

A G E N D A

REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON MONDAY, FEBRUARY 10, 2020, AT 6:30 P.M. AT THE WILLOWBROOK POLICE DEPARTMENT TRAINING ROOM, 7760 QUINCY STREET, WILLOWBROOK, IL, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. VISITORS' BUSINESS - Public Comment is Limited to Three Minutes Per Person
5. OMNIBUS VOTE AGENDA:
 - a. Waive Reading of Minutes (APPROVE)
 - b. Minutes - Regular Board Meeting - January 27, 2020 (APPROVE)
 - c. Warrants - \$441,555.90 (APPROVE)
 - d. Monthly Financial Report - January 2020 (APPROVE)
 - e. MOTION - A Motion for Board Authorization for the Village Administrator to Process a Letter for the Reduction of the Letter of Credit for the Willows Center PUD Off-Site Route 83 Improvements from \$2,161,717.69 to \$1,080,859.00 (PASS)
 - f. RESOLUTION - A Resolution to Endorse the Legislative Action Program (LAP) of the DuPage Mayors and Managers Conference (DMMC) for the 2020 Legislative Session (ADOPT)
 - g. ORDINANCE - An Ordinance Abating the Taxes Heretofore Levied for the Year 2019 to Pay the Principal and Interest on the \$4,930,000 General Obligation Bonds (Alternate Revenue Source), Series 2015 of the Village of Willowbrook, DuPage County, Illinois (PASS)

h. RESOLUTION - A Resolution Retaining the Law Firm of Thompson Coburn LLP and To Approve and Authorize the Mayor and Village Clerk to Execute a Legal Services Agreement with Thompson Coburn LLP (ADOPT)

NEW BUSINESS

6. ORDINANCE - An Ordinance Amending Section 3-12-5 Entitled "Classifications", of Chapter 12 Entitled "Liquor", of Title 3 Entitled "Business" of the Village Code of Ordinances of the Village of Willowbrook, DuPage County, Illinois (PASS)

7. RESOLUTION - A Resolution Authorizing the Board of Police Commissioners (BOPC) of the Village of Willowbrook to Effect the Original Appointment of One (1) Candidate to Fill a Vacancy in the Rank of Patrol Officer Within the Village Police Department (ADOPT)

8. RESOLUTION - A Resolution Waiving the Multiple Proposal Process and Approving and Authorizing the Execution of an Agreement With Administrative Consulting Specialists, Inc. at a Cost Not-To-Exceed \$9,500.00 (ADOPT)

9. MOTION - A Motion to Reject All Proposals Related to the FY 2019/2020 Fire Hydrant Painting Program (PASS)

PRIOR BUSINESS

10. TRUSTEE REPORTS

11. ATTORNEY'S REPORT

12. CLERK'S REPORT

13. ADMINISTRATOR'S REPORT

14. MAYOR'S REPORT

15. CLOSED SESSION

- Personnel: Collective Bargaining 5 ILCS 120/2(c) (2)

16. ADJOURNMENT

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, JANUARY 27, 2020 AT THE WILLOWBROOK POLICE DEPARTMENT, 7760 QUINCY STREET, VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 6:31 p.m. by Mayor Frank Trilla.

2. ROLL CALL

Those present at roll call were Mayor Frank Trilla, Village Clerk Leroy Hansen, Trustees Sue Berglund, Umberto Davi, Terrence Kelly, Michael Mistele, Gayle Neal, and Paul Oggerino.

ABSENT: None.

Also present were Village Attorney Tom Bastian, Village Administrator Brian Pabst, Director of Finance Carrie Dittman, Chief of Police Robert Schaller, Deputy Chief Lauren Kasper, Assistant Village Administrator Michael Mertens, Deputy Clerk Christine Mardegan and Superintendent of Public Works Joe Coons.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Clerk Hansen to lead everyone in saying the Pledge of Allegiance.

4. VISITORS' BUSINESS

None presented.

5. OMNIBUS VOTE AGENDA

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Regular Board Meeting - January 13, 2020 (APPROVE)
- c. Warrants - \$95,397.43 (APPROVE)
- d. Motion - A Motion for Board Authorization for Staff to Process Current Delinquent Water Bills in Accordance with Past Practices (PASS)
- e. Motion - A Motion to Approve the 2019 Motor Fuel (MFT) Roadway Maintenance Program - Pay Estimate No. 1 - Chicagoland Paving Contractors, Inc. (PASS)

- f. RESOLUTION - A Resolution Authorizing the Mayor and Village Administrator to Execute a Certain Interagency Agreement with the Illinois State Police for the Purpose of Obtaining Criminal History Record Information on Liquor License Applicants - Resolution No. 20-R-05 (ADOPT)
- g. RESOLUTION - A Resolution Approving and Accepting a Proposal and Authorizing the Mayor and the Village Clerk to Execute and Attest to an Agreement for the Installation of Additional High-Density Storage to the Police Department Evidence Room - Bradford Systems at a Cost Not-To-Exceed \$4,470.00 Resolution No. 20-R-06 - (ADOPT)
- h. ORDINANCE - An Ordinance of the Village of Willowbrook Declaring Surplus Property and Authorizing the Sale or Disposal of One (1) 2015 Ford Explorer Motor Vehicle Ordinance No. 20-O-03 (PASS)
- i. RESOLUTION - A Resolution Approving, Confirming and Ratifying the Expenditure of \$18,500.00 for Emergency Sewer Repairs at the Willowbrook Police Department Facility - Resolution No. 20-R-07 (ADOPT)

Mayor Trilla asked the Board if there were any items to be removed from the Omnibus Vote Agenda.

MOTION: Made by Trustee Berglund and seconded by Trustee Davi to approve the Omnibus Vote Agenda with the exception of item 5.b. to be reviewed separately.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

Motion to approve the item 5.b. minutes as amended correcting the scrivener's error for the agenda date of the minutes from December 16, 2019 to January 13, 2020.

MOTION: Made by Trust Davi and seconded by Trustee Berglund to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

NEW BUSINESS

6. ORDINANCE - An Ordinance Amending Section 3-12-5 Entitled "Classifications", of Chapter 12 Entitled "Liquor", of Title 3 Entitled "Business" of the Village Code of Ordinances of the Village of Willowbrook, DuPage County, Illinois (PASS)

Attorney Bastian recommended that a Board member make a motion to postpone consideration of this ordinance until petitioner provides documents with proof of ownership/lease agreements and copies of the required dram shop insurance.

MOTION: Made by Trustee Kelly and seconded by Trustee Neal to postpone this Ordinance until the next board meeting on February 10, 2020.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

7. RESOLUTION - A Resolution Authorizing the Board of Police Commissioners (BOPC) of the Village of Willowbrook to Effect the Original Appointment of One (1) Candidate to Fill a Vacancy in the Rank of Patrol Officer Within the Village Police Department (ADOPT)

Chief Schaller stated that there was a scrivener's error on Agenda History Coversheet for item number 7 that states there are 22 sworn officers in the police department but there are 21 officers. One officer resigned on January 13, 2020. Our current police department composition ordinance (Section 5-1-1 of the Village Code of Ordinances) establishes the following as far as number and rank of positions within the police department:

Chief of Police -1
Deputy Chief of Police -1
Sergeants - 3
Patrol Officers - 18
TOTAL: 23 sworn officers

Currently the total number of sworn officers is 21 in the police department. The Adoption of this resolution will enable the BOPC

to begin reviewing the patrol officer candidates from the current eligibility register in order to hire one (1) new patrol officer.

MOTION: Made by Trustee Neal and seconded by Trustee Oggerino to pass Ordinance No. 20-O-08 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

8. RESOLUTION - A Resolution Accepting a Proposal to Manage and Administer the Job Application and Examination Process for the Patrol Officer Hiring Process and to Further Authorize the Vendor, Acting as an Agent of the Village, to Assess an Application Fee From Candidates as Part of the Application Process - I/O Solutions (PASS)

Chief Schaller shared at the Board of Police Commissioners (BOPC) last meeting, there was discussion on the need to develop a new patrol officer hiring eligibility list (the current list is valid for a period of two years, and expires on October 19, 2020). Upon review, I/O Solutions was selected and recommended by the BOPC to be the vendor to facilitate and manage the next patrol officer test. I/O Solutions specializes in developing, validating and implementing entry level and promotional testing processes. I/O Solutions designs assessment processes that assist agencies to hire the most qualified individuals for the organization. I/O Solutions has the experience necessary to assist in deploying a valid selection process. All areas for the next patrol officer eligibility testing process will be conducted by I/O Solutions.

MOTION: Made by Trustee Davi and seconded by Trustee Neal to adopt Resolution No. 20-R-09 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRIOR BUSINESS

9. TRUSTEE REPORTS

Trustee Kelly has no report but wanted to thank the police officers for all their hard work.

Trustee Mistele had no report.

Trustee Berglund had no report.

Trustee Davi had no report.

Trustee Oggerino had no report.

Trustee Neal had no report.

10. ATTORNEY'S REPORT

Attorney Bastian had no report.

11. CLERK'S REPORT

Clerk Hansen had no report.

12. ADMINISTRATOR'S REPORT

Administrator Pabst had no report.

13. MAYOR'S REPORT

Mayor Trilla thanked the police department for all their hard work and this is directly related to Chief Schaller and Deputy Chief Kasper.

14. CLOSED SESSION

Mayor Trilla stated that there was no need for Closed Session during tonight's meeting.

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Village Board Minutes
January 27, 2020

15. ADJOURNMENT

MOTION: Made by Trustee Oggerino and seconded by Trustee Berglund, to adjourn the Regular Meeting at the hour of 6:52 p.m.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED.

February 10, 2020.

Frank A. Trilla, Mayor

Minutes transcribed by Deputy Clerk Christine Mardegan.

W A R R A N T S

February 10, 2020

GENERAL CORPORATE FUND	-----	\$283,802.27
WATER FUND	-----	\$7,300.81
HOTEL/MOTEL TAX FUND	-----	\$14,044.00
MOTOR FUEL TAX FUND	-----	136,408.82
TOTAL WARRANTS	-----	\$441,555.90

Carrie Dittman, Director of Finance



APPROVED:

Frank A. Trilla, Mayor

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
01/29/2020	APCH	GENERAL FUND	SIKICH LLP	FINANCIAL SERVICES	620-252	25	295.00
02/11/2020	APCH	158 (E) *#	INTERGOVERMENTAL PERSONNEL	EMP DED PAY- INSURANCE	210-204	00	14,985.98
				LIFE INSURANCE - ELECTED OFFICIALS	410-141	05	63.84
				LIFE INSURANCE - COMMISSIONERS	435-148	07	18.48
				HEALTH/DENTAL/LIFE INSURANCE	455-141	10	84.15
				HEALTH/DENTAL/LIFE INSURANCE	455-141	10	3,633.00
				HEALTH/DENTAL/LIFE INSURANCE	510-141	15	588.89
				LIFE INSURANCE - PLAN COMMISSION	510-340	15	70.56
				LIFE INSURANCE - COMMISSIONERS	550-148	20	72.24
				HEALTH/DENTAL/LIFE INSURANCE	610-141	25	1,106.09
				HEALTH/DENTAL/LIFE INSURANCE	630-141	30	24,662.58
				HEALTH/DENTAL/LIFE INSURANCE	710-141	35	4,195.04
				HEALTH/DENTAL/LIFE INSURANCE	810-141	40	1,792.43
				CHECK APCHK 158 (E) TOTAL FOR FUND 01:			51,273.28
02/11/2020	APCH	159 (E) *#	WEX BANK	FUEL/MILEAGE/WASH	455-303	10	38.00
				FUEL/MILEAGE/WASH	630-303	30	4,077.98
				FUEL/MILEAGE/WASH	710-303	35	943.30
				FUEL/MILEAGE/WASH	810-303	40	37.89
				CHECK APCHK 159 (E) TOTAL FOR FUND 01:			5,097.17
02/11/2020	APCH	95245	AJD PRODUCTIONS, INC.	PUBLIC RELATIONS	475-365	10	100.00
02/11/2020	APCH	95246	ALI ALAYAN	RED LIGHT FINES-REFUND FOR OVERPAYMEN	310-503	00	400.00
02/11/2020	APCH	95247	AMERICAN TRAFFIC SOLUTIONS	RED LIGHT - CAMERA FEES	630-247	30	22,475.00
				RED LIGHT - CAMERA FEES	630-247	30	22,475.00
				RED LIGHT - CAMERA FEES	630-247	30	22,475.00
				RED LIGHT - CAMERA FEES	630-247	30	22,475.00
				RED LIGHT - CAMERA FEES	630-247	30	22,475.00
				RED LIGHT - CAMERA FEES	630-247	30	22,475.00
				RED LIGHT - CAMERA FEES	630-247	30	22,475.00
				RED LIGHT - MISC FEE	630-249	30	1,740.10
				RED LIGHT - MISC FEE	630-249	30	2,500.50
				RED LIGHT - MISC FEE	630-249	30	2,203.50
				RED LIGHT - MISC FEE	630-249	30	2,289.00
				RED LIGHT - MISC FEE	630-249	30	3,324.00
				RED LIGHT - MISC FEE	630-249	30	2,929.50
				CHECK APCHK 95247 TOTAL FOR FUND 01:			149,836.60
02/11/2020	APCH	95248	ARTISTIC ENGRAVING	OPERATING EQUIPMENT	630-401	30	796.25

CHECK DISBURSEMENT REPORT FOR VILLAGE OF WILLOWBROOK
 CHECK DATE FROM 01/29/2020 - 02/11/2020

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
			Fund: 01 GENERAL FUND				
02/11/2020	APCH	95249	ASPEN AUTO BODY INC.	MAINTENANCE - VEHICLES RETMB	630-409	30	3,012.01
				MAINTENANCE - VEHICLES	630-409	30	171.50
				CHECK APCHK 95249 TOTAL FOR FUND 01:			3,183.51
02/11/2020	APCH	95250	CHOICE OFFICE EQUP & SUPPLIES IN	COPY SERVICE	455-315	10	429.61
02/11/2020	APCH	95251#	CHRISTOPHER B. BURKE	FEES - ENGINEERING - REIMB	520-245	15	275.70
				FEES - DRAINAGE ENGINEER	820-246	40	1,042.36
				FEES - DRAINAGE ENGINEER - REIMB	820-246	40	476.64
				FEES - DRAINAGE ENGINEER - REIMB	820-246	40	220.00
				PLAN REVIEW - CIVIL ENGINEER - REIMB	820-254	40	707.50
				PLAN REVIEW - CIVIL ENGINEER - REIMB	820-254	40	550.00
				PLAN REVIEW - CIVIL ENGINEER - REIMB	820-254	40	110.00
				PLAN REVIEW - CIVIL ENGINEER - REIMB	820-254	40	330.00
				CHECK APCHK 95251 TOTAL FOR FUND 01:			3,712.20
02/11/2020	APCH	95252	CINTAS CORPORATION NO 2	MAINTENANCE - PW BUILDING	725-418	35	74.66
02/11/2020	APCH	95253	CITY WIDE OF ILLINOIS	MAINTENANCE - BUILDING	466-228	10	2,947.55
02/11/2020	APCH	95254#	COMCAST CABLE	INTERNET/WEBSITE HOSTING	460-225	10	227.41
				INTERNET/WEBSITE HOSTING	715-225	35	108.35
				CHECK APCHK 95254 TOTAL FOR FUND 01:			335.76
02/11/2020	APCH	95255*#	COMED	ENERGY/COMED (835 MIDWAY)	466-240	10	556.55
				ENERGY - STREET LIGHTS	745-207	35	62.41
				CHECK APCHK 95255 TOTAL FOR FUND 01:			618.96
02/11/2020	APCH	95256	COMPASS MINERALS AMERICA	SALT	755-331	35	17,752.61
02/11/2020	APCH	95257	CONSERV FS, INC.	SALT	755-331	35	10,670.04
02/11/2020	APCH	95259#	DUPAGE COUNTY PUBLIC WORKS	SANITARY (835 MIDWAY)	466-251	10	25.36
				SANITARY (825 MIDWAY)	570-250	20	4.16
				SANITARY USER CHARGE - PARKS	570-278	20	4.16
				SANITARY (7760 QUINCY)	630-250	30	29.60
				SANITARY USER CHARGE	725-417	35	25.36
				CHECK APCHK 95259 TOTAL FOR FUND 01:			88.64
02/11/2020	APCH	95261#	EVTECH	MAINTENANCE - VEHICLES-	630-409	30	569.85
				MAINTENANCE - VEHICLES	735-409	35	510.00

Fund: 01 GENERAL FUND

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
				CHECK APCHK 95261 TOTAL FOR FUND 01:			1,079.85
02/11/2020	APCH	95262	FIRST NATIONAL BANK OMAHA	PRINTING, PUBLISHING & TRANSCRIPTION COMMISSARY PROVISION	455-302 455-355	10 10	39.32 30.90
02/11/2020	APCH	95263	FSS TECHNOLOGIES LLC	CHECK APCHK 95262 TOTAL FOR FUND 01: MAINTENANCE - BUILDING	630-228	30	185.00
02/11/2020	APCH	95264#	GLASS.COM OF ILLINOIS	CONTRACTED MAINTENANCE MAINTENANCE - GARAGE	570-281 725-413	20 35	265.00 190.00
02/11/2020	APCH	95265	H AND R CONSTRUCTION INC.	STREET & ROW MAINTENANCE	750-328	35	2,235.00
02/11/2020	APCH	95268	INTERNATIONAL ASSOC OF FINANCIAL	SCHOOLS/CONFERENCES/TRAVEL	630-304	30	320.00
02/11/2020	APCH	95269	JOSEPH ANNECCA	RED LIGHT FINES-REFUND FOR OVERPAYMEN	310-503	00	200.00
02/11/2020	APCH	95270	KANE, MCKENNA & ASSOCIATES, INC.	CONSULTING	455-306	10	100.00
02/11/2020	APCH	95271	KARA CO. INC.	ROAD SIGNS	755-333	35	118.00
02/11/2020	APCH	95273	L DIBARTELLO	RED LIGHT FINE-REFUND FOR OVERPAYMENT	310-503	00	225.00
02/11/2020	APCH	95274	LORI RINELLA	SCHOOLS/CONFERENCES/TRAVEL	630-304	30	23.81
02/11/2020	APCH	95275	MITECHS, INC.	EDP EQUIPMENT/SOFTWARE	640-212	30	472.50
02/11/2020	APCH	95276#	NICOR GAS	NICOR GAS (835 MIDWAY) NICOR GAS (825 MIDWAY) NICOR GAS (7760 QUINCY)	466-236 570-235 630-235	10 20 30	303.68 244.57 494.66
				NICOR GAS	725-415	35	440.54
				CHECK APCHK 95276 TOTAL FOR FUND 01:			1,483.45
02/11/2020	APCH	95277	NORTHWESTERN UNIVERSITY	OPERATING EQUIPMENT	630-401	30	24.00
02/11/2020	APCH	95278	NOTARY SERVICE BONDING AGENCY	FEES/DUES/SUBSCRIPTIONS	810-307	40	53.95
02/11/2020	APCH	95280	ORKIN EXTERMINATING	MAINTENANCE - BUILDING	466-228	10	96.63
02/11/2020	APCH	95281	PERSONNEL STRATEGIES LLC	EXAMS - PSYCHOLOGICAL	440-544	07	550.00
02/11/2020	APCH	95282	PETER CARGILL	RED LIGHT FINES-REFUND FOR OVERPAYMEN	310-503	00	100.00
02/11/2020	APCH	95283	PETER OR LAURA MARZAMO	RED LIGHT FINES-REFUND FOR OVERPAYMEN	310-503	00	100.00
02/11/2020	APCH	95284	PURE POWER GENERATORS	MAINTENANCE - BUILDING	466-228	10	380.94

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CHECK DISBURSEMENT REPORT FOR VILLAGE OF WILLOMBROOK
 CHECK DATE FROM 01/29/2020 - 02/11/2020

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
			Fund: 01 GENERAL FUND				
02/11/2020	APCH	95285#	RAGS ELECTRIC, INC	Maintenance - Building	466-228	10	446.00
				Maintenance - Salt Bins	725-414	35	1,170.16
				Maintenance - Street Lights	745-223	35	1,695.50
				Maintenance - Street Lights	745-223	35	3,271.63
				CHECK APCHK 95285 TOTAL FOR FUND 01:			6,583.29
02/11/2020	APCH	95286	RAY O'HERRON CO., INC.	UNIFORMS	630-345	30	129.98
				UNIFORMS	630-345	30	27.99
				UNIFORMS	630-345	30	108.00
				UNIFORMS	630-345	30	60.63
				CHECK APCHK 95286 TOTAL FOR FUND 01:			326.60
02/11/2020	APCH	95287	ROBERT SCHALLER	SCHOOLS/CONFERENCES/TRAVEL	630-304	30	195.00
				JAIL SUPPLIES	650-343	30	8.62
				CHECK APCHK 95287 TOTAL FOR FUND 01:			203.62
02/11/2020	APCH	95288	ROOSTER FREIGHT LLC	RED LIGHT FINES-REFUND FOR OVERPAYMEN	310-503	00	100.00
02/11/2020	APCH	95289	Rush Truck Centers of Illinois,	ACCOUNTS PAYABLE	210-101	00	786.00
02/11/2020	APCH	95290	RUTLEDGE PRINTING CO.	OFFICE SUPPLIES	630-301	30	110.68
02/11/2020	APCH	95291	STANLEY STEEMER INTERNATIONAL, I	MAINTENANCE - BUILDING	630-228	30	454.08
02/11/2020	APCH	95292	STAPLES	OFFICE SUPPLIES	455-301	10	10.39
				COMMISSARY PROVISION	455-355	10	14.49
				CHECK APCHK 95292 TOTAL FOR FUND 01:			24.88
02/11/2020	APCH	95293#	TEMPERATURE ENGINEERING INC	MAINTENANCE - BUILDING	466-228	10	471.87
				MAINTENANCE - PARK BUILDINGS - HVAC	570-228	20	471.88
				MAINTENANCE - BUILDING	630-228	30	471.87
				MAINTENANCE - GARAGE	725-413	35	471.88
				CHECK APCHK 95293 TOTAL FOR FUND 01:			1,887.50
02/11/2020	APCH	95294	The Blue Line	PRINTING & PUBLISHING	435-302	07	546.00
02/11/2020	APCH	95295	THOMPSON ELEV. INSPECT. SERVICE	PLAN REVIEW - BUILDING CODE - REIMB	820-258	40	100.00
				ELEVATOR INSPECTION	830-117	40	301.00
				ELEVATOR INSPECTION	830-117	40	1,118.00
				ELEVATOR INSPECTION	830-117	40	1,204.00
				ELEVATOR INSPECTION	830-117	40	200.00

CHECK DISBURSEMENT REPORT FOR VILLAGE OF WILLOWBROOK
 CHECK DATE FROM 01/29/2020 - 02/11/2020

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND							

CHECK APCHK 95295 TOTAL FOR FUND 01: 2,923.00

02/11/2020	APCH	95297#	WAREHOUSE DIRECT	OFFICE SUPPLIES OFFICE SUPPLIES COMMISSARY PROVISION COMMISSARY PROVISION OFFICE SUPPLIES OPERATING EQUIPMENT	455-301 455-301 455-355 455-355 630-301 630-401	10 10 10 10 30 30	71.10 293.10 21.49 20.49 393.50 126.51
CHECK APCHK 95297 TOTAL FOR FUND 01: 926.19							

02/11/2020	APCH	95298	WBK ENGINEERING LLC	PLAN REVIEW - PLANNER PLAN REVIEW - PLANNER -REIMB PLAN REVIEW - PLANNER -REIMB PLAN REVIEW - PLANNER PLAN REVIEW - PLANNER -REIMB	520-257 520-257 520-257 520-257 520-257	15 15 15 15 15	10,308.79 51.00 102.00 1,683.00 459.00
CHECK APCHK 95298 TOTAL FOR FUND 01: 12,603.79							

02/11/2020	APCH	95299#	WESTERN FIRST AID & SAFETY	BUILDING MAINTENANCE SUPPLIES BUILDING MAINTENANCE SUPPLIES OPERATING EQUIPMENT	466-351 466-351 630-401	10 10 30	54.37 347.35 39.73
CHECK APCHK 95299 TOTAL FOR FUND 01: 441.45							

Total for fund 01 GENERAL FUND 283,802.27

CHECK DISBURSEMENT REPORT FOR VILLAGE OF WILLOWBROOK
 CHECK DATE FROM 01/29/2020 - 02/11/2020

Check Date	Bank	Check #	Payee	Description	Account	Dept.	Amount
Fund: 02 WATER FUND							
02/11/2020	APCH	158 (E) *#	INTERGOVERMENTAL PERSONNEL	HEALTH/DENTAL/LIFE INSURANCE	401-141	50	4,267.95
02/11/2020	APCH	159 (E) *#	WEX BANK	FUEL/MILEAGE/WASH	401-303	50	943.30
02/11/2020	APCH	95244	ACI PAYMENTS, INC	FEEES DUES SUBSCRIPTIONS	401-307	50	23.40
02/11/2020	APCH	95255*#	COMED	ENERGY - ELECTRIC PUMP	420-206	50	1,395.56
02/11/2020	APCH	95260	ETP LABS INC	SAMPLING ANALYSIS	420-362	50	90.00
02/11/2020	APCH	95266	ILLINOIS TOLLWAY	SCHOOLS CONFERENCE TRAVEL	401-304	50	33.20
02/11/2020	APCH	95267	INDUSTRIAL ELECTRICAL SUPPLY	NEW METERING EQUIPMENT	435-461	50	47.50
02/11/2020	APCH	95272	KEVRON PRINTING & DESIGN INC	PRINTING & PUBLISHING	401-302	50	311.00
02/11/2020	APCH	95279	NOVOTNY ENGINEERING	MATERIALS & SUPPLIES- STANDPIPE/PUMPH	425-475	50	113.84
02/11/2020	APCH	95296	VERIZON WIRELESS	PHONE - TELEPHONES	401-201	50	75.06
			Total for fund 02 WATER FUND				7,300.81

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User: DSCHMIDT
DB: Willowbrook

CHECK DISBURSEMENT REPORT FOR VILLAGE OF WILLOWBROOK
CHECK DATE FROM 01/29/2020 - 02/11/2020

Page 7/8

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 03 HOTEL/MOTEL TAX FUND							
02/11/2020	APCH	95258	DUPAGE CONVENTION	FEES DUES SUBSCRIPTIONS	401-307	53	1,000.00
				FEES DUES SUBSCRIPTIONS	401-307	53	1,000.00
				FEES DUES SUBSCRIPTIONS	401-307	53	1,000.00
				FEES DUES SUBSCRIPTIONS	401-307	53	1,000.00
				FEES DUES SUBSCRIPTIONS	401-307	53	1,000.00
				ADVERTISING - DCVB	435-317	53	9,044.00
				CHECK APCHK 95258 TOTAL FOR FUND 03:			
				Total for fund 03 HOTEL/MOTEL TAX FUND			14,044.00

FEES DUES SUBSCRIPTIONS	401-307	53	1,000.00
FEES DUES SUBSCRIPTIONS	401-307	53	1,000.00
FEES DUES SUBSCRIPTIONS	401-307	53	1,000.00
FEES DUES SUBSCRIPTIONS	401-307	53	1,000.00
FEES DUES SUBSCRIPTIONS	401-307	53	1,000.00
ADVERTISING - DCVB	435-317	53	9,044.00
CHECK APCHK 95258 TOTAL FOR FUND 03:			
Total for fund 03 HOTEL/MOTEL TAX FUND			14,044.00

02/05/2020 11:27 AM
User: DSCHMIDT
DB: Willowbrook

CHECK DISBURSEMENT REPORT FOR VILLAGE OF WILLOWBROOK
CHECK DATE FROM 01/29/2020 - 02/11/2020

Page 8/8

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
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Fund: 04 MOTOR FUEL TAX FUND
01/29/2020 APCH 95242 CHICAGOLAND PAVING CONTRACTORS, STREET MAINTENANCE CONTRACT

Total for fund 04 MOTOR FUEL TAX FUND
136,408.82

TOTAL - ALL FUNDS

441,555.90

'*' - INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND
'#' - INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

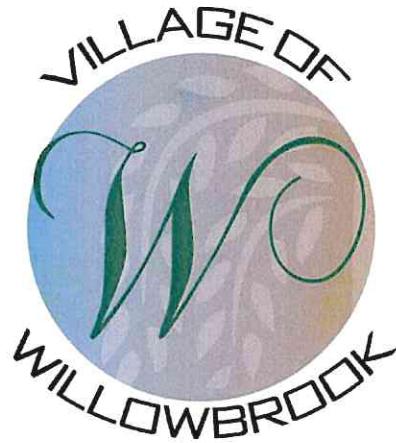
Payroll Liability Check Register
For Check Dates 01/01/2020 to 01/31/2020

Check Number	Vendor Name	Check Date	Check Amount
53655	I C M A RETIREMENT TRUST - 457	01/31/2020	725.00
53656	ILLINOIS STATE DISBURSEMENT UNIT	01/31/2020	2,437.00
53657	NATIONWIDE RETIREMENT SOLUTIONS	01/31/2020	7,939.00
53658	VILLAGE OF WILLOWBROOK	01/31/2020	45,575.52
EFT278	EFTPS	01/31/2020	52,172.32
EFT279	I.M.R.F. PENSION FUND	01/31/2020	33,624.73
EFT280	ILLINOIS DEPT. OF REVENUE	01/31/2020	7,580.92
53644	AFLAC	01/17/2020	2,042.82
53645	COMMUNITY BANK OF WILLOWBROOK	01/17/2020	539.58
53646	I C M A RETIREMENT TRUST - 457	01/17/2020	725.00
53647	ILLINOIS STATE DISBURSEMENT UNIT	01/17/2020	1,190.00
53648	ILLINOIS FRATERNAL	01/17/2020	1,008.00
53649	NATIONWIDE RETIREMENT SOLUTIONS	01/17/2020	7,929.30
53650	VILLAGE OF WILLOWBROOK	01/17/2020	45,819.13
EFT276	EFTPS	01/17/2020	24,379.61
EFT277	ILLINOIS DEPT. OF REVENUE	01/17/2020	5,390.66
53634	COMMUNITY BANK OF WILLOWBROOK	01/03/2020	539.58
53635	I C M A RETIREMENT TRUST - 457	01/03/2020	725.00
53636	ILLINOIS STATE DISBURSEMENT UNIT	01/03/2020	1,190.00
53637	NATIONWIDE RETIREMENT SOLUTIONS	01/03/2020	8,106.12
53638	VILLAGE OF WILLOWBROOK	01/03/2020	45,843.91
EFT274	EFTPS	01/03/2020	32,592.95
EFT275	ILLINOIS DEPT. OF REVENUE	01/03/2020	7,125.85

Total Checks: 23

Total Paid:

\$335,202.00



MONTHLY FINANCIAL REPORT

JANUARY 2020

RESPECTFULLY SUBMITTED BY:

Frank A. Trilla, Mayor

Carrie Dittman, Director of Finance

VILLAGE OF WILLOWBROOK
FINANCIAL REPORT
MUNICIPAL SALES AND USE TAXES

MONTH	SALE	DIST	MADE	15-16	16-17	17-18	18-19	19-20	% increase from prior year
MAY	FEB	\$	253,282	\$ 267,882	\$ 264,472	\$ 276,118	\$ 320,221		15.97%
JUNE	MAR		301,469	312,681	304,436	334,282	360,870		7.95%
JULY	APR		267,013	269,580	304,925	309,957	343,577		10.85%
AUG	MAY		328,251	331,887	345,478	376,154	397,471		5.67%
SEPT	JUNE		349,847	398,196	354,582	364,229	408,372		12.12%
OCT	JULY		306,409	316,266	313,701	320,062	380,773		18.97%
NOV	AUG		337,896	315,293	361,826	339,020	389,765		14.97%
DEC	SEPT		360,843	325,374	334,582	342,467	363,388		6.11%
JAN	OCT		318,340	289,208	312,400	329,103	375,088		13.97%
FEB	NOV		304,839	304,898	319,012	362,572			
MARCH	DEC		393,072	371,080	416,900	428,214			
APRIL	JAN		266,970	263,392	285,192	296,927			
TOTAL			\$ 3,788,231	\$ 3,765,737	\$ 3,917,506	\$ 4,079,105	\$ 3,339,525		
MTH AVG			\$ 315,686	\$ 313,811	\$ 326,459	\$ 339,925	\$ 371,058		
BUDGET			\$ 3,600,000	\$ 3,600,000	\$ 3,600,000	\$ 3,600,000	\$ 4,000,000		

YEAR TO DATE LAST YEAR : \$ 2,991,392

YEAR TO DATE THIS YEAR : \$ 3,339,525

DIFFERENCE : \$ 348,133

PERCENTAGE CHANGE :

11.64%

CURRENT FISCAL YEAR :

BUDGETED REVENUE: \$ 4,000,000

PERCENTAGE OF YEAR COMPLETED : 75.00%

PERCENTAGE OF REVENUE TO DATE : 83.49%

PROJECTION OF ANNUAL REVENUE : \$ 4,553,824

EST. DOLLAR DIFF ACTUAL TO BUDGET \$ 553,824

EST. PERCENT DIFF ACTUAL TO BUDGET

13.85%

VILLAGE OF WILLOWBROOK
MONTHLY CASH AND INVESTMENT BALANCE BY FUND
FOR THE MONTH ENDED 01/31/2020

ACCOUNT	BALANCE
Fund 01 GENERAL FUND	
CHECKING - 0283	0.00
COMMUNITY BANK OF WB - 0275	281,402.41
IL FUNDS - 5435	3,523,336.19
COMMUNITY BANK OF WB MM - 1771	305,638.10
COMMUNITY BANK RD LGHT - 0243	2,889.57
COMMUNITY BANK OF WB FSA - 3804	12,456.89
U.S. BANK RED LIGHT - 4216	17,050.00
COMMUNITY BANK DRUG ACCT - 4171	82,268.27
PETTY CASH REVIVING	950.00
IMET - GENERAL	29.17
Total For Fund 01:	4,226,020.60
Fund 02 WATER FUND	
IL FUNDS WATER - 5914	814,212.98
COMMUNITY BANK OF WB WTR - 4163	663,815.05
COMMUNITY BANK OF WB - 0275	0.00
Total For Fund 02:	1,478,028.03
Fund 03 HOTEL/MOTEL TAX FUND	
IL FUNDS HOTEL/MOTEL - 5948	622,038.71
COMMUNITY BANK OF WB - 0275	59,380.81
Total For Fund 03:	681,419.52
Fund 04 MOTOR FUEL TAX FUND	
IL FUNDS MFT - 5443	407,640.28
Total For Fund 04:	407,640.28
Fund 06 SSA ONE BOND & INTEREST FUND	
IL FUNDS SSA BOND - 4621	18,451.25
Total For Fund 06:	18,451.25
Fund 07 POLICE PENSION FUND	
COMMUNITY BANK OF WB PP - 4155	48,136.41
COMMUNITY BANK OF WB - 0275	0.00
SCHWAB - PP MONEY MARKET	152,287.50
US TREASURIES	649,219.14
US AGENCIES	5,944,353.30
MUNICIPAL BONDS	812,064.06
CORPORATE BONDS	1,800,182.95
MUTUAL FUNDS	13,108,231.52
MARKET VALUE CONTRA	1,667,672.16
Total For Fund 07:	24,182,147.04
Fund 09 WATER CAPITAL IMPROVEMENTS FUND	
IL FUNDS WTR CAP - 1206	643,337.74
Total For Fund 09:	643,337.74
Fund 10 CAPITAL PROJECT FUND	
IL FUNDS CAP PROJECTS - 3133	677.45
Total For Fund 10:	677.45
Fund 11 DEBT SERVICE FUND	
IL FUNDS BOND PROCEEDS DS - 2756	11.25
Total For Fund 11:	11.25
Fund 14 LAND ACQUISITION, FACILITY, EXPANSION &	
IL FUNDS BOND PROCEEDS LAFER - 2772	0.02
IL FUNDS - 5435	18,369.00
Total For Fund 14:	18,369.02
Fund 15 RT 83/PLAINFIELD RD BUSINESS DISTRCT TAX	
IL FUNDS BUSINESS DISTRICT - 5435	1,434,997.67
Total For Fund 15:	1,434,997.67
TOTAL CASH & INVESTMENTS:	33,091,099.85

ACCOUNT BALANCE REPORT FOR WILLOWBROOK
 PERIOD ENDING 01/31/2020
 CASH & INVESTMENTS BY FUND AND ACCOUNT TYPE

Page:

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GL NUMBER	DESCRIPTION	END BALANCE 01/31/2020
Fund 01 - GENERAL FUND		
MONEY MARKET		
01-00-110-322	IL FUNDS - 5435	3,523,336.19
01-00-110-323	COMMUNITY BANK OF WB MM - 1771	305,638.10
01-00-110-325	COMMUNITY BANK RD LGHT - 0243	2,889.57
01-00-110-380	COMMUNITY BANK DRUG ACCT - 4171	82,268.27
01-00-120-155	IMET - GENERAL	29.17
	Net MONEY MARKET	3,914,161.30
PETTY CASH		
01-00-110-911	PETTY CASH REVVLING	950.00
	Net PETTY CASH	950.00
SAVINGS		
01-00-110-257	COMMUNITY BANK OF WB - 0275	281,402.41
01-00-110-332	COMMUNITY BANK OF WB FSA - 3804	12,456.89
01-00-110-335	U.S. BANK RED LIGHT - 4216	17,050.00
	Net SAVINGS	310,909.30
Fund 02 - WATER FUND		
MONEY MARKET		
02-00-110-113	IL FUNDS WATER - 5914	814,212.98
02-00-110-209	COMMUNITY BANK OF WB WTR - 4163	663,815.05
	Net MONEY MARKET	1,478,028.03
Fund 03 - HOTEL/MOTEL TAX FUND.		
MONEY MARKET		
03-00-110-114	IL FUNDS HOTEL/MOTEL - 5948	622,038.71
	Net MONEY MARKET	622,038.71
SAVINGS		
03-00-110-257	COMMUNITY BANK OF WB - 0275	59,380.81
	Net SAVINGS	59,380.81
Fund 04 - MOTOR FUEL TAX FUND		
MONEY MARKET		
04-00-110-116	IL FUNDS MFT - 5443	407,640.28
	Net MONEY MARKET	407,640.28
Fund 06 - SSA ONE BOND & INTEREST FUND		
MONEY MARKET		
06-00-110-117	IL FUNDS SSA BOND - 4621	18,451.25
	Net MONEY MARKET	18,451.25
Fund 07 - POLICE PENSION FUND		
MONEY MARKET		
07-00-110-202	COMMUNITY BANK OF WB PP - 4155	48,136.41
07-00-110-336	SCHWAB - PP MONEY MARKET	152,287.50
	Net MONEY MARKET	200,423.91
AGENCY CERTIFICATES		
07-00-120-260	US AGENCIES	5,944,353.30
	Net AGENCY CERTIFICATES	5,944,353.30
CORPORATE BONDS		
07-00-120-288	CORPORATE BONDS	1,800,182.95
	Net CORPORATE BONDS	1,800,182.95
MUNICIPAL BONDS		
07-00-120-270	MUNICIPAL BONDS	812,064.06
	Net MUNICIPAL BONDS	812,064.06
MUTUAL FUNDS		
07-00-120-290	MUTUAL FUNDS	13,108,231.52
	Net MUTUAL FUNDS	13,108,231.52

ACCOUNT BALANCE REPORT FOR WILLOWBROOK
 PERIOD ENDING 01/31/2020
 CASH & INVESTMENTS BY FUND AND ACCOUNT TYPE

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GL NUMBER	DESCRIPTION	END BALANCE 01/31/2020
Fund 07 - POLICE PENSION FUND		
MARKET VALUE		
07-00-120-900	MARKET VALUE CONTRA	1,667,672.16
	Net MARKET VALUE	1,667,672.16
TREASURY NOTES		
07-00-120-250	US TREASURIES	649,219.14
	Net TREASURY NOTES	649,219.14
Fund 09 - WATER CAPITAL IMPROVEMENTS FUND		
MONEY MARKET		
09-00-110-324	IL FUNDS WTR CAP - 1206	643,337.74
	Net MONEY MARKET	643,337.74
Fund 10 - CAPITAL PROJECT FUND		
MONEY MARKET		
10-00-110-115	IL FUNDS CAP PROJECTS - 3133	677.45
	Net MONEY MARKET	677.45
Fund 11 - DEBT SERVICE FUND		
MONEY MARKET		
11-00-110-111	IL FUNDS BOND PROCEEDS DS - 2756	11.25
	Net MONEY MARKET	11.25
Fund 14 - LAND ACQUISITION, FACILITY, EXPANSION &		
MONEY MARKET		
14-00-110-112	IL FUNDS BOND PROCEEDS LAFER - 2772	0.02
14-00-110-322	IL FUNDS - 5435	18,369.00
	Net MONEY MARKET	18,369.02
Fund 15 - RT 83/PLAINFIELD RD BUSINESS DISTRCT TAX		
MONEY MARKET		
15-00-110-322	IL FUNDS BUSINESS DISTRICT - 5435	1,434,997.67
	Net MONEY MARKET	1,434,997.67

ACCOUNT BALANCE REPORT FOR WILLOWBROOK
 PERIOD ENDING 01/31/2020
 CASH & INVESTMENTS BY INSTITUTION

Page:

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GL NUMBER	DESCRIPTION	END BALANCE 01/31/2020
COMMUNITY BANK OF WB		
01-00-110-257	COMMUNITY BANK OF WB - 0275	281,402.41
01-00-110-323	COMMUNITY BANK OF WB MM - 1771	305,638.10
01-00-110-325	COMMUNITY BANK RD LGHT - 0243	2,889.57
01-00-110-332	COMMUNITY BANK OF WB FSA - 3804	12,456.89
01-00-110-380	COMMUNITY BANK DRUG ACCT - 4171	82,268.27
02-00-110-209	COMMUNITY BANK OF WB WTR - 4163	663,815.05
03-00-110-257	COMMUNITY BANK OF WB - 0275	59,380.81
07-00-110-202	COMMUNITY BANK OF WB PP - 4155	48,136.41
	Net COMMUNITY BANK OF WB	1,455,987.51
ILLINOIS FUNDS		
01-00-110-322	IL FUNDS - 5435	3,523,336.19
02-00-110-113	IL FUNDS WATER - 5914	814,212.98
03-00-110-114	IL FUNDS HOTEL/MOTEL - 5948	622,038.71
04-00-110-116	IL FUNDS MFT - 5443	407,640.28
06-00-110-117	IL FUNDS SSA BOND - 4621	18,451.25
09-00-110-324	IL FUNDS WTR CAP - 1206	643,337.74
10-00-110-115	IL FUNDS CAP PROJECTS - 3133	677.45
11-00-110-111	IL FUNDS BOND PROCEEDS DS - 2756	11.25
14-00-110-112	IL FUNDS BOND PROCEEDS LAFER - 2772	0.02
14-00-110-322	IL FUNDS - 5435	18,369.00
15-00-110-322	IL FUNDS BUSINESS DISTRICT - 5435	1,434,997.67
	Net ILLINOIS FUNDS	7,483,072.54
IMET		
01-00-120-155	IMET - GENERAL	29.17
	Net IMET	29.17
U.S. BANK		
01-00-110-335	U.S. BANK RED LIGHT - 4216	17,050.00
	Net U.S. BANK	17,050.00
VILLAGE OF WILLOWBROOK		
01-00-110-911	PETTY CASH REVIVING	950.00
	Net VILLAGE OF WILLOWBROOK	950.00
CHARLES SCHWAB		
07-00-110-336	SCHWAB - PP MONEY MARKET	152,287.50
07-00-120-250	US TREASURIES	649,219.14
07-00-120-260	US AGENCIES	5,944,353.30
07-00-120-270	MUNICIPAL BONDS	812,064.06
07-00-120-288	CORPORATE BONDS	1,800,182.95
07-00-120-290	MUTUAL FUNDS	13,108,231.52
07-00-120-900	MARKET VALUE CONTRA	1,667,672.16
	Net CHARLES SCHWAB	24,134,010.63
Total - All Funds:		33,091,099.85

INTERFUND ACTIVITY REPORT FOR WILLOWBROOK
Period Ending 01/31/2020
Due To/From Other Funds

Page:

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GL Number	Description	Balance
<hr/>		
Fund 01: GENERAL FUND		
Due From Other Funds		
01-00-140-107	DUE TO/FROM POLICE PENSION FUND	70,561.29
	Total Due From Other Funds	70,561.29
Fund 07: POLICE PENSION FUND		
Due From Other Funds		
07-00-140-101	DUE TO/FROM GENERAL FUND	(70,561.29)
	Total Due From Other Funds	(70,561.29)

REVENUE REPORT FOR WILLOWBROOK

PERIOD ENDING 01/31/2020

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 01/31/2020	YTD BALANCE 01/31/2020	2019-20		AVAILABLE BALANCE
				ORIGINAL BUDGET	% BDGT USED	
Fund 01 - GENERAL FUND						
PROPERTY TAX	PROPERTY TAX LEVY - SRA	9.13	75,368.07	74,420.00	101.27	(948.07)
01-00-310-101	PROPERTY TAX LEVY - ROAD & BRIDGE	145.72	113,332.33	111,259.00	101.86	(2,073.33)
Net PROPERTY TAX		154.85	188,700.40	185,679.00	101.63	(3,021.40)
OTHER TAXES						
01-00-310-201	MUNICIPAL SALES TAX	3,339,525.43	4,000,000.00	83.49	660,474.57	
01-00-310-202	ILLINOIS INCOME TAX	697,270.23	815,000.00	85.55	117,729.77	
01-00-310-203	AMUSEMENT TAX	49,178.25	57,504.00	85.52	8,325.75	
01-00-310-204	REPLACEMENT TAX	1,370.52	1,250.00	109.64	(120.52)	
01-00-310-205	UTILITY TAX	79,863.00	898,000.00	68.71	280,945.10	
01-00-310-206	LOCAL GAS TAX	23,074.30	0.00	100.00	(23,074.30)	
01-00-310-208	PLACES OF EATING TAX	50,666.96	500,000.00	84.16	79,203.90	
01-00-310-209	WATER TAX	10,127.60	160,000.00	76.32	37,890.62	
01-00-310-210	WATER TAX - UNINCORPORATED	42.83	130.90	120.00	109.08	(10.90)
Net OTHER TAXES		624,342.88	5,270,510.01	6,431,874.00	81.94	1,161,363.99
LICENSES						
01-00-310-302	LIQUOR LICENSES	0.00	76,750.00	61,250.00	125.31	(15,500.00)
01-00-310-303	BUSINESS LICENSES	120.00	89,592.00	78,000.00	114.86	(11,592.00)
01-00-310-304	VIDEO GAMING LICENSES	0.00	12,000.00	0.00	100.00	(12,000.00)
01-00-310-305	VENDING MACHINE LICENSES	(216.00)	2,280.00	2,600.00	87.69	320.00
01-00-310-306	SCAVENGER LICENSES	0.00	7,000.00	7,000.00	100.00	0.00
Net LICENSES		(96.00)	187,622.00	148,850.00	126.05	(38,772.00)
PERMITS						
01-00-310-302	BUILDING PERMITS	144,660.26	406,355.69	275,000.00	147.77	(131,355.69)
01-00-310-402	SIGN PERMITS	710.56	10,706.45	5,000.00	214.13	(5,706.45)
01-00-310-403	OTHER PERMITS	0.00	84.00	500.00	16.80	416.00
01-00-310-404	COUNTY BMP FEE	0.00	2,371.00	2,000.00	118.55	(371.00)
01-00-310-405	SPECIAL HAULING PERMITS (OXCART)	320.00	1,975.00	0.00	100.00	(1,975.00)
Net PERMITS		145,690.82	421,492.14	282,500.00	149.20	(138,992.14)
FINES						
01-00-310-401	CIRCUIT COURT FINES	13,405.12	73,474.91	100,000.00	73.47	26,525.09
01-00-310-402	TRAFFIC FINES	4,525.00	29,424.00	25,000.00	117.70	(4,424.00)
01-00-310-403	RED LIGHT FINES	58,086.32	578,465.66	600,000.00	96.41	21,534.34
01-00-310-404	DUI FINES	867.52	2,359.61	0.00	100.00	(2,359.61)
01-00-310-505	OVERWEIGHT TRUCK FINES	4,498.97	7,421.99	0.00	100.00	(7,421.99)
Net FINES		81,382.93	691,146.17	725,000.00	95.33	33,853.83
OVERHEAD REIMBURSEMENT						
01-00-310-601	ADMINISTRATIVE SUPPORT REIMB - WATE	47,972.25	431,750.25	575,667.00	75.00	143,916.75
Net OVERHEAD REIMBURSEMENT		47,972.25	431,750.25	575,667.00	75.00	143,916.75
CHARGES & FEES						
01-00-310-700	PLANNING APPLICATION FEES	0.00	5,325.00	10,000.00	53.25	4,675.00

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 01/31/2020	YTD BALANCE 01/31/2020	2019-20 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE
				2019-20 BUDGET	% BDGT USED	
Fund 01 - GENERAL FUND						
01-00-310-701	PUBLIC HEARING FEES	0.00	9,050.00	2,550.00	354.90	(6,500.00)
01-00-310-702	PLANNING REVIEW FEES	0.00	0.00	2,500.00	0.00	2,500.00
01-00-310-704	ACCIDENT REPORT COPIES	330.00	2,231.00	2,000.00	11.55	(231.00)
01-00-310-705	VIDEO GAMING TERMINAL INCOME	3,445.46	39,193.16	36,000.00	108.87	(3,193.16)
01-00-310-706	COPIES-ORDINANCES & MAPS	0.00	0.00	50.00	0.00	50.00
01-00-310-723	ELEVATOR INSPECTION FEES	11,225.00	12,650.00	5,000.00	253.00	(7,650.00)
01-00-310-724	BURGLAR ALARM FEES	0.00	0.00	10,000.00	0.00	10,000.00
Net CHARGES & FEES		15,000.46	68,449.16	68,100.00	100.51	(349.16)
PARK & RECREATION CHARGES						
01-00-310-813	PARK & REC CONTRIBUTION	0.00	2,300.00	2,500.00	92.00	200.00
01-00-310-814	PARK PERMIT FEES	620.00	412.00	3,000.00	13.73	2,588.00
01-00-310-815	SUMMER RECREATION FEES	0.00	1,985.00	8,750.00	22.69	6,765.00
01-00-310-817	SPECIAL EVENTS	0.00	1,490.00	3,600.00	41.39	2,110.00
01-00-310-818	FALL RECREATION FEES	0.00	0.00	200.00	0.00	200.00
01-00-310-819	BURR RIDGE/WILLOWBROOK BASEBALL R	0.00	6,072.50	6,500.00	93.42	427.50
01-00-310-820	HOLIDAY CONTRIBUTION	0.00	2,500.00	4,000.00	62.50	1,500.00
01-00-310-823	SPRING RECREATION FEES	0.00	0.00	200.00	0.00	200.00
Net PARK & RECREATION CHARGES		620.00	14,759.50	28,750.00	51.34	13,990.50
OTHER REVENUE						
01-00-310-901	REIMBURSEMENTS - IRMA	2,952.00	7,926.88	0.00	100.00	(7,926.88)
01-00-310-909	SALE - FIXED ASSETS	0.00	8,000.00	7,500.00	106.67	(500.00)
01-00-310-910	REIMBURSEMENTS - TREE PLANTING	0.00	900.00	500.00	180.00	(400.00)
01-00-310-911	REIMBURSEMENTS - RED LIGHT ENERGY	125.65	1,212.08	1,320.00	91.82	107.92
01-00-310-912	REIMBURSEMENTS - BRUSH PICK-UP	0.00	8,290.08	11,600.00	71.47	3,309.92
01-00-310-913	OTHER RECEIPTS	(23,550.00)	14,137.54	20,000.00	70.69	5,862.46
01-00-310-915	REIMBURSEMENTS - POLICE SPECIAL DET	6,782.00	6,782.00	4,000.00	169.55	(2,782.00)
01-00-310-916	DONATIONS	0.00	1,000.00	0.00	100.00	(1,000.00)
01-00-310-917	REIMBURSEMENTS - PUBLIC WORKS OTHE	23,600.00	23,600.00	0.00	100.00	(23,600.00)
01-00-310-921	OTHER GRANTS	4,000.00	4,000.00	0.00	100.00	(4,000.00)
01-00-310-922	FEDERAL/STATE GRANTS	2,362.50	2,912.50	72,788.00	4.00	69,875.50
01-00-310-925	NICOR GAS ANNUAL PAYMENT	15,301.29	15,301.29	14,000.00	109.29	(1,301.29)
01-00-310-926	CABLE FRANCHISE FEES	12,243.67	150,607.88	216,000.00	69.73	65,392.12
01-00-310-928	DRUG FORFEITURES - STATE	0.00	0.00	5,000.00	0.00	5,000.00
01-00-310-929	DRUG FORFEITURES - FEDERAL	0.00	0.00	6,000.00	0.00	6,000.00
Net OTHER REVENUE		43,817.11	244,670.25	358,708.00	68.21	114,037.75
NON-OPERATING						
01-00-320-108	INTEREST INCOME	6,930.46	70,435.05	24,000.00	293.48	(46,435.05)
Net NON-OPERATING		6,930.46	70,435.05	24,000.00	293.48	(46,435.05)

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GL NUMBER	DESCRIPTION	ACTIVITY FOR 01/31/2020	YTD BALANCE 01/31/2020	2019-20 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE
Fund 02 - WATER FUND						
CHARGES & FEES						
02-00-310-712	WATER USAGE	202,531.89	2,447,208.98	3,200,000.00	76.48	752,791.02
02-00-310-713	WATER PENALTIES	892.84	9,965.58	5,000.00	199.31	(4,965.58)
02-00-310-718	SHUTOFF/NSF FEE	560.00	6,520.00	2,500.00	260.80	(4,020.00)
Net CHARGES & FEES		203,984.73	2,463,694.56	3,207,500.00	76.81	743,805.44
OTHER REVENUE						
02-00-310-714	WATER METER SALES	(1,527.42)	5,994.85	3,000.00	199.83	(2,994.85)
02-00-310-716	WATER METER READING FEES	573.50	5,397.25	5,000.00	107.95	(397.25)
02-00-310-717	CONSTRUCTION USAGE	200.00	1,235.00	1,000.00	123.50	(235.00)
Net OTHER REVENUE		(753.92)	12,627.10	9,000.00	140.30	(3,627.10)
NON-OPERATING						
02-00-320-108	INTEREST INCOME	1,268.22	16,729.48	12,000.00	139.41	(4,729.48)
02-00-320-713	WATER CONNECTION FEES	600.00	4,200.00	3,000.00	140.00	(1,200.00)
Net NON-OPERATING		1,868.22	20,929.48	15,000.00	139.53	(5,929.48)
Fund 02 - WATER FUND:						
TOTAL REVENUES		205,099.03	2,497,251.14	3,231,500.00	77.28	734,248.86
Fund 03 - HOTEL/MOTEL TAX FUND						
OTHER TAXES						
03-00-310-205	HOTEL/MOTEL TAX	17,168.87	179,398.38	248,000.00	72.34	68,601.62
Net OTHER TAXES		17,168.87	179,398.38	248,000.00	72.34	68,601.62
NON-OPERATING						
03-00-320-108	INTEREST INCOME	888.16	8,478.23	6,000.00	141.30	(2,478.23)
Net NON-OPERATING		888.16	8,478.23	6,000.00	141.30	(2,478.23)
Fund 03 - HOTEL/MOTEL TAX FUND:						
TOTAL REVENUES		18,057.03	187,876.61	254,000.00	73.97	66,123.39
Fund 04 - MOTOR FUEL TAX FUND						
OTHER TAXES						
04-00-310-216	MFT RECEIPTS	37,487.88	228,667.64	217,343.00	105.21	(11,324.64)
Net OTHER TAXES		37,487.88	228,667.64	217,343.00	105.21	(11,324.64)
NON-OPERATING						
04-00-320-108	INTEREST INCOME	758.32	6,606.80	4,500.00	146.82	(2,106.80)

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 01/31/2020	YTD BALANCE 01/31/2020	2019-20 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE
Fund 04 - MOTOR FUEL TAX FUND						
Net NON-OPERATING		758.32	6,606.80	4,500.00	146.82	(2,106.80)

Fund 04 - MOTOR FUEL TAX FUND:

TOTAL REVENUES		38,246.20	235,274.44	221,843.00	106.05	(13,431.44)
Fund 06 - SSA ONE BOND & INTEREST FUND						
PROPERTY TAX	PROPERTY TAX RECEIPTS	0.00	325,818.39	322,465.00	101.04	(3,353.39)
06-00-310-101		0.00	325,818.39	322,465.00	101.04	(3,353.39)
Net PROPERTY TAX						
NON-OPERATING	INTEREST INCOME	26.34	1,200.03	500.00	240.01	(700.03)
06-00-320-108		26.34	1,200.03	500.00	240.01	(700.03)
Net NON-OPERATING						

Fund 06 - SSA ONE BOND & INTEREST FUND:

TOTAL REVENUES		26.34	327,018.42	322,965.00	101.26	(4,053.42)
Fund 07 - POLICE PENSION FUND						
OTHER REVENUE	VILLAGE CONTRIBUTION	117,764.86	764,643.14	986,858.00	77.48	222,214.86
07-00-310-607	POLICE CONTRIBUTIONS	19,473.70	149,980.95	206,484.00	72.64	56,503.05
07-00-310-906						
Net OTHER REVENUE		137,238.56	914,624.09	1,193,342.00	76.64	278,717.91
NON-OPERATING	INTEREST INCOME	15,140.49	646,657.10	500,000.00	129.33	(146,657.10)
07-00-320-108	UNREALIZED GAIN (LOSS) ON INVESTMENT	2,011.75	1,231,344.80	0.00	100.00	(1,231,344.80)
07-00-320-110	GAIN (LOSS) ON INVESTMENTS	24,296.08	(151,048.84)	0.00	100.00	151,048.84
07-00-320-111	CONTRIBUTIONS/DONATIONS	129.31	179.31	0.00	100.00	(179.31)
07-00-320-112						
Net NON-OPERATING		41,577.63	1,727,132.37	500,000.00	345.43	(1,227,132.37)

Fund 07 - POLICE PENSION FUND:

TOTAL REVENUES		178,816.19	2,641,756.46	1,693,342.00	156.01	(948,414.46)
Fund 09 - WATER CAPITAL IMPROVEMENTS FUND						
NON-OPERATING	INTEREST INCOME	918.60	7,446.44	6,000.00	124.11	(1,446.44)
09-00-320-108						

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Fund 09 - WATER CAPITAL IMPROVEMENTS FUND						
Net NON-OPERATING						
TRANSFERS IN			918.60	7,446.44	6,000.00	124.11
09-00-330-102	TRANSFER FROM WATER		0.00	200,000.00	400,000.00	50.00
Net TRANSFERS IN			0.00	200,000.00	400,000.00	50.00

Fund 09 - WATER CAPITAL IMPROVEMENTS FUND:

TOTAL REVENUES						
Fund 10 - CAPITAL PROJECT FUND						
NON-OPERATING			918.60	207,446.44	406,000.00	51.10
10-00-320-108	INTEREST INCOME		0.94	10.30	0.00	100.00
Net NON-OPERATING			0.94	10.30	0.00	100.00

Fund 10 - CAPITAL PROJECT FUND:

TOTAL REVENUES						
Fund 11 - DEBT SERVICE FUND						
TRANSFERS IN			0.00	278,873.00	278,873.00	100.00
11-00-330-101	TRANSFER FROM GENERAL FUND		0.00	47,471.00	47,471.00	100.00
11-00-330-102	TRANSFER FROM WATER		0.00	326,344.00	326,344.00	100.00
Net TRANSFERS IN						

Fund 11 - DEBT SERVICE FUND:

TOTAL REVENUES						
Fund 14 - LAND ACQUISITION, FACILITY, EXPANSION &						
TRANSFERS IN			0.00	24,769.25	120,000.00	20.64
14-00-330-101	TRANSFER FROM GENERAL FUND		0.00	24,769.25	120,000.00	20.64
Net TRANSFERS IN						

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 01/31/20	YTD BALANCE 01/31/2020	2019-20 BUDGET	ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP. AVAIL.
Fund 01 - GENERAL FUND								
Dept 05 - VILLAGE BOARD & CLERK								
01-05-400-147	MEDICARE	77.00	666.28	72.26	255.72	1,844.00	1,177.72	
01-05-400-161	SOCIAL SECURITY	329.28	2,848.94	3,943.00	1,094.06	7,886.00	5,037.06	
01-05-410-101	SALARY - MAYOR & VILLAGE BO	4,400.00	38,100.00	56,400.00	67.55	18,300.00	112,800.00	74,700.00
01-05-410-125	SALARY - VILLAGE CLERK	600.00	5,400.00	7,200.00	75.00	1,800.00	14,400.00	9,000.00
01-05-410-141	LIFE INSURANCE - ELECTED OF	63.84	586.32	816.00	71.85	229.68	1,632.00	1,045.68
01-05-410-201	PHONE - TELEPHONES	56.74	508.67	696.00	73.08	187.33	1,392.00	883.33
01-05-410-301	OFFICE SUPPLIES	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
01-05-410-302	PRINTING & PUBLISHING	0.00	40.00	0.00	100.00	(40.00)	0.00	(40.00)
01-05-410-303	FUEL/MILEAGE/WASH	0.00	0.00	100.00	0.00	100.00	200.00	200.00
01-05-410-304	SCHOOLS/CONFERENCES/TRA	65.00	1,097.46	5,770.00	19.02	4,672.54	11,540.00	10,442.54
01-05-410-305	STRATEGIC PLANNING	0.00	0.00	5,000.00	0.00	5,000.00	10,000.00	10,000.00
01-05-410-307	FEES/DUES/SUBSCRIPTIONS	0.00	1,349.30	2,341.00	57.64	991.70	4,682.00	3,332.70
	GENERAL MANAGEMENT	5,591.86	50,596.97	83,688.00	60.46	33,091.03	167,376.00	116,779.03
COMMUNITY RELATIONS								
01-05-420-365	PUBLIC RELATIONS	0.00	47.95	500.00	9.59	452.05	1,000.00	952.05
COMMUNITY RELATIONS								
DATA PROCESSING	EDP EQUIPMENT/SOFTWARE	0.00	0.00	6,000.00	0.00	6,000.00	12,000.00	12,000.00
01-05-417-212	DATA PROCESSING	0.00	0.00	6,000.00	0.00	6,000.00	12,000.00	12,000.00
	Total Dept 05 - VILLAGE BOARD & CLERK	5,591.86	50,644.92	90,188.00	56.15	39,543.08	180,376.00	129,731.08
Dept 07 - BOARD OF POLICE COMMISSIONERS								
ADMINISTRATION	MEDICARE	0.00	7.23	9.00	80.33	1.77	18.00	10.77
01-07-400-147	SOCIAL SECURITY	0.00	30.93	37.00	83.59	6.07	74.00	43.07
01-07-400-161	LIFE INSURANCE - COMMISSION	18.48	204.50	274.00	74.64	69.50	548.00	343.50
01-07-435-148	FEES - BOP ATTORNEY	0.00	0.00	6,000.00	0.00	6,000.00	12,000.00	12,000.00
01-07-435-239	OFFICE SUPPLIES	0.00	0.00	100.00	0.00	100.00	200.00	200.00
01-07-435-301	PRINTING & PUBLISHING	0.00	0.00	4,000.00	0.00	4,000.00	8,000.00	8,000.00
01-07-435-302	SCHOOLS/CONFERENCES/TRA	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00
01-07-435-304	FEES/DUES/SUBSCRIPTIONS	0.00	375.00	500.00	75.00	125.00	1,000.00	625.00
01-07-435-307	POSTAGE & METER RENT	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
01-07-435-311	ADMINISTRATION	18.48	617.66	12,420.00	4.97	11,802.34	24,840.00	24,222.34
OTHER	EXAMS - WRITTEN	0.00	3,500.00	20,000.00	17.50	16,500.00	40,000.00	36,500.00
01-07-440-542	EXAMS - PHYSICAL	0.00	307.00	2,000.00	15.35	1,693.00	4,000.00	3,693.00
01-07-440-543	EXAMS - PSYCHOLOGICAL	0.00	500.00	2,500.00	20.00	2,000.00	5,000.00	4,500.00
01-07-440-544	EXAMS - POLYGRAPH	0.00	160.00	1,000.00	16.00	840.00	2,000.00	1,840.00
01-07-440-545	OTHER	0.00	4,467.00	25,500.00	17.52	21,033.00	51,000.00	46,533.00

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Fund 01 - GENERAL FUND								
Total Dept 07 - BOARD OF POLICE COMMISSIONERS		18.48	5,084.66	37,920.00	13.41	32,835.34	75,840.00	70,755.34
Dept 10 - ADMINISTRATION								
GENERAL MANAGEMENT								
01-10-400-147	MEDICARE	5,672.50	4,299.00	108.69	(373.50)	8,598.00	3,925.50	
01-10-400-151	IMRF	40,392.56	35,038.00	115.28	(5,354.56)	70,076.00	29,683.44	
01-10-400-161	SOCIAL SECURITY	17,451.41	15,738.00	110.89	(1,713.41)	31,476.00	14,024.59	
01-10-400-171	SUI - UNEMPLOYMENT	642.70	233.00	328.48	(532.35)	466.00	(299.35)	
01-10-455-101	OVERTIME	19,538.49	157,608.19	134,137.00	(23,471.19)	268,274.00	110,665.81	
01-10-455-102	ASSISTANT VILLAGE ADMINIST	179.60	1,893.19	5,000.00	37.86	10,000.00	8,106.81	
01-10-455-105	ADMINISTRATIVE INTERN	14,653.92	78,154.24	91,750.00	85.18	183,500.00	105,345.76	
01-10-455-107	SALARIES - CLERICAL	0.00	0.00	9,984.00	0.00	19,968.00	19,968.00	
01-10-455-126	PERSONNEL RECRUITMENT	6,385.68	42,532.68	55,342.00	76.85	12,809.32	110,684.00	
01-10-455-131	HEALTH/DENTAL/LIFE INSURAN	0.00	6,544.80	700.00	934.97	(5,844.80)	1,400.00	
01-10-455-141	PHONE - TELEPHONES	4,359.72	34,247.77	70,135.00	48.83	35,887.23	140,270.00	106,022.23
01-10-455-201	CONSULTING	858.52	10,984.57	25,051.00	43.85	14,066.43	50,102.00	39,117.43
01-10-455-231	CODIFY ORDINANCES	(51.92)	0.00	0.00	0.00	0.00	0.00	0.00
01-10-455-266	OFFICE SUPPLIES	500.00	7,049.00	2,500.00	281.96	(4,549.00)	5,000.00	(2,049.00)
01-10-455-301	PRINTING, PUBLISHING & TRAN	705.14	4,560.42	10,000.00	45.60	5,439.58	20,000.00	15,439.58
01-10-455-302	FUEL/MILEAGE/WASH	487.60	1,970.64	2,500.00	78.83	529.36	5,000.00	3,029.36
01-10-455-303	SCHOOLS/CONFERENCE/TRA	38.00	407.19	1,500.00	27.15	1,092.81	3,000.00	2,592.81
01-10-455-304	CONSULTING	0.00	70.00	2,000.00	3.50	1,930.00	4,000.00	3,930.00
01-10-455-305	STRATEGIC PLANNING	(88.51)	32,484.36	0.00	100.00	(32,484.36)	4,000.00	4,000.00
01-10-455-306	FEES/DUES/SUBSCRIPTIONS	1,336.00	11,341.44	13,000.00	87.24	1,658.56	26,000.00	(32,484.36)
01-10-455-307	POSTAGE & METER RENT	(13.00)	2,767.89	5,000.00	55.36	2,232.11	10,000.00	14,658.56
01-10-455-311	COPY SERVICE	341.62	4,499.28	4,800.00	93.74	300.72	9,600.00	7,232.11
01-10-455-315	COMMISSARY PROVISION	207.36	2,006.50	1,500.00	133.77	(506.50)	3,000.00	5,100.72
01-10-455-355	Maintenance - Vehicles	0.00	0.00	2,000.00	0.00	2,000.00	4,000.00	993.50
01-10-455-409	Maintenance - Equipment	0.00	0.00	500.00	0.00	500.00	4,000.00	4,000.00
01-10-455-411	GENERAL MANAGEMENT	58,625.54	462,403.98	494,707.00	93.47	32,303.02	989,414.00	527,010.02
COMMUNITY RELATIONS								
01-10-475-365	PUBLIC RELATIONS	0.00	2,502.40	5,000.00	50.05	2,497.60	10,000.00	7,497.60
01-10-475-366	NEWSLETTER	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
01-10-475-367	CRISIS MANAGEMENT	5,077.40	185,190.05	300,000.00	61.73	114,809.95	600,000.00	414,809.95
01-10-475-370	MEALS-ON-WHEELS	0.00	0.00	2,000.00	0.00	2,000.00	4,000.00	4,000.00
01-10-475-372	SENIOR CITIZEN TAXI PROGRA	0.00	10.00	0.00	100.00	(10.00)	0.00	(10.00)
COMMUNITY RELATIONS								
CAPITAL IMPROVEMENTS								
01-10-485-602	BUILDING IMPROVEMENTS	(3,650.00)	24,500.00	460,507.00	5.32	436,007.00	921,014.00	896,514.00
01-10-485-611	FURNITURE & OFFICE EQUIPM	0.00	0.00	2,500.00	0.00	2,500.00	5,000.00	5,000.00
CAPITAL IMPROVEMENTS								
DATA PROCESSING								
01-10-460-212	EDP EQUIPMENT/SOFTWARE	0.00	26,871.41	27,863.00	96.44	991.59	55,726.00	28,854.59

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				ORIGINAL BUDGET	% BDGT USED		
Fund 01 - GENERAL FUND							
01-10-460-225	INTERNET/WEBSITE HOSTING	7,162.28	8,741.06	8,343.00	104.77	(398.06)	16,686.00
01-10-460-263	EDP LICENSES	0.00	10,013.87	2,325.00	430.70	(7,688.87)	4,650.00
01-10-460-267	DOCUMENT STORAGE/SCANN	0.00	2,945.00	2,740.00	107.48	(205.00)	5,480.00
01-10-460-305	EDP PERSONNEL TRAINING	0.00	200.00	500.00	40.00	300.00	1,000.00
01-10-460-331	OPERATING SUPPLIES	0.00	0.00	500.00	0.00	500.00	1,000.00
DATA PROCESSING		7,162.28	48,771.34	42,271.00	115.38	(6,500.34)	84,542.00
BUILDINGS							
01-10-466-228	MAINTENANCE - BUILDING	4,583.26	48,827.93	50,000.00	97.66	1,172.07	100,000.00
01-10-466-236	NICOR GAS (835 MIDWAY)	268.29	803.31	2,000.00	40.17	1,196.69	4,000.00
01-10-466-240	ENERGY/COMED (835 MIDWAY)	622.75	1,386.22	2,500.00	55.45	1,113.78	5,000.00
01-10-466-251	SANITARY (835 MIDWAY)	0.00	67.08	800.00	8.39	732.92	1,600.00
01-10-466-293	LANDSCAPE - VILLAGE HALL	0.00	150.00	1,500.00	10.00	1,350.00	3,000.00
01-10-466-351	BUILDING MAINTENANCE SUPP	0.00	484.64	5,000.00	9.69	4,515.36	10,000.00
BUILDINGS		5,474.30	51,719.18	61,800.00	83.69	10,080.82	123,600.00
LEGAL							
01-10-470-239	FEES - VILLAGE ATTORNEY	7,245.01	103,463.58	70,000.00	147.81	(33,463.58)	140,000.00
01-10-470-241	FEES - SPECIAL ATTORNEY	0.00	475.00	7,500.00	6.33	7,025.00	15,000.00
01-10-470-242	FEES - LABOR COUNSEL	3,111.10	6,346.60	0.00	100.00	(6,346.60)	0.00
LEGAL		10,356.11	110,285.18	77,500.00	142.30	(32,785.18)	155,000.00
RISK MANAGEMENT							
01-10-480-272	INSURANCE - IRMA	233,151.00	233,151.00	230,960.00	100.95	(2,191.00)	461,920.00
01-10-480-273	SELF INSURANCE - DEDUCTIBL	0.00	11,111.50	10,000.00	111.12	(1,111.50)	20,000.00
01-10-480-276	WELLNESS	0.00	0.00	4,870.00	0.00	4,870.00	9,740.00
RISK MANAGEMENT		233,151.00	244,262.50	245,830.00	99.36	1,567.50	491,660.00
TRANSFERS TO OTHER FUNDS							
01-10-900-112	TRANSFER TO DEBT SERVICE -	0.00	278,873.00	278,873.00	100.00	0.00	557,746.00
01-10-900-114	TRANSFER TO LAFER	0.00	24,769.25	120,000.00	20.64	95,230.75	240,000.00
	TRANSFERS TO OTHER FUNDS	0.00	303,642.25	398,873.00	76.13	95,230.75	797,746.00
Total Dept 10 - ADMINISTRATION		316,196.63	1,433,286.88	2,091,488.00	68.53	658,201.12	4,182,976.00
Dept 15 - PLANNING & ECONOMIC DEVELOPMENT							
GENERAL MANAGEMENT							
01-15-400-147	MEDICARE	37.04	276.33	338.00	81.75	61.67	676.00
01-15-400-151	IMRF	353.01	2,151.79	2,852.00	75.45	700.21	5,704.00
01-15-400-161	SOCIAL SECURITY	158.42	1,181.97	1,446.00	81.74	264.03	2,892.00
01-15-400-171	SUI - UNEMPLOYMENT	51.73	51.73	31.00	166.87	(20.73)	62.00
01-15-510-102	OVERTIME	0.00	0.00	500.00	0.00	500.00	1,000.00
01-15-510-126	EDP PERSONNEL TRAINING	2,632.51	17,340.57	22,816.00	76.00	5,475.43	45,632.00
01-15-510-141	EDP LICENSES	5,484.43	7,804.00	7,804.00	70.28	2,319.57	15,608.00
01-15-510-232	OPERATING SUPPLIES	0.00	0.00	45,000.00	0.00	45,000.00	90,000.00
01-15-510-301	DATA PROCESSING	10.61	10.61	250.00	4.24	239.39	500.00

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 01/31/20	YTD BALANCE 01/31/2020	ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
Fund 01 - GENERAL FUND								
01-20-555-212	EDP EQUIPMENT/SOFTWARE	0.00	0.00	6,000.00	0.00	6,000.00	12,000.00	12,000.00
01-20-555-306	CONSULTING SERVICES	0.00	0.00	7,500.00	0.00	7,500.00	15,000.00	15,000.00
DATA PROCESSING		0.00	0.00	13,500.00	0.00	13,500.00	27,000.00	27,000.00
LANDSCAPING								
01-20-565-341	PARK LANDSCAPE SUPPLIES	0.00	3,202.07	7,400.00	43.27	4,197.93	14,800.00	11,597.93
01-20-565-342	LANDSCAPE MAINTENANCE SE	1,266.39	73,738.29	54,900.00	134.31	(18,838.29)	109,800.00	36,061.71
LANDSCAPING		1,266.39	76,940.36	62,300.00	123.50	(14,640.36)	124,600.00	47,659.64
MAINTENANCE								
01-20-570-102	OVERTIME	0.00	6,592.34	7,000.00	94.18	407.66	14,000.00	7,407.66
01-20-570-103	PART TIME - LABOR	0.00	2,915.42	1,500.00	194.36	(1,415.42)	3,000.00	84.58
01-20-570-228	MAINTENANCE - PARK BUILDIN	0.00	10,111.14	2,386.00	423.77	(7,725.14)	4,772.00	(5,339.14)
01-20-570-234	RENT - EQUIPMENT	0.00	0.00	300.00	0.00	300.00	600.00	600.00
01-20-570-235	NICOR GAS (825 MIDWAY)	218.13	652.18	1,200.00	54.35	547.82	2,400.00	1,747.82
01-20-570-240	ENERGY/COMED (825 MIDWAY)	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00
01-20-570-250	SANITARY (825 MIDWAY)	0.00	12.48	50.00	24.96	37.52	100.00	87.52
01-20-570-278	SANITARY USER CHARGE - PAR	0.00	72.84	300.00	2.43	2,927.16	6,000.00	5,927.16
01-20-570-280	BALLFIELD MAINTENANCE/SUP	0.00	7,634.97	6,500.00	117.46	(1,134.97)	13,000.00	5,365.03
01-20-570-281	CONTRACTED MAINTENANCE	0.00	43,194.37	46,000.00	93.90	2,805.63	92,000.00	48,805.63
01-20-570-331	MAINTENANCE SUPPLIES	129.76	4,882.07	9,500.00	51.39	4,617.93	19,000.00	14,117.93
01-20-570-411	MAINTENANCE - EQUIPMENT	0.00	2,042.40	5,000.00	40.85	2,957.60	10,000.00	7,957.60
MAINTENANCE		347.89	78,110.21	83,436.00	93.62	5,325.79	166,872.00	88,761.79
SUMMER PROGRAM								
01-20-575-119	SUMMER PROGRAM MATERIAL	0.00	5,028.95	8,000.00	62.86	2,971.05	16,000.00	10,971.05
01-20-575-517	SENIORS PROGRAM	0.00	0.00	5,333.00	0.00	5,333.00	10,666.00	10,666.00
SUMMER PROGRAM		0.00	5,028.95	13,333.00	37.72	8,304.05	26,666.00	21,637.05
FALL PROGRAM								
01-20-580-118	FALL PROGRAM MATERIALS & S	0.00	0.00	550.00	0.00	550.00	1,100.00	1,100.00
01-20-580-517	SENIORS PROGRAM	0.00	0.00	5,333.00	0.00	5,333.00	10,666.00	10,666.00
FALL PROGRAM		0.00	0.00	5,883.00	0.00	5,883.00	11,766.00	11,766.00
W/INTER/SPECIAL PROGRAMS								
01-20-585-112	RECREATION INSTRUCTORS	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
01-20-585-121	WINTER PROGRAM MATERIALS	0.00	0.00	2,000.00	0.00	2,000.00	4,000.00	4,000.00
01-20-585-150	CHILDRENS SPECIAL EVENTS	0.00	578.89	2,800.00	20.67	2,221.11	5,600.00	5,021.11
01-20-585-151	FAMILY SPECIAL EVENT - MOVI	0.00	923.00	1,800.00	51.28	877.00	3,600.00	2,677.00
01-20-585-152	3,235.62	4,173.65	4,000.00	104.34	(173.65)	8,000.00	3,826.35	
01-20-585-153	FAMILY SPECIAL EVENT - TREE	0.00	0.00	1,500.00	0.00	1,500.00	3,000.00	3,000.00
01-20-585-154	FAMILY SPECIAL EVENT - BACK	0.00	166.95	10,425.00	81.23	1,957.01	20,850.00	12,382.01
01-20-585-155	FAMILY SPECIAL EVENT - RACE	1,227.20	4,326.03	4,700.00	92.04	373.97	9,400.00	5,073.97
01-20-585-157	CHILDRENS HOLIDAY PARTY	0.00	2,655.50	3,000.00	88.52	344.50	6,000.00	3,344.50
01-20-585-517	COMMUNITY PICNIC	0.00	0.00	5,333.00	0.00	5,333.00	10,666.00	10,666.00
W/INTER/SPECIAL PROGRAMS		4,629.77	21,125.06	36,058.00	58.59	14,932.94	72,116.00	50,990.94

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Fund 01 - GENERAL FUND		0.00	33,017.00	28,488.00	115.90	(4,529.00)	56,976.00	23,959.00
01-25-620-251	AUDIT SERVICES	295.00	7,562.50	7,225.00	104.67	(337.50)	14,450.00	6,887.50
01-25-620-252	FINANCIAL SERVICES	295.00	40,579.50	35,713.00	113.63	(4,866.50)	71,426.00	30,846.50
FINANCIAL AUDIT								
Total Dept 25 - FINANCE DEPARTMENT		38,790.17	378,112.58	436,805.00	86.56	58,692.42	873,610.00	495,497.42
Dept 30 - POLICE DEPARTMENT								
CAPITAL IMPROVEMENTS	RADIO EQUIPMENT	0.00	0.00	5,200.00	0.00	5,200.00	10,400.00	10,400.00
01-30-680-622	NEW VEHICLES	13,420.61	158,475.50	167,773.00	94.46	9,297.50	335,546.00	177,070.50
CAPITAL IMPROVEMENTS		13,420.61	158,475.50	172,973.00	91.62	14,497.50	345,946.00	187,470.50
ADMINISTRATION								
01-30-400-147	MEDICARE	4,734.66	28,877.35	39,257.00	73.56	10,379.65	78,514.00	49,636.65
01-30-400-151	IMRF	2,954.82	17,775.40	21,075.00	84.34	3,299.60	42,150.00	24,374.60
01-30-400-161	SOCIAL SECURITY	1,379.49	9,023.18	10,684.00	84.46	1,660.82	21,368.00	12,344.82
01-30-400-171	SUI - UNEMPLOYMENT	5,892.65	5,909.29	1,612.00	366.58	(4,297.29)	3,224.00	(2,685.29)
01-30-630-101	SALARIES - PERMANENT EMPL	257,287.27	1,621,079.33	2,150,593.00	75.38	529,513.67	4,301,186.00	2,680,106.67
01-30-630-102	OVERTIME	50,778.79	252,083.95	285,000.00	88.45	32,916.05	570,000.00	317,916.05
01-30-630-103	OVERTIME - SPECIAL DETAIL & SALARIES - CLERICAL	4,891.62	7,318.09	8,000.00	91.48	681.91	16,000.00	8,681.91
01-30-630-126	SALARIES - CLERICAL	20,087.53	133,450.69	163,325.00	81.71	29,874.31	326,650.00	193,199.31
01-30-630-127	OVERTIME - CLERICAL	1,633.79	6,970.17	9,000.00	77.45	2,029.83	18,000.00	11,029.83
01-30-630-131	PERSONNEL RECRUITMENT	0.00	0.00	2,500.00	0.00	2,500.00	5,000.00	5,000.00
01-30-630-141	HEALTH/IDENTICAL/LIFE INSURAN	31,700.07	261,392.11	374,763.00	69.75	113,370.89	749,526.00	488,133.89
01-30-630-155	POLICE PENSION	113,868.24	759,121.60	986,858.00	76.92	227,736.40	1,973,716.00	1,214,594.40
01-30-630-201	PHONE - TELEPHONES	1,277.99	14,929.77	27,000.00	55.30	12,070.23	54,000.00	39,070.23
01-30-630-202	ACCREDITATION	675.00	5,320.00	8,000.00	66.50	2,680.00	16,000.00	10,680.00
01-30-630-238	FIAT (INACTIVE AFTER 19/20)	0.00	4,000.00	3,500.00	114.29	(500.00)	7,000.00	3,000.00
01-30-630-241	FEES - FIELD COURT ATTORNE	0.00	0.00	12,000.00	0.00	12,000.00	24,000.00	24,000.00
01-30-630-242	DUPAGE CHILDREN'S CENTER (FIRING RANGE	0.00	3,000.00	3,000.00	100.00	0.00	6,000.00	3,000.00
01-30-630-245	OFFICE SUPPLIES	0.00	331.58	2,500.00	13.26	2,168.42	5,000.00	4,668.42
01-30-630-301	PRINTING & PUBLISHING	408.93	1,244.43	7,000.00	17.78	5,755.57	14,000.00	12,755.57
01-30-630-302	FUEL/MILEAGE/MASH	224.55	3,003.91	5,450.00	55.12	2,446.09	10,900.00	7,896.09
01-30-630-303	SCHOOLS/CONFERENCES/TRA	4,192.70	35,534.18	65,000.00	54.67	29,465.82	130,000.00	94,465.82
01-30-630-304	TUITION REIMBURSEMENT	840.25	12,175.98	30,207.00	40.31	18,031.02	60,414.00	48,238.02
01-30-630-305	REIMB PERSONNEL EXPENSES	0.00	2,439.00	6,000.00	40.65	3,561.00	12,000.00	9,561.00
01-30-630-306	FEES/DUES/SUBSCRIPTIONS	0.00	63.63	0.00	100.00	(63.63)	0.00	(63.63)
01-30-630-307	CADET PROGRAM	1,466.86	8,856.16	17,485.00	50.65	8,628.84	34,970.00	26,113.84
01-30-630-308	POSTAGE & METER RENT	0.00	4,720.00	4,000.00	11.80	3,528.00	8,000.00	7,528.00
01-30-630-311	COPY SERVICE	741.80	3,297.35	4,000.00	67.92	1,283.26	8,000.00	5,283.26
01-30-630-315	OPERATING SUPPLIES (INACTIV	690.45	3,764.56	3,500.00	107.56	702.65	8,000.00	4,702.65
01-30-630-331	UNIFORMS	3,213.56	15,814.86	33,000.00	47.92	(264.56)	7,000.00	3,235.44
01-30-630-345	AMMUNITION	5,176.70	4,266.70	13,000.00	32.82	8,733.30	26,000.00	21,733.30
01-30-630-346	OPERATING EQUIPMENT	5,180.17	17,241.68	26,900.00	64.10	9,658.32	36,558.32	36,558.32
01-30-630-401	BODY CAMERAS	0.00	0.00	33,846.00	0.00	67,692.00	67,692.00	67,692.00
01-30-630-402	FURNITURE & OFFICE EQUIPME	0.00	802.91	7,500.00	10.71	15,000.00	14,197.09	14,197.09

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Fund 01 - GENERAL FUND								
01-30-630-409	MAINTENANCE - VEHICLES	6,105.94	27,712.59	70,000.00	39.59	42,287.41	140,000.00	112,287.41
01-30-630-421	MAINTENANCE - RADIO EQUIPM	8,391.86	8,391.86	12,250.00	68.50	3,858.14	24,500.00	16,108.14
ADMINISTRATION		528,795.69	3,278,381.05	4,451,805.00	73.64	1,173,423.95	8,903,610.00	5,625,228.95
DATA PROCESSING								
01-30-640-212	EDP EQUIPMENT/SOFTWARE	0.00	19,754.18	22,000.00	89.79	2,245.82	44,000.00	24,245.82
01-30-640-225	INTERNET/WEBSITE HOSTING	1,343.85	1,343.85	1,968.00	68.29	624.15	3,936.00	2,592.15
01-30-640-263	EDP LICENSES	750.00	18,685.85	28,315.00	65.99	9,629.15	56,630.00	37,944.15
01-30-640-267	DOCUMENT STORAGE/SCANN	0.00	10,702.00	18,000.00	59.46	7,298.00	36,000.00	25,298.00
DATA PROCESSING		2,093.85	50,485.88	70,283.00	71.83	19,797.12	140,566.00	90,080.12
BUILDINGS								
01-30-630-228	MAINTENANCE - BUILDING	300.00	4,612.55	7,180.00	64.24	2,567.45	14,360.00	9,747.45
01-30-630-235	NICOR GAS (7760 QUINCY)	484.99	1,825.69	3,000.00	60.86	1,174.31	6,000.00	4,174.31
01-30-630-250	SANITARY (7760 QUINCY)	0.00	542.48	400.00	135.62	(142.48)	800.00	257.52
BUILDINGS		784.99	6,980.72	10,580.00	65.98	3,599.28	21,160.00	14,179.28
RISK MANAGEMENT								
01-30-645-273	SELF INSURANCE - DEDUCTIBL	11,397.47	15,007.06	20,000.00	75.04	4,992.94	40,000.00	24,992.94
RISK MANAGEMENT		11,397.47	15,007.06	20,000.00	75.04	4,992.94	40,000.00	24,992.94
CONSTRUCTION								
01-30-635-288	BUILDING CONSTR & REMODEL	0.00	996.20	112,900.00	0.88	111,903.80	225,800.00	224,803.80
CONSTRUCTION		0.00	996.20	112,900.00	0.88	111,903.80	225,800.00	224,803.80
PATROL								
01-30-650-268	ANIMAL CONTROL	0.00	0.00	800.00	0.00	800.00	1,600.00	1,600.00
01-30-650-340	K-9 PROGRAM (INACTIVE AFTE	0.00	160.00	1,000.00	16.00	840.00	2,000.00	1,840.00
01-30-650-343	JAIL SUPPLIES	0.00	569.90	1,500.00	37.99	930.10	3,000.00	2,430.10
01-30-650-348	DRUG FORFEITURE EXP - STAT	0.00	0.00	5,000.00	0.00	5,000.00	10,000.00	10,000.00
01-30-650-349	DRUG FORFEITURE EXP - FEDE	0.00	0.00	6,000.00	0.00	6,000.00	12,000.00	12,000.00
PATROL		0.00	729.90	14,300.00	5.10	13,570.10	28,600.00	27,870.10
INVESTIGATIVE								
01-30-655-339	CONFIDENTIAL FUNDS	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00
INVESTIGATIVE		0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00
TRAFFIC SAFETY								
01-30-660-105	PART TIME - CROSSING GUARD	577.90	3,569.41	5,300.00	67.35	1,730.59	10,600.00	7,030.59
TRAFFIC SAFETY		577.90	3,569.41	5,300.00	67.35	1,730.59	10,600.00	7,030.59
ESDA COORDINATOR								
01-30-665-263	SIREN MAINTENANCE	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
ESDA COORDINATOR		0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00

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Fund 01 - GENERAL FUND								
CRIME PREVENTION	PRINTING & PUBLISHING	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00
01-30-670-302	COMMODITIES	0.00	2,678.86	5,000.00	53.58	2,321.14	10,000.00	7,321.14
01-30-670-331		0.00	2,678.86	6,000.00	44.65	3,321.14	12,000.00	9,321.14
CRIME PREVENTION								
TELECOMMUNICATIONS	RADIO DISPATCHING	82,320.17	289,564.61	308,058.00	94.00	18,493.39	616,116.00	326,551.39
01-30-675-235	TELECOMMUNICATIONS	82,320.17	289,564.61	308,058.00	94.00	18,493.39	616,116.00	326,551.39
RED LIGHT	RED LIGHT - ADJUDICATOR	0.00	3,124.00	6,000.00	52.07	2,876.00	12,000.00	8,876.00
01-30-630-246	RED LIGHT - CAMERA FEES	0.00	44,950.00	275,000.00	16.35	230,050.00	550,000.00	505,050.00
01-30-630-247	RED LIGHT - COM ED	125.65	1,110.89	2,000.00	55.54	889.11	4,000.00	2,889.11
01-30-630-248	RED LIGHT - MISC FEE	0.00	4,756.50	22,000.00	21.62	17,243.50	44,000.00	39,243.50
01-30-630-249		125.65	53,941.39	305,000.00	17.69	251,058.61	610,000.00	556,058.61
RED LIGHT								
Total Dept 30 - POLICE DEPARTMENT		639,516.33	3,860,810.58	5,478,699.00	70.47	1,617,888.42	10,957,398.00	7,096,587.42
Dept 35 - PUBLIC WORKS DEPARTMENT								
CAPITAL IMPROVEMENTS	VEHICLES - NEW & OTHER	0.00	34,054.36	56,196.00	60.60	22,141.64	112,392.00	78,337.64
01-35-765-625	VILLAGE ENTRY SIGNS	0.00	0.00	66,667.00	0.00	66,667.00	133,334.00	133,334.00
01-35-765-640	STREET IMPROVEMENTS	1,675.00	5,358.61	85,000.00	6.30	79,641.39	170,000.00	164,641.39
CAPITAL IMPROVEMENTS		1,675.00	39,412.97	207,863.00	18.96	168,450.03	415,726.00	376,313.03
ADMINISTRATION	MEDICARE	390.12	2,302.92	4,322.00	53.28	2,019.08	8,644.00	6,341.08
01-35-400-147	IMRF	3,677.51	19,580.28	33,766.00	57.99	14,185.72	67,532.00	47,951.72
01-35-400-151	SOCIAL SECURITY	1,667.79	9,774.99	17,062.00	57.29	7,287.01	34,124.00	24,349.01
01-35-400-161	SUI - UNEMPLOYMENT	544.17	571.43	186.00	307.22	(385.43)	372.00	(199.43)
01-35-400-171	Salaries - Permanent Empl	18,496.80	149,141.43	251,109.00	59.39	101,967.57	502,218.00	353,076.57
01-35-710-101	OVERTIME	5,964.89	11,346.72	22,500.00	50.43	11,153.28	45,000.00	33,653.28
01-35-710-102	Part Time - Labor	120.75	5,855.13	25,000.00	23.42	19,144.87	50,000.00	44,144.87
01-35-710-103	Salaries - Clerical	2,961.74	19,725.55	25,666.00	76.85	5,940.45	51,332.00	31,606.45
01-35-710-126	Health/Dental/Life Insuran	4,737.22	39,558.28	45,538.00	86.87	5,979.72	91,076.00	51,517.72
01-35-710-141	Telephones	415.15	1,542.85	2,500.00	61.71	957.15	5,000.00	3,457.15
01-35-710-201	Office Supplies	198.38	391.26	500.00	78.25	108.74	1,000.00	608.74
01-35-710-301	Printing & Publishing	0.00	330.12	600.00	55.02	269.88	1,200.00	869.88
01-35-710-302	Fuel/Mileage/Wash	632.92	6,057.93	9,150.00	66.21	3,092.07	18,300.00	12,242.07
01-35-710-303	Schools/Conferences/tra	70.00	371.90	2,000.00	18.60	1,628.10	4,000.00	3,628.10
01-35-710-304	Reimb Personnel Expenses-	0.00	0.00	300.00	0.00	300.00	600.00	600.00
01-35-710-306	Fees/Dues/Subscriptions	208.00	283.00	310.00	91.29	27.00	620.00	337.00
01-35-710-307	Postage & Meter Rent	0.00	890.20	1,500.00	59.35	609.80	3,000.00	2,109.80
01-35-710-345	Uniforms	0.00	1,997.87	5,000.00	39.96	3,002.13	10,000.00	8,002.13
01-35-710-401	Operating Supplies & Equip	0.00	3,272.77	3,500.00	93.51	227.23	7,000.00	3,727.23
01-35-710-405	Furniture & Office Equipme	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00

EXPENDITURE REPORT FOR WILLOWBROOK

PERIOD ENDING 01/31/2020

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 01/31/20	YTD BALANCE 01/31/2020	2019-20 BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
Fund 01 - GENERAL FUND ADMINISTRATION		40,085.44	272,994.63	451,009.00	60.53	178,014.37	902,018.00	629,023.37
DATA PROCESSING 01-35-715-212	EDP EQUIPMENT/SOFTWARE INTERNET/WEBSITE HOSTING	0.00 108.35	509.49 876.30	3,700.00 1,370.00	13.77 63.96	3,190.51 493.70	7,400.00 2,740.00	6,890.51 1,863.70
DATA PROCESSING 01-35-715-225		108.35	1,385.79	5,070.00	27.33	3,684.21	10,140.00	8,754.21
ENGINEERING 01-35-720-245	FEES - ENGINEERING PLAN REVIEW - ENGINEER	16,765.84 0.00	64,270.93 0.00	55,000.00 1,500.00	116.86 0.00	(9,270.93) 1,500.00	110,000.00 3,000.00	45,729.07 3,000.00
ENGINEERING 01-35-720-254		16,765.84	64,270.93	56,500.00	113.75	(7,770.93)	113,000.00	48,729.07
BUILDINGS	MAINTENANCE - GARAGE MAINTENANCE - SALT BINS NICOR GAS SANITARY USER CHARGE MAINTENANCE - PW BUILDING	150.99 0.00 348.70 0.00 1,191.11	2,169.32 133.00 999.15 53.68 7,156.62	5,000.00 1,500.00 3,000.00 200.00 10,000.00	43.39 8.87 33.31 26.84 71.57	2,830.68 1,367.00 2,000.85 146.32 2,843.38	10,000.00 3,000.00 6,000.00 400.00 20,000.00	7,830.68 2,867.00 5,000.85 346.32 12,843.38
BUILDINGS		1,690.80	10,511.77	19,700.00	53.36	9,188.23	39,400.00	28,888.23
EQUIPMENT REPAIR 01-35-735-409	MAINTENANCE - VEHICLES MAINTENANCE - EQUIPMENT	363.71 0.00	10,042.57 996.39	20,000.00 500.00	50.21 199.28	9,957.43 (496.39)	40,000.00 1,000.00	29,957.43 3,61
EQUIPMENT REPAIR 01-35-735-411		363.71	11,038.96	20,500.00	53.85	9,461.04	41,000.00	29,961.04
SNOW REMOVAL 01-35-740-287	SNOW REMOVAL CONTRACT REIMB PERSONAL EXPENSES-D MAINTENANCE - EQUIPMENT	4,590.00 0.00 69.97	4,590.00 0.00 2,442.42	60,000.00 200.00 4,000.00	7.65 0.00 61.06	55,410.00 200.00 1,557.58	120,000.00 400.00 8,000.00	115,410.00 400.00 5,557.58
SNOW REMOVAL 01-35-740-306		4,659.97	7,032.42	64,200.00	10.95	57,167.58	128,400.00	121,367.58
SNOW REMOVAL 01-35-740-411								
STREET LIGHTING 01-35-745-207	ENERGY - STREET LIGHTS MAINTENANCE - STREET LIGHT MAINTENANCE - TRAFFIC SIGN	1,951.35 3,679.42 0.00	12,805.79 8,624.03 3,141.00	21,000.00 17,000.00 4,000.00	60.98 50.73 78.53	8,194.21 8,375.97 859.00	42,000.00 34,000.00 8,000.00	29,194.21 25,375.97 4,859.00
STREET LIGHTING 01-35-745-223		5,630.77	24,570.82	42,000.00	58.50	17,429.18	84,000.00	59,429.18
STREET LIGHTING 01-35-745-224								
STORM WATER IMPROVEMENTS	JET CLEANING CULVERT SITE IMPROVEMENTS EQUIPMENT RENTAL STREET & ROW MAINTENANCE MAINTENANCE - SAW MILL CRE	0.00 0.00 0.00 8,304.23 1,754.80	13,682.50 0.00 0.00 133,248.52 146,318.20	15,000.00 15,000.00 2,500.00 160,000.00 2,000.00	91.22 0.00 0.00 83.28 85,000.00	1,317.50 15,000.00 2,500.00 26,751.48 172.14	30,000.00 30,000.00 5,000.00 320,000.00 (61,318.20)	16,317.50 30,000.00 5,000.00 186,751.48 245.20
STORM WATER IMPROVEMENTS	TREE MAINTENANCE STORM WATER IMPROVEMENT	0.00 0.00	51,551.46 50,000.00	50,000.00	103.10	(1,551.46)	170,000.00 100,000.00	2,245.20 23,681.80 48,448.54
STORM WATER IMPROVEMENTS		10,059.03	346,555.48	329,500.00	105.18	(17,055.48)	659,000.00	312,444.52

EXPENDITURE REPORT FOR WILLOWBROOK

MORTGAGE STATEMENT FOR WILLOWBROOK
PERIOD ENDING 01/31/2020

ACTIVITY FOR
MONTH
01/31/20
PERIOD ENDING 01/31/2020
YTD BALANCE
01/31/2020
20
ORIG
BUD

DATE	BUDGET	USED	BALANCE
01/31/2020			
	0.00	1,870.00	149.60
	0.00	29,702.54	56.58
	500.00	500.00	100.00
	0.00	0.00	5,000.00
	0.00	31,800.00	20,000.00
	0.00	0.00	750.00
	0.00	12,076.88	20,000.00
	0.00	9,347.00	55,000.00
	1,015.55	2,128.32	2,400.00
	164.40	3,306.64	10,000.00
	0.00	1,080.21	1,500.00
	1,679.95	91,811.59	168,900.00
			54.36
			77,088.41
			337,800.00
			630.00
			75,297.46
			500.00
			10,000.00
			8,200.00
			1,500.00
			27,923.12
			100,653.00
			2,671.68
			16,693.36
			1,919.79
			245,988.41

0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00
0.00	29,780.00	35,300.00	84.36	5,520.00	70,600.00	40,820.00
0.00	29,780.00	36,300.00	82.04	6,520.00	72,600.00	42,820.00
82,718.86	899,365.36	1,401,542.00	64.17	502,176.64	2,803,084.00	1,903,718.64

Dept 40 - BUILDING & ZONING DEPARTMENT

205.07	1,369.60	71.30	551.40	3,842.00	2,472.40
1,927.38	11,979.11	16,200.00	73.95	4,220.89	20,420.89
876.80	5,855.79	8,213.00	71.30	2,357.21	10,570.21
285.11	285.11	93.00	306.57	(192.11)	(99.11)
10,920.96	72,349.16	94,648.00	76.44	22,298.84	116,946.84
819.07	6,871.11	15,000.00	45.81	8,128.89	30,000.00
2,632.61	17,341.82	22,816.00	76.01	5,474.18	28,290.18
2,249.71	18,056.98	23,521.00	76.77	5,464.02	28,985.02
71.81	672.00	500.00	134.40	(172.00)	1,000.00
63.50	300.81	1,000.00	30.08	699.19	2,000.00
0.00	1,687.19	750.00	224.96	(937.19)	1,500.00
83.26	565.84	1,000.00	56.58	434.16	2,000.00
0.00	50.00	1,000.00	5.00	950.00	2,000.00
195.00	195.00	1,000.00	19.50	805.00	2,000.00
0.00	132.76	350.00	37.93	217.24	700.00
451.96	3,174.65	2,640.00	120.25	(534.65)	5,280.00
0.00	0.00	350.00	0.00	350.00	700.00
0.00	0.00	250.00	0.00	250.00	500.00
0.00	0.00	2,000.00	0.00	2,000.00	4,000.00
20,782.24	140,886.93	193,252.00	72.90	52,365.07	386,504.00
					245,617.07
0.00	17.42	0.00	100.00	(17.42)	0.00
0.00	0.00	9,800.00	0.00	9,800.00	19,600.00
					(17.42)
					19,600.00

DATA PROCESSING
11-40-815-212
11-40-815-267
EDP EQUIPMENT/ SOFTWARE
DOCUMENT STORAGE/SCANNING

EXPENDITURE REPORT FOR WILLOWBROOK

PERIOD ENDING 01/31/2020

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 01/31/20	YTD BALANCE 01/31/20	2019-20 BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
Fund 01 - GENERAL FUND		0.00	0.00	2,600.00	0.00	2,600.00	5,200.00	5,200.00
01-40-815-305	EDP PERSONNEL TRAINING	2,081.10	2,081.10	0.00	0.00	(2,081.10)	0.00	(2,081.10)
01-40-815-306	CONSULTING SERVICES		2,098.52	12,400.00	16.92	10,301.48	24,800.00	22,701.48
DATA PROCESSING		2,081.10						
ENGINEERING								
01-40-820-245	FEES - ENGINEERING	0.00	440.00	5,000.00	8.80	4,560.00	10,000.00	9,560.00
01-40-820-246	FEES - DRAINAGE ENGINEER	220.00	1,023.04	10,000.00	10.23	8,976.96	20,000.00	18,976.96
01-40-820-247	REIMB EXP - ENGINEERING	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
01-40-820-254	PLAN REVIEW - CIVIL ENGINEER	962.50	9,427.96	5,000.00	188.56	(4,427.96)	10,000.00	572.04
01-40-820-255	PLAN REVIEW - STRUCTURAL	0.00	8,476.25	5,000.00	169.53	(3,476.25)	10,000.00	1,523.75
01-40-820-258	PLAN REVIEW - BUILDING CODE	16,686.75	140,145.20	90,000.00	155.72	(50,145.20)	180,000.00	39,854.80
01-40-820-259	PLAN REVIEW - DRAINAGE ENGI	0.00	2,777.08	15,000.00	18.51	12,222.92	30,000.00	27,222.92
ENGINEERING		17,869.25	162,289.53	130,500.00	124.36	(31,789.53)	261,000.00	98,710.47
INSPECTION								
01-40-830-109	PART TIME - INSPECTOR	3,300.00	31,398.00	40,000.00	78.50	8,602.00	80,000.00	48,602.00
01-40-830-115	PLUMBING INSPECTION	900.00	13,625.00	7,500.00	181.67	(6,125.00)	15,000.00	1,375.00
01-40-830-117	ELEVATOR INSPECTION	0.00	3,024.00	5,000.00	60.48	1,976.00	10,000.00	6,976.00
01-40-830-119	CODE ENFORCEMENT INSPECT	0.00	372.75	4,000.00	9.32	3,627.25	8,000.00	7,627.25
INSPECTION		4,200.00	48,419.75	56,500.00	85.70	8,080.25	113,000.00	64,580.25
Total Dept 40 - BUILDING & ZONING DEPARTMENT		44,932.59	353,694.73	392,652.00	90.08	38,957.27	785,304.00	431,609.27
TOTAL EXPENDITURES		1,176,592.99	7,407,323.60	10,549,816.00	70.21	3,142,492.40	21,099,632.00	13,692,308.40

EXPENDITURE REPORT FOR WILLOWBROOK

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 01/31/20	YTD BALANCE 01/31/2020	2019-20		APPROP. AVAIL.
				ORIGINAL BUDGET	% BDGT USED	
Fund 02 - WATER FUND RISK MANAGEMENT		0.00	0.00	10,000.00	0.00	10,000.00
TRANSFERS TO OTHER FUNDS 02-50-410-501 02-50-900-109 02-50-900-112	REIMBURSE OVERHEAD GENER TRANSFER TO WATER CAPITAL TRANSFER TO DEBT SERVICE - TRANSFERS TO OTHER FUNDS	47,972.25 0.00 0.00	431,750.25 200,000.00 47,471.00	575,667.00 400,000.00 47,471.00	75.00 50.00 100.00	143,916.75 200,000.00 0.00
WATER PRODUCTION 02-50-420-206 02-50-420-294 02-50-420-297 02-50-420-361 02-50-420-362 02-50-420-488 02-50-420-491 02-50-420-575	ENERGY - ELECTRIC PUMP LANDSCAPING - WELLS 1 & 3 - D LANDSCAPING - STANDPIPE - D CHEMICALS SAMPLING ANALYSIS MAINTENANCE - PUMPS & WELL PUMP INSPECTION REPAIR MAI PURCHASE OF WATER	3,512.47 0.00 0.00 0.00 90.00 0.00 0.00 122,396.19	10,891.95 0.00 0.00 941.63 755.00 0.00 21.94 1,115,208.36	14,000.00 500.00 1,000.00 1,500.00 5,000.00 500.00 500.00 1,739,500.00	77.80 0.00 0.00 62.78 15.10 0.00 4.39 64.11	3,108.05 500.00 1,000.00 558.37 4,245.00 500.00 478.06 624,291.64
WATER STORAGE 02-50-425-473 02-50-425-474 02-50-425-475 02-50-425-485		125,998.66	1,127,818.88	1,762,500.00	63.99	634,681.12
WATER STORAGE WATER STORAGE	WELLHOUSE REPAIRS & MAINT WELLHOUSE REPAIRS & MAINT - MATERIALS & SUPPLIES- STAN REPAIRS & MAINTENANCE-STA	0.00 7.77 0.00 0.00	2,400.00 994.42 2,311.95 5,430.99	1,500.00 1,000.00 2,500.00 5,000.00	160.00 99.44 92.48 108.62	(900.00) 5.58 188.05 (430.99)
WATER STORAGE		7.77	11,137.36	10,000.00	111.37	(1,137.36)
TRANSPORTATION/DISTRIBUTION 02-50-430-276 02-50-430-277 02-50-430-299	LEAK SURVEYS WATER DISTRIBUTION REPAIRS LANDSCAPING - OTHER	0.00 13,395.13 0.00	5,166.00 180,512.55 0.00	9,000.00 150,000.00 1,500.00	57.40 120.34 0.00	3,834.00 (30,512.55) 1,500.00
TRANSPORTATION/DISTRIBUTION 02-50-430-401 02-50-430-425 02-50-430-476	OPERATING EQUIPMENT J.U.L.I.E. MAINTENANCE & SU MATERIAL & SUPPLIES - DISTR	0.00 3,573.40 0.00	3,480.45 0.00 32,619.16	3,000.00 500.00 35,000.00	116.02 0.00 93.20	(480.45) 500.00 2,380.84
TRANSPORTATION/DISTRIBUTION 16,968.53		221,778.16	199,000.00	111.45	(22,778.16)	398,000.00
METERS & BILLING 02-50-435-278 02-50-435-461 02-50-435-462 02-50-435-463	METERS FLOW TESTING NEW METERING EQUIPMENT METER REPLACEMENT MAINTENANCE - METER EQUIP	0.00 0.00 0.00 0.00	0.00 7,283.01 345.00 0.00	11,746.00 15,000.00 1,500.00 2,500.00	0.00 48.55 23.00 0.00	11,746.00 7,716.99 1,155.00 2,500.00
METERS & BILLING 226,231.06		2,458,818.33	3,618,166.00	24.81	23,117.99	61,492.00
Total Dept 50 - WATER DEPARTMENT			67.96	1,159,347.67	7,236,332.00	4,777,513.67

EXPENDITURE REPORT FOR WILLOWBROOK

PERIOD ENDING 01/31/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 01/31/20	YTD BALANCE 01/31/2020	2019-20 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
Fund 02 - WATER FUND								
	TOTAL EXPENDITURES	226,231.06	2,458,818.33	3,618,166.00	67.96	1,159,347.67	7,236,332.00	4,777,513.67

EXPENDITURE REPORT FOR WILLOWBROOK
PERIOD ENDING 01/31/2020

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APPROP.
AVAIL.

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 01/31/20	YTD BALANCE 01/31/2020	2019-20 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
Fund 04 - MOTOR FUEL TAX FUND								
Dept 56 - MOTOR FUEL TAX								
CAPITAL IMPROVEMENTS								
04-56-430-684 STREET MAINTENANCE CONTR		136,408.82	140,410.49	265,448.00	52.90	125,037.51	530,896.00	390,485.51
CAPITAL IMPROVEMENTS		136,408.82	140,410.49	265,448.00	52.90	125,037.51	530,896.00	390,485.51
Total Dept 56 - MOTOR FUEL TAX		136,408.82	140,410.49	265,448.00	52.90	125,037.51	530,896.00	390,485.51
TOTAL EXPENDITURES								
		136,408.82	140,410.49	265,448.00	52.90	125,037.51	530,896.00	390,485.51

EXPENDITURE REPORT FOR WILLOWBROOK

PERIOD ENDING 01/31/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 01/31/20	2019-20		% BDGT USED	AVAILABLE BALANCE	APPROP. AVAIL.
			YTD BALANCE 01/31/2020	ORIGINAL BUDGET			
Fund 06 - SSA ONE BOND & INTEREST FUND							
Dept 60 - SSA BOND							
OTHER							
06-60-550-401	BOND PRINCIPAL EXPENSE	0.00	170,000.00	170,000.00	100.00	0.00	340,000.00
06-60-550-402	BOND INTEREST EXPENSE	0.00	152,465.00	152,465.00	100.00	0.00	304,930.00
OTHER		0.00	322,465.00	322,465.00	100.00	0.00	644,930.00
Total Dept 60 - SSA BOND		0.00	322,465.00	322,465.00	100.00	0.00	644,930.00
 TOTAL EXPENDITURES							
			322,465.00	322,465.00	100.00	0.00	644,930.00
							322,465.00

EXPENDITURE REPORT FOR WILLOWBROOK

PERIOD ENDING 01/31/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 01/31/20	YTD BALANCE 01/31/2020	ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
Fund 07 - POLICE PENSION FUND								
Dept 62	ADMINISTRATION							
07-62-401-242	LEGAL FEES	0.00	700.00	4,000.00	17.50	3,300.00	8,000.00	7,300.00
07-62-401-251	AUDIT FEES	0.00	3,413.00	3,413.00	0.00	0.00	6,826.00	3,413.00
07-62-401-252	ACTUARY SERVICES	0.00	4,400.00	4,400.00	100.00	0.00	8,800.00	4,400.00
07-62-401-253	FINANCIAL ADVISORY FEES	7,550.00	21,979.00	27,500.00	79.92	5,521.00	55,000.00	33,021.00
07-62-401-254	FIDUCIARY INSURANCE	0.00	0.00	3,175.00	0.00	3,175.00	6,350.00	6,350.00
07-62-401-304	SCHOOLS CONFERENCE TRAV	0.00	2,669.08	4,210.00	63.40	1,540.92	8,420.00	5,750.92
07-62-401-307	FEES DUES SUBSCRIPTIONS	0.00	795.00	800.00	99.38	5.00	1,600.00	805.00
07-62-401-531	DEPT OF INSURANCE FILING FE	0.00	4,316.18	4,381.00	98.52	64.82	8,762.00	4,445.82
07-62-401-543	EXAMS - PHYSICAL	750.00	750.00	2,500.00	30.00	1,750.00	5,000.00	4,250.00
ADMINISTRATION		8,300.00	39,022.26	54,379.00	71.76	15,356.74	108,758.00	69,735.74
PENSION BENEFITS								
07-62-401-581	PENSION BENEFITS	109,328.85	986,293.62	1,289,460.00	76.49	303,166.38	2,578,920.00	1,592,626.38
07-62-401-582	WIDOW'S PENSION	6,931.86	20,795.58	0.00	100.00	(20,795.58)	0.00	(20,795.58)
07-62-401-583	NON-DUTY DISABILITY BENEFIT	5,992.97	53,173.13	71,057.00	74.83	17,883.87	142,114.00	88,940.87
07-62-401-584	DUTY DISABILITY BENEFITS	6,007.61	54,068.49	72,091.00	75.00	18,022.51	144,182.00	90,113.51
PENSION BENEFITS								
128,261.29		1,114,330.82	1,432,608.00	1,432,608.00	77.78	318,277.18	2,865,216.00	1,750,885.18
Total Dept 62		136,561.29	1,153,353.08	1,486,987.00	77.56	333,633.92	2,973,974.00	1,820,620.92
TOTAL EXPENDITURES								
		136,561.29	1,153,353.08	1,486,987.00	77.56	333,633.92	2,973,974.00	1,820,620.92

Page: 19/23

EXPENDITURE REPORT FOR WILLOWBROOK

PERIOD ENDING 01/31/2020

Page: 20/23

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 01/31/20	YTD BALANCE 01/31/2020	2019-20 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP. AVAIL.
Fund 09 - WATER CAPITAL IMPROVEMENTS FUND							
Dept 65 - WATER CAPITAL IMPROVEMENTS							
CAPITAL IMPROVEMENTS							
09-65-440-600	WATER SYSTEM IMPROVEMENT	0.00	0.00	60,000.00	0.00	60,000.00	120,000.00
09-65-440-602	MTU REPLACEMENT	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00
CAPITAL IMPROVEMENTS		0.00	0.00	61,000.00	0.00	61,000.00	122,000.00
Total Dept 65 - WATER CAPITAL IMPROVEMENTS		0.00	0.00	61,000.00	0.00	61,000.00	122,000.00
TOTAL EXPENDITURES		0.00	0.00	61,000.00	0.00	61,000.00	122,000.00

EXPENDITURE REPORT FOR WILLOWBROOK

PERIOD ENDING 01/31/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 01/31/20	YTD BALANCE 01/31/2020	2019-20 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
Fund 11 - DEBT SERVICE FUND								
Dept 70 - DEBT SERVICE FUND								
OTHER		0.00	214,200.00	214,200.00	100.00	0.00	428,400.00	214,200.00
11-70-550-401	BOND PRINCIPAL EXPENSE	0.00	112,144.00	112,144.00	100.00	0.00	224,288.00	112,144.00
11-70-550-402	BOND INTEREST EXPENSE	0.00	326,344.00	326,344.00	100.00	0.00	652,688.00	326,344.00
OTHER		0.00	326,344.00	326,344.00	100.00	0.00	652,688.00	326,344.00
Total Dept 70 - DEBT SERVICE FUND								
 TOTAL EXPENDITURES								
		0.00	326,344.00	326,344.00	100.00	0.00	652,688.00	326,344.00

EXPENDITURE REPORT FOR WILLOWBROOK

PERIOD ENDING 01/31/2020

Page: 22/23

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 01/31/20	YTD BALANCE 01/31/2020	2019-20 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
Fund 14 - LAND ACQUISITION, FACILITY EXPANSION & Dept 75 - LAND ACQUISITION/EXPANSION/RENOVATION								
CAPITAL IMPROVEMENTS								
14-75-930-412	CRC REMODEL (825 MIDWAY D	3,650.00	28,419.25	120,000.00	23.68	91,580.75	240,000.00	211,580.75
CAPITAL IMPROVEMENTS		3,650.00	28,419.25	120,000.00	23.68	91,580.75	240,000.00	211,580.75
Total Dept 75 - LAND ACQUISITION/EXPANSION/RENOV		3,650.00	28,419.25	120,000.00	23.68	91,580.75	240,000.00	211,580.75
TOTAL EXPENDITURES								
		3,650.00	28,419.25	120,000.00	23.68	91,580.75	240,000.00	211,580.75

EXPENDITURE REPORT FOR WILLOWBROOK

PERIOD ENDING 01/31/2020

Page: 23/23

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 01/31/20	YTD BALANCE 01/31/2020	2019-20 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP. AVAIL.
Fund 15 - RT 83/PLAINFIELD RD BUSINESS DISTRICT TAX							
Dept 15 - PLANNING & ECONOMIC DEVELOPMENT							
15-15-401-242	CONTINGENCIES	0.00	1,387.90	10,000.00	13.88	8,612.10	20,000.00
15-15-510-232	CONTINGENCIES	0.00	0.00	2,500.00	0.00	2,500.00	5,000.00
		0.00	1,387.90	12,500.00	11.10	11,112.10	25,000.00
15-15-455-513	ADMINISTRATION	0.00	0.00	100,000.00	0.00	100,000.00	200,000.00
15-15-455-514	ADMINISTRATION	0.00	0.00	170,000.00	0.00	170,000.00	340,000.00
		0.00	0.00	270,000.00	0.00	270,000.00	540,000.00
15-15-745-224	STREET MAINTENANCE	0.00	3,141.00	4,000.00	78.53	859.00	8,000.00
	MAINT TRAFFIC SIGNALS	0.00	3,141.00	4,000.00	78.53	859.00	8,000.00
	STREET MAINTENANCE	0.00	4,528.90	286,500.00	1.58	281,971.10	573,000.00
		0.00	4,528.90	286,500.00	1.58	281,971.10	573,000.00
	TOTAL EXPENDITURES						568,471.10
	TOTAL EXPENDITURES - ALL FUNDS						22,431,497.33
		1,680,688.54	11,864,774.67	17,148,136.00	69.19	5,283,361.33	34,296,272.00
							22,431,497.33

VILLAGE OF WILLOWSBROOK

BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

A MOTION FOR BOARD AUTHORIZATION FOR THE VILLAGE ADMINISTRATOR TO PROCESS A LETTER FOR THE REDUCTION OF THE LETTER OF CREDIT FOR THE WILLOWS CENTER PUD OFF-SITE ROUTE 83 IMPROVEMENTS FROM \$2,161,717.69 TO \$1,080,859.00

AGENDA NO. 5e

AGENDA DATE: 02/10/2020

STAFF REVIEW: Mike Mertens, Assistant Village Administrator

SIGNATURE: 

LEGAL REVIEW: Thomas Bastian, Village Attorney

SIGNATURE: 

RECOMMENDED BY: Brian Pabst, Village Administrator

SIGNATURE: 

REVIEWED & APPROVED BY COMMISSION: YES NO N/A

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER PERTINENT HISTORY)

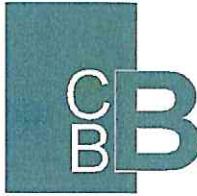
The Village is in receipt of a Letter of Credit for the Off-Site Route 83 public improvements as part of the Willow Center Planned Unit Development (PUD). The public improvements have been reviewed by the Village Engineer and the Illinois Department of Transportation (IDOT) permit engineer and were found to be in compliance with the approved plans, pending the completion of the permanent traffic signals and punch list items. The developer is in the process of installing the permanent traffic signals.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.)

The original Letter of Credit is in the amount of \$2,161,717.69. The developer is requesting a reduction in the Letter of Credit to reduce the security to \$1,080,859.00. It is noted by our Village Engineer that IDOT also holds a performance bond in the amount of \$500,000.00 and that would be the first security claimed if the work were not completed. The work remaining to be completed has a value of less than \$500,000.00, therefore our Village Engineer has no objections to a reduction of the Letter of Credit to an amount of \$1,080,859.00.

ACTION PROPOSED:

Pass the Motion.



CHRISTOPHER B. BURKE ENGINEERING, LTD.

9575 W Higgins Road, Suite 600 Rosemont, Illinois 60018-4920 Tel (847) 823-0500 Fax (847) 823-0520

January 23, 2020

Village of Willowbrook
835 Midway Drive
Willowbrook, IL 60527

Attention: Roy Giuntoli

Subject: Willows Center PUD – Off-Site Rt. 83 Improvement Development Security
(CBBEL Project No. 900144.H146)

Dear Roy:

As requested, we have prepared this letter to state that the Off-Site Improvements for the above project have been substantially completed. Please note that this letter only applies to the Rt. 83 Improvements and the Village does not hold a development security for improvements in the Plainfield Road right of way. Plainfield Road is under the jurisdiction of Du Page County Division of Transportation. Work remaining in the Route 83 right of way includes completion of the permanent traffic signals, and final restoration of the off-road areas. The developer has requested that the development security held by the Village be reduced by and they have also provided certification from their engineer that work has been substantially completed as described above. The IDOT permit engineer has stated that based on a cursory site visit the work appears to comply with the approved plans, pending completion of the signals and minor punch list items. The original development security was in the amount of \$2,161,717.69, so the request is to reduce the security to \$1,080,859. It should be noted that IDOT also holds a performance bond in the amount of \$500,000 and that would be the first security claimed, if work were not completed. The work remaining to be completed has a value of less than \$500,000 therefore we have no objection to the developer's request for the Village to reduce the security they hold to \$1,080,859. Once the work is complete and IDOT issues a final acceptance, the balance of the security may be released by the Village.

Please note that this development security is separate from the one which guarantee the on-site improvements and does not include any improvements in the Plainfield Road right of way.

If you have any questions, please do not hesitate to contact me.

Sincerely,

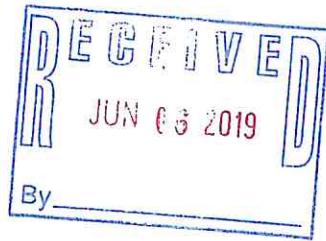
A handwritten signature in black ink, appearing to read "Daniel L. Lynch".

Daniel L. Lynch, PE, CFM
Head, Municipal Engineering Department



FIFTH THIRD BANK

MAY 6, 2019



BENEFICIARY:

VILLAGE OF WILLOWBROOK
7760 QUINCY STREET
WILLOWBROOK, IL 60527
ATTN: VILLAGE ADMINISTRATOR

APPLICANT:

ROUTE 83 AND PLAINFIELD LLC
4333 S PULASKI RD
CHICAGO IL 60632-4008, USA

MB FINANCIAL BANK, N.A. LETTER OF CREDIT NUMBER: 10012401306

CURRENT AMOUNT: 2,161,717.69 USD

CURRENT EXPIRATION DATE (SUBJECT TO ANY APPLICABLE
AUTO-EXTENSION PROVISION): JUNE 22, 2020

FIFTH THIRD BANK LETTER OF CREDIT NUMBER: S508443

ON MAY 6, 2019, MB FINANCIAL BANK, N.A. MERGED WITH AND INTO
FIFTH THIRD BANK, WITH FIFTH THIRD BANK AS THE SURVIVING ENTITY.
CONSEQUENTLY, THE LETTER OF CREDIT LISTED ABOVE IS NOW THE
OBLIGATION OF FIFTH THIRD BANK AND ALL REFERENCES TO MB FINANCIAL
BANK, N.A. SHOULD BE DEEMED CHANGED TO FIFTH THIRD BANK.

FUTURE CORRESPONDENCE TO THIS LETTER OF CREDIT WILL BEAR THE
FIFTH THIRD BANK LETTER OF CREDIT NUMBER S508443 AND FUTURE
AMENDMENTS WILL BEGIN WITH AMENDMENT NO. 1.

PLEASE BE ADVISED THAT THE LOCATION FOR PRESENTATION AND
DELIVERY OF THE REQUISITE DOCUMENTS HAS NOT CHANGED:

FIFTH THIRD BANK
TRADE SERVICES OPERATIONS
6111 N. RIVER ROAD
ROSEMONT, IL 60018

IF ANY OF THE ABOVE INFORMATION DOES NOT AGREE WITH YOUR RECORDS
OR IF YOU HAVE ANY QUESTIONS REGARDING THIS LETTER OF CREDIT,
PLEASE CONTACT TRADE SERVICES OPERATIONS AT 312-704-5943

SINCERELY,
FIFTH THIRD BANK

THIS IS A COMPUTER GENERATED LETTER AND DOES NOT REQUIRE A
SIGNATURE

IRREVOCABLE STANDBY LETTER OF CREDIT

Date:	June 22, 2018	Letter of Credit No.: 10012401306
Amount:	US\$2,161,717.69	Expiration Date: June 22, 2019
Beneficiary:	VILLAGE OF WILLOWBROOK Attention: Village Administrator 7760 Quincy Street Willowbrook, Illinois 60527	Applicant: Route 83 and Plainfield LLC 4333 S. Pulaski Road Chicago, IL 606032

Ladies and Gentlemen:

We hereby open our Irrevocable Standby Letter of Credit in your favor available by your draft on us at sight, signed by the Village Administrator, Village of Willowbrook, bearing the clause "Drawn under MB Financial Bank, N.A. Letter of Credit No. **10012401306** effective **June 22, 2018**" accompanied by the following documents:

1. This original Letter of Credit and all amendment(s) thereto (if any).
2. A statement in duplicate signed by the Village Administrator, Village of Willowbrook, reading as follows:

"Route 83 & Plainfield Road, LLC ("Applicant") has failed to comply with any one or more of the following as such relates to the Pete's Fresh Market Development.

 1. The Improvement Agreement entered into by and between the Village of Willowbrook and Route 83 & Plainfield Road, LLC on June 19, 2018
 2. Any other applicable Agreement entered into by and between the Village of Willowbrook and Route 83 & Plainfield Road, LLC.

The funds claimed under this Letter of Credit are for the payment of the cost of construction of improvements according to the engineering plans prepared by Manhard Consulting, Ltd and dated June 21st, 2016, and bearing the latest revision date of June 7, 2018 together with any amendments thereto approved by the Village and/or reimbursement to the Village of expenses or other costs as set forth in the above-referenced agreement(s)."

Demands presented (the date of presentment shall be the date the facsimile is received) by facsimile (to facsimile number (847)-653-0462) are acceptable provided that the facsimile is sent between 9 a.m. and 4 p.m. CST time, followed by a phone call to (847) 653-1515 confirming that the fax has been received, and that the original draft, letter of credit and statement shall be simultaneously forwarded by overnight courier service to our office located at the address stated below. Payment under such draw will only be effected after receipt of originals by MB Financial Bank, N.A. Original documents are to be sent to 6111 N. River Road, Rosemont, IL 60018, Attention: International Banking Division.

It is a condition of this Letter of Credit that it shall be reduced upon presentation at 6111 N. River Road, Rosemont, IL 60018, Attention: International Banking Division of the following statement signed by the

Village Administrator, Village of Willowbrook: "This is to confirm that Route 83 & Plainfield Road, LLC has partially completed the Improvements. Therefore, we authorize you to reduce your Standby Letter of Credit No. 10012401306 to \$_____."

It is a condition of this Letter of Credit that it may not be reduced below US\$324,257.65 (15% of improvement costs).

It is a condition of this Letter of Credit that it shall be automatically extended, without amendment, for additional periods of one year from the present and each future Expiration Date, unless we notify you in writing via Overnight Courier or Certified Mail, Return Receipt Requested, at least sixty (60) days prior to any given Expiration Date that we have elected not to renew this Letter of Credit for such additional period of time. Upon receipt of such notice, you may draw hereunder by means of the following:

1. Sight draft in accordance with the terms of this Letter of Credit;
2. This original Letter of Credit and all amendment(s) thereto (if any);
3. A statement, signed by the Village Administrator, Village of Willowbrook, reading as follows:

"MB Financial Bank, N. A. has elected not to renew Letter of Credit No. 10012401306 beyond its present Expiration Date and Route 83 and Plainfield LLC has failed to supply us with an acceptable replacement Letter of Credit and/or other acceptable substitute collateral."

We hereby agree with you that all drafts drawn under and in compliance with the terms of this credit shall be duly honored on presentation. In the event that we do not make payouts in accordance with this Letter of Credit and the Village of Willowbrook is required to file a lawsuit to compel compliance with this agreement and shall prevail, we will be obligated to pay to the Village of Willowbrook any reasonable expenses and costs of litigation including attorneys' fees.

Except as otherwise expressly stated herein, this credit is subject to the Uniform Customs and Practice for Documentary Credits (2007 Revision) International Chamber of Commerce, Publication 600.

MB Financial Bank, N.A.

By:

Fahreta Boskovic

International Banking Specialist, Sr.

By:

Lesia Kral

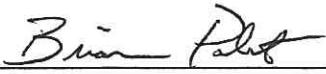
Vice President

VILLAGE OF WILLOWBROOK

BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

ITEM TITLE:

A RESOLUTION TO ENDORSE THE LEGISLATIVE ACTION PROGRAM
OF THE DUPAGE MAYORS AND MANAGERS CONFERENCE FOR THE
2020 LEGISLATIVE SESSION

AGENDA NO. 5f**AGENDA DATE:** 02/10/20**STAFF REVIEW:** Brian Pabst, Village Administrator**SIGNATURE:** **LEGAL REVIEW:** Thomas Bastian, Village Attorney**SIGNATURE:** **RECOMMENDED BY:** Frank A. Trilla, Mayor**SIGNATURE:** **REVIEWED & APPROVED BY COMMITTEE:** YES NO N/A **ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER HISTORY)**

Through the Village's membership in the DuPage Mayors and Managers Conference, we are given an opportunity to be part of a group comprised of more than 1,000,000 residents located within thirty-three (33) communities in DuPage County. The DMMC was founded in 1962. Each year, the Conference develops a Legislative Action Program (LAP) outlining the Conference's legislative initiatives to be furthered throughout the year. The DMMC Legislative Committee is tasked each year to develop the LAP.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.)

It is customary for the Village to endorse the Conference's Legislative Action Program through adoption of a local resolution. This year's Legislative Priorities are categorized as those initiatives aimed at:

1. Restoring Local Government Distributive Fund Revenue
2. Preserve Local Authority and Revenue
3. Invest in Illinois' Infrastructure
4. Protect Public Safety Retirement and Taxpayers
5. Reform Workers' Compensation

Once adopted by the Village Board, a signed and certified copy of the attached resolution will be forwarded to the DuPage Mayors and Managers Conference, to all state and federal legislators that represent Willowbrook, and the Governor's Office.

ACTION PROPOSED:

Adopt Resolution.

RESOLUTION NO. 20-R_____

A RESOLUTION TO ENDORSE THE LEGISLATIVE ACTION PROGRAM OF THE
DUPAGE MAYORS AND MANAGERS CONFERENCE
FOR THE 2020 LEGISLATIVE SESSION

WHEREAS, the Village of Willowbrook is a member of the DuPage Mayors and Managers Conference; and

WHEREAS, the DuPage Mayors and Managers Conference develops its annual Legislative Action Program with the goal of establishing a comprehensive platform on legislative issues in order to protect and benefit the interests of its member municipalities, residents and businesses in these municipalities, and the region generally; and

WHEREAS, on December 5, 2019 the DuPage Mayors and Managers Conference voted unanimously to adopt its 2020 Legislative Action Program, attached hereto; and

WHEREAS, the Village of Willowbrook, will individually benefit by formally establishing positions on legislative issues affecting municipalities, thereby giving clear direction to officials and employees of the Village of Willowbrook regarding legislative positions that may be represented in official capacity or on behalf of the Village:

NOW, THEREFORE, BE IT RESOLVED, that the Village of Willowbrook hereby adopts the DuPage Mayors and Managers Conference's 2020 Legislative Action Program which is attached and includes the following listed legislative priorities:

1. Restoring Local Government Distributive Fund Revenue
2. Preserve Local Authority and Revenue
3. Invest in Illinois' Infrastructure
4. Protect Public Safety Retirement and Taxpayers
5. Reform Workers' Compensation

BE IT FURTHER RESOLVED, that a copy of this Resolution be forwarded to the DuPage Mayors and Managers Conference, to all state and federal legislators representing the Village of Willowbrook, to the Office of the Governor, and to department heads in the Village of Willowbrook.

[The remainder of this page intentionally left blank]

ADOPTED and APPROVED this 10th day of February, 2020

APPROVED:

Frank A. Trilla, Mayor

ATTEST:

Leroy R. Hansen, Village Clerk

ROLL CALL VOTE:

AYES: _____

NAYS: _____

ABSTENTIONS: _____

ABSENT: _____



DuPage Mayors and Managers Conference

Legislative Action Program

DMMC Legislative Priorities for 2020



DuPage Mayors and Managers Conference 2020

SERVING RESIDENTS OF DUPAGE COUNTY

Representing more than one million residents by advocating for sound public policy initiatives, the DuPage Mayors and Managers Conference (DMMC) strives to promote sound local government, foster intergovernmental cooperation, and find innovative solutions to make local government work more effectively for DuPage County residents. DMMC's legislative priorities for **2020** include:

- **Restoring Local Government Distributive Fund Revenue** to provide citizens with essential services such as police and fire.
- **Preserving Local Authority and Revenue** to allow municipalities to serve the distinct needs of residents and businesses in their communities.
- **Investing in Illinois' Infrastructure** to maintain local roads, bridges and water facilities while ensuring safe transport and creating new jobs.
- **Protecting Public Safety Retirement and Taxpayers** to reduce unfunded pension liabilities, stabilize retirement systems for our first responders, protect against cuts to basic services, and reduce the burden on taxpayers.
- **Reforming Workers' Compensation** to bring more economic opportunity while ensuring that injured workers get quality health care and fair treatment.



DuPage Mayors and Managers Conference | 1220 Oak Brook Road | Oak Brook, IL
For more information on DMMC's legislative priorities, visit www.dmmc-cog.org



RESTORING LOCAL GOVERNMENT DISTRIBUTIVE FUND REVENUE



The Local Government Distributive Fund (LGDF) provides critical revenue to local governments for important services such as police and fire protection, garbage pick-up, road maintenance, and snow removal. **Returning LGDF to the full 10 percent share** of income tax dollars allows municipalities to assure citizens receive the services they need. These local dollars collected by the state and intended for local distribution should be returned to municipalities to reduce the need for additional revenues.

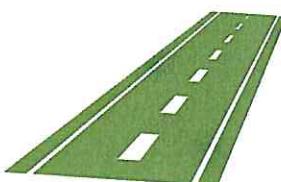
- Failure to disburse local money back to municipalities forces municipalities to find new revenue streams or eliminate services.

PRESERVE LOCAL AUTHORITY AND REVENUE

Municipalities and their locally elected leaders are **best equipped to make decisions for the people they represent**. Legislation and mandates should not restrict a local government's ability to do what is right for their residents and businesses. Issues such as franchising, zoning, permitting and licensing, local code enforcement, regulating business activities, as well as right of ways are fundamental responsibilities of local government.



- Allow municipalities to use administrative adjudication for suspended/revoked drivers' licenses and minor speeding violations to provide significant costs savings to taxpayers.
- Remove the distinction between home rule and non-home rule communities to eliminate barriers and allow local decisions to be made at the local level.
- Allow Hotel/Motel tax to apply to stays of 30 days or longer. Municipalities should receive tax revenue from those stays, eliminating the need for additional revenue streams. The need for municipal services doesn't end at 30 days.



INVEST IN ILLINOIS' INFRASTRUCTURE

Improving Illinois' infrastructure system bolsters the state's economy, creates jobs and attracts new businesses. **Maintaining a reliable capital program is crucial to sustain Illinois' economy and infrastructure needs** which depend on roads, bridges, rail, and water facilities that connect local communities and limit congestion. This will ensure safe travel, prompt freight delivery, clean water, and an efficient public transportation system.

- Consistent identification of needs with matching resources allows municipalities and the state to work together to maintain and improve infrastructure, resulting in increased local jobs.

PROTECT PUBLIC SAFETY RETIREMENT AND TAXPAYERS

DMMC works with a statewide coalition and the Illinois Municipal League advocating for reforms aimed at **preserving public safety pensions for local police officers and firefighters** while reducing the burden on municipalities and taxpayers. Fund consolidation is a good first step, but more needs to be done to ensure that **taxpayers do not bear the burden of unsustainable pensions**.



- Take the next step to reduce costs to taxpayers, support consolidating the administration of public safety pension benefits.

REFORM WORKERS' COMPENSATION



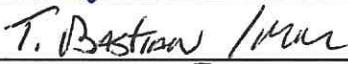
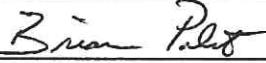
Workers' Compensation reforms would create economic opportunity and jobs, making Illinois more competitive with surrounding states. **Adopting common-sense reforms will lead to more reasonable settlements** without harming employees who have legitimate claims, ensuring they are protected and receive quality treatment.

- Establish standards that ensure an injury or illness is directly linked to the work or the workplace.
- Amend the Workers' Compensation Act to equate permanent loss of the shoulder to loss of use of the arm.
- Meaningful workers' compensation reforms save significant taxpayer dollars and enable employers to expand, relocate and grow their businesses, and be competitive in the global economy by enacting these reforms.



VILLAGE OF WILLOWBROOK

BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

ITEM TITLE: AN ORDINANCE ABATING THE TAXES HERETOFORE LEVIED FOR THE YEAR 2019 TO PAY THE PRINCIPAL AND INTEREST ON THE \$4,930,000 GENERAL OBLIGATION BONDS (ALTERNATE REVENUE SOURCE), SERIES 2015 OF THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS	AGENDA NO. 5g AGENDA DATE: 2/10/2020
STAFF REVIEW: Carrie Dittman, Director of Finance	SIGNATURE: 
LEGAL REVIEW: Thomas Bastian, Village Attorney	SIGNATURE: 
RECOMMENDED BY: Brian Pabst, Village Administrator	SIGNATURE: 
REVIEWED & APPROVED BY COMMITTEE: YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input checked="" type="checkbox"/>	
ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER HISTORY) On March 23, 2015, the Village issued \$4,930,000 in General Obligation Bonds (Alternate Revenue Source) to fund the renovation of the police department, to re-paint one of the Village's three water towers, and to refund a portion of the GO (ARS) Bonds, Series 2008. The bond is secured by water fund revenues and income tax receipts. At any time, if water fund revenues and income tax receipts were not sufficient to pay the debt service, the Village could levy a property tax to pay for the annual debt service. The debt service payment will be included in the FY 2020/21 budget.	
ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS, ETC.) With the passage of the March 23, 2015 ordinance, every year the DuPage County Clerk automatically prepares an annual property tax levy extension for the payment of the bond debt service unless an annual tax abatement ordinance is filed with the Clerk's office. The Village Board will pass an ordinance such as this one each year until the bonds are paid off in 2034.	
ACTION PROPOSED: Pass the Ordinance abating the taxes levied for the year 2019 to pay the principal and interest on the \$4,930,000 General Obligation Bonds.	

ORDINANCE NO. 20-O-_____

AN ORDINANCE ABATING THE TAXES HERETOFORE LEVIED FOR THE YEAR 2019 TO PAY THE
PRINCIPAL AND INTEREST ON THE \$4,930,000 GENERAL OBLIGATION BONDS
(ALTERNATE REVENUE SOURCE), SERIES 2015 OF THE VILLAGE OF WILLOWSBROOK,
DUPAGE COUNTY, ILLINOIS

WHEREAS, the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois (the "VILLAGE"), by Ordinance Number 15-O-06, passed on March 23, 2015 (the "BOND ORDINANCE"), did provide for the issue of \$4,930,000 General Obligation Bonds (Alternate Revenue Source), Series 2015 (the "BONDS"), and the levy of a direct annual tax sufficient to pay principal and interest on the BONDS, and in particular, taxes were levied in the amount of \$347,050.00 for the year 2019 for the BONDS; and

WHEREAS, the Village has the Pledged Revenues (as defined in the BOND ORDINANCE) in the appropriate account or fund pursuant to the BOND ORDINANCE for the purpose of paying the principal and interest on the BONDS up to and including December 30, 2020; and

WHEREAS, it is necessary and in the best interest of the VILLAGE that the tax heretofore levied for the year 2019 to pay such debt service on the BONDS be abated.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, as follows:

SECTION ONE: The tax heretofore levied for the year 2019 in the BOND ORDINANCE is hereby abated in its entirety.

SECTION TWO: That the Village Clerk shall and is hereby authorized to file with the County Clerk of DuPage County a certified copy of this Ordinance, and it shall be the duty of said County Clerk to abate said tax levied for the year 2019 in accordance with the provisions hereof.

SECTION THREE: That all ordinances and resolutions, or parts thereof, in conflict with the provisions of this Ordinance are, to the extent of such conflict, expressly repealed.

SECTION FOUR: That this Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

PASSED and APPROVED this 10th day of February, 2020.

APPROVED:

Frank A. Trilla, Mayor

ATTEST:

Leroy R. Hansen, Village Clerk

ROLL CALL VOTE:

AYES: _____

NAYS: _____

ABSTENTIONS: _____

ABSENT: _____

STATE OF ILLINOIS)
) SS
COUNTY OF DU PAGE)

FILING CERTIFICATE

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of DuPage County, Illinois, and as such official I do further certify that on the _____ day of _____ 2020, there was filed in my office a duly certified copy of Ordinance No. _____ entitled: _____

AN ORDINANCE ABATING THE TAXES HERETOFORE LEVIED FOR THE YEAR 2019 TO PAY THE PRINCIPAL AND INTEREST ON THE \$4,930,000 GENERAL OBLIGATION BONDS (ALTERNATE REVENUE SOURCE), SERIES 2015 OF THE VILLAGE OF WILLOWBROOK, DU PAGE COUNTY, ILLINOIS

duly passed by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, on the 10th day of February, 2020, and that the same has been deposited in the official files and records of my office.

County Clerk of DuPage County, Illinois

[SEAL]

VILLAGE OF WILLOWBROOK

BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

A RESOLUTION RETAINING THE LAW FIRM OF THOMPSON COBURN LLP AND TO APPROVE AND AUTHORIZE THE MAYOR AND VILLAGE CLERK TO EXECUTE A LEGAL SERVICES AGREEMENT WITH THOMPSON COBURN LLP

AGENDA NO. **5h**

AGENDA DATE: **02/10/2020**

STAFF REVIEW: Mike Mertens, Assistant Village Administrator

SIGNATURE: 

LEGAL REVIEW: Thomas Bastian, Village Attorney

SIGNATURE: 

RECOMMENDED BY: Brian Pabst, Village Administrator

SIGNATURE: 

REVIEWED & APPROVED BY COMMISSION: YES NO N/A

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER PERTINENT HISTORY)

The Village has utilized the legal counsel of Ms. Renee Cipriano, from Schiff Hardin LLP, over the last year and a half for specific environmental issues related to the Ethylene Oxide concerns within the community. In December 2019 Ms. Cipriano joined the law firm of Thompson Coburn LLP. It is advisable for the Village to enter into a legal service agreement with Thompson Coburn LLP should the Village need to seek expert environmental legal counsel in the future as it relates to this specific Ethylene Oxide related issue.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.)

The attached resolution and legal service agreement highlights the scope of service, the terms of agreement and the fee structure. This agreement does not require a monthly retainer and all services will be directed by the Village on an as needed basis.

ACTION PROPOSED:

Adopt the Resolution.

RESOLUTION NO. 20 R-_____

**A RESOLUTION RETAINING THE LAW FIRM OF THOMPSON
COBURN LLP AND TO APPROVE AND AUTHORIZE THE MAYOR
AND VILLAGE CLERK TO EXECUTE A LEGAL SERVICES
AGREEMENT WITH THOMPSON COBURN LLP**

WHEREAS, Section 3.1-30-5 of the Illinois Municipal Code (65 ILCS 5/3.1-30-5) authorizes the Village President, by and with the advice and consent of the Board of Trustees, to appoint attorneys to represent the Village; and

WHEREAS, the Village President, with the advice of the Board of Trustees of the Village, has determined that is necessary, proper and in the best interest of the Village to approve and execute a legal services engagement agreement with Thompson Coburn LLP to provide legal services to the Village of Willowbrook solely in connection with the operation and closure of the Sterigenics facilities located within the corporate limits of the Village of Willowbrook.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, as follows:

SECTION 1: The facts and statements contained in the preambles to this resolution are found to be true and correct and are hereby adopted as part of this resolution.

SECTION 2: It is hereby determined that is advisable, necessary and in the public interest that the Village enter into a Legal Services Agreement with Thompson Coburn LLP to provide legal services to the Village solely with respect to the operation and closure of the Sterigenics facilities located within the corporate limits of the Village of Willowbrook.

SECTION 3: The Village President be and is hereby authorized and directed to execute and the Village Clerk be and is hereby authorized to attest on behalf of the Village the Legal Services Agreement, a copy of which is attached hereto marked as Exhibit "A".

SECTION 4: This resolution shall take effect upon its passage and approval in pamphlet form.

ADOPTED AND APPROVED this 10th day of February 2020.

ROLL CALL VOTE:

AYES: _____

NAYS: _____

ABSTENTIONS: _____

ABSENT: _____

APPROVED:

Frank A. Trilla, Mayor

ATTEST:

Leroy R. Hansen, Village Clerk

EXHIBIT “A”



THOMPSON
COBURN LLP

One US Bank Plaza
St. Louis, MO 63101

314 552 6000 main
314 552 7000 fax
thompsoncoburn.com

Renee Cipriano
314 552 6553 direct
rcipriano@thompsoncoburn.com

January 15, 2020

VIA ELECTRONIC MAIL

The Village of Willowbrook
c/o Tom Bastian
Storino, Ramello & Durkin
9501 W. Devon Avenue, Suite 800
Rosemont, IL 60018

Re: Village of Willowbrook, Illinois - Sterigenics

Dear Tom:

Thank you for choosing Thompson Coburn LLP to handle the above-referenced matter and for your continued trust in me. We look forward to working with you. This letter confirms our engagement and describes the basis on which the firm will provide legal services.

Client: Our client in this matter will be the Village of Willowbrook.

Scope of Engagement: The Village of Willowbrook has retained Thompson Coburn LLP to represent it in connection with the operation and closure of Sterigenics facility located within the Village of Willowbrook, Illinois, and service on the Village's Task Force. Our engagement is limited to performing services related to this matter. We are not, by this letter, representing the Village of Willowbrook or its interests in any other matter. We may agree with you to limit or expand the scope of our representation from time to time, provided that any such change is confirmed by us in writing. Our representation begins once the Village of Willowbrook agrees to the terms of engagement set forth in this letter.

Client Responsibilities: The Village of Willowbrook agrees to pay our statements for services and expenses as provided below. In addition, the Village of Willowbrook agrees to be candid and cooperative with us and to keep us informed with complete and accurate factual information, documents, and other communications relevant to the subject matter of our representation and to provide other information reasonably requested by us.

Because it is important that we are always able to contact you regarding this representation, you agree to inform us, in writing, of any changes in the name, address, telephone number, contact person, e-mail address, state of incorporation, or other relevant changes regarding the Village of Willowbrook or its business. Whenever we need instructions or authorization in order to proceed with legal work on the Village of Willowbrook's behalf, we will contact you at the latest business address we have received from you.

January 15, 2020

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Termination of Engagement: Either the Village of Willowbrook or the firm may terminate this engagement at any time for any reason by written notice, subject on our part to the rules of professional conduct that govern attorney conduct.

The Village of Willowbrook will pay Thompson Coburn for all services rendered and costs or expenses incurred in connection with this engagement regardless of how the engagement terminates.

Conclusion of Representation: Unless terminated earlier, our engagement in this matter will terminate when we send you our final statement for services rendered.

Retention and Disposition of Documents: In the course of this engagement, Thompson Coburn may create various documents, including documents that may be filed with a court or public entity, documents exchanged with other entities or parties, final documents intended to be provided to the client, and various internal documents (such as memoranda, draft documents, email correspondence, and other documents and records intended to be used only within the firm).

When this representation terminates, the Village of Willowbrook is entitled to the return of all documents that it has provided to Thompson Coburn, all documents filed or exchanged with other entities or parties, and all final documents intended to be provided to the client. The Village of Willowbrook agrees that he/she is not entitled to other documentation that may be found in the file, including, but not limited to, drafts and copies of Thompson Coburn's internal documents because such documents are not intended to be reviewed outside the firm, because such documents may disclose information related to other clients of the firm, and because of the likely expense and time involved in identifying such documents.

If the Village of Willowbrook wishes to receive the documents he/she is entitled to, a written or electronic request to me is sufficient. If no such request has been received, we reserve the right to destroy or dispose of these documents within a reasonable time after the engagement has terminated, which may be one year or less thereafter.

Fees and Expenses: Our fees will be based on hourly rates. I will be the responsible attorney for this matter. My hourly rate for this matter will be \$550. The firm's billing rates are subject to change, usually at the beginning of a calendar year.

Your billing statement will include separate charges for out-of-pocket expenses. You also agree to pay reasonable expenses for copying or printing documents for the engagement. You authorize us to retain any investigators, consultants, or experts necessary in our judgment to represent your interests in this matter. Their fees and expenses generally will not be paid by us, but will be billed directly to you.

Estimates: If Thompson Coburn provides a projection or other estimate of fees and expenses, it is not a commitment concerning the maximum fees and costs that will be necessary to resolve or complete this matter. Fee projections and other estimates can vary (either high or low) from actual fees by a substantial percentage.

Payment of Statements: Statements normally will be rendered monthly for work performed and expenses recorded on our books during the previous month. Payment is due upon receipt of our

statement. In the event of non-payment for our services, Thompson Coburn LLP may, subject to our ethical obligations under the circumstances, discontinue our representation.

Conflict Waiver for Other Future Matters: Thompson Coburn represents numerous companies in many industries. To reduce recurring conflict problems, we request that the Village of Willowbrook consent in advance to our representation of other clients whose interests conflict with the Village of Willowbrook's interests in any other matter ("Other Matter") under the circumstances described below, waiving any conflict of interest that may then exist.

This consent and waiver applies only if the Firm determines that the following circumstances exist: 1) none of the firm lawyers that represent the Village of Willowbrook will provide services to any party in the Other Matter; 2) the Firm does not, in the course of the current representation, become privy to confidential information that would be relevant to and could be used adversely to the Village of Willowbrook's interests in the Other Matter; 3) the Other Matter is not substantially related to the current representation; and 4) the Firm concludes that it can provide representation in the Other Matter without adversely affecting its representation of the Village of Willowbrook.

As with other provisions in this letter, the Firm is not providing the Village of Willowbrook with advice about whether to provide this consent and waiver. We recommend that the Village of Willowbrook obtain independent advice on this subject before signing this letter.

If, after independently assessing the issues, the Village of Willowbrook decides to proceed, the signature below will constitute the Village of Willowbrook's consent to this provision and waiver of any conflict of interest that may arise under the circumstances described above.

Post-Engagement Matters: The Village of Willowbrook is engaging Thompson Coburn to provide legal services in connection with this specific matter. After completion of the matter, changes may occur in the applicable law that could have an impact on its future rights and liabilities. Unless the Village of Willowbrook later engages the firm to provide additional advice on such issues, the firm has no continuing obligation to provide advice with respect to future legal developments.

Please review this letter carefully. If it meets with your approval, sign the enclosed copy of the letter in the space provided below and return it to me so that we may begin work. Please call me if you have any questions. Thank you again for the opportunity to represent the Village of Willowbrook.

January 15, 2020

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Very truly yours,

Thompson Coburn LLP



By

Renee Cipriano
Partner

Enclosure

AGREED TO AND ACCEPTED:

The Village of Willowbrook

By: _____

Title: _____

Date: _____

cc. Village Administrator Brian Pabst

VILLAGE OF WILLOWBROOK

BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

**AN ORDINANCE AMENDING SECTION 3-12-5 ENTITLED
"CLASSIFICATIONS", OF CHAPTER 12 ENTITLED "LIQUOR", OF TITLE 3
ENTITLED "BUSINESS" OF THE VILLAGE CODE OF ORDINANCES OF THE
VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS**

AGENDA NO. **6**

AGENDA DATE: **02/10/2020**

STAFF REVIEW: Mike Mertens, Assistant Village Administrator

SIGNATURE: 

LEGAL REVIEW: Thomas Bastian, Village Attorney

SIGNATURE: 

RECOMMENDED BY: Brian Pabst, Village Administrator

SIGNATURE: 

REVIEWED & APPROVED BY COMMISSION: YES NO N/A

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER PERTINENT HISTORY)

The Willowbrook Holiday Inn closed for business in the spring of 2015. The property owner began their remodeling project later that year. In the fall of 2019, the Village of Willowbrook issued an initial certificate of completion so the developer could begin furnishing the individual hotel rooms. The developer, Willowbrook Hotel LLC, will be operating under the hotel brand of Delta by Marriott. It is anticipated that the developer will finalize their occupancy permit process by late February 2020.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.)

On January 8, 2020 the developer, Willowbrook Hotel LLC, applied for a Class D Liquor License. This license would apply to the hotel banquet rooms, restaurant and small bar area of the development. The current number of "D" licenses within the Village is zero. The attached ordinance would increase the number of "D" licenses to one (1). If approved, the new "D" licenses would then be assigned to the Willowbrook Hotel LLC under the authority of the Village Liquor Commissioner.

This item was tabled at the January 27, 2020 Village Board meeting. The item was tabled based on the recommendation of the Village Attorney due to the lack of dram shop Insurance and proof of ownership/lease agreement.

ACTION PROPOSED:

Pass the Ordinance contingent upon the Village receiving the appropriate paperwork for the liquor license.

ORDINANCE NO. 20-0—

**AN ORDINANCE AMENDING SECTION 3-12-5 ENTITLED “CLASSIFICATIONS”,
OF CHAPTER 12 ENTITLED “LIQUOR”, OF TITLE 3 ENTITLED “BUSINESS”
OF THE VILLAGE CODE OF ORDINANCES OF THE VILLAGE OF
WILLOWBROOK, DUPAGE COUNTY, ILLINOIS**

WHEREAS, the corporate authorities of the Village of Willowbrook, are expressly authorized, pursuant to Section 4-1 of the Illinois Liquor Control Act (235 ILCS 5/4-1), to regulate the number, classification and license fees authorizing the retail sale of alcoholic liquor in the Village; and

WHEREAS, the corporate authorities of the Village of Willowbrook, have determined that it is proper and in the best interest of the Village to amend the Class D liquor license and liquor license classification to increase the number of available liquor licenses in such classification.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, as follows:

SECTION ONE: Section 3-12-5 entitled: “Classifications,” of Chapter 12 entitled “Liquor,” of Title 3 entitled “Business Regulations” of the Village Code of Ordinances of the Village of Willowbrook, DuPage County, Illinois, as amended, is further amended by amending the Class D Classification to read as follows:

“(D) Class D License: Class D license shall authorize the storage, distribution and retail sale, on the premises of motels and hotels, of alcoholic liquor for consumption on the premises. The retail sale of alcoholic liquor in the original package to occupants of the motel or hotel only shall also be authorized.

1. The holder of a Class D license shall have the privilege of providing live music upon the licensed premises.

2. The annual fee of such license shall be three thousand five hundred dollars (\$3,500.00), and there shall be no more than one Class D license issued at any one time.”

SECTION TWO: The remaining provisions of section 3-12-5 shall remain in full force and effect and unamended by this ordinance.

SECTION THREE: Any ordinance or a portion of any ordinance in conflict with the provisions hereof is hereby repealed solely to the extent of said conflict.

SECTION FOUR: This Ordinance shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED and APPROVED this 10th day of February, 2020.

ROLL CALL VOTE:

AYES: _____

NAYS: _____

ABSTENTIONS: _____

ABSENT: _____

APPROVED:

Frank A. Trilla, Mayor

ATTEST:

Leroy R. Hansen,
Village Clerk

VILLAGE OF WILLOWBROOK

BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

ITEM TITLE: A RESOLUTION AUTHORIZING THE BOARD OF POLICE COMMISSIONERS (BOPC) OF THE VILLAGE OF WILLOWBROOK TO EFFECT THE ORIGINAL APPOINTMENT OF ONE (1) CANDIDATE TO FILL A VACANCY IN THE RANK OF PATROL OFFICER WITHIN THE VILLAGE POLICE DEPARTMENT	AGENDA NO. 7 AGENDA DATE: 02/10/2020
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STAFF REVIEW: Robert Schaller, Chief of Police

SIGNATURE: R. Schaller/mar

LEGAL REVIEW: Tom Bastian, Village Attorney

SIGNATURE: T. Bastian/mrm

RECOMMENDED BY: Brian Pabst, Village Administrator

SIGNATURE: Brian Pabst

REVIEWED & APPROVED BY PSC: YES NO N/A

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER HISTORY)

Due to a patrol officer resigning from the police department, effective January 27, 2020, a vacancy has been created within the police department.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.)

Our current police department composition ordinance (Section 5-1-1 of the Village Code of Ordinances) establishes the following as far as number and rank of positions within the police department:

Chief of Police -1

Deputy Chief of Police -1

Sergeants – 3

Patrol Officers – 18

TOTAL: 23 sworn officers

Currently the total number of sworn officers is 21 in the police department. The adoption of this resolution will enable the BOPC to begin reviewing patrol officer candidates from the current eligibility register in order to hire one (1) new patrol officer.

ACTION PROPOSED: Adopt the Resolution.

RESOLUTION NO. 20-R-_____

**A RESOLUTION AUTHORIZING THE BOARD OF POLICE COMMISSIONERS
(BOPC) OF THE VILLAGE OF WILLOWBROOK TO EFFECT THE ORIGINAL
APPOINTMENT OF ONE (1) CANDIDATE TO FILL A VACANCY IN THE RANK OF
PATROL OFFICER WITHIN THE VILLAGE POLICE DEPARTMENT**

BE FURTHER RESOLVED by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, that the Board of Police Commissioners (BOPC) is hereby authorized to effect the original appointment of one (1) candidate to fill a vacancy in the rank of patrol officer within the Police Department.

This Resolution shall be in full force and effect upon its passage and approval, as required by law.

ADOPTED and APPROVED this 10th day of February, 2020 by a roll call vote as follows:

APPROVED:

Frank A. Trilla, Mayor

ATTEST:

Leroy R. Hansen, Village Clerk

ROLL CALL VOTE:

AYES: _____

NAYS: _____

ABSTENTIONS: _____

ABSENT: _____

VILLAGE OF WILLOWBROOK

BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

ITEM TITLE: A RESOLUTION WAIVING THE MULTIPLE PROPOSAL PROCESS AND APPROVING AND AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH ADMINISTRATIVE CONSULTING SPECIALISTS, INC. AT A COST NOT TO EXCEED \$9.500.00	AGENDA NO. 8 AGENDA DATE: <u>02/10/20</u>
STAFF REVIEW: Robert Schaller, Chief of Police	SIGNATURE: <u>R. Schaller /m</u>
LEGAL REVIEW: Tom Bastian, Village Attorney	SIGNATURE: <u>T. Bastian /m</u>
RECOMMENDED BY: Brian Pabst, Village Administrator	SIGNATURE: <u>Brian Pabst</u>
REVIEWED & APPROVED BY PSC: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>	
ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER HISTORY) <p>Administrative Consulting Specialists, LLC. was originally created to assist local law enforcement, fire, schools, municipalities and corporate entities with any and all issues related to federal, state and private grants. A.C.S. provides grant research, writing, maintenance and support 24/7, 365 days a year. A.C.S. goal is to provide funding solutions through cost savings measures. Administrative Consulting Specialists is a full-service administrative support system for government, educational, corporate and private agencies. With clients in Cook, DuPage, Kane, Lake and McHenry counties along with Colorado, Ohio and Arizona, A.C.S. provides a myriad of full-time administrative services at far less than part-time costs.</p> <p>Funding for the first year of the agreement would be cost neutral to the Village. Funding would be fulfilled from DEA forfeiture funds and overweight truck fines.</p>	
ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.) <p>The Public Safety Committee reviewed the proposal from Administrative Consulting Specialists, LLC. on January 27, 2020 and supports the contracting with Administrative Consulting Specialists, LLC.</p>	
ACTION PROPOSED: <p>Adopt the Resolution.</p>	

RESOLUTION NO. 20 R-_____

**A RESOLUTION WAIVING THE MULTIPLE PROPOSAL PROCESS
AND APPROVING AND AUTHORIZING THE EXECUTION OF AN
AGREEMENT WITH ADMINISTRATIVE CONSULTING SPECIALISTS,
INC. AT A COST NOT TO EXCEED \$9,500.00**

WHEREAS, the corporate authorities of the Village have determined that it is in the best interest of the Village to retain a consultant to assist Village officials in securing additional funding opportunities including but not limited to securing federal and state grants; and

WHEREAS, Administrative Consulting Specialists, Inc. (A.C.S.) has over ten (10) years' experience in providing grant research, writing, maintenance and support to units of local government; and

WHEREAS, the corporate authorities of the Village find that it is in the best interest of the Village to waive the requirement of obtaining at least two (2) price quotes for such services and further finds that it is in the best interest of the Village to enter into an agreement with A.C.S. to assist the Village in securing alternative funding sources for the Village and to assist the Village in finding grant opportunities and assisting the Village in grant applications.

NOW THEREFORE BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois that the requirement of soliciting two (2) price quotes is waived.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

BE IT FURTHER RESOLVED that the proposed agreement by and between the Village of Willowbrook and Administrative Consulting Specialists, Inc., at a cost not to exceed \$9,500.00, is approved and the Mayor is hereby authorized to execute said agreement and the Village Clerk is directed to attest to said signature. A copy of said agreement is attached hereto as Exhibit "A" and made a part hereof.

ADOPTED and APPROVED this 10th day of February, 2020.

ROLL CALL VOTE:

AYES: _____

NAYS: _____

ABSTENTIONS: _____

ABSENT: _____

APPROVED:

Frank A. Trilla, Mayor

ATTEST:

Leroy R. Hansen, Village Clerk

EXHIBIT "A"

Willowbrook Police Department

Chief Robert Schaller
7760 Quincy Street
Willowbrook, IL 60527

A.C.S. Service Contract

▪ **Contract Description**

For a period of one year (12 months) from the date of the execution of this contract, Administrative Consulting Specialists (A.C.S.) will provide proposal development, and submission on potential funding opportunities (in the form of Federal, State, Private, & Foundational grants) for the Willowbrook Police Department along with working with the police department to establish itself as a viable candidate for future grant opportunities. We will attend required meetings, prepare monthly, quarterly and annual reports and be available to the police department (via phone/email) 24/7. Additional administrative services to include the development and maintenance of the Village's Emergency Operation Plan (EOP) as coordinated through the County's EOP & Emergency Management Program (CEMP).

All grants and administrative work we prepare are property of the Willowbrook Police Department and will remain with said department at the end of this service agreement. There is no overage charge associated with this contract therefore, there is no cap or maximum number of grants prepared for during this contract period.

The annual service fee due for this contract is \$9,500.00. Payable in four (4) equal installments of \$2375.00.

This Contract will recognize the LOCAL GOVERNMENT (50 ILCS 505/) Local Government Prompt Payment Act and may be terminated with 30 days' notice by the Village Willowbrook to A.C.S. If this Contract is cancelled by the Village, then the Village shall be entitled to a pro rata refund of the annual service fee based on the length of the annual period that remains after the effective date of the cancellation. In the event that there is a breach of this agreement, or payment is not timely made, and collection actions are necessary, A.C.S. will be entitled to recover reasonable attorneys' fees and court costs in the event A.C.S. prevails in the litigation.

Contract period – 03/01/2020 to 02/28/2021

This Contract was executed this _____ day of _____, _____

Signature: _____

Signature: _____

Administrative Consulting Specialists, LLC

Title: _____

Attest:

City/Village Clerk

ADMINISTRATIVE CONSULTING SPECIALISTS



Focusing On Your Administrative Needs
And Funding Solutions

A.C.S.



Grant Related Services - Additional Benefits to Outsourcing with A.C.S.

- Enabling your organization, whether large or small, to make the best impression on funding entities as its capacity is presented in the most professional way possible.
- Relieving work overload on your staff.
- Eliminating last minute deadlines and piecemealed grant proposals.
- Enabling administrative staff to concentrate on leadership issues - not on the time consuming, tedious writing of a grant proposal or progress reports.
- Reducing the cost of a salaried writer but gaining the same level of professional support and service through one time grant proposal development and retainer-based service activities

A.C.S. – Our Story and Mission

This company was originally created to assist local law enforcement, fire, schools, municipalities, corporate entities and non-profit organizations with any and all issues related to federal, state, private and foundational grants. Unique in nature, A.C.S. provides grant research, writing, maintenance and support to our clients 24/7, 365 days a year. Our goal with any of our clients is to provide funding solutions through cost savings measures. The impact of our services is immediately seen through our low contractual fees, success in locating grants and our overall ability to allow our clients to focus on other administrative and leadership issues. It has been more than 16 years since we partnered with our first client and since then Administrative Consulting Specialists has evolved into a full service administrative support system for government, educational, corporate and private agencies. A.C.S. now provides a myriad of full-time administrative services at far less than part-time costs.

CONNECTING YOUR AGENCY TO THE ADMINISTRATIVE RESOURCES YOU NEED THROUGH OUTSOURCING IS THE KEY TO FINANCIAL SUCCESS

In today's society, no organization is immune to the economically challenged environment that currently exists. Administrators are now forced to cut budgets by any and all necessary measures. With limited state, federal and private funding available, it is difficult to designate an employee(s) to locate, research, prepare and (if awarded) maintain the monthly, quarterly and annual budget requirements for your grant. Administrative Consulting Specialists will provide these and many other services for your organization.

- **Accreditation** – apply, prepare and manage the process
- **Evaluation Process** – Develop an evaluation model specific to your agency and personnel
- **Media Relations** – prepare news release, stage, announce and oversee news conferences, work directly with local media for special events and incidents
- **Policy/Procedure Overview** – revise, update, create and maintain
- **Ordinance Overview** – create, revise, update and maintain
- **School Safety** – vulnerability assessments, security audits, lockdown training, and strategic plan development
- **NIMS Training** – for staff 100, 200, 700 and 800
- **Mitigation Planning** – Develop, submit and maintain a Mitigation plan specific to your city/village while complying with the standards and crosswalks established by the county
- **Annual Reports** – Organize, create and print your agency's Annual Report
- **Emergency Operations Planning** – Develop an emergency/disaster plan for your city/village (includes; vulnerability assessments, manual development, table top exercises, certification and county registration)
- **Salary Survey & Pay Rate Comparison** – Determine a grouping of comparable communities or use an already established group to survey and compare salaries and benefits to your agency

OUR SOLUTIONS = YOUR SUCCESS

RESEARCH –

You can substantially increase your chance of receiving a grant award if you pursue grants that have certain characteristics.

Our grant research services provide our clients with a strategic plan detailing which high yield grants they should pursue in the coming year and what to avoid.

TRAINING –

Grant writing training represents one of the best investments your agency could ever make.

Don't waste your time with generic workshops and webinars. Use our effective grant writer mentoring and customized training services instead.

EVALUATION –

We let you focus on your vision.

Receiving a grant award is only the first of many steps as you work with A.C.S. to build your agency's capacity. Let us handle all of the paperwork, reporting and additional maintenance as you concentrate on growing your vision through federal, state and private funded solutions.



A.C.S. STRATEGIES & SOLUTIONS

- Offers the development of a *Fiscal Needs Assessment* report that aligns identified financial and programming needs of the agency with upcoming grant opportunities from relevant federal, state, and private funding sources.
- Offers training for your employees on a variety of grant-related programming and development topics, which includes:
 - A. Locating the proper grant for your agency
 - B. Strategic planning & proposal development
 - C. Funding strategies: what and how much to ask for
 - D. Required budget/narrative reports (monthly, quarterly, annually)
- Offers full service grant writing - which includes complete proposal development (including forms and budget maintenance), submission, and follow-up.
- We oversee grant administrative duties for more than 35 clients and hold a 79% grant approval rate, and our certified grant writers have a minimum of 15 years grant writing experience.
- There are many benefits to contracting the services of Administrative Consulting Specialists. Instead of paying for the high cost of a full-time grant writer, with an average salary range of anywhere from \$65,000 to over \$150,000 per year, "outsourcing" services when you need them could quickly save you thousands of dollars. It is also extremely hard to find professional writers. By contracting with A.C.S., you are guaranteed to work with professionals that have a wealth of knowledge and experience in this field.

By contracting with Administrative Consulting Specialists, you will only pay for relevant, appropriate services that are most likely to result in relevant, sustainable grant awards for your organization. Our ability to locate and develop alternative funding solutions for you will ultimately determine our company's success.

We do hope that you can become more familiar and take advantage of the services we offer. Hopefully, you have been able to evaluate the cost savings that "outsourcing" your grant and other administrative services can provide to your agency. In this time of economic unrest, with budgets shrinking and administrators demanding more for less, Administrative Consulting Specialists invites you to take a look and see the multiple ways we can assist your agency.

We look forward to discussing our services in greater length with you. Please contact our office to set up a free consultation or to go over any other questions you may have.



ADMINISTRATIVE CONSULTING

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SPECIALISTS, LLC

9476 Bellaire Lane
Spring Grove, IL 60081
847-727-9771
www.administrativeconsultingspecialists.com

ADMINISTRATIVE CONSULTING SPECIALISTS, LLC

A.C.S. is a professional grant writing organization that provides affordable, full service grant writing, evaluation, budget maintenance and grant consulting services for various types of local government and corporate organizations.

In today's society, no organization is immune to the economically challenged environment that currently exists. Administrators are now forced to cut budgets by any and all-necessary measures. With limited state, federal and private funding available, it is difficult to designate an employee(s) to locate, research, prepare and (if awarded) maintain the monthly, quarterly and annual budget requirements for your grant. **Administrative Consulting Specialists** will provide these and many other services for your organization. A.C.S. provides full-time grant services for your agency at less than part-time costs.

A.C.S. STRATEGIES

- Offers the development of a *Fiscal Needs Assessment* report that aligns identified financial and programming needs of the agency with upcoming grant opportunities from relevant federal, state, and private funding sources.
- Offers training for your employees on a variety of grant-related programming and development topics, which includes:
 - A. Locating the proper grant for your agency
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 - C. Funding strategies: what and how much to ask for
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- Offers full service grant writing - which includes complete proposal development (including forms and budget maintenance), submission, and follow-up. We hold a 79% grant approval rate, and our certified grant writers have a minimum of 15 years grant writing experience.

A.C.S. is committed to meeting the needs of your agency. We will use our expertise to fit your agency's best interest financially and systematically. We look forward to discussing our services in greater length with you. Please contact our office to set up a free consultation or to go over any other questions you may have.

Todd M. Kupsak
President
(847) 727-9771

John Heiderscheidt
Director of Operations
(847) 975-2860

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VILLAGE OF WILLOWSBROOK

BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

**A MOTION TO REJECT ALL PROPOSALS RELATED TO THE
FY 2019/2020 FIRE HYDRANT PAINTING PROGRAM**

AGENDA NO.

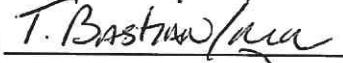
9

AGENDA DATE: 02/10/2020

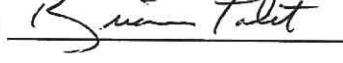
STAFF REVIEW: Mike Mertens, Assistant Village Administrator

SIGNATURE: 

LEGAL REVIEW: Thomas Bastian, Village Attorney

SIGNATURE: 

RECOMMENDED BY: Brian Pabst, Village Administrator

SIGNATURE: 

REVIEWED & APPROVED BY COMMISSION: YES NO N/A

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER PERTINENT HISTORY)

The Fiscal Year 2019-2020 budget included \$60,000 to sandblast, prime and re-paint the approximate 660 fire hydrants throughout town. The Village fire hydrants have not been painted since 2008 and are in need of stripping and repainting at this time.

In the spring of 2019, the department solicited proposals from several painting businesses for purposes of confirming a budget number for the project. At that time, the following price proposals were received:

COMPANY	PRICE PER (for 660 hydrants)
R&M Service Solutions	\$190.00 (\$85,000.00)
Giant Maintenance	\$88.60 (\$58,476.00)
Go Painters	\$90.00 (\$59,400.00)

ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.)

This item was discussed at the September 9, 2019 Municipal Services Committee. After seeking direction from the Village Attorney on a contract, it was determined that the project needed to include prevailing wage criteria which the bidders did not include in their proposals. Staff advised the Municipal Services Committee on October 28, 2019 of this requirement. The direction was to not move forward with the proposal as received and to go out for formal bid in the Spring 2020. Staff discussed a possible multi-jurisdictional bid process, with prevailing wage, to get the best possible bid numbers for this scope of work. The bidders were advised of the direction at that time.

As staff begins the process of preparing the Request for Proposals for the FY 2020/2021 project, the Village Attorney recommends that the Village Board formally reject all proposals received for the FY 2019/2020 project.

ACTION PROPOSED:

Pass the Motion.