

A G E N D A

REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON MONDAY, JULY 8, 2019, AT 6:30 P.M. AT THE WILLOWBROOK POLICE DEPARTMENT TRAINING ROOM, 7760 QUINCY STREET, WILLOWBROOK, IL, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. MOTION TO APPROVE - A Motion to Appoint Trustee Michael Mistele as Temporary Chairman in the Mayor's Absence (PASS)
5. LAW AND ORDINANCES COMMITTEE UPDATE
6. VISITORS' BUSINESS - Public comment is limited to three minutes per person
7. OMNIBUS VOTE AGENDA:
 - a. Waive Reading of Minutes (APPROVE)
 - b. Minutes - Regular Board Meeting - June 24, 2019 (APPROVE)
 - c. Warrants - \$256,519.64 (APPROVE)
 - d. Monthly Financial Report - June 30, 2019 (APPROVE)
 - e. MOTION - A Motion to Approve the Final Payment for the Phase I Community Resource Center / Village Council Chambers Renovation Project, L.J. Morse Construction Company in an Amount Not-To-Exceed \$ 17,880.91 (PASS)
 - f. MOTION - A Motion to Approve the Final Payment for Architectural Construction Plans and Permit for the Phase I Community Resource Center / Village Council Chambers Renovation Project, N. Batistich, Architects in an Amount Not-To-Exceed \$2,750.00 (PASS)

NEW BUSINESS

8. ORDINANCE - An Ordinance Granting a Variation from the Zoning Ordinance - Morgan Harbour Construction, LLC 7510 S. Madison Street, Willowbrook, Illinois, PC 19-03: Requesting Approval of a Variation to Reduce the Number of Parking Stalls from Fifty-Four (54) to Thirty-Five (35) Parking Spaces to Accommodate 10,645 Square Feet of Office Space and 7,902 Square Feet of Warehouse Space (PASS)
9. RESOLUTION - A Resolution Approving and Authorizing the Village Administrator to Execute a Proposal to Manage and Administer the Promotional Application and Examination Process for the Police Sergeant Hiring Process - DMACT Services, Inc. (ADOPT)
10. ORDINANCE - An Ordinance of the Village of Willowbrook, Du Page County, Illinois, Authorizing the Mayor and Village Clerk to Execute an Amendment to the Development Agreement Regarding the Route 83 and Plainfield Road Tax Increment Redevelopment Project Area (PASS)
11. ORDINANCE - An Ordinance of the Village of Willowbrook, Du Page County, Illinois, Authorizing the Mayor and Village Clerk to Execute an Amendment to the Escrow Deposit Agreement with Willowbrook Town Center LLC (PASS)
12. RESOLUTION - A Resolution Approving the Proposal to Purchase the BEAST Evidence Management System from Porter Lee Corporation, and Authorizing the Village Administrator to Execute a Purchase Agreement in an Amount Not-To-Exceed \$10,352.00 (ADOPT)

PRIOR BUSINESS

13. TRUSTEE REPORTS
14. ATTORNEY'S REPORT
15. CLERK'S REPORT

16. ADMINISTRATOR'S REPORT
17. MAYOR'S REPORT
18. CLOSED SESSION
19. ADJOURNMENT

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MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES
OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, JUNE 24, 2019 AT THE
WILLOWBROOK POLICE DEPARTMENT, 7760 QUINCY STREET, VILLAGE OF
WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 6:30 p.m. by Mayor Frank Trilla.

2. ROLL CALL

Those present at roll call were Mayor Trilla, Village Clerk Leroy Hansen, Trustees Sue Berglund, Umberto Davi, Terrence Kelly, Michael Mistele, Gayle Neal and Paul Oggerino.

ABSENT: None.

Also present were Village Attorney Thomas Bastian, Village Administrator Brian Pabst, Director of Finance Carrie Dittman, Police Chief Robert Schaller, Assistant Village Administrator Michael Mertens, and Deputy Clerk Christine Mardegan.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Trustee Paul Oggerino to lead everyone in saying the Pledge of Allegiance.

4. LAWS AND ORDINANCES COMMITTEE UPDATE

Trustee Kelly gave an update on the proposed text amendments regarding small wireless facilities and use of radio antennas in residential districts as well as text amendments regulating bulk storage standards for manufacturing and/or storage of hazardous materials. These items were presented at a Public Hearing before the Plan Commission on June 5, 2019 and these items were continued to the July 17, 2019 Plan Commission meeting for final consideration.

Trustee Kelly The Committee will discuss a possible ordinance establishing an Operational Permit and Hazardous Materials Reporting Requirements for facilities that have:

- o Hazardous or flammable materials or processes,
- o High fire loads or,
- o Materials or processes that have unique fire management characteristics.

Trustee Kelly advised that the Committee will discuss definitions for building standards within our Village Code, a

possible ordinance enhancement that would require third party notification for hazardous chemical alarms. Lastly, the Village Attorney is reviewing ordinance amendments to clarify water bill payment responsibilities and non-payment responsibilities as well as establishing an appeal process.

5. VISITORS' BUSINESS

Several residents spoke about issues and concerns related to Sterigenics.

6. OMNIBUS VOTE AGENDA

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Board Meeting - June 10, 2019 (APPROVE)
- c. Warrants - \$394,962.19 (APPROVE)
- d. Motion - Board Authorization for Staff to Process Current Delinquent Water Bills in Accordance with Past Practices (PASS)
- e. Monthly Financial Report - May 31, 2019 (APPROVE)
- f. Plan Commission Recommendation - Public Hearing 19-03: Morgan Harbor Construction, LLC 7510 S. Madison Street, Willowbrook, Illinois, Requesting Approval of a Variation to Reduce the Number of Parking Stalls from Fifty-Four (54) to Thirty-Five (35) Parking Spaces to Accommodate 10,645 Square Feet of Office Space and 7,902 Square Feet of Warehouse Space (RECEIVE)

Mayor Trilla asked the Board if there were any items to be removed from the Omnibus Vote Agenda.

MOTION: Made by Trustee Mistele and seconded by Trustee Davi to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

7. NEW BUSINESS

RESOLUTION - A Resolution Approving and Authorizing the Village Administrator to Execute, On Behalf of the Village of Willowbrook, an Agreement with Mitechs, Inc. to Provide Server Backup Services to the Village of Willowbrook at a Cost Not-To-Exceed \$11,945.00 (ADOPT)

Director Dittman related, as part of the annual IT review, the Village's servers and related IT equipment and processes were discussed. Currently, the main servers back up to portable drives nightly and about once a week the backup drives are removed/exchanged by Village staff and taken to an offsite location; however, the backups are not routinely tested for viability. The drives require periodic replacement due to hardware failure, and in the event of a total loss of the server room, the Village would have to find a location to restore the data to and would potentially have to reconstruct a week or more's worth of work. The Village discussed disaster recovery with its IT consultants and budgeted to have the backup drives replaced and to move to a cloud-based backup system, which will backup continuously with no manual switching and relocating of hardware required. In the event of a loss of the server room, the Village's data could be accessed on certain specified computers through the internet.

MOTION: Made by Trustee Mistele and seconded by Trustee Oggerino to adopt Resolution No. 19-R-36 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

8. RESOLUTION - A Resolution Approving the Purchase of Two (2) Servers Plus Battery Backups, Wireless Access Points, Ethernet Switches and Related Computer Equipment from PCS International and Authorizing the Village Director of Finance to Execute Purchase Orders at a Cost Not-To-Exceed \$40,275.34

Director Dittman stated that each year during the budget process the Village reviews the IT needs for the current and future years. For FY 19/20, it was determined that the Village's Village Hall and Police Dept. servers had reached the end of their useful lives and needed to be replaced. As part of the replacement, battery backups also need to be replaced, along with ethernet switches and wireless internet points. The total capital budget for these, which was approved in the FY 19/20 budget, was \$38,500. The attached proposals prepared by PCS came slightly more, at \$40,275.34, due to the inclusion of an additional switch for the police department that had not been part of the original budget. This does not include installation labor, which is billed through our Tek Pac agreement, or other EDP licensing fees.

MOTION: Made by Trustee Davi and seconded by Trustee Berglund to adopt Resolution No. 19-R-37 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

9. RESOLUTION - A Resolution Approving and Authorizing the Mayor to Execute, On Behalf of the Village, An Agreement for the Provision of Telecommunication Services to the Village of Willowbrook by Access One, Inc. (ADOPT)

Director Dittman reported that in November 2018 it was discovered that our current phone contract with Call One had expired. Additionally, prior staff were contacted by Comcast in 2018 about modifying the Village's current internet service. Staff began examining existing Village services and soliciting pricing. The following were among staff's considerations:

1. Speed of existing internet and current difficulties
2. Future IT requirements
3. Business interruption (redundant internet)
4. Current and future cost of POTS lines and usage
5. Cost of implementation

Staff had several meetings with the outsourced Information Technology consultant, PCS International, along with Call One (current provider) and Comcast. PCS recommended Data-Tel Communications to assist with soliciting additional proposals and making recommendations for the Village's needs. Data-Tel obtained two additional proposals one of which was Access One. After presentation and discussion to the Finance & Administration Committee the Access One proposal was approved to provide phone and internet service. The internet service will be run on fiber which is much faster than our current platform, and we will retain our Comcast coax service as a back-up. As part of this process staff conducted an audit of the POTS lines. The Village currently has 27 lines and we will be able to cancel 16 of these, saving the Village about \$10,000 annually in telephone costs.

MOTION: Made by Trustee Mistele and seconded by Trustee Berglund to adopt Resolution No. 19-R-38 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

10. RESOLUTION - A Resolution Approving and Authorizing the Village Administrator to Execute, On Behalf of the Village of Willowbrook, An Agreement with HR Simplified, Inc. to Provide Third-Party Administrator Services to the Village of Willowbrook Related to Village Sponsored Benefit Plans (ADOPT)

Director Dittman related that the Village has utilized the services of HR Simplified since before 2002 to provide required COBRA notifications to employees leaving employment with the Village related to the Village's health and dental insurance plans, as the Village does not have full-time human resource staff. However, HR Simplified has never executed an official contract with the Village, which they are now requiring. The administrative fees outlined in the contract are consistent with the current rates being charged by HR Simplified: a 2% administrative fee on top of the premium is charged to the participant and retained by HR Simplified.

MOTION: Made by Trustee Mistele and seconded by Trustee Davi to adopt Resolution No. 19-R-39 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

11. ORDINANCE - An Ordinance Amending Chapter 2 Entitled "Building Code" of Title 4 Entitled "Municipal Services" of the Village Code of Ordinances of the Village of Willowbrook (PASS)

Building Official Giuntoli shared, that the Village of Willowbrook Building & Zoning Division, Building Department has been undergoing a comprehensive update to Title 4 of our Village Code. Title 4 encompasses primarily Building & Property Main Codes, as well as rules & regulations for the Building Department and establish overall construction regulations within the Village. Additionally, on May 14, 2019 the DuPage County Board passed an Ordinance updating the DuPage County Countywide Stormwater and Floodplain Ordinance.

MOTION: Made by Trustee Kelly and seconded by Trustee Mistele to adopt Ordinance No. 19-O-10 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRIOR BUSINESS

12. TRUSTEE REPORTS

Trustee Neal had no report.

Trustee Kelly had no report.

Trustee Mistele had no report.

Trustee Berglund had no report.

Trustee Davi had no report.

13. ATTORNEY'S REPORT

Attorney Bastian had no report.

14. CLERK'S REPORT

Clerk Hansen had no report.

15. ADMINISTRATOR'S REPORT

Administrator Pabst had no report.

16. MAYOR'S REPORT

Mayor Trilla stated that we are all in this together. He thanked Mayors from Darien, Burr Ridge, Indian Head Park, Senators, Illinois EPA, Illinois States Attorney, Attorney General, DuPage County States Attorney, Village employees, the Police Department, State Senators, State Representatives and Trustees and thanked all the residents for their continued support.

17. CLOSED SESSION

Mayor Trilla stated that there was no need for Closed Session during tonight's meeting.

18. ADJOURNMENT

MOTION: Made by Trustee Mistele and seconded by Trustee Oggerino, to adjourn the Regular Meeting at the hour of 7:14 p.m.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED.

_____, 2019.

Mayor

Minutes transcribed by Deputy Clerk Christine Mardegan.

W A R R A N T S

July 08, 2019

GENERAL CORPORATE FUND	-----	\$235,619.94
WATER FUND	-----	\$20,699.70
POLICE PENSION FUND	-----	\$200.00
TOTAL WARRANTS	-----	\$256,519.64

Carrie Dittman, Director of Finance *C.P.*

APPROVED:
Frank A. Trilla, Mayor

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND							
06/27/2019	APCH	94307	CURRIE MOTORS COMMERCIAL CENTER	NEW VEHICLES	680-625	30	74,764.82
07/09/2019	APCH	135(E)*#	WEX BANK	FUEL/MILEAGE/WASH	455-303	10	36.00
				FUEL/MILEAGE/WASH	630-303	30	4,076.32
				FUEL/MILEAGE/WASH	710-303	35	824.02
				FUEL/MILEAGE/WASH	810-303	40	82.03
				CHECK APCHK 135 (E) TOTAL FOR FUND 01:			5,018.37
07/09/2019	APCH	94308	ADOBE SYSTEMS INC	EDP EQUIPMENT/ SOFTWARE	640-212	30	2,038.80
07/09/2019	APCH	94309	ARAMARK UNIFORMS SERVICES	UNIFORMS	710-345	35	63.07
07/09/2019	APCH	94313	BELSON OUTDOORS LLC	MAINTENANCE - EQUIPMENT	570-411	20	979.40
07/09/2019	APCH	94314	BIG RIVER RACE MANAGEMENT	FAMILY SPECIAL EVENT - RACE	585-154	20	1,125.00
07/09/2019	APCH	94315	BROWNELLS, INC.	FIRING RANGE	630-245	30	75.60
07/09/2019	APCH	94316	CALL THE UNDERGROUND OASIS IRRIG	FEES/DUES/SUBSCRIPTIONS	630-307	30	135.00
07/09/2019	APCH	94317#	CHRISTOPHER B. BURKE	FEES - ENGINEERING	720-245	35	176.10
				FEES - ENGINEERING	720-245	35	1,350.00
				FEES - ENGINEERING	720-245	35	1,136.36
				FEES - ENGINEERING	720-245	35	2,196.00
				FEES - ENGINEERING	720-245	35	2,503.50
				FEES - ENGINEERING - REIMB	720-245	35	47.50
				PLAN REVIEW - ENGINEER - REIMB	820-254	40	1,161.12
				PLAN REVIEW - ENGINEER- REIMB	820-254	40	2,151.59
				PLAN REVIEW - DRAINAGE ENGINEER	820-259	40	220.00
				PLAN REVIEW - DRAINAGE ENGINEER - REI	820-259	40	150.00
				PLAN REVIEW - DRAINAGE ENGINEER- REIM	820-259	40	275.00
				PLAN REVIEW - DRAINAGE ENGINEER- REIM	820-259	40	110.00
				PLAN REVIEW - DRAINAGE ENGINEER- REIM	820-259	40	150.00
				PLAN REVIEW - DRAINAGE ENGINEER- REIM	820-259	40	220.00
				CHECK APCHK 94317 TOTAL FOR FUND 01:			11,847.17
07/09/2019	APCH	94318	CINTAS CORPORATION NO 2	MAINTENANCE - PW BUILDING	725-418	35	64.66

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
07/09/2019	APCH	94319#	COMED	RED LIGHT - COM ED ENERGY - STREET LIGHTS ENERGY - STREET LIGHTS ENERGY - STREET LIGHTS	630-248 745-207 745-207 745-207	30 35 35 35	35.79 56.27 595.37 666.06
				CHECK APCHK 94319 TOTAL FOR FUND 01:			1,353.49
07/09/2019	APCH	94320*	DELTA DENTAL PLAN OF ILLINOIS	EMP DED PAY- INSURANCE HEALTH/DENTAL/LIFE INSURANCE HEALTH/DENTAL/LIFE INSURANCE HEALTH/DENTAL/LIFE INSURANCE HEALTH/DENTAL/LIFE INSURANCE HEALTH/DENTAL/LIFE INSURANCE	210-204 455-141 610-141 630-141 710-141 810-141	00 10 25 30 35 40	1,625.35 114.32 114.32 2,211.17 307.03 228.64
				CHECK APCHK 94320 TOTAL FOR FUND 01:			4,600.83
07/09/2019	APCH	94321	DUPAGE COUNTY TREASURER	EDP LICENSES	640-263	30	750.00
07/09/2019	APCH	94322	DUPAGE MAYORS AND MGRS. CONF.	SCHOOLS/CONFERENCES/TRAVEL	410-304	05	388.00
07/09/2019	APCH	94324*	FALCO'S LANDSCAPING INC	CONTRACTED MAINTENANCE-PARKS ADA PARK MAINTENANCE STREET & ROW MAINTENANCE STREET & ROW MAINTENANCE STREET & ROW MAINTENANCE-7630 QUINCY	570-281 590-519 750-328 750-328 750-328	20 20 35 35 35	1,040.00 3,640.00 4,780.00 6,500.00 2,250.00
				CHECK APCHK 94324 TOTAL FOR FUND 01:			18,210.00
07/09/2019	APCH	94325	GHD SERVICES INC.	CRISIS MANAGEMENT CRISIS MANAGEMENT CONSULTING	475-367 475-367 455-306	10 10 10	629.89 7,542.50 8,172.39
07/09/2019	APCH	94326	GOVHR USA	CONTRACTED MAINTENANCE-MIDWAY PARK	570-281	20	5,535.00
07/09/2019	APCH	94327*	H AND R CONSTRUCTION INC.	CONTRACTED MAINTENANCE	570-281 755-281	20 35	4,784.91 4,243.22
				ROUTE 83 BEAUTIFICATION			

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND							
07/09/2019	APCH	94329	HARRIET SPERANDEO	CHECK APCHK 94328 TOTAL FOR FUND 01:			9,028.13
				PARK PERMIT FEES	310-814	00	200.00
07/09/2019	APCH	94330	HIGH RISE SECURITY SYSTEMS, LLC	OPERATING EQUIPMENT	630-401	30	375.00
07/09/2019	APCH	94331	HINSDALE NURSERIES, INC.	TREE MAINTENANCE	750-338	35	494.00
				TREE MAINTENANCE	750-338	35	818.00
				CHECK APCHK 94331 TOTAL FOR FUND 01:			1,312.00
07/09/2019	APCH	94332	HOMER INDUSTRIES	PARK LANDSCAPE SUPPLIES	565-341	20	680.00
				ADA PARK MAINTENANCE	590-519	20	680.00
				CHECK APCHK 94332 TOTAL FOR FUND 01:			1,360.00
07/09/2019	APCH	94333	HUNTER ASPHALT PAVING INC	CONTRACTED MAINTENANCE-COMM PARK	570-281	20	15,051.20
				CONTRACTED MAINTENANCE-COMM PARK	570-281	20	7,268.00
				CHECK APCHK 94333 TOTAL FOR FUND 01:			22,319.20
07/09/2019	APCH	94334	I.R.M.A.	SCHOOLS/CONFERENCES/TRAVEL	710-304	35	35.00
07/09/2019	APCH	94335	IMPACT NETWORKING LLC	OFFICE SUPPLIES	455-301	10	478.80
07/09/2019	APCH	94336	KLEIN, THORPE & JENKINS, LTD.	FEES - VILLAGE ATTORNEY	470-239	10	875.00
				CRISIS MANAGEMENT	475-367	10	3,950.00
				CHECK APCHK 94336 TOTAL FOR FUND 01:			4,825.00
07/09/2019	APCH	94337	LAW OFFICES STORINO RAMELLO&DURK	FEES - VILLAGE ATTORNEY	470-239	10	23,225.47
				CRISIS MANAGEMENT	475-367	10	4,023.62
				CHECK APCHK 94337 TOTAL FOR FUND 01:			27,249.09
07/09/2019	APCH	94338	LIU XIAOBO	COMM. DEV. BOND & DEPOSITS PAYABLE	210-109	00	2,000.00
07/09/2019	APCH	94339	LORI RINELLA	FUEL/MILEAGE/WASH	630-303	30	24.04
07/09/2019	APCH	94340	METRO REPORTING SERVICE LTD.	FEES - COURT REPORTER	520-246	15	534.50

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND							
07/09/2019	APCH	94341	MITECHS, INC.	EDP EQUIPMENT/ SOFTWARE EDP LICENSES - 3 MONTHS	460-212 460-263	10 10	1,322.50 2,325.00
				CHECK APCHK 94341 TOTAL FOR FUND 01:			3,647.50
07/09/2019	APCH	94342	NCPERS GROUP LIFE INSURANCE	EMP DED - SUPPLEMENTAL LIFE INSURANCE	210-213	00	96.00
07/09/2019	APCH	94343	NORTHWESTERN UNIVERSITY	SCHOOLS/CONFERENCES/ TRAVEL- STAFF&COMM	630-304	30	3,900.00
07/09/2019	APCH	94344	PETER BURCHARD, LLC	CRISIS MANAGEMENT	475-367	10	1,687.50
07/09/2019	APCH	94345	PURE PRAIRIE ORGANICS	LANDSCAPE MAINTENANCE SERVICES	565-342	20	3,814.00
07/09/2019	APCH	94346	ROAD SAFE	REIMB EXP - OTHER	755-283	35	1,250.00
07/09/2019	APCH	94347	SCHIFF HARDIN LLP	CRISIS MANAGEMENT	475-367	10	1,495.00
07/09/2019	APCH	94348	SF MOBILE-VISION, INC	EDP LICENSES	640-263	30	770.00
07/09/2019	APCH	94349	SIGNS NOW	OFFICE SUPPLIES OFFICE SUPPLIES	455-301 455-301	10 10	25.70 25.70
				CHECK APCHK 94349 TOTAL FOR FUND 01:			51.40
07/09/2019	APCH	94350	STAPLES	OFFICE SUPPLIES COMMISSARY PROVISION OFFICE SUPPLIES	455-301 455-355 610-301	10 10 25	95.28 17.78 70.95
				CHECK APCHK 94350 TOTAL FOR FUND 01:			184.01
07/09/2019	APCH	94351	SUNNY BUNNY EASTER EGGS	CHILDRENS SPECIAL EVENTS - OTHER	585-150	20	520.00
07/09/2019	APCH	94352*	TAMELING INDUSTRIES	STREET & ROW MAINTENANCE	750-328	35	24.48
				STREET & ROW MAINTENANCE	750-328	35	144.00
				STREET & ROW MAINTENANCE	750-328	35	456.30
				CHECK APCHK 94352 TOTAL FOR FUND 01:			624.78
07/09/2019	APCH	94353	TEE JAY SERVICE COMPANY INC	MAINTENANCE - BUILDING	466-228	10	240.00
07/09/2019	APCH	94354	THOMPSON ELEV. INSPECT. SERVICE	ELEVATOR INSPECTION - REIMB	830-117	40	43.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 02 WATER FUND							
07/09/2019	APCH	135 (E) *#	WEX BANK	FUEL/MILEAGE/WASH	401-303	50	824.01
07/09/2019	APCH	94310	ASSOCIATED TECHNICAL SERV. LTD.	LEAK SURVEYS WATER DISTRIBUTION REPAIRS/MAINTENANC	430-276 430-277	50 50	735.00 635.00
				CHECK APCHK 94310 TOTAL FOR FUND 02:			<u>1,370.00</u>
07/09/2019	APCH	94311	AT & T MOBILITY	PHONE - TELEPHONES	401-201	50	126.48
07/09/2019	APCH	94320*#	DELTA DENTAL PLAN OF ILLINOIS	HEALTH/DENTAL/LIFE INSURANCE	401-141	50	307.02
07/09/2019	APCH	94323	ETP LABS INC	SAMPLING ANALYSIS	420-362	50	90.00
07/09/2019	APCH	94324*#	FALCO'S LANDSCAPING INC	WATER DISTRIBUTION REPAIRS/MAINTENANC WATER DISTRIBUTION REPAIRS/MAINTENANC	430-277 430-277	50 50	4,500.00 1,040.00
				CHECK APCHK 94324 TOTAL FOR FUND 02:			<u>5,540.00</u>
07/09/2019	APCH	94327*#	H AND R CONSTRUCTION INC.	WATER DISTRIBUTION REPAIRS/MAINTENANC WATER DISTRIBUTION REPAIRS/MAINTENANC WATER DISTRIBUTION REPAIRS/MAINTENANC	430-277 430-277 430-277	50 50 50	3,360.00 3,650.00 3,735.00
				CHECK APCHK 94327 TOTAL FOR FUND 02:			<u>10,745.00</u>
07/09/2019	APCH	94352*#	TAMELING INDUSTRIES	WATER DISTRIBUTION REPAIRS/MAINTENANC WATER DISTRIBUTION REPAIRS/MAINTENANC WATER DISTRIBUTION REPAIRS/MAINTENANC	430-277 430-277 430-277	50 50 50	5.04 36.00 543.60
				CHECK APCHK 94352 TOTAL FOR FUND 02:			<u>584.64</u>
07/09/2019	APCH	94356	TOOLS PLUS INDUSTRIES LLC	MATERIAL & SUPPLIES - DISTRIBUTION	430-476	50	597.55
07/09/2019	APCH	94357	TRAFFIC CONTROL & PROTECTIONS	WATER DISTRIBUTION REPAIRS/MAINTENANC	430-277	50	515.00
				Total for fund 02 WATER FUND			<u>20,699.70</u>

07/01/2019 02:05 PM
User: DSCHMIDT
DB: Willowbrook

CHECK DISBURSEMENT REPORT FOR VILLAGE OF WILLOWBROOK
CHECK DATE FROM 06/26/2019 - 07/09/2019

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 07 POLICE PENSION FUND							
07/09/2019	APCH	94312	ATWELL & ATWELL	LEGAL FEES	401-242	62	200.00
				Total for fund 07 POLICE PENSION FUND			200.00
				TOTAL - ALL FUNDS			256,519.64

** - INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

- INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

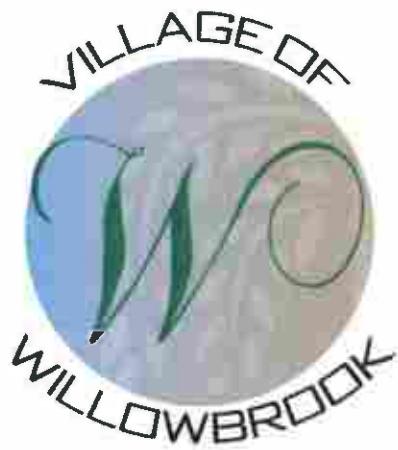
Payroll Liability Check Register
For Check Dates 06/01/2019 to 06/30/2019

Check Number	Vendor Name	Check Date	Check Amount
53465	COMMUNITY BANK OF WILLOWBROOK	06/07/2019	540.12
53466	I C M A RETIREMENT TRUST - 457	06/07/2019	725.00
53467	ILLINOIS STATE DISBURSEMENT UNIT	06/07/2019	1,190.00
53468	NATIONWIDE RETIREMENT SOLUTIONS	06/07/2019	39,804.55
53469	VILLAGE OF WILLOWBROOK	06/07/2019	45,827.67
53478	AFLAC	06/21/2019	1,976.65
53479	COMMUNITY BANK OF WILLOWBROOK	06/21/2019	540.12
53480	I C M A RETIREMENT TRUST - 457	06/21/2019	725.00
53481	ILLINOIS STATE DISBURSEMENT UNIT	06/21/2019	2,437.00
53482	ILLINOIS FRATERNAL	06/21/2019	1,008.00
53483	NATIONWIDE RETIREMENT SOLUTIONS	06/21/2019	6,104.40
53484	VILLAGE OF WILLOWBROOK	06/21/2019	45,786.23
EFT236	EFTPS	06/07/2019	28,332.64
EFT237	ILLINOIS DEPT. OF REVENUE	06/07/2019	5,290.49
EFT238	EFTPS	06/21/2019	42,884.74
EFT239	I.M.R.F. PENSION FUND	06/21/2019	21,950.50
EFT240	ILLINOIS DEPT. OF REVENUE	06/21/2019	6,647.55

Total Checks: 17

Total Paid:

\$251,770.66



MONTHLY FINANCIAL REPORT

JUNE 2019

RESPECTFULLY SUBMITTED BY:

Frank A. Trilla, Mayor

Carrie Dittman, Director of Finance

VILLAGE OF WILLOWBROOK
FINANCIAL REPORT
MUNICIPAL SALES AND USE TAXES

MONTH	SALE	DIST	MADE	15-16	16-17	17-18	18-19	19-20			
MAY	FEB	\$	253,282	\$	267,882	\$	264,472	\$	276,118	\$	320,221
JUNE	MAR		301,469		312,681		304,436		334,282		360,870
JULY	APR		267,013		269,580		304,925		309,957		
AUG	MAY		328,251		331,887		345,478		376,154		
SEPT	JUNE		349,847		398,196		354,582		364,229		
OCT	JULY		306,409		316,266		313,701		320,062		
NOV	AUG		337,896		315,293		361,826		339,020		
DEC	SEPT		360,843		325,374		334,582		342,467		
JAN	OCT		318,340		289,208		312,400		329,103		
FEB	NOV		304,839		304,898		319,012		362,572		
MARCH	DEC		393,072		371,080		416,900		428,214		
APRIL	JAN		266,970		263,392		285,192		296,927		
TOTAL		\$	3,788,231	\$	3,765,737	\$	3,917,506	\$	4,079,105	\$	681,091
MTH AVG		\$	315,686	\$	313,811	\$	326,459	\$	339,925	\$	340,546
BUDGET		\$	3,600,000	\$	3,600,000	\$	3,600,000	\$	3,600,000	\$	4,000,000

YEAR TO DATE LAST YEAR : \$ 610,400

YEAR TO DATE THIS YEAR : \$ 681,091

DIFFERENCE : \$ 70,691

PERCENTAGE CHANGE : 11.58%

CURRENT FISCAL YEAR :

BUDGETED REVENUE: \$ 4,000,000

PERCENTAGE OF YEAR COMPLETED : 16.67%

PERCENTAGE OF REVENUE TO DATE : 17.03%

PROJECTION OF ANNUAL REVENUE : \$ 4,551,510

EST. DOLLAR DIFF ACTUAL TO BUDGET \$ 551,510

EST. PERCENT DIFF ACTUAL TO BUDGET 13.8%

VILLAGE OF WILLOWBROOK
MONTHLY CASH AND INVESTMENT BALANCE BY FUND
FOR THE MONTH ENDED 06/30/2019

ACCOUNT	BALANCE
Fund 01 GENERAL FUND	
CHECKING - 0283	0.00
COMMUNITY BANK OF WB - 0275	652,812.31
IL FUNDS - 5435	3,105,474.72
COMMUNITY BANK OF WB MM - 1771	304,224.96
COMMUNITY BANK RD LGHT - 0243	1,191.16
COMMUNITY BANK OF WB FSA - 3804	11,559.45
U.S. BANK RED LIGHT - 4216	16,800.00
COMMUNITY BANK DRUG ACCT - 4171	82,032.33
PETTY CASH REVIVING	950.00
IMET - GENERAL	29.03
Total For Fund 01:	<u>4,175,073.96</u>
Fund 02 WATER FUND	
IL FUNDS WATER - 5914	1,045,474.24
COMMUNITY BANK OF WB WTR - 4163	562,392.35
COMMUNITY BANK OF WB - 0275	0.00
Total For Fund 02:	<u>1,607,866.59</u>
Fund 03 HOTEL/MOTEL TAX FUND	
IL FUNDS HOTEL/MOTEL - 5948	476,013.67
COMMUNITY BANK OF WB - 0275	59,162.65
Total For Fund 03:	<u>535,176.32</u>
Fund 04 MOTOR FUEL TAX FUND	
IL FUNDS MFT - 5443	350,560.82
Total For Fund 04:	<u>350,560.82</u>
Fund 06 SSA ONE BOND & INTEREST FUND	
IL FUNDS SSA BOND - 4621	100,496.82
COMMUNITY BANK OF WB - 0275	124.82
Total For Fund 06:	<u>100,621.64</u>
Fund 07 POLICE PENSION FUND	
COMMUNITY BANK OF WB PP - 4155	3,032.74
COMMUNITY BANK OF WB - 0275	0.00
SCHWAB - PP MONEY MARKET	38,159.40
US TREASURIES	457,550.88
US AGENCIES	5,814,545.57
MUNICIPAL BONDS	888,680.32
CORPORATE BONDS	1,800,182.95
MUTUAL FUNDS	13,185,107.95
MARKET VALUE CONTRA	708,735.34
Total For Fund 07:	<u>22,895,995.15</u>
Fund 09 WATER CAPITAL IMPROVEMENTS FUND	
IL FUNDS WTR CAP - 1206	437,687.09
Total For Fund 09:	<u>437,687.09</u>
Fund 10 CAPITAL PROJECT FUND	
IL FUNDS CAP PROJECTS - 3133	669.72
Total For Fund 10:	<u>669.72</u>
Fund 11 DEBT SERVICE FUND	
IL FUNDS BOND PROCEEDS DS - 2756	11.25
Total For Fund 11:	<u>11.25</u>
Fund 14 LAND ACQUISITION, FACILITY, EXPANSION &	
IL FUNDS BOND PROCEEDS LAFER - 2772	0.02
Total For Fund 14:	<u>0.02</u>
Fund 15 RT 83/PLAINFIELD RD BUSINESS DISTRCT TAX	
IL FUNDS BUSINESS DISTRICT - 5435	1,045,769.10
Total For Fund 15:	<u>1,045,769.10</u>
TOTAL CASH & INVESTMENTS:	<u>31,149,431.66</u>

ACCOUNT BALANCE REPORT FOR WILLOWBROOK
PERIOD ENDING 06/30/2019
CASH & INVESTMENTS BY FUND AND ACCOUNT TYPE

Page: 1/2

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2019
Fund 01 - GENERAL FUND		
MONEY MARKET		
01-00-110-322	IL FUNDS - 5435	3,105,474.72
01-00-110-323	COMMUNITY BANK OF WB MM - 1771	304,224.96
01-00-110-325	COMMUNITY BANK RD LGHT - 0243	1,191.16
01-00-110-380	COMMUNITY BANK DRUG ACCT - 4171	82,032.33
01-00-120-155	IMET - GENERAL	29.03
	Net MONEY MARKET	<hr/> 3,492,952.20
PETTY CASH		
01-00-110-911	PETTY CASH REVIVING	950.00
	Net PETTY CASH	<hr/> 950.00
SAVINGS		
01-00-110-257	COMMUNITY BANK OF WB - 0275	652,812.31
01-00-110-332	COMMUNITY BANK OF WB FSA - 3804	11,559.45
01-00-110-335	U.S. BANK RED LIGHT - 4216	16,800.00
	Net SAVINGS	<hr/> 681,171.76
Fund 02 - WATER FUND		
MONEY MARKET		
02-00-110-113	IL FUNDS WATER - 5914	1,045,474.24
02-00-110-209	COMMUNITY BANK OF WB WTR - 4163	562,392.35
	Net MONEY MARKET	<hr/> 1,607,866.59
Fund 03 - HOTEL/MOTEL TAX FUND		
MONEY MARKET		
03-00-110-114	IL FUNDS HOTEL/MOTEL - 5948	476,013.67
	Net MONEY MARKET	<hr/> 476,013.67
SAVINGS		
03-00-110-257	COMMUNITY BANK OF WB - 0275	59,162.65
	Net SAVINGS	<hr/> 59,162.65
Fund 04 - MOTOR FUEL TAX FUND		
MONEY MARKET		
04-00-110-116	IL FUNDS MFT - 5443	350,560.82
	Net MONEY MARKET	<hr/> 350,560.82
Fund 06 - SSA ONE BOND & INTEREST FUND		
MONEY MARKET		
06-00-110-117	IL FUNDS SSA BOND - 4621	100,496.82
	Net MONEY MARKET	<hr/> 100,496.82
SAVINGS		
06-00-110-257	COMMUNITY BANK OF WB - 0275	124.82
	Net SAVINGS	<hr/> 124.82
Fund 07 - POLICE PENSION FUND		
MONEY MARKET		
07-00-110-202	COMMUNITY BANK OF WB PP - 4155	3,032.74
07-00-110-336	SCHWAB - PP MONEY MARKET	38,159.40
	Net MONEY MARKET	<hr/> 41,192.14
AGENCY CERTIFICATES		
07-00-120-260	US AGENCIES	5,814,545.57
	Net AGENCY CERTIFICATES	<hr/> 5,814,545.57
CORPORATE BONDS		
07-00-120-288	CORPORATE BONDS	1,800,182.95
	Net CORPORATE BONDS	<hr/> 1,800,182.95
MUNICIPAL BONDS		
07-00-120-270	MUNICIPAL BONDS	888,680.32
	Net MUNICIPAL BONDS	<hr/> 888,680.32

ACCOUNT BALANCE REPORT FOR WILLOWBROOK
 PERIOD ENDING 06/30/2019
 CASH & INVESTMENTS BY FUND AND ACCOUNT TYPE

Page:

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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2019
Fund 07 - POLICE PENSION FUND		
MUTUAL FUNDS		
07-00-120-290	MUTUAL FUNDS	13,185,107.95
	Net MUTUAL FUNDS	13,185,107.95
MARKET VALUE		
07-00-120-900	MARKET VALUE CONTRA	708,735.34
	Net MARKET VALUE	708,735.34
TREASURY NOTES		
07-00-120-250	US TREASURIES	457,550.88
	Net TREASURY NOTES	457,550.88
Fund 09 - WATER CAPITAL IMPROVEMENTS FUND		
MONEY MARKET		
09-00-110-324	IL FUNDS WTR CAP - 1206	437,687.09
	Net MONEY MARKET	437,687.09
Fund 10 - CAPITAL PROJECT FUND		
MONEY MARKET		
10-00-110-115	IL FUNDS CAP PROJECTS - 3133	669.72
	Net MONEY MARKET	669.72
Fund 11 - DEBT SERVICE FUND		
MONEY MARKET		
11-00-110-111	IL FUNDS BOND PROCEEDS DS - 2756	11.25
	Net MONEY MARKET	11.25
Fund 14 - LAND ACQUISITION, FACILITY, EXPANSION &		
MONEY MARKET		
14-00-110-112	IL FUNDS BOND PROCEEDS LAFER - 2772	0.02
	Net MONEY MARKET	0.02
Fund 15 - RT 83/PLAINFIELD RD BUSINESS DISTRCT TAX		
MONEY MARKET		
15-00-110-322	IL FUNDS BUSINESS DISTRICT - 5435	1,045,769.10
	Net MONEY MARKET	1,045,769.10

ACCOUNT BALANCE REPORT FOR WILLOWBROOK
 PERIOD ENDING 06/30/2019
 CASH & INVESTMENTS BY INSTITUTION

Page: 1/1

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2019
COMMUNITY BANK OF WB		
01-00-110-257	COMMUNITY BANK OF WB - 0275	652,812.31
01-00-110-323	COMMUNITY BANK OF WB MM - 1771	304,224.96
01-00-110-325	COMMUNITY BANK RD LGHT - 0243	1,191.16
01-00-110-332	COMMUNITY BANK OF WB FSA - 3804	11,559.45
01-00-110-380	COMMUNITY BANK DRUG ACCT - 4171	82,032.33
02-00-110-209	COMMUNITY BANK OF WB WTR - 4163	562,392.35
03-00-110-257	COMMUNITY BANK OF WB - 0275	59,162.65
06-00-110-257	COMMUNITY BANK OF WB - 0275	124.82
07-00-110-202	COMMUNITY BANK OF WB PP - 4155	3,032.74
	Net COMMUNITY BANK OF WB	1,676,532.77
ILLINOIS FUNDS		
01-00-110-322	IL FUNDS - 5435	3,105,474.72
02-00-110-113	IL FUNDS WATER - 5914	1,045,474.24
03-00-110-114	IL FUNDS HOTEL/MOTEL - 5948	476,013.67
04-00-110-116	IL FUNDS MFT - 5443	350,560.82
06-00-110-117	IL FUNDS SSA BOND - 4621	100,496.82
09-00-110-324	IL FUNDS WTR CAP - 1206	437,687.09
10-00-110-115	IL FUNDS CAP PROJECTS - 3133	669.72
11-00-110-111	IL FUNDS BOND PROCEEDS DS - 2756	11.25
14-00-110-112	IL FUNDS BOND PROCEEDS LAFER - 2772	0.02
15-00-110-322	IL FUNDS BUSINESS DISTRICT - 5435	1,045,769.10
	Net ILLINOIS FUNDS	6,562,157.45
IMET		
01-00-120-155	IMET - GENERAL	29.03
	Net IMET	29.03
U.S. BANK		
01-00-110-335	U.S. BANK RED LIGHT - 4216	16,800.00
	Net U.S. BANK	16,800.00
VILLAGE OF WILLOWBROOK		
01-00-110-911	PETTY CASH REVIVING	950.00
	Net VILLAGE OF WILLOWBROOK	950.00
CHARLES SCHWAB		
07-00-110-336	SCHWAB - PP MONEY MARKET	38,159.40
07-00-120-250	US TREASURIES	457,550.88
07-00-120-260	US AGENCIES	5,814,545.57
07-00-120-270	MUNICIPAL BONDS	888,680.32
07-00-120-288	CORPORATE BONDS	1,800,182.95
07-00-120-290	MUTUAL FUNDS	13,185,107.95
07-00-120-900	MARKET VALUE CONTRA	708,735.34
	Net CHARLES SCHWAB	22,892,962.41
Total - All Funds:		31,149,431.66

INTERFUND ACTIVITY REPORT FOR WILLOWBROOK
Period Ending 06/30/2019
Due To/From Other Funds

Page:

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GL Number	Description	Balance
Fund 01: GENERAL FUND		
Due From Other Funds		
01-00-140-102	DUE TO/FROM WATER FUND	(200.00)
01-00-140-107	DUE TO/FROM POLICE PENSION FUND	65,423.16
	Total Due From Other Funds	65,223.16
Fund 02: WATER FUND		
Due From Other Funds		
02-00-140-101	DUE TO/FROM GENERAL FUND	200.00
	Total Due From Other Funds	200.00
Fund 07: POLICE PENSION FUND		
Due From Other Funds		
07-00-140-101	DUE TO/FROM GENERAL FUND	(65,423.16)
	Total Due From Other Funds	(65,423.16)

REVENUE REPORT FOR WILLOWBROOK
PERIOD ENDING 06/30/2019

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 06/30/2019	YTD BALANCE 06/30/2019	2019-20		AVAILABLE BALANCE
				ORIGINAL BUDGET	% BDGT USED	
Fund 01 - GENERAL FUND						
PROPERTY TAX	PROPERTY TAX LEVY - SRA	37,530.80	39,699.83	74,420.00	53.35	34,720.17
01-00-310-101	PROPERTY TAX LEVY - ROAD & BRIDGE	56,067.29	59,521.63	111,259.00	53.50	51,737.37
Net PROPERTY TAX		93,598.09	99,221.46	185,679.00	53.44	86,457.54
OTHER TAXES						
01-00-310-201	MUNICIPAL SALES TAX	360,869.62	681,090.95	4,000,000.00	17.03	3,318,909.05
01-00-310-202	ILLINOIS INCOME TAX	53,557.20	225,052.13	815,000.00	27.61	589,947.87
01-00-310-203	AMUSEMENT TAX	5,206.63	10,791.02	57,504.00	18.77	46,712.98
01-00-310-204	REPLACEMENT TAX	0.00	393.45	1,250.00	31.48	856.55
01-00-310-205	UTILITY TAX	61,989.84	129,565.90	898,000.00	14.43	768,434.10
01-00-310-208	PLACES OF EATING TAX	47,281.11	92,558.67	500,000.00	18.51	407,441.33
01-00-310-209	WATER TAX	15,409.57	27,059.55	160,000.00	16.91	132,940.45
01-00-310-210	WATER TAX - CLARENDON WATER CO	0.00	0.00	120.00	0.00	120.00
Net OTHER TAXES		544,313.97	1,166,511.67	6,431,874.00	18.14	5,265,362.33
LICENSES						
01-00-310-302	LIQUOR LICENSES	0.00	0.00	61,250.00	0.00	61,250.00
01-00-310-303	BUSINESS LICENSES	0.00	200.00	78,000.00	0.26	77,800.00
01-00-310-305	VENDING MACHINE	0.00	0.00	2,600.00	0.00	2,600.00
01-00-310-306	SCAVENGER LICENSES	0.00	0.00	7,000.00	0.00	7,000.00
Net LICENSES		0.00	200.00	148,850.00	0.13	148,650.00
PERMITS						
01-00-310-401	BUILDING PERMITS	17,755.23	42,809.50	275,000.00	15.57	232,190.50
01-00-310-402	SIGN PERMITS	480.00	2,079.45	5,000.00	41.59	2,920.55
01-00-310-403	OTHER PERMITS	54.00	84.00	500.00	16.80	416.00
01-00-310-404	COUNTY BMP FEE	0.00	0.00	2,000.00	0.00	2,000.00
01-00-310-405	SPECIAL HAULING PERMITS	481.50	481.50	0.00	100.00	(481.50)
Net PERMITS		18,770.73	45,454.45	282,500.00	16.09	237,045.55
FINES						
01-00-310-501	CIRCUIT COURT FINES	6,057.81	14,050.22	100,000.00	14.05	85,949.78
01-00-310-502	TRAFFIC FINES	2,850.00	5,425.00	25,000.00	21.70	19,575.00
01-00-310-503	RED LIGHT FINES	50,335.00	104,225.00	600,000.00	17.37	495,775.00
01-00-310-504	DUI FINES	288.97	288.97	0.00	100.00	(288.97)
Net FINES		59,531.78	123,989.19	725,000.00	17.10	601,010.81
OVERHEAD REIMBURSEMENT						
01-00-310-601	ADMINISTRATIVE SUPPORT REIMB - WATE	47,972.25	95,944.50	575,667.00	16.67	479,722.50
Net OVERHEAD REIMBURSEMENT		47,972.25	95,944.50	575,667.00	16.67	479,722.50
CHARGES & FEES						
01-00-310-700	PLANNING APPLICATION FEES	3,050.00	3,050.00	10,000.00	30.50	6,950.00
01-00-310-701	PUBLIC HEARING FEES	2,200.00	2,200.00	2,550.00	86.27	350.00
01-00-310-702	PLANNING REVIEW FEES	0.00	0.00	2,500.00	0.00	2,500.00
01-00-310-704	ACCIDENT REPORT COPIES	20.00	25.00	2,000.00	12.75	1,745.00

REVENUE REPORT FOR WILLOWBROOK
PERIOD ENDING 06/30/2019

Page: 2/6

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 06/30/2019	YTD BALANCE 06/30/2019	2019-20		AVAILABLE BALANCE
				ORIGINAL BUDGET	% BDGT USED	
Fund 01 - GENERAL FUND						
01-00-310-705	VIDEO GAMING FEES	4,585.06	9,606.90	36,000.00	26.69	26,393.10
01-00-310-706	COPIES-ORDINANCES & MAPS	0.00	0.00	50.00	0.00	50.00
01-00-310-723	ELEVATOR INSPECTION FEES	300.00	450.00	5,000.00	9.00	4,550.00
01-00-310-724	BURGLAR ALARM FEES	0.00	0.00	10,000.00	0.00	10,000.00
Net CHARGES & FEES		10,165.06	15,561.90	68,100.00	22.85	52,538.10
PARK & RECREATION CHARGES						
01-00-310-813	PARK & REC CONTRIBUTION	0.00	300.00	2,500.00	12.00	2,200.00
01-00-310-814	PARK PERMIT FEES	330.00	910.00	3,000.00	30.33	2,090.00
01-00-310-815	SUMMER RECREATION FEES	0.00	1,725.00	8,750.00	19.71	7,025.00
01-00-310-817	SPECIAL EVENTS	320.00	1,325.00	3,600.00	36.81	2,275.00
01-00-310-818	FALL RECREATION FEES	0.00	0.00	200.00	0.00	200.00
01-00-310-819	BURR RIDGE/WILLOWBROOK BASEBALL R	0.00	0.00	6,500.00	0.00	6,500.00
01-00-310-820	HOLIDAY CONTRIBUTION	0.00	0.00	4,000.00	0.00	4,000.00
01-00-310-823	SPRING RECREATION FEES	0.00	0.00	200.00	0.00	200.00
Net PARK & RECREATION CHARGES		650.00	4,260.00	28,750.00	14.82	24,490.00
OTHER REVENUE						
01-00-310-909	SALE - FIXED ASSETS	0.00	0.00	7,500.00	0.00	7,500.00
01-00-310-910	REIMBURSEMENTS - TREE PLANTING	(75.00)	825.00	500.00	165.00	(325.00)
01-00-310-911	ATS RED LIGHT ENERGY REIMBURSEMENT	243.45	243.45	1,320.00	18.44	1,076.55
01-00-310-912	REIMBURSEMENTS-BRUSH PICK-UP	0.00	2,747.52	11,600.00	23.69	8,852.48
01-00-310-913	OTHER RECEIPTS	517.50	527.50	20,000.00	2.64	19,472.50
01-00-310-915	REIMBURSEMENTS - POLICE SPECIAL DET	0.00	0.00	4,000.00	0.00	4,000.00
01-00-310-922	FEDERAL/STATE GRANTS	0.00	0.00	72,788.00	0.00	72,788.00
01-00-310-925	NICOR GAS ANNUAL PAYMENT	0.00	0.00	14,000.00	0.00	14,000.00
01-00-310-926	CABLE FRANCHISE FEES	0.00	36,210.73	216,000.00	16.76	179,789.27
01-00-310-928	DRUG FORFEITURES - STATE	0.00	0.00	5,000.00	0.00	5,000.00
01-00-310-929	DRUG FORFEITURES - FEDERAL	0.00	0.00	6,000.00	0.00	6,000.00
Net OTHER REVENUE		685.95	40,554.20	358,708.00	11.31	318,153.80
NON-OPERATING						
01-00-320-108	INTEREST INCOME	8,981.90	17,907.11	24,000.00	74.61	6,092.89
Net NON-OPERATING		8,981.90	17,907.11	24,000.00	74.61	6,092.89
TOTAL REVENUES		784,659.73	1,609,604.48	8,829,128.00	18.23	7,219,523.52
Fund 02 - WATER FUND						
CHARGES & FEES						
02-00-310-712	WATER SALES	310,934.48	546,665.13	3,200,000.00	17.08	2,653,334.87
02-00-310-713	WATER PENALTIES	1,230.54	2,187.62	5,000.00	43.75	2,812.38
02-00-310-718	SHUTOFF/NSF FEE	525.00	1,695.00	2,500.00	67.80	805.00
Net CHARGES & FEES		312,690.02	550,547.75	3,207,500.00	17.16	2,656,952.25

REVENUE REPORT FOR WILLOWBROOK
PERIOD ENDING 06/30/2019

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 06/30/2019	YTD BALANCE 06/30/2019	2019-20	% BDGT USED	AVAILABLE BALANCE
				ORIGINAL BUDGET		
Fund 02 - WATER FUND						
OTHER REVENUE	WATER METER SALES	0.00	413.18	3,000.00	13.77	2,586.82
02-00-310-714	WATER METER READ SALES	157.50	1,014.50	5,000.00	20.29	3,985.50
02-00-310-716	OTHER REVENUE	0.00	150.00	1,000.00	15.00	850.00
Net OTHER REVENUE		157.50	1,577.68	9,000.00	17.53	7,422.32
NON-OPERATING	INTEREST INCOME	2,169.65	4,466.99	12,000.00	37.22	7,533.01
02-00-320-108	WATER CONNECTION FEES	0.00	600.00	3,000.00	20.00	2,400.00
02-00-320-713		2,169.65	5,066.99	15,000.00	33.78	9,933.01
Net NON-OPERATING						

Fund 02 - WATER FUND:

TOTAL REVENUES	315,017.17	557,192.42	3,231,500.00	17.24	2,674,307.58
Fund 03 - HOTEL/MOTEL TAX FUND					
OTHER TAXES	23,851.07	44,424.96	248,000.00	17.91	203,575.04
03-00-310-205		23,851.07	44,424.96	248,000.00	17.91
Net OTHER TAXES					203,575.04
NON-OPERATING	945.65	1,928.61	6,000.00	32.14	4,071.39
03-00-320-108	INTEREST INCOME		6,000.00	32.14	
Net NON-OPERATING	945.65	1,928.61	6,000.00	32.14	4,071.39

Fund 03 - HOTEL/MOTEL TAX FUND:

TOTAL REVENUES	24,796.72	46,353.57	254,000.00	18.25	207,646.43
Fund 04 - MOTOR FUEL TAX FUND					
OTHER TAXES	17,323.35	36,226.27	217,343.00	16.67	181,116.73
04-00-310-216	MFT RECEIPTS		217,343.00	16.67	
Net OTHER TAXES	17,323.35	36,226.27	217,343.00	16.67	181,116.73
NON-OPERATING	772.50	1,558.22	4,500.00	34.63	2,941.78
04-00-320-108	INTEREST INCOME		4,500.00	34.63	
Net NON-OPERATING	772.50	1,558.22	4,500.00	34.63	2,941.78

Fund 04 - MOTOR FUEL TAX FUND:

REVENUE REPORT FOR WILLOWBROOK
PERIOD ENDING 06/30/2019

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 06/30/2019	YTD BALANCE 06/30/2019	2019-20	% BDGT USED	AVAILABLE BALANCE
				ORIGINAL BUDGET		
Fund 04 - MOTOR FUEL TAX FUND						
TOTAL REVENUES			18,095.85	37,784.49	221,843.00	17.03
Fund 06 - SSA ONE BOND & INTEREST FUND						
PROPERTY TAX	PROPERTY TAX RECEIPTS		162,865.69	162,865.69	322,465.00	50.51
06-00-310-101			162,865.69	162,865.69	322,465.00	50.51
Net PROPERTY TAX						
NON-OPERATING	INTEREST INCOME		62.07	90.62	500.00	18.12
06-00-320-108			62.07	90.62	500.00	18.12
Net NON-OPERATING						
Fund 06 - SSA ONE BOND & INTEREST FUND:						
TOTAL REVENUES			162,927.76	162,956.31	322,965.00	50.46
Fund 07 - POLICE PENSION FUND						
OTHER REVENUE	VILLAGE CONTRIBUTION		75,912.16	153,449.24	986,858.00	15.55
07-00-310-607	POLICE CONTRIBUTIONS		15,701.74	31,143.19	206,484.00	15.08
07-00-310-906						
Net OTHER REVENUE			91,613.90	184,592.43	1,193,342.00	15.47
NON-OPERATING	INTEREST INCOME		86,181.89	116,397.14	500,000.00	23.28
07-00-320-108	UNREALIZED GAIN (LOSS) ON INVESTMENT		1,017,003.19	272,399.44	0.00	100.00
07-00-320-110	(124,518.47)			(124,886.89)	0.00	100.00
07-00-320-111			0.00	50.00	0.00	100.00
07-00-320-112	CONTRIBUTIONS/DONATIONS					
Net NON-OPERATING			978,666.61	263,959.69	500,000.00	52.79
Fund 07 - POLICE PENSION FUND:						
TOTAL REVENUES			1,070,280.51	448,552.12	1,693,342.00	26.49
Fund 09 - WATER CAPITAL IMPROVEMENTS FUND						
NON-OPERATING	INTEREST INCOME		874.55	1,795.79	6,000.00	29.93
09-00-320-108			874.55	1,795.79	6,000.00	29.93
Net NON-OPERATING						
TRANSFERS IN	TRANSFER FROM WATER		0.00	0.00	400,000.00	400,000.00
09-00-330-102			0.00	0.00	400,000.00	400,000.00
Net TRANSFERS IN						

Fund 09 - WATER CAPITAL IMPROVEMENTS FUND:	
TOTAL REVENUES	
Fund 10 - CAPITAL PROJECT FUND	
NON-OPERATING	
10-00-320-108	INTEREST INCOME
	Net NON-OPERATING

Fund 10 - CAPITAL PROJECT FUND:

TOTAL REVENUES

51,386.50	51,386.50	278,873.00	18.43	227,486.50
4,685.50	4,685.50	47,471.00	9.87	42,785.50
56,072.00	56,072.00	326,344.00	17.18	270,272.00

Fund 11 - DEBT SERVICE FUND:

56,072.00	56,072.00	326,344.00	17.18	270,272.00
4,138.34	4,138.34	120,000.00	3.45	115,861.66
4,138.34	4,138.34	120,000.00	3.45	115,861.66

Fund 14 - LAND ACQUISITION, FACILITY, EXPANSION & :

TOTAL REVENUES					
Fund 15 - RT 83/PLAINFIELD RD BUSINESS DISTRICT TAX					
OTHER TAXES					
16-00-310-201	BUSINESS DISTRICT SALES TAX	TOWN CE			
	54,770.55		102,737.66		
	54,770.55		102,737.66		
Net OTHER TAXES					
			485,000.00		
			485,000.00		
			21.18		
			21.18		
			382,262.34		
			382,262.34		
			115,861.66		

REVENUE REPORT FOR WILLOWBROOK

PERIOD ENDING 06/30/2019

ACTIVITY FOR

MONTH

06/30/2019

YTD BALANCE

06/30/2019

2019-20 ORIGINAL BUDGET

% BDGT USED

AVAILABLE BALANCE

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GL NUMBER	DESCRIPTION	ACTIVITY FOR	MONTH	YTD BALANCE	06/30/2019	2019-20 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE
<hr/>								
Fund 15 - RT 83/PLAINFIELD RD BUSINESS DISTRCT TAX								
TOTAL REVENUES				54,770.55	102,737.66	485,000.00	21.18	382,262.34
TOTAL REVENUES - ALL FUNDS				2,491,634.44	3,027,189.75	15,890,122.00	19.05	12,862,932.25

EXPENDITURE REPORT FOR WILLOWBROOK

PERIOD ENDING 06/30/2019

ACTIVITY FOR
MONTH
06/30/19ACTIVITY FOR
MONTH
06/30/19APPROP.
AVAIL.

GL NUMBER	DESCRIPTION	YTD BALANCE 06/30/2019	ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
Fund 01 - GENERAL FUND							
Dept 05 - VILLAGE BOARD & CLERK							
GENERAL MANAGEMENT							
01-05-400-147 MEDICARE	145.62	922.00	15.79	776.38	1,844.00	1,698.38	
01-05-400-161 SOCIAL SECURITY	326.81	3,943.00	15.79	3,320.35	7,836.00	7,263.35	
01-05-410-101 SALARIES - MAYOR & VILLAGE	4,400.00	56,400.00	14.72	48,100.00	112,800.00	104,500.00	
01-05-410-125 SALARY - VILLAGE CLERK	600.00	1,200.00	16.67	6,000.00	14,400.00	13,200.00	
01-05-410-141 LIFE INSURANCE - ELECTED OF	135.52	135.52	16.61	680.48	1,632.00	1,496.48	
01-05-410-201 PHONE TELEPHONES	111.94	696.00	16.08	584.06	1,392.00	1,280.06	
01-05-410-301 OFFICE SUPPLIES	0.00	500.00	0.00	500.00	1,000.00	1,000.00	
01-05-410-303 FUEL/MILEAGE/WASH	0.00	100.00	0.00	100.00	200.00	200.00	
01-05-410-304 SCHOOLS/CONFERENCES/TRA	60.00	90.00	5,770.00	1.56	5,680.00	11,540.00	11,450.00
01-05-410-305 STRATEGIC PLANNING	0.00	0.00	5,000.00	0.00	5,000.00	10,000.00	10,000.00
01-05-410-307 FEES/DUES/SUBSCRIPTIONS	0.00	0.00	2,341.00	0.00	2,341.00	4,682.00	4,682.00
GENERAL MANAGEMENT	5,654.73	10,605.73	83,688.00	12.67	73,082.27	167,376.00	156,770.27
COMMUNITY RELATIONS							
01-05-420-365 PUBLIC RELATIONS	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
COMMUNITY RELATIONS							
DATA PROCESSING							
01-05-417-212 EDP EQUIPMENT/SOFTWARE	0.00	0.00	6,000.00	0.00	6,000.00	12,000.00	12,000.00
DATA PROCESSING							
Total Dept 05 - VILLAGE BOARD & CLERK	5,654.73	10,605.73	90,188.00	11.76	79,582.27	180,376.00	169,770.27
Dept 07 - BOARD OF POLICE COMMISSIONERS							
ADMINISTRATION							
01-07-400-147 MEDICARE	0.00	0.00	9.00	0.00	9.00	18.00	18.00
01-07-400-161 SOCIAL SECURITY	0.00	0.00	37.00	0.00	37.00	74.00	74.00
01-07-435-148 LIFE INSURANCE - COMMISSION	36.96	36.96	274.00	13.49	237.04	548.00	511.04
01-07-435-239 FEES - BOPC ATTORNEY	0.00	0.00	6,000.00	0.00	6,000.00	12,000.00	12,000.00
01-07-435-301 OFFICE SUPPLIES	0.00	0.00	100.00	0.00	100.00	200.00	200.00
01-07-435-302 PRINTING & PUBLISHING	0.00	0.00	4,000.00	0.00	4,000.00	8,000.00	8,000.00
01-07-435-304 SCHOOLS/CONFERENCES/TRA	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00
01-07-435-307 FEES/DUES/SUBSCRIPTIONS	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
01-07-435-311 POSTAGE & METER RENT	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
ADMINISTRATION	36.96	36.96	12,420.00	0.30	12,383.04	24,840.00	24,803.04
OTHER							
01-07-440-542 EXAMS - WRITTEN	0.00	0.00	20,000.00	0.00	20,000.00	40,000.00	40,000.00
01-07-440-543 EXAMS - PHYSICAL	0.00	0.00	2,000.00	0.00	2,000.00	4,000.00	4,000.00
01-07-440-544 EXAMS - PSYCHOLOGICAL	0.00	0.00	2,500.00	0.00	2,500.00	5,000.00	5,000.00
01-07-440-545 EXAMS - POLYGRAPH	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00
OTHER	0.00	0.00	25,500.00	0.00	25,500.00	51,000.00	51,000.00
Total Dept 07 - BOARD OF POLICE COMMISSIONERS	36.96	36.96	37,920.00	0.10	37,883.04	75,840.00	75,803.04

EXPENDITURE REPORT FOR WILLOWBROOK
PERIOD ENDING 06/30/2019

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 06/30/19	YTD BALANCE 06/30/2019	ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROV.	APPROV. AVAIL.
Fund 01 - GENERAL FUND								
Dept 10 - ADMINISTRATION								
01-10-400-147 GENERAL MANAGEMENT	MEDICARE	115.18	1,554.76	4,299.00	36.17	2,744.24	8,598.00	7,043.24
01-10-400-151 MRF		1,006.47	13,185.72	35,038.00	37.63	21,852.28	70,076.00	56,890.28
01-10-400-161 SOCIAL SECURITY		492.49	4,120.42	15,738.00	26.18	11,617.58	31,476.00	27,355.58
01-10-400-171 SUI - UNEMPLOYMENT		17.13	17.13	233.00	7.35	215.87	466.00	448.87
01-10-455-101 SALARIES - MANAGEMENT STA	OVERTIME	3,673.08	98,090.28	134,137.00	73.13	36,046.72	268,274.00	170,183.72
01-10-455-102 ASSISTANT VILLAGE ADMINIST		299.33	616.04	5,000.00	12.32	4,383.96	10,000.00	9,383.96
01-10-455-105 ADMINISTRATIVE INTERN		0.00	0.00	91,750.00	0.00	91,750.00	183,500.00	183,500.00
01-10-455-107 SALARIES - CLERICAL		4,257.12	8,475.71	9,984.00	0.00	9,984.00	19,968.00	19,968.00
01-10-455-126 PERSONNEL RECRUITMENT		6,426.80	6,426.80	700.00	918.11	46,866.29	110,684.00	102,098.29
01-10-455-131 HEALTH/DENTAL/LIFE INSURAN		3,969.09	4,448.47	70,135.00	6.34	65,686.53	140,270.00	(5,026.80)
01-10-455-141 PHONE - TELEPHONES		2,610.21	3,423.96	25,051.00	13.67	21,627.04	50,102.00	135,821.53
01-10-455-201 CODIFY ORDINANCES		0.00	0.00	2,500.00	0.00	2,500.00	5,000.00	46,678.04
01-10-455-266 OFFICE SUPPLIES		498.34	688.33	10,000.00	6.88	9,311.67	20,000.00	5,000.00
01-10-455-301 PRINTING & PUBLISHING		495.00	495.00	2,500.00	19.80	2,005.00	5,000.00	19,311.67
01-10-455-302 FUEL/MILEAGE/WASH		84.60	84.60	1,500.00	5.64	1,415.40	3,000.00	4,505.00
01-10-455-303 SCHOOL/SC/CONFERENCES/TRA		30.00	30.00	2,000.00	1.50	1,970.00	4,000.00	2,915.40
01-10-455-304 STRATEGIC PLANNING		0.00	0.00	2,000.00	0.00	2,000.00	4,000.00	3,970.00
01-10-455-305 CONSULTING		13,496.37	23,344.88	0.00	100.00	(23,344.88)	0.00	(23,344.88)
01-10-455-306 FEES/DUES/SUBSCRIPTIONS		0.00	7,583.52	13,000.00	58.33	5,416.48	26,000.00	18,416.48
01-10-455-307 POSTAGE & METER RENT		428.46	541.74	5,000.00	10.83	4,458.26	10,000.00	9,458.26
01-10-455-311 COPY SERVICE		503.15	1,008.47	4,800.00	21.01	3,791.53	9,600.00	8,591.53
01-10-455-315 COMMISSIONARY PROVISION		217.03	217.03	1,500.00	14.47	1,282.97	3,000.00	2,782.97
01-10-455-409 MAINTENANCE - VEHICLES		0.00	0.00	2,000.00	0.00	2,000.00	4,000.00	4,000.00
01-10-455-411 MAINTENANCE - EQUIPMENT		0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
GENERAL MANAGEMENT		38,619.85	174,352.86	494,707.00	35.24	320,354.14	989,414.00	815,061.14
COMMUNITY RELATIONS								
01-10-475-365 PUBLIC RELATIONS		577.40	1,531.31	5,000.00	30.63	3,468.69	10,000.00	8,468.69
01-10-475-366 NEWSLETTER		0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
01-10-475-367 CRISIS MANAGEMENT		2,775.00	2,775.00	300,000.00	0.93	297,225.00	600,000.00	597,225.00
01-10-475-370 MEALS-ON-WHEELS		0.00	0.00	2,000.00	0.00	2,000.00	4,000.00	4,000.00
COMMUNITY RELATIONS		3,352.40	4,306.31	307,500.00	1.40	303,193.69	615,000.00	610,693.69
CAPITAL IMPROVEMENTS								
01-10-485-602 BUILDING IMPROVEMENTS		0.00	0.00	460,507.00	0.00	460,507.00	921,014.00	921,014.00
01-10-485-611 FURNITURE & OFFICE EQUIPM		0.00	0.00	2,500.00	0.00	2,500.00	5,000.00	5,000.00
CAPITAL IMPROVEMENTS		0.00	0.00	463,007.00	0.00	463,007.00	926,014.00	926,014.00
DATA PROCESSING								
01-10-460-212 EDP EQUIPMENT/SOFTWARE		813.98	27,863.00	2.92	27,049.02	55,726.00	54,912.02	
01-10-460-225 INTERNET/WEBSITE HOSTING		225.54	8,343.00	2.70	8,117.46	16,686.00	16,460.46	
01-10-460-263 EDP LICENSES		0.00	1,295.00	2,325.00	55.70	1,030.00	4,650.00	3,355.00
01-10-460-267 DOCUMENT STORAGE/SCANNI		0.00	2,250.00	2,740.00	82.12	490.00	5,480.00	3,230.00
01-10-460-305 EDP PERSONNEL TRAINING		0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
01-10-460-331 OPERATING SUPPLIES		0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00

EXPENDITURE REPORT FOR WILLOWBROOK

PERIOD ENDING 06/30/2019

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 06/30/19	YTD BALANCE 06/30/2019	2019-20 ORIGINAL BUDGET	% BUDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
Fund 01 - GENERAL FUND DATA PROCESSING		1,039.52	4,584.52	42,271.00	10.85	37,686.48	84,542.00	79,957.48
BUILDINGS	MAINTENANCE - BUILDING NICOR GAS (835 MIDWAY)	2,847.87 49.51	10,122.41 49.51	50,000.00 2,000.00	20.24 2.48	39,877.59 1,950.49	100,000.00 4,000.00	89,877.59 3,950.49
01-10-466-228	ENERGY/COMED (835 MIDWAY)	23.51	253.62	2,500.00	10.14	2,246.38	5,000.00	4,746.38
01-10-466-236	SANITARY (835 MIDWAY)	0.00	0.00	800.00	0.00	800.00	1,600.00	1,600.00
01-10-466-240	LANDSCAPE - VILLAGE HALL	0.00	150.00	1,500.00	10.00	1,350.00	3,000.00	2,850.00
01-10-466-251	BUILDING MAINTENANCE SUPP	0.00	85.57	5,000.00	1.71	4,914.43	10,000.00	9,914.43
BUILDINGS		2,920.89	10,661.11	61,800.00	17.25	51,138.89	123,600.00	112,938.89
LEGAL	FEES - VILLAGE ATTORNEY	0.00	0.00	70,000.00	0.00	70,000.00	140,000.00	140,000.00
01-10-470-239	FEES - SPECIAL ATTORNEY	0.00	0.00	7,500.00	0.00	7,500.00	15,000.00	15,000.00
LEGAL		0.00	0.00	77,500.00	0.00	77,500.00	155,000.00	155,000.00
RISK MANAGEMENT	INSURANCE - IRMA SELF INSURANCE - DEDUCTIBL WELLNESS	0.00 0.00 0.00	0.00 0.00 0.00	230,960.00 10,000.00 4,870.00	0.00 0.00 0.00	230,960.00 10,000.00 4,870.00	461,920.00 20,000.00 9,740.00	461,920.00 20,000.00 9,740.00
01-10-480-272		0.00	0.00	245,830.00	0.00	245,830.00	491,660.00	491,660.00
01-10-480-273								
01-10-480-276								
RISK MANAGEMENT								
TRANSFERS TO OTHER FUNDS	TRANSFER TO DEBT SERVICE - TRANSFER TO LAFER	51,386.50 4,138.34	51,386.50 4,138.34	278,873.00 120,000.00	18.43 3.45	227,486.50 115,861.66	557,746.00 240,000.00	506,359.50 235,861.66
01-10-900-112								
01-10-900-114								
TRANSFERS TO OTHER FUNDS		55,524.84	55,524.84	398,873.00	13.92	343,348.16	797,746.00	742,221.16
Total Dept 10 - ADMINISTRATION		101,457.50	249,429.64	2,091,488.00	11.93	1,842,058.36	4,182,976.00	3,933,546.36
Dept 15 - PLANNING & ECONOMIC DEVELOPMENT								
GENERAL MANAGEMENT								
01-15-400-147	MEDICARE	48.34	48.30	338.00	14.29	289.70	676.00	627.70
01-15-400-151	IMRF	214.62	425.87	2,852.00	14.93	2,426.13	5,704.00	5,278.13
01-15-400-161	SOCIAL SECURITY	104.15	206.58	1,446.00	14.29	1,239.42	2,892.00	2,685.42
01-5-400-171	SUI - UNEMPLOYMENT	0.00	0.00	31.00	0.00	31.00	62.00	62.00
01-15-510-102	OVERTIME	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
01-15-510-126	SALARIES - CLERICAL	1,754.95	3,482.27	22,816.00	15.26	19,333.73	45,632.00	42,149.73
01-5-510-141	HEALTH/DENTAL/LIFE INSURAN	1,247.88	1,362.20	7,804.00	17.46	6,441.80	15,608.00	14,245.80
01-15-510-232	CONSULTANTS - DESIGN & OTH	0.00	0.00	45,000.00	0.00	45,000.00	90,000.00	90,000.00
01-15-510-301	OFFICE SUPPLIES	0.00	0.00	250.00	0.00	250.00	500.00	500.00
01-15-510-302	PRINTING & PUBLISHING	511.00	511.00	2,000.00	25.55	1,489.00	4,000.00	3,489.00
01-5-510-304	SCHOOL/CONFERENCE/TRA	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
01-5-510-307	FEES/DUES/SUBSCRIPTIONS	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
01-15-510-311	POSTAGE & METER RENT	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
01-15-510-340	LIFE INSURANCE - PLAN COMM	141.12	141.12	1,002.00	14.08	860.88	2,004.00	1,862.88
01-5-510-401	OPERATING EQUIPMENT	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00

EXPENDITURE REPORT FOR WILLOWBROOK

PERIOD ENDING 06/30/2019

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 06/30/19	YTD BALANCE 06/30/2019	2019-20 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
Fund 01 - GENERAL FUND GENERAL MANAGEMENT		3,998.06	6,177.34	86,039.00	7.18	79,861.66	172,078.00	165,900.66
DATA PROCESSING	EDP PERSONNEL TRAINING	0.00	0.00	1,800.00	0.00	1,800.00	3,600.00	3,600.00
01-5-515-305		0.00	0.00	1,800.00	0.00	1,800.00	3,600.00	3,600.00
DATA PROCESSING								
ENGINEERING	RENT - MEETING ROOM	0.00	0.00	250.00	0.00	250.00	500.00	500.00
01-5-520-229	FEES - ENGINEERING	0.00	0.00	2,500.00	0.00	2,500.00	5,000.00	5,000.00
01-15-520-245	FEES - COURT REPORTER	0.00	0.00	1,500.00	0.00	1,500.00	3,000.00	3,000.00
01-15-520-246	PLAN REVIEW - ENGINEER	0.00	0.00	5,000.00	0.00	5,000.00	10,000.00	10,000.00
01-15-520-254	PLAN REVIEW - PLANNER	12,281.44	80,000.00	15.35	67,718.56	160,000.00	147,718.56	
01-15-520-257	PLAN REVIEW - TRAFFIC CONS	0.00	0.00	3,000.00	0.00	3,000.00	6,000.00	6,000.00
01-15-520-258								
ENGINEERING	12,281.44	12,281.44	92,250.00	13.31	79,968.56	184,500.00	172,218.56	
Total Dept 15 - PLANNING & ECONOMIC DEVELOPMEN		16,279.50	18,458.78	180,089.00	10.25	161,630.22	360,178.00	341,719.22

Dept 20 - PARKS & RECREATION

CAPITAL IMPROVEMENTS	LANDSCAPING	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00
01-20-595-692	COURT IMPROVEMENTS	56.66	56.66	1,500.00	3.78	1,443.34	3,000.00	2,943.34
01-20-595-693	PARK IMPROVEMENTS - NEIGH	0.00	0.00	2,000.00	0.00	2,000.00	4,000.00	4,000.00
01-20-595-695								
CAPITAL IMPROVEMENTS		56.66	56.66	4,500.00	1.26	4,443.34	9,000.00	8,943.34

ADMINISTRATION

MEDICARE	762.00	18.58	620.43	1,524.00	1,382.43		
IMRF	4,649.00	22.72	3,592.89	9,298.00	8,241.89		
SOCIAL SECURITY	3,259.00	18.58	2,653.63	6,518.00	5,912.63		
SUI - UNEMPLOYMENT	131.00	17.59	107.96	262.00	238.96		
SALARIES - PERMANENT EMPL	34,596.00	15.97	29,070.67	69,192.00	63,666.67		
PART TIME - CLERICAL	0.00	10,973.00	0.00	10,973.00	21,946.00		
LIFE INSURANCE - COMMISSION	144.48	1,113.00	12.98	968.52	2,226.00		
EMERGENCY TELEPHONE LINE	0.00	100.00	0.00	100.00	200.00		
PRINTING & PUBLISHING	0.00	16,500.00	0.00	16,500.00	33,000.00		
FUEL/MILEAGE/WASH	0.00	250.00	0.00	250.00	500.00		
POSTAGE & METER RENT	0.00	2,500.00	0.00	2,500.00	5,000.00		
ADMINISTRATION	3,120.06	7,495.90	74,833.00	10.02	67,337.10	149,666.00	142,170.10

DATA PROCESSING

EDP EQUIPMENT/SOFTWARE	0.00	0.00	6,000.00	0.00	12,000.00	12,000.00
CONSULTING SERVICES	0.00	0.00	7,500.00	0.00	15,000.00	15,000.00

DATA PROCESSING

PARK LANDSCAPE SUPPLIES	1,044.64	7,400.00	14.12	6,355.36	14,800.00	13,755.36
LANDSCAPE MAINTENANCE SE	563.00	54,900.00	1.03	54,337.00	109,800.00	109,237.00

EXPENDITURE REPORT FOR WILLOWBROOK

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 06/30/19	YTD BALANCE 06/30/2019	2019-20 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
Fund 01 - GENERAL FUND		1,044.64	1,607.64	62,300.00	2.58	60,692.36	124,600.00	122,992.36
LANDSCAPING								
MAINTENANCE	OVERTIME PART TIME - LABOR	1,119.55	3,477.10	7,000.00	49.67	3,522.90	14,000.00	10,522.90
01-20-570-102	PART TIME - PARK BUILDIN	650.36	865.55	1,500.00	57.70	634.45	3,000.00	2,134.45
01-20-570-103	MAINTENANCE - PARK BUILDIN	0.00	0.00	2,386.00	0.00	2,386.00	4,772.00	4,772.00
01-20-570-228	RENT - EQUIPMENT	0.00	0.00	300.00	0.00	300.00	600.00	600.00
01-20-570-234	NICOR GAS (825 MIDWAY)	0.00	82.82	1,200.00	6.90	1,117.18	2,400.00	2,317.18
01-20-570-235	ENERGY/COMED (825 MIDWAY)	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00
01-20-570-240	SANITARY (825 MIDWAY)	0.00	0.00	50.00	0.00	50.00	100.00	100.00
01-20-570-250	SANITARY USER CHARGE - PAR	0.00	0.00	3,000.00	0.00	3,000.00	6,000.00	6,000.00
01-20-570-278	BALLFIELD MAINTENANCE/SUP	0.00	0.00	6,500.00	0.00	6,500.00	13,000.00	13,000.00
01-20-570-280	CONTRACTED MAINTENANCE	3,332.39	13,862.21	46,000.00	30.14	32,137.79	92,000.00	78,137.79
01-20-570-281	Maintenance SUPPLIES	0.00	74.00	9,500.00	0.78	9,426.00	19,000.00	18,926.00
01-20-570-331	MAINTENANCE - EQUIPMENT	884.00	884.00	5,000.00	17.68	4,116.00	10,000.00	9,116.00
01-20-570-411	MAINTENANCE	5,986.30	19,245.68	83,436.00	23.07	64,190.32	166,872.00	147,626.32
SUMMER PROGRAM	SUMMER PROGRAM MATERIAL	423.51	764.22	8,000.00	9.55	7,235.78	16,000.00	15,235.78
01-20-575-119	SENIORS PROGRAM	0.00	0.00	5,333.00	0.00	5,333.00	10,666.00	10,666.00
01-20-575-517	SUMMER PROGRAM	423.51	764.22	13,333.00	5.73	12,566.78	26,666.00	25,901.78
FALL PROGRAM	FALL PROGRAM MATERIALS & S	0.00	0.00	550.00	0.00	550.00	1,100.00	1,100.00
01-20-580-118	SENIORS PROGRAM	0.00	0.00	5,333.00	0.00	5,333.00	10,666.00	10,666.00
01-20-580-517	SUMMER PROGRAM	0.00	0.00	5,883.00	0.00	5,883.00	11,766.00	11,766.00
WINTER/SPECIAL PROGRAMS	RECREATION INSTRUCTORS	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
01-20-585-112	WINTER PROGRAM MATERIALS	0.00	0.00	2,000.00	0.00	2,000.00	4,000.00	4,000.00
01-20-585-121	CHILDRENS SPECIAL EVENTS	0.00	0.00	2,800.00	0.00	2,800.00	5,600.00	5,600.00
01-20-585-150	FAMILY SPECIAL EVENT - MOM	0.00	460.00	1,800.00	25.56	1,340.00	3,600.00	3,140.00
01-20-585-151	FAMILY SPECIAL EVENT - TRE	0.00	0.00	4,000.00	0.00	4,000.00	8,000.00	8,000.00
01-20-585-152	FAMILY SPECIAL EVENT - BACK	0.00	0.00	1,500.00	0.00	1,500.00	3,000.00	3,000.00
01-20-585-153	FAMILY SPECIAL EVENT - RACE	(475.51)	7,176.04	10,425.00	68.83	3,248.96	20,850.00	13,673.96
01-20-585-154	CHILDRENS HOLIDAY PARTY	0.00	0.00	4,700.00	0.00	4,700.00	9,400.00	9,400.00
01-20-585-155	COMMUNITY PICNIC	0.00	0.00	3,000.00	0.00	3,000.00	6,000.00	6,000.00
01-20-585-157	SENIORS PROGRAM	0.00	0.00	5,333.00	0.00	5,333.00	10,666.00	10,666.00
01-20-585-517	WINTER/SPECIAL PROGRAMS	(475.51)	7,636.04	36,058.00	21.18	28,421.96	72,116.00	64,479.96
SPRING PROGRAM	RECREATION INSTRUCTORS - S	0.00	0.00	200.00	0.00	200.00	400.00	400.00
01-20-586-112	SPRING PROGRAM MATERIALS	0.00	0.00	400.00	0.00	400.00	800.00	800.00
01-20-586-121	SPRING PROGRAM	0.00	0.00	600.00	0.00	600.00	1,200.00	1,200.00
SPECIAL RECREATION	SPECIAL RECREATION ASSOC	0.00	0.00	38,540.00	0.00	38,540.00	77,080.00	77,080.00
01-20-590-518	SPECIAL RECREATION							

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 06/30/19	YTD BALANCE 06/30/2019	2019-20 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
Fund 01 - GENERAL FUND								
01-20-590-519	ADA PARK MAINTENANCE	627.60	974.60	4,750.00	20.52	3,775.40	9,500.00	8,525.40
01-20-590-520	ADA RECREATION ACCOMMOD	0.00	0.00	7,700.00	0.00	7,700.00	15,400.00	15,400.00
01-20-590-521	ADA PARK IMPROVEMENTS	0.00	0.00	95,000.00	0.00	95,000.00	190,000.00	190,000.00
SPECIAL RECREATION		627.60	974.60	145,990.00	0.67	145,015.40	291,980.00	291,005.40
Total Dept 20 - PARKS & RECREATION		10,783.26	37,780.74	440,433.00	8.58	402,652.26	880,866.00	843,085.26

Dept 25 - FINANCE DEPARTMENT

GENERAL MANAGEMENT	MEDICARE	1,118.74	3,531.00	31.68	2,412.26	7,062.00	5,943.26
01-25-400-147	IMRF	6,729.32	9,048.50	23,675.00	38.22	14,626.50	47,350.00
01-25-400-151	SOCIAL SECURITY	3,504.60	4,783.50	14,987.00	31.92	10,203.41	38,301.50
01-25-400-161	SUI - UNEMPLOYMENT	33.66	56.42	248.00	22.75	191.58	25,190.41
01-25-400-171	SALARIES - MANAGEMENT STA	10,359.04	20,629.99	134,666.00	15.32	114,036.01	439.58
01-25-610-101	OVERTIME	0.00	321.36	1,500.00	21.42	269,332.00	248,702.01
01-25-610-102	PART TIME - CLERICAL	2,171.17	4,505.24	30,202.00	14.92	25,696.76	3,000.00
01-25-610-104	SALARIES - CLERICAL	44,362.51	52,582.51	77,127.00	68.18	24,544.49	2,678.64
01-25-610-126	HEALTH/DENTAL/LIFE INSURAN	6,102.77	6,482.15	37,453.00	17.31	30,970.85	154,254.00
01-25-610-141	OFFICE SUPPLIES	0.00	0.00	3,300.00	0.00	3,300.00	74,906.00
01-25-610-301	PRINTING & PUBLISHING	0.00	0.00	1,000.00	0.00	1,000.00	6,600.00
01-25-610-302	FUEL/MILEAGE/WASH	27.78	35.32	250.00	14.13	214.68	2,000.00
01-25-610-303	SCHOOLS/CONFERENCES/TRA	38.40	63.40	2,000.00	3.17	1,936.60	500.00
01-25-610-304	FEES/DUES/SUBSCRIPTIONS	0.00	0.00	1,415.00	0.00	1,415.00	4,000.00
01-25-610-307	POSTAGE & METER RENT	0.00	0.00	500.00	0.00	500.00	2,830.00
01-25-610-311	GENERAL MANAGEMENT	74,148.87	99,627.22	331,854.00	30.02	232,226.78	1,000.00
Total Dept 25 - FINANCE DEPARTMENT		0.00	0.00	500.00	0.00	500.00	1,000.00

CAPITAL IMPROVEMENTS

01-25-625-611	FURNITURE & OFFICE EQUIPME	0.00	0.00	500.00	0.00	500.00	1,000.00
CAPITAL IMPROVEMENTS		0.00	0.00	500.00	0.00	500.00	1,000.00

DATA PROCESSING

01-25-615-212	EDP EQUIPMENT/SOFTWARE	0.00	0.00	2,400.00	0.00	2,400.00	4,800.00
01-25-615-263	EDP LICENSES	11,847.12	11,896.12	36,738.00	32.38	24,841.88	73,476.00
01-25-615-267	DOCUMENT STORAGE/SCANN	0.00	0.00	2,000.00	0.00	2,000.00	4,000.00
01-25-615-305	EDP PERSONNEL TRAINING	0.00	0.00	2,600.00	0.00	2,600.00	5,200.00
01-25-615-306	IT - CONSULTING SERVICES	12,500.00	12,500.00	25,000.00	50.00	12,500.00	50,000.00
DATA PROCESSING		24,347.12	24,396.12	68,738.00	35.49	44,341.88	137,476.00

FINANCIAL AUDIT

01-25-620-251	AUDIT SERVICES	0.00	0.00	28,488.00	0.00	28,488.00	56,976.00
01-25-620-252	FINANCIAL SERVICES	73.75	4,398.75	7,225.00	60.88	2,826.25	14,450.00

Total Dept 25 - FINANCE DEPARTMENT

98,569.74	128,422.09	436,805.00	29.40	308,382.91	873,610.00	745,187.91
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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 06/30/19	YTD BALANCE 06/30/2019	2019-20 BUDGET	ORIGINAL % BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
Fund 01 - GENERAL FUND								
Dept 30 - POLICE DEPARTMENT								
CAPITAL IMPROVEMENTS	RADIO EQUIPMENT	0.00	0.00	5,200.00	0.00	5,200.00	10,400.00	10,400.00
01-30-680-622	NEW VEHICLES	74,764.82	74,764.82	167,773.00	44.56	93,008.18	335,546.00	260,781.18
01-30-680-625	CAPITAL IMPROVEMENTS	74,764.82	74,764.82	172,973.00	43.22	98,208.18	345,946.00	271,181.18
ADMINISTRATION								
01-30-400-147	MEDICARE	2,849.66	5,934.80	39,257.00	15.12	33,322.20	78,514.00	72,579.20
01-30-400-151	IMRF	1,705.18	3,424.76	21,075.00	16.25	17,650.24	42,150.00	38,725.24
01-30-400-161	SOCIAL SECURITY	850.79	1,734.08	10,684.00	16.23	8,949.92	21,368.00	19,633.92
01-30-400-171	SUI - UNEMPLOYMENT	0.65	3.23	1,612.00	0.20	1,608.77	3,224.00	3,220.77
01-30-630-101	SALARIES - PERMANENT EMPL	161,910.51	334,696.75	2,150,593.00	15.56	1,815,896.25	4,301,186.00	3,966,489.25
01-30-630-102	OVERTIME - SPECIAL DETAIL & SALARIES - CLERICAL	23,644.20	51,363.41	285,000.00	18.02	233,636.59	570,000.00	518,636.59
01-30-630-103	OVERTIME - CLERICAL	0.00	0.00	8,000.00	0.00	8,000.00	16,000.00	16,000.00
01-30-630-126	PERSONNEL RECRUITMENT	13,391.68	26,317.23	163,325.00	16.11	137,007.77	326,650.00	300,332.77
01-30-630-127	OVERTIME - CLERICAL	249.47	1,082.72	9,000.00	12.03	7,917.28	18,000.00	16,917.28
01-30-630-131	PERSONNEL RECRUITMENT	0.00	0.00	2,500.00	0.00	2,500.00	5,000.00	5,000.00
01-30-630-141	HEALTH/DENTAL/LIFE INSURAN	53,883.39	57,572.54	374,763.00	15.36	317,190.46	749,526.00	691,953.46
01-30-630-155	POLICE PENSION	75,912.16	151,824.32	986,858.00	15.38	835,033.68	1,973,716.00	1,821,891.68
01-30-630-201	PHONE - TELEPHONES	1,768.84	3,471.20	27,000.00	12.86	23,528.80	54,000.00	50,528.80
01-30-630-202	ACCREDITATION	0.00	0.00	8,000.00	0.00	8,000.00	16,000.00	16,000.00
01-30-630-228	MAINTENANCE - BUILDINGS - H	0.00	0.00	7,180.00	0.00	7,180.00	14,360.00	14,360.00
01-30-630-235	NICOR GAS (7760 QUINCY)	206.76	206.76	3,000.00	6.89	2,793.24	6,000.00	5,793.24
01-30-630-238	FIAT	0.00	3,500.00	3,500.00	100.00	0.00	7,000.00	3,500.00
01-30-630-241	FEES - FIELD COURT ATTORNE	0.00	0.00	12,000.00	0.00	12,000.00	24,000.00	24,000.00
01-30-630-242	DUPAGE CHILDREN'S CENTER	0.00	0.00	3,000.00	0.00	3,000.00	6,000.00	6,000.00
01-30-630-245	FIRING RANGE	0.00	255.98	2,500.00	10.24	2,244.02	5,000.00	4,744.02
01-30-630-246	RED LIGHT - ADJUDICATOR	0.00	0.00	6,000.00	0.00	6,000.00	12,000.00	12,000.00
01-30-630-247	RED LIGHT - CAMERA FEES	0.00	0.00	275,000.00	0.00	275,000.00	550,000.00	550,000.00
01-30-630-248	RED LIGHT - COM ED	86.89	207.66	2,000.00	10.38	1,792.34	4,000.00	3,792.34
01-30-630-249	RED LIGHT - MISC FEE	15.00	30.00	22,000.00	0.14	21,970.00	44,000.00	43,970.00
01-30-630-250	SANITARY (7760 QUINCY)	0.00	0.00	400.00	0.00	400.00	800.00	800.00
01-30-630-301	OFFICE SUPPLIES	529.20	763.83	7,000.00	10.91	6,236.17	14,000.00	13,236.17
01-30-630-302	PRINTING & PUBLISHING	178.00	178.00	5,450.00	3.27	5,272.00	10,900.00	10,722.00
01-30-630-303	FUEL/MILEAGE/WASH	4,717.22	4,717.22	65,000.00	7.26	60,282.78	130,000.00	125,282.78
01-30-630-304	SCHOOLS/CONFERENCES/TRA	3,872.53	8,312.73	30,207.00	27.52	21,894.27	60,414.00	52,101.27
01-30-630-305	TUITION REIMBURSEMENT	0.00	2,250.00	6,000.00	37.50	3,750.00	12,000.00	9,750.00
01-30-630-307	FEES/DUES/SUBSCRIPTIONS	1,651.61	1,869.51	17,485.00	10.69	15,615.49	34,970.00	33,100.49
01-30-630-308	CADET PROGRAM	0.00	0.00	4,000.00	0.00	4,000.00	8,000.00	8,000.00
01-30-630-311	POSTAGE & METER RENT	476.97	476.97	4,000.00	11.92	3,523.03	8,000.00	7,523.03
01-30-630-315	COPY SERVICE	360.88	360.88	4,000.00	9.02	3,639.12	8,000.00	7,639.12
01-30-630-331	OPERATING SUPPLIES	81.95	105.54	3,500.00	3.02	3,394.46	7,000.00	6,894.46
01-30-630-345	UNIFORMS	21.99	926.09	33,000.00	2.81	32,073.91	66,000.00	65,073.91
01-30-630-346	AMMUNITION	0.00	0.00	13,000.00	0.00	13,000.00	26,000.00	26,000.00
01-30-630-401	OPERATING EQUIPMENT	249.72	4,031.70	26,900.00	14.99	22,868.30	53,800.00	49,768.30
01-30-630-402	BODY CAMERAS	0.00	0.00	33,846.00	0.00	33,846.00	67,692.00	67,692.00
01-30-630-405	FURNITURE & OFFICE EQUIPME	0.00	0.00	7,500.00	0.00	7,500.00	15,000.00	15,000.00
01-30-630-409	MAINTENANCE - VEHICLES	1,579.85	1,579.85	70,000.00	2.26	68,420.15	140,000.00	138,420.15
01-30-630-421	MAINTENANCE - RADIO EQUIPM	0.00	0.00	12,250.00	0.00	12,250.00	24,500.00	24,500.00

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 06/30/19	YTD BALANCE 06/30/2019	ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
Fund 01 - GENERAL FUND ADMINISTRATION		350,195.10	667,197.76	4,767,385.00	14.00	4,100,187.24	9,534,770.00	8,867,572.24
DATA PROCESSING 01-30-640-212 01-30-640-225 01-30-640-263 01-30-640-267	EDP EQUIPMENT/SOFTWARE INTERNET/WEBSITE HOSTING EDP LICENSES DOCUMENT STORAGE/SCANNI	0.00 0.00 2,175.00 0.00	0.00 0.00 9,443.60 0.00	22,000.00 1,968.00 28,315.00 18,000.00	0.00 0.00 33.35 0.00	22,000.00 1,968.00 18,871.40 18,000.00	44,000.00 3,936.00 56,630.00 36,000.00	44,000.00 3,936.00 47,186.40 36,000.00
DATA PROCESSING RISK MANAGEMENT RISK MANAGEMENT		2,175.00	9,443.60	70,283.00	13.44	60,839.40	140,566.00	131,122.40
CONSTRUCTION 01-30-635-288 CONSTRUCTION	SELF INSURANCE - DEDUCTIBL	0.00 0.00	0.00 0.00	20,000.00 20,000.00	0.00 0.00	20,000.00 20,000.00	40,000.00 40,000.00	40,000.00 40,000.00
PATROL 01-30-650-268 01-30-650-340 01-30-650-343 01-30-650-348 01-30-650-349 PATROL	BUILDING CONSTR & REMODEL	0.00 0.00	0.00 0.00	112,900.00 112,900.00	0.00 0.00	112,900.00 112,900.00	225,800.00 225,800.00	225,800.00 225,800.00
INVESTIGATIVE 01-30-655-339 INVESTIGATIVE	ANIMAL CONTROL K-9 PROGRAM JAIL SUPPLIES DRUG FORFEITURE EXP - STAT DRUG FORFEITURE EXP - FEDF	0.00 0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00	800.00 1,000.00 1,500.00 5,000.00 6,000.00	0.00 0.00 0.00 0.00 0.00	800.00 1,000.00 1,500.00 5,000.00 6,000.00	1,600.00 2,000.00 3,000.00 10,000.00 12,000.00	1,600.00 2,000.00 3,000.00 10,000.00 12,000.00
TRAFFIC SAFETY 01-30-660-105 TRAFFIC SAFETY	CONFIDENTIAL FUNDS	0.00 0.00	0.00 0.00	1,000.00 1,000.00	0.00 0.00	1,000.00 1,000.00	2,000.00 2,000.00	2,000.00 2,000.00
ESDA COORDINATOR 01-30-665-263 ESDA COORDINATOR	PART TIME - CROSSING GUARD	136.87 136.87	679.90 679.90	5,300.00 5,300.00	12.83 12.83	4,620.10 4,620.10	10,600.00 10,600.00	9,920.10 9,920.10
CRIME PREVENTION 01-30-670-302 01-30-670-331 CRIME PREVENTION	SIREN MAINTENANCE	0.00 0.00 0.00	0.00 500.00 6,000.00	500.00 0.00 0.00	0.00 500.00 6,000.00	500.00 500.00 6,000.00	1,000.00 1,000.00 12,000.00	1,000.00 1,000.00 12,000.00
TELECOMMUNICATIONS 01-30-675-235 TELECOMMUNICATIONS	PRINTING & PUBLISHING COMMODITIES	0.00 0.00 0.00	0.00 5,000.00 6,000.00	1,000.00 0.00 0.00	0.00 5,000.00 6,000.00	1,000.00 5,000.00 6,000.00	2,000.00 10,000.00 12,000.00	2,000.00 10,000.00 12,000.00

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Fund 01 - GENERAL FUND		0.00	19,560.00	35,300.00	55.41	15,740.00	70,600.00	51,040.00
01-35-760-259	MOSQUITO ABATEMENT	0.00	19,560.00	36,300.00	53.88	16,740.00	72,600.00	53,040.00
Total Dept 35 - PUBLIC WORKS DEPARTMENT		64,600.59	119,393.34	1,401,542.00	8.52	1,282,148.66	2,803,084.00	2,683,690.66

Dept 40 - BUILDING & ZONING DEPARTMENT

GENERAL MANAGEMENT								
01-40-400-147	MEDICARE	137.15	259.12	1,921.00	13.49	1,661.88	3,842.00	3,582.88
01-40-400-151	MFRF	1,184.69	2,241.52	16,200.00	13.84	13,958.48	32,400.00	30,158.48
01-40-400-161	SOCIAL SECURITY	586.35	1,107.88	8,213.00	13.49	7,105.12	16,426.00	15,318.12
01-40-400-171	SUI - UNEMPLOYMENT	0.00	0.00	93.00	0.00	93.00	186.00	186.00
01-40-810-101	SALARIES - PERMANENT EMPL	7,280.64	14,104.04	94,648.00	14.90	80,543.96	189,296.00	175,191.96
01-40-810-102	OVERTIME	650.97	1,741.51	15,000.00	4.94	14,258.49	30,000.00	29,258.49
01-40-810-126	SALARIES - CLERICAL	1,755.13	3,482.56	22,816.00	15.26	19,333.44	45,632.00	42,149.44
01-40-810-141	HEALTH/DENTAL/LIFE INSURAN	3,566.53	3,680.85	23,521.00	15.65	19,840.15	47,042.00	43,361.15
01-40-810-201	TELEPHONES	71.33	142.66	500.00	28.53	357.34	1,000.00	857.34
01-40-810-301	OFFICE SUPPLIES	25.70	25.70	1,000.00	2.57	974.30	2,000.00	1,974.30
01-40-810-302	PRINTING & PUBLISHING	0.00	0.00	750.00	0.00	750.00	1,500.00	1,500.00
01-40-810-303	FUEL/MILEAGE/WASH	76.46	76.46	1,000.00	7.65	923.54	2,000.00	1,923.54
01-40-810-304	SCHOOLS/CONFERENCES/TRA	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00
01-40-810-307	FEES/DUES/SUBSCRIPTIONS	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00
01-40-810-311	POSTAGE & METER RENT	0.00	0.00	350.00	0.00	350.00	700.00	700.00
01-40-810-315	COPY SERVICE	382.94	382.94	2,640.00	14.51	2,257.06	5,280.00	4,897.06
01-40-810-345	UNIFORMS	0.00	0.00	350.00	0.00	350.00	700.00	700.00
01-40-810-401	OPERATING EQUIPMENT	0.00	0.00	250.00	0.00	250.00	500.00	500.00
01-40-810-409	MAINTENANCE - VEHICLES	0.00	0.00	2,000.00	0.00	2,000.00	4,000.00	4,000.00
GENERAL MANAGEMENT		15,717.89	26,245.24	193,252.00	13.58	167,006.76	386,504.00	360,258.76

DATA PROCESSING	DOCUMENT STORAGE/SCANNI	0.00	0.00	9,800.00	0.00	9,800.00	19,600.00	19,600.00
01-40-815-267	EDP PERSONNEL TRAINING	0.00	0.00	2,600.00	0.00	2,600.00	5,200.00	5,200.00
01-40-815-305		0.00	0.00	12,400.00	0.00	12,400.00	24,800.00	24,800.00
DATA PROCESSING		0.00	0.00	0.00	0.00	0.00	0.00	0.00
ENGINEERING		18,633.60	19,257.60	130,500.00	14.76	111,242.40	261,000.00	241,742.40
01-40-820-245	FEES - ENGINEERING	0.00	0.00	5,000.00	0.00	5,000.00	10,000.00	10,000.00
01-40-820-246	FEES - DRAINAGE ENGINEER	0.00	0.00	10,000.00	0.00	10,000.00	20,000.00	20,000.00
01-40-820-247	REIMB EXP - ENGINEERING	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
01-40-820-254	PLAN REVIEW - ENGINEER	0.00	0.00	5,000.00	0.00	5,000.00	10,000.00	10,000.00
01-40-820-255	PLAN REVIEW - STRUCTURAL	1,303.00	1,927.00	5,000.00	38.54	3,073.00	10,000.00	8,073.00
01-40-820-258	PLAN REVIEW - BUILDING CODE	17,330.60	17,330.60	90,000.00	19.26	72,669.40	180,000.00	162,669.40
01-40-820-259	PLAN REVIEW - DRAINAGE ENGI	0.00	0.00	15,000.00	0.00	15,000.00	30,000.00	30,000.00
ENGINEERING		18,633.60	19,257.60	130,500.00	14.76	111,242.40	261,000.00	241,742.40
INSPECTION	PART TIME - INSPECTOR	5,418.00	5,418.00	40,000.00	13.55	34,582.00	80,000.00	74,582.00
01-40-830-109	PLUMBING INSPECTION	750.00	750.00	7,500.00	10.00	6,750.00	15,000.00	14,250.00

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 06/30/19			2019-20 YTD BALANCE 06/30/2019			% BDGT USED	AVAILABLE BALANCE	APPROP. AVAIL.
		ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE						
Fund 01 - GENERAL FUND										
01-40-830-117	ELEVATOR INSPECTION	0.00	0.00	5,000.00	0.00	5,000.00	10,000.00		10,000.00	
01-40-830-119	CODE ENFORCEMENT INSPECT	0.00	0.00	4,000.00	0.00	4,000.00	8,000.00		8,000.00	
INSPECTION		6,168.00	6,168.00	56,500.00	10.92	50,332.00	113,000.00		106,832.00	
Total Dept 40 - BUILDING & ZONING DEPARTMENT		40,519.49	51,670.84	392,652.00	13.16	340,981.16	785,304.00		733,633.16	
TOTAL EXPENDITURES										
		765,173.56	1,436,965.68	10,549,816.00	13.62	9,112,850.32	21,099,632.00		19,662,666.32	

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GL NUMBER	DESCRIPTION	ACTIVITY FOR		2019-20		AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
		MONTH 06/30/19	YTD BALANCE 06/30/2019	ORIGINAL BUDGET	% BDGT USED			
Fund 02 - WATER FUND								
Dept 50 - WATER DEPARTMENT								
02-50-440-626	VEHICLES - NEW & OTHER	0.00	0.00	56,196.00	0.00	56,196.00	112,392.00	112,392.00
02-50-440-694	DISTRIBUTION SYSTEM REPLA	0.00	0.00	10,000.00	0.00	10,000.00	20,000.00	20,000.00
02-50-440-694	CAPITAL IMPROVEMENTS	0.00	0.00	66,196.00	0.00	66,196.00	132,392.00	132,392.00
ADMINISTRATION								
02-50-400-147	MEDICARE	244.26	501.81	12.65	3,466.19	7,936.00	7,434.19	
02-50-400-151	IMRF	2,075.70	4,270.93	32,246.00	13.24	27,975.07	64,492.00	60,221.07
02-50-400-161	SOCIAL SECURITY	1,044.60	2,101.11	16,967.00	12.38	14,865.89	33,934.00	31,832.89
02-50-400-171	SUI - UNEMPLOYMENT	2.14	3.19	186.00	1.72	182.81	377.00	368.81
02-50-401-101	SALARIES - PERMANENT EMPL	12,164.00	25,859.00	221,179.00	11.69	195,320.00	442,358.00	416,499.00
02-50-401-102	OVERTIME	2,834.04	5,133.62	40,000.00	12.83	34,866.38	80,000.00	74,866.38
02-50-401-103	PART TIME - LABOR	448.28	670.04	10,000.00	6.70	9,329.96	20,000.00	19,329.96
02-50-401-126	SALARIES - CLERICAL	1,974.35	3,929.53	25,666.00	15.31	21,736.47	51,332.00	47,402.47
02-50-401-141	HEALTH/DENTAL/LIFE INSURAN	7,341.82	7,576.98	46,620.00	16.25	39,043.02	93,240.00	85,663.02
02-50-401-201	PHONE - TELEPHONES	506.62	1,076.58	7,500.00	14.35	6,423.42	15,000.00	13,923.42
02-50-401-239	FEES - VILLAGE ATTORNEY	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00
02-50-401-301	OFFICE SUPPLIES	0.00	0.00	750.00	0.00	750.00	1,500.00	1,500.00
02-50-401-302	PRINTING & PUBLISHING	4,583.37	4,583.37	4,000.00	114.58	(583.37)	8,000.00	3,416.63
02-50-401-303	FUEL/MILEAGE/WASH	713.10	713.10	8,500.00	8.39	7,786.90	17,000.00	16,286.90
02-50-401-304	SCHOOLS CONFERENCE TRAV	0.00	703.95	1,500.00	46.93	796.05	3,000.00	2,296.05
02-50-401-306	REIMB PERSONNEL EXPENSES	0.00	0.00	150.00	0.00	150.00	300.00	300.00
02-50-401-307	FEES DUES SUBSCRIPTIONS	24.00	34.00	600.00	5.67	566.00	1,200.00	1,166.00
02-50-401-311	POSTAGE & METER RENT	0.00	0.00	6,000.00	0.00	6,000.00	12,000.00	12,000.00
02-50-401-405	FURNITURE & OFFICE EQUIPME	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
ADMINISTRATION		33,956.28	57,157.21	427,332.00	13.38	370,174.79	854,664.00	797,506.79
OTHER								
02-50-449-102	INTEREST EXPENSE	0.00	4,703.00	9,406.00	50.00	4,703.00	18,812.00	14,109.00
02-50-449-104	BOND PRINCIPAL EXPENSE	0.00	0.00	10,800.00	0.00	10,800.00	21,600.00	21,600.00
02-50-449-105	INTEREST EXPENSE - IEPA LOA	7,534.18	7,534.18	14,885.00	50.62	7,350.82	29,770.00	22,235.82
02-50-449-106	PRINCIPAL EXPENSE - IEPA LO	19,689.92	19,689.92	39,563.00	49.77	19,873.08	79,126.00	59,436.08
27,224.10		31,927.10	74,654.00	42.77		42,726.90	149,308.00	117,380.90
DATA PROCESSING								
02-50-417-212	EDP EQUIPMENT/SOFTWARE	0.00	390.00	2,800.00	13.93	2,410.00	5,600.00	5,210.00
02-50-417-263	EDP LICENSES	430.50	568.50	8,000.00	7.11	7,431.50	16,000.00	15,431.50
02-50-417-305	EDP PERSONNEL TRAINING	0.00	0.00	1,300.00	0.00	1,300.00	2,600.00	2,600.00
DATA PROCESSING		430.50	958.50	12,100.00	7.92	11,141.50	24,200.00	23,241.50
ENGINEERING								
02-50-405-245	FEES - ENGINEERING	0.00	0.00	2,500.00	0.00	2,500.00	5,000.00	5,000.00
RISK MANAGEMENT								
02-50-415-273	SELF INSURANCE - DEDUCTIBL	0.00	0.00	10,000.00	0.00	10,000.00	20,000.00	20,000.00

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Fund 02 - WATER FUND RISK MANAGEMENT		0.00	0.00	10,000.00	0.00	10,000.00	20,000.00	20,000.00
TRANSFERS TO OTHER FUNDS								
02-50-410-501	REIMBURSE OVERHEAD GENER	47,972.25	95,944.50	575,667.00	16.67	479,722.50	1,151,334.00	1,055,389.50
02-50-900-109	TRANSFER TO WATER CAPITAL	0.00	0.00	400,000.00	0.00	400,000.00	800,000.00	800,000.00
02-50-900-112	TRANSFER TO DEBT SERVICE -	4,685.50	4,685.50	47,471.00	9.87	42,785.50	94,942.00	90,256.50
TRANSFERS TO OTHER FUNDS		52,657.75	100,630.00	1,023,138.00	9.84	922,508.00	2,046,276.00	1,945,646.00
WATER PRODUCTION								
02-50-420-206	ENERGY - ELECTRIC PUMP	1,348.88	2,071.12	14,000.00	14.79	11,928.88	28,000.00	25,928.88
02-50-420-294	LANDSCAPING - WELLS 1 & 3	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
02-50-420-297	LANDSCAPING - STANDPIPE	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00
02-50-420-361	CHEMICALS	0.00	0.00	1,500.00	0.00	1,500.00	3,000.00	3,000.00
02-50-420-362	SAMPLING ANALYSIS	0.00	0.00	5,000.00	0.00	5,000.00	10,000.00	10,000.00
02-50-420-488	MAINTENANCE - PUMPS & WELL	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
02-50-420-491	PUMP INSPECTION REPAIR MAI	21.94	21.94	500.00	4.39	478.06	1,000.00	978.06
02-50-420-575	PURCHASE OF WATER	130,646.39	130,646.39	1,739,500.00	7.51	1,608,853.61	3,479,000.00	3,348,353.61
WATER PRODUCTION		132,017.21	132,739.45	1,762,500.00	7.53	1,629,760.55	3,525,000.00	3,392,260.55
WATER STORAGE								
02-50-425-473	WELLHOUSE REPAIRS & MAINT	2,400.00	2,400.00	1,500.00	160.00	(900.00)	3,000.00	600.00
02-50-425-474	WELLHOUSE REPAIRS & MAINT-	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00
02-50-425-475	MATERIALS & SUPPLIES- STAN	0.00	0.00	2,500.00	0.00	2,500.00	5,000.00	5,000.00
02-50-425-485	REPAIRS & MAINTENANCE-STA	0.00	778.05	5,000.00	15.56	4,221.95	10,000.00	9,221.95
WATER STORAGE		2,400.00	3,178.05	10,000.00	31.78	6,821.95	20,000.00	16,821.95
TRANSPORTATION/DISTRIBUTION								
02-50-430-276	LEAK SURVEYS	1,670.00	1,670.00	9,000.00	18.56	7,330.00	18,000.00	16,330.00
02-50-430-277	WATER DISTRIBUTION REPAIRS	29,151.34	37,926.34	150,000.00	25.28	112,073.66	300,000.00	262,073.66
02-50-430-299	LANDSCAPING - OTHER	0.00	0.00	1,500.00	0.00	1,500.00	3,000.00	3,000.00
02-50-430-401	OPERATING EQUIPMENT	330.95	330.95	3,000.00	11.03	2,669.05	6,000.00	5,669.05
02-50-430-425	J.U.L.I.E. MAINTENANCE & SU	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
02-50-430-476	MATERIAL & SUPPLIES - DISTR	1,040.00	1,040.00	35,000.00	2.97	33,960.00	70,000.00	68,960.00
TRANSPORTATION/DISTRIBUTION		32,192.29	40,967.29	199,000.00	20.59	158,032.71	398,000.00	357,032.71
METERS & BILLING								
02-50-435-278	METERS FLOW TESTING	0.00	0.00	11,746.00	0.00	11,746.00	23,492.00	23,492.00
02-50-435-461	NEW METERING EQUIPMENT	1,649.72	2,943.01	15,000.00	19.62	12,056.99	30,000.00	27,056.99
02-50-435-462	METER REPLACEMENT	0.00	0.00	1,500.00	0.00	1,500.00	2,500.00	3,000.00
02-50-435-463	MAINTENANCE - METER EQUIP	0.00	0.00	2,500.00	0.00	2,500.00	5,000.00	5,000.00
METERS & BILLING		1,649.72	2,943.01	30,746.00	9.57	27,802.99	61,492.00	58,548.99
Total Dept 50 - WATER DEPARTMENT		282,527.85	370,500.61	3,618,166.00	10.24	3,247,665.39	7,236,332.00	6,865,831.39

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		ACTIVITY FOR MONTH 06/30/19	YTD BALANCE 06/30/2019	ORIGINAL BUDGET	% BDGT USED			
Fund 02 - WATER FUND								
TOTAL EXPENDITURES		282,527.85	370,500.61	3,618,166.00	10.24	3,247,665.39	7,236,332.00	6,865,831.39

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 06/30/19	YTD BALANCE 06/30/2019	2019-20 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
Fund 03 - HOTEL/MOTEL TAX FUND								
Dept 53 - HOTEL/MOTEL								
COMMUNITY RELATIONS								
03-53-435-303	WILLOWBROOK MOBILE PHONE	0.00	0.00	1,200.00	0.00	1,200.00	2,400.00	2,400.00
03-53-435-308	GRANT PILOT PROGRAM	0.00	0.00	5,000.00	0.00	5,000.00	10,000.00	10,000.00
03-53-435-316	LANDSCAPE BEAUTIFICATION	2,750.00	2,750.00	10,460.00	26.29	7,710.00	20,920.00	18,170.00
03-53-435-317	ADVERTISING - DCVB	0.00	0.00	25,000.00	0.00	25,000.00	50,000.00	50,000.00
03-53-435-318	ADVERTISING - VILLAGE	0.00	0.00	50,000.00	0.00	50,000.00	100,000.00	100,000.00
03-53-435-319	CHAMBER DIRECTORY	3,000.00	3,000.00	3,000.00	100.00	0.00	6,000.00	3,000.00
COMMUNITY RELATIONS		5,750.00	5,750.00	94,660.00	6.07	88,910.00	189,320.00	183,570.00
ADMINISTRATION								
03-53-401-307	FEES DUES SUBSCRIPTIONS	0.00	0.00	12,000.00	0.00	12,000.00	24,000.00	24,000.00
03-53-401-311	POSTAGE & METER RENT	0.00	0.00	250.00	0.00	250.00	500.00	500.00
ADMINISTRATION		0.00	0.00	12,250.00	0.00	12,250.00	24,500.00	24,500.00
SPECIAL EVENTS								
03-53-436-378	WINE & DINE INTELLIGENTLY	0.00	0.00	2,000.00	0.00	2,000.00	4,000.00	4,000.00
03-53-436-379	SPECIAL PROMOTIONAL EVENT	0.00	0.00	2,500.00	0.00	2,500.00	5,000.00	5,000.00
SPECIAL EVENTS		0.00	0.00	4,500.00	0.00	4,500.00	9,000.00	9,000.00
Total Dept 53 - HOTEL/MOTEL		5,750.00	5,750.00	111,410.00	5.16	105,660.00	222,820.00	217,070.00
TOTAL EXPENDITURES		5,750.00	5,750.00	111,410.00	5.16	105,660.00	222,820.00	217,070.00

EXPENDITURE REPORT FOR WILLOWBROOK

PERIOD ENDING 06/30/2019

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 06/30/19	YTD BALANCE 06/30/2019	2019-20		APPROP. AVAIL.
				ORIGINAL BUDGET	% BDGT USED	
Fund 04 - MOTOR FUEL TAX FUND						
Dept 56 - MOTOR FUEL TAX						
CAPITAL IMPROVEMENTS						
04-56-430-684 STREET MAINTENANCE CONTR		0.00	0.00	265,448.00	0.00	265,448.00
CAPITAL IMPROVEMENTS		0.00	0.00	265,448.00	0.00	265,448.00
Total Dept 56 - MOTOR FUEL TAX		0.00	0.00	265,448.00	0.00	265,448.00
TOTAL EXPENDITURES		0.00	0.00	265,448.00	0.00	265,448.00
						530,896.00
						530,896.00

EXPENDITURE REPORT FOR WILLOWBROOK
PERIOD ENDING 06/30/2019

GL NUMBER	DESCRIPTION	ACTIVITY FOR			2019-20		APPROP. AVAIL.
		MONTH 06/30/19	YTD BALANCE 06/30/2019	ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	
Fund 06 - SSA ONE BOND & INTEREST FUND							
Dept 60 - SSA BOND							
OTHER	BOND PRINCIPAL EXPENSE	0.00	0.00	170,000.00	0.00	170,000.00	340,000.00
06-60-550-401	BOND INTEREST EXPENSE	76,232.50	76,232.50	152,465.00	50.00	76,232.50	304,930.00
06-60-550-402		76,232.50	76,232.50	322,465.00	23.64	246,232.50	644,930.00
OTHER							568,697.50
Total Dept 60 - SSA BOND		76,232.50	76,232.50	322,465.00	23.64	246,232.50	644,930.00
 TOTAL EXPENDITURES							
		76,232.50	76,232.50	322,465.00	23.64	246,232.50	644,930.00
							568,697.50

EXPENDITURE REPORT FOR WILLOWBROOK
PERIOD ENDING 06/30/2019

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 06/30/19	YTD BALANCE 06/30/2019	2019-20		AVAILABLE BALANCE	APPROP. AVAIL.
				ORIGINAL BUDGET	% BDGT USED		
Fund 07 - POLICE PENSION FUND							
Dept 62	ADMINISTRATION						
07-62-401-242	LEGAL FEES	0.00	0.00	4,000.00	0.00	4,000.00	8,000.00
07-62-401-251	AUDIT FEES	0.00	0.00	3,413.00	0.00	3,413.00	6,826.00
07-62-401-252	ACTUARY SERVICES	0.00	0.00	4,400.00	0.00	4,400.00	8,800.00
07-62-401-253	FINANCIAL ADVISORY FEES	0.00	0.00	27,500.00	0.00	27,500.00	55,000.00
07-62-401-254	FIDUCIARY INSURANCE	0.00	0.00	3,175.00	0.00	3,175.00	6,350.00
07-62-401-304	SCHOOLS CONFERENCE TRAV	0.00	0.00	4,210.00	0.00	4,210.00	8,420.00
07-62-401-307	FEES DUES SUBSCRIPTIONS	0.00	0.00	800.00	0.00	800.00	1,600.00
07-62-401-531	DEPT OF INSURANCE FILING FE	0.00	4,316.18	4,381.00	98.52	64.82	8,762.00
07-62-401-543	EXAMS - PHYSICAL	0.00	0.00	2,500.00	0.00	2,500.00	5,000.00
ADMINISTRATION		0.00	4,316.18	54,379.00	7.94	50,062.82	108,758.00
PENSION BENEFITS							
07-62-401-581	PENSION BENEFITS	106,518.03	213,036.06	1,289,460.00	16.52	1,076,423.94	2,578,920.00
07-62-401-583	NON-DUTY DISABILITY BENEFIT	5,897.52	11,795.04	71,057.00	16.60	59,261.96	142,114.00
07-62-401-584	DUTY DISABILITY BENEFITS	6,007.61	12,015.22	72,091.00	16.67	60,075.78	144,182.00
PENSION BENEFITS		118,423.16	236,846.32	1,432,608.00	16.53	1,195,761.68	2,865,216.00
Total Dept 62		118,423.16	241,162.50	1,486,987.00	16.22	1,245,824.50	2,973,974.00
TOTAL EXPENDITURES							
		118,423.16	241,162.50	1,486,987.00	16.22	1,245,824.50	2,973,974.00
							2,732,811.50

TOTAL EXPENDITURES

118,423.16 241,162.50 1,486,987.00 16.22 1,245,824.50 2,973,974.00 2,732,811.50

**EXPENDITURE REPORT FOR WILLOWBROOK
PERIOD ENDING 06/30/2019**

ACTIVITY FOR MONTH	YTD BALANCE 06/30/2019	2019-20 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP. AVAIL
EDUCATIONAL SERVICES					

GL NUMBER	DESCRIPTION	06/30/19	06/30/2019	BUDGET	USED	BALANCE
Fund 09 - WATER CAPITAL IMPROVEMENTS FUND						
Dept 65 - WATER CAPITAL IMPROVEMENTS						
CAPITAL IMPROVEMENTS						
09-65-440-600	WATER SYSTEM IMPROVEMENT	0.00	0.00	60,000.00	0.00	60,000.00
09-65-440-602	MTU REPLACEMENT	0.00	0.00	1,000.00	0.00	1,000.00
CAPITAL IMPROVEMENTS		0.00	0.00	61,000.00	0.00	61,000.00
Total Dept 65 - WATER CAPITAL IMPROVEMENTS		0.00	0.00	61,000.00	0.00	61,000.00
						122,000.00
						122,000.00

TOTAL EXPENDITURES

EXPENDITURE REPORT FOR WILLOWBROOK
PERIOD ENDING 06/30/2019

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 06/30/19	2019-20 YTD BALANCE 06/30/2019	ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
							2019-20	2019-20
Fund 11 - DEBT SERVICE FUND								
Dept 70 - DEBT SERVICE FUND								
OTHER								
11-70-550-401	BOND PRINCIPAL EXPENSE	0.00	0.00	214,200.00	0.00	214,200.00	428,400.00	428,400.00
11-70-550-402	BOND INTEREST EXPENSE	0.00	56,072.00	112,144.00	50.00	56,072.00	224,288.00	168,216.00
OTHER		0.00	56,072.00	326,344.00	17.18	270,272.00	652,688.00	596,616.00
Total Dept 70 - DEBT SERVICE FUND		0.00	56,072.00	326,344.00	17.18	270,272.00	652,688.00	596,616.00
TOTAL EXPENDITURES								
		0.00	56,072.00	326,344.00	17.18	270,272.00	652,688.00	596,616.00

EXPENDITURE REPORT FOR WILLOWBROOK	
PERIOD ENDING 06/30/2019	
ACTIVITY FOR	2019-20
MONTH	ORIGINAL
06/30/19	BUDGET
YTD BALANCE	% BDGT USED
06/30/2019	AVAILABLE BALANCE

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APPROP.
AVAIL.

GL NUMBER	DESCRIPTION					
	Fund 14 - LAND ACQUISITION, FACILITY, EXPANSION & Dept 75 - LAND ACQUISITION/EXPANSION/RENOVATION & CAPITAL IMPROVEMENTS					
14-75-930-412	CRC REMODEL (825 MIDWAY D	4,138.34	4,138.34	120,000.00	3.45	115,861.66
	CAPITAL IMPROVEMENTS	4,138.34	4,138.34	120,000.00	3.45	115,861.66
						240,000.00
						240,000.00
						235,861.66
						235,861.66
	Total Dept 75 - LAND ACQUISITION/EXPANSION/RENOV	4,138.34	4,138.34	120,000.00	3.45	115,861.66
						240,000.00
						235,861.66
	TOTAL EXPENDITURES					
		4,138.34	4,138.34	120,000.00	3.45	115,861.66
						240,000.00
						235,861.66

EXPENDITURE REPORT FOR WILLOWBROOK
PERIOD ENDING 06/30/2019

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 06/30/19	YTD BALANCE 06/30/2019	2019-20 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
Fund 15 - RT 83 PLAINFIELD RD BUSINESS DISTRICT TAX								
Dept 15 - PLANNING & ECONOMIC DEVELOPMENT CONTINGENCIES								
15-15-401-242	LEGAL FEES	0.00	0.00	10,000.00	0.00	10,000.00	20,000.00	20,000.00
15-15-510-232	CONSULTANTS-DESIGN & OTHE	0.00	0.00	2,500.00	0.00	2,500.00	5,000.00	5,000.00
CONTINGENCIES		0.00	0.00	12,500.00	0.00	12,500.00	25,000.00	25,000.00
ADMINISTRATION								
15-15-455-513	SALES TAX REBATE- TOWN CE	0.00	0.00	100,000.00	0.00	100,000.00	200,000.00	200,000.00
15-15-455-514	SALES TAX REBATE - PFM	0.00	0.00	170,000.00	0.00	170,000.00	340,000.00	340,000.00
ADMINISTRATION		0.00	0.00	270,000.00	0.00	270,000.00	540,000.00	540,000.00
STREET MAINTENANCE								
15-15-745-224	MAINT TRAFFIC SIGNALS	0.00	0.00	4,000.00	0.00	4,000.00	8,000.00	8,000.00
STREET MAINTENANCE		0.00	0.00	4,000.00	0.00	4,000.00	8,000.00	8,000.00
Total Dept 15 - PLANNING & ECONOMIC DEVELOPMENT		0.00	0.00	286,500.00	0.00	286,500.00	573,000.00	573,000.00
TOTAL EXPENDITURES		0.00	0.00	286,500.00	0.00	286,500.00	573,000.00	573,000.00
TOTAL EXPENDITURES - ALL FUNDS		1,252,245.41	2,190,821.63	17,148,136.00	12.78	14,957,314.37	34,296,272.00	32,105,450.37

VILLAGE OF WILLOWBROOK

BOARD MEETING

AGENDA ITEM - HISTORY/COMMENTARY

ITEM TITLE: MOTION – A MOTION TO APPROVE FINAL PAYMENT FOR THE COMMUNITY RESOURCE CENTER / VILLAGE COUNCIL CHAMBERS RENOVATION PROJECT, L.J. MORSE CONSTRUCTION COMPANY IN AN AMOUNT NOT-TO-EXCEED \$17,880.91	AGENDA N AGENDA DATE: <u>07/8/2019</u>	
STAFF REVIEW: Michael Mertens, Assistant Village Administrator	SIGNATURE: <u>Mr. Mertens</u>	
LEGAL REVIEW: Thomas Bastian, Village Attorney	SIGNATURE: <u>Tom Bastian / mm</u>	
RECOMMENDED BY: Michael Mertens, Assistant Village Administrator	SIGNATURE: <u>Mr. Mertens</u>	
REVIEWED & APPROVED BY COMMITTEE: YES _____	NO <input checked="" type="checkbox"/> _____	N/A _____

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER HISTORY)

At its regular meeting on October 8, 2018, the Village Board awarded a construction contract in the amount of \$353,500 to L.J. Morse Construction Company to complete Phase 1 of the renovation of the Community Resource Center / Council Chambers building located at 825 Midway Drive. Construction work began on October 22, 2018. Since that time various work has occurred including the demolition of the prior mansard roof, exterior stone veneer, construction of new building façade including metal panels, the new TPO roof, the top coping, and placement of roof-top HVAC mechanical units are complete.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS, ETC.)

The Village authorized payment of change order #001, to Replace Flashing, on June 10, 2019. The change order payment was for \$4,138.34. The L.J. Morse is requesting final payment for the full project. Final payment is as follows: Requested
 \$22,0129.25

Less Change Order Payment from June 10, 2019 (\$4,138.34)

Final Closeout Payment **\$17,880.91**

The final payment was reviewed by the N. Batistich Architects and recommended for payment approval. Staff would recommend that Mayor and Board of Trustees authorize final payment of \$17,880.91 with funds to be paid from Account # 14-75-930-412. Final original waivers of lien have been received by the Village.

ACTION PROPOSED: Approve Motion

CONTINUATION SHEET**AIA DOCUMENT G703**

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT,
 Containing Contractor's signed Certification, is attached.
 In tabulations below, amounts are stated to the nearest dollar.
 Use Column I on Contracts where variable retainage for line items may apply.

Application No: 6**Application Date: 5/21/2019****Period To: 5/31/2019****Architect's Project No:**

A	B	C	D	E	F	G	H	I
ITEM No.	DESCRIPTION	WORK COMPLETED				STORED MATERIALS	TOTAL	%
		SCHEDULED VALUE	PREVIOUS 16,646.00	THIS PERIOD 0.00	MATERIALS 0.00			
1	General Conditions/LJM	16,646.00	16,646.00	0.00	0.00	0.00	16,646.00	100
2	Demolition/LJM	25,200.00	25,200.00	0.00	0.00	0.00	25,200.00	100
3	Masonry/Piazza	58,000.00	58,000.00	0.00	0.00	0.00	58,000.00	100
4	Brick Staining/Nawakaw	8,730.00	8,730.00	0.00	0.00	0.00	8,730.00	100
5	Steel/Hillstone	5,665.00	5,665.00	0.00	0.00	0.00	5,665.00	100
6	Carpentry/LJM	26,030.00	26,030.00	0.00	0.00	0.00	26,030.00	100
7	Composite Panels/Langlois	41,500.00	41,500.00	0.00	0.00	0.00	41,500.00	100
8	Roofing/Langlois	70,500.00	70,500.00	0.00	0.00	0.00	70,500.00	100
9	Exterior framing and Gypsum/LJM	17,960.00	17,960.00	0.00	0.00	0.00	17,960.00	100
10	Plumbing/Hall & Cine	1,874.00	1,874.00	0.00	0.00	0.00	1,874.00	100
11	HVAC/RJ O'Neil	38,000.00	38,000.00	0.00	0.00	0.00	38,000.00	100
12	Electrical/Design	19,000.00	19,000.00	0.00	0.00	0.00	19,000.00	100
13	Bonds	3,500.00	3,500.00	0.00	0.00	0.00	3,500.00	100
14	OHP	20,895.00	20,895.00	0.00	0.00	0.00	20,895.00	100

CONTINUATION SHEET

AIA DOCUMENT G703

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT

Containing Contractor's signed Certification, is attached.

THE HISTORY OF THE CHINESE IN AMERICA 113

אנו מודים לך על תרומותך ותרומותך יונתנו לך

Application No: 6 Application Date: 5/21/2019 Period To: 5/31/2019 Architect's Project No:

VILLAGE OF WILLOWBROOK

BOARD MEETING

AGENDA ITEM - HISTORY/COMMENTARY

ITEM TITLE: MOTION – A MOTION TO APPROVE FINAL PAYMENT FOR THE COMMUNITY RESOURCE CENTER / VILLAGE COUNCIL CHAMBERS RENOVATION PROJECT, N. BATISTICH, ARCHITECTS IN AN AMOUNT NOT-TO-EXCEED \$2,750.00	AGENDA NO. AGENDA DATE: <u>07/8/2019</u>
STAFF REVIEW: Michael Mertens, Assistant Village Administrator	SIGNATURE: <u>M. Mertens</u>
LEGAL REVIEW: Thomas Bastian, Village Attorney	SIGNATURE: <u>Tom Bastian /m</u>
RECOMMENDED BY: Michael Mertens, Assistant Village Administrator	SIGNATURE: <u>M. Mertens</u>
REVIEWED & APPROVED BY COMMITTEE: YES _____	NO <input checked="" type="checkbox"/> N/A _____

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER HISTORY)

At its regular meeting on August 13, 2018, the Village Board awarded a professional service contract to N. Batistich, Architects for architectural design and permit services to complete Phase 1 of the renovation of the Community Resource Center / Council Chambers building located at 825 Midway Drive. Construction work began on October 22, 2018. Since that time various work has occurred including the demolition of the prior mansard roof, exterior stone veneer, construction of new building façade including metal panels, the new TPO roof, the top coping, and placement of roof-top HVAC mechanical units are complete.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS, ETC.)

The Village authorized payment for services of \$16,750.00 to date. Final payment for the professional services for Phase 1 of the Community Resource Center / Council Chambers building is \$2,750.00.

Staff would recommend that Mayor and Board of Trustees authorize final payment of \$2,750.00 with funds to be paid from Account # 14-75-930-412.

ACTION PROPOSED: Approve Motion



N. Batistich, Architects

475 S. Frontage Road, Suite 201
Burr Ridge, IL 60527
(630) 986-1773 fax (630) 986-1783

Invoice No. nb 928-18

INVOICE

Customer	
Name	Village of Willowbrook
Address	835 Midway Dr.
City	Willowbrook
Phone	State IL ZIP 60527
Date 6/18/2019 plan # nb 626-18	

Qty	Description	Unit Price	TOTAL
1	<p>Complete plans for Construction & Permit for Phase I - Village of Willowbrook Board and Community Center</p> <p>For Architectural Plans & Services:</p> <p>Total Amount \$ 16,750.00</p> <p>Paid to date \$ 14,000.00</p> <p>Now Due: Final Completion \$ 2,750.00</p> <p>Invoiced per agreement</p>		

SubTotal	\$2,750.00
TOTAL	\$2,750.00

14-75-930-412

MSB 6/18/19

VILLAGE OF WILLOWBROOK

BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

ITEM TITLE: AN ORDINANCE GRANTING A VARIATION FROM THE ZONING ORDINANCE. – 7510 S. Madison Street – Morgan Harbour Construction.	AGENDA NO.
	AGENDA DATE: 07/08/19
STAFF REVIEW: Ann Choi, Planning Consultant	SIGNATURE: 
LEGAL REVIEW: Tom Bastian, Village Attorney	SIGNATURE: 
RECOMMENDED BY: Brian Pabst, Village Administrator	SIGNATURE: 
REVIEWED & APPROVED BY COMMITTEE:	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER HISTORY)

The subject property is currently improved with an 18,550 square foot brick, office and warehouse building on a 0.897-acre site. A total of thirty-four (34) parking spaces are provided on the north and west portions of the subject property. Morgan Harbour Construction, a full-service design/build general contractor and construction manager, requests a variation for reduced parking. A previous variation was granted in 2016 to reduce the number of required parking stalls from forty-seven (47) spaces to thirty-four (34) spaces. The subject of this application is a request to approve a second variation from Section 9-10-5(K) to reduce the number of required parking stalls from fifty-four (54) parking spaces to thirty-five (35) parking spaces, thereby increasing the prior variation granted in 2016 by an additional six (6) parking spaces. The petitioner submitted plans in February 2019, which were presented before the Plan Commission at a public hearing at the June 5, 2019 Plan Commission meeting, where the Plan Commission made a positive recommendation to the Village Board.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.)

The Village of Willowbrook building department was contacted in early 2019 with reports of illegal construction at the subject property without the issuance of proper building permits. The building department subsequently issued a stop work order until proper zoning approval and building permits were issued. It was determined that the proposed interior modifications, the conversion of 1,645 square feet of warehouse space to office space, would require a higher parking demand. The applicant is requesting a variation for reduced parking so that they can resume the interior modifications which would optimize the working conditions for its current employees. The applicant proposes to modify the existing parking by restriping the northern portion of the parking lot to include one (1) additional parking space, thus increasing the on-site parking from thirty-four (34) to thirty-five (35) parking spaces, the maximum amount of parking that can be accommodated on the subject property. The applicant has provided testimony that the proposed interior modifications would not increase the number of employees or increase parking demand, and the existing parking supply is and will be more than sufficient to accommodate the company's current and future parking needs.

The Plan Commission voted a unanimous vote of 7-0 of the members present to forward a positive recommendation to the Village Board. Staff recommends approval of the attached ordinance.

ACTION PROPOSED: Approve the attached ordinance.

ORDINANCE NO. 19-0-_____

AN ORDINANCE GRANTING A VARIATION FROM THE ZONING ORDINANCE
7510 S. MADISON - MORGAN HARBOUR CONSTRUCTION

WHEREAS, on or about June 5, 2019 Morgan Harbour Construction, LLC, hereinafter "APPLICANT", filed an application with the Village of Willowbrook with respect to the property legally described on Exhibit "A" attached hereto, which is, by this reference, incorporated herein ("SUBJECT REALTY"). Said application requested that the Village grant a variation from the requirements of the Zoning Ordinance of the Village to reduce the number of required parking stalls from fifty-four (54) spaces to thirty-five (35) spaces (collectively the "IMPROVEMENTS") on the Subject Realty; and,

WHEREAS, said application requested that the terms and conditions of Variation No. 16-08 granted heretofore with respect to the SUBJECT REALTY in Ordinance 16-0-25 be amended to reduce the off-site parking requirements from fifty-four (54) parking spaces to thirty-five (35) parking spaces; and

WHEREAS, Notice of Public Hearing on said application was published on or about May 17, 2019, in a newspaper having general circulation within the Village, to-wit, the Chicago Sun Times newspaper, all as required by the statutes of the State of Illinois and the ordinances of the Village; and,

WHEREAS, pursuant to said Notice, the Plan Commission of the Village of Willowbrook conducted a Public Hearing on or about June 5, 2019, all as required by the statutes of the State of Illinois and the ordinances of the Village; and,

WHEREAS, at said Public Hearing, all interested parties had an opportunity to be heard; and

WHEREAS, the Plan Commission has forwarded its recommendations, including their Findings of Fact, to the Mayor and Board of Trustees on or about June 24, 2019, a copy of said recommendations and Findings of Fact being attached hereto as Exhibit "B" and made a part hereof.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, as follows:

SECTION ONE: The recitals set forth in the preamble are hereby incorporated herein by reference and made a part of this Ordinance.

SECTION TWO: That the Findings of Fact made by the Plan Commission in its recommendation attached hereto as Exhibit "B" are hereby adopted by the Mayor and Board of Trustees.

SECTION THREE: That pursuant to Section 9-14-4 of the Village Code, the following variation from the provisions of the Zoning Ordinance be and the same are hereby granted for the Subject Realty:

A. From 9-10-5(K) to reduce the number of required parking stalls from fifty-four (54) to thirty-five (35) spaces.

SECTION FOUR: That the relief granted in Section Three of this Ordinance is expressly conditioned upon the Subject Realty at all times being constructed, used, operated and maintained in accordance with the following conditions:

1. The northern portion of the parking lot shall be restriped to provide thirty-five (35) parking spaces, including two (2) accessible spaces, and shall be in compliance with the plans attached hereto and made a part hereof as Exhibit C (the "Approved Plans").
2. The variance granted only applies to Lot 3, in the Resubdivision of Lots 1 & 2 in Willowbrook Executive Plaza.
3. The variation shall be null and void if construction of the proposed use is not commenced and a certificate of completion is not granted within twelve (12) months of the date of any approval of the variation by the Village Board.
4. "No Parking / Fire Lane" wall-mounted signage shall be displayed every seventy-five (75) feet along the north and west exterior walls of the existing building.

SECTION FIVE: That the several terms and conditions contained in Variation 16-08, as passed and approved by Ordinance No. 16-0-25, shall, to the extent not expressly modified by the terms and conditions of this Ordinance, remain in full force and effect as therein provided.

SECTION SIX: That all ordinances and resolutions, or parts thereof, in conflict with the provisions of this Ordinance are, to the extent of such conflict, expressly repealed.

SECTION SEVEN: That this Ordinance shall be in full force and effect from and after its passage and approval as provided by

law.

PASSED and APPROVED this 8TH day of July, 2019.

APPROVED:

Mayor

ATTEST:

Village Clerk

ROLL CALL VOTE:

AYES: _____

NAYS: _____

ABSTENTIONS: _____

ABSENT: _____

EXHIBIT A
Legal Description

PARCEL 1: LOT 3 IN RESUBDIVISION OF LOTS 1 AND 2 IN WILLOWBROOK EXECUTIVE PLAZA, A SUBDIVISION OF PART OF THE SOUTH EAST QUARTER OF SECTION 26, TOWNSHIP 38 NORTH, RANGE 11 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT OF SAID RESUBDIVISION RECORDED ON JANUARY 6, 1977 AS DOCUMENT R77-01268, IN DU PAGE COUNTY, ILLINOIS.

PARCEL 2: EASEMENT OF THE BENEFIT OF PARCEL 1 OVER THE NORTH 5 FEET OF LOT 2 IN RESUBDIVISION OF LOTS 1 AND 2 IN WILLOWBROOK EXECUTIVE PLAZA, A SUBDIVISION OF PART OF THE SOUTHEAST QUARTER OF SECTION 26, TOWNSHIP 38 NORTH, RANGE 11 EAST OF THE THIRD PRINCIPAL MERIDIAN ACCORDING TO THE PLAT OF SAID RESUBDIVISION RECORDED ON JANUARY 6, 1977 AS DOCUMENT R77-01268, IN DU PAGE COUNTY, ILLINOIS; FOR THE PURPOSE OF PERFORMING NECESSARY MAINTENANCE PROCEDURES WHICH MAY BE REQUIRED UPON THE SOUTH WALL OF THE BUILDING ON PARCEL 1 AS CREATED BY AGREEMENT DATED JULY 9, 1981 AND RECORDED SEPTEMBER 8, 1981 AS DOCUMENT R81-49042, BY AND BETWEEN STAR-PIC REALTY JOINT VENTURE AND OTHERS, IN DU PAGE, ILLINOIS.

PIN: 09-26-403-011

COMMON ADDRESS: 7510 S. MADISON STREET, WILLOWBROOK, ILLINOIS

EXHIBIT B
Recommendation and Findings of Fact

M E M O R A N D U M

MEMO TO: Frank A. Trilla, Mayor
Board of Trustees

MEMO FROM: Daniel Kopp, Chairman, Plan Commission

DATE: June 24, 2019

SUBJECT: Zoning Hearing Case 19-03: 7510 S. Madison Street, Morgan Harbour Construction, LLC. Consideration of a petition for a variation from Title 9 of the Village Code to approve a variation from Section 9-10-5(K) to reduce the number of required parking stalls from fifty-four (54) spaces to thirty-five (35) spaces to accommodate 10,645 square feet of office space and 7,902 square feet of warehouse space, in the Resubdivision of Lots 1 & 2 in Willowbrook Executive Plaza in the M-1 Zoning District.

At the regular meeting of the Plan Commission held on June 5, 2019, the above referenced application was discussed and the following motion was made:

MOTION: Made by Remkus and seconded by Walec that based on the submitted petition and testimony provided, I move that the Plan Commission approve and adopt the Standards for Variations outlined in the Staff Report for PC 19-03 for the June 5, 2019 Plan Commission meeting; and that the Plan Commission recommend to the Village Board approval of a variation from Section 9-10-5(K) to reduce the off-street parking requirements for the property located at 7510 S. Madison Street as outlined in the Staff Report dated for the June 5th, 2019 Plan Commission meeting and as deliberated by the Plan Commission, subject to the recommended "Conditions of Approval" listed in the Staff Report prepared for PC 19-03 for the June 5, 2019 Plan Commission meeting and the additional condition that signage will be installed that there is no parking in the fire lane every 75 feet:

1. The northern portion of the parking lot shall be restriped to provide thirty-five (35) parking spaces, including two (2) accessible spaces, and shall be in compliance with the planning document associated with Case 19-03, included as Attachment 3 Site Dimensional Exhibit, prepared by Pinnacle Engineering Group.
2. The variance granted only applies to Lot 3, in the Resubdivision of Lots 1 & 2 in Willowbrook Executive Plaza.
3. The variation shall be null and void if construction of the proposed use is not commenced and a certificate of completion is not granted within twelve (12) months of the date of any approval of the variation by the Village Board.
4. "No Parking / Fire Lane" wall-mounted signage shall be displayed every seventy-five (75) feet along the north and west exterior walls of the existing building.

ROLL CALL: AYES: Commissioners Ruffolo, Kaucky, Soukup, Remkus, Walec, Vice-Chairman Wagner and Chairman Kopp; NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

Should any member of the Board have any questions regarding this matter, please do not hesitate to contact me.

DK:jp

FINDINGS OF FACT FOR ZONING VARIATIONS

Morgan Harbour Construction

- A. The property in question cannot yield a reasonable return if permitted to be used only under the conditions allowed by the regulations of the district in which it is located.

Applicant Finding: The subject property currently has a variation in place to reduce the required parking to thirty-four (34) parking spaces. The applicant would like to convert 1,645 square feet of existing warehouse space to office space and not increase the amount of parking. If needed, the applicant would like to utilize the drive-way in front of the exterior loading docks and drive-way for parking. The subject property is currently non-conforming with regards to the building and parking setbacks and there have been no issues to date.

Staff Finding: Due to the current office configuration, the property owner cannot utilize his current office space to meet his current day-to-day needs. It is not the property owner's intent to accommodate/add more employees through the proposed interior modifications, which would potentially intensify the parking situation. The increased office area would result in the net increase of two offices, one huddle space, and an open office area, and would optimize the existing space to suit the needs of the employees they currently have. Additionally, the property does not provide the parking count that users in the marketplace currently desire or need.

- B. The proposed variations will not merely serve as a convenience to the applicant, but will alleviate some demonstrable and unusual hardship, which will result if the strict letter of the regulations were carried out, and which is not generally applicable to property within the same district.

Applicant Finding: The proposed building was built years ago as a warehouse and was obsolete due to height requirements. The owner/user has converted the building into an attractive headquarters building and it serves as a home base for the employees when needed. The proposed interior modifications and parking variation for reduced parking will be a benefit to the current team to add more office space within the existing unused warehouse. The applicant has never had issues with parking and does not anticipate parking issues in the future.

Staff Finding: The proposed variation is needed since it will allow the applicant, an existing long-term owner-occupied user, to improve the working conditions for its current employees without requiring the user to provide additional and unnecessary parking spaces. The proposed variation will allow the owner to complete the interior modifications of the building, which will optimize the current working conditions for the building's users. The proposed variation will also alleviate a requirement for additional parking that the owner-occupied current user does not currently need. The subject site currently meets and exceeds the user's parking needs.

- C. The alleged hardship has not been created by any person presently having a proprietary interest in the premises.

Applicant Finding: The hardship was created years ago when the building was built.

Staff Finding: The building and site improvements made in 2016 included the removal of part of the rear of the existing building to provide additional parking spaces on the west side of the property. This resulted in the removal of approximately 3,555 square feet of space. At the time, the market determined that the proposed area of 9,000 square feet dedicated for office use was sufficient. As it stands today, the current configuration does not meet the needs of the owner-occupied user. In order to meet the current parking requirements, additional bay(s) of the existing building would need to be removed thus making the building area too small for their purposes and infeasible for the current user. The hardship caused by the increased parking requirement from the conversion of 1,645 square feet of warehouse space to office space was created by bringing a non-conforming building up to current standards.

- D. The proposed variations will not be materially detrimental to the public welfare or injurious to other property or improvements in the neighborhood.

Applicant Finding: The improvements will not be detrimental to the public or other neighboring properties. When the building was renovated three years ago, the petitioner made major improvements to the life safety and appearance of the building.

Staff Finding: The petitioner has provided testimony that the proposed interior alterations would improve the working conditions of its current employees, without increasing the number of employees or increasing the parking demand. The petitioner has also testified that as it stands today, there is an abundance of five (5) vacant parking spaces that are underutilized. Therefore it is not anticipated that parking will spill over onto adjacent properties and the proposed variation will not be materially detrimental to the public welfare or injurious to other property or improvements in the neighborhood.

- E. The proposed variation will not impair an adequate supply of light and air to adjacent property, substantially increase congestion in the public street, increase the danger of fire, or endanger the public safety.

Applicant Finding: The proposed variation will not impair an adequate supply of light and air to adjacent property, substantially increase congestion in the public streets, increase the danger of fire, or endanger the public safety.

Staff Finding: The proposed variation will not result in any exterior alterations to the building and therefore will not impair an adequate supply of light and air to adjacent property, substantially increase congestion in the public streets, increase the danger of fire, or endanger the public safety as the proposed alterations to the building are interior in nature.

- F. The proposed variation will not alter the essential character of the locality. (Ord. 77-O-4, 2-14-1977)

Applicant Finding: The proposed variation will not alter the character of the building or locality.

Staff Finding: The proposed variation would not affect the physical character of the locality since no exterior alterations to the building are proposed. The addition of 1,645 square feet of office space (and removal of 1,645 square feet of unused warehouse space) would not detrimentally impact the

existing parking supply and is more than sufficient to accommodate the user's current and future parking needs. It is not anticipated that parking would spill over onto adjacent parking lots.

- G. The proposed variation is in harmony with the spirit and intent of Title 9 of this code. (Ord. 9700-05, 1-27-1997).

Applicant Finding: The proposed variation allows a less than ideal property to be utilized by a long-term owner-occupied user and will not negatively impact the neighboring properties. The user is involved in the community, supports local business and employs local personnel.

Staff Finding: The proposed variation is in harmony with the spirit and intent of this title. The granting of the proposed variation will allow an existing long-term owner-occupied user and a good local business employer to improve the working conditions for its current employees without requiring the user to provide additional and unnecessary parking spaces. Retaining local businesses will result in a benefit to surrounding residents and businesses.

EXHIBIT C
Approved Plans

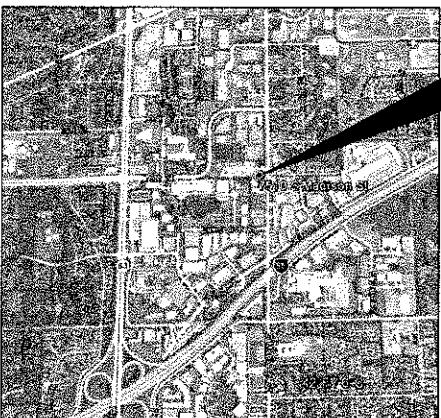
1. ALTA/NSPS Land Title Survey, consisting of one (1) sheet, prepared by Gerald L. Heinz & Associates, Inc., latest revision dated May 29, 2019.
2. Site Plan, prepared by Pinnacle Engineering Group, bearing a revision date of June 21, 2019.
3. Architectural Plans, consisting of four (4) sheets, prepared by Cornerstone Architects, Ltd., bearing a revision date of April 3, 2019.

PLAT OF SURVEY

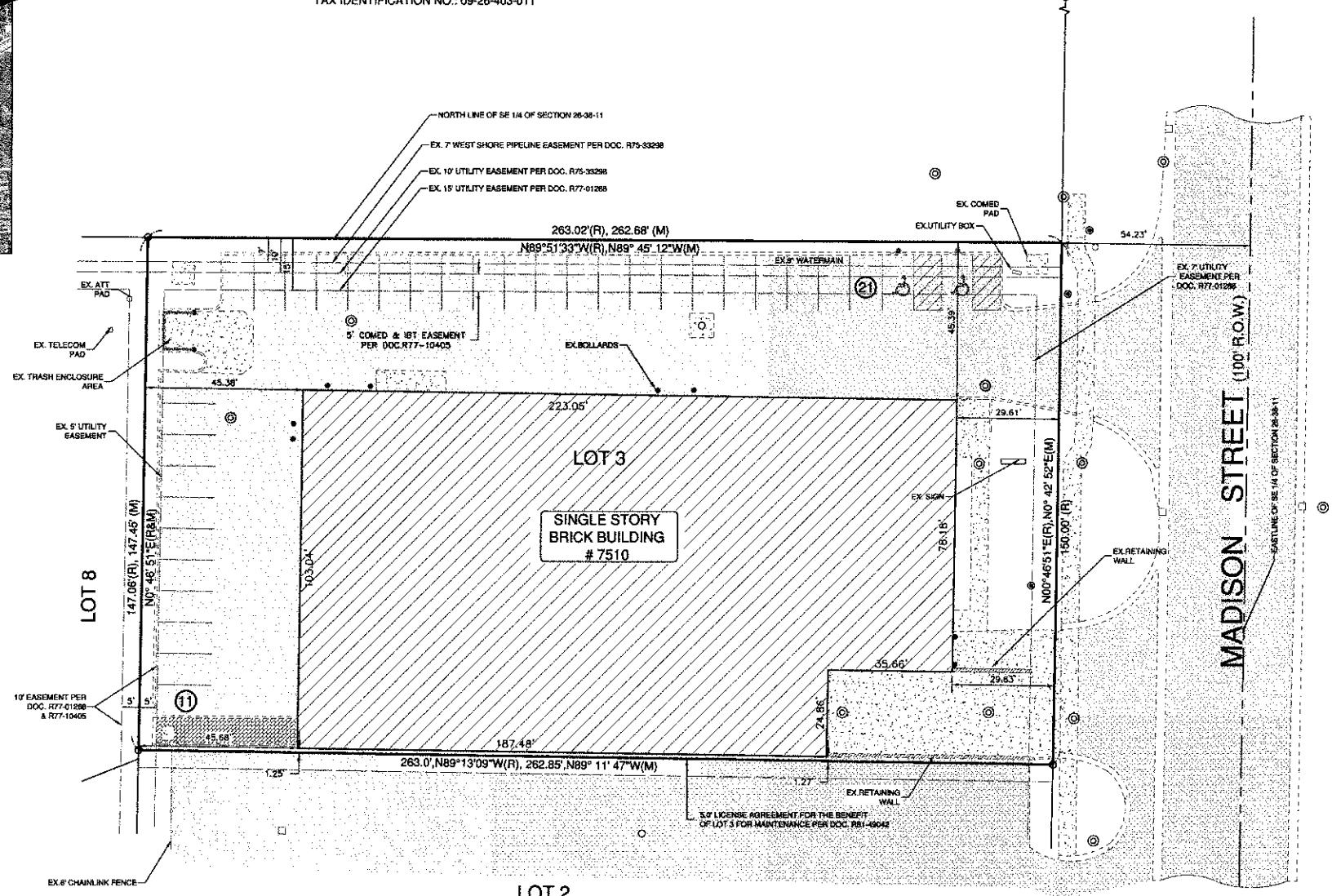
PROPERTY DESCRIBED AS:

LOT 3, IN THE RESUBDIVISION OF LOTS 1 & 2 IN WILLOWBROOK EXECUTIVE PLAZA, BEING A SUBDIVISION OF PART OF THE SOUTHEAST QUARTER OF SECTION 26, TOWNSHIP 38 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT OF SAID RESUBDIVISION RECORDED JANUARY 6, 1977 AS DOCUMENT R 77-01268, IN DU PAGE COUNTY, ILLINOIS

COMMON ADDRESS:
7510 S. MADISON STREET
WILLOWBROOK, IL
TAX IDENTIFICATION NO.: 09-26-403-01



LOCATION MAP



LEGEND

(R)	INDICATES RECORD LENGTH
(M)	INDICATES MEASURED LENGTH
	EXISTING BITUMINOUS PAVEMENT
	EXISTING CONCRETE SIDEWALK/STOOP
	EXISTING BRICK PAVERS
●	EXISTING BOLLARD
○	FOUND IRON PIPE
◎	MANHOLE
○	EX. CATCH BASIN
○	EX. WATER VALVE
◎	EX. HYDRANT
○	EX. PRINCE

SURVEYOR NOTES

THIS SURVEY IS SUBJECT TO ANY AND ALL ENFORCEABLE RESTRICTIVE COVENANTS. REFER TO THE RECORDED PLAT OF SUBDIVISION IN THE RECORDER'S OFFICE OF DU PAGE COUNTY, ILLINOIS FOR ANY EASEMENT PROVISIONS AND COVENANTS, IF ANY, WITHIN THE SUBJECT SUBDIVISION, WHICH MAY EFFECT THESE LOTS.

IT IS THE CONTRACTORS RESPONSIBILITY TO LOCATE ALL UTILITIES, WHETHER SHOWN ON THIS SURVEY OR NOT PRIOR TO COMMENCEMENT OF WORK. THIS SURVEY HAS BEEN PREPARED USING PROVIDED PRIOR SURVEY. THIS SURVEYOR DOES NOT MAKE STATEMENTS OF ACCURACY BASED UPON MAPS AND UTILITY LOCATES OF OTHERS.

FILED 2/20/2013 BY CLERK, CLERK'S OFFICE

STATE OF ILLINOIS 2 ss

I, Joseph D. Heinz, Illinois Professional Land Surveyor No. 3551, do hereby certify that I have surveyed the

Dated at East Dundee, Illinois
this 29th day of MAY, A.D. 2019

Illinois Professional Land Surveyor No. 3561
License Expires 11-30-20

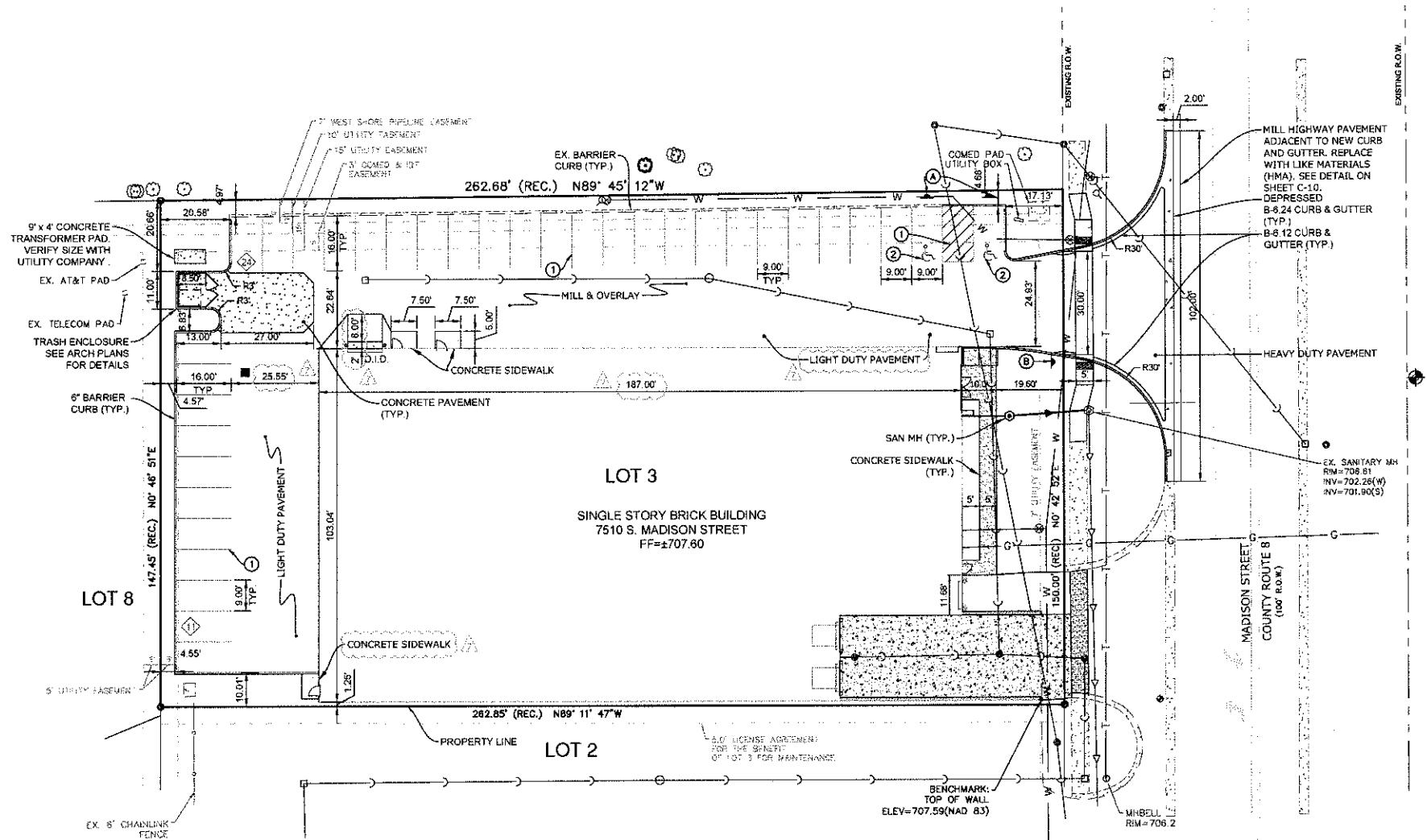
Design Firm Registration No. 184-002048

GERALD L. HEINZ & ASSOCIATES, INC.
CONSULTING ENGINEERS & LAND SURVEYORS
206 NORTH RIVER STREET
EAST DUNDEE, IL 60118
PHONE: (847) 426-4535
FAX: (847) 426-4584

PLAT OF SURVEY
LOT 3
WILLOWBROOK EXECUTIVE PLAZA RESUBDIVISION

7510 S. MADISON STREET
WILLOWBROOK, ILLINOIS

DATE:	05/29/2019
JOB NO.:	S-1824
SCALE:	1" = 20'
SHEET	1 OF 1



NOTE:
EXISTING TOPOGRAPHY SHOWN REPRESENTS SITE CONDITIONS AS
PREPARED BY GERALD L. HEINZ & ASSOCIATES ON MARCH 30, 2016.
CONTRACTOR SHALL FIELD CHECK EXISTING HORIZONTAL AND VERTICAL
SITE FEATURES AND CONDITIONS PRIOR TO CONSTRUCTION AND NOTIFY
ENGINEER OF ANY DISCREPANCIES PRIOR TO STARTING CONSTRUCTION.

TRIPPING/SIGNAGE LEGEND

YELLOW LINE
TTERS AND SYMBOLS PAVEMENT MARKINGS
-8 & R7-8P HANDICAP
-1 STOP SIGN (30" x 30")

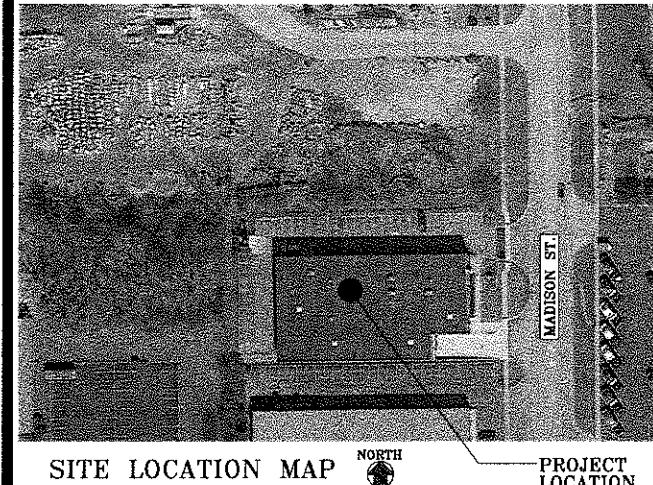
SITE DATA

AREA: 0.897 AC. (39,078.42 SF.)
MING AREA: ±18,547 S.F.
; 0.47
IN DOORS: 2 POSITIONS
DOORS: 2 POSITIONS
NG:
UIRED: 54 STALLS
VIDED: 35 STALLS (INCLUDING 2 ADA)



GRAPHICAL SCALE
(FEET)

 PINNACLE ENGINEERING GROUP <small>ENGINEERING NATURAL RESOURCES SURVEYING</small>	PLAN 1 DESIGN 1 <small>www.pinnacle-engine.com</small>	DELIVER <small>1051 E. MAIN ST. SUITE 217 EAST DUNDEE, IL 60118 (847) 551-5300</small>	MORGAN HARBOUR HEADQUARTERS 7510 S. MADISON STREET WILLOWBROOK, ILLINOIS	REVISIONS <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 2px;">1 PER VILLAGE REVIEW</td> <td style="width: 50%; padding: 2px;">6/21/19</td> </tr> <tr> <td> </td> <td> </td> </tr> </table>	1 PER VILLAGE REVIEW	6/21/19											SITE DIMENSIONAL EXHIBIT
1 PER VILLAGE REVIEW	6/21/19																
				<small>PEG: JOB NO. 562-00012 PEG: PH. 562-00716 START DATE: 06/07/19 SCALE: 1" = 20'</small>	<small>SHEET C-1 OF C-1 ©2019 PEG</small>												



INTERIOR ALTERATION FOR MORGAN HARBOUR

7510 MADISON STREET
WILLOWBROOK, ILLINOIS

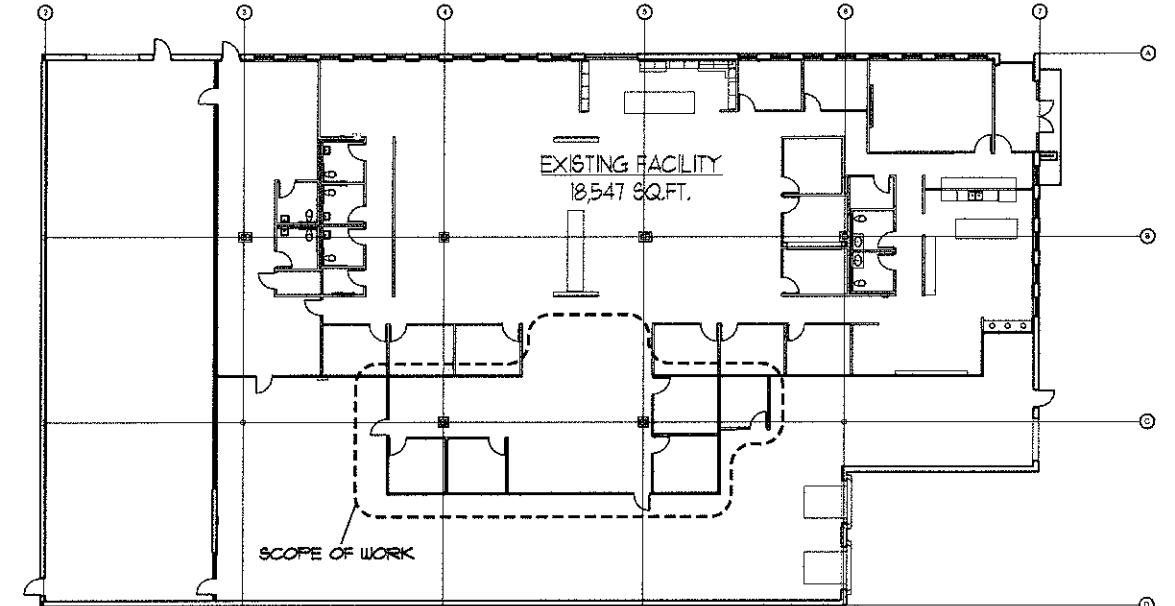
SITE LOCATION MAP NORTH PROJECT LOCATION

OWNER

MORGAN HARBOUR CONSTRUCTION, LLC
7510 MADISON STREET
WILLOWBROOK, ILLINOIS
PHONE: 630-734-8800

ARCHITECT

Cornerstone
Architects Ltd.
CORNERTONE ARCHITECTS, LTD.
DESIGN FIRM REGISTRATION #184-003165
1152 SPRING LAKE DRIVE
ITASCA, ILLINOIS 60143
PHONE: 630-773-8363



OVERALL FLOOR PLAN
SCALE: 1/8" = 1'-0"

SHEET SYMBOLS LEGEND

TYPE	SYMBOL & DESIGNATION
ROOM TAG	ROOM NAME NUMBER
GRID LINE TARGET	LETTER OR NUMBER
SECTION TAG	SECTION/DETAIL # SHEET #
ELEVATION MARK	ELEVATION # EXTERIOR SHEET # OTHER
DOOR TAG	DOOR TAG
PARTITION TYPE TAG	PARTITION TYPE
DETAIL TAG	DETAIL # E3 AK02 SHEET #
REVISION TARGET	REVISION # REVISION CLOUD

INDEX OF DRAWINGS

ARCHITECTURAL
CVR COVER SHEET & GENERAL NOTES
D100 DEMO PLAN
A101 FLOOR PLAN, REFLECTED CEILING PLAN
A900 EGRESS PLAN

INDEX OF APPLICABLE CODES

CURRENT CODES ADOPTED BY THE VILLAGE OF WILLOWBROOK
2009 INTERNATIONAL BUILDING CODE (W/ LOCAL AMENDMENTS)
2009 INTERNATIONAL FIRE CODE (W/ LOCAL AMENDMENTS)
2009 NATIONAL ELECTRICAL CODE (W/ LOCAL AMENDMENTS)
2009 INTERNATIONAL FUEL GAS CODE (W/ LOCAL AMENDMENTS)
2009 INTERNATIONAL PROPERTY MAINTENANCE CODE (W/ LOCAL AMENDMENTS)
2014 ILLINOIS PLUMBING CODE
2009 INTERNATIONAL PLUMBING CODE (W/ LOCAL AMENDMENTS)
2015 ILLINOIS ENERGY CONSERVATION CODE
2005 INTERNATIONAL MECHANICAL CODE (W/ LOCAL AMENDMENTS)
2014 ILLINOIS ACCESSIBILITY CODE

PROJECT SUMMARY

AN EXISTING 18,547 SQ.FT. FACILITY, CLASSIFIED AS MODERATE HAZARD STORAGE (S-1), WILL HAVE A INTERIOR ALTERATION OF 1,471 SQ.FT. THIS SPACE WILL INCLUDE 1,378 SQ.FT. OF OFFICE (B) AND 93 SQ.FT. OF WAREHOUSE (S-1) USING TYPE IIB.

1. USE & OCCUPANCY CLASSIFICATION CHAPTER 3

A. BUSINESS (B) PER SECTION 304.1
B. MODERATE HAZARD STORAGE (S-1) PER SECTION 311.2

2. CONSTRUCTION CLASS PER CHAPTER 6 TYPE IIB, NON-COMBUSTIBLE

USE GROUP	FLOOR AREA	OCCUPANT LOAD	TYPE OF CONSTRUCTION	TOTAL AREA
OFFICE (B)	10,645 S.F.	107	TYPE IIB	10,645 S.F.
WAREHOUSE (S-1)	7902 S.F.	16	TYPE IIB	7902 S.F.
TOTAL:				18,547 S.F.

GENERAL NOTES

- "CORNERTONE" OR "ARCHITECT" AS USED IN THESE DRAWINGS REFERS TO:
CORNERTONE ARCHITECTS LTD.
1152 SPRING LAKE DRIVE
ITASCA, ILLINOIS 60143
(630) 773-8363
- THE CONTRACT DOCUMENTS FOR THIS PROJECT CONSIST OF DRAWINGS PREPARED BY CORNERTONE ARCHITECTS, LTD.
- ALL WORK SHALL COMPLY WITH THE APPLICABLE BUILDING CODE, THE ELECTRICAL CODE, THE AMERICANS WITH DISABILITIES ACT GUIDELINES, AND ALL MUNICIPAL AMENDMENTS.
- PLANS AND SPECIFICATIONS ARE COMPLEMENTARY AND ARE INTENDED TO INCLUDE OR IMPLY ALL THE ITEMS REQUIRED FOR THE PROPER EXECUTION AND COMPLETION OF THE WORK. ANY ITEM OR WORK MENTIONED IN THE SPECIFICATIONS AND NOT SHOWN IN THE DRAWINGS, OR SHOWN IN THE DRAWINGS AND NOT MENTIONED IN THE SPECIFICATIONS, SHALL BE PROVIDED BY THE CONTRACTOR AS INCLUDED IN BID.
- THE GENERAL CONTRACTOR IS RESPONSIBLE FOR THE COORDINATION OF ALL PARTS OF THE WORK SO THAT NO WORK SHALL BE LEFT IN AN UNFINISHED OR INCOMPLETE CONDITION.
- ALL WORK SHALL CONFORM TO ALL INDUSTRY AND MANUFACTURER'S PUBLISHED STANDARDS AND THE BUILDING OWNER'S REQUIREMENTS FOR QUALITY MATERIALS, WORKMANSHIP, AND CONSTRUCTION. CONTRACTOR SHALL REVIEW THESE DRAWINGS AND SPECIFICATIONS. CONTRACTOR SHALL BE RESPONSIBLE TO BECOME FAMILIAR AND COMPLY WITH THE BUILDING OWNER'S STANDARD DETAILS OF CONSTRUCTION. ANY CONFLICTING REQUIREMENTS IN THE SOURCES LISTED ABOVE SHALL BE BROUGHT TO THE ARCHITECT'S ATTENTION PRIOR TO PROCEEDING WITH WORK.
- THE GENERAL CONTRACTOR SHALL BE RESPONSIBLE FOR SECURING ALL BASE BUILDING CONTRACT DOCUMENTS, SHOWN DRAWINGS, BUILT DRAWINGS, CONTRACT DOCUMENTS, OTHER INFORMATION OF THE BASE BUILDING IN ORDER TO COORDINATE ALL WORK WITH THE BASE BUILDING CONDITIONS.
- THE GENERAL CONTRACTOR SHALL BE RESPONSIBLE FOR SECURING ALL REQUIRED PERMITS, BONDS, AND FEES, ALL NECESSARY PERMITS, LICENSES, TESTS, CERTIFICATES, ETC. SHOWN SHALL BE PAID FOR BY THE CONTRACTOR AND REIMBURSED BY THE OWNER.
- NO CHANGES FOR ITEMS SPECIFIED WILL BE ACCEPTED WITHOUT PRIOR WRITTEN APPROVAL FROM THE GC. GENERAL CONTRACTOR SHALL BE RESPONSIBLE FOR SUPPLYING THE ARCHITECT WITH ALL SAMPLES AND COMPARATIVE PRODUCT DATA REQUIRED TO EVALUATE PROPOSED SUBSTITUTIONS, IN A TIMELY MANNER, SO AS NOT TO PRECLUDE PROCUREMENT OF THE PRODUCT ORIGINALLY SPECIFIED OR ANY PROPOSED SUBSTITUTE.
- THE GENERAL CONTRACTOR SHALL PROTECT CUSTOMERS CONTRACTORS AND OTHER CONTRACTORS. THE GENERAL CONTRACTOR SHALL BE RESPONSIBLE FOR ANY DAMAGE TO ALL EXISTING CONDITIONS OR WORK BY OTHERS INCURRED WHILE FULFILLING THE OBLIGATIONS OF THIS CONTRACT.
- ALL WORK NOTED "B OTHERS OR "N.L.C." (NOT IN CONTRACT) IS TO BE THE RESPONSIBILITY OF THE OWNER AND IS NOT TO BE PART OF THE CONSTRUCTION AGREEMENT. THE GENERAL CONTRACTOR SHALL BE RESPONSIBLE FOR THE OWNER'S CONTRACTORS AND OTHER CONTRACTORS AS REQUIRED.
- AT THE COMPLETION OF THE JOB, PRIOR TO FINAL PAYMENT, CONTRACTOR SHALL PROVIDE ONE COMPLETE SET OF MARKED UP TRANSPARANCES AND TWO SETS OF PRINTS WITH AS BUILT CONDITIONS, NOTED AND TWO BOUND COPIES OF APPLICABLE WARRANTIES, OPERATION MANUALS AND/OR MAINTENANCE INSTRUCTIONS.
- THE GENERAL CONTRACTOR SHALL COORDINATE THE REMOVAL AND DISPOSAL OF MATERIALS AND RUBBISH WITH THE BUILDING MANAGEMENT.
- THE GENERAL CONTRACTOR SHALL PROTECT AND SECURE THE PROJECT SITE AS REQUIRED, IN CONFORMANCE WITH ALL APPLICABLE LOCAL, STATE AND NATIONAL CODES AND REGULATIONS.
- CONTRACTOR SHALL TAKE MEASURES TO PREVENT AIRBORNE PARTICLES IN ADJACENT SPACES NOT COVERED UNDER THE WORK CONTRACT.
- NO SPECIAL LEADERS OR KEYS FOR OPERATION.
- ALL WORK SHALL BE OF FIRST CLASS WORKMANSHIP AND GUARANTEED BY THE CONTRACTOR AGAINST DEFECTS AND POOR WORKMANSHIP FOR A PERIOD OF ONE YEAR FROM SUB-TOTAL COMPLETION.
- THE GENERAL CONTRACTOR SHALL BE RESPONSIBLE FOR BLOCKING AND ELECTRICAL CONNECTIONS. PROVIDE ADEQUATE CONCEALED BLOCKING AND BRACING FOR ALL EXISTING CEILINGS, FLOORING AND/OR PARTITIONS. PRE-TREATED WOOD OR SHEET METAL IS ACCEPTABLE. ALL WOODWORK, BLOCKING, GROUNDS, ETC. SHALL BE FIRE TREATED IN ACCORDANCE WITH ALL APPLICABLE CODES.
- THE GENERAL CONTRACTOR AND EACH SUBCONTRACTOR SHALL BE RESPONSIBLE FOR CHECKING ALL DIMENSIONS AND CONDITIONS AT THE JOB SITE BEFORE FABRICATING ANY MATERIAL AND REPORT ANY DISCREPANCIES TO THE ARCHITECT. CONTRACTOR SHALL PROVIDE "CHALK LINE" PARTITION LAYOUT FOR THE ARCHITECT'S OBSERVATION BEFORE INSTALLATION OF PARTITION FRAMING.
- THE GENERAL CONTRACTOR SHALL COORDINATE WITH SUBCONTRACTORS THE STORAGE OF BUILDING MATERIALS ON THE SITE TO AVOID OVERLOADING THE EXISTING FLOOR OR ROOF.
- PATCH AND REPAIR ALL FIREPROOFING, IF ANY, DAMAGED OR REMOVED BY TENANT CONSTRUCTION.
- ALL OPENINGS IN WALLS, DECKS AND SLABS, INCLUDING THOSE FOR MOBILE EQUIPMENT, PIPING, ETC. (EXCEPT WHEN COMPLETELY ENCLOSED BY FIRERESISTIVE SHAFT CONSTRUCTION) MUST BE SEALED OR OTHERWISE SEALED AT THEIR PERIMETER WITH APPROVED METHODS TO MAINTAIN THE FIRE-RATING CONTINUITY OF THE CONSTRUCTION.
- WALL AND/OR CEILING ASSEMBLIES THAT ARE IDENTIFIED WITH A FIRE RESISTIVE RATING SHALL BE CONSTRUCTED PER MANUFACTURER'S SPECIFICATIONS AND THE REQUIREMENTS OF ALL APPLICABLE LOCAL, STATE AND NATIONAL CODES.
- ALL DISMISSED METALS SHALL BE ELECTRICALLY ISOLATED FROM EACH OTHER TO AVOID MOLECULAR BREAKDOWN.
- DO NOT SCALE DRAWINGS, UNLESS NOTED OTHERWISE. DIMENSIONS COVER: LARGE SCALE DETAILS GOVERN OVER SMALL SCALE DETAILS. ALL LOCATIONS ARE FLOOR PER ARCHITECT'S DRAWINGS.
- JUNCTURES OF NEW AND EXISTING OR OTHER WORK SHALL BE REPAVED AND PATCHED TO MATCH ADJACENT EXISTING SURFACE. EXISTING WALLS REQUIRING MODIFICATION OF ANY KIND SHALL BE REFINISHED TO THE NEAREST OUTSIDE OR INSIDE CORNER.
- PROVIDE ADEQUATE MOVEMENT AT THE TOPS OF ALL PARTITIONS THAT GO TO THE UNDERSIDE OF DECK OR STRUCTURE. DO NOT FASTEN STUDS TO DRYWALL TO TOP RUNNER UNLESS SPECIFICALLY REQUIRED PER A RATED ASSEMBLY'S DESIGN.
- CONTRACTOR SHALL REVIEW AND APPROVE ALL SHOP DRAWINGS AND ELEVATION CUTOFFS FOR SUBMISSION TO ARCHITECT. CONTRACTOR SHALL SUBMIT APPROVED SHOP DRAWINGS AND EQUIPMENT CUTS TO CORNERTONE ARCHITECTS LTD. FOR REVIEW PRIOR TO FABRICATION.
- ALL MATERIAL USED FOR INTERNAL WALL AND CEILING FINISH, AND INTERIOR TRIM SHALL BE "CLASS A" WITH A FLAME SPREAD RATING LESS THAN 25, SMOKE DEVELOPED LESS THAN 200 (ASTM-E 84).
- ALL MATERIAL USED FOR FLOORING SHALL BE "CLASS I" WITH A CRITICAL LOAD OF 0.45 WATTS PER SQUARE CENTIMETER OR HIGHER (ASTM-E 648).
- DEVIATION FROM THE DESIGN OF TESTED RATED ASSEMBLY'S SHALL NOT BE ALLOWED.

STATEMENT OF COMPLIANCE

I HAVE PREPARED, OR CAUSED TO BE PREPARED UNDER MY DIRECT SUPERVISION, THE ATTACHED PLANS AND SPECIFICATIONS AND STATE THAT, TO THE BEST OF MY KNOWLEDGE AND BELIEF, AND TO THE EXTENT OF MY CONTRACTUAL OBLIGATION, THEY ARE IN COMPLIANCE WITH THE ENVIRONMENTAL BARRIERS ACT (71 ILL. ADM. CODE 400).

SIGNED: *[Signature]*
ARCHITECT/ENGINEER

ILLINOIS REGISTRATION NO.: 001-015132
EXPIRATION DATE: 11/30/20
DATE: 03/01/18

FIRM REGISTRATION NO.: 184-003165

STATE OF ILLINOIS
LICENSED ARCHITECT
BRYAN J. RINGHAM
001-015132

1152 SPRING LAKE DRIVE
 ITASCA, ILLINOIS 60143
 PHONE 630.773.8383
 FAX 630.773.8885

ARCHITECTS ENGINEERS INTERIOR DESIGNERS LAND PLANNERS

GENERAL NOTES:

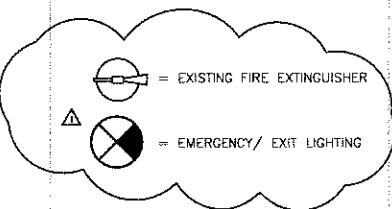
- ALL DISTANCES ARE ROUNDED UP TO THE NEAREST FOOT.
- ALL TRAVEL PATHS USE THE RECTILINEAR DESIGN UNLESS CLEAR, UNOBSTRUCTED FLOOR SPACE CAN BE INSURED.
- ACCESSIBLE ROUTES SHALL BE IN ACCORDANCE WITH THE FOLLOWING:
 - FLOOR SURFACES SHALL BE SLIP RESISTANT
 - CHANGES IN FLOOR LEVEL UP TO 1/4" MAY BE VERTICAL, CHANGES IN FLOOR LEVELS BETWEEN 1/4" & 1/2" SHALL BE BEVELED WITH A SLOPE NO GREATER THAN 1 IN 2, CHANGES IN FLOOR LEVEL GREATER THAN 1/2" SHALL BE ACCOMPLISHED BY A RAMP, CURB RAMP, ELEVATOR OR PLATFORM LIFT. STAIRS ARE NOT PERMITTED.
- SEE COVER SHEET FOR ADDITIONAL INFORMATION.

— — — * EGRESS PATH

 COMMON PATH OF EGRESS TRAVEL:
 S-1 = 100' FULLY SPRINKLERED
 B = 100' FULLY SPRINKLERED

 MAXIMUM TRAVEL DISTANCES:
 S-1 = 250' FULLY SPRINKLERED
 B = 300' FULLY SPRINKLERED

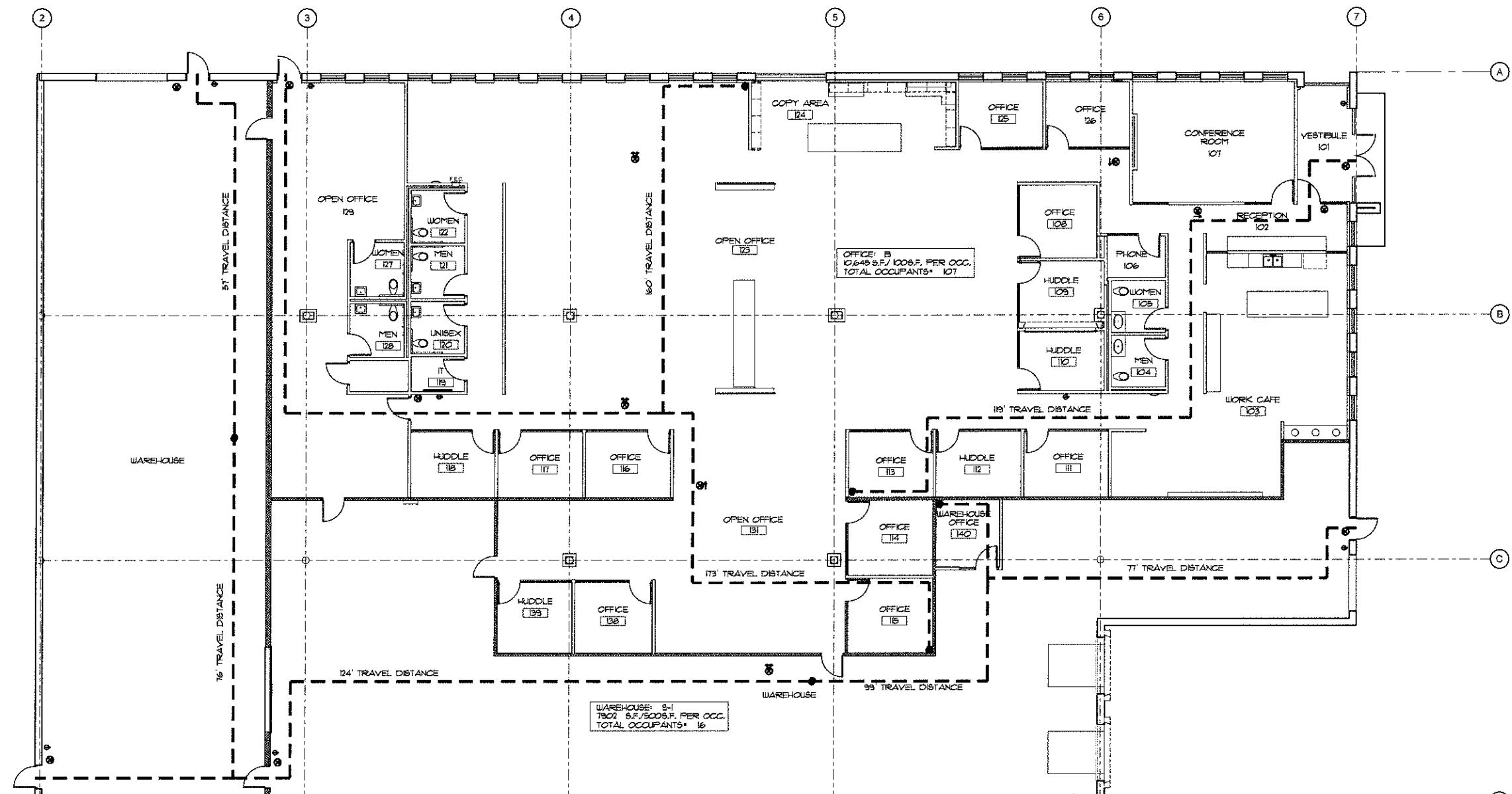
- ALL EXTERIOR DOORS ARE EXISTING AND ALREADY PREPARED WITH EXIT HARDWARE.



⚠	04-03-2019	PLAN REVIEW COMMENTS
	03-01-2019	ISSUED FOR PERMIT
no.	date	revision description
date :	03-01-2019	
drawn :	SGV	
checked :	MJS	

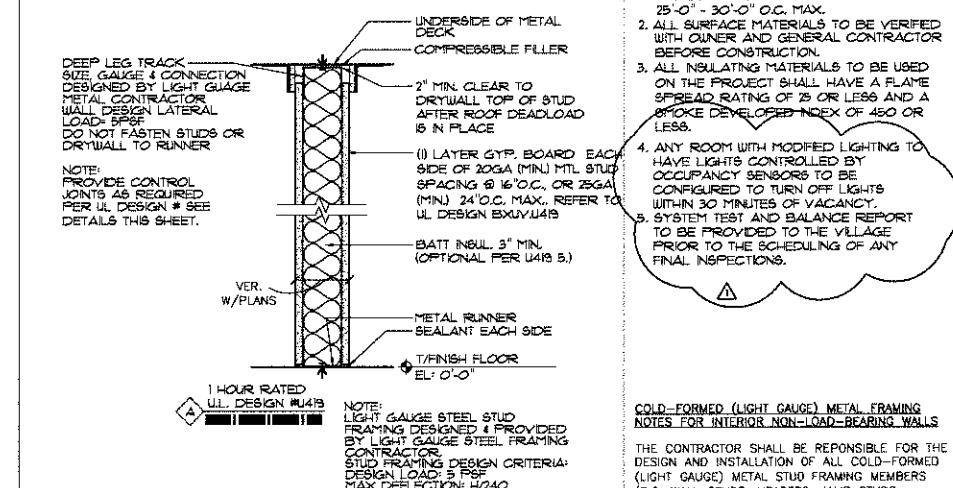
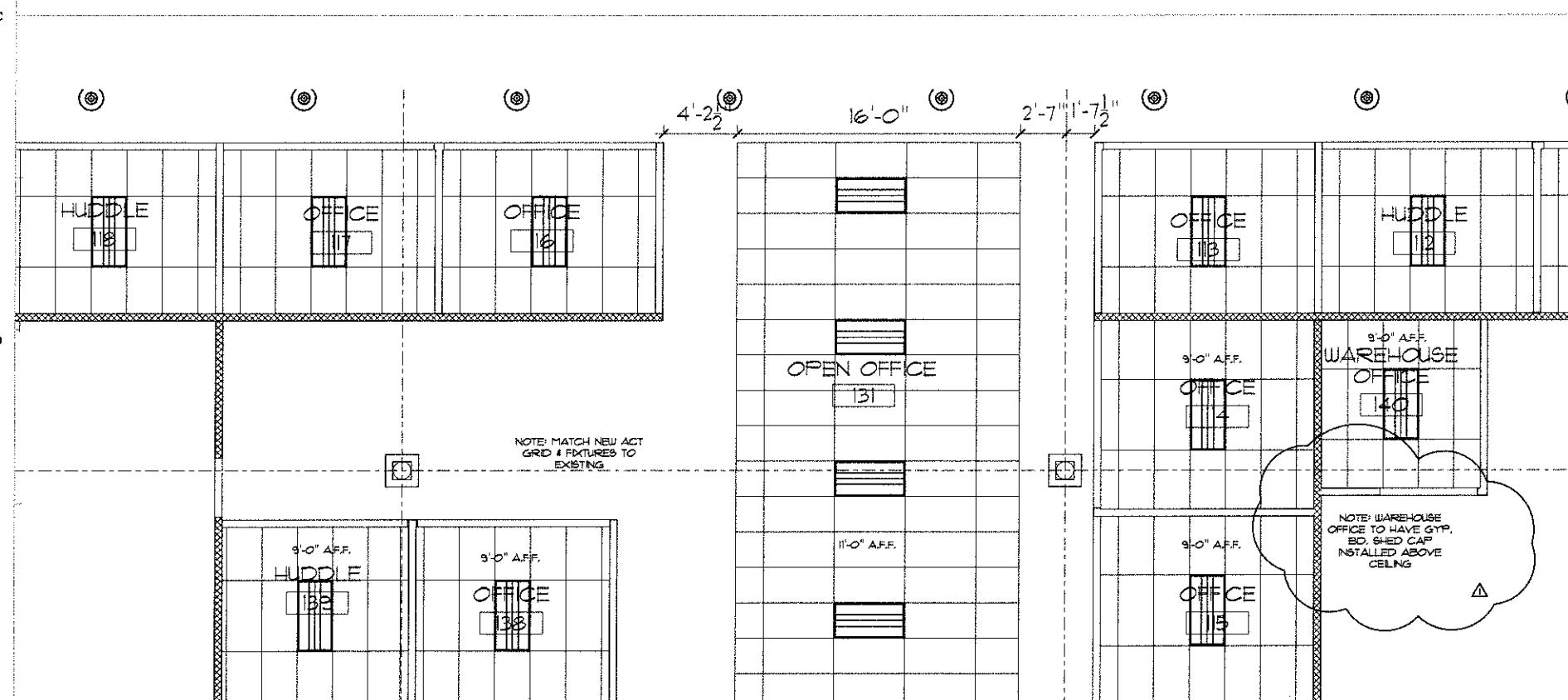
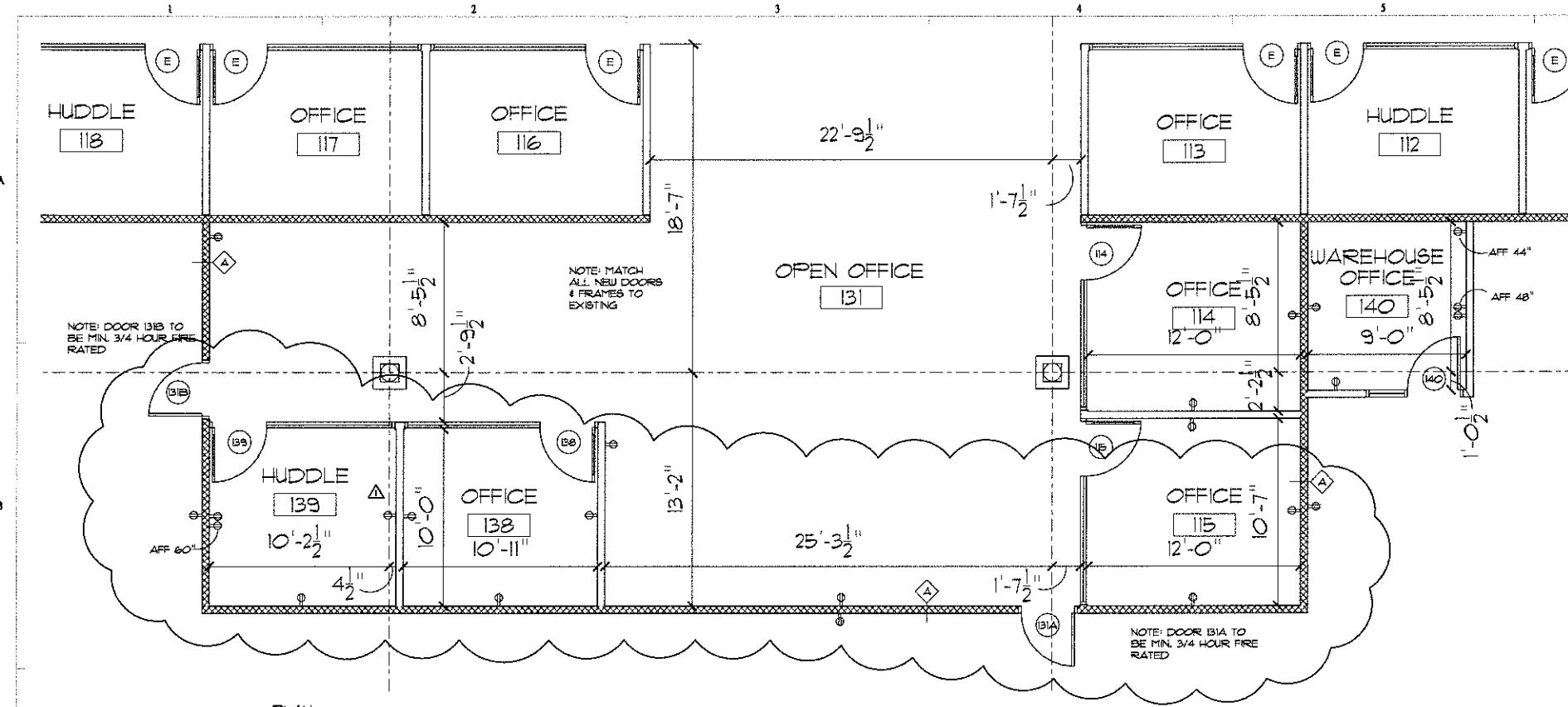
 MORGAN HARBOUR
 INTERIOR ALTERATION
 7510 MADISON STREET
 WILLOWBROOK, IL 60188
OCCUPANCY & EGRESS PLAN

Job no. 19094 Sheet no. A900



GENERAL NOTES:

1. PROVIDE VERTICAL CONTROL JOINTS IN ALL DRYWALL PARTITIONS EVERY 25'-0" - 30'-0" O.C. MAX.
2. ALL SURFACE MATERIALS TO BE VERIFIED WITH OWNER AND GENERAL CONTRACTOR BEFORE CONSTRUCTION.
3. ALL INSULATING MATERIALS TO BE USED ON THE PROJECT SHALL HAVE A FLAME SPREAD RATING OF 25 OR LESS AND A SMOKE DEVELOPED INDEX OF 450 OR LESS.
4. ANY ROOM WITH MODIFIED LIGHTING TO HAVE LIGHTS CONTROLLED BY OCCUPANCY SENSORS TO BE CONFIGURED TO TURN OFF LIGHTS WITHIN 30 MINUTES OF VACANCY.
5. SYSTEM TEST AND BALANCE REPORT TO BE PROVIDED TO THE VILLAGE PRIOR TO THE SCHEDULING OF ANY FINAL INSPECTIONS.



CI PARTITION TYPE A SCALE: 1/4" = 1'-0"

COLD-FORMED (LIGHT GAUGE) METAL FRAMING NOTES FOR INTERIOR NON-LOAD-BEARING WALLS

THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE DESIGN AND INSTALLATION OF ALL COLD-FORMED (LIGHT GAUGE) METAL STUD FRAMING MEMBERS (E.G. WALL STUDS, HEADERS, JAMB STUDS, BRACING, RUNNER TRACKS, ETC.) AND THEIR ASSOCIATED CONNECTIONS (WELDS/SCREWS, HEADER CONNECTIONS, CLIP ANGLES, SLIDE CLIPS, DEFLECTION TRACK, ETC.) TO CONFORM WITH THE GEOMETRY AND LAYOUT SPECIFIED ON THE DESIGN DRAWINGS. THE DESIGN OF ALL SUCH MEMBERS AND CONNECTIONS SHALL COMPLY WITH THE LATEST EDITION OF THE "SPECIFICATION FOR THE DESIGN OF COLD-FORMED STEEL STRUCTURAL MEMBERS" BY THE AMERICAN IRON AND STEEL INSTITUTE (A.I.S.I.), THE MODEL BUILDING CODE SPECIFIED ON THESE DRAWINGS AND ANY LOCAL CODES HAVING JURISDICTION.

DESIGN CRITERIA
HORIZONTAL LOAD = 5 PSF
HORIZONTAL DEFLECTION = H/240

MINIMUM FRAMING REQUIREMENTS
LIGHT GAUGE DESIGN SHALL USE THE FOLLOWING AS MINIMUM CONSTRUCTION STANDARDS:
1. ALL WALL STUDS, JAMB STUDS AND HEADERS SHALL BE CONSTRUCTED OF COLD-FORMED MEMBERS. SPLICED MEMBERS ARE NOT PERMITTED.
2. WALL OPENINGS SHALL HAVE A MINIMUM OF TWO FULL HEIGHT JAMB STUDS ON EACH SIDE. JAMB STUDS SHALL BE ATTACHED TOGETHER TO EVENLY DISTRIBUTE LOADS.
3. ATTACHMENT OF WALL STUDS TO THE BUILDING STRUCTURE SHALL ACCOMMODATE VERTICAL MOVEMENT OF THE STRUCTURE (E.G. DEFLECTION TRACK AT ROOF DECK)

⚠	04-03-2019	PLAN REVIEW COMMENTS
	03-01-2019	ISSUED FOR PERMIT
no.	date	revision description
date :	03-01-2019	

drawn : SOV

checked : M.B

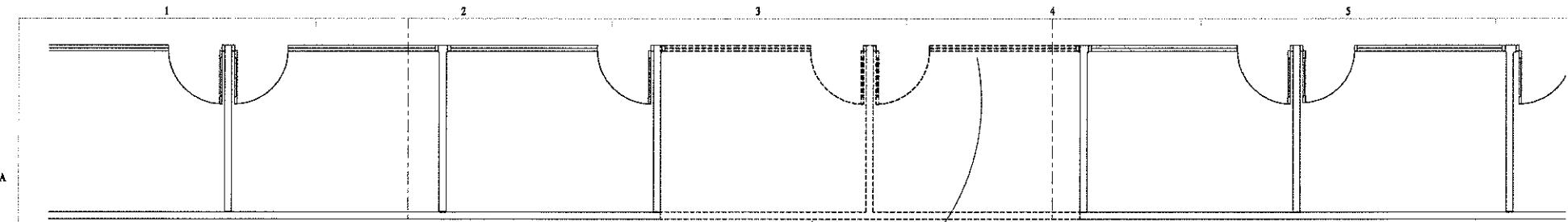
MORGAN HARBOUR
INTERIOR ALTERATION
7510 MADISON STREET
WILLOWBROOK, ILLINOIS



FLOOR PLAN

& REINFORCED CEILING PLAN

job no. 19094 sheet no. A101



REMOVE EXISTING DEMISING WALL
PARTITION, PATCH & REPAIR

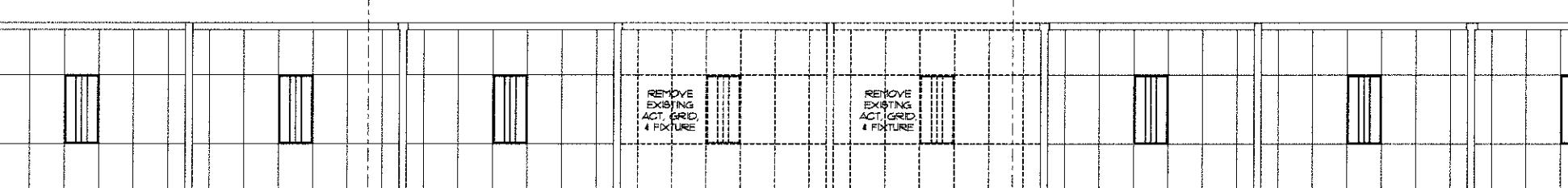
REMOVE EXISTING DOORS & FRAMES,
PATCH & REPAIR

B

CI FLOOR PLAN
SCALE: 1/4" = 10'



C



D



E

EI SELECTED CEILING PLAN
SCALE: 1/4" = 10'



 Cornerstone
Architects Ltd.

1152 SPRING LAKE DRIVE
ITASCA, ILLINOIS 60143
PHONE 630.773.8383
FAX 630.773.8365

ARCHITECTS ENGINEERS INTERIOR DESIGNERS LAND PLANNERS

GENERAL NOTES:



03-01-2019 ISSUED FOR PERMIT
do. date revision description
drawn: 03-01-2019
checked: SGV
checked: MJS
MORGAN HARBOUR
INTERIOR ARCHITECTURE
7510 MADISON STREET
WILLOWROOK, ILLINOIS

DEMOLITION PLAN

job no. 19094 sheet no. D100

VILLAGE OF WILLOWBROOK

BOARD MEETING

AGENDA ITEM - HISTORY/COMMENTARY

ITEM TITLE: A RESOLUTION ACCEPTING A PROPOSAL TO MANAGE AND ADMINISTER THE PROMOTIONAL APPLICATION AND EXAMINATION PROCESS FOR THE POLICE SERGEANT HIRING PROCESS – DMACT SERVICES, INC.

AGENDA NO.

AGENDA DATE: 07-08-19

STAFF REVIEW: Brian Pabst, Admin/Robert Schaller, Chief **SIGNATURE:** R. Schaller

LEGAL REVIEW: Thomas Bastian **SIGNATURE:** Tom Bastian /mm

RECOMMENDED BY: Brian Pabst, Village Administrator **SIGNATURE:** Brian Pabst

REVIEWED & APPROVED BY COMMITTEE: YES NO N/A

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER PERTINENT HISTORY)

On Friday, June 28, 2019 during the regular meeting of the Board of Police Commissioners (BOPC), a proposal from DMACT Services, Inc. was presented to the Board of Police Commissioners and discussed at the meeting. The members of the Board of Police Commissioners voted unanimously to recommend to the Village Board that the proposal from DMACT Services, Inc. be accepted.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS, ETC.)

The components of the Sergeant Assessment Process include an administered written exam, and an oral interview. The total cost for the services provided is \$3,500.00. The FY 2019/20 budget includes sufficient funding for this assessment project:

<u>FUND</u>	<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>BUDGETED/REMAINING</u>
General Fund – BOPC	01-07-440-542	Other – Exams	\$10,000

ACTION PROPOSED: ADOPT THE RESOLUTION.

RESOLUTION NO. 19 R-_____

A RESOLUTION APPROVING AND AUTHORIZING THE VILLAGE ADMINISTRATOR TO EXECUTE A PROPOSAL TO MANAGE AND ADMINISTER THE PROMOTIONAL APPLICATION AND EXAMINATION PROCESS FOR THE POLICE SERGEANT HIRING PROCESS – DMACT SERVICES, INC.

BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Willowbrook DuPage County, Illinois, that the Proposal from DMACT Services, Inc., attached hereto as Exhibit "A" which is, by this reference, expressly incorporated herein, to manage and administer the promotional application and examination process for the Village of Willowbrook police sergeant hiring process is hereby approved.

BE IT FURTHER RESOLVED that the Village Administrator is hereby directed to execute said proposal on behalf of the Village of Willowbrook.

ADOPTED and APPROVED this 8th day of July 2019.

APPROVED:

Frank A. Trilla, Mayor

ATTEST:

Leroy Hansen, Village Clerk

ROLL CALL VOTE:

AYES: _____

NAYS: _____

ABSTENTIONS: _____

ABSENT: _____

DMACT Services, Inc.

DMACT Services Inc., (formerly The M.A.C. Group) was formed in 1996 as a group of independent consultants providing assistance to units of local government in the selection and promotion of qualified individuals to law enforcement positions. Additional services have included the conducting of management studies of law enforcement agencies.

Utilizing individuals who are active or retired law enforcement officials with extensive managerial experience, the group also has affiliations with persons having government experience in the fire service, public works and administrative areas.

Available services include:

- Recruitment Assistance
- Development of Written Examinations
- Conducting of Interviews
- Assessment Center Services
- Employment and Reference Checks
- Management Studies
- Policy/Procedures Development
- Individual Consulting Services

Daniel L. McCollum is the founder of DMACT Services Inc. He has over 40 years of law enforcement experience. First appointed a Chief of Police at the age of 24, Chief McCollum has served as the agency head of four law enforcement organizations. He was appointed an Assistant Professor of Criminal Justice at Sauk Valley Community College in Dixon, Illinois in 2014.

In addition to his law enforcement experience, Dan has been involved in training police professionals for over 30 years. He has traveled throughout the United States for the prestigious School of Police Staff and Command of Northwestern University addressing command level police officials on the areas of recruitment, selection and promotion. He has taught classes for over 25 years at the College of DuPage and has also instructed at Triton College and Elgin Community College.

Recognized as an expert witness in firearms training and police procedures, Chief McCollum has assisted in over 75 promotional processes for various positions, including those for Chief of Police. He has served as the President of the DuPage County Chiefs of Police and the West Suburban Chiefs of Police and as chairman of the training committee and an executive board member of the Illinois Association of Chief of Police. He currently serves as President of the Illinois Association of Law Enforcement Executives.

In 2007, Dan received the Governor's Lifetime Achievement Award for Excellence in Law Enforcement Training from the Illinois Law Enforcement Training and Standards

Board. He holds a Master's Degree in Business Administration from Northcentral University

Previous clients of DMACT Services include:

- The Village of Indian Head Park, Illinois
- The Village of Carpentersville, Illinois
- The Village of Berkeley, Illinois
- The Village of Willow Springs, Illinois
- The Village of South Barrington, Illinois
- The City of Berwyn, Illinois
- The Village of Barrington Hills, Illinois
- The Ogle County, Illinois Sheriff's Department
- The City of Paris, Illinois
- The Village of Lyons, Illinois
- The Village of Barrington, Illinois
- The Village of Morton, Illinois
- The Village of Westmont, Illinois
- The City of Rochelle, Illinois
- The City of Woodstock, Illinois
- The City of Belvidere, Illinois
- The Village of Summit, Illinois
- The Village of Sleepy Hollow, Illinois
- The Village of Palos Park, Illinois
- Northwestern University Police Department
- The Village of Roselle, Illinois
- The City of Washington, Illinois
- The Village of Worth, Illinois
- Triton College Police Department
- The City of Mount Carroll, Illinois
- The City of Oakbrook Terrace, Illinois
- The City of Des Plaines, Illinois

For additional information please contact:

Daniel L. McCollum
326 Tower Hill Drive
St. Charles, Illinois 60175
815-355-8787
DMACTservices@yahoo.com

Agreement for Consulting Services

The Village of Willowbrook, Illinois, a Municipal Corporation, hereinafter referred to as "The Village" agrees to utilize the services of DMACT Services, Inc., an organization consisting of independent consultants, to assist in the selection process for the position of Sergeant of Police in Willowbrook, DuPage County, Illinois as outlined in this agreement. DMACT Services, Inc. agrees to provide the desired services to The Village, in accordance with the terms outlined in this agreement.

SECTION 1 – DMACT SERVICES WORK TO BE PERFORMED

DMACT Services, Inc. agrees to perform the following work for The Village at the costs reflected below:

- A. Develop, administer and score a 100-item written examination, custom-designed for The Village, using sourcebooks and materials agreed upon by The Village. The written test will be administered on a date and time mutually agreed upon by the Village and DMACT Services, Inc.
- B. Provide a list of all study materials for the written test not less than 90 days prior to the written examination being administered.
- C. Confer/consult with police supervisory members of the police department for the purpose of identifying the skills, knowledge and abilities required of a sergeant of police within The Village.
- D. Develop oral interview questions designed for the position of sergeant of police position, aimed at identifying individuals who exhibit the necessary skills, knowledge and abilities for the position.
- E. Conduct oral interviews for the position of sergeant of police with The Village on a date or dates acceptable to the Village. A maximum of eight (8) candidates will be interviewed on any single date. If more than eight (8) candidates are going to be interviewed, the interviews shall be conducted over two (2) days at the costs specified in Section 2, Pgh. B of this agreement.
- F. Provide The Village with three (3) experienced consultants/interviewers who will evaluate the candidates in oral interviews conducted on a date or dates acceptable to the Village. DMACT Services Inc. will submit written scores to The Village within 5 days after the oral interviews including the scores achieved on the written examination and oral interviews.

Agreement between the Village of Willowbrook, Illinois
and DMACT Services, Inc.

Page 2 of 3 pages

SECTION 2 – COSTS TO BE PAID TO DMACT SERVICES, INC. BY THE VILLAGE FOR WORK PERFORMED AND METHODS OF PAYMENT

The total costs payable by The Village to DMACT Services, Inc. for providing the work as outlined and described in Section 1 of this agreement are as follows:

- A. The written examination will be developed, administered and scored for a total cost of \$1,500.00 to be paid by The Village.
- B. Oral interviews will be administered and scored for a total cost of \$2,000 per day. If more than eight (8) candidates engage in the testing process, each additional oral interview day will cost The Village an additional \$2,000.
- C. DMACT Services, Inc. will submit separate invoices and social security numbers to the Village for each consultant utilized in this project.

SECTION 3 – RESPONSIBILITIES OF THE VILLAGE

For purposes of this Agreement, The Village agrees to the following terms:

- A. The Village will utilize DMACT Services, Inc. to provide the services outlined in Section 1 of this agreement, and to remunerate DMACT Services, Inc. in the amounts specified in Section 2 of the agreement. (This includes all consultants' fees as well).
- B. The Village will provide a suitable location for the written exam and oral Interviews as outlined in Section 1 of the agreement at no cost to DMACT Services, Inc. and provide refreshments and lunch on the date or dates of the oral interview(s) for all persons utilized as consultants.
- C. The Village will allow access to an agreed upon number of supervisory members from the Willowbrook Police Department for the purpose of accessing and collecting information appropriate in determining the skills, knowledge and abilities necessary for the position of sergeant of police in Willowbrook, Illinois.

Agreement between the Village of Willowbrook Illinois

and DMACT Services, Inc.

Page 3 of 3 pages

By their signatures below, The Village and DMACT Services, Inc. approve of this agreement, consisting of a total of three (3) pages, and to all terms and conditions prescribed in sections 1, 2 and 3 of this agreement. The terms and conditions herein represent a full and total agreement and no amendments shall be in effect unless both The Village and DMACT Services, Inc. mutually agree to said amendment(s).

By:

Daniel L. McCollum, President
DMACT Services, Inc.
326 Tower Hill Drive
St. Charles, Illinois 60175
815-355-8787

Village of Willowbrook, Illinois

Date _____

Date _____

VILLAGE OF WILLOWBROOK

BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

ITEM TITLE:

AN ORDINANCE OF THE VILLAGE OF WILLOWBROOK, DU PAGE COUNTY, ILLINOIS, AUTHORIZING THE MAYOR AND VILLAGE CLERK TO EXECUTE AN AMENDMENT TO THE DEVELOPMENT AGREEMENT REGARDING THE ROUTE 83 AND PLAINFIELD ROAD TAX INCREMENT REDEVELOPMENT PROJECT AREA

AGENDA NO. 1.

AGENDA DATE: 7/8/19

STAFF REVIEW: Mike Mertens, Assistant Village Administrator

SIGNATURE: M. Mertens

LEGAL REVIEW: Tom Bastian, Village Attorney

SIGNATURE: Tom Bastian /m

RECOMMENDED BY: Mike Mertens, Assistant Village Administrator

SIGNATURE: M. Mertens

REVIEWED & APPROVED BY COMMITTEE: YES NO N/A

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER HISTORY)

Among other control documents, the development of the Town Center Shopping Center is governed by a Development Agreement. The Development Agreement contains various project related provisions, and associated deadlines, which were negotiated between the Village and Harlem Irving Companies. The First Amendment to the Development Agreement was executed on November 28, 2011, pursuant to which the Developer posted the sum of \$173,645.95 in an escrow account to fund future improvements to the benefit of the properties within the TIF District. The original Agreement contained a deadline date of August 1, 2013 in which to complete all improvements. The Village then subsequently executed a Second Amendment to the Development Agreement, which included provisions related to the Chick-fil-A. The Third Amendment to the Development Agreement provided for a time extension in which to use the remaining escrow account funds. At that time, the deadline date was changed from August 1, 2013 to August 1, 2014. A Fourth Amendment to the Development Agreement was approved to change the deadline from August 1, 2014 to August 1, 2015. On July 27, 2015, a Fifth Amendment to the Development Agreement was approved to change the deadline from August 1, 2015 to August 1, 2017. On July 10, 2017 a Sixth Amendment to the Development Agreement was approved to change the deadline from August 1, 2017 to August 1, 2018. On July 23, 2018 a Seventh Amendment to the Development Agreement was approved to change the deadline from August 1, 2018 to August 1, 2019.

It is now necessary to again amend the Development Agreement to provide for another time extension in which to complete the improvements secured by the escrow funds. Harlem Irving has agreed to extend the agreement for one more year. The Eighth Amendment to the Development Agreement was drafted and sent to Harlem Irving's legal counsel for review.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.)

The Eighth Amendment to Development Agreement includes the following:

- 1) Extends the deadline date for the completion of improvements related to the Willowbrook Town Center Shopping Center from August 1, 2019 to August 1, 2020.

ACTION PROPOSED:

Pass the Ordinance.

ORDINANCE NO. 19-O-_____

AN ORDINANCE OF THE VILLAGE OF WILLOWBROOK, DU PAGE COUNTY, ILLINOIS,
AUTHORIZING THE MAYOR AND VILLAGE CLERK TO EXECUTE AN AMENDMENT TO THE
DEVELOPMENT AGREEMENT REGARDING THE ROUTE 83 AND PLAINFIELD ROAD TAX
INCREMENT REDEVELOPMENT PROJECT AREA

WHEREAS, the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, (the "Village") have previously determined that it was necessary and advisable for the public health, safety, welfare and convenience of residents of the Village that the Village undertake a redevelopment project and have previously approved a redevelopment plan (the "Plan") and designated a redevelopment project area (the "Project Area") for that portion of the Village known as the Route 83 and Plainfield Road Tax Increment Redevelopment Project Area, all as authorized by the Tax Increment Allocation Redevelopment Act, as amended; and,

WHEREAS, as part of the Plan, on October 4, 2006 the parties entered into a Development Agreement (the "Agreement") pursuant to which the Developer has constructed a retail shopping center, a self-storage facility, and certain required public improvements on the Site (as defined in the "Agreement"); and,

WHEREAS, on November 28, 2011 the parties executed an Amendment to the Agreement (the "First Amendment to the Agreement") pursuant to which the Developer posted a sum in escrow to be used to for public improvements within the TIF District, such improvements to occur prior to August 1, 2013; and,

WHEREAS, on December 17, 2012 the parties executed an Amendment to the Agreement (the "Second Amendment to the Agreement") to incorporate certain terms and conditions set forth and agreed upon at that time; and,

WHEREAS, on July 8, 2013 the parties executed an Amendment to the Agreement (the "Third Amendment to the Agreement") to extend the expiration date by which the sum posted in escrow is to be used for public improvements within the TIF District, such improvements to occur prior to August 1, 2014; and,

WHEREAS, on June 23, 2014 the parties executed an Amendment to the Agreement (the "Fourth Amendment to the Agreement") to extend the expiration date by which the sum posted in escrow is to be used for public improvements within the TIF District, such improvements to occur prior to August 1, 2015; and,

WHEREAS, on July 15, 2015 the parties executed an Amendment to the Agreement (the "Fifth Amendment to the Agreement") to extend the expiration date by which the sum posted in escrow is to be used for public improvements within the TIF District, such improvements to occur prior to August 1, 2017; and,

WHEREAS, on July 10, 2017 the parties executed an Amendment to the Agreement (the "Sixth Amendment to the Agreement") to extend the expiration date by which the sum posted in escrow is to be used for public improvements within the TIF District, such improvements to occur prior to August 1, 2018; and,

WHEREAS, on July 23, 2018 the parties executed an Amendment to the Agreement (the "Seventh Amendment to the Agreement") to extend the expiration date by which the sum posted in escrow is to be used for public improvements within the TIF District, such improvements to occur prior to August 1, 2019; and,

WHEREAS, it is now desirable and in the best interest of the residents of the Village for the Village to further amend the First Amendment to the Agreement with the Willowbrook Town Center, LLC (the “Developer”) regarding the Project Area, in furtherance of the Plan; and,

WHEREAS, the Eighth Amendment to the Agreement is on file with the Village Clerk of the Village and available for public inspection.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, as follows:

SECTION ONE: That the Mayor and Village Clerk be and the same are hereby authorized to execute the Eighth Amendment to the Agreement between the Village and the Developer, in substantially the form attached hereto as Exhibit “A”, and, by this reference, incorporated herein, with such changes as are approved by the Mayor and Village Attorney.

SECTION TWO: That all ordinances and resolutions, or parts thereof in conflict with the provisions of this Ordinance are, to the extent of such conflict, hereby repealed.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

SECTION THREE: That this Ordinance shall be in full force and effect from and after its adoption, approval and publication in pamphlet form as provided by law.

PASSED and APPROVED this 8th day of July, 2019.

APPROVED:

Mayor

ATTEST:

Village Clerk

ROLL CALL VOTE:

AYES: _____

NAYS: _____

ABSTENTIONS: _____

ABSENT: _____

EXHIBIT A

EIGHTH AMENDMENT TO REDEVELOPMENT AGREEMENT

EIGHTH AMENDMENT TO DEVELOPMENT AGREEMENT

THIS EIGHTH AMENDMENT TO DEVELOPMENT AGREEMENT (the "Seventh Amendment") is made and entered into this 8th day of July, 2019, by and between the Village of Willowbrook, DuPage County, Illinois, an Illinois municipal corporation (the "Village") and Willowbrook Town Center LLC (the "Developer"); the Developer and the Village being sometimes hereinafter individually referred to as "Party" and collectively referred to as the "Parties".

RECITALS

A. Pursuant to the terms of a Redevelopment Plan entitled "Route 83 and Plainfield Road Tax Increment Financing Redevelopment Project and Plan", dated March 1990 (as amended, hereinafter referred to as the "Redevelopment Plan"), the Village designated a certain area (the "Area") within its municipal limits for redevelopment and revitalization.

B. To stimulate the redevelopment of the Area, and pursuant to the Act, the corporate authorities of the Village passed the following Ordinances: (1) Ordinance No. 90-O-30, AN ORDINANCE OF THE VILLAGE OF WILLOWBROOK, DU PAGE COUNTY, ILLINOIS, APPROVING A TAX INCREMENT REDEVELOPMENT PLAN AND REDEVELOPMENT PROJECT FOR THE ROUTE 83 AND PLAINFIELD ROAD TAX INCREMENT REDEVELOPMENT PROJECT AREA; (2) Ordinance No. 90-O-31, AN ORDINANCE OF THE VILLAGE OF WILLOWBROOK, DU PAGE COUNTY, ILLINOIS, DESIGNATING THE ROUTE 83 AND PLAINFIELD ROAD TAX INCREMENT REDEVELOPMENT PROJECT AREA A REDEVELOPMENT PROJECT AREA PURSUANT TO THE TAX INCREMENT ALLOCATION REDEVELOPMENT Act; (3) Ordinance No. 90-O-32, AN ORDINANCE OF THE VILLAGE OF WILLOWBROOK, DU PAGE COUNTY, ILLINOIS, ADOPTING TAX INCREMENT ALLOCATION FINANCING FOR THE ROUTE 83 AND PLAINFIELD ROAD TAX INCREMENT REDEVELOPMENT PROJECT AREA.

C. Upon subsequent submittal of a zoning application by the Developer and completion of a zoning process, the corporate authorities of the Village also passed the following Ordinance: Ordinance No. 06-O-27, AN ORDINANCE REZONING CERTAIN TERRITORY, GRANTING CERTAIN SPECIAL USE PERMITS, GRANTING CERTAIN WAIVERS FROM THE ZONING ORDINANCE, GRANTING CERTAIN VARIATIONS FROM THE SUBDIVISION REGULATIONS, GRANTING APPROVAL OF A PRELIMINARY PLAT OF

SUBDIVISION, GRANTING APPROVAL OF A PRELIMINARY PLANNED UNIT DEVELOPMENT AND RELATED MATTERS – ROUTE 83 AND PLAINFIELD ROAD – WILLOWBROOK TOWN CENTER (the “Zoning Ordinance”).

D. The Parties entered into a Development Agreement dated October 4, 2006 (the “Original Agreement”), as amended, pursuant to which the Developer has constructed a retail shopping center, a self-storage facility and certain required public improvements on the Site (as defined in the Original Agreement).

E. The Parties jointly executed an Amendment to the Original Agreement dated November 28, 2011 (the “First Amendment to the Original Agreement”), pursuant to which the Developer was required to deposit the sum of \$173,645.95 in escrow. Said escrow deposit represented the unspent amount of funds to be used for the purpose of completing certain improvements as outlined within Section Three, Item A of the First Amendment to the Original Agreement. Further, pursuant to the terms of the First Amendment to the Original Agreement, the Village was to determine how to expend the funds for public improvements that are of general benefit to the properties embraced within the TIF District prior to August 1, 2013.

F. The parties jointly executed an Amendment to the First Amendment to the Original Agreement dated July 8, 2013 (the “Third Amendment to the Original Agreement”) to extend the expiration date by which the sum posted in escrow is to be used for public improvements within the TIF District, such improvements to occur prior to August 1, 2014.

G. The parties jointly executed an Amendment to the First Amendment to the Original Agreement dated June 23, 2014 (the “Fourth Amendment to the Original Agreement”) to extend the expiration date by which the sum posted in escrow is to be used for public improvements within the TIF District, such improvements to occur prior to August 1, 2015.

H. The parties jointly executed an Amendment to the First Amendment to the Original Agreement dated July 15, 2015 (the “Fifth Amendment to the Original Agreement”) to extend the expiration date by which the sum posted in escrow is to be used for public improvements within the TIF District, such improvements to occur prior to August 1, 2017.

I. The parties jointly executed an Amendment to the First Amendment to the Original Agreement dated July 10, 2017 (the “Sixth Amendment to the Original Agreement”) to extend the expiration date by which the sum posted in escrow is to be used for public improvements within the TIF District, such improvements to occur prior to August 1, 2018.

J. The parties jointly executed an Amendment to the First Amendment to the Original Agreement dated July 23, 2018 (the “Seventh Amendment to the Original Agreement”) to extend the expiration date by which the sum posted in escrow is to be used for public improvements within the TIF District, such improvements to occur prior to August 1, 2019.

In consideration of the foregoing recitals and the covenants and conditions hereinafter set forth, and for the other good and valuable consideration, the adequacy and sufficiency of which the Parties hereby stipulate, the Parties hereby agree as follows:

SECTION ONE
INCORPORATION OF RECITALS

The Parties hereby confirm the truth and validity of their respective representations and recitations set forth in the foregoing recitals and do further acknowledge that they are material to this Eighth Amendment. Such recitals are hereby incorporated into and made a part of this Eighth Amendment as though they were fully set forth in this Section One.

SECTION TWO
INTEGRATION OF ORIGINAL AGREEMENT

The provisions of this Eighth Amendment shall be deemed by the Parties to be fully integrated into the Seventh Amendment to the Original Agreement. The Seventh Amendment to the Original Agreement shall remain in full force and effect except to the extent that it is expressly modified by the terms of this Eighth Amendment. Should any provision of the Seventh Amendment to the Original Agreement conflict with any provision of this Eighth Amendment, the provisions of this Seventh Amendment shall control.

Terms capitalized in this Eighth Amendment and not otherwise defined herein shall have the meanings ascribed to those terms in the Seventh Amendment to the Original Agreement. Terms defined and capitalized herein shall have the meanings ascribed to those terms in this Eighth Amendment and, to the extent such terms are also defined terms in the Seventh Amendment to the Original Agreement, the definitions of those terms as herein provided shall be deemed to control the interpretation of those terms in the Seventh Amendment to the Original Agreement.

SECTION THREE
ADDITIONAL IMPROVEMENTS

The Developer has deposited and the Village currently holds in escrow the sum of \$173,645.95, representing the unspent amount of funds to be used for the purpose of future construction of bowling alley improvements. The time for the Village to continue to work with the owner of the bowling alley to expend the funds on the construction of the bowling alley improvements as contained within the Zoning Ordinance shall be extended to and until August 1, 2020. Any funds, including interest earned thereon, not used by August 1, 2020, shall be returned to the Developer.

IN WITNESS WHEREOF, the PARTIES hereto have hereunto set their hands and seals on the day and year first above written.

VILLAGE:

VILLAGE OF WILLOWBROOK,
an Illinois municipal corporation

DEVELOPER:

WILLOWBROOK TOWN CENTER, LLC
an Illinois limited liability company
By: The Harlem Irving Companies, Inc., its
Administrative Manager

By: _____

By: _____

ATTEST:

Village Clerk

ATTEST:

Secretary

STATE OF ILLINOIS)
) SS.
COUNTY OF DU PAGE)

I, the undersigned, a Notary Public in and for said County, in the State aforesaid, DO HEREBY CERTIFY that Frank A. Trilla, Mayor of the VILLAGE OF WILLOWBROOK, and Leroy Hansen, Village Clerk of said Village, personally known to me to be the same persons whose names are subscribed to the foregoing instrument as such Mayor and Village Clerk, respectively appeared before me this date in person and acknowledged that they signed and delivered the said instrument as their free and voluntary act and as the free and voluntary act of said Village, for the uses and purposes therein set forth; and the said Village Clerk then and there acknowledged that he, as custodian for the corporate seal of said Village, did affix the corporate seal of said Village to said instrument, as his own free and voluntary act and as the free and voluntary act of said Village, for the uses and purposes therein set forth.

GIVEN under my hand and Notarial Seal this _____ day of _____
_____, 2019.

Notary Public

STATE OF ILLINOIS)
) SS.
COUNTY OF DU PAGE)

I, the undersigned, a Notary Public in and for said County, in the State aforesaid, DO HEREBY CERTIFY that _____, _____ of The Harlem Irving Companies, an Illinois corporation, and _____, Secretary of said corporation, personally known to me to be the same persons whose names are subscribed to the foregoing instrument as such _____ and Secretary, respectively appeared before me this day in person and acknowledged that they signed and delivered the said instrument as their free and voluntary act and as the free and voluntary act of said corporation, for the uses and purposes therein set forth; and the said Secretary then and there acknowledged that _____ he, as custodian for the corporate seal of said corporation, did affix the seal of said corporation to said instrument, as his own free and voluntary act and as the free and voluntary act of said corporation, for the uses and purposes therein set forth.

GIVEN under my hand and Notarial Seal this _____ day of _____
_____, 2019.

Notary Public

VILLAGE OF WILLOWBROOK

BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

ITEM TITLE: AN ORDINANCE OF THE VILLAGE OF WILLOWBROOK, DU PAGE COUNTY, ILLINOIS, AUTHORIZING THE MAYOR AND VILLAGE CLERK TO EXECUTE AN AMENDMENT TO THE ESCROW DEPOSIT AGREEMENT WITH WILLOWBROOK TOWN CENTER LLC	AGENDA NO. AGENDA DATE: <u>7/8/19</u>
STAFF REVIEW: Mike Mertens, Assistant Village Administrator	SIGNATURE: <u>Mike Mertens</u>
LEGAL REVIEW: Tom Bastian, Village Attorney	SIGNATURE: <u>Tom Bastian /m</u>
RECOMMENDED BY: Mike Mertens, Assistant Village Administrator	SIGNATURE: <u>Mike Mertens</u>
REVIEWED & APPROVED BY COMMITTEE:	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER HISTORY) Pursuant to the approving ordinance and project Development Agreement executed on October 4, 2006 with Willowbrook Town Center LLC, the Developer was to fund \$250,000 in improvements to the Willowbrook Lanes Bowling Alley property. The Agreement provides that if the Developer and the bowling alley owner could not come to an agreement regarding the improvements, the Developer is then required to deposit the funds into an escrow account while the Village works with the bowling alley owner to complete the work. Of the required expenditure amount of \$250,000, a total of \$76,354.05 in improvements has already been completed by the Developer to date. On November 28, 2011, the Village Board adopted a resolution establishing an escrow account for the remaining funds (\$173,645.95). The original Escrow Deposit Agreement contained a deadline date of August 1, 2013 in which to use these funds. If the funds were not used by this time, the funds plus interest were to be returned to the Developer. <ul style="list-style-type: none">▪ On July 8, 2013, both the Village and Developer executed a First Amendment to the Escrow Deposit Agreement to extend the deadline date from August 1, 2013 to August 1, 2014.▪ On June 23, 2014, both the Village and Developer executed a Second Amendment to the Escrow Deposit Agreement to extend the deadline date from August 1, 2014 to August 1, 2015.▪ On July 27, 2015, both the Village and Developer executed a Third Amendment to the Escrow Deposit Agreement to extend the deadline date from August 1, 2015 to August 1, 2017.▪ On July 10, 2017, both the Village and Developer executed a Fourth Amendment to the Escrow Deposit Agreement to extend the deadline date from August 1, 2017 to August 1, 2018.▪ On July 23, 2018, both the Village and Developer executed a Fifth Amendment to the Escrow Deposit Agreement to extend the deadline date from August 1, 2018 to August 1, 2019.	

ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.)

The remaining funds have been earmarked to be used towards the installation of a new traffic signal at the Plainfield Road access drive of the Town Center. This new signal will be installed by the Pete's Fresh Market (PFM) developer, and would benefit all three (3) properties (Town Center, the Willowbrook Bowl, and PFM). However, since the construction of off-site improvements associated with the PFM development has not yet commenced, staff has again contacted representatives of Harlem Irving to request another time extension in which to use the remaining escrow funds. Harlem Irving is agreeable to extending the deadline date for one (1) more year. Therefore, a sixth Amendment to the Escrow Deposit Agreement was drafted which serves to extend the deadline date for use of the remaining funds from August 1, 2019 to August 1, 2020.

ACTION PROPOSED: Pass the Ordinance.

ORDINANCE NO. 19-0-_____

AN ORDINANCE OF THE VILLAGE OF WILLOWBROOK, DU PAGE COUNTY, ILLINOIS,
AUTHORIZING THE MAYOR AND VILLAGE CLERK TO EXECUTE AN AMENDMENT TO
THE ESCROW DEPOSIT AGREEMENT WITH WILLOWBROOK TOWN CENTER LLC

WHEREAS, the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, (the “Village”) have previously entered into and are parties to that certain Escrow Deposit Agreement, dated November 28, 2011 (“Escrow Agreement”); and

WHEREAS, the Village and Developer did amend and modify the Escrow Agreement on July 8, 2013 (“First Amendment to Escrow Agreement”) to incorporate certain terms and conditions set forth and agreed upon at that time; and

WHEREAS, the Village and Developer did amend and modify the Escrow Agreement again on June 23, 2014 (“Second Amendment to Escrow Agreement”) to incorporate certain terms and conditions set forth and agreed upon at that time; and

WHEREAS, the Village and Developer did amend and modify the Escrow Agreement again on July 27, 2015 (“Third Amendment to Escrow Agreement”) to incorporate certain terms and conditions set forth and agreed upon at that time; and

WHEREAS, the Village and Developer did amend and modify the Escrow Agreement again on July 10, 2017 (“Fourth Amendment to Escrow Agreement”) to incorporate certain terms and conditions set forth and agreed upon at that time; and

WHEREAS, the Village and Developer did amend and modify the Escrow Agreement on July 23, 2019 (“Fifth Amendment to Escrow Agreement”) to incorporate certain terms and conditions set forth and agreed upon at that time; and

WHEREAS, the Village and Developer desire to further amend and modify the Escrow Agreement to incorporate certain terms and conditions set forth in the Sixth Amendment.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, as follows:

SECTION ONE: That the Mayor and Village Clerk be and the same are hereby authorized to execute the Sixth Amendment to the Escrow Agreement between the Village and the Developer, in substantially the form attached hereto as Exhibit "A", and, by this reference, incorporated herein, with such changes as are approved by the Mayor and Village Attorney.

SECTION TWO: That all ordinances and resolutions, or parts thereof in conflict with the provisions of this Ordinance are, to the extent of such conflict, hereby repealed.

SECTION THREE: That this Ordinance shall be in full force and effect from and after its adoption, approval and publication in pamphlet form as provided by law.

PASSED and APPROVED this 8th day of July, 2019.

APPROVED:

Mayor

ATTEST:

Village Clerk

ROLL CALL VOTE:

AYES: _____

NAYS: _____

ABSTENTIONS: _____

ABSENT: _____

EXHIBIT A

SIXTH AMENDMENT
TO ESCROW DEPOSIT AGREEMENT

This Sixth Amendment to Escrow Deposit Agreement (“Sixth Amendment”) is entered into this 8th day of July, 2019, by and between the VILLAGE OF WILLOWBROOK, an Illinois municipal corporation (“Village”), and WILLOWBROOK TOWN CENTER, LLC, a limited liability company (“Developer”).

WITNESSETH:

WHEREAS, Village and Developer have entered into and are parties to that certain Escrow Deposit Agreement, dated November 28, 2011 (“Escrow Agreement”); and

WHEREAS, the Village and Developer did amend and modify the Escrow Agreement on July 8, 2013 (“First Amendment to Escrow Agreement”) to incorporate certain terms and conditions set forth and agreed upon at that time; and

WHEREAS, the Village and Developer did again amend and modify the Escrow Agreement on June 23, 2014 (“Second Amendment to Escrow Agreement”) to incorporate certain terms and conditions set forth and agreed upon at that time; and

WHEREAS, the Village and Developer did again amend and modify the Escrow Agreement on July 27, 2015 (“Third Amendment to Escrow Agreement”) to incorporate certain terms and conditions set forth and agreed upon at that time; and

WHEREAS, the Village and Developer did again amend and modify the Escrow Agreement on July 10, 2017 (“Fourth Amendment to Escrow Agreement”) to incorporate certain terms and conditions set forth and agreed upon at that time; and

WHEREAS, the Village and development did again amend and modify the Escrow Agreement on July 23, 2018 (“Fifth Amendment to Escrow Agreement”) to incorporate certain terms and conditions set forth and agreed upon at that time; and

WHEREAS, Village and Developer desire to further amend and modify the Escrow Agreement to incorporate the terms and conditions set forth in this Sixth Amendment.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereby mutually agree as follows:

1. Incorporation of Recitals. The foregoing recitals are hereby incorporated as if fully rewritten.

2. Definitions; Amendment Controls. Capitalized terms used, but not defined herein, shall have the same meaning ascribed to such terms in the Escrow Agreement. To the extent any of the terms and conditions set forth in this Sixth Amendment shall conflict with any of the terms and conditions of the Escrow Agreement, First Amendment to Escrow Agreement, Second Amendment to Escrow Agreement, Third Amendment to Escrow Agreement, Fourth Amendment to Escrow Agreement, or Fifth Amendment to Escrow Agreement, the terms and conditions set forth in this Sixth Amendment shall at all times supersede, govern and control. In all other respects, this Sixth Amendment shall supplement the terms and conditions of the Escrow Agreement, First Amendment to Escrow Agreement, Second Amendment to Escrow Agreement, Third Amendment to Escrow Agreement, Fourth Amendment to Escrow Agreement and Fifth Amendment to Escrow Agreement.

3. Compliance. The parties hereby acknowledge that upon execution hereof each has faithfully performed its required obligations under the terms of the Escrow Agreement, First Amendment to Escrow Agreement, Second Amendment to Escrow Agreement, Third Amendment to Escrow Agreement, Fourth Amendment to Escrow Agreement and Fifth Amendment to Escrow Agreement, and that neither party is now in breach or in default in the performance of any covenants or agreement required to be performed of such party under the Escrow Agreement, First Amendment to Escrow Agreement, Second Amendment to Escrow Agreement, Third Amendment to Escrow Agreement, Fourth Amendment to Escrow Agreement, or Fifth Amendment to Escrow Agreement as of the date hereof.

4. Expiration of Escrow. The Escrow Deposit Agreement expiration date shall be hereby extended from August 1, 2019 to and until August 1, 2020.

5. Ratification of Contract. Except as amended and modified herein, the Escrow Agreement is hereby ratified to be in full force and effect.

6. Counterparts. This Sixth Amendment may be executed in counterparts, each of which shall constitute an original, but all together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the parties hereto have executed or caused this Sixth Amendment to be executed, as of the day and year first above written.

VILLAGE:

VILLAGE OF WILLOWBROOK,
an Illinois municipal corporation

DEVELOPER:

WILLOWBROOK TOWN CENTER, LLC
an Illinois limited liability company
By: The Harlem Irving Companies, Inc., its
Administrative Manager

By: _____

By: _____

VILLAGE OF WILLOWBROOK

BOARD MEETING

AGENDA ITEM - HISTORY/COMMENTARY

ITEM TITLE: A RESOLUTION APPROVING THE PROPOSAL TO PURCHASE THE BEAST EVIDENCE MANAGEMENT SYSTEM FROM PORTER LEE CORPORATION, AND AUTHORIZING THE VILLAGE ADMINISTRATOR TO EXECUTE A PURCHASE AGREEMENT IN AN AMOUNT NOT TO EXCEED \$10,352.00	AGENDA NO. _____
STAFF REVIEW: Robert Schaller, Chief of Police	SIGNATURE: 
LEGAL REVIEW: Tom Bastian, Village Attorney	SIGNATURE: 
RECOMMENDED BY VILLAGE ADMIN.: Mike Mertens, A.V.A.	SIGNATURE: 
REVIEWED & APPROVED BY COMMITTEE: YES <input checked="" type="checkbox"/> N/A _____	

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER PERTINENT HISTORY)

It has become clear that our property management system is antiquated, requiring repetitive duplication of the same task, and has become difficult to meet CALEA standards. Upon researching evidence management system, it was determined that the DuPage County Crime Laboratory is using a laboratory information management system called the BEAST from Porter Lee Corporation. Porter Lee also offers the BEAST as an evidence management system that fully integrates with the laboratory making laboratory request and chain of custody simple. This system is used by the vast majority of municipalities in the county. The BEAST would also provide flexible chain of custody tracking, paperless chain of custody, digital image capture, and the ability to produce management and statistical reports. The purchase of the new Beast Evidence Management System will be presented at the Public Safety Committee meeting on July 8, 2019 and if recommended for approval the item will be presented to the Village Board on July 8, 2019 for formal consideration.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS, ETC.)

The purchase of this software has been budgeted for FY 19/20 under line item 01-30-640-267.

ACTION PROPOSED:
APPROVE RESOLUTION.

RESOLUTION NO. 19-R-_____

A RESOLUTION APPROVING THE PROPOSAL TO PURCHASE THE BEAST EVIDENCE MANAGEMENT SYSTEM FROM PORTER LEE CORPORATION, AND AUTHORIZING THE VILLAGE ADMINISTRATOR TO EXECUTE A PURCHASE AGREEMENT IN AN AMOUNT NOT TO EXCEED \$10,352.00.

BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, that the proposal from Porter Lee Corporation for the new Beast Evidence Management System in an amount set forth in the proposal attached hereto as Exhibit "A" is hereby approved herein.

Be it further resolved, that the Village Administrator is directed to execute the purchase order on behalf of the Village.

ADOPTED and APPROVED this 8th day of July 2019.

APPROVED:

Frank A. Trilla, Mayor

ATTEST:

Leroy R. Hansen, Village Clerk

ROLL CALL VOTE: AYES: _____

NAYS: _____

ABSTENTIONS: _____

ABSENT: _____

EXHIBIT "A"



QUOTE

Valid for: 90 Days

Porter Lee Corporation
1901 Wright Blvd.
Schaumburg, IL 60193
(847) 985-2060

Updated quote

Prepared For:

Agency Name and State: Willowbrook Police Department - IL

Contact Name: Lauren Kasper

Email: Lkasper@willowbrook.il.us

Quote Date: 05/15/2019

Quote ID: 7155

Prepared By: Joe Altman Phone: (847) 985-2060 x0 Email: joe.altman@porterlee.com

Software				
Description	Part #	Qty	Unit Price	Price
BEAST Barcoded Evidence Software	PLC-EMS	1	\$3,000.00	\$3,000.00
Additional BEAST Property Management License	PLC-EMS	1	\$1,000.00	\$1,000.00
Sub Total: \$4,000.00				

Hardware				
Description	Part #	Qty	Unit Price	Price
DS8178 Kit	ZEB-DS8178SR7U210001	1	\$1,000.00	\$1,000.00
DS8178 PWS Kit	DS8178 PWS Kit	1	\$100.00	\$100.00
ZD420 Thermal Transfer Desktop Printer 203 DPI Resolution USB 2.0, USB Host	ZD420T	2	\$695.00	\$1,390.00
Sub Total: \$2,490.00				

Supplies				
Description	Part #	Qty	Unit Price	Price
Resin Ribbon 4.33" Wide x 244' Length ZD420 Cartridge	RIBBON-ZD420	4	\$18.00	\$72.00
White Barcode Labels (1,500)	PLC-LBL-WHT-1500	1	\$43.00	\$43.00
White Barcode Labels 4" x 5" (500)	PLC-LBL-WHT-500	4	\$43.00	\$172.00
Sub Total: \$287.00				

Services				
Description	Part #	Qty	Unit Price	Price
Installation and Training	PLC-Install	2	\$1,350.00	\$2,700.00
Annual Software Support	PLC-Support	1	\$875.00	\$875.00
Sub Total: \$3,575.00				

Section Totals		Sub Totals
Software		\$4,000.00
Hardware		\$2,490.00
Supplies		\$287.00
Services		\$3,575.00
		Total: \$10,352.00



What is the Crime Fighter Beast?

Porter Lee Corporation (PLC) is the industry leader in Evidence Management software applications. From crime scene, to analysis, to the court room. The BEAST provides dependability.



Unlike other systems which adapt their warehouse inventory systems to track evidence, The BEAST applications are designed specifically for the Law Enforcement industry. The user interface is simple and intuitive while remaining robust in functionality.



Selecting the Crime Fighter BEAST will significantly improve data integrity, centralize information and in general assist in applying consistent data and evidence handling standards across the department. PLC integration specialists will ensure your new technology choice aligns with business objectives, providing key interfaces, improved searches and notifications.



Porter Lee Corporation has been in business for more than 20 years providing forensic LIMS and police evidence handling software and services. Our products were born in crime labs and police property rooms and is tailored for these environments. From the beginning, the entire product line has been designed to facilitate the collection and preservation of forensic evidence, provide an unbreakable chain-of-custody record, and enhance the day-to-day efficiency of the agencies in which we operate.

With over 880 law enforcement customers worldwide, Porter Lee is one of the largest evidence management vendors in the nation.





Crime Scene



Property/Evidence can be entered into the BEAST utilizing either stand-alone laptops/tablet PC's or live using a secure VPN. Barcodes can be generated on demand and digital photos linked at the scene.

- Support new mobility platforms
- Tag data at the source



Intake



The BEAST intake processes are simple and efficient. Unlike traditional paper forms, the application has built in rules to ensure complete and accurate information is collected every time.

- Reduce transcription errors
- Facilitate 24/7 evidence collection/drop-off



Property Room



Property/Evidence transfers and inventories are simplified. By utilizing barcode scanners, custodians can quickly scan and document chain of custody. Digital signatures and barcodes increase integrity and traceability for business processes.

- Automate witnessing
- Consolidate best practices/re-engineer legacy processes.



Crime Lab



With PLC's integrated Property and Laboratory solution the process of submitting evidence to the lab and receiving analytical reports is streamlined. The lab's electronic notebook and report writing features can be enhanced with instrument interfaces, lab asset management and quality assurance features.

- Easy access to dashboard information
- Enforce consistent workflows



Court Room



Proper handling of evidence and appropriate discovery can make or break a case. Using the BEAST, agencies can trust the accuracy and completeness of the custody. Field level audit logging and discovery packet features are indispensable.



Technology

- MS SQL / ORACLE - Database compatibility
- Windows 7 or Higher compatibility
- Deploy on existing agency PC's, Laptops and Tablets
- Platforms available: Client/Server or Web
- Off the shelf or custom deployment options
- Integrate with existing CAD/RMS
- Data Conversion Services available for your existing electronic system

The Crime Fighter BEAST

Integrated Evidence Tracking Systems for Police Departments and Crime Laboratories.



See how you can Unleash the BEAST!
Schedule a Demo Today!

www.porterlee.com

847-985-2060