

MINUTES OF THE REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION
HELD ON TUESDAY, APRIL 4, 2019, AT THE VILLAGE HALL, 835 MIDWAY DRIVE,
WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER

Chairman Robert Pionke called the meeting to order at the hour of 7:03 p.m.

2. ROLL CALL

Those present at roll call were Chairman Pionke, Commissioners Carol Lazarski, Catherine Kanaverskis, Ron Kanaverskis, Laurie Landsman, and Doug Stetina

ABSENT: Commissioner Lorraine Grimsby.

Also present were Temporary Interim Superintendent of Parks and Recreation John Fenske and Trustee Sue Berglund.

A QUORUM WAS DECLARED

3. APPROVAL OF MINUTES

a. Minutes – March 5, 2019 Regular Meeting – Parks & Recreation Commission

The Commission reviewed the March 5, 2019 minutes.

MOTION: A Motion was made by Commissioner Lazarski and seconded by Commissioner Landsman to approve the March 5, 2019 minutes as amended.

ROLL CALL VOTE: AYES: Chairman Pionke, Commissioner Kanaverskis, Landsman, Lazarski and Commissioner Stetina. NAYS: None. ABSENT: Commissioner Grimsby.

4. REPORT:

There is no report.

5. DISCUSSION:

a. 2019 Easter Egg Hunt – Saturday, April 20, 2019

Interim Superintendent Fenske related that he plans on being at the event at 8:30 a.m. to hide Easter eggs, 10:15 photos with the Easter bunny and 11:00 a.m. is the targeted time to start the Easter Egg Hunt. Interim Superintendent Fenske related that Walgreens will not take pictures this year for several reasons. There was some discussion on the wording of the signs that were to be posted. Chairman Pionke suggested asking if they would be interested in a coupon for one free picture.

At this point, there are no volunteers from the high school or Police cadets.

b. Spring Fling 5K – Sunday, May 5, 2019

Interim Superintendent Fenske and Commissioner Kaczmarek visited several businesses to drop off flyers and promote the Spring Fling 5K. They went to West Swim Club, the strip malls along Rte. 83, Willowbrook Ice Arena & Midtown Athletic. Chairman Pionke also went out to WB/BR Sports Center, Inspirfit, 7-11 and shops in Burr Ridge. Village Trustee Berlund visited Community Bank of Willowbrook & Panera's. Commissioner Lazarski posted a flyer at the Library.

Interim Superintendent Fenske ordered a new sponsor banner for the start/finish arch, the bags and t-shirts.

Commissioner Lazarski asked if there were any plans to move the date back to April, or another date, due to conflicting events in the area. Commissioner Kaczmarek stated that registration last year was up over the previous year, even though there were 2 other events on the same day. Commissioner Pionke stated that there are events on every weekend.

Commissioner Kaczmarek related that Lauren Petty is willing to come back this year and MC the event. A representative from Red Bull will be out with the car & samples. Black Horizon is also planning on attending the event with their car. They are going to also advertise on their website.

Interim Superintendent Fenske stated that as of today's date, there are 20 runners signed up for the race.

c. Kite Fly – Saturday, May 18th, 2019

Interim Superintendent Fenske stated that he purchased 24 kites and had 9 kites in storage for a total of 33.

Chairman Pionke assembled a packet with a number of forms from the internet for the Commissioners that should help with event planning, especially with the new events we are planning. There was a discussion on the event and what was needed. Commissioner Stetina inquired about a rain date, Interim Supt. Fenske said that there wasn't one.

d. Family Campout – July 27th -28th

Interim Supt Fenske related that it is early in the planning process. He is reaching out to his contacts in Des Plaines for help. Commissioner Stetina asked, "Where are we hosting the campout?" Fenske advised that the Family Camp out will be at Borse Park because of the bathroom. Chairman Pionke asked about the time of the event.

Commissioner Pionke asked if we have bags or outdoor games that the Village currently owns?" Fenske responded, that we might, and that Burr Ridge is willing to lend us some of their equipment.

Chairman Pionke asked what the budget for the event is. Interim Supt. Fenske stated that \$500.00 is the budget.

There was some discussion about finding someone to lead the camp songs, if Interim Supt. Fenske's leads are not able to come.

Trustee Berglund left the meeting at 7:35 p.m.

There will be a further discussion on the Family Camp out as it gets closer.

e. Community Picnic – 11am-2pm August 10th at Borse Park

Interim Supt. Fenske stated that this is the same day as the Burr Ridge Car show, though they are at different times so there should not be a big conflict.

Chairman Pionke brought up possible activities such as: 3- legged race, egg toss, balloon toss, water on a spoon, basketball, kick ball, softball and volleyball. Commissioner Kaczmarek asked if we would have to monitor the activities. Chairman Pionke stated that the organized games would have to be supervised, while the others like basketball & softball will not.

A discussion on the food. Commissioner Landsman mentioned the snow cone company that came to the movie night last year. Interim Supt. Fenske mentioned that we had to pay for those in advance, and they have a minimum number that we would have to buy, and not knowing the number of people that may come, we could lose money.

Commissioner Landsman asked what the budget for the event is. Interim Supt. Fenske stated that it is \$1500.00 and based off the Willow Pond event, without the bounce house & face painter we are at \$600.00.

Commissioner Stetina asked about the Bubble guy that Burr Ridge uses.

Chairman Pionke asked how the event is being marketed, and if this will be a resident only event.

Interim Supt. Fenske said that it is in the program guide, flyers and the village website. Commissioner Stetina asked about the Nextdoor app and if the Village is on that, and if that would be an option. Commissioner Kaczmarek asked about music, and said she would make up a play list.

f. 2019 Children's Party Holiday Party

Interim Superintendent Fenske related that Hinsdale South can accommodate 400 people. He stated that if we limit the number of kids to 120, and if, hypothetically, each child comes with 2 parents, that would be 360 people. Commissioner Landsman stated that there was one family with 5 kids, that attended last year, and not all families have 1 child.

The commissioners stated several different ways to communicate that space is limited on both the flyer and postcard, and that it would be up to staff to monitor the numbers.

Commissioner Pionke stated that Eventbrite would be a good way to ensure accuracy in attendance. We could set a hard limit, and everyone would be required to have a ticket. This way no one would have to call the Village Hall. Staff would have to watch the registrations as they come in, to weed out the non-residents.

Commissioner Lazarski asked about how the tickets would be issued. Chairman Pionke stated that we could issue them after checking residency. He will review the Eventbrite site, and see if it can be configured to accomplish this.

Commissioner Landsman said we should lower the age limit to children 10 and under. Chairman Pionke suggested gifts for 10 and under instead.

Commissioners made comments on what would be the best way to RSVP for the event, to set a deadline 1-2 weeks before the party and when to purchase all the gifts.

g. Maintenance Update

Interim Superintendent Fenske stated he noticed the first pathway light off Midway Drive at Borse was out. It was repaired within that week.

Interim Supt. Fenske discussed the enclosed quotes from Wingren's to do the flowers at Lake Hinsdale Park, and one other park. He stated that for one park it was \$7.16 over what was budgeted. Commissioner Kanaverskis asked why only one park was budgeted for. Interim Supt. Fenske said that only one park was originally discussed.

Chairman Pionke stated that the quote seems to be expensive for one park. Commissioner Kanaverskis said he figured a cost of \$10,000 for all the parks. He suggested that we get quotes for 3 parks for this year, Lake Hinsdale, Willow Pond and Borse.

Commissioner Landsman had concerns about the Girl Scouts planting the flowers. Chairman Pionke explained that they reached out to him, looking for ways to get involved. Interim Supt. Fenske stated that they would be supervised by a Wingren employee.

Comm Kanaverskis commented that the landscaper needs to trim the weeds around the sign located on the east side of Ridgemoor park.

Interim Supt. Fenske related that The Village Board of Trustees approved the contract for Pure Prairie Organics and the lawn mowing contract at their March 11th meeting. The SWAP program will be out at the parks doing trash pick-up. Public works will set out the benches and bleachers as time permits. He also posted a sign at Willow Pond about how we are now using organic fertilizer at this park. He also mentioned that the work on the bricks at the 835 Midway building was completed. Commissioner Kanaverskis asked if the interior plans have been finalized, Interim Supt. Fenske said it has not been.

6. NEW BUSINESS

Interim Supt. Fenske brought up the dates for the park tours. Chairman Pionke said that he thought the board had discussed going on 3 tours this year. It was decided to do 1 park a night: Borse in June, Farmingdale in July and Creekside in August.

Interim Superintendent Fenske related that Village Administrator Halik received a complaint from a resident that lived at 75th and Eleanor by Borse Park. Due to a "Pokemon-stop" being established in the northeast corner of the park, this resident was unable to get out of his driveway. This issue was resolved.

7. VISITOR'S BUSINESS

None presented.

8. COMMUNICATIONS

Interim Superintendent Fenske stated that the Glad/Clorox Company will conduct a park clean-up of Willow Pond on May 10th. He also stated that he met with representatives from the new soccer facility on March 21. They are interested in using the field at Midway for try outs. They also showed interest in starting programs, but this would not happen until 2021-2022.

Gateway SRA is hosting a 30th Anniversary Party on Friday May 31st. More information to follow.

9. ADJOURNMENT

MOTION: Made by Commissioner Stetina, seconded by Commissioner Lazarski to adjourn the meeting at the hour of 8:42 p.m.

ROLL CALL VOTE: AYES: Chairman Pionke, Commissioners Catherine Kanaverskis, Ron Kanaverskis, Laurie Landsman, and Commissioner Doug Stetina.

NAYS: None. ABSENT: Commissioner Grimsby.

MOTION DECLARED CARRIED
PRESENTED, READ and APPROVED,

_____, 2019

Chairman

Minutes transcribed by Executive Secretary Christine Mardegan and Interim Superintendent Fenske.