

MINUTES OF THE REGULAR MEETING OF THE MUNICIPAL SERVICES COMMITTEE OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, JULY 9, 2018 AT THE VILLAGE HALL, 835 MIDWAY DRIVE, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

1. **CALL TO ORDER**

Chairman Paul Oggerino called the meeting to order at 5:02 PM.

2. **ROLL CALL**

Those present at roll call were Chairman Paul Oggerino, Trustee Terrence Kelly, Village Administrator Tim Halik, Assistant Village Administrator Jeffrey Monteleone, and Assistant to the Village Administrator Garrett Hummel. Absent: None.

3. **APPROVAL OF MINUTES**

- a) After review of the draft minutes from the June 11, 2018 regular meeting of the Municipal Services Committee, Trustee Terrence Kelly made a motion to approve the minutes as presented. Chairman Paul Oggerino seconded the Motion. Motion Carried

4. **PRESENTATION – Changes in Recycling, Republic Services**

Chairman Oggerino stated that this item will be delayed until later on the agenda due to the presenters from Republic Services having not yet arrived.

5. **DISCUSSION – Draft Ordinance to Regulate and Permit Small Wireless Facilities in Public Rights-of-Way**

Administrator Halik reminded the Committee that this topic was also discussed at the June Committee meeting. Halik advised that Public Act 100-0585, the Small Wireless Facilities Deployment Act, was signed into law by the Governor on April 12, 2018. Unfortunately, it largely pre-empts local authority to regulate small cell antenna systems located on public rights-of-way. The law became effective on June 1, 2018 and provided a sixty-day period, on or before August 1, 2018, for municipalities to locally adopt the fee provisions within the law. Failure of an Illinois municipality to adopt an ordinance prior to August 1st would allow wireless providers to attach small cell wireless facilities, and potentially install new utility poles, under the requirements of the Act on their own accord. Therefore, it is recommended that a local ordinance be adopted at the July 23, 2018 Board meeting. Halik advised that Village Attorney Matthew Holmes from Storino, Ramello & Durkin drafted the ordinance within the Committee packet, which is based on the model ordinance distributed by the Illinois Municipal League (IML). The draft ordinance also contains added language pertaining to reasonable stealth, concealment and aesthetic standards, which can be found in Section 2(M). The Committee agreed that the Village should adopt an ordinance and acknowledged that the scope of the requirements are limited due to the newly enacted state law. The Committee recommended that staff add this item to the July 23, 2018 Village Board meeting for action.

6. DISCUSSION – Proposed Police Building Landscape Irrigation System

Administrator Halik advised the Committee that the Fiscal Year 2018/19 Budget includes \$6,460 to install a landscape irrigation system upon the premises of the police building. The budgeted amount was based on a proposal staff received last fall on Sept. 13, 2017 from Oasis Irrigation. However, the Oasis proposed design to connect the irrigation system to the building water system was not preferred. This spring, after the FY 2018/19 budget was approved, Chief Schaller solicited additional proposals from three other irrigation vendors, which were received on June 4, 2018. Halik advised that the water connection method proposed in the Carefree proposal was also not preferred. Therefore, staff would recommend that the irrigation system designed by Krupske Sprinkler Systems, Inc., which includes a self-draining outside pipe system in order to guard against potential line freezing in the winter, be accepted. The cost of the Krupske proposal is \$7,290, and this item was added to this evening's Village Board agenda for approval. Halik advised that in addition to this work, a licensed plumbing contractor must be hired separately to run a new one-inch water line to the outside. Staff has received two proposals to complete that work, with the low proposal in the amount of \$3,795 from Compass Plumbing. This item was also added to this evening's Village Board agenda for approval. However, Halik further advised that on Saturday, July 7th, staff contacted Compass Plumbing to confirm their ability to complete the work quickly after the Board accepted their proposal on July 9th and was advised at that time that Compass Plumbing had closed for business on that day. Therefore, it would now be necessary to withdraw consideration of the Compass Plumbing proposal from this evening's Board agenda and consider the other plumbing proposal received at the Board's next meeting on July 23rd. Halik shared that the Village Attorney confirmed that since we had publicly posted the agenda we could not merely substitute a different proposal for consideration. The second plumbing contractor, Tri-County Plumbing, submitted a proposal for \$3,975 to complete the same work, which was \$180 higher. The Committee understood and discussed possibly increasing the Administrator's spending authority to accept proposals so future delays in getting work completed does not occur.

7. REPORTS – Municipal Services Department

- a. Administrator Halik reviewed the monthly permit activity report for the month of June 2018. Halik advised that the Village received about \$66,000 in permit revenue for the month. Halik advised that for the first two months in fiscal year 2018/19, the department has brought in a total of approximately 47% of the budgeted revenue, indicating a high level of construction activity.
- b. Administrator Halik advised the Committee that he had identified an error in the pumpage report spreadsheet included in the packet, and distributed copies of a revised spreadsheet. The report for May 2018 indicates that the Village pumped 32,538,000 gallons of water in the month. This volume represents a 13.45% increase when compared to the pumpage in May of 2017.
- c. Administrator Halik reviewed the May 2018 Mosquito Abatement Program Update and noted that the report includes that May of 2018 has been the wettest month of May on record. Halik also called attention to the recent light trap counts included at the top of page 4 of the report. Halik advised that staff is closely monitoring the light trap counts and prevailing weather conditions. If high temperatures, high humidity, and rain continue as they have, mosquito populations will greatly increase due to new brood hatches which may cause us to need to schedule a village-wide ULV spray application to try to knock-down population numbers. Halik advised that typically the Village only sprays during the West Nile Virus season to combat disease vectors, but in this case an extreme nuisance may exist, and before the 4th of July holiday.
- d. Administrator Halik advised that the May 2018 Scavenger Report is for information

only.

****Republic Services Representatives Richard Vandermolen and Calvin Boonstra arrived at 5:25 PM****

4. PRESENTATION – Changes in Recycling, Republic Services

Administrator Halik advised that on June 26, 2018 Republic Services Representatives Richard Vandermolen and Calvin Boonstra met with staff to share information pertaining to changes in the recycling field and to request assistance from the Village pertaining to the matter. At that time, Halik invited Republic Services to make their presentation directly to the Municipal Services Committee on July 9th. Halik then introduced Mr. Richard Vandermolen and Mr. Calvin Boonstra from Republic Services.

Mr. Vandermolen shared that there have been recent changes to the field of scavenger recycling pertaining to both supply and demand. The quality of the material has deteriorated due to contamination and approximately 25% is now unsuitable consisting of plastic bags, food waste, beverage containers, etc. This slows the separation process increasing labor costs. In addition, China has historically accepted recycling material from many developed countries, and transportation of these materials to China is cheap. However, China has adopted a new Blue Sky policy to clean their environment. Two years ago, China also implemented a Green Fence policy to demand better quality material. Also, the China Sword policy was put in place to prohibit mixed plastics. Labor is cheap in China, so it was much more cost effective to complete the separation process there. The contamination level of recycling materials that was previously accepted in China was 3%. That level has now been reduced to ½% due to their environmental policies. Vietnam and Indonesia started accepting material for a short period, but they quickly stopped due to the immense volume of material to be disposed of. To make matters worse, China used to pay, at the height of the market, about \$95.00 per ton for recycling. Now they are paying under \$5 per ton. The recycling processor that Republic Services uses is located in Chicago Ridge. The cost of processing has doubled. Republic Services has a dual request for the Village: 1) To assist in educating Willowbrook residents about recycling contamination in an effort to lower the amount of non-recyclable products put into recycling containers, and 2) To allow a modest increase in the monthly charge for services -- \$1.70 per month per account.

The Committee thanked both Richard Vandermolen and Calvin Boonstra for attending the Committee meeting to discuss this important topic. Since we had run out of time, Administrator Halik recommended that the Committee continue its consideration of this item at their next meeting.

8. VISITOR'S BUSINESS

(None)

9. COMMUNICATIONS

- a) Assistant Village Administrator Monteleone advised the Committee that the Village was awarded a grant from ComEd to retrofit various stop signs throughout town with LEDs for improved visibility. It's an approximate \$20,000 project. The grant requires a 50% local match, so both ComEd and the Village will contribute about \$10,000.

10. ADJOURNMENT

Motion to adjourn was made by Chairman Oggerino. Seconded by Trustee Kelly. The meeting was adjourned at 6:24 PM.

(Minutes transcribed by: Tim Halik, 7/27/18)