

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, JANUARY 27, 2020 AT THE WILLOWBROOK POLICE DEPARTMENT, 7760 QUINCY STREET, VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 6:31 p.m. by Mayor Frank Trilla.

2. ROLL CALL

Those present at roll call were Mayor Frank Trilla, Village Clerk Leroy Hansen, Trustees Sue Berglund, Umberto Davi, Terrence Kelly, Michael Mistele, Gayle Neal, and Paul Oggerino.

ABSENT: None.

Also present were Village Attorney Tom Bastian, Village Administrator Brian Pabst, Director of Finance Carrie Dittman, Chief of Police Robert Schaller, Deputy Chief Lauren Kasper, Assistant Village Administrator Michael Mertens, Deputy Clerk Christine Mardegan and Superintendent of Public Works Joe Coons.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Clerk Hansen to lead everyone in saying the Pledge of Allegiance.

4. VISITORS' BUSINESS

None presented.

5. OMNIBUS VOTE AGENDA

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Regular Board Meeting - January 13, 2020 (APPROVE)
- c. Warrants - \$95,397.43 (APPROVE)
- d. Motion - A Motion for Board Authorization for Staff to Process Current Delinquent Water Bills in Accordance with Past Practices (PASS)
- e. Motion - A Motion to Approve the 2019 Motor Fuel (MFT) Roadway Maintenance Program - Pay Estimate No. 1 - Chicagoland Paving Contractors, Inc. (PASS)

- f. RESOLUTION - A Resolution Authorizing the Mayor and Village Administrator to Execute a Certain Interagency Agreement with the Illinois State Police for the Purpose of Obtaining Criminal History Record Information on Liquor License Applicants - Resolution No. 20-R-05 (ADOPT)
- g. RESOLUTION - A Resolution Approving and Accepting a Proposal and Authorizing the Mayor and the Village Clerk to Execute and Attest to an Agreement for the Installation of Additional High-Density Storage to the Police Department Evidence Room - Bradford Systems at a Cost Not-To-Exceed \$4,470.00 Resolution No. 20-R-06 - (ADOPT)
- h. ORDINANCE - An Ordinance of the Village of Willowbrook Declaring Surplus Property and Authorizing the Sale or Disposal of One (1) 2015 Ford Explorer Motor Vehicle Ordinance No. 20-O-03 (PASS)
- i. RESOLUTION - A Resolution Approving, Confirming and Ratifying the Expenditure of \$18,500.00 for Emergency Sewer Repairs at the Willowbrook Police Department Facility - Resolution No. 20-R-07 (ADOPT)

Mayor Trilla asked the Board if there were any items to be removed from the Omnibus Vote Agenda.

MOTION: Made by Trustee Berglund and seconded by Trustee Davi to approve the Omnibus Vote Agenda with the exception of item 5.b. to be reviewed separately.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

Motion to approve the item 5.b. minutes as amended correcting the scrivener's error for the agenda date of the minutes from December 16, 2019 to January 13, 2020.

MOTION: Made by Trust Davi and seconded by Trustee Berglund to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

NEW BUSINESS

6. ORDINANCE - An Ordinance Amending Section 3-12-5 Entitled "Classifications", of Chapter 12 Entitled "Liquor", of Title 3 Entitled "Business" of the Village Code of Ordinances of the Village of Willowbrook, DuPage County, Illinois (PASS)

Attorney Bastian recommended that a Board member make a motion to postpone consideration of this ordinance until petitioner provides documents with proof of ownership/lease agreements and copies of the required dram shop insurance.

MOTION: Made by Trustee Kelly and seconded by Trustee Neal to postpone this Ordinance until the next board meeting on February 10, 2020.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

7. RESOLUTION - A Resolution Authorizing the Board of Police Commissioners (BOPC) of the Village of Willowbrook to Effect the Original Appointment of One (1) Candidate to Fill a Vacancy in the Rank of Patrol Officer Within the Village Police Department (ADOPT)

Chief Schaller stated that there was a scrivener's error on Agenda History Coversheet for item number 7 that states there are 22 sworn officers in the police department but there are 21 officers. One officer resigned on January 13, 2020. Our current police department composition ordinance (Section 5-1-1 of the Village Code of Ordinances) establishes the following as far as number and rank of positions within the police department:

Chief of Police -1
Deputy Chief of Police -1
Sergeants - 3
Patrol Officers - 18
TOTAL: 23 sworn officers

Currently the total number of sworn officers is 21 in the police department. The Adoption of this resolution will enable the BOPC to begin reviewing the patrol officer candidates from the current eligibility register in order to hire one (1) new patrol officer.

MOTION: Made by Trustee Neal and seconded by Trustee Oggerino to pass Ordinance No. 20-O-08 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

8. RESOLUTION - A Resolution Accepting a Proposal to Manage and Administer the Job Application and Examination Process for the Patrol Officer Hiring Process and to Further Authorize the Vendor, Acting as an Agent of the Village, to Assess an Application Fee From Candidates as Part of the Application Process - I/O Solutions (PASS)

Chief Schaller shared at the Board of Police Commissioners (BOPC) last meeting, there was discussion on the need to develop a new patrol officer hiring eligibility list (the current list is valid for a period of two years, and expires on October 19, 2020). Upon review, I/O Solutions was selected and recommended by the BOPC to be the vendor to facilitate and manage the next patrol officer test. I/O Solutions specializes in developing, validating and implementing entry level and promotional testing processes. I/O Solutions designs assessment processes that assist agencies to hire the most qualified individuals for the organization. I/O Solutions has the experience necessary to assist in deploying a valid selection process. All areas for the next patrol officer eligibility testing process will be conducted by I/O Solutions.

MOTION: Made by Trustee Davi and seconded by Trustee Neal to adopt Resolution No. 20-R-09 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRIOR BUSINESS

9. TRUSTEE REPORTS

Trustee Kelly has no report but wanted to thank the police officers for all their hard work.

Trustee Mistele had no report.

Trustee Berglund had no report.

Trustee Davi had no report.

Trustee Oggerino had no report.

Trustee Neal had no report.

10. ATTORNEY'S REPORT

Attorney Bastian had no report.

11. CLERK'S REPORT

Clerk Hansen had no report.

12. ADMINISTRATOR'S REPORT

Administrator Pabst had no report.

13. MAYOR'S REPORT

Mayor Trilla thanked the police department for all their hard work and their success is directly related to Chief Schaller and Deputy Chief Kasper leadership.

14. CLOSED SESSION

Mayor Trilla stated that there was no need for Closed Session during tonight's meeting.

15. ADJOURNMENT

MOTION: Made by Trustee Oggerino and seconded by Trustee Berglund, to adjourn the Regular Meeting at the hour of 6:52 p.m.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED.

February 10, 2020.

Frank A. Trilla, Mayor

Minutes transcribed by Deputy Clerk Christine Mardegan.