



Willowbrook

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Mayor

Frank A. Trilla

Village Clerk

Leroy R. Hansen

Village Trustees

Sue Berglund

Umberto Davi

Terrence Kelly

Michael Mistele

Gayle Neal

Paul Oggerino

Village Administrator

Brian Pabst

Chief of Police

Robert Schaller

Director of Finance

Carrie Dittman



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A G E N D A

REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION
OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON TUESDAY,
March 3 2020, AT 7:00 P.M. AT THE VILLAGE HALL, 835 MIDWAY
DRIVE, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY,
ILLINOIS.

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF MINUTES:
 - A. February 4 2020 Regular Meeting of the
Parks & Recreation Commission
4. REPORT:
5. DISCUSSION:
 - A. 2020 Easter Egg Hunt
 - B. 2020 Spring Fling 5K
 - C. FY2020-21 Budget Update
 - D. Park Maintenance Update
 - E. Marijuana use in parks- Follow up
6. NEW BUSINESS:
7. VISITOR'S BUSINESS – Public comment is limited to
three (3) minutes per person
8. COMMUNICATIONS
9. ADJOURNMENT

MINUTES OF THE REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION
HELD ON TUESDAY, FEBRUARY 4, 2020, AT THE VILLAGE HALL, 835 MIDWAY DRIVE,
WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER

Chairman Robert Pionke called the meeting to order at the hour of 7:00 p.m.

2. ROLL CALL

Those present at roll call were Chairman Robert Pionke, Commissioners Lorraine Grimsby, Catherine Kaczmarek, Ronald Kanaverskis, Laurie Landsman and Doug Stetina.

ABSENT: Commissioner Lazarski

Also present was Temporary Interim Superintendent of Parks and Recreation John Fenske and Trustee Sue Berglund.

A QUORUM WAS DECLARED

3. APPROVAL OF MINUTES

a. Minutes – January 7, 2020 Regular Meeting – Parks & Recreation Commission

The Commission reviewed the January 7, 2020 minutes. Commissioner Grimsby inquired about what the “Talk-Tube” at Farmingdale Park is.

MOTION: A Motion was made by Commissioner Grimsby and seconded by Commissioner Kaczmarek to approve the January 7, 2020 minutes as presented.

ROLL CALL VOTE: AYES: Chairman Pionke, Commissioners Grimsby, Kaczmarek, Kanaverskis, Landsman, and Stetina. NAYS: None. ABSENT: Lazarski

4. REPORT

None presented.

5. DISCUSSION

a. 2020 Spring/Summer Program Dates

Interim Superintendent Fenske related that the dates in the agenda were approved at the last meeting. The Family Fishing day and Fishing Derby were added by Interim Supt. Fenske. Chairman Pionke is meeting with Target to discuss the Touch- a- Truck event and that they are interested in holding it in their parking lot. Interim Supt. Fenske said he will not start looking for vehicles until the lot is confirmed.

- Commissioner Carol Lazarski arrived at 7:04 p.m.

b. 2020 Spring Fling 5K

Interim Superintendent Fenske sent out the donation letters were sent out during the week of January 26. Chicken Basket has agreed to be a sponsor of the start/finish line.

Chairman Robert Pionke stated that the goal is to pass out 10,000 flyers/postcards, 250 posters and 50-yard signs. There will be a booth set up at the Shamrock Shuffle at the McCormick Place to promote the race. John will post the event on Facebook. Volunteers will be needed to help with the following: distributing flyers & posters & filling the race bags and on race day itself.

Miss Jamie will be preforming at the race and has agreed to promote our race on her Facebook page.

c. Park Maintenance Update

Interim Superintendent Fenske advised that the air compressor at Willow Pond was repaired on January 8. The light at Farmingdale road was replaced on January 12. All holiday lights were taken down on January 28.

6. NEW BUSINESS

a. Marijuana Usage on Park Property

Interim Superintendent Fenske asked the board to refer to the agenda on information on the new cannabis laws and regulations. There was a discussion on possible fines, usage and whether it would be legal or illegal to possess cannabis in the park.

Trustee Berglund suggested that if the commission wanted to pursue any new laws, they should attend the next Laws and Ordinances Committee Meeting.

b. Compass Soccer

Interim Supt. Fenske stated that on January 20, there was a meeting with Compass Soccer and Village Staff to discuss their proposed plans for a possible redevelopment of the Midway Park Field. Some of the changes mentioned in the meeting were the installation of a regulation size artificial turf field, which is 100 yards by 60 yards which would include lighting. The estimated cost is 1.6 million dollars. The property is long enough but not wide enough. Interim Supt. Fenske told them that any redevelopment would have to include a parking lot. He mentioned the other areas in the park that were proposed, but they were also too small. Commissioner Kanaverskis asked what age group they were targeting, and there could be a problem with groups using the field without permits and drinking.

7. VISITORS' BUSINESS

None presented.

8. COMMUNICATIONS

None presented.

9. ADJOURNMENT

MOTION: Made by Commissioner Stetina, seconded by Commissioner Landsman to adjourn the meeting at the hour of 7:31 p.m.

ROLL CALL VOTE: AYES: Chairman Pionke, Commissioners Grimsby, Kaczmarek, Kanaverskis, Landsman, Lazarski, and Stetina. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED,

March 3, 2020

Chairman

Minutes transcribed by Executive Secretary Christine Mardegan.

PARKS & RECREATION COMMISSION MEETING

AGENDA ITEM SUMMARY SHEET

AGENDA ITEM DESCRIPTION

DISCUSSION – 2020 Easter Egg hunt

Saturday April 11 2020

COMMISSION REVIEW

- ☐ Report
☒ Discussion
☒ Seeking Feedback

Meeting Date:

March 3 2020

BACKGROUND

Update on the planning for the Annual Easter Egg hunt, held at Borse Community Park.

REQUEST FOR FEEDBACK

STAFF RECOMMENDATION

PARKS & RECREATION COMMISSION MEETING

AGENDA ITEM SUMMARY SHEET

AGENDA ITEM DESCRIPTION

DISCUSSION – 2020 Spring Fling 5K

Sunday May 3rd 2020

COMMISSION REVIEW

- ☐ Report
☒ Discussion
☒ Seeking Feedback

Meeting Date:

March 3 2020

BACKGROUND

Update on the planning for the 6th Annual 5K run and Community Fair, held at Borse Community Park.

REQUEST FOR FEEDBACK

STAFF RECOMMENDATION

PARKS & RECREATION COMMISSION MEETING

AGENDA ITEM SUMMARY SHEET

AGENDA ITEM DESCRIPTION

DISCUSSION – FY2020-2021 Budget Update

COMMISSION REVIEW

- ☐ Report
☒ Discussion
☒ Seeking Feedback

Meeting Date:

March 3 2020

BACKGROUND

An Update on the FY2020-21 Budget.

REQUEST FOR FEEDBACK

STAFF RECOMMENDATION

PARKS & RECREATION COMMISSION MEETING

AGENDA ITEM SUMMARY SHEET

AGENDA ITEM DESCRIPTION

DISCUSSION – Park Maintenance Update

COMMISSION REVIEW

- ☐ Report
☒ Discussion
☒ Seeking Feedback

Meeting Date:

March 3 2020

BACKGROUND

Update on Park Maintenance issues from February 4 2020 to March 3 2020

A) Drainage repairs at Midway

REQUEST FOR FEEDBACK

STAFF RECOMMENDATION

PARKS & RECREATION COMMISSION MEETING

AGENDA ITEM SUMMARY SHEET

AGENDA ITEM DESCRIPTION

Discussion-
Cannabis Use on Park Property

COMMISSION REVIEW

- ☐ Report
☒ Discussion
☐ Seeking Feedback

Meeting Date:

March 3 2020

BACKGROUND

With the passage of the Illinois Cannabis Regulation & Tax Act allowing for the personal use of marijuana, it was mentioned in passing at the January 7 2020 meeting if it is allowed in public parks. At the February 4 2020 meeting questions were raised about the enforcement of the new law and what the penalties are.

Staff reached out to Chief of Police Schaller for answers to these questions.

REQUEST FOR FEEDBACK

STAFF RECOMMENDATION