

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, FEBRUARY 10, 2020 AT THE WILLOWBROOK POLICE DEPARTMENT, 7760 QUINCY STREET, VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 6:33 p.m. by Village Clerk Leroy R. Hansen.

2. ROLL CALL

Those present at roll call were Village Clerk Leroy R. Hansen, Trustees Sue Berglund, Umberto Davi, Terrence Kelly, Michael Mistele, Gayle Neal and Paul Oggerino.

ABSENT: Mayor Frank A. Trilla.

Also present were Village Attorney Thomas Bastian, Village Administrator Brian Pabst, Director of Finance Carrie Dittman, Chief Robert Schaller, Assistant Village Administrator Michael Mertens, Deputy Chief Lauren Kaspar, Building Official Roy Giuntoli and Superintendent of Public Works Joe Coons.

A QUORUM WAS DECLARED

3. MOTION TO APPROVE - A MOTION TO APPOINT TRUSTEE MICHAEL MISTELE AS TEMPORARY CHAIRMAN IN THE MAYOR'S ABSENCE

Village Clerk Hansen advised that a motion was necessary to appoint Trustee Michael Mistele as Temporary Chairman at tonight's meeting.

MOTION: Made by Trustee Berglund and seconded by Trustee Davi to appoint Trustee Mistele as Temporary Chairman.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: Mayor Frank A. Trilla.

MOTION DECLARED CARRIED

4. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Board of Police Commissioners Secretary Thomas Sailer to lead everyone in saying the Pledge of Allegiance.

5. VISITORS' BUSINESS

None.

6. OMNIBUS VOTE AGENDA

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Regular Board Meeting - January 27, 2020 (APPROVE)
- c. Warrants - \$441,555.90 (APPROVE)
- d. Monthly Financial Report - January 2020 (APPROVE)
- e. Motion - A Motion for Board Authorization for the Village Administrator to Process a Letter for the Reduction of the Letter of Credit for the Willows Center PUD Off-Site Route 83 Improvements from \$2,161,717.69 to \$1,080,859.00 (PASS)
- f. Resolution - A Resolution to Endorse the Legislative Action Program (LAP) of the DuPage Mayors and Managers - Resolution No. 20-R-10 (ADOPT)
- g. Ordinance - An Ordinance Abating the Taxes Heretofore Levied for the Year 2019 to Pay the Principal and Interest on the \$4,930,000 General Obligation Bonds (Alternate Revenue Source), Series 2015 of the Village of Willowbrook, DuPage County, Illinois - Ordinance No. 20-O-04 (PASS)
- h. Resolution - A Resolution Retaining the Law Firm of Thompson Coburn LLP and To Approve and Authorize the Mayor and Village Clerk to Execute a Legal Services Agreement with Thompson Coburn LLP Resolution - No. 20-R-11 (ADOPT)

Temporary Chairman Mistele asked the Board if there were any items to be removed from the Omnibus Vote Agenda.

Trustee Davi asked, "What is the reason for 6h on the Omnibus Vote Agenda?"

Attorney Bastian responded that Renee Cipriano has started with a new firm. Ms. Cipriano has worked with the Village during all the Sterigenics issues. The Village would benefit by continuing the relationship with Ms. Cipriano for the legal counsel consistency should additional issues arise related to the Sterigenics subject.

MOTION: Made by Trustee Kelly and seconded by Trustee Neal to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal and Oggerino. NAYS: None. ABSENT: Mayor Frank A. Trilla.

MOTION DECLARED CARRIED

NEW BUSINESS

7. Ordinance - An Ordinance Amending Section 3-12-5 Entitled "Classifications", of Chapter 12 Entitled "Liquor", of Title 3 Entitled "Business" of the Village Code of Ordinances of the Village of Willowbrook, DuPage County, Illinois (PASS)

Attorney Bastian reminded the Board that this item was tabled from the last meeting due to lack of dram shop insurance and proof of ownership/lease agreement. The documents have been turned in and they are compliant with the Village's requirements.

MOTION: Made by Trustee Oggerino and seconded by Trustee Neal to adopt Resolution No. 20-0-05 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal and Oggerino. NAYS: None. ABSENT: Mayor Frank A. Trilla.

MOTION DECLARED CARRIED

8. Resolution - A Resolution Authorizing the Board of Police Commissioners (BOPC) of the Village of Willowbrook to Effect the Original Appointment of One (1) Candidate to Fill a Vacancy in the Rank of Patrol Officer Within the Village Police Department (ADOPT)

Due to a patrol officer resigning from the police department, effective January 27, 2020, a vacancy has been created within the police department.

Our current police department composition ordinance (Section 5-1-1 of the Village Code of Ordinances) establishes the following as far as number and rank of positions within the police department:

Chief of Police -1
Deputy Chief of Police -1
Sergeants - 3
Patrol Officers - 18
TOTAL: 23 sworn officers

Currently the total number of sworn officers is 21.

Temporary Chairman Mistele stated that the Police Department should have two (2) more officers.

MOTION: Made by Trustee Davi and seconded by Trustee Berglund to adopt Resolution No. 20-R-12 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal and Oggerino. NAYS: None. ABSENT: Mayor Frank A. Trilla.

MOTION DECLARED CARRIED

9. Resolution - A Resolution Waiving the Multiple Proposal Process and Approving and Authorizing the Execution of an Agreement With Administrative Consulting Specialists, Inc. at a Cost Not-To-Exceed \$9,500.00 (ADOPT)

Chief Schaller explained that Administrative Consulting Specialists assists in grant writing and works with a number of municipalities. Funding for the first year of the agreement would be cost neutral to the Village should the Village be awarded a grant. Funding would be fulfilled from DEA forfeiture funds and overweight truck fines.

MOTION: Made by Trustee Oggerino and seconded by Trustee Neal to adopt Resolution No. 20-R-13 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal and Oggerino. NAYS: None. ABSENT: Mayor Frank A. Trilla.

MOTION DECLARED CARRIED

10. MOTION - A Motion to Reject All Proposals Related to the FY 2019/2020 Fire Hydrant Painting Program (PASS)

MOTION: Made by Trustee Davi and seconded by Trustee Berglund to Reject All Proposals for the Fire Hydrant Painting Program as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal and Oggerino. NAYS: None. ABSENT: Mayor Frank A. Trilla.

MOTION DECLARED CARRIED

11. TRUSTEE REPORTS

Trustee Neal explained that the award for the Police Officer of the Year will be given out on the February 24th, 2020 at the Village Board Meeting.

Trustee Kelly had no report.

Trustee Mistele had no report.

Trustee Berglund thanked Joe Coons and Carrie Dittman for all their work. Everyone at the Village Hall is dedicated and hard working.

Trustee Davi had no report.

Trustee Oggerino had no report.

12. ATTORNEY'S REPORT

Attorney Bastian had no report.

13. CLERK'S REPORT

Clerk Hansen had no report.

14. ADMINISTRATOR'S REPORT

Administrator Pabst had no report.

15. MAYOR'S REPORT

Mayor Trilla was not present.

16. CLOSED SESSION

a. Personnel: Collective Bargaining 5 ILCS 120/2 (c) (2)

ADJOURN INTO CLOSED SESSION

MOTION: Made by Trustee Mistele and seconded by Trustee Neal to adjourn into Closed Session at the hour of 6:52 p.m.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: Mayor Frank A. Trilla.

MOTION DECLARED CARRIED

17. ADJOURNMENT

MOTION: Made by Trustee Neal and seconded by Trustee Berglund, to adjourn the Regular Meeting at the hour of 7:19 p.m.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal and Oggerino. NAYS: None. ABSENT: Mayor Frank A. Trilla.

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED.

February 24, 2020.

Frank A. Trilla, Mayor

Minutes transcribed by Deputy Clerk Christine Mardegan.