

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, NOVEMBER 11, 2019 AT THE WILLOWBROOK POLICE DEPARTMENT, 7760 QUINCY STREET, VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 6:30 p.m. by Mayor Frank Trilla.

2. ROLL CALL

Those present at roll call were Mayor Trilla, Trustees Sue Berglund, Umberto Davi, Terrence Kelly, Michael Mistele, and Gayle Neal.

ABSENT: Trustee Paul Oggerino and Clerk Leroy R. Hansen.

Also present were Village Attorney Michael Durkin, Village Administrator Brian Pabst, Deputy Clerk Christine Mardegan, Director of Finance Carrie Dittman, Chief Robert Schaller, Assistant Village Administrator Michael Mertens, Deputy Chief Lauren Kaspar and Superintendent of Public Works Joe Coons.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Superintendent of Public Works Joe Coons to lead everyone in saying the Pledge of Allegiance.

Trustee Oggerino remotely phoned in to attend the meeting.

MOTION: Made by Trustee Davi and seconded by Trustee Berglund to allow Trustee Oggerino to remote into the meeting by telephone as presented.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

4. VISITORS' BUSINESS

Donald Baker and Luz Canino-Baker spoke about how they were upset about trash receptacles on 58th Place, near the Holmes School playground just to the west of the new building adjacent to the street. The public notice of a variance request sent in August 2019 did not clearly state this location as we believed the materials indicated that the site would be on 58th Street. Some of the resident's concerns are a decrease in property values, noise, odor, and the increase of animals/rodents that will be attracted to the garbage. The area resident stated, "We

would like to see the original letter that was sent out and we have the signatures of our neighbors that are concerned as well". Trustee Davi asked, "Have the residents reached out to the school to inquire about the trash receptacle?" The residents did not reach out to the school.

Mayor Trilla said that we will look into this matter.

5. OMNIBUS VOTE AGENDA

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Board Meeting - October 28, 2019 (APPROVE)
- c. Warrants - \$375,673.39 (APPROVE)
- d. Monthly Financial Report - October 2019 (APPROVE)
- e. RECEIVE PLAN COMMISSION RECOMMENDATION - Public Hearing Case 19-09: Consideration of a petition for text amendments to amend Sections 9-6B-1 (or 9-6B-2), 9-6C-1 (or 9-6C-2) and 9-6D-1 (or 9-6D-2) of Title 9 - Zoning Title of the Village of the Willowbrook Municipal Code to add "Video Gaming Cafe" as a new permitted or special use in the B-2, B-3 and B-4 Zoning Districts; to amend Section 9-2-2 of Title 9 - Zoning Title of the Village of the Willowbrook Municipal Code to add "Video Gaming Café" as a new definition and to amend the current definition of "Restaurant"; and to add new use categories in Sections 9-6A-1, 9-6A-2, 9-6B-1, 9-6B-2, 9-6C-1, 9-6C-2, 9-6D-1 and 9-6D-2 of Title 9 - Zoning Title of the Village of the Willowbrook Municipal Code (RECEIVE)
- f. REPORT - Annual Police Pension Board Report (RECEIVE)

Mayor Trilla asked the Board if there were any items to be removed from the Omnibus Vote Agenda.

MOTION: Made by Trustee Davi and seconded by Trustee Kelly to approve the Omnibus Vote Agenda with corrections to the October 28, 2019 minutes to correct the scrivener's errors.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

NEW BUSINESS

6. RECEIVE – Concept Designs for the Village of Willowbrook Community Resource Center / Village Board Room at 825 Midway Drive by N. Batistich Architects (RECEIVE)

Assistant Village Administrator Mertens introduced Nick Batistich to present the proposed plans for the Willowbrook Community Center. The building is roughly 7,200 square feet. The concept plans highlight two options for a Village exterior, with and without a canopy sign/pylon at the main entrance, as well as two internal concept layouts. The presentation covered concept layouts and provided room utilization details, sound proofing, lighting, storage, installation of a wall behind the dais, and HVAC design. Trustee Davi asked, "Did you come up with this design based on the needs of the Village?" Nick Batistich said he did. The second lay out is basically the same, but the office is in the front and the warming kitchen in the back of the building. Mayor Trilla felt that the office in front would be better from a safety point of view. Trustee Mistele suggested that the kitchen be in the front by the west side of the building to have access to the parking lot for catering events. Discussion on matching the exterior building, which would include a pylon wall/canopy, to match the other existing buildings in the Village. The original pricing of the build out was \$600,000 to \$650,000 for the interior, not counting FF&E, audio/video enhancements and the dais area. If the exterior is added, the price could go up to \$85,000 to \$90,000. There were questions on if the dais could be set up differently, in a more u-shaped form? The Board was advised that this was a concept layout and the dais design would be performed by others. The Board consensus was that the building exterior should be uniform throughout the Village, with a pylon sign (moved to the north of the entrance) and canopy entrance, the office should be in the front of the building and the kitchen in the back. Trustee Mistele commented that there are additional fees that the board needs to consider.

Assistant Administrator Mertens stated that furniture, fixtures, and equipment, the dais, audio, video, phone, internet, and signage is not included in the pricing or design scope of service.

Trustee Davi asked, "What happens next? Do we wait for the RFPs to come in?" Administrator Pabst related that they will gather all the data and have an engineer review. Additional information will be presented to the Village Board as staff finalizes further details.

7. ORDINANCE - An Ordinance Amending Section 3-12-5 Entitled "Classifications," of Chapter 12 Entitled "Liquor," of Title 3 Entitled "Business" of the Village Code of Ordinances of the Village of Willowbrook, DuPage County, Illinois (PASS)

Assistant Village Administrator Mertens stated that The Kerry Piper has closed and this ordinance will automatically reduce the number of liquor licenses available in that category by one. The ordinance will be designed to reduce other liquor licenses automatically whenever a business closes, the license is revoked, suspended or terminated by dormancy. Staff recommends that the Village consider this ordinance amendment as presented.

MOTION: Made by Trustee Kelly and seconded by Trustee Berglund to adopt Resolution No. 19-O-28 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

8. RESOLUTION - A Resolution Approving and Authorizing the Mayor and Village Clerk to Execute an Agreement with N.J. Ryan Tree & Landscaping, LLC to Provide Snow Removal and Salting Services for the 2019/2020 Winter Season in the Village of Willowbrook (ADOPT)

Superintendent of Public Works Coons stated that after receiving quotes from various contractors the staff recommends that N.J. Ryan would be the best choice due to their ability to spread salt, their staff size and providing the most competitive hourly rates.

MOTION: Made by Trustee Mistele and seconded by Trustee Kelly to adopt Resolution No. 19-R-58 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

9. RESOLUTION - A Resolution Approving and Authorizing the Purchase of Two (2) 2019 Ford F-350 XL 4X2 Pick-Up Trucks, Excluding Service Bodies, from Willowbrook Ford/Kia, Inc. at a Total Cost Not-To-Exceed \$60,874.00 Plus Extended Warranties in the Amount of \$3,625.00 Per Vehicle (ADOPT)

Superintendent of Public Works Coons stated that the department needs to replace two older vehicles with high mileage. The base warranty covers 3-years and 36,000-miles. A 7-year 60,000- mile warranty with no deductible was recommended by Trustee Kelly and is priced at \$3,625.00 per vehicle. Trustee Davi asked, "Who will put the bed on?" Superintendent of Public Works Coons replied that another company will add the beds and further discussion will be at another meeting.

MOTION: Made by Trustee Davi and seconded by Trustee Berglund to adopt Resolution No. 19-R-59 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

10. TRUSTEE REPORTS

Trustee Neal had no report.

Trustee Kelly had no report.

Trustee Mistele had no report.

Trustee Berglund had no report.

Trustee Davi had no report.

Trustee Oggerino had no report.

11. ATTORNEY'S REPORT

Attorney Durkin had no report.

12. CLERK'S REPORT

Deputy Clerk Mardegan had no report.

13. ADMINISTRATOR'S REPORT

Administrator Pabst had no report.

14. MAYOR'S REPORT

Mayor Trilla reported there is a veto session going on in Springfield and there are several bills that we are watching.

15. CLOSED SESSION

Mayor Trilla stated that there was no need for Closed Session during tonight's meeting.

16. ADJOURNMENT

MOTION: Made by Trustee Mistele and seconded by Trustee Davi, to adjourn the Regular Meeting at the hour of 7:20 p.m.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED.

_____, 2019.

Frank A. Trilla, Mayor

Minutes transcribed by Deputy Clerk Christine Mardegan.