35 35	245.32 71.70 544.53 154.50
				CHECK APCHK 95678 TOTAL FOR FUND 01:			1,016.05
06/09/2020	APCH	95679*	DELTA DENTAL PLAN OF ILLINOIS	EMP DED PAY- INSURANCE HEALTH/DENTAL/LIFE INSURANCE HEALTH/DENTAL/LIFE INSURANCE HEALTH/DENTAL/LIFE INSURANCE HEALTH/DENTAL/LIFE INSURANCE HEALTH/DENTAL/LIFE INSURANCE	210-204 455-141 610-141 630-141 710-141 810-141	00 10 25 30 35 40	1,576.36 271.09 114.32 1,982.53 235.16 228.64
				CHECK APCHK 95679 TOTAL FOR FUND 01:			4,408.10
06/09/2020	APCH	95680#	DUPAGE COUNTY PUBLIC WORKS	SANITARY (835 MIDWAY) SANITARY (825 MIDWAY) SANITARY USER CHARGE - PARKS SANITARY (7760 QUINCY) SANITARY USER CHARGE	466-251 570-250 570-278 630-250 725-417	10 20 20 30 35	22.35 4.39 4.39 58.27 22.35
				CHECK APCHK 95680 TOTAL FOR FUND 01:			111.75
06/09/2020	APCH	95681#	FALCO'S LANDSCAPING INC	CONTRACTED MAINTENANCE CONTRACTED MAINTENANCE CONTRACTED MAINTENANCE CONTRACTED MAINTENANCE ROUTE 83 BEAUTIFICATION	570-281 570-281 570-281 570-281 755-281	20 20 20 20 35	3,500.00 1,800.00 1,800.00 2,000.00 1,800.00 3,600.00
				CHECK APCHK 95681 TOTAL FOR FUND 01:			14,500.00
06/09/2020	APCH	95682#	FIRST NATIONAL BANK OMAHA	OFFICE SUPPLIES FEES/DUES/SUBSCRIPTIONS EDP LICENSES EDP LICENSES EDP LICENSES EDP LICENSES EDP LICENSES FEES/DUES/SUBSCRIPTIONS EDP EQUIPMENT/SOFTWARE EDP EQUIPMENT/SOFTWARE OPERATING EQUIPMENT	455-301 455-307 460-263 460-263 460-263 460-263 610-307 615-212 615-212 630-401	10 10 10 10 10 10 25 25 25 30	169.98 0.99 64.99 64.99 510.25 204.00 64.89 108.29 68.11 287.37

06/04/2020 09:30 AM
User: DSCHMIDT
DB: Willowbrook

CHECK DISBURSEMENT REPORT FOR VILLAGE OF WILLOWBROOK
CHECK DATE FROM 05/28/2020 - 06/09/2020

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND							
06/09/2020	APCH	95683	FOSTER & FOSTER, INC.	CHECK APCHK 95682 TOTAL FOR FUND 01:			1,543.86
06/09/2020	APCH	95684	FSS TECHNOLOGIES LLC	FINANCIAL SERVICES MAINTENANCE - BUILDING	620-252 630-228	25 30	1,200.00 337.50
06/09/2020	APCH	95685	GEWALT HAMILTON ASSOCIATES INC	PLAN REVIEW - TRAFFIC CONSULTANT PLAN REVIEW - TRAFFIC CONSULTANT	520-258 520-258	15 15	2,106.00 648.00
				CHECK APCHK 95685 TOTAL FOR FUND 01:			2,754.00
06/09/2020	APCH	95686*#	H AND R CONSTRUCTION INC.	STREET & ROW MAINTENANCE STORM WATER IMPROVEMENTS MAINTENANCE	750-328 750-381	35 35	2,000.00 2,400.00
				CHECK APCHK 95686 TOTAL FOR FUND 01:			4,400.00
06/09/2020	APCH	95687#	HINSDALE NURSERIES, INC.	CONTRACTED MAINTENANCE STREET & ROW MAINTENANCE STREET & ROW MAINTENANCE STREET & ROW MAINTENANCE	570-281 750-328 750-328 750-328	20 35 35 35	1,001.00 230.00 81.00 27.00
				CHECK APCHK 95687 TOTAL FOR FUND 01:			1,339.00
06/09/2020	APCH	95688	I-PAC	FEES/DUES/SUBSCRIPTIONS	630-307	30	100.00
06/09/2020	APCH	95689#	I.R.M.A.	SELF INSURANCE - DEDUCTIBLE SELF INSURANCE - DEDUCTIBLE	480-273 645-273	10 30	10,000.00 736.20
				CHECK APCHK 95689 TOTAL FOR FUND 01:			10,736.20
06/09/2020	APCH	95692	INT. INST. OF MUNICIPAL CLERKS	FEES/DUES/SUBSCRIPTIONS	410-307	05	280.00
06/09/2020	APCH	95693	KEVRON PRINTING & DESIGN INC	PRINTING, PUBLISHING & TRANSCRIPTION	455-302	10	110.93
06/09/2020	APCH	95694#	KONICA MINOLTA BUSINESS SOLUTION	COPY SERVICE COPY SERVICE COPY SERVICE	630-315 630-315 810-315	30 30 40	167.21 81.25 252.48
				CHECK APCHK 95694 TOTAL FOR FUND 01:			500.94
06/09/2020	APCH	95695*#	LAW OFFICES STORINO RAMELLO&DURK	FEES - VILLAGE ATTORNEY FEES - VILLAGE ATTORNEY FEES - LABOR COUNSEL FEES - LABOR COUNSEL CRISIS MANAGEMENT	470-239 470-239 470-242 470-242 475-367	10 10 10 10 10	931.65 10,529.90 723.90 659.30 1,776.50

06/04/2020 09:30 AM
User: DSCHMIDT
DB: Willowbrook

CHECK DISBURSEMENT REPORT FOR VILLAGE OF WILLOWBROOK
CHECK DATE FROM 05/28/2020 - 06/09/2020

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND							
				CHECK APCHK 95695 TOTAL FOR FUND 01:			14,621.25
06/09/2020	APCH	95696	NCPERS GROUP LIFE INSURANCE	EMP DED - SUPPLEMENTAL LIFE INSURANCE	210-213	00	80.00
06/09/2020	APCH	95697#	NICOR GAS	NICOR GAS (835 MIDWAY) NICOR GAS (825 MIDWAY) NICOR GAS (7760 QUINCY) NICOR GAS	466-236 570-235 630-235 725-415	10 20 30 35	115.54 42.53 187.89 84.26
				CHECK APCHK 95697 TOTAL FOR FUND 01:			430.22
06/09/2020	APCH	95698	QUADIENT LEASING USA, INC.	POSTAGE & METER RENT	630-311	30	476.97
06/09/2020	APCH	95699	RAGS ELECTRIC, INC	MAINTENANCE - STREET LIGHTS	745-223	35	494.94
06/09/2020	APCH	95700	RAY O'HERRON CO., INC.	UNIFORMS	630-345	30	499.69
				UNIFORMS	630-345	30	119.95
				CHECK APCHK 95700 TOTAL FOR FUND 01:			619.64
06/09/2020	APCH	95701*#	SAUBER MFG. CO	VEHICLES - NEW & OTHER	765-625	35	12,229.00
06/09/2020	APCH	95702	SF MOBILE-VISION, INC	MAINTENANCE - VEHICLES	630-409	30	175.00
06/09/2020	APCH	95703	SHERIDAN PLUMBING & SEWER	JET CLEANING CULVERT	750-286	35	2,400.00
06/09/2020	APCH	95704	STRATEGIA CONSULTING, LLC	CONSULTING	455-306	10	125.00
06/09/2020	APCH	95705	SUBURBAN DOOR CHECK & LOCK SERVI	OPERATING EQUIPMENT	630-401	30	.98.00
				CHECK APCHK 95706 TOTAL FOR FUND 01:			15,386.25
06/09/2020	APCH	95706	T.P.I.	PLAN REVIEW - BUILDING CODE-REIMB PLAN REVIEW - BUILDING CODE-REIMB PART TIME - INSPECTOR-REIMB PLUMBING INSPECTION-REIMB	820-258 820-258 830-109 830-115	40 40 40 40	2,086.25 9,618.00 2,982.00 700.00
				CHECK APCHK 95706 TOTAL FOR FUND 01:			
06/09/2020	APCH	95707	TAMELING INDUSTRIES	STREET & ROW MAINTENANCE STORM WATER IMPROVEMENTS MAINTENANCE	750-328 750-381	35 35	94.50 186.16
				CHECK APCHK 95707 TOTAL FOR FUND 01:			280.66
06/09/2020	APCH	95708	ULINE	JAIL SUPPLIES	650-343	30	66.29
				PHONE - TELEPHONES PHONE - TELEPHONES PHONE - TELEPHONES	410-201 455-201 630-201	05 10 30	46.87 46.87 987.83

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND							
				TELEPHONES	710-201	35	117.18
				TELEPHONES	810-201	40	62.26
				CHECK APCHK 95710 TOTAL FOR FUND 01:			1,261.01
06/09/2020	APCH	95711#	WAREHOUSE DIRECT	OFFICE SUPPLIES	455-301	10	59.88
				OFFICE SUPPLIES	455-301	10	4.71
				COMMISSARY PROVISION	455-355	10	24.12
				COMMISSARY PROVISION	455-355	10	19.26
				FIRING RANGE	630-245	30	56.72
				FIRING RANGE	630-245	30	11.66
				FIRING RANGE	630-245	30	50.60
				OFFICE SUPPLIES	630-301	30	64.87
				OPERATING EQUIPMENT	630-401	30	320.21
				OPERATING EQUIPMENT	630-401	30	273.21
				OFFICE SUPPLIES	710-301	35	10.48
				OFFICE SUPPLIES	810-301	40	2.91
				OFFICE SUPPLIES	810-301	40	8.78
				OFFICE SUPPLIES	810-301	40	22.06
				CHECK APCHK 95711 TOTAL FOR FUND 01:			929.47
06/09/2020	APCH	95712#	WAREHOUSE DIRECT	COMMISSARY PROVISION	455-355	10	29.58
				OFFICE SUPPLIES	810-301	40	18.05
				CHECK APCHK 95712 TOTAL FOR FUND 01:			47.63
06/09/2020	APCH	95713	WEATHERTECH DIRECT LLC	MAINTENANCE - VEHICLES	630-409	30	826.10
06/09/2020	APCH	95714	WESTFIELD FORD	MAINTENANCE - VEHICLES	735-409	35	161.09
06/09/2020	APCH	95715	WILL COUNTY CLERK	FEES/DUES/SUBSCRIPTIONS	810-307	40	10.00
06/09/2020	APCH	95716	WLBK BURR RIDGE CHAMBER OF COM	CHAMBER DIRECTORY	435-319	53	1,500.00
06/09/2020	APCH	95717	WOW	COMM. DEV. BOND & DEPOSITS PAYABLE	210-109	00	3,000.00
				Total for fund 01 GENERAL FUND			166,757.89

06/04/2020 09:30 AM
User: DSCHMIDT
DB: Willowbrook

CHECK DISBURSEMENT REPORT FOR VILLAGE OF WILLOWBROOK
CHECK DATE FROM 05/28/2020 - 06/09/2020

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 02 WATER FUND							
06/09/2020	APCH	171 (E)*#	INTERGOVERNMENTAL PERSONNEL	HEALTH/DENTAL/LIFE INSURANCE	401-141	50	2,965.42
06/09/2020	APCH	172 (E)*#	WEX BANK	FUEL/MILEAGE/WASH	401-303	50	433.06
06/09/2020	APCH	95668	ACI PAYMENTS, INC	FEES DUES SUBSCRIPTIONS	401-307	50	1.95
06/09/2020	APCH	95669	ALARM DETECTION SYSTEMS INC	REPAIRS & MAINTENANCE-STANDPIPE/PUMPH	425-485	50	345.03
				REPAIRS & MAINTENANCE-STANDPIPE/PUMPH	425-485	50	238.56
				REPAIRS & MAINTENANCE-STANDPIPE/PUMPH	425-485	50	205.38
				CHECK APCHK 95669 TOTAL FOR FUND 02:			788.97
06/09/2020	APCH	95678*#	COME'D	ENERGY - ELECTRIC PUMP	420-206	50	467.34
06/09/2020	APCH	95679*#	DELTA DENTAL PLAN OF ILLINOIS	HEALTH/DENTAL/LIFE INSURANCE	401-141	50	235.15
06/09/2020	APCH	95686*#	H AND R CONSTRUCTION INC.	WATER DISTRIBUTION REPAIRS/MAINTENANC	430-277	50	2,035.00
06/09/2020	APCH	95690	IL ENVIRONMENTAL PROTECTION AGEN	INTEREST EXPENSE - IEPA LOAN	449-105	50	7,166.24
				PRINCIPAL EXPENSE - IEPA LOAN	449-106	50	20,057.86
				CHECK APCHK 95690 TOTAL FOR FUND 02:			27,224.10
06/09/2020	APCH	95701*#	SAUBER MFG. CO	VEHICLES - NEW & OTHER	440-626	50	12,229.00
06/09/2020	APCH	95709*#	UMB BANK N.A.	INTEREST EXPENSE	449-102	50	4,595.00
06/09/2020	APCH	95710*#	VERIZON WIRELESS	PHONE - TELEPHONES	401-201	50	117.17
				Total for fund 02 WATER FUND			51,092.16

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DB: Willowbrook

CHECK DISBURSEMENT REPORT FOR VILLAGE OF WILLOWBROOK
CHECK DATE FROM 05/28/2020 - 06/09/2020

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 07 POLICE PENSION FUND 06/09/2020	APCH	95691	ILLINOIS STATE TREASURER	DEPT OF INSURANCE FILING FEE	401-531	62	4,544.07
				Total for fund 07 POLICE PENSION FUND			4,544.07

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DB: Willowbrook

CHECK DISBURSEMENT REPORT FOR VILLAGE OF WILLOWBROOK
CHECK DATE FROM 05/28/2020 - 06/09/2020

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 11 DEBT SERVICE FUND							
06/09/2020	APCH	95709*#	UMB BANK N.A.	BOND INTEREST EXPENSE	550-402	70	53,930.00
				Total for fund 11 DEBT SERVICE FUND			53,930.00

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DB: Willowbrook

CHECK DISBURSEMENT REPORT FOR VILLAGE OF WILLOWBROOK
CHECK DATE FROM 05/28/2020 - 06/09/2020

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 15 RT 83/PLAINFIELD RD BUSINESS DISTRCT TAX							
06/09/2020	APCH	95695*	LAW OFFICES STORINO RAMELLO&DURK	BUSINESS DISTRICT SALES TAX	TOWN CEN	310-201	00
							190.00
			TOTAL - ALL FUNDS	Total for fund 15 RT 83/PLAINFIELD RD BUSINESS			190.00
							276,514.12

"*"-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

"#"-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

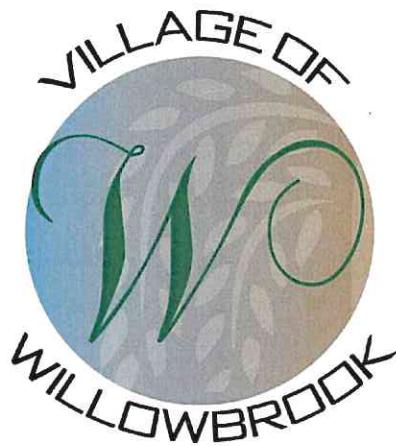
Payroll Liability Check Register
For Check Dates 05/01/2020 to 05/31/2020

Check Number	Vendor Name	Check Date	Check Amount
EFT296	EFTPS	05/01/2020	1,914.02
53724	VILLAGE OF WILLOWBROOK	05/01/2020	1,504.77
EFT297	ILLINOIS DEPT. OF REVENUE	05/01/2020	663.86
EFT298	EFTPS	05/08/2020	24,158.62
53730	COMMUNITY BANK OF WILLOWBROOK	05/08/2020	539.58
53731	I C M A RETIREMENT TRUST - 457	05/08/2020	825.00
53732	ILLINOIS STATE DISBURSEMENT UNIT	05/08/2020	997.30
53733	NATIONWIDE RETIREMENT SOLUTIONS	05/08/2020	7,434.95
53734	VILLAGE OF WILLOWBROOK	05/08/2020	48,726.92
EFT299	ILLINOIS DEPT. OF REVENUE	05/08/2020	5,342.77
53741	AFLAC	05/22/2020	2,000.97
EFT300	EFTPS	05/22/2020	42,639.44
53742	COMMUNITY BANK OF WILLOWBROOK	05/22/2020	539.58
53743	I C M A RETIREMENT TRUST - 457	05/22/2020	825.00
53744	ILLINOIS STATE DISBURSEMENT UNIT	05/22/2020	2,244.30
53745	ILLINOIS FRATERNAL	05/22/2020	912.00
EFT301	I.M.R.F. PENSION FUND	05/22/2020	21,267.10
53746	NATIONWIDE RETIREMENT SOLUTIONS	05/22/2020	7,442.84
53747	VILLAGE OF WILLOWBROOK	05/22/2020	48,879.60
EFT302	ILLINOIS DEPT. OF REVENUE	05/22/2020	5,700.69

Total Checks: 20

Total Paid:

\$224,559.31



MONTHLY FINANCIAL REPORT

MAY 2020

RESPECTFULLY SUBMITTED BY:

Frank A. Trilla, Mayor

Carrie Dittman, Director of Finance

VILLAGE OF WILLOWBROOK
FINANCIAL REPORT
MUNICIPAL SALES AND USE TAXES

MONTH	SALE MADE						Difference from Prior Year					
		DIST	16-17	17-18	18-19	19-20						
MAY	FEB	\$	267,882	\$	264,472	\$	276,118	\$	320,221	\$	307,589	-3.94%
JUNE	MAR		312,681		304,436		334,282		360,870			-100.00%
JULY	APR		269,580		304,925		309,957		343,577			-100.00%
AUG	MAY		331,887		345,478		376,154		397,471			-100.00%
SEPT	JUNE		398,196		354,582		364,229		408,372			-100.00%
OCT	JULY		316,266		313,701		320,062		380,773			-100.00%
NOV	AUG		315,293		361,826		339,020		389,765			-100.00%
DEC	SEPT		325,374		334,582		342,467		363,388			-100.00%
JAN	OCT		289,208		312,400		329,103		375,088			-100.00%
FEB	NOV		304,898		319,012		362,572		368,379			-100.00%
MARCH	DEC		371,080		416,900		428,214		437,962			-100.00%
APRIL	JAN		263,392		285,192		296,927		311,493			-100.00%
TOTAL		\$	3,765,737	\$	3,917,506	\$	4,079,105	\$	4,457,359	\$	307,589	
MTH AVG		\$	313,811	\$	326,459	\$	339,925	\$	371,447	\$	307,589	
BUDGET		\$	3,600,000	\$	3,600,000	\$	3,600,000	\$	4,000,000	\$	3,500,000	

YEAR TO DATE LAST YEAR : \$ 320,221

YEAR TO DATE THIS YEAR : \$ 307,589

DIFFERENCE : \$ (12,632)

PERCENTAGE CHANGE : -3.94%

CURRENT FISCAL YEAR :

BUDGETED REVENUE: \$ 3,500,000

PERCENTAGE OF YEAR COMPLETED : 8.33%

PERCENTAGE OF REVENUE TO DATE : 8.79%

PROJECTION OF ANNUAL REVENUE : \$ 4,281,526

EST. DOLLAR DIFF ACTUAL TO BUDGET \$ 781,526

EST. PERCENT DIFF ACTUAL TO BUDGET 22.33%

VILLAGE OF WILLOWBROOK
MONTHLY CASH AND INVESTMENT BALANCE BY FUND
FOR THE MONTH ENDED 05/31/2020

ACCOUNT	BALANCE
Fund 01 GENERAL FUND	
CHECKING - 0283	0.00
COMMUNITY BANK OF WB - 0275	537,395.20
IL FUNDS - 5435	3,783,873.11
COMMUNITY BANK OF WB MM - 1771	305,714.30
COMMUNITY BANK RD LGHT - 0243	24,653.07
COMMUNITY BANK OF WB FSA - 3804	14,268.52
COMMUNITY BANK DRUG ACCT - 4171	81,572.63
PETTY CASH REVIVING	950.00
IMET - GENERAL	29.18
Total For Fund 01:	4,748,456.01
Fund 02 WATER FUND	
IL FUNDS WATER - 5914	616,838.89
COMMUNITY BANK OF WB WTR - 4163	753,679.68
COMMUNITY BANK OF WB - 0275	0.00
Total For Fund 02:	1,370,518.57
Fund 03 HOTEL/MOTEL TAX FUND	
IL FUNDS HOTEL/MOTEL - 5948	624,412.37
COMMUNITY BANK OF WB - 0275	94,334.10
Total For Fund 03:	718,746.47
Fund 04 MOTOR FUEL TAX FUND	
IL FUNDS MFT - 5443	512,440.71
Total For Fund 04:	512,440.71
Fund 06 SSA ONE BOND & INTEREST FUND	
IL FUNDS SSA BOND - 4621	18,521.62
Total For Fund 06:	18,521.62
Fund 07 POLICE PENSION FUND	
COMMUNITY BANK OF WB PP - 4155	35,622.28
COMMUNITY BANK OF WB - 0275	0.00
SCHWAB - PP MONEY MARKET	32,390.38
US TREASURIES	649,219.14
US AGENCIES	5,099,524.56
MUNICIPAL BONDS	1,018,880.06
CORPORATE BONDS	1,800,182.95
MUTUAL FUNDS	13,645,675.40
MARKET VALUE CONTRA	1,257,846.97
Total For Fund 07:	23,539,341.74
Fund 09 WATER CAPITAL IMPROVEMENTS FUND	
IL FUNDS WTR CAP - 1206	846,273.66
Total For Fund 09:	846,273.66
Fund 10 CAPITAL PROJECT FUND	
IL FUNDS CAP PROJECTS - 3133	680.06
Total For Fund 10:	680.06
Fund 11 DEBT SERVICE FUND	
IL FUNDS BOND PROCEEDS DS - 2756	11.25
Total For Fund 11:	11.25
Fund 14 LAND ACQUISITION, FACILITY, EXPANSION &	
IL FUNDS BOND PROCEEDS LAFER - 2772	0.02
IL FUNDS - 5435	18,369.00
Total For Fund 14:	18,369.02
Fund 15 RT 83/PLAINFIELD RD BUSINESS DISTRCT TAX	
IL FUNDS BUSINESS DISTRICT - 5435	1,610,236.63
Total For Fund 15:	1,610,236.63
TOTAL CASH & INVESTMENTS:	33,383,595.74

ACCOUNT BALANCE REPORT FOR WILLOWBROOK
 PERIOD ENDING 05/31/2020
 CASH & INVESTMENTS BY FUND AND ACCOUNT TYPE

Page:

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GL NUMBER	DESCRIPTION	END BALANCE 05/31/2020
Fund 01 - GENERAL FUND		
MONEY MARKET		
01-00-110-322	IL FUNDS - 5435	3,783,873.11
01-00-110-323	COMMUNITY BANK OF WB MM - 1771	305,714.30
01-00-110-325	COMMUNITY BANK RD LGHT - 0243	24,653.07
01-00-110-380	COMMUNITY BANK DRUG ACCT - 4171	81,572.63
01-00-120-155	IMET - GENERAL	29.18
	Net MONEY MARKET	4,195,842.29
PETTY CASH		
01-00-110-911	PETTY CASH REVIVING	950.00
	Net PETTY CASH	950.00
SAVINGS		
01-00-110-257	COMMUNITY BANK OF WB - 0275	537,395.20
01-00-110-332	COMMUNITY BANK OF WB FSA - 3804	14,268.52
	Net SAVINGS	551,663.72
Fund 02 - WATER FUND		
MONEY MARKET		
02-00-110-113	IL FUNDS WATER - 5914	616,838.89
02-00-110-209	COMMUNITY BANK OF WB WTR - 4163	753,679.68
	Net MONEY MARKET	1,370,518.57
Fund 03 - HOTEL/MOTEL TAX FUND		
MONEY MARKET		
03-00-110-114	IL FUNDS HOTEL/MOTEL - 5948	624,412.37
	Net MONEY MARKET	624,412.37
SAVINGS		
03-00-110-257	COMMUNITY BANK OF WB - 0275	94,334.10
	Net SAVINGS	94,334.10
Fund 04 - MOTOR FUEL TAX FUND		
MONEY MARKET		
04-00-110-116	IL FUNDS MFT - 5443	512,440.71
	Net MONEY MARKET	512,440.71
Fund 06 - SSA ONE BOND & INTEREST FUND		
MONEY MARKET		
06-00-110-117	IL FUNDS SSA BOND - 4621	18,521.62
	Net MONEY MARKET	18,521.62
Fund 07 - POLICE PENSION FUND		
MONEY MARKET		
07-00-110-202	COMMUNITY BANK OF WB PP - 4155	35,622.28
07-00-110-336	SCHWAB - PP MONEY MARKET	32,390.38
	Net MONEY MARKET	68,012.66
AGENCY CERTIFICATES		
07-00-120-260	US AGENCIES	5,099,524.56
	Net AGENCY CERTIFICATES	5,099,524.56
CORPORATE BONDS		
07-00-120-288	CORPORATE BONDS	1,800,182.95
	Net CORPORATE BONDS	1,800,182.95
MUNICIPAL BONDS		
07-00-120-270	MUNICIPAL BONDS	1,018,880.06
	Net MUNICIPAL BONDS	1,018,880.06
MUTUAL FUNDS		
07-00-120-290	MUTUAL FUNDS	13,645,675.40
	Net MUTUAL FUNDS	13,645,675.40

ACCOUNT BALANCE REPORT FOR WILLOWBROOK
 PERIOD ENDING 05/31/2020
 CASH & INVESTMENTS BY FUND AND ACCOUNT TYPE

Page:

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GL NUMBER	DESCRIPTION	END BALANCE 05/31/2020
Fund 07 - POLICE PENSION FUND		
MARKET VALUE		
07-00-120-900	MARKET VALUE CONTRA	1,257,846.97
	Net MARKET VALUE	1,257,846.97
TREASURY NOTES		
07-00-120-250	US TREASURIES	649,219.14
	Net TREASURY NOTES	649,219.14
Fund 09 - WATER CAPITAL IMPROVEMENTS FUND		
MONEY MARKET		
09-00-110-324	IL FUNDS WTR CAP - 1206	846,273.66
	Net MONEY MARKET	846,273.66
Fund 10 - CAPITAL PROJECT FUND		
MONEY MARKET		
10-00-110-115	IL FUNDS CAP PROJECTS - 3133	680.06
	Net MONEY MARKET	680.06
Fund 11 - DEBT SERVICE FUND		
MONEY MARKET		
11-00-110-111	IL FUNDS BOND PROCEEDS DS - 2756	11.25
	Net MONEY MARKET	11.25
Fund 14 - LAND ACQUISITION, FACILITY, EXPANSION &		
MONEY MARKET		
14-00-110-112	IL FUNDS BOND PROCEEDS LAFER - 2772	0.02
14-00-110-322	IL FUNDS - 5435	18,369.00
	Net MONEY MARKET	18,369.02
Fund 15 - RT 83/PLAINFIELD RD BUSINESS DISTRCT TAX		
MONEY MARKET		
15-00-110-322	IL FUNDS BUSINESS DISTRICT - 5435	1,610,236.63
	Net MONEY MARKET	1,610,236.63

ACCOUNT BALANCE REPORT FOR WILLOWBROOK
 PERIOD ENDING 05/31/2020
 CASH & INVESTMENTS BY INSTITUTION

Page:

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GL NUMBER	DESCRIPTION	END BALANCE 05/31/2020
COMMUNITY BANK OF WB		
01-00-110-257	COMMUNITY BANK OF WB - 0275	537,395.20
01-00-110-323	COMMUNITY BANK OF WB MM - 1771	305,714.30
01-00-110-325	COMMUNITY BANK RD LGHT - 0243	24,653.07
01-00-110-332	COMMUNITY BANK OF WB FSA - 3804	14,268.52
01-00-110-380	COMMUNITY BANK DRUG ACCT - 4171	81,572.63
02-00-110-209	COMMUNITY BANK OF WB WTR - 4163	753,679.68
03-00-110-257	COMMUNITY BANK OF WB - 0275	94,334.10
07-00-110-202	COMMUNITY BANK OF WB PP - 4155	35,622.28
	Net COMMUNITY BANK OF WB	1,847,239.78
ILLINOIS FUNDS		
01-00-110-322	IL FUNDS - 5435	3,783,873.11
02-00-110-113	IL FUNDS WATER - 5914	616,838.89
03-00-110-114	IL FUNDS HOTEL/MOTEL - 5948	624,412.37
04-00-110-116	IL FUNDS MFT - 5443	512,440.71
06-00-110-117	IL FUNDS SSA BOND - 4621	18,521.62
09-00-110-324	IL FUNDS WTR CAP - 1206	846,273.66
10-00-110-115	IL FUNDS CAP PROJECTS - 3133	680.06
11-00-110-111	IL FUNDS BOND PROCEEDS DS - 2756	11.25
14-00-110-112	IL FUNDS BOND PROCEEDS LAFER - 2772	0.02
14-00-110-322	IL FUNDS - 5435	18,369.00
15-00-110-322	IL FUNDS BUSINESS DISTRICT - 5435	1,610,236.63
	Net ILLINOIS FUNDS	8,031,657.32
IMET		
01-00-120-155	IMET - GENERAL	29.18
	Net IMET	29.18
VILLAGE OF WILLOWBROOK		
01-00-110-911	PETTY CASH REVIVING	950.00
	Net VILLAGE OF WILLOWBROOK	950.00
CHARLES SCHWAB		
07-00-110-336	SCHWAB - PP MONEY MARKET	32,390.38
07-00-120-250	US TREASURIES	649,219.14
07-00-120-260	US AGENCIES	5,099,524.56
07-00-120-270	MUNICIPAL BONDS	1,018,880.06
07-00-120-288	CORPORATE BONDS	1,800,182.95
07-00-120-290	MUTUAL FUNDS	13,645,675.40
07-00-120-900	MARKET VALUE CONTRA	1,257,846.97
	Net CHARLES SCHWAB	23,503,719.46
Total - All Funds:		33,383,595.74

INTERFUND ACTIVITY REPORT FOR WILLOWBROOK
Period Ending 05/31/2020
Due To/From Other Funds

Page:

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GL Number	Description	Balance
Fund 01: GENERAL FUND		
Due From Other Funds		
01-00-140-104	DUE TO/FROM MFT FUND	(93,803.27)
	Total Due From Other Funds	(93,803.27)
Fund 04: MOTOR FUEL TAX FUND		
Due From Other Funds		
04-00-140-101	DUE TO/FROM GENERAL FUND	93,803.27
	Total Due From Other Funds	93,803.27

REVENUE REPORT FOR WILLOWBROOK
PERIOD ENDING 05/31/2020

Page: 1/6

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 05/31/2020	YTD BALANCE 05/31/2020	2020-21	% BDGT USED	AVAILABLE BALANCE
				ORIGINAL BUDGET		
Fund 01 - GENERAL FUND						
PROPERTY TAX	PROPERTY TAX LEVY - SRA		1,000.96	72,750.00	1.38	71,749.04
01-00-310-101	PROPERTY TAX LEVY - ROAD & BRIDGE		1,704.75	116,146.00	1.47	114,441.25
01-00-310-102			2,705.71	188,896.00	1.43	186,190.29
Net PROPERTY TAX						
OTHER TAXES						
01-00-310-201	MUNICIPAL SALES TAX	307,589.10		3,500,000.00	8.79	3,192,410.90
01-00-310-202	ILLINOIS INCOME TAX	86,503.07		717,000.00	12.06	630,496.93
01-00-310-203	AMUSEMENT TAX	4,791.97		65,004.00	7.37	60,212.03
01-00-310-204	REPLACEMENT TAX	215.45		1,250.00	17.24	1,034.55
01-00-310-205	UTILITY TAX	63,133.96		850,000.00	7.43	786,866.04
01-00-310-206	LOCAL GAS TAX	14,243.00		275,000.00	5.18	260,757.00
01-00-310-208	PLACES OF EATING TAX	22,134.61		400,000.00	5.53	377,865.39
01-00-310-209	WATER TAX	11,478.60		160,000.00	7.17	148,521.40
01-00-310-210	WATER TAX - UNINCORPORATED	0.00		160,000.00	0.00	160,000.00
01-00-310-211	HOTEL/MOTEL TAX	0.00		216,000.00	0.00	216,000.00
01-00-310-212	SELF-STORAGE FACILITY TAX	9,383.30		0.00	100.00	(9,383.30)
Net OTHER TAXES			519,473.06	6,184,414.00	8.40	5,664,940.94
LICENSES						
01-00-310-302	LIQUOR LICENSES	0.00		66,750.00	0.00	66,750.00
01-00-310-303	BUSINESS LICENSES	1,185.00		93,000.00	1.27	91,815.00
01-00-310-304	VIDEO GAMING LICENSES	0.00		10,000.00	0.00	10,000.00
01-00-310-305	VENDING MACHINE LICENSES	0.00		2,500.00	0.00	2,500.00
01-00-310-306	SCAVENGER LICENSES	0.00		7,000.00	0.00	7,000.00
Net LICENSES			1,185.00	1,185.00	0.66	178,065.00
PERMITS						
01-00-310-401	BUILDING PERMITS	41,190.44		285,000.00	14.45	243,809.56
01-00-310-402	SIGN PERMITS	0.00		6,000.00	0.00	6,000.00
01-00-310-403	OTHER PERMITS	0.00		500.00	0.00	500.00
01-00-310-404	COUNTY BMP FEE	0.00		500.00	0.00	500.00
01-00-310-405	SPECIAL HAULING PERMITS (OXCART)	130.00		3,000.00	4.33	2,870.00
Net PERMITS			41,320.44	41,320.44	14.01	253,679.56
FINES						
01-00-310-501	CIRCUIT COURT FINES	2,772.01		90,000.00	3.08	87,227.99
01-00-310-502	TRAFFIC FINES	1,000.00		25,000.00	4.00	24,000.00
01-00-310-503	RED LIGHT FINES	33,100.00		565,000.00	5.86	531,900.00
01-00-310-504	DUI FINES	89.09		2,000.00	4.45	1,910.91
01-00-310-505	OVERWEIGHT TRUCK FINES	165.00		6,000.00	2.75	5,835.00
Net FINES			37,126.10	37,126.10	5.40	650,873.90
OVERHEAD REIMBURSEMENT						
01-00-310-601	ADMINISTRATIVE SUPPORT REIMB - WATE	46,857.33		562,288.00	8.33	515,430.67
Net OVERHEAD REIMBURSEMENT			46,857.33	46,857.33	8.33	515,430.67

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 05/31/2020	YTD BALANCE 05/31/2020	2020-21		AVAILABLE BALANCE
				ORIGINAL BUDGET	% BDGT USED	
Fund 01 - GENERAL FUND						
CHARGES & FEES						
01-00-310-700	PLANNING APPLICATION FEES	0.00	0.00	10,000.00	0.00	10,000.00
01-00-310-701	PUBLIC HEARING FEES	0.00	0.00	2,500.00	0.00	2,500.00
01-00-310-702	PLANNING REVIEW FEES	0.00	0.00	2,500.00	0.00	2,500.00
01-00-310-704	ACCIDENT REPORT COPIES	65.00	65.00	2,000.00	3.25	1,935.00
01-00-310-705	VIDEO GAMING TERMINAL INCOME	2,694.73	2,694.73	36,000.00	7.49	33,305.27
01-00-310-706	COPIES-ORDINANCES & MAPS	0.00	0.00	50.00	0.00	50.00
01-00-310-723	ELEVATOR INSPECTION FEES	700.00	700.00	12,000.00	5.83	11,300.00
01-00-310-724	BURGLAR ALARM FEES	(70.00)	(70.00)	10,000.00	(0.70)	10,070.00
Net CHARGES & FEES		3,389.73	3,389.73	75,050.00	4.52	71,660.27
PARK & RECREATION CHARGES						
01-00-310-813	PARK & REC CONTRIBUTION	0.00	0.00	3,000.00	0.00	3,000.00
01-00-310-814	PARK PERMIT FEES	0.00	0.00	3,000.00	0.00	3,000.00
01-00-310-815	SUMMER RECREATION FEES	0.00	0.00	9,230.00	0.00	9,230.00
01-00-310-817	SPECIAL EVENTS	0.00	0.00	5,450.00	0.00	5,450.00
01-00-310-819	BURR RIDGE/WILLOWBROOK BASEBALL R	0.00	0.00	6,500.00	0.00	6,500.00
01-00-310-820	HOLIDAY CONTRIBUTION	0.00	0.00	2,500.00	0.00	2,500.00
01-00-310-823	SPRING RECREATION FEES	0.00	0.00	200.00	0.00	200.00
Net PARK & RECREATION CHARGES		0.00	0.00	29,880.00	0.00	29,880.00
OTHER REVENUE						
01-00-310-901	REIMBURSEMENTS - IRMA	13,387.72	13,387.72	0.00	100.00	(13,387.72)
01-00-310-909	SALE - FIXED ASSETS	6,836.00	6,836.00	7,500.00	91.15	664.00
01-00-310-910	REIMBURSEMENTS - TREE PLANTING	0.00	0.00	500.00	0.00	500.00
01-00-310-911	REIMBURSEMENTS - RED LIGHT ENERGY	0.00	0.00	1,440.00	0.00	1,440.00
01-00-310-912	REIMBURSEMENTS - BRUSH PICK-UP	0.00	0.00	10,800.00	0.00	10,800.00
01-00-310-913	OTHER RECEIPTS	67.35	67.35	0.00	100.00	(67.35)
01-00-310-915	REIMBURSEMENTS - POLICE SPECIAL DET	0.00	0.00	5,000.00	0.00	5,000.00
01-00-310-917	REIMBURSEMENTS - PUBLIC WORKS OTHE	7,000.00	7,000.00	23,600.00	29.66	16,600.00
01-00-310-925	NICOR GAS ANNUAL PAYMENT	0.00	0.00	14,000.00	0.00	14,000.00
01-00-310-926	CABLE FRANCHISE FEES	36,309.17	36,309.17	204,000.00	17.80	167,690.83
01-00-310-928	DRUG FORFEITURES - STATE	0.00	0.00	500.00	0.00	500.00
01-00-310-929	DRUG FORFEITURES - FEDERAL	0.00	0.00	500.00	0.00	500.00
Net OTHER REVENUE		63,600.24	63,600.24	267,840.00	23.75	204,239.76
NON-OPERATING	INTEREST INCOME	3,289.74	3,289.74	48,000.00	6.85	44,710.26
01-00-320-108	Net NON-OPERATING	0.00	0.00	715,941.00	0.00	715,941.00
TRANSFERS IN	TRANSFER FROM HOTEL/MOTEL TAX	3,289.74	3,289.74	48,000.00	6.85	44,710.26
01-00-330-103	Net TRANSFERS IN	0.00	0.00	715,941.00	0.00	715,941.00

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ACTIVITY FOR MONTH 05/31/2020	YTD BALANCE 05/31/2020	2020-21 ORIGINAL BUDGET	% BUDGET USED	AVAILABLE BALANCE
:und 01 - GENERAL FUND				
:und 01 - GENERAL FUND:				
TOTAL REVENUES				
Fund 02 - WATER FUND				
CHARGES & FEES	WATER USAGE	229,554.40	229,554.40	2,970,445.60
02-00-310-712	WATER PENALTIES	(7.86)	(7.86)	8,007.86
02-00-310-713	SHUTOFF/NSF FEE	25.00	25.00	4,975.00
Net CHARGES & FEES		229,571.54	229,571.54	2,983,428.46
OTHER REVENUE	WATER METER SALES	410.43	410.43	4,589.57
02-00-310-714	WATER METER READING FEES	379.00	379.00	4,621.00
02-00-310-716	CONSTRUCTION USAGE	200.00	200.00	800.00
Net OTHER REVENUE		989.43	989.43	10,010.57
NON-OPERATING	INTEREST INCOME	403.33	403.33	17,596.67
02-00-320-108	WATER CONNECTION FEES	600.00	600.00	2,400.00
02-00-320-713		1,003.33	1,003.33	19,996.67
Net NON-OPERATING				

Fund 02 - WATER FUND:				
TOTAL REVENUES				
Fund 03 - HOTEL/MOTEL TAX FUND				
OTHER TAXES				
03-00-310-205	HOTEL/MOTEL TAX	10,246.77	10,246.77	(10,246.77)
Net OTHER TAXES		10,246.77	10,246.77	(10,246.77)
NON-OPERATING	INTEREST INCOME	389.72	389.72	(389.72)
03-00-320-108		389.72	389.72	(389.72)
Net NON-OPERATING				

Fund 03 - HOTEL/MOTEL TAX FUND:				
TOTAL REVENUES				
Fund 04 - MOTOR FUEL TAX FUND				
OTHER TAXES				
03-00-310-205				
Net OTHER TAXES				

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GL NUMBER	DESCRIPTION	2020-21		% BDGT USED	AVAILABLE BALANCE
		ACTIVITY FOR MONTH 05/31/2020	YTD BALANCE 05/31/2020		
Fund 04 - MOTOR FUEL TAX FUND					
04-00-310-216 MFT RECEIPTS		25,328.54	25,328.54	310,429.00	8.16
04-00-310-218 MFT CAPITAL BOND RECEIPTS		93,803.27	93,803.27	0.00	100.00
Net OTHER TAXES		119,131.81	119,131.81	310,429.00	38.38
NON-OPERATING					
04-00-320-108 INTEREST INCOME		313.27	313.27	6,000.00	5.22
Net NON-OPERATING		313.27	313.27	6,000.00	5.22

Fund 04 - MOTOR FUEL TAX FUND:

TOTAL REVENUES				
Fund 06 - SSA ONE BOND & INTEREST FUND				
PROPERTY TAX				
06-00-310-101 PROPERTY TAX RECEIPTS		0.00	0.00	321,925.00
Net PROPERTY TAX		0.00	0.00	321,925.00
NON-OPERATING				
06-00-320-108 INTEREST INCOME		11.56	11.56	1,000.00
Net NON-OPERATING		11.56	11.56	1,000.00

Fund 06 - SSA ONE BOND & INTEREST FUND:

TOTAL REVENUES				
Fund 07 - POLICE PENSION FUND				
OTHER REVENUE				
07-00-310-607 VILLAGE CONTRIBUTION		82,670.24	82,670.24	1,074,713.00
07-00-310-906 POLICE CONTRIBUTIONS		14,936.28	14,936.28	216,880.00
Net OTHER REVENUE		97,606.52	97,606.52	1,291,593.00
NON-OPERATING				
07-00-320-108 INTEREST INCOME		29,168.35	29,168.35	500,000.00
07-00-320-110 UNREALIZED GAIN (LOSS) ON INVESTMENT		810,857.82	810,857.82	0.00
Net NON-OPERATING		840,026.17	840,026.17	500,000.00

Fund 07 - POLICE PENSION FUND:

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 05/31/2020	YTD BALANCE 05/31/2020	2020-21 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE
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Fund 15 - RT 83/PLAINFIELD RD BUSINESS DISTRCT TAX:						
	TOTAL REVENUES	47,373.59	47,373.59	600,000.00	7.90	552,626.41
	TOTAL REVENUES - ALL FUNDS	2,066,139.68	2,066,139.68	16,043,052.00	12.88	13,976,912.32

EXPENDITURE REPORT FOR WILLOWBROOK

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 05/31/20	YTD BALANCE 05/31/2020	ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
Fund 01 - GENERAL FUND								
Dept 05 - VILLAGE BOARD & CLERK								
GENERAL MANAGEMENT								
01-05-400-147 MEDICARE	75.97	75.97	887.00	8.56	811.03	1,774.00	1,698.03	
01-05-400-161 SOCIAL SECURITY	324.83	324.83	3,794.00	8.56	3,469.17	7,588.00	7,263.17	
01-05-410-101 SALARY - MAYOR & VILLAGE BO	4,400.00	4,400.00	54,000.00	8.15	49,600.00	108,000.00	103,600.00	
01-05-410-125 SALARY - VILLAGE CLERK	600.00	600.00	7,200.00	8.33	6,600.00	14,400.00	13,800.00	
01-05-410-141 LIFE INSURANCE - ELECTED OF	63.84	63.84	767.00	8.32	703.16	1,534.00	1,470.16	
01-05-410-201 PHONE - TELEPHONES	0.00	0.00	696.00	0.00	696.00	1,392.00	1,392.00	
01-05-410-301 OFFICE SUPPLIES	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00	
01-05-410-303 FUEL/MILEAGE/WASH	0.00	0.00	100.00	0.00	100.00	200.00	200.00	
01-05-410-304 SCHOOLS/CONFERENCES/TRA	0.00	0.00	5,770.00	0.00	5,770.00	11,540.00	11,540.00	
01-05-410-307 FEES/DUES/SUBSCRIPTIONS	0.00	0.00	2,400.00	0.00	2,400.00	4,800.00	4,800.00	
GENERAL MANAGEMENT	5,464.64	5,464.64	76,114.00	7.18	70,649.36	152,228.00	146,763.36	
COMMUNITY RELATIONS								
01-05-420-365 PUBLIC RELATIONS	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00	
COMMUNITY RELATIONS	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00	
Total Dept 05 - VILLAGE BOARD & CLERK	5,464.64	5,464.64	76,614.00	7.13	71,149.36	153,228.00	147,763.36	
Dept 07 - BOARD OF POLICE COMMISSIONERS								
ADMINISTRATION								
01-07-400-147 MEDICARE	0.00	0.00	7.00	0.00	7.00	14.00	14.00	
01-07-400-161 SOCIAL SECURITY	0.00	0.00	31.00	0.00	31.00	62.00	62.00	
01-07-435-148 LIFE INSURANCE - COMMISSION	18.48	18.48	260.00	7.11	241.52	520.00	501.52	
01-07-435-239 FEES - BOPC ATTORNEY	0.00	0.00	5,000.00	0.00	5,000.00	10,000.00	10,000.00	
01-07-435-301 OFFICE SUPPLIES	0.00	0.00	100.00	0.00	100.00	200.00	200.00	
01-07-435-302 PRINTING & PUBLISHING	0.00	0.00	4,000.00	0.00	4,000.00	8,000.00	8,000.00	
01-07-435-304 SCHOOLS/CONFERENCES/TRA	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00	
01-07-435-307 FEES/DUES/SUBSCRIPTIONS	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00	
01-07-435-311 POSTAGE & METER RENT	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00	
ADMINISTRATION	18.48	18.48	11,398.00	0.16	11,379.52	22,796.00	22,777.52	
OTHER								
01-07-440-542 EXAMS - WRITTEN	0.00	0.00	15,000.00	0.00	15,000.00	30,000.00	30,000.00	
01-07-440-543 EXAMS - PHYSICAL	0.00	0.00	2,000.00	0.00	2,000.00	4,000.00	4,000.00	
01-07-440-544 EXAMS - PSYCHOLOGICAL	0.00	0.00	2,500.00	0.00	2,500.00	5,000.00	5,000.00	
01-07-440-545 EXAMS - POLYGRAPH	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00	
OTHER	0.00	0.00	20,500.00	0.00	20,500.00	41,000.00	41,000.00	
Total Dept 07 - BOARD OF POLICE COMMISSIONERS	18.48	18.48	31,898.00	0.06	31,879.52	63,796.00	63,777.52	
Dept 10 - ADMINISTRATION								
GENERAL MANAGEMENT								
01-10-400-147 MEDICARE	387.30	387.30	5,322.00	7.28	4,934.70	10,644.00	10,256.70	

EXPENDITURE REPORT FOR WILLOWBROOK

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GL NUMBER	DESCRIPTION	ACTIVITY FOR		2020-21		% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
		MONTH 05/31/20	YTD BALANCE 05/31/2020	ORIGINAL BUDGET	% BDGT USED				
Fund 01 - GENERAL FUND									
01-25-610-104	PART TIME - CLERICAL	2,359.96	31,609.00	7.47	29,249.04	63,218.00	60,858.04	118,384.48	
01-25-610-126	SALARIES - CLERICAL	4,615.52	61,500.00	7.50	56,884.48	123,000.00	123,000.00	36,482.35	36,482.35
01-25-610-141	HEALTH/DENTAL/LIFE INSURAN	1,533.65	19,008.00	8.07	17,474.35	38,016.00	4,935.85	4,935.85	
01-25-610-301	OFFICE SUPPLIES	64.15	2,500.00	2.57	2,435.85	5,000.00	2,000.00	2,000.00	2,000.00
01-25-610-302	PRINTING & PUBLISHING	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00	2,000.00	2,000.00
01-25-610-303	FUEL/MILEAGE/WASH	0.00	250.00	0.00	250.00	500.00	500.00	500.00	500.00
01-25-610-304	SCHOOLS/CONFERENCES/TRA	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00	2,000.00	2,000.00
01-25-610-307	FEES/DUES/SUBSCRIPTIONS	0.00	1,605.00	0.00	1,605.00	3,210.00	3,210.00	3,210.00	3,210.00
01-25-610-311	POSTAGE & METER RENT	0.00	250.00	0.00	250.00	500.00	500.00	500.00	500.00
GENERAL MANAGEMENT		22,371.97	22,371.97	301,078.00	7.43	278,706.03	602,156.00	579,784.03	
DATA PROCESSING									
01-25-615-212	EDP EQUIPMENT/SOFTWARE	0.00	500.00	0.00	500.00	1,000.00	1,000.00	1,000.00	
01-25-615-263	EDP LICENSES	0.00	12,000.00	0.00	12,000.00	24,000.00	24,000.00	24,000.00	
01-25-615-267	DOCUMENT STORAGE/SCANNI	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00	2,000.00	
DATA PROCESSING		0.00	13,500.00	0.00	13,500.00	27,000.00	27,000.00	27,000.00	
FINANCIAL AUDIT									
01-25-620-251	AUDIT SERVICES	0.00	34,000.00	0.00	34,000.00	68,000.00	68,000.00	68,000.00	
01-25-620-252	FINANCIAL SERVICES	0.00	4,550.00	0.00	4,550.00	9,100.00	9,100.00	9,100.00	
DATA PROCESSING		0.00	38,550.00	0.00	38,550.00	77,100.00	77,100.00	77,100.00	
FINANCIAL AUDIT									
01-25-620-251	AUDIT SERVICES	22,371.97	22,371.97	353,128.00	6.34	330,756.03	706,256.00	683,884.03	
01-25-620-252	FINANCIAL SERVICES								
Total Dept 25 - FINANCE DEPARTMENT		22,371.97	22,371.97	353,128.00	6.34	330,756.03	706,256.00	683,884.03	
Dept 30 - POLICE DEPARTMENT									
ADMINISTRATION									
01-30-400-147	MEDICARE	2,702.90	41,024.00	6.59	38,321.10	82,048.00	79,345.10		
01-30-400-151	IMRF	1,837.82	25,270.00	7.27	23,432.18	50,540.00	48,702.18		
01-30-400-161	SOCIAL SECURITY	827.22	11,683.00	7.08	10,855.78	23,366.00	22,538.78		
01-30-400-171	SUI - UNEMPLOYMENT	0.00	6,708.00	0.00	6,708.00	13,416.00	13,416.00		
01-30-630-101	SALARIES - PERMANENT EMPL	165,477.08	2,289,826.00	7.23	2,124,348.92	4,579,652.00	4,414,174.92		
01-30-630-102	OVERTIME	9,964.97	336,000.00	2.97	326,035.03	672,000.00	662,035.03		
01-30-630-103	OVERTIME - SPECIAL DETAIL &	0.00	15,000.00	0.00	15,000.00	30,000.00	30,000.00		
01-30-630-126	SALARIES - CLERICAL	13,391.68	13,391.68	178,439.00	7.50	165,047.32	356,878.00	343,486.32	
01-30-630-127	OVERTIME - CLERICAL	0.00	0.00	10,000.00	0.00	10,000.00	20,000.00	20,000.00	
01-30-630-131	PERSONNEL RECRUITMENT	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00		
01-30-630-141	HEALTH/DENTAL/LIFE INSURAN	27,060.52	358,884.00	7.54	331,823.48	717,768.00	690,707.48		
01-30-630-155	POLICE PENSION	82,670.24	1,074,713.00	7.69	992,042.76	2,149,426.00	2,066,755.76		
01-30-630-201	PHONE - TELEPHONES	263.80	27,000.00	0.98	26,736.20	54,000.00	53,736.20		
01-30-630-202	ACCREDITATION	0.00	4,645.00	0.00	4,645.00	9,290.00	9,290.00		
01-30-630-241	FEES - FIELD COURT ATTORNE	0.00	16,000.00	0.00	16,000.00	32,000.00	32,000.00		
01-30-630-245	FIRING RANGE	0.00	2,500.00	0.00	2,500.00	5,000.00	5,000.00		
01-30-630-301	OFFICE SUPPLIES	711.46	4,000.00	17.79	3,288.54	8,000.00	7,288.54		
01-30-630-302	PRINTING & PUBLISHING	0.00	4,000.00	0.00	4,000.00	8,000.00	8,000.00		
01-30-630-303	FUEL/MILEAGE/WASH	0.00	50,000.00	0.00	50,000.00	100,000.00	100,000.00		
01-30-630-304	SCHOOLS/CONFERENCES/TRA	(675.00)	40,000.00	(1.69)	40,675.00	80,000.00	80,675.00		
01-30-630-305	TUITION REIMBURSEMENT	0.00	6,000.00	0.00	6,000.00	12,000.00	12,000.00		

EXPENDITURE REPORT FOR WILLOWBROOK

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 05/31/20	YTD BALANCE 05/31/2020	2020-21		APPROP. AVAIL.
				ORIGINAL BUDGET	% BDGT USED	
Fund 01 - GENERAL FUND						
01-30-630-307	FEES/DUES/SUBSCRIPTIONS	11,066.60	11,066.60	20,500.00	53.98	9,433.40
01-30-630-308	CADET PROGRAM	0.00	0.00	500.00	0.00	1,000.00
01-30-630-309	EMPLOYEE RECOGNITION	0.00	0.00	3,000.00	0.00	6,000.00
01-30-630-311	POSTAGE & METER RENT	0.00	0.00	4,200.00	0.00	8,400.00
01-30-630-315	COPY SERVICE	0.00	0.00	4,100.00	0.00	8,200.00
01-30-630-345	UNIFORMS	0.00	0.00	28,500.00	0.00	57,000.00
01-30-630-346	AMMUNITION	0.00	0.00	14,000.00	0.00	28,000.00
01-30-630-401	OPERATING EQUIPMENT	310.80	310.80	25,000.00	1.24	24,689.20
01-30-630-409	MAINTENANCE - VEHICLES	500.00	500.00	50,000.00	1.00	49,500.00
01-30-630-421	MAINTENANCE - RADIO EQUIPM	0.00	0.00	6,500.00	0.00	6,500.00
ADMINISTRATION		316,110.09	316,110.09	4,658,992.00	6.78	4,342,881.91
DATA PROCESSING						9,317,984.00
01-30-640-212	EDP EQUIPMENT/SOFTWARE	0.00	0.00	3,732.00	0.00	3,732.00
01-30-640-225	INTERNET/WEBSITE HOSTING	400.00	400.00	6,760.00	5.92	6,360.00
01-30-640-263	EDP LICENSES	6,000.00	6,000.00	30,000.00	20.00	24,000.00
01-30-640-267	DOCUMENT STORAGE/SCANNI	0.00	0.00	2,000.00	0.00	2,000.00
01-30-640-306	CONSULTING SERVICES	0.00	0.00	22,875.00	0.00	22,875.00
DATA PROCESSING		6,400.00	6,400.00	65,367.00	9.79	58,967.00
BUILDINGS						130,734.00
01-30-630-228	MAINTENANCE - BUILDING	1,923.86	1,923.86	44,927.00	4.28	43,003.14
01-30-630-235	NICOR GAS (7760 QUINCY)	0.00	0.00	5,000.00	0.00	5,000.00
01-30-630-250	SANITARY (7760 QUINCY)	0.00	0.00	1,200.00	0.00	1,200.00
01-30-630-351	BUILDING MAINTENANCE SUPP	0.00	0.00	3,000.00	0.00	3,000.00
BUILDINGS		1,923.86	1,923.86	54,127.00	3.55	52,203.14
RISK MANAGEMENT						108,254.00
01-30-645-273	SELF INSURANCE - DEDUCTIBL	0.00	0.00	20,000.00	0.00	20,000.00
RISK MANAGEMENT		0.00	0.00	20,000.00	0.00	20,000.00
CONSTRUCTION						40,000.00
01-30-635-288	BUILDING CONSTR & REMODEL	15,301.00	15,301.00	1,500.00	1,020.07	(13,801.00)
CONSTRUCTION		15,301.00	15,301.00	1,500.00	1,020.07	(13,801.00)
PATROL						3,000.00
01-30-650-268	ANIMAL CONTROL	0.00	0.00	800.00	0.00	800.00
01-30-650-343	JAIL SUPPLIES	0.00	0.00	1,500.00	0.00	1,500.00
01-30-650-348	DRUG FORFEITURE EXP - STAT	0.00	0.00	500.00	0.00	500.00
01-30-650-349	DRUG FORFEITURE EXP - FEDIE	0.00	0.00	500.00	0.00	500.00
PATROL		0.00	0.00	3,300.00	0.00	3,300.00
TRAFFIC SAFETY						6,600.00
01-30-660-105	PART TIME - CROSSING GUARD	0.00	0.00	5,323.00	0.00	5,323.00
TRAFFIC SAFETY		0.00	0.00	5,323.00	0.00	10,646.00
CRIME PREVENTION						10,646.00

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GL NUMBER	DESCRIPTION	ACTIVITY FOR			2020-21		AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
		MONTH 05/31/20	YTD BALANCE 05/31/2020	ORIGINAL BUDGET	% BDGT USED				
Fund 01 - GENERAL FUND 01-30-670-331	COMMODITIES	0.00	0.00	5,000.00	0.00	5,000.00	10,000.00	10,000.00	10,000.00
CRIME PREVENTION		0.00	0.00	5,000.00	0.00	5,000.00	10,000.00	10,000.00	10,000.00
TELECOMMUNICATIONS 01-30-675-235	RADIO DISPATCHING	70,351.64	70,351.64	312,000.00	22.55	241,648.36	624,000.00	553,648.36	553,648.36
TELECOMMUNICATIONS		70,351.64	70,351.64	312,000.00	22.55	241,648.36	624,000.00	553,648.36	553,648.36
RED LIGHT 01-30-630-246	RED LIGHT - ADJUDICATOR	0.00	0.00	6,000.00	0.00	6,000.00	12,000.00	12,000.00	12,000.00
01-30-630-247	RED LIGHT - CAMERA FEES	0.00	0.00	275,000.00	0.00	275,000.00	550,000.00	550,000.00	550,000.00
01-30-630-248	RED LIGHT - COM ED	0.00	0.00	2,000.00	0.00	2,000.00	4,000.00	4,000.00	4,000.00
01-30-630-249	RED LIGHT - MISC FEE	4.50	4.50	35,000.00	0.01	34,995.50	70,000.00	69,995.50	69,995.50
RED LIGHT		4.50	4.50	318,000.00	0.00	317,995.50	636,000.00	635,995.50	635,995.50
Total Dept 30 - POLICE DEPARTMENT		410,091.09	410,091.09	5,443,609.00	7.53	5,033,517.91	10,887,218.00	10,477,126.91	10,477,126.91
Dept 35 - PUBLIC WORKS DEPARTMENT									
CAPITAL IMPROVEMENTS 01-35-765-685	STREET IMPROVEMENTS	0.00	0.00	30,000.00	0.00	30,000.00	60,000.00	60,000.00	60,000.00
CAPITAL IMPROVEMENTS		0.00	0.00	30,000.00	0.00	30,000.00	60,000.00	60,000.00	60,000.00
ADMINISTRATION									
01-35-400-147	MEDICARE	213.91	213.91	3,204.00	6.68	2,990.09	6,408.00	6,194.09	6,194.09
01-35-400-151	MRF	1,929.56	1,929.56	28,147.00	6.86	26,217.44	56,294.00	54,364.44	54,364.44
01-35-400-161	SOCIAL SECURITY	914.44	914.44	13,700.00	6.67	12,785.56	27,400.00	26,485.56	26,485.56
01-35-400-171	SUI - UNEMPLOYMENT	16.92	16.92	998.00	1.70	981.08	1,996.00	1,979.08	1,979.08
01-35-710-101	SALARIES - PERMANENT EMPL	12,414.48	12,414.48	163,587.00	7.59	151,172.52	327,174.00	314,759.52	314,759.52
01-35-710-102	OVERTIME	0.00	0.00	20,000.00	0.00	20,000.00	40,000.00	40,000.00	40,000.00
01-35-710-103	PART TIME - LABOR	834.77	834.77	11,072.00	7.54	10,237.23	22,144.00	21,309.23	21,309.23
01-35-710-126	SALARIES - CLERICAL	1,974.43	1,974.43	26,308.00	7.51	24,333.57	52,616.00	50,641.57	50,641.57
01-35-710-141	HEALTH/DENTAL/LIFE INSURAN	4,466.13	4,466.13	54,315.00	8.22	49,848.87	108,630.00	104,163.87	104,163.87
01-35-710-201	TELEPHONES	91.30	91.30	2,784.00	3.28	2,692.70	5,568.00	5,476.70	5,476.70
01-35-710-301	OFFICE SUPPLIES	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00	1,000.00
01-35-710-302	PRINTING & PUBLISHING	149.00	149.00	750.00	19.87	601.00	1,500.00	1,351.00	1,351.00
01-35-710-303	FUEL/MILEAGE/WASH	0.00	0.00	10,400.00	0.00	10,400.00	20,800.00	20,800.00	20,800.00
01-35-710-304	SCHOOLS/CONFERENCES/TRA	0.00	0.00	2,000.00	0.00	2,000.00	4,000.00	4,000.00	4,000.00
01-35-710-307	FEES/DUES/SUBSCRIPTIONS	0.00	0.00	400.00	0.00	400.00	800.00	800.00	800.00
01-35-710-311	POSTAGE & METER RENT	354.15	354.15	1,500.00	23.61	1,145.85	3,000.00	2,645.85	2,645.85
01-35-710-345	UNIFORMS	0.00	0.00	3,800.00	0.00	3,800.00	7,600.00	7,600.00	7,600.00
01-35-710-401	OPERATING SUPPLIES & EQUIP	0.00	0.00	2,500.00	0.00	2,500.00	5,000.00	5,000.00	5,000.00
01-35-710-405	FURNITURE & OFFICE EQUIPME	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00	1,000.00
ADMINISTRATION		23,359.09	23,359.09	346,465.00	6.74	323,105.91	692,930.00	669,570.91	669,570.91
DATA PROCESSING 01-35-715-225	INTERNET/WEBSITE HOSTING	108.35	108.35	1,296.00	8.36	1,187.65	2,592.00	2,483.65	2,483.65
DATA PROCESSING 01-35-715-225		108.35	108.35	1,296.00	8.36	1,187.65	2,592.00	2,483.65	2,483.65

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 05/31/20	YTD BALANCE 05/31/2020	2020-21		AVAILABLE BALANCE	APPROP. AVAIL.
				ORIGINAL BUDGET	% BDGT USED		
Fund 01 - GENERAL FUND							
01-35-720-245 01-35-720-254 ENGINEERING	FEES - ENGINEERING PLAN REVIEW - ENGINEER	0.00 0.00 0.00	0.00 0.00 0.00	30,000.00 1,500.00 31,500.00	0.00 0.00 0.00	30,000.00 1,500.00 31,500.00	60,000.00 3,000.00 63,000.00
BUILDINGS 01-35-725-413 01-35-725-414 01-35-725-415 01-35-725-417 01-35-725-418 BUILDINGS	MAINTENANCE - GARAGE MAINTENANCE - SALT BINS NICOR GAS SANITARY USER CHARGE MAINTENANCE - PW BUILDING	0.00 0.00 0.00 0.00 332.31	0.00 0.00 0.00 0.00 332.31	5,000.00 1,500.00 3,200.00 200.00 10,000.00	0.00 0.00 0.00 0.00 3.32	5,000.00 1,500.00 3,200.00 200.00 9,667.69	10,000.00 3,000.00 6,400.00 400.00 20,000.00
EQUIPMENT REPAIR 01-35-735-409 01-35-735-411 EQUIPMENT REPAIR	MAINTENANCE - VEHICLES MAINTENANCE - EQUIPMENT	0.00 0.00 0.00	0.00 0.00 0.00	20,000.00 1,000.00 21,000.00	0.00 0.00 0.00	20,000.00 1,000.00 21,000.00	40,000.00 2,000.00 42,000.00
SNOW REMOVAL 01-35-740-287 01-35-740-411 SNOW REMOVAL	SNOW REMOVAL CONTRACT MAINTENANCE - EQUIPMENT	0.00 0.00 0.00	0.00 0.00 0.00	70,000.00 4,000.00 74,000.00	0.00 0.00 0.00	70,000.00 4,000.00 74,000.00	140,000.00 8,000.00 148,000.00
STREET LIGHTING 01-35-745-207 01-35-745-223 01-35-745-224 STREET LIGHTING	ENERGY - STREET LIGHTS MAINTENANCE - STREET LIGHT MAINTENANCE - TRAFFIC SIGN	0.00 0.00 0.00	0.00 0.00 0.00	21,000.00 17,000.00 3,141.00	0.00 0.00 0.00	21,000.00 17,000.00 3,141.00	42,000.00 34,000.00 6,282.00
STORM WATER IMPROVEMENTS 01-35-750-286 01-35-750-289 01-35-750-290 01-35-750-328 01-35-750-338 01-35-750-381 STORM WATER IMPROVEMENTS	JET CLEANING CULVERT SITE IMPROVEMENTS EQUIPMENT RENTAL STREET & ROW MAINTENANCE TREE MAINTENANCE STORM WATER IMPROVEMENT	0.00 0.00 0.00 2,235.00 0.00 4,540.00	0.00 0.00 0.00 2,235.00 0.00 4,540.00	20,000.00 10,000.00 3,500.00 160,000.00 150,000.00 92,500.00	0.00 0.00 0.00 1.40 0.00 4.91	20,000.00 10,000.00 3,500.00 157,765.00 150,000.00 87,960.00	40,000.00 20,000.00 7,000.00 320,000.00 300,000.00 185,000.00
STREET MAINTENANCE 01-35-755-279 01-35-755-281 01-35-755-284 01-35-755-328 01-35-755-331 01-35-755-332 01-35-755-333 01-35-755-401	TRASH REMOVAL ROUTE 83 BEAUTIFICATION REIMB EXP - BRUSH PICKUP STREET & ROW MAINTENANCE SALT J.U.L.I.E. ROAD SIGNS OPERATING EQUIPMENT	0.00 4,225.00 0.00 0.00 0.00 0.00 0.00 0.00	0.00 4,225.00 0.00 0.00 0.00 0.00 0.00 0.00	2,000.00 52,000.00 35,000.00 15,000.00 80,000.00 2,400.00 0.00 1,500.00	0.00 8.13 0.00 0.00 0.00 0.00 0.00 0.00	2,000.00 47,775.00 35,000.00 15,000.00 80,000.00 2,400.00 7,700.00 1,500.00	4,000.00 104,000.00 70,000.00 30,000.00 160,000.00 4,800.00 15,400.00 3,000.00

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 05/31/20	PERIOD ENDING 05/31/2020	2020-21		APPROP. AVAIL.
				YTD BALANCE 05/31/2020	ORIGINAL BUDGET	
Fund 01 - GENERAL FUND						
STREET MAINTENANCE						
NUISANCE CONTROL	PEST CONTROL	4,225.00	4,225.00	195,600.00	2.16	191,375.00
01-35-760-258	MOSQUITO ABATEMENT	0.00	0.00	1,000.00	0.00	1,000.00
01-35-760-259		6,520.00	6,520.00	35,300.00	18.47	28,780.00
NUISANCE CONTROL		6,520.00	6,520.00	36,300.00	17.96	29,780.00
		41,319.75	41,319.75	1,233,202.00	3.35	1,191,882.25
						2,466,404.00
						2,425,084.25
Total Dept 35 - PUBLIC WORKS DEPARTMENT						
Dept 40 - BUILDING & ZONING DEPARTMENT						
GENERAL MANAGEMENT						
01-40-400-147	MEDICARE	127.67	127.67	1,905.00	6.70	1,777.33
01-40-400-151	IMRF	1,211.70	1,211.70	17,621.00	6.88	16,409.30
01-40-400-161	SOCIAL SECURITY	545.92	545.92	8,147.00	6.70	7,601.08
01-40-400-171	SUI - UNEMPLOYMENT	0.00	0.00	387.00	0.00	387.00
01-40-810-101	SALARIES - PERMANENT EMPL	7,280.64	7,280.64	97,014.00	7.50	89,733.36
01-40-810-102	OVERTIME	0.00	0.00	11,000.00	0.00	11,000.00
01-40-810-126	SALARIES - CLERICAL	1,755.09	1,755.09	23,386.00	7.50	21,630.91
01-40-810-141	HEALTH/DENTAL/LIFE INSURAN	2,021.07	2,021.07	24,278.00	8.32	22,256.93
01-40-810-201	TELEPHONES	0.00	0.00	876.00	0.00	876.00
01-40-810-301	OFFICE SUPPLIES	72.86	72.86	1,000.00	7.29	927.14
01-40-810-302	PRINTING & PUBLISHING	0.00	0.00	750.00	0.00	750.00
01-40-810-303	FUEL/MILEAGE/WASH	0.00	0.00	1,000.00	0.00	1,000.00
01-40-810-304	SCHOOLS/CONFERENCES/TRA	0.00	0.00	1,200.00	0.00	1,200.00
01-40-810-307	FEES/DUES/SUBSCRIPTIONS	0.00	0.00	500.00	0.00	500.00
01-40-810-311	POSTAGE & METER RENT	0.00	0.00	400.00	0.00	400.00
01-40-810-315	COPY SERVICE	0.00	0.00	4,500.00	0.00	4,500.00
01-40-810-345	UNIFORMS	0.00	0.00	400.00	0.00	400.00
01-40-810-409	MAINTENANCE - VEHICLES	0.00	0.00	500.00	0.00	500.00
GENERAL MANAGEMENT		13,014.95	13,014.95	194,864.00	6.68	181,849.05
DATA PROCESSING	DOCUMENT STORAGE/SCANNI	0.00	0.00	9,000.00	0.00	9,000.00
01-40-815-267		0.00	0.00	9,000.00	0.00	9,000.00
DATA PROCESSING						18,000.00
ENGINEERING						18,000.00
01-40-820-254	PLAN REVIEW - CIVIL ENGINEER	0.00	0.00	12,000.00	0.00	12,000.00
01-40-820-255	PLAN REVIEW - STRUCTURAL	0.00	0.00	7,000.00	0.00	7,000.00
01-40-820-258	PLAN REVIEW - BUILDING CODE	0.00	0.00	140,000.00	0.00	140,000.00
ENGINEERING		0.00	0.00	159,000.00	0.00	159,000.00
INSPECTION						318,000.00
01-40-830-109	PART TIME - INSPECTOR	0.00	0.00	40,000.00	0.00	40,000.00
01-40-830-115	PLUMBING INSPECTION	0.00	0.00	15,000.00	0.00	15,000.00
01-40-830-117	ELEVATOR INSPECTION	200.00	200.00	5,000.00	4.00	4,800.00
01-40-830-119	CODE ENFORCEMENT INSPECT	0.00	0.00	5,000.00	0.00	5,000.00
						318,000.00
						376,713.05

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		PERIOD ENDING 05/31/2020		2020-21		APPROP.		APPROP. AVAIL.	
GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 05/31/20	YTD BALANCE 05/31/2020	ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE			
Fund 01 - GENERAL FUND INSPECTION		200.00	200.00	65,000.00	0.31	64,800.00	130,000.00	129,800.00	
Total Dept 40 - BUILDING & ZONING DEPARTMENT		13,214.95	13,214.95	427,864.00	3.09	414,649.05	855,728.00	842,513.05	
Dept 53 - HOTEL/MOTEL GENERAL MANAGEMENT 01-53-401-307 FEES DUES SUBSCRIPTIONS		0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00	1,000.00
GENERAL MANAGEMENT		0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00	1,000.00
COMMUNITY RELATIONS 01-53-435-319 CHAMBER DIRECTORY		0.00	0.00	3,000.00	0.00	3,000.00	6,000.00	6,000.00	6,000.00
COMMUNITY RELATIONS		0.00	0.00	3,000.00	0.00	3,000.00	6,000.00	6,000.00	6,000.00
SPECIAL EVENTS 01-53-436-379 SPECIAL PROMOTIONAL EVENT		0.00	0.00	2,500.00	0.00	2,500.00	5,000.00	5,000.00	5,000.00
SPECIAL EVENTS		0.00	0.00	2,500.00	0.00	2,500.00	5,000.00	5,000.00	5,000.00
Total Dept 53 - HOTEL/MOTEL		0.00	0.00	6,000.00	0.00	6,000.00	12,000.00	12,000.00	12,000.00
TOTAL EXPENDITURES		557,949.82	557,949.82	9,646,169.00	5.78	9,088,219.18	19,292,338.00	18,734,388.18	

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 05/31/20	YTD BALANCE 05/31/2020	2020-21		AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
				ORIGINAL BUDGET	% BDGT USED			
Fund 02 - WATER FUND								
Dept 50 - WATER DEPARTMENT				0.00	0.00	7,500.00	0.00	15,000.00
CAPITAL IMPROVEMENTS				0.00	0.00	7,500.00	0.00	15,000.00
02-50-440-694	DISTRIBUTION SYSTEM REPLA			0.00	0.00	7,500.00	0.00	15,000.00
CAPITAL IMPROVEMENTS				0.00	0.00	7,500.00	0.00	15,000.00
ADMINISTRATION				0.00	0.00	7,500.00	0.00	15,000.00
02-50-400-147	MEDICARE	210.19	3,523.00	5.97	3,312.81	7,046.00	6,835.81	62,042.04
02-50-400-151	MRIF	1,895.96	31,969.00	5.93	30,073.04	63,938.00	62,042.04	29,225.01
02-50-400-161	SOCIAL SECURITY	898.99	15,062.00	5.97	14,163.01	30,124.00	1,715.10	312,009.84
02-50-400-171	SUI - UNEMPLOYMENT	16.90	866.00	1.95	849.10	1,732.00	100,000.00	100,000.00
02-50-401-101	SALARIES - PERMANENT EMPL	12,164.16	162,087.00	7.50	149,922.84	324,174.00	8,241.23	50,641.63
02-50-401-102	OVERTIME	0.00	50,000.00	0.00	50,000.00	9,076.00	111,696.00	107,156.96
02-50-401-103	PART TIME - LABOR	834.77	4,538.00	18.40	3,703.23	5,409.40	11,184.40	11,001.40
02-50-401-126	SALARIES - CLERICAL	1,974.37	26,308.00	7.50	24,333.63	51,308.96	2,000.00	2,000.00
02-50-401-141	HEALTH/DENTAL/LIFE INSURAN	4,539.04	55,848.00	8.13	51,308.96	11,184.40	1,000.00	1,000.00
02-50-401-201	PHONE - TELEPHONES	182.60	5,592.00	3.27	5,409.40	10,400.00	22,000.00	22,000.00
02-50-401-239	FEES - VILLAGE ATTORNEY	0.00	1,000.00	0.00	1,000.00	11,000.00	3,000.00	3,000.00
02-50-401-301	OFFICE SUPPLIES	0.00	500.00	0.00	500.00	5,200.00	820.00	365.50
02-50-401-302	PRINTING & PUBLISHING	0.00	5,200.00	0.00	5,200.00	11,000.00	12,000.00	12,000.00
02-50-401-303	FUEL/MILEAGE/WASH	0.00	11,000.00	0.00	11,000.00	1,500.00	1,000.00	1,000.00
02-50-401-304	SCHOOLS CONFERENCE TRAV	0.00	1,500.00	0.00	1,500.00	11,314.00	22,628.00	22,628.00
02-50-401-307	FEES DUES SUBSCRIPTIONS	454.50	410.00	110.85	(44.50)	14,146.00	28,292.00	28,292.00
02-50-401-311	POSTAGE & METER RENT	0.00	6,000.00	0.00	6,000.00	40,302.00	80,604.00	80,604.00
02-50-401-405	FURNITURE & OFFICE EQUIPME	0.00	500.00	0.00	500.00	40,302.00	80,604.00	80,604.00
ADMINISTRATION		23,171.48	23,171.48	381,903.00	6.07	358,731.52	763,806.00	740,634.52
OTHER								
02-50-449-102	INTEREST EXPENSE	0.00	0.00	9,190.00	0.00	9,190.00	18,380.00	18,380.00
02-50-449-104	BOND PRINCIPAL EXPENSE	0.00	0.00	11,314.00	0.00	11,314.00	22,628.00	22,628.00
02-50-449-105	INTEREST EXPENSE - IEPA LOA	0.00	0.00	14,146.00	0.00	14,146.00	31,210.00	31,210.00
02-50-449-106	PRINCIPAL EXPENSE - IEPA LOA	0.00	0.00	40,302.00	0.00	40,302.00	7,500.00	7,500.00
OTHER		0.00	0.00	74,952.00	0.00	74,952.00	149,904.00	149,904.00
DATA PROCESSING								
02-50-417-212	EDP EQUIPMENT/SOFTWARE	0.00	0.00	35,364.00	0.00	35,364.00	70,728.00	70,728.00
02-50-449-104	EDP LICENSSES	0.00	0.00	15,605.00	0.00	15,605.00	31,210.00	31,210.00
02-50-449-105	IT CONSULTING	0.00	0.00	3,750.00	0.00	3,750.00	7,500.00	7,500.00
DATA PROCESSING		0.00	0.00	54,719.00	0.00	54,719.00	109,438.00	109,438.00
ENGINEERING								
02-50-405-245	FEES - ENGINEERING	0.00	0.00	2,500.00	0.00	2,500.00	5,000.00	5,000.00
ENGINEERING		0.00	0.00	2,500.00	0.00	2,500.00	5,000.00	5,000.00
RISK MANAGEMENT								
02-50-415-273	SELF INSURANCE - DEDUCTBL	0.00	0.00	10,000.00	0.00	10,000.00	20,000.00	20,000.00
RISK MANAGEMENT		0.00	0.00	10,000.00	0.00	10,000.00	20,000.00	20,000.00

EXPENDITURE REPORT FOR WILLOWBROOK
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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 05/31/20	YTD BALANCE 05/31/20	2020-21		AVAILABLE BALANCE	APPROP. AVAIL.
				ORIGINAL BUDGET	% BDGT USED		
Fund 02 - WATER FUND							
TRANSFERS TO OTHER FUNDS							
02-50-410-501	REIMBURSE OVERHEAD GENER	46,857.33	46,857.33	562,288.00	8.33	515,430.67	1,124,576.00
02-50-900-109	TRANSFER TO WATER CAPITAL	0.00	0.00	200,000.00	0.00	200,000.00	400,000.00
02-50-900-112	TRANSFER TO DEBT SERVICE -	0.00	0.00	46,695.00	0.00	46,695.00	93,390.00
TRANSFERS TO OTHER FUNDS		46,857.33	46,857.33	808,983.00	5.79	762,125.67	1,617,966.00
WATER PRODUCTION							
02-50-420-206	ENERGY - ELECTRIC PUMP	0.00	0.00	18,900.00	0.00	18,900.00	37,800.00
02-50-420-361	CHEMICALS	0.00	0.00	1,500.00	0.00	1,500.00	3,000.00
02-50-420-362	SAMPLING ANALYSIS	0.00	0.00	4,000.00	0.00	4,000.00	8,000.00
02-50-420-488	Maintenance - PUMPS & WELL	0.00	0.00	500.00	0.00	500.00	1,000.00
02-50-420-491	PUMP INSPECTION REPAIR MA	0.00	0.00	500.00	0.00	500.00	1,000.00
02-50-420-575	PURCHASE OF WATER	0.00	0.00	1,739,500.00	0.00	1,739,500.00	3,479,000.00
WATER PRODUCTION		0.00	0.00	1,764,900.00	0.00	1,764,900.00	3,529,800.00
WATER STORAGE							
02-50-425-473	WELLHOUSE REPAIRS & MAINT	0.00	0.00	1,500.00	0.00	1,500.00	3,000.00
02-50-425-474	WELLHOUSE REPAIRS & MAINT -	0.00	0.00	1,500.00	0.00	1,500.00	3,000.00
02-50-425-475	MATERIALS & SUPPLIES- STAND	0.00	0.00	5,500.00	0.00	5,500.00	11,000.00
02-50-425-485	REPAIRS & MAINTENANCE-STA	0.00	0.00	6,300.00	0.00	6,300.00	12,600.00
WATER STORAGE		0.00	0.00	14,800.00	0.00	14,800.00	29,600.00
TRANSPORTATION/DISTRIBUTION							
02-50-430-276	LEAK SURVEYS	0.00	0.00	9,000.00	0.00	9,000.00	18,000.00
02-50-430-277	WATER DISTRIBUTION REPAIRS	4,085.00	4,085.00	200,000.00	2.04	195,915.00	400,000.00
02-50-430-299	LANDSCAPING - OTHER	0.00	0.00	1,500.00	0.00	1,500.00	3,000.00
02-50-430-401	OPERATING EQUIPMENT	0.00	0.00	2,000.00	0.00	2,000.00	4,000.00
02-50-430-425	J. U. L. I. E. MAINTENANCE & SU	0.00	0.00	500.00	0.00	500.00	1,000.00
02-50-430-476	MATERIAL & SUPPLIES - DISTR	0.00	0.00	35,000.00	0.00	35,000.00	70,000.00
TRANSPORTATION/DISTRIBUTION		4,085.00	4,085.00	248,000.00	1.65	243,915.00	496,000.00
METERS & BILLING							
02-50-435-278	METERS FLOW TESTING	0.00	0.00	2,500.00	0.00	2,500.00	5,000.00
02-50-435-461	NEW METERING EQUIPMENT	0.00	0.00	15,000.00	0.00	15,000.00	30,000.00
02-50-435-462	METER REPLACEMENT	0.00	0.00	1,500.00	0.00	1,500.00	3,000.00
02-50-435-463	MAINTENANCE - METER EQUIP	0.00	0.00	2,500.00	0.00	2,500.00	5,000.00
METERS & BILLING		0.00	0.00	21,500.00	0.00	21,500.00	43,000.00
Total Dept 50 - WATER DEPARTMENT		74,113.81	74,113.81	3,389,757.00	2.19	3,315,643.19	6,779,514.00
TOTAL EXPENDITURES		74,113.81	74,113.81	3,389,757.00	2.19	3,315,643.19	6,705,400.19

EXPENDITURE REPORT FOR WILLOWBROOK

ACTIVITY FOR MONTH	PERIOD ENDING 05/31/2020	2020-21 ORIGINAL	% BDGT	AVAILABLE	APPROP.	APPROP. AVAIL.
	YTD BALANCE					

GL NUMBER	DESCRIPTION	05/31/2020	05/31/2020	BUDGET	USED	BALANCE
Fund 03 - HOTEL/MOTEL TAX FUND						
Dept 53 - HOTEL/MOTEL						
TRANSFERS TO OTHER FUNDS						
03-53-900-101 TRANSFER TO GENERAL		0.00	0.00	715,941.00	0.00	715,941.00
TRANSFERS TO OTHER FUNDS						
Total Dept 53 - HOTEL/MOTEL		0.00	0.00	715,941.00	0.00	715,941.00

TOTAL EXPENDITURES

EXPENDITURE REPORT FOR WILLOWBROOK

PERIOD ENDING 05/31/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 05/31/20	YTD BALANCE 05/31/2020	2020-21		AVAILABLE BALANCE	APPROP. AVAIL.
				ORIGINAL BUDGET	% BDGT USED		
Fund 04 - MOTOR FUEL TAX FUND							
Dept 56 - MOTOR FUEL TAX							
CAPITAL IMPROVEMENTS							
04-56-430-684	STREET MAINTENANCE CONTR	0.00	0.00	300,000.00	0.00	300,000.00	600,000.00
CAPITAL IMPROVEMENTS		0.00	0.00	300,000.00	0.00	300,000.00	600,000.00
ENGINEERING	ENGINEERING	0.00	0.00	25,000.00	0.00	25,000.00	50,000.00
04-56-430-245	ENGINEERING	0.00	0.00	25,000.00	0.00	25,000.00	50,000.00
Total Dept 56 - MOTOR FUEL TAX		0.00	0.00	325,000.00	0.00	325,000.00	650,000.00
TOTAL EXPENDITURES		0.00	0.00	325,000.00	0.00	325,000.00	650,000.00

EXPENDITURE REPORT FOR WILLOWBROOK
PERIOD ENDING 05/31/2020

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APPROV.
AVAIL.

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 05/31/20	YTD BALANCE 05/31/2020	2020-21		AVAILABLE BALANCE	APPROV.	APPROV. AVAIL.
				ORIGINAL BUDGET	% BDGT USED			
Fund 07 - POLICE PENSION FUND								
Dept 62	ADMINISTRATION							
07-62-401-242	LEGAL FEES	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00
07-62-401-251	AUDIT FEES	0.00	0.00	3,515.00	0.00	3,515.00	7,030.00	7,030.00
07-62-401-252	ACTUARY SERVICES	0.00	0.00	4,400.00	0.00	4,400.00	8,800.00	8,800.00
07-62-401-253	FINANCIAL ADVISORY FEES	0.00	0.00	27,500.00	0.00	27,500.00	55,000.00	55,000.00
07-62-401-254	FIDUCIARY INSURANCE	0.00	0.00	3,283.00	0.00	3,283.00	6,566.00	6,566.00
07-62-401-304	SCHOOLS CONFERENCE TRAV	0.00	0.00	4,210.00	0.00	4,210.00	8,420.00	8,420.00
07-62-401-307	FEES DUES SUBSCRIPTIONS	0.00	0.00	819.00	0.00	819.00	1,638.00	1,638.00
07-62-401-531	DEPT OF INSURANCE FILING FE	0.00	0.00	4,400.00	0.00	4,400.00	8,800.00	8,800.00
07-62-401-543	EXAMS - PHYSICAL	0.00	0.00	750.00	0.00	750.00	1,500.00	1,500.00
ADMINISTRATION		0.00	0.00	49,877.00	0.00	49,877.00	99,754.00	99,754.00
PENSION BENEFITS								
07-62-401-581	PENSION BENEFITS	109,328.85	109,328.85	1,332,332.00	8.21	1,223,003.15	2,664,664.00	2,555,335.15
07-62-401-582	WIDOW'S PENSION	6,931.86	6,931.86	83,182.00	8.33	76,250.14	166,364.00	159,432.14
07-62-401-583	NON-DUTY DISABILITY BENEFIT	5,992.97	5,992.97	72,297.00	8.29	66,304.03	144,594.00	138,601.03
07-62-401-584	DUTY DISABILITY BENEFITS	6,007.61	6,007.61	72,091.00	8.33	66,083.39	144,182.00	138,174.39
	PENSION BENEFITS	128,261.29	128,261.29	1,559,902.00	8.22	1,431,640.71	3,119,804.00	2,991,542.71
Total Dept 62		128,261.29	128,261.29	1,609,779.00	7.97	1,481,517.71	3,219,558.00	3,091,296.71
TOTAL EXPENDITURES								
		128,261.29	128,261.29	1,609,779.00	7.97	1,481,517.71	3,219,558.00	3,091,296.71

EXPENDITURE REPORT FOR WILLOWBROOK
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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 05/31/20	YTD BALANCE 05/31/2020	2020-21		AVAILABLE BALANCE	APPROP. AVAIL.
				ORIGINAL BUDGET	% BDGT USED		
Fund 09 - WATER CAPITAL IMPROVEMENTS FUND							
Dept 65 - WATER CAPITAL IMPROVEMENTS				0.00	0.00	135,380.00	270,760.00
CAPITAL IMPROVEMENTS				0.00	0.00	1,000.00	2,000.00
09-65-440-600	WATER SYSTEM IMPROVEMENT			0.00	0.00	136,380.00	272,760.00
09-65-440-602	MTU REPLACEMENT			0.00	0.00	136,380.00	272,760.00
CAPITAL IMPROVEMENTS				0.00	0.00	136,380.00	272,760.00
Total Dept 65 - WATER CAPITAL IMPROVEMENTS				0.00	0.00	136,380.00	272,760.00
 TOTAL EXPENDITURES							
				0.00	0.00	136,380.00	272,760.00
				0.00	0.00	136,380.00	272,760.00

EXPENDITURE REPORT FOR WILLOWBROOK

ACTIVITY FOR MONTH	PERIOD ENDING 05/31/2020	2020-21 ORIGINAL	% BDGT	AVAIL ABLE	APPROP.	APPROP. AVAIL
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GL NUMBER	DESCRIPTION	05/31/20	05/31/2020	BUDGET	USED	BALANCE
Fund 11 - DEBT SERVICE FUND						
Dept 70 - DEBT SERVICE FUND						
OTHER	BOND PRINCIPAL EXPENSE	0.00	218,686.00	0.00	218,686.00	437,372.00
11-70-550-401	BOND INTEREST EXPENSE	0.00	107,860.00	0.00	107,860.00	215,720.00
11-70-550-402		0.00	326,546.00	0.00	326,546.00	653,092.00
OTHER						
Total Dept 70 - DEBT SERVICE FUND		0.00	326,546.00	0.00	326,546.00	653,092.00

TOTAL EXPENDITURES

EXPENDITURE REPORT FOR WILLOWBROOK

PERIOD ENDING 05/31/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 05/31/20	YTD BALANCE 05/31/2020	2020-21 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
Fund 15 - RT 83/PLAINFIELD RD BUSINESS DISTRICT TAX								
Dept 15 - PLANNING & ECONOMIC DEVELOPMENT								
15-15401-242	CONTINGENCIES	0.00	0.00	10,000.00	0.00	10,000.00	20,000.00	20,000.00
15-15401-242	CONTINGENCIES	0.00	0.00	10,000.00	0.00	10,000.00	20,000.00	20,000.00
ADMINISTRATION	SALES TAX REBATE- TOWN CEN	0.00	0.00	84,515.00	0.00	84,515.00	169,030.00	169,030.00
15-15455-513	SALES TAX REBATE - PFM	0.00	0.00	165,000.00	0.00	165,000.00	330,000.00	330,000.00
ADMINISTRATION		0.00	0.00	249,515.00	0.00	249,515.00	499,030.00	499,030.00
STREET MAINTENANCE	MAINT TRAFFIC SIGNALS	0.00	0.00	3,141.00	0.00	3,141.00	6,282.00	6,282.00
15-15745-224	STREET MAINTENANCE	0.00	0.00	3,141.00	0.00	3,141.00	6,282.00	6,282.00
Total Dept 15 - PLANNING & ECONOMIC DEVELOPMENT		0.00	0.00	262,656.00	0.00	262,656.00	525,312.00	525,312.00
TOTAL EXPENDITURES		0.00	0.00	262,656.00	0.00	262,656.00	525,312.00	525,312.00
TOTAL EXPENDITURES - ALL FUNDS		760,324.92	760,324.92	16,734,153.00	4.54	15,973,828.08	33,468,306.00	32,707,981.08

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VILLAGE OF WILLOWBROOK

BOARD MEETING
AGENDA ITEM - HISTORY/COMMENTARY

AN ORDINANCE EXTENDING TEMPORARY EXECUTIVE POWERS PURSUANT TO
65 ILCS 5/11-1-6

AGENDA NO. 5e

AGENDA DATE: 6/08/2020

STAFF REVIEW: Mike Mertens, Assistant Village Administrator

SIGNATURE: 

LEGAL REVIEW: Thomas Bastian, Village Attorney

SIGNATURE: 

RECOMMENDED BY: Brian Pabst, Village Administrator

SIGNATURE: 

REVIEWED & APPROVED BY COMMISSION: YES NO N/A

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER PERTINENT HISTORY)

In late 2019, a new and significant outbreak of Coronavirus Disease 2019 (COVID-19) emerged in China. The World Health Organization declared COVID-19 a Public Health Emergency of International Concern on January 30, 2020, and the United States Secretary of Health and Human Services declared that COVID-19 presents a public health emergency on January 27, 2020.

On March 9, 2020 Illinois Governor JB Pritzker declared all counties in the State of Illinois as a disaster area, Governors Disaster Proclamation. Following the lead of Governor, J. B. Pritzker, health agencies on both the State and Federal level, and March 16, 2020 DuPage County Disaster Proclamation by DuPage County Board Chairman Dan Cronin, the Village is taking immediate steps of limiting access to the Village Hall. This action of social distancing is to prevent the spread of COVID-19. The Centers for Disease Control (CDC) and World Health Organization have declared the COVID-19 a global pandemic. The CDC recommended that all events over 50 people be postponed or cancelled. The State of Illinois has closed all restaurants and bars for in-house services and is recommending a minimum six-foot social distancing policy. The World Health Organization has reported 6,445,457 confirmed cases and 382,451 deaths worldwide and 123,830 and 5,621 respectively for the State of Illinois that are attributable to COVID-19 as of June 3, 2020.

On May 29, 2020 Illinois Governor JB Pritzker issued an additional Executive Order amending the criteria to June 27, 2020 (attached).

ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.)

It is the policy of the Village of Willowbrook that the corporate authorities will be prepared to address any emergencies and, therefore, pursuant to Section 5/11-1-6 of the Illinois Municipal Code, it is necessary and appropriate to establish standards for the determination of whether a state of emergency exists authorizing the mayor to exercise extraordinary power and authority, by executive order, during the possible state of emergency, to ensure that the effects of COVID-19 are mitigated and minimized and that residents and visitors in the Village remain safe and secure.

If the ordinance is approved, it would allow for the following items allowable through the code of ordinances:

a) All actions reasonably and expeditiously necessary to respond to the local state of emergency; and

- b) Approve previously appropriated expenditures of the Village for the purpose of continuing the operations of the Village; and
- c) In the event the local state of emergency extends beyond the current fiscal year and a new budget has not been approved, the Mayor shall be authorized to approve new spending by the Village during the existence of the local state of emergency;
- d) Canceling meetings of any board or commission to which the Mayor appoints members. Any such cancellation shall automatically extend such deadlines for required actions by such board or commission as is specified in the cancellation notice;
- e) Suspend licenses or permits for special events or any other licenses or permits issued by the Village which in the judgment of the Mayor could impact the public health or well-being of residents or visitors to the community;
- f) Authorize any purchase for which funds are available reasonably related to the local state of emergency; and
- g) Authorize to close Village facilities as is reasonably required to protect the health of the public and employees of the Village related to the local state of emergency.

This Extension of the Temporary Executive Power Ordinance will be in full affect until the next regular meeting of the Village Board of the Village of Willowbrook.

A copy of the State of Illinois Executive Order in Response to COVID-19 is attached.

ACTION PROPOSED: Pass the Ordinance.

ORDINANCE NO. 20-0

**AN ORDINANCE EXTENDING TEMPORARY
EXECUTIVE POWERS PURSUANT TO 65 ILCS 5/11-1-6**

WHEREAS, on March 23, 2020, the Governor of the State of Illinois issued Executive Order 2020-10 ordering all individuals, with certain exceptions, to shelter in place through April 7, 2020; and

WHEREAS, during the March 23, 2020, regular meeting of the Mayor and Board of Trustees of the Village of Willowbrook, the Village Board adopted and approved Ordinance 20-0-08 entitled “An Ordinance Establishing Temporary Executive Powers Pursuant to 65 ILCS 5/11-1-6”; and

WHEREAS, on March 23, 2020, Village Mayor, Frank A. Trilla, signed a “Proclamation Declaring An Emergency In The Village Of Willowbrook Due To The Coronavirus (COVID-19) Outbreak”; and

WHEREAS, on April 1, 2020, the Governor of the State of Illinois issued Executive Order 2020-18 extending for an additional thirty (30) days certain executive orders, including Executive Order 2020-10, ordering all individuals, with certain exceptions, to shelter in place through April 30, 2020; and

WHEREAS, effective May 1, 2020, Governor JB Pritzker signed Executive Order 2020-32 extending for another thirty (30) days prior Executive Orders continuing shelter-in-place orders until May 30, 2020; and

WHEREAS, during the April 27, 2020 regular meeting of the Mayor and Board of Trustees of the Village of Willowbrook, the Village Board adopted and approved Ordinance 20-0-13 entitled “An Ordinance Extending Temporary Executive Powers Pursuant to 65 ILCS 5/11-1-6”; and

WHEREAS, during the May 11, 2020 regular Village Board Meeting of the Mayor and Board of Trustees of the Village of Willowbrook, the Village Board adopted and approved Ordinance 20-0-17 entitled, “An Ordinance Extending Temporary Executive Powers Pursuant to 65 ILCS 5/11-6”; and

WHEREAS, during the May 26, 2020 Village Board meeting of the Mayor and Board of Trustees, the Village Board adopted and approved Ordinance No. 20-0-19 extending temporary executive powers; and

WHEREAS, the Village of Willowbrook continues to be subject to the shelter in place requirements of the Governor’s Executive Order 2020-10, extended by 2020-18 and further extended by Executive Orders 2020-30 and 2020-32 entered May 1, 2020, and the Village Mayor believes it is reasonable and necessary for the temporary executive powers afforded by Village Ordinances 20-0-08, 20-0-10, 20-0-13 and Ordinance 20-0-17 be extended to the adjournment of the next regularly scheduled Village of Willowbrook Mayor and Board of Trustees’ meeting.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, as follows:

SECTION 1. The corporate authorities of the Village hereby determine that it is advisable, necessary and in the best interests of the public health, safety and welfare of the

Village that the Village extend the temporary executive powers afforded by Village Ordinance 20-0-08, 20-0-10, 20-0-13, 20-0-17 and 20-0-19 and as extended by this Village Ordinance 20-0-_____ until the adjournment of the next regularly scheduled meeting of the Village of Willowbrook Mayor and Board of Trustees.

SECTION 2. The officials, officers and employees of the Village are hereby authorized to take such further actions as are necessary to carry out the intent and purpose of this Ordinance.

SECTION 3. This Ordinance shall be in full force and effect upon and after its passage, approval and publication in accordance with law.

PASSED and APPROVED this 8th day of June, 2020.

ROLL CALL VOTE:

AYES: _____

NAYS: _____

ABSTENTIONS: _____

ABSENT: _____

APPROVED:

Frank A. Trilla, Mayor

ATTEST:

Leroy R. Hansen,
Village Clerk

- ⊕ View up to date information on how Illinois is handling the Coronavirus Disease 2019 (COVID-19) from the [State of Illinois Coronavirus Response Site](https://coronavirus.illinois.gov/) (<https://coronavirus.illinois.gov/>)

Illinois.gov (/)

Executive Order 2020-38

EXECUTIVE ORDER 2020-38

May 29, 2020

EXECUTIVE ORDER 2020-38
(COVID-19 EXECUTIVE ORDER NO. 36)

Restoring Illinois - Protecting Our Communities

WHEREAS, since early March 2020, Illinois has been faced with a disaster caused by a pandemic that has taken the lives of thousands of residents, infecting over 100,000 and growing, and resulting in extraordinary sickness and loss of life; and,

WHEREAS, at all times but especially during a public health crisis, protecting the health and safety of Illinoisans is among the most important functions of State government; and,

WHEREAS, as Illinois enters the fourth month of responding to the public health disaster caused by Coronavirus Disease 2019 (COVID-19), a novel severe acute respiratory illness that has spread and continues to spread rapidly among people through respiratory transmissions and continues to be without an effective treatment or vaccine, the burden on residents, healthcare providers, first responders and governments throughout the State is unprecedented; and,

WHEREAS, the World Health Organization declared COVID-19 a Public Health Emergency of International Concern on January 30, 2020, and the United States Secretary of Health and Human Services declared that COVID-19 presents a public health emergency on January 27, 2020; and,

WHEREAS, on March 11, 2020, the World Health Organization characterized the COVID-19 outbreak as a pandemic, and has now reported more than 5.5 million confirmed cases of COVID-19 and 350,000 deaths attributable to COVID-19 globally; and,

WHEREAS, despite efforts to contain COVID-19, the World Health Organization and the federal Centers for Disease Control and Prevention (CDC) indicated that the virus was expected to continue spreading and it has, in fact, continued to spread rapidly, resulting in the need for federal and State governments to take significant steps; and,

WHEREAS, on March 9, 2020, I, JB Pritzker, Governor of Illinois, declared all counties in the State of Illinois as a disaster area in response to the outbreak of COVID-19; and,

WHEREAS, on March 13, 2020, the President declared a nationwide emergency pursuant to Section 501(b) of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, 42 U.S.C. 5121-5207 (the "Stafford Act"), covering all states and territories, including Illinois; and,

WHEREAS, on March 26, 2020, the President declared a major disaster in Illinois pursuant to Section 401 of the Stafford Act; and,

WHEREAS, on April 1, 2020, due to the exponential spread of COVID-19 in Illinois, I again declared all counties in the State of Illinois as a disaster area; and,

WHEREAS, on April 30, 2020, due to the continued spread of COVID-19 in Illinois, the threatened shortages of hospital beds, emergency room capacity, and ventilators, and the inadequate testing capacity, I again declared all counties in the State of Illinois as a disaster area; and,

WHEREAS, on May 29, 2020, due to the thousands of lives lost to COVID-19 in Illinois, the continued increase of cases, the continued threat of shortages of hospital beds, emergency room capacity, and ventilators, the improved but still insufficient testing capacity, and the financial destruction caused by the virus, I again declared all counties in the State of Illinois as a disaster area; and,

WHEREAS, the CDC advises that limiting face-to-face contact with others is the best way to reduce the spread of COVID-19, and that social distancing – staying at least 6 feet away from other people, not gathering in groups, and staying out of crowded places – is among the best tools to slow the spread of the virus; and,

WHEREAS, the CDC recommends wearing cloth face coverings in public settings where social distancing measures are difficult to maintain; and,

WHEREAS, the CDC recommends other critical precautions to slow the spread of COVID-19, such as frequent hand washing, covering coughs and sneezes, and cleaning and disinfecting frequently touched surfaces; and,

WHEREAS, there have been over 117,000 confirmed cases of COVID-19 in 101 Illinois counties; and,

WHEREAS, Illinois has had more than 5,200 deaths resulting from COVID-19, and many days more than 100 Illinoisans lose their lives to the virus; and,

WHEREAS, although the number of new COVID-19 cases has stabilized and potentially begun to decrease in recent weeks, the virus continues to infect thousands of individuals and claim the lives of too many Illinoisans each day; and,

WHEREAS, COVID-19 has claimed the lives of and continues to impact the health of Black and Hispanic Illinoisans at a disproportionately high rate – magnifying significant health disparities and inequities; and,

WHEREAS, as the virus has progressed through Illinois, the crisis facing the State continues to develop and requires an evolving response to ensure hospitals, health care professionals and first responders are able to meet the health care needs of all Illinoisans and in a manner consistent with CDC guidance that continues to be updated; and,

WHEREAS, while hospitalizations have very recently stabilized, Illinois is using a significant percentage of hospital beds, ICU beds, and ventilators to treat COVID-19 patients that require hospitalization and, if cases were to surge higher, the State could face a shortage of one or more of these critical health care resources; and,

WHEREAS, the State worked with top researchers from the University of Illinois at Urbana-Champaign, the Northwestern School of Medicine, the University of Chicago, the Chicago and Illinois Departments of Public Health, along with McKinsey and Mier Consulting Group, and Civis Analytics, to analyze data on COVID-19 deaths and ICU usage and model potential outcomes; and,

WHEREAS, the State's modeling showed that its health care resource utilization would peak in May, and that health care resources would continue to be limited after the peak, updated modeling now shows that the peak may have been delayed, with the tail extending several more weeks; and,

WHEREAS, the State's modeling continues to show that without extensive social distancing and other precautions, the State will face a shortage of hospital beds, ICU beds and/or ventilators; and,

WHEREAS, in addition to causing the tragic loss of more than 5,200 Illinoisans and wreaking havoc on the physical health of tens of thousands more, COVID-19 has caused extensive economic loss and continues to threaten the financial welfare of a significant number of individuals and businesses across the nation and the State; and,

WHEREAS, nationwide, 40 million people have filed unemployment claims since the start of the pandemic – representing one in four U.S. workers; and,

WHEREAS, the Illinois Department of Employment Security announced that the State's unemployment rate rose to 16.4% in April, with 762,000 jobs lost during that month; and,

WHEREAS, over 180,000 small businesses in Illinois have received over \$22 billion in COVID-19 related financial support through the federal Paycheck Protection Program in an effort to prevent these businesses from closing; and,

WHEREAS, the economic loss and insecurity caused by COVID-19 threatens the viability of business and the access to housing, medical care, food, and other critical resources that impact the health and safety of residents; and,

THEREFORE, by the powers vested in me as the Governor of the State of Illinois, pursuant to the Illinois Constitution and Sections 7(1), 7(2), 7(3), 7(8), 7(9), and 7(12) of the Illinois Emergency Management Agency Act, 20 ILCS 3305, and consistent with the powers in public health laws, I hereby order the following, effective immediately:

Restoring Illinois – Protecting Our Communities

1. Intent of this Executive Order. The intent of this Executive Order is to safely and conscientiously resume activities that were paused as COVID-19 cases rose exponentially and threatened to overwhelm our healthcare system. As Illinoisans resume these activities, we must not backslide on the progress we have made. We cannot risk overwhelming our healthcare system, and we must prioritize the health and lives of all Illinoisans, especially the most vulnerable among us. While protecting our communities, we will restore our economy and begin to repair the economic damage that the virus has caused. The intent of this Executive Order is to effectuate those goals.

This Executive Order supersedes Executive Order 2020-32 and Section 1 of Executive Order 2020-07.

2. Public health requirements for individuals. Individuals must take the following public health steps to protect their own and their neighbors' health and lives:

- a. **Practice social distancing.** To the extent individuals are using shared spaces when outside their residence, including when outdoors, they must at all times and as much as reasonably possible maintain social distancing of at least six feet from any other person who does not live with them.
- b. **Wear a face covering in public places or when working (1).** Any individual who is over age two and able to medically tolerate a face covering (a mask or cloth face covering) shall be required to cover their nose and mouth with a face covering when in a public place and unable to maintain a six-foot social distance. This requirement applies whether in an indoor space, such as a store, or in a public outdoor space where maintaining a six-foot social distance is not always possible.
- c. **Elderly people and those who are vulnerable as a result of illness should take additional precautions.** People at high risk of severe illness from COVID-19, including elderly people and those with a health condition that may make them vulnerable, are urged to stay in their residence and minimize in-person contact with others to the extent possible.
- d. **Limit gatherings.** Any gathering of more than ten people is prohibited unless exempted by this Executive Order. Nothing in this Executive Order prohibits the gathering of members of a household or residence. Because in-person contact presents the greatest risk of transmission of COVID-19, Illinoisans are encouraged to continue limiting in-person contact with others and to expand their social contact cautiously. Gathering remotely continues to be the safest way to interact with those outside a household or residence.
- e. **Go outdoors.** Public health guidance suggests that the risks of transmission of COVID-19 are greatly reduced outdoors as opposed to indoors. Where possible, Illinoisans are encouraged to conduct their activities outdoors.

3. Public health requirements for businesses, nonprofits, and other organizations. For the purposes of this Executive Order, covered businesses include any for-profit, non-profit, or educational entity, regardless of the nature of the service, the function it performs, or its corporate or entity structure. Those entities must take the following public health measures to

protect their employees, their customers, and all others who come into physical contact with their operations:

a. **Requirements for all businesses.** All businesses must:

- continue to evaluate which employees are able to work from home, and are encouraged to facilitate remote work from home when possible;
- ensure that employees practice social distancing and wear face coverings when social distancing is not always possible;
- ensure that all spaces where employees may gather, including locker rooms and lunchrooms, allow for social distancing; and
- ensure that all visitors (customers, vendors, etc.) to the workplace can practice social distancing; but if maintaining a six-foot social distance will not be possible at all times, encourage visitors to wear face coverings; and
- prominently post the guidance from the Illinois Department of Public Health (IDPH) and Office of the Illinois Attorney General regarding workplace safety during the COVID-19 emergency.(2)

The Department of Commerce and Economic Opportunity (DCEO), in partnership with IDPH, has developed industry-specific guidance and toolkits to help businesses operate safely and responsibly. These documents are available at:

<https://www2.illinois.gov/dceo/Pages/RestoreILP3.aspx>
[\(/dceo/Pages/RestoreILP3.aspx\).]((/dceo/Pages/RestoreILP3.aspx)

b. **Requirements for retail stores.** Retail stores must ensure all employees practice social distancing and must take appropriate additional public health precautions, in accordance with DCEO guidance, which include:

- provide face coverings to all employees who are not able to maintain a minimum six-foot social distance from customers and other employees at all times;
- cap occupancy at 50 percent of store capacity, or, alternatively, at the occupancy limits based on store square footage set by the Department of Commerce and Economic Opportunity;
- communicate with customers through in-store signage, and public service announcements and advertisements, about the social distancing and face covering requirements set forth in this Order; and
- discontinue use of reusable bags.

c. **Requirements for manufacturers.** Manufacturers must ensure all employees practice social distancing and must take appropriate additional public health precautions, in accordance with DCEO guidance, which include:

- provide face coverings to all employees who are not able to maintain a minimum six-foot social distance at all times;
- ensure that all spaces where employees may gather, including locker rooms and lunchrooms, allow for social distancing; and
- modify and downsize operations (staggering shifts, reducing line speeds, operating only essential lines, while shutting down non-essential lines) to the extent necessary to allow for social distancing and to provide a safe workplace in response to the COVID-19 emergency.

d. **Requirements for office buildings.** Employers in office buildings must ensure all employees practice social distancing and must take appropriate additional public health precautions, in accordance with DCEO guidance, which may include:

- provide face coverings to all employees who are not able to maintain a minimum six-foot social distance at all times;
- consider implementing capacity limits where the physical space does not allow for social distancing;
- allow telework where possible; and
- develop and prominently post plans and signage to ensure social distancing in shared spaces such as waiting rooms, service counters, and cafeterias.

e. **Requirements for restaurants and bars.** All businesses that offer food or beverages for on-premises consumption—including restaurants, bars, grocery stores, and food halls—must suspend service for and may not permit on-premises consumption, except as permitted by DCEO guidance. Such businesses are permitted and encouraged to serve food and beverages so that they may be consumed off-premises, as permitted by law, through means such as in-house delivery, third-party delivery, drive-through, and curbside pick-up. In addition, customers may enter the premises to purchase food or beverages for carry-out. However, establishments offering food or beverages for carry-out, including food trucks, must ensure that they have an environment where patrons maintain adequate social distancing.

Bars and restaurants located in airports, hospitals, and dining halls in colleges and universities are exempt from the requirements of this Executive Order. Hotel restaurants may continue to provide room service and carry-out. Catering services may continue. Schools and other entities that typically provide food services to students or members of the public may continue to do so under this Executive Order on the condition that the food is provided to students or members of the public on a pick-up and takeaway basis only.

All businesses covered in this section may permit outdoor on-premises food and beverage consumption in accordance with DCEO guidance and when permitted by local ordinances and regulations.

f. **Requirements for fitness and exercise gyms.** Fitness and exercise gyms may be open for the following activities, but must conduct business in a manner consistent with DCEO guidance: Personal training sessions involving one trainer and one customer; outdoor training in groups no larger than 10 with social distancing; sale of retail merchandise; and onsite filming or streaming of remote classes conducted by a single trainer. Fitness and exercise gyms may not allow other activities, including member workouts, because of the heightened risk of transmission of COVID-19 when people exercise together and share equipment in an indoor space.

g. **Requirements for personal services facilities.** Personal services facilities such as spas, hair salons, barber shops, nail salons, waxing centers, tattoo parlors, and similar

facilities may be open but must ensure the use of face coverings, adherence to social distancing requirements, and use of capacity limits in accordance with DCEO guidance.

h. Requirements for outdoor recreation, youth day camps, and youth sports.

Businesses offering outdoor recreation, youth day camps, and youth sports may be open but must ensure the use of face coverings, adherence to social distancing requirements; and must take other public health steps in accordance with DCEO guidance.

i. Places of public amusement. Except as permitted by this Executive Order or by DCEO guidance, places of public amusement must remain closed to the public. Places of public amusement include but are not limited to, locations with amusement rides, carnivals, amusement parks, water parks, aquariums, zoos, museums, arcades, fairs, children's play centers, playgrounds, theme parks, bowling alleys, movie and other theaters, and concert and music halls. Places of public amusement, like other businesses, may continue to:

- i. Perform necessary activities to maintain the value of the business's inventory, preserve the condition of the business's physical plant and equipment, ensure security, process payroll and employee benefits, or for related functions.
- ii. Perform necessary activities to facilitate employees of the business being able to continue to work remotely.
- iii. Fulfill online and telephonic retail orders through pick-up or delivery.

j. Exemptions.

a. Free exercise of religion. This Executive Order does not limit the free exercise of religion. To protect the health and safety of faith leaders, staff, congregants and visitors, religious organizations and houses of worship are encouraged to consult and follow the recommended practices and guidelines from the Illinois Department of Public Health(3).(3) As set forth in the IDPH guidelines, the safest practices for religious organizations at this time are to provide services online, in a drive-in format, or outdoors (and consistent with social distancing requirements and guidance regarding wearing face coverings), and to limit indoor services to 10 people. Religious organizations are encouraged to take steps to ensure social distancing, the use of face coverings, and implementation of other public health measures.

b. Emergency functions. All first responders, emergency management personnel, emergency dispatchers, court personnel, law enforcement and corrections personnel, hazardous materials responders, child protection and child welfare personnel, housing and shelter personnel, military, and other governmental employees working for or to support the emergency response are exempt from this Executive Order, but are encouraged to practice social distancing and take recommended public health measures.

c. Governmental functions. This Executive Order does not apply to the United States government and does not affect services provided by the State or any municipal, township, county, subdivision or agency of government and needed to ensure the continuing operation of the government agencies or to provide for or support the health, safety and welfare of the public.

k. Social Distancing, Face Covering, and PPE Requirements. For purposes of this Executive Order, social distancing includes maintaining at least six-foot distance from other individuals, washing hands with soap and water for at least twenty seconds as frequently as possible or using hand sanitizer, covering coughs or sneezes (into the sleeve or elbow, not hands), regularly cleaning high-touch surfaces, and not shaking hands.

a. Required measures. Businesses must take proactive measures to ensure compliance with Social Distancing Requirements, including where possible:

- i. Designate six-foot distances.** Designating with signage, tape, or by other means six-foot spacing for employees and customers to maintain appropriate distance;
- ii. Hand sanitizer and sanitizing products.** Having hand sanitizer and sanitizing products readily available for employees and customers;
- iii. Separate operating hours for vulnerable populations.** Implementing separate operating hours for elderly and vulnerable customers;
- iv. Online and remote access.** Posting online whether a facility is open and how best to reach the facility and continue services by phone or remotely; and
- v. Face Coverings and PPE.** Providing employees with appropriate face coverings and requiring that employees wear face coverings where maintaining a six-foot social distance is not possible at all times. When the work circumstances require, providing employees with other PPE in addition to face coverings.

I. Enforcement. This Executive Order may be enforced by State and local law enforcement pursuant to, *inter alia*, Section 7, Section 15, Section 18, and Section 19 of the Illinois Emergency Management Agency Act, 20 ILCS 3305.

Businesses must follow guidance provided or published by the Illinois Department of Commerce and Economic Opportunity regarding safety measures during Phase III, and the Illinois Department of Public Health, local public health departments, and the Workplace Rights Bureau of the Office of the Illinois Attorney General with respect to Social Distancing Requirements. Pursuant to Section 25(b) of the Whistleblower Act, 740 ILCS 174, businesses are prohibited from retaliating against an employee for disclosing information where the employee has reasonable cause to believe that the information discloses a violation of this Order.

m. No limitation on authority. Nothing in this Executive Order shall, in any way, alter or modify any existing legal authority allowing the State or any county, or local government body to order (1) any quarantine or isolation that may require an individual to remain inside a particular residential property or medical facility for a limited period of time, including the duration of this public health emergency, or (2) any closure of a specific location for a limited period of time, including the duration of this public health emergency. Nothing in this Executive Order shall be construed as an exercise of any authority to order any quarantine, isolation, or closure. Nothing in this Executive Order

shall, in any way, alter or modify any existing legal authority allowing a county or local government body to enact provisions that are stricter than those in this Executive Order.

n. **Savings clause**. If any provision of this Executive Order or its application to any person or circumstance is held invalid by any court of competent jurisdiction, this invalidity does not affect any other provision or application of this Executive Order, which can be given effect without the invalid provision or application. To achieve this purpose, the provisions of this Executive Order are declared to be severable. This Executive Order is meant to be read consistently with any Court order regarding this Executive Order.

References:

1 Throughout this Executive Order, any reference to a face covering requirement excludes those two years old and younger and those for whom wearing a face covering is not medically advisable. Guidance on use of face coverings from the Illinois Department of Human Rights is available here:

https://www2.illinois.gov/dhr/Documents/IDHR_FAQ_for_Businesses_Concerning_Use_of_Face-Coverings_During_COVID-19_Ver_2020511b%20copy.pdf
(/dhr/Documents/IDHR_FAQ_for_Businesses_Concerning_Use_of_Face-Coverings_During_COVID-19_Ver_2020511b%20copy.pdf)

2 This guidance is available at: https://www.dph.illinois.gov/sites/default/files/COVID-19_WorkplaceHealth_SafetyGuidance20200505.pdf
(https://www.dph.illinois.gov/sites/default/files/COVID-19_WorkplaceHealth_SafetyGuidance20200505.pdf)

3 This guidance is available at: <https://www.dph.illinois.gov/covid19/community-guidance/places-worship-guidance> (<https://www.dph.illinois.gov/covid19/community-guidance/places-worship-guidance>)

GOVERNMENT (/GOVERNMENT)

Executive Branch (/government/executive-branch)

Executive Orders (/government/executive-orders)

Judicial Branch (/government/judicial-branch)

Legislative Branch (/government/legislative-branch)

Resources & Records (/government/resources-records)

Transparency & Accountability (/government/transparency-accountability)

BUSINESS (/BUSINESS)

Consumers (/business/consumers)

Manage your Business (/business/manage-your-business)

- ⊕ View up to date information on how Illinois is handling the Coronavirus Disease 2019 (COVID-19) from the [State of Illinois Coronavirus Response Site](https://coronavirus.illinois.gov/) (<https://coronavirus.illinois.gov/>)

Illinois.gov (/)

Executive Order 2020-39

May 29, 2020

EXECUTIVE ORDER 2020-39

EXECUTIVE ORDER IN RESPONSE TO COVID-19 (Coronavirus Disease 2019)
(COVID-19 (Coronavirus Disease 2019) EXECUTIVE ORDER NO. 37)

WHEREAS, since early March 2020, Illinois has been faced with a disaster caused by a pandemic that has taken the lives of more than 5,180 residents and infected over 100,000, resulting in extraordinary sickness and loss of life, and continues to spread; and,

WHEREAS, at all times but especially during a public health crisis, protecting the health and safety of Illinoisans is among the most important functions of State government; and,

WHEREAS, as Illinois enters the fourth month of responding to the public health disaster caused by Coronavirus Disease 2019 (COVID-19), a novel severe acute respiratory illness that has spread and continues to spread rapidly among people through respiratory transmissions and is without an effective treatment or vaccine, the burden on residents, healthcare providers, first responders and governments throughout the State is unprecedented; and,

WHEREAS, the World Health Organization declared COVID-19 a Public Health Emergency of International Concern on January 30, 2020, and the United States Secretary of Health and Human Services declared that COVID-19 presents a public health emergency on January 27, 2020; and,

WHEREAS, on March 9, 2020, I, JB Pritzker, Governor of Illinois, declared all counties in the State of Illinois as a disaster area in response to the outbreak of COVID-19; and,

WHEREAS, on April 1, 2020, due to the exponential spread of COVID-19 in Illinois, I again declared all counties in the State of Illinois as a disaster area; and,

WHEREAS, on April 30, 2020, due to the continued spread of COVID-19 in Illinois, the threatened shortages of hospital beds, ER beds, and ventilators, and the inadequate testing capacity, I again declared all counties in the State of Illinois as a disaster area; and,

WHEREAS, in addition to causing the tragic loss of 5,186 Illinoisans and wreaking havoc on the physical health of tens of thousands more, COVID-19 has caused extensive economic loss and continues to threaten the financial welfare of a significant number of individuals and businesses across the nation and the State; and,

WHEREAS, on May 29, 2020, due to the thousands of lives lost to COVID-19 in Illinois, the continued increase of cases, the continued threat of shortages of hospital beds, ER beds, and ventilators, the improved but still insufficient testing capacity, and the financial destruction caused by the virus, I again declared all counties in the State of Illinois as a disaster area; and,

WHEREAS, the 101st General Assembly convened for a Special Session beginning on May 20, 2020 and passed a number of bills, some of which address provisions of prior Executive Orders; and,

WHEREAS, in response to the epidemic emergency and public health emergency described above, I find it necessary to re-issue Executive Orders 2020-03, 2020-04, 2020-05, 2020-06, 2020-07, 2020-08, 2020-09, 2020-11, 2020-12, 2020-13, 2020-14, 2020-15, 2020-16, 2020-17, 2020-20, 2020-21, 2020-22, 2020-23, 2020-24, 2020-25, 2020-26, 2020-27, 2020-28, 2020-29, 2020-30, 2020-31, 2020-34, 2020-35, 2020-36, and 2020-37 and hereby incorporate the **WHEREAS** clauses of those Executive Orders;

THEREFORE, by the powers vested in me as the Governor of the State of Illinois, pursuant to the Illinois Constitution and Sections 7(1), 7(2), 7(3), 7(8), 7(9), and 7(12) of the Illinois Emergency Management Agency Act, 20 ILCS 3305, and consistent with the powers in public health laws, I hereby order the following, effective May 29, 2020:

Part 1: Re-Issue of Executive Orders.

Executive Orders 2020-03, 2020-04, 2020-05, 2020-06, 2020-07, 2020-08, 2020-09, 2020-11, 2020-12, 2020-13, 2020-14, 2020-15, 2020-16, 2020-17, 2020-20, 2020-21, 2020-22, 2020-23, 2020-24, 2020-25, 2020-26, 2020-27, 2020-28, 2020-29, 2020-30, 2020-31, 2020-34, 2020-35, 2020-36, and 2020-37 hereby are re-issued by this Executive Order 2020-39 as follows:

Executive Order 2020-04 (Closure of James R. Thompson Center; waiver of sick leave requirement for State employees):

Sections 2 and 3 of Executive Order 2020-04 are re-issued and extended through **June 27, 2020**.

Executive Orders 2020-05 and 2020-06 (School closures):

Section 1 of Executive Order 2020-05 and Sections 1 and 2 of Executive Order 2020-06 are re-issued and extended through **June 27, 2020**.

Sections 2 and 3 of Executive Order 2020-05 are re-issued and extended through **June 27, 2020** or until corresponding legislation (SB 1569) is enacted and takes effect, whichever occurs first.

Executive Order 2020-07 (Suspension of on-premises consumption at restaurants and bars; unemployment insurance; Open Meetings Act):

Sections 3 and 4 of Executive Order 2020-07 are re-issued and extended through **June 27, 2020**.

Section 5 of Executive Order 2020-07 is re-issued and extended through **June 27, 2020** or until corresponding legislation (HB 2455) is enacted and takes effect, whichever occurs first.

Section 6 of Executive Order 2020-07, as amended by Executive Order 2020-33, is re-issued and extended through **June 27, 2020** or until corresponding legislation (SB 2135) is enacted and takes effect, whichever occurs first.

Executive Order 2020-08 (Secretary of State operations):

Executive Order 2020-08, as amended below, is re-issued in its entirety and extended through **June 27, 2020**.

Section 3. During the duration of and for no more than thirty days following the termination of the Gubernatorial Disaster Proclamations, the requirements in the Limited Liability Company Act, 805 ILCS 180/55-5; Uniform Limited Partnership Act (2001), 805 ILCS 215/1309; General Not For Profit Corporation Act of 1986, 805 ILCS 105/101.45; and Business Corporation Act of 1983, 805 ILCS 5/1.45, that the Secretary shall, within 10 days after delivery of any document required by those Acts to be filed with the Secretary of State, notify the filer if the Secretary disapproves of the document, are suspended. During this time the Secretary shall process these documents as expeditiously as possible.

Section 4. During the duration of and for no more than thirty days following the termination of the Gubernatorial Disaster Proclamations, the Secretary's obligations to provide expedited services as set forth in the Limited Liability Company Act, 805 ILCS 180/50-50; Uniform Limited Partnership Act (2001), 805 ILCS 215/1308; Uniform Partnership Act (1997), 805 ILCS 206/1209; General Not For Profit Corporation Act of 1986, 805 ILCS 105/115.20; and Business Corporation Act of 1983, 805 ILCS 5/15.95, are suspended.

Executive Order 2020-09 (Telehealth):

Executive Order 2020-09 is re-issued in its entirety and extended through **June 27, 2020**.

Executive Order 2020-11 (Revisions to prior Executive Orders; Department of Corrections notification period):

Section 3 of Executive Order 2020-11 is re-issued and extended through **June 27, 2020** or until corresponding legislation (SB 1569) is enacted and takes effect, whichever occurs first.

Section 4 of Executive Order 2020-11 is re-issued and extended through **June 27, 2020**.

Executive Order 2020-12 (Health care worker background checks; Department of Juvenile Justice notification period; Coal Mining Act):

Executive Order 2020-12 is re-issued in its entirety and extended through **June 27, 2020**.

Executive Order 2020-13 (Suspending Illinois Department of Corrections admissions from county jails):

Executive Order 2020-13 is re-issued in its entirety and extended through **June 27, 2020**.

Executive Order 2020-14 (Notary and witness guidelines):

Executive Order 2020-14, as amended by Executive Order 2020-33, is re-issued in its entirety and extended through **June 27, 2020** or until corresponding legislation (SB 2135) is enacted and takes effect, whichever occurs first.

Executive Order 2020-15 (Suspending provisions of the Illinois School Code):

Sections 1, 2, 3, and 4 of Executive Order 2020-15 are re-issued and extended through **June 27, 2020** or until corresponding legislation (SB 1569) is enacted and takes effect, whichever occurs first.

Sections 5, 6, 7, 8, and 9 of Executive Order 2020-15 are re-issued and extended through **June 27, 2020**.

Executive Order 2020-16 (Repossession of vehicles; suspension of classroom training requirement for security services):

Executive Order 2020-16 is re-issued in its entirety and extended through **June 27, 2020**.

Executive Orders 2020-03 and 2020-17 (Cannabis deadlines and applications):

Executive Orders 2020-03 and 2020-17, as modified by Executive Order 2020-18, are re-issued and shall remain in effect as specified by Executive Order 2020-18.

Executive Order 2020-20 (Public assistance requirements):

Executive Order 2020-20 is re-issued in its entirety and extended through **June 27, 2020**.

Executive Order 2020-21 (Furlough of Illinois Department of Corrections inmates):

Executive Order 2020-21 is re-issued in its entirety and extended through **June 27, 2020**.

Executive Order 2020-22 (Township meetings; Funeral Directors and Embalmers Licensing Code; placements under the Child Care Act of 1969; fingerprint submissions under Health Care Worker Background Check Act):

Section 1 of Executive Order 2020-22 is re-issued and extended through **June 27, 2020** or until corresponding legislation (HB 2096) is enacted and takes effect, whichever occurs first.

Sections 2, 3, 4, 5 and the Savings Clause of Executive Order 2020-22 are re-issued and extended through **June 27, 2020**.

Executive Order 2020-23 (Actions by the Illinois Department of Financial and Professional Regulation for licensed professionals engaged in disaster response):

Executive Order 2020-23 is re-issued in its entirety and extended through **June 27, 2020**.

Executive Order 2020-24 (Illinois Department of Human Services Forensic Treatment Program; investigations of Illinois Department of Human Services employees):

Executive Order 2020-24 is re-issued in its entirety and extended through **June 27, 2020**.

Executive Order 2020-25 (Garnishment and wage deductions):

Executive Order 2020-25 is re-issued in its entirety and extended through **June 27, 2020**.

Executive Order 2020-26 (Hospital capacity):

Executive Order 2020-26 is re-issued in its entirety and extended through **June 27, 2020**.

Executive Order 2020-27 (Cadavers testing positive for COVID-19):

Executive Order 2020-27 is re-issued in its entirety and extended through **June 27, 2020**.

Executive Order 2020-28 (Industrial radiography certifications):

Executive Order 2020-28 is re-issued in its entirety and extended through **June 27, 2020**.

Executive Order 2020-29 (In-person education or exams for professional insurance licenses):

Executive Order 2020-29 is re-issued in its entirety and extended through **June 27, 2020**.

Executive Order 2020-30 (Filing of residential eviction actions; enforcement of non-residential eviction orders; expired consular identification documents; electronic filings for the Illinois Human Rights Commission):

Executive Order 2020-30, as amended by Executive Order 2020-33, is re-issued in its entirety and extended through **June 27, 2020**.

Executive Order 2020-31 (Educator licensure and student graduation requirements):

Executive Order 2020-31 is re-issued in its entirety and extended through **June 27, 2020**.

Executive Order 2020-34 (Cannabis requirements):

Executive Order 2020-34 is re-issued in its entirety and extended through **June 27, 2020**.

Executive Order 2020-35 (IDPH regulatory activities):

Executive Order 2020-35 is re-issued in its entirety and extended through **June 27, 2020**.

Executive Order 2020-36 (Marriage licenses):

Executive Order 2020-36 is re-issued in its entirety and extended through **June 27, 2020**.

Executive Order 2020-37 (Immunity from civil liability for health care facilities, professionals, and volunteers):

Executive Order 2020-37, which superseded Executive Order 2020-19 as of its effective date May 13, 2020, is re-issued in its entirety and extended through **June 27, 2020**.

Part 2: Savings Clause. If any provision of this Executive Order or its application to any person or circumstance is held invalid by any court of competent jurisdiction, this invalidity does not affect any other provision or application of this Executive Order, which can be given effect without the invalid provision or application. To achieve this purpose, the provisions of this Executive Order are declared to be severable.

VILLAGE OF WILLOWBROOK

BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

AN ORDINANCE AMENDING SECTION 8-8-10 ENTITLED "ALL-NIGHT PARKING" OF CHAPTER 8 ENTITLED "PARKING RULES" OF TITLE 8 ENTITLED "TRAFFIC REGULATIONS" OF THE VILLAGE CODE OF THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS	AGENDA NO. 6
	AGENDA DATE: 06/08/20

STAFF REVIEW: Robert Schaller, Police Chief

SIGNATURE: R. Schaller /m

LEGAL REVIEW: Tom Bastian, Village Attorney

SIGNATURE: T. Bastian /m

RECOMMENDED BY: Brian Pabst, Village Administrator

SIGNATURE: B. Pabst /m

REVIEWED & APPROVED BY COMMITTEE: YES NO N/A

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER HISTORY)

The Village of Willowbrook prohibits parking on any street in the Municipality between the hours of two o'clock (2:00 a.m. and six o'clock (6:00 a.m.) of any day.

Current Ordinance Language:

8-8-10: All-Night Parking:

No person shall park any vehicle between the hours of two o'clock (2:00) a.m. and six o'clock (6:00) a.m. of any day, except physicians on emergency calls, on any street in the Municipality. (Ord. 63-O-34, 12-23-1963)

The Village Allows for exceptions to this Ordinance for residents who request overnight parking. These requests are currently administered via an online portal. Upon looking at these requests it has become evident that residents are requesting overnight parking for multiple vehicles for a year at a time. Currently our All-Night Parking Ordinance is silent on parameters granting overnight parking.

STAFF RECOMMENDATION

Updating the Ordinance with the following clarification would address the current issue with overnight parking.

Proposed Ordinance Language (8-8-10)

No person shall park any motorized vehicle on any street in the Village between the hours of two o'clock (2:00) a.m. and six o'clock (6:00) a.m. on any day.

The provisions of this section shall not apply to physicians on emergency calls or vehicles owned by the United States, State of Illinois, or any county or municipality which may be subject to call twenty-four (24) hours a day.

The Chief of Police is authorized to grant special permission: a) in emergency situations, or b) on a temporary basis, however, overnight parking permission is limited to three (3) nights per calendar month.

ACTION PROPOSED: Pass the Ordinance

ORDINANCE NO. 20-O-

AN ORDINANCE AMENDING SECTION 8-8-10 ENTITLED "ALL-NIGHT PARKING" OF CHAPTER 8 ENTITLED "PARKING RULES" OF TITLE 8 ENTITLED "TRAFFIC REGULATIONS" OF THE VILLAGE CODE OF THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

WHEREAS, the corporate authorities of the Village of Willowbrook are expressly authorized, pursuant to Section 11-208(a)(1) of the Illinois Vehicle Code (625 ILCS 5/11-208(a)(1), to regulate the standing or parking of motor vehicles upon the streets under the jurisdiction of the Village; and

WHEREAS, the corporate authorities of the Village deem it proper and in the best interest of the Village to further regulate over-night parking upon the streets and roadways under the exclusive jurisdiction of the Village.

NOW THEREFORE, BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, that the Village Code of the Village of Willowbrook be amended as follows:

SECTION ONE: That Title 8, Chapter 8, Section 8-8-10 entitled "All-Night Parking" of the Village Code of the Village of Willowbrook, as amended, is hereby further amended to read as follows:

8-8-10: ALL-NIGHT PARKING.

No person shall park any motorized vehicle on any street in the Village between the hours of two o'clock (2:00) a.m. and six o'clock (6:00) a.m. on any day.

The provisions of this section shall not apply to physicians on emergency calls or vehicles owned by the United States, State of Illinois, or any county or municipality which may be subject to call twenty four (24) hours a day.

The Chief of Police is authorized to grant special permission: a) in emergency situations, or b) on a temporary basis, however, overnight parking permission is limited to three (3) nights per calendar month.

SECTION TWO: That all ordinances and resolutions, or parts thereof, in conflict with the provisions of this Ordinance are, to the extent of such conflict, expressly repealed.

SECTION THREE: This ordinance shall become effective ten (10) days after its passage and approval in the manner provided by law after installation of appropriate signage.

PASSED and APPROVED this 8th day of June, 2020.

ROLL CALL VOTE:

AYES: _____

NAYS: _____

ABSTENTIONS: _____

ABSENT: _____

APPROVED:

Frank A. Trilla, Mayor

ATTEST:

Leroy R. Hansen,
Village Clerk

VILLAGE OF WILLOWBROOK

BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

A RESOLUTION OF THE VILLAGE OF WILLOWBROOK APPROVING AND AUTHORIZING THE VILLAGE ADMINISTRATOR TO EXECUTE A CERTAIN PROPOSAL SUBMITTED BY PURE PRAIRIE ORGANICS FOR THE VILLAGE WEED CONTROL AND FERTILIZATION PROGRAM

AGENDA NO. 7
AGENDA DATE: 06/08/20

STAFF REVIEW: John Fenske, Interim Parks Superintendent SIGNATURE: J. Fenske / mm
LEGAL REVIEW: Thomas Bastian, Village Attorney SIGNATURE: T. Bastian / mm
RECOMMENDED BY: Brian Pabst, Village Administrator SIGNATURE: B. Pabst / mm
REVIEWED & APPROVED BY COMMITTEE/COMMISSION: YES NO N/A

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER HISTORY)

In 2015, staff received concerns from a Village resident regarding the use of chemical herbicides, pesticides, and fertilizers within park properties. The resident lives adjacent to one of the Village parks and feels the frequencies of treatments were excessive resulting in overuse of the chemicals which can cause a health risk. Staff research led to the consideration of organic lawn care treatment options and meetings with vendors that provide such treatments. On April 25, 2016, the Village Board accepted a proposal from Pure Prairie Organics, Joliet, to conduct both an organic based blended program and an organic/natural turf care program (at Borse Community Park) for Village owned properties in 2016. On December 6, 2016, after the completion of the first transition season, the Parks & Recreation Commission discussed the program. It was noted at that time that no negative comments were received in reference to the results, and that there was no discernable difference between the chemically treated areas and the organically treated areas. Therefore, the recommendation was to continue the organic based turf care program.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.)

The Village first signed a contract with Pure Prairie in April of 2016, at which time we were one of the first Villages to switch to an organic program. The vendor, Pure Prairie Organics, has provided a proposal for the Fiscal Year 2020/2021 program in the amount of \$19,074. The quoted price of \$19,074 has not increased during this time.

This proposal will be for the fertilization and weed control for the following locations: all Village parks, the Village Hall, the Police Department, roadway rights-of-way and all other Village owned property. Pure Prairie uses a mix of organic (Public Spaces) and chemical fertilizer (Rights-of-way). This program covers five (5) applications throughout the year, at a cost of \$3814.80/application. The cost is split between the Public Works Department and the Parks Department.

ACTION PROPOSED: Adopt Resolution.

RESOLUTION NO. 20-R-_____

**A RESOLUTION OF THE VILLAGE OF WILLOWBROOK APPROVING AND
AUTHORIZING THE VILLAGE ADMINISTRATOR TO EXECUTE A CERTAIN
PROPOSAL SUBMITTED BY PURE PRAIRIE ORGANICS FOR THE VILLAGE
WEED CONTROL AND FERTILIZATION PROGRAM**

WHEREAS, the Village of Willowbrook utilizes an Annual Weed Control and Fertilization Program for Village-owned property, including parks and right-of-ways; and

WHEREAS, Pure Prairie Organics has provided this service to the Village since 2017 with great success; and

WHEREAS, Pure Prairie Organics uses organic materials for weed control fertilization in all Village parks and properties.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, as follows:

SECTION ONE: The Village Administrator is hereby authorized to execute the Proposal submitted by Pure Prairie Organics, which Proposal is hereby approved at a cost not to exceed \$19,074.00, in substantially the same form as the Proposal attached hereto as Exhibit "A" and made a part hereof.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

SECTION TWO: That this Resolution shall be in full force and effect from and after its adoption and approval in the manner as provided by law.

ADOPTED and APPROVED this 8th day of June, 2020.

ROLL CALL VOTE:

AYES: _____

NAYS: _____

ABSTENTIONS: _____

ABSENT: _____

APPROVED:

Frank A. Trilla, Mayor

ATTEST:

Leroy R. Hansen, Village Clerk



2405 Essington Road #61
Joliet IL, 60435
630-780-7939
Chris Burisek

We want to improve the soil season after season and year after year so we can move in the direction of less chemical fertilizers and less pesticides. We'll help create a healthier environment for everyone in and around the Village of Willowbrook.

Most of the Village Parks will be on our 5 visit Organic Based Blended Program.
EXCLUDING BORSE Memorial Community Park and Willow Pond- which will be on our 5 visit Organic/Natural Program.

(Late Spring, Early Summer, Late Summer, Early Fall and Late Fall)

Spring - Fall applications will be spaced apart about 4 weeks

Organic Based Blended Program for most parks will continue with:
Organic Kelp (0--0-10), Compost Tea and Weed Control Mixture. Liquid Product
*Low Odor Triplet SF, common liquid weed control will be used throughout the year
Applied by Perma Green (Spreader/Sprayer Machine)
The Borse Memorial Community Park and Willow Pond will continue with our **Organic/Natural Program** getting our Blend of liquid Compost Tea and Liquid blend of Kelp, Humic Acids, Fulvic Acids and Amino Acids
Applied by Perma Green (Spreader/Sprayer Machine)--

Roadside Rights of Way, Medians, and Specified Facilities will be on our 3 visit Organic Based Blended Program.

(Late Spring, Summer, and Early Fall)

Our visits will be timed with Mother Nature (rain and temperature) and when the weeds are most effectively controlled.

Organic Based Blended Program for Roadside Rights of Way, Medians, and Specified Facilities
Organic Kelp (0-0-10), Compost Tea and Weed Control Mixture. Liquid Product
*Low Odor Triplet SF, common liquid weed control will be used throughout the year (spot treatment)
Applied by Perma Green (Spreader/Sprayer Machine and 200 gallon Lesco spray tanks and 300 ft hose sprayer)

Proposed Cost: \$19,074.00

Pure Prairie Organics _____ Date ___/___/___

Village of Willowbrook _____ Date ___/___/___



Our mixture is a natural composition of compost tea, organic acids, amino acids, fulvic acids, humic acids and kelp. This aids in soil composition and health, increasing microbial activity in the soil. Microbes consist of a variety of beneficial fungi and bacteria within the soil. Their balanced microbial activity breaks down organic and non-organic matter in the soil, to which their by-product acts as a natural nutrient. Mycorrhizal fungi aids in root health and development. They grow/live one step ahead of the root system. They create an environment for the roots to thrive and grow well.

Healthy, microbial activity increases the soil's natural ability to ward off undesirable pests such as grubs. One of the ideas behind organic/natural lawn care is to create a deep and extensive root system so that when and if grubs are present and they start feeding on and near the root system it is healthy enough to withstand some insect activity... similar to someone being very healthy with a strong immune system and being around someone that may be sick. If someone is healthy and has a strong immune system they may not get the "bug" that the other person has. That does not mean it can't be damaged by grubs... but it's less likely to be damaged similar to someone less likely to get sick from a "bug" carried by some close to them.

Another idea behind organic/natural lawn care is to make the cell wall thicker than the typical chemically fed grass or trees/shrubs. If a cell wall (skin) is healthy and thick and certain insects (sod webworms in the lawn or Japanese Beetles in trees/shrubs) come to feed and they are trying to eat the grass blades or leaves of a tree/shrub but they are a bit thicker and crunchier they may go elsewhere to feed on a weaker food source. They'll be like "the heck with this... let's go someplace else". Similar to a person wanting a snack and picking a tasty salty easy to eat potato chip that's of no benefit to their body/health instead of a healthy homemade crunchy quinoa cracker full of good stuff.

Many times I relate the soil to our own bodies the importance of living a healthy lifestyle instead of just eating junk food and drinking energy drinks. If we take care of our bodies, eat well and sleep enough we are typically healthy overall... if we eat junk food, don't sleep a lot and are around people that are sick we may get sick too and feel run down. It's a very easy comparison to make and helps relate to organic/natural lawn care in a basic way. There are many complex things that go on in the soil and many factors that help create beautiful grass... but the stuff we use are a very important piece of the puzzle.

We have some lawns that we don't use pesticides in or on and when we visit these lawns for our next application we see few or no weeds there in the lawn... this is one of the ultimate goals of organic/natural lawn care. They just don't grow much in healthy thick lawns. This will be our long term goal for the areas within the Village if we are the ones servicing the grass. It does not just happen right away but in contrast the soil did not get damaged right away... it took years to damage and make it sterile so why not start now to improve, go green and use less pesticides?



424 N. YORK ROAD
ELMHURST, IL.60126-2002
HOUSEOFGLASSELMHURST.COM
(630)834-3031 FAX: (630)834-2687

Quote: 34210

Date: 05/13/2020

Customer

VILLAGE OF WILLOWBROOK ATTN: AJ
835 MIDWAY DR
WILLOWBROOK IL 60527

H (630)514-3329

Csr: DREW Tech: PO Terms: C.O.D

Qty	Part / Description	Item Total
1	FRONT RECEPTION COUNTER GLASS OPTION: FURNISH AND INSTALL FOUR(4) 30"H BRUSHED STAINLESS STEEL SNEEZE GUARD POSTS ALONG LENGTH OF COUNTER APPROX 128"L, SCREWED INTO GRANITE AS THREE EQUAL SIZED GLASS PANELS OF APPROX 43" X 48" EACH. GLAZED WITH 1/4" CLEAR TEMPERED GLASS WITH RADIUS CORNERS, AND ONE 12" X 6" CUTOUT IN EACH PANEL, RESTING ON COUNTER	2,636.09

Signature of Acceptance M. S. Kue *5/26/20* Terms & Conditions of
contract appear on the next page, which are part of this agreement.

Tax	Total	Payments	Balance
134.09	2,770.18	0.00	2,770.18

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W/A

2,636.09



424 N. YORK ROAD
ELMHURST, IL. 60126-2002
HOUSEOFGLASSELMHURST.COM
(630)834-3031 FAX: (630)834-2687

Quote: 34324
Date: 05/26/2020

Customer

VILLAGE OF WILLOWBROOK ATTN: AJ
835 MIDWAY DR
WILLOWBROOK IL 60527

H (630)514-3329

Csr: DREW Tech: PO Terms: C.O.D

Qty	Part / Description	Item Total
1	LOWER LEVEL BUILDING DEPT COUNTER: FURNISH AND INSTALL TWO PANES OF 3/8" CLEAR TEMPERED GLASS FOR STEP DOWN COUNTER, UPPER SECTION AT APPROX 101" X 48" WITH ONE 48" X 6-1/2" CUTOUT USING U-CHANNEL ON BOTTOM AND SQUARE STYLE CLAMPS SCREWED TO WALL TO SECURE SIDES. LOWER SECTION AT APPROX 44" X 57" SECURED TO WALL WITH SQUARE STYLE CLAMPS AND MULL CLAMPS TO SECURE TO UPPER SECTION OF GLASS, SIMILAR TO EXISTING	2,542.00

Signature of Acceptance M.S. Mcl 5/26/20 Terms & Conditions of
contract appear on the next page, which are part of this agreement.

Tax	Total	Payments	Balance
107.36	2,649.36	0.00	2,649.36

W/M

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2542.00



TERMS AND CONDITIONS:

- A. **Price.** The price for work to be performed under this agreement for the price as set forth on quote, or on a time and material basis shall be based upon the prevailing House of Glass prices for material, labor and related items, in effect at the time supplied under this agreement. Further, in the event that this agreement is executed on a "price not to exceed" basis, the price to the customer shall be lesser of: 1) the limit price quoted, or 2) the actual cumulative billing based on the aforementioned prevailing prices. Any change in the Scope of Work may require an increase in the price. House of Glass may raise the price in event of a change in regulations or other change in conditions or requirements that materially changes the Scope of Work, including sudden extraordinary raises in costs, including materials and labor costs. Approval, whether in writing, email, or signed quote, shall constitute acceptance of all the terms and conditions of this Agreement.
- B. **Payment Terms.** Customer shall pay House of Glass as specified in section 1 above, but in no event later than thirty (30) days from the date of the invoice(s) for the Work. Deposit is required for the cost of all custom materials, prior to ordering. Customer shall pay a late fee of one- and one-half percent (1 1/2%) per month for any past due invoices. If more than one invoice is issued, the Payment Terms apply to each invoice. If House of Glass is subsequently requested by the Customer to perform additional work beyond the Work set out in the attached scope of work, the Payment Terms shall apply equally to the additional work. Customer shall pay all taxes, permits and other charges, including but not limited to state and local sales and excise taxes, however designated, levied or based on the service charges pursuant to this Agreement. Payment shall constitute acceptance of all the terms and conditions of this Agreement. Customer shall pay House of Glass's costs and reasonable attorney fees should House of Glass prevail in an action pursuant to paragraphs G and or H relating to mechanics liens and solicitation.
- C. **Return payment cost.** Customer shall pay House of Glass as specified any and all bank charges that are incurred and a \$200.00 fee for each returned or dishonored payment.
- D. **Additional Work.** Additional work performed for the Customer by House of Glass (beyond the work set out in the above scope of work section) will be included in subsequent invoices and shall be governed by and subject to all of the terms and conditions of this Agreement.
- E. **Amendment/ Modifications.** The terms of Customer's purchase order shall not serve to modify this Agreement. This Agreement may be modified or amended only by a written instrument signed by duly authorized representatives of each party, specifically referring to this Agreement. No term of any amendment shall be implied to change any limitation on liability or indemnity provision of this Agreement.
- F. **Liability Limitation/ Indemnity.** Customer agrees that House of Glass's liability for property damage, personal injury, or death, whether arising in contract, tort, strict liability or otherwise, shall not exceed the agreement price set out above (as increased by the price for any additional work) or, where the time and material term is selected above, customer's time and materials payments to House of Glass. Customer further agrees that House of Glass shall not be liable for any special, indirect, incidental or consequential damages or any economic loss damages of any kind and that Customer shall indemnify and hold House of Glass harmless from any and all third party claims relating to the Customer's negligence or misconduct, including Customer's failure to maintain the system or to keep the system in operative condition or relating to House of Glass's performance or failure to perform under this agreement.
- G. **Equipment On Site.** Where House of Glass may leave/ store materials or equipment on site for convenience of performing the Work, Customer hereby grants House of Glass a security interest in the materials and equipment, which may include glass, mirror, other materials, and ladders, work tables, power tools, hand tools, or other tools and equipment, and Customer authorizes House of Glass to file a financing statement or other documents in connection therewith in order for House of Glass to perfect its security interest. Customer shall provide appropriate safe and secure storage for such materials and equipment and shall not interfere with House of Glass's markings designed to show ownership on such materials and/ or equipment. Customer hereby grants permission to House of Glass to enter upon the work site and access to all materials and equipment.
- H. **Mechanics Liens.** Customer acknowledges that House of Glass shall acquire a Mechanics Lien on the premises of the project and Customer shall cooperate in good faith with House of Glass. Upon request, Customer shall provide House of Glass with the project's common address, the property identification number (PIN), the project owner's identity, any information regarding lenders on the premises, and any other reasonable or legally required information requested House of Glass for the purpose of perfecting a mechanics lien.
- I. **Solicitation.** Customer shall not engage in any direct or indirect solicitation of any House of Glass employee (attempting to influence the House of Glass employee to leave House of Glass's employment) during the time of the performance of the Agreement and for a period of one year thereafter.
- J. **Audit Right.** Should Customer be in default of its payment obligations, Customer shall provide House of Glass or its representative access to all of Customer's financial records, including, but not limited to, its Income Statement, Balance Sheet and General Ledger so that House of Glass can verify Customer's financial position and make prompt appropriate decisions.
- K. **Injunctive Relief.** Customer agrees that the nature of any breach of the provisions in sections G, H, and I relating to mechanics liens, solicitation, and audit right is difficult to measure and agrees that injunctive relief is appropriate. Customer shall pay House of Glass's costs and reasonable attorney fees should House of Glass prevail in an action pursuant to paragraphs G and or H relating to mechanics liens and solicitation.
- L. **Working Conditions.** Customer shall provide a safe working environment for House of Glass to perform the Work free from debris and hazards, including compliance with all federal, state, and local regulations, including, but not limited to OSHA regulations. Customer shall provide utilities necessary to perform the Work.
- M. **Termination.** House of Glass may cease performance and/ or terminate this Agreement upon: (1) Customer's failure to perform or meet any material obligation under this Agreement, including failing to pay as agreed, and/ or 2) Customer becoming insolvent or filing for bankruptcy or similar proceeding. House of Glass may charge Customer a termination fee equal to its costs plus 25% of the contract price should Customer cancel the contract after House of Glass has incurred any costs in preparing to perform including but not limited to ordering materials and contracting labor.
- N. **Force Majeure.** House of Glass shall not be liable for any delay or failure to perform to the extent such is due, in whole or in part, to any occurrence(s) beyond House of Glass's reasonable control, including, but not limited to: acts of God; compliance with any order or request of any governmental authority; act of war, rebellion, or sabotage; fire; flood; release of hazardous toxic substances; explosions; accidents; riots; strikes or other concerted acts of workmen.
- O. **Intellectual Property/ Employees/ Subcontractors.** Customer acknowledges that House of Glass's employees or subcontractors are not employees of Customer. Customer acknowledges that it has no legal interest in, and that House of Glass maintains all ownership rights in, technical information, inventions, discoveries and improvements, patentable or unpatentable, and any copyrightable material conceived by House of Glass employees, independent contractors, or subcontractors.
- P. **Use of Customer Name.** Customer hereby authorizes House of Glass to use Customer's name in any reasonable manner, including in writing on paper or electronic form (web-based) to advertise House of Glass's services and accomplishments.
- Q. **Assignment.** Neither party may assign this Contract without the other party's prior written consent.
- R. **Entire Agreement/ Counterparts.** This Agreement constitutes the entire agreement between the parties with respect to the subject matter hereof and supersedes any and all prior agreements or understandings with respect thereto. Customer acknowledges that it has read this agreement, understands it, and agrees to be bound by its terms and conditions. Neither party shall be bound by any statements or representation not contained in this Agreement. This Agreement may be executed in counterparts.
- S. **Governing Law/ Venue/ Mediation.** This Agreement shall be governed by the laws of the state of Illinois. Any dispute arising from the subject matter of this Agreement shall be submitted to mediation. Each party shall submit to the other a list of three proposed available mediators. Each party shall strike a name from the combined list of mediators, with House of Glass starting. The last mediator remaining on the list shall mediate the dispute. If the dispute is not resolved in mediation after both sides have acted in good-faith, then the dispute may be taken to court. Any legal action to enforce any rights shall be brought in the Circuit Court of DuPage County, Illinois.