

AGENDA

SPECIAL MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON MONDAY, APRIL 13, 2020, AT 5:30 P.M. AT THE WILLOWBROOK POLICE DEPARTMENT TRAINING ROOM, 7760 QUINCY STREET, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

DUE TO THE COVID 19 PANDEMIC THE VILLAGE OFFICES WILL BE CLOSED AND THE VILLAGE WILL BE UTILIZING A CONFERENCE CALL FOR THIS MEETING.

THE PUBLIC CAN UTILIZE THE FOLLOWING CALL IN NUMBER:

Dial in Phone Number: 312-626-6799
Meeting ID: 551 667 304
Password: 787414

Written Public Comments Can Be Submitted By 5:15 pm on April 13, 2020 to mmertens@willowbrook.il.us

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. VISITORS' BUSINESS
5. DISCUSSION – FISCAL YEAR 2020/2021 DRAFT BUDGET
6. ADJOURNMENT



VILLAGE OF WILLOWBROOK

FY 2020/2021

BOARD BUDGET WORKSHOP II

APRIL 13, 2020

5:30 P.M.



FY 2020/2021 BUDGET SCHEDULE

- Community Wide Citizen Survey
Deferred to 2020
- Staff Budget Kick-off Meeting
November 27, 2019
- Department Budget Proposals Due
January 10, 2020
- Review of Budget Submittals
January 13-24, 2020
- Joint Committee Review Meeting
February 17, 2020
- Board Budget Workshop I
April 6, 2020
- Board Budget Workshop II
April 13, 2020 @ BOT
- Final Budget Approval
April 27, 2020 @ BOT

RECAP OF DISCRETIONARY BUDGET ITEMS – APRIL 6TH

Added to FY 20/21 Budget per Board's Direction*:

- Village Hall parking lot resurfacing (\$60,000)
- TIF consulting fees (\$60,000)

Total Additional Expense: \$120,000

**Although budgeted, following past practice, these items will be brought before the Board for final approval*

RECAP OF DISCRETIONARY BUDGET ITEMS – APRIL 6TH

Left out of FY 20/21 Budget per Board's Direction:

- Vehicle purchases
- Gower West School sidewalk extension
- Village entrance signs
- Hotel/Motel advertising
- Community Resource Center interior renovation *

Remaining in the FY 20/21 Budget per Board's Direction:

- Parks & Recreation Special Events (*these events will be discussed before their occurrence to determine if they will still be held or modified*)
- Health insurance contribution amounts – no change to current contribution rates

**this item was an expense of the L.A.F.E.R Fund*

FINANCIAL PERFORMANCE SUMMARY - GENERAL FUND

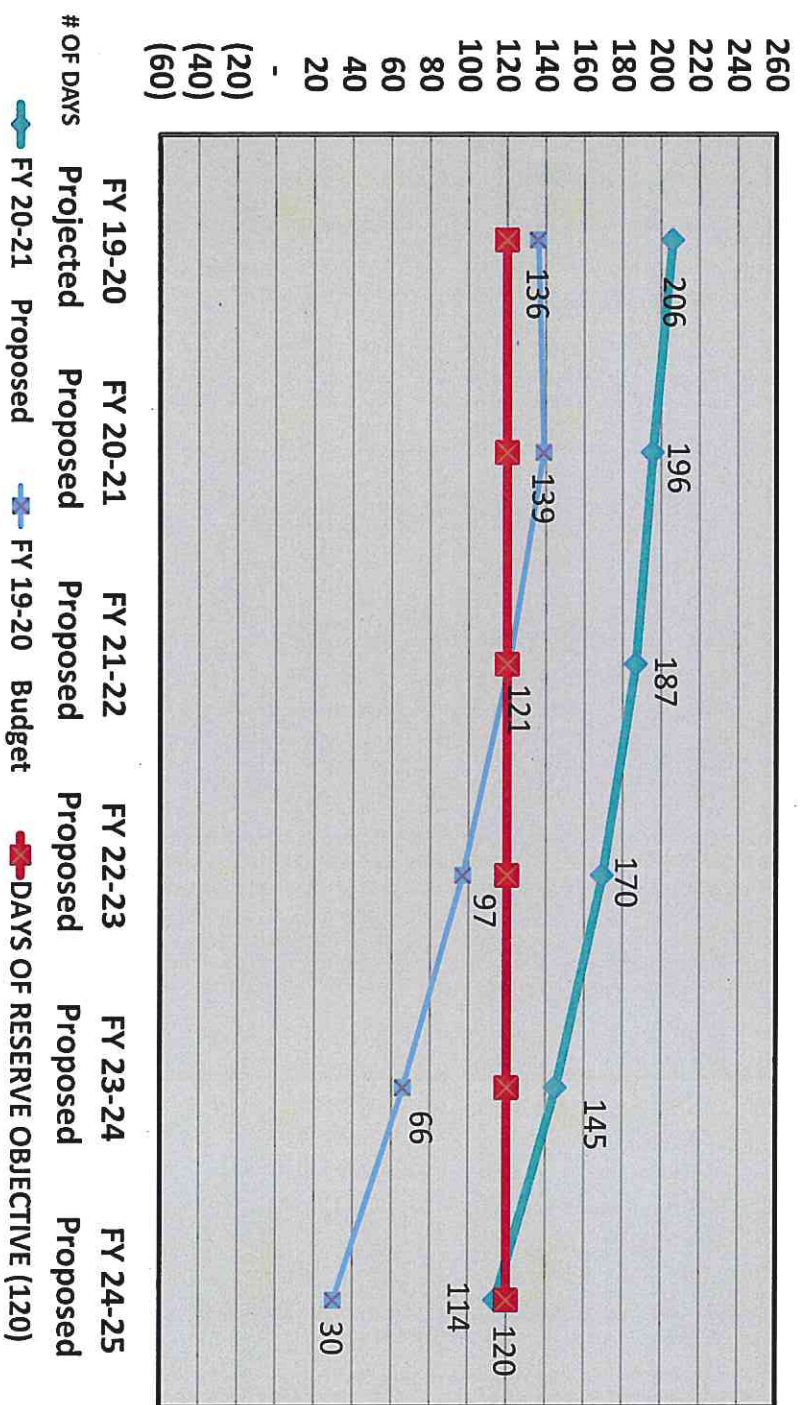
Current Year and Next Year*

	Fund Balance	Surplus (Deficit)	# of Days Operating Expense reserved
April 30, 2020 Budget	\$ 3,472,263	\$ (1,722,288)	136
April 30, 2020 Est. Actual	\$ 5,232,413	\$ (23,312)	206
April 30, 2021 Proposed Budget	\$ 4,888,579	\$ (343,834)	196

Note: Minimum Operating Reserve is 120 days

*Current and future years do not have salary increases

GENERAL FUND # DAYS OPERATING EXPENSE Current Year & Next 5 Years *



*Current and future years do not have salary increases

NON-UNION EMPLOYEE SALARIES

		POSSIBLE RAISE PERCENTAGES				
Employee Class	Current Salary (all)	1.00%	1.50%	2.00%	2.50%	3.00%
Permanent Part-time (3)	\$62,470	\$63,095	\$63,407	\$63,719	\$64,032	\$64,344
	Part-time Increase to Budget	\$625	\$937	\$1,249	\$1,562	\$1,874
Full time (18)	\$1,463,773	\$1,478,411	\$1,485,730	\$1,493,048	\$1,500,367	\$1,507,686
	Full time Increase to Budget	\$14,638	\$21,957	\$29,275	\$36,594	\$43,913
	TOTAL INCREASE TO BUDGET	\$15,263	\$22,894	\$30,524	\$38,156	\$45,787
	Approx. G. F. Reserve Days	0.6	0.9	1.2	1.5	1.8

COST OF NEW POLICE OFFICER

Union Contract Increase Examples	Salary Step 1 (5/1/20)	Payroll Taxes	Unemploy. Insurance	Health/ Dental/Life Insurance (single)	Pension Contribution (est. based on current contr.)	Initial Uniforms/ Firearms	Total Year 1
1.00% increase	\$ 69,313	\$ 1,005	\$ 258	\$ 8,460	\$ 46,727	\$ 3,675	\$ 129,465
						X 2	\$ 258,930
2.00% increase	\$ 69,999	\$ 1,015	\$ 258	\$ 8,460	\$ 46,727	\$ 3,675	\$ 130,161
						X 2	\$ 260,322

FY 20/21: 2 new officers have already been included in the budget (23 total), police academy beginning Jan 2021

FY 21/22: 2 add'l officers can be added next year (25 total), police academy after May 1, 2021

COST OF SWORN POLICE INCREASE (21 OFFICERS) (excludes Chief and Deputy Chief)

5-1-2020 Union Contract Increase Examples	Salary (All Officers) (5/1/20)	Longevity	Payroll Taxes	Unemploy. Insurance	Health/ Dental/Life Insurance	Pension Contribution (est. based on annual contr.)	Total	Increase over 0.00%
0.00% increase at 5-1-20	\$1,919,706	\$15,617	\$27,836	\$5,418	\$260,343	\$981,260	\$3,210,179	
1.00% increase at 5-1-20	\$1,938,903	\$15,773	\$28,114	\$5,418	\$260,343	\$981,260	\$3,229,811	\$19,632
2.00% increase at 5-1-20	\$1,958,100	\$15,930	\$28,392	\$5,418	\$260,343	\$981,260	\$3,249,442	\$39,263

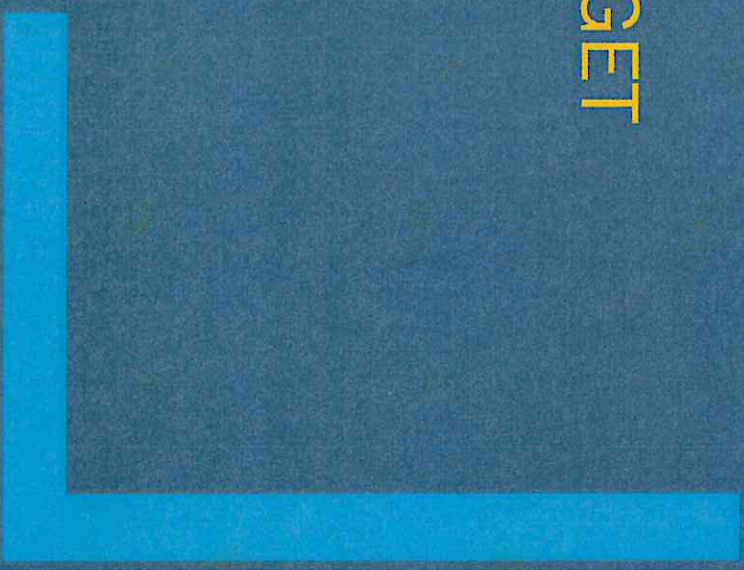
Note: All scenarios assume a 2.85% increase retro to 5-1-2019. Additional percentage increases based on step movements are not included above.

WATER CAPITAL IMPROVEMENT FUND

FY 2020/2021 Water Capital Improvement Budget Includes:

- \$110/Mile - \$4,620 for 2020 Village Leak Detection Survey (Done Every 3-Years)
- \$46,380 GPS Collection of Hydrants, Valve Exercise, Watermain Atlas Update For A Basic Village GIS System Implementation – Not Including B-Boxes, Storm Sewer, Street Lights, Trees, Etc. – All Can Be Added At A Later Date
- Staff Investigated An Acoustical Leak Detection System That Reports Daily Irregularities As Utilized By The City Of Elmhurst - \$500,000 – This Item Is Not Included Within The Budget As It Needs A Functioning GIS System To Interface With To Report The Irregularities

END OF BOARD BUDGET WORKSHOP II





VILLAGE OF WILLOWBROOK

REGULAR MEETING OF THE MAYOR AND BOARD OF
TRUSTEES OF THE VILLAGE OF WILLOWBROOK
MONDAY, APRIL 13, 2020, AT 6:30 P.M.

