

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE POLICE PENSION FUND OF THE VILLAGE OF WILLOWBROOK HELD ON JANUARY 29, 2020, AT 3:00 PM, AT THE WILLOWBROOK POLICE DEPARTMENT, 7760 S QUINCY STREET, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER

The meeting was called to order at the hour of 3:27 p.m. by President Davi.

2. ROLL CALL

Those present at roll call were President Umberto Davi, Trustee Kobler, Trustee Eisenbeis, Trustee Pec, and Trustee Carrie Dittman. Also present: David Harrington of Sawyer & Falduto via teleconference, Recording Secretary Nancy Turville.

3. APPROVAL - MINUTES OF THE REGULAR MEETING - October 30, 2019

The Board reviewed the minutes from the October 30, 2019 meeting.

MOTION: Made by Trustee Kobler, seconded by Trustee Pec to approve the minutes of the regular meeting of the Willowbrook Police Pension Fund Board of Trustees held on October 30, 2019.

MOTION DECLARED CARRIED

4. APPROVAL - EXPENSES INCURRED OCTOBER THROUGH DECEMBER 2019

Trustee Dittman reviewed the quarterly expense report for the period October through December 2019. Expenses include \$500.00 in attorney fees, \$3,413.00 in audit fees, quarterly asset management fees were \$7,254.00, IPPFA 2019 conference and training costs were \$1,129.08, annual IPPFA dues are \$795. The retirement pension benefits for the quarter totaled \$336,485.95; surviving spouse benefits totaled \$13,863.72, non-duty disability benefits totaled \$17,692.56; and duty-disability benefits totaled \$18,022.83, as detailed out by pensioner in the attached schedule.

After Trustee Dittman reviewed the expenses, the following motion was made:

MOTION: Made by Trustee Pec, seconded by Trustee Kobler, to approve the quarterly expense report for October through December 2019.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

5. REPORT - POLICE PENSION BALANCES THROUGH DECEMBER 31, 2019

Trustee Dittman advised total assets were \$24,158,124.60 as of December 31, 2019. There is \$33,355.02 due back to the General Fund netted in that total.

Revenues include a year-to-date Village contribution of \$646,878.28 which aligns with the annual budgeted amount of \$986,858.00, Police contributions of \$130,507.25, interest income of \$631,516.61, unrealized gain on investments of \$1,229,333.05, a realized loss on investments of \$175,344.92, and a donation of \$50 resulting in a net year-to-date revenues of \$2,462,940.27 versus the budgeted amount of \$1,693,342.00.

Total expenditures as of December 31, 2019 were \$1,016,791.79 versus our budgeted amount of \$1,486,987.00.

The Board accepted the report as presented by Trustee Dittman.

6. BENEFITS TO SURVIVING SPOUSE VICTORIA GADDIS RETROACTIVE TO
10/23/2019

Trustee Dittman reviewed information in reference to the passing of retired Sergeant David Gaddis on October 23, 2019. Sgt. Gaddis' initial annual pension amount was \$83,182.28. All necessary documentation has been received by the Police Pension Board and beginning November 2019 the monthly pension is being direct deposited to Victoria Gaddis. The monthly pension will be fixed at \$6,931.86 for her lifetime (exclusive to any changes resulting from contract negotiations in progress).

MOTION: Made by Trustee Kobler, seconded by Trustee Eisenbeis, to approve the surviving spouse benefits for Victoria Gaddis in the amount of \$6,931.86, retroactive to October 23, 2019.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

7. APPROVAL - APPLICATION OF OFFICER JACQUELINE WIJAS - TIER 2

New Tier 2 Officer Jacqueline Wijas started as a full-time patrol officer with the Village of Willowbrook on December 12, 2019. The Police Pension Board has received the birth certificate from Officer Wijas.

MOTION: Made by Trustee Pec, seconded by Trustee Eisenbeis to approve the application for membership for Officer Jacqueline Wijas.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

8. APPROVAL - SGT. CHRISTOPHER DRAKE ANNUAL DISABILITY MEDICAL EVALUATION RESULTS

Trustee Dittman reviewed the first annual medical evaluation results for Sgt. Christopher Drake. Sgt. Drake was evaluated by Dr. Daniel Samo of

Northwestern Medical Group who also evaluated Sgt. Drake during his original disability determination process. Sgt. Drake was examined on December 27, 2019 and it was determined by Dr. Samo that he remains disabled. Re-examination will occur annually until Sgt. Drake turns 50.

MOTION: Made by Trustee Eisenbeis, seconded by Trustee Pec to approve the Annual Disability Medical Evaluation Results for Sgt. Christopher Drake.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

9. APPROVAL - MONTHLY PENSION BENEFITS AS OF JANUARY 1, 2020

Trustee Dittman reviewed the schedule as included in the packet on the statutory increases in pension benefits effective January 1, 2020. There are a few special items to note: Retirement pension for Mark Shelton increases 8.5% on June 1, 2020 to \$8,969.29/month (after turning age 55). Total monthly benefit payments for all fund beneficiaries effective January 1, 2020 is \$128,261.28.

After a brief discussion by the Board, the following motion was made:

MOTION: Made by Trustee Eisenbeis, seconded by Trustee Kobler, to approve the statutory increases in pension benefits for eligible participants effective January 1, 2020.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

10. DISCUSSION - P.A. 101-0610 (DOWNSTATE PUBLIC SAFETY PENSION CONSOLIDATION)

Trustee Dittman reviewed a synopsis from the Illinois Municipal League on the Downstate Public Safety Pension Consolidation. Trustee Kobler discussed the investment cost benefits of this consolidation and anticipates the Board continued work with Sayer Falduto during the next year or two while new state-wide board is established.

11. DISCUSSION - STATUS OF DEPARTMENT OF INSURANCE AUDIT

Turustees Eisenbeis and Dittman discussed the ongoing Department of Insurance Audit and the additional requests for documentation that continue to be received.

David Harrington joined the meeting via teleconference at 4:06 p.m.

12. APPROVAL -INVESTMENTS MADE OCTOBER THROUGH DECEMBER 2019 - QUARTERLY INVESTMENT REPORT - SAWYER FALDUTO

Mr. Harrington reviewed the Portfolio Performance Review and the portfolio allocation as of December 31, 2019 are on target with 61.9% Equities, 37.7% Fixed Income and 0.4% Cash Equivalent. Overall performance for Quarter 4 resulted in an increase of \$1,145,080.18. Investment gain for the 2019 calendar year was \$3,982,829.74 which relates to a 19.70% return. Mr. Harrington discussed the economic overview and pointed out the 10 % difference between US and International indices. The US Equity Market had low volatility in 2019 and the bond market performed well with a 7-7.25% increase for the year. Mr. Harrington discussed outlook for 2020 and the factors that will impact market performance including virus concerns and the election.

MOTION: Made by Trustee Kobler, seconded by Trustee Pec to approve Sawyer & Falduto's Quarterly report.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

David Harrington left the meeting at 4:15 p.m.

13. VISITOR BUSINESS

None presented.

14. NEW BUSINESS

A. Recording Secretary Turville informed the Board that the Annual Affidavit for Pensioners will be mailed on January 30, 2020. An update to the form has been made to include an e-mail address.

15. OLD BUSINESS

A. Meeting dates for 2020 were tentatively set for April 15, July 8, and October 14. A meeting for January 13, 2021 was also tentatively set.

Trustee Dittman left the meeting at 4:26 p.m.

16. COMMUNICATIONS

None presented.

17. ADJOURNMENT

MOTION: Made by Trustee Kobler, seconded by Trustee Pec to adjourn the Board of Trustees meeting of the Police Pension Fund at the hour of 4:32 p.m.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED,

Date

President

Minutes transcribed by Nancy Turville.