

MINUTES OF THE REGULAR MEETING OF THE LAW AND ORDINANCES COMMITTEE OF THE VILLAGE OF WILLOWBROOK HELD ON TUESDAY, MAY 14, 2019 AT 6:00PM AT THE WILLOWBROOK POLICE DEPARTMENT, 7760 QUINCY STREET, VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 6:00 p.m. by Trustee Kelly.

2. ROLL CALL

Those present at roll call were Trustee Kelly, Trustee Davi, Building Official Roy Giuntoli, Village Attorneys Holmes and Brian Baugh, Interim Village Administrator Michael Mertens and Steve Tisinai from TPI.

3. APPROVAL OF MINUTES

(Not-Applicable: First Meeting)

4. DISCUSSION-Establishing Committee Rules & Procedures

Trustee Kelly reviewed the Committee rules and procedures.

Proposed Changes to Existing Ordinances and New Ordinances:

All changes to existing ordinances and new ordinances proposed by the Committee will be posted on the Village website, providing residents and other stakeholders access to these discussion items. The Committee will review and make recommendations on Ordinance proposals and refer them to the Board of Trustees for their consideration, The Committee will review proposed Text Amendments to the Zoning Regulations and refer those proposals to the Plan Commission for consideration. The Plan Commission will hold a public hearing on the proposed Text Amendments and refer their recommendation to the Board of Trustees for their consideration.

Visitors Business: Members of the public may comment on any topic appearing on the meeting agenda. Anyone interested in making a comment will be required to fill out a Request to Speak Form and submit it to the Committee before the start of the Visitors Business segment of the agenda. Residents of Willowbrook will be allowed to make their comments first and non-residents comments will follow. Comments will be limited to 3 minutes per person and this time limit that will be strictly observed.

Written Comments: Commentators are encouraged to submit written comments in addition to oral comments. Anyone suggesting textual changes to existing ordinances or proposed new ordinances must submit the text changes in writing with the suggested changes highlighted in what is commonly referred to as red lined format, so Committee members, Village staff, the Village Attorney and other interested parties can easily identify the proposed changes. Commentators should also explain why they think the Village should adopt their changes. All written comments received by the Committee will be posted on the Village website or as part of the meeting minutes. Double spaced submissions are preferred, but not required.

5. DISCUSSION-Establishing Committee Mission Statement

Trustee Kelly reviewed the Mission Statement of the Law and Ordinances Committee. The Laws and Ordinances Committee is responsible for: (1) reviewing existing ordinances and updating them to comply with current laws and conditions; (2) considering new ordinances to, among other things, regulate: public health, safety, morals, and welfare; license certain activities; levy taxes; and incur debt; (3) recommending, where appropriate, amended or new ordinances to the Plan Commission; and (4) recommending adoption of amended or new ordinances to the Mayor and/or the Board.

The Committee will work with the Mayor, other Trustees, Village Administrator, other Village officers, Committees, departments, agencies, residents, local businesses and other stakeholders. It will be as transparent as possible and intends to allow all stakeholders to comment, in person or in writing, on all ordinance changes recommended to the Mayor and/or the Board. The Committee will also recommend zoning ordinance changes and new zoning ordinances to the Plan Commission, petition it to approve the Committee's recommendations and forward them to the Board.

6. REPORT-Status of Certified Election Results

Trustee Kelly advised that a Resolution Recognizing the Certification of Home Rule Status for The Village of Willowbrook, Illinois was submitted to the State of Illinois.

7. DISCUSSION-Proposed Comprehensive Amendments to the Title 4 of the Village Code: Municipal Services

The Building Official advised that the Village of Willowbrook in April 2019 created the position of Building Official. The previous position of Municipal Services Director was held as a joint title with the Village Administrator. The proposed ordinance updates make corrections to clarify the responsibility and roles of the new position. The 2019 Comprehensive Title 4 & Building Code Update also proposes updating our 2009 International Code Council (ICC) library of codes along with the 2008 National Electric Code (NEC) to the 2018 ICC family of codes and the 2017 NEC. Energy Conservation, 2017 Pool & Spa Code and Residential / Property Maintenance were also addressed in these revisions. Lastly, a new section was added to 4-2-21 12. Section 307.1 High Hazard Group H regarding the maximum allowed quantity of Ethylene Oxide in any building or structure.

TPI representative Steve Tininai Jr. advised that the Fire Code is not retroactive.

Trustee Davi made a motion to recommend the proposed changes to Title 4 of the Village Code: Municipal Services, the motioned was seconded by Trustee Kelly.

8. DISCUSSION-Proposed Text Amendments

1. DISCUSSION - Proposed Text Amendments

The Village of Willowbrook Village Attorney recommended that the Village consider a text amendment to remove and bring into compliance with recently enacted small Wireless Facilities Deployment Act, 50 ILCS 840/1 *et seq.* as well as to better clarify the rules and process for the Application of Certain Bulk Regulations to the Permitted Use of Amateur Radio Antennas in Residential Districts.

Upon discussion the Committee recommended to refer these items to the Plan Commission for formal consideration.

9. DISCUSSION - Proposed Text Amendment Performance Standard for Bulk Storage 9-8

The Village of Willowbrook Village Attorney recommended that the Village consider a text amendment to clarify the need to regulate bulk storage standards for manufacturing and / or storage of hazardous materials.

Upon discussion the Committee recommended to refer these items to the Plan Commission for formal consideration.

10. Home Rule Presentation

Trustee Kelly advised that the Homer Rule 101 Forum planned for May 21, 2019 has been canceled. A Power Point Home Rule 101 education piece will be developed by Klein, Thorpe & Jenkins, Ltd and will be placed on our Village Website for public education.

11. VIISTOR'S BUSINESS

NONE

12. COMMUNICATIONS

NONE

13. ADJOURNMENT

Trustee Kelly made a motion to adjourn, the motioned was seconded by Trustee Davi. The meeting adjourned at 6:40 pm.

PRESENTED, READ and APPROVED

June 5, 2019

Jenence F. Kelly

CHAIRMAN

Minutes transcribed by Building and Zoning Secretary
Lisa J Shemroske