

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON TUESDAY, MAY 28, 2019 AT THE WILLOWBROOK POLICE DEPARTMENT, 7760 QUINCY STREET, VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 6:30 p.m. by Mayor Frank Trilla.

2. ROLL CALL

Those present at roll call were Village Clerk Leroy Hansen, Trustees Sue Berglund, Umberto Davi, Terrence Kelly, Michael Mistele, Gayle Neal, and Paul Oggerino.

ABSENT: None.

Also present were Village Attorney Thomas Bastian, Interim Village Administrator Michael Mertens, Director of Finance Carrie Dittman and Chief of Police Robert Schaller.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Interim Village Administrator Michael Mertens to lead everyone in saying the Pledge of Allegiance.

4. VISITORS' BUSINESS

None presented.

5. OMNIBUS VOTE AGENDA

Mayor Trilla asked the Board if there were any items to be removed from the Omnibus Vote Agenda.

Trustee Mistele requested that item 5f be removed as from the Omnibus Agenda to discuss and vote on separately.

Trustee Oggerino requested that item 5g be removed from the Omnibus Agenda to discuss and vote on separately.

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Regular Board Meeting - May 13, 2019 (APPROVE)
- c. Warrants - \$334,789.06 (APPROVE)
- d. Motion - Board Authorization for Staff to Process Current Delinquent Water Bills in Accordance with Past Practices (PASS)

- e. RESOLUTION - A Resolution Waiving Competitive Bidding and Approving a Contract Between the Village of Willowbrook and L.J. Morse Construction Company, Inc. for the Repair of the Village Hall Pylon Sign in an Amount not - to - exceed \$24,500.00 (ADOPT)
- f. RESOLUTION - A Resolution Approving an Agreement and Authorizing the Mayor to Accept and Execute a Proposal for Professional Services Between the Village of Willowbrook and N. Bastistich Architects for the Interior Design of 825 Motion - Board Authorization for the Interior Design of 825 Midway Drive in an Amount not- to- exceed \$18,250.00 (ADOPT)
- g. RESOLUTION - A Resolution Approving and Authorizing the Mayor to Execute, On Behalf of the Village, A Proposal for Professional Services Between the Village of Willowbrook and Christopher B. Burke Engineering, LTD. For the Engineering Design, Plans and Bid Specifications for a Permeable Paver Parking lot for the Village Hall in an Amount not - to - exceed \$9,500.00 (ADOPT)

MOTION: Made by Trustee Davi and seconded by Trustee Mistele to approve the Omnibus Vote Agenda not including Item 5f and 5g

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

5f. Mayor Trilla asked Trustee Mistele to discuss Item 5f, which he had asked be removed from the Omnibus Vote Agenda. Trustee Mistele related that there is a discrepancy with the letter in the agenda packet that the Village sent to L.J. Morse verses the contact. The recommendation is to not pay a retainer and follow the outline that was in that was provided in the proposed agreement.

MOTION: Made by Trustee Davi and seconded by Trustee Mistele to approve Item 5f as corrected by Trustee Mistele.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

5g. Mayor Trilla asked Trustee Oggerino to discuss Item 5g, which he had asked be removed from the Omnibus Vote Agenda. Trustee Oggerino asked Interim Village Administrator Mertens to explain the permeable paver parking lot. Mertens explained the benefits of the parking lot. Mertens explained that if the Board is proceeding with this project that this should be authorized

soon due to the construction season that is now underway. Trustees' discussed the cost, grant offered, budget and type of parking lot.

The Trustees inquired if this was in the budget. Director Dittman explained that the parking lot was presented as a discretionary item during the Board Budget Workshop but that Administrator Halik had advised to defer this item. The Board decided to include it in the FY 19/20 budget so as not to lose the grant that was partially funding it. The total cost, net of the grant, is approximately \$231,000 and was included in the budget.

MOTION: Made by Trustee Davi and seconded by Trustee Berglund to approve item 5g to the Omnibus Vote Agenda.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Neal, and Oggerino. NAYS: Mistele. ABSENT: None.

MOTION DECLARED CARRIED

NEW BUSINESS

6. RESOLUTION - A Resolution of the Village of Willowbrook Supporting the DuPage County Coalition Tourism Legislation initiative to Grant the County of DuPage Authority to Adopt a Hotel Occupancy Tax (ADOPT)

MOTION: Made by Trustee Oggerino and seconded by Trustee Berglund to adopt Resolution No. 19-R-29 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Neal, and Oggerino. NAYS: None. None. ABSENT: None.

MOTION DECLARED CARRIED

7. ORDINANCE: - An Annual Appropriation Ordinance, Village of Willowbrook, DuPage County, Illinois, for the Fiscal Year Beginning May 1, 2019 and Ending April 30, 2020 (PASS)

Director Dittman related that the Village is required to annually adopt an Appropriation Ordinance which provides the legal spending authority for the Village. This does not, however, replace the annual operating budget which is followed for normal spending limits. Budgeted amounts are generally doubled to form the

appropriation. The Appropriation Ordinance must be adopted within the first quarter of the fiscal year.

MOTION: Made by Trustee Kelly and seconded by Trustee Oggerino to adopt Ordinance No. 19-0-08 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

8. PRESENTATION - A Presentation by Cory Poris-Plash of Polco on their community engagement services.

Polco was founded by a team of military and public service veteran technologists who are passionate about good governance and civil constructive civic engagement. Ms. Poris-Plash explained the process of how to post, share and analyze the data that could help community engagement, and shared examples of other communities that utilize Polco's application. A brief Q & A was held after the presentation and Ms. Poris-Plach thanked the Mayor and the Trustees for their time.

PRIOR BUSINESS

9. COMMITTEE REPORTS

Trustee Neal had no report.

Trustee Kelly had no report.

Trustee Mistele had no report. Thank you to the Mayor for all your hard work.

Trustee Berglund had no report.

Trustee Davi had no report.

Trustee Oggerino had no report.

10. ATTORNEY'S REPORT

Attorney Bastian had no report.

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11. CLERK'S REPORT

Clerk Hansen had no report.

12. ADMINISTRATOR'S REPORT

Interim Administrator Mertens had no report.

13. MAYOR'S REPORT

Mayor Trilla will be going to Springfield to discuss the 1852 Senate Bill.

14. CLOSED SESSION

A) Collective Bargaining 5 ILCS 120/2 (c) (2)

ADJOURNMENT INTO CLOSED SESSION

MOTION: Made by Trustee Oggerino and seconded by Trustee Berglund, to adjourn the Regular Meeting at the hour of 7:41 p.m.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

CLOSED SESSION: ended at the hour of 8:32 p.m.

MOTION DECLARED CARRIED

15. ADJOURNMENT

MOTION: Made by Trustee Davi and seconded by Trustee Oggerino, to adjourn the Regular Meeting at the hour of 8:32 p.m.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

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PRESENTED, READ and APPROVED.

_____, 2019.

Mayor

Minutes transcribed by Deputy Clerk Christine Mardegan.