

Willowbrook

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Mayor

Frank A. Trilla

Village Clerk

Leroy R. Hansen

Village Trustees

Sue Berglund

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Paul Oggerino

Village Administrator

Brian Pabst

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Director of Finance

Carrie Dittman



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A G E N D A

REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON TUESDAY, February 4 2020, AT 7:00 P.M. AT THE VILLAGE HALL, 835 MIDWAY DRIVE, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF MINUTES:
 - A. January 7 2020 Regular Meeting of the Parks & Recreation Commission
4. REPORT:
5. DISCUSSION:
 - A. 2020 Spring/Summer Program Dates
 - B. 2020 Spring Fling 5K
 - C. Park Maintenance Update
6. NEW BUSINESS:
 - A. Marijuana usage on Park property
 - B. Compass Soccer
7. VISITOR'S BUSINESS – Public comment is limited to three (3) minutes per person
8. COMMUNICATIONS
9. ADJOURNMENT

MINUTES OF THE REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION
HELD ON TUESDAY, JANUARY 7, 2020, AT THE VILLAGE HALL, 835 MIDWAY DRIVE,
WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER

Chairman Robert Pionke called the meeting to order at the hour of 7:03 p.m.

2. ROLL CALL

Those present at roll call were Chairman Robert Pionke, Commissioner Catherine Kaczmarek, Ronald Kanaverskis, Laurie Landsman, and Doug Stetina.

ABSENT: Commissioners Lorraine Grimsby and Carol Lazarski.

Also present was Interim Superintendent of Parks and Recreation John Fenske.

A QUORUM WAS DECLARED

3. APPROVAL OF MINUTES – DECEMBER 3, 2019

The Commission reviewed the December 3, 2019 minutes.

MOTION: A Motion was made by Commissioner Landsman and seconded by Commissioner Stetina to approve the December 3, 2019 minutes as presented.

ROLL CALL VOTE: AYES: Chairman Pionke, Commissioners Kaczmarek, Kanaverskis, Landsman, and Stetina. NAYS: None. ABSENT: Commissioners Lorraine Grimsby and Carol Lazarski.

MOTION DECLARED CARRIED

4. REPORTS

a. 2020 Park Permit Fees

Interim Superintendent Fenske related that at the Village Board meeting on December 16, 2019, the Village Board of Trustees approved the new Park Permit fees. The increase was then updated on the Village website by January 1, 2020. Chairman Pionke mentioned he would like to revise some of the verbiage regarding waiving the fees for Charities. He thinks there should be a \$1.00 fee.

b. 2019 Children's Holiday Party

Interim Superintendent Fenske related that overall, this year's party was a big success. The expenses for this year's party were \$4274.04, with \$1900 in donations. There were 270 people that pre-registered, with approximately 240 attending.

Commissioner Stetina asked if Santa received a donation. Superintendent Fenske said yes, \$500.00 for the tree lighting and the party. Santa will donate the money to a charity.

Commissioner Kanaverskis stated that the photo booth was a hit and the volunteers had a good time.

Commissioner Landsman stated that the distribution of the gifts worked out well.

Chairman Pionke suggested that we set a limit of 350 to accommodate for walk-ins as we do not want to turn anyone away. Another suggestion would be to rotate the crafts and entertainment every five years to create some variety.

Discussion on food, entertainment and parking for next year.

Commissioner Stetina thanked Superintendent Fenske for all his hard work.

The leftover food was donated and delivered to HCS Family Services. Extra gifts were also brought to HCS and to the Willowbrook Police Department for their toy drive.

Total expenses for the Tree Lighting were \$4159.71 with \$1150.00 in donations. The biggest part of the expense was the light display. Chairman Pionke discussed the program and possible advertising opportunities for next year.

5. DISCUSSION

a. 2020 Spring/Summer Program Dates

Interim Superintendent Fenske related that the Easter Egg Hunt is already set for the Saturday before Easter which is April 11th. Chairman Pionke stated he put a set of dates in the Tree Lighting Program. After a brief discussion, the dates for the following events were selected:

Spring Fling 5K – May 3rd
Kite- Fly – May 25th
Fishing Derby- to be decided
Family Fishing Day- to be decided
Parent/Child Fishing – to be decided
Movie Night – July 17th
Family Picnic- Aug. 8th

Commissioner Stetina made a suggestion to hold the campout the same night as the movie night. He also suggested reaching out to the local scout groups. Chairman Pionke will contact the Boy Scouts of America, regarding the campout. Interim Superintendent Fenske stated he was not planning to offer the campout this year.

Chairman Pionke asked about having the Touch-a-Truck again. Interim Superintendent Fenske said there is no place big enough to hold it. Suggestions were made on possible locations. It was decided to hold it on June 19th.

b. Spring Fling 5K – Sunday, May 3, 2020

Chairman Pionke related that we have a timing company and the website is up and running. Registration began on November 1, 2019. Distributed a set of codes to the music teacher from Gower for the children's one-mile race. He also, reached out to the timing company about cross promoting/advertising our race at other races they are running. He also reached out to the Shamrock Shuffle group.

Commissioner Stetina made a suggestion about offering discounts to veterans and senior citizens. There was further discussion on what age to designate a senior citizen.

Chairman Pionke met a person who does the marketing for a local village. She also does freelance work and may be a person to hire to help with marketing the race. He also mentioned posting something on the Village's Facebook page. Chairman Pionke has a friend who is also a children's entertainer, and he will look into booking her.

Commissioner Kaczmarek advised that she has contacted the DJ from last year to see what his cost would be. She also reached out to Red Bull, and looked into creating an Instagram account. This would be a great way to reach runners. There was discussion on Channel 6 and radio advertising.

Commissioner Landsman said her son works at Northwestern's radio station, and he can mention it during his show.

Discussion on a possible pop-up preschool with Burr Ridge. Chairman Pionke said more staff is needed for the preparation of planning these events.

c. FY2020-21 Budget

Chairman Pionke suggested that we add a part-time employee to maintain the flower beds/snack shop into the budget.

Commissioner Stetina suggested that the Morton Arboretum could possibly help with the weeding for a minimal cost.

Commissioner Kanaverskis asked for comprehensive list of all budgeted items once the list is compiled.

Discussion on how a part-time employee could really help with the events.

Commissioner Landsman asked if there is enough money for the community picnic. Interim Superintendent Fenske said that we asked for \$2500 last year, and we are asking for \$3500 for the next fiscal year.

Chairman Pionke touched on his conversation with Mayor Trilla about holding small neighborhood picnics and promoting block parties throughout the Village.

Interim Superintendent Fenske explained that the highlighted line items are new items that will be added. They are for “general supplies/equipment” and another line was added for “pond improvements” to restock the fish.

Interim Superintendent Fenske then mentioned that he talked to Finance Director Dittman about the projects at Borse Park and Midway that the Commission would like to see completed this year. She said that those projects are too expensive. Interim Superintendent Fenske then explained that the OSLAD Grants are “matching grants” up to 50% of the cost of the project that are paid out after completion, and that because of this the Village would still have to budget the full amount. He then asked Director Dittman about Ridgemoor Park. She said that might be more attainable but the 825 Building is going to be the Village’s main goal.

d. Park Maintenance Update

Interim Superintendent Fenske advised that the aerators were not working at Willow Pond. The air compressor needs to be rebuilt. Tamblings was out on December 18th at Creekside Park for maintenance.

Commissioner Stetina let Superintendent Fenske know that the Stetina Pavilion sign was down. Superintendent Fenske has the sign and will reinstall it in the Spring.

Chairman Pionke stated the light at Farmingdale Park is out.

Interim Supt. Fenske mentioned that he was having trouble finding information on the broken sound tube at Farmingdale Park, but is still looking into it

Commissioner Kaczmarek mentioned that there has been activity at Borse Park after hours.

Commissioner Landsman asked about marijuana smoking in the parks. Interim Supt. Fenske stated that according to the State Statute, it is illegal to smoke marijuana in any park.

7. VISITORS’ BUSINESS

None presented.

8. COMMUNICATIONS

None.

9. ADJOURNMENT

MOTION: Made by Commissioner Stetina, seconded by Commissioner Landsman to adjourn the meeting at the hour of 8:40 p.m.

ROLL CALL VOTE: AYES: Chairman Pionke, Commissioners Kaczmarek, Kanaverskis, Landsman, and Stetina. NAYS: None. ABSENT: Commissioners Lorraine Grimsby and Carol Lazarski.

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED,

February, 2020

Chairman

Minutes transcribed by Executive Secretary Christine Mardegan and Interim Superintendent Fenske.

PARKS & RECREATION COMMISSION MEETING
AGENDA ITEM SUMMARY SHEET

AGENDA ITEM DESCRIPTION

DISCUSSION

2020 Spring/Summer Program Dates

COMMISSION REVIEW

- ☐ Report
☒ Discussion
☒ Seeking Feedback

Meeting Date:
February 4 2020

BACKGROUND

Update on choosing dates for the 2020 Spring/Summer Programs

REQUEST FOR FEEDBACK

The following dates were selected.

Kite-Fly Day- May 25th, 10am-Noon @ Borse Community Park

Fishing Derby, June 13th, 10am-12:30 @ Willow Pond

Touch-A-Truck, June 19th, 10am-Noon @ Target

Movie Night- July 17th, 7:30pm @ Borse

Family Fishing Day – July 25th, 10am- 12:30pm @ Willow Pond

STAFF RECOMMENDATION

Because of the similarity of the two events, Staff combined the Family Fishing Day & the Parent/Child fishing event this year.

**PARKS & RECREATION COMMISSION MEETING
AGENDA ITEM SUMMARY SHEET**

AGENDA ITEM DESCRIPTION

DISCUSSION – 2020 Spring Fling 5K
Sunday May 3rd 2020

COMMISSION REVIEW

- ☐ Report
☒ Discussion
☒ Seeking Feedback

Meeting Date:

February 4 2020

BACKGROUND

Update on the planning for the 6th Annual 5K run and Community Fair, held at Borse Community Park.

REQUEST FOR FEEDBACK

STAFF RECOMMENDATION

PARKS & RECREATION COMMISSION MEETING
AGENDA ITEM SUMMARY SHEET

AGENDA ITEM DESCRIPTION

DISCUSSION – Park Maintenance Update

COMMISSION REVIEW

- ☐ Report
☒ Discussion
☒ Seeking Feedback

Meeting Date:

February 4 2020

BACKGROUND

Update on Park Maintenance issues from January 7th 2020 to February 4 2020

A) Aerators at Willow Pond

B) Farmingdale Park

REQUEST FOR FEEDBACK

STAFF RECOMMENDATION

**PARKS & RECREATION COMMISSION MEETING
AGENDA ITEM SUMMARY SHEET**

AGENDA ITEM DESCRIPTION

**New Business-
Cannabis Use on Park Property**

COMMISSION REVIEW

- ☐ Report
☒ Discussion
☐ Seeking Feedback

Meeting Date:

February 4 2020

BACKGROUND

With the passage of the Illinois Cannabis Regulation & Tax Act allowing for the personal use of marijuana, it was mentioned in passing at the January 7 2020 meeting if it is allowed in public parks.

REQUEST FOR FEEDBACK

STAFF RECOMMENDATION

Staff included snippets from Article 10, Sections 10-5 & 10-35 that cover this issue.



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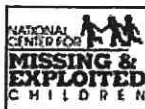
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PUBLIC HEALTH

(410 ILCS 705/) Cannabis Regulation and Tax Act.

(410 ILCS 705/Art. 10 heading)

Article 10.

Personal Use of Cannabis

(Source: P.A. 101-27, eff. 6-25-19.)

(410 ILCS 705/10-5)

Sec. 10-5. Personal use of cannabis; restrictions on cultivation; penalties.

(a) Beginning January 1, 2020, notwithstanding any other provision of law, and except as otherwise provided in this Act, the following acts are not a violation of this Act and shall not be a criminal or civil offense under State law or the ordinances of any unit of local government of this State or be a basis for seizure or forfeiture of assets under State law for persons other than natural individuals under 21 years of age:

(1) possession, consumption, use, purchase, obtaining, or transporting cannabis paraphernalia or an amount of cannabis for personal use that does not exceed the possession limit under Section 10-10 or otherwise in accordance with the requirements of this Act;

(2) cultivation of cannabis for personal use in accordance with the requirements of this Act; and

(3) controlling property if actions that are authorized by this Act occur on the property in accordance with this Act.

(a-1) Beginning January 1, 2020, notwithstanding any other provision of law, and except as otherwise provided in this Act, possessing, consuming, using, purchasing, obtaining, or transporting cannabis paraphernalia or an amount of cannabis purchased or produced in accordance with this Act that does not exceed the possession limit under subsection (a) of Section 10-10 shall not be a basis for seizure or forfeiture of assets under State law.

(b) Cultivating cannabis for personal use is subject to the following limitations:

(1) An Illinois resident 21 years of age or older who

cannabis on or in that property, including on any land owned in whole or in part or managed in whole or in part by the State.

(Source: P.A. 101-27, eff. 6-25-19; 101-593, eff. 12-4-19.)

(410 ILCS 705/10-35)

Sec. 10-35. Limitations and penalties.

(a) This Act does not permit any person to engage in, and does not prevent the imposition of any civil, criminal, or other penalties for engaging in, any of the following conduct:

(1) undertaking any task under the influence of cannabis when doing so would constitute negligence, professional malpractice, or professional misconduct;

(2) possessing cannabis:

(A) in a school bus, unless permitted for a qualifying patient or caregiver pursuant to the Compassionate Use of Medical Cannabis Program Act;

(B) on the grounds of any preschool or primary or secondary school, unless permitted for a qualifying patient or caregiver pursuant to the Compassionate Use of Medical Cannabis Program Act;

(C) in any correctional facility;

(D) in a vehicle not open to the public unless the cannabis is in a reasonably secured, sealed container and reasonably inaccessible while the vehicle is moving; or

(E) in a private residence that is used at any time to provide licensed child care or other similar social service care on the premises;

(3) using cannabis:

(A) in a school bus, unless permitted for a qualifying patient or caregiver pursuant to the Compassionate Use of Medical Cannabis Program Act;

(B) on the grounds of any preschool or primary or secondary school, unless permitted for a qualifying patient or caregiver pursuant to the Compassionate Use of Medical Cannabis Program Act;

(C) in any correctional facility;

(D) in any motor vehicle;

(E) in a private residence that is used at any time to provide licensed child care or other similar social service care on the premises;

(F) in any public place; or

(G) knowingly in close physical proximity to anyone under 21 years of age who is not a registered medical cannabis patient under the Compassionate Use of Medical Cannabis Program Act;

(4) smoking cannabis in any place where smoking is prohibited under the Smoke Free Illinois Act;

(5) operating, navigating, or being in actual physical control of any motor vehicle, aircraft, watercraft, or snowmobile while using or under the influence of cannabis in violation of Section 11-501 or 11-502.1 of the Illinois Vehicle Code, Section 5-16 of the Boat Registration and Safety Act, or Section 5-7 of the Snowmobile Registration and Safety Act;

(6) facilitating the use of cannabis by any person who is not allowed to use cannabis under this Act or the Compassionate Use of Medical Cannabis Program Act;

(7) transferring cannabis to any person contrary to this Act or the Compassionate Use of Medical Cannabis Program Act;

(8) the use of cannabis by a law enforcement officer, corrections officer, probation officer, or firefighter while on duty; nothing in this Act prevents a public employer of law enforcement officers, corrections officers, probation officers, paramedics, or firefighters

from prohibiting or taking disciplinary action for the consumption, possession, sales, purchase, or delivery of cannabis or cannabis-infused substances while on or off duty, unless provided for in the employer's policies. However, an employer may not take adverse employment action against an employee based solely on the lawful possession or consumption of cannabis or cannabis-infused substances by members of the employee's household. To the extent that this Section conflicts with any applicable collective bargaining agreement, the provisions of the collective bargaining agreement shall prevail. Further, nothing in this Act shall be construed to limit in any way the right to collectively bargain over the subject matters contained in this Act; or

(9) the use of cannabis by a person who has a school bus permit or a Commercial Driver's License while on duty.

As used in this Section, "public place" means any place where a person could reasonably be expected to be observed by others. "Public place" includes all parts of buildings owned in whole or in part, or leased, by the State or a unit of local government. "Public place" includes all areas in a park, recreation area, wildlife area, or playground owned in whole or in part, leased, or managed by the State or a unit of local government. "Public place" does not include a private residence unless the private residence is used to provide licensed child care, foster care, or other similar social service care on the premises.

(b) Nothing in this Act shall be construed to prevent the arrest or prosecution of a person for reckless driving or driving under the influence of cannabis, operating a watercraft under the influence of cannabis, or operating a snowmobile under the influence of cannabis if probable cause exists.

(c) Nothing in this Act shall prevent a private business from restricting or prohibiting the use of cannabis on its property, including areas where motor vehicles are parked.

(d) Nothing in this Act shall require an individual or business entity to violate the provisions of federal law, including colleges or universities that must abide by the Drug-Free Schools and Communities Act Amendments of 1989, that require campuses to be drug free.

(Source: P.A. 101-27, eff. 6-25-19; 101-593, eff. 12-4-19.)

(410 ILCS 705/10-40)

Sec. 10-40. Restore, Reinvest, and Renew Program.

(a) The General Assembly finds that in order to address the disparities described below, aggressive approaches and targeted resources to support local design and control of community-based responses to these outcomes are required. To carry out this intent, the Restore, Reinvest, and Renew (R3) Program is created for the following purposes:

(1) to directly address the impact of economic disinvestment, violence, and the historical overuse of criminal justice responses to community and individual needs by providing resources to support local design and control of community-based responses to these impacts;

(2) to substantially reduce both the total amount of gun violence and concentrated poverty in this State;

(3) to protect communities from gun violence through targeted investments and intervention programs, including economic growth and improving family violence prevention, community trauma treatment rates, gun injury victim services, and public health prevention activities;

(4) to promote employment infrastructure and capacity building related to the social determinants of health in the eligible community areas.

PARKS & RECREATION COMMISSION MEETING
AGENDA ITEM SUMMARY SHEET

AGENDA ITEM DESCRIPTION

**New Business-
Meeting with Compass Soccer**

COMMISSION REVIEW

- ☐ Report
☒ Discussion
☐ Seeking Feedback

Meeting Date:

February 4 2020

BACKGROUND

On Monday January 20th staff met with representatives from Compass Soccer to discuss their proposed plans for a possible redevelopment of the Midway Park field.

REQUEST FOR FEEDBACK

STAFF RECOMMENDATION