



# **PUBLIC SAFETY COMMITTEE**

**MAY PACKET 2020**

## AGENDA

MEETING OF THE PUBLIC SAFETY COMMITTEE OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON MAY 26<sup>TH</sup>, 2020 AT 5:30 P.M. AT THE WILLOWBROOK POLICE DEPARTMENT, 7760 QUINCY STREET, IN THE VILLAGE OF WILLOWBROOK, DU PAGE COUNTY, ILLINOIS.

**DUE TO THE COVID 19 PANDEMIC THE VILLAGE OFFICES WILL BE CLOSED AND THE VILLAGE WILL BE UTILIZING A ZOOM VIDEO CONFERENCE CALL FOR THIS MEETING.**

Join Zoom Meeting

<https://us02web.zoom.us/j/81043448306?pwd=SUVPa3ozR3pYRSsrZllrQzRTL095Zz09>

Meeting ID: 810 4344 8306

Password: 894015

One tap mobile

+13126266799,,81043448306#,1#,894015# US (Chicago)

+13017158592,,81043448306#,1#,894015# US (Germantown)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 301 715 8592 US (Germantown)

+1 929 205 6099 US (New York)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 810 4344 8306

Password: 894015

Find your local number: <https://us02web.zoom.us/u/kdyqEPQqsL>

### CALL TO ORDER

### ROLL CALL

1. REVIEW APRIL 27<sup>TH</sup>, 2020 PUBLIC SAFETY COMMITTEE MEETING MINUTES.
2. REVIEW WEEKLY PRESS RELEASES – INFORMATION.
3. REVIEW MONTHLY EXPENDITURE REPORT FOR APRIL 2020 – INFORMATION.

4. REVIEW OVERTIME REPORT FOR 04/20/2020-05/17/2020 - INFORMATION.
5. REVIEW MONTHLY OFFENSE SUMMARY REPORT FOR APRIL 2020 - INFORMATION.
6. DISCUSSION – BIOMIST POWER SANITIZING SYSTEM.
7. DISCUSSION – ALL NIGHT PARKING
8. REVIEW LETTER(S) OF RECOGNITION AND APPRECIATION – INFORMATION.
  - Sergeant Scott Eisenbeis
  - Sergeant Michelle Strugala
  - Officer Joseph LaValle
  - Officer Aaron Porter
  - Detective Daniel Polfliet
  - Officer Jose Chavez-Jimenez
  - Officer Darren Biggs
  - Officer Christine Robles
  - Officer Othello Rosal
  - Officer Matthew Vanderjack
  - Officer Jose Lopez
  - Officer James Martino
  - Officer Aaron Porter
  - Officer Blake Huntley
9. \* VISITOR'S BUSINESS (Public comment is limited to three minutes per person).
10. ADJOURNMENT.

NEXT MEETING SCHEDULED JUNE 22<sup>ND</sup>, 2020 5:30 P.M.

## COMMITTEE MEETING

### AGENDA ITEM SUMMARY SHEET

| AGENDA ITEM DESCRIPTION   | COMMITTEE REVIEW  |
|---|---|
| MOTION TO APPROVE THE PUBLIC SAFETY COMMITTEE MEETING MINUTES ON APRIL 27 <sup>TH</sup> , 2020  | <input type="checkbox"/> Finance/Administration<br><input type="checkbox"/> Municipal Services<br><input checked="" type="checkbox"/> Public Safety   |
| Meeting Date: <u>05/26/2020</u>   |   |
| <input type="checkbox"/> Discussion Only<br><input type="checkbox"/> Seeking Feedback<br><input checked="" type="checkbox"/> Regular Report | <input type="checkbox"/> Approval of Staff Recommendation (for consideration by Village Board at a later date)<br><input type="checkbox"/> Approval of Staff Recommendation (for <u>immediate</u> consideration by Village Board)<br><input type="checkbox"/> Report/documents requested by Committee |
| BACKGROUND  | The attached minutes are from the Public Safety Meeting held on April 27 <sup>th</sup> , 2020.  |
| REQUEST FOR FEEDBACK (if any)   | NONE.   |
| STAFF RECOMMENDATION (if any)   | APPROVE MOTION.   |

## A G E N D A

MINUTES OF THE PUBLIC SAFETY COMMITTEE OF THE VILLAGE OF WILLOWBROOK HELD ON APRIL 27<sup>TH</sup>, 2020 AT 5:30 P.M. AT THE WILLOWBROOK POLICE DEPARTMENT, 7760 QUINCY STREET, IN THE VILLAGE OF WILLOWBROOK, DU PAGE COUNTY, ILLINOIS.

### CALL TO ORDER

*Meeting called to order, via Zoom, at 5:30 p.m.*

### ROLL CALL

*In attendance, Chairperson Gayle Neal, Trustee Umberto Davi, Trustee Michael Mistele, Chief Robert Schaller and Deputy Chief Lauren Kaspar.*

1. REVIEW JANUARY 27<sup>TH</sup>, 2020 PUBLIC SAFETY COMMITTEE MEETING MINUTES.  
*The Committee reviewed and approved the January 27<sup>th</sup>, 2020 Public Safety Committee Meeting Minutes.*
2. REVIEW WEEKLY PRESS RELEASES – INFORMATION.  
*The Committee reviewed the Weekly Press Releases and discussed the down trends due to the COVID 19 virus.*
3. REVIEW MONTHLY EXPENDITURE REPORT FOR JANUARY 2020, FEBRUARY 2020 AND MARCH 2020 – INFORMATION.  
*The Committee reviewed the Monthly Expenditure Report.*
4. REVIEW OVERTIME REPORT FOR 12/30/2019-01/26/2020, 01/27/2020-02/23/2020, 02/24/2020-03/22/2020 AND 03/23/2020-04/19/2020 - INFORMATION.  
*The Committee reviewed the Overtime Report and discussed the upcoming decrease in overtime due to the COVID 19 virus and cancelled training classes.*
5. REVIEW MONTHLY OFFENSE SUMMARY REPORT FOR JANUARY 2020, FEBRUARY 2020 AND MARCH 2020 - INFORMATION.  
*The Committee reviewed the Monthly Offense Summary Report.*
6. DISCUSSION – WILLOWBROOK/BURR RIDGE CHAMBER OF COMMERCE.  
*The Committee discussed changes in the Business Expo and agreed to change to handouts over knick-knack giveaways.*
7. DISCUSSION – LAW PUBLICATIONS.  
*The Committee advised they did not like the solicitation aspect of Law Publications and possible association with the police department.*

8. REVIEW LETTER(S) OF RECOGNITION AND APPRECIATION – INFORMATION.  
*The Committee reviewed the letters of appreciation.*

- Officer Jose Lopez
- Officer Joaquin Silva
- Officer Alexander Erdmann
- Officer Joseph LaValle
- Officer Matthew Vanderjack
- Officers James Martino
- Sergeant Timothy Kobler
- Detective Daniel Polfliet
- Detective Blake Huntley

9. DISCUSSION ITEM(S)

- Illinois Department of Corrections Inspection Report.  
*The Committee discussed possible Lock-Up/Cell cameras*
- Traffic Regulation Agreement – Carrington Club  
*The Committee agreed to pass this agreement. This will be sent to the Village Board on May 11<sup>th</sup>, 2020.*

10. \* VISITOR'S BUSINESS (Public comment is limited to three minutes per person).  
*None*

11. ADJOURNMENT.  
*The meeting was adjourned at 6:10 p.m.*

NEXT MEETING SCHEDULED MAY 25<sup>TH</sup>, 2020 5:30 P.M.

## COMMITTEE MEETING

### AGENDA ITEM SUMMARY SHEET

| AGENDA ITEM DESCRIPTION  | COMMITTEE REVIEW  |
|--|---|
| INFORMATION ONLY – PRESS RELEASES  | <input type="checkbox"/> Finance/Administration<br><input type="checkbox"/> Municipal Services<br><input checked="" type="checkbox"/> Public Safety   |
| Meeting Date: <u>05/26/2020</u>  |   |
| <input checked="" type="checkbox"/> Discussion Only<br><input type="checkbox"/> Seeking Feedback<br><input type="checkbox"/> Regular Report  | <input type="checkbox"/> Approval of Staff Recommendation (for consideration by Village Board at a later date)<br><input type="checkbox"/> Approval of Staff Recommendation (for <u>immediate</u> consideration by Village Board)<br><input type="checkbox"/> Report/documents requested by Committee |
| BACKGROUND   |   |
| The attached are press releases approved for the weeks of:   |   |
| <p>April 13<sup>th</sup> – April 19<sup>th</sup>, 2020<br/>April 20<sup>th</sup> – April 26<sup>th</sup>, 2020<br/>April 27<sup>th</sup> – May 3<sup>rd</sup>, 2020<br/>May 4<sup>th</sup> – May 10<sup>th</sup>, 2020<br/>May 11<sup>th</sup> – May 17<sup>th</sup>, 2020</p> |   |
| STAFF RECOMMENDATION (if any)  |   |
| None.  |   |

28

Willowbrook Police Department  
Press Release for the week of April 13<sup>th</sup> – 19<sup>th</sup>, 2020  
April 20<sup>th</sup>, 2020  
Contact: Chief Robert Schaller or Laurie Schmitz  
at (630) 325-2808

FOR IMMEDIATE RELEASE

**NOTE:** Any person listed as being charged and/or arrested by this Department has merely been accused of such offense(s) and are presumed innocent until proven guilty.

04/19/2020 At 3:45 p.m., Guynn, Vanpaul T., 49, 200 block of West Van Buren Street, Chicago, Illinois was arrested for alleged AGGRAVATED ASSAULT following an incident that occurred in the 6900 block of Adams Street. Mr. Guynn was transported to the DuPage County Jail.

RS

Willowbrook Police Department  
Press Release for the week of April 20<sup>th</sup> – 26<sup>th</sup>, 2020  
April 27<sup>th</sup>, 2020  
Contact: Chief Robert Schaller or Laurie Schmitz  
at (630) 325-2808

FOR IMMEDIATE RELEASE

**NOTE:** Any person listed as being charged and/or arrested by this Department has merely been accused of such offense(s) and are presumed innocent until proven guilty.

**No reportable incidents / arrests during this time frame.**

PL

Willowbrook Police Department  
Press Release for the week of April 27<sup>th</sup> – May 3<sup>rd</sup>, 2020  
May 4<sup>th</sup>, 2020  
Contact: Chief Robert Schaller or Laurie Schmitz  
at (630) 325-2808

FOR IMMEDIATE RELEASE

**NOTE:** Any person listed as being charged and/or arrested by this Department has merely been accused of such offense(s) and are presumed innocent until proven guilty.

04/27/2020 At 10:08 a.m. Officers responded to the 800 block of 79<sup>th</sup> Street for the report of a BURGLARY FROM MOTOR VEHICLE. Offender(s) unknown, by unknown means, gained access to (2) parked/unattended semi-trailers and removed numerous clothing items. The cost to replace the stolen items was estimated at \$10,000.00 U.S.C.

(RS)

**Willowbrook Police Department**  
**Press Release for the week of May 4<sup>th</sup> – 10<sup>th</sup>, 2020**  
**May 11<sup>th</sup>, 2020**  
**Contact: Chief Robert Schaller or Laurie Schmitz**  
**at (630) 325-2808**

FOR IMMEDIATE RELEASE

**NOTE:** Any person listed as being charged and/or arrested by this Department has merely been accused of such offense(s) and are presumed innocent until proven guilty.

**No reportable incidents / arrests during this time frame.**

(R) JH

**Willowbrook Police Department**  
**Press Release for the week of May 11<sup>th</sup> – 17<sup>th</sup>, 2020**  
**May 18<sup>th</sup>, 2020**  
**Contact: Chief Robert Schaller or Laurie Schmitz**  
**at (630) 325-2808**

FOR IMMEDIATE RELEASE

**NOTE:** Any person listed as being charged and/or arrested by this Department has merely been accused of such offense(s) and are presumed innocent until proven guilty.

05/11/2020 At 5:15 a.m. White, Michael A., 35, 6000 block of East End Avenue, Chicago, Illinois was arrested for alleged DRIVING UNDER THE INFLUENCE – ALCOHOL, UNLAWFUL POSSESSION OF CANNABIS, OPERATION OF AN UNINSURED MOTOR VEHICLE and WRONG WAY DRIVER following a traffic stop at the intersection of Kingery Highway and Interstate 55. Mr. White was released from custody after posting bond.

05/12/2020 At 11:23 a.m. Officers responded to the 7300 block of Tennessee Avenue for the report of a MOTOR VEHICLE THEFT. Offender(s) unknown, by unknown means, removed a parked/unattended 2005 black Pontiac Grand Prix motor vehicle. The cost to replace the vehicle was estimated at \$5,000.00 U.S.C.

## COMMITTEE MEETING

### AGENDA ITEM SUMMARY SHEET

| AGENDA ITEM DESCRIPTION<br>INFORMATION – MONTHLY EXPENDITURE REPORT   | COMMITTEE REVIEW<br><input type="checkbox"/> Finance/Administration<br><input type="checkbox"/> Municipal Services<br><input checked="" type="checkbox"/> Public Safety<br>Meeting Date: <u>05/26/2020</u>  |
|---|---|
| <input type="checkbox"/> Discussion Only<br><input type="checkbox"/> Seeking Feedback<br><input checked="" type="checkbox"/> Regular Report | <input type="checkbox"/> Approval of Staff Recommendation (for consideration by Village Board at a later date)<br><input type="checkbox"/> Approval of Staff Recommendation (for <u>immediate</u> consideration by Village Board)<br><input type="checkbox"/> Report/documents requested by Committee |
| <b>BACKGROUND</b>   |   |
| The attached report is a monthly Expenditure Report for the month of April 2020.  |   |
| <b>REQUEST FOR FEEDBACK (if any)</b>  |   |
| NONE.   |   |
| <b>STAFF RECOMMENDATION (if any)</b>  |   |
| NONE.   |   |

EXPENDITURE REPORT FOR WILLOWBROOK  
 PERIOD ENDING 04/30/2020  
 POLICE DEPARTMENT

Page: 1/3

| GL NUMBER                          | DESCRIPTION                            | ACTIVITY FOR        |                           | 2019-20<br>ORIGINAL<br>BUDGET | % BDGT<br>USED | AVAILABLE<br>BALANCE |  |  |  |  |
|------------------------------------|--|---------------------|---------------------------|-------------------------------|----------------|----------------------|--|--|--|--|
|                                    |  | MONTH<br>04/30/2020 | YTD BALANCE<br>04/30/2020 |                               |                |                      |  |  |  |  |
| <b>Dept 30 - POLICE DEPARTMENT</b> |  |                     |                           |                               |                |                      |  |  |  |  |
| <b>CAPITAL IMPROVEMENTS</b>        |  |                     |                           |                               |                |                      |  |  |  |  |
| 01-30-680-622                      | RADIO EQUIPMENT                        | 0.00                | 0.00                      | 5,200.00                      | 0.00           | 5,200.00             |  |  |  |  |
| 01-30-680-625                      | NEW VEHICLES                           | 9,297.50            | 167,773.00                | 167,773.00                    | 100.00         | 0.00                 |  |  |  |  |
| <b>CAPITAL IMPROVEMENTS</b>        |  | 9,297.50            | 167,773.00                | 172,973.00                    | 96.99          | 5,200.00             |  |  |  |  |
| <b>ADMINISTRATION</b>              |  |                     |                           |                               |                |                      |  |  |  |  |
| 01-30-400-147                      | MEDICARE                               | 2,453.33            | 36,493.74                 | 39,257.00                     | 92.96          | 2,763.26             |  |  |  |  |
| 01-30-400-151                      | IMRF                                   | 1,837.82            | 23,332.83                 | 21,075.00                     | 110.71         | (2,257.83)           |  |  |  |  |
| 01-30-400-161                      | SOCIAL SECURITY                        | 827.22              | 11,589.27                 | 10,684.00                     | 108.47         | (905.27)             |  |  |  |  |
| 01-30-400-171                      | SUI - UNEMPLOYMENT                     | 0.00                | 6,587.63                  | 1,612.00                      | 408.66         | (4,975.63)           |  |  |  |  |
| 01-30-630-101                      | SALARIES - PERMANENT EMPLOYEES         | 151,711.95          | 2,072,438.17              | 2,150,593.00                  | 96.37          | 78,154.83            |  |  |  |  |
| 01-30-630-102                      | OVERTIME                               | 6,708.48            | 292,670.50                | 285,000.00                    | 102.69         | (7,670.50)           |  |  |  |  |
| 01-30-630-103                      | OVERTIME - SPECIAL DETAIL & GRANTS     | 0.00                | 7,928.52                  | 8,000.00                      | 99.11          | 71.48                |  |  |  |  |
| 01-30-630-126                      | SALARIES - CLERICAL                    | 13,391.68           | 173,625.73                | 163,325.00                    | 106.31         | (10,300.73)          |  |  |  |  |
| 01-30-630-127                      | OVERTIME - CLERICAL                    | 0.00                | 7,298.07                  | 9,000.00                      | 81.09          | 1,701.93             |  |  |  |  |
| 01-30-630-131                      | PERSONNEL RECRUITMENT                  | 0.00                | 0.00                      | 2,500.00                      | 0.00           | 2,500.00             |  |  |  |  |
| 01-30-630-141                      | HEALTH/DENTAL/LIFE INSURANCE           | 26,281.55           | 340,946.55                | 374,763.00                    | 90.98          | 33,816.45            |  |  |  |  |
| 01-30-630-155                      | POLICE PENSION                         | 75,912.16           | 986,858.08                | 986,858.00                    | 100.00         | (0.08)               |  |  |  |  |
| 01-30-630-201                      | PHONE - TELEPHONES                     | 1,081.70            | 18,856.58                 | 27,000.00                     | 69.84          | 8,143.42             |  |  |  |  |
| 01-30-630-202                      | ACCREDITATION                          | 0.00                | 5,320.00                  | 8,000.00                      | 66.50          | 2,680.00             |  |  |  |  |
| 01-30-630-238                      | FIAT (INACTIVE AFTER 19/20)            | 0.00                | 4,000.00                  | 3,500.00                      | 114.29         | (500.00)             |  |  |  |  |
| 01-30-630-241                      | FEES - FIELD COURT ATTORNEY            | 0.00                | 0.00                      | 12,000.00                     | 0.00           | 12,000.00            |  |  |  |  |
| 01-30-630-242                      | DUPAGE CHILDREN'S CENTER (INACTIVE AF  | 0.00                | 3,000.00                  | 3,000.00                      | 100.00         | 0.00                 |  |  |  |  |
| 01-30-630-245                      | FIRING RANGE                           | 0.00                | 331.58                    | 2,500.00                      | 13.26          | 2,168.42             |  |  |  |  |
| 01-30-630-301                      | OFFICE SUPPLIES                        | 655.89              | 3,665.86                  | 7,000.00                      | 52.37          | 3,334.14             |  |  |  |  |
| 01-30-630-302                      | PRINTING & PUBLISHING                  | 162.65              | 3,277.24                  | 5,450.00                      | 60.13          | 2,172.76             |  |  |  |  |
| 01-30-630-303                      | FUEL/MILEAGE/WASH                      | 2,999.65            | 50,679.05                 | 65,000.00                     | 77.97          | 14,320.95            |  |  |  |  |
| 01-30-630-304                      | SCHOOLS/CONFERENCES/TRAVEL             | 745.64              | 15,327.43                 | 30,207.00                     | 50.74          | 14,879.57            |  |  |  |  |
| 01-30-630-305                      | TUITION REIMBURSEMENT                  | 0.00                | 2,439.00                  | 6,000.00                      | 40.65          | 3,561.00             |  |  |  |  |
| 01-30-630-306                      | REIMB PERSONNEL EXPENSES               | 0.00                | 63.63                     | 0.00                          | 100.00         | (63.63)              |  |  |  |  |
| 01-30-630-307                      | FEES/DUES/SUBSCRIPTIONS                | 322.43              | 11,273.45                 | 17,485.00                     | 64.47          | 6,211.55             |  |  |  |  |
| 01-30-630-308                      | CADET PROGRAM                          | 0.00                | 472.00                    | 4,000.00                      | 11.80          | 3,528.00             |  |  |  |  |
| 01-30-630-311                      | POSTAGE & METER RENT                   | 0.00                | 3,408.81                  | 4,000.00                      | 85.22          | 591.19               |  |  |  |  |
| 01-30-630-315                      | COPY SERVICE                           | 302.60              | 4,316.07                  | 4,000.00                      | 107.90         | (316.07)             |  |  |  |  |
| 01-30-630-331                      | OPERATING SUPPLIES (INACTIVE AFTER 19/ | 276.96              | 4,085.95                  | 3,500.00                      | 116.74         | (585.95)             |  |  |  |  |
| 01-30-630-345                      | UNIFORMS                               | 657.36              | 17,253.18                 | 33,000.00                     | 52.28          | 15,746.82            |  |  |  |  |
| 01-30-630-346                      | AMMUNITION                             | 283.69              | 4,550.39                  | 13,000.00                     | 35.00          | 8,449.61             |  |  |  |  |
| 01-30-630-401                      | OPERATING EQUIPMENT                    | 1,560.38            | 22,264.89                 | 26,900.00                     | 82.77          | 4,635.11             |  |  |  |  |
| 01-30-630-402                      | BODY CAMERAS                           | 0.00                | 0.00                      | 33,846.00                     | 0.00           | 33,846.00            |  |  |  |  |
| 01-30-630-405                      | FURNITURE & OFFICE EQUIPMENT           | 0.00                | 5,272.91                  | 7,500.00                      | 70.31          | 2,227.09             |  |  |  |  |
| 01-30-630-409                      | MAINTENANCE - VEHICLES                 | 7,233.84            | 39,970.21                 | 70,000.00                     | 57.10          | 30,029.79            |  |  |  |  |
| 01-30-630-421                      | MAINTENANCE - RADIO EQUIPMENT          | 0.00                | 8,391.86                  | 12,250.00                     | 68.50          | 3,858.14             |  |  |  |  |
| ADMINISTRATION                     |  | 295,406.98          | 4,187,989.18              | 4,451,805.00                  | 94.07          | 263,815.82           |  |  |  |  |
| <b>DATA PROCESSING</b>             |  |                     |                           |                               |                |                      |  |  |  |  |
| 01-30-640-212                      | EDP EQUIPMENT/SOFTWARE                 | 11,339.02           | 41,636.20                 | 22,000.00                     | 189.26         | (19,636.20)          |  |  |  |  |
| 01-30-640-225                      | INTERNET/WEBSITE HOSTING               | 400.00              | 2,543.85                  | 1,968.00                      | 129.26         | (575.85)             |  |  |  |  |
| 01-30-640-263                      | EDP LICENSES                           | 0.00                | 26,448.34                 | 28,315.00                     | 93.41          | 1,866.66             |  |  |  |  |

EXPENDITURE REPORT FOR WILLOWBROOK  
 PERIOD ENDING 04/30/2020  
 POLICE DEPARTMENT

Page: 2/3

| GL NUMBER          | DESCRIPTION                        | ACTIVITY FOR<br>MONTH<br>04/30/2020 | YTD BALANCE<br>04/30/2020 | 2019-20<br>ORIGINAL<br>BUDGET | % BDGT<br>USED | AVAILABLE<br>BALANCE |
|--------------------|------------------------------------|-------------------------------------|---------------------------|-------------------------------|----------------|----------------------|
| 01-30-640-267      | DOCUMENT STORAGE/SCANNING          | 0.00                                | 10,702.00                 | 18,000.00                     | 59.46          | 7,298.00             |
| DATA PROCESSING    |                                    | 11,739.02                           | 81,330.39                 | 70,283.00                     | 115.72         | (11,047.39)          |
| BUILDINGS          |                                    |                                     |                           |                               |                |                      |
| 01-30-630-228      | MAINTENANCE - BUILDING             | 430.00                              | 27,329.16                 | 7,180.00                      | 380.63         | (20,149.16)          |
| 01-30-630-235      | NICOR GAS (7760 QUINCY)            | 430.71                              | 3,289.14                  | 3,000.00                      | 109.64         | (289.14)             |
| 01-30-630-250      | SANITARY (7760 QUINCY)             | 0.00                                | 603.41                    | 400.00                        | 150.85         | (203.41)             |
| BUILDINGS          |                                    | 860.71                              | 31,221.71                 | 10,580.00                     | 295.10         | (20,641.71)          |
| RISK MANAGEMENT    |                                    |                                     |                           |                               |                |                      |
| 01-30-645-273      | SELF INSURANCE - DEDUCTIBLE        | 52.00                               | 21,138.48                 | 20,000.00                     | 105.69         | (1,138.48)           |
| RISK MANAGEMENT    |                                    | 52.00                               | 21,138.48                 | 20,000.00                     | 105.69         | (1,138.48)           |
| CONSTRUCTION       |                                    |                                     |                           |                               |                |                      |
| 01-30-635-288      | BUILDING CONSTR & REMODEL          | 0.00                                | 1,048.86                  | 112,900.00                    | 0.93           | 111,851.14           |
| CONSTRUCTION       |                                    | 0.00                                | 1,048.86                  | 112,900.00                    | 0.93           | 111,851.14           |
| PATROL             |                                    |                                     |                           |                               |                |                      |
| 01-30-650-268      | ANIMAL CONTROL                     | 0.00                                | 0.00                      | 800.00                        | 0.00           | 800.00               |
| 01-30-650-340      | K-9 PROGRAM (INACTIVE AFTER 19/20) | 0.00                                | 160.00                    | 1,000.00                      | 16.00          | 840.00               |
| 01-30-650-343      | JAIL SUPPLIES                      | 181.47                              | 809.99                    | 1,500.00                      | 54.00          | 690.01               |
| 01-30-650-348      | DRUG FORFEITURE EXP - STATE        | 0.00                                | 0.00                      | 5,000.00                      | 0.00           | 5,000.00             |
| 01-30-650-349      | DRUG FORFEITURE EXP - FEDERAL      | 2,375.00                            | 2,375.00                  | 6,000.00                      | 39.58          | 3,625.00             |
| PATROL             |                                    | 2,556.47                            | 3,344.99                  | 14,300.00                     | 23.39          | 10,955.01            |
| INVESTIGATIVE      |                                    |                                     |                           |                               |                |                      |
| 01-30-655-339      | CONFIDENTIAL FUNDS                 | 0.00                                | 0.00                      | 1,000.00                      | 0.00           | 1,000.00             |
| INVESTIGATIVE      |                                    | 0.00                                | 0.00                      | 1,000.00                      | 0.00           | 1,000.00             |
| TRAFFIC SAFETY     |                                    |                                     |                           |                               |                |                      |
| 01-30-660-105      | PART TIME - CROSSING GUARD         | 0.00                                | 4,603.55                  | 5,300.00                      | 86.86          | 696.45               |
| TRAFFIC SAFETY     |                                    | 0.00                                | 4,603.55                  | 5,300.00                      | 86.86          | 696.45               |
| ESDA COORDINATOR   |                                    |                                     |                           |                               |                |                      |
| 01-30-665-263      | SIREN MAINTENANCE                  | 0.00                                | 0.00                      | 500.00                        | 0.00           | 500.00               |
| ESDA COORDINATOR   |                                    | 0.00                                | 0.00                      | 500.00                        | 0.00           | 500.00               |
| CRIME PREVENTION   |                                    |                                     |                           |                               |                |                      |
| 01-30-670-302      | PRINTING & PUBLISHING              | 0.00                                | 0.00                      | 1,000.00                      | 0.00           | 1,000.00             |
| 01-30-670-331      | COMMODITIES                        | 1,980.19                            | 4,659.05                  | 5,000.00                      | 93.18          | 340.95               |
| CRIME PREVENTION   |                                    | 1,980.19                            | 4,659.05                  | 6,000.00                      | 77.65          | 1,340.95             |
| TELECOMMUNICATIONS |                                    |                                     |                           |                               |                |                      |
| 01-30-675-235      | RADIO DISPATCHING                  | 0.00                                | 289,564.61                | 308,058.00                    | 94.00          | 18,493.39            |
| TELECOMMUNICATIONS |                                    | 0.00                                | 289,564.61                | 308,058.00                    | 94.00          | 18,493.39            |

EXPENDITURE REPORT FOR WILLOWBROOK  
 PERIOD ENDING 04/30/2020  
 POLICE DEPARTMENT

Page: 3/3

| GL NUMBER                         | DESCRIPTION             | ACTIVITY FOR<br>MONTH<br>04/30/2020 | YTD BALANCE<br>04/30/2020 | 2019-20            | % BDGT<br>USED | AVAILABLE<br>BALANCE |
|-----------------------------------|-------------------------|-------------------------------------|---------------------------|--------------------|----------------|----------------------|
|                                   |                         |                                     |                           | ORIGINAL<br>BUDGET |                |                      |
| RED LIGHT                         |                         |                                     |                           |                    |                |                      |
| 01-30-630-246                     | RED LIGHT - ADJUDICATOR | 946.00                              | 4,070.00                  | 6,000.00           | 67.83          | 1,930.00             |
| 01-30-630-247                     | RED LIGHT - CAMERA FEES | 44,950.00                           | 247,225.00                | 275,000.00         | 89.90          | 27,775.00            |
| 01-30-630-248                     | RED LIGHT - COM ED      | 111.94                              | 1,467.40                  | 2,000.00           | 73.37          | 532.60               |
| 01-30-630-249                     | RED LIGHT - MISC FEE    | 3,855.00                            | 26,054.00                 | 22,000.00          | 118.43         | (4,054.00)           |
| RED LIGHT                         |                         | 49,862.94                           | 278,816.40                | 305,000.00         | 91.42          | 26,183.60            |
| Total Dept 30 - POLICE DEPARTMENT |                         | 371,755.81                          | 5,071,490.22              | 5,478,699.00       | 92.57          | 407,208.78           |
| TOTAL EXPENDITURES - ALL FUNDS    |                         | 371,755.81                          | 5,071,490.22              | 5,478,699.00       | 92.57          | 407,208.78           |

## COMMITTEE MEETING

### AGENDA ITEM SUMMARY SHEET

| AGENDA ITEM DESCRIPTION   | COMMITTEE REVIEW  |
|---|---|
| INFORMATION – MONTHLY OVERTIME REPORT   | <input type="checkbox"/> Finance/Administration<br><input type="checkbox"/> Municipal Services<br><input checked="" type="checkbox"/> Public Safety   |
|   | Meeting Date: <u>05/26/2020</u>   |
| <input type="checkbox"/> Discussion Only<br><input type="checkbox"/> Seeking Feedback<br><input checked="" type="checkbox"/> Regular Report | <input type="checkbox"/> Approval of Staff Recommendation (for consideration by Village Board at a later date)<br><input type="checkbox"/> Approval of Staff Recommendation (for <u>immediate</u> consideration by Village Board)<br><input type="checkbox"/> Report/documents requested by Committee |
| BACKGROUND  |   |
| The attached report is a summary of the overtime expenditure between the dates of:<br><br>04/20/2020 – 05/17/2020                           |   |
| REQUEST FOR FEEDBACK (if any)   |   |
| NONE.   |   |
| STAFF RECOMMENDATION (if any)   |   |
| NONE.   |   |

## OT Hours From 04/20/2020 to 05/17/2020 (Paid Compensation Only)

May 20, 2020

| Date/Time            | Employee | Approval                    | Hours |
|----------------------|----------|-----------------------------|-------|
| 04/20/20 23:00-23:30 |          | 04/21/20 13:52 by L. Kaspar | 0.50  |
| 04/20/20 23:00-23:30 |          | 04/21/20 13:53 by L. Kaspar | 0.50  |
| 04/22/20 07:00-15:00 |          | 04/22/20 08:55 by L. Kaspar | 8.00  |
| 04/22/20 15:00-22:30 |          | 04/24/20 10:17 by L. Kaspar | 7.50  |
| 04/23/20 09:00-11:00 |          | 05/1/20 09:52 by L. Kaspar  | 2.00  |
| 04/23/20 09:00-11:00 |          | 04/27/20 11:13 by L. Kaspar | 2.00  |
| 04/23/20 10:00-13:00 |          | 04/24/20 10:17 by L. Kaspar | 3.00  |
| 04/25/20 07:00-15:00 |          | 04/27/20 11:13 by L. Kaspar | 8.00  |
| 04/25/20 23:00-07:00 |          | 04/27/20 11:13 by L. Kaspar | 8.00  |
| 04/28/20 07:00-07:30 |          | 04/29/20 09:17 by L. Kaspar | 0.50  |
| 04/28/20 23:00-00:00 |          | 05/1/20 09:52 by L. Kaspar  | 1.00  |
| 04/30/20 07:00-08:30 |          | 05/1/20 09:52 by L. Kaspar  | 1.50  |
| 05/01/20 06:30-14:30 |          | 05/1/20 09:52 by L. Kaspar  | 8.00  |
| 05/01/20 13:30-14:30 |          | 05/3/20 15:56 by L. Kaspar  | 1.00  |
| 05/02/20 07:00-15:00 |          | 05/3/20 15:57 by L. Kaspar  | 8.00  |
| 05/02/20 11:00-15:00 |          | 05/3/20 15:57 by L. Kaspar  | 4.00  |
| 05/03/20 07:00-15:00 |          | 05/3/20 15:57 by L. Kaspar  | 8.00  |
| 05/03/20 15:00-22:30 |          | 05/4/20 08:54 by L. Kaspar  | 7.50  |
| 05/03/20 23:00-07:00 |          | 05/4/20 08:52 by L. Kaspar  | 8.00  |
| 05/06/20 07:00-11:00 |          | 05/6/20 12:18 by L. Kaspar  | 4.00  |
| 05/06/20 23:00-23:30 |          | 05/8/20 11:32 by L. Kaspar  | 0.50  |
| 05/07/20 11:00-12:00 |          | 05/8/20 11:33 by L. Kaspar  | 1.00  |
| 05/08/20 09:00-12:00 |          | 05/11/20 11:58 by L. Kaspar | 3.00  |
| 05/09/20 06:30-14:30 |          | 05/11/20 11:58 by L. Kaspar | 8.00  |
| 05/09/20 07:00-15:00 |          | 05/11/20 11:58 by L. Kaspar | 8.00  |
| 05/10/20 07:00-15:00 |          | 05/11/20 11:58 by L. Kaspar | 8.00  |
| 05/11/20 06:30-09:00 |          | 05/15/20 10:04 by L. Kaspar | 2.50  |
| 05/11/20 07:00-09:30 |          | 05/15/20 10:07 by L. Kaspar | 2.50  |
| 05/11/20 07:00-10:30 |          | 05/15/20 10:05 by L. Kaspar | 3.50  |
| 05/12/20 10:00-13:00 |          | 05/15/20 10:06 by L. Kaspar | 3.00  |
| 05/14/20 11:00-14:00 |          | 05/15/20 10:06 by L. Kaspar | 3.00  |
| 05/14/20 14:30-15:30 |          | 05/18/20 09:01 by L. Kaspar | 1.00  |
| 05/14/20 23:00-00:00 |          | 05/18/20 09:01 by L. Kaspar | 1.00  |
| 05/15/20 08:15-09:15 |          | 05/19/20 13:14 by L. Kaspar | 1.00  |
| 05/15/20 13:30-14:30 |          | --> PENDING APPROVAL <--    | 1.00  |
| 05/16/20 08:00-12:00 |          | 05/18/20 09:02 by L. Kaspar | 4.00  |

**OT Hours From 04/20/2020 to 05/17/2020 (Paid Compensation Only)**

May 20, 2020

| Date/Time            | Employee | Approval                    | Hours                      |
|----------------------|----------|-----------------------------|----------------------------|
| 05/16/20 22:00-00:30 |          | --> PENDING APPROVAL <--    | 2.50                       |
| 05/16/20 23:00-07:00 |          | 05/18/20 09:02 by L. Kaspar | 8.00                       |
| 05/16/20 23:00-23:30 |          | 05/18/20 09:02 by L. Kaspar | 0.50                       |
| <b>39 matches.</b>   |          |                             | <b>Total Hours: 153.00</b> |

## COMMITTEE MEETING

### AGENDA ITEM SUMMARY SHEET

#### AGENDA ITEM DESCRIPTION

INFORMATION - MONTHLY OFFENSE REPORT

#### COMMITTEE REVIEW

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 05/26/2020

|   |   |
|---|---|
| <input checked="" type="checkbox"/> Discussion Only | <input type="checkbox"/> Approval of Staff Recommendation (for consideration by Village Board at a later date)  |
| <input type="checkbox"/> Seeking Feedback           | <input type="checkbox"/> Approval of Staff Recommendation (for <u>immediate</u> consideration by Village Board) |
| <input checked="" type="checkbox"/> Regular Report  | <input type="checkbox"/> Report/documents requested by Committee  |

#### BACKGROUND

The attached report is a monthly offense summary report for the month April 2020.

#### REQUEST FOR FEEDBACK (if any)

NONE.

#### STAFF RECOMMENDATION (if any)

NONE.

## April 2020: Monthly Incident Report

| Incident #  | Reported Date    | Case Title                   | Location  |
|-------------|------------------|------------------------------|---|
| WLPC2000179 | 04/02/2020 00:09 | DISTURBANCE                  | 7535 KINGERY HWY #305, WILLOWBROOK, IL, 60527   |
| WLPC2000180 | 04/02/2020 12:30 |                              | 7535 ROUTE 83, WL, IL, 60527                    |
| WLPC2000181 | 04/02/2020 17:24 | ASSIST OTHER AGENCY          | 75TH ST / BROOKBANK RD, WILLOWBROOK, IL, 60527  |
| WLPC2000182 | 04/03/2020 20:06 |                              | 7760 QUINCY ST, WILLOWBROOK, IL, 60527          |
| WLPC2000183 | 04/04/2020 10:00 |                              | 7535 ROUTE 83, WL                               |
| WLPC2000184 | 04/05/2020 18:28 | ATTEMPT RETAIL THEFT         | 6300 KINGERY HWY, WILLOWBROOK, IL, 60527        |
| WLPC2000185 | 04/05/2020 21:32 |                              | 7601 KINGERY, WILLOWBROOK, 60527                |
| WLPC2000186 | 04/06/2020 22:46 | CRIMINAL TRESPASS TO VEHICLE | 7743 BLACKBERRY LN, WILLOWBROOK, IL, 60527      |
| WLPC2000187 | 04/08/2020 17:58 |                              | 545 63RD ST, WL, IL, 60527                      |
| WLPC2000188 | 04/12/2020 16:15 | ERROR                        | 545 RIDGEMOOR DR, WILLOWBROOK, IL, 60527        |
| WLPC2000189 | 04/12/2020 17:06 | ERROR                        | 6100 KNOLL VALLEY DR #202, WILLOWBROOK, IL      |
| WLPC2000190 | 04/12/2020 19:29 |                              | 7285 WILLOW WAY #B, WILLOWBROOK, IL             |
| WLPC2000191 | 04/14/2020 11:52 | AOA                          | 6143 KNOLLWOOD RD WL 208                        |
| WLPC2000192 | 04/15/2020 18:18 | DISORDERLY CONDUCT           | 7195 KINGERY HWY, WILLOWBROOK, IL, 60527        |
| WLPC2000193 | 04/18/2020 23:58 |                              | 7440 TENNESSEE AV #208, WILLOWBROOK, IL         |
| WLPC2000194 | 04/19/2020 15:12 | WEAPON                       | 6999 ADAMS ST, WILLOWBROOK, IL, 60527           |
| WLPC2000195 | 04/20/2020 12:57 | STATION INFORMATION          | 6262 KINGERY HWY #309, WILLOWBROOK, IL          |
| WLPC2000196 | 04/20/2020 21:54 | TELEPHONE THREATS/HARASSMENT | 7050 MADISON ST, WILLOWBROOK, IL, 60527         |
| WLPC2000197 | 04/20/2020 22:37 |                              | 7535 ROUTE 83 #310, WILLOWBROOK, IL, 60527      |
| WLPC2000198 | 04/21/2020 10:13 | PUBLIC HEALTH                | 6108 KNOLL WOOD RD #103, WILLOWBROOK, IL, 60527 |
| WLPC2000199 | 04/21/2020 18:33 | ERROR                        | 63RD ST / AMERICANA DR, WILLOWBROOK, IL         |
| WLPC2000200 | 04/22/2020 07:00 | THEFT                        | 7760 QUINCY ST, WILLOWBROOK, IL, 60527          |
| WLPC2000201 | 04/25/2020 16:13 |                              | 6102 KNOLL VALLEY DR #305, WILLOWBROOK, IL      |
| WLPC2000202 | 04/26/2020 01:09 |                              | 6170 KNOLL LANE CT #103, WILLOWBROOK, IL, 60527 |
| WLPC2000203 | 04/26/2020 03:31 |                              | 7535 ROUTE 83 #105, WL, IL, 60527               |
| WLPC2000204 | 04/26/2020 18:20 |                              | 5964 LAUREL LN #2123, WILLOWBROOK, IL           |
| WLPC2000205 | 04/26/2020 16:20 | MISSING PROPERTY             | 6102 KNOLL VALLEY DR #305, WILLOWBROOK, IL      |
| WLPC2000206 | 04/27/2020 10:08 | BURGLARY                     | 800 79TH ST #3, WILLOWBROOK, IL                 |
| WLPC2000207 | 04/13/2020 11:04 | DISORDERLY CONDUCT           | 7760 QUINCY ST, WILLOWBROOK, IL, 60527          |
| WLPC2000208 | 04/28/2020 08:15 |                              | 72ND CT / ROUTE 83, DARIEN, IL                  |
| WLPC2000209 | 04/28/2020 09:05 | CHECK FRAUD                  | 7510 MADISON ST, WILLOWBROOK, IL, 60527         |
| WLPC2000210 | 04/28/2020 15:32 | ANIMAL CRUELTY               | 106 79TH ST, WILLOWBROOK, IL, 60527             |
| WLPC2000211 | 04/28/2020 19:12 | ASSIST AMBULANCE             | 31 STIRLING LN #1725, WILLOWBROOK, IL           |

April 2020: Monthly Incident Report

|             |                  |                    |   |
|-------------|------------------|--------------------|---|
| WLPC2000212 | 04/28/2020 20:24 |                    | 820 79TH ST, WILLOWBROOK, IL                    |
| WLPC2000213 | 04/29/2020 03:10 | DISORDERLY CONDUCT | 5980 LAUREL LN, WILLOWBROOK, IL                 |
| WLPC2000214 | 04/29/2020 10:16 | DELAYED THEFT      | 6340 AMERICANA DR #1010, WILLOWBROOK, IL, 60527 |
| WLPC2000215 | 04/29/2020 23:37 | ROBBERY            | 820 79TH ST, WILLOWBROOK, IL                    |
| WLPC2000216 | 04/30/2020 00:00 | THEFT              | 501 LAKE HINSDALE DR #103, WL, IL, 60527        |
| WLPC2000217 | 04/30/2020 11:38 | FOUND PROPERTY     | 50 LINCOLN OAKS DR #511, WL, IL, 60527          |
| WLPC2000218 | 04/30/2020 15:22 | STOLEN PROPERTY    | 7535 KINGERY HWY #321, WILLOWBROOK, IL, 60527   |
| WLPC2000219 | 04/30/2020 18:05 | FORGERY            | 840 PLAINFIELD RD, WILLOWBROOK, IL, 60527       |

## COMMITTEE MEETING

### AGENDA ITEM SUMMARY SHEET

| AGENDA ITEM DESCRIPTION                      | COMMITTEE REVIEW  |
|--|---|
| DISCUSSION – BIOMIST POWER SANITIZING SYSTEM | <input type="checkbox"/> Finance/Administration<br><input type="checkbox"/> Municipal Services<br><input checked="" type="checkbox"/> Public Safety<br><br>Meeting Date: 05/26/2020 |

|  |   |
|--|---|
| <input checked="" type="checkbox"/> Discussion Only  | <input type="checkbox"/> Approval of Staff Recommendation (for consideration by Village Board at a later date)  |
| <input checked="" type="checkbox"/> Seeking Feedback | <input type="checkbox"/> Approval of Staff Recommendation (for <u>immediate</u> consideration by Village Board) |
| <input type="checkbox"/> Regular Report              | <input type="checkbox"/> Report/documents requested by Committee  |

#### BACKGROUND

Taking proactive steps to protect the workplace during an infectious disease outbreak is vital to operate effectively and ensure that all essential services are continuously provided and that employees are safe within the workplace. Reducing the risk of exposure to COVID-19 by cleaning and disinfection is an important part of reopening public spaces.

Biomist is the first non-flammable method for spraying an alcohol-based sanitizer. Point, spray and get the surface wet – the sanitizer kills and evaporates so there is no waiting or clean up. Biomist will completely sanitize surfaces that are beyond physical reach and kill pathogens in the cracks and crevices of squad cars, computer keyboards, gurneys, and patient care devices. The mist is non-corrosive and safe for use on electronics, telephones, radios, and other gear. Biomist Formula D2 sanitizing solution is more effective than 70% alcohol because it contains 58.6% alcohol and a four-chain quaternary ammonium compound to provide residual killing power. Alcohol is the most widely acceptable and proven sanitizer and the quaternary ammonium compounds increase the effectiveness over alcohol alone. It is safe for humans, metals, plastics, and the environment.

#### REQUEST FOR FEEDBACK (if any)

#### STAFF RECOMMENDATION (if any)



# BIOMIST

**Power  
Sanitizing  
System**

BIOMIST™

Saving Money. Saving Lives.

# Sanitize with a *Wave of the Wand*



Operating the Biomist unit is as easy as point-and-spray.

Compared to all  
other sanitizing methods, the  
**Biomist™ Power Sanitizing System**  
saves time and money.  
The spray covers hard to reach  
surfaces and crevices.



## Optimal Germ-Killing Power

Alcohol has long been recognized as a powerful sanitizing agent, as pathogens cannot build up resistance to it. The proprietary Biomist sanitizer contains a solution of concentrated alcohol with a four-chain quaternary ammonium compound to continue the sanitizing action even after the alcohol has completed its killing function and evaporated. Safety concerns over alcohol's flammability have always limited its use as a surface sanitizer ... Until now!

## Fire Safe Operation

To limit flammability, alcohol is often diluted into a weakened solution which is less effective in killing germs. Biomist's patented technology eliminates flammability by encasing the alcohol vapor in a stream of CO<sub>2</sub> gas, cutting off any oxygen needed for combustion. The solution can be sprayed safely, even in places where there is the possibility of electrical sparks or open flames.

**BIOMIST™**

Saving Money. Saving Lives.

## Thorough, Effortless Coverage

The Biomist Power Sanitizing System propels a non-flammable mist of concentrated alcohol through a lightweight, point-and-spray atomizer. The Biomist system atomizes the sanitizing solution into extremely tiny micro-particles to form an efficacious, penetrating spray. These micro-droplets swirl into cracks and crevices, adhering to surfaces that are often missed by wiping methods.

The sanitizing mist diffuses uniformly throughout the space to be treated. Since CO<sub>2</sub> is heavier than air, it helps the sanitizer to settle onto surfaces promptly. Areas beyond physical reach can now be sanitized with minimal effort, as Biomist can be sprayed a distance of up to fifteen feet.

## Protect your Equipment and Facilities

Modern electronic equipment is not compatible with corrosive sanitizers or wet-wash methods. Biomist thoroughly sanitizes sensitive components in seconds without damaging them. Users recover their investment many times over in reduced down-time and equipment repair or replacement costs.

## In-Shift Sanitizing

Biomist eliminates the risk of cross-contamination from wiping, our D2 formula dries rapidly and is designed to sanitize surfaces without the need for rinsing or residual cleanup. Packaging equipment, conveyor lines and ready-to-eat food processing areas can now be thoroughly sanitized during working shifts to save time, labor and money. Biomist is a revolutionary intervention technology that ensures the quality of your products, and brings HACCP plans and SSOP's to a new level!

## Patented Technology. Proven Performance.

Biomist's unique technology has been used in Japan and the Pacific Rim for more than ten years. It is now utilized by:

- Ambulance services and fire departments
- Hospitals and long-term care facilities
- Food production and packaging companies
- Pharmaceutical manufacturers
- Food service industries
- Medical and dental offices
- Hotels, resort inns and spas
- Athletic facilities

## Effective, Efficient and Affordable

The Biomist Power Sanitizing System is the fastest sanitizing method available today, by far. It provides the best of both worlds: it is far more effective and far less expensive to use than all previous sanitizing methods while being environmentally, employee, and equipment safe. Biomist strengthens sanitation programs, reduces labor expense and minimizes danger to patients and sanitation crews.



*For more information,  
call us today at 1-847-850-5530  
Or log on to [www.biomistinc.com](http://www.biomistinc.com)*

## Tested and Approved

Biomist Formula D2 is an EPA and NSF approved hospital-grade disinfectant that's non-corrosive and safe for use on precision equipment and electronics. It comes pre-sealed and ready-to-use, no mixing of dangerous chemicals or wondering whether the correct concentrations were achieved. Simply point and spray; the solution safely sanitizes and quickly evaporates, leaving surfaces and equipment ready for use.

## Biomist Formula D2 Biocidal Studies and EPA Registered Label Claims



## Sanitizing

Staphylococcus aureus (ATCC 6538)  
Escherichia coli (ATCC 11299)  
Escherichia coli 0157:H7 (ATCC 43895)  
Pseudomonas aeruginosa (ATCC 15442)  
Salmonella typhimurium (ATCC 13311)  
Listeria monocytogenes (ATCC 19111)  
Enterobacter sakazakii (ATCC 51329)  
Vibrio cholerae (ATCC 14035)

## Viricidal

HIV- 1 (associated with AIDS)  
Hepatitis B Virus (HBV)  
Norovirus (Norwalk Virus)

## Disinfection

Staphylococcus aureus MRSA (ATCC 33591)  
Staphylococcus aureus (ATCC 6538)  
Enterococcus faecium VRE (ATCC 51559)  
Escherichia coli 0157:H7 (ATCC 43895)  
Pseudomonas aeruginosa (ATCC 15442)  
Listeria monocytogenes (ATCC 19111)  
Salmonella choleraesuis (ATCC 10708)

## Simple, Safe and Dependable

Biomist's control system is straightforward and easy to use. Indicator lights show Power when the machine is first turned on, Ready when the CO<sub>2</sub> reaches optimal temperature, and Low CO<sub>2</sub> before the cylinder runs out of propellant. The controls also include a gauge to monitor gas pressure and a digital readout of the actual vaporization chamber temperature. For additional safety, a timer can be set to automatically shut the system down when sanitizing in confined spaces.

Biomist, Inc. supplies users with a pressurized cylinder of liquefied carbon dioxide. The CO<sub>2</sub> passes through a safety valve to the heated vaporization chamber, turning the liquid CO<sub>2</sub> into a high pressure gas. A regulator system releases gaseous CO<sub>2</sub> at the optimal spraying pressure. The narrow aperture of the spray gun combined with the high pressure of the propellant atomizes the solution into micro-size droplets that swirl and adhere to surfaces. The Biomist Power Sanitizing System is made in the USA, registered with the FDA, and is certified compliant with most relevant industry standards.



The CO<sub>2</sub> Propellant System

**Biomist, Inc.**  
573 North Wolf Road  
Wheeling, IL 60090-3027

Phone: 847-850-5530  
Fax: 847-850-5535  
Email: [info@biomistinc.com](mailto:info@biomistinc.com)

[www.biomistinc.com](http://www.biomistinc.com)

**BIOMIST™**

Saving Money. Saving Lives.



## **Frequently Asked Questions about the SS-20 Sanitizing System**

We understand that you take infection prevention seriously. We have included answers to some of the questions that are asked by professionals in infection control.

If you have more specific questions, we are here to help you find answers. Should you have any further questions, please call us at 1-847-850-5530.

### **Is Biomist Formula D2 Effective?**

Biomist Formula D2 sanitizing solution is more effective than 70% alcohol because it contains 58.6% alcohol and a four-chain quaternary ammonium compound to provide residual killing power. Alcohol is the most widely acceptable and proven sanitizer and the quaternary ammonium compounds increase the effectiveness over alcohol alone. It is safe for humans, metals, plastics and the environment. There are many clinical studies to verify the antimicrobial effectiveness of alcohol and quat compounds. We have EPA approved test data for all pathogens listed on our label.

### **What types of Pathogens is Biomist Formula D2 effective against?**

Formula D2 is EPA registered as effective against HIV/AIDS, Hepatitis B, MRSA, Listeria, Pseudomonas Aeruginosa, Salmonella, E-coli, Tuberculosis, and Norovirus. In accordance with federal law, we may make these claims about Formula D2 because we have paid independent laboratories to test Formula D2 for each specific pathogen, and the test results have been reviewed and approved by the EPA. There are many pathogens that our company has not tested and submitted to the EPA, but this does not make these pathogens invulnerable to alcohol and quat solutions.

### **How does alcohol kill pathogens?**

Alcohol is a natural antiseptic that has been used in the medical field for over 100 years because it kills pathogens in seconds and evaporates quickly. Alcohol mixed with water kills bacteria and viruses by dissolving proteins and disrupting normal cell activity. The Centers for Disease Control and Prevention (CDC) recommends the use of alcohol or alcohol based products in hospitals, home,

work, and schools to stop the spread of pathogens. For more information about the CDC's recommendations, please visit their Web site: [www.cdc.gov](http://www.cdc.gov).

### **What kind of PPE does the operator need to wear?**

No special PPE is required to use the SS-20 Sanitizing System, just safety glasses and gloves. If an operator is in a confined and airtight area, a special O2 sensor can be worn to confirm that sufficient oxygen is available for breathing.

### **Where can I use Formula D2 sanitizing solution?**

Biomist Formula D2 sanitizing solution used in the SS-20 Sanitizing System is suitable for operating suites, ambulances, waiting areas, cafeterias, locker rooms, aircraft, ships, food processing equipment, computer workstations or anyplace where pathogens are hard to reach. The use of alcohol provides an effective, non-corrosive, environmentally friendly alternative to bleach and other toxic and corrosive chemicals.

### **How long does a tank of liquid CO2 or a quart of Biomist Formula D2 last?**

The SS-20 Sanitizing System allows the operator to adjust the 'wetness' of the application. Some surfaces require more or less solution based on the user requirements. That being said, A SS-20 Sanitizing System used with the applicator trigger held wide open would use one CO2 tank and six to eight quarts of Biomist Formula D2 in 1 ½ hours time and cover up to 3000 sq feet.

Another advantage of Formula D2 is the efficient use of sanitizing solution. Atomization creates a mist that reaches pathogens in small places and uses less sanitizing solution per square foot than hand sprayed chemicals. The solution is premixed, so waste is avoided and the correct concentration is assured. Biomist Formula D2 is chemically stable and has a long shelf life.

### **What amount of contact time is required for BIOMIST FORMULA D2 to be effective?**

Contact time is relevant to infection prevention only to the extent where it defines the duration of time needed to kill a specific pathogen. Hand sprayed chemicals make claims of short contact time because they leave wet surfaces that must be dried by hand wiping. The contact time of chemicals that must be wiped means someone is waiting for the chemical to finish working before they can do the second drying step. This additional waiting time and wiping effort is known as waste. How much wasted time and effort does your current product require?

A key advantage of Biomist Formula D2 is its no-wiping formula. The operator does not have to wait at the location to wipe, they can move on to sanitize other surfaces. Most surfaces are dry in 5 minutes, only an invisible layer of quaternary ammonium compound remains to kill pathogens. No residue remains.

The elimination of wiping reduces labor, but most importantly, **ELIMINATING WIPING ELIMINATES THE SPREAD OF PATHOGENS**. If more contact time is needed, a heavier spray of Formula D2 may be applied and the contact time is extended.

**I use a bleach or hydrogen peroxide or phenol or modified phenol product. Why should I switch to FORMULA D2 sanitizing solution?**

**Bleach**, also known as chlorine bleach or sodium hypochlorite (NaOCl) is a powerful oxidizing chemical that when mixed with water, forms chlorine radicals that aggressively oxidize other substances. This makes sodium hypochlorite a powerful disinfectant. Aside from the economical purification of drinking water, sodium hypochlorite can be substituted in most commercial processes. The key advantage of sodium hypochlorite is its low purchase price. In application, sodium hypochlorite corrodes plastics and metals, decreasing the useful life of these materials.

Chlorine is a respiratory irritant. It also attacks mucus membranes and burns the skin. As little as 3.5 ppm can be detected as an odor, and 1000 ppm is likely to be fatal after a few deep breaths. Exposure to chlorine should not exceed 0.5 ppm (8-hour time-weighted average - 40 hour week). Another hazard is the formation of dangerous chlorine gas when bleach comes into contact with ammonia. This can happen when it is accidentally mixed into a container with ammonia in it.

Sodium hypochlorite must be mixed daily to be effective, as the radicals by nature are not stable and lose their effectiveness over time. Unused sodium hypochlorite and used bleach waste water is dumped into your plumbing system and ultimately our water supply.

Hydrogen Peroxide (H<sub>2</sub>O<sub>2</sub>) is useful against spores like anthrax. When H<sub>2</sub>O<sub>2</sub> is mixed with water, it forms oxygen radicals and has disinfecting ability. In concentrated amounts it is corrosive. It has a short effective shelf life and degrades rapidly in the presence of light.

Oxidizing chemicals are effective against spores if properly mixed and applied. Users should consider if spores are a primary target pathogen before resorting to the use of oxidizing chemicals.

In contrast, FORMULA D2 is safe for food contact surfaces. FORMULA D2 is non-corrosive to metals and plastics. Persons sprayed inadvertently on the skin or clothing with a significant spray of FORMULA D2 may experience a mild cooling effect. FORMULA D2 is safe for children's toys and athletic equipment. FORMULA D2 vapor is safe up to 400 PPM and is premixed so there's no guesswork or math involved. The price of FORMULA D2 is competitive with the unnecessarily toxic products currently available, and FORMULA D2 can be used safely on a wider spectrum of surfaces and materials than other products.

I use ECOLAB OASIS (TM), Caltech DISPATCH (TM), Clorox Bleach (TM).  
Why should I use FORMULA D2?

USE FORMULA D2 because

- FORMULA D2 can be used in a wide variety of environments, eliminating the need to have dozens of chemicals in inventory.
- FORMULA D2 does not damage skin or mucous membranes.
- FORMULA D2 can be sprayed directly on electronics, keyboards, and metals without corrosion.
- FORMULA D2 is premixed so the concentration is correct.
- FORMULA D2 does not have to be wiped up, and it dries quickly without residue.
- FORMULA D2 is nonflammable when used with the SS-20 Sanitizing System.
- FORMULA D2 is safe for food contact surfaces and doesn't require rinsing.
- FORMULA D2 can reach small areas.
- FORMULA D2 can reach high and low surfaces without stooping or ladders.
- FORMULA D2 contains 58.6% alcohol, a known and proven sanitizing agent used for over 100 years.
- If the products you are currently using could be applied on the surfaces and places where you can use FORMULA D2 - would you have an infection control challenge?

Biomist, Inc.  
573 North Wolf Road  
Wheeling, IL 60090  
(847) 850-5530  
[www.biomistinc.com](http://www.biomistinc.com)



## **Biomist Power Sanitizing Systems**

### **Areas of Use**

- Ambulance, cruiser and vehicle interiors
- Personal protective gear, masks and harnesses
- Jump bags and portable equipment
- Radios and communication devices
- Electronics, keyboards, touch pads and monitors
- Patient care devices such as blood pressure cuffs, stethoscopes and ECG's
- Gurneys, stretchers and wheelchairs
- Communal areas in the fire house (kitchens, cafeterias, bathrooms and living areas)
- Inmate holding cells

### **Benefits**

- Biomist Systems eliminate the flammability of atomized, concentrated alcohol
- Heated CO<sub>2</sub> system will run 24/7/365, provides continual spray over long periods of time
- Cylinders and valves are protected by stainless steel enclosures
- Accessories and options allow for uninterrupted decontamination
- Biomist reduces chemical consumption and waste
- Saves time and labor - no wiping or rinsing, no cross-contamination with dirty rags
- Biomist Formula D2 is non-corrosive and safe for sensitive equipment
- Biomist Formula D2 is bactericidal, virucidal, fungicidal and tuberculocidal
- Biomist Formula D2 complies with OSHA's Bloodborne Pathogen Standard
- Spray penetrates small cracks, crevices and areas beyond physical reach

Simply point, spray and walk away!

To learn more call Biomist.

**BIOMIST, INC.**

[www.biomistinc.com](http://www.biomistinc.com)

**1-847-850-5530**



October 27, 2014

**RE: Biomist Formula D2 efficacy against Ebola Virus**

Biomist has received several inquiries about the Ebola virus and whether Biomist Formula D2 is effective against it. Biomist Formula D2 is an EPA-registered virucidal and tuberculocidal hospital-grade disinfectant that has been tested and proved effective against Feline calicivirus, a non-enveloped virus used as a surrogate for norovirus. Ebola virus is an enveloped virus of the family Filoviridae.

According to the Center for Disease Control (CDC):

"Use a U.S. Environmental Protection Agency (EPA)-registered hospital disinfectant with a label claim for a non-enveloped virus (e.g., norovirus, rotavirus, adenovirus, poliovirus) to disinfect environmental surfaces in rooms of patients with suspected or confirmed Ebola virus infection. Although there are no products with specific label claims against the Ebola virus, enveloped viruses such as Ebola are susceptible to a broad range of hospital disinfectants used to disinfect hard, non-porous surfaces. In contrast, non-enveloped viruses are more resistant to disinfectants. As a precaution, selection of a disinfectant product with a higher potency than what is normally required for an enveloped virus is being recommended at this time. EPA-registered hospital disinfectants with label claims against non-enveloped viruses are broadly antiviral and capable of inactivating both enveloped and non-enveloped viruses." – [Interim Guidance for Environmental Infection Control in Hospitals for Ebola Virus, Centers for Disease Control and Prevention](#)

<http://www.cdc.gov/vhf/ebola/hcp/environmental-infection-control-in-hospitals.html>

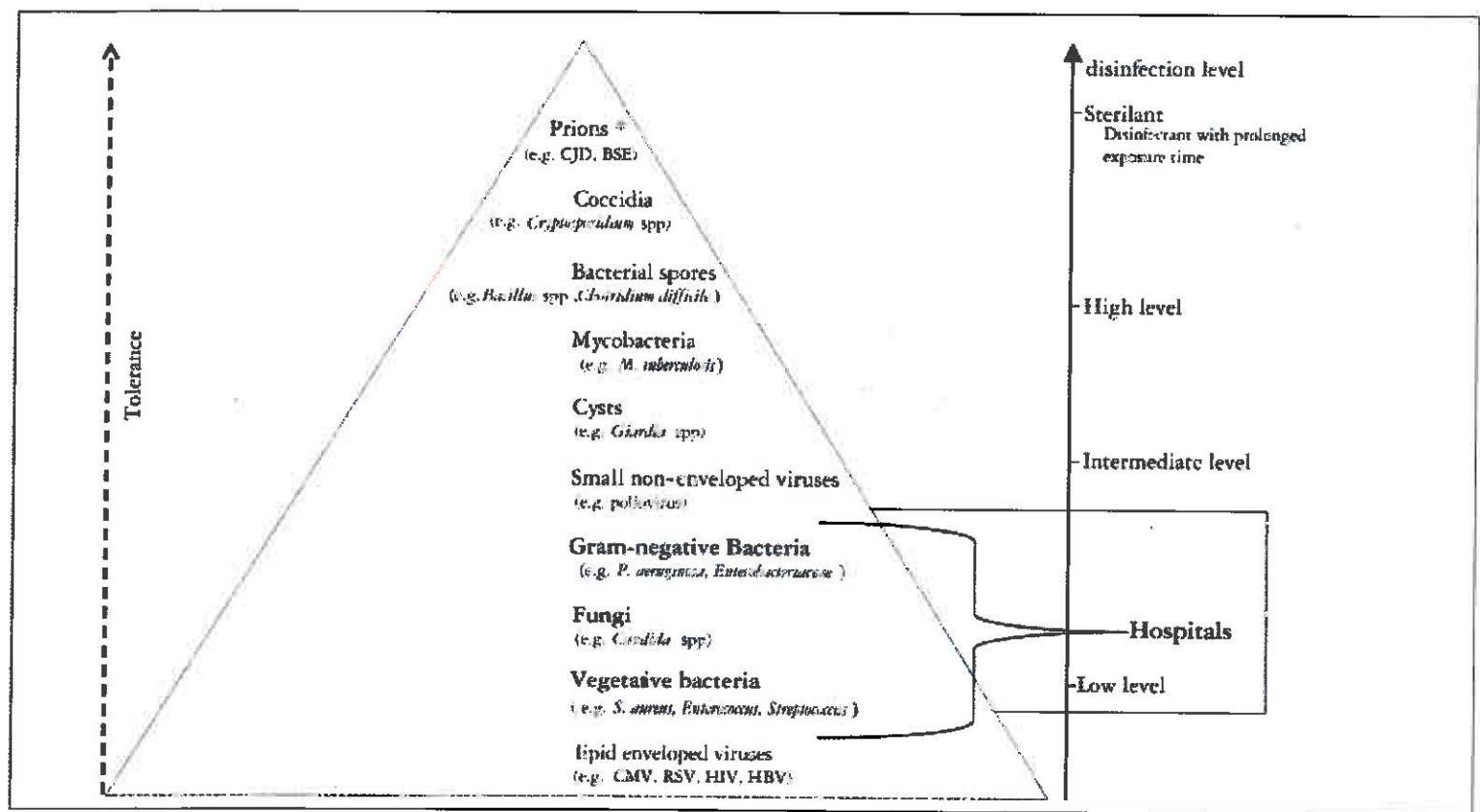
Biomist Formula D2 is safe for disinfecting pre-cleaned, hard, non-porous surfaces such as chairs, countertops, drawer pulls, carts, baskets, tables, cabinets, telephones, plastic surfaces, chrome, stainless steel, aluminum, laminated surfaces and other related hard surfaces in hospitals, operating rooms, medical clinics, nursing homes, and laboratories. The solution is non-corrosive and will not harm any metals. No wiping or rinsing is necessary, as Biomist Formula D2 is highly evaporative.

Biomist Sanitizing Systems and Biomist Formula D2 should be used according to instructions found in the system's operating manual and the solution's label.

Please feel free to contact me at (847) 850-5530 if you have any questions or if I can be of assistance.

Sincerely,

Robert Cook  
Vice President  
Biomist, Inc.



**FIGURE 1 – Increase order of microbial tolerance to disinfectant chemicals and correlation with microorganisms recovered from processed endoscopes at two Brazilian hospitals. \***The asterisk indicates that the conclusions are not yet universally agree upon. (Adapted from McDONNELL and RUSSELL<sup>10</sup>; WIDMER and FREI<sup>11</sup>)

# BIOMIST™ Formula D2

## READY TO USE & QUICK DRYING SANITIZER / DISINFECTANT TUBERCULOCIDAL VIRUCIDAL\* / FUNGICIDAL FOR FOOD CONTACT AND NON-FOOD CONTACT SURFACES IDEAL FOR WATER SENSITIVE AREAS

### ACTIVE INGREDIENTS:

|  |                  |
|--|------------------|
| Isopropyl Alcohol .....                      | 58.6000%         |
| Octyl Decyl Dimethyl Ammonium Chloride ..... | 0.0075%          |
| Didecyl Dimethyl Ammonium Chloride .....     | 0.0045%          |
| Diocetyl Dimethyl Ammonium Chloride .....    | 0.0030%          |
| OTHER INGREDIENTS .....                      | 41.3850%         |
| <b>TOTAL .....</b>                           | <b>100.0000%</b> |

E.P.A. Reg. No. 73232-1-81599 E.P.A. Est. No. 073232-KY-001



**KEEP OUT OF REACH OF  
CHILDREN  
WARNING**

**NET CONTENTS: 30 fl. oz.**

### PRECAUTIONARY STATEMENTS HAZARDS TO HUMANS AND DOMESTIC ANIMALS

#### WARNING

Causes substantial but temporary eye injury. Do not get in eyes or on clothing. Wear protective eyewear, such as safety glasses. Wash thoroughly with soap and water after handling and before eating, drinking, chewing gum, using tobacco, or using the toilet. Remove contaminated clothing and wash clothing before reuse.

#### Physical or Chemical Hazards

Flammable: Keep away from heat and open flame

#### DIRECTIONS FOR USE

It is a violation of Federal Law to use this product in a manner inconsistent with its labeling.

#### CLEANING

Biomist Formula D2 is recommended for use as a cleaner on hard, non-porous food contact and non-food contact surfaces such as conveyors, belts, dryers, blanchers, roasters, ovens, refrigerators, freezers, chillers, hoppers, extruders, fillers, fill heads, mixers, blenders, meat/cheese/deli slicers, saws, snippers, choppers, dicers, grinders, huskers, peelers, presses, evaporators, pasteurizers, graders, sizing cups, labelers, packaging equipment, case packers, pipelines, bins, crates, containers, tubs, totes, carts, buggies, tanks, vats, walls, floors, doors, door handles, tables, counters tops, benches, chairs, dry pans, troughs, drains, racks, forklifts, tires, pallet jacks, pallets, gloves, boots, tools, tool boxes, knives, utensils, thermometers, control panels, proximity switches, thermostats, motors, pumps and scales. Remove gross food particles and soil from the surface. Apply this product without dilution to the surface and wipe clean. Allow to dry. A water rinse after applying the product is permissible in wet environments if necessary to aid in the cleaning process.

#### SANITIZING NON-FOOD CONTACT SURFACES

Biomist Formula D2 is recommended as a sanitizer for use on non-food contact surfaces such as conveyors, floors, walls, tables, chairs, benches, cabinets, troughs, carts, baskets, forklifts, fires, pallet jacks, plastic pallets, plastic surfaces, glazed ceramic, glazed porcelain, chrome, stainless steel, aluminum, laminated surfaces and other related hard, non-porous surfaces. Preclean surfaces prior to sanitizing. This product may be used to preclean. To sanitize, apply by spray, wipe, sponge, or by total immersion and ensure exposure to sanitizer for at least 10 seconds. Allow surfaces to air dry. This product is effective against *Staphylococcus aureus* and *Klebsiella pneumoniae*.

#### SANITIZING OF FOOD PROCESSING EQUIPMENT AND OTHER HARD, NON-POROUS FOOD CONTACT SURFACES:

This product is recommended for use as a sanitizer on food processing equipment, dairy equipment, food utensils, dishes, silverware, glasses, sink tops, countertops, refrigerated storage and display equipment and other hard, non-porous food contact surfaces. Preclean surfaces prior to sanitizing. This product may be used to preclean. To sanitize, apply by spray, wipe, sponge, or by total immersion. Surfaces must be thoroughly wetted. Treated surfaces must remain wet for 60 seconds. Apply to sink tops, countertops, refrigerated storage and display equipment and other stationary hard surfaces by sponge, wipe, brush or coarse spray. Surfaces must remain wet for at least one minute followed by adequate draining and air-drying. Dishes, silverware, glasses, cooking utensils and other similar size food processing equipment can be sanitized by immersion with this product. Always use fresh solution for this purpose. This product kills 99.999% of the following bacteria:

*Staphylococcus aureus*, *Escherichia coli*, *Escherichia coli* O157:H7, *Pseudomonas aeruginosa*, *Salmonella enterica* (formerly *typhimurium*), *Listeria monocytogenes*, *Enterobacter sakazakii*, *Klebsiella pneumoniae* and *Vibrio cholerae* - on hard, non-porous food contact surfaces. Treated surfaces must remain wet for 60 seconds. Allow to air dry.

#### Wisconsin State Board of Health Directions for Eating Establishments

1. Scrape and pre-wash utensils and glasses whenever possible. 2. Wash with a good detergent or compatible cleaner. 3. Rinse with potable water. 4. Sanitize in an undiluted solution of this product. Immerse all utensils for at least two minutes or for contact time specified by governing sanitary code. 5. Place sanitized utensils on a rack or drain board to air-dry. 6. Prepare a fresh sanitizing solution at least daily or when visibly soiled or diluted. NOTE: A clean potable water rinse following sanitization is not permitted under HFS 196, Ref. Appendix 7-204.11 of the Wisconsin Administrative Code.

#### DISINFECTION

This product is recommended for use as a disinfectant on inanimate, precleaned, hard, non-porous surfaces such as chairs, countertops, drawer pulls, carts, baskets, tables, cabinets, telephones, plastic surfaces, glazed ceramic, glazed porcelain, chrome, stainless steel, aluminum, laminated surfaces and other related hard surfaces in hospitals, operating rooms, medical clinics, nursing homes, laboratories, schools, day care centers, funeral homes. Preclean surfaces prior to disinfecting. This product may be used to preclean. To disinfect, apply with a sponge, wipe, mechanical sprayer, or by total immersion. When applied with a mechanical spray, spray should be coarse. Surfaces must be sprayed until thoroughly wetted. Treated surfaces must remain wet for 5 minutes.

**Bacteria:** This product kills 99.9% of the following bacteria on hard, inanimate surfaces: *Staphylococcus aureus* MRSA, *Staphylococcus aureus*, *Enterococcus faecium* VRE, *Escherichia coli* O157:H7, *Pseudomonas aeruginosa*, *Listeria monocytogenes* and *Salmonella enterica* (formerly *choleraesuis*).

**Viruses:** Biomist Formula D2 is an effective virucidal disinfectant against the following

viruses on hard, non-porous surfaces: *Norovirus* (*Feline Calicivirus* as surrogate), *Influenza A H1N1*, *Hepatitis B Virus*, and *Human Immunodeficiency Virus Type 1 (HIV-1)*.

**Fungi:** This product is an effective fungicidal disinfectant against *Trichophyton mentagrophytes* on hard, non-porous environmental surfaces. Apply product with a sponge, wipe, or mechanical sprayer, or by total immersion. Treated surfaces must remain wet for 5 minutes.

**Tuberculocidal activity:** This product exhibits disinfectant efficacy against *Mycobacterium bovis* (BCG) in 5 minutes at 20°C when used as directed on previously cleaned hard, non-porous inanimate surfaces.

**\*KILLS HIV-1 AND HBV ON PRE-CLEANED ENVIRONMENTAL SURFACES/OBJECTS PREVIOUSLY SOILED WITH BLOOD/BODY FLUIDS** in health care settings (e.g. hospitals, nursing homes) or other settings in which there is an expected likelihood of soiling of inanimate surfaces/objects with blood or body fluids and in which the surfaces/objects likely to be soiled with blood or body fluids can be associated with the potential for transmission of human immunodeficiency virus Type 1 (HIV-1) (associated with AIDS) or Hepatitis B Virus (HBV).

**SPECIAL INSTRUCTIONS FOR CLEANING AND DECONTAMINATION AGAINST HIV-1 (AIDS VIRUS) AND HBV ON SURFACES OR OBJECTS SOILED WITH BLOOD OR BODY FLUIDS**

**Personal Protection:** Wear disposable latex gloves, protective gown, face mask and eye covering, as appropriate, when handling items soiled with blood or body fluids.

**Cleaning Procedure:** Blood and other body fluids must be thoroughly cleaned from surfaces and objects before application of this disinfectant.

**Contact Time:** Leave surfaces wet for 5 minutes. For other organisms identified above, allow surface to remain wet for 5 minutes.

**Disposal of Infectious Materials:** Blood and other body fluids should be autoclaved and disposed of according to federal, state and local regulations for infectious waste disposal. This product is not to be used as a terminal sterilant/high level disinfectant on any surface or instrument that (1) is introduced directly into the human body, either into or in contact with the bloodstream or normally sterile areas of the body, or (2) contacts intact mucous membranes but which does not ordinarily penetrate the blood barrier or otherwise enter normally sterile areas of the body. This product may be used to clean or decontaminate critical or semi-critical medical devices prior to sterilization or high-level disinfection.

#### STORAGE AND DISPOSAL

Do not contaminate water, food, or feed by storage or disposal.

**PESTICIDE STORAGE** - Open dumping is prohibited. Store only in the original container. Keep this product under locked storage sufficient to make it inaccessible to children or people unfamiliar with its proper use. Store in a cool, dry area away from flames, sparks or other sources of heat or ignition. If ignited, use dry chemical or CO<sub>2</sub> extinguisher. If a large quantity is spilled, dilute with water and mop or wipe dry.

**PESTICIDE DISPOSAL** - Wastes resulting from the use of this product may be disposed of on site or at an approved waste disposal facility.

**CONTAINER DISPOSAL** - Non-refillable container. Do not reuse or refill this container. Offer for recycling if available or puncture and dispose of in a sanitary landfill, or by incineration, or by other procedures allowed by state and local regulations.

#### LIMITED WARRANTY AND DISCLAIMER

**NOTICE:** Biomist, Inc. warrants that this product conforms to the chemical description on the label and is reasonably fit for the purposes referred to in the Directions For Use. Buyer assumes all risks of use and handling which is a variance in any way with the directions herein. Biomist, Inc. makes no other express or implied warranty of fitness or merchantability. In no case shall Biomist, Inc. or the seller be liable for consequential, special or indirect damages resulting from the use or handling of this product. Biomist, Inc. and Seller offer this product and the Buyer and user accept it, subject to the foregoing Limited Warranty and Disclaimer which may be varied only by agreement in writing signed by a duly authorized representative of Biomist, Inc.

**RE-ORDER: SSD1**

Manufactured For:  
BIOMIST, INC.  
573 NORTH WOLF ROAD  
WHEELING, IL 60090

105-508-00.005

## COMMITTEE MEETING

### AGENDA ITEM SUMMARY SHEET

| AGENDA ITEM DESCRIPTION   | COMMITTEE REVIEW  |
|---|---|
| DISCUSSION – ALL NIGHT PARKING (8-8-10)   | <input type="checkbox"/> Finance/Administration<br><input type="checkbox"/> Municipal Services<br><input checked="" type="checkbox"/> Public Safety |
|   | Meeting Date: 05/26/2020  |
| <input checked="" type="checkbox"/> Discussion Only   | <input type="checkbox"/> Approval of Staff Recommendation (for consideration by Village Board at a later date)                                      |
| <input checked="" type="checkbox"/> Seeking Feedback  | <input type="checkbox"/> Approval of Staff Recommendation (for <u>immediate</u> consideration by Village Board)                                     |
| <input type="checkbox"/> Regular Report   | <input type="checkbox"/> Report/documents requested by Committee  |
| <b>BACKGROUND</b>   |   |
| The Village of Willowbrook prohibits parking on any street in the Municipality between the hours of two o'clock (2:00) A.M. and six o'clock (6:00) A.M. of any day.   |   |
| <b>CURRENT ORDINANCE LANGUAGE:</b>  |   |
| <i>8-8-10: ALL-NIGHT PARKING:</i><br><i>No person shall park any vehicle between the hours of two o'clock (2:00) A.M. and six o'clock (6:00) A.M. of any day, except physicians on emergency calls, on any street in the Municipality. (Ord. 63-O-34, 12-23-1963)</i>   |   |
| The Village allows for exceptions to this Ordinance for residents who request overnight parking. These requests are currently administered via an online portal. Upon looking at these requests it has become evident that residents are requesting overnight parking for multiple vehicles for a year at a time. Currently our All-Night Parking Ordinance is silent on parameters granting overnight parking. |   |
| Updating the Ordinance to with the following clarification would address the current issue with overnight parking.  |   |
| <b>PROPOSED ORDINANCE LANGUAGE (8-8-10)</b>   |   |
| <i>No person shall park any vehicle between the hours of two o'clock (2:00) A.M. and six o'clock (6:00) A.M. of any day, on any street in the Municipality without prior approval. Parking can only be granted for one night at a time. Vehicles may only be parked overnight on the street for three nights within a 30-day period.</i>  |   |
| <b>REQUEST FOR FEEDBACK (if any)</b>  |   |

### STAFF RECOMMENDATION (if any)

## COMMITTEE MEETING

### AGENDA ITEM SUMMARY SHEET

| AGENDA ITEM DESCRIPTION<br>INFORMATION –LETTERS OF APPRECIATION  | COMMITTEE REVIEW<br><input type="checkbox"/> Finance/Administration<br><input type="checkbox"/> Municipal Services<br><input checked="" type="checkbox"/> Public Safety<br><br>Meeting Date: <u>05/26/2020</u>  |
|--|---|
| <input checked="" type="checkbox"/> Discussion Only<br><input type="checkbox"/> Seeking Feedback<br><input type="checkbox"/> Regular Report  | <input type="checkbox"/> Approval of Staff Recommendation (for consideration by Village Board at a later date)<br><input type="checkbox"/> Approval of Staff Recommendation (for <u>immediate</u> consideration by Village Board)<br><input type="checkbox"/> Report/documents requested by Committee |
| BACKGROUND   |   |
| The attached Citizen Letter of Appreciation for the following:   |   |
| <ul style="list-style-type: none"><li>• Sergeant Scott Eisenbeis</li><li>• Sergeant Michelle Strugala</li><li>• Officer Joseph LaValle</li><li>• Officer Aaron Porter</li><li>• Detective Daniel Polfliet</li><li>• Officer Jose Chavez-Jimenez</li><li>• Officer Darren Biggs</li><li>• Officer Christine Robles</li><li>• Officer Othello Rosal</li><li>• Officer Matthew Vanderjack</li><li>• Officer Jose Lopez</li><li>• Officer James Martino</li><li>• Officer Aaron Porter</li><li>• Officer Blake Huntley</li></ul> |   |
| REQUEST FOR FEEDBACK (if any)  |   |
| None.  |   |
| STAFF RECOMMENDATION (if any)  |   |
| None.  |   |



# Willowbrook Police Department

7760 Quincy Street  
Willowbrook, IL 60527-5594



Chief of Police

Robert Schaller

## LETTER OF RECOGNITION

May 5, 2020

---

**OFFICER JOSEPH LAVALLE  
SERGEANT SCOTT EISENBEIS  
OFFICER AARON PORTER  
SERGEANT MICHELLE STRUGALA  
DETECTIVE DANIEL POLFLIET  
OFFICER JOSE CHAVEZ-JIMENEZ  
OFFICER DARREN BIGGS  
OFFICER CHRISTINE ROBLES  
OFFICER OTHELLO ROSAL**

On Sunday April 26<sup>th</sup>, 2020 at approximately 1:09am, Officer Lavalle, Sergeant Eisenbeis, and Officer Porter responded to a Domestic Disturbance involving firearm being pointed at one of the parties involved. Upon arrival, responding officers safely took the suspect into custody for further investigation. The officers subsequently located and removed three firearms from the subject's possession and secured them for safekeeping at the Willowbrook Police Department.

During the follow up conducted by Officer Lavalle, a Firearms Restraining Order was obtained and a search warrant for additional weapons was secured. Execution of the search warrant by Officer Lavalle, Detective Polfliet, Officer Chavez-Jimenez, Sergeant Strugala, Officer Rosal, Officer Robles, and Officer Biggs lead to the seizure of additional ammunition and illegally possessed fireworks.

Although the victim was uncooperative, all of the officers involved should be recognized for their teamwork and attention to detail. Their diligence and hard work in seeing this case through until the end, lead to a successful crisis intervention.

A handwritten signature in black ink, appearing to read "ROBERT SCHALLER".

**ROBERT SCHALLER  
CHIEF OF POLICE**



# Willowbrook Police Department

7760 Quincy Street  
Willowbrook, IL 60527-5594



Chief of Police

Robert Schaller

## LETTER OF RECOGNITION

May 5, 2020

---

**OFFICER MATTHEW VANDERJACK  
OFFICER OHELLO ROSAL  
OFFICER JOSE LOPEZ  
OFFICER JAMES MARTINO**

On Tuesday April 28<sup>th</sup>, 2020 at approximately 7:11pm, Officers, Vanderjack, Rosal, Lopez, and Martino responded to a private residence for a suicidal subject who attempted to overdose on prescription medication and was armed with a knife. Upon arrival, responding officers located the verbally aggressive and irate subject on the balcony of the residence and determined that he was in crisis. By showing empathy and a relaxed demeanor, the officers were able to coax the subject back inside of the residence. The officers then utilized their crisis intervention training to gain rapport with the subject and deescalate the situation. Ultimately, the officers were able to gain voluntary compliance from the subject to get him the appropriate medical help necessary.

The officers involved should be recognized for successfully utilizing their training and working together during a stressful situation. Their strategic approach and teamwork should be commended, leading to a successful crisis intervention.



**ROBERT SCHALLER  
CHIEF OF POLICE**



# Willowbrook Police Department

7760 Quincy Street  
Willowbrook, IL 60527-5594



Chief of Police

Robert Schaller

## LETTER OF RECOGNITION

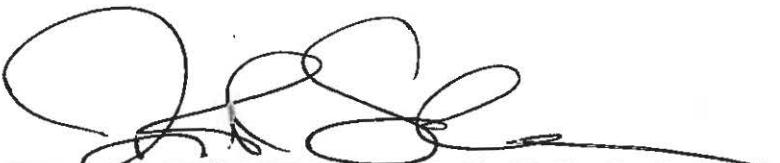
May 5<sup>th</sup>, 2020

---

### OFFICER JAMES MARTINO OFFICER AARON PORTER

On May 2<sup>nd</sup>, 2020 Officer Martino and Officer Porter were dispatched to an Ambulance Assist at a private residence for a victim in full arrest. Upon arrival Officers Martino and Porter began to administer lifesaving first aid measures to the victim, including Cardiopulmonary Resuscitation (CPR) and the deployment of their Automated External Defibrillator (AED). Officer Martino and Officer Porter then continued their actions until Tri State Fire Protection District arrived and took over care of the victim.

Officers Martino and Porter should be recognized for their teamwork and quick action in this emergency situation. Their diligence in providing an extraordinary level of service to the Citizens of the Village of Willowbrook should be commended.



ROBERT SCHALLER  
CHIEF OF POLICE



# Willowbrook Police Department

7760 Quincy Street  
Willowbrook, IL 60527-5594



Chief of Police

Robert Schaller

## LETTER OF RECOGNITION

May 5, 2020

---

**OFFICER MATTHEW VANDERJACK  
OFFICER JOSE LOPEZ  
OFFICER BLAKE HUNTLEY**

On Sunday April 26<sup>th</sup>, 2020 at approximately 6:20pm, Officers, Vanderjack, Lopez, and Huntley responded to a private residence for a suicidal subject armed with a knife. Upon arrival, responding officers were met by the father of the subject in crisis, who related his son was actively suicidal and had taken 10-15 prescription pills in addition to attempting to cut his wrists. As the officers attempted to make contact with the subject, he charged out of his room in an aggressive manner and demanded that the officers shoot him. The officers utilized their Controlled Force training to gain control of the subject as he charged at them. Ultimately, the subject was successfully transported to the hospital for medical treatment, without anyone involved being injured.

The officers involved should be recognized for successfully utilizing their training and working together during a stressful situation. Their strategic approach and teamwork should be commended, leading to a successful crisis intervention.

A handwritten signature in black ink, appearing to read "R. Schaller".

---

**ROBERT SCHALLER  
CHIEF OF POLICE**



DS

05/05/2020

Willowbrook Police Department  
7760 S. Quincy St  
Willowbrook, IL 60527

Dear Chief Schaller,

National Police Week is a time when we are reminded of the sacrifice your Department makes each and every day to protect and serve the city of Willowbrook, especially in this uncertain time as we work together to keep our community safe in response to COVID-19.

In these unprecedeted times, I'd like to take a moment to say thank you for your presence, service, and support. We are so appreciative of your fast response time and continuous efforts to ensure the Willowbrook Target Team Members and Guests remain safe. Our top priority is providing a safe and secure environment and we could not achieve our goal without your support. Thank you for all you do to ensure a safe and secure community for our guests to shop.

In an effort to support the communities in which we serve, Target is investing more than \$300 million in our frontline team members with added wages, a new paid leave program and bonus payouts. It also includes a \$10 million commitment from Target and the Target Foundation to expand relief and assistance to our team members and organizations helping respond to the coronavirus. This includes \$5 million to state and local community foundations supporting nonprofit organizations addressing the greatest needs in their area, including vulnerable populations such as underrepresented communities. It also includes \$3 million to support national nonprofit partners, such as Feeding America, assisting with response and recovery for affected communities.

We appreciate your hard work and dedication to making the communities in which we live and work safe. Thank you for your partnership amid the added challenge and uncertainty of COVID-19.

With gratitude,

*Harold Dalton*

Harold Dalton, Store Director  
Willowbrook Target T1882  
(630) 321-2080  
Harold.Dalton@Target.com

Thanks  
for  
Helping



Thank you for  
risking your lives  
every day for  
other people and  
not just thinking  
about yourselves.  
You guys are  
real heros!

Sincerely  
Kaden

Working in DuPage County  
I only respect your  
opinions everyday and  
Pray for your Safety

Thank you again  
for your kindness.  
Stay healthy and be  
safe Karen Molaro

Dear Officer TC, 5/7/20  
P

Thank you so much  
with helping with my  
car today at Pamela Bread  
& Hand Congestive heart  
failure and 10 weeks <sup>not</sup> ~~out~~  
my home is difficult.

Kelly  
I used working in Will  
Brook. Now she is in