

MINUTES OF THE REGULAR MEETING OF THE MUNICIPAL SERVICES COMMITTEE OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, OCTOBER 8, 2018 AT THE VILLAGE HALL, 835 MIDWAY DRIVE, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

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1. **CALL TO ORDER**

Chairman Oggerino called the meeting to order at 5:32 PM.

2. **ROLL CALL**

Those present at roll call were Chairman Paul Oggerino, Trustee Terrence Kelly, Village Administrator Tim Halik, and Assistant Village Administrator Jeffrey Monteleone.

3. **APPROVAL OF MINUTES**

After review of the draft minutes from the September 10, 2018 regular meeting of the Municipal Services Committee, Trustee Terrence Kelly made a motion to approve the minutes as presented. Chairman Paul Oggerino seconded the Motion. Motion Carried.

4. **DISCUSSION – Approval of a Contract Between the Village of Willowbrook and L.J. Morse Construction for the Completion of the Board and Community Center Phase I Renovation**

Assistant Village Administrator Jeffrey Monteleone advised the Committee members that sealed bids for the project were opened on September 28, 2018. There were a total of eight bids received prior to the deadline. The lowest base bid of \$279,500 was received from Orbis Construction Company, Inc. of Volo, IL. However, the lowest overall bid when considering the alternate white veneer masonry was received from L.J. Morse Construction of Aurora, IL. Monteleone advised that the addition of the white veneer, which was an architectural component desired by the Committee, added \$3,500 onto what was previously budgeted. Without the addition of the white veneer, the project would have come in under budget. The project budget also included the cost for the entire scope of architectural service, not just Phase I. Trustee Kelly asked Jeff to explain the language contained in Addendum 1, Article 12. Monteleone explained that the contractor will submit invoices once a month and the Village will have 30 days to pay it. Monteleone also advised the Committee that he had met with Trustee Mistele to review the bid results. Monteleone clarified that the Phase II project budget will need to include the remainder of the required architectural services, landscaping, an irrigation system, and a security system. The Committee concurred with staff's recommendation to accept the low bid from L.J. Morse Construction.

5. **REPORT – Utility Company Owned LED Streetlight Exchange**

Assistant Village Administrator Jeffrey Monteleone advised the Committee members that ComEd is beginning to remove and replace their own streetlights with new LED lights. There are about 37 ComEd streetlights in town that are either high-pressure sodium or mercury vapor type luminaires. ComEd has notified the Village of their intention to convert these streetlights to high-efficiency SMART LED lights in the 4<sup>th</sup> quarter of 2018. Monteleone further advised that although the Village do not own these lights, we still pay the energy usage costs. The new

LEDs have a monthly energy cost of roughly \$158 versus \$322 associated with non-LEDs. Therefore, the Village stands to save about 49% on our existing streetlight energy consumption. Although a portion of the installation cost will be passed onto the Village, ComEd will be offsetting that amount by an equivalent priced credit. As a result, the Village will not be responsible for any portion of the LED exchange cost.

6. REPORTS – Municipal Services Department

- a. Administrator Halik reviewed the monthly permit activity report for the month of September 2018. Halik advised that the Village received about \$30,400 in permit revenue for the month. Halik advised that for the first five months in fiscal year 2018/19, the department has brought in a total of approximately 110% of the budgeted revenue, indicating a high level of construction activity.
- b. Administrator Halik reviewed the water system pumpage report for the month of August 2018. The report indicates that the Village pumped 34,685,000 gallons of water in the month. This volume represents an 8.88% increase when compared to the pumpage in the same time period of FY 2017/18.
- c. Administrator Halik advised that the August 2018 Mosquito Abatement Program Update was for information only.

7. VISITOR'S BUSINESS

(None)

8. COMMUNICATIONS

(None)

9. ADJOURNMENT

Motion to adjourn was made by Chairman Oggerino. Seconded by Trustee Kelly. The meeting was adjourned at 5:55 PM.

(Minutes transcribed by: Tim Halik, 11/6/18)