

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, JUNE 10, 2019 AT THE WILLOWBROOK POLICE DEPARTMENT, 7760 QUINCY STREET, VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 6:30 p.m. by Mayor Frank Trilla.

2. ROLL CALL

Those present at roll call were Mayor Trilla, Village Clerk Leroy Hansen, Trustees Sue Berglund, Umberto Davi, Terrance Kelly, Michael Mistele, Gayle Neal, and Paul Oggerino.

ABSENT: None.

Also present were Village Attorney Thomas Bastian, Village Administrator Brian Pabst, Director of Finance Carrie Dittman, Chief Robert Schaller, Deputy Chief Lauren Kaspar, Interim Village Administrator Michael Mertens, and Deputy Clerk Christine Mardegan.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Village Administrator Brian Pabst to lead everyone in saying the Pledge of Allegiance.

4. VISITORS' BUSINESS

A Resident had concerns about hiring Strategia Consulting LLC, which provides Lobbying and Community Relations services for the Village of Willowbrook.

5. OMNIBUS VOTE AGENDA

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Regular Board Meeting - May 28, 2019 (APPROVE)
- c. Warrants - \$298,326.16 (APPROVE)
- d. Resolution - A Resolution Approving and Authorizing the Execution of an Intergovernmental Police Service Assistance Agreement to Join the DuPage Metropolitan Emergency Response and Investigation Team (MERIT) - (ADOPT)
- e. Resolution - A Resolution Approving and Authorizing the Chief of Police to Execute an Agreement with Oxcart

Systems to Manage and Issue the Special Vehicle Hauling Permits for Overweight and Oversize Vehicles Traveling on Village Roadways and to Further Authorize Oxcart to Act as an Agent of the Village, to Assess a Permit Application Fee From Applicants as Part of the Permitting Process (ADOPT)

- f. Resolution - A Resolution Approving and Authorizing the Execution of a Law Enforcement Agreement Between Lexisnexis Coplogic Solutions, Inc. and the Village of Willowbrook (ADOPT)
- g. Ordinance - An Ordinance Amending Sections 8-7-6 Entitles "Maximum Size of Vehicles; Permits;" and 8-7-17 Entitles "Maximum Gross Weight of the Vehicles" Permits;" of Chapter 7 Entitled "Condition of Vehicles" of Title 8 Entitled "Traffic Regulations" of the Village Code of Ordinances of the Village of Willowbrook, DuPage County, Illinois (PASS)
- h. Motion - A Motion to Approve the 2018 Motor Fuel Tax (MTF) Roadway Maintenance Program - Pay Estimate No. 2 and Final - M & J Asphalt Paving Company, Inc. (PASS)
- i. Motion- A Motion to Approve Prime Contract Potential Change Order #001 (Replace Flashing) for the Community Resource Center/Village Council Chambers Renovation Project, L.J. Morse Construction Company in an Amount Not -To- Exceed \$4,138.34 (PASS)
- j. Resolution - A Resolution Approving and Authorizing the Purchase of Two (2) 2019 Chevrolet Tahoe Police Patrol Package Motor Vehicles Through the Suburban Purchasing Cooperative at a Total Cost, Including Upfitting, Not - To - Exceed \$101,963.96 (ADOPT)

Mayor Trilla asked the Board if there were any items to be removed from the Omnibus Vote Agenda

MOTION: Made by Trustee Davi and seconded by Trustee Mistele to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

NEW BUSINESS

- 6. Resolution - A Resolution Authorizing the Execution of an Intergovernmental Agreement Between the Village of Willowbrook and the Village of Burr Ridge for the Garfield Avenue Sidewalk Project in the Villages of Willowbrook and Burr Ridge in an Amount Not- To - Exceed \$ 55,000.00 (ADOPT)

Mayor asked Supt. of Public Works Joe Coons to speak, Joe referred to Interim Village Administrator Mertens. Mertens provided a summary of the discussion that occurred at the budget meeting in March. This sidewalk project will fill the gap between the Village of Burr Ridge and the Village of Willowbrook along Garfield Avenue. Burr Ridge will use the Village of Willowbrook's engineer to design the sidewalk. The Village of Burr Ridge also has this as an approval item at their Village board meeting.

Trustee Davi questioned if the plans are constant with the presentation made at the budget meeting. Mertens related that it was the same information.

MOTION: Made by Trustee Davi and seconded by Trustee Oggerino to adopt Resolution No. 19-R-34 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

7. Resolution - A Resolution Approving and Authorizing the Mayor to Execute, On Behalf of the Village of Willowbrook, an Agreement for Lobbying and Community Relations Services with Strategia Consulting LLC. (ADOPT)

Trustee Mistele asked if this is a backup system for communication. Mayor Trilla stated that it was a backup system. Mistele question if the board can approve and be notified if there are any changes within the services. Attorney Bastian related tasks performed are only through the express direction of the Mayor and/or the board. If the board feels the services are too high there is no obligation to assign additional tasks.

Trustee Berglund was not in favor of this resolution.

MOTION: Made by Trustee Kelly and seconded by Trustee Berglund to adopt Resolution No. 19-R-35 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: Berglund. ABSENT: None.

MOTION DECLARED CARRIED

8. Resolution - A Resolution Approving and Authorizing the Mayor to Execute, On Behalf of the Village of Willowbrook, A Proposal with Policy Confluence, Inc. (POLCO) for a Civic Engagement

Services and Licensing Agreement in an Amount Not-To-Exceed \$4,000.00 (ADOPT)

Interim Village Administrator Mertens related that this is a follow-up from the presentation at the last board meeting, and the service will provide another form of community communication.

Trustee Oggerino asked if the cost was \$4,000 annually. Mertens responded yes.

MOTION: Made by Trustee Kelly and seconded by Trustee Davi to postpone discussion on the agreement until the next scheduled Village Board meeting.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRIOR BUSINESS

8. COMMITTEE REPORTS

Trustee Neal turned the report over to Chief Schaller who suggested that it would be a good idea to meet with The Laws and Ordinances Committee to discuss administrative adjudication within the Village.

Trustee Kelly had no report.

Trustee Mistele had no report.

Trustee Berglund had no report.

Trustee Davi had no report.

Trustee Oggerino had no report.

9. ATTORNEY'S REPORT

Attorney Bastian had no report.

10. CLERK'S REPORT

Clerk Hansen had no report.

11. ADMINISTRATOR'S REPORT

Interim Village Administrator Mertens had no report.

12. MAYOR'S REPORT

Mayor Trilla had no report.

13. CLOSED SESSION

Mayor Trilla stated that there was no need for Closed Session during tonight's meeting.

14. ADJOURNMENT

MOTION: Made by Trustee Mistele and seconded by Trustee Oggerino, to adjourn the Regular Meeting at the hour of 6:43 p.m.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED.

June \_\_\_\_\_, 2019.

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Mayor

Minutes transcribed by Deputy Clerk Christine Mardegan.