

## A G E N D A

REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON MONDAY, JANUARY 13, 2020, AT 6:30 P.M. AT THE WILLOWBROOK POLICE DEPARTMENT TRAINING ROOM, 7760 QUINCY STREET, WILLOWBROOK, IL, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. MOTION TO APPROVE - A Motion to Appoint Trustee Michael Mistele as Temporary Chairman in the Mayor's Absence (PASS)
5. VISITORS' BUSINESS - Public Comment is Limited to Three Minutes Per Person
6. OMNIBUS VOTE AGENDA:
  - a. Waive Reading of Minutes (APPROVE)
  - b. Minutes - Regular Board Meeting - December 16, 2019 (APPROVE)
  - c. Warrants - \$672,184.67 (APPROVE)
  - d. Monthly Financial Report - December 2019 (APPROVE)
  - e. RESOLUTION - A Resolution Approving a Final Plat of Subdivision of Anvan's Resubdivision No. 2 - 7830 Kingery Highway (ADOPT)
  - f. RESOLUTION - A Resolution Approving a Plat of Easement - 7624 Virginia Court (ADOPT)
  - g. RESOLUTION - A Resolution Approving a Plat of Easement - 528 Ridgemoor Drive (ADOPT)

## NEW BUSINESS

7. ORDINANCE - An Ordinance Amending Section 4-2-32 Entitled "Swimming Pool Regulations Adopted" of Chapter 2 Entitled "Building Code" of Title 4 Entitled "Municipal Services" of the Village Code of Ordinances of the Village of Willowbrook (PASS)

8. ORDINANCE - An Ordinance Repealing Sections 5-3-20 and 5-3-24 and Amending Section 5-3-23 Entitled "Prohibition of the Sale and Possession of Drug Paraphernalia" of Chapter 3 Entitled "Misdemeanors" of Title 5 Entitled "Police Regulations", of the Village Code of Ordinances of the Village of Willowbrook, DuPage County, Illinois (PASS)
9. RESOLUTION - A Resolution of the Village of Willowbrook Determining the Lowest Responsible Proposal for the Village Police Department Door Replacement Project and Awarding a Contract to Tee Jay Service Company, Inc. (ADOPT)

PRIOR BUSINESS

10. TRUSTEE REPORTS
11. ATTORNEY'S REPORT
12. CLERK'S REPORT
13. ADMINISTRATOR'S REPORT
14. MAYOR'S REPORT
15. CLOSED SESSION
16. ADJOURNMENT

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, DECEMBER 16, 2019 AT THE WILLOWBROOK POLICE DEPARTMENT, 7760 QUINCY STREET, VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 6:31 p.m. by Mayor Frank Trilla.

2. ROLL CALL

Those present at roll call were Mayor Trilla, Village Clerk Leroy Hansen, Trustees Sue Berglund, Umberto Davi, Terrence Kelly, Michael Mistele, Gayle Neal and Paul Oggerino.

ABSENT: None.

Also present were Village Attorney Michael Durkin, Village Administrator Brian Pabst, Director of Finance Carrie Dittman, Assistant Village Administrator Michael Mertens, Chief Robert Schaller, Deputy Chief Lauren Kaspar, Interim Superintendent of Parks and Recreation John Fenske, Building Official Roy Giuntoli, Planning Consultant Ann Choi, Superintendent of Public Works Joe Coons and Deputy Clerk Christine Mardegan.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Planning Consultant Ann Choi to lead everyone in saying the Pledge of Allegiance.

4. VISITORS' BUSINESS

None Presented.

5. OMNIBUS VOTE AGENDA

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Regular Board Meeting - November 25, 2019 (APPROVE)
- c. Warrants - \$669,135.41 (APPROVE)
- d. Motion - A Motion for Board Authorization for Staff to Process Current Delinquent Water Bills in Accordance with Past Practices (PASS)
- e. Monthly Financial Report - November 2019 (APPROVE)
- f. Motion - A Motion to Ratify an Application to Hold Raffle - Willowbrook-Burr Ridge Kiwanis (PASS)

- g. Resolution - A Resolution of the Village of Willowbrook Setting the 2020 Calendar Year Schedule of Regular Meetings of the Mayor and Board of Trustees and the Schedule of Regular Meetings of the Commissions and Committees of the Village of Willowbrook, DuPage County, Illinois (ADOPT)
- h. Ordinance - An Ordinance Amending Sections 1-14-1 Entitled "Creation and Composition:" and 1-14-5 Entitled "Quorum:" of Chapter 14 Entitled "Committees of the Board of Trustees" of Title 1 Entitled "Administrative" of the Village Code of Ordinances of the Village of Willowbrook, DuPage County, Illinois (PASS)
- i. Motion - A Motion to Approve the Calendar Year 2020 Payment to the Intergovernmental Risk Management Agency (PASS)
- j. Motion - A Motion to Approve an Expenditure for the Purchase of (2) New APX 6000 Portable Model Radios - Motorola (PASS)

Mayor Trilla asked the Board if there were any items to be removed from the Omnibus Vote Agenda.

MOTION: Made by Trustee Davi and seconded by Trustee Kelly to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

NEW BUSINESS

- 6. ORDINANCE - An Ordinance Amending Chapter 9, Entitled "Zoning Title of the Village," of the Willowbrook Municipal Code of the Village of Willowbrook (Defining and Regulating Adult - Use Cannabis) (PASS)

Mayor Trilla asked Planning Consultant Choi to present. "The Village of Willowbrook, as petitioner, is requesting a text amendment to address the recently enacted Cannabis Regulation and Tax Act in order to establish provisions for the sale of cannabis as a land use in the Village. As you all know by now, cannabis will be legal to possess and consume in the state of Illinois as of January 1st. Illinois is the 11<sup>th</sup> state to legalize recreational marijuana. It does not make it legal to minors, but authorizes the sale of

recreational cannabis from dispensaries and those are licenses that would be issued by the state. At this time, staff recommends that the regulation of adult use cannabis dispensing organizations, or more loosely referred to as "recreational dispensaries" mirror the regulation of medical cannabis dispensaries within Willowbrook. Staff has included a mapping exhibit in the agenda packet to determine possible locations for adult-use cannabis dispensing organizations ("dispensaries"). The map that you see reflects a 1,000-foot separation distance from all schools, licensed daycare properties and religious institutions and a 70-foot separation distance from residential properties. The Village of Willowbrook already approves medical cannabis dispensaries in the OR, LOR and M1 zoning districts and recommends that these zoning districts be expanded to include adult use cannabis dispensing organizations as a special use. There is a sheet in the agenda packet that presents the status of other communities in Illinois on this issue. As you can see, sixty-six communities have adopted and enforced an ordinance to regulate the possession and consumption of cannabis including the nearby communities of Darien, Joliet, Lombard, and Westmont. Forty-two communities have decided to prohibit the sale of recreational cannabis, including the nearby communities of Burr Ridge, Clarendon Hills, Downers Grove, DuPage County, Hinsdale, La Grange, Naperville, Oak Brook and Plainfield. The undecided communities have decided to implement a moratorium and/or referendum on the sale of recreational cannabis. The Village also conducted an online POLCO Survey to see if residents (and non-residents) of Willowbrook favored the adult-use cannabis dispensary use in the community. The Survey as of November 22, 2019 had 197 respondents, 109 yes votes for Adult-Use Dispensaries and 88 no votes for Adult-Use Dispensaries.

Trustee Davi asked for clarification on the number of yes votes in favor of. Planner Choi responded, "yes, in favor."

Trustee Davi then asked, how many were polled? Planner Choi responded by indicating that 88 were against the adult use cannabis dispensary use out of the 197 that were polled.

Planner Choi continued with her presentation by stating that, "Staff believes the requirement of a special use for an Adult-Use Cannabis Dispensing Organization within the OR, LOR and M1 zoning districts to be the most appropriate process for consideration. This process will require notification of surrounding property owners and a public hearing before the Plan Commission. The Plan Commission would be able to recommend conditions to the proposed project before forwarding their recommendation to the Village Board for final approval. The intent of the special-use process is to provide a transparent, public review process for land uses that

require case-by-case review in order to determine whether they will be compatible with surrounding uses and development patterns. Staff is confident that this process will provide for the most effective review and approval process for the regulation of Adult-Use Cannabis Dispensing Organizations in Willowbrook." Planner Choi concluded her report.

Mayor Trilla then asked Assistant Administrator Mertens to speak on the subject.

Assistant Administrator Mertens stated, "Trustee Kelly asked us to highlight a map by precinct districts for the results of the POLCO adult-use cannabis survey. In your packet there is a number of pages that show the individual precincts within the community and how they voted within the pole. The first question in the POLCO survey asked if residents were in favor of the Village approving an adult-use recreational dispensary within the community. The results were 109 in favor and 88 not in favor. We advertised on our Village Website, Facebook, and through the local library. We sent letters to all of the HOAs within the community and asked them to broadcast the survey to their HOA members. The second question was a little bit more refined: Would you be in favor of adult cannabis dispensaries within the industrial districts as highlighted with proposed map? The results of the second survey question was 106 in favor and 91 not in favor of this proposed district location. The third question was, Should the Village approve the use of adult-use recreation cannabis dispensaries in limited commercial business locations? The results of the third question was 101 in favor and 96 not in favor that that proposed district.

Staff provided three map exhibits as it relates to the possible districts for Adult-Use Cannabis Dispensaries. The first map was the map presented to the Plan Commission for consideration. It had a boundary that was 70 feet from residential properties and 1,000 feet from daycares, schools and religious institutions in the OR, LOR and M1 Zoning Districts. The second map was utilized for the POLCO survey. It had a boundary that was 375 ft from residential properties and 1,000 feet from daycares, schools and religious institutions in the B2, B4, OR and M1 zoning districts. The third map was a more conservative option. It had a boundary that was 375 feet from residential properties and 1,000 feet from daycares, schools and religious institutions in the OR and M1 Zoning Districts.

Mayor Trilla asked, "How would we vote if we wanted to say yes but limit it further than what the Planning Commission did?" Assistant Administrator Mertens responded, "We would need a Board Member to make a Motion to modify the residential separation from 70 feet to

375 feet, and we would need a Second from the Board. Trustee Neal stated, "It would have to be a resolution to not only modify from 70 to 375, but also included in that, to have a zoning restriction of only OR and M1." Assistant Administrator Mertens responded, "That is correct."

Trustee Davi, asked what is the meaning of the precinct maps?

Assistant Administrator Mertens reviewed the precinct maps and stated, "The last page listed was for precinct areas that were outside of Willowbrook. We had voting precinct survey results that were in Burr Ridge and Darien. We felt that those were important for you to know the numbers but not as critical as the Willowbrook residents. So that last page, Trustee Davi, is the items of yes and no votes for those three questions that occurred in Darien and Burr Ridge. The 27 is the total votes with 17 yes votes, and 10 no votes."

Trustee Davi stated, "I don't know that I got an answer to the question, 'How many residents were contacted in this electronic survey. What was the total?'" Assistant Administrator Mertens responded, "We did not physically do a mailing to individual residents. The online survey was promoted on Facebook, the Village website, through the library, Channel Six and a letter was sent to all the HOAs."

Assistant Administrator Mertens further clarified the three POLCO survey questions and the results from each of the questions. Trustee Oggerino began, "With that being said, this Board has unfortunately seen some issues in the past that have caused a large public outcry. I have not heard a large outcry of concern as it relates to either side of this issue."

Mayor Trilla said, "Mike, I have a question. When do you discuss the funds?" Assistant Administrator Mertens responded, "So two more Ordinances down there is an item on the Agenda to consider a 3% Cannabis Tax. If approved, the revenue generated from a Cannabis Tax would be geared towards public improvements and paying down police pension liabilities."

Trustee Kelly said, "I would like to clarify something. I'd imagine this being an exercise where we would have a first vote on opting in and opting out. That would have been much easier to understand. So just that I'm sure that I'm casting my vote the way that I want to... casting a "no" vote on this item is actually casting an "opt out" vote as far as I'm concerned. Correct?"

Attorney Durkin advised that casting a "no" vote on this Agenda Item is casting a "no" vote on the Adult-Use Cannabis Zoning

Ordinance as the Plan Commission has recommended it. The next item is number seven, which is an Ordinance prohibiting the sale of recreational cannabis throughout the village.

Trustee Kelly, said, "So I don't have the opportunity then to vote to cast an "opt out" vote. I can only vote a "no" vote for the ordinance. Correct?"

Assistant Administrator Mertens said, "Just to clarify, and you're absolutely right, we set up the Ordinance order to give the Board the ability to vote on a certain Zoning District for Adult-Use Cannabis. If the board decides they don't want to allow any cannabis dispensaries, the next item specifically is an Opt-Out ordinance."

Trustee Davi asked, "That should be the first thing we vote on. What am I missing? What are we saying?"

Assistant Administrator Mertens explained, "The reason we put the agenda items in this order is because there may be a debate by the Board Members on an allowable zoning district with the possibility that they could not come to a consensus and a certain District. If they voted the zoning district option down and they already voted not to opt out, it would have been too late to then opt out. As an example, you could have three Board Member that say, 'I like the industrial area and that's the only area I want it.' And you could have the other three that say, 'I really like the Plan Commission option scenario.' And that's how they vote. And if that's the case, then we would have no vote there."

There was then a discussion by the Board to move Item Seven (7) to Item Six (6) and consider the Opt-Out Ordinance first. Attorney Durkin stated, "The current motion is to consider Item Number Seven (7), an Ordinance Amending Title 3 Entitled "Business Regulations" of the Village Code of the Village of Willowbrook by the Adoption of Chapter 22 Prohibiting Adult-Use Cannabis Business Establishments Other Than Medical Cannabis Cultivation Centers and Medical Cannabis Dispensing Organizations. And I believe there was a Second from Trustee Berglund.

Trustee Kelly asked, "Is a yes vote on Item Seven a vote to opt out?"

Attorney Durkin responded, "Technically you're voting on whether to prohibit recreational marijuana sales in the Village."

Mayor Trilla asked, "If you don't want marijuana sold in the town, you would vote which way?"

Attorney Durkin stated, "Yes on number seven (7) which is currently the second Ordinance."

MOTION: Made by Trustee Davi and seconded by Trustee Berglund to change the Ordinance order to put number seven (7) in front of number six (6).

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

7. ORDINANCE - An Ordinance Amending Title 3 Entitled "Business Regulations" of the Village Code of the Village of Willowbrook by the Adoption of Chapter 22 Prohibiting Adult-Use Cannabis Business Establishments Other Than Medical Cannabis Cultivation Centers and Medical Cannabis Dispensing Organizations (PASS)

Mayor Trilla asked if any board members would like to speak.

Trustee Neal stated, "I understand the reason as to why staff put the order as originally presented. And I also understand why you did not have it in that order to begin with. And that's because of the three map options that you handed out tonight, you would have your area isolated and ready for that order. You would have that decision made already that you were going to either go from what we're labeling conservative adult cannabis and this option which has perimeters of 375 feet with an OR and M1. So, therefore, we would be voting yes to prohibit based on your ordinances already being established of what areas you are voting for to begin with. As mentioned earlier, we need a resolution with a second to modify it to be from 70 to 375 and OR and M1 only. So now when you get to put in number seven (7) as a vote for a yes or a no it's a bit off. Am I correct?"

Trustee Davi stated, "No. As a trustee, I think you can decide where you want it if the Board wants to have it. Then you can move on to this. And then you can set the parameters, whatever they might be, 70 feet, 375 feet, whatever. I don't know why one prohibits the other. It does not. We have to talk about whether or not we want marijuana in this district in the Village. Some may say yes, some may say no, and I think the reasons ought to be heard as to whether it's yes or no. So, here's the thing it is Mr. Mayor. In the 1920's somebody said drinking alcohol is a bad thing, and people went to jail for drinking alcohol. And then the government said, 'Oh, we made a mistake. Let's change it. It's okay to drink alcohol.' And then we got this thing, it's called marijuana, and the government says, 'It's illegal.' And lots of people, lots of people got caught up in it; went to jail, paid

money, fines, got records, couldn't get jobs, couldn't do this, couldn't do that. Now, the government says, 'You know it's okay to smoke marijuana. It's no longer a crime.' Some Villages have said, 'We'll allow cannabis dispensaries' and some Villages have said, 'We don't want any.' They have reasons for that. I don't care if you put it in an industrial area, you put it in a garage, you put it somewhere else, if it's in, it's in. I don't know that our residents are excited about marijuana in our Village whether we put it in an industrial area or we put it on Route 83. Yes, the government said it's okay to do it now, but what does that mean? So, the point is, yes, we as want to do what our Villagers want, what our citizens want. That's our job to do that. And yes, some Villagers are going to differ. It's never going to be everybody wants this, or everybody opposes that. But I think that if we talk in terms of what's good for our Village, I'm not so sure that that's a good thing. The revenue we may get, I don't even know what that revenue is, and of course, yes, we have to be conscious of revenue, but this is not the only source of revenue there is. At the end of the day, there's lots of ways to gather revenues for our Village. And, so yes, it does become one of those things; you either like it, or you don't like it. You're absolutely correct, and it's not like marijuana is some evil thing, it's not. But, all of a sudden, the government said it's okay to smoke it. You're not going to get prosecuted or jailed. You're not going to do any of that stuff. I speak against the notion of having marijuana in our Village no matter where you put it. Whether it's 70 feet away from a home, or 375 feet. I don't even know what that means. What difference does the feet separation make at the end of the day? They don't. They don't. It's a feel-good thing. It's 1,000 feet from the school, so what? It's still there. It's still there. So that's just why we needed this discussion."

Trustee Oggerino stated, "Cannabis is decriminalized nowadays. Unfortunately, maybe, but I think in 2019, it's viewed in a similar fashion to beer and whiskey. As sad as that might be, that's the facts, I think, in my experience. I am in favor for it, and I'm not saying it's a good thing, but I think it's not going to affect us in the boogeyman way that we think. And I go back to if our residents were concerned then the pitchfork crew would be here, and they're not. I am in favor of it."

Trustee Davi stated, "There's a fallacy, and that fallacy is when the Zoning Board approved the building that was going to be built with the gun range on it, nobody knew anything about it. And then the word got out, and all of a sudden, the pitchforks showed up."

Trustee Mistele stated, "I have to agree with everything I've heard so far. So Willowbrook is in the middle of the state of Illinois. We're going to have to deal with it. One of the aspects of dealing

with cannabis right now, they have curbside tests for testing intoxication. I understand they're trying to standardize curbside testing for impairment from cannabis. They're still working on that item. I call this the Cheech and Chong Ordinance, all right? Let people make their own choice. Let them do what they wish to do. Relative to how to control it, we cannot control what the Villages of Westmont or Darien allow. The point is that they have commercial properties right up on Route 83. Geographically, Route 83 is going to be a busy north-south road through DuPage County. We're going to have to deal with traffic, whether they're impaired drivers or not. We're going to have to deal with our neighbors. Whether we allow cannabis or not, they are going to allow it already. Then, going back to the previous ordinance, I said to Terry here, I said, 'I think we've got a cart-horse issue between those two ordinances, and I agree with switching them.' And I would say no to the way this ordinance is written right now, which is in support of legalizing marijuana in Willowbrook."

Trustee Oggerino said, "If you're voting no, that means you're in favor of it."

Trustee Kelly stated, "I gave this a lot of thought, and in my mind, there are just too many unknowns associated with this business use. I went to the seminars. I've done a lot of reading. We have some financial issues. I don't think that cannabis is going to solve them, and we would be spending our time better addressing some possibilities with respect to revenues that we haven't looked at yet. I just don't feel that it's in the best interest of the Village or the residents to allow the sale of recreational cannabis in Willowbrook at this point in time."

Trustee Mistele stated, "As Terry said, we've been trying to do some reading, research, seeing what happens when people have legalized cannabis. One of the 60 Minutes stories that caught my ear was legalized cannabis in the State of California. The illegal market grew exponentially. Once it was legal for people to be found in possession of marijuana, a black market, marijuana market grew terrifically. I suspect the same thing will happen here in Illinois. That's just me looking at it at all the different levels: the growing, the transportation, the security, the inventory control. And then you get out to the actual final recreational users. Like I said, we're going to have to deal with it one way or the other. If Willowbrook allows it or not, we're still going to have to face it."

Assistant Administrator Mertens stated that the ordinance is to opt out. If you vote yes, that means no to allowing Adult-Use Cannabis Dispensaries. If you vote no and you're favoring Adult-Use Cannabis Dispensaries. We'll stipulate that if the board does

decide to opt in, then the Board would need to pick an allowable Zoning District, and that would be in the next agenda item. If you don't pick an allowable Zoning District, it then is declared open to general retail, which means it can go anywhere where retail is allowed.

Attorney Durkin asked, "Do we have a motion to have an Ordinance amending Title 3 entitled 'Business Regulations of the Village Code of the Village of Willowbrook by the Adoption of Chapter 22 Prohibiting Adult-Use Cannabis Business Establishments Other Than Medical Cannabis Cultivation Centers and Medical Cannabis Dispensing Organizations?

MOTION: Made by Trustee Kelly and seconded by Trustee Neal to adopt Resolution No. 19-0-37 as presented. AYES: Trustee Davi, Kelly  
NAYS: Trustee Berglund, Mistele, Neal and Oggerino.

MOTION DENIED.

6. ORDINANCE - An Ordinance Amending Chapter 9, Entitled "Zoning Title of the Village," of the Willowbrook Municipal Code of the Village of Willowbrook (Defining and Regulating Adult - Use Cannabis) (PASS)

Mayor Trilla asked the Board if anyone would like to speak?

Trustee Neal said, "I would like to make a motion to modify the distance from 70 feet to 375 feet. To include Zoning Map Legend OR and M1. Which, with our handouts tonight, was a conservative Adult-Use Cannabis map option.

Trustee Oggerino asked, "What is the location? So that's the Plaza Court and Executive Drive area?"

Mayor Trilla stated, "It is from the landscape company all the way to where Plainfield and Madison meet."

Attorney Durkin suggested to take a roll call on the Ordinance Amending Chapter 9, Entitled "Zoning Title of the Village," of the Willowbrook Municipal Code of the Village of Willowbrook and regulating Adult-Use Cannabis as modified by Trustee Neal's motion to modify the distance parameters to 375 feet from residential and 1000 feet from daycare schools and religious institutions. Zoning districts under consideration OR and M1 as displayed on page three of the handout.

MOTION: Made by Trustee Kelly and seconded by Trustee Berglund to adopt Resolution No. 19-O-36 as modified by Trustee Neal motion.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Mistele, Neal and Oggerino. NAYS: Trustees Davi and Kelly. ABSENT: None.

MOTION DECLARED CARRIED

8. ORDINANCE - An Ordinance Amending Title 11, Entitled "Taxes," of the Village Code of Ordinances of the Village of Willowbrook, DuPage County, Illinois by Adding Thereto Chapter 10 Entitled "Municipal Cannabis Retailers' Occupation Tax" (PASS)

Assistant Administrator Mertens advised that with the availability of Adult-Use Recreational Dispensaries, the Village has the ability to add a 3% Cannabis Tax. It would not apply to medical cannabis or anybody that has the medical card. The Illinois Economic Policy Institute estimated a \$350,000 annual benefit per dispensary. We also supplied some research the Village of Lombard performed comparing Illinois' population and the number of dispensaries proposed to what Colorado currently has in place. They came up with an estimate close to \$400,000. Some communities are projecting a little bit more aggressive number. We're estimating anywhere from \$350 to \$400 thousand. Even if you cut that in half and estimate \$200,000, it's still a quality revenue stream. The ordinance for consideration is for a proposed 3% Cannabis Tax. That's the maximum allotted by the State of Illinois.

MOTION: Made by Trustee Neal and seconded by Trustee Berglund to pass Ordinance No. 19-O-38 as presented.

ROLL CALL VOTE: AYES: Trustees Berglund, Kelly, Mistele, Neal and Oggerino. PRESENT: Trustee Davi. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

9. RESOLUTION - A Resolution of the Village of Willowbrook Amending and Establishing Permit Fees, Deposits and Other Charges Applicable to the Reservation of Parks or Portions Thereof in the Village of Willowbrook, DuPage County, Illinois (ADOPT)

MOTION: Made by Trustee Berglund and seconded by Trustee Neal to pass Resolution No. 19-R-61 as presented.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal and Oggerino. NAYS: None. ABSENT: None.

10. ORDINANCE - An Ordinance Amending Sections 3-12-5 Entitled "Classifications", of Chapter 12 Entitled "Liquor", of Title 3 Entitled "Business" of the Village Code of Ordinances of the Village of Willowbrook, DuPage County, Illinois (PASS)

Trustee Mistele asked, "Do we have three applications for this classification of license?:"

Mayor Trilla answered, "Yes."

MOTION: Made by Trustee Neal and seconded by Trustee Oggerino to pass Ordinance No. 19-0-39 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

11. RESOLUTION - A Resolution Approving and Authorizing the Purchase of Two (2) 2019 Ford F-350 XL 4x2 Truck Service Bodies from Sauber Manufacturing Company, Inc. at a Total Cost Not to Exceed \$54,392.00 (ADOPT)

Superintendent Coons stated, "The Village budgeted \$112,392 for the purchase of the two F-350 pickup trucks upfitted with the service bodies. The F-350 pickup truck cost \$30,437 each, \$60,874 subtotal. The Municipal Services Committee recommended an extended warranty priced at \$3,625 each, \$7,250 subtotal for the extended warranty. The total for the base F-350 pickup trucks with extended warranty is \$68,124."

MOTION: Made by Trustee Davi and seconded by Trustee Neal to pass Resolution No. 19-R-62 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

12. ORDINANCE - An Ordinance Amending Sections 3-5-1(G), 3-5-6(A), 3-5-6 (B), 3-5-6(C), 3-5-8(A) and 3-5-8(B) of Chapter 5 Entitled "Tobacco Dealers" of Title 3 Entitled "Business Regulations" of the Village Code of Ordinances of the Village of Willowbrook, DuPage County, Illinois (PASS)

Chief Schaller related, "On July 1 of 2019, State Law now requires that people must now be at least 21 years old to buy tobacco in

the State of Illinois. This includes cigarettes, chewed tobacco, e-cigarettes and vapes. The new State Law amends the prevention of tobacco use by minors in sale, and distribution of tobacco products. The name of the act is the Prevention of Tobacco Use by Persons Under 21 Years of Age in Sale and Distribution of Tobacco Products Act. With these changes at the state level, the Village is updating the existing ordinance to coincide with these changes in age from 18 to 21."

MOTION: Made by Trustee Kelly and seconded by Trustee Berglund to pass Ordinance No. 19-0-40 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

13. TRUSTEE REPORTS

Trustee Neal had no report.

Trustee Kelly had no report.

Trustee Mistele "Merry Christmas to all."

Trustee Berglund had no report.

Trustee Davi had no report.

Trustee Oggerino "Merry Christmas."

14. ATTORNEY'S REPORT

Attorney Durkin had no report.

15. CLERK'S REPORT

Clerk Hansen had no report.

16. ADMINISTRATOR'S REPORT

Administrator Pabst had no report.

Page 14  
Village Board Minutes  
December 16, 2019

17. MAYOR'S REPORT

Mayor Trilla stated that Holiday Inn is getting closer to being completed.

18. CLOSED SESSION

Mayor Trilla stated that there was no need for Closed Session during tonight's meeting.

19. ADJOURNMENT

MOTION: Made by Trustee Mistele and seconded by Trustee Oggerino, to adjourn the Regular Meeting at the hour of 7:38 p.m.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED.

\_\_\_\_\_, 2020.

\_\_\_\_\_  
Mayor

Minutes transcribed by Deputy Clerk Christine Mardegan.

## W A R R A N T S

January 13, 2020

GENERAL CORPORATE FUND	-----	\$527,309.01
WATER FUND	-----	\$140,984.66
HOTEL/MOTEL TAX FUND	-----	\$0.00
SSA ONE BOND & INTEREST FUND	-----	\$0.00
POLICE PENSION FUND	-----	\$750.00
RT 83/PLAINFIELD RD BUSINESS DIST TAX	-----	\$3,141.00
TOTAL WARRANTS	-----	\$672,184.67

Carrie Dittman, Director of Finance *C.D.*

APPROVED:  
Frank A. Trilla, Mayor

CHECK DISBURSEMENT REPORT FOR VILLAGE OF WILLOWBROOK  
 CHECK DATE FROM 12/18/2019 - 01/14/2020

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND							
12/18/2019	APCH	95115*#	DUPage COUNTY	MAINTENANCE - TRAFFIC SIGNALS	745-224	35	3,141.00
01/14/2020	APCH	156(E)*#	INTERGOVERNMENTAL PERSONNEL	EMP DED PAY- INSURANCE	210-204	00	13,106.54
				LIFE INSURANCE - ELECTED OFFICIALS	410-141	05	63.84
				HEALTH/DENTAL/LIFE INSURANCE	435-148	07	18.48
				HEALTH/DENTAL/LIFE INSURANCE	455-141	10	84.46
				HEALTH/DENTAL/LIFE INSURANCE	455-141	10	3,633.00
				LIFE INSURANCE - PLAN COMMISSION	510-141	15	588.89
				LIFE INSURANCE - COMMISSIONERS	510-340	15	70.56
				HEALTH/DENTAL/LIFE INSURANCE	550-148	20	72.24
				HEALTH/DENTAL/LIFE INSURANCE	610-141	25	1,106.09
				HEALTH/DENTAL/LIFE INSURANCE	630-141	30	25,982.62
				HEALTH/DENTAL/LIFE INSURANCE	710-141	35	4,195.04
				HEALTH/DENTAL/LIFE INSURANCE	810-141	40	1,792.43
				CHECK APCHK 156(E) TOTAL FOR FUND 01:			50,714.19
01/14/2020	APCH	157 (E) *#	WEX BANK	FUEL/MILEAGE/WASH	455-303	10	38.00
				FUEL/MILEAGE/WASH	630-303	30	3,790.32
				FUEL/MILEAGE/WASH	710-303	35	632.92
				FUEL/MILEAGE/WASH	810-303	40	83.26
				CHECK APCHK 157 (E) TOTAL FOR FUND 01:			4,544.50
01/14/2020	APCH	95116	AARON PORTER	SCHOOLS/CONFERENCES/TRAVEL	630-304	30	61.25
01/14/2020	APCH	95118	AMERICAN PUB.WKS.ASSN.	FEES/DUES/SUBSCRIPTIONS	710-307	35	208.00
01/14/2020	APCH	95119	ARTHUR A. TOWNSEND	FAMILY SPECIAL EVENT - TREE LIGHTING	585-152	20	250.00
				CHILDREN'S HOLIDAY PARTY	585-155	20	250.00
				CHECK APCHK 95119 TOTAL FOR FUND 01:			500.00
01/14/2020	APCH	95121	B & E AUTO REPAIR & TOWING	MAINTENANCE - VEHICLES	630-409	30	3,484.39
01/14/2020	APCH	95122	BLACK GOLD SEPTIC	MAINTENANCE - PW BUILDING	725-418	35	350.00
01/14/2020	APCH	95123*#	BLUE LINE LEARNING GROUP LLC	SCHOOLS/CONFERENCES/TRAVEL	630-304	30	644.00
				SCHOOLS/CONFERENCES/TRAVEL	710-304	35	70.00
				CHECK APCHK 95123 TOTAL FOR FUND 01:	630-307	30	714.00
01/14/2020	APCH	95124	BUSEY BANK	FEES/DUES/SUBSCRIPTIONS	520-254	15	20.00
				PLAN REVIEW - ENGINEER			440.00

CHECK DISBURSEMENT REPORT FOR VILLAGE OF WILLOWBROOK  
 CHECK DATE FROM 12/18/2019 – 01/14/2020

Page 2/10

Check Date Bank Check # Payee  
 Fund: 01 GENERAL FUND

			Description	Account	Dept	Amount
01/14/2020	APCH	95126	PLAN REVIEW – ENGINEER PLAN REVIEW – ENGINEER –REIMB FEES – ENGINEERING	520-254 520-254 720-245	15 15 35	110.00 220.00 13,250.50
01/14/2020	APCH	95127	CONSULTING SERVICES CONSULTING SERVICES- REIMB CONSULTING SERVICES- REIMB CONSULTING SERVICES – REIMB FEES – DRAINAGE ENGINEER PLAN REVIEW – CIVIL ENGINEER –REIMB PLAN REVIEW – CIVIL ENGINEER- REIMB PLAN REVIEW – CIVIL ENGINEER- REIMB PLAN REVIEW – CIVIL ENGINEER- REIMB CHECK APCHK 95125 TOTAL FOR FUND 01: FEES – ENGINEERING	815-306 815-306 815-306 815-306 820-246 820-254 820-254 820-254 820-254 720-245	40 40 40 40 40 40 40 40 40 35	880.00 156.38 467.36 220.00 357.36 220.00 632.50 110.00 110.00 2,516.24
01/14/2020	APCH	95128	CITY WIDE OF ILLINOIS MAINTENANCE – BUILDING MAINTENANCE – BUILDING CHECK APCHK 95128 TOTAL FOR FUND 01: AMMUNITION (HOMELAND SEC TRAINING CLA	466-228 466-228	10 10	348.61 2,847.87
01/14/2020	APCH	95129	COLLEGE OF DUPAGE INTERNET/WEBSITE HOSTING INTERNET/WEBSITE HOSTING CHECK APCHK 95130 TOTAL FOR FUND 01: ENERGY/COMED (835 MIDWAY)	630-346 460-225 715-225	30 10 35	3,196.48 227.41 108.35 335.76
01/14/2020	APCH	95130#	COMCAST CABLE INTERNET/WEBSITE HOSTING INTERNET/WEBSITE HOSTING CHECK APCHK 95130 TOTAL FOR FUND 01: ENERGY/COMED (835 MIDWAY)	466-240 466-240 745-207 745-207	10 10 35 35	380.19 242.56 91.17 1,196.65
01/14/2020	APCH	95132	CRITICAL REACH INC DANIEL POLFLET DAVIS & STANTON, INC.	630-307 630-345 630-401	30 30 30	300.00 150.32 672.00
01/14/2020	APCH	95134	DELTA DENTAL PLAN OF ILLINOIS EMP DED PAY- INSURANCE HEALTH/DENTAL/LIFE INSURANCE	210-204 455-141	00 10	1,654.77 271.09

CHECK DISBURSEMENT REPORT FOR VILLAGE OF WILLOWBROOK  
 CHECK DATE FROM 12/18/2019 – 01/14/2020

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND							
01/14/2020	APCH	95139	DUPAGE CNTY CHIEFS OF POL.ASSN.	HEALTH/DENTAL/LIFE INSURANCE HEALTH/DENTAL/LIFE INSURANCE HEALTH/DENTAL/LIFE INSURANCE HEALTH/DENTAL/LIFE INSURANCE	610-141 630-141 710-141 810-141	25 30 35 40	114.32 2,096.85 271.09 228.64
01/14/2020	APCH	95137	DOLLAMUR SPORT SURFACES	CHECK APCHK 95136 TOTAL FOR FUND 01: OPERATING EQUIPMENT	630-401	30	4,636.76 962.99
01/14/2020	APCH	95138	DU-COMM	MAINTENANCE – RADIO EQUIPMENT RADIO DISPATCHING RADIO DISPATCHING	630-421 675-235 675-235	30 30 30	8,391.86 3,294.48 65,787.00
01/14/2020	APCH	95140	DUPAGE COUNTY RECORDER	CHECK APCHK 95138 TOTAL FOR FUND 01: FEES/DUES/SUBSCRIPTIONS FEES/DUES/SUBSCRIPTIONS	630-307 630-307	30 30	275.00 275.00
01/14/2020	APCH	95141	DUPAGE COUNTY TREASURER	CHECK APCHK 95139 TOTAL FOR FUND 01: FEES/DUES/SUBSCRIPTIONS	455-307	10	550.00 70.00
01/14/2020	APCH	95142	DUPAGE COUNTY TREASURER	RADIO DISPATCHING	675-235	30	13,238.69
01/14/2020	APCH	95143	DUPAGE MAYORS AND MGRS. CONF.	EDP LICENSES	640-263	30	750.00
01/14/2020	APCH	95145	EVT TECH	SCHOOLS/CONFERENCES/TRAVEL	410-304	05	35.00
01/14/2020	APCH	95145	MAINTENANCE – VEHICLES –51, 55, 59	NEW VEHICLES – 51	630-409 680-625	30 30	1,574.55 13,420.61
01/14/2020	APCH	95146#	FIRST NATIONAL BANK OMAHA	CHECK APCHK 95145 TOTAL FOR FUND 01: OFFICE SUPPLIES OFFICE SUPPLIES CONSULTING CONSULTING FEES/DUES/SUBSCRIPTIONS COMMISSARY PROVISION OFFICE SUPPLIES EDP LICENSES	455-301 455-301 455-306 455-306 455-307 455-355 610-301 615-263	10 10 10 10 10 10 25 25	38.00 276.65 48.00 42.75 1,016.00 50.89 257.68 4.00
01/14/2020	APCH	95147	GATEWAY SRA	CHECK APCHK 95146 TOTAL FOR FUND 01: SPECIAL RECREATION ASSOC PROGRAM DUES	590-518	20	1,733.97 19,655.43
01/14/2020	APCH	95148	GHD SERVICES INC.	CRISIS MANAGEMENT	475-367	10	1,375.00

CHECK DISBURSEMENT REPORT FOR VILLAGE OF WILLOWSBROOK  
 CHECK DATE FROM 12/18/2019 - 01/14/2020

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND							
01/14/2020	APCH	95149	GOVT FINANCE OFCRS ASSN	FEES/DUES/ SUBSCRIPTIONS	610-307	25	170.00
01/14/2020	APCH	95150*#	H AND R CONSTRUCTION INC.	STREET & ROW MAINTENANCE	750-328	35	2,539.00
01/14/2020	APCH	95151	HINSDALE HIGH SCHOOL 86	CHILDREN'S HOLIDAY PARTY	585-155	20	440.00
01/14/2020	APCH	95152*#	HUNTER ASPHALT PAVING INC	MAINTENANCE - STREET LIGHTS STREET & ROW MAINTENANCE STREET & ROW MAINTENANCE STREET IMPROVEMENTS	745-223 750-328 750-328 765-685	35 35 35 35	2,175.00 1,595.00 2,695.00 1,675.00
				CHECK APCHK 95152 TOTAL FOR FUND 01:			8,140.00
01/14/2020	APCH	95153	I.R.M.A.	INSURANCE - IRMA	480-272	10	233,151.00
01/14/2020	APCH	95154	ILL GOVERNMENT FINANCE OFFICERS	FEES/DUES/ SUBSCRIPTIONS	610-307	25	200.00
01/14/2020	APCH	95155	ILL ASSN OF PROPERTY & EVIDENCE	FEES/DUES/ SUBSCRIPTIONS	630-307	30	35.00
01/14/2020	APCH	95157	JAMES MARTINO	UNIFORMS	630-345	30	12.03
01/14/2020	APCH	95158	JOSE CHAVEZ-JIMENEZ	UNIFORMS UNIFORMS	630-345 630-345	30 30	282.82 280.47
				CHECK APCHK 95158 TOTAL FOR FUND 01:			563.29
01/14/2020	APCH	95159#	KONICA MINOLTA BUSINESS SOLUTION	COPY SERVICE COPY SERVICE COPY SERVICE COPY SERVICE COPY SERVICE	630-315 630-315 630-315 810-315 810-315	30 30 30 40 40	103.76 256.92 205.31 209.87 242.09
				CHECK APCHK 95159 TOTAL FOR FUND 01:			1,017.95
01/14/2020	APCH	95160	LAW OFFICES STORINO RAMELLO&DURK	FEES - VILLAGE ATTORNEY FEES - LABOR COUNSEL CRISIS MANAGEMENT	470-239 470-242 475-367	10 10 10	7,245.01 3,111.10 3,702.40
				CHECK APCHK 95160 TOTAL FOR FUND 01:			14,058.51
01/14/2020	APCH	95161	LORT RINELLA	FUEL/MILEAGE/WASH FUEL/MILEAGE/WASH	630-303 630-303	30 30	20.42 28.54
				CHECK APCHK 95161 TOTAL FOR FUND 01:			48.96

CHECK DISBURSEMENT REPORT FOR VILLAGE OF WILLOWBROOK  
 CHECK DATE FROM 12/18/2019 - 01/14/2020

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
<b>Fund: 01 GENERAL FUND</b>							
01/14/2020	APCH	95162	MATTHEW VANDERJACK	UNIFORMS UNIFORMS CHECK APCHK 95162 TOTAL FOR FUND 01:	630-345	30	21.44
01/14/2020	APCH	95165	MID-STATES ORGANIZED CRIME	FEES/DUES/SUBSCRIPTIONS	630-307	30	251.71
01/14/2020	APCH	95166	MIDCO	PHONE - TELEPHONES	455-201	10	150.00
01/14/2020	APCH	95167	MITECHS, INC.	EDP LICENSES	615-263	25	680.00
01/14/2020	APCH	95168	MOTOROLA SOLUTIONS INC	PHONE - TELEPHONES	630-201	30	4,972.00
01/14/2020	APCH	95169	NANCY TURVILLE	ACCREDITATION FUEL/MILEAGE/WASH	630-202	30	102.00
01/14/2020	APCH	95170	NCPERS GROUP LIFE INSURANCE	CHECK APCHK 95169 TOTAL FOR FUND 01:	630-303	30	675.00
01/14/2020	APCH	95171#	NICOR GAS	EMP DED - SUPPLEMENTAL LIFE INSURANCE	210-213	00	28.42
01/14/2020	APCH	95171	NJ RYAN TREE & LANDSCAPE LLC	NICOR GAS (835 MIDWAY)	466-236	10	703.42
01/14/2020	APCH	95173	NORTH EAST MULTI REGIONAL TRNG.	NICOR GAS (825 MIDWAY)	570-235	20	
01/14/2020	APCH	95174	ORKIN EXTERMINATING	NICOR GAS (7760 QUINCY)	630-235	30	
01/14/2020	APCH	95175	PAPER DIRECT	NICOR GAS	725-415	35	
01/14/2020	APCH	95176	PORTER LEE CORPORATION	CHECK APCHK 95171 TOTAL FOR FUND 01:			348.70
01/14/2020	APCH	95177	PUBLIC SAFETY DIRECT INC	SNOW REMOVAL CONTRACT	740-287	35	1,320.11
01/14/2020	APCH	95177	MAINTENANCE - VEHICLES	SCHOOLS/CONFERENCES/TRAVEL	630-304	30	4,590.00
01/14/2020	APCH	95177	MAINTENANCE - VEHICLES - #53	MAINTENANCE - BUILDING	466-228	10	135.00
01/14/2020	APCH	95177	CHECK APCHK 95177 TOTAL FOR FUND 01:	OFFICE SUPPLIES	455-301	10	193.26
01/14/2020	APCH	95177	CHECK APCHK 95177 TOTAL FOR FUND 01:	OPERATING EQUIPMENT	630-401	30	47.98
01/14/2020	APCH	95177	CHECK APCHK 95177 TOTAL FOR FUND 01:				98.06
01/14/2020	APCH	95178*	RAGS ELECTRIC, INC	LANDSCAPE MAINTENANCE SERVICES LANDSCAPE MAINTENANCE SERVICES MAINTENANCE - GARAGE MAINTENANCE - STREET LIGHTS	630-409	30	822.00
01/14/2020	APCH	95178*	CHECK APCHK 95178 TOTAL FOR FUND 01:	MAINTENANCE - VEHICLES - #53	630-409	30	125.00
01/14/2020	APCH	95178*	CHECK APCHK 95178 TOTAL FOR FUND 01:				947.00
01/14/2020	APCH	95178*	RAGS ELECTRIC, INC	LANDSCAPE MAINTENANCE SERVICES LANDSCAPE MAINTENANCE SERVICES MAINTENANCE - GARAGE MAINTENANCE - STREET LIGHTS	565-342	20	249.73
01/14/2020	APCH	95178*	CHECK APCHK 95178 TOTAL FOR FUND 01:		565-342	20	542.66
01/14/2020	APCH	95178*	RAGS ELECTRIC, INC	MAINTENANCE - VEHICLES - #53	725-413	35	150.99
01/14/2020	APCH	95178*	CHECK APCHK 95178 TOTAL FOR FUND 01:		745-223	35	1,504.42
01/14/2020	APCH	95178*	RAGS ELECTRIC, INC				2,447.80

CHECK DISBURSEMENT REPORT FOR VILLAGE OF WILLOWBROOK  
 CHECK DATE FROM 12/18/2019 - 01/14/2020

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND							
01/14/2020	APCH	95179	RAY O'HERRON CO., INC.	UNIFORMS	630-345	30	79.99
				UNIFORMS	630-345	30	125.00
				UNIFORMS	630-345	30	759.92
				UNIFORMS	630-345	30	159.95
				OPERATING EQUIPMENT	630-401	30	508.74
				OPERATING EQUIPMENT	630-401	30	539.96
				OPERATING EQUIPMENT	630-401	30	509.99
				CHECK APCHK 95179 TOTAL FOR FUND 01:			2,683.55
01/14/2020	APCH	95180	ROBERT PIONKE	FAMILY SPECIAL EVENT - TREE LIGHTING	585-152	20	308.62
				FAMILY SPECIAL EVENT - RACE	585-154	20	166.95
				CHILDREN'S HOLIDAY PARTY	585-155	20	537.20
				CHECK APCHK 95180 TOTAL FOR FUND 01:			1,012.77
01/14/2020	APCH	95181	RUTLEDGE PRINTING CO.	PRINTING & PUBLISHING	630-302	30	149.55
01/14/2020	APCH	95182#	SATELLITE PHONE STORE	PHONE - TELEPHONES	455-201	10	131.52
				PHONE - TELEPHONES	630-201	30	131.52
				CHECK APCHK 95182 TOTAL FOR FUND 01:			263.04
01/14/2020	APCH	95183	SCOTT EISENBEIS	UNIFORMS	630-345	30	31.81
01/14/2020	APCH	95185#	STAPLES	OFFICE SUPPLIES	455-301	10	37.57
				OFFICE SUPPLIES	455-301	10	43.78
				OFFICE SUPPLIES	455-301	10	29.66
				COMMISSARY PROVISION	455-355	10	79.98
				COMMISSARY PROVISION	455-355	10	16.47
				OFFICE SUPPLIES	610-301	25	36.63
				OFFICE SUPPLIES	710-301	35	167.40
				OFFICE SUPPLIES	810-301	40	28.77
				CHECK APCHK 95185 TOTAL FOR FUND 01:			440.26
01/14/2020	APCH	95186	STERLING CODIFIERS INC.	CODIFY ORDINANCES	455-266	10	500.00
01/14/2020	APCH	95187	THOMSON REUTERS - WEST	FEES/DUES/SUBSCRIPTIONS	630-307	30	173.43
01/14/2020	APCH	95188	ULINE	OPERATING EQUIPMENT	630-401	30	131.55
				OPERATING EQUIPMENT	630-401	30	679.43
				CHECK APCHK 95188 TOTAL FOR FUND 01:			810.98
01/14/2020	APCH	95190#	WAREHOUSE DIRECT	OFFICE SUPPLIES	610-301	25	124.95

CHECK DISBURSEMENT REPORT FOR VILLAGE OF WILLOWBROOK  
 CHECK DATE FROM 12/18/2019 - 01/14/2020

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND							
01/14/2020	APCH	95191	WBK ENGINEERING LLC	OFFICE SUPPLIES	630-301	30	41.28
				OPERATING SUPPLIES (INACTIVE AFTER 19	630-331	30	563.65
				OPERATING SUPPLIES (INACTIVE AFTER 19	630-331	30	88.66
				OPERATING EQUIPMENT	630-401	30	23.81
				CHECK APCHK 95190 TOTAL FOR FUND 01:			842.35
				PLAN REVIEW - PLANNER	520-257	15	11,669.25
				PLAN REVIEW - PLANNER	520-257	15	663.00
				PLAN REVIEW - PLANNER	520-257	15	816.00
				PLAN REVIEW - PLANNER	520-257	15	1,530.00
				CHECK APCHK 95191 TOTAL FOR FUND 01:			14,678.25
01/14/2020	APCH	95192	WILLOWBROOK FORD INC.	MAINTENANCE - VEHICLES	630-409	30	100.00
01/14/2020	APCH	95193	WINGREN LANDSCAPE INC.	FAMILY SPECIAL EVENT - TREE LIGHTING	585-152	20	2,677.00
				Total for fund 01 GENERAL FUND			527,309.01

CHECK DISBURSEMENT REPORT FOR VILLAGE OF WILLOWBROOK  
 CHECK DATE FROM 12/18/2019 - 01/14/2020

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
<b>Fund: 02 WATER FUND</b>							
01/14/2020	APCH	155 (E)	DUPAGE WATER COMMISSION	PURCHASE OF WATER	420-575	50	122,396.19
01/14/2020	APCH	156 (E) *#	INTERGOVERNMENTAL PERSONNEL	HEALTH/DENTAL/LIFE INSURANCE	401-141	50	4,267.95
01/14/2020	APCH	157 (E) *#	WEX BANK	FUEL/MILEAGE/WASH	401-303	50	632.91
01/14/2020	APCH	95117	ACT PAYMENTS, INC	FEES DUES SUBSCRIPTIONS	401-307	50	25.35
01/14/2020	APCH	95120	AT & T MOBILITY	PHONE - TELEPHONES	401-201	50	63.24
01/14/2020	APCH	95123*#	BLUE LINE LEARNING GROUP LLC	SCHOOLS CONFERENCE TRAVEL	401-304	50	70.00
01/14/2020	APCH	95131*#	COMED	ENERGY - ELECTRIC PUMP	420-206	50	904.73
				ENERGY - ELECTRIC PUMP	420-206	50	1,361.51
				CHECK APCHK 95131 TOTAL FOR FUND 02:			2,266.24
01/14/2020	APCH	95133	CURRAN CONTRACTING	WATER DEPOSIT REFUND	280-131	00	723.00
01/14/2020	APCH	95136*#	DELTA DENTAL PLAN OF ILLINOIS	HEALTH/DENTAL/LIFE INSURANCE	401-141	50	271.09
01/14/2020	APCH	95144	ETP LABS INC	SAMPLING ANALYSIS	420-362	50	90.00
01/14/2020	APCH	95150*#	H AND R CONSTRUCTION INC.	WATER DISTRIBUTION REPAIRS/MAINTENANC	430-277	50	800.00
				WATER DISTRIBUTION REPAIRS/MAINTENANC	430-277	50	3,650.00
				CHECK APCHK 95150 TOTAL FOR FUND 02:			4,450.00
01/14/2020	APCH	95152*#	HUNTER ASPHALT PAVING INC	WATER DISTRIBUTION REPAIRS/MAINTENANC	430-277	50	4,370.00
01/14/2020	APCH	95163	METROPOLITAN INDUSTRIES INC	EDP LICENSES	417-263	50	138.00
01/14/2020	APCH	95164	MID AMERICAN WATER	MATERIAL & SUPPLIES - DISTRIBUTION	430-476	50	190.00
				MATERIAL & SUPPLIES - DISTRIBUTION	430-476	50	472.00
				CHECK APCHK 95164 TOTAL FOR FUND 02:			662.00
01/14/2020	APCH	95178*#	RAGS ELECTRIC, INC	WATER DISTRIBUTION REPAIRS/MAINTENANC	430-277	50	266.00
01/14/2020	APCH	95184	SHAH, MIAP	CUSTOMER OVERPAYMENT	280-135	00	217.63
01/14/2020	APCH	95189	VERIZON WIRELESS	PHONE - TELEPHONES	401-201	50	75.06
Total for fund 02 WATER FUND							140,984.66

01/08/2020 01:58 PM  
User: DSCHMIDT  
DB: Willowbrook

CHECK DISBURSEMENT REPORT FOR VILLAGE OF WILLOWBROOK  
CHECK DATE FROM 12/18/2019 - 01/14/2020

Page 9/10

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 07 POLICE PENSION FUND							
01/14/2020	APCH	95156	INSPE ASSOCIATES LTD	EXAMS - PHYSICAL	401-543	62	750.00
				Total for fund 07 POLICE PENSION FUND			750.00

CHECK DISBURSEMENT REPORT FOR VILLAGE OF WILLOWBROOK  
CHECK DATE FROM 12/18/2019 - 01/14/2020

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
12/18/2019	APCH	95115*#	DUPAGE COUNTY	MAINT TRAFFIC SIGNALS	745-224	15	3,141.00
				Total for fund 15 RT 83/PLAINFIELD RD BUSINESS			3,141.00
				TOTAL - ALL FUNDS			672,184.67
				'*' - INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND			
				'#' - INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT			

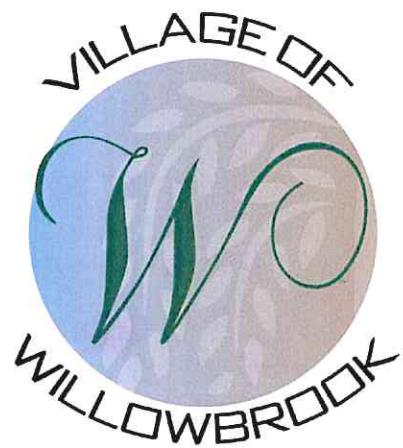
**Payroll Liability Check Register**  
**For Check Dates 12/01/2019 to 12/31/2019**

Check Number	Vendor Name	Check Date	Check Amount
53623	AFLAC	12/20/2019	2,042.82
53624	COMMUNITY BANK OF WILLOWBROOK	12/20/2019	539.58
53625	I C M A RETIREMENT TRUST - 457	12/20/2019	725.00
53626	ILLINOIS STATE DISBURSEMENT UNIT	12/20/2019	2,437.00
53627	ILLINOIS FRATERNAL	12/20/2019	984.00
53628	NATIONWIDE RETIREMENT SOLUTIONS	12/20/2019	7,929.28
53629	VILLAGE OF WILLOWBROOK	12/20/2019	45,640.45
EFT271	EFTPS	12/20/2019	41,860.30
EFT272	I.M.R.F. PENSION FUND	12/20/2019	19,169.31
EFT273	ILLINOIS DEPT. OF REVENUE	12/20/2019	5,465.79
53613	COMMUNITY BANK OF WILLOWBROOK	12/06/2019	539.58
53614	I C M A RETIREMENT TRUST - 457	12/06/2019	725.00
53615	ILLINOIS STATE DISBURSEMENT UNIT	12/06/2019	1,190.00
53616	NATIONWIDE RETIREMENT SOLUTIONS	12/06/2019	8,109.15
53617	VILLAGE OF WILLOWBROOK	12/06/2019	45,589.58
EFT268	EFTPS	12/06/2019	32,198.29
EFT269	ILLINOIS DEPT. OF REVENUE	12/06/2019	6,992.66
EFT270	EFTPS	12/06/2019	423.85

Total Checks: 18

Total Paid:

\$222,561.64



## MONTHLY FINANCIAL REPORT

DECEMBER 2019

RESPECTFULLY SUBMITTED BY:

Frank A. Trilla, Mayor

Carrie Dittman, Director of Finance

**VILLAGE OF WILLOWBROOK**  
**FINANCIAL REPORT**  
**MUNICIPAL SALES AND USE TAXES**

MONTH DIST	SALE MADE						% increase from prior year	
		15-16	16-17	17-18	18-19	19-20		
MAY	FEB	\$ 253,282	\$ 267,882	\$ 264,472	\$ 276,118	\$ 320,221		15.97%
JUNE	MAR	301,469	312,681	304,436	334,282	360,870		7.95%
JULY	APR	267,013	269,580	304,925	309,957	343,577		10.85%
AUG	MAY	328,251	331,887	345,478	376,154	397,471		5.67%
SEPT	JUNE	349,847	398,196	354,582	364,229	408,372		12.12%
OCT	JULY	306,409	316,266	313,701	320,062	380,773		18.97%
NOV	AUG	337,896	315,293	361,826	339,020	389,765		14.97%
DEC	SEPT	360,843	325,374	334,582	342,467	363,388		6.11%
JAN	OCT	318,340	289,208	312,400	329,103			
FEB	NOV	304,839	304,898	319,012	362,572			
MARCH	DEC	393,072	371,080	416,900	428,214			
APRIL	JAN	266,970	263,392	285,192	296,927			
<b>TOTAL</b>		<b>\$ 3,788,231</b>	<b>\$ 3,765,737</b>	<b>\$ 3,917,506</b>	<b>\$ 4,079,105</b>	<b>\$ 2,964,437</b>		
<b>MTH AVG</b>		<b>\$ 315,686</b>	<b>\$ 313,811</b>	<b>\$ 326,459</b>	<b>\$ 339,925</b>	<b>\$ 370,555</b>		
<b>BUDGET</b>		<b>\$ 3,600,000</b>	<b>\$ 3,600,000</b>	<b>\$ 3,600,000</b>	<b>\$ 3,600,000</b>	<b>\$ 4,000,000</b>		

YEAR TO DATE LAST YEAR : \$ 2,662,289

YEAR TO DATE THIS YEAR : \$ 2,964,437

DIFFERENCE : \$ 302,148

PERCENTAGE CHANGE :

11.35%

CURRENT FISCAL YEAR :

BUDGETED REVENUE: \$ 4,000,000

PERCENTAGE OF YEAR COMPLETED : 66.67%

PERCENTAGE OF REVENUE TO DATE : 74.11%

PROJECTION OF ANNUAL REVENUE : \$ 4,542,050

EST. DOLLAR DIFF ACTUAL TO BUDGET \$ 542,050

EST. PERCENT DIFF ACTUAL TO BUDGET

13.6%

**VILLAGE OF WILLOWBROOK**  
**MONTHLY CASH AND INVESTMENT BALANCE BY FUND**  
**FOR THE MONTH ENDED 12/31/2019**

ACCOUNT	BALANCE
<b>Fund 01 GENERAL FUND</b>	
CHECKING - 0283	0.00
COMMUNITY BANK OF WB - 0275	800,510.54
IL FUNDS - 5435	3,258,946.99
COMMUNITY BANK OF WB MM - 1771	305,586.19
COMMUNITY BANK RD LGHT - 0243	2,992.01
COMMUNITY BANK OF WB FSA - 3804	12,071.08
U.S. BANK RED LIGHT - 4216	9,560.00
COMMUNITY BANK DRUG ACCT - 4171	82,099.35
PETTY CASH REVIVING	950.00
IMET - GENERAL	29.16
<b>Total For Fund 01:</b>	<b><u>4,472,745.32</u></b>
<b>Fund 02 WATER FUND</b>	
IL FUNDS WATER - 5914	813,050.43
COMMUNITY BANK OF WB WTR - 4163	659,076.36
COMMUNITY BANK OF WB - 0275	0.00
<b>Total For Fund 02:</b>	<b><u>1,472,126.79</u></b>
<b>Fund 03 HOTEL/MOTEL TAX FUND</b>	
IL FUNDS HOTEL/MOTEL - 5948	621,150.55
COMMUNITY BANK OF WB - 0275	43,456.32
<b>Total For Fund 03:</b>	<b><u>664,606.87</u></b>
<b>Fund 04 MOTOR FUEL TAX FUND</b>	
IL FUNDS MFT - 5443	505,802.90
<b>Total For Fund 04:</b>	<b><u>505,802.90</u></b>
<b>Fund 06 SSA ONE BOND &amp; INTEREST FUND</b>	
CHECKING - 0283	0.00
IL FUNDS SSA BOND - 4621	18,424.91
COMMUNITY BANK OF WB - 0275	0.00
<b>Total For Fund 06:</b>	<b><u>18,424.91</u></b>
<b>Fund 07 POLICE PENSION FUND</b>	
COMMUNITY BANK OF WB PP - 4155	2,569.92
COMMUNITY BANK OF WB - 0275	0.00
SCHWAB - PP MONEY MARKET	102,700.10
US TREASURIES	457,550.88
US AGENCIES	5,794,006.54
MUNICIPAL BONDS	837,064.06
CORPORATE BONDS	1,800,182.95
MUTUAL FUNDS	13,442,950.57
MARKET VALUE CONTRA	1,665,660.85
<b>Total For Fund 07:</b>	<b><u>24,102,685.87</u></b>
<b>Fund 09 WATER CAPITAL IMPROVEMENTS FUND</b>	
IL FUNDS WTR CAP - 1206	642,419.14
<b>Total For Fund 09:</b>	<b><u>642,419.14</u></b>
<b>Fund 10 CAPITAL PROJECT FUND</b>	
IL FUNDS CAP PROJECTS - 3133	676.51
<b>Total For Fund 10:</b>	<b><u>676.51</u></b>
<b>Fund 11 DEBT SERVICE FUND</b>	
IL FUNDS BOND PROCEEDS DS - 2756	11.25
<b>Total For Fund 11:</b>	<b><u>11.25</u></b>
<b>Fund 14 LAND ACQUISITION, FACILITY, EXPANSION &amp;</b>	
IL FUNDS BOND PROCEEDS LAFER - 2772	0.02
IL FUNDS - 5435	22,019.00
<b>Total For Fund 14:</b>	<b><u>22,019.02</u></b>
<b>Fund 15 RT 83/PLAINFIELD RD BUSINESS DISTRCT TAX</b>	
IL FUNDS BUSINESS DISTRICT - 5435	1,381,463.89
<b>Total For Fund 15:</b>	<b><u>1,381,463.89</u></b>
<b>TOTAL CASH &amp; INVESTMENTS:</b>	<b><u>33,282,982.47</u></b>

ACCOUNT BALANCE REPORT FOR WILLOWBROOK  
PERIOD ENDING 12/31/2019  
CASH & INVESTMENTS BY FUND AND ACCOUNT TYPE

Page: 1/2

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2019
Fund 01 - GENERAL FUND		
MONEY MARKET		
01-00-110-322	IL FUNDS - 5435	3,258,946.99
01-00-110-323	COMMUNITY BANK OF WB MM - 1771	305,586.19
01-00-110-325	COMMUNITY BANK RD LGHT - 0243	2,992.01
01-00-110-380	COMMUNITY BANK DRUG ACCT - 4171	82,099.35
01-00-120-155	IMET - GENERAL	29.16
	Net MONEY MARKET	<hr/> 3,649,653.70
PETTY CASH		
01-00-110-911	PETTY CASH REVIVING	950.00
	Net PETTY CASH	<hr/> 950.00
SAVINGS		
01-00-110-257	COMMUNITY BANK OF WB - 0275	800,510.54
01-00-110-332	COMMUNITY BANK OF WB FSA - 3804	12,071.08
01-00-110-335	U.S. BANK RED LIGHT - 4216	9,560.00
	Net SAVINGS	<hr/> 822,141.62
Fund 02 - WATER FUND		
MONEY MARKET		
02-00-110-113	IL FUNDS WATER - 5914	813,050.43
02-00-110-209	COMMUNITY BANK OF WB WTR - 4163	659,076.36
	Net MONEY MARKET	<hr/> 1,472,126.79
Fund 03 - HOTEL/MOTEL TAX FUND		
MONEY MARKET		
03-00-110-114	IL FUNDS HOTEL/MOTEL - 5948	621,150.55
	Net MONEY MARKET	<hr/> 621,150.55
SAVINGS		
03-00-110-257	COMMUNITY BANK OF WB - 0275	43,456.32
	Net SAVINGS	<hr/> 43,456.32
Fund 04 - MOTOR FUEL TAX FUND		
MONEY MARKET		
04-00-110-116	IL FUNDS MFT - 5443	505,802.90
	Net MONEY MARKET	<hr/> 505,802.90
Fund 06 - SSA ONE BOND & INTEREST FUND		
MONEY MARKET		
06-00-110-117	IL FUNDS SSA BOND - 4621	18,424.91
	Net MONEY MARKET	<hr/> 18,424.91
Fund 07 - POLICE PENSION FUND		
MONEY MARKET		
07-00-110-202	COMMUNITY BANK OF WB PP - 4155	2,569.92
07-00-110-336	SCHWAB - PP MONEY MARKET	102,700.10
	Net MONEY MARKET	<hr/> 105,270.02
AGENCY CERTIFICATES		
07-00-120-260	US AGENCIES	5,794,006.54
	Net AGENCY CERTIFICATES	<hr/> 5,794,006.54
CORPORATE BONDS		
07-00-120-288	CORPORATE BONDS	1,800,182.95
	Net CORPORATE BONDS	<hr/> 1,800,182.95
MUNICIPAL BONDS		
07-00-120-270	MUNICIPAL BONDS	837,064.06
	Net MUNICIPAL BONDS	<hr/> 837,064.06
MUTUAL FUNDS		
07-00-120-290	MUTUAL FUNDS	13,442,950.57
	Net MUTUAL FUNDS	<hr/> 13,442,950.57

ACCOUNT BALANCE REPORT FOR WILLOWBROOK  
 PERIOD ENDING 12/31/2019  
 CASH & INVESTMENTS BY FUND AND ACCOUNT TYPE

Page:

2/2

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2019
Fund 07 - POLICE PENSION FUND		
MARKET VALUE		
07-00-120-900	MARKET VALUE CONTRA	1,665,660.85
	Net MARKET VALUE	1,665,660.85
TREASURY NOTES		
07-00-120-250	US TREASURIES	457,550.88
	Net TREASURY NOTES	457,550.88
Fund 09 - WATER CAPITAL IMPROVEMENTS FUND		
MONEY MARKET		
09-00-110-324	IL FUNDS WTR CAP - 1206	642,419.14
	Net MONEY MARKET	642,419.14
Fund 10 - CAPITAL PROJECT FUND		
MONEY MARKET		
10-00-110-115	IL FUNDS CAP PROJECTS - 3133	676.51
	Net MONEY MARKET	676.51
Fund 11 - DEBT SERVICE FUND		
MONEY MARKET		
11-00-110-111	IL FUNDS BOND PROCEEDS DS - 2756	11.25
	Net MONEY MARKET	11.25
Fund 14 - LAND ACQUISITION, FACILITY, EXPANSION &		
MONEY MARKET		
14-00-110-112	IL FUNDS BOND PROCEEDS LAFER - 2772	0.02
14-00-110-322	IL FUNDS - 5435	22,019.00
	Net MONEY MARKET	22,019.02
Fund 15 - RT 83/PLAINFIELD RD BUSINESS DISTRCT TAX		
MONEY MARKET		
15-00-110-322	IL FUNDS BUSINESS DISTRICT - 5435	1,381,463.89
	Net MONEY MARKET	1,381,463.89

ACCOUNT BALANCE REPORT FOR WILLOWSBROOK  
 PERIOD ENDING 12/31/2019  
 CASH & INVESTMENTS BY INSTITUTION

Page:

1/1

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2019
COMMUNITY BANK OF WB		
01-00-110-257	COMMUNITY BANK OF WB - 0275	800,510.54
01-00-110-323	COMMUNITY BANK OF WB MM - 1771	305,586.19
01-00-110-325	COMMUNITY BANK RD LGHT - 0243	2,992.01
01-00-110-332	COMMUNITY BANK OF WB FSA - 3804	12,071.08
01-00-110-380	COMMUNITY BANK DRUG ACCT - 4171	82,099.35
02-00-110-209	COMMUNITY BANK OF WB WTR - 4163	659,076.36
03-00-110-257	COMMUNITY BANK OF WB - 0275	43,456.32
07-00-110-202	COMMUNITY BANK OF WB PP - 4155	2,569.92
	Net COMMUNITY BANK OF WB	1,908,361.77
ILLINOIS FUNDS		
01-00-110-322	IL FUNDS - 5435	3,258,946.99
02-00-110-113	IL FUNDS WATER - 5914	813,050.43
03-00-110-114	IL FUNDS HOTEL/MOTEL - 5948	621,150.55
04-00-110-116	IL FUNDS MFT - 5443	505,802.90
06-00-110-117	IL FUNDS SSA BOND - 4621	18,424.91
09-00-110-324	IL FUNDS WTR CAP - 1206	642,419.14
10-00-110-115	IL FUNDS CAP PROJECTS - 3133	676.51
11-00-110-111	IL FUNDS BOND PROCEEDS DS - 2756	11.25
14-00-110-112	IL FUNDS BOND PROCEEDS LAFER - 2772	0.02
14-00-110-322	IL FUNDS - 5435	22,019.00
15-00-110-322	IL FUNDS BUSINESS DISTRICT - 5435	1,381,463.89
	Net ILLINOIS FUNDS	7,263,965.59
IMET		
01-00-120-155	IMET - GENERAL	29.16
	Net IMET	29.16
U.S. BANK		
01-00-110-335	U.S. BANK RED LIGHT - 4216	9,560.00
	Net U.S. BANK	9,560.00
VILLAGE OF WILLOWSBROOK		
01-00-110-911	PETTY CASH REVIVING	950.00
	Net VILLAGE OF WILLOWSBROOK	950.00
CHARLES SCHWAB		
07-00-110-336	SCHWAB - PP MONEY MARKET	102,700.10
07-00-120-250	US TREASURIES	457,550.88
07-00-120-260	US AGENCIES	5,794,006.54
07-00-120-270	MUNICIPAL BONDS	837,064.06
07-00-120-288	CORPORATE BONDS	1,800,182.95
07-00-120-290	MUTUAL FUNDS	13,442,950.57
07-00-120-900	MARKET VALUE CONTRA	1,665,660.85
	Net CHARLES SCHWAB	24,100,115.95
Total - All Funds:		33,282,982.47

INTERFUND ACTIVITY REPORT FOR WILLOWBROOK  
Period Ending 12/31/2019  
Due To/From Other Funds

Page:

1/1

GL Number	Description	Balance
<b>Fund 01: GENERAL FUND</b>		
Due From Other Funds		
01-00-140-107	DUE TO/FROM POLICE PENSION FUND	33,355.02
	<b>Total Due From Other Funds</b>	<b>33,355.02</b>
<b>Fund 07: POLICE PENSION FUND</b>		
Due From Other Funds		
07-00-140-101	DUE TO/FROM GENERAL FUND	(33,355.02)
	<b>Total Due From Other Funds</b>	<b>(33,355.02)</b>

## REVENUE REPORT FOR WILLOWBROOK

PERIOD ENDING 12/31/2019

Page: 1/

ACTIVITY FOR MONTH 12/31/2019	YTD BALANCE 12/31/2019	ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE
3L NUMBER	DESCRIPTION			
fund 01 - GENERAL FUND				
PROPERTY TAX				
)1-00-310-101	PROPERTY TAX LEVY - SRA	634.64	74,420.00	101.26
)1-00-310-102	PROPERTY TAX LEVY - ROAD & BRIDGE	984.19	113,186.61	(938.94)
\Jet PROPERTY TAX		1,618.83	188,545.55	(1,927.61)
)OTHER TAXES				(2,866.55)
)1-00-310-201	MUNICIPAL SALES TAX	363,388.01	2,964,437.55	1,035,562.45
)1-00-310-202	ILLINOIS INCOME TAX	55,913.42	815,000.00	195,882.47
)1-00-310-203	AMUSEMENT TAX	4,791.97	42,096.14	15,407.86
)1-00-310-204	REPLACEMENT TAX	67.14	1,125.02	124.98
)1-00-310-205	UTILITY TAX	67,068.92	537,191.90	360,808.10
)1-00-310-208	PLACES OF EATING TAX	43,027.87	370,129.14	129,870.86
)1-00-310-209	WATER TAX	13,592.01	111,981.78	48,018.22
)1-00-310-210	WATER TAX - UNINCORPORATED	0.00	88.07	31.93
\Jet OTHER TAXES		547,849.34	4,646,167.13	1,785,706.87
)ICENSES				
)1-00-310-302	LIQUOR LICENSES	75,250.00	76,750.00	61,250.00
)1-00-310-303	BUSINESS LICENSES	(952.00)	89,472.00	78,000.00
)1-00-310-304	VIDEO GAMING LICENSES	12,000.00	12,000.00	0.00
)1-00-310-305	VENDING MACHINE LICENSES	3.00	2,496.00	2,600.00
)1-00-310-306	SCAVENGER LICENSES	0.00	7,000.00	96.00
\Jet LICENSES		86,301.00	187,718.00	148,850.00
)ERMITTS				
)1-00-310-401	BUILDING PERMITS	14,489.62	260,525.59	125.31
)1-00-310-402	SIGN PERMITS	5,450.44	9,960.89	(15,500.00)
)1-00-310-403	OTHER PERMITS	0.00	84.00	(11,472.00)
)1-00-310-404	COUNTY BMP FEE	0.00	2,371.00	(12,000.00)
)1-00-310-405	SPECIAL HAULING PERMITS (OXCART)	260.00	1,655.00	104.00
\Jet PERMITTS		20,200.06	274,596.48	7,903.52
)INES				
)1-00-310-501	CIRCUIT COURT FINES	10,494.54	60,069.79	14,474.41
)1-00-310-502	TRAFFIC FINES	4,885.00	24,899.00	(4,960.89)
)1-00-310-503	RED LIGHT FINES	66,015.00	520,379.34	416.00
)1-00-310-504	DUI FINES	1,017.51	1,492.09	(371.00)
)1-00-310-505	OVERWEIGHT TRUCK FINES	260.00	2,923.02	(1,655.00)
\Jet FINES		82,672.05	609,763.24	725,000.00
OVERHEAD REIMBURSEMENT		47,972.25	383,778.00	84.11
)1-00-310-601	ADMINISTRATIVE SUPPORT REIMB - WATE	47,972.25	575,667.00	66.67
\Jet OVERHEAD REIMBURSEMENT			575,667.00	191,889.00
)HARGES & FEES				
)1-00-310-700	PLANNING APPLICATION FEES	0.00	10,000.00	53.25
)1-00-310-701	PUBLIC HEARING FEES	0.00	2,550.00	354.90
				4,675.00
				(6,500.00)

REVENUE REPORT FOR WILLOWBROOK  
PERIOD ENDING 12/31/2019

Page: 2/6

ACTIVITY FOR MONTH	DESCRIPTION	12/31/2019	YTD BALANCE 12/31/2019	2019-20 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE
fund 01 - GENERAL FUND						
)1-00-310-702	PLANNING REVIEW FEES	0.00	0.00	2,500.00	0.00	2,500.00
)1-00-310-704	ACCIDENT REPORT COPIES	31.00	1,901.00	2,000.00	95.05	99.00
)1-00-310-705	VIDEO GAMING TERMINAL INCOME	4,185.39	35,747.70	36,000.00	99.30	252.30
)1-00-310-723	COPIES-ORDINANCES & MAPS	0.00	0.00	50.00	0.00	50.00
)1-00-310-724	ELEVATOR INSPECTION FEES	225.00	1,425.00	5,000.00	28.50	3,575.00
\et CHARGES & FEES	BURGLAR ALARM FEES	0.00	0.00	10,000.00	0.00	10,000.00
PARK & RECREATION CHARGES						
)1-00-310-813	PARK & REC CONTRIBUTION	0.00	2,300.00	2,500.00	92.00	200.00
)1-00-310-814	PARK PERMIT FEES	0.00	(208.00)	3,000.00	(6.93)	3,208.00
)1-00-310-815	SUMMER RECREATION FEES	0.00	1,985.00	8,750.00	22.69	6,765.00
)1-00-310-817	SPECIAL EVENTS	0.00	1,490.00	3,600.00	41.39	2,110.00
)1-00-310-818	FALL RECREATION FEES	0.00	0.00	200.00	0.00	200.00
)1-00-310-819	BURR RIDGE/MILLOWBROOK BASEBALL R	0.00	6,072.50	6,500.00	93.42	427.50
)1-00-310-820	HOLIDAY CONTRIBUTION	150.00	2,500.00	4,000.00	62.50	1,500.00
)1-00-310-823	SPRING RECREATION FEES	0.00	0.00	200.00	0.00	200.00
\et PARK & RECREATION CHARGES		150.00	14,139.50	28,750.00	49.18	14,610.50
OTHER REVENUE						
)1-00-310-901	REIMBURSEMENTS - IRMA	0.00	4,974.88	0.00	100.00	(4,974.88)
)1-00-310-909	SALE - FIXED ASSETS	0.00	8,000.00	7,500.00	106.67	(500.00)
)1-00-310-910	REIMBURSEMENTS - TREE PLANTING	0.00	900.00	500.00	180.00	(400.00)
)1-00-310-911	REIMBURSEMENTS - RED LIGHT ENERGY	252.52	1,086.43	1,320.00	82.31	233.57
)1-00-310-912	REIMBURSEMENTS - BRUSH PICK-UP	0.00	8,290.08	11,600.00	71.47	3,309.92
)1-00-310-913	OTHER RECEIPTS	25,698.43	37,687.54	20,000.00	188.44	(17,687.54)
)1-00-310-915	REIMBURSEMENTS - POLICE SPECIAL DET	0.00	0.00	4,000.00	0.00	4,000.00
)1-00-310-916	DONATIONS	0.00	1,000.00	0.00	100.00	(1,000.00)
)1-00-310-921	OTHER GRANTS	(9,362.00)	0.00	0.00	0.00	0.00
)1-00-310-922	FEDERAL/STATE GRANTS	(110,000.00)	550.00	72,788.00	0.76	72,238.00
)1-00-310-925	NICOR GAS ANNUAL PAYMENT	0.00	0.00	14,000.00	0.00	14,000.00
)1-00-310-926	CABLE FRANCHISE FEES	0.00	138,364.21	216,000.00	64.06	77,635.79
)1-00-310-928	DRUG FORFEITURES - STATE	0.00	0.00	5,000.00	0.00	5,000.00
)1-00-310-929	DRUG FORFEITURES - FEDERAL	0.00	0.00	6,000.00	0.00	6,000.00
\et OTHER REVENUE		(93,411.05)	200,853.14	358,708.00	55.99	157,854.86
NON-OPERATING						
)1-00-320-108	INTEREST INCOME	6,921.64	63,504.59	24,000.00	264.60	(39,504.59)
\et NON-OPERATING		6,921.64	63,504.59	24,000.00	264.60	(39,504.59)
\und 01 - GENERAL FUND:						
TOTAL REVENUES		704,715.51	6,622,514.33	8,829,128.00	75.01	2,206,613.67
\und 02 - WATER FUND						

REVENUE REPORT FOR WILLOWBROOK  
PERIOD ENDING 12/31/2019

Page: 3/6

ACTIVITY FOR

MONTH 12/31/2019

3L NUMBER	DESCRIPTION	YTD BALANCE 12/31/2019	2019-20 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE
-----------	-------------	------------------------	-------------------------	-------------	-------------------

=fund 02 - WATER FUND

CHARGES & FEES

J2-00-310-712	WATER USAGE	2,244,677.09	3,200,000.00	70.15	955,322.91
J2-00-310-713	WATER PENALTIES	9,072.74	5,000.00	18.45	(4,072.74)
J2-00-310-718	SHUTOFF/NSF FEE	5,960.00	2,500.00	238.40	(3,460.00)
<b>\et CHARGES &amp; FEES</b>		<b>273,908.13</b>	<b>2,259,709.83</b>	<b>3,207,500.00</b>	<b>70.45</b>

OTHER REVENUE

J2-00-310-714	WATER METER SALES	7,522.27	3,000.00	250.74	(4,522.27)
J2-00-310-716	WATER METER READING FEES	620.75	5,000.00	96.48	176.25
J2-00-310-717	CONSTRUCTION USAGE	0.00	1,035.00	103.50	(35.00)
<b>\et OTHER REVENUE</b>		<b>2,958.75</b>	<b>13,381.02</b>	<b>9,000.00</b>	<b>148.68</b>

NON-OPERATING

J2-00-320-108	INTEREST INCOME	15,461.26	12,000.00	128.84	(3,461.26)
J2-00-320-713	WATER CONNECTION FEES	3,600.00	3,000.00	120.00	(600.00)
<b>\et NON-OPERATING</b>		<b>1,329.88</b>	<b>19,061.26</b>	<b>15,000.00</b>	<b>127.08</b>

=fund 02 - WATER FUND:

TOTAL REVENUES

=fund 03 - HOTEL/MOTEL TAX FUND

OTHER TAXES

J3-00-310-205	HOTEL/MOTEL TAX	19,517.35	162,229.51	248,000.00	65.42
<b>\et OTHER TAXES</b>		<b>19,517.35</b>	<b>162,229.51</b>	<b>248,000.00</b>	<b>65.42</b>

NON-OPERATING

J3-00-320-108	INTEREST INCOME	906.32	7,590.07	6,000.00	126.50
<b>\et NON-OPERATING</b>		<b>906.32</b>	<b>7,590.07</b>	<b>6,000.00</b>	<b>126.50</b>

=fund 03 - HOTEL/MOTEL TAX FUND:

TOTAL REVENUES

=fund 04 - MOTOR FUEL TAX FUND

OTHER TAXES

J4-00-310-216	MFT RECEIPTS	31,871.30	191,179.76	217,343.00	87.96
<b>\et OTHER TAXES</b>		<b>31,871.30</b>	<b>191,179.76</b>	<b>217,343.00</b>	<b>87.96</b>

NON-OPERATING

J4-00-320-108	INTEREST INCOME	731.92	5,848.48	4,500.00	129.97
<b>\NON-OPERATING</b>		<b>731.92</b>	<b>5,848.48</b>	<b>4,500.00</b>	<b>129.97</b>

NON-OPERATING

## REVENUE REPORT FOR WILLOWBROOK

PERIOD ENDING 12/31/2019

Page: 4/6

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH	12/31/2019	YTD BALANCE 12/31/2019	2019-20 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE
Fund 04 - MOTOR FUEL TAX FUND	Net NON-OPERATING		731.92	5,848.48	4,500.00	129.97	(1,348.48)

## Fund 04 - MOTOR FUEL TAX FUND:

TOTAL REVENUES	
Fund 06 - SSA ONE BOND & INTEREST FUND	32,603.22
PROPERTY TAX	197,028.24
06-00-310-101	221,843.00
PROPERTY TAX RECEIPTS	88.81
Net PROPERTY TAX	24,814.76
NON-OPERATING	
06-00-320-108	
Net NON-OPERATING	

## Fund 06 - SSA ONE BOND &amp; INTEREST FUND:

TOTAL REVENUES	
Fund 07 - POLICE PENSION FUND	155.45
OTHER REVENUE	326,992.08
07-00-310-607	322,965.00
VILLAGE CONTRIBUTION	101.25
07-00-310-906	(4,027.08)
Vet OTHER REVENUE	

NON-OPERATING	INTEREST INCOME	75,912.16	646,878.28	986,858.00	65.55	339,979.72
	UNREALIZED GAIN (LOSS) ON INVESTMENT	15,317.87	130,507.25	206,484.00	63.20	75,976.75
	GAIN (LOSS) ON INVESTMENTS	91,230.03	777,385.53	1,193,342.00	65.14	415,956.47
	CONTRIBUTIONS/DONATIONS	0.00	50.00	0.00		
Vet NON-OPERATING		362,862.17	1,683,554.74	500,000.00	337.11	(1,185,554.74)

## Fund 07 - POLICE PENSION FUND:

TOTAL REVENUES						
Fund 09 - WATER CAPITAL IMPROVEMENTS FUND	454,092.20	2,462,940.27	1,693,342.00	145.45	(769,598.27)	
NON-OPERATING	899.07	6,527.84	6,000.00	108.80	(527.84)	

## REVENUE REPORT FOR WILLOWBROOK

PERIOD ENDING 12/31/2019

Page: 5/6

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH	YTD BALANCE 12/31/2019	2019-20 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE
Fund 09 - WATER CAPITAL IMPROVEMENTS FUND			899.07	6,527.84	6,000.00	108.80
Net NON-OPERATING						(527.84)
TRANSFERS IN 09-00-330-102	TRANSFER FROM WATER		200,000.00	200,000.00	50.00	200,000.00
\et TRANSFERS IN			200,000.00	400,000.00	50.00	200,000.00
fund 09 - WATER CAPITAL IMPROVEMENTS FUND:						
TOTAL REVENUES			200,899.07	206,527.84	406,000.00	50.87
=und 10 - CAPITAL PROJECT FUND						199,472.16
\NON-OPERATING						
10-00-320-108	INTEREST INCOME		0.96	9.36	0.00	100.00
\et NON-OPERATING			0.96	9.36	0.00	100.00
fund 10 - CAPITAL PROJECT FUND:						
TOTAL REVENUES			0.96	9.36	0.00	100.00
=und 11 - DEBT SERVICE FUND						(9.36)
\TRANSFERS IN						
11-00-330-101	TRANSFER FROM GENERAL FUND		0.00	278,873.00	278,873.00	100.00
11-00-330-102	TRANSFER FROM WATER		0.00	47,471.00	47,471.00	100.00
\et TRANSFERS IN			0.00	326,344.00	326,344.00	100.00
fund 11 - DEBT SERVICE FUND:						
TOTAL REVENUES			0.00	326,344.00	326,344.00	100.00
=und 14 - LAND ACQUISITION, FACILITY, EXPANSION & \TRANSFERS IN						0.00
14-00-330-101	TRANSFER FROM GENERAL FUND		0.00	24,769.25	120,000.00	20.64
\et TRANSFERS IN			0.00	24,769.25	120,000.00	20.64
=und 14 - LAND ACQUISITION, FACILITY, EXPANSION &:						
						95,230.75
						95,230.75

## REVENUE REPORT FOR WILLOWBROOK

PERIOD ENDING 12/31/2019

Page: 6/6

ACTIVITY FOR

MONTH

12/31/2019

YTD BALANCE  
12/31/20192019-20  
ORIGINAL  
BUDGET% BDGT  
USEDAVAILABLE  
BALANCE

GL NUMBER	DESCRIPTION	YTD BALANCE 12/31/2019	2019-20 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE
Fund 14 - LAND ACQUISITION, FACILITY, EXPANSION & TOTAL REVENUES					
Fund 15 - RT 83/PLAINFIELD RD BUSINESS DISTRCT TAX OTHER TAXES 15-00-310-201	BUSINESS DISTRICT SALES TAX TOWN CE	55,991.07	442,961.35	485,000.00	91.33
		55,991.07	442,961.35	485,000.00	91.33
					42,038.65
					42,038.65
Fund 15 - RT 83/PLAINFIELD RD BUSINESS DISTRCT TAX:					
TOTAL REVENUES		55,991.07	442,961.35	485,000.00	91.33
TOTAL REVENUES - ALL FUNDS		1,747,077.91	13,072,058.41	15,890,122.00	82.27
					2,818,063.59



## EXPENDITURE REPORT FOR WILLOWBROOK

Page: 2/23

**EXPENDITURE REPORT FOR WILLOWBROOK**  
 PERIOD ENDING 12/31/2019

Page: 3/23

3L NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 12/31/19	YTD BALANCE 12/31/2019	2019-20		% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
				ORIGINAL BUDGET					
J1-10-460-225	fund 01 - GENERAL FUND								
J1-10-460-263	INTERNET/WEBSITE HOSTING	225.54	1,578.78	8,343.00	18.92	6,764.22	16,686.00	15,107.22	
J1-10-460-267	EDP LICENSES	0.00	10,013.87	2,325.00	430.70	(7,688.87)	(205.00)	(5,363.87)	
J1-10-460-305	DOCUMENT STORAGE/SCANNI	0.00	2,945.00	2,740.00	107.48	5,480.00	5,480.00	2,535.00	
J1-10-460-331	EDP PERSONNEL TRAINING	0.00	20.00	500.00	40.00	1,000.00	1,000.00	800.00	
	OPERATING SUPPLIES	0.00	0.00	500.00	0.00	500.00	500.00	1,000.00	
		225.54	41,609.06	42,271.00	98.43	661.94	84,542.00	42,932.94	
	<b>BUILDINGS</b>								
J1-10-466-228	MAINTENANCE - BUILDING	4,470.21	44,244.67	50,000.00	88.49	5,755.33	100,000.00	55,755.33	
J1-10-466-236	NICOR GAS (835 MIDWAY)	255.13	535.02	2,000.00	26.75	1,464.98	4,000.00	3,464.98	
J1-10-466-240	ENERGYCOPED (835 MIDWAY)	0.00	763.47	2,500.00	30.54	1,736.53	5,000.00	4,236.53	
J1-10-466-251	SANITARY (835 MIDWAY)	0.00	67.08	800.00	8.39	732.92	1,600.00	1,532.92	
J1-10-466-293	LANDSCAPE - VILLAGE HALL	0.00	150.00	1,500.00	10.00	1,350.00	3,000.00	2,850.00	
J1-10-466-351	BUILDING MAINTENANCE SUPP	13.63	484.64	5,000.00	9.69	4,515.36	10,000.00	9,515.36	
		4,738.97	46,244.88	61,800.00	74.83	15,555.12	123,600.00	77,355.12	
	<b>LEGAL</b>								
J1-10-470-239	FEES - VILLAGE ATTORNEY	10,735.10	96,218.57	70,000.00	137.46	(26,218.57)	140,000.00	43,781.43	
J1-10-470-241	FEES - SPECIAL ATTORNEY	0.00	475.00	7,500.00	6.33	7,025.00	15,000.00	14,525.00	
J1-10-470-242	FEES - LABOR COUNSEL	2,264.80	3,235.50	0.00	100.00	(3,235.50)	0.00	(3,235.50)	
		12,999.90	99,929.07	77,500.00	128.94	(22,429.07)	155,000.00	55,070.93	
	<b>RISK MANAGEMENT</b>								
J1-10-480-272	INSURANCE - IRMA	0.00	0.00	230,960.00	0.00	230,960.00	461,920.00	461,920.00	
J1-10-480-273	SELF INSURANCE - DEDUCTIBL	0.00	11,111.50	10,000.00	111.12	(1,111.50)	20,000.00	8,888.50	
J1-10-480-276	WELLNESS	0.00	0.00	4,870.00	0.00	4,870.00	9,740.00	9,740.00	
		0.00	11,111.50	245,830.00	4.52	234,718.50	491,660.00	480,548.50	
	<b>TRANSFERS TO OTHER FUNDS</b>								
J1-10-900-112	TRANSFER TO DEBT SERVICE -	0.00	278,873.00	278,873.00	100.00	0.00	557,746.00	278,873.00	
J1-10-900-114	TRANSFER TO LAFER	0.00	24,769.25	120,000.00	20.64	95,230.75	240,000.00	215,230.75	
		0.00	303,642.25	398,873.00	76.13	95,230.75	797,746.00	494,103.75	
	<b>TRANSFERS TO OTHER FUNDS</b>								
	<b>Total Dept 10 - ADMINISTRATION</b>		67,120.42	1,117,090.25	2,091,488.00	53.41	974,397.75	4,182,976.00	3,065,885.75
	<b>Dept 15 - PLANNING &amp; ECONOMIC DEVELOPMENT</b>								
	<b>GENERAL MANAGEMENT</b>								
J1-15-400-147	MEDICARE	59.26	239.29	338.00	70.80	98.71	676.00	436.71	
J1-15-400-151	MRF	213.90	1,798.78	2,852.00	63.07	1,053.22	5,704.00	3,905.22	
J1-15-400-161	SOCIAL SECURITY	253.46	1,023.55	1,446.00	70.78	422.45	2,892.00	1,868.45	
J1-15-400-171	SUI - UNEMPLOYMENT	0.00	31.00	0.00	31.00	62.00	62.00	62.00	
J1-15-510-102	OVERTIME	0.00	500.00	0.00	500.00	1,000.00	1,000.00	1,000.00	
J1-15-510-126	SALARIES - CLERICAL	1,748.91	14,708.06	22,816.00	64.46	8,107.94	45,632.00	30,923.94	
J1-15-510-141	HEALTH/DENTAL/LIFE INSURAN	588.89	4,895.54	7,804.00	62.73	2,908.46	15,608.00	10,712.46	
J1-15-510-232	CONSULTANTS - DESIGN & OTH	0.00	45,000.00	0.00	45,000.00	90,000.00	90,000.00	90,000.00	
J1-15-510-301	OFFICE SUPPLIES	0.00	250.00	0.00	250.00	500.00	500.00	500.00	

3L NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 12/31/19	YTD BALANCE 12/31/2019	2019-20 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
=und 01 - GENERAL FUND								
J1-15-510-302	PRINTING & PUBLISHING	0.00	1,674.92	2,000.00	83.75	325.08	4,000.00	2,325.08
J1-15-510-304	SCHOOLS/CONFERENCES/TRA	0.00	500.00	0.00	500.00	1,000.00	1,000.00	1,000.00
J1-15-510-307	FEES/DUES/SUBSCRIPTIONS	0.00	323.15	500.00	64.63	176.85	676.85	942.68
J1-15-510-311	POSTAGE & METER RENT	5.00	57.32	500.00	11.46	442.68	1,000.00	1,254.65
J1-15-510-340	LIFE INSURANCE - PLAN COMM	255.43	749.35	1,002.00	74.79	252.65	2,004.00	1,000.00
J1-15-510-401	OPERATING EQUIPMENT	0.00	0.00	500.00	0.00	500.00	1,000.00	1,466,608.04
GENERAL MANAGEMENT								
J1-15-515-305	DATA PROCESSING	3,124.85	25,469.96	86,039.00	29.60	60,569.04	172,078.00	146,608.04
J1-15-520-229	DATA PROCESSING	0.00	0.00	1,800.00	0.00	1,800.00	3,600.00	3,600.00
J1-15-520-245	EDP PERSONNEL TRAINING	0.00	0.00	1,800.00	0.00	1,800.00	3,600.00	3,600.00
J1-15-520-246	ENGINEERING							
J1-15-520-254	RENT - MEETING ROOM	0.00	0.00	250.00	0.00	250.00	500.00	500.00
J1-15-520-257	FEES - ENGINEERING	0.00	0.00	2,500.00	0.00	2,500.00	5,000.00	5,000.00
J1-15-520-258	FEES - COURT REPORTER	292.50	1,758.50	1,500.00	117.23	(258.50)	3,000.00	1,241.50
J1-15-520-258	PLAN REVIEW - ENGINEER	0.00	1,955.32	5,000.00	39.11	3,044.68	10,000.00	8,044.68
J1-15-520-258	PLAN REVIEW - PLANNER	0.00	87,155.68	80,000.00	108.94	(7,155.68)	160,000.00	72,844.32
J1-15-520-258	PLAN REVIEW - TRAFFIC CONS	0.00	939.60	3,000.00	31.32	2,060.40	6,000.00	5,060.40
J1-15-520-258	ENGINEERING	292.50	91,809.10	92,250.00	99.52	440.90	184,500.00	92,690.90
Total Dept 15 - PLANNING & ECONOMIC DEVELOPMEN		3,417.35	117,279.06	180,089.00	65.12	62,809.94	360,178.00	242,898.94
Dept 20 - PARKS & RECREATION								
J1-20-595-692	CAPITAL IMPROVEMENTS	0.00	4,630.00	1,000.00	463.00	(3,630.00)	2,000.00	(2,630.00)
J1-20-595-693	LANDSCAPING	0.00	679.15	1,500.00	45.28	820.85	3,000.00	(2,320.85)
J1-20-595-695	COURT IMPROVEMENTS	0.00	17,099.40	2,000.00	854.97	(15,099.40)	4,000.00	(13,099.40)
J1-20-595-695	PARK IMPROVEMENTS - NEIGH	0.00	22,408.55	4,500.00	497.97	(17,908.55)	9,000.00	(13,408.55)
J1-20-595-695	CAPITAL IMPROVEMENTS	0.00						
ADMINISTRATION								
J1-20-400-147	MEDICARE	78.03	493.81	762.00	64.80	268.19	1,524.00	1,030.19
J1-20-400-151	IMRF	336.46	3,470.20	4,649.00	74.64	1,178.80	9,298.00	5,827.80
J1-20-400-161	SOCIAL SECURITY	333.71	2,111.48	3,259.00	64.79	1,147.52	6,518.00	4,406.52
J1-20-400-171	SUI - UNEMPLOYMENT	0.10	32.78	131.00	25.02	98.22	262.00	229.22
J1-20-550-101	SALARIES - PERMANENT EMPL	2,477.00	22,149.05	34,596.00	64.02	12,446.95	69,192.00	47,042.95
J1-20-550-104	PART TIME - CLERICAL	0.00	0.00	10,973.00	0.00	10,973.00	21,946.00	21,946.00
J1-20-550-148	LIFE INSURANCE - COMMISIO	273.04	778.72	1,113.00	69.97	334.28	2,226.00	1,447.28
J1-20-550-201	EMERGENCY TELEPHONE LINE	0.00	0.00	100.00	0.00	100.00	200.00	200.00
J1-20-550-301	OFFICE/GENERAL PROGRAMS	278.81	278.81	0.00	100.00	(278.81)	0.00	(278.81)
J1-20-550-302	PRINTING & PUBLISHING	0.00	6,354.40	16,500.00	38.51	10,145.60	33,000.00	26,645.60
J1-20-550-303	FUEL/MILEAGE/WASH	0.00	0.00	250.00	0.00	250.00	500.00	500.00
J1-20-550-311	POSTAGE & METER RENT	24.00	288.60	2,500.00	11.54	2,211.40	5,000.00	4,711.40
ADMINISTRATION		3,801.15	35,957.85	74,833.00	48.05	38,875.15	149,666.00	113,708.15

## EXPENDITURE REPORT FOR WILLOWBROOK

PERIOD ENDING 12/31/2019

Page: 5/23

3L NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 12/31/19			2019-20		APPROP.	APPROP. AVAIL.
		YTD BALANCE	12/31/2019	ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE		
=UND 01 - GENERAL FUND								
J1-20-555-212	EDP EQUIPMENT/SOFTWARE	0.00	0.00	6,000.00	0.00	6,000.00	12,000.00	12,000.00
J1-20-555-306	CONSULTING SERVICES	0.00	0.00	7,500.00	0.00	7,500.00	15,000.00	15,000.00
DATA PROCESSING								
=LANDSCAPING								
J1-20-565-341	PARK LANDSCAPE SUPPLIES	0.00	3,202.07	7,400.00	43.27	4,197.93	14,800.00	11,597.93
J1-20-565-342	LANDSCAPE MAINTENANCE SE	0.00	72,471.90	54,900.00	132.01	(17,571.90)	109,800.00	37,328.10
LANDSCAPING								
M A I N T E N A N C E								
J1-20-570-102	OVERTIME	274.11	6,592.34	7,000.00	94.18	407.66	14,000.00	7,407.66
J1-20-570-103	PART TIME - LABOR	21.00	2,915.42	1,500.00	194.36	(1,415.42)	3,000.00	84.58
J1-20-570-228	MAINTENANCE - PARK BUILDIN	0.00	10,111.14	2,386.00	423.77	(7,725.14)	4,772.00	(5,339.14)
J1-20-570-234	RENT - EQUIPMENT	0.00	0.00	300.00	0.00	300.00	600.00	600.00
J1-20-570-235	NICOR GAS (825 MIDWAY)	174.69	434.05	1,200.00	36.17	765.95	2,400.00	1,965.95
J1-20-570-240	ENERGY/COMED (825 MIDWAY)	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00
J1-20-570-250	SANITARY (825 MIDWAY)	0.00	12.48	50.00	24.96	37.52	100.00	87.52
J1-20-570-278	SANITARY USER CHARGE - PAR	0.00	72.84	3,000.00	2.43	2,927.16	6,000.00	5,927.16
J1-20-570-280	BALFIELD MAINTENANCE/SUP	18.00	7,634.97	6,500.00	117.46	(1,134.97)	13,000.00	5,365.03
J1-20-570-281	CONTRACTED MAINTENANCE	0.00	43,194.37	46,000.00	93.90	2,805.63	92,000.00	48,805.63
J1-20-570-331	MAINTENANCE SUPPLIES	0.00	4,752.31	9,500.00	50.02	4,747.69	19,000.00	14,247.69
J1-20-570-411	MAINTENANCE - EQUIPMENT	0.00	2,042.40	5,000.00	40.85	2,957.60	10,000.00	7,957.60
MAINTENANCE								
S U M M E R P R O G R A M								
J1-20-575-119	SUMMER PROGRAM MATERIAL	649.80	77,762.32	83,436.00	93.20	5,673.68	166,872.00	89,109.68
J1-20-575-517	SUMMER PROGRAM MATERIAL	0.00	0.00	5,028.95	0.00	5,028.95	10,971.05	10,971.05
S U M M E R P R O G R A M								
=ALL PROGRAM								
J1-20-580-118	FALL PROGRAM MATERIAL	0.00	0.00	8,000.00	62.86	2,971.05	16,000.00	10,666.00
J1-20-580-517	SUMMER PROGRAM MATERIAL	0.00	0.00	5,333.00	0.00	5,333.00	10,666.00	10,666.00
=ALL PROGRAM								
WINTER/SPECIAL PROGRAMS								
J1-20-585-112	RECREATION INSTRUCTORS	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
J1-20-585-121	WINTER PROGRAM MATERIALS	0.00	0.00	2,000.00	0.00	2,000.00	4,000.00	4,000.00
J1-20-585-150	CHILDRENS SPECIAL EVENTS -	0.00	578.89	2,800.00	20.67	2,221.11	5,600.00	5,021.11
J1-20-585-151	FAMILY SPECIAL EVENT - MOVI	0.00	923.00	1,800.00	51.28	877.00	3,600.00	2,677.00
J1-20-585-152	FAMILY SPECIAL EVENT - TREE	73.18	938.03	4,000.00	23.45	3,061.97	8,000.00	7,061.97
J1-20-585-153	FAMILY SPECIAL EVENT - BACK	0.00	1,500.00	0.00	1,500.00	2,000.00	3,000.00	3,000.00
J1-20-585-154	FAMILY SPECIAL EVENT - RACE	0.00	8,301.04	10,425.00	79.63	2,123.96	20,850.00	12,548.96
J1-20-585-155	CHILDREN'S HOLIDAY PARTY	1,683.98	3,098.83	4,700.00	65.93	1,601.17	9,400.00	6,301.17
J1-20-585-157	COMMUNITY PICNIC	0.00	2,655.50	3,000.00	88.52	344.50	6,000.00	3,344.50
J1-20-585-517	SENIORS PROGRAM	0.00	0.00	5,333.00	0.00	5,333.00	10,666.00	10,666.00
WINTER/SPECIAL PROGRAMS								
		1,757.16	16,495.29	36,058.00	45.75	19,562.71	72,116.00	55,620.71

## EXPENDITURE REPORT FOR WILLOWBROOK

Page:  
6/23

3L NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 12/31/19	YTD BALANCE 12/31/2019	ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
fund 01 - GENERAL FUND								
SPRING PROGRAM	RECREATION INSTRUCTORS - SPRING PROGRAM MATERIALS	0.00	0.00	200.00	0.00	200.00	400.00	400.00
J1-20-586-112				400.00	0.00	400.00	800.00	800.00
J1-20-586-121				600.00	0.00	600.00	1,200.00	1,200.00
SPRING PROGRAM								
SPECIAL RECREATION								
J1-20-590-518	SPECIAL RECREATION ASSOC	0.00	19,655.43	38,540.00	51.00	18,884.57	77,080.00	57,424.57
J1-20-590-519	ADA PARK MAINTENANCE	0.00	7,234.40	4,750.00	152.30	(2,484.40)	9,500.00	2,265.60
J1-20-590-520	ADA RECREATION ACCOMMOD	0.00	7,700.00	0.00	0.00	7,700.00	15,400.00	15,400.00
J1-20-590-521	ADA PARK IMPROVEMENTS	0.00	95,000.00	0.00	0.00	95,000.00	190,000.00	190,000.00
SPECIAL RECREATION								
Total Dept 20 - PARKS & RECREATION		6,208.11	260,216.76	440,433.00	59.08	180,216.24	880,866.00	620,649.24
Dept 25 - FINANCE DEPARTMENT								
GENERAL MANAGEMENT								
J1-25-40-147	MEDICARE	250.62	2,759.18	3,531.00	78.14	771.82	7,062.00	4,302.82
J1-25-40-151	MRFC	602.78	18,920.97	23,675.00	79.92	4,754.03	47,350.00	28,429.03
J1-25-40-161	SOCIAL SECURITY	1,071.54	11,797.83	14,987.00	78.72	3,189.17	29,974.00	18,176.17
J1-25-40-171	SUI - UNEMPLOYMENT	4.17	140.10	248.00	56.49	107.90	496.00	355.90
J1-25-610-101	SALARIES - MANAGEMENT STA	10,359.04	87,963.76	134,666.00	65.32	46,702.24	269,332.00	181,368.24
J1-25-610-102	OVERTIME	0.00	321.36	1,500.00	21.42	1,178.64	3,000.00	2,678.64
J1-25-610-104	PART TIME - CLERICAL	2,116.10	19,148.75	30,202.00	63.40	11,053.25	60,404.00	41,255.25
J1-25-610-126	SALARIES - CLERICAL	4,615.52	82,583.39	77,127.00	107.07	(5,456.39)	154,254.00	71,670.61
J1-25-610-141	HEALTH/DENTAL/LIFE INSURAN	15,533.65	15,519.94	37,453.00	41.44	21,933.06	74,906.00	59,386.06
J1-25-610-301	OFFICE SUPPLIES	0.00	310.27	3,300.00	9.40	2,989.73	6,600.00	6,289.73
J1-25-610-302	PRINTING & PUBLISHING	0.00	883.00	1,000.00	88.30	117.00	2,000.00	1,117.00
J1-25-610-303	FUEL/MILEAGE/WASH	36.69	184.88	250.00	73.95	65.12	500.00	315.12
J1-25-610-304	SCHOOLS/CONFERENCES/TRA	0.00	283.40	2,000.00	14.17	1,716.60	4,000.00	3,716.60
J1-25-610-307	FEES/DUES/SUBSCRIPTIONS	0.00	809.90	1,415.00	57.24	605.10	2,830.00	2,020.10
J1-25-610-311	POSTAGE & METER RENT	24.55	82.81	500.00	16.56	417.19	1,000.00	917.19
GENERAL MANAGEMENT		20,614.66	241,709.54	331,854.00	72.84	90,144.46	663,708.00	421,998.46
CAPITAL IMPROVEMENTS								
J1-25-625-611	FURNITURE & OFFICE EQUIPME	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
CAPITAL IMPROVEMENTS								
DATA PROCESSING								
J1-25-615-212	EDP EQUIPMENT/SOFTWARE	0.00	94.25	2,400.00	3.93	2,305.75	4,800.00	4,705.75
J1-25-615-263	EDP LICENSES	0.00	19,734.12	36,738.00	53.72	17,003.88	73,476.00	53,741.88
J1-25-615-267	DOCUMENT STORAGE/SCANNI	0.00	2,000.00	0.00	2,000.00	4,000.00	4,000.00	4,000.00
J1-25-615-305	EDP PERSONNEL TRAINING	0.00	2,600.00	0.00	2,600.00	5,200.00	5,200.00	5,200.00
J1-25-615-306	IT - CONSULTING SERVICES	12,500.00	37,500.00	25,000.00	150.00	(12,500.00)	50,000.00	12,500.00
DATA PROCESSING		12,500.00	57,328.37	68,738.00	83.40	11,409.63	137,476.00	80,147.63

## EXPENDITURE REPORT FOR WILLOWBROOK

Page: 7/23

PERIOD ENDING 12/31/2019

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH		2019-20		% BDGT USED	APPROP.	APPROP. AVAIL.
		12/31/19	YTD BALANCE	ORIGINAL BUDGET	AVAILABLE BALANCE			
Fund 01 - GENERAL FUND								
J1-25-6220-251	AUDIT SERVICES	7,430.00	33,017.00	28,488.00	115.90	(4,529.00)	56,976.00	23,959.00
J1-25-6220-252	FINANCIAL SERVICES	368.75	7,267.50	7,225.00	100.59	(42.50)	14,450.00	7,182.50
FINANCIAL AUDIT		7,798.75	40,284.50	35,713.00	112.80	(4,571.50)	71,426.00	31,141.50
Total Dept 25 - FINANCE DEPARTMENT		40,913.41	339,322.41	436,805.00	77.68	97,482.59	873,610.00	534,287.59
Dept 30 - POLICE DEPARTMENT								
CAPITAL IMPROVEMENTS								
J1-30-680-622	RADIO EQUIPMENT	0.00	0.00	5,200.00	0.00	5,200.00	10,400.00	10,400.00
J1-30-680-625	NEW VEHICLES	0.00	0.00	167,773.00	86.46	22,718.11	335,546.00	190,491.11
CAPITAL IMPROVEMENTS		145,054.89	172,973.00	83.86	27,918.11	345,946.00	200,891.11	
ADMINISTRATION								
J1-30-400-147	MEDICARE	2,910.17	24,142.69	39,257.00	61.50	15,114.31	78,514.00	54,371.31
J1-30-400-151	IMRF	1,848.51	14,820.58	21,075.00	70.32	6,254.42	42,150.00	27,329.42
J1-30-400-161	SOCIAL SECURITY	979.34	7,643.69	10,684.00	71.54	3,040.31	21,368.00	13,724.31
J1-30-400-171	SUI - UNEMPLOYMENT	4.60	16.64	1,612.00	1.03	1,595.36	3,224.00	3,207.36
J1-30-630-101	SALARIES - PERMANENT EMPL	163,177.95	1,363,792.06	2,150,593.00	63.41	786,800.94	4,301,186.00	2,937,393.94
J1-30-630-102	OVERTIME	22,297.77	201,305.16	285,000.00	70.63	83,694.84	570,000.00	368,694.84
J1-30-630-103	OVERTIME - SPECIAL DETAIL &	2,169.10	2,426.47	8,000.00	30.33	5,573.53	16,000.00	13,573.53
J1-30-630-126	SALARIES - CLERICAL	13,391.68	113,363.16	163,325.00	69.41	49,961.84	326,650.00	213,286.84
J1-30-630-127	OVERTIME - CLERICAL	1,409.52	5,336.38	9,000.00	59.29	3,663.62	18,000.00	12,663.62
J1-30-630-131	PERSONNEL RECRUITMENT	0.00	0.00	2,500.00	0.00	2,500.00	5,000.00	5,000.00
J1-30-630-141	HEALTH/DENTAL/LIFE INSURAN	28,366.51	229,692.04	374,763.00	61.29	145,070.96	749,526.00	519,833.96
J1-30-630-155	POLICE PENSION	75,912.16	645,253.36	986,858.00	65.38	341,604.64	1,973,716.00	1,328,462.64
J1-30-630-201	PHONE - TELEPHONES	1,688.72	13,651.78	27,000.00	50.56	13,348.22	54,000.00	40,348.22
J1-30-630-202	ACCREDITATION	0.00	0.00	8,000.00	58.06	3,355.00	16,000.00	11,355.00
J1-30-630-238	FLAT (INACTIVE AFTER 19/20)	0.00	0.00	4,000.00	3,500.00	114.29	(500.00)	7,000.00
J1-30-630-241	FEES - FIELD COURT ATTORNE	0.00	0.00	12,000.00	0.00	12,000.00	24,000.00	24,000.00
J1-30-630-242	DUPAGE CHILDREN'S CENTER (	0.00	0.00	3,000.00	3,000.00	0.00	6,000.00	3,000.00
J1-30-630-245	FIRING RANGE	0.00	0.00	3,311.58	2,500.00	13.26	2,168.42	5,000.00
J1-30-630-301	OFFICE SUPPLIES	0.00	0.00	835.50	7,000.00	11.94	6,164.50	14,000.00
J1-30-630-302	PRINTING & PUBLISHING	0.00	0.00	2,779.36	5,450.00	51.00	2,670.64	10,900.00
J1-30-630-303	FUEL/MILEAGE/WASH	4,044.73	31,341.48	65,000.00	48.22	33,658.52	130,000.00	88,658.52
J1-30-630-304	SCHOOLS/CONFERENCES/TRA	0.00	0.00	11,335.73	30,207.00	37.53	18,871.27	60,414.00
J1-30-630-305	TUITION REIMBURSEMENT	0.00	0.00	2,439.00	6,000.00	40.65	3,561.00	12,000.00
J1-30-630-306	REIMB PERSONNEL EXPENSES	0.00	0.00	63.63	0.00	(63.63)	0.00	(63.63)
J1-30-630-307	FEES/DUES/SUBSCRIPTIONS	195.00	7,389.30	17,485.00	42.26	10,095.70	34,970.00	27,580.70
J1-30-630-308	CADET PROGRAM	0.00	0.00	4,000.00	11.80	3,528.00	8,000.00	7,528.00
J1-30-630-311	POSTAGE & METER RENT	791.47	2,716.74	4,000.00	67.92	1,283.26	8,000.00	5,283.26
J1-30-630-315	COPY SERVICE	0.00	0.00	4,000.00	63.89	1,444.45	8,000.00	5,444.45
J1-30-630-331	OPERATING SUPPLIES (INACTIV	151.91	3,074.11	3,500.00	87.83	425.89	7,000.00	3,925.89
J1-30-630-345	UNIFORMS	804.49	12,601.30	33,000.00	38.19	20,398.70	66,000.00	53,398.70
J1-30-630-346	AMMUNITION	2,690.00	4,090.00	13,000.00	31.46	8,910.00	26,000.00	21,910.00
J1-30-630-401	OPERATING EQUIPMENT	477.35	12,061.51	26,900.00	44.84	14,838.49	53,800.00	41,738.49
J1-30-630-402	BODY CAMERAS	0.00	0.00	33,846.00	0.00	33,846.00	67,692.00	67,692.00
J1-30-630-405	FURNITURE & OFFICE EQUIPME	0.00	0.00	802.91	7,500.00	10.71	15,000.00	14,197.09

## EXPENDITURE REPORT FOR WILLOWBROOK

Page: 8/23

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 12/31/19	YTD BALANCE 12/31/2019	ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
Fund 01 - GENERAL FUND								
01-30-630-409	MAINTENANCE - VEHICLES	125.15	21,606.65	70,000.00	30.87	48,393.35	140,000.00	118,393.35
01-30-630-421	MAINTENANCE - RADIO EQUIPM	0.00	0.00	12,250.00	0.00	12,250.00	24,500.00	24,500.00
ADMINISTRATION								
DATA PROCESSING								
01-30-640-212	EDP EQUIPMENT/ SOFTWARE	323,436.13						
01-30-640-225	INTERNET/WEBSITE HOSTING							
01-30-640-263	EDP LICENSES							
01-30-640-267	DOCUMENT STORAGE/SCANNI							
DATA PROCESSING								
BUILDINGS								
01-30-630-228	MAINTENANCE - BUILDING							
01-30-630-235	NICOR GAS (7760 QUINCY)							
01-30-630-250	SANITARY (7760 QUINCY)							
BUILDINGS								
RISK MANAGEMENT								
01-30-645-273	SELF INSURANCE - DEDUCTBL	1,013.57	4,312.55	7,180.00	60.06	2,867.45	14,360.00	10,047.45
RISK MANAGEMENT		457.05	1,340.70	3,000.00	44.69	1,659.30	6,000.00	4,659.30
RISK MANAGEMENT		0.00	542.48	400.00	135.62	(142.48)	800.00	257.52
RISK MANAGEMENT		1,470.62	6,195.73	10,580.00	58.56	4,384.27	21,160.00	14,964.27
CONSTRUCTION								
01-30-635-288	BUILDING CONSTR & REMODEL	0.00	3,609.59	20,000.00	18.05	16,390.41	40,000.00	36,390.41
CONSTRUCTION			3,609.59	20,000.00	18.05	16,390.41	40,000.00	36,390.41
PATROL								
01-30-650-268	ANIMAL CONTROL							
01-30-650-340	K-9 PROGRAM (INACTIVE AFTE	0.00	0.00	800.00	0.00	800.00	1,600.00	1,600.00
01-30-650-343	JAIL SUPPLIES	241.63	160.00	1,000.00	16.00	840.00	2,000.00	1,840.00
01-30-650-348	DRUG FORFEITURE EXP - STAT	0.00	569.90	1,500.00	37.99	930.10	3,000.00	2,430.10
01-30-650-349	DRUG FORFEITURE EXP - FEDE	0.00	0.00	5,000.00	0.00	5,000.00	10,000.00	10,000.00
PATROL		241.63	729.90	6,000.00	0.00	6,000.00	12,000.00	12,000.00
INVESTIGATIVE								
J1-30-655-339	CONFIDENTIAL FUNDS	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00
INVESTIGATIVE			0.00	0.00	0.00	1,000.00	2,000.00	2,000.00
TRAFFIC SAFETY								
J1-30-660-105	PART TIME - CROSSING GUARD	456.24	2,991.51	5,300.00	56.44	2,308.49	10,600.00	7,608.49
TRAFFIC SAFETY			456.24	2,991.51	5,300.00	56.44	2,308.49	7,608.49
ESDA COORDINATOR								
J1-30-665-263	SIREN MAINTENANCE	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
ESDA COORDINATOR			0.00	0.00	500.00	0.00	500.00	1,000.00

## EXPENDITURE REPORT FOR WILLOWBROOK

Page: 9/23

PERIOD ENDING 12/31/2019

3L NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 12/31/19	YTD BALANCE 12/31/2019	2019-20		APPROP.	APPROP. AVAIL.
				ORIGINAL BUDGET	% BDGT USED		
<b>Fund 01 - GENERAL FUND</b>							
CRIME PREVENTION	PRINTING & PUBLISHING		0.00	0.00	0.00	1,000.00	2,000.00
J1-30-670-302	COMMODITIES		106.92	2,678.86	5,000.00	53.58	2,321.14
J1-30-670-331					6,000.00	44.65	3,321.14
<b>CRIME PREVENTION</b>							
<b>TELECOMMUNICATIONS</b>							
J1-30-675-235	TELECOMMUNICATIONS		0.00	207,244.44	308,058.00	67.27	100,813.56
	RADIO DISPATCHING				308,058.00	67.27	100,813.56
RED LIGHT							616,116.00
J1-30-630-246	RED LIGHT - ADJUDICATOR		792.00	3,124.00	6,000.00	52.07	2,876.00
J1-30-630-247	RED LIGHT - CAMERA FEES		0.00	44,950.00	275,000.00	16.35	230,050.00
J1-30-630-248	RED LIGHT - COM ED		132.08	985.24	2,000.00	49.26	1,014.76
J1-30-630-249	RED LIGHT - MSC FEE		15.00	4,756.50	22,000.00	21.62	17,243.50
RED LIGHT					305,000.00	17.64	251,184.26
							610,000.00
							556,184.26
<b>Total Dept 30 - POLICE DEPARTMENT</b>							
			327,875.62	3,221,294.25	5,478,699.00	58.80	2,257,404.75
<b>Dept 35 - PUBLIC WORKS DEPARTMENT</b>							
<b>CAPITAL IMPROVEMENTS</b>							
J1-35-765-625	VEHICLES - NEW & OTHER		0.00	34,054.36	56,196.00	60.60	22,141.64
J1-35-765-640	VILLAGE ENTRY SIGNS		0.00	0.00	66,667.00	0.00	66,667.00
J1-35-765-685	STREET IMPROVEMENTS		1,158.00	3,683.61	85,000.00	4.33	81,316.39
							170,000.00
							166,316.39
<b>CAPITAL IMPROVEMENTS</b>							
			1,158.00	37,737.97	207,863.00	18.16	170,125.03
							415,726.00
							377,988.03
<b>ADMINISTRATION</b>							
J1-35-40-147	MEDICARE		211.49	1,912.80	4,322.00	44.26	2,409.20
J1-35-40-151	IMRF		1,821.66	15,902.77	33,766.00	47.10	17,863.23
J1-35-40-161	SOCIAL SECURITY		904.20	8,107.20	17,062.00	47.52	8,954.80
J1-35-40-171	SUI - UNEMPLOYMENT		0.62	27.26	186.00	14.66	158.74
J1-35-710-101	SALARIES - PERMANENT EMPL		12,414.64	130,644.63	251,109.00	52.03	120,464.37
J1-35-710-102	OVERTIME		505.84	5,381.83	22,500.00	23.92	17,118.17
J1-35-710-103	PART TIME - LABOR		131.25	5,734.38	25,000.00	22.94	19,265.62
J1-35-710-126	SALARIES - CLERICAL		1,974.44	16,763.81	25,666.00	65.32	8,902.19
J1-35-710-141	HEALTH/DENTAL/LIFE INSURAN		4,466.13	34,821.06	45,538.00	76.47	51,332.00
J1-35-710-201	TELEPHONES		141.77	1,127.70	2,500.00	45.11	10,716.94
J1-35-710-301	OFFICE SUPPLIES		28.09	192.88	500.00	38.58	1,372.30
J1-35-710-302	PRINTING & PUBLISHING		0.00	330.12	600.00	55.02	307.12
J1-35-710-303	FUEL/MILEAGE/WASH		923.31	5,425.01	9,150.00	59.29	269.88
J1-35-710-304	SCHOOL/OLSC/CONFERENCE/TRA		301.90	2,000.00	2,000.00	15.10	3,724.99
J1-35-710-306	REMB/PERSONNEL EXPENSES		0.00	300.00	300.00	0.00	4,000.00
J1-35-710-307	FEES/DUES/SUBSCRIPTIONS		0.00	75.00	310.00	24.19	300.00
J1-35-710-311	POSTAGE & METER RENT		1.00	890.20	1,500.00	59.35	620.00
J1-35-710-345	UNIFORMS		530.43	5,000.00	5,000.00	39.96	609.80
J1-35-710-401	OPERATING SUPPLIES & EQUIP		0.00	1,997.87	3,500.00	93.51	3,002.13
J1-35-710-405	FURNITURE & OFFICE EQUIPME		0.00	3,272.77	3,500.00	227.23	7,000.00
			0.00	500.00	500.00	0.00	1,000.00

## EXPENDITURE REPORT FOR WILLOWBROOK

PERIOD ENDING 12/31/2019

Page: 10/23

3L NUMBER	DESCRIPTION	ACTIVITY FOR				APPROP.	APPROP. AVAIL.
		MONTH	YTD BALANCE	2019-20 BUDGET	% BDGT USED		
fund 01 - GENERAL FUND ADMINISTRATION		12/31/19	24,054.84	232,909.19	451,009.00	51.64	218,099.81
DATA PROCESSING	EDP EQUIPMENT/SOFTWARE INTERNET/WEBSITE HOSTING	106.85	0.00	509.49	3,700.00	13.77	3,190.51
DATA PROCESSING			106.85	767.95	1,370.00	56.05	602.05
ENGINEERING	FEES - ENGINEERING PLAN REVIEW- ENGINEER	0.00	0.00	47,505.09	55,000.00	86.37	7,494.91
ENGINEERING			0.00	0.00	1,500.00	0.00	1,500.00
BUILDINGS	MAINTENANCE - GARAGE MAINTENANCE - SALT BINS NICOR GAS SANITARY USER CHARGE MAINTENANCE - PW BUILDING	1,074.58	2,018.33	5,000.00	40.37	2,981.67	10,000.00
J1-35-725-413		0.00	133.00	1,500.00	8.87	1,367.00	3,000.00
J1-35-725-414		330.01	650.45	3,000.00	21.68	2,349.55	6,000.00
J1-35-725-415		0.00	53.68	200.00	26.84	146.32	400.00
J1-35-725-417		852.34	5,965.51	10,000.00	59.66	4,034.49	20,000.00
J1-35-725-418		2,256.93	8,820.97	19,700.00	44.78	10,879.03	39,400.00
EQUIPMENT REPAIR	MAINTENANCE - VEHICLES MAINTENANCE - EQUIPMENT	1,396.34	9,678.86	20,000.00	48.39	10,321.14	40,000.00
J1-35-735-409		0.00	996.39	500.00	199.28	(496.39)	1,000.00
J1-35-735-411		1,396.34	10,675.25	20,500.00	52.07	9,824.75	41,000.00
SNOW REMOVAL	SNOW REMOVAL CONTRACT REIMB PERSONAL EXPENSES MAINTENANCE - EQUIPMENT	0.00	0.00	60,000.00	0.00	60,000.00	120,000.00
J1-35-740-287		0.00	0.00	200.00	0.00	200.00	400.00
J1-35-740-306		0.00	2,372.45	4,000.00	59.31	1,627.55	8,000.00
J1-35-740-411		0.00	2,372.45	64,200.00	3.70	61,827.55	128,400.00
SNOW REMOVAL		0.00	2,372.45	64,200.00	3.70	61,827.55	128,400.00
STREET LIGHTING	ENERGY - STREET LIGHTS MAINTENANCE - STREET LIGHT MAINTENANCE - TRAFFIC SIGN	1,256.67	10,854.44	21,000.00	51.69	10,145.56	42,000.00
J1-35-745-207		0.00	4,944.61	17,000.00	29.09	12,055.39	34,000.00
J1-35-745-223		3,141.00	3,141.00	4,000.00	78.53	859.00	8,000.00
J1-35-745-224		4,397.67	18,940.05	42,000.00	45.10	23,059.95	84,000.00
STREET LIGHTING		4,397.67	18,940.05	42,000.00	45.10	23,059.95	84,000.00
STORM WATER IMPROVEMENTS	JET CLEANING CULVERT SITE IMPROVEMENTS EQUIPMENT RENTAL	5,982.00	13,682.50	15,000.00	91.22	1,317.50	30,000.00
J1-35-750-286		0.00	0.00	15,000.00	0.00	15,000.00	30,000.00
J1-35-750-289		0.00	0.00	2,500.00	0.00	2,500.00	5,000.00
J1-35-750-290		0.00	0.00	160,000.00	78.09	35,055.71	320,000.00
J1-35-750-328		16,449.34	124,944.29	2,000.00	0.00	2,000.00	4,000.00
J1-35-750-329		0.00	0.00	85,000.00	172.14	(61,318.20)	170,000.00
J1-35-750-338		0.00	146,318.20	50,000.00	103.10	(1,551.46)	100,000.00
J1-35-750-381		3,093.50	51,551.46	329,500.00	102.12	(6,996.45)	659,000.00
STORM WATER IMPROVEMENTS		3,093.50	51,551.46	329,500.00	102.12	(6,996.45)	659,000.00

## EXPENDITURE REPORT FOR WILLOWBROOK

Page: 11/23

PERIOD ENDING 12/31/2019

APPROP. APPROB. AVAIL.

3L NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 12/31/19	YTD BALANCE 12/31/2019	2019-20 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROB. AVAIL.
J1-35-755-279	STREET MAINTENANCE							
J1-35-755-281	TRASH REMOVAL							
J1-35-755-282	ROUTE 83 BEAUTIFICATION							
J1-35-755-283	REIMB EXP - CONSTRUCTION							
J1-35-755-284	REIMB EXP - OTHER							
J1-35-755-284	REIMB EXP - BRUSH PICKUP							
J1-35-755-290	EQUIPMENT RENTAL							
J1-35-755-328	STREET & ROW MAINTENANCE							
J1-35-755-331	SALT							
J1-35-755-332	JUL.I.E.							
J1-35-755-333	ROAD SIGNS							
J1-35-755-401	OPERATING EQUIPMENT							
3 STREET MAINTENANCE								
J1-35-760-258	NUISANCE CONTROL							
J1-35-760-259	PEST CONTROL							
J1-40-400-151	MOSQUITO ABATEMENT							
J1-40-400-161	SOCIAL SECURITY							
J1-40-400-171	SUI - UNEMPLOYMENT							
J1-40-810-101	SALARIES - PERMANENT EMPL							
J1-40-810-102	OVERTIME							
J1-40-810-126	SALARIES - CLERICAL							
J1-40-810-141	HEALTH/DENTAL/LIFE INSURAN							
J1-40-810-141	TELEPHONES							
J1-40-810-301	OFFICE SUPPLIES							
J1-40-810-302	PRINTING & PUBLISHING							
J1-40-810-303	FUEL/MILEAGE/WASH							
J1-40-810-304	SCHOOLS/CONFERENCES/TRA							
J1-40-810-307	FEES/DUES/SUBSCRIPTIONS							
J1-40-810-311	POSTAGE & METER RENT							
J1-40-810-315	COPY SERVICE							
J1-40-810-345	UNIFORMS							
J1-40-810-401	OPERATING EQUIPMENT							
J1-40-810-409	MAINTENANCE - VEHICLES							
GENERAL MANAGEMENT								
J1-40-815-212	DATA PROCESSING							
J1-40-815-267	EDP EQUIPMENT/SOFTWARE							
J1-40-815-267	DOCUMENT STORAGE/SCANNI							

## EXPENDITURE REPORT FOR WILLOWBROOK

PERIOD ENDING 12/31/2019

Page: 12/23

GL NUMBER	DESCRIPTION	2019-20			APPROP.	APPROP. AVAIL.
		YTD BALANCE	ORIGINAL BUDGET	% BDGT USED		
Fund 01 - GENERAL FUND						
01-40-815-305		0.00	0.00	0.00	2,600.00	5,200.00
DATA PROCESSING	EDP PERSONNEL TRAINING	0.00	17.42	2,600.00	0.00	5,200.00
ENGINEERING						
01-40-820-245	FEES - ENGINEERING	0.00	440.00	5,000.00	8.80	4,560.00
01-40-820-246	FEES - DRAINAGE ENGINEER	0.00	803.04	10,000.00	8.03	9,196.96
01-40-820-247	REIMB EXP - ENGINEERING	0.00	0.00	500.00	0.00	20,000.00
01-40-820-254	PLAN REVIEW - CIVIL ENGINEER	0.00	8,465.46	5,000.00	169.31	(3,465.46)
01-40-820-255	PLAN REVIEW - STRUCTURAL	0.00	8,476.25	5,000.00	169.53	(3,476.25)
01-40-820-258	PLAN REVIEW - BUILDING CODE	16,164.78	123,458.45	90,000.00	137.18	180,000.00
01-40-820-259	PLAN REVIEW - DRAINAGE ENGI	0.00	2,777.08	15,000.00	18.51	(33,458.45)
ENGINEERING		16,164.78	144,420.28	130,500.00	110.67	30,000.00
INSPECTION						
J1-40-830-109	PART TIME - INSPECTOR	2,877.00	28,098.00	40,000.00	70.25	11,902.00
J1-40-830-115	PLUMBING INSPECTION	650.00	12,725.00	7,500.00	169.67	(5,225.00)
J1-40-830-117	ELEVATOR INSPECTION	0.00	3,024.00	5,000.00	60.48	1,976.00
J1-40-830-119	CODE ENFORCEMENT INSPECT	0.00	372.75	4,000.00	9.32	3,627.25
INSPECTION		3,527.00	44,219.75	56,500.00	78.27	12,280.25
Total Dept 40 - BUILDING & ZONING DEPARTMENT		33,330.98	308,762.14	392,652.00	78.64	83,889.86
TOTAL EXPENDITURES		559,524.56	6,230,730.61	10,549,816.00	59.06	4,319,085.39
						21,099,632.00
						14,868,901.39
						476,541.86

## EXPENDITURE REPORT FOR WILLOWBROOK

Page:  
13/23

## EXPENDITURE REPORT FOR WILLOWBROOK

Page: 14/23

PERIOD ENDING 12/31/2019

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH	YTD BALANCE	ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
Fund 02 - WATER FUND RISK MANAGEMENT		12/31/19	12/31/2019					

TRANSFERS TO OTHER FUNDS								
REIMBURSE OVERHEAD GENER	47,972.25	383,778.00	575,667.00	66.67	191,889.00	1,151,334.00	767,556.00	
TRANSFER TO WATER CAPITAL	200,000.00	200,000.00	400,000.00	50.00	200,000.00	800,000.00	600,000.00	
TRANSFER TO DEBT SERVICE -	0.00	47,471.00	47,471.00	100.00	0.00	94,942.00	47,471.00	
TRANSFERS TO OTHER FUNDS	247,972.25	631,249.00	1,023,138.00	61.70	391,889.00	2,046,276.00	1,415,027.00	
WATER PRODUCTION								
ENERGY - ELECTRIC PUMP	1,122.08	7,379.48	14,000.00	52.71	6,620.52	28,000.00	20,620.52	
LANDSCAPING - WELLS 1 & 3	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00	
LANDSCAPING - STANDPIPE	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00	
CHEMICALS	0.00	94,163	1,500.00	62.78	558.37	3,000.00	2,058.37	
SAMPLING ANALYSIS	90.00	665.00	5,000.00	13.30	4,335.00	10,000.00	9,335.00	
MAINTENANCE - PUMPS & WELL	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00	
PUMP INSPECTION REPAIR MAI	0.00	21.94	4,39	4.39	478.06	1,000.00	978.06	
PURCHASE OF WATER	118,286.00	992,812.17	1,739,500.00	57.07	746,687.83	3,479,000.00	2,486,187.83	
WATER PRODUCTION	119,498.08	1,001,820.22	1,762,500.00	56.84	760,679.78	3,525,000.00	2,523,179.78	
WATER STORAGE								
WELLHOUSE REPAIRS & MAINT	0.00	2,400.00	1,500.00	160.00	(900.00)	3,000.00	600.00	
WELLHOUSE REPAIRS & MAIN -	183.10	986.65	1,000.00	98.67	13.35	2,000.00	1,013.35	
MATERIALS & SUPPLIES - STAN	0.00	2,311.95	2,500.00	92.48	188.05	5,000.00	2,688.05	
REPAIRS & MAINTENANCE-STA	788.97	5,430.99	5,000.00	108.62	(430.99)	10,000.00	4,569.01	
WATER STORAGE	972.07	11,129.59	10,000.00	111.30	(1,129.59)	20,000.00	8,870.41	
TRANSPORTATION/DISTRIBUTION								
LEAK SURVEYS	638.50	5,166.00	9,000.00	57.40	3,834.00	18,000.00	12,834.00	
WATER DISTRIBUTION/REPAIRS	3,679.20	167,117.42	150,000.00	111.41	(17,117.42)	300,000.00	132,882.58	
LANDSCAPING - OTHER	0.00	0.00	1,500.00	0.00	1,500.00	3,000.00	3,000.00	
OPERATING EQUIPMENT	0.00	3,480.45	3,000.00	116.02	(480.45)	6,000.00	2,519.55	
J. U. L. I. E. MAINTENANCE & SU	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00	
MATERIAL & SUPPLIES - DISTR	0.00	29,045.76	35,000.00	82.99	5,954.24	70,000.00	40,954.24	
TRANSPORTATION/DISTRIBUTION	4,317.70	204,809.63	199,000.00	102.92	(5,809.63)	398,000.00	193,190.37	
METERS & BILLING								
METERS FLOW TESTING	0.00	0.00	11,746.00	0.00	11,746.00	23,492.00	23,492.00	
NEW METERING EQUIPMENT	0.00	7,283.01	15,000.00	48.55	7,716.99	30,000.00	22,716.99	
METER REPLACEMENT	0.00	345.00	1,500.00	23.00	1,155.00	3,000.00	2,655.00	
MAINTENANCE - METER EQUIP	0.00	0.00	2,500.00	0.00	2,500.00	5,000.00	5,000.00	
METERS & BILLING	0.00	7,628.01	30,746.00	24.81	23,117.99	61,492.00	53,863.99	
Total Dept 50 - WATER DEPARTMENT	425,863.09	2,232,587.27	3,618,166.00	61.70	1,385,578.73	7,236,332.00	5,003,744.73	

## EXPENDITURE REPORT FOR WILLOWBROOK

PERIOD ENDING 12/31/2019

Page: 15/23

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 12/31/19	YTD BALANCE 12/31/2019	ORIGINAL BUDGET	% BDGT USED	APPROP.	APPROP. AVAIL.		
						AVAILABLE BALANCE			
Fund 02 - WATER FUND									
TOTAL EXPENDITURES									
			425,863.09	2,232,587.27	3,618,166.00	61.70	1,385,578.73	7,236,332.00	5,003,744.73

## EXPENDITURE REPORT FOR WILLOWBROOK

Page: 16/23

## EXPENDITURE REPORT FOR WILLOWBROOK

Page: 17/23

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 12/31/19	YTD BALANCE 12/31/2019	2019-20 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
Fund 04 - MOTOR FUEL TAX FUND								
Dept 56 - MOTOR FUEL TAX								
CAPITAL IMPROVEMENTS								
04-56-430-684	STREET MAINTENANCE CONTR	0.00	4,001.67	265,448.00	1.51	261,446.33	530,896.00	526,894.33
CAPITAL IMPROVEMENTS		0.00	4,001.67	265,448.00	1.51	261,446.33	530,896.00	526,894.33
Total Dept 56 - MOTOR FUEL TAX		0.00	4,001.67	265,448.00	1.51	261,446.33	530,896.00	526,894.33
 TOTAL EXPENDITURES		0.00	4,001.67	265,448.00	1.51	261,446.33	530,896.00	526,894.33

EXPENDITURE REPORT FOR WILLOWBROOK

Page: 18/23

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 12/31/19	2019-20 YTD BALANCE 12/31/2019	ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
Fund 06 - SSA ONE BOND & INTEREST FUND Dept 60 - SSA BOND								
OTHER 06-60-550-401 06-60-550-402	BOND PRINCIPAL EXPENSE BOND INTEREST EXPENSE	170,000.00 76,232.50	170,000.00 152,465.00	170,000.00 152,465.00	100.00 100.00	0.00 0.00	340,000.00 304,930.00	170,000.00 152,465.00
OTHER								
Total Dept 60 - SSA BOND		246,232.50	322,465.00	322,465.00	100.00	0.00	644,930.00	322,465.00
TOTAL EXPENDITURES		246,232.50	322,465.00	322,465.00	100.00	0.00	644,930.00	322,465.00

## EXPENDITURE REPORT FOR WILLOWBROOK

Page: 19/23

PERIOD ENDING 12/31/2019

ACTIVITY FOR MONTH 12/31/19	DESCRIPTION	2019-20			APPROP. APPROP. AVAIL.
		YTD BALANCE 12/31/2019	ORIGINAL BUDGET	% BDGT USED	
Fund 07 - POLICE PENSION FUND					

GL NUMBER	DESCRIPTION	AVAILABLE BALANCE	APPROP.
Dept 62			

ACTIVITY FOR MONTH 12/31/19	DESCRIPTION	YTD BALANCE 12/31/2019	ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	
ADMINISTRATION							
37-62-401-242	LEGAL FEES	500.00	700.00	4,000.00	17.50	3,300.00	8,000.00
37-62-401-251	AUDIT FEES	0.00	3,413.00	3,413.00	0.00	0.00	7,300.00
37-62-401-252	ACTUARY SERVICES	0.00	4,400.00	4,400.00	100.00	0.00	3,413.00
37-62-401-253	FINANCIAL ADVISORY FEES	0.00	14,429.00	14,429.00	100.00	0.00	4,400.00
37-62-401-254	FIDUCIARY INSURANCE	0.00	0.00	0.00	52.47	13,071.00	40,571.00
37-62-401-304	SCHOOLS CONFERENCE TRAV	0.00	2,669.08	2,669.08	0.00	3,175.00	6,350.00
37-62-401-307	FEES DUES SUBSCRIPTIONS	0.00	795.00	795.00	0.00	1,540.92	5,750.92
37-62-401-531	DEPT OF INSURANCE FILING FE	0.00	4,316.18	4,316.18	98.52	5.00	805.00
37-62-401-543	EXAMS - PHYSICAL	0.00	0.00	2,500.00	0.00	2,500.00	4,445.82
ADMINISTRATION		500.00	30,722.26	54,379.00	56.50	23,656.74	108,758.00
>PENSION BENEFITS							78,035.74
37-62-401-581	PENSION BENEFITS	106,518.03	876,964.77	1,289,460.00	68.01	412,495.23	2,578,920.00
37-62-401-582	WIDOW'S PENSION	6,931.86	13,863.72	0.00	100.00	(13,863.72)	0.00
37-62-401-583	NON-DUTY DISABILITY BENEFIT	5,897.52	47,180.16	71,057.00	66.40	23,876.84	142,114.00
37-62-401-584	DUTY DISABILITY BENEFITS	6,007.61	48,060.88	72,091.00	66.67	24,030.12	144,182.00
>PENSION BENEFITS		125,355.02	986,069.53	1,432,608.00	68.83	446,538.47	2,865,216.00
Total Dept 62		125,855.02	1,016,791.79	1,486,987.00	68.38	470,195.21	2,973,974.00
TOTAL EXPENDITURES		125,855.02	1,016,791.79	1,486,987.00	68.38	470,195.21	1,957,182.21

## EXPENDITURE REPORT FOR WILLOWBROOK

Page: 20/23

PERIOD ENDING 12/31/2019

2019-20  
ACTIVITY FOR  
MONTH  
12/31/19APPROP.  
APPROP.  
AVAIL.GL NUMBER  
DESCRIPTION  
12/31/2019

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 12/31/19	2019-20 YTD BALANCE 12/31/2019	ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
	Fund 09 - WATER CAPITAL IMPROVEMENTS FUND							
	Dept 65 - WATER CAPITAL IMPROVEMENTS							
	CAPITAL IMPROVEMENTS							
	39-65-440-600	WATER SYSTEM IMPROVEMENT	0.00	0.00	60,000.00	0.00	60,000.00	120,000.00
		MTU REPLACEMENT	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00
	CAPITAL IMPROVEMENTS		0.00	0.00	61,000.00	0.00	61,000.00	122,000.00
	Total Dept 65 - WATER CAPITAL IMPROVEMENTS		0.00	0.00	61,000.00	0.00	61,000.00	122,000.00
	TOTAL EXPENDITURES		0.00	0.00	61,000.00	0.00	61,000.00	122,000.00



## EXPENDITURE REPORT FOR WILLOWBROOK

Page: 22/23

PERIOD ENDING 12/31/2019

ACTIVITY FOR 2019-20

APPROP. APPROP.

MONTH YTD BALANCE

AVAIL. AVAIL.

12/31/19 12/31/2019

ORIGINAL BUDGET

Fund 14 - LAND ACQUISITION, FACILITY, EXPANSION &amp;

Dept 75 - LAND ACQUISITION/EXPANSION/RENOVATION

CAPITAL IMPROVEMENTS

14-75-930-412

CRC

REMODEL

(825 MIDWAY D

0.00 24,769.25

120,000.00

20.64

0.00 24,769.25

120,000.00

20.64

0.00 24,769.25

120,000.00

20.64

0.00 24,769.25

120,000.00

20.64

0.00 24,769.25

120,000.00

20.64

0.00 24,769.25

120,000.00

20.64

0.00 24,769.25

120,000.00

20.64

0.00 24,769.25

120,000.00

20.64

0.00 24,769.25

120,000.00

20.64

0.00 24,769.25

120,000.00

20.64

0.00 24,769.25

120,000.00

20.64

0.00 24,769.25

120,000.00

20.64

0.00 24,769.25

120,000.00

20.64

0.00 24,769.25

120,000.00

20.64

0.00 24,769.25

120,000.00

20.64

0.00 24,769.25

120,000.00

20.64

0.00 24,769.25

120,000.00

20.64

0.00 24,769.25

120,000.00

20.64

0.00 24,769.25

120,000.00

20.64

0.00 24,769.25

120,000.00

20.64

0.00 24,769.25

120,000.00

20.64

0.00 24,769.25

120,000.00

20.64

0.00 24,769.25

120,000.00

20.64

0.00 24,769.25

120,000.00

20.64

0.00 24,769.25

120,000.00

20.64

0.00 24,769.25

120,000.00

20.64

0.00 24,769.25

120,000.00

20.64

0.00 24,769.25

120,000.00

20.64

0.00 24,769.25

120,000.00

20.64

0.00 24,769.25

120,000.00

20.64

0.00 24,769.25

120,000.00

20.64

0.00 24,769.25

120,000.00

20.64

0.00 24,769.25

120,000.00

20.64

0.00 24,769.25

120,000.00

20.64

0.00 24,769.25

120,000.00

20.64

0.00 24,769.25

120,000.00

20.64

0.00 24,769.25

120,000.00

20.64

0.00 24,769.25

120,000.00

20.64

0.00 24,769.25

120,000.00

20.64

0.00 24,769.25

120,000.00

20.64

0.00 24,769.25

120,000.00

20.64

0.00 24,769.25

120,000.00

20.64

TOTAL Dept 75 - LAND ACQUISITION/EXPANSION/RENOVATION

TOTAL EXPENDITURES

## EXPENDITURE REPORT FOR WILLOWBROOK

PERIOD ENDING 12/31/2019

Page: 23/23

ACTIVITY FOR  
MONTH 12/31/192019-20  
YTD BALANCEORIGINAL  
BUDGET% BDGT  
USEDAPPROP.  
APPROP.  
AVAIL.

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 12/31/19	2019-20 YTD BALANCE	ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
Fund 15 - RT 83/PLAINFIELD RD BUSINESS DISTRICT TAX								
Dept 15 - PLANNING & ECONOMIC DEVELOPMENT								
CONTINGENCIES								
15-15-401-242	LEGAL FEES							
15-15-510-232	CONSULTANTS-DESIGN & OTHE	47.80	1,387.90	10,000.00	13.88	8,612.10	20,000.00	18,612.10
CONTINGENCIES		0.00	0.00	2,500.00	0.00	2,500.00	5,000.00	5,000.00
15-15-455-513	SALES TAX REBATE- TOWN CE	0.00	0.00	100,000.00	0.00	100,000.00	200,000.00	200,000.00
15-15-455-514	SALES TAX REBATE - PFM	0.00	0.00	170,000.00	0.00	170,000.00	340,000.00	340,000.00
ADMINISTRATION		0.00	0.00	270,000.00	0.00	270,000.00	540,000.00	540,000.00
STREET MAINTENANCE	MAINT TRAFFIC SIGNALS	3,141.00	3,141.00	4,000.00	78.53	859.00	8,000.00	4,859.00
STREET MAINTENANCE		3,141.00	3,141.00	4,000.00	78.53	859.00	8,000.00	4,859.00
Total Dept 15 - PLANNING & ECONOMIC DEVELOPMEN		3,188.80	4,528.90	286,500.00	1.58	281,971.10	573,000.00	568,471.10
TOTAL EXPENDITURES		3,188.80	4,528.90	286,500.00	1.58	281,971.10	573,000.00	568,471.10
TOTAL EXPENDITURES - ALL FUNDS		1,363,004.62	10,184,086.13	17,148,136.00	59.39	6,964,049.87	34,296,272.00	24,112,185.87

# VILLAGE OF WILLOWBROOK

## BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

**A RESOLUTION APPROVING A FINAL PLAT OF SUBDIVISION OF ANVAN'S RESUBDIVISION NO. 2 - 7830 KINGERY HIGHWAY (New Commercial Building, 'Beyond Self Storage')**

**AGENDA NO. 6e**

**AGENDA DATE: 01/13/2020**

**STAFF REVIEW:** Roy Giuntoli, Building Official

SIGNATURE: R. Giuntoli /nm

**LEGAL REVIEW:** Thomas Bastian, Village Attorney

SIGNATURE: T. Bastian /nm

**RECOMMENDED BY:** Brian Pabst, Village Administrator

SIGNATURE: B. Pabst /nm

**REVIEWED & APPROVED BY COMMITTEE:** YES  NO  N/A

### ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER PERTINENT HISTORY)

The Village has adopted the DuPage County Countywide Storm Water and Floodplain Ordinance, with local amendments, for stormwater and floodplain management within town. The Ordinance requires that all drainage swales, storm sewers and detention/retention areas on private properties are located upon easements. Therefore, upon a development of a property where re-grading work or other storm sewer installation occurs, new easements must be dedicated if they do not already exist.

### ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS, ETC.)

Currently a vacant lot located at 7830 Kingery Highway will have a new commercial building constructed on it. The project will require re-grading of the property to establish positive drainage to serve the new building. The re-grading will ensure that drainage from the property does not sheet flow onto the adjacent properties. In accordance with the above-mentioned code requirement, new easements are required, since code compliant easements do not exist. The owner's engineer has prepared a Plat of Easement dedicating new public utility drainage easements for this purpose.

**ACTION PROPOSED:** Adopt the Resolution.

**RESOLUTION NO. 20-R-\_\_\_\_\_**

**A RESOLUTION APPROVING A FINAL PLAT OF SUBDIVISION OF ANVAN'S  
RESUBDIVISION NO. 2 - 7830 KINGERY HIGHWAY**

**BE IT RESOLVED** by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, as follows:

**SECTION ONE:** That the Final Plat of Subdivision, as prepared by Jacob & Hefner Associates, Survey No. F579, consisting of two (2) sheets, dated May 21, 2019, attached hereto and incorporated herein as Exhibit "A", be and the same is hereby approved.

**SECTION TWO:** That the Mayor and Village Engineer are directed to execute said Plat on behalf of the Village of Willowbrook and the Village Clerk is directed to attest to the signature of the Mayor.

**SECTION THREE:** That upon execution of the Plat of Subdivision by all required parties or entities, the Village Clerk is hereby directed to cause said Plat to be recorded at the Office of the DuPage County Recorder.

**SECTION FOUR:** That all resolutions, or parts thereof, in conflict with the provisions of this Resolution are, to the extent of such conflict, expressly repealed.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

SECTION FIVE: That this Resolution shall be in full force and effect from and after its adoption and approval as provided by law.

ADOPTED and APPROVED this 13<sup>th</sup> day of January, 2020.

APPROVED:

---

Frank A. Trilla, Mayor

ATTEST:

---

Leroy R. Hansen, Village Clerk

ROLL CALL VOTE:                    AYES: \_\_\_\_\_

    NAYS: \_\_\_\_\_

    ABSTENTIONS: \_\_\_\_\_

    ABSENT: \_\_\_\_\_

**EXHIBIT A**

ANVAN'S RESUBDIVISION NO. 2

BEING A SUBDIVISION OF PART OF THE WEST HALF OF THE SOUTHWEST QUARTER OF SECTION 26,  
TOWNSHIP 38 NORTH, RANGE 11 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN DUPAGE COUNTY, ILLINOIS



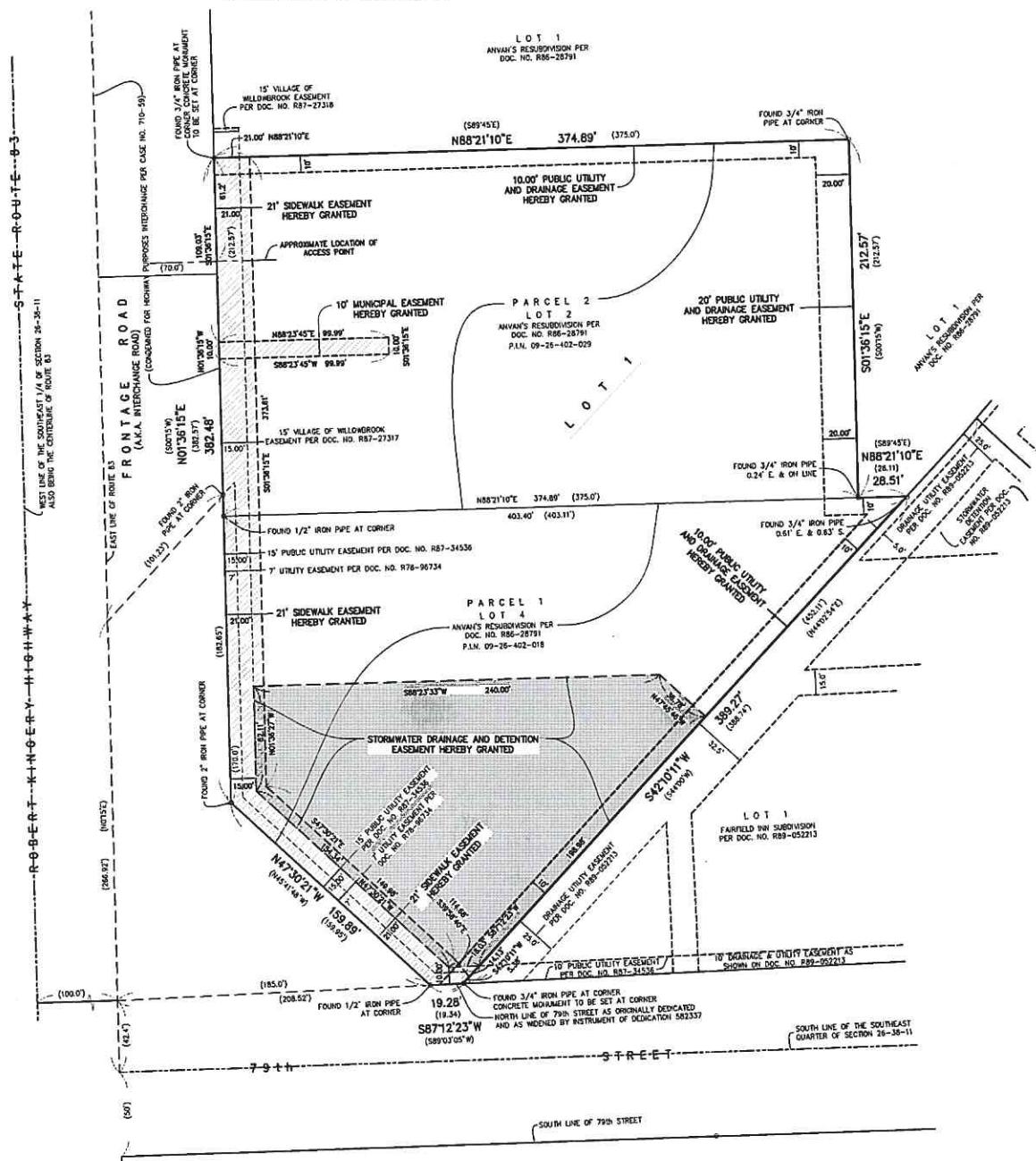
<b>AREA SUMMARY</b>		
LOT 1	<b>SQUARE FEET</b>	<b>ACRES</b>
	148,830	3.417

100.00\* DENOTES MEASURED INFORMATION  
(100.00') DENOTES RECORD INFORMATION

Scale 1" = 30'

**ACCESS NOTE:**

- THERE SHALL BE AT MOST ONE (1) DIRECT ACCESS POINT TO THE FRONTRAGE ROAD (A.K.A. INTERCHANGE ROAD) FROM LOT 1 AS DEPICTED HEREON.
- THERE SHALL BE NO DIRECT VEHICULAR ACCESS POINT TO THE FRONTRAGE ROAD (A.K.A. INTERCHANGE ROAD) FROM LOT 4.





# VILLAGE OF WILLOWBROOK

## BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

**ITEM TITLE: Resolution**

A Resolution Approving a Plat of Easement – 7624 Virginia Court  
(New Single-Family Residence)

**AGENDA NO. 6f****AGENDA DATE: 01/13/2020****STAFF REVIEW:** Roy Giuntoli, Building OfficialSIGNATURE: R. Giuntoli /m**LEGAL REVIEW:** Thomas Bastian, Village AttorneySIGNATURE: T. Bastian /m**RECOMMENDED BY:** Brian Pabst, Village AdministratorSIGNATURE: B. Pabst /m**REVIEWED & APPROVED BY COMMITTEE:** YES  NO  N/A **ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER PERTINENT HISTORY)**

The Village has adopted the DuPage County Countywide Storm Water and Floodplain Ordinance, with local amendments, for stormwater and floodplain management within town. The Ordinance requires that all drainage swales, storm sewers and detention/retention areas on private properties are located upon easements. Therefore, upon a development of a property where re-grading work or other storm sewer installation occurs, new easements must be dedicated if they do not already exist.

**ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS, ETC.)**

Currently a vacant lot located at 7624 Virginia Court will have a new Single-Family Residence constructed on it. The project will require re-grading of the property to establish positive drainage to serve the new residence. The re-grading will ensure that drainage from the property does not sheet flow onto the adjacent properties. In accordance with the above-mentioned code requirement, new easements are required, since code compliant easements do not exist. The owner's engineer has prepared a Plat of Easement dedicating new public utility drainage easements for this purpose.

**ACTION PROPOSED:** Adopt the Resolution.

**RESOLUTION NO. 20-R-\_\_\_\_\_**

**A RESOLUTION APPROVING A FINAL PLAT OF EASEMENT  
- 7624 VIRGINIA COURT**

**BE IT RESOLVED** by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, as follows:

**SECTION ONE:** That the Plat of Easement, as prepared by Martin M. Engineering, Inc., Job No. 18-183, consisting of one (1) sheet, dated June 10, 2019, attached hereto and incorporated herein as Exhibit "A", be and the same is hereby approved.

**SECTION TWO:** That the Mayor and Village Engineer are directed to execute said Plat on behalf of the Village of Willowbrook and the Village Clerk is directed to attest to the signature of the Mayor.

**SECTION THREE:** That upon execution of the Plat of Easement by all required parties or entities, the Village Clerk is hereby directed to cause said Plat to be recorded at the Office of the DuPage County Recorder.

**SECTION FOUR:** That all resolutions, or parts thereof, in conflict with the provisions of this Resolution are, to the extent of such conflict, expressly repealed.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

SECTION FIVE: That this Resolution shall be in full force and effect from and after its adoption and approval as provided by law.

ADOPTED and APPROVED this 13<sup>th</sup> day of January 13, 2020.

APPROVED:

---

Frank A. Trilla, Mayor

ATTEST:

---

Leroy R. Hansen, Village Clerk

ROLL CALL VOTE:                    AYES: \_\_\_\_\_

    NAYS: \_\_\_\_\_

    ABSTENTIONS: \_\_\_\_\_

    ABSENT: \_\_\_\_\_

## **EXHIBIT A**



# VILLAGE OF WILLOWBROOK

## BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

<b>ITEM TITLE:</b> Resolution A Resolution Approving a Plat of Easement – 528 Ridgemoor Drive (New Single-Family Residence)	<b>6g</b> <b>AGENDA NO.</b> <b>AGENDA DATE:</b> <u>01/13/2020</u>
<b>STAFF REVIEW:</b> Roy Giuntoli, Building Official	SIGNATURE: <u>R. Giuntoli, M.A.</u>
<b>LEGAL REVIEW:</b> Thomas Bastian, Village Attorney	SIGNATURE: <u>T. Bastian / M.A.</u>
<b>RECOMMENDED BY:</b> Brian Pabst, Village Administrator	SIGNATURE: <u>B. Pabst / M.A.</u>
<b>REVIEWED &amp; APPROVED BY COMMITTEE:</b>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A <input type="checkbox"/>
<b>ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER PERTINENT HISTORY)</b>  The Village has adopted the DuPage County Countywide Storm Water and Floodplain Ordinance, with local amendments, for stormwater and floodplain management within town. The Ordinance requires that all drainage swales, storm sewers and detention/retention areas on private properties are located upon easements. Therefore, upon a development of a property where re-grading work or other storm sewer installation occurs, new easements must be dedicated if they do not already exist.	
<b>ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS, ETC.)</b>  The existing residence located at 528 Ridgemoor Drive has been razed and a Single-Family Residence will be constructed in its place. The project will require re-grading of the property to establish positive drainage to serve the new residence. The re-grading will ensure that drainage from the property does not sheet flow onto the adjacent properties. In accordance with the above-mentioned code requirement, new easements are required, since code compliant easements do not exist. The owner's engineer has prepared a Plat of Easement dedicating new public utility drainage easements for this purpose.	
<b>ACTION PROPOSED:</b> Adopt the Resolution.	

**RESOLUTION NO. 20-R-\_\_\_\_\_**

**A RESOLUTION APPROVING A PLAT OF EASEMENT – 528 RIDGEMOOR DRIVE**

BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, as follows:

SECTION ONE: That the Plat of Easement, as prepared by DesignTek Engineering, Inc., Project No. 16-07011, consisting of one (1) sheet, dated June 10, 2019, attached hereto and incorporated herein as Exhibit "A", be and the same is hereby approved.

SECTION TWO: That the Mayor and Village Engineer are directed to execute said Plat on behalf of the Village of Willowbrook and the Village Clerk is directed to attest to the signature of the Mayor.

SECTION THREE: That upon execution of the Plat of Easement by all required parties or entities, the Village Clerk is hereby directed to cause said Plat to be recorded at the Office of the DuPage County Recorder.

SECTION FOUR: That all resolutions, or parts thereof, in conflict with the provisions of this Resolution are, to the extent of such conflict, expressly repealed.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

SECTION FIVE: That this Resolution shall be in full force and effect from and after its adoption and approval as provided by law.

ADOPTED and APPROVED this 13<sup>th</sup> day of January, 2020.

APPROVED:

---

Frank A. Trilla, Mayor

ATTEST:

---

Leroy R. Hansen, Village Clerk

ROLL CALL VOTE:                    AYES: \_\_\_\_\_

    NAYS: \_\_\_\_\_

    ABSTENTIONS: \_\_\_\_\_

    ABSENT: \_\_\_\_\_

**EXHIBIT A**

# PLAT OF EASEMENT

FOR

## MUNICIPAL UTILITY EASEMENT



### BASIS OF BEARING

ASSUMED

### SITE DATA

AREA: 61,055 SQUARE FEET  
OR 1.41 ACRES

### PARCEL IDENTIFICATION NUMBER

09-23-204-035-0000

PROJECT ADDRESS  
528 RIDGEMOOR DRIVE  
WILLOWBROOK, ILLINOIS

### OWNER'S CERTIFICATE

STATE OF ILLINOIS }  
COUNTY OF }

I/WE ARE THE OWNER(S) OF THE LAND DESCRIBED IN THE ATTACHED PLAT AND THAT AS SUCH OWNER(S), THEY HAVE CAUSED THE SAID ABOVE DESCRIBED PROPERTY TO BE PLATTED FOR THE PURPOSES OF AN EASEMENT GRANT AS SHOWN ON THE HERON DRAWN PLAT, FOR USES AND PURPOSES AS INDICATED THEREIN SET FORTH.

DATED AT \_\_\_\_\_ ILLINOIS, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ A.D. 20\_\_\_\_

OWNER \_\_\_\_\_

### NOTARY PUBLIC CERTIFICATE

STATE OF ILLINOIS }  
COUNTY OF }

I, \_\_\_\_\_, A NOTARY PUBLIC IN AND FOR THE SAID COUNTY AND STATE AFORESAID, DO HEREBY CERTIFY THAT \_\_\_\_\_ WHO IS/ARE PERSONALLY KNOWN TO ME TO BE THE SAME PERSON(S) WHOSE NAME(S) ARE SUBSCRIBED TO THE FOREGOING INSTRUMENT AS SUCH OWNER(S) APPEAR BEFORE THIS DAY IN PERSON AND I, (S) (WE) (HE) (SHE) (THEM) SIGN AND SEAL THE SAID INSTRUMENTS AS HIS (HER) (THEIR) OWN FREE AND VOLUNTARY ACT FOR THE USES AND PURPOSES THEREON SET FORTH.

GIVEN UNDER MY HAND AND NOTARIAL SEAL THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ A.D. 20\_\_\_\_

NOTARY PUBLIC \_\_\_\_\_ COMMISSION EXPIRES \_\_\_\_\_

### BOARD OF TRUSTEES CERTIFICATE

STATE OF ILLINOIS }  
COUNTY OF DUPAGE }

APPROVED AND ACCEPTED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS, AT A MEETING HELD THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ A.D. 20\_\_\_\_

BY: \_\_\_\_\_ VILLAGE PRESIDENT

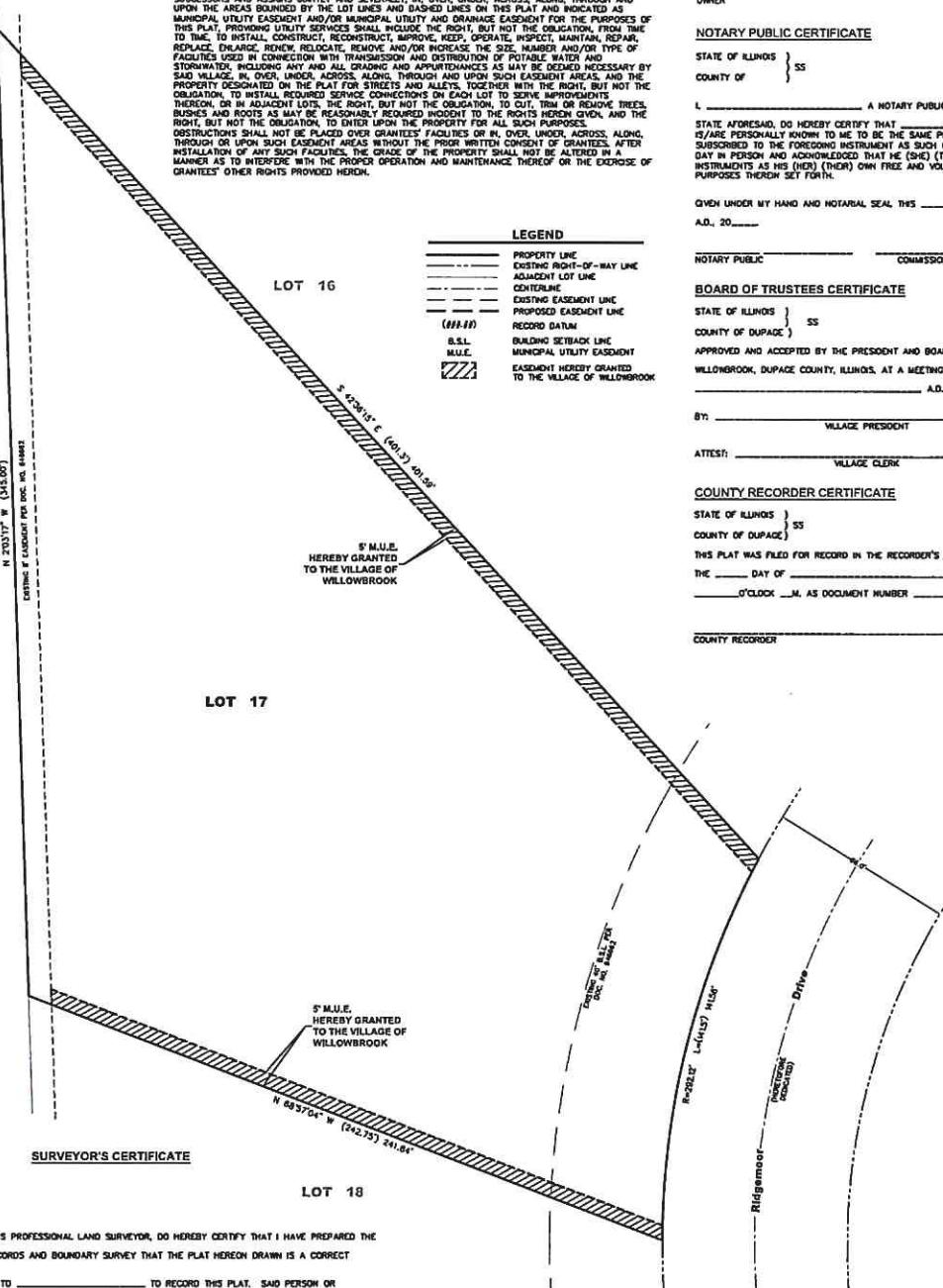
ATTEST: \_\_\_\_\_ VILLAGE CLERK

### COUNTY RECORDER CERTIFICATE

STATE OF ILLINOIS }  
COUNTY OF DUPAGE }

THIS PLAT WAS FILED FOR RECORD IN THE RECORDER'S OFFICE OF DUPAGE COUNTY, ILLINOIS, ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_ A.D. 20\_\_\_\_ AT \_\_\_\_\_ O'CLOCK \_\_\_\_\_ M. AS DOCUMENT NUMBER \_\_\_\_\_

COUNTY RECORDER \_\_\_\_\_



STATE OF ILLINOIS }  
COUNTY OF WILL }

I, STEVEN J. LAUB, AN ILLINOIS PROFESSIONAL LAND SURVEYOR, DO HEREBY CERTIFY THAT I HAVE PREPARED THE ATTACHED PLAT, BASED UPON INFORMATION FROM OFFICIAL RECORDS AND BOUNDARY SURVEY THAT THE PLAT HERON DRAWN IS A CORRECT REPRESENTATION THEREOF.

I HEREBY GRANT PERMISSION TO \_\_\_\_\_ TO RECORD THIS PLAT. SAID PERSON OR REPRESENTATIVE SHALL SHOW PROPER IDENTIFICATION AND PROVIDE THIS SURVEYOR WITH A RECORDED COPY OF SAID PLAT.

DIMENSIONS SHOWN IN FEET AND DECIMAL PARTS THEREOF.

DATED THIS 20th DAY OF June A.D. 2018

STEVEN J. LAUB  
PROFESSIONAL LAND SURVEYOR NO. 035-003160  
MY CURRENT LICENSE EXPIRES NOVEMBER 30, 2020



Submitted by:

Return the original Mylar to:

Village of Willowbrook,  
Economic Development Dept.,  
835 Metra Drive  
Willowbrook, IL 60527  
830-323-5213



DEI

DESIGNTEK ENGINEERING, INC.

CONTRACTING, CIVIL ENGINEERING & LAND SURVEYING

9300 W. 190th Street, Suite L  
Mokena, Illinois 60448  
FAX: (708) 226-1952

E. PROF. LIC. NO. 144-002740

PREPARED FOR:  
SELLAS CONSTRUCTION, INC.

708-285-9067

REVISIONS

NO.

DATE

DESCRIPTION

BY

### PLAT OF EASEMENT

LOT 17, HINSDALE RIDGEMOOR ESTATES

DRAFTING COMPLETED: 05/10/2019 DRAWN BY: S.L. PROJECT MANAGER: S.D.S.

FIELD WORK COMPLETED: 05/09/2019 CHECKED BY: S.D.S. SCALE: 1" = 20'

SHEET NO.  
1 of 1

Proj. No. 16-07011



# VILLAGE OF WILLOWBROOK

## BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

An Ordinance Amending Section 4-2-32 Entitled "Swimming Pool Regulations Adopted" of Chapter 2 Entitled "Building Code" of Title 4 Entitled "Municipal Services" of the Village Code of Ordinances of the Village of Willowbrook

AGENDA NO. 7

AGENDA DATE:  
01/13/19

STAFF REVIEW: Roy Giuntoli, Building Official

SIGNATURE: R. Giuntoli /mm

LEGAL REVIEW: Tom Bastian, Village Attorney

SIGNATURE: T. Bastian /mm

RECOMMENDED BY: Brian Pabst, Village Administrator

SIGNATURE: B. Pabst /mm

REVIEWED & APPROVED BY COMMITTEE: YES  NO  N/A

### ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER HISTORY)

In late June of 2019, the Village of Willowbrook Building & Zoning Division / Building Department completed a comprehensive update to Title 4, Chapter 2 of our Village Code. Title 4, Chapter 2 encompasses primarily Building & Property Maintenance Codes, as well as rules & regulations for the Building Department and establish overall construction regulations within the village. However, it was discovered that certain provisions of the 2018 International Swimming Pool and Spa Code (ISPSC) drastically changed the barrier requirements, to the point where we believe public life safety is compromised.

### STAFF RECOMMENDATION

In past cycles of the 'pool' code, a surrounding protective barrier was required for any pool with walls less than four feet (4') above grade (a common barrier is typically a fence, or wall of a structure/residence/building, or a combination thereof). As 'In-Ground' pools have no walls above grade, they have *always* been required to have a barrier to surround them to protect from accidental fall ins. The new 2018 ISPSC code now allows for a certain type of 'mechanical cover' to be used as an alternate to a barrier. Staff considers this code change a step back from the safe barriers required in years past. Staff recommends amending the code wording to remove 'swimming pools' from the wording, subsequently reinstating the pool barrier/fence requirement. Staff also reworded several sections to be more consistent with other the other adopted codes, i.e. IBC (Building Code) and the IRC (Residential Code). The attached ordinance modification was presented to the Law and Ordinance Committee and they have recommended the item for formal Village Board consideration.

ACTION PROPOSED: Pass Ordinance.

**ORDINANCE NO. 20-0-\_\_**

**AN ORDINANCE AMENDING SECTION 4-2-32 ENTITLED "SWIMMING POOL REGULATIONS ADOPTED" OF CHAPTER 2 ENTITLED "BUILDING CODE" OF TITLE 4 ENTITLED "MUNICIPAL SERVICES" OF THE VILLAGE CODE OF ORDINANCES OF THE VILLAGE OF WILLOWBROOK**

---

WHEREAS, the Village of Willowbrook (the "Village") previously the 2018 International Swimming Pool and Spa Code, three (3) copies of which are on display at the Village; and

WHEREAS, upon review of the 2018 International Swimming Pool and Spa Code, by the Building Official for the Village, it is has been determined that it is in the best interest of the health, safety and welfare of the residents of the Village to amend a certain adopted section of the 2018 International Swimming Pool and Spa Code as hereinafter set forth.

NOW THEREFORE, BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, that the Village Code of the Village of Willowbrook be amended as follows:

**SECTION ONE.** That Section 4-2-32 entitled "Swimming Pool Regulations Adopted" of Chapter 2 entitled "Building Code" of Title 4 entitled "Municipal Services" of the Village Code of the Village of Willowbrook, as amended, is hereby further amended as follows:

"Section 305.1 General" is deleted in its entirety and in lieu thereof substituted with the following Section 305.1:

305.1 General. The provisions of this section shall apply to the design of barriers for restricting entry into areas having pools and spas. Where spas or hot tubs are equipped with a lockable safety cover complying with ASTM F1346, the area where the spa or hot tub is located shall not be required to comply with Sections 305.2 through 305.7.

**SECTION TWO.** That all other provisions of Section 4-2-32, including subsections, shall remain in full force and effect and unamended by this ordinance.

**SECTION THREE.** That all ordinances and resolutions, or parts thereof, in conflict with the provisions of this Ordinance are, to the extent of such conflict, expressly repealed.

**SECTION FOUR.** This ordinance shall be in full force and effect ten (10) days from and after its passage, approval and publication, in pamphlet form, in the manner provided by law.

**PASSED and APPROVED** this 13th day of January, 2020.

ROLL CALL VOTE: AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTENTIONS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

APPROVED:

\_\_\_\_\_  
Frank A. Trilla, Mayor

ATTEST:

\_\_\_\_\_  
Leroy R. Hansen,  
Village Clerk



# VILLAGE OF WILLOWBROOK

## BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

<b>ITEM TITLE:</b> <b>AN ORDINANCE REPEALING SECTIONS 5-3-20 AND 5-3-24 AND AMENDING SECTION 5-3-23 ENTITLED "PROHIBITION OF THE SALE AND POSSESSION OF DRUG PARAPHERNALIA" OF CHAPTER 3 ENTITLED "MISDEMEANORS" OF TITLE 5 ENTITLED "POLICE REGULATIONS", OF THE VILLAGE CODE OF ORDINANCES OF THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS</b>	<b>AGENDA NO.</b> 8  <b>AGENDA DATE:</b> 01/13/2020
--	---

**STAFF REVIEW:** Michael Mertens, Assistant Village Administrator SIGNATURE: M. Mertens  
**LEGAL REVIEW:** Tom Bastian, Village Attorney SIGNATURE: T. Bastian /m  
**RECOMMENDED BY:** Brian Pabst, Village Administrator SIGNATURE: B. Pabst /m

**REVIEWED & APPROVED BY COMMITTEE:** YES  NO  N/A

### ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER HISTORY)

In 2014, the State of Illinois authorized the Compassionate Use of Medical Cannabis Program Act. In June 2019, the State of Illinois authorized the Cannabis Regulation and Tax Act. Under both Acts, the State authorized the use and possession of cannabis marijuana plants and cannabis derivatives under certain circumstances.

### ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.)

The proposed ordinance amends the Village Code to be in compliance with the State of Illinois Compassionate Use of Medical Cannabis Program Act, the Cannabis Regulation and Tax Act, as well as the Industrial Hemp Act. Amendments include standardized definitions of cannabis products and paraphernalia, controlled substances, delivery of products, drug paraphernalia and public places. This ordinance further amends the Village Code sections to comply with the State law on the possession of cannabis, prohibition and exceptions within the law. The State law distinguishes between the amount state residents can possess vs. out of State residents, in addition to where it is unlawful to use cannabis products. Lastly, the ordinance amends the Village Code on possession, sale, delivery of drug paraphernalia, prohibition and exceptions to be in compliance with the State law.

**ACTION PROPOSED:** Pass the Ordinance

**ORDINANCE NO. 20 - \_\_\_\_\_**

**AN ORDINANCE REPEALING SECTIONS 5-3-20 AND 5-3-24 AND AMENDING  
SECTION 5-3-23 ENTITLED "PROHIBITION OF THE SALE AND POSSESSION OF  
DRUG PARAPHERNALIA" OF CHAPTER 3 ENTITLED "MISDEMEANORS" OF  
TITLE 5 ENTITLED "POLICE REGULATIONS", OF THE VILLAGE CODE OF  
ORDINANCES OF THE VILLAGE OF WILLOWBROOK,  
DUPAGE COUNTY, ILLINOIS**

---

**WHEREAS**, the Village of Willowbrook (the "Village") is a home rule unit of government pursuant to Article VII, Section 6 of the Illinois Constitution of 1970; and

**WHEREAS**, as a home rule unit of government, the Village is expressly authorized to exercise any power and perform any function pertaining to its government and affairs; and

**WHEREAS**, there currently exists certain state laws, namely the Compassionate Use of Medical Cannabis Program Act (410 ILCS 130/1 *et seq.*) and the Cannabis Regulation and Tax Act (Public Act 101-0027) which authorizes the use and possession of cannabis marijuana plants and cannabis derivatives under certain circumstances; and

**WHEREAS**, the Village, in the exercise of its home rule authority, adopts following amendments to the Village Code of Ordinances of the Village of Willowbrook.

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois as follows:

**SECTION ONE:** The following recitals are adopted as the findings of the corporate authorities of the Village of Streamwood as if fully recited herein.

**SECTION TWO:** That Section 5-3-23 entitled "Prohibition of the Sale and Possession of Drug Paraphernalia" of Chapter 3 entitled "Misdemeanors" of Title 5 entitled "Police Regulations" of the Village Code of Ordinances of the Village of Willowbrook is hereby amended in its entirety to read as follows:

**A. DEFINITIONS. THE FOLLOWING WORDS SHALL HAVE THE MEANINGS ASCRIBED TO THEM, UNLESS THE CONTEXT REQUIRES OTHERWISE**

**CANNABIS:** Means marijuana, hashish, and other substances that are identified as including any parts of the plant *Cannabis sativa* and including derivatives or subspecies, such as indica, of all strains of cannabis, whether growing or not; the seeds thereof, the resin extracted from any part of the plant; and any compound, manufacture, salt, derivative, mixture, or preparation of the plant, its seeds, or resin, including tetrahydrocannabinol (THC) and all other naturally produced cannabinol derivatives, whether produced directly or indirectly by extraction; however, "cannabis" does not include the mature stalks of the plant, fiber produced from the stalks, oil or cake made from the seeds of the plant, any other compound, manufacture, salt, derivative, mixture, or preparation of the mature stalks (except the resin extracted from it), fiber, oil or cake, or the sterilized seed of the plant that is incapable of germination. "Cannabis" does not include industrial hemp as defined and authorized under the Industrial Hemp Act. "Cannabis" also means and includes for purposes of this section, cannabis flower, cannabis concentrate, and cannabis-infused product, unless those specific terms are used separately to differentiate separate regulations for any of them.

**CANNABIS BUSINESS ESTABLISHMENT:** means a cultivation center, craft grower, processing organization, dispensing organization, or transporting organization, as those terms are defined in the Cannabis Regulation and Tax Act.

**CANNABIS CONCENTRATE:** Means a product derived from cannabis that is produced by extracting cannabinoids, including tetrahydrocannabinol (THC), from the plant through the use of propylene glycol, glycerin, butter, olive oil or other typical cooking fats; water ice, or dry ice; or butane, propane, CO<sub>2</sub>, ethanol, or isopropanol and with the intended use of smoking or making a cannabis-infused product. The use of any other solvent is expressly prohibited unless and until it is approved by the Department of Agriculture.

**CANNABIS CONTAINER:** Means a sealed, traceable, container, or package used for the purpose of containment of cannabis or cannabis-infused product during transportation.

**CANNABIS FLOWER:** Means marijuana, hashish, and other substances that are identified as including any parts of the plant *Cannabis sativa* and including derivatives or subspecies, such as indica of all strains of cannabis; including raw kief, leaves, and buds, but not resin that has been extracted from any part of such plant; nor any compound, manufacture, salt, derivative, mixture, or preparation of such plant, its seeds, or resin.

**CANNABIS-INFUSED PRODUCT:** Means a beverage, food, oil, ointment, tincture, topical formulation, or another product containing cannabis, or cannabis concentrate that is not intended to be smoked.

**CANNABIS PARAPHERNALIA:** Means equipment, products, or materials intended to

be used for planting, propagating, cultivating, growing, harvesting, manufacturing, producing, processing, preparing, testing, analyzing, packaging, repackaging, storing, containing, concealing, ingesting, or otherwise introducing cannabis into the human body.

**CONTROLLED SUBSTANCE:** Shall have the meaning ascribed to it in section 102 of the Illinois Controlled Substances Act, as the same may be amended from time to time, which statute and definition as the same may be amended are hereby expressly incorporated herein.

**DELIVER OR DELIVERY:** The actual, constructive or attempted transfer of possession, with or without consideration, whether or not there is an agency relationship.

**DRUG PARAPHERNALIA:** All equipment, products and materials of any kind, other than methamphetamine manufacturing materials as defined in section 10 of the Methamphetamine Control and Community Protection Act and cannabis paraphernalia as defined in this section 4-3-28, which are intended to be used unlawfully in planting, propagating, cultivating, growing, harvesting, manufacturing, compounding, converting, producing, processing, preparing, testing, analyzing, packaging, repackaging, storing, containing, concealing, injecting, ingesting, inhaling or otherwise introducing into the human body a controlled substance in violation of the Illinois Controlled Substances Act; or the Methamphetamine Control and Community Protection Act; or a synthetic drug product or misbranded drug in violation of the Illinois Food, Drug and Cosmetic Act. It includes, but is not limited to:

1. Kits intended to be used unlawfully in manufacturing, compounding, converting, producing, processing or preparing a controlled substance.
2. Isomerization devices intended to be used unlawfully in increasing the potency of any species of plant which is a controlled substance.
3. Testing equipment intended to be used unlawfully in a private home for identifying or in analyzing the strength, effectiveness or purity of a controlled substance.
4. Diluents and adulterants intended to be used unlawfully for cutting a controlled substance by private persons.
5. Objects intended to be used unlawfully in ingesting, inhaling, or otherwise introducing cocaine, a synthetic drug product or misbranded drug in violation of the Illinois Food, Drug and Cosmetic Act, into the human body including but not limited to, where applicable, the following items:
  - i. Water pipes;
  - ii. Carburetion tubes and devices;
  - iii. Smoking and carburetion masks;
  - iv. Miniature cocaine spoons and cocaine vials;
  - v. Carburetor pipes;
  - vi. Electric pipes;

- vii. Air driven pipes;
- viii. Chillums;
- ix. Bongs;
- x. Ice pipes or chillers; or
- xi. Any item whose purpose, as accounted or described to the possessor, or whose actual use as determined by the presence of a controlled substance on, in, or near the item, is for use in violating the Illinois Controlled Substances Act (ILCS Ch. 720, Act 570 §§ 100 et seq.), the Methamphetamine Control and Community Protection Act (ILCS 720 Ch. 646 §§ 100 et seq.) or a synthetic drug product or misbranded drug in violation of the Illinois Food, drug and Cosmetic Act (ILCS Ch. 410, Act 620 §§ 100 et seq.) or any similar law or local ordinance.

6. Any item whose purpose, as announced or described by the seller, is for use in violation of this Section 5-3-23.

**PUBLIC PLACE:** any place where a person could reasonably be expected to be observed by others. "Public place" includes all parts of buildings owned in whole or in part, or leased, by the State or a unit of local government. "Public place" includes all areas in a park, recreation area, wildlife area or playground owned in whole or in part, leased, or managed by the State or a unit of local government. "Public place" does not include a private residence unless the private residence is used to provide licensed childcare, foster care, or other similar social service care on the premises.

**VILLAGE:** Village of Willowbrook, DuPage County, Illinois.

## **B. POSSESSION OF CANNABIS, PROHIBITION, EXCEPTIONS.**

1. Any person who violates this section shall be guilty of a civil law violation punishable by a minimum fine of \$100, and a maximum fine of \$750.
2. It shall be unlawful for any person under the age of 21 years to knowingly possess any quantity of any substance containing cannabis, unless permitted for a qualifying patient or caregiver pursuant to the Compassionate Use of Medical Cannabis Program Act (ILCS Ch. 410 Act 130 §§ 100 et seq.).
3. It shall be unlawful for any person who is a resident of this State to knowingly possess cannabis in excess of the following amounts:
  - a. more than 30 grams, but less than 100 grams, of cannabis flower;
  - b. 500 milligrams tetrahydrocannabinol (THC) in cannabis-infused products; and
  - c. 5 grams cannabis concentrate.

The possession limits contained herein are to be considered cumulative.

- f. knowingly in close physical proximity to anyone under 21 years of age who is not a registered medical cannabis patient under the Compassionate Use of Medical Cannabis Program Act (ILCS Ch. 410 Act 130 §§ 100 et seq.);
7. It shall be unlawful for any person to smoke cannabis in any place where smoking is prohibited under the Smoke Free Illinois Act.
8. It shall be unlawful for any person to knowingly permit his or her residence or any other private property under his or her control to permit the consumption of cannabis by a person under the age of 21, unless permitted for a qualifying patient or caregiver pursuant to the Compassionate Use of Medical Cannabis Program Act (ILCS Ch. 410 Act 130 §§ 100 et seq.).

#### **C. MANUFACTURE OR DELIVERY OF CANNABIS.**

1. It shall be unlawful for any person to facilitate the use of cannabis by any person who is prohibited to use cannabis under the provisions of this Code, the Cannabis Regulation and Tax Act or the Compassionate Use of Medical Cannabis Program Act (ILCS Ch. 410 Act 130 §§ 100 et seq.).
2. It shall be unlawful for any person to transfer cannabis to any person contrary to the provisions of this Code, the Cannabis Regulation and Tax Act or the Compassionate Use of Medical Cannabis Program Act (ILCS Ch. 410 Act 130 §§ 100 et seq.)
3. It shall be unlawful for any person permitted to cultivate cannabis pursuant to the Compassionate Use of Medical Cannabis Program Act (ILCS Ch. 410 Act 130 §§ 100 et seq.) to cultivate in excess of 5 plants that are more than 5 inches tall, per household, to cultivate cannabis in a place that is not an enclosed, locked space, or to store cannabis plants in a location that is subject to ordinary public view.

#### **D. PRODUCTION OF CANNABIS SATIVA PLANT.**

1. It is unlawful for any person knowingly to produce the cannabis sativa plant or to possess such plants unless production or possession has been authorized pursuant to state law.

#### **E. POSSESSION, SALE, DELIVERY OF DRUG PARAPHERNALIA, PROHIBITION, EXCEPTIONS.**

1. It shall be unlawful to knowingly possess an item of drug paraphernalia with the intent to use it in ingesting, inhaling, or otherwise introducing a controlled substance into the human body. It shall be unlawful for any person under the age of 21 to knowingly possess an item of cannabis paraphernalia with the intent to use it in ingesting, inhaling, or otherwise introducing cannabis into the human body.

4. It shall be unlawful for any person who is not a resident of this State to knowingly possess cannabis in excess of the following amounts:

- a. more than 15 grams, but less than 100 grams, of cannabis flower;
- b. 250 milligrams tetrahydrocannabinol (THC) in cannabis-infused products; and
- c. 2.5 grams cannabis concentrate.

The possession limits contained herein are to be considered cumulative.

5. It shall be unlawful for any person to possess cannabis, as follows:

- a. in a school bus, unless permitted for a qualifying patient or caregiver pursuant to the Compassionate Use of Medical Cannabis Program Act(ILCS Ch. 410 Act 130 §§ 100 et seq.);
- b. on the grounds of any preschool or primary or secondary school, unless permitted for a qualifying patient or caregiver pursuant to the Compassionate Use of Medical Cannabis Program Act(ILCS Ch. 410 Act 130 §§ 100 et seq.);
- c. in a vehicle not open to the public unless the cannabis is in a reasonably secured, sealed container and reasonably inaccessible while the vehicle is moving; or
- d. in a private residence that is used at any time to provide licensed child care or other similar social service care on the premises;

6. It shall be unlawful for any person to use cannabis, as follows:

- a. in a school bus, unless permitted for a qualifying patient or caregiver pursuant to the Compassionate Use of Medical Cannabis Program Act (ILCS Ch. 410 Act 130 §§ 100 et seq.);
- b. on the grounds of any preschool or primary or secondary school, unless permitted for a qualifying patient or caregiver pursuant to the Compassionate Use of Medical Cannabis Program Act (ILCS Ch. 410 Act 130 §§ 100 et seq.);
- c. in any motor vehicle;
- d. in a private residence that is used at any time to provide licensed child care or other similar social service care on the premises;
- e. in any public place; or

2. In determining use or intent under this section, the trier of fact may take into consideration the general, usual customary and historical use to which the item involved has been put, and the proximity of the cannabis or controlled substance to the drug paraphernalia.
3. The following items shall be exempt from this section:
  - a. Items marketed for use in the preparation, compounding, packaging, labeling, or other use of cannabis or a controlled substance as an incident to lawful research, teaching, or chemical analysis, and not for sale.
  - b. Items marketed for, or historically and customarily used in connection with, the planting, propagating, cultivating, growing, harvesting, manufacturing, compounding, converting, producing, preparing, testing, analyzing, packaging, repackaging, storing, containing, concealing, injecting, ingesting, or inhaling of tobacco or any other unlawful substance, including but not limited to garden hoes, rakes, sickles, baggies, tobacco pipes, and cigarette-rolling papers.
  - c. Items which are marketed for decorative purposes when such items have been rendered completely inoperable or incapable of being used for any illicit purpose prohibited by this section.
  - d. In determining whether or not a particular item is exempt under this division, the trier of fact should consider, in addition to all other logically relevant factors, the following:
    - i. The general, customary, and historical use to which the item involved has been put;
    - ii. Expert evidence concerning the ordinary or customary use of the item and the effect of any peculiarity in the design or engineering of the device upon its functioning;
    - iii. Any written instructions accompanying the delivery of the item concerning the purposes or uses to which the item can or may be put;
    - iv. Any oral instructions provided by the seller of the item at the time and place of sale or commercial delivery;
    - v. Any national or local advertising concerning the design, purpose, or use of the item involved, and the entire context in which such advertising occurs;

- vi. The manner, place, and circumstances in which the item was displayed for sale, as well as any item or items displayed for sale or otherwise exhibited upon the premises where the sale was made;
- vii. Whether the owner or anyone in control of the object is a legitimate supplier of like or related items to the community, such as a licensed distributor or dealer of tobacco products;
- viii. The existence and scope of legitimate uses for the object in the community.

**SECTION THREE:** That Section 5-3-20: entitled “Possession of Cannabis” and Section 5-3-24 Entitled “Authorized Use of Cannabis” of Chapter 3 Entitled “Misdemeanor” of Title 5 entitled “Police Regulations” of the Village Code of Ordinances of the Village of Willowbrook, DuPage County, Illinois, are hereby repealed.

**SECTION FOUR:** That all ordinances and resolutions or parts thereof in conflict with the provisions of this ordinance are, to the extent of such conflict, expressly repealed.

**SECTION FIVE:** This ordinance shall be in full force and effect from and after its passage, approval and publication in the manner provided by law.

PASSED and APPROVED this \_\_\_\_\_ day of January, 2020.

ROLL CALL VOTE: AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTENTIONS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

APPROVED:

\_\_\_\_\_  
Frank A. Trilla, Mayor

ATTEST:

\_\_\_\_\_  
Leroy R. Hansen,  
Village Clerk

# VILLAGE OF WILLOWBROOK

## BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

A RESOLUTION OF THE VILLAGE OF WILLOWBROOK DETERMINING THE LOWEST RESPONSIBLE PROPOSAL FOR THE VILLAGE POLICE DEPARTMENT DOOR REPLACEMENT PROJECT AND AWARDING A CONTRACT TO TEE JAY SERVICE COMPANY, INC.

AGENDA NO. 9

AGENDA DATE: 01/13/2020

STAFF REVIEW: Joe Coons, Superintendent of Public Works

SIGNATURE: *J. Coons / mm*

LEGAL REVIEW: Tom Bastian, Village Attorney

SIGNATURE: *T. Bastian / mm*

RECOMMENDED BY: Brian Pabst, Village Administrator

SIGNATURE: *B. Pabst / mm*

REVIEWED & APPROVED BY COMMITTEE: YES  NO  N/A

### ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER HISTORY)

The Village of Willowbrook redeveloped the Police Department Building, located at 7760 Quincy Street, in the summer of 2017. The public entrance doors on the south and east side of the building are original to the building and were not updated during this redevelopment process. Additionally, the doors to this highly trafficked public building are currently not handicapped accessible as that was not required as part of the redevelopment of the building.

The Village has been experiencing on-going maintenance issues with the main entrance off the east side of the building and a simple repair is no longer feasible. Our public works department has solicited three proposal for the installation of ADA push to open access buttons and the replacement of the doors and related hardware for the south and east entrances.

### STAFF RECOMMENDATION

The Village has received three proposals for ADA upgrade and door replacement for 7760 Quincy Street Police Department:

Chicago Dock and Door	\$10,450.00
Tee Jay Service Company, Inc.	\$15,301.00
LaForce Electronic Security Systems	\$21,096.94

The lowest base proposal of \$10,450 is recommended to be rejected based upon the entity not being in good standing with the Illinois Secretary of State, whose records indicate an involuntary dissolution as of March 8, 2019. Staff is recommending that the Village authorize the lowest responsible proposal for the project to Tee Jay Services, Inc. at a cost of 15,301.00. This Village has utilized this firm on past maintenance projects and found their work to meet expectations.

Funding for this ADA upgrade and door replacement is available in the Building Construction Remodeling Fund account # 01-30-635-288 of the F.Y. 2019/20 Budget.

ACTION PROPOSED: Adopt Resolution.

**RESOLUTION NO. 20-R-\_\_\_\_\_**

**A RESOLUTION OF THE VILLAGE OF WILLOWBROOK DETERMINING  
THE LOWEST RESPONSIBLE PROPOSAL FOR THE VILLAGE POLICE  
DEPARTMENT DOOR REPLACEMENT PROJECT AND AWARDING A  
CONTRACT TO TEE JAY SERVICE COMPANY, INC.**

WHEREAS, the Village of Willowbrook solicited proposals for sealed bids for the Village Police Department Door Replacement Project; and

WHEREAS, the proposals received were opened and examined by officials of Village of Willowbrook; and

WHEREAS, of the proposals received and opened, the lowest responsible proposal for the Project is Tee Jay Service Company, Inc. at a cost of Fifteen Thousand Three Hundred One and 00/100 Dollars (\$15,301.00); and

WHEREAS, the lowest base proposal of \$10,450.00 is rejected based upon the entity not being in good standing with the Illinois Secretary of State, whose records indicate an involuntary dissolution as of March 8, 2019.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, as follows:

**Section 1. Recitals.**

The foregoing recitals are incorporated and made a part of this Resolution as though set forth herein.

**Section 2: Lowest Responsible Proposal.**

The Mayor and Board of Trustees of the Village of Willowbrook do hereby find Tee Jay Service Company, Inc. to be the lowest responsible proposal at \$15,301.00 as set forth in its proposal for the Village Police Station Door Replacement Project.

Section 3: Tee Jay Service Company, Inc. is hereby awarded the contract for the Project at the price of \$15,301.00 as set forth in its proposal subject to the execution of all contract documents.

Section 4: Execution of Contract.

The Mayor is hereby authorized to execute a contract with Tee Jay Service Company, Inc. and the Village Clerk is directed to attest to the contract documents for the Project on behalf of the Village.

Section 5: Effective Date.

This Resolution shall take effect upon its passage and approval in the manner provided by law.

ADOPTED and APPROVED this 13<sup>th</sup> day of January, 2020 by a roll call vote as follows:

ROLL CALL VOTE: AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTENTIONS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

APPROVED:

---

Frank A. Trilla, Mayor

ATTEST:

---

Leroy R. Hansen, Village Clerk



Office of the Secretary of State Jesse White  
**ONEDRIVEILLINOIS.COM**

## Corporation/LLC Search/Certificate of Good Standing

### Corporation File Detail Report

File Number 20924152

Entity Name TEE JAY SERVICE COMPANY

Status ACTIVE

### Entity Information

Entity Type CORPORATION

Type of Corp FOREIGN BCA

Qualification Date (Foreign)  
Monday, 17 June 1968

State DELAWARE

Duration Date PERPETUAL

### Agent Information

Name

BRIAN H SMITH

Address

958 CORPORATE BLVD  
AURORA , IL 60520

Change Date

Thursday, 24 September 2015

### Annual Report

Filing Date

Wednesday, 29 May 2019

For Year

2019

### Officers

President

Name & Address

BRIAN H. SMITH, 958 CORPORATEBLVD, AURORA, IL 60502

Secretary

Name & Address

SCOTT J. PIERCE, 958 CORPORATEBLVD, AURORA, IL 60502

### Assumed Name

INACTIVE

P D E

[Return to Search](#)

[File Annual Report](#)



Office of the Secretary of State Jesse White  
**ONLINEDRIVEILLINOIS.COM**

## Corporation/LLC Search/Certificate of Good Standing

### LLC File Detail Report

File Number 06525199

Entity Name CHICAGO DOCK AND DOOR LLC

Status INVOLUNTARY DISSOLUTION on Friday, 8 March 2019

### Entity Information

Principal Office  
5048 N NORDICA AVE,  
CHICAGO, IL 606560000

Entity Type  
LLC

Type of LLC  
Domestic

Organization/Admission Date  
Wednesday, 27 September 2017

Jurisdiction  
IL

Duration  
PERPETUAL

### Agent Information

Name

LEGALINC CORPORATE SERVICES IN

Address

200 E RANDOLPH ST STE 5100  
CHICAGO , IL 60601

Change Date

Wednesday, 27 September 2017

### Annual Report

For Year

2018

Filing Date

00/00/0000

### Managers

Name

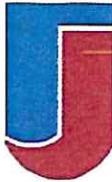
Address

VAN SKY, JASON  
5048 N NORDICA AVE  
CHICAGO, IL 60656

### Series Name

NOT AUTHORIZED TO ESTABLISH SERIES

[Return to Search](#)



# TEE JAY SERVICE COMPANY, INC.

958 CORPORATE BLVD  
AURORA, ILLINOIS 60502

PHONE: (630) 406-1406  
FAX: (630) 406-1456

QUOTATION  
NUMBER  
237883

ALL PROPOSALS AND QUOTATIONS ARE SUBJECT TO OUR TERMS AND CONDITIONS

12/24/2019

## CUSTOMER

Village Of Willowbrook  
835 Midway Drive  
Willowbrook, IL 60527

## JOB NAME

Village Of Willowbrook Police  
Department  
7760 Quincy Street  
Willowbrook, IL 60527

ATTN: Aj Passero EMAIL: Apassero@willowbrook.il.us PHONE: (630) 323-8215

## MATERIAL SUPPLIED:

Police Station South and East Entrances

- 2 EACH Wide stile Aluminum doors/frame and adjacent sidelites. 1" bronze tinted glass, push/pulls, MS deadbolt locking, dark bronze finish.
- 2 EACH Horton 4000le SI Series, Surface Mounted, Single, Db Finish
- 2 EACH Switch, Press Wall (#4 S.s. W/ Engraved Handicap Symbol)
- 2 EACH Switch, Press Jamb W/ Handicap Symbol And Push To Open Us32d
- 4 EACH Remote Transmitter For Wall / Jamb Switch 900 Mhz
- 2 EACH Control, Radio Receiver Control (900 Mhz)
- 20 EACH Caulking (dark Bronze)

## INCLUDED WITH OUR QUOTATION

Removal of existing exterior storefronts and interior swing door leafs only. Installation of above listed materials. Complete working shop drawings. Adjustments for proper operation. Doors will have standard MS manual locking. Work to be completed during regular hours.

## WORK NOT INCLUDED BY TEE JAY

Use existing rough openings at the South and East exterior entrances. Structural supports. Card readers, security systems and all wiring and contacts. Drywall patching, wall paper repairs, and carpet or tile modifications. All work to be done during normal working hours. Wiring and contacts for card reader/security system if needed. Existing card readers and maglocks on doors is to be removed by others.

We hereby propose to furnish labor and materials, complete in accordance with the above specifications, for the sum of:

**\$15,301.00**

with payment to be made as follows:

NET 30 DAYS FOR MATERIAL DELIVERED AND/OR LABOR PERFORMED 1.5  
SERVICE CHARGE MONTHLY (18% ANNUAL) ON INVOICES NOT PAID WITHIN 30  
DAYS.

The above prices, specifications and conditions are hereby accepted. Purchaser agrees to pay Tee Jay Service Company, Inc. for all costs of collecting the amount you owe under this agreement. These costs will include reasonable attorney fees and costs incurred for purchaser's failure to comply with these terms.

ACCEPTED BY

DATE

DATE 12/24/2019

BY Ron Grimmenga

This quotation to expire within 30 days if not extended.

Page 1 of 2

## **Important Automatic Door Operating Notations & Daily Safety Checks**

Do not allow the continued use of a door if it fails any "Daily Safety Check" items or it malfunctions in any way. Turn door off immediately, discontinue its use, secure in a safe manner, contact a service representative with Tee Jay Service Company 1-800-654-6144 and have the door inspected, repaired or serviced.

It is your responsibility as owner or caretaker of the automatic door equipment to inspect the operation of your door system daily to ensure that it is safe for use. Do not attempt to repair or adjust the door yourself.

Refer to your OEM owner's manual or the American Association of Automatic Door Manufacturers (AAADM) website at <https://www.aaadm.com/> for details on these and other safety items. Should you require a copy of an owner's manual, any further documentation, if your door type is not listed in the three most common "Daily Safety Checks" listed below or there are any items listed that require clarification/explanation contact Tee Jay Service Company.

These minimal and most commonly used "Daily Safety Checks" should be performed each day, after any loss of power or if the door appears to be malfunctioning in any way. Also, consult your OEM owner's manual for specific information about your automatic door. Clear the doorway and perform these tests while pedestrian traffic is restricted from all detection zones. The use of these "Daily Safety Checks" is advised to ensure your customers' safety, prevent equipment damage and serve as your protection. At a minimum, it is recommended to have all automatic doors inspected annually by an AAADM trained technician.

### **Automatic Sliding Doors Daily Safety Check**

1. Walk towards the door at a normal pace. The door should open before you reach the threshold.
2. Stand motionless in the threshold for at least (10) seconds. The door should not close.
3. Move clear of the threshold area. Doors should remain open for at least (1.5) seconds then close slowly.
4. The threshold area should be clean with no loose parts that might cause a user to trip. Keep traffic path clear.
5. Inspect the glass and safety decals. All should be present and in good condition.
6. Repeat steps 1-5 from the other direction if the door is used for two-way traffic.

### **Automatic Swing Doors Daily Safety Check**

1. Walk towards the door at a normal pace. The door should open before you reach the threshold.
2. Stand motionless in the threshold for at least (4) seconds. The door should not close.
3. Walk past the threshold into the swing area and stop for (10) seconds. The door should not close.
4. Move clear of the swing area. Doors should remain open for at least (1.5) seconds then slowly close slowly. If the door is a two-way traffic door, then move toward the swing side. The door should open well before you reach the swing path.
5. The threshold area should be clean with no loose parts that might cause a user to trip. Keep traffic path clear.
6. Inspect the glass, safety decals, guide rails, and finger guards. All should be present and in good condition.

### **Low Energy Swing Doors Daily Safety check**

1. Activate the door. The door should open at a slow smooth pace and stop without impact. (5) second minimum to open.
2. The door should hold open for (5) seconds minimum before beginning to close.
3. The door should close at a slow smooth pace and stop without impact. (5) Second minimum to open.
4. The threshold area should be clean with no loose parts that might cause a user to trip. Keep traffic path clear.
5. Inspect glass, safety decals, hardware, and the doors overall condition. All should be present and in good condition.

### **Parts Only Purchases**

Please note: It is the complete responsibility of the purchaser to install supplied parts in the appropriate manner so any automatic door will conform to the current and applicable ANSI standard for the said door. It is also the purchaser's complete responsibility to ensure any door that parts have been replaced on are adjusted and repaired properly to meet any local building code/life safety requirements. Tee Jay Service Company does not recommend that non-AAADM trained personnel adjust or service any automatic doors. Any repairs should be made by properly trained personnel to assure the door remains within proper ANSI standards. The receiver of the above parts assumes all liability and responsibility for any door, automatic or otherwise. Further, any applicable warranties that may be in effect for the door in question will be voided.

Contractor name: Mr. Olegario Marquez 708.515.8348

Home owner: Chunchih Kevin Lin

Service address: 431 Kingswood Ct, Willowbrook, IL 60527

**RE: Remove and replace Concrete Driveway from the garage to the public sidewalk, also including the sidewalk from the driveway to the front stoop and sidewalk along the garage side.**

**\*\*Driveway:** Base will install at (4") existing CA7 compacted gravel and (6") of 4500 PSI Mix. Reinforced with wire mesh and rebars attached to the existing garage floor slab) with optional California style finish and sealant: \$4500

**\*\*Front Entry & along garage sidewalk:** (4") of existing CA7 gravel base compacted and (4") of 4500 PSI mix rebars will be installed to attach to existing Stoop: \$2000

**\*\*Public sidewalk:** Remove & Replace 5 Squares of Public Sidewalk: \$1350

**Total Cost: \$7850**

Initial deposit (Cash): \$900

Received by:

*Chris Oe*

10/11/2019

Wire transfer (Chase Bank): \$4100

Received by:

*Chris*

10/17/2019

Final payment (Cash): \$2850

Received by:

*Chris Oe*

10/18/2019

Contractor signature:

*Chris Oe*

10/18/2019

Homeowner signature:

*John Lin*

10/18/2019

### HD-Swing® LE

Series 4000LE Heavy Duty Low Energy



#### For High Traffic or Extra Large Barrier-Free Doors

Compliant with ANSI A156.19, A117.1 and Americans With Disabilities Act of 1990

Standard system features & benefits:

- Heavy duty gear drive and 1/8 HP motor designed for high wind conditions, stack pressure and high volume pedestrian traffic. Appropriate for heavy or oversized doors.
- Choice of mounting type: Surface mount or overhead concealed
- Choice of header: 6" x 6" side access or 4 1/2" x 6" bottom access
- Available for butt hung, center pivoted or off set pivot door assemblies
- Installs easily with no structural changes required



Handicap Accessible



Push Plate or Push Button Activation

#### Additional Features/Benefits

- Push-N-Go® automatic activation by pushing or pulling door panel
- SoftTouch® reversing and obstruction sensing
- Easily adjustable opening & closing speeds
- Manual operation in case of power failure
- Available in a variety of anodized, paint or clad finishes



Specify Horton and demand AAADM certified installation

**AAADM** American Association of  
Automatic Door Manufacturers

#### Did You Know?



Low energy operators move the door slowly at a rate considered intrinsically safe.

## Low Energy Swing Door Operators



### HD-Swing® LE

#### Series 4000LE Heavy Duty Low Energy

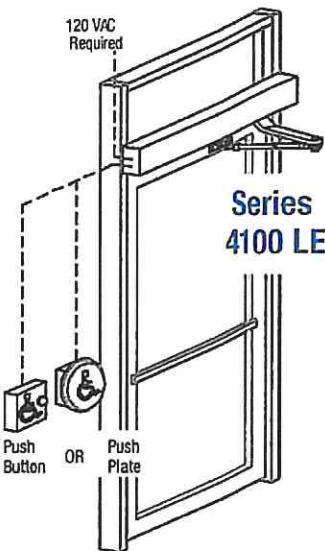
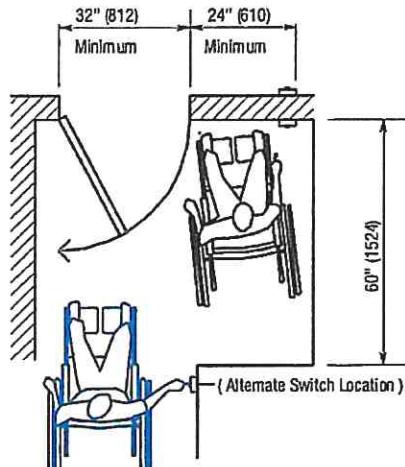
Once the activating switch is pressed, the Series 4000 LE operator slowly opens the door and holds it open for an adjustable, delayed length of time. This creates a barrier-free doorway and gives the pedestrian time to pass through the door before it slowly closes using spring force of less than 15 pounds (67 N.)

#### Installation and Operation

#### Electrical Requirements:

120, 220 VAC, 50 - 60 Hz,  
single phase, 15 amp service.  
Current draw - 3.15 amps.

Activating device to be located on each side of opening for two-way traffic as per ANSI Safety Standard A117.1



#### Adjustments:

- Opening speed: 3 to 6 sec. to 80° (Open check)
- Closing speed: 3 to 6 sec. from 90° to 10° (Close Check)
- Time delay: 2 to 30 sec. (ANSI A156.19 requires 5 sec. minimum time delay).

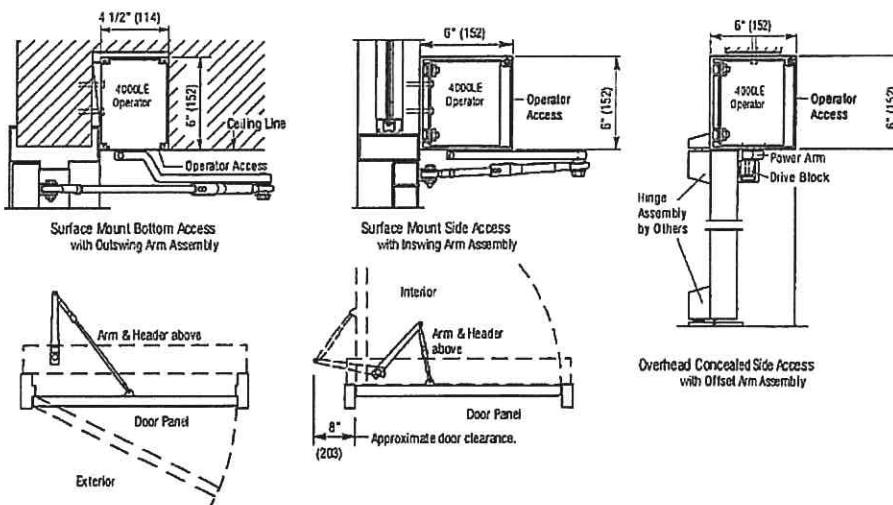
#### Selection Guide

Standard Single Units	
Door Width	Header Width
3'-0" (914)	3'-3" (991)
3'-6" (1067)	3'-9" (1143)
Standard Pair Units	
Pair Width	Header Width
5'-0" (1524)	5'-3" (1600)
6'-0" (1829)	6'-9" (1905)
7'-0" (2133)	7'-3" (2210)

**Maximum Door Width:**  
4'-6" (1524)

**Maximum Door Weight:**  
700 lbs (320kg)

#### Architectural Details



**Horton**  
AUTOMATICS  
The Automatic Choice

Horton Automatics  
World Headquarters  
4242 Baldwin Boulevard  
Corpus Christi, Texas 78405-3399 USA  
Phone: 800-531-3111, 361-888-5591  
Fax: 361-888-6510  
[www.hortondoors.com](http://www.hortondoors.com)

Horton Automatics, Ltd.  
United Kingdom  
Unit A, Hortonwood 31  
Telford, Shropshire, England TF1-7YZ  
Phone: 01952 670169  
Fax: 01952 670181

Specify  
**HORTON**

OVERHEAD DOOR®  
A Division of  
Overhead Door Corporation  
A Sanwa Shutter Company



④ 4242 Baldwin Boulevard  
Corpus Christi, Texas  
USA 78405-3399  
Tel: 800-531-3111, 361-888-5591  
Fax: 800-531-3108, 361-888-6510  
[www.hortondoors.com](http://www.hortondoors.com)  
*The Automatic Choice*

## ARCHITECTURAL DETAILS

### POWER SWING DOOR OPERATORS

#### HD-Swing® Series 4100/4100LE Surface Applied Single & Pair, Inswing & Outswing with Side Access Header

B2.0

July 10

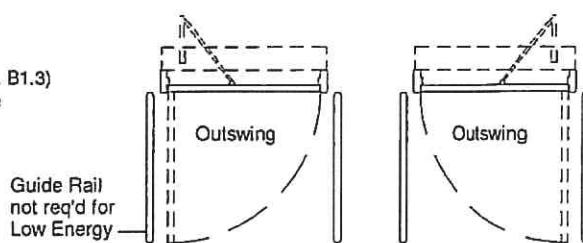
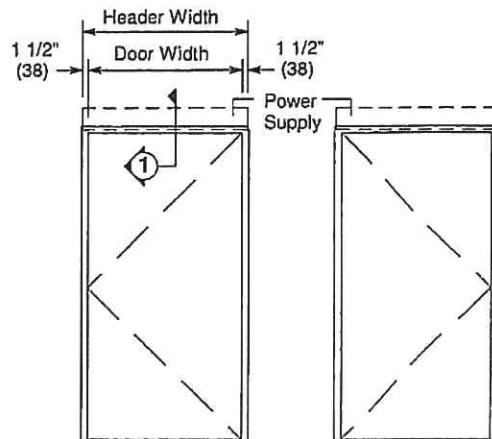
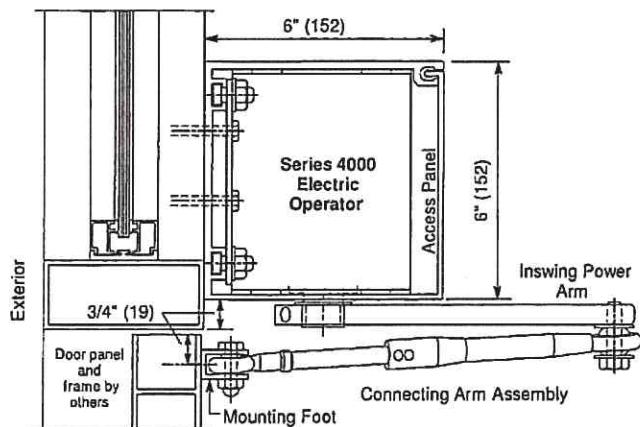
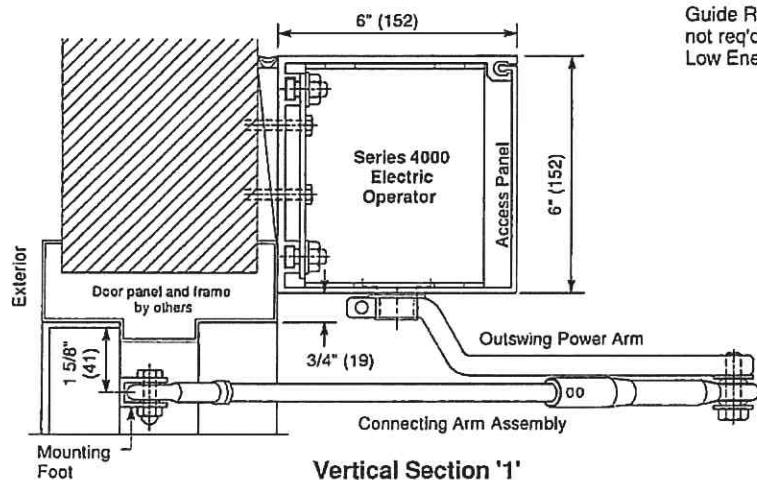
#### Standard Packages

Single Units		Pair Units	
Door Width	Header Width	Door Pair Width	Header Width
3'-0" (914)	3'-3" (991)	5'-0" (1524)	5'-3" (1600)
3'-6" (1067)	3'-9" (1143)	6'-0" (1829)	6'-3" (1905)
		7'-0" (2133)	7'-3" (2210)
Anodized Finish: Clear or Dark Bronze			

For additional equipment information see Architectural Specs starting on p. B4.1.

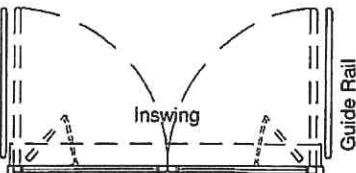
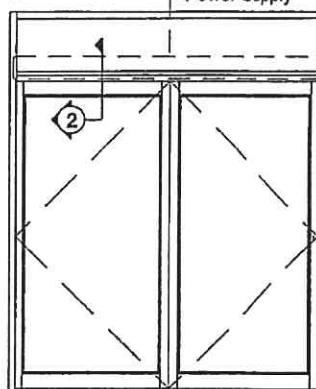
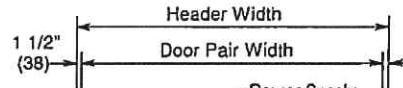
#### Installation and Operation

- Swing door header is surface mounted onto frame and connecting arm assembly is mounted to face of door panel. Frame and door panel to be provided by others. (see p. B1.1).
- Electrical: Provide 120 VAC, 60 cycle, single phase, 15 amp service (in conduit) to each swing door unit on a dedicated 20 amp circuit breaker routed into header. Maximum current draw is 3.15 amps
- For 1-way traffic: Unit to be actuated by Vista™ Sensor System System (see p. B1.3)  
For 2-way traffic, Low Energy: Unit to be actuated by push button or push plate (see p.B1.4).



#### Single Units Floor Plans with Elevations

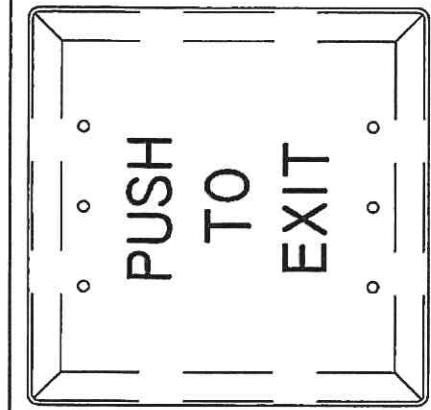
LHR & RHR shown. LH & RH are Inswing



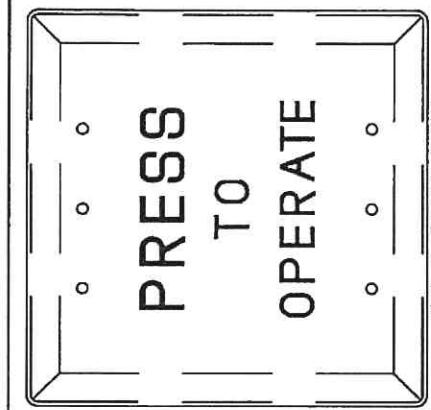
#### Pair Unit Floor Plan with Elevation

LH-RH shown. LHR-RHR is Outswing

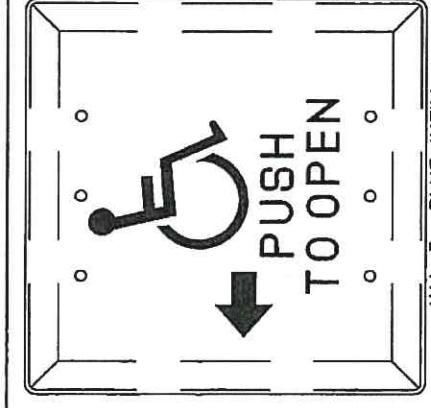
Horton Automatics reserves the right to alter its product and specifications without notice. Dimensions given in U.S. inches followed by millimeters in parentheses.



4X4-11 BLACK INFILL



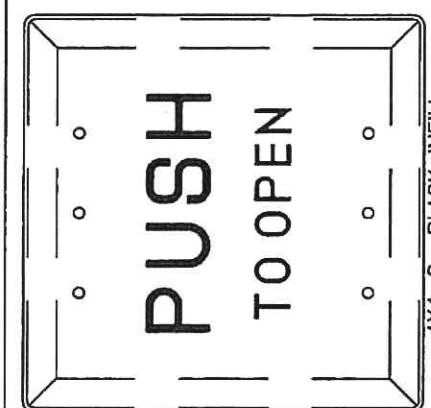
4X4-4 BLACK INFILL



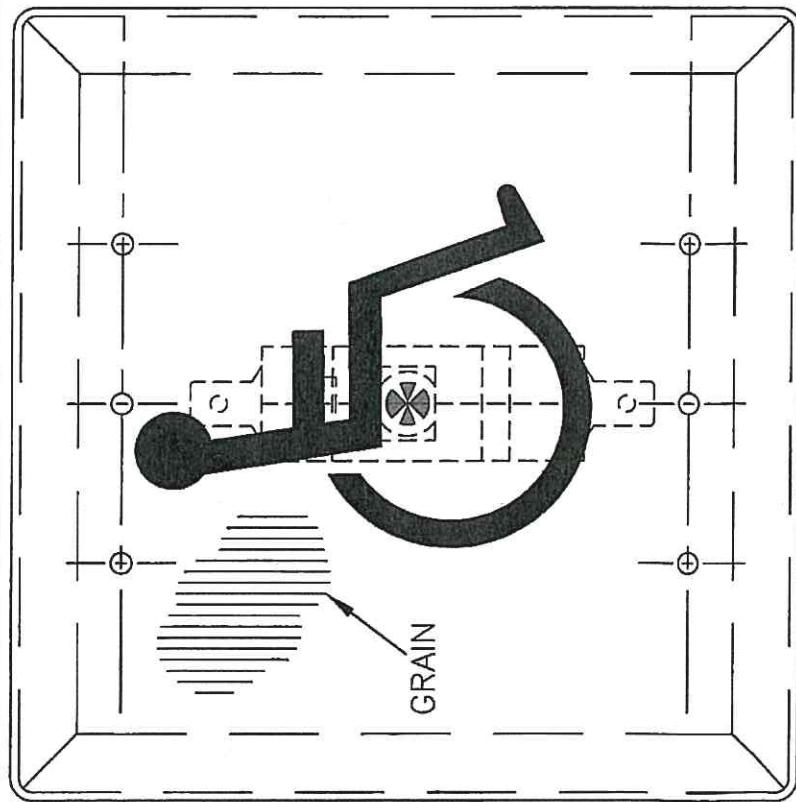
4X4-3 BLUE INFILL

4X4-3 AR (ARROW RIGHT)

4X4-3 AL (ARROW LEFT) SHOWN



4X4-2 BLACK INFILL

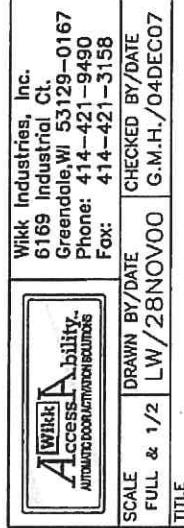


4X4-5 BLUE INFILL

STANDARD FINISH - US32D  
OPTIONS: US32, US3, US4 & US10B FINISH.  
RIGHT OR LEFT DIRECTIONAL ARROWS  
BRaille VERSE  
CUSTOM LOGOS & OTHER LANGUAGES  
PNEUMATIC OPERATION.

SWITCH MOUNTS ON 1 OR 2 GANG ELECTRICAL BOX

7/8 [22mm] MIN.  
STANDARD SWITCH  
1 1/2 [38mm] MIN.  
2 POLE SWITCH



19 3/2  
[15mm]

# Estimate

Chicago Dock And Door  
 5048 N Nordica Ave  
 Chicago, Illinois 60656  
 Office Phone: (630)853-3126  
 info@chicagodockdoor.com

Estimate Number: Jvs121119-e  
 Estimate Date: Dec 11, 2019  
 Payment Terms: Payment 30 days  
 after invoice  
 date  
 Estimate Amount: 11,422.73  
 Created By: Jason Vansky

**Bill To**  
 Village Of Willowbrook  
 835 Midway Dr  
 Willowbrook, IL 60527

**Ship To**  
 Willowbrook Police Station  
 835 Midway Dr  
 Willowbrook, IL 70527

Item #	Item Name	Quantity	Unit Price	Taxable	Total
2407	Db Aluminum Door W/glass	2.00	1,350.00	X	2,700.00
2408	Von Duprin 99 Concealed Rods Panic	2.00	1,700.00	X	3,400.00
2409	Threshold	2.00	45.00	X	90.00
2410	Full Surface Hinges	2.00	140.00	X	280.00
2411	Condor ADA Auto Operator Push DB	2.00	1,300.00	X	2,600.00
2412	Push Button Kits	2.00	210.00	X	420.00
1013	2 Man Labor	8.00	120.00		960.00

**Comments:**

Furnish and install (2) new dark bronze glass aluminum doors with Von Duprin 99 concealed rods with trim. Replace (2) thresholds. Mount doors with full surface dark bronze hinges. Mount (2)condor ADA automatic operators on (2) doors with wireless push button kits. Program doors.

Subtotal: \$ 10,450.00  
 Tax Rate: 10.25%  
 Tax Amount: 972.73  
 Estimate Amount \$ 11,422.73

\*all electrical to be run or contracted out by Village of Willowbrook (110v).

\*50% deposit up front to order parts if bid accepted

## QUOTE

7501 S. Quincy Street  
 Willowbrook, IL 60527  
 Questions: (630) 325-1950

QUOTE NUMBER	395878QU
QUOTE DATE	12/12/2019
CUSTOMER REQUISITION	
MODE OF DELIVERY	Installation
CUSTOMER	206210
CONTACT	

SOLD TO	WILLOWBROOK POLICE DEPARTMENT 7760 QUINCY ST WILLOWBROOK, IL 60527 USA	SHIP TO	WILLOWBROOK POLICE DEPARTMENT 7760 QUINCY ST WILLOWBROOK, IL 60527 USA
---------	---	---------	---

### JOB \*\*\* SOUTH & EAST ENTRANCE

LINE	QTY	ITEM	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1.000	1	REFERENCE	SOUTH ENTRANCE:		
2.000	1	WHMF	3 - 0 X 7 - 7 16GA WELDED FRAME WITH 1" SUG4 RT & LT SIDELITES		
3.000	1	HMD	3 - 0 X 7 - 7 18GA HM DOOR		
4.000	3	17836	HAGER 4.5 X 4.5 NRP US26D FULL MORTISE HINGE		
5.000	1	HDW	(SET) VON DUPRIN 99 RIM EXIT DEVICE		
6.000	1	HDW	MOTION ACCESS AUTO OPERATOR		
7.000	1	16809	HAGER 36" MIL THRESHOLD		
8.000	1	17144	HAGER JAMB WEATHERSTRIP		
9.000	2	17148	HAGER JAMB WEATHERSTRIP		
10.000	1	16778	HAGER 36" SWEEP		
11.000	1	HDW	MOTION ACCESS MAX-KIT-S1 BLACK TRANSMITTER RECEIVER ACTUATORS		
12.000	1	REFERENCE	EAST ENTRANCE:		
13.000	1	WHMF	3 - 0 X 7 - 7 16GA WELDED FRAME WITH 1" SUG4 RT & LT SIDELITES		
14.000	1	HMD	3 - 0 X 7 - 7 18GA HM DOOR		
15.000	3	17836	HAGER 4.5 X 4.5 NRP US26D FULL MORTISE HINGE		
16.000	1	HDW	(SET) VON DUPRIN 99 RIM EXIT DEVICE		
17.000	1	HDW	MOTION ACCESS AUTO OPERATOR		
18.000	1	16809	HAGER 36" MIL THRESHOLD		
19.000	1	17144	HAGER JAMB WEATHERSTRIP		
20.000	2	17148	HAGER JAMB WEATHERSTRIP		
21.000	1	16778	HAGER 36" DBA SWEEP		
22.000	1	HDW	MOTION ACCESS MAX-KIT-S1 BLACK TRANSMITTER RECEIVER ACTUATORS		
23.000	1	REFERENCE	INSTALL:		
24.000		INSTRIP	INSTALL TRUCK/TOOLS		
25.000		INSTALL	INSTALLATION OF MATERIAL		

\*\*\*\*LAFORCE TO REPLACE EXISTING EXTERIOR DOOR,  
 FRAME, LITES AND HARDWARE WITH ALL DESCRIBED  
 ABOVE\*\*\*\*

## QUOTE

LINE	QTY	ITEM	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
<b>RECEIPT REQUIRED FOR REFUNDS OR EXCHANGES.</b>					
Stock materials are subject to 45% restocking fee. Special order materials are not returnable. No returns after 90 days.				<b>FREIGHT</b>	<b>\$535.76</b>
This quotation is subject to the Terms and Conditions found at <a href="http://laforceinc.com/about/terms-conditions/">http://laforceinc.com/about/terms-conditions/</a> , which are incorporated in full by this reference. The Terms and Conditions will be sent by mail to the Buyer upon request. LaForce, Inc. limits acceptance to the Terms and Conditions, and objects to any other additional or different terms in the Buyer's purchase order or acceptance.				<b>SUBTOTAL</b>	<b>\$21,096.94</b>
				<b>SALES TAX</b>	<b>\$0.00</b>
				<b>TOTAL</b>	<b>\$21,096.94</b>
PAY TERMS: DUE					

## QUALIFICATIONS

- Quote is valid for 30 days from date of quotation unless otherwise stated herein.
- Past due accounts are subject to a service charge of 1.5% per month on the unpaid balance.
- This offer is conditioned upon approval of credit by LaForce on the purchaser.
- No sales, use or other taxes included unless otherwise stated herein in writing.
- See attached qualifications and terms for this project.

Thank you for this opportunity to quote your needs. Please sign and return this quote and attached qualifications or send a written purchase order, and we will proceed with your order. LaForce, Inc. is not able to accept verbal purchase authorizations at this time. We look forward to working with you. If you have any questions, or need further information, please give me a call.

Thank You,

AARON BLACK  
Email: Aaron.Black@laforceinc.com  
Phone: 630-325-1950

RICK HARTKE  
Email: Rick.Hartke@laforceinc.com  
Phone: 847-634-2828

Quote Number: 395878QU

Authorized By: \_\_\_\_\_

Company: \_\_\_\_\_

Date: \_\_\_\_\_

## C O N T R A C T

THIS CONTRACT ENTERED INTO THIS 13th day of January, 2020 between Tee Jay Service Company, Inc. (“Contractor”) and the Village of Willowbrook, a municipal corporation of the State of Illinois (“Village”), in consideration of the following and other valuable consideration the sufficiency of which is hereby acknowledged, the Village and Contractor agree as follows:

1. The Village of Willowbrook has found it to be in the best interests of the Village to install two (2) new doors at the Village police station.
2. Contractor has submitted a proposal to the Village for such door replacement. Such proposal dated December 24, 2019, including all terms, conditions, requirements and specifications contained therein are incorporated herein as “Exhibit A” and expressly made a part of this agreement as if each term, condition and requirement was repeated herein verbatim. In the event any inconsistent terms are contained in this agreement and in “Exhibit A,” the terms of this agreement shall control. The bid specifications are attached hereto.
3. Contractor agrees to complete such work in a good and workmanlike manner in accordance with the plans and specifications attached hereto.
4. The Contractor certifies that the Contractor is not delinquent in the payment of taxes to the Illinois Department of Revenue in accordance with 65 ILCS 5/11-42.1-1.
5. Contractor certifies that it is not barred from bidding on state, municipal or other contracts by reason of Sections 33E-3 (bid rigging) or 33E-4 (bid totaling) of the Criminal Code of 1961 (720 ILCS 5/33E-3 and 5/33E-4), and further certifies that it is not barred from bidding on State, municipal and other contracts by reason of conviction of State laws regarding bid rigging or bid rotation.

6. The Village of Willowbrook agrees to pay Contractor for the performance of the work completed in a good and workmanlike manner an amount not to exceed Fifteen Thousand Three Hundred One and 00/100 Dollars (\$15,301.00), exclusive of taxes. The Village of Willowbrook is a tax-exempt entity. Payment shall be in conformance with the provisions of the Local Government Prompt Payment Act (50 ILCS 505/1 et. seq.).

7. Contractor agrees that not less than the prevailing wage as determined by the Illinois Department of Labor, shall be paid to all laborers, workers and mechanics performing work under this Contract in accordance with the Illinois Prevailing Wage Act and Contractor agrees to comply with all other provisions of the Illinois Prevailing Wage Act (820 ILCS 130/0.01 et. seq.) as amended. If the Department of Labor revises the wage rates, the revised rate as provided by the Illinois Department of Labor shall apply to this Agreement and Contractor will not be allowed additional compensation on account of said revisions.

Contractor shall make and keep, for a period of not less than five (5) years, records of all laborers, mechanics, and other workers employed by them on the project; the records shall include each worker's name, address, telephone number when available, social security number, classification or classifications, the hourly wages paid in each period, the number of hours worked each day, and the starting and ending times of work each day.

Contractor shall submit, in person, by mail, or electronically a certified payroll to the Village of Willowbrook. The certified payroll shall consist of a complete copy of the records. The certified payroll shall be accompanied by a statement signed by Contractor that:

- A. such records are true and accurate;
- B. the hourly rate paid to each worker is not less than the general prevailing rate of hourly wages required; and

C. Contractor is aware that filing a certified payroll that he or she knows to be false is a Class B misdemeanor.

Upon seven (7) business days' notice, Contractor shall make available for inspection the records to the Village of Willowbrook, its officers and agents, and to the Director of Labor and his deputies and agents at all reasonable hours at a location within this State. Contractor and each subcontractor shall permit his/her employees to be interviewed on the job, during working hours, by compliance investigators of the Department or the Department of Labor. (See Attached for Certified Payroll Form)

8. Contractor agrees that it, pursuant to 30 ILCS 580/1 et seq. ("Drug-Free Workplace Act"), will provide a drug-free workplace by:

A. Publishing a statement:

- (1) Notifying employees that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance including cannabis, is prohibited in the workplace.
- (2) Specifying the actions that will be taken against employees for violations of such prohibition; and
- (3) Notifying the employee that, as a condition of employment on this Agreement, the employee will:
  - (a) Abide by the terms of the statement; and
  - (b) Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction.

B. Establishing a drug-free awareness program to inform employees about:

- (1) The dangers of drug abuse in the workplace;
- (2) Contractor's policy of maintaining a drug-free workplace;
- (3) Any available drug counseling, rehabilitation, and employee assistance program; and
- (4) The penalties that may be imposed upon employees for drug violations.

C. Making it a requirement to give a copy of the statement required by Subsection A to each employee engaged in the performance of the Agreement and to post the statement in a prominent place in the workplace.

D. Notifying the Village of Willowbrook within ten (10) days after receiving notice under Subparagraph 11(A) 3 (b) from an employee or otherwise receiving actual notice of such conviction.

E. Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by any employee who is convicted, as required by 30 ILCS 580/5.

F. Assisting employees in selecting a course of action in the event drug counseling treatment and rehabilitation is required and indicating that a trained referral team is in place.

G. Making a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

9. The Contractor certifies that if the Contractor is not a party to a collective bargaining agreement in effect, Contractor is in compliance with the Substance Abuse Prevention on Public Works Projects Act (820 ILCS 265/1, *et seq.*) and if Contractor is a party to a collective bargaining agreement, that agreement deals with the subject matter of the Substance Abuse Prevention on Public Works Projects Act or has in place and is enforcing a written

program which meets or exceeds the program requirements of the Substance Abuse Prevention on Public Works Projects Act.

10. Contractor agrees that it has and will have in place and will enforce a written sexual harassment policy in compliance with 775 ILCS 5/2-105(A)(4).

11. During the performance of this contract, the Contractor agrees as follows:

A. That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, marital status, national origin or ancestry, citizenship status, age, physical or mental disability unrelated to ability, sexual orientation, military status or an unfavorable discharge from military service; and, further, that he or she will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any underutilization.

B. That, if he or she hires additional employees in order to perform this contract or any portion of this contract, he or she will determine the availability (in accordance with the Department's Rules and Regulations) of minorities and women in the areas from which he or she may reasonably recruit and he or she will hire for each job classification for which employees are hired in a way that minorities and women are not underutilized.

C. That, in all solicitations or advertisements for employees placed by him or her or on his or her behalf, he or she will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, sexual orientation, marital status, national origin or ancestry, citizenship status, age, physical or mental disability unrelated to ability, sexual orientation, military status or an unfavorable discharge from military service.

D. That he or she will send to each labor organization or representative of workers with which he or she has or is bound by a collective bargaining or other agreement or

understanding, a notice advising the labor organization or representative of the contractor's obligations under the Act and the Department's Rules and Regulations. If any labor organization or representative fails or refuses to cooperate with the contractor in his or her efforts to comply with the Act and Rules and Regulations, the contractor will promptly notify the Department and the contracting agency and will recruit employees from other sources when necessary to fulfill its obligations under the contract.

E. That he or she will submit reports as required by the Department's Rules and Regulations, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all respects comply with the Act and the Department's Rules and Regulations.

F. That he or she will permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and the Department for purposes of investigation to ascertain compliance with the Act and the Department's Rules and Regulations.

G. That he or she will include verbatim or by reference the provisions of this clause in every subcontract that may be awarded under which any portion of the contract obligations are undertaken or assumed, so that the provisions will be binding upon the subcontractor. In the same manner as with other provisions of this contract, the contractor will be liable for compliance with applicable provisions of this clause by subcontractors; and further it will promptly notify the contracting agency and the Department in the event any subcontractor fails or refuses to comply with the provisions. In addition, the contractor will not utilize any subcontractor declared by the Illinois Human Rights Commission to be ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.

In the event of the contractor's non-compliance with the provisions of this Equal Employment Opportunity Clause, the Act or the Rules and Regulations of the Department, the contractor may be declared ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and the contract may be cancelled or voided in whole or in part, and other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation.

12. During the performance of its Agreement with the Village of Willowbrook, Contractor:

Will not maintain or provide for its employees any segregated facilities at any of its establishments, and not permit its employees to perform their services at any location, under its control, where segregated facilities' means any waiting rooms, work areas, restrooms and washrooms, restaurants and other eating areas, time clocks, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation and housing facilities provided for employees which are segregated by explicit directive or are in fact segregated on the basis or race, creed, color, or national origin because of habit, local custom, or otherwise. Contractor (except where it has obtained identical certifications from proposed Subcontractors and material suppliers for specific time periods), obtain certifications in compliance with this subparagraph from proposed subcontractors or material suppliers prior to the award of a subcontract or the consummation of material supply agreements, exceeding \$10,000.00 which are not exempt from the provisions of the Equal Opportunity clause, and that Contractor will retain such certifications in its files.

13. Contractor agrees to assume all risk of loss and to indemnify and hold harmless the Village of Willowbrook, its officers, agents and employees from any and all liabilities,

claims, suits, injuries, losses, damages, fines or judgments, including litigation costs and attorneys' fees, arising out of the work performed by Contractor including, to the extent allowed by law, those liabilities, injuries, claims, suits, losses, damages, fines or judgments, including litigation costs and attorneys' fees arising out of, or alleged to arise out of, the intentional, willful, wanton or negligent acts of Contractor, its employees, agents, assigns and/or subcontractors.

14. The Contractor represents and warrants to the Village that neither it nor any of its principals, shareholders, members, partners, or affiliates, as applicable, is a person or entity named as a Specially Designated National and Blocked Person (as defined in Presidential Executive Order 13224) and that it is not acting, directly or indirectly, for or on behalf of a Specially Designated National and Blocked Person. The Contractor further represents and warrants to the Village that the Contractor and its principals, shareholders, members, partners, or affiliates, as applicable, are not, directly or indirectly, engaged in, and are not facilitating, the transactions contemplated by this Agreement on behalf of any person or entity named as a Specially Designated National and Blocked Person. The Contractor hereby agrees to defend, indemnify and hold harmless the Village, the Corporate Authorities, and all Village elected or appointed officials, officers, employees, agents, representatives, engineers, and attorneys, from and against any and all claims, damages, losses, risks, liabilities, and expenses (including reasonable attorneys' fees and costs) arising from and related to any breach of the foregoing representations and warranties.

15. Insurance requirements shall be as follows:

A. Contractor shall procure and maintain for the duration of the Contract insurance against claims for injuries to persons or damages to property which may arise from or in

connection with the performance of the Work by the contractor, its agents, representatives, employees or subcontractors.

B. Coverage shall be at least as broad as:

- (1) Insurance Services Office Commercial General Liability Occurrence form CG 0001 (Ed. 11/85); and
- (2) Insurance Services Office form number CA0001 (Ed. 1/87) covering Automobile Liability, symbol 01 "any auto" and endorsement CA0029 (Ed. 12/88) changes in Business Auto and Truckers coverage forms – Insured Contract; and
- (3) Worker's Compensation as required by the Labor Code of the State of Illinois and Employers' Liability Insurance.

C. Contractor shall maintain limits no less than:

- (1) Commercial General Liability: \$2,000,000 combined single limit per occurrence for bodily injury, personal injury, and property damage.
- (2) Automobile Liability: \$1,000,000 combined single limit per accident for bodily injury and property damage.
- (3) Worker's Compensation and Employers' Liability: Worker's Compensation limits as required by the Labor Code of the State of Illinois and Employers' Liability limits of \$1,000,000 per accident.

D. The policies are to contain, or be endorsed to contain the following provisions:

- (1) Commercial General Liability and Automobile Liability Coverages:
  - (a) The Village, its officials and employees are to be covered as additional insureds as respects liability arising out of activities performed by or on behalf of the Contractor, as well as materials, and equipment procured,

owned, leased, hired or borrowed by the Contractor. The coverage shall contain no special limits on the scope of the protection afforded to the Village and its officials.

- (b) The Contractor's insurance coverage shall be primary insurance as respects the Village, its officials and employees. Any insurance or self-insurance maintained by the Village, its officials or employees shall be excess of Contractor's insurance and shall not contribute with it.
- (c) Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the Village, its officials or employees.
- (d) Coverage shall state that the Contractor's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

(2) Worker's Compensation and Employers' Liability Coverage:

The insurer shall agree to waive all rights of subrogation against the Village, its officials, employees or volunteers for losses arising from work performed by the Contractor for the Village.

(3) All Coverages:

Each insurance policy required by this clause shall be endorsed to state that the coverage shall not be suspended, voided, canceled, reduced in coverage or in limits except after thirty (30) day's prior written notice by certified mail, return receipt requested, has been given to the Village.

16. Contractor shall at all times observe and comply with all laws, ordinances, and regulations of the federal, state, local and Village government which may in any manner affect the performance of this Contract.

17. No member of the governing body of the Village of Willowbrook or other unit of government and no other officer, employee, or agent of the Village of Willowbrook or other unit of government who exercises any functions or responsibilities in connection with the carrying out of this project to which this Contract pertains, shall have personal interest, direct or indirect, in the Contract.

Additionally, the Contractor certifies that no officer or employee of the Village of Willowbrook has solicited any gratuity, discount, entertainment, hospitality, loan, forbearance, or other tangible or intangible item having monetary value including, but not limited to, cash, food and drink, and honoraria for speaking engagements related to or attributable to the government employment or the official position of the employee or officer from the contractor in violation of Chapter 12 of the Village Code of Ordinances of the Village of Willowbrook, adopted by the Village pursuant to the requirements of Article 10 of the State Officials and Employees Ethics Act.

Finally, The Contractor certifies that the Contractor has not given to any officer or employee of the Village of Willowbrook any gratuity, discount entertainment, hospitality, loan, forbearance, or other tangible or intangible item having monetary value including, but not limited to, cash, food and drink, and honoraria for speaking engagements related to or attributable to the government employment or the official position of the employee or officer from the contractor in violation of Chapter 12 of the Village Code of Ordinances of the Village

of Willowbrook adopted by the Village pursuant to the requirements of Article 10 of the State Officials and Employees Ethics Act.

18. In the event that Contractor shall fail to perform such work within a reasonable time after being assigned such work or shall fail to complete such work in a good and workmanlike manner, the Village of Willowbrook may terminate this Contract by written notice to Contractor, effective immediately upon mailing.

19. All change orders increasing the cost of the contract by Five Thousand Dollars (\$5,000.00) or less must be approved, in writing, by the Village Administrator. All change orders increasing the cost of the contract by Five Thousand Dollars (\$5,000.00) or more must be approved by official action of the Village Board of the Village of Willowbrook.

Additionally, no change order which authorizes or necessitates any increase in the contract price that is fifty percent (50%) or more of the original contract price or that authorizes or necessitates any increase in the price of a subcontract under the contract that is fifty percent (50%) or more of the original subcontract price shall be issued, unless the portion of the contract that is covered by the change order is resubmitted for bidding in the same manner for which the original contract was bid, or unless competitive bidding was waived for the original portion of the contract that is covered by the change order. Bidding for the portion of the contract covered by the change order shall be subject to any requirements to employ females and minorities on the project that existed at the bidding for the original contract, together with any later requirements imposed by law.

20. Notice as provided for herein shall be transmitted to the Village of Willowbrook, Village Administrator, 835 Midway Drive, Willowbrook, Illinois 60527 or to Tee Jay Service

Company, Inc., 958 Corporate Blvd., Aurora, Illinois 60520, as may be applicable by first class prepaid mail. Any notice to Contractor shall be deemed received when mailed.

21. Contractor agrees to maintain all records and documents for projects of the Public Body in compliance with the Freedom of Information Act, 5 ILCS 140/1 et seq. In addition, Contractor shall produce within three (3) days, without cost to the Public Body, records which are responsive to a request received by the Public Body under the Freedom of Information Act so that the Public Body may provide records to those requesting them within the required five (5) business day period. If additional time is necessary to compile records in response to a request, then Contractor shall so notify the Public Body within three (3) days in order for the Village shall request an extension so as to comply with the Act. In the event that the Village is found to have not complied with the Freedom of Information Act based upon Contractor's failure to produce documents or otherwise appropriately respond to a request under the Act, then Contractor shall indemnify and hold the Village harmless, and pay all amounts determined to be due including but not limited to fines, costs, attorneys' fees and penalties.

[REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK]

22. Time is of the essence of this Contract.

This Contract is made and executed in duplicate in Willowbrook, DuPage County, Illinois the day and year first above written.

Contractor:

TEE JAY SERVICE COMPANY, INC.

By: \_\_\_\_\_

Brian H. Smith,  
Its duly authorized agent

ATTEST:

\_\_\_\_\_  
Title:

Village of Willowbrook

By: \_\_\_\_\_

Frank A. Trilla,  
Mayor

ATTEST:

\_\_\_\_\_  
Leroy R. Hansen,  
Village Clerk

## INSTRUCTIONS FOR CERTIFIED PAYROLL FORM

***PLEASE NOTE: THE SUBMISSION OF FALSIFIED PAYROLL RECORDS IS A CRIMINAL OFFENSE.***

1. For all public works projects, Payroll Certifications and Accompanying Affidavit must be filed with the Village of Willowbrook on a monthly basis under the Illinois Prevailing Wage Act (820 ILCS 130/5).
2. The information must be provided for **each payroll period**. Please note the starting and ending dates of each payroll period in the space provided.
3. If you are a contractor or subcontractor working for the Village of Willowbrook on more than one project, please fill out a form for each project.
4. For each project you worked on for the Village of Willowbrook, you must identify the names of employees that worked on the project and their classifications. You must record the number of hours they worked each day of the pay period, along with the total hourly wages paid during that pay period, including the hourly fringe benefits paid.
5. Please note that pertinent information is required on the second sheet. The Subcontractor information, if applicable, is very important; however, it is **ABSOLUTELY IMPERATIVE** that the **AFFIDAVIT** information be completed in its **ENTIRETY** including **SIGNATURE**. If additional forms are needed and copies are made, please be sure to also duplicate the second sheet. A second sheet **MUST** accompany every certified transcript of payroll form showing that you are swearing that the information on each sheet is accurate.
6. Fringe Benefits **MUST** be paid if required for the work classification, regardless of your union or non-union status.
7. If a fringe benefit is paid into a fund, place the letter "F" behind the rate; if the benefit is included on the employee's payroll check, place the letter "E" behind the rate; credit will be given for health insurance paid, payments made into an ERISA approved pension plan, required vacation and/or training (registration in a BAT-approved program).
8. The items requested under the heading, "Contract Information," help to correctly identify the project. If a Contract or Project Number is not known, please do your best to secure the information. The information requested for "Project" and "Project Location" should **always** be completed.
9. You are invited to visit Illinois Department of Labor's web site at [www.state.il.us/agency/idol](http://www.state.il.us/agency/idol) for more detailed information regarding application of the Prevailing Wage Act.

**AFFIDAVIT****Monthly Statement of Compliance****Date:** \_\_\_\_\_

I, \_\_\_\_\_ (name  
signatory party), \_\_\_\_\_ (title),  
do hereby state: that I pay or supervise the payment  
of the persons employed on the public works project  
\_\_\_\_\_ (name  
of project); that during the payroll period commencing  
on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ (year), and  
ending on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ (year),  
all persons employed on said project have been  
paid the full wages earned, that no rebates  
have been or will be made either directly or indirectly  
to or on behalf of said \_\_\_\_\_  
(name of contractor or subcontractor) from the full  
wages earned by any person, and that no  
deductions have been made either directly or  
indirectly from the full wages earned by any  
persons, other than permissible deductions as  
defined by Federal and/or State law. I further certify  
that this payroll is correct and complete; that the wage  
rates contained therein are not less than the actual  
rates herein stated and that the classification set forth  
for each laborers or mechanic conform to the work  
he/she performed.

Signature: \_\_\_\_\_

**SUBCONTRACTORS****Attach explanation of monies paid, copy of contract  
or billing, or other pertinent information.**

Company Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Company Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Company Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Company Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Telephone Number: \_\_\_\_\_





# TEE JAY SERVICE COMPANY, INC.

958 CORPORATE BLVD  
AURORA, ILLINOIS 60502

PHONE: (630) 406-1406  
FAX: (630) 406-1456

QUOTATION  
NUMBER  
237883

ALL PROPOSALS AND QUOTATIONS ARE SUBJECT TO OUR TERMS AND CONDITIONS

12/24/2019

## CUSTOMER

Village Of Willowbrook  
835 Midway Drive  
Willowbrook, IL 60527

## JOB NAME

Village Of Willowbrook Police  
Department  
7760 Quincy Street  
Willowbrook, IL 60527

ATTN: Aj Passero EMAIL: Apassero@willowbrook.il.us PHONE: (630) 323-8215

## MATERIAL SUPPLIED:

### Police Station South and East Entrances

- 2 EACH Wide stile Aluminum doors/frame and adjacent sidelites. 1" bronze tinted glass, push/pulls, MS deadbolt locking, dark bronze finish.
- 2 EACH Horton 4000le SI Series, Surface Mounted, Single, Db Finish
- 2 EACH Switch, Press Wall (#4 S.s. W/ Engraved Handicap Symbol)
- 2 EACH Switch, Press Jamb W/ Handicap Symbol And Push To Open Us32d
- 4 EACH Remote Transmitter For Wall / Jamb Switch 900 Mhz
- 2 EACH Control, Radio Receiver Control (900 Mhz)
- 20 EACH Caulking (dark Bronze)

## INCLUDED WITH OUR QUOTATION

Removal of existing exterior storefronts and interior swing door leafs only. Installation of above listed materials. Complete working shop drawings. Adjustments for proper operation. Doors will have standard MS manual locking. Work to be completed during regular hours.

## WORK NOT INCLUDED BY TEE JAY

Use existing rough openings at the South and East exterior entrances. Structural supports. Card readers, security systems and all wiring and contacts. Drywall patching, wall paper repairs, and carpet or tile modifications. All work to be done during normal working hours. Wiring and contacts for card reader/security system if needed. Existing card readers and maglocks on doors is to be removed by others.

We hereby propose to furnish labor and materials, complete in accordance with the above specifications, for the sum of:

**\$15,301.00**

with payment to be made as follows:

NET 30 DAYS FOR MATERIAL DELIVERED AND/OR LABOR PERFORMED 1.5  
SERVICE CHARGE MONTHLY (18% ANNUAL) ON INVOICES NOT PAID WITHIN 30  
DAYS.

The above prices, specifications and conditions are hereby accepted. Purchaser agrees to pay Tee Jay Service Company, Inc. for all costs of collecting the amount you owe under this agreement. These costs will include reasonable attorney fees and costs incurred for purchaser's failure to comply with these terms.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from the above specifications involving extra costs, will be executed only upon written orders and will become an extra charge over and above the estimate. TEE JAY SERVICE COMPANY, INC. is not liable for acts of God, strikes, accidents or delays beyond our control. Owner's to carry fire, tornado, & other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance. All new equipment includes one year warranty on parts and labor from the date of installation. Warranty hours will be 7:00am - 3:30pm, Monday thru Friday. The owner is responsible for obtaining and payment of applicable permits, inspections and notices.

Estimated delivery is 6-8 weeks after approved shop drawings.

PROPOSAL FROM TEE JAY SERVICE COMPANY, INC.

DATE

DATE 12/24/2019

ACCEPTED BY

BY Ron Grimmenga

## **Important Automatic Door Operating Notations & Daily Safety Checks**

Do not allow the continued use of a door if it fails any "Daily Safety Check" items or it malfunctions in any way. Turn door off immediately, discontinue its use, secure in a safe manner, contact a service representative with Tee Jay Service Company 1-800-654-6144 and have the door inspected, repaired or serviced.

It is your responsibility as owner or caretaker of the automatic door equipment to inspect the operation of your door system daily to ensure that it is safe for use. Do not attempt to repair or adjust the door yourself.

Refer to your OEM owner's manual or the American Association of Automatic Door Manufacturers (AAADM) website at <https://www.aaadm.com/> for details on these and other safety items. Should you require a copy of an owner's manual, any further documentation, if your door type is not listed in the three most common "Daily Safety Checks" listed below or there are any items listed that require clarification/explanation contact Tee Jay Service Company.

These minimal and most commonly used "Daily Safety Checks" should be performed each day, after any loss of power or if the door appears to be malfunctioning in any way. Also, consult your OEM owner's manual for specific information about your automatic door. Clear the doorway and perform these tests while pedestrian traffic is restricted from all detection zones. The use of these "Daily Safety Checks" is advised to ensure your customers' safety, prevent equipment damage and serve as your protection. At a minimum, it is recommended to have all automatic doors inspected annually by an AAADM trained technician.

### **Automatic Sliding Doors Daily Safety Check**

1. Walk towards the door at a normal pace. The door should open before you reach the threshold.
2. Stand motionless in the threshold for at least (10) seconds. The door should not close.
3. Move clear of the threshold area. Doors should remain open for at least (1.5) seconds then close slowly.
4. The threshold area should be clean with no loose parts that might cause a user to trip. Keep traffic path clear.
5. Inspect the glass and safety decals. All should be present and in good condition.
6. Repeat steps 1-5 from the other direction if the door is used for two-way traffic.

### **Automatic Swing Doors Daily Safety Check**

1. Walk towards the door at a normal pace. The door should open before you reach the threshold.
2. Stand motionless in the threshold for at least (4) seconds. The door should not close.
3. Walk past the threshold into the swing area and stop for (10) seconds. The door should not close.
4. Move clear of the swing area. Doors should remain open for at least (1.5) seconds then slowly close slowly. If the door is a two-way traffic door, then move toward the swing side. The door should open well before you reach the swing path.
5. The threshold area should be clean with no loose parts that might cause a user to trip. Keep traffic path clear.
6. Inspect the glass, safety decals, guide rails, and finger guards. All should be present and in good condition.

### **Low Energy Swing Doors Daily Safety check**

1. Activate the door. The door should open at a slow smooth pace and stop without impact. (5) second minimum to open.
2. The door should hold open for (5) seconds minimum before beginning to close.
3. The door should close at a slow smooth pace and stop without impact. (5) Second minimum to open.
4. The threshold area should be clean with no loose parts that might cause a user to trip. Keep traffic path clear.
5. Inspect glass, safety decals, hardware, and the doors overall condition. All should be present and in good condition.

### **Parts Only Purchases**

Please note: It is the complete responsibility of the purchaser to install supplied parts in the appropriate manner so any automatic door will conform to the current and applicable ANSI standard for the said door. It is also the purchaser's complete responsibility to ensure any door that parts have been replaced on are adjusted and repaired properly to meet any local building code/life safety requirements. Tee Jay Service Company does not recommend that non-AAADM trained personnel adjust or service any automatic doors. Any repairs should be made by properly trained personnel to assure the door remains within proper ANSI standards. The receiver of the above parts assumes all liability and responsibility for any door, automatic or otherwise. Further, any applicable warranties that may be in effect for the door in question will be voided.

Contractor name: Mr. Olegario Marquez 708.515.8348

Home owner: Chunchih Kevin Lin

Service address: 431 Kingswood Ct, Willowbrook, IL 60527

**RE: Remove and replace Concrete Driveway from the garage to the public sidewalk, also including the sidewalk from the driveway to the front stoop and sidewalk along the garage side.**

\*\*Driveway: Base will install at (4") existing CA7 compacted gravel and (6") of 4500 PSI Mix. Reinforced with wire mesh and rebars attached to the existing garage floor slab) with optional California style finish and sealant: \$4500

\*\*Front Entry & along garage sidewalk: (4") of existing CA7 gravel base compacted and (4") of 4500 PSI mix rebars will be installed to attach to existing Stoop: \$2000

\*\*Public sidewalk: Remove & Replace 5 Squares of Public Sidewalk: \$1350

**Total Cost: \$7850**

Initial deposit (Cash): \$900

Received by:

*Chris Oe* 10/11/2019

Wire transfer (Chase Bank): \$4100 Received by:

*Chris* 10/17/2019

Final payment (Cash): \$2850

Received by:

*Chris Oe* 10/18/2019

Contractor signature:

*Chris Oe* 10/18/2019

Homeowner signature:

*Kevin Lin* 10/18/2019

# HD-Swing® LE

## Series 4000LE Heavy Duty Low Energy



### For High Traffic or Extra Large Barrier-Free Doors

Compliant with ANSI A156.19, A117.1 and Americans With Disabilities Act of 1990

Standard system features & benefits:

- Heavy duty gear drive and 1/8 HP motor designed for high wind conditions, stack pressure and high volume pedestrian traffic. Appropriate for heavy or oversized doors.
- Choice of mounting type: Surface mount or overhead concealed
- Choice of header: 6" x 6" side access or 4 1/2" x 6" bottom access
- Available for butt hung, center pivoted or off set pivot door assemblies
- Installs easily with no structural changes required



Handicap Accessible



Push Plate or Push Button Activation

### Additional Features/Benefits

- Push-N-Go® automatic activation by pushing or pulling door panel
- SoftTouch® reversing and obstruction sensing
- Easily adjustable opening & closing speeds
- Manual operation in case of power failure
- Available in a variety of anodized, paint or clad finishes



Specify Horton and demand AAADM certified installation

**AAADM** American Association of  
Automatic Door Manufacturers

### Did You Know?



Low energy operators move the door slowly at a rate considered intrinsically safe.

# Low Energy Swing Door Operators



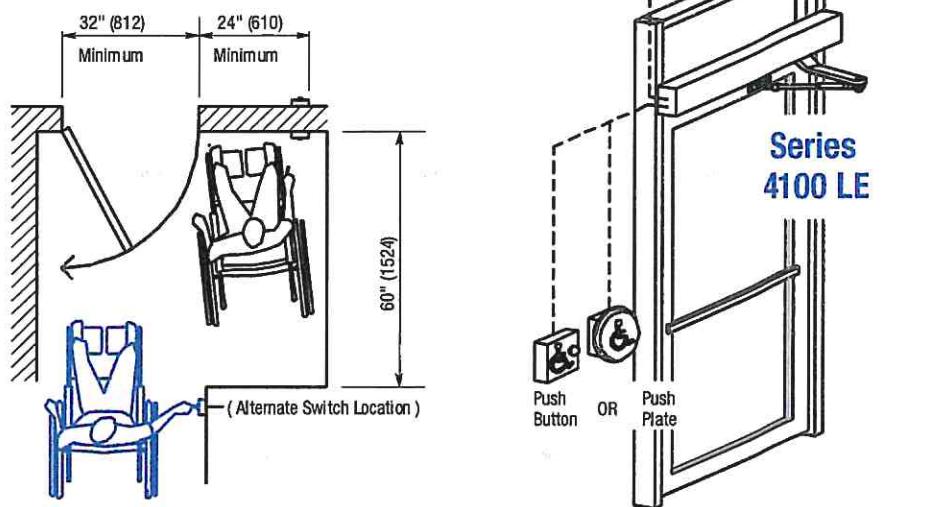
## HD-Swing® LE

### Series 4000LE Heavy Duty Low Energy

Once the activating switch is pressed, the Series 4000 LE operator slowly opens the door and holds it open for an adjustable, delayed length of time. This creates a barrier-free doorway and gives the pedestrian time to pass through the door before it slowly closes using spring force of less than 15 pounds (67 N.)

### Installation and Operation

Activating device to be located on each side of opening for two-way traffic as per ANSI Safety Standard A117.1



### Electrical Requirements:

120, 220 VAC, 50 - 60 Hz, single phase, 15 amp service. Current draw - 3.15 amps.

### Adjustments:

- Opening speed: 3 to 6 sec. to 80° (Open check)
- Closing speed: 3 to 6 sec. from 90° to 10° (Close Check)
- Time delay: 2 to 30 sec. (ANSI A156.19 requires 5 sec. minimum time delay).

### Selection Guide

#### Standard Single Units

Door Width	Header Width
3'-0" (914)	3'-3" (991)
3'-6" (1067)	3'-9" (1143)

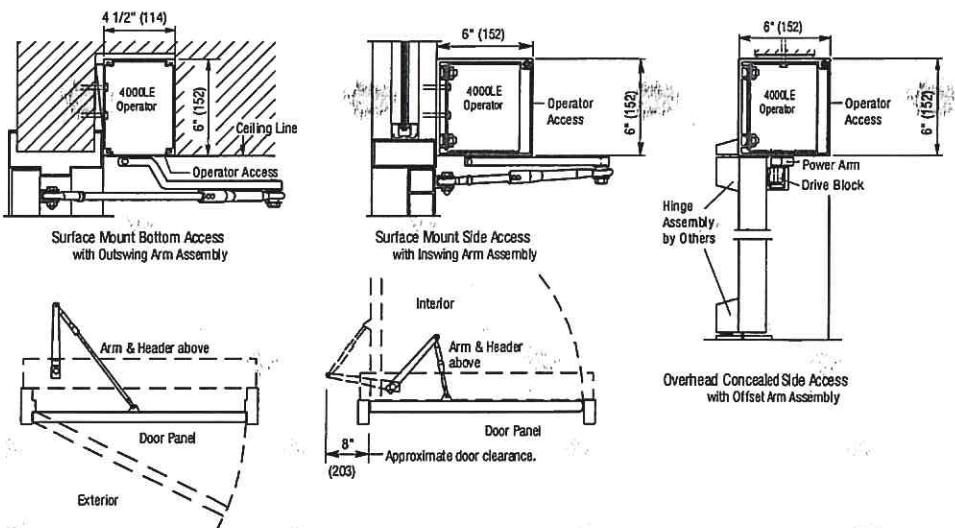
#### Standard Pair Units

Pair Width	Header Width
5'-0" (1524)	5'-3" (1600)
6'-0" (1829)	6'-9" (1905)
7'-0" (2133)	7'-3" (2210)

**Maximum Door Width:**  
4'-6" (1524)

**Maximum Door Weight:**  
700 lbs (320kg)

### Architectural Details



**Horton Automatics**  
World Headquarters  
4242 Baldwin Boulevard  
Corpus Christi, Texas 78405-3399 USA  
Phone: 800-531-3111, 361-888-5591  
Fax: 361-888-6510  
[www.hortondoors.com](http://www.hortondoors.com)

**Horton Automatics, Ltd.**  
United Kingdom  
Unit A, Hortonwood 31  
Telford, Shropshire, England TF1-7YZ  
Phone: 01952 670169  
Fax: 01952 670181

Form No. 8501, Rev. 1/2009 ©2007 Horton Automatics Printed in U.S.A.

Specify **HORTON**

A Division of  
Overhead Door Corporation  
A Sanwa Shutter Company



④ 4242 Baldwin Boulevard  
Corpus Christi, Texas  
USA 78405-3399  
Tel: 800-531-3111, 361-888-5591  
Fax: 800-531-3108, 361-888-6510  
[www.hortondoors.com](http://www.hortondoors.com)  
AUTOMATICS The Automatic Choice

# ARCHITECTURAL DETAILS

## POWER SWING DOOR OPERATORS

### HD-Swing® Series 4100/4100LE Surface Applied Single & Pair, Inswing & Outswing with Side Access Header

B2.0  
July 10

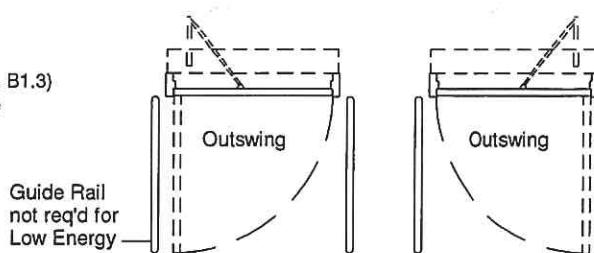
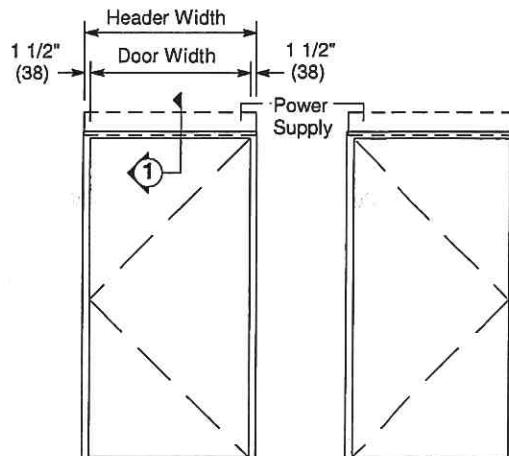
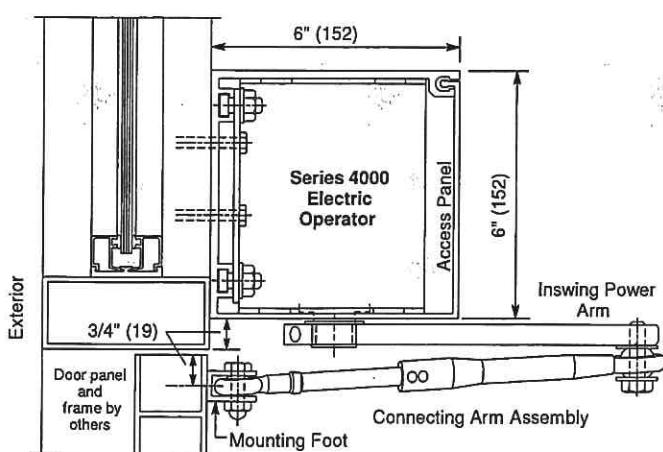
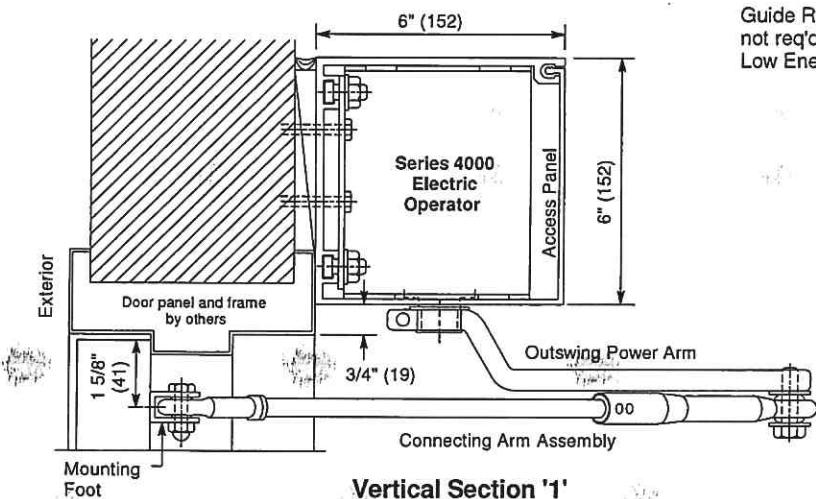
#### Standard Packages

Single Units		Pair Units	
Door Width	Header Width	Door Pair Width	Header Width
3'-0" (914)	3'-3" (991)	5'-0" (1524)	5'-3" (1600)
3'-6" (1067)	3'-9" (1143)	6'-0" (1829)	6'-3" (1905)
		7'-0" (2133)	7'-3" (2210)
Anodized Finish: Clear or Dark Bronze			

For additional equipment information see Architectural Specs starting on p. B4.1.

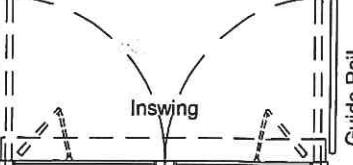
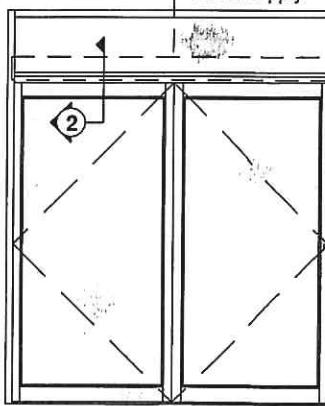
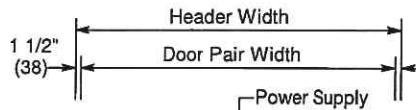
#### Installation and Operation

- Swing door header is surface mounted onto frame and connecting arm assembly is mounted to face of door panel. Frame and door panel to be provided by others. (see p. B1.1).
- Electrical: Provide 120 VAC, 60 cycle, single phase, 15 amp service (in conduit) to each swing door unit on a dedicated 20 amp circuit breaker routed into header. Maximum current draw is 3.15 amps
- For 1-way traffic: Unit to be actuated by Vista™ Sensor System System (see p. B1.3)  
For 2-way traffic, Low Energy: Unit to be actuated by push button or push plate (see p.B1.4).



#### Single Units Floor Plans with Elevations

LHR & RHR shown. LH & RH are Inswing



#### Pair Unit Floor Plan with Elevation

LH-RH shown. LHR-RHR is Outswing

PUSH  
TO  
EXIT

4X4-11 BLACK INFILL

PRESS  
TO  
OPERATE

4X4-4 BLACK INFILL

 PUSH  
TO OPEN

4X4-3 BLUE INFILL  
4X4-3 AR (ARROW RIGHT)  
4X4-3 AL (ARROW LEFT) SHOWN

PUSH  
TO OPEN

4X4-2 BLACK INFILL

STANDARD FINISH - US32D  
OPTIONS: US32, US3, US4 & US10B FINISH.  
RIGHT OR LEFT DIRECTIONAL ARROWS  
BRaille VERSE  
CUSTOM LOGOS & OTHER LANGUAGES  
PNEUMATIC OPERATION.

SWITCH MOUNTS ON 1 OR 2 GANG ELECTRICAL BOX

7/8 [22mm] MIN.  
STANDARD SWITCH  
1 1/2 [38mm] MIN.  
2 POLE SWITCH



Wikk Industries, Inc.  
6169 Industrial Ct.  
Greendale, WI 53129-0167  
Phone: 414-421-9490  
Fax: 414-421-3158

SCALE  
FULL & 1/2 DRAWN BY/DATE  
4X4 SWITCH LOGO & MOUNTING DETAILS  
DRAWING NUMBER  
J:\SWITCHES\BINDER DETAIL SWITCHES\4X4 SWITCH DETAILS  
WIKK DRAWING NO.  
4X4 SWITCH COMPOSITE

19 32  
[15mm]

